



AGENDA

Teviot Valley Community Board Meeting

Thursday, 11 June 2026

Date: Thursday, 11 June 2026

Time: 10:00 am

**Location: Roxburgh Service Centre, 120 Scotland
Street, Roxburgh**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly
Chief Executive Officer**

Notice is hereby given that a meeting of the Teviot Valley Community Board will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh and live streamed via Microsoft Teams on Thursday, 11 June 2026 at 10:00 am.

The link to the live stream will be available on the Central Otago District Council's website.

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Members Mr M Jessop (Chairperson), Cr C Pannett, Ms G Booth, Ms B Slade, Mr H Smith

In Attendance T Alley (Mayor), P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), Q Penniall (Group Manager - Planning, Infrastructure and Regulatory), S Righarts (Group Manager - Governance and Business Services), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Teviot Valley Community Board - 23 April 2026

**MINUTES OF A MEETING OF THE
TEVIOT VALLEY COMMUNITY BOARD
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 23 APRIL 2026
COMMENCING AT 10:00 AM**

PRESENT: Mr M Jessop, Cr C Pannett, Ms G Booth, Ms B Slade,

IN ATTENDANCE: T Alley (Mayor), P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), S Righarts (Group Manager - Governance and Business Services) via Microsoft Teams, D Scoones (Group Manager - Community Experience), A Lines (Risk and Procurement Manager), via Microsoft Teams, B Sharland (Corporate and Strategic Planner) via Microsoft Teams, A Crosbie (Policy and Strategy Lead), Z Zeelie (Statutory Property Lead), S Reynolds (Governance Support Officer)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Pannett

That apologies from Mr H Smith be received and accepted.

CARRIED

2 PUBLIC FORUM

There were no public forum speakers.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Slade

That the public minutes of the Teviot Valley Community Board Meeting held on 19 March 2026 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS

26.3.2 ROXBURGH POOL - SEASON REPORT

This report provides a summary of the 2025/26 Roxburgh Pool season, covering attendance, membership, revenue, expenditure, and operational highlights. It is the first full season delivered under Central Otago District Council management and establishes a performance baseline for future planning.

Shading options were considered, including the most effective location and type of sunshade to provide adequate coverage for pool users, spectators, and lifeguards, and it was noted that this issue will be addressed ahead of next season.

There was also discussion around viewing areas, including the potential to utilise the existing bank for spectators, which is currently being considered as a future enhancement and would need to be included in Long-term Plan funding considerations.

Electricity costs were also raised, with it reported that the pool's operating costs are approximately 80% lower than those of the Ranfurly Pool due to the solar energy savings generated by the solar panels.

COMMITTEE RESOLUTION

Moved: Pannett

Seconded: Slade

That the report be received and its contents noted.

CARRIED

26.3.3 LONG TERM PLAN 2027/37 - PROJECT UPDATE

To consider an update on the Long-Term Plan 2027/37 project progress.

It was noted that work to date had primarily focused on activity budgets and Council workshops relating to the rates review. It was also noted that there was some synergy in the needs across the four boards and it could be an opportunity to work together to ensure resources for each ward.

COMMITTEE RESOLUTION

Moved: Booth

Seconded: Jessop

That the report be received and its contents noted.

CARRIED

26.3.4 UPDATE ON TEVIOT VALLEY RESERVES

To consider the latest reserve fund balances for the Teviot Valley ward and to update the Board on the Annual Plan report presented to Council on 25 March 2026.

An overview was provided of reserve account balances, noting that some funds are held for specific purposes. Certain reserves have restrictions, including the Millers Flat Pool reserve, which

is limited to capital expenditure, and endowment land income, which must be used to benefit the former Roxburgh Borough area.

COMMITTEE RESOLUTION

Moved: Booth
Seconded: Jessop

That the report be received and its contents noted.

CARRIED

6 MAYOR'S REPORT

26.3.5 MAYOR'S REPORT

Her Worship the Mayor reported on the following:

- There had been significant recent news for the Valley, with the Lake Onslow battery project accepted into the Fast Track process. While this is only the first step, Her Worship noted that it is likely to generate considerable interest. The CEO and her are meeting with members of the project team next week, and she advised that the Teviot Valley Community Board will be kept well informed throughout what will be a lengthy process.
 - In mid-April, she attended the Teviot Valley Dinner Club at Lake Roxburgh Lodge, which provided a valuable opportunity to hear directly from residents and discuss local priorities, council processes, and wider regional challenges. She noted appreciation for the open discussion, as well as the interest shown in Council work. It also provided a chance to reconnect with attendees from the previous dinner.
 - Council made an important decision in late March regarding the Roxburgh Entertainment Centre, confirming approval to proceed with the rebuild on the existing site. Her Worship noted this follows the Community Board's recommendation and enables the project to move into the next phase, including procurement for concept design and activation options. Curtis is now chairing the steering group, and she looks forward to seeing progress on this significant project for the Valley over the coming years.
 - She is looking forward to being in Millers Flat this weekend for the dawn service to commemorate ANZAC Day, followed by the service in Roxburgh. Given the frost this morning, she expects winter coats will be needed.
 - She thanked members of the Board present, and Hayden, for their continued efforts on behalf of the people of the Valley.
-

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Slade

That the Teviot Valley Community Board receives the report.

