



# AGENDA

## Executive Committee Meeting Thursday, 25 June 2026

**Date:** Thursday, 25 June 2026

**Time:** 10.00 am

**Location:** Bill McIntosh Room, William Fraser  
Building, 1 Dunorling Street, Alexandra

(A link to the live stream will be available on the Central Otago District Council's website.)



Notice is hereby given that an Executive Committee meeting will be held in Bill McIntosh Room, William Fraser Building, 1 Dunorling Street, Alexandra and live streamed via Microsoft Teams on Thursday, 25 June 2026 at 10.00 am. The link to the live stream will be available on the Central Otago District Council's website.

## Order Of Business

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**Members** Her Worship the Mayor T Alley (Chairperson), Cr T Paterson, Cr S Duncan,  
Cr C Laws, Cr C Pannett

**In Attendance** P Kelly (Chief Executive Officer), W McEnteer (Governance Manager)

**1 APOLOGIES**

**2 CONFIRMATION OF MINUTES**

Executive Committee meeting - 8 December 2025



**MINUTES OF CENTRAL OTAGO DISTRICT COUNCIL  
EXECUTIVE COMMITTEE  
HELD IN BILL MCINTOSH ROOM, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,  
ALEXANDRA  
ON MONDAY, 8 DECEMBER 2025 AT 2:02 PM**

**PRESENT:** Her Worship the Mayor T Alley (Chairperson), Cr T Paterson, Cr S Duncan  
(via Microsoft Teams), Cr C Laws, Cr C Pannett

**IN ATTENDANCE:** P Kelly (Chief Executive Officer)

### 1 APOLOGIES

There were no apologies.

### 2 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

### 3 RESOLUTION TO EXCLUDE THE PUBLIC

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#### COMMITTEE RESOLUTION

**Moved:** Alley  
**Seconded:** Paterson

That the public be excluded from the following parts of the proceedings of this meeting.

- A. The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>25.2.2 - CEO Performance Review</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

- B. That Louise Green from Sheffield be allowed to stay after the public has been excluded as she has been assisting the Executive Committee with the review process.

**CARRIED**

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The public were excluded at 2.04 pm and the meeting closed at 4.10 pm.

### 3 DECLARATIONS OF INTEREST

#### 26.1.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 2844345

Report Author:	Wayne McEnteer, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

#### 1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### 2. Attachments

**Appendix 1 - Declarations of Interest** [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tamah Alley	Manuherikia Irrigation Co-operative (shareholder) Cliff Care Ltd (family connection) Tenaya New Zealand Ltd (Director and Shareholder) Southern Lakes Trails (Trustee) LGNZ Zone 6 Chair Regional Deals Panel Member LGNZ National Council (Member)	Manuherikia Irrigation Co-operative Society Ltd (shareholder) Emergency Management Otago Group Controller (employee)	Central Otago Wilding Conifer Control Group Destination Advisory Board Southern Lakes Health Trust (Trustee)
Stuart Duncan	Penvose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penvose Investments - Dairy Farm at Patearoa (shareholder) Fire and Emergency New Zealand (member) JD Pat Ltd (Shareholder and Director)	Penvose Farms - Wedderburn Cottages and Farm at Wedderburn (Shareholder) Penvose Investments - Dairy Farm at Patearoa (shareholder)	Maniototo Ice Rink Committee Otago Regional Transport Committee
Cheryl Laws	The Message (Director) Wishart Family Trust (Trustee) Woioing Tree (Assistant Manager - Cellar Door) Daffodil Day Cromwell Coordinator	Otago Regional Council (Councillor) The Message (Director)	
Curtis Pannett	Teviot Valley Irrigation Company Ltd (Director/Shareholder) Teviot Valley Water Care Group (Member) Hill Springs Farming Company Ltd (Sole Director/Shareholder) Roxburgh Golf Club (Member)		I and H McPhail Charitable Trust Entertainment Group Steering Group/ PSG Tuapeka County Bursary Fund Committee

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tracy Paterson	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A and T Paterson Family Trust (Trustee) A Paterson Family Trust (Trustee) Central Otago Health Inc (Elected Member) Bob Turnbull Trust (Trustee / Chair) New Zealand Wool Classers Association (Chair) Central Otago A&P Association (Member) Waiora Manuherikia Governance Group (Member) Central Otago Riding for the Disabled (Volunteer) Regional Deals Panel Member	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A Paterson Family Trust (Trustee) A and T Paterson Family Trust (Trustee) Federated Farmers (On the executive team) Omakau Irrigation Co (Director) Matakanui Combined Rugby Football Club (Committee) Manuherikia Catchment Group (Co-chair) Omakau Domain Board Omakau Hub Committee (Chair) Manuherikia Valley Community Hub Trust (Trustee) Southern Cross Sheep Ltd (Director) Mt Stalker Ltd (Trustee) Mt Stalker Pastoral Ltd DKIL Ltd (Shareholder) Manuherikia River Limited (Director) Otago County Rugby Board	Central Otago Health Incorporated Otago Central Lakes Regional Deals Committee

## 4 REPORTS

### 26.1.2 MEETING CALENDAR FOR 2026

Doc ID: 2819517

Report Author:	Wayne McEnteer, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

#### 1. Purpose of Report

To consider formalising the meetings dates for the Executive Committee for 2026.

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#### Recommendations

That the Executive Committee

- A. Receives the report and accepts the level of significance.
- B. Adopts a calendar of meetings for the remainder of 2026.
- C. Notes that those meeting dates will be determined at the meeting.

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#### 2. Background

The Executive Committee meets from time to time as required. One of their main tasks is to manage the relationship between the Chief Executive and Council.

#### 3. Discussion

The Executive Committee has met on an ad hoc basis, with no formal meetings as part of the overall calendar of meetings. While this has allowed for flexibility in its work, it has almost meant that its meetings are an afterthought in a busy meeting schedule.

It is proposed that the Executive Committee meeting dates be formalised for the remainder of 2026 and be part of the formal calendar for 2027. They would follow approximately the Audit and Risk calendar with a meeting sometime in September and another in late November / early December. At this stage the meeting would be set on a quarterly cycle throughout the year. This would not preclude the Committee meeting at short notice for an acute situation - which forms part of the Committee's purpose.

#### 4. Financial Considerations

There are no considerations to be made in this decision.

## 5. Feedback from Community Boards

There is no need for feedback on the Committee's timetable.

## 6. Options

### Option 1 – (Recommended)

Programme in dates for the Executive Committee

Advantages:

- There is certainty for members as to when the meetings will be held.

Disadvantages:

- It is a more rigid structure for meetings.

### Option 2

Leave it as meeting on an ad hoc basis.

Advantages:

- There is more flexibility as meeting only needs to happen when they are needed.

Disadvantages:

- Meetings might be put on the backburner due to other work going on.

## 7. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision enables democratic local decision making and action by, and on behalf of communities by meeting on a regular basis.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	This is consistent with both legislation and current practice.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	There are no considerations to be made regarding sustainability or climate change impacts.
<b>Risks Analysis</b>	There are no risks associated with this decision.
<b>Significance, Consultation and Engagement (internal and external)</b>	This decision does not trigger and part of the Significance and Engagement Policy.

## 8. Next Steps

Place the meeting dates into calendars.

**9. Attachments**

**Nil**

## **5 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is to be determined at the meeting.

## 6 RESOLUTION TO EXCLUDE THE PUBLIC

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### Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<b>Confidential Minutes of Ordinary Committee Meeting</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
<b>26.1.3 - Chief Executive Performance Assessment (2026-27)</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

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