



AGENDA

Vincent Community Board Meeting Tuesday, 2 April 2024

Date: Tuesday, 2 April 2024

Time: 10.00 am

**Location: Ngā Hau e Whā, William Fraser Building, 1
Dunorling Street, Alexandra**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly
Chief Executive Officer**

Notice is hereby given that a meeting of the Vincent Community Board will be held in Ngā Hau e Whā, William Fraser Building, 1 Dunorling Street, Alexandra and live streamed via Microsoft Teams on Tuesday, 2 April 2024 at 10.00 am. The link to the live stream will be available on the Central Otago District Council's website.

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Members Cr T Alley (Chairperson), Dr R Browne, Mr J Cromb, Mr T Hammington, Mr D Johns, Cr M McPherson, Cr T Paterson

In Attendance T Cadogan (Mayor), P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Vincent Community Board - 7 February 2024

**MINUTES OF A MEETING OF THE
VINCENT COMMUNITY BOARD
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON WEDNESDAY, 7 FEBRUARY 2024
COMMENCING AT 10.01 AM**

PRESENT: Cr T Alley (Chairperson), Dr R Browne, Mr J Cromb, Mr T Hammington,
Mr D Johns, Cr T Paterson

IN ATTENDANCE: D Scoones (Group Manager - Community Experience), L van der Voort
(Group Manager - Planning and Infrastructure), S Righarts (Group Manager -
Business Support), D Rushbrook (Group Manager - Community Vision),
L Fleck (General Manager - People and Culture), G Robinson (Property and
Facilities Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Johns

That apologies from Cr M McPherson be received and accepted.

CARRIED

2 PUBLIC FORUM

Senior Sergeant Clint Wright from the Alexandra Police

Senior Sergeant Wright gave an overview of the issues faced by the police over recent months. He noted disappointment about a spate of petty vandalism in the ward directed at public toilet facilities in Alexandra. He also noted a couple of serious road traffic accidents over the holiday period.

The financial pressures that many members of the community are under was discussed and as a result it was noted that the police have seen more cases of family harm and mental health related call outs.

The Chair recognised the local police's hard work and thanked them for their endeavours, particularly during the holiday season.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Paterson
Seconded: Browne

That the public minutes of the Vincent Community Board Meeting held on 23 January 2024 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 MAYOR'S REPORT

24.2.2 MAYOR'S REPORT

His Worship the Mayor was not present at the meeting.

6 CHAIR'S REPORT

24.2.3 CHAIR'S REPORT

The Chair gave a brief overview on activities since the last meeting, noting the recent Council meeting.

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Cromb

That the report be received.

CARRIED

7 MEMBERS' REPORTS

24.2.4 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting:

Mr Cromb noted that he is attending a zoom meeting of Young Elected Members Committee this evening.

Mr Hammington had nothing to report.

Cr Paterson noted the upcoming Central Otago A & P Show and encouraged all to attend.

Mr Johns had nothing to report.

Dr Browne reported on the following:

- Attended a Central Otago District Arts Trust strategic planning session
 - Attended an Alexandra and District Museum board meeting
 - Ran a Creative Writers Circle session
 - Attended the opening of a display by the West Otago Art Group at Central Stories
 - Discussed with Andy Davey aspects of locating an observatory on the Half Mile reserve.
-

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Paterson

That the report be received.

CARRIED

8 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 19 March 2024.

9 RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Paterson

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
24.2.5 - Omakau Hall - Closure and Disposal	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The public were excluded at 10.12 am and the meeting closed at 10.24 am.

4 DECLARATIONS OF INTEREST

24.3.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 1457421

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - 20240402 VCB Declarations of Interest.docx [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tamah Alley	Manuherikia Irrigation Co-operative (shareholder) Cliff Care Ltd (family connection) Aviation Cherries Ltd (Director) Tenaya New Zealand Ltd (Director and Shareholder) Southern Lakes Trails (Trustee)	Manuherikia Irrigation Co-operative Society Ltd (shareholder) Emergency Management Otago Group Controller (employee) Aviation Cherries Ltd (Director)	Alexandra Community House Trust Central Otago Wilding Conifer Control Group Destination Advisory Board
Roger Browne	Central Otago REAP (Member) Creative Writers Circle (Chair) Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder) Alexandra Clyde and Districts Business Group (member) Central Otago District Arts Trust (member) Jolendale Park Charitable Trust (trustee) Haehaeata Trust (Patron)	Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder)	Manorburn Recreation Reserve Committee Alexandra and Districts Museum Inc (Central Stories) Keep Alexandra / Clyde Beautiful Society
Jayden Cromb	The Terrace School (Chair) Community Networks Aotearoa (Trustee) Alexandra Council of Social Services (Member) Central Otago Living Options (Employee)		Alexandra Council for Social Services St Bathans Area Community Association
Tony Hammington	RDA Consulting (Director and Shareholder) Leaning Rock Village (Chair) Clyde Earnsclough RFC (Committee) Promote Dunstan (Committee)	Wrapt Gift Shop (Employee)	Alexandra Blossom Festival Committee Clyde Historical Museum Committee

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Dai Johns	Sub Par Golf Ltd (Owner) Alexandra Golf Club (Manager) Alexandra Rugby Football Club (Manager)		Vallance Cottage Working Group
Martin McPherson	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	Alexandra and Districts Youth Trust
Tracy Paterson	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A and T Paterson Family Trust (Trustee) A Paterson Family Trust (Trustee) Central Otago Health Inc (Elected Member) Bob Turnbull Trust (Trustee / Chair) New Zealand Wool Classers Association (Vice chair) Central Otago A&P Association (Member) Manuherikia Exemplar Governance Group (Member) Central Otago Riding for the Disabled (Volunteer)	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A Paterson Family Trust (Trustee) A and T Paterson Family Trust (Trustee) Federated Farmers (On the executive team) Omakau Irrigation Co (Director) Matakanui Combined Rugby Football Club (Committee) Manuherikia Catchment Group (Co-chair) Omakau Domain Board Omakau Hub Committee (Chair) Manuherikia Valley Community Hub Trust (Trustee) Southern Cross Sheep Ltd (Director) Mt Stalker Ltd (Trustee) Mt Stalker Pastoral Ltd DKIL Ltd (Shareholder)	Omakau Recreation Reserve Committee Ophir Welfare Association Committee Central Otago Health Incorporated

5 REPORTS

24.3.2 2023/24 COMMUNITY GRANTS APPLICATIONS - 2ND ROUND

Doc ID: 1473795

1. Purpose of Report

To consider the second round of the community grant applications for the 2023/24 financial year.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
 - B. Decides the grants to be allocated to the applicants of the Community Grants.
-

2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and its fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the second round of funding for the 2023/24 financial year. Applications for the second round closed on 10th of March 2024, for a decision at this meeting. Applications were also accepted for promotions grants from the 2024/25 year draft budget, these will be considered at the Board's meeting scheduled for 30 April 2024.

The Vincent Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$120,000 to distribute in the Vincent community grants scheme and \$41,750 to distribute in the promotions grants scheme. The following table illustrates the commitments already made and the amounts left to distribute in the 2023/24 financial year.

Community Grants	2023/24 FY
Total Budget for 2023/24	120,000
Plus returned grants	-
Less committed from previous rounds	93,210
Balance left to distribute	26,790
Promotions Grants	
Total Budget for 2023/24	41,750
Plus returned grants	
Less committed from previous rounds	41,750
Balance left to distribute	0

3. Discussion

Community Grants

Two community grant applications were received in this round, requesting a total of \$1,420. There is \$26,790 available to distribute in this round to distribute. The details are provided in the table below:

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
1	Alexandra Rotary Club	Annual Book Sale	Venue Hire and Advertising	Jan 2025	\$2,886	\$1,000
2	Central Otago Friendship Network	Monday Social Space	Venue Hire	June 2024	\$709.80	\$420

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

Promotion Grants

Promotion Grants will be presented to the 30 April 2024 meeting for consideration.

4. Financial Considerations

As detailed above, the Board has \$26,790 left to distribute for the 2023/24 Community Grants.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance wellbeing.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
Considerations as to sustainability, the environment and climate change impacts	There is no direct impact; some applications may have a positive environmental impact from time to time.
Risks Analysis	No risks have been identified in the funding applications.
Significance, Consultation and Engagement (internal and external)	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place to check for potential impacts arising from the applications, as needed.

7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

8. Attachments

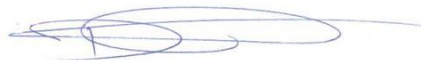
- Appendix 1 - Alexandra Rotary Club Book Sale Grant Staff Assessment (under separate cover) ➡
- Appendix 2 - Alexandra Rotary Club Book Sale Grant Application and Supporting Budget (under separate cover) ➡
- Appendix 3 - Central Otago Friendship Group Grant Staff Assessment (under separate cover) ➡
- Appendix 4 - Central Otago Friendship Group Grant Application (under separate cover) ➡
- Appendix 5 - Central Otago Friendship Group Grant Supporting Documentation (under separate cover) ➡

Report authors:

Reviewed and authorised by:



Rebecca Williams
Community Development Advisor
14/03/2024



Dylan Rushbrook
Group Manager - Community Vison
21/03/2024

24.3.3 PROPOSED DISC GOLF COURSE HALF MILE RECREATION RESERVE

Doc ID: 1461718

1. Purpose

To provide an update on the proposed Disc Golf Course at the Half Mile Recreation Reserve.

Recommendations

That the report be received.

2. Discussion

For some time now Council has been working with Sport Central to identify a site in Alexandra suitable for a Disc Golf Course. The impetus behind this has come from school pupils within the town who have sought a location to play this rapidly growing sport.

Sport Central have identified the Half Mile Recreation Reserve site in Alexandra as land that would be suitable for an 18-hole Disc Golf course.

Sport Central has secured funding for from Sport New Zealand of \$20,000 to build the first 9 holes of the course, and are also prepared to manage its design and installation.

To assist with funding, it is likely that corporate or private sponsors of the disc golf holes will be undertaken in a similar way they are on some golf courses. This form of sponsorship and other fundraising initiatives may enable the ideal of an 18-hole course to be completed.

An experienced course designer has been approached to design the course. The course will be unique as it will be amongst the iconic central Otago rock Tors that area highlight of the reserve.

The Haehaeata Trust are supportive of the project and will be contacted on the location of the course to ensure it doesn't impact on their restoration planting project at the reserve.

The Cromwell course has proven very popular with all ages and differing levels of ability offering free/cheap recreation opportunities. There is talk of 'disc golf tourism' happening in other areas around the South Island. People are coming to stay in small towns for the weekend to play the courses (Twizel & Waimate). Disc Golf would be a great addition to Alexandra's active recreation scene and would be complimentary to the existing bike trails.

3. Attachments

Nil

Report author:

Reviewed and authorised by:



Gordon Bailey
Parks and Recreation Manager
27/02/2024



David Scoones
Group Manager - Community Experience
13/03/2024

24.3.4 MOLYNEUX STADIUM

Doc ID: 1403971

1. Purpose of Report

To consider approval to obtain a quantity surveyors estimate for compliance and maintenance work required for Molyneux Stadium.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
 - B. Approves expenditure of an estimated \$20,000 for a quantity surveyor's cost estimate for compliance and maintenance work to bring the Molyneux Stadium up to current building standards to be funded from existing unspent budgets.
 - C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.
-

2. Background

The Molyneux Stadium (the Stadium) was built in the 1970s and needs significant earthquake strengthening, building compliance and maintenance work to bring it up to current building standards so it is fit for purpose.

The Stadium is a well-used community facility which also includes three tenancies accommodating the Alexandra Rugby Club, Boulder Inn and Circus Space.

A detailed seismic assessment (DSA), preliminary strengthening design and quantity surveyors cost estimate were completed for the Stadium in 2020. The DSA confirmed the building was less than the minimum requirement of 34% New Building Standard (NBS). The cost of strengthening the Stadium to 34% NBS was estimated at \$1,380,000 which was included in year three of the Long-Term Plan (LTP) 2021-31.

An asbestos assessment has also been carried out which identified that asbestos is present in the building's interior and exterior cladding as well as other areas within the building. The cost of removal and replacement is expected to be significant.

A full building condition assessment, fire report and accessibility report have recently been completed to ascertain what other maintenance work is required to bring the building up to standard.

It is now proposed that a cost estimate is obtained from a quantity surveyor to estimate the full cost of any ongoing maintenance and capital work including asbestos removal and seismic strengthening, and any essential accessibility or fire safety requirements to make the Stadium fit for purpose. The cost estimate will provide more detailed information on the level of investment needed which will allow the Board to make an informed decision on the future of the Stadium.

3. Discussion

To consider the future of the Stadium it is important to have comprehensive information around any potential challenges, ongoing maintenance, and capital costs of asbestos removal and seismic strengthening. It is also important to allow for modernisation of the facility and incorporate any essential accessibility or fire safety requirements.

WSP consultants were engaged to provide a comprehensive Building Condition Assessment (the Assessment) including the structural state of the building and work required to comply with the Building Code such as escape from fire and accessible facilities.

The assessment adds to the existing reports and provides a comprehensive overview of the existing state of the building and provides recommendations for work required to retain and refurbish the Stadium in the short and long term.

The assessment identifies the stadium as having a building life of 25-30 years if ongoing maintenance work continues. Strategic investment will potentially extend the life of the building beyond 30 years.

The assessment confirms that there is significant work required to the Stadium to bring the building up to standard. The proposed cost estimate will provide updated costs for all work required to retain and refurbish the building based on the detailed seismic assessment and preliminary strengthening design, asbestos management report, building condition assessment and fire and accessibility reports.

It is proposed that a further report will come back to the Board for consideration of how to proceed once the cost estimate has been received.

4. Financial Considerations

There is currently \$1,380,000 of unspent budget for earthquake strengthening included in the annual plan budgets for 2024/25 which was included in year three of the LTP 2021-31. This will remain unspent this financial year as budget for earthquake strengthening has been deferred to year four of the Draft LTP 2024-34.

It is proposed that some of this unspent budget is used to fund the cost of the proposed quantity surveyors estimate which is estimated at around \$20,000.

5. Options

Option 1 – (Recommended)

Approve expenditure up to \$20,000 for a quantity surveyor's estimate for compliance and maintenance work required to bring the building up to a fit for purpose standard to be funded from existing unspent budget.

Advantages:

- Provides full picture of costs associated with retaining and refurbishing the existing Stadium to allow robust decision making.

Disadvantages:

- None.

Option 2

Decline to approve expenditure for a quantity surveyors estimate.

Advantages:

- None.

Disadvantages:

- Not having an up-to-date cost estimate to retain and refurbish the existing Stadium means the Board and/or the community cannot be fully informed when considering the level of investment required for the future of the Stadium.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social and economic wellbeing of communities, in the present and for the future by assisting the Board to make informed decisions about the future of a well-used community facility.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	This decision is consistent with Council plans and policies.
Considerations as to sustainability, the environment and climate change impacts	There are no sustainability, environment or climate change impacts associated with this decision.
Risks Analysis	There are no apparent risks associated with this decision. Further risk analysis will be required for decision making about the level of investment required for the future of the Stadium.
Significance, Consultation and Engagement (internal and external)	This decision does not meet or exceed any of the thresholds or criteria of the Council's Significance and Engagement Policy.

7. Next Steps

- A quantity surveyor is engaged to carry-out the cost estimate for required compliance and maintenance work to the Stadium.

- Once the cost estimate has been received, a report will be presented to the Board with an update on the full costs required to bring the Stadium up to current building standards.

8. Attachments

Nil

Report author:

Reviewed and authorised by:



Tara Bates
Property Officer

Louise van der Voort
Group Manager - Planning and Infrastructure

23/02/2024

21/03/2024

24.3.5 VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2023

Doc ID: 1457489

1. Purpose

To consider the financial performance overview as at 31 December 2023.

Recommendations

That the report be received.

2. Background

These statements are designed to give an overview on the financial performance.

The operating statement for the six months ending 31 December 2023 shows a favourable variance of \$600k against the budget.

2023/24 Full Year Annual Plan \$000	AS AT 31 DECEMBER 2023				2023/24 Full Year Revised Budget \$000
		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000	
	Income				
813	User fees & Other	420	406	14	813
585	Other capital contributions	50	-	50	585
183	Govt grants & subsidies	538	157	381	525
3,808	Rates	1,913	1,920	(7)	3,808
-	Reserves Contributions	235	-	235	-
222	Internal Interest Revenue	269	109	160	222
-	Land Sales	1,333	-	1,333	-
5,611	Total Income	4,758	2,592	2,166	5,953
	Expenditure				
95	Rates expense	125	47	(78)	95
163	Grants	533	481	(52)	563
302	Other Costs	78	141	63	282
856	Cost Allocations	429	428	(1)	856
-	Cost of Sales	1,580	-	(1,580)	-
710	Staff	398	355	(43)	710
221	Fuel & Energy	99	111	12	221
1,060	Contracts	430	533	103	1,066
13	Administrative Expenses	5	7	1	13
200	Building Repairs and Mtce	102	100	(2)	200
27	Professional Fees	12	16	4	31
136	Internal Interest Expense	76	69	(7)	136
63	Members Remuneration	16	32	15	63
1,072	Depreciation	537	536	(1)	1,072
4,918	Total Expenses	4,420	2,856	(1,566)	5,308
693	Operating Surplus / (Deficit)	338	(264)	600	645

This table has rounding (+/-1)

Income for period ending 31 December 2023

Operating income shows a favourable variance of \$2.166M.

- Government grants and subsidies has a favourable variance of \$381k. New Zealand Lotteries funding for Alexandra Community Centre \$298k, Alexandra Riverpark funding \$125k and Better off Funding for re-lining of Alexandra pool \$95k has been received. This funding has been carried forward from 2022/23 to fund the projects as they progress.
- Reserves contributions has a favourable variance of \$235k. This is due to the development in Clyde. These are difficult to gauge when setting budgets as they are dependent on developers' timeframes.
- Internal interest revenue has a favourable variance of \$160k. Interest revenue is higher than budget due to market term deposit interest rates increasing. An increase in reserves balances from the Dunstan Park subdivision sales has assisted increasing the interest revenue.
- Land sales has a favourable variance of \$1.333M. Dunstan Park subdivision stage 3 is complete.

2023/24 Full Year Annual Plan \$000	User Fees and Other Income	YTD				2023/24 Full Year Revised Budget \$000
		YTD	YTD	YTD		
		Actual	Revised	Variance		
		\$000	Budget \$000	\$000		
86	Camping Grounds	40	43	(3)	●	86
270	Pool / Swim School	127	135	(8)	●	270
320	Rentals & Hires	143	160	(17)	●	320
45	Cemeteries	27	23	5	●	45
-	Donations	0	-	-	●	-
91	Other Misc Income	62	46	17	●	91
812	Total User Fees Income	399	407	(6)		813

This table has rounding (+/-1)

Expenditure for period ending 31 December 2023

Expenditure shows an unfavourable variance of (\$1.56M). These variances are detailed below:

- Rates expense have an unfavourable variance of (\$78k). The annual rates expense is higher by \$30k than the annual budget of \$95k. This variance will remain for the rest of the year. The rates expense has increased due to the October 2022 QV rateable property valuation increases, along with the Central Otago District Councils own rates increase and a further increase to the Otago Regional Council rates increase. A re-set will be put in place for the 2024/25 Annual Plan.
- Grants have an unfavourable variance of (\$52k). This is due to the timing of the grants allocated to the community. Promotions grants has been fully allocated for the financial year, with \$27k of the general grants still to be allocated.
- Contracts has an unfavourable variance of \$103k. These expenses are more needs-based and will vary against budget from time-to-time. This variance is being driven by the timing of maintenance programme for the Clyde Museum, Alexandra Community Centre and Tarbet street properties.

