



AGENDA

Cromwell Community Board Meeting Tuesday, 5 May 2026

Date: Tuesday, 5 May 2026

Time: 2:00 pm

**Location: Cromwell Service Centre, 42 The Mall,
Cromwell**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly
Chief Executive Officer**

Notice is hereby given that a meeting of the Cromwell Community Board will be held in Cromwell Service Centre, 42 The Mall, Cromwell and live streamed via Microsoft Teams on Tuesday, 5 May 2026 at 2:00 pm. The link to the live stream will be available on the Central Otago District Council's website.

Order Of Business

| | | |
|-----------|--|-----------|
| 1 | Apologies | 5 |
| 2 | Public Forum..... | 5 |
| 3 | Confirmation of Minutes..... | 5 |
| | Cromwell Community Board Meeting - 7 April 2026..... | 7 |
| 4 | Declarations of Interest..... | 16 |
| | 26.4.1 Declarations of Interest Register..... | 16 |
| 5 | Reports..... | 19 |
| | 26.4.2 2025-26 Community and Events & Promotions Grant Applications - 2nd Funding Round..... | 19 |
| | 26.4.3 Cromwell Early Learning Centre Inc Community Grant Accountability Report..... | 25 |
| | 26.4.4 Long Term Plan 2027/37 - Project Update..... | 53 |
| | 26.4.5 Appointment of a Cromwell Community Board Member to the Wheels in Cromwell Organising Committee | 56 |
| | 26.4.6 Road Name Approval Report - Gair Ave | 59 |
| 6 | Mayor's Report..... | 76 |
| | 26.4.7 Mayor's Report | 76 |
| 7 | Chair's Report | 77 |
| | 26.4.8 Chair's Report..... | 77 |
| 8 | Members' Reports..... | 78 |
| | 26.4.9 Members' Reports | 78 |
| 9 | Status Reports | 79 |
| | 26.4.10 May 2026 Governance Report..... | 79 |
| 10 | Date of the Next Meeting | 94 |
| 11 | Resolution to Exclude the Public | 95 |
| | 26.4.11 Options for Sale of the Gair Avenue Development..... | 95 |
| | 26.4.12 Bannockburn Industrial Development - Sale & Purchase (Lot 4)..... | 95 |
| | 26.4.13 May 2026 Confidential Governance Report | 95 |

Members Ms A Harrison (Chair), Mr W Sanford, Ms R Anderson, Cr S Browne, Mr M Casey

In Attendance T Alley (Mayor), P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), Q Penniall (Group Manager - Planning, Infrastructure and Regulatory), S Righarts (Group Manager - Governance and Business Services), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Cromwell Community Board - 7 April 2026

**MINUTES OF A MEETING OF THE
CROMWELL COMMUNITY BOARD
HELD IN THE CROMWELL SERVICE CENTRE, 42 THE MALL, CROMWELL
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 7 APRIL 2026 COMMENCING
AT 2:02 PM**

PRESENT: Ms A Harrison (Chair), Mr W Sanford, Ms R Anderson, Cr S Browne,
Mr M Casey (via Microsoft Teams)

IN ATTENDANCE: T Alley (Mayor), P Kelly (Chief Executive Officer), D Scoones (Group Manager - Community Experience), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), Q Penniall (Group Manager - Planning, Infrastructure and Regulatory), S Righarts (Group Manager - Governance and Business Services), P Penno (Communications Manager), G Chrystall (Community Experience Manager), W Harris (Venue Director), B Winders (Project Manager - Cromwell Special Projects), A Crosbie (Policy and Strategy Lead), E Sherie (Libraries Manager), W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

There were no apologies

2 PUBLIC FORUM

Alex Le Brun – Central Otago Motorcycle Club Association

Mr Le Brun spoke on behalf of the Central Otago Motorcycle Club, noting the benefits the club provides to the community. He highlighted that the club was well-run, with a strong membership, regular meets, and no issues with noise or dust. He advised that the club was keen to relocate the track to the other side of the reserve, on the southern boundary of Highlands.