CARRIED

7 CHAIR'S REPORT

26.3.6 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting.

- Had been working hard on the first phase of the Millers Flat Domain Recreation reserve, which was now complete and they had a well-attended successful opening. Phase two is the potential purchase of the pavilion and there are some new members who are keen to work on this phase of the project – waiting to get a sales and purchase report and investigating options.
- Waiting for the community plan to be fully published, which is now at the printers, and noted that an update would be received at the following meeting.
- Enquired about the Teviot Valley Spatial plan government – it was confirmed that the spatial plan was adopted in November 2024, but the RMA reform prevents any further development of this.
- Alluvial Fans were an ongoing issue which had been reported on by ORC and the next step is to make sure that there is some remedial clearances done on the gullies and the reservoir creek shoot.

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Booth

That the report be received.

CARRIED

8 MEMBERS' REPORTS

26.3.7 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

Cr Pannett reported on the following:

- Met with Mark Jessop and Sally Feinerman at Roxburgh Pool to view native plantings; noted Council tree removal has impacted the area and ongoing maintenance is becoming difficult. Suggested consideration of a CODC maintenance contract to manage the site and asked that budget for this could be considered in the Long-term Plan.
- Attended opening of Millers Flat Domain; and that the event was well attended and positively received, with acknowledgement of the committee's work in delivering the project.
- Noted concerns that the next phase of the proposed pavilion project represents a higher liability than previously understood, with some community opposition to the plans.

Ms Slade reported on the following:

- Attended the Teviot Valley Museum meeting, noting they have an active committee and advertised a fashion show showcasing wool that is taking place on Saturday 9 May, 7pm, at 77 Scotland Street.
- Would be attending a Teviot Walkways meeting next week.

Ms Booth reported on the following:

- Noted that there is needs for some community housing in the valley.
- Noted the community concern around the alluvial fans, and the potential loss of equity for people's homes due to the ORC report and asked for some mitigation work to be done on the gullies.

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Booth

That the report be received.

CARRIED

9 STATUS REPORTS

26.3.8 APRIL 2026 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Booth

That the report be received.

CARRIED

26.3.9 TEVIOT VALLEY COMMUNITY BOARD - CURRENT PROJECTS UPDATE

To consider updates from Members on the board projects.

Roxburgh Town Hall – Project Steering Group Update

- It was noted that the site location has been confirmed and the full insurance settlement has been received.
 - The Project Steering Group will now move to fortnightly project meetings.
 - A Request for Proposal (RFP) has been issued for design services.
-

- A key stakeholder list is being developed to support community engagement and ensure all voices are heard, with drop-in sessions planned throughout the project.
- A tentative public meeting has been scheduled, and a Steering Group update meeting is planned for Thursday 14 May (to be confirmed) as an evening session. This will provide an update on work underway, with the intention that outcomes are fit for purpose and accessible for all users.

Teviot Valley Community Board project; Integrated community health provision

- Health services were identified as a key priority in the Community Plan, particularly in light of earlier uncertainty regarding ongoing funding for medical services, the rest home, mental health provision, and rural nursing services.
- A request was made to develop a clear “blueprint” of current health services to outline what was available to the community and how services were being delivered.
- Health Central advised that it was awaiting the next round of funding from WellSouth and was satisfied with the current service delivery model.
- It was agreed that a community information resource and a public meeting be developed to better inform residents on how community health services were funded and to explore potential improvements.
- It was noted that the Medical Services Trust no longer operated the doctor’s surgery and now acted solely as landlord for the medical centre and rest home.
- The Medical Services Trust acknowledged its ongoing responsibility to support the continued provision of these facilities for the community.
- The Mayor suggested that the Alexandra Community House website be viewed as a possible model for communicating this information.

Teviot Valley Community Board Project; Community Housing

- It was noted that Mr Smith had approached Ngāi Tahu to ascertain their intentions regarding the health camp, and that no plans for its development had been confirmed at that stage.
- It was further noted that housing availability and need were being considered as part of the Regional Deals work, and that Council had recently held a public workshop to discuss housing options within the district.

Alluvial Fan Work Otago Regional Council

- It was noted that there would be a meeting to discuss mitigation work mid-year.

COMMITTEE RESOLUTION

Moved: Booth
Seconded: Slade

That the report be received and its contents noted.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 11 June 2026.