- Other costs have a favourable variance of \$63k. This includes water charges \$30k, compliance schedules \$11k, and chemical costs of \$5k. Water meter charges are due in April and May 2024.
- Cost of sales has an unfavourable variance of (\$1.58M). This is due to development costs for the Dunstan Park subdivision stage 3. Cost of sales is linked to the land sales mentioned earlier and reflect the development costs for subdivisions.

Capital Expenditure

Capital expenditure (CAPEX) for the period ending 31 December 2023 reflects a favourable variance of \$240k against the revised budget. The actual CAPEX spent to 31 December 2023 is 36% of the total revised budget.

2023/24 Full Year Annual Plan \$000	AS AT 31 DECEMBER 2023					2023/24 Full Year Revised Budget \$000
		YTD	YTD	YTD		
		Actual \$000	Revised Budget \$000	Variance \$000		
	Parks & Reserves					
52	Camping Grounds	5	59	54	●	118
26	Cemeteries	21	60	39	●	120
528	Alexandra Pool	332	282	(50)	●	346
64	Parks and Reserves	23	116	94	●	233
131	Pioneer Park	111	127	16	●	254
318	Alexandra Town Centre	9	40	31	●	613
1,119	Total Parks & Reserves	501	684	184		1,684
	Property					
-	Tarbert Street Building	-	61	61	●	122
223	Clyde Community Centre	266	231	(35)	●	279
585	Alexandra Community Centre	817	157	(660)	●	898
57	Poolburn Hall	-	29	29	●	57
1,380	Molyneux Stadium	55	716	661	●	1,432
2,245	Total Property	1,138	1,194	56		2,788
3,364	Total Capital Expenditure	1,639	1,878	240		4,472

Total for Parks and Reserves shows an overall favourable variance of \$184k

- Camping grounds has a favourable variance of \$54k. Camping ground projects have not yet started. These include: Omakau recreation reserve cabins and playground and Clyde recreation reserve water line renewal.
- Cemeteries has a favourable variance of \$39k. The Alexandra encroachment removal and new boundary fencing projects has started with the removal of the trees.
- Alexandra Pool has an unfavourable variance of (\$50k). The Alexandra pool liner replacement project has been completed and will align with the budget at the end of the financial year. The DIA has granted \$217k to Better of Funding for the replacement of the main pool liner.

- Parks and reserves has a favourable variance of \$94k. Projects completed include the replacement of the cricket cover for Molyneux park and bollard installation in Clyde greenways.
- Pioneer Park has a favourable variance of \$16k. Pioneer Park Electrical Infrastructure has been upgraded, along with swing and surface replacement.
- Alexandra Town Centre has a favourable variance of \$31k. The Alexandra River Park project is progressing with a report put before the Council in February.

Property has an overall favourable variance of \$56k

- Clyde Community Centre has an unfavourable variance of (\$35k). The kitchen and toilet project is nearly complete.
- Alexandra Community Centre has an unfavourable variance (\$660k). Alexandra Memorial Theatre stage upgrade and the earthquake strengthening Alexandra community centre projects is progressing with contractor on site and are expected to finish in 2024.
- Molyneux Stadium has a favourable variance of \$661k. Earthquake strengthening, building condition assessment and fire and accessibility reports are being undertaken before moving into the design stage.

Reserve Funds table for Vincent Ward

- As of 30 June 2023, the Vincent ward has an audited closing reserve funds balance of \$7.69M. These are ward specific reserves and do not factor in the district-wide reserves which are in deficit at (\$24.69M). Please refer to Appendix 1.
- Taking the 2022/23 audited Annual Report closing balance and adding 2023/24 income and expenditure, carry forwards and resolutions, the Vincent Ward is projected to end the 2023/24 financial year with a closing balance of \$4.98M.

3. Attachments**Appendix 1 - Vincent Ward Reserves 2023-2024.pdf** [↓](#)

Report author:



Donna McKewen
Accountant
19/03/2024

Reviewed and authorised by:



Saskia Righarts
Group Manager - Business Support
19/03/2024

AUDITED - 2022/23 Annual Report					2023/24 Annual Plan Budget			Forecast 1 including Carry-Forwards FY2023/24	
VINCENT RESERVES	Opening Balance	Transfers In	Transfers Out	Closing Balance	Transfers In	Transfers Out	Adjusted AP Closing Balance*	Transfers In/Out	Revised Closing Balance
	A	B	C	D = A + B - C	E	F	G = D + E - F	H	I = G + H
Vincent Recreation and Culture Charge									
2411 - Alexandra Community Centre	-	-	-	-	92,648	-	92,648	(184,127)	(91,479)
2412 - Molyneux Stadium Alexandra	-	-	-	-	58,207	-	58,207	(1,429,778)	(1,371,571)
2462 - Other Reserves Alexandra	-	-	-	-	81,111	-	81,111	407,476	488,587
2463 - Pioneer Park	-	-	-	-	16,453	-	16,453	(51,473)	(35,020)
2492 - Molyneux Pool	(1,621,557)	-	(155,408)	(1,776,965)	400,000	(250,852)	(1,627,817)	(507,946)	(2,135,764)
4410 - Becks Hall	(58,523)	352	-	(58,171)	-	(7,575)	(65,746)	(1,101)	(66,847)
4411 - Clyde Community Centre	(26,797)	17,973	-	(8,824)	-	(30,541)	(39,365)	(56,833)	(96,198)
4412 - Omakau Community Centre	69,343	3,925	-	73,267	1,331	(1,097)	73,501	55	73,556
4413 - Ophir Community Centre	17,099	13,471	-	30,569	1,366	-	31,935	(7,672)	24,263
4414 - Moa Creek/Poolburn Community Centre	83,855	3,312	-	87,167	847	(64,056)	23,958	(4,057)	19,901
4415 - Clyde Museums	-	-	-	-	78,781	-	78,781	(61,145)	17,636
4461 - Clyde & Fraser Domains	(34,126)	79,024	-	44,898	11,816	-	56,714	(8,429)	48,285
4463 - Clyde - Alexandra Walkway	22,499	596	-	23,095	11,279	(11,164)	23,210	14,274	37,484
4491 - Clyde Pool	0	-	-	0	-	-	0	-	0
Total Recreation and Culture Charge	(1,548,208)	118,652	(155,408)	(1,584,964)	753,839	(365,285)	(1,196,410)	(1,890,757)	(3,087,167)
Vincent Ward Services Rate									
2111 - General Development Alexandra	4,803,409	1,713,224	-	6,516,633	160,039	(2,437,510)	4,239,162	2,140,917	6,380,079
2341 - Joint Afforestation (QLDC)	(16,910)	116	-	(16,794)	-	-	(16,794)	(0)	(16,795)
2342 - Pines Forestry	-	-	-	-	-	-	-	(19,293)	(19,293)
2351 - Property General Vincent	-	-	-	-	-	(1,523)	(1,523)	(0)	(1,523)
2352 - 37 Tarbert St - Investment Property	-	-	-	-	-	-	-	(35,814)	(35,814)
2353 - 39-43 Tarbert St - Investment Property	-	-	-	-	66,524	-	66,524	(446,278)	(379,754)
2354 - Central Stories	58,138	35,746	-	93,883	112,188	-	206,071	(206,486)	(415)
2431 - Vincent Grants	(43,025)	-	(5,891)	(48,915)	4,167	-	(44,748)	(3,163)	(47,911)
2451 - Manorburn Recreation Reserve Committee	49,449	1,310	(4,889)	45,870	954	(776)	46,048	(84)	45,963
2757 - Alexandra Town Centre	(66,875)	-	(90,982)	(157,858)	-	(22,104)	(179,962)	(513,845)	(693,807)
4111 - General Revenues & Development E/M	1,049,975	27,813	(67,416)	1,010,372	18,473	-	1,028,845	158,961	1,187,806
Total Ward Services Rate	5,834,161	1,778,208	(169,178)	7,443,191	362,345	(2,461,913)	5,343,623	1,074,913	6,418,536
Vincent Ward Promotional Charge									
2033 - Alexandra Promotions	-	-	-	-	-	-	-	88,484	88,484
Total Ward Promotional Charge	-	-	-	-	-	-	-	88,484	88,484
Vincent Ward Services Charge									
2211 - Elected Members Vincent	-	-	-	-	-	-	-	0	0
2831 - Alexandra Cemetery	-	-	-	-	5,864	-	5,864	(177,799)	(171,935)
4831 - Clyde Cemetery	(2,304)	-	(3,664)	(5,967)	1,880	-	(4,087)	(113)	(4,200)
4832 - Omakau Cemetery	-	-	-	-	105	-	105	7,576	7,681
Total Ward Service Charge	(2,304)	-	(3,664)	(5,967)	7,849	-	1,882	(170,336)	(168,454)
Vincent Ward Specific Reserves									
2130 - Alexandra Brass Band Fund	20,743	549	-	21,292	414	-	21,706	(9)	21,697
2131 - Alexandra Flood Maintenance Fund	15,155	401	-	15,557	303	-	15,860	(7)	15,852
2135 - Alexandra Land Endowment Fund	618,986	16,396	-	635,382	12,257	-	647,639	(185)	647,454
2153 - Vallance Cottage	(40,514)	-	(4,073)	(44,587)	514	(3,439)	(47,512)	(10,274)	(57,786)
4121 - Clyde Utilities Fund	23,020	610	-	23,630	460	-	24,090	(11)	24,078
4123 - Earnscleugh Amenity Trust	61,524	1,630	-	63,154	1,230	-	64,384	(30)	64,354
4127 - E/M Rural Land Subdivision Fund	510,736	55,643	-	566,379	10,043	-	576,422	718	577,140
Total Ward Specific Reserves	1,209,650	75,230	(4,073)	1,280,806	25,221	(3,439)	1,302,588	(9,799)	1,292,790
Vincent Ward Development Fund									
2137 - Alexandra Reserves Contribution Fund	665,424	105,362	-	770,786	13,091	(533,334)	250,543	534,888	785,431
Total Ward Development Fund	665,424	105,362	-	770,786	13,091	(533,334)	250,543	534,888	785,431
Alex Town Centre Upgrade 1991									
2763 - Alexandra Capital Works 93	19,482	516	-	19,998	389	-	20,387	(9)	20,378
2764 - Alexandra Town Centre Loan	(176,612)	-	(49,144)	(225,756)	-	-	(225,756)	(46,246)	(272,002)
Total Alex Town Centre Upgrade 1991	(157,130)	516	(49,144)	(205,758)	389	-	(205,369)	(46,255)	(251,624)
Total Reserves Surplus/(Deficit)	6,001,593	2,077,968	(381,467)	7,698,094	1,162,734	(3,363,971)	5,496,857	(418,862)	5,077,995

* The Annual Plan closing balance has been adjusted to reflect the closing balance of the Annual Report and the Annual Plan movement. This is to enable a running estimate of the total Reserves balance.

24.3.6 2024-25 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE**Doc ID: 1466614****1. Purpose of Report**

To approve the draft 2024-25 budgets and the Vincent ward component of the 2024-25 fees and charges schedule for inclusion in Council's Annual Plan 2024-25 process.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that the Promotions Grants be increased by \$8,250 from \$41,750 to \$50,000 for the 2024-25 year.
- C. Agrees the draft Vincent Ward 2024-25 Annual Plan budget and recommends to Council for inclusion in the 2024-25 Annual Plan.
- D. Agrees to accept the increase in pool charges according to the 2024-25 fees and charges schedule, subject to the Cromwell Community Board also agreeing to this increase to ensure consistency in charging.
- E. Agrees to accept the Vincent Ward 2024-25 fees and charges schedule and recommend to Council for inclusion in the 2024-25 Annual Plan.

2. Background

The 2024-25 draft budgets for the Vincent Ward have been prepared against the backdrop of significant cost increases in most areas of services delivered by Council. The 2021-31 Long-term Plan (LTP) Year 4 budgets proposed an average rates increase across the district of 5% including the impact of growth which was anticipated to be 1.9%. Currently, the draft 2024-25 Annual Plan budgets propose an average rate increase across the district of 25.49%. This is excluding the impact of growth which is anticipated to be 1.2%.

The 2024-25 Annual Plan draft budget figures result in a total increase to the Vincent Ward rates of \$551K or 14.5% from the previous year (2023-24). This ensures staff deliver the level of service the Board has requested for the year ahead.

In addition to adopting the annual plan and striking the rates for the new year, Council also adopts the annual fees and charges. A complete copy of the Fees and Charges Schedule is attached. Please note, there are changes to fees and charges that reflect the increases in costs of providing these services. These fees have not been increased for a number of years. Board agreement or otherwise is needed on these increases related to ward charges.

3. Discussion

Council staff are presenting draft budgets to each community board for consideration at their April meetings. Once accepted, the community board budgets will be provided to Council to consider including in the 2024-25 Annual Plan. It is important to note that given the compressed timeline for development of the 2024-25 Annual Plan, the budgets are still being worked through at the time of writing this report and there might be further changes to the rates increases, to what has been noted in this report. Any material changes will be circulated to the Board via email prior to the Council meeting on 24 April 2024.

Appendix 2 shows the cost centres that are funded by Vincent Community Ward Targeted Rates and outlines the changes to revenue, expenditure and rates. Please note that the ward rate is specific to rateable units in the ward and is not the district wide rate and does not allow for increased growth.

4. Financial Considerations

The 2024-25 Annual Plan draft budget figures result in a total increase to the Vincent Ward rates of \$551K or 14.5% (on the 2023-24 year). The increase is reflective of the significant cost increases Council is facing in all areas of Council operations.

Appendix 2, 3 and 4 contain details of revenue, costs, ward rates, rates examples and the planned capital expenditure schedule.

5. Options

To accept the draft 2024-25 budget and the Vincent ward 2024-25 Fees and Charges Schedule for recommendation to Council for inclusion in the 2024-25 Annual Plan.

Option 1 - (recommended)

Advantages:

- Meets statutory requirements.
- Provides transparent expenditure management.
- The Vincent Ward budget will feed into Council's Annual Plan budget for 2024-25
- Meets the ratepayers' expectations.
- Allows changes to reflect prior Council and Community Board decisions.
- Allows for Fees and Charges to be updated to reflect the most accurate charges.

Disadvantages:

- Some members of the community may feel disadvantaged paying increased rates.

Option 2

Decline the draft 2024-25 budget and Vincent ward 2024-25 Fees and Charges Schedule for recommendation to Council for inclusion in the 2024-25 Annual Plan and do not recommend it to Council for inclusion in the 2024-25 Annual Plan process.

Advantages:

- Status quo remains and rate payers do not incur increased rates.

Disadvantages:

- Delay in the annual plan process or the 2024-25 Annual Plan may not accurately reflect the Community Board's prior decisions.
- Run the risk of delaying the annual plan process and therefore potentially miss the legislative deadlines.
- May not reflect a fair distribution of costs to the rate payer.
- Loss in revenue or a greater reliance on the ratepayer through not having the most up-to-date fees and charges.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of the community by involving community board members in robust and transparent financial decision making.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, consistent with all council plans and policies.
Considerations as to sustainability, the environment and climate change impacts	No implications, as this has been factored in the 2021-31 Long-term Plan and there have been no changes to these considerations and assumptions used to prepare the 2021-31 Long-term Plan.
Risks Analysis	The risk of not accepting this report is that Council will lose the ability to adopt the 2024-25 Annual Plan and set the rates for the income required to meet the activities Council is required to carry out. Council will not meet legislative requirements and may be exposed to legal challenges.
Significance, Consultation and Engagement (internal and external)	This is a significant step in the annual plan process, as it ensures the Community Board is across its ward-specific budget, and feedback to Council's overall 2024-25 Annual Plan which council will consult upon.

7. Next Steps

Once this report is accepted and changes made where necessary, it will be submitted to Council for recommendation to be included in the 2024-25 Annual Plan scheduled to be adopted for consultation on 24 April 2024.

A complete schedule of the fees and charges has been submitted to each of the relevant community boards for approval. Once approved, the total suite of fees and charges will also be presented to Council with the recommendation that Council adopt the proposed fees and charges as part of the adoption process when adopting the 2024-25 Annual Plan.

8. Attachments**Appendix 1 - Fees and Charges 2024-25.pdf** [↓](#)**Appendix 2 - VCB Draft 2024-25 Annual Plan Budgets** [↓](#)**Appendix 3 - VCB Draft 2024-25 Annual Plan Budgets - Capital Expenditure** [↓](#)**Appendix 4 - VCB Draft Annual Plan 2024-25 Budgets - Sample Rates** [↓](#)

Report author:



Vibhuti Chopra
Contract CFO
9/03/2023

Reviewed and authorised by:



Saskia Righarts, Group Manager - Business Support
Group Manager - Business Support
9/03/2023

FEES AND CHARGES 2024-25

THREE WATERS	2024/25 Includes GST	2023/24 Includes GST	Comments	
DESIGNATED WASTEWATER TREATMENT PLANT				
Disposal of septage tank load less than 3,000 litres	165	135	22% PPI increase on 2021 charge	
Every additional 1,000 litres discharges (or part thereof)	55	45	22% PPI increase on 2021 charge	
Designated Septage station disposal cost/litre	0.055	0.045	22% PPI for Construction increase on last review in 2021	
TRADE WASTE				
Application fee deposit (invoiced at actual cost)	293	240	22% PPI for Construction increase on last review in 2021	
Application to transfer trade waste discharge consent	97.5	80	22% PPI for Construction increase on last review in 2021	
Annual fee	195	160	22% PPI for Construction increase on last review in 2021	
Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost the service as scheduled in the rating section of the 10-year Plan, based on the number of complete months remaining in the financial year.	THREE WATERS - PER APPLICATION			
	Approved contractors (per application)	N/A	80	Replaced by new connection fee below
	Non-approved contractors (per application)	N/A	160	Replaced by new connection fee below
	Non-approved contractors (per application)	N/A	At cost	No connections by non-approved contractors
THREE WATERS NEW CONNECTIONS - Each Individual Property Connection (in addition to Development Contributions if these are applicable)				
Initial fee for the first service connection to a property	340	No charge	Replaces Three Waters -Per Application, same as QLDC 23/24 fee	
for each additional service connection to a property (up to a total of 3)	145	No charge	Replaces Three Waters -Per Application, same as QLDC 23/24 fee	
BULK TANKER WATER FROM FIRE HYDRANTS				
Bulk water application fee	340	No charge	New charge	
Tanker / Standpipe Inspection (at least annual)	122	100	22% PPI for Construction increase on last review in 2021	
Water usage per m³	2.19	1.8	22% PPI for Construction increase on last review in 2021	
BULK WATER SUPPLY				
Network connected bulk water rate (per m³)	1.05	0.9	22% PPI for Construction increase on last review in 2021	
REMOVAL OF WATER RESTRICTOR				
Temporary restrictor removal fee	At cost	At cost		
WATER METER ACCURACY TESTS				
House visit and assessment	67	55	22% PPI for Construction increase on last review in 2021	
Meter removal and calibration	525	525		
Meter validated as accurate	N/A	80		
Meter validated as inaccurate	No charge	No charge		
Final meter read	49	40	22% PPI for Construction increase on last review in 2021	
Backflow Prevention				
Annual testing	185	No charge	Based on Watercare charge	
New backflow prevention device	At cost	No charge	Based on Watercare charge	
OTHER				
Unauthorised and other activities	At cost	At cost		
Development advice/supervision	At cost	At cost		
Technical Administrator and Junior Professional/Hour	126.5	No charge	New - for staff cost recovery	
Intermediate Professional/Hour	149.5	No charge	New - for staff cost recovery	
Senior Professional/Hour	172.5	No charge	New - for staff cost recovery	
Activity Manager/Hour	230	No charge	New - for staff cost recovery	
Group Manager/Hour	287.5	No charge	New - for staff cost recovery	