He outlined that the club had the support of Highlands Motorsport Park and the Speedway group, making it a logical location for the club to operate from, and noted that they had received many letters of support endorsing the move. It was also noted that the club would consider sharing the space with dog-walkers, and that retention of the trees would benefit their operations by aiding dust suppression and noise reduction.

Mr Le Brun then responded to questions from the Board.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Sanford
Seconded: Anderson

That the public minutes of the Cromwell Community Board Meeting held on 3 March 2026 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS

26.3.2 NEW CROMWELL FACILITY - NAMING

To consider the feedback from the community regarding the English name for the new facility and to agree a name to recommend to Council.

Members gave an overview of their thoughts, thanking those who took the time to respond to the survey. It was noted that clear themes had emerged, with strong agreement that the words Cromwell, Memorial, Events and Centre were the most prominent.

Other alternatives, such as The Junction were considered interesting but did not receive sufficient support. Discussion included support for using Central Otago in the name and that these discussions would be had at Council level, but it was noted that both the community and the Board felt Cromwell was the appropriate title, and the Board wanted to demonstrate that they were listening to the strong themes identified in the survey.

COMMITTEE RESOLUTION

Moved: Sanford

Seconded: Browne

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that the English Name for the new facility should be the Cromwell Memorial Events Centre.

CARRIED

26.3.3 FEES AND CHARGES - CROMWELL FACILITY

To consider the fees and charges for the new Cromwell Facility.

It was noted that these matters had been brought to the Board several times for workshopping and decisions.

The Board thanked staff for developing the fees and charges into a workable list and noted that these charges would be reviewed regularly, with reporting provided to the Board once the facility was in operation.

COMMITTEE RESOLUTION

Moved: Casey

Seconded: Anderson

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
 - B. Recommends to Council that the attached fees and charges be accepted for the first year of operation.
 - C. Notes that this is not an exhaustive list and directs staff to continue to develop fees and charges as the operation of the venue evolves.
-

CARRIED

26.3.4 GAIR AVENUE TREES

To consider options for addressing ongoing damage caused by approximately 70 *Platanus × hispanica* (London Plane trees) along Gair Avenue, Cromwell. These trees are causing significant and recurring impacts to footpaths, private property, and other Council assets due to root intrusion.

It was noted that the remediation of the footpath while retaining the trees would consume 100% of the footpath budget. Many residents on Gair Avenue had requested the removal of the trees. It was also discussed that the scope of the work could be extended along Barry Avenue, where similar issues were occurring.

COMMITTEE RESOLUTION

Moved: Anderson
Seconded: Sanford

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommend to Council that resolution 25.5.5 approved at the 5 August 2025 Cromwell Community Board meeting regarding Gair Avenue trees is revoked in its entirety.
- C. Recommend to Council the removal of approximately 70 *Platanus x hispanica* (Plane Trees) from Gair Avenue and Barry Avenue, Cromwell and repair of the footpaths as part of the 2026/27 Roading Annual Plan budget.
- D. Directs staff to prepare a planting plan, prior to removal, and an estimated cost for inclusion in the 2027/37 Long-term Plan or other funding options.

CARRIED

26.3.5 CROMWELL TOWN CENTRE

To consider the progression on the Cromwell Town Centre Project by proceeding with high level detailed concept design and investigation into the Northwest Precinct with the inclusion of Civic Facilities.

It was noted that town centre plans had been discussed for many years, and members cautioned that the scope should not be limited to the mall area, as the project needed to include the civic centre, extending to parts of Barry Avenue and the northwest precinct. It was also countered that previous projects had become too large and that this could be managed by a staged approach with prioritisation of areas where Council could have influence.