The meeting closed at 11.33 am.

.....
CHAIR / /

4 DECLARATIONS OF INTEREST

26.4.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 2693119

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Gill Booth			Teviot Valley Rest Home
Mark Jessop	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Teviot Prospects (Trustee) Millers Flat Sports & Recreation Committee (Member)	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee)	I an H McPhail Charitable Trust Ida Macdonald Charitable Trust Roxburgh and District Medical Services Trust
Curtis Pannett	Teviot Valley Irrigation Company Ltd (Director/ Shareholder) Teviot Valley Water Care Group (Member) Rabobank Client Council (Councillor) Hill Springs Farming Company Ltd (Sole Director/Shareholder) Roxburgh Golf Club (Member)		I and H McPhail Charitable Trust Entertainment Group Steering Group/ PSG Tuapeka County Bursary Fund Committee
Becky Slade	Roxburgh Golf Club (secretary) Central Otago Resilience Trust (member) Teviot Valley Rest Home (secretary) Alexandra Golf Club (member) Roxburgh Musical Society (member)		Roxburgh Entertainment Centre and Improvement Committee Teviot Museum Committee Teviot Valley Walkways Committee
Hayden Smith	Roxburgh Junior Rugby Club Committee (member) Transworld Roxburgh Ltd (director)	Roxburgh Area School Board of Trustees Jimmy's Pies Ltd (director)	Ida MacDonald Charitable Trust Teviot Prospects

5 REPORTS

26.4.2 GRANT BUDGET RECOMMENDATIONS FOR LONG-TERM PLAN 2027 - 37

Doc ID: 2830121

Report Author:	Bidi Sharland, Corporate and Strategic Planner
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose of Report

To consider the provision of Community Board grants and confirm the value of relevant grant budgets.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council a total of \$6,000 be allocated through the LTP budget process for Community Grants in 2027/37, adjusted annually for inflation.
- C. Recommends to Council a total of \$2,000 be allocated through the LTP budget process for Promotions & Event Grants in 2027/37, adjusted annually for inflation.

2. Background

As part of the programme of work towards the 2027-37 Long-term Plan (LTP), community boards need to consider their grants, and how much should be budgeted for each year of the LTP.

Community board grants are provided to support community led initiatives, and through the workshops it was evident such grants are seen as a key mechanism for community boards to connect with their community in a meaningful way.

3. Discussion

As the LTP 2027-37 budgeting process is now underway, Teviot Valley Community Board must recommend to Council the annual level of funding available to the Board for both Community and Promotions & Events Grants from 1 July 2027. These amounts will be inflation adjusted in the budgeting process each year and will be collected from the ratepayers in the Teviot Valley Ward area.

Recommended levels of funding per annum are;

Community Grant - \$6,000

Promotions & Event Grant - \$2,000

4. Options

Option 1 – (Recommended)

Recommend to Council the budgeting of grants as noted in the recommendations of this report.

Advantages:

- Continues to provide the community with an avenue for funding community led initiatives
- Provides a link between the TVCB and the community

Disadvantages:

- Has a rating impact on residents in the Teviot Valley Ward

Option 2

Recommend to Council values that differ from those noted in the recommendations of this report.

Advantages:

- Provide the Community Board with an avenue for funding community led initiatives
- Provides a link between the TVCB and the community

Disadvantages:

- Has a rating impact on residents in the Teviot Valley Ward

5. Compliance

Local Government Act 2002 Purpose Provisions	The provision of grants provides opportunities for community led initiatives that can have a range of positive community outcomes attributable to Well-beings.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Aligns with the Grants Policy
Considerations as to sustainability, the environment and climate change impacts	
Risks Analysis	
Significance, Consultation and Engagement (internal and external)	Community Boards and relevant staff who administer grants and finance options have been engaged in this process.

6. Next Steps

Council to consider through the Long-term Plan budget process.

7. Attachments

Nil

26.4.3 CAMPERVAN DISPOSAL SITE - TEVIOT STREET

Doc ID: 2817696

Report Author:	Kierie Zeelie, Water Services Planning and Policy Manager
Reviewed and authorised by:	Julie Muir, Group Manager - Three Waters

1. Purpose of Report

To consider the suitability of the existing campervan disposal location off Teviot Street in Roxburgh and viability of alternative locations.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
 - B. Agrees that the existing Teviot Valley campervan disposal facility be retained and a 'No Parking' zone be created.
-

2. Background

The Teviot Valley campervan disposal facility is located on Council owned land which is accessed from Teviot Street. The site covers an area of around 600m². A gravel road provides access to the Grovers Hill walkway and to the property at 7 Teviot Street.

Anecdotal evidence suggests that an initial facility was originally installed as part of the Roxburgh campground at 11 Teviot Street. The campground closed around 2003. The existing public dump station was installed around 2006 with input from the Teviot Community Board.