FEES AND CHARGES 2024-25

THREE WATERS	2024/25 Includes GST	2023/24 Includes GST	Comments
CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)			
Financial Contributions - Reserves			
Urban	2,904	2,380	22% PPI for Construction increase on last review in 2021
Rural	1,451	1,190	22% PPI for Construction increase on last review in 2021
Note: Financial Contributions are inflated based on Statistics NZ PPI Construction Index. They have been inflated based on the PPI Construction			
DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS			
Water Supply			
Lake Dunstan Water Supply (Alexandra / Clyde)	8,710	7,131	22% PPI for Construction increase on last review in 2021
Cromwell	4,675	3,877	22% PPI for Construction increase on last review in 2021
Naseby	4,939	4,044	22% PPI for Construction increase on last review in 2021
Omakau / Ophir	13,335	10,917	22% PPI for Construction increase on last review in 2021
Patearoa	3,989	3,267	22% PPI for Construction increase on last review in 2021
Ranfurly	3,043	2,492	22% PPI for Construction increase on last review in 2021
Roxburgh	4,055	3,321	22% PPI for Construction increase on last review in 2021
Wastewater			
Alexandra / Clyde	9,201	7,536	22% PPI for Construction increase on last review in 2021
Cromwell	3,802	3,139	22% PPI for Construction increase on last review in 2021
Naseby	4,147	3,399	22% PPI for Construction increase on last review in 2021
Omakau / Ophir	5,996	4,992	22% PPI for Construction increase on last review in 2021
Ranfurly	966	796	22% PPI for Construction increase on last review in 2021
Roxburgh	5,698	4,670	22% PPI for Construction increase on last review in 2021
THREE WATERS AND WASTE MANAGEMENT PART CHARGES IN LIEU OF RATES			
The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.			
Water Supply – connected - per month			
If already rated as serviceable	30.99	23.12	
If not rated as serviceable before	61.97	37.91	
Wastewater – connected - per month			
If already rated as serviceable	41.83	27.20	
If not rated as serviceable before	83.66	54.40	

FEES AND CHARGES 2024-25

ENVIRONMENTAL SERVICES	2024/25 Includes GST	2023/24 Includes GST	Comments
TRANSFER STATION CHARGES			
Standard size refuse bag (60 litres)	8	8	
Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)	8	8	
Child car seat recycling (Alexandra and Cromwell only)	10	10	
Car body (all tanks pierced and drained)	20	20	
Whiteware and separated metal (excludes fridges, freezers and air-conditioning units)	No charge	No charge	
Fridges, freezers and air-conditioning units (disposal charge)	25	25	
Gas bottle disposal (any size)	11	11	Includes gas cannisters, helium bottles and fire extinguishers
Transfer Station with Weigh Facility (Alexandra/Cromwell)			
General waste charge by weight per tonne	442	395	
Greenwaste by weight by tonne	85	75	Costs are increasing and ORC consents are likely going to require us to do more frequently
Greenwaste minimum charge (less than 100kg)	5	No charge	New charge to remove nominal fees. Costs are increasing and ORC consents are likely going to require us to do more frequently
Transfer Station without Weigh Facility (Ranfurly/Roxburgh)			
General waste charge by volume per cubic metre (assessed by operator)	95	85	
Greenwaste charge by volume per cubic metre (assessed by operator)	20	15	Costs are increasing and ORC consents are likely going to require us to do more frequently
Greenwaste minimum charge (small car/boot load - 0.5 cubic metre or less)	10	8	Costs to much are increasing and ORC consents are likely going to require us to do more frequently
Tyre Disposal			
Car tyres (per tyre)*	7	7	
4x4 and small truck tyres (per tyre)*	11	11	
Large truck tyres (per tyre)*	22	22	
Tractor / Loader tyres*	125	125	
<i>* Charges for tyres without rims.</i>			
<i>Note: Tyres that contain rims at the time of disposal will incur an additional fee twice that of the charge listed above.</i>			
CLEANFILL/HARDFILL DEPOSITED IN CLEANFILL/HARDFILL AREA			
Charge by volume per cubic metre			
Single axle trailer*	50	50	
Tandem axle trailer*	70	70	
<i>*Domestic quantities of cleanfill/hardfill only</i>			

FEES AND CHARGES 2024-25

ENVIRONMENTAL SERVICES	2024/25 Includes GST	2023/24 Includes GST	Comments
ELECTRONIC WASTE			
CRT TV	37	37	
Rear Projection TV	46	46	
Flat Panel TV	21	21	
CRT Computer Monitor	25	25	
LCD Computer Monitor	10	10	
Desktop and Servers	5	5	
Laptops and Tablets	5	5	
Modems, Switches, Routers, Computer Speakers	5	5	
Uninterrupted Power Supplies (UPS)	5	5	
Printers and Fax Machines	17	17	
Photocopiers	43	43	
Small Appliances, Drills, Alarm Clocks, Cameras	5	5	
Heaters and Fans	5	5	
Vacuum Cleaners	9	9	
Dehumidifiers	18	18	
DVD and VCR Players	6	6	
Stereo Systems and Gaming Consoles	6	6	
Stereo Speakers	6	6	
Keyboards and Docking Stations	4	4	
Mice	1	1	
Cables (per kg)	4	4	
Note: Prices are per item unless otherwise stated.			
HAZARDOUS WASTE			
Class 2 (per kg)	5	5	Includes aerosol cans
Class 3 (per kg)	5	5	Includes paints and fuel
Class 4 (per kg)	8	8	
Class 5 (per kg)	9	9	
Class 6 Intractable Pesticides (per kg)	41	41	
Class 6 (per kg)	10	10	
Class 8 (per kg)	4	4	
Class 9 (per kg)	3	3	
Waste Oils (per kg/litre) - maximum 25 litres - Domestic only	2	2	
Up to 20kg or 20 litres	No charge	No charge	
Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre).	No charge	No charge	

FEES AND CHARGES 2024-25

ENVIRONMENTAL SERVICES	2024/25 Includes GST	2023/24 Includes GST	Comments
WHEELIE BIN CHARGES			
Replacement of bin due to damage (not wear and tear)	55	55	
Additional organics bin (240L) per annum	113.32	92.56	
Additional mixed recycling bin (240L) per annum	101.39	82.81	
Additional glass recycling bin (240L) per annum	47.71	38.97	
Additional rubbish (red) bin (140L) per annum	202.78	165.63	
Additional rubbish (red) bin (240L) per annum	347.11	283.51	
Upsize rubbish (red) bin to (240L) per annum	143.14	117.88	
Bin delivery and administration charge (for additional bins/bin removals/replacement bins/change of bin size)	40	35	
PART CHARGES IN LIEU OF RATES			
The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.			
Waste Management – per month			
Additional organics bin (240L)	9.44	7.71	
Additional mixed recycling bin (240L)	8.45	6.9	
Additional glass recycling bin (240L)	3.97	3.25	
Additional rubbish (red) bin (140L)	16.9	13.8	
Additional rubbish (red) bin (240L)	28.92	23.63	
Upsize rubbish (red) bin to 240L	11.93	9.82	

FEES AND CHARGES 2024-25

ROADING	2024/25 Includes GST	2023/24 Includes GST	Comments
LICENCE TO OCCUPY			
Single owner	190	190	
Multiple owner	At cost	At cost	
TRAFFIC MANAGEMENT PLAN APPROVAL			
Site Specific	150	95	Based on 1 hour of officer time.
Generic	450	No charge	Generic plans are time consuming - reflective of actual staffing cost
Non-profit community events	No charge	No charge	Raise with Council
TEMPORARY ROAD CLOSURE			
Commercial organisations and events	295	295	
Non-profit community events	No charge	No charge	
CORRIDOR ACCESS REQUEST <i>(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)</i>			
Minor Works	No charge	No charge	
Major Works (trenches exceeding 20m in length) (hourly)	150	85	Moving from fixed cost to at cost (hourly)
Project Works*	Refer to major works	At cost	
*Project works included under hourly major works cost now.			
ROAD STOPPING			
Time and disbursements plus legal and survey costs	At cost	At cost	
Miscellaneous fees (other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)	At cost	At cost	
RAPID NUMBER			
New	70	70	
Replacement	50	50	
Abandoned Vehicles			
Officer time (hourly)	105	No charge	New charge
Mileage (dollar(s) per km)	1	No charge	New charge
Vehicle storage costs (per day)*	5	No charge	New charge
Vehicle valuations	At cost	No charge	New charge
Towage charge	At cost	No charge	New charge
*maximum storage charge 6 months			
ROAD NAMING			
One Road Name from Approved Road Name list	165	No charge	New charge
One Road Name that meets Road Naming Policy	220	No charge	New charge
One Road Name not meeting Road Naming Policy	330	No charge	New charge
Each additional road name	55	No charge	New charge
Additional processing over Initial Fee (hourly)	105	No charge	New charge

FEES AND CHARGES 2024-25

ROADING	2024/25 Includes GST	2023/24 Includes GST	Comments
DUST SUPPRESSION			
Residential house with 100m of road to Council programmed timetable	No charge	No charge	
Residential house with 100m of road outside programme works	At cost	At cost	
Commercial and other applications to Council programmed timetable	At cost	At cost	
OTHER			
Commercial fingerboard signs	At cost	At cost	
DEVELOPMENT CONTRIBUTIONS			
Roading			
Residential	2,070	1,719	

FEES AND CHARGES 2024-25

PLANNING AND REGULATORY		2024 /25 Includes GST	2023/24 Includes GST	Comments
BUILDING CONTROL CHARGES				
Residential alterations and new				
<i>Estimated value of work, includes Project Check Fee. The cost of any peer review of professional documents is at the applicant's cost. All Building Control Fees are based on the average time taken to complete administration, processing and inspections based on the value of the building consent or other building work. Work in excess of this time may be charged for at time and disbursements. Any other charge for information, certification or inspection, or recording of safe and sanitary certificates not specifically provided for to be charged at time and disbursements (\$150 minimum). Refunds will be available for withdrawn consents, with any time spend processing and administration costs being deducted. Any consents where processing or inspections are undertaken outside of CODC will be charged At Cost.</i>	Up to and including \$5,000	495	450	10% increase across the board to reduce rating impact
	Over \$5,000 and not exceeding \$10,000	760	691	10% increase across the board to reduce rating impact
	Over \$10,000 and not exceeding \$20,000	1,255	1,141	10% increase across the board to reduce rating impact
	Over \$20,000 and not exceeding \$40,000	1,838	1,671	10% increase across the board to reduce rating impact
	Over \$40,000 and not exceeding \$80,000	2,168	1,971	10% increase across the board to reduce rating impact
	Over \$80,000 and not exceeding \$200,000	2,916	2,651	10% increase across the board to reduce rating impact
	Over \$200,000 and not exceeding \$350,000	3,860	3,460	10% increase across the board to reduce rating impact
	Over \$350,000 and not exceeding \$500,000	3,999	3,636	10% increase across the board to reduce rating impact
	Over \$500,000 and not exceeding \$750,000	4,418	4,017	10% increase across the board to reduce rating impact
	Over \$750,000 and not exceeding \$1,000,000	4,913	4,467	10% increase across the board to reduce rating impact
	Exceeding \$1 million (minimum deposit plus additional time if necessary)	4,878	4,242	20% increase to reflect actual time spent and reduce rating impact
	Farm shed with engineers PS1, conservatories, new swimming pools, other consents with <3 inspections (no amenities)	1,048	953	10% increase across the board to reduce rating impact
	Commercial alterations and new			
	Up to \$10,000	925	841	10% increase across the board to reduce rating impact
	\$10,000 - \$20,000	1,585	1,441	10% increase across the board to reduce rating impact
	\$20,000 - \$40,000	2,168	1,971	10% increase across the board to reduce rating impact
	\$40,000 - \$80,000	2,333	2,121	10% increase across the board to reduce rating impact
	\$80,000 - \$200,000	3,576	3,251	10% increase across the board to reduce rating impact
	\$200,000 - \$350,000	3,911	3,556	10% increase across the board to reduce rating impact
	\$350,000 - \$500,000	4,083	3,712	10% increase across the board to reduce rating impact
	\$500,000 - \$750,000	4,593	4,167	10% increase across the board to reduce rating impact
	Exceeding \$750,000 (minimum deposit plus additional time if necessary)	5,337	4,852	10% increase across the board to reduce rating impact
	BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1000.00 or part thereof	\$1 for every \$1000.00 or part thereof	
	MBIE Levy - (projects under \$20,444 are exempt)	\$1.75 for every \$1000.00	\$1.75 for every \$1000.00	Note the government are proposing to change this, so levies are paid on projects of \$65,000 inc GST from 1 July 2024.
OTHER BUILDING CONSENT CHARGES				
	Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required	As required	
	Amendments to Building Consents actual cost of work to be recovered at time and disbursements	\$150.00 deposit + \$150.00 / hour	\$150.00 deposit + \$150.00 / hour	

FEES AND CHARGES 2024-25

PLANNING AND REGULATORY	2024 /25 Includes GST	2023/24 Includes GST	Comments
Erection of marquee	347	316	10% increase across the board to reduce rating impact
Heating / fire appliances - free standing	265	241	10% increase across the board to reduce rating impact
Heating / fire appliances - inbuilt and second-hand	430	391	10% increase across the board to reduce rating impact
Wetback fire / diesel boilers	430	391	10% increase across the board to reduce rating impact
Inspection cancellation (same day) no fee if cancelled the previous day	150	150	
OTHER BUILDING CHARGES			
Certificate of Acceptance			
Minor work up to \$5,000	1,213	1,103	
Residential \$5,000 to \$20,000	1,626	1,478	10% increase across the board to reduce rating impact
Residential \$20,000+	2,698	2,453	10% increase across the board to reduce rating impact
Commercial	\$742.00	\$675.00	10% increase across the board to reduce rating impact
	+ hourly rate	+ hourly rate	
Change of Use (initial fee)	277	252	10% increase across the board to reduce rating impact
Relocation report within the district	\$150 (report) plus	\$150 (report) plus	
	\$150	\$150	
	per hour of	per hour of	
	inspection	inspection	
New compliance schedule	\$150.00 / hour	\$150.00 / hour	
Amended compliance schedule	121	110	10% increase across the board to reduce rating impact
WOF monitoring features and renewal	\$150.00 / hour	\$150.00 / hour	
Certificate for Public Use	554	504	10% increase across the board to reduce rating impact
Notice to Fix	247	225	10% increase across the board to reduce rating impact
Fire Service assessment of building consents (plus costs)	165	150	10% increase across the board to reduce rating impact
Demolition	330	300	10% increase across the board to reduce rating impact
Inspection of unsatisfactory work (per visit or inspections not	\$150.00 / hour	150	
Swimming pool inspection barriers and compliance (each	\$150.00 / hour	\$150.00 / hour	
Swimming pool registration	60	55	10% increase across the board to reduce rating impact
Water test fee (fee plus actual test cost)	No charge	120	This service is not provided
Assessment of building consent exemption application (deposit)	\$150.00 / hour	\$150.00 / hour	
Title search	30	27	10% increase across the board to reduce rating impact
Minor variations (to building consents)	\$150.00 / hour	\$150.00 / hour	
Cancellation of inspection (any inspection cancelled on the day)	150	150	
BWOF monitoring	\$150.00 / hour	\$150.00 / hour	
Building Consent Report (annual fee)	76	69	10% increase across the board to reduce rating impact
PROJECT INFORMATION MEMORANDUM – RESIDENTIAL	453	412	10% increase across the board to reduce rating impact
PROJECT INFORMATION MEMORANDUM – COMMERCIAL	577	525	10% increase across the board to reduce rating impact
TIME AND DISBURSEMENTS			
Hourly rates for processing all applications - Officers	150	150	
Mileage (dollar(s) per km)	1	1	
Hourly rates for processing all applications - Support	105	105	

FEES AND CHARGES 2024-25

PLANNING AND REGULATORY	2024 /25 Includes GST	2023/24 Includes GST	Comments
ENVIRONMENTAL HEALTH			
Annual inspection			
Camping grounds	370	336	10% increase across the board to reduce rating impact
Hairdresser shops	247	225	10% increase across the board to reduce rating impact
Offensive trades	247	225	10% increase across the board to reduce rating impact
Funeral directors	247	225	10% increase across the board to reduce rating impact
Follow up inspection fee (hourly rate)	150	150	
Change of ownership	150	150	
Annual Registration			
Camping grounds	185	168	10% increase across the board to reduce rating impact
Hairdresser shops	185	168	10% increase across the board to reduce rating impact
Offensive trades	185	168	10% increase across the board to reduce rating impact
Funeral directors	185	168	10% increase across the board to reduce rating impact
Food Control Plans / National Programmes			
Initial registration	443	403	10% increase across the board to reduce rating impact
Annual registration	221	201	10% increase across the board to reduce rating impact
Audit fee			
Food control plan (single-site)	572	520	10% increase across the board to reduce rating impact
Food control plan (multi-site)	902	820	10% increase across the board to reduce rating impact
National Programme 1	414	377	10% increase across the board to reduce rating impact
National Programme 2	507	461	10% increase across the board to reduce rating impact
National Programme 3	599	545	10% increase across the board to reduce rating impact
Subsequent verifications and enforcement (hourly rate)	168	168	
BYLAW AND POLICY			
Trading in Public Place General Bylaw Application fee			
Fee per annum	462	420	10% increase across the board to reduce rating impact
Class 4 Gambling and Board Venue application fee (deposit)	370	336	10% increase across the board to reduce rating impact
Hourly rates for processing all applications	168	168	
ALCOHOL LICENSING			
Local Authority Compliance Certificate			
Building	165	150	10% increase across the board to reduce rating impact
Planning	165	150	10% increase across the board to reduce rating impact
Public notification fee	137	125	10% increase across the board to reduce rating impact
ANIMAL CONTROL			
Dog Registration Fees			
Non-working dogs	72	55	31% increase to reduce impact on dog reserves to enable the building of dog pound though LTP discussions
Working dogs	12	12	No increase as no issues with true working dogs
Late penalty fee (percentage of base fee)	150% of annual registration fee	150% of annual registration fee	
Dangerous Dog	108	No charge	This reflects the details on the left at 150% of the amended fees for pet dogs.