COMMITTEE RESOLUTION

Moved: Sanford
Seconded: Browne

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
-

-
- B. Recommends to Council that staff investigate options for the Council owned land which includes the Northwest Precinct and conducts a high-level detailed 30-year concept design for inclusion in the 2027/37 Long-term Plan.
 - C. Recommends to Council that the high-level detailed concept design includes necessary civic facilities.
 - D. Recommends to Council that staff investigate and cost road realignments on Murray Terrace and the intersection at Barry Avenue and Waenga Drive, Cromwell.
 - E. Recommends to Council the implementation of private property design guidelines within the Cromwell Town Centre.
 - F. Recommends to Council the adoption of the Project Structure and Governance Group framework.
 - G. Recommends to Council that governance updates be provided at every Board and Council meeting.
 - H. Notes that the purpose of these recommendations is to enable the guiding North Star statement as in appendix 1 of the report.

CARRIED

26.3.6 REQUEST FOR MINISTER OF CONSERVATION'S CONSENT FOR ELECTRICITY EASEMENTS OVER ANDERSON PARK RECREATION RESERVE CROMWELL.

To consider requesting Council to grant (pursuant to delegated authority) the consent of the Minister of Conservation, for electricity easements over Cromwell Reserve land.

It was noted that there was concern about the area being used for additional infrastructure. Reference was made to a separate consent that had recently been issued for a cell tower through the hearings process. It was discussed that the location was not considered ideal for such structures, but that the Board did not have control over this decision.

COMMITTEE RESOLUTION

Moved: Sanford
Seconded: Casey

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to request that Council grants the consent of Minister of Conservation (pursuant to delegated authority), to easements in gross in favour of Aurora Energy Ltd as shown on the attached plans within this report, over Anderson Park Recreation Reserve legally described as Section 17 Block XVII Town of Cromwell parcel ID 3119539 for the installation of electricity infrastructure, in accordance with section 48 of the Reserves Act 1977.

CARRIED with Cr Browne abstaining from the vote.

26.3.7 REQUEST FOR MINISTER OF CONSERVATION'S CONSENT FOR ELECTRICITY EASEMENTS OVER MELMORE TERRACE RESERVE CROMWELL.

To request Council to grant (pursuant to delegated authority) the consent of the Minister of Conservation, for an electricity easement over Cromwell Reserve land.

COMMITTEE RESOLUTION

Moved: Sanford
Seconded: Anderson

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to request Council grant the consent of Minister of Conservation (pursuant to delegated authority), to an easement in gross in favour of Aurora Energy Ltd, as per option 2 outlined in this report. For the following Reserve land legally described as Lot 27 Deposit Plan 303906 parcel ID 6538854, Part Lot 2 Deposit Plan 24198 parcel ID 6637892 and Section 5 Survey Office Plan 324541 parcel ID 6637899 for the upgrade of electricity infrastructure, in accordance with section 48 of the Reserves Act 1977.
- C. Recommends that Council request that existing infrastructure is moved to an agreed location.

CARRIED

26.3.8 ROAD STOPPING POLICY

To consider providing feedback to staff on the Road Stopping Policy.

Discussion followed on the requirement to obtain two valuations, noting that the applicant's and Council's valuations typically resulted in a negotiated meet in the middle outcome. It was also noted that valuations should be based on the highest and best use of the land.

COMMITTEE RESOLUTION

Moved: Anderson
Seconded: Sanford

That the report be received and its contents noted.

CARRIED

6 MAYOR'S REPORT**26.3.9 MAYOR'S REPORT**

Her Worship the Mayor reported on recent activities in the ward;

- Officiated the opening of the NZMCA event at the Cromwell Racecourse Reserve, noting enthusiastic attendees and that the reception and facility were well organised, with visitors speaking highly of their experience in the district.
 - Noted that the town had been busy over the Easter weekend.
 - Provided an overview of the Council meeting held at the end of March, including approvals for the Cromwell Golf Club and the 'Wheels' event in Cromwell.
 - Attended meetings regarding local democracy reporting and noted that there had been increased interest in the area.
 - Discussed the impact of rising fuel costs on Council operations and noted that she was exploring solar options for her own property.
-

COMMITTEE RESOLUTION

Moved: Sanford
Seconded: Browne

That the Cromwell Community Board receives the report.