A new concrete pad was constructed to improve maintenance at the facility, and the access area sealed in 2018.

Figure 1: Teviot Valley Campervan Disposal Facility Location



Teviot Street residents have raised the following concerns regarding the current facility:

- Proximity to residential properties
- Proximity to community amenities
- Large volume of camper vehicles
- Size of camper vehicles
- Congestion which obstructs driveways and restricts access
- Safety risks
- Runoff stain on road
- Strong odour
- Impact on property values

There are numerous camping spots within the Teviot Valley which create demand for this site. These include:

- Pinders Pond,
- Millers Flat Camping Ground,
- Clutha Gold Top 10 Holiday Park
- Roxburgh Racecourse (NZMCA),
- NZMCA POP sites around the Teviot Valley
 - Highlands Pharmacy
 - H Blacks Cherry Orchard
 - Cahills.
- Numerous other camping spots around the district

The nearest alternative dump station sites are in Alexandra, Tapanui, and Lawrence. There is a clear need for a site in Roxburgh to ensure that campervan wastewater can be disposed of in a manner which is environmentally appropriate. The facility needs to be adequate to be able to be used safely and protect public health. If no facility is provided, then there is likely to be an increase

in illegal dumping of waste in public toilets which can create blockages and create public health issues. For this reason, an option of removing the facility and providing no alternative has not been considered.

The New Zealand Motor Caravan Association (NZMCA) was contacted to obtain members feedback on Central Otago district public campervan disposal facilities. The feedback on each of the campervan disposal facilities across the district is tabled below:

Table 1: NZMCA Members Feedback

Location	NZMCA Members Comments
Alexandra	Great access, but the gully trap was blocked with paper and wipes. We will use the next town. Please don't use so much paper people with big tanks as it overwhelms the S-bend.
	Great campervan disposal facility, the best design we have seen
	Great campervan disposal facility. Camber allows full removal of grey water. Can drive RV into position to discharge greywater without hose. Potable water location allows another RV to use campervan disposal facility.
	Good site. Easy to use. Thanks to all those people behind the scenes that keep it running.
Cromwell	Thanks, Cromwell, for the campervan disposal facility but it's the most frustrating one to use. Campers need to be respectful of others and wait your turn. Difficult turning for larger rigs and no way of organising line due to only being one-sided campervan disposal facility. Patience is much needed here.
	11 or 12 waiting in the queue this morning & then the Poo-sucker truck arrived too. But thanks to Cromwell for providing this great facility to us.
	Great campervan disposal facility site but Cromwell really needs a second station.
	Good campervan disposal facility, room to turn around at the corner of the road if you need to. Sometimes a queue due to the popularity of the Central Otago district, freedom camping at Lowburn, etc.
Ranfurly	Good site and easy to use. Thanks, Ranfurly
	All fixed now, Wednesday 20 November 2024. Thanks, Ranfurly for the facilities also Central Otago District Council
	Blocked as of Monday 18 November 2024, 11:30am. Have phoned the district council and informed them and they are sending a fix it teams out.
	Good easy access but the cassette drain is an odd size and not compatible with the Dump ate adapter
Roxburgh	Great campervan disposal facility 👍👍
	Excellent in every way and had no wait during peak holiday season. Good potable water taps too. Thanks Roxburgh
	Agree with other comments that this is a great facility, clean and flat with easy access for our big rig (although might be tricky if there was queue). Great water pressure for the water refill.
	Easy access, great potable water pressure. Clean site, thank you for providing such a nice facility.

It is evident from the above that there is demand for another campervan disposal facility in the Cromwell area. The Roxburgh campervan disposal facility had only received positive comments.

A review has been undertaken of the customer services system. This did not identify any complaints regarding the Teviot facility in the past nine years.

Teviot Valley Campervan Disposal Facility Photos

The photos below show the facility in use and demonstrate that there is sufficient space for a single vehicle to operate safely with adequate road width for vehicles to continue to pass to access the property at 7 Teviot Street, and Grovers Hill walking track. The area has the potential to become congested when multiple users are present, which may increase the risk of vehicle conflict or restricted manoeuvring space. NZMCA user feedback indicates that this rarely happens.



3. Discussion

Campervan disposal facilities require a connection to the reticulated wastewater network, and the reticulated water network. There is no industrial area within the reticulated water and wastewater areas in Roxburgh. While there is wastewater reticulation on the northern side of the Clutha River, there is no water services available this side of the river. This means the facility will need to be relocated within a residential area.

The following criteria has been used to identify potential alternative locations:

- Council owned land
- Proximity to water and wastewater services
- Gravity sewer preferred, but pumped considered
- Access (in and out)
- Available space including:
 - turning access
 - allowance for right and left connection
- Site gradient
- Proximity to residential area

The following alternative locations are identified.