FEES AND CHARGES 2024-25

PLANNING AND REGULATORY		2024 /25 Includes GST	2023/24 Includes GST	Comments
Dog Impounding Charges				
	First impounding (for each 12 months)	100	100	
	Second impounding (for each 12 months)	150	150	
	Third and subsequent impounding (for each 12 months)	200	200	
<i>Any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this.</i>	Sustenance	35	35	
	Destruction of dog	At cost	At cost	
	Microchipping	At cost	At cost	
Licence to keep more than 3 dogs				
	Application	75	75	
	Inspection fee	\$150.00 / hour	\$150.00 / hour	
	Annual permit fee	150	150	
REFUNDS				
	Refund administration fee	Refer to Governance and Business Support section	Refer to Governance and Business Support section	
NOISE CONTROL				
Return of Seized Equipment				
	Administration charge	84	84	
	Storage fee	5 per day	5 per day	
	Non-compliance with Excessive Noise Direction	500	500	
	Non-compliance with Abatement Notice regarding unreasonable noise	750	750	
Any increased costs are charged at cost	Contractor charge (add to administration charge)			
	Alexandra / Clyde	70	70	Note the current after hours contact / fees expires 15 January 2026
	Cromwell	80	80	Note the current after hours contact / fees expires 15 January 2026
	Ranfurly	110	110	Note the current after hours contact / fees expires 15 January 2026
	Roxburgh / Naseby	90	90	Note the current after hours contact / fees expires 15 January 2026
ENFORCEMENT				
	Monitoring and enforcement - hourly rate	150	150	
	Planning (all deposits non-refundable)			

FEES AND CHARGES 2024-25

PLANNING AND REGULATORY		2024 /25 Includes GST	2023/24 Includes GST	Comments
<i>All applications for resource and subdivision consent and changes to the District Plan will be charged on a time charge/hourly rate, plus disbursements basis although a minimum payment (deposit fee) is required as detailed. Applications will not be processed unless accompanied by the appropriate application or deposit fee. In accordance with Section 36 of the Resource Management Act where a charge is payable, the Council will not perform the action to which the charge relates until the charge has been paid in full. Note: This applies to all fees and charges in relation to Resource Management functions. Applications which are incomplete or require the applicant to undergo remedial works will incur further costs on a time and disbursement basis.</i>	Subdivision Charges			
	Land Subdivision Consent			
	Consent application deposit (notified to formal hearing)	2,500	2,500	
	Consent application deposit (non-notified to formal hearing)	2,000	2,000	
	Consent application deposit (under delegated authority)	1,000	1,000	
	Minor boundary adjustment	430	430	
	Plan Certification - 223 (deposit)	\$200 + hourly rate	\$200 + hourly rate	
	Plan Certification - 224(c) (deposit)	\$300 + hourly rate	\$300 + hourly rate	
	Minor amendment to cross lease / unit title plan (deposit)	\$510 + hourly rate	\$510 + hourly rate	
	Other Charges			
	Completion certificates	80	80	
	Overseas Investment Regulations Certificates (deposit)	150	150	
	Compliance certificates / Certificate of Compliance (S139) (deposit)	550	550	
	Certified copy of Council resolution	80	80	
	Registered bond	At cost	At cost	
	Release from registered bond	At cost	At cost	
	Right of way consents (deposit) (Section 348 LGA)	225	225	
	Certificate of approval of survey plans (s.226(1)(e)(ii))	150	150	
	Change or cancellation of amalgamation condition (deposit)	160	160	
	Cancellation of easement (Section 243)	\$200 + hourly	\$200 + hourly rate	
	Cancellation or amendment of consent notice (Section 221)	\$200 + hourly	\$200 + hourly rate	
	Hourly rates for processing all applications - Officers	150	150	
	Hourly rates for processing all applications - Support	105	105	
	Specialist assessments	At cost	At cost	
	Subdivision Engineering assessment/inspections	\$150 / hour	\$150 / hour	
	Mileage (dollar(s) per km)	1	1	
	Land Use Consent			
	Consent application deposit (notified to formal hearing)	2,000	2,000	
	Consent application deposit (non-notified to formal hearing)	1,500	1,500	
	Consent application deposit (under delegated authority)	750	750	
	Non-compliance with bulk and location requirements - deposit (under delegated authority)	N/A	N/A	
	Minor breach of standards (deposit)	350	350	
	Application for extension of lapse date (deposit (section 125)	300	300	
	Minor Change or Cancellation of Consent Condition (delegated section 127) (deposit)	\$400 + hourly rate	\$400 + hourly rate	
	Complex Change or Cancellation of Consent Condition (delegated section 127) (deposit)	\$600 + hourly rate	\$600 + hourly rate	
	Change or Cancellation of Consent Condition to Formal Hearing	1000	1000	

FEES AND CHARGES 2024-25

PLANNING AND REGULATORY		2024 /25 Includes GST	2023/24 Includes GST	Comments
<i>Because such procedures are lengthy and involved, it is appropriate that provision be made for ongoing fee charging, for the processing, report preparation, briefing of Chairperson, attendance of planning consultant and / or staff at hearing or in preparation of application to the Chief Executive Officer in the event of an application under delegated authority and for the preparation and drafting of the decision and release to all parties. DBH and BRANZ levies apply to work over \$20,000. All consents processed by external planning consultants/ contractors are charged at cost when this is above the CODC hourly rate.</i>	Monitoring Consent Holders (per hour + mileage)	\$150 / hour +	\$150 / hour +	
	Hearing of Objection to Resource Consent (deposit)	800	800	
	Resource consent exemption (section 87BB) (fixed fee)	225	225	
	Boundary activity (section 87BA) (fixed fee)	300	300	
	Application for Heritage Orders and Designations (deposit)			
	Outline plan approval (deposit)	\$390 + hourly rate	\$390 + hourly rate	
	Outline plan approval (waiver)	\$150 / hour	\$150 / hour	
	Minor, no research (plus public notification)	1,000	1,000	
	Moderate, standard research requirements (plus public notification)	5,000	5,000	
	Major, affects large area of district (plus public notification)	10,500	10,500	
	Application for District Plan Change (Deposit)			
	Minor effect – not requiring research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	2,500	2,500	
	Moderate effect – requiring limited research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	7,500	7,500	
	Major effect – affects significant part of District Plan / major land use effects (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	15,000	15,000	
	Information Charges			
	Resource Management Act information	At cost	At cost	
	All other information requested in writing (time charge + disbursements basis min)	80	80	
	NES record search	150	150	

FEES AND CHARGES 2024-25

PLANNING AND REGULATORY	2024 /25 Includes GST	2023/24 Includes GST	Comments
LAND INFORMATION MEMORANDUM (LIM)			
Residential Search			
Provided in 10 working days (electronic)	204	185 (non-refundable)	
Provided in 5 working days (electronic)	290	263 (non-refundable)	
Provided in 10 working days (paper)	346	315 (non-refundable)	
Provided in 5 working days (paper)	462	420 (non-refundable)	
Commercial Search			
Provided in 10 working days (electronic)	289	263 (non-refundable)	
Provided in 5 working days (electronic)	405	368 (non-refundable)	
Provided in 10 working days (paper)	405	368 (non-refundable)	
Provided in 5 working days (paper)	462	420 (non-refundable)	
Other charges (engineering, technical consultancy and valuation fees) – to be in addition to all fees where additional information may be required or a report commissioned, or where attendance at a meeting is requested and for administration, inspection and / or supervision. This includes increased hourly rates where they exceed the CODC hourly rates specified.	At cost	At cost	

FEES AND CHARGES 2024-25

POOLS, PARKS AND CEMETERIES		2024/25 Includes GST	2023/24 Includes GST	Comments
DISTRICT CEMETERIES				
Plot Charge (Standard) - all cemeteries in the District				
Standard plot fees - including memorial structures plot, Cromwell Cemetery		1,000	900	To cover increase in costs
Ashes plot		500	400	To cover increase in costs
Memorial wall (plinth which allows for 32 plaques) - Alexandra Cemetery		150	100	To cover increase in costs
Memorial wall (which allows for 88 plaques double-sided) - Cromwell Cemetery		150	100	To cover increase in costs
RSA Plot - Cromwell Cemetery	No change		No charge	
Stillborn babies	No change		No charge	
Burial Fees District				
<i>Monday to Friday and Saturday mornings only and excluding Saturday afternoon's. No burials Sundays, statutory public holidays.</i>				
Standard re-opening and burial - Double Depth Standard		1,350	1200	Increase in actual cost
Casket larger than standard (213cm x 76.2cm x 50.8cm) – additional to above fee		150	120	Increase in actual cost
Burial of ashes		450	400	Increase in actual cost
Out of District Fee (6 months or more)		100	100	
Burial of infants (up to 10 years / re-opening)		300	300	
Disinterment costs / re-interment	At cost		At cost	
Breaking concrete	At cost		At cost	
Memorial Permit processing fee	15		15	
<i>Ettrick Cemetery Burial Fee charge directly by Sexton (If not then District Burial Fees Apply)</i>				
Plot Fees				
Standard plot fees		600	400	Working towards district plot fees to reduce Rate Payer Subsidy
Ashes plot		300	200	Working towards district plot fees to reduce Rate Payer Subsidy
<i>Burial fees invoiced directly by Sexton (If not then district burial fees apply)</i>		N/A	N/A	
RANFURLY CEMETERY				
Plot Fees				
Standard plot fees	Refer to district cemeteries		400	
Ashes plot	Refer to district cemeteries		200	
<i>Burial fees invoiced directly by Sexton</i>				
PARKS				
Sports Grounds (Alexandra and Clyde)				
First class cricket wicket per ground (per day - wickets 1 & 2)		350	250	Increase in delivery costs
Casual (per ground per day)		150	123	Increase in delivery costs
Cricket wickets (per day - wickets 3 & 4) per wicket		150	135	Increase in delivery costs
Changing Rooms				
Changing rooms (per room) including showers		15	15	
Use of showers per day		8	5	increase in electricity
Athletics (per day)		135	135	
Molyneux Park Scoreboard Toilets - Opening and cleaning - per day	\$75 per day		-	New toilets
Litter collection (per litter bin hire per day) - Additional fee for disposal cost is actual costs.	30		30	Additional disposal fees
Schools and school aged children exempt from ground charges	No Charge		No charge	

Cricket rates are variable depending on level of pitch preparation; seasonal rates available on application and by negotiation.

FEES AND CHARGES 2024-25

POOLS, PARKS AND CEMETERIES	2024/25 Includes GST	2023/24 Includes GST	Comments
Club Seasonal Rates (Including club training, regular season fixtures)			
Rugby - Senior teams only	1,500	850	Increased cost of maintenance
Football - Senior teams only	1,500	1500	Increased cost of maintenance
Softball - Senior teams only	600	500	Increased cost of maintenance
Athletics - Senior teams only	600	500	Increased cost of maintenance
Club Cricket only (excludes first class cricket) - Senior teams only	1,600	1,600	Increased cost of maintenance
Touch Rugby – per season	600	500	Increased cost of maintenance
End of season cleaning fee	Actual Cost	200	
OTHER PARKS AND RESERVES			
Alexandra and Clyde – including Pioneer Park – per day			
Commercial activity or event including circus, gypsy fair, Blossom Festival	500	400	Increased cost of maintenance
Non-Profit Community Groups	No charge	No charge	
Commercial market days	\$65 including power	\$55 including power	Increase in utility costs
	power		
Commercial – car displays, advertising, vendors per day	150	146	Increase in delivery costs
Basic space hire – no preparation / services required	No charge	No charge	
Non-commercial – community group activity includes rubbish and area preparation, e.g. school fairs	No charge	No charge	
Amusement devices (activity or device)	\$11.50 application fee for one device and \$2.30 extra device For longer periods \$1.15 per week per device Engineering fee at cost	\$11.50 application fee for one device and \$2.30 extra device For longer periods \$1.15 per week per device Engineering fee at cost	
Council power box (power already connected per hour)	10	5	Increased power costs
Electricity boxes (if available) (power and connection)	At cost	At cost	
Bond to cover potential damage - refundable upon inspection grounds are in good condition	400	400	
District Wide - Vendors - Coffee, Food per Week - Including power	55	-	New charge to cover itinerat traders
CROMWELL			
Anderson Park Changing Pavilion			
Club per season	580	574	Increase maintenance costs
Casual day hire	60	58	Increase maintenance costs
Anderson Park (Junior sport free) - school and school age children exempt			
Sports Club Rentals (per player per season)			
Anderson Park grounds	51	51	
Netball / tennis courts	20	20	
Club Seasonal Rates (Including club training, regular season fixtures)			
Rugby - Senior teams only	1,500	1500	
Football - Senior teams only	1,500	1500	
Softball - Senior teams only	600	500	Higher delivery costs
Athletics - Senior teams only	600	500	Higher delivery costs
Club Cricket only (excludes first class cricket) - Senior teams only	1,200	1200	
Touch Rugby – per season	600	500	Higher delivery costs

FEES AND CHARGES 2024-25

POOLS, PARKS AND CEMETERIES		2024/25 Includes GST	2023/24 Includes GST	Comments
A \$400 bond is required for circuses and fairs, amusement device operators are also required to pay the appropriate inspection licensing fees to operate devices in the district.	Casual Users (per day)			
	Non-sporting activities (per ground plus electricity)	80	75	Increase in delivery costs
	Touch (per field)	50	45	Increase in delivery costs
	Rugby (per field)	80	69	Increase in delivery costs
	ALPHA STREET PAVILION			
	Football Club per annum	573	573	
	Casual day hire	58	58	
	ALPHA STREET RESERVE			
	(Per day) - school and school age children exempt			
	Commercial activity or event including circus and gypsy fair, circus	500	400	Increase in delivery costs
	Club Seasonal Rates			
	(Including club training, regular season fixtures)			
	Football - Senior teams only	1,500	1500	
	Touch Rugby – per season	500	500	
	Sports Club Rentals			
	(per player per season) (junior sports free)			
	Alpha Street grounds	51	51	
	OTHER PARKS AND RESERVES			
	Cromwell per day			
	Basic space hire – space only no preparation required	No charge	No charge	
	Non-Profit – community group activity including rubbish and area preparation eg. school fairs	No charge	No charge	
	Commercial – Market days	55	55	
	Commercial – Car displays / advertising, vendors - per day	160	145	Increase in maintenance
	Amusement devices (activity or device)	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15 per week per device	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device.	
		Engineering fee at cost	Engineering fee at cost	
	MĀNIATOTO PARK			
	Sports clubs (per annum)	1,000	907	Increase in delivery costs
	Sports ground (per day)	120	117	Increase in delivery costs
	Outdoor netball / tennis courts	160	150	Increase in delivery costs
	Basic space hire – no preparation required	No charge	No charge	
	Non-Profit Community activity (general use including rubbish and ground preparation)	No charge	No charge	
	Commercial activity	150	122	Increase in delivery costs
	Athletics (per day) - Schools	No charge	No charge	
	Athletics (per half day)	No charge	No charge	
	OTHER PARKS AND RESERVES			
	Māniatoto per day			
	Basic space hire – space only no preparation required	No charge	No charge	
	Non-commercial – community group activity including rubbish and area preparation eg. school fairs	38	38	
	Junior Cricket – Naseby	No charge	No charge	
	Commercial – Market days, Vendors	65	55	Increase in delivery costs
	Commercial – Car displays / advertising	150	145	Increase in delivery costs

FEES AND CHARGES 2024-25

POOLS, PARKS AND CEMETERIES	2024/25 Includes GST	2023/24 Includes GST	Comments
TEVIOT VALLEY			
King George Park - Community activity	No charge	No charge	
King George Park - Commercial activity	80	80	
Basic space hire – no preparation required	No charge	No charge	
Commercial Market, Vendor	55	55	
BIG FRUIT EVENT SIGNS			
(includes install / removal costs)			
6 signs available (maximum 2 signs per event booking)			
Commercial event per event, per sign frame	350	350	
Non-commercial event per event, per sign frame	50	50	
EVENT BANNERS DISTRICT WIDE			
Banner install / removal and fixings per sign on FlagTrax system	10	10	
ALEXANDRA POOL AND CROMWELL POOL			
Single Admission			
Adult (18 years old)	7	6.5	Increase costs, labour, material utility charges
Child (School Age)	4	3.5	Increase costs, labour, material utility charges
Pre-schooler (with maximum of 2 per 1 paying parent / caregiver)	No charge	No charge	
Gold Card and tertiary student 17% off entry	6	5.5	Increase costs, labour, material utility charges
Community Services Card holder 17% off entry	6	5.5	Increase costs, labour, material utility charges
Shower	6	5	Increase costs, labour, material utility charges
Family - maximum 2 adults and 4 children	18.5	17	Increase costs, labour, material utility charges
Family - 1 Adult and 4 children	17.5	16.4	Increase costs, labour, material utility charges
Replacement swim card if lost	2.50	2	Increase cost of replacement
Gym/Swim Pass 30% off adult entry only			actual cost with 30% discount
Membership Card and Yearly Pass			
Adult - 10 swims	63	58.5	1 free swim - increase in costs
Adult - 25 swims	160	138	2 free swims - increase in costs
Adult - 50 Swims	330	260	3 free swims - increase in costs
Adult yearly pass (includes Aqua Fit classes)	480	480	
Child - 10 swims	36	30	1 free swim - increase in costs
Child - 25 swims	92	74.5	2 free swims - increase in costs
Child - 50 Swims	188	140	3 free swims - increase in costs
Child yearly pass	240	240	
Prepaid Swim Membership Prices			
Family - 6 Months	429	429	
Family - 12 Months	709	709	
Direct Debit Swim Membership Prices			
Child - 6 Months	5.00 / week	5.00 / week	
Child - 12 Months	4.00 / week	4.00 / week	
Adult - 6 Months	12.00 / week	12.00 / week	
Adult - 12 Months	10.00 / week	10.00 / week	
Family - 6 Months	19.00 / week	19.00 / week	
Family - 12 Months	16.00 / week	16.00 / week	

FEES AND CHARGES 2024-25

POOLS, PARKS AND CEMETERIES	2024/25 Includes GST	2023/24 Includes GST	Comments
Gold Card, Community Services Card and Tertiary Students Card Holders			
10 swims (includes 17% discount)	\$59	17% off the above adult prices	includes 17% discount
25 swims (includes 17% discount)	\$137	17% off the above adult prices	includes 17% discount
Yearly pass (includes 17% discount)	\$400	17% off the above adult prices	includes 17% discount
Aquarobics and Aqua Fit			
Casual Adult entry and class	11.50	11	increased costs
Adult - 11 class membership concession (includes pool entry)	115	110	1 free class - increased costs
Aqua class only when used with 10/25/50 swim concession card	5	4.5	including 17% discount
Gold Card, Community Services Card, tertiary student entry and class (includes 17% discount)	\$9.50	17% of the above Adult Fees	including 17% discount
Gold Card, Community Services Card, tertiary student - 11 class membership concession (includes pool entry) (includes 17% discount)	\$5	17% of the above Adult Fees	
Aqua Fit Class only excluding pool entry	5	No charge	Mistake last year
Aqua Fit/Swim	11.50	-	New payment option
School Hire			
<i>District primary schools</i> per lane / block per hour – minimum charge 1 hour (excludes pool entry)	10	9	increase in operating costs
<i>District high schools</i> per lane / block per hour – minimum charge 1 hour (excludes pool entry)	10	9	increase in operating costs
<i>Non-district schools</i> – Minimum charge 1 hour (excludes pool entry)	15	13	increase in operating costs
Therapeutic pool per hour	40	36	increase in operating costs
Central Otago Swimming Clubs / Non-Commercial (as per definition)			
Tues, Thurs non-competitive club nights per lane, excludes entry (does not include development or squad coaching sessions)	10	9	increase in operating costs
Lane hire per lane per hour excludes pool entry minimum 1 hour (including development or squad coaching sessions)	10	9	increase in operating costs
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour (or by agreement with Aquatics Manager), includes staff time	180	150	increase in operating costs
Kayak Polo	Pool Entry plus staff time	Pool entry plus staff time	
Commercial Operators			
Lane hire per lane per hour excludes pool entry min 1 hour (or by agreement with Aquatics Manager)	35	30	Increase operating costs
Students - 10 swim pool entry concession card	10	10	
Commercial Advertising fee per A1 size sign per year.	1,000	-	This is a new charge designed to attract additional income from commercial advertising
Additional Charges			
Additional staff after hours	\$60 per hour per staff member	\$50 per hour per staff member	increase in staff costs
MEETING ROOM CHARGES (where available)			
Kitchen surcharge per half day	45	45	
Kitchen surcharge per hour	15	15	
Meeting room hire per half day	45	45	
Meeting room hire per hour	15	15	