CARRIED

7 CHAIR'S REPORT

26.3.10 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting.

- Attended the Museum Trust meeting in March, noted the ongoing collaboration with staff on the museum's relocation, but that there were concerns about space, access, layout, and shared use, and gave assurance that the museum operations were imperative to the success of the new facility.
 - Attended a Bannockburn Responsible Development Incorporated Society meeting, where concerns were raised about provisions for the new trail, including toilets, water, parking, and green spaces for cyclists to meet. Noted that a community or spatial plan for Bannockburn had been requested.
-

COMMITTEE RESOLUTION

Moved: Harrison
Seconded: Sanford

That the report be received.

CARRIED

8 MEMBERS' REPORTS

26.3.11 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.'

Mr Casey reported on the following:

- Attended an NZME breakfast with Auckland business leaders focused on commercial solar development.
 - Presented to the Finance and Expenditure Select Committee on the Infrastructure Funding and Financing Amendment Bill, advocating for inclusion of the Ratepayers Assistance Scheme (RAS).
 - Spent time with David Seymour discussing the Ratepayers Assistance Scheme, electrification, energy strategy, and electric vehicle use.
 - Competed in the Motutapu Mountain Bike Race, completing the event in just over three hours while recovering from illness.
 - Went for a joy-ride in Christchurch Airport's electric fire truck.
 - Met with the Meridian Energy executive team; presented personal background and participated in a strategic workshop on public EV charging infrastructure and home solar strategy.
 - Assisted with the orientation tour for the Play Hui.
-

- Met with the Taxpayers' Union regarding the Ratepayers Assistance Scheme.
- Filmed an interview for My House, My Castle.
- Awarded Kiwibank Sustainability Leader of the Year.
- Confirmed Ngāi Tahu whakapapa and commenced the formal registration process.
- Hosted a Māori leaders workshop on-farm relating to Whakahiko te Ao and Whakahiko ngā Marae initiatives.
- Ran an information session for Council on a potential community solar opportunity at Sandflat Road.
- Hosted an Opportunity Party on-farm and contributed to energy policy design discussions.
- Competed in the Hawea Classic cycling event, placing 16th overall and 5th in age category.
- Appeared on Q+A with Jack Tame.
- Attended the Downstream Energy Conference and met with Minister Mark Patterson, Dr David Wilson MP, and several New Zealand First representatives regarding the Ratepayers Assistance Scheme and energy policy.
- Attended an NZME breakfast with Auckland business leaders focused on commercial solar development in Auckland.
- Presented to the Finance and Expenditure Select Committee on the Infrastructure Funding and Financing Amendment Bill, advocating for inclusion of the Ratepayers Assistance Scheme (RAS) within the omnibus bill.

Mr Sanford reported on the following:

- Attended two speedway events over Easter.
- Attended Warbirds over Wanaka on Easter Sunday.
- Attended the Otago Athletics Championships in Dunedin.
- Attended Business South BA5 event.
- Attended the Cromwheels coordination meeting with CODC, CLEC, and Wheels Trust.
- Attended the Play Innovation Hui finale in Alexandra.

Ms Anderson reported on the following:

- Attended the Central Otago Spaces and Strategy Workshop; local sports representatives shared views on the districts needs and to help ensure sport and recreation were considered in planning.
- Attended a drop-in session at the Farmers Market regarding the Naming of the Facility by the Lake; some locals reinforced their views.
- Met with the Bannockburn Responsible Development Incorporated Society; noted their aim to progress a community plan covering toilets, parking, and green spaces, and discussed how to engage council in this work.
- Attended the Cromwell RSA monthly meeting, outlining final details for fitting out the RSA room and support for the ANZAC service and poppy collection was noted.
- Attended Cromwell College management and health & safety meetings; concerns raised about overpowered e-scooters and e-bikes being ridden to school, with engagement from community policing and education staff.
- Attended a special meeting of the Cromwell Rowing Club where they adopted a new club constitution.
- Volunteered at the Maadi Cup Rowing Regatta to assist with an event hosting over 2,000 student rowers.
- Had been participating and volunteering in Parkrun noted the success of the event.
- And had been playing padel at Central Padel and challenged her fellow board members to a game.

