



# AGENDA

## Extraordinary Council Meeting Thursday, 28 March 2024

**Date:** Thursday, 28 March 2024

**Time:** 10.30 am

**Location:** Microsoft Teams

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly**  
Chief Executive Officer



Notice is hereby given that an Extraordinary Meeting of Council will be held on Microsoft Teams and live streamed on Thursday, 28 March 2024 at 10.30 am. The link to the live stream will be available on the Central Otago District Council's website.

## Order Of Business

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**Members** His Worship the Mayor T Cadogan (Chairperson), Cr N Gillespie, Cr T Alley, Cr S Browne, Cr L Claridge, Cr I Cooney, Cr S Duncan, Cr S Feinerman, Cr C Laws, Cr N McKinlay, Cr M McPherson, Cr T Paterson

**In Attendance** P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), L Fleck (General Manager - People and Culture), J Muir (Three Waters Director), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), W McEnteer (Governance Manager)

**1 KARAKIA**

His Worship the Mayor will begin the meeting with a karakia.

**2 APOLOGIES**

### **3 DECLARATIONS OF INTEREST**

#### **24.4.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 1477824**

##### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

##### **2. Attachments**

**Appendix 1 - Declarations of Interest** [↓](#)

<b>Name</b>	<b>Member's Declared Interests</b>	<b>Spouse/Partner's Declared Interests</b>	<b>Council Appointments</b>
Tamah Alley	Manuherikia Irrigation Co-operative (shareholder) Cliff Care Ltd (family connection) Aviation Cherries Ltd (Director) Tenaya New Zealand Ltd (Director and Shareholder) Southern Lakes Trails (Trustee)	Manuherikia Irrigation Co-operative Society Ltd (shareholder) Emergency Management Otago Group Controller (employee) Aviation Cherries Ltd (Director)	Alexandra Community House Trust Central Otago Wilding Conifer Control Group Destination Advisory Board
Sarah Browne	Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Shareholder) Central Otago Sports Turf Trust (Trustee) Central Football and Multisport Turf Trust (Trustee) Sutherland Architecture Studio Ltd (Employee)	Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Employee)	Cromwell Youth Trust Tarras Community Plan Group
Tim Cadogan	Business South Central Otago Advisory Group (member) Alexandra Squash Club (member) LGNZ National Council (member) Clyde Volunteer Fire Brigade (member)	Two Paddocks (Employee)	Manuherikia Exemplar Group Eden Hore Steering Committee Major Projects Reference Group Airport Reference Group
Lynley Claridge	Affinity Funerals (Funeral Director)		
Ian Cooney	Monteith's Brew Bar (Manager)		
Stuart Duncan	Penvose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penvose Investments - Dairy Farm at Patearoa (shareholder) Fire and Emergency New Zealand (member) JD Pat Ltd (Shareholder and Director)	Penvose Farms - Wedderburn Cottages and Farm at Wedderburn (Shareholder) Penvose Investments - Dairy Farm at Patearoa (shareholder)	Otago Regional Transport Committee Maniototo Ice Rink Committee Maniototo Curling International Inc

Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) Roxburgh Pool Committee (Chair) Sally Feinerman Trust (Trustee) Feinerman Family Trust (Trustee) MPI Teviot Valley Community Hubs group	Breen Construction (Employee / Builder)	Ida MacDonald Charitable Trust Teviot Prospects Teviot Valley Walkways Committee
Neil Gillespie	Contact Energy (Senior Specialist - Hydro Sustainability) Clyde & Districts Emergency Rescue Trust (Secretary and Trustee) Cromwell Volunteer Fire Brigade (Chief Fire Officer) Cromwell Bowling Club (patron) Otago Local Advisory Committee - Fire Emergency New Zealand Returned Services Association (Member)		Tarras Hall Committee
Cheryl Laws	The Message (Director) Wishart Family Trust (Trustee) Wooing Tree (Assistant Manager - Cellar Door) Daffodil Day Cromwell Coordinator	Otago Regional Council (Councillor) The Message (Director)	Cromwell Resource Centre Trust Old Cromwell Incorporated
Nigel McKinlay	Transition To Work Trust (Board member) Gate 22 Vineyard Ltd (Director) Everyday Gourmet (Director) Central Otago Wine Association (member) Long Gully Irrigation Scheme (member) CODC (employee) (Granddaughter)		Cromwell Hall Reference Group Cromwell Town Centre Reference Group Major Projects Governance Group
Martin McPherson	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	Alexandra and Districts Youth Trust