FEES AND CHARGES 2024-25

POOLS, PARKS AND CEMETERIES	2024/25 Includes GST	2023/24 Includes GST	Comments
Birthday Party options			
Normal entry fee applies	4		- New charge to promote birthday party income
Normal entry plus Party room hire fee	Refer to entry and room hire fees \$10 per child	Refer to entry and room hire fees \$10 per child	
Full package - Birthday child free - room hire - decorations - pool toys - invitations			
BBQ Hire	\$15 per hour	\$15 per hour	
Inflatable Hire	\$25 per hour	\$25 Per hour	
Toddler Time - 1 under 5 years old - plus 1 parent	5		- New charge to attract young families
SWIMMING LESSONS – CENTRAL SWIM SCHOOL			
(includes pool entry) Payment in advance or by direct debit			
10 x toddler / preschool lesson	120	111	\$12 a lesson cover increased costs
- 10 swim pool entry concession card	10	10	
TOTAL	130	121	
10 x school age lessons	130	111	\$13 a lesson cover increased costs
- 10 swim pool entry concession card	10	10	\$1 pool entry fee to swim before and/or after lesson
TOTAL	140	121	
10 x 45 Advanced level	140	118	\$14 a lesson cover increased costs
- 10 swim pool entry concession card	10	10	\$1 pool entry fee to swim before and/or after lesson
TOTAL	150	128	
Weekday private lesson			
15 minutes	20	19	To cover increased expenses
30 minutes	40	39	To cover increased expenses
5-day block holiday classes - Under 5-years \$60 including pool entry fee	65	55	To cover increased expenses
- 5 swim pool entry concession card - Private swim school	5	5	
TOTAL	70	60	Total \$70 including swim entry
Family Discount:			
<i>If you have 3 or more members of your family learning to swim, only the first two members will pay standard price, then all additional children will receive 30% off standard price.</i>			
Direct Debit fees for payment of lessons above will incur these additional charges			
Direct Debit Transaction Fee - successful transaction from bank account, credit union or building society	0.6	0.6	
Direct Debit Transaction Fee - successful transaction from Visa / Mastercard	2.35%	2.35%	
Direct Debit Transaction Fee - successful transaction from Amex / Diners Card	4.22%	4.22%	
Failed Transaction Fee	0.6	0.6	
Dishonour Fee by customer	11.5	11.5	
Investigation Fee - charged back to customer	44	44	

FEES AND CHARGES 2024-25

POOLS, PARKS AND CEMETERIES	2024/25 Includes GST	2023/24 Includes GST	Comments
RANFURLY SWIM CENTRE			
Admission			
Child	3	2.5	To cover increased expenses
Adult	5.5	5	To cover increased expenses
Child - 11 x swims (swim card) - includes 1 free swim	27	25	1 free swim
Adult - 11 x swims (swim card) - includes 1 free swim	50	50	
Season pass (single)	100	95	To cover increased expenses
Season pass (family) plus \$10 per child	118	118	
Mānātoto Area School	550	522	To cover increased expenses
St John's School	154	154	
Aquabelles (per season)	412	412	
Other groups (per season)	412	412	
Professional coaching per hour	35	27	To cover increased expenses
OMAKAU CAMP FEES			
Adult full bedding	50 per person	48 per person	Omakau camp fees now form part of Fees and charges.
Child full bedding (up to year 8)	30 per person	28 per child	The Reserve Committee have asked to increase fees to
Child 2-5 years full bedding	Free	\$12 per child	help cover increased costs.
Cabins with Sleeping Bags			
Adult standard bedding (Bring own sleeping bag)	35 per person	33 per person	
Child standard bedding (bring own sleeping bag) Up to year 8	20 per child	18 per child	
Child 2-5 years	Free	6 per child	
Powered Sites			
1 person	28 per night	20 per night	
2 people	40 per night	37 per night	
Extra person	15 per night	12 per night	
Children (Up to year 8)	10 per night	7 per night	
Children under 5	Free	Free	
Tent Sites			
1 person	20 per night	17 per night	
Extra person	15 per night	12 per night	
Children (up to year 8)	10 per night	7 per night	
Children under 5	Free	Free	
Showers			
Non-Campers (Place in honesty box)	5	-	New charge for freedom campers
Laundry			
Laundry per load wash and dry	4	3	cover increasing costs
Caravan Storage			
Yearly storage fee on site	500	400	Additional storage costs to cover expenses.

FEEES AND CHARGES 2024-25

POOLS, PARKS AND CEMETERIES	2024/25 Includes GST	2023/24 Includes GST	Comments
CLYDE CAMP FEES			
Power/Non-Powered (per person)			
Adult - 16 Years and above	20	20	Clyde camp fees approved by VCB
Child 5-15 Years	10	10	Clyde camp fees approved by VCB
Under 5 Years	Free	Free	Clyde camp fees approved by VCB
Family Cabins (x2 people)	80	70	Clyde camp fees approved by VCB
Basic Cabins (x2 people)	60	70	Clyde camp fees approved by VCB
Additional adults	20	20	Clyde camp fees approved by VCB
Additional child	10	10	Clyde camp fees approved by VCB
Additional linen available	10	10	Clyde camp fees approved by VCB
Showers, laundry, and dryer	\$2 coins required	\$2 coins required	Clyde camp fees approved by VCB
Carvan Storage (In advance) - (Yearly August to September)	400	400	Clyde camp fees approved by VCB

FEES AND CHARGES 2024-25

PROPERTY AND COMMUNITY FACILITIES		2024/25 Includes GST	2023/24 Includes GST	Comments
A \$25 booking fee is applicable for non-payment on landing	AIRPORT LANDING FEES (PER LANDING)			
	Private aircraft	10	10	
	Commercial light aircraft / twin engine	20	20	
	Passenger planes < 18 passenger capacity	30	30	
	Passenger planes >18 passenger capacity	60	60	
	Emergency services (Police, Rural Fire, Air Ambulance)	No charge	No charge	
	New Zealand Armed Forces	No charge	No charge	
	APPLICATION FOR EASEMENT (RESERVE LAND)			
	Application Fee	250	250	
	Processing Fee	1,000	1,000	
	Associated Costs (Legal, Survey, Public Advertising etc.)	At cost	At cost	
	APPLICATION FOR EASEMENT (NOT RESERVE LAND)			
	Application Fee	500	500	
	APPLICATIONS TO STOP LEGAL ROAD			
	Application Fee	250	250	
	Processing Fee	1000	1000	
	Associated Costs (Legal, Survey, Valuation, Public Advertising etc.)			
COMMUNITY FACILITIES				
All Facilities - Hourly cleaning rate of \$100 will be charged if venue is left dirty.				5% increase of anticipated CPI for year 1, then an addition 5% for electricity increase in yr 1 - rounded up. Yrs 2-10 with a 2% increase accumulative for all Community Facilities
All Facilities - Damages will be on charged to users at the cost of repairs.				
A \$300 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours. Bookings for the Jordan Lounge are made with the Senior Citizens on (03) 448 7007.	ALEXANDRA COMMUNITY CENTRE			
	Hall and Bar			
	Commercial whole day	304	275	
	Commercial half day	188	170	
	Commercial hourly rate	40	35	
	Non-commercial whole day	177	160	
	Non-commercial half day	111	100	
	Non-commercial hourly rate	23	20	
	Hall, Kitchen and Bar			
	Commercial whole day	331	300	
	Commercial half day	221	200	
	Non-commercial whole day	199	180	
	Non-commercial half day	138	125	

FEES AND CHARGES 2024-25

PROPERTY AND COMMUNITY FACILITIES	2024/25 Includes GST	2023/24 Includes GST	Comments
Hall, Reading Room, Kitchen and Bar			
Commercial whole day	381	345	
Commercial half day	249	225	
Non-commercial whole day	249	225	
Non-commercial half day	150	135	
Whole Complex			
Commercial whole day	502	455	
Commercial half day	331	300	
Non-commercial whole day	309	280	
Non-commercial half day	188	170	
Hire of equipment (away from hall, daily rate)			
Trestles (each)	5	5	
Chairs (each)	2	2	
Portable stage pieces (each)	5	5	
ALEXANDRA MEMORIAL THEATRE			
Commercial			
Evening performance	738	670	
Matinee performance (afternoon)	557	505	
Rehearsal (includes heating)	249	225	
Hourly rate (includes heating)	117	105	
Hourly rate (no heating)	56	50	
Non-commercial			
Evening performance	260	235	
Matinee performance (afternoon)	199	180	
Rehearsal (no heating)	67	60	
Rehearsal (with heating)	139	125	
Hourly rate (includes heating)	67	60	
Hourly rate (no heating)	34	30	
CENTRAL STORIES BUILDING			
Meeting room and theatre			
Commercial hire	\$45 / hour	\$40 / hour	
Non-commercial hire	\$23 / hour	\$20 / hour	

FEES AND CHARGES 2024-25

PROPERTY AND COMMUNITY FACILITIES		2024/25 Includes GST	2023/24 Includes GST	Comments
MOLYNEUX PARK				
Stadium				
<i>A whole day is more than 6 hours, half day is less than 6 hours. The stadium has a wooden gymnasium floor and is therefore not suitable for events requiring seating or furniture unless provision is made to protect the floor.</i>	Commercial hourly rate	40	35	
	Non-commercial hourly rate	28	25	
	Commercial - whole day	337	305	
	Commercial - half day	227	205	
	Non-commercial - whole day	188	170	
	Non-commercial - half day	139	125	
	Kitchen - whole day (includes foyer toilets)	62	55	
	Kitchen - half day (includes foyer toilets)	34	30	
	Kitchen - Non-commercial whole day	34	30	
	Kitchen - non-commercial half day	23	20	
	Gas heating token (20 mins)	4	2	
	Electric heating token (15 mins)	2	0.5	
	Changing rooms (per room)	18	15	
COUNCIL OFFICE HIRE				
William Fraser Building				
	Council Chambers whole day	128	115	
	Council Chambers half day	62	55	
	Tea making facilities (per person per tea break)	4	2	
Cromwell Service Centre				
	Council Chambers whole day	127	115	
	Council Chambers half day	61	55	
	Tea making facilities (per person per tea break)	4	2	
OMAKAU HALL				
<i>This hall is now under Council management. Fees last set by community hall committee in 2007. Fees in line with other provincial halls but with a discount as hall is in poor condition.</i>	Whole day hire (not exceeding 24 hours)	67	60	
	Half day hire (not exceeding 6 hours)	29	25	
	Hourly rate	9	7	
	Hire of trestles and chairs (away from hall)			
	Trestles (each)	5	5	
	Chairs (each)	1	1	
RANFURLY HALL				
<i>A discretionary \$300 bond is required for social functions.</i>	Non Commercial Meetings whole day hire	124	111	
	Commercial Meetings whole day hire	245	221	
	Non Commercial Meetings half day hire	65	58	
	Commercial Meetings half day hire	124	111	
	Non commercial Meetings in supper room (hourly rate)	25	21	
	Commercial Meetings in supper room (hourly rate)	48	42	
	Non commercial - Local concerts	106	95	
	Commercial - visiting artists and concerts	140	126	
	Commercial Weddings and cabarets etc whole day hire	209	189	
	Local schools: sports day / events (subject to conditions)	No charge	No charge	
	Lions Club Furniture auctions	65	58	

FEES AND CHARGES 2024-25

PROPERTY AND COMMUNITY FACILITIES	2024/25	2023/24	Comments
	Includes GST	Includes GST	
Ranfurly Service Centre			
Council Chambers whole day	61	55	
Council Chambers half day	39	35	
Meeting room whole day	39	35	
Meeting room half day	28	25	
MĀNIATOTO STADIUM			
Non commercial sports session (not exceeding 2 hours)	23	20	
Non commercial sports session (not exceeding 6 hours)	40	35	
Non commercial Stadium only (day rate – not exceeding 24 hours)	128	115	
Commercial sports session (not exceeding 2 hours)	45	40	
Commercial sports session (not exceeding 6 hours)	89	80	
Commercial Stadium only (day rate – not exceeding 24 hours)	254	230	
Non - commercial: Stadium / kitchen / bar not exceeding 24 hours	188	170	
Commercial: Stadium / kitchen / bar not exceeding 24 hours	375	340	
Stadium frost cloth canopy	401	300	
Local schools sports day / events (subject to conditions)	No charge	No charge	
Internal change rooms - casual hire per day	65	-	
Rugby Clubrooms			
Non-commercial (day rate – not exceeding 24 hours)	95	85	
Non-commercial (half day rate – not exceeding 6 hours)	51	45	
Commercial (day rate – not exceeding 24 hours)	188	170	
Commercial (half day rate – not exceeding 6 hours)	100	90	
Non-commercial clubrooms / kitchen / bar (day rate not exceeding 24 hours)	161	145	
Non-commercial clubroom / kitchen / bar (half day rate not exceeding 6 hours)	78	70	
Commercial clubroom / kitchen / bar (day rate not exceeding 24 hours)	321	290	
Commercial clubroom / kitchen / bar (half day rate not exceeding 6 hours)	155	140	
Local schools sports day / events (subject to conditions)	No charge	No charge	
Commercial Kitchen			
Non-commercial whole day (not exceeding 24 hours)	62	55	
Non-commercial half day (not exceeding 6 hours)	31	27	
Commercial whole day (not exceeding 24 hours)	122	110	
Commercial half day (not exceeding 6 hours)	62	55	
Hire of trestles away from the Stadium			
Hire of trestles away from the stadium (per trestle)	5	3	
Hire of chairs away from the stadium (per chair)	1	1	
Portable stage pieces (each)	20	-	
Charges per annum			
Māniatoto Squash Club	1,706	1550	
A&P Association (per show)	909	825	

*A discretionary \$300
bond is required for social
functions.*

FEES AND CHARGES 2024-25

PROPERTY AND COMMUNITY FACILITIES	2024/25 Includes GST	2023/24 Includes GST	Comments
Mānīatoto seasonal toilets			
Mānīatoto Summer seasonal toilets (Nov-May) - open toilets outside of the season	34	30	
Mānīatoto Summer seasonal toilets (Nov-May) - open toilets outside of the season Naseby	50	-	
Service toilets outside of season - daily fixed charge	18	15	
NASEBY HALL			
Non commercial Whole day hire (not exceeding 24 hours)	117	105	
Non commercial Half day hire (not exceeding 6 hours)	45	40	
Non commercial Hourly rate if less than half day	23	20	
Commercial Whole day hire (not exceeding 24 hours)	232	210	
Commercial Half day hire (not exceeding 6 hours)	89	80	
Commercial Hourly rate if less than half day	45	40	
NASEBY PAVILION			
Non commercial Whole day hire (not exceeding 24 hours)	40	35	
Non Commercial Half day hire (not exceeding 6 hours)	23	20	
Commercial Whole day hire (not exceeding 24 hours)	78	70	
Commercial Half day hire (not exceeding 6 hours)	45	40	
WAIPIATA HALL			
Non commercial 24 hour period	117	105	
Non commercial Hourly rate	11	8	
Commercial 24 hour period	232	210	
Commercial Hourly rate	45	40	
WALLACE MEMORIAL ROOMS			
Meeting Room and kitchen			
Non commercial Whole day hire (not exceeding 24 hours)	40	35	
Non commercial Half day hire (not exceeding 6 hours)	23	20	
Commercial Whole day hire (not exceeding 24 hours)	78	70	
Commercial Half day hire (not exceeding 6 hours)	45	40	
Interview Room with kichenette			
Non commercial Whole day hire (not exceeding 24 hours)	40	35	
Non commercial Half day hire (not exceeding 6 hours)	23	20	
Commercial Whole day hire (not exceeding 24 hours)	78	70	
Commercial Half day hire (not exceeding 6 hours)	45	40	
WEDDERBURN HALL			
Non commercial Whole day hire (not exceeding 24 hours)	117	105	
Non commercial Half day hire (not exceeding 6 hours)	45	40	
Non commercial Hourly rate if less than half day	23	20	
Commercial Whole day hire (not exceeding 24 hours)	232	210	
Commercial Half day hire (not exceeding 6 hours)	89	80	
Commercial Hourly rate if less than half day	45	40	

FEES AND CHARGES 2024-25

PROPERTY AND COMMUNITY FACILITIES		2024/25	2023/24	Comments
		Includes GST	Includes GST	
PATEAROA HALL				
<i>A discretionary \$300 bond is required for social functions.</i>	Non commercial Whole day hire and funerals	117	105	
	Commercial Whole day hire	232	210	
	Non commercial Half day hire (not exceeding 6 hours)	40	35	
	Commercial Half day hire (not exceeding 6 hours)	117	105	
	Non commercial Meeting room (locals)	23	20	
	Commercial Meeting room (non-locals)	34	30	
Hire of tables and chairs (away from hall)				
	Tables	10	11	
	Padded chairs	2	2.5	
	Plastic chairs	1	1	
ROXBURGH ENTERTAINMENT CENTRE				
Theatre				
<i>A discretionary \$300 bond is required for social functions.</i>	Evenings	342	310	
	Conferences	342	310	
	Matinees, meetings and rehearsals	166	150	
	Hourly rate for non-profits groups only	23	20	
Dance Hall				
<i>Track lighting is additional to all other fees.</i>	Commercial whole day (social functions, weddings, funerals)	342	310	
	Commercial half day (social functions, weddings, funerals)	166	150	
	Hourly rate for non-profit groups only	23	20	
	Track lighting (per day) room (per day)	56	55	
	Track lighting - supper	34	30	
	Track lighting - dance hall (per day)	34	30	
Kitchen				
	Commercial hire whole day (social functions, weddings, funerals)	166	150	
	Commercial half day (social functions, weddings, funerals)	117	105	
	Hourly rate for non-profit groups only	23	20	
	Whole complex (non-discountable)	628	570	
ROXBURGH MEMORIAL HALL				
Whole Hall				
	Whole day hire (not exceeding 24 hours)	117	105	
	Half day hire (not exceeding 6 hours)	45	40	
	Hourly rate	23	20	
Roxburgh Service Centre				
	Council Chambers whole day	62	55	
	Council Chambers half day	40	35	

FEES AND CHARGES 2024-25

SERVICE CENTRES, iSITE AND LIBRARIES		2024/25 Includes GST	2023/24 Includes GST	Comments
VISITOR INFORMATION CENTRES				
<i>Located at Ranfurly and Roxburgh</i>	Booking commission (on operator bookings)	10-20%	10-20%	
	Cancellation fee (payable by customer)	10-20%	10-20%	
	Event tickets	Up to 20%	Up to 20%	
	Booking fee	No charge	No charge	
DISPLAY				
Local operators (per brochure per centre per annum)		120	115	Across the 2 centres
Outside region operators (per brochure per centre per annum)		250	200	Across the 2 centres
TV OPERATOR ADVERTISING				
Per month		Up to \$25	25	
Per 6 months (summer / winter)		Up to \$150	150	
Per year		Up to \$300	300	
One-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis		As required	As required	
LIBRARIES				
Interloan books from outside district (plus and externally imposed charges per book)		Up to \$15	Up to \$15	
Replacement cards		5	5	
OVERDUE BOOKS (per book per day)				
Adults (Delete)		No charge	0.2	Moving to Fines Free
DVDs (per week)		3	3	
Lost / Damaged books		Replacement cost & \$10.00 processing fee	Replacement cost & \$10.00 processing fee	
COMPUTER USE				
Half-hour		No charge	2	Now free as we have APNK
PHOTOCOPYING AND PRINTING				
A4 per page (black and white)		0.2	0.2	
A3 per page (black and white)		0.4	0.4	
A4 per page (colour)		1	1	
A3 per page (colour)		2	2	
SCANNING				
Per page		0	0	

FEES AND CHARGES 2024-25

COMMUNITY, ECONOMIC AND STRATEGIC DEVELOPMENT	2024/25 Includes GST	2023/24 Comments Includes GST
TOURISM CENTRAL OTAGO		
Central Otago related products / operators registration fee (outside region operators as approved by Tourism Central Otago)	up to \$1000.00	up to \$1000.00
Use of Tourism Central Otago Event infrastructure (marquee, gazebo, gantry, timing clock)	up to \$200.00	No charge New charge
There may be one-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As required	As required