Cr Browne reported on the following:

- Attended the Assessment Committee for Creative Communities, noting that Bannockburn projects were included, with funding available twice yearly.
-

- Attended the Play Hui; noted the achievement of the parks team in bringing the event to Central Otago, and highlighted the importance of incorporating play spaces into new developments beyond traditional playgrounds.
- Noted that Dunstan Zones and Central Otago Athletics events were held at Molyneux Park, showcasing the parks team's work and highlighting the preference of schools for hosting such events in Cromwell if facilities allowed.
- Noted the Top Bike competition at Molyneux Park, supported by Sport Central, with participants from the wider Central Otago and Queenstown Lakes region.
- Attended a Council meeting in Ranfurly; reflected on the district's size and that the fuel crisis will be a factor in getting around the district specifically for the winter sport season.
- Gave an update on the March Council meeting, noting that Council approved the progress of the Wheels in Cromwell event. Progress on the Roxburgh Entertainment Centre rebuild was highlighted and Community Board priorities for the Long-term Plan were reported, noting strong alignment between wards.

COMMITTEE RESOLUTION

Moved: Anderson
Seconded: Browne

That the report be received.

CARRIED

9 STATUS REPORTS

26.3.12 APRIL 2026 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Sanford

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 5 May 2026.

11 RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Anderson

That the public be excluded from the following parts of the proceedings of this meeting.

 The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Plain English Reason |
|--|---|------------------------|
| Confidential Minutes – 3 March 2026 | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information | Commercial sensitivity |
| 26.3.13 - March 2026 Confidential Governance Report | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information | Commercial sensitivity |

CARRIED

The public were excluded at 4.16 pm and the meeting closed at 5.06 pm

.....
CHAIR / /

4 DECLARATIONS OF INTEREST

26.4.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 2693166

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - Declarations of Interest [↓](#)

| Name | Member's Declared Interests | Spouse/Partner's Declared Interests | Council Appointments |
|------------------|--|--|---|
| Rebecca Anderson | Cromwell Rowing Club (member) Andersons Plumbing (Owner and Director) Cromwell College Charitable Trust (Secretary) | Cromwell Volunteer Fire Brigade (member) Andersons Plumbing (Owner and Director) | Tarras Community Liaison Old Cromwell Inc. Liaison Bannockburn Community Liaison |
| Sarah Browne | Anderson Browne Construction and Development (Director and Shareholder) Central Otago Sports Turf Trust (Trustee) Central Football and Multisport Turf Trust (Trustee) Sutherland Architecture Studio Ltd (Employee) | Infinite Energy Ltd (Employee) | Tarras Community Liaison |
| Mike Casey | Summerfruit Horticulture New Zealand Federated Farmers Farmlands Rewiring Aotearoa Forest Lodge Orchard Rewiring Aotearoa (CEO) Forest Lodge Orchard (Owner Operator) DeliverEasy (Shareholder) Flexihome (Shareholder) Blackbird VC (Limited Partner across several funds) Motion Capital Simplicity | Summerfruit Horticulture New Zealand Federated Farmers Farmlands Rewiring Aotearoa Forest Lodge Orchard Rewiring Aotearoa (CEO) Forest Lodge Orchard (Owner Operator) DeliverEasy (Shareholder) Flexihome (Shareholder) Blackbird VC (Limited Partner across several funds) Motion Capital Simplicity | Cromwell and Districts Community Trust Liaison Cromwell and Districts Promotions Group Liaison |

| Name | Member's Declared Interests | Spouse/Partner's Declared Interests | Council Appointments |
|---------------|--|---|--|
| Anna Harrison | Principal Goldfields Primary School Runs the Dunstan Zone swimming championships Cromwell Swim Club (life member) Central Otago Primary School Sport Association (member) Dunstan Zone Sports Group (member) Principal of Goldfields Primary School | Mojo Modern Joinery Cromwell (Owner / Director) | Bannockburn Community Liaison Cromwell Museum Trust Liaison |
| Wally Sanford | Paterson Pitts Ltd (Employee) Southland Zodiac Zephyr Club (Member) Cromwell Mountainbike Club (Member) Survey and Spatial New Zealand (Voting Member) | Vinpro (Employee) | Cromwell Youth Trust Liaison Lowburn Hall Committee Liaison Friends of Cromwell Cemetery Liaison |