- Lake Roxburgh Village (Tamblyn Drive)
- Opposite 163 Scotland Street
- Transfer Station/Wastewater Treatment Plant
- 83 Cheviot Street
- Scotland Street (Rugby club)

This investigation does not include an assessment of statutory approvals or related costs for any of the alternative sites.

All the alternative locations identified are within 15 metres and 200 metres from the nearest residence and next to or near recreational areas.

The concerns raised by the Teviot Street residents apply to most of the alternative locations. The costs to construct a campervan disposal facility in an alternative location is significant.

There is currently no viable alternative for wastewater disposal from certified self-contained vehicles within the Teviot Valley. All visitors operating certified self-contained vehicles are dependent on the publicly provided campervan disposal facility to dispose of wastewater in a lawful and environmentally responsible manner. This facility is therefore an essential piece of infrastructure and cannot be discontinued without significant consequences.

The removal or abandonment of the campervan disposal facility would either substantially restrict visitor access to the area or, more concerningly, increase the likelihood of illegal wastewater dumping, with associated environmental, public health, and compliance risks.

Relocating the campervan disposal facility to another site within the Teviot Valley would involve considerable capital and operational costs. Furthermore, the same issues and concerns raised by nearby residents at the current location—such as proximity, amenity effects, traffic, and odour—would be applicable to any alternative site. As a result, relocation would not eliminate community impacts and would simply transfer them elsewhere without delivering a clear overall benefit.

4. Financial Considerations

The cost to relocate the Teviot facility are significant and have not been included within current 2026/27 budgets. A new facility would need to be included in the Southern Waters 2027 Water Services Strategy. This project is unlikely to be assigned a high priority relative

to other critical wastewater projects that are required to be delivered to meet legal obligations.

Location	Estimated costs	Comment
Lake Roxburgh Village	\$145,000	Within recreation reserve and near houses. No statutory approvals or related costs included
Opposite 163 Scotland St	\$150,000	Within reserve and near children's playground. No statutory approvals or related costs included
Transfer Station/WWTP	\$860,000	Location outside public water supply boundary
Cheviot Street	\$135,000	Within river reserve and opposite houses. No statutory approvals or related costs included
Scotland Street	\$240,000	Next to golf club and rugby grounds. No statutory approvals or related costs included

In addition to the costs of constructing a new facility, the existing site would need to be disestablished, and water and wastewater connections need to be disconnected. This is estimated to be in the order of \$10,000.

5. Options

Option 1 – (Recommended) – Retain the existing facility and create a No Parking zone

The concern around congestion and obstruction of the driveway could be resolved without the relocation of the campervan disposal facility. Providing a 'No Parking' area along the western part of the campervan disposal facility area may alleviate the obstruction.



Advantages:

- Minimal cost,

- Improvements can be made to address concerns relating to parked vehicles blocking access within existing budgets and in a short time frame.
- Maintaining an existing facility that is well known, used and appreciated by the motorhome and caravan communities.
- Continued use of a campervan disposal facility ensuring no illegal dumping of waste.
- Partially addressing local concerns.
- Established site which largely operates well and has been in place for 20 years.

Disadvantages:

- Will not meet the expectations of Teviot Street residents.
- Queuing of vehicles could cause some congestion on Teviot Street.

Option 2 – Do nothing

Advantages:

- Nil

Disadvantages:

- Will not meet the expectations of Teviot Street residents
- Will not address concerns regarding parked vehicles blocking accessway to 7 Teviot Street or the Grovers Hill walkway.

Option 3 – Relocate the facility to an alternative location

Alternative locations are outlined below:

Lake Roxburgh Village (Tamblyn Drive)



Council owned land	Yes, recreation reserve. This would need a license to occupy and public notification etc.
Proximity to water and wastewater services	This site is next to water and wastewater services
Access	Access is available from Tamblyn Drive, which is within 200metres from State Highway 8
Available space	The site has sufficient space for development of a campervan disposal facility
Site gradient	The site has a relatively steep gradient, and this will require extensive earthworks to prepare a suitable area
Proximity to residential area	The site is located within 20 metres of the nearest residence
Proximity to recreational/business area	The site is located on a recreational park and within 110 metres of a children's playground

Rough order costs are estimated to be in the order of \$145,000.

Although water and wastewater services are available at the site the site slope will require significant cut and potential relaying of water and wastewater services to ensure adequate protection of these services.

Opposite 163 Scotland Street



Council owned land	Yes. Reserve. This would need a license to occupy and public notification etc.
Proximity to water and wastewater services	The water connection to the public toilets may be extended to the site. A wastewater rising main is runs through this site. It will require a pump to be connected to the existing rising main
Access	The site is located along Scotland Street (SH 8)

Available space	The site has sufficient space for development of a campervan disposal facility but may require removal of trees
Site gradient	The site is relatively flat.
Proximity to residential area	The site is located within 35 metres of the nearest residence
Proximity to recreational/business area	The site is located on a recreational reserve and within 60 metres of a children's play area

Rough order costs are estimated to be in the order of \$150,000.