<p>Tracy Paterson</p>	<p>Matakanui Station (Director and shareholder)                  Matakanui Development Co (Director and shareholder)                  A and T Paterson Family Trust (Trustee)                  A Paterson Family Trust (Trustee)                  Central Otago Health Inc (Elected Member)                  Bob Turnbull Trust (Trustee / Chair)                  New Zealand Wool Classers Association (Vice chair)                  Central Otago A&amp;P Association (Member)                  Manuherikia Exemplar Governance Group (Member)                  Central Otago Riding for the Disabled (Volunteer)</p>	<p>Matakanui Station (Director and shareholder)                  Matakanui Development Co (Director and shareholder)                  A Paterson Family Trust (Trustee)                  A and T Paterson Family Trust (Trustee)                  Federated Farmers (On the executive team)                  Omakau Irrigation Co (Director)                  Matakanui Combined Rugby Football Club (Committee)                  Manuherikia Catchment Group (Co-chair)                  Omakau Domain Board                  Omakau Hub Committee (Chair)                  Manuherikia Valley Community Hub Trust (Trustee)                  Southern Cross Sheep Ltd (Director)                  Mt Stalker Ltd (Trustee)                  Mt Stalker Pastoral Ltd                  DKIL Ltd (Shareholder)</p>	<p>Omakau Recreation Reserve Committee                  Ophir Welfare Association Committee                  Central Otago Health Incorporated</p>
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## 4 REPORTS

### 24.4.2 REPRESENTATION REVIEW 2024 - INITIAL PROPOSAL

**Doc ID: 1477535**

Report Author:	Wayne McEnteer, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

#### 1. Purpose of Report

To consider ratification of the initial proposal of the Representation Review 2024 in order for the resolution to adhere correctly to legislation.

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#### Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Notes the decisions made for the Representation Review 2024 in resolution 24.3.3.
- C. Agrees that the structure for the 2025 Triennial Election be proposed as:
  - (a) Central Otago District, as delineated on SO Plan 23130 deposited with the Land Information New Zealand, will be divided into four wards
  - (b) Those four wards will be:
    - (i) Cromwell Ward, comprising the area delineated on SO Plan 24243 deposited with the Land Information New Zealand
    - (ii) Maniototo Ward, comprising the area delineated on SO Plan 24247 deposited with the Land Information New Zealand
    - (iii) Teviot Valley Ward, comprising the area delineated on SO Plan 24244 deposited with the Land Information New Zealand
    - (iv) Vincent Ward, being an amalgamation of the Earnscliffe-Manuherikia Ward and Alexandra Ward, comprising the areas delineated on SO Plan 386670 and SO Plan 24246 deposited with the Land Information New Zealand
  - (c) 1 Mayor elected by the electors of the district as a whole (at-large)
  - (d) 10 Councillors elected as follows:
    - (i) 4 Councillors elected by the electors of the Cromwell Ward
    - (ii) 1 Councillor elected by the electors of the Maniototo Ward
    - (iii) 1 Councillor elected by the electors of the Teviot Valley Ward
    - (iv) 4 Councillors elected by the electors of the Vincent Ward
  - (e) There will be four community boards as follows:
    - (i) Cromwell Community Board, comprising the area of the Cromwell Ward

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- (ii) Maniototo Community Board, comprising the area of the Maniototo Ward
- (iii) Teviot Valley Community Board, comprising the area of the Teviot Valley Ward
- (iv) Vincent Community Board, comprising the area of the Vincent Ward being an amalgamation of the Alexandra Ward and the Earnscliffe-Manuherikia Ward
- (f) The membership of each community board will be as follows:
- (i) Cromwell Community Board will comprise four elected members and one member appointed to the community board by the Council being a member representing the Cromwell Ward
- (ii) Maniototo Community Board will comprise four elected members and one member appointed to the community board by the Council being the member representing the Maniototo Ward
- (iii) Teviot Valley Community Board will comprise four elected members and one member appointed to the community board by the Council being the member representing the Teviot Valley Ward
- (iv) Vincent Community Board will comprise four elected members and one member appointed to the community board by the Council being a member representing the Vincent Ward.
- D. Notes the decision to reduce the number of Vincent Ward councillors was to better conform to the +/- 10% rule for representation and that the decision to reduce the number of appointed councillors to one for the Cromwell and Vincent Community Boards was to acknowledge the additional workload being carried out by councillors.
- E. Agrees that, as required by sections 19T(b) and 19W(c) of the Local Electoral Act 2001, the boundaries of the wards and communities should coincide with the boundaries of current statistical meshblock areas determined by Statistics New Zealand and used for parliamentary purposes.
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## 2. Background