5 REPORTS

26.4.2 2025-26 COMMUNITY AND EVENTS & PROMOTIONS GRANT APPLICATIONS - 2ND FUNDING ROUND

Doc ID: 2765400

| | |
|-----------------------------|---|
| Report Author: | Rebecca Williams, Community Development Lead Alison Mason, Media and Marketing Manager |
| Reviewed and authorised by: | Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision |

1. Purpose of Report

To consider the second round of the community and promotions & events grant applications for the 2025/26 financial year. To consider applications to the 2026/27 year promotions and events grant.

Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
 - B. Decides the grants to be allocated to the applicants of the community and promotions & events grants
-

2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions & events grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the second round of funding for the 2025/26 financial year. Applications for this funding round closed on the 1st of March 2026 for a decision at this meeting.

The Cromwell Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$50,000 to distribute in the Cromwell community grants scheme and \$106,219 to distribute in the promotions & events grants scheme.

The following table illustrates the commitments already made and the amounts left to distribute in the 2025/26 year. The Cromwell Community Board fully allocated their 2025/26 Community Grants funding during the first round, however sought approval from Council to use the Cromwell Reserves Contributions account for one of the applications. This approval was granted, meaning there is \$20,000 left to distribute in this funding round.

There are currently no pre-approved commitments to the 2026/27 draft promotions and events budget of \$109,310.

Promotions and events grant applications were accepted in the March 2026 round for funding from the 2026/27 financial year. This is due to the timing of this funding round not allowing the applicants to apply and have a Board decision prior to the funding commitment being required.

| | |
|--|-------------------|
| Community Grants | 2025/26 FY |
| Total Budget for 2025/26 | \$50,000 |
| Plus returned grants | - |
| Less committed from previous rounds | \$50,000 |
| Funds transferred from Cromwell Reserves Contributions (Council Res 25.20.8) | \$20,000 |
| Balance left to distribute | \$20,000 |
| Promotions & Events Grants | |
| | 2025/26 FY |
| Total Budget for 2025/26 | \$106,219 |
| Plus returned grants | - |
| Less committed from previous rounds | \$100,000 |
| Balance left to distribute | \$6,219 |
| Promotions & Events Grants | |
| | 2026/27 FY |
| Total Budget for 2025/26 | \$109,310 |
| Plus returned grants | - |
| Less committed from previous rounds | - |
| Balance left to distribute | \$109,310 |

3. Discussion

Community Grants

Three community grant applications have been received in the current round, requesting a total of \$16,000. There is a budget of \$20,000 in the community grants pool to distribute. The details are provided in the table below:

| No | Name of Organisation | Name of project / service | Purpose of funding | Total costs | Amount requested |
|----|----------------------------------|---------------------------------------|--|-------------|------------------|
| 1 | Central Otago Friendship Network | Social Connection Support in Cromwell | operational funding to provide staff support | \$4,960.16 | \$3,500.00 |

| | | | | | |
|---|---------------------------|---|--|------------------------|------------|
| 2 | Grab the Reins | Grab the Reins | All aspects, every part. This is a loose budget. | \$3,050 (for one term) | \$5,000.00 |
| 3 | Lakeside Christian Centre | Manna Project - Community Firewood Outreach | Equipment, safety gear and maintenance costs | \$7,500.00 | \$7,500.00 |

Promotion & Events Grants

The Board has received three applications to this funding round – all of which are for events taking place in the 2026/27 financial year. Two applications were received within the publicised funding application deadlines. The third application was submitted late but before final reports had been submitted.