FEES AND CHARGES 2024-25

GOVERNANCE AND BUSINESS SUPPORT	2024/25 Includes GST	2023/24 Includes GST	Comments
REFUNDS			
Administration fee	25	25	
RATING SERVICES			
Water rates final read	Refer to Three Waters - Water Meter	40	
Water rates final self-read	Accuracy Tests	No charge	
Printed copy of complete Rating Information Database	480	460	Increased printing costs
MAPS / AERIAL PHOTOGRAPHY			
<i>Printing as per the above photocopying charges</i>			
Custom maps (per hour cost)	102	102	
Electronic copies of aerials	POA	POA	
PROJECTOR			
Projector hire (per day)	51	51	
RECORDS, ARCHIVES AND LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT			
Records, archives and official information request time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows, after the first hour. This is at the discretion of Council and will be discussed at time of engagement.			
First 1 hour	Free of charge	Free of charge	
For additional half hour or part thereof	38	38	
<i>Council's preferred method for delivery of the requested information is digitally for sustainability purposes. If you require the information to be printed or posted, please refer to Service Centres and Libraries section.</i>			



Vincent Community Board

2 April 2024

Appendix Two

Vincent Community Board – Draft 2024-25 Annual Plan Budget - Income and Expenditure

Annual Report 2022/23	Annual Plan 2024/25 Budget	Annual Plan 2023/24	Annual Plan 2024/25	AP 2023/24 vs AP 2024/25 \$ Change	AP 2023/24 vs AP 2024/25 % Change	LTP Year 4 2024/25	LTP vs AP 2024/25 \$ Change
Income							
3,519,020	Rates	3,808,136	4,359,506	551,370	14.5%	3,822,648	536,858
127,370	Other Capital Contributions	584,500	-	(584,500)	(100.0%)	-	-
782,104	User Fees & Other	812,899	808,017	(4,882)	(0.6%)	982,157	(174,140)
225,045	Internal Interest Revenue	221,583	531,698	310,115	140.0%	247,438	284,259
4,433,043	Land Sales	-	-	-	-	-	-
-	Govt grants & subsidies	182,500	223,785	41,285	-	-	223,785
75,302	Vested assets	-	-	-	-	-	-
(53,649)	Valuation Gains	-	-	-	-	-	-
9,108,236	TOTAL INCOME	5,609,618	5,923,006	313,388	5.6%	5,052,244	870,762
Expenditure							
2,758,139	Cost of Sales	-	-	-	0.0%	-	-
1,091,916	Depreciation	1,071,966	1,188,269	116,303	10.8%	1,138,881	49,388
74,376	Internal Interest Expense	136,476	222,796	86,320	63.2%	152,296	70,500
784,603	Overhead Costs	861,975	1,009,310	147,335	17.1%	815,924	193,386
1,005	Bank Fees	980	4,108	3,128	319.2%	337	3,772
182,647	Electricity & Fuel	221,257	238,950	17,693	8.0%	227,416	11,534
203,821	Grants	162,900	171,150	8,250	5.1%	248,151	(77,001)
40,726	Professional Fees	26,500	10,374	(16,126)	(60.9%)	32,130	(21,756)
668,652	Maintenance Costs	926,224	713,087	(213,137)	(23.0%)	757,052	(43,965)
611,498	Operating Costs	639,018	666,365	27,347	4.3%	664,848	1,517
762,127	Staff	687,401	736,883	49,482	7.2%	665,780	71,103
29,224	Members Remuneration	63,096	33,792	(29,304)	(46.4%)	49,129	(15,337)
28,883	Conferences & courses	24,969	39,579	14,610	58.5%	26,407	13,173
95,166	Rates Expense	94,637	137,797	43,160	45.6%	90,650	47,146
7,332,783	TOTAL EXPENDITURE	4,917,399	5,172,460	255,061	5.2%	4,869,002	303,458
1,775,454	OPERATING SURPLUS/(DEFICIT)	692,219	750,547	58,328	8.4%	183,242	567,305



Income

The main variances from Forecast in Y4 of 2021-31 LTP are:

- Clyde camping ground has had camping income of \$151K removed. The camping ground is now being managed through a lease. This income was also removed for the 2023/24 year.
- Some fees revenue has dropped (e.g. swim school income, plot purchase), to better reflect actuals.
- CAPEX Grants and Subsidies have been applied for Alexandra Town Centre – River Park project and Clyde Museum of \$221K.
- Net interest revenue has increased due to higher than expected in funds surplus investment reserve accounts. This is predominately due to the land sales from Dunstan Park.

Expenditure

The main variances are:

- Resourcing costs have increased by \$60K. Pool staff costs have increased as a result of living wage increases.
- Maintenance costs have decreased by \$213K. The 2023-24 Annual Plan included costs for earthquake prone building assessment. These are not included in the 2024-25 Annual Plan.
- Operating costs have increased by \$27k, this is an inflationary increase in costs.
- Overhead costs have increased by \$147K reflective of increase in insurance, valuation, IT and financing costs.
- Depreciation costs have increased by \$50K reflective of office upgrades carried out on Tabet st properties.
- Internal interest expense has increased by \$86k. Market interest rates have increased and are increasing the cost of funds held in deficit reserve accounts e.g. the Alexandra Pool deficit reserve.



Rates for the 2024-25 Annual Plan comparison to Annual Plan 2023-24

Promotion Rate		AP 2023/24	AP 2024/25	AP 2023/24 vs AP 2024/25 \$ Change	AP 2023/24 vs AP 2024/25 % Change	LTP Year 4 2024/25	LTP vs AP 2024/25 \$ Change
2033	Promotions Vincent	41,750	50,000	8,250	16.5%	42,585	7,415
		41,750	50,000	8,250	16.5%	42,585	7,415

Targeted rate for promotion within each community board based on the use to which the rating unit is placed. The targeted rates are based on the capital value

Recreation and Culture Charge		AP 2023/24	AP 2024/25	AP 2023/24 vs AP 2024/25 \$ Change	AP 2023/24 vs AP 2024/25 % Change	LTP Year 4 2024/25	LTP vs AP 2024/25 \$ Change
2153	Vallance Cottage	(2,925.00)	0	2,925	0.0%	(3,175)	3,175
2411	Alexandra Community Centre	212,921	158,458	(54,463)	(34.4%)	77,577	80,881
2412	Molyneux Stadium	97,551	125,777	28,226	22.4%	63,610	62,167
2462	Other Reserves Vincent	841,937	915,731	73,794	8.1%	1,040,464	(124,734)
2463	Pioneer Park	29,053	32,290	3,237	10.0%	64,675	(32,385)
2492	Molyneux Pool	1,235,111	1,608,876	373,765	23.2%	1,112,641	496,235
4410	Becks Hall	8,707	20,332	11,625	57.2%	77,072	(56,740)
4411	Clyde Hall	27,965	55,170	27,205	49.3%	105,500	(50,330)
4412	Omakau Hall	6,616	3,071	(3,545)	(115.4%)	7,641	(4,570)
4413	Ophir Hall	16,540	15,005	(1,535)	(10.2%)	19,864	(4,858)
4414	Poolburn Hall	894	9,007	8,113	90.1%	31,353	(22,346)
4415	Clyde Museums	133,859	73,075	(60,784)	(83.2%)	32,268	40,807
4461	Clyde & Fraser Domains	45,600	41,700	(3,900)	(9.4%)	118,635	(76,936)
4463	Clyde - Alexandra Walkway	0	13,377	13,377	1.00	0	13,377
		2,653,829	3,071,868	418,039	13.6%	2,748,124	323,745

Targeted rate for recreation and culture based on a uniform charge per rating unit. Recreation and culture charges fund the operations and maintenance of parks and reserves, swimming pools, museums, sports club loan assistance, community halls and other recreation facilities and amenities.

Ward Services Charge		AP 2023/24	AP 2024/25	AP 2023/24 vs AP 2024/25 \$ Change	AP 2023/24 vs AP 2024/25 % Change	LTP Year 4 2024/25	LTP vs AP 2024/25 \$ Change
2111	General Reserves Vincent	(5,263)	0	5,263	0.0%	(1,894)	1,894
2341	Joint Afforestation (QLDC)	325.00	0	(325)	0.0%	527	(527)
2351	Property General Vincent	281,585	231,154	(50,431)	(21.8%)	191,394	39,760
2352	37 Tarbert St	(26,054)	0	26,054	0.0%	(34,056)	34,056
2353	39-43 Tarbert St	210,530	211,525	995	0.5%	60,999	150,526
2354	Central Stories	125,446	136,717	11,271	8.2%	68,895	67,823
2431	Grants Vincent	135,427	135,135	(292)	(0.2%)	216,233	(81,098)
2451	Manorburn Recreation Reserve Committee	5,654	15,406	9,752	63.3%	6,279	9,127
2757	Alexandra Town Centre	10,713	53,379	42,666	79.9%	7,366	46,013
		738,363	783,317	44,954	5.7%	515,741	267,576

Targeted rate for ward services based on capital value for each rating unit. For housing & property, grants, recreation reserve committees and other works.



Ward Services Rate		AP 2023/24	AP 2024/25	AP 2023/24 vs AP 2024/25 \$ Change	AP 2023/24 vs AP 2024/25 % Change	LTP Year 4 2024/25	LTP vs AP 2024/25 \$ Change
2211	Elected Members Vincent	156,440	126,907	(29,533)	(23.3%)	146,848	(19,941)
2831	Alexandra Cemetery	50,076	36,376	(13,700)	(37.7%)	62,467	(26,091)
4831	Clyde Cemetery	(9,637)	0	9,637	0.0%	(10,040)	10,040
4832	Omakau Cemetery	481	0	(481)	0.0%	8,083	(8,083)
		197,360	163,283	(34,077)	(20.9%)	207,357	(44,074)

Targeted rates for ward services based on a uniform charge for each rating unit. Ward services charges are used to fund Community Board elected members costs and other works for each respective ward

		AP 2023/24	AP 2024/25	AP 2023/24 vs AP 2024/25 \$ Change	AP 2023/24 vs AP 2024/25 % Change	LTP Year 4 2024/25	LTP vs AP 2024/25 \$ Change
2461	Molyneux Park	176,834	234,730	57,896	24.7%	308,842	(74,112)
		176,834	234,730	57,896	24.7%	308,842	(74,112)

Council sets a targeted rate for Molyneux park differentially across the District. Fixed charge per rating units where rating units outside the Vincent Community Board area pay one third of the charge payable

	AP 2023/24	AP 2024/25	AP 2023/24 vs AP 2024/25 \$ Change	AP 2023/24 vs AP 2024/25 % Change
Planned AP Rate Movement	3,808,136	4,359,506	551,370	14.5%

NB: This includes the Molyneux Park rate

Effect on the Rates for 2024-25 Annual Plan

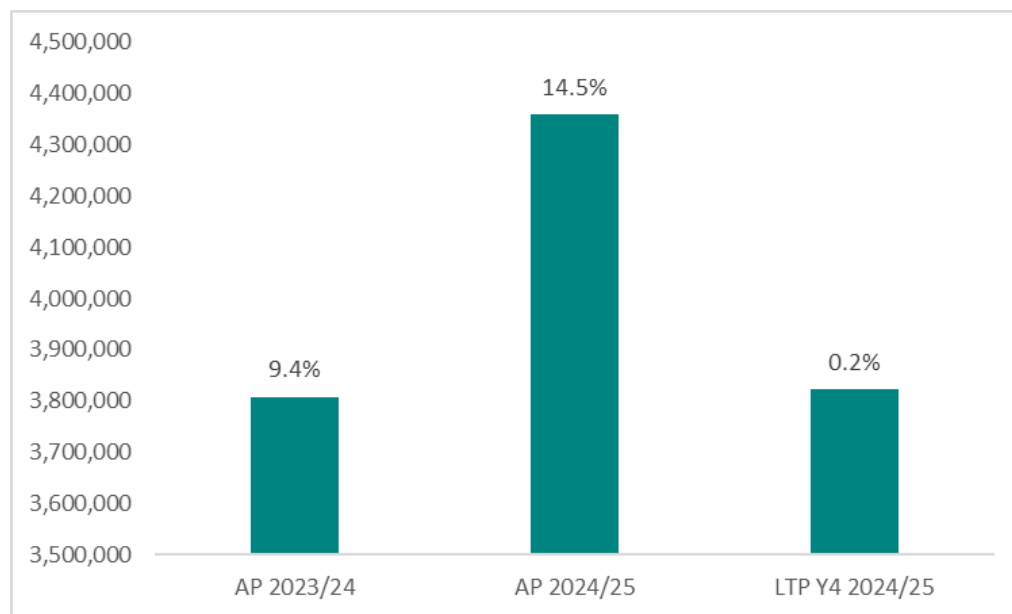
The Board has asked to increase the Vincent Promotions amount by \$8,250 from \$41,750 in the current year to \$50,000. This has been factored into the overall costs and rates increase. The Board should make a specific recommendation on this matter to Council.

The Annual Plan draft figures result in a rate increase for the community board rates of \$551K compared to Annual Plan 2023-24. This is the result of increases in expenditure noted previously in this report.



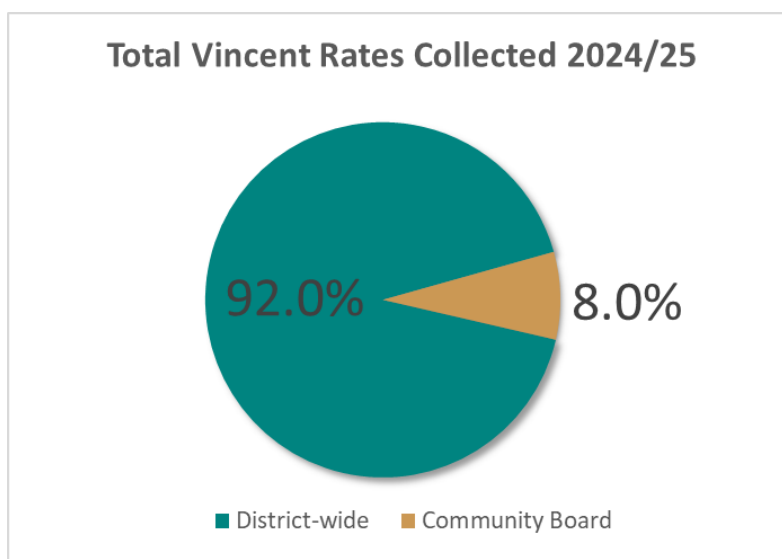
Rates Increase and Comparisons

This graph shows the rates requirements, and the rates increases from the previous 2024-25 Long-Term Plan Year 4, Annual Plan 2023-24, along with the draft Annual Plan 2024-25 that will be collected in the district.



Vincent Rates Collected

This graph shows the makeup of rates collected in the Vincent Ward in terms of the Community Board rates and Districtwide rates. The Community Board rates make up 8% of the rates collected in the district.





Vincent Community Board

2 April 2024

Appendix Three

Vincent Community Board – Draft 2024-25 Annual Plan Budget – Capital Expenditure

CAPITAL EXPENDITURE	AP 2024/25	LTP Year 4 2024/25	Movement
Pools Parks and Cemeteries			
Parks and Recreation - Omakau	59,058	7,500	51,558
Molyneux Pool	238,801	179,653	59,148
Alexandra Town Centre	138,145	15,568	122,577
Clyde Fraser Domain	54,436	6,232	48,205
Pioneer Park	409,299	230,391	178,908
Molyneux Park	103,070	32,847	70,223
Omakau Recreation Reserve	2,054	5,100	- 3,046
Alexandra Cemetery	112,981	43,860	69,121
Other Reserves Alexandra	104,405	18,884	85,521
Clyde Recreation Reserve	28,245	7,650	20,595
Parks and Recreation - Clyde	5,135	5,000	135
Clyde Cemetery	13,352	12,974	378
Omakau Cemetery	7,703	7,485	218
Total Pools Parks and Cemeteries	1,276,685	573,143	703,542
CAPITAL EXPENDITURE	AP 2024/25	LTP Year 4 2024/25	Movement
Property and Community Facilities			
Clyde Museum	35,500	-	35,500
Molyneux Stadium	25,678	-	25,678
Alexandra Community Centre	52,140	27,944	24,196
Tarbert Street Building	15,920	-	15,920
Poolburn Hall	20,542	-	20,542
Property General Vincent	5,100	5,100	-
Clyde Hall	51,355	-	51,355
Ophir Hall	15,406	14,970	436
Becks Hall	-	14,970	14,970
Total Property and Community Facilities	221,640	62,984	158,656
TOTAL CAPITAL EXPENDITURE	1,498,325	636,127	862,198

Capital Expenditure



A total cost of \$1.49M for Annual Plan 2024-25 has been included in the capital expenditure programme.