A representation review occurs every six years and is used as a tool to assess all facets of representation in the district. At the Council meeting on 20 March 2024, Council agreed the parameters of the initial proposal for the Representation Review however subsequently it has been found that the resolution made at that meeting was insufficient to satisfy the requirements of section 19K of the Local Electoral Act 2001. Instead of acknowledging that the status quo would remain and noting changes, the resolution should have listed the entire structure of representation in the district (as above in the resolution).

## 3. Discussion

The following topics were discussed at the 20 March 2024 meeting and the following decisions were made to place into the initial proposal:

- Elected members would be elected by ward
- The number of wards would remain at four
- The ward boundaries would remain the same
- There would be no change to the number of community boards
- There was no desire to continue looking at a Māori Ward, and that Central Otago did not have the population to support one.

- The names of the wards would remain the same. There was discussion on whether the Maniototo Ward name might change. It was agreed that there was no overwhelming desire for change indicated in the pre-consultation document, so the name should remain the same.
- It was agreed that the number of Vincent Ward councillors should be reduced from five to four. This was to better align with the +/-10% rule outlined in legislation. Although the change resulted in slightly higher than 10%, it was below 11% and indications from the Local Government Commission is that this will conform. This change to make the Cromwell and Vincent Wards was to acknowledge that both wards are more or less the same population wise and that should be reflected in their representation. Also considered was a move to five for the Cromwell Ward, that was considered to be unwieldy for such a small district.
- It was agreed that there should only be one Council appointee on the Cromwell and Vincent Community Boards. After discussion on the issue, it was agreed that with the increased work load of councillors in general, taking additional responsibility away would allow those councillors who might of otherwise been appointed to a board to focus on other parts of their role.

#### 4. Financial Considerations

There are no financial considerations to be made as a result of this decision as money for this activity comes from existing budgets.

#### 5. Options

##### Option 1 – (Recommended)

Ratify what was decided at the 20 March 2024 meeting.

Advantages:

- This will make the resolution needed to adhere to legislation for the Representation Review to continue to its next stage
- The Representation Review can be consulted on prior to the Annual Plan

Disadvantages:

- None identified

##### Option 2

Do not ratify

Advantages:

- None identified

Disadvantages:

- The resolution will not adhere to legislation

**6. Compliance**

<b>Local Government Act 2002 Purpose Provisions</b>	This decision enables democratic local decision making and action by, and on behalf of communities by allowing input into how the community is represented by their elected members.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	The guidelines for the Representation Review are determined by legislation.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	There will be hardcopies of the formal proposal document available, however this is needed to offset the fact that some members of the community might not have another way to access the on-line consultation.
<b>Risks Analysis</b>	There is a risk that our proposal could be rejected when it goes to consultation, however that can be mitigated by examining the pre-consultation results. The objection process is guided by the Local Government Commission.
<b>Significance, Consultation and Engagement (internal and external)</b>	Consultation with the community will form part of the Representation Review 2024.

**7. Next Steps**

Consultation on the initial proposal will take place.

**8. Attachments**

**Appendix 1 - Representation Review - initial proposal document** [↓](#)

## Central Otago District Council

### Initial proposal for representation arrangements for the 2025 local elections

On 28 March 2024 the Central Otago District Council reviewed its representation arrangements, and resolved that the following proposal apply for the Council and its community boards for the elections to be held on 11 October 2025:

#### *Council Representation*

It is proposed that the Council comprise 10 members elected from four wards, and the mayor. The four wards reflect the following identified communities of interest:

Ward	Communities of interest
Cromwell Ward	The Cromwell ward encompasses both urban and rural communities. The main urban centre is Cromwell and the ward also includes the settlements of Bannockburn, Pisa Moorings, Lowburn and Tarras.
Maniototo Ward	The Maniototo ward encompasses Ranfurly, Naseby and includes the smaller settlements of Wedderburn, Oturehua, Patearoa, Kyeburn and Waipiata.
Teviot Valley Ward	The Teviot ward includes the towns of Roxburgh and Millers Flat and smaller settlements of Etrick and Lake Roxburgh Village.
Vincent Ward	The Vincent ward includes urban and rural communities including Alexandra, Clyde, Letts Gully, Springvale, Poolburn, Omakau, Ophir, Becks, Lauder, St Bathans, Earnsclough and Fruitlands.