The late application from Goldfields Heritage Trust has been included within this report for the Board to decide if they will accept it for consideration under the grant policy guideline of exceptional circumstances and therefore consider it alongside the two applications received on time. Normally a separate report would be presented for a late application, however to give the Board clarity on the level of funding requests when making their decisions staff have presented all three applications.

The figures quoted below reflect the total of all three applications.

The total of all three application funding requests is \$154,310. The Board has a balance of \$6,219 remaining available in the current financial year (2025-2026). The Board has \$109,310 available in the draft long-term plan budget for Promotion and Events Grants in the 2026 -27 financial year.

The application details are provided in the table below:

| No | Name of Organisation | Name of project / service | Purpose of funding | When does the project start | Total costs | Amount requested |
|----|---|--|---|-----------------------------|-------------|------------------|
| 4 | Cromwell and Districts Promotions Group | Annual Activities 2026 – 2027 | Project costs to deliver Light up Winter, Street Party and Fireworks, Cherry Festival and Autumn Events | 1 Jul 2026 | \$260,228 | \$109,310 |
| 5 | Cromwell BMX Club | BMX New Zealand South Island Championships | Marketing and promotion, event infrastructure including marquees, toilets, audio visual | 11 Jan 2027 | \$35,000 | \$25,000 |

| | | | | | | |
|---|--|--------------------------------------|--|-------------|-----------|----------|
| | | | equipment, security and track management | | | |
| 6 | Otago Goldfields Heritage Trust (Late Application to be considered if Board accepts) | World Goldpanning Championships 2026 | Marquee, Audio visual and volunteer expenses | 26 Sep 2026 | \$176,000 | \$20,000 |

Copies of the application, supporting documentation and staff assessments are provided to Board members under separate cover.

4. Financial Considerations

As detailed above, the Board has \$20,000 to distribute for the 2025/26 Community Grants round and \$109,310 for the 2026/27 year plus \$6,219 unallocated from the 2025/26 year promotions and events Grants.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

6. Compliance

| | |
|---|---|
| Local Government Act 2002 Purpose Provisions | This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance well-being. |
| Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc. | Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications. |
| Considerations as to sustainability, the environment and climate change impacts | Events bring larger numbers of people together and will therefore have environmental impacts. Applicants are required to facilitate their activities in line with Councils strategies. There is no direct impact, though some applications may have a positive environmental impact. |
| Risks Analysis | There are risks where large groups of people come together at events. A Health and Safety |

| | |
|--|--|
| | <p>plan must be submitted with any Council property bookings for events.</p> <p>No other risks have been identified in the funding applications.</p> <p>It is each grant recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including resource consent, health and safety plans etc.) as required by legislation, agencies, property owners and/or individuals to undertake the projects.</p> |
| Significance, Consultation and Engagement (internal and external) | <p>The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there are impacts arising from the application.</p> |

7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

8. Attachments

- Appendix 1 - CCB Community Grants Spreadsheet (under separate cover) [⇒](#)
- Appendix 2 - CO Friendship Network Staff Assessment (under separate cover) [⇒](#)
- Appendix 3 - CO Friendship Network Application (under separate cover) [⇒](#)
- Appendix 4 - CO Friendship Network Supporting Documents (under separate cover) [⇒](#)
- Appendix 5 - Grab the Reins Staff Assessment (under separate cover) [⇒](#)
- Appendix 6 - Grab the Reins Application (under separate cover) [⇒](#)
- Appendix 7 - Grab the Reins Supporting Documents (under separate cover) [⇒](#)
- Appendix 8 - Lakeside Christian Centre Staff Assessment (under separate cover) [⇒](#)
- Appendix 9 - Lakeside Christian Centre Application (under separate cover) [⇒](#)
- Appendix 10 - Lakeside Christian Centre Supporting Documents (under separate cover) [⇒](#)
- Appendix 11 - CCB Promotions and Events Grants Spreadsheet (under separate cover) [⇒](#)
- Appendix 12 - Cromwell and Districts Promotions Group - Staff Assessment (under separate cover) [⇒](#)
- Appendix 13 - Cromwell and Districts Promotions Group Application (under separate cover) [⇒](#)
- Appendix 14 - Cromwell and Districts Promotions Group Supporting Documents (under separate cover) [⇒](#)
- Appendix 15 - Cromwell BMX Club Staff Assessment (under separate cover) [⇒](#)
- Appendix 16 - Cromwell BMX Club Application (under separate cover) [⇒](#)
- Appendix 17 - Cromwell BMX Club Supporting Documents (under separate cover) [⇒](#)
- Appendix 18 - Otago Goldfields Heritage Trust - Staff Assessment (Late Application) (under separate cover) [⇒](#)
- Appendix 19 - Otago Goldfields Heritage Trust Application (under separate cover) [⇒](#)
- Appendix 20 - Otago Goldfields Heritage Trust Supporting Documents (under separate cover) [⇒](#)