There are a couple of changes from the Long-term Plan 2021-31 for the Vincent Ward capital programme. These include:

- Alexandra Town Centre Irrigation controller \$25k and Kamaka Crescent walkway pine removal \$46k
- Pioneer Park synthetic surface replacement project has been increased by \$154k.
- Half Mile Recreation Reserve redevelopment \$82k

Item 24.3.6 - Appendix 3

Project Grouping	Project Description	AP 2024/25	LTP Year 4 2024/25	Movement
Pools Parks and Cemeteries				
	Construct memorial pillars	-	9,180	- 9,180
	Clearing of Poplars and levelling out Cemetery land	-	15,300	- 15,300
	Relocation of fence and instal irrigation for blocks O and P	20,542	9,380	1,162
Other Reserves Alexandra	Polar tree removal and road repairs	51,355	-	51,355
	Playground safety bark Other Reserves Alexandra	308	3,315	- 3,007
	Park signs bins and structures Other Reserves Alexandra	3,081	3,060	21
	Fencing Contributions Other Reserves Alexandra 17/18	6,522	6,477	45
	Replace Irrigation Controllers	3,081	-	3,081
	Replace Sprinklers	4,108	3,992	116
	Reserve and street garden renewals	5,135	-	5,135
	Additional play equipment Blackmore Park	-	2,040	- 2,040
	Half Mile Recreation Reserve Redevelopment	82,168	-	82,168
Clyde Recreation Reserve	Renewal of water line - Clyde Rec Reserve	20,542	-	20,542
	Clyde Camping Ground - Ablutions Block No 2: Internal Finish	1,541	1,530	11
	Clyde Camping Ground - ex Swimming Pool buildings: Internal	6,163	6,120	43
Parks and Recreation CLYDE	Additional Power points for camp	5,135	5,000	135
Clyde Cemetery	Beam construction	13,352	12,974	378
Omakau Cemetery	New beams	7,703	7,485	218
Total Pools Parks and Cemeteries		1,276,685	573,143	703,542
Property and Community Facilities				
Clyde Museum	Project Bundle - mostly EQ Work	35,500	-	35,500
Molyneux Stadium	project bundle	25,678	-	25,678
Alexandra Community Centre	Alexandra Theatre	3,081	2,994	87
	project bundle	49,058	-	49,058
	Alexandra Community Centre - carpet replacement	-	24,950	-24,950
Tarbert Street Building	23537531 Total	5,136	-	5,136
	23537551 Total	4,622	-	4,622
	23537571 Total	6,163	-	6,163
Poolburn Hall	project bundle	20,542	-	20,542
Property General Vincent	Vincent Fencing Contributions	5,100	5,100	-
Clyde Hall	project bundle	51,355	-	51,355
Ophir Hall	Ophir Hall - ceiling replacement	15,406	14,970	436
Becks Hall	Becks Hall - Lighting replacement	-	14,970	- 14,970
Total Property and Community Facilities		221,640	62,984	158,656
TOTAL CAPITAL EXPENDITURE		1,498,325	636,127	862,198

Vincent Community Board

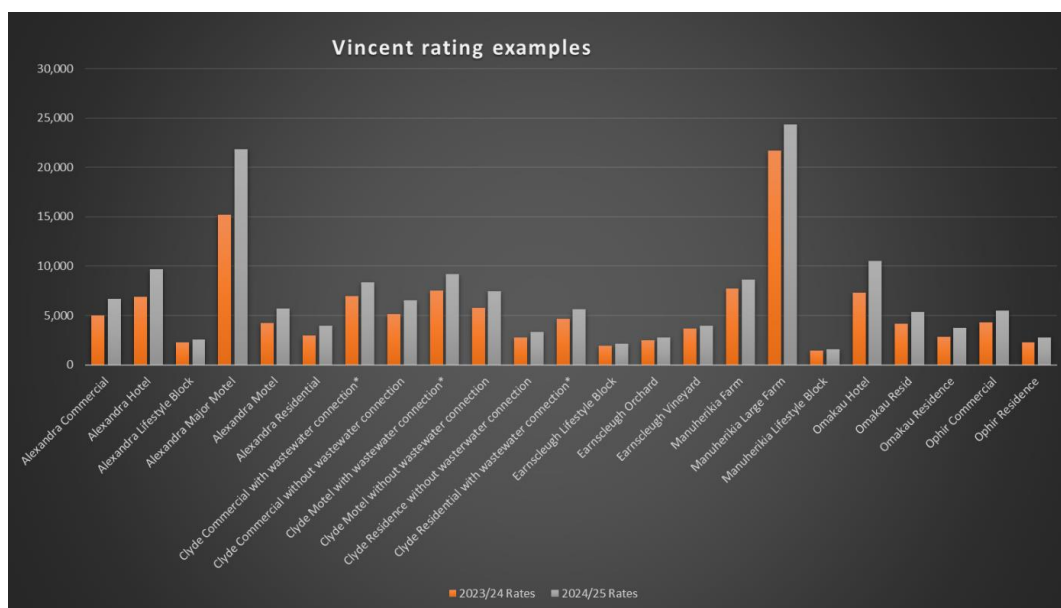
2 April 2024

Appendix Four

Vincent Community Board – Draft 2024-25 Annual Plan Budget – Sample Rates

Ward	Rating Examples	Current Capital Value	Current Land Value	2023/24 Rates	2024/25 Rates	% change 23/24 & 24/25	Change \$
Vincent	Alexandra Commercial	850,000	245,000	5,032.41	6,709.87	33%	1,677.46
Vincent	Alexandra Hotel	1,190,000	1,020,000	6,908.92	9,669.37	40%	2,760.45
Vincent	Alexandra Lifestyle Block	1,300,000	790,000	2,288.07	2,555.90	12%	267.83
Vincent	Alexandra Major Motel	4,190,000	1,300,000	15,224.04	21,801.28	43%	6,577.24
Vincent	Alexandra Motel	740,000	485,000	4,208.41	5,698.31	35%	1,489.90
Vincent	Alexandra Residential	590,000	335,000	3,005.33	3,930.12	31%	924.79
Vincent	Clyde Commercial with wastewater connection*	1,970,000	780,000	6,949.95	8,359.97	20%	1,410.02
Vincent	Clyde Commercial without wastewater connection	1,970,000	780,000	5,157.69	6,567.71	27%	1,410.02
Vincent	Clyde Motel with wastewater connection*	1,960,000	1,330,000	7,536.37	9,211.58	22%	7,534.57
Vincent	Clyde Motel without wastewater connection	1,960,000	1,330,000	5,744.11	7,419.32	29%	1,675.21
Vincent	Clyde Residence without wastewater connection	760,000	525,000	2,745.96	3,301.49	20%	555.53
Vincent	Clyde Residential with wastewater connection*	760,000	650,000	4,643.21	5,626.13	21%	982.92
Vincent	Earnsclough Lifestyle Block	970,000	550,000	1,905.24	2,131.49	12%	226.25
Vincent	Earnsclough Orchard	1,760,000	730,000	2,490.30	2,741.70	10%	251.40
Vincent	Earnsclough Vineyard	3,350,000	1,070,000	3,649.14	3,946.92	8%	297.78
Vincent	Manuherikia Farm	5,280,000	4,640,000	7,707.89	8,657.24	12%	949.35
Vincent	Manuherikia Large Farm	16,100,000	14,250,000	21,722.63	24,363.26	12%	2,640.63
Vincent	Manuherikia Lifestyle Block	490,000	290,000	1,423.22	1,605.80	13%	182.58
Vincent	Omakau Hotel	1,400,000	430,000	7,300.47	10,521.89	44%	3,221.42
Vincent	Omakau Residence	520,000	195,000	2,848.07	3,747.09	32%	899.02
Vincent	Ophir Commercial	1,930,000	240,000	4,284.31	5,477.29	28%	1,192.98
Vincent	Ophir Residence	580,000	215,000	2,298.61	2,797.26	22%	498.65

*Clyde Wastewater Reticulation Scheme has been modelled for properties which have been connected during stage 1



Clyde properties have been modelled with and without wastewater connections, as wastewater connections will be applied to properties that have been connected as part of stage one.

6 MAYOR'S REPORT

24.3.7 MAYOR'S REPORT

Doc ID: 1457415

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Vincent Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

24.3.8 CHAIR'S REPORT

Doc ID: 1457417

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

24.3.9 MEMBERS' REPORTS

Doc ID: 1457416

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

24.3.10 APRIL 2024 GOVERNANCE REPORT

Doc ID: 1457423

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

Minutes from the January and February meetings of Keep Alexandra / Clyde Beautiful

Minutes for the January and February meetings of Keep Alexandra / Clyde Beautiful are attached (see Appendix 2 and 3). These minutes were previously sent out to members.

3. Attachments

Appendix 1 - 20240402 VCB Status Updates.docx [↓](#)

Appendix 2 - Minutes from the January meeting of Keep Alexandra / Clyde Beautiful [↓](#)

Appendix 3 - Minutes from the February meeting of Keep Alexandra / Clyde Beautiful [↓](#)

Report author:



Sarah Reynolds
Governance Support Officer
14/03/2024

Reviewed and authorised by:



Saskia Righarts
Group Manager - Business Support
14/03/2024

Status Updates		Committee: Vincent Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
23/01/2024	Delegations to Community Boards	24.1.3	That the Vincent Community Board A. Receives the report and notes the level of significance. B. Notes the ability for the Vincent Community Board to make a submission on proposed changes to the Manual of Delegations regarding delegations to community boards. C. Notes that written submissions need to be made to the Governance Manager by Sunday 11 February.	Governance Manager	14 Mar 2024 Further action on this item will happen via Council following districtisation discussions. ON HOLD 29 Jan 2024 Action memo sent to staff.
23/01/2024	Alexandra River Park Project	24.1.2	That the Vincent Community Board A. Receives the report and accepts the level of significance. B. Approves the staged developed design for the Alexandra River Park Project and agrees to proceed with the project as per Council's procurement policy, subject to available funding. C. Authorises the Chief Executive Officer to do all that is necessary to give effect to the resolution.	Parks and Recreation Manager	14 Mar 2024 Report received by Council. MATTER CLOSED 26 Feb 2024 Report to February Council meeting for sign off on procurement. Procurement process will then commence through to April. 29 Jan 2024 Action memo sent to staff
6/09/2022	Alexandra River Park	22.6.3	That the Vincent Community Board A. Receives the report and accepts the level of significance. B. Agrees to develop the Alexandra River Park. C. Approves the concept design for the Alexandra River Park and agrees to proceed with detailed design. D. Notes that the final detailed design will be presented to the Vincent Community Board for approval.	Parks and Recreation Manager	14 Mar 2024 Report was received. MATTER CLOSED 08 Jan 2024 Report being presented at January 2024 meeting. 07 Nov 2023 Report being presented at 21 November 2023 meeting. 02 Oct 2023 Report to be presented at this meeting. 14 Aug 2023 Report expected before end of the year. 04 Jul 2023

			E. Authorises the Chief Executive Officer to do all that is necessary to give effect to the resolution.		<p>Report to be presented at September meeting.</p> <p>26 May 2023 Work is continuing preparing a draft landscape plan for this site to be presented to the Boards July meeting.</p> <p>27 Mar 2023 Work is continuing with all parties to develop a detailed landscape plan.</p> <p>27 Feb 2023 A landscape architect has been appointed and design meeting with River Park Trust, Aukaha and Council dues to commence in March.</p> <p>13 Jan 2023 Resource consent from both ORC and CODC have now been issued. Progress will now begin on developing a final plan for the Boards approval.</p> <p>31 Oct 2022 Resource consents that are required for this project have been applied for. Outcome expected by mid-December.</p> <p>16 Sep 2022 Action memo sent to Officer.</p>
16/11/2021	Clyde Museum Redevelopment - Clyde Police Lock-up	21.9.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the proposal to move the Clyde Police Lock-up from the rear of the Blyth Street Museum (Lot 1 Deposited Plan 27008) to a location near the Clyde Railway Station on the Railway Station Recreational Reserve (Lot 31 Deposited Plan 19044).</p> <p>C. Approves the budget of \$46,000 to be funded from the Vincent General Reserves (4111).</p> <p>D. Agree to issue a lease to the Clyde Historical Museum Group Incorporated over approximately 30m² of the Clyde Railway Station Recreation Reserve.</p> <p>This lease will be issued under the Reserves Act 1977 and is subject to the Community Leasing and Licensing Policy.</p>	Property and Facilities Officer - Vincent and Teviot Valley	<p>14 Mar 2024 Awaiting feedback from builder as to simplicity of lifting floorboards and reattaching to piles and costs associated.</p> <p>08 Feb 2024 Council staff are looking into removing the internal flooring to resecure and are finding costs associated.</p> <p>25 Jan 2024 No change.</p> <p>08 Jan 2024 Builder is looking at alternative ways to resecure the building to the piles after lifting.</p> <p>29 Nov 2023 Council staff have had a builder onsite to see what can be done. Looking at options on the most affordable way forward, that also enhances the new location.</p> <p>25 Oct 2023</p>

					<p>Council staff have obtained quotes to lift the Lockup, and now looking at options to then lower it with appropriate ramps to meet current accessibility standards.</p> <p>25 Sep 2023 Clyde Police lockup is situated onsite however easy accessibility is still an issue so looking at alternative options (such as lowering the lockup), council staff to update Clyde Museum Inc.</p> <p>14 Aug 2023 Currently exploring other ramp options to allow better accessibility.</p> <p>04 Jul 2023 The current design boasts many features also a unique timber. Scope of works to change slightly and awaiting re-quote. Staff are investigating other options to allow easier accessibility.</p> <p>26 May 2023 Have received one quote, however the quote included features that are no longer required. Have asked for amendments.</p> <p>18 Apr 2023 Staff are still awaiting quotes for alternative options as the previous quotes are high.</p> <p>02 Mar 2023 Quotes have been received but they are high due to the design of the accessible ramps into the building. Staff are investigating ramp options to reduce costs. Clyde Museum Group Incorporated have been updated.</p> <p>23 Dec 2022 Two quotes to complete the project have been received. A report to the Vincent Community Board to approve additional budget required to complete the project will be tabled early 2023.</p> <p>01 Nov 2022</p>
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					<p>The building was relocated on 5 September. There were unexpected additional expenses in the move. When they started lifting the building up it was found that the floor was not connect to the walls and there was borer being present in the bearers. Both items needed to be addressed before the building was moved. Then when the contractor started to dig the holes for the piles at the new site, beside the Clyde Railway Station, they found an underground steel tank. An archaeologist was called in and concluded that it was most likely a soak pit system that was installed when the station was first build in 1907. The site was recorded, and approval given to fill the tank with concrete. These unexpected costs have put the project over budget. A review of the remaining costs to achieve building consent is underway.</p> <p>24 Aug 2022 Building consent granted. The building is due to be moved within the week of 29 August 2022.</p> <p>13 Jul 2022 Resource Consent granted. Awaiting Building Consent.</p> <p>23 May 2022 Resource Consent lodged. Contractors engaged. Building consent documentation underway.</p> <p>20 Apr 2022 Procurement of contractors continues, and assessment of quotes received is underway. On-going.</p> <p>31 Mar 2022 Procurement of contractors continues. Assessment of quotes received underway.</p> <p>04 Mar 2022 Procurement of contractors underway.</p> <p>07 Jan 2022 Action memo received. Procurement of contractor to move the building is underway.</p>
12/05/2020	Alexandra Cemetery Arnott Street Boundary Treatment	20.2.9	That the Vincent Community Board A. Receives the report and accepts the level of significance.	Parks and Recreation Manager	<p>14 Mar 2024 With the resignation of the Officer in charge of this project in January the project is on hold until a replacement has been appointed.</p>

			<p>B. Agrees that the planting of the Salvation Army community garden screen planting and the fencing and planting of the northern Arnott Street buffer zone proceed as approved in the 2019/2020 Annual Plan.</p> <p>C. Agrees to the removal of all encroachments on the reserve, and the fencing of the common boundary between Arnott Street East and the reserve, where no common boundary fence exists, by the end of the calendar year.</p>		<p>The encroachment matters will be dealt with by the newly appointed Officers.</p> <p>08 Jan 2024 Due to other pressing issues the communication intended with landowners remains incomplete at years end. This will be resolved in the new year.</p> <p>30 Oct 2023 Letters are to be sent out to landowners before the end of November. The process of encroachment removal and boundary fencing will then recommence early in 2024.</p> <p>Oct 2023 The boundary planting is now complete. The trees are mainly deciduous and have been underplanted with bulbs. The next phase of works focuses on boundary fencing residential neighbours.</p> <p>11 Aug 2023 The new trees are scheduled for arrival in the third week in August. The autumn planted bulbs are starting to come through so a spring display from both quarters is imminent.</p> <p>04 Jul 2023 The fencing and irrigation install along the Fulton Hogan boundary is complete and bulbs have been installed. Trees for the site are due for delivery in spring.</p> <p>26 May 2023 Contractor is due to commence the fencing and irrigation install in the last week of May. Tree install will follow in spring.</p> <p>17 Apr 2023 Site preparation is almost complete. The install of irrigation and rabbit fencing has been delayed until May 2023.</p> <p>03 Mar 2023 Preparation of the planting area has commenced. The irrigation install will follow, in April 2023.</p> <p>17 Jan 2023</p>
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					<p>Contractors are designing the irrigation required for the industrial boundary tree planting. Trees for the site have been ordered for supply in winter. Once costs are known focus will return to the Arnott Street residential boundaries and fence discussions with residents.</p> <p>31 Oct 2022 Boundary fencing and the lead in process reprioritised to 2023. Maintenance of the former grazing area has commenced. Awaiting confirmation that Aurora have completed their cable install and site clean-up along the Fulton Hogan boundary to schedule the installation of irrigation and trees.</p> <p>24 Aug 2022 The process of engaging with affected reserve neighbours to fence the common boundary between the cemetery reserve and private property is to commence in September. Letters will be sent to each party inviting them to provide feedback on their preferred fencing style. Some guidance will be shared on the best fencing design for public/private boundaries.</p> <p>11 Jul 2022 Grazing tenant has now left the site and removed the fencing between the residential properties on Arnott Street and the Cemetery Reserve. Staff will now resume boundary fencing discussions with those affected. Council will maintain the area to an appropriate standard via the Open Space maintenance contract.</p> <p>24 May 2022 This project remains stalled however will be focussed on during the winter period.</p> <p>14 Apr 2022 Encroachment removal along the Arnott Street boundary of the cemetery reserve has not been progressed over the summer period due to the projects needing to take priority during the season. Some residents have completed the removal of their encroachments voluntarily in the interim.</p> <p>August 2021</p>
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					<p>Removal of encroachments rescheduled with residents to Summer 2021. On hold until further progress. On hold.</p> <p>May - July 2021 Planting is now well established. Encroachment timeline removal not finalised.</p> <p>March 2021 Final neighbouring property owners still in discussion with Council on a timeline for removal of encroachments.</p> <p>February 2021 Encroachment removal and boundary fencing works imminent.</p> <p>December 2020 The planting and irrigation components of the project are now complete, and plants are thriving. Encroachment removal and boundary fencing discussions with property owners is to commence in January 2021.</p> <p>November 2020 Planting, irrigation mains, fencing, and plant protection completed. Temporary irrigation is still in place to establish both the border and the grass cover while the irrigation contractor waited for the planting to be completed. Permanent irrigation completion is imminent. One neighbour to the site has been of great support in keeping the irrigation operating through high wind periods to both control dust and ensure plant survival.</p> <p>September 2020 Works stalled due to contractor availability. Issues will be addressed to see planting and fencing completed by the end of September.</p> <p>July 2020 Community Garden screen planting project commenced 13 July 2020 with the removal of the derelict water race and the installation of irrigation. Fencing will follow with the planting likely to be completed by 31st August 2020.</p> <p>May 2020</p>
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					Letter sent to all Arnott Street property owners who adjoin the reserve advising them of the Board's decision. Project re-costing underway for a June start on implementation of buffer planting works. Removal of the derelict water race reviewed as possible pending agreement from Heritage New Zealand. May 2020 Action memo sent to Parks Projects Officer.
5/09/2017	Council Owned Land, Pines Plantation Area North of Molyneux Park Netball Courts Alexandra – Consider Sale/Development of Residential Land (PRO 61-2079-00)	17.7.12	<p>That the Vincent Community Board</p> <p>A. RESOLVED that the report be received, and the level of significance accepted.</p> <p>B. RESOLVED that the Board agreed to the sale of part of Lot 25 DP 3194 and part of Lot 6 DP 300663, located south of the Trans power corridor at the north end of Alexandra and adjacent to the Central Otago Rail trail.</p> <p>C. RESOLVED that the Board agreed to sale of the land by way of a joint venture development and sale of Lots, the minimum terms and conditions including:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The joint venture partner funding development with no security registered over the land. <input type="checkbox"/> Council receiving block value. <input type="checkbox"/> Council receiving 50% of the net profit, with a minimum guaranteed of \$500,000. <input type="checkbox"/> Priority order of call on sales income: <p>First: Payment of GST on the relevant sale.</p> <p>Second: Payment of any commission and selling costs on the relevant sale.</p> <p>Third: Payment to the Developer of a fixed portion of the estimated Project Development Costs per lot as specified in the Initial Budget Estimate and as updated by the Development Costs Estimate breakdown.</p> <p>Fourth: Payment of all of the balance settlement monies to Council until it</p>	Property and Facilities Manager	<p>14 Mar 2024 12-month defects period is now complete for stage 3. Stage 4 roading to start second quarter of 2024.</p> <p>17 Jan 2024 Roading to start first quarter 2024. No further change.</p> <p>27 Oct 2023 Stage 1, 2 and 3 all sold. Stage 4 in-ground infrastructure complete. Road surfacing and kerbing to follow.</p> <p>20 Sep 2023 No Change.</p> <p>10 Aug 2023 No change.</p> <p>04 Jul 2023 Stage 3 - 2 of the 4 remaining sections are under offer. Other stages have no change.</p> <p>26 May 2023 Stages 1 & 2 - All 32 sections sold., Stage 3 - Titles issued at end of March and 15 out of 19 sections sold, 4 remaining unsold., Stage 4 - Nearing completion. Road sealing now delayed until after winter. Titles expected towards end of year., 20 sections in Stage 4 on market as house and land packages. One under negotiation but none sold as yet. Home builder looking at also providing 2-bedroom option as well as 3-bedroom as may appeal more to market for these smaller sections.</p> <p>18 Apr 2023 Stage 3 titles issued., Settlement of 14 sections on the 31st March 2023., 4 sections left unsold.</p> <p>14 Feb 2023 Still awaiting title. 224 issued for Stage 3</p>