The population that each member will represent is as follows:

Ward	Population (2018 census)	Members	Population per member
Cromwell Ward	10600	4	2650
Maniototo Ward	1970	1	1970
Teviot Valley Ward	1930	1	1930
Vincent Ward	11550	4	2888
<b>Total</b>	<b>26050</b>	<b>10</b>	<b>2605</b>

In accordance with *section 19V(2), Local Electoral Act 2001* the population that each member represents must be within the range of 2605 +/- 10% (2345 to 2865), unless particular community of interest considerations justify otherwise.

The representation of the Maniototo, Teviot Valley and Vincent Wards fall outside the stipulated range. The Council considers that the Maniototo and Teviot Valley Wards warrant a single member for the following reasons:

- non-compliance with subsection (2) is required for effective representation of communities of interest within isolated communities situated within the district of the territorial authority.

The Council considers that the Vincent Ward warrants four members for the following reasons:

- compliance with subsection (2) would limit effective representation of communities of interest by dividing a community of interest between wards or subdivisions
- at 10.8% it falls only just outside the tolerated threshold of +/- 10%

#### *Community Board Representation*

It is proposed that the following four community boards be elected:

<b>Community Board</b>	<b>Area of Community</b>
Cromwell Community Board	The Cromwell ward encompasses both urban and rural communities. The main urban centre is Cromwell and the ward also includes the settlements of Bannockburn, Pisa Moorings, Lowburn and Tarras.
Maniototo Community Board	The Maniototo ward encompasses Ranfurly, Naseby and includes the smaller settlements of Wedderburn, Oturehua, Patearoa, Kyeburn and Waipiata.
Teviot Valley Community Board	The Teviot ward includes the towns of Roxburgh and Millers Flat and smaller settlements of Etrick and Lake Roxburgh Village.
Vincent Community Board	The Vincent ward includes urban and rural communities including Alexandra, Clyde, Letts Gully, Springvale, Poolburn, Omakau, Ophir, Becks, Lauder, St Bathans, Earnsclough and Fruitlands.

#### *Community Boards*

The Cromwell, Maniototo, Teviot Valley and Cromwell Community Boards will each elect four members. They will not be subdivided for electoral purposes. They will each have one appointed member as follows:

<b>Community Board</b>	<b>Number of members from which ward</b>
Cromwell Community Board	1 member appointed from the Cromwell Ward
Maniototo Community Board	1 member appointed from the Maniototo Ward
Teviot Valley Community Board	1 member appointed from the Teviot Valley Ward
Vincent Community Board	1 member appointed from the Vincent Ward

#### *Further Information*

Copies of the Council's resolution and maps setting out the areas of the proposed wards, communities and subdivisions may be viewed and obtained from

- Alexandra Service Centre, 1 Dunorling Street, Alexandra
- Cromwell Service Centre, 42 The Mall, Cromwell
- Ranfurly Service Centre, 15 Pery Street, Ranfurly

- Roxburgh Service Centre, 120 Scotland Street, Roxburgh

Any queries regarding the Council's decision should be directed to Wayne McEnteer, 03 440 0667, [governance@codc.govt.nz](mailto:governance@codc.govt.nz)

*Submissions are invited*

Persons with an interest in the proposed representation arrangements are invited to make written submissions on the Council's representation proposal.

Submissions are to be forwarded to:

- Attention – Wayne McEnteer (03 440 0667)
- Physical address – Alexandra Service Centre, 1 Dunorling Street, Alexandra.
- Email – [governance@codc.govt.nz](mailto:governance@codc.govt.nz)

Submissions must be received by Council no later than **30 April 2024 (needs to be confirmed)**.

Peter Kelly  
Chief Executive Officer  
(Enter Date Here)

**5 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 24 April 2024.