26.4.3 CROMWELL EARLY LEARNING CENTRE INC COMMUNITY GRANT ACCOUNTABILITY REPORT

Doc ID: 2755452

| | |
|-----------------------------|---|
| Report Author: | Rebecca Williams, Community Development Lead |
| Reviewed and authorised by: | Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision |

1. Purpose

To consider the accountability report from the Cromwell Early Learning Centre Inc for their 2025/26 community grant.

Recommendations

That the report be received.

2. Discussion

At its meeting held on 30 September 2025, the Cromwell Community Board allocated a community grant of \$30,000 to the Cromwell Early Learning Centre Inc. towards the subdivision, change in use and building consent costs of the Centre's expansion.

As per the grants policy, recipients of grants over \$10,000 are required to report back to the Board. A copy of the Trust's accountability report, along with invoices paid is attached.

Since the accountability report was lodged, the Centre has settled on the purchase of the property at 67 Inniscort Street in March 2026. Representatives from the Centre will be at the meeting to provide an update on the project.

3. Attachments

Appendix 1 - Cromwell Early Learning Centre Grant Accountability Report Back [↓](#)

Grants - Report Back (Accountability)

GRA251214482



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Grant Accountability

Original Application Number

GRA250638219

The Applicant:

Organisaton Name

Cromwell Early Learning Centre Inc

Project Name:

Celci Centre Expansion

Contact

Alison Stephenson

Data redacted from next 3 fields

Phone

Email

Address

The Project:

Amount granted by Central Otago District Council

30000.00

Total cost of the project

45011.78

If there was any significant variation from your original budget, what were the main reasons for this?

n/a

What outcomes were achieved from the project/event? (max 500 words)

This funding has allowed us to progress through the planning and consents process required to enable issue of unit title, which will trigger settlement of the purchase of 67 Inniscort Street.. Ultimately, this is foundational to the success of the overall project to expand our existing community based Centre to create an additional 31 spaces in tailored learning environments for 0-3 year olds, meeting a significant community need.

How did your organisation acknowledge the support of the Council grant?

The grant has been notified to our Governance and Centre families, and is reported in our monthly internal reports. It was also announced by the Community Board in their public communications, but we are yet to publicly discuss the project with the wider pending settlement of the sale and purchase agreement. Once the purchase is finalised, (following issue of Unit Title, expected in the next 3 months), we will also more widely acknowledge the Council support as we progress and open the Centre.

When did you receive your grant funding?

16/09/2025

Support Documents Ticked

- Proof of expenditure (including receipts, invoices and/or financial statements)

Grants of \$10,000 or more

Declaration:

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

Name: Alison Stephenson

Date 07/12/2025

Signature



TAX INVOICE

Cromwell Early Learning Centre Inc

Invoice Date
30 Nov 2025**Invoice Number**
2017-3470**Reference**
783 - Cromwell Early
Learning Centre**GST Number**
119-853-465Latchford Surveying Ltd
63 Dale Street
Albert Town