A wastewater rising main runs past this site and may need relocation depending on location and depth. This may result in additional costs.

Wastewater will require a pump to be connected to the rising main, or disposal will be to the public toilets system.

Transfer Station/WWTP



Council owned land	Yes
Proximity to water and wastewater services	This site is near the Roxburgh wastewater treatment plant but will need a connecting pipe to the wastewater ponds. There is no water service available, and water will need to be connected from the Roxburgh water reticulation on the south side of the Clutha River. This requires two river crossings, Clutha River and Teviot River.
Access	Access is available from Roxburgh East Road and is within 1.3km of State Highway 8.
Available space	The site has sufficient space for development of a campervan disposal facility
Site gradient	The site is relatively flat
Proximity to residential area	The site is located within 160 metres of the nearest residence
Proximity to recreational/business area	The site is not located near a recreational/business area

Rough order costs are estimated to be in the order of \$860,000.

No public water service nearby results in significant costs.

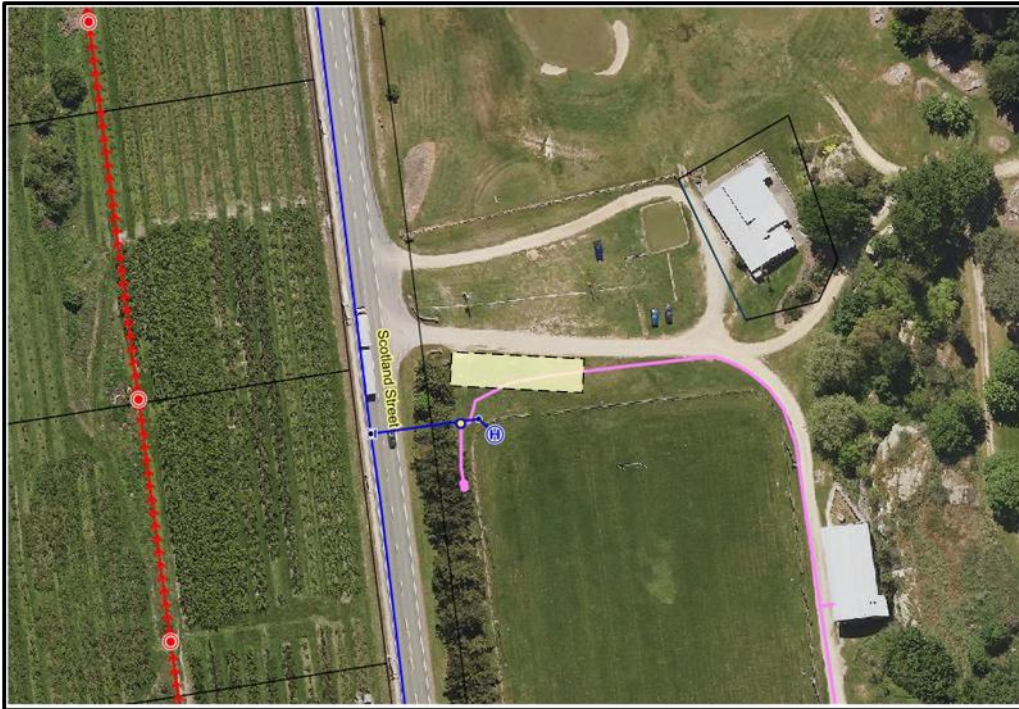
83 Cheviot Street



Council owned land	Yes. River reserve. This would need a license to occupy and public notification etc.
Proximity to water and wastewater services	Water services run past the site. Wastewater will require a road crossing (7m) or need to connect to a manhole 40m away
Access	Access is available from Cheviot Street, and the site is within 160m from Scotland Street (SH8).
Available space	The site has sufficient space for development of a campervan disposal facility. Overhead powerlines and power poles may add to costs.
Site gradient	The site is relatively flat with some potential fill required.
Proximity to residential area	The site is located within 15 metres of the nearest residence
Proximity to recreational/business area	The site is 120m from the Roxburgh Area School and 160m from the business area.

Rough order costs are estimated to be in the order of \$135,000.

Scotland Street (rugby club)



Council owned land	Yes. Recreation reserve including the entrance to the Golf course and Rugby clubs. This would need a license to occupy and public notification etc.
Proximity to water and wastewater services	Water service is available to the site. Wastewater will need to cross the SH8 or connect to a newly constructed holding tank. This will increase operational costs
Access	Access is available from Scotland Street (SH8).
Available space	The site has sufficient space for development of a campervan disposal facility.
Site gradient	The site is relatively flat with some potential fill required.
Proximity to residential area	The site is located within 200m of the nearest residence
Proximity to recreational/business area	The site is next to the Golf Club and Rugby club.

Advantages:

- Will meet the expectations of Teviot Street residents

Disadvantages:

- High capital costs which have not been budgeted for.
- Community resistance to the new locations.

- Alternative locations may create greater issues for other residents than the existing location.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by meeting the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost-effective for the District.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, the recommended decision is consistent with other Council plans and policies.
Considerations as to sustainability, the environment and climate change impacts	A campervan disposal facility is required in the Teviot Valley to manage environmental risks associated with illegal dumping of waste.
Risks Analysis	The risks have been outlined within the Discussion above.
Significance, Consultation and Engagement (internal and external)	The Significance and Engagement Policy have been considered, with none of the criteria being met or exceeded – low level of significance.

7. Next Steps

- Communicate the decision with the concerned residents from Teviot Street
- Arrange for the creation of the 'No Parking' zone
- Undertake a traffic count over the summer to understand typical demand on the facility.
- Continue maintaining the Teviot Valley campervan disposal facility

8. Attachments

Nil

26.4.4 POULTRY & BEES IN URBAN AREAS BYLAW

Doc ID: 2829531

Report Author:	Alix Crosbie, Policy & Strategy Lead
Reviewed and authorised by:	Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision

1. Purpose

To consider providing feedback on the proposed Urban Poultry & Bees Bylaw.

Recommendations

That the report be received and its contents noted.

2. Discussion

Council is proposing to introduce a bylaw to manage the keeping of chickens and beehives in urban areas across the district. There has been an increase in urban residents keeping poultry and bees within townships. In most cases this is managed well, however where it is not, issues can arise for neighbouring properties, particularly in relation to early morning noise, odour, and vermin.

At present, Council responds to these issues on a complaints basis, with limited ability to set clear expectations in advance. The proposed bylaw is intended to provide a straightforward framework so residents understand what is acceptable, and to support more consistent and timely enforcement where necessary.

The bylaw applies only to land zoned for residential or township living under the District Plan. It does not apply to rural or rural lifestyle land, and there is no change proposed for farming or agricultural activities.

Under the proposed approach, residents would be able to keep a small number of chickens and bees, subject to some basic conditions. Up to six hens would be permitted per property, with requirements for coops to be properly located, maintained, and set back from boundaries and neighbouring dwellings. For beekeeping, up to two hives would be allowed, with requirements for either setbacks or screening to manage bee flight paths, along with a requirement to provide a water source on site.

Roosters would not be permitted in urban areas due to the noise effects associated with early morning crowing. However, a limited exception is proposed for situations where a rooster is acquired unintentionally. In these cases, a short-term permit of up to three months could be granted to allow time for rehoming. These permits would be subject to conditions and could be withdrawn if the rooster creates nuisance issues.

The overall intent of the bylaw is to enable backyard chickens and bees in a way that remains workable in a town setting. The rules are designed to be simple, proportionate, and

focused on managing effects, with the aim of reducing neighbour disputes and providing clarity for both residents and Council.

Council will seek public feedback on the proposal before making a final decision on whether to adopt the bylaw.

Section 155 Analysis

Under section 155 of the Local Government Act 2002, Council is required to assess whether a bylaw is the most appropriate way to address an identified issue, whether it is in the most appropriate form, and whether it is consistent with the New Zealand Bill of Rights Act 1990. This analysis is a standard part of the bylaw-making process and ensures any regulation is necessary, proportionate, and fit for purpose.

In this case, the analysis concludes that a bylaw is the most appropriate tool, as current approaches are largely reactive and do not provide clear expectations for residents. The proposed bylaw takes a proportionate approach by allowing poultry and beekeeping at a small scale, while managing nuisance effects such as noise, odour, and safety risks. It is considered to be in the most appropriate form as it uses simple limits and clear standards, and any restrictions on property use are reasonable and justified to protect neighbours and maintain amenity.

3. Attachments

Nil

6 MAYOR'S REPORT

26.4.5 MAYOR'S REPORT

Doc ID: 2686761

1. Purpose

To consider an update from Her Worship the Mayor.

Recommendations

That the Teviot Valley Community Board receives the report.

Her Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

26.4.6 CHAIR'S REPORT

Doc ID: 2687076

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

26.4.7 MEMBERS' REPORTS

Doc ID: 2688365

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

26.4.8 JUNE 2026 GOVERNANCE REPORT

Doc ID: 2686506

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

Staff will give a verbal update on Community Housing and Regional Deals

Update on Libraries Strategy

Over six weeks during March and April, Central Otago Libraries undertook significant community engagement to help inform the development of their strategy. Engagement included idea boards within libraries, street engagement, surveys and one-on-one conversations, with more than 800 ideas received from across the district.