			<p>has received a sum equivalent to the agreed block value.</p> <p>Fifth: Payment of all of the balance settlement monies to Council until it has received an amount equivalent to the agreed minimum profit share to Council</p> <p>Sixth: Payment of all of the balance to the Developer for actual Project Costs incurred in accordance with this Agreement.</p> <p>Seventh: Payment of all of the balance amounts (being the Profit Share) to be divided 50 / 50 (after allowance for payment of the Minimum Profit to Council.</p> <p>D. RESOLVED that the Board agreed to delegate to the Chief Executive the authority to select the preferred joint venture offer and negotiate "without prejudice" a joint venture agreement.</p> <p>E. AGREED that the Chief Executive be authorised to do all necessary to achieve a joint venture agreement.</p>	<p>13 Jan 2023 Current sales are as follows: 32 sections in Stage 1 and 2 are sold. 3 sections out of 19 have not been sold in Stage 3. 20 sections in Stage 4 are now on market with two lots under offer., Stage 3 titles are expected by end of March 2023 and Stage 4 in second quarter of 2023.</p> <p>03 Nov 2022 Current sales are as follows: Stage 1 and 2: 32 Sections Sold. Stage 3: 17 sections under contract, 2 sections unsold. Stage 4: Due to be released November 2022.</p> <p>24 Aug 2022 Current sales are as follows, sales Stage 1 and 2: 32 sections sold. Stage 3: 16 sections under contract, 3 sections unsold. Stage 4: 20 sections not yet on the market</p> <p>June 2022 Stage 2: All lots sold. Titles issued. Stage 3: 14 sold, 1 under contract, 1 under offer, 3 remaining unsold.</p> <p>May 2022 Stage two Titles received and settled. Stage three on track.</p> <p>March 2022 Stage two 223c and 224c applications submitted. Awaiting approval.</p> <p>January 2022 Stage one titles received, and stage two titles applied for.</p> <p>December 2021 Waiting for Land Information New Zealand to issue titles.</p> <p>November 2021 224c Approved. Titles applied for.</p> <p>October 2021 224c application has been submitted. Once 224c is approved, titles can be applied for.</p> <p>September 2021 Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 10 sold, 9 unsold or under offer.</p> <p>July 2021</p>
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					<p>50% of Stage 3 under offer. Development tracking well.</p> <p>August 2021.</p> <p>Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 6 sold, 5 under contract, 8 unsold.</p> <p>May 2021</p> <p>Stage Three ready to be released for sale.,</p> <p>March 2021</p> <p>Construction work continues.</p> <p>February 2021</p> <p>contract executed. Detailed update was emailed to the board separate to this Status Report.</p> <p>December 2020</p> <p>Deed of novation signed by all parties.</p> <p>November 2020</p> <p>Variation to agreement has been drafted to accommodate staging. Currently with developer for consideration. Discussions are also being held about future entity, as one partner has passed away.</p> <p>September 2020</p> <p>Work expected to start on site in October for Stage 1 and some sections will be marketed. Stage 1 completion scheduled for April 2021.</p> <p>August 2020</p> <p>Continuing to await outcome of Shovel Ready Projects application as this, may affect how development progresses.</p> <p>July 2020</p> <p>Still awaiting outcome of Shovel Ready Projects application which may affect, how development progresses.</p> <p>May 2020</p> <p>Delays with engineering design and construction start date due to Covid 19., Engineering design mostly complete and work on site expected to start soon with a staged, approach. Awaiting outcome of Shovel Ready Projects application which may affect how, this development progresses.</p> <p>February 2020</p> <p>The developer is working on engineering design for subdivision to be, approved by Council. Work expected to start on site for subdivision in approximately 6, weeks.</p>
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					<p>January 2019 Subdivision consent granted 18 December 2019.</p> <p>October 2019 The affected party consultation process with NZTA and Transpower is now, complete however the process with DOC is still being progressed. Once finalized, the application to connect Dunstan Road to the State Highway will be complete. Subdivision, consent will then be lodged.</p> <p>November 2019 Subdivision consent was lodged on 22 November 2019.</p> <p>September 2019 The affected party consultation process with NZTA, Transpower and, DOC for the application to connect Dunstan Road to the State Highway is almost complete., The developer is also close to finalising the subdivision plan to allow for the resource, consent to be lodged.</p> <p>July 2019 Subdivision consent expected to be lodged in August.</p> <p>June 2019 Tree felling complete. Subdivision consent expected to be lodged in July or, August.</p> <p>May 2019 Tree felling commenced 20 May and is expected to take up to 6 weeks to, complete. Subdivision scheme plan close to being finalised before resource consent, application.</p> <p>April 2019 Security fencing has been completed. Felling of trees expected to commence, in the next month. Concept plan is in final draft. Next step is for the surveyor to apply for, resource consent.</p> <p>March 2019 Concept plan is in final draft. Next step is for the surveyor to convert to a, scheme plan and apply for resource consent. The fencer is booked in for March.</p> <p>January 2019</p>
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					<p>Development agreement was signed by AC & JV Holdings before Christmas. Subdivision plan now being developed for resource consent application and removal of trees expected to start mid to late January.</p> <p>October 2018 The development agreement is with the developer's accountant for, information. Execution imminent.</p> <p>September 2018 The development agreement is under final review.</p> <p>August 2018 Risk and Procurement Manager finalising development agreement to allow development to proceed.</p> <p>June 2018 Preferred developer approved. All interested parties being advised week of 11 June. Agreement still being finalised to enable negotiation to proceed.</p> <p>March 2018 Staff finalising the preferred terms of agreement., April 2018 – No change.</p> <p>February 2018 Requests received. Council staff have been finalising the preferred terms, of agreement to get the best outcome prior to selecting a party, including understanding tax, implications.</p> <p>December 2017 Request for Proposals was advertised in major New Zealand newspapers, at the end of November 2017 with proposals due by 22 December. Three complying, proposals received.</p> <p>November 2017 Council solicitor has provided first draft of RFI document for staff review.</p> <p>September 2017 Action Memo sent to Property and Facilities Manager. On agenda for Council approval for the land sale.</p>
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Chair: Bev Thomson, Phone: 021 400 296
 Email: beverleythomson123@gmail.com
 12A Chapple Street Alexandra
Secretary Sue Mort Phone: 03 4487450
 Email: torridon9@gmail.com
 Chance House, 5 Lanes Rd, Alexandra 9320



Minutes of KACB Committee meeting held at Sue Mort's house 30 Jan 2024

Date: Tuesday 30 Jan 2024, Start time: 7:30pm, End time 9:00pm.	
Location: Sue Mort's place. 5 Lanes Road. Bev to pick up Allan.	
People present: Sue, Allan, Karin, Bev, Jo	
Apologies: Roger, Ann & Barrie	
Hot topic items <ul style="list-style-type: none"> • 35th anniversary / promotion of KACB • Speed dating evening 	
Review agenda: Any other business?	
Approve previous minutes: <ul style="list-style-type: none"> • https://docs.google.com/document/d/1yUE25wTonKChKi89zMZeABn1zCz9eYqn/edit?usp=sharing&ouid=112000541469783157402&rtpof=true&sd=true 	
Items From previous minutes:	
Trees for babies	File note on agreed policy? Karin
Attend meeting of VCB in 2023	Bev to follow up
*Future guests – David Scoones, CODC Group Manager - Community Experience, Ian Mann's replacement, Lucy Francke, EnviroSchools: our relationships with local schools	

Timesheets- remember to do timesheets

Correspondence

From	Subject	Date
KNZB	Beautiful News Nov	1 Dec 2023
KNZB	Keep New Zealand Beautiful Programmes for 2024	6 Dec 2023

Central App	Whats on	7 Dec 2023
KACB	Minutes and Newsletter	8 Dec 2023
Central App. Lookout Reserve. Community helping with reserve maintenance	https://centralapp.nz/news/news/community-helping-with-reserve-maintenance?id=65767c5f1e7b900028318ac0	12 Dec 2023
Julie Asher. CO News	Names of boys in pic too late	13 Dec 2023
KNZB	Resene & Keep New Zealand Beautiful M&Ms - no thanks	14 Dec 2023
Volunteer South	Request to book a slot, and reply	26 Jan 2024

Regular reports

Finance

- No new payments

Approved:

Grant Bean, spray: \$59.39

MaryAnn: spray signs \$210.00

Current account: \$2698.52

Bonus Saver: \$1835.08

Term Investment: \$6289.20

- Moved BevT, Seconded Allan

Project reports

Rail trail. MaryAnn: spraying has been effective. A catchup spray targeted for later.

MaryAnn: Fruit ripe on Rail trail trees, and Vallance cottage trees. Make a sign saying they are free to take, courtesy of KACB.

Note heritage orchard section needs replacements to 4 quince trees next Autumn.

Alex Station Car Park: Jojo has contacted DOC about pot holes. Partially done. Jojo to follow up for a better job.

Kamaka. Waterway weed? Entrance needs a tidy up. Sue to initiate

Chair: Beverley Thomson, Phone: 021400296, Email: beverleythomson123@gmail.com, 12A Chapple St, Alexandra
Secretary: Sue Mort, Phone: 034487450, Email: torridon9@gmail.com, Chance House, 5 Lanes Road, Alexandra

Lanes Dam: Site visit? Sue to initiate

Hanging baskets: Second replacement not needed as the Jojos had cultivated some pansies from discarded potting mix

Linger and Die: Kowhais had a good season

Vincent Community Board

Lookout Reserve.

- Several weeding bees. 5 Dec. Mulching with St Gerards, 11th Dec.: 26 students, 4 from our team, plus Ollie and teacher aid. 47 Hours

Shaky Reserve.

- Grant Bean: a final weed spray and weeded inside bunny circles
- Plant failures: a sick cabbage tree (wind) and a healthy ribbonwood
- monitored the bunny circles and have removed any that have been hindering the growth of plants.
- Things look good and I'm sure will grow well over the remainder of the summer especially with the rain and irrigation on tap.
- Hours for January ... 3.
- To be refunded for weed spray.

Half mile sign. Needs weed eaten: Sue and Bev

Riverside Plantings..

Art/Seating:

Jolendale/Aronui

*Maintenance of recent Trees for Babies planting at Aronui. Karin to contact CODC, KACB and **Rotary** to discuss.*

Planned fruit tree pruning workshop session: Allan and Jojo. Rail Trail Heritage orchard near the old railway station, and at Vallance. August.

Alexandra Garden

- Back wall progress: Karin asked Post Office - needs to be chased.

Misc projects:

- **Fulton Hogan offer:** the list is with Fulton Hogan, to tackle as they free up. They have Karin and Ann's contact details.
- **Use recruits from AGM.** Not done
- **Signage.** Mary-Ann and Bev to draft ideas.
- Storage - completed?
- Tools - Jojos hold wire bunny circles and wire stalks to hold them in place, spare compost and sheep pellets. MaryAnn has hose, baskets, water container, Spraying signs. Do we need an induction to storage container? Barry and Ann?

General

- **Archives** - Ann is continuing to transcribe KACB archives into sections which include: minutes, volunteers over the years, business support, project date chart, news articles, map depicting sites, etc. So a work in progress. The 35th subcommittee impressed by the wealth and scale of the material
- **35th anniversary: ideas and discussion from sub committee**
 - o MaryAnn described sub committee discussion held by her, Sue and Ann. **Thank you for this.**
 - o They rapidly found many practical objections to the picnic idea.
 - o Moved to idea of a display, and associated children's activities, at Central Stories. A history of our 35 years helping make Alexandra and Clyde a good place to live. Using the archival material that Ann has organised.
 - o ALL: check dates you will be available, and let MaryAnn know.
 - o Ann, Sue, and MaryAnn to work up a timeline.
 - o Mary Ann will talk with schools about their potential preferences and involvement
 - o Have an opening celebration with select list of invitees - people who have been involved over the years.
- **Speed dating evening, Volunteer South, 14 Feb: 4:30-6:30pm**
 - o Bev and Sue will attend. Bev to register.
 - o Ann's archive sounds like a treasure trove for materials to put on display eg
 - statements of what we do from our float of a few years ago
 - bus trip list of projects and map from our 30th. Adapt into a map with markers and the list and date of projects.
 - Sue to hunt out original of map - show to Jojoes as Joe is a whizz at electronic maps
 - o Thyme Festival walking route brochures that features KACB projects (Bev to dig out)
 - o Kamaka project brochures
 - o We should make name badges like the one Allan has from 2008(?)

Procedures–

- Procedure for roadside work needed
- Irrigation procedure needed for Kamaka
- Populate the shared drive with recent photos of each project
- Become more familiar with using the shared Drive.

Items for newsletter/Facebook

- Speed dating
- 35 years
- Fruit for the community: heritage orchard/trees for babies
- Kids back to school-valuable

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- “a great place to live”

Next meeting:

Tues. 20th Feb

10:00 am

Ann Wills' Place, 42 Ventry St.

Chair: Beverley Thomson, Phone: 021400296, Email: beverleythomson123@gmail.com, 12A Chapple St, Alexandra
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Chair: Bev Thomson, Phone: 021 400 296
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Minutes of KACB Committee meeting 20 Feb 2024

Date: Tuesday 20 Feb, Start time: 10:00am, End time 12:10pm.	
Location: Ann and Barrie Wills' house, 42 Ventry St	
People present: Sue, Allan, Bev, Jo, Roger, Ann, Barrie, MaryAnn	
Apologies: Karin	
Hot topic items <ul style="list-style-type: none"> • 35th anniversary / promotion of KACB • Speed dating evening 	
Review agenda: Any other business?	
Approve previous minutes: Approve previous minutes: <ul style="list-style-type: none"> • https://docs.google.com/document/d/1ZBaA_DSzNxL6Ka1BgoQ-Q226-Q5AyjBV/edit?usp=drive_link&ouid=112000541469783157402&rtpof=true&sd=true 	
Items From previous minutes:	
Trees for babies	File note on agreed policy? Karin
Attend meeting of VCB in 2023	Bev to follow up
*Future guests – David Scoones, CODC Group Manager - Community Experience, Ian Mann's replacement, Lucy Francke, Enviroschools: our relationships with local schools	

Correspondence

From	Subject	Date
Juan <gloriawood19822@gmail.com>	web developer	25 Jan 2024
Connect: Volunteer South website	Updated our entries	

Volunteer South, Neha Gosalia	Acceptance for Speed date	2 Feb 2024
Volunteer South	Roles published: Environmental Projects Assistant, Committee member https://volunteersouth.org.nz/roles/1736 https://volunteersouth.org.nz/roles/1735 Feedback and reply	7 Feb 2024
Facebook	Heritage Fruit trees	1 Feb 2024
Facebook	Matangi, Speed dating	7 Feb 2024
KACB to members, providers, committee	Newsletter to members	11 Feb 2024
Anna Robb	Offer from Central App	12 Feb 2024
Allan Johnson	Background on Heritage fruit trees	14 Feb 2024
Facebook	Speed dating event: report back	15 Feb 2024

Regular reports

Finance

- No new payments

Current account: \$2429.13
 Bonus Saver: \$1841.65
 Term Investment: \$6289.20
 Creditnote for Shaky irrigation: \$687.72

Project reports

Rail trail. MaryAnn: Looking good. A catchup spray waiting for no wind. Would like to see the area mowed more often

Heritage orchard not up to scratch. Trees performing poorly, cooch grass performing well. Debated removing altogether, or finding a project leader to work through the issues. To discuss with Brian Seymour of the Community Garden

Alex Station Car Park: DOC has gravelled pot holes. Review again in winter

Kamaka. Ann and Barrie did an irrigation check and fix on the rhododendron area. Unfortunately several rhodos and other shrubs have

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succumbed due to not having water when leakage occurred elsewhere. Ann also completed numerous fixes from the top entrance to the crabapple trees. Mid-track neighbours have dropped a tree onto the walkway plantings. As a result Gordon Bailey/David Scoones were emailed for advice and she also mentioned the waterway becoming blocked with 'fishing rod' plants and suggested these be removed by Delta. She also asked what the 'process' was for handing over Kamaka Walkway to CODC, should KACB not be able to keep up with maintenance in the future.

Lanes Dam: Site visit. Sue to initiate

Hanging baskets: Further 2 destroyed pots. Underlying cause the rotten wood on the verandahs.

Linger and Die: Are there irrigation leaks? Find contact for Contact Energy and Whitestone.

Vincent Community Board Nothing relevant to report

Lookout Reserve. No action

Shaky Reserve.

- Grant Bean continues to maintain. Spare bunny circles could be stored at Container at Jolyendale Sue has some spares to donate. Needs help in undoing them.

Half mile sign. Needs weed eaten: Sue and Bev

Riverside Plantings.. No follow up so far.

Art/Seating: Seating plaques still to come.

Jolendale/Aronui

Discussion on long term future Funding will be needed for track maintenance. Issues with pinus radiata, paper road, land ownership.

Alexandra Garden

- Back wall progress: Karin asked Post Office - needs to be chased.

Misc projects:

- **Fulton Hogan offer:** the list is with Fulton Hogan, to tackle as they free up. They have Karin and Ann's contact details.
- **Signage.** Mary-Ann and Bev to draft ideas.
- Storage - completed?
- Storage in container: use for lesser used tools. Store old pots and bunny circles around the back. The lock may be heavy for some people

General

- **Archives** - Ann is continuing to transcribe KACB archives into sections which include: minutes, volunteers over the years, business support, project date chart, news articles, map depicting sites, etc. So a work in progress. The 35th subcommittee impressed by the wealth and scale of the material
- **Speed dating evening, Volunteer South, 14 Feb: 4:30-6:30pm**
 - Bev and Sue created a map of current projects and a display board of a working bee showing people of all ages working together. Turned out that was not needed by the organisers, but we persevered with the display.
 - Jojo and Bev manned the desk , in very cramped and noisy conditions. It was quite hard to hear.
 - Obtained 8 signups
 - Plan to send a welcoming email, giving details of current projects and likely work needed.
- **35th anniversary: ideas and discussion from sub committee**
 - Preferred time slot at Central Stories' Heafey Gallery - Jul-Aug
 - Display likely to be year by year, with 2 maps: up to 2007, 2008-on
 - No need for a roster of people on duty
 - Ann is developing some games suitable for children
 - Opportunity to acknowledge the people and Community Board who have been involved over the years
 - Have an opening celebration with select list of invitees - people who have been involved over the years. Invite Mayor Tim to open the proceedings.
 - Setup date: Jul 22nd 2024.

Procedures–

- Procedure for roadside work needed
- Irrigation procedure needed for Kamaka
- Populate the shared drive with recent photos of each project
- Become more familiar with using the shared Drive.

Items for newsletter/Facebook

- Project job list

Next meeting:

Wed. 20th Mar

10:00 am

District Club (Bev to book)

Jojo to invite David Schoones.

Plan the AGM for the following meeting.

Chair: Beverley Thomson, Phone: 021400296, Email: beverleythomson123@gmail.com, 12A Chapple St, Alexandra
Secretary: Sue Mort, Phone: 034487450, Email: torridon9@gmail.com, Chance House, 5 Lanes Road, Alexandra

Chair: Beverley Thomson, Phone: 021400296, Email: beverleythomson123@gmail.com, 12A Chapple St, Alexandra
Secretary: Sue Mort, Phone: 034487450, Email: torridon9@gmail.com, Chance House, 5 Lanes Road, Alexandra

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 30 April 2024.

11 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
24.3.11 - April 2024 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	To enable commercial or industrial negotiations