The feedback was analysed and seven key themes emerged:

1. Open the doors.
Opening hours were identified as the single biggest barrier across the district, with many people noting that a “9-to-5 service doesn’t fit a 9-to-5 life”.
2. Tell us what’s there.
Many people identified services they wished the library offered, only to discover these services already existed, including free e-books, film streaming, digital magazines and home delivery services.
3. Help us belong.
The community highlighted the need for culturally responsive, inclusive and welcoming spaces designed for everyone.
4. Space to work and meet.
Feedback identified the importance of libraries functioning as multi-use community hubs for remote workers, students, community groups and families.
5. Help us learn and create.

The community supported libraries as hubs for learning, creativity and innovation, including makerspaces, a Library of Things and digital support services.

6. We're better together.

Community engagement highlighted opportunities to strengthen existing partnerships and create new collaborations.

7. Feed our curiosity.

The community encouraged continued investment in books, digital content and other resources available for borrowing.

The next step is to complete development of the strategy using the community engagement feedback. The draft strategy will be presented to Council on 22 June seeking approval to proceed to public consultation.

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

3. Attachments

Appendix 1 - Status Updates - June [↓](#)

Status Updates		Committee: Teviot Valley Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
11/09/2025	Proposed Road Stopping - Adj to 3168 Fruitlands-Roxburgh Road, Roxburgh	25.5.4	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to recommend to Council to approve the proposal to stop the unnamed unformed road adjacent to 3168 Fruitlands – Roxburgh Road, as shown in figure 1 (Proposed Road Stopping Plan), in accordance with the provisions of the Local Government Act 1974, subject to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Public notification and advertising in accordance with the Local Government Act 1974. <input type="checkbox"/> No objections being received within the objection period. <input type="checkbox"/> The applicant paying for all cost of the road stopping including the purchase of the land at valuation. <input type="checkbox"/> The stopped road parcels of land being amalgamated with the applicant's Record of Title. <input type="checkbox"/> The final survey plan being approved by the Chief Executive Officer. <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Statutory Property Team Leader	<p>05 May 2026 No further progress to report.</p> <p>14 Apr 2026 Nothing further to report. Matter in process.</p> <p>13 Apr 2026 Still being processed. No progress to report.</p> <p>16 Mar 2026 Survey is being undertaken.</p> <p>11 Feb 2026 No further progress to report at this stage.</p> <p>09 Jan 2026 No further progress to report.</p> <p>03 Dec 2025 Valuation of road stopping has been requested.</p> <p>05 Nov 2025 Application still being processed.</p> <p>03 Oct 2025 In process of valuation and preparation for legalisation. The process can take several months.</p> <p>19 Sept 2025 Action memo sent to report writer.</p>
5/02/2026	Proposed Road Stopping - Adj to 100 Roxburgh East Road, Roxburgh	26.1.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to recommend to Council to approve the proposal to stop the unnamed unformed road adjacent to 100 Roxburgh East Road, as shown in appendix 1 (Proposed Road Stopping Plan), in accordance with the provisions of the Public Works Act 1981, subject to:</p>	Statutory Property Team Leader	<p>05 May 2026 No further progress to report.</p> <p>14 Apr 2026 Nothing further to report. Matter in process.</p> <p>13 Apr 2026 In progress. Nothing to report at this stage.</p> <p>16 Mar 2026 Road Stopping is being processed. This process is quite extensive and could take more than a year to complete. At this stage no specific progress to report.</p>

			<ul style="list-style-type: none"> <input type="checkbox"/> The proposed unformed road marked on appendix 1 to this report being stopped. <input type="checkbox"/> The stopping and legalisation being approved by the Minister of Lands. <input type="checkbox"/> The applicant paying for all cost of the road stopping including the purchase of sections 1, 3 and 4 as per the valuation shown in appendix 3. <input type="checkbox"/> The stopped road parcels of land (proposed sections 1, 3, and 4) being amalgamated with the applicant's Record of Title as per appendix 1. <input type="checkbox"/> The stopped road parcel of land identified as proposed section 2 being acquired as road as per appendix 1. <input type="checkbox"/> The final survey plan being approved by the Chief Executive Officer. <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>		<p>03 Mar 2026 Road Stopping being processed. No further progress to report.</p> <p>18 Feb 2026 Action memo sent to report writer.</p>
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26.4.9 TEVIOT VALLEY COMMUNITY BOARD - CURRENT PROJECTS UPDATE

Doc ID: 2834987

Report Author:	Wayne McEnteer, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose

To consider updates from Members on the board projects.

Recommendations

That the report be received and its contents noted.

2. Discussion

Updates from Members will be given for key board projects.

3. Attachments

Nil

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 30 July 2026.

11 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
26.4.10 - Closure of Millers Flat Landfill	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	To enable commercial or industrial negotiations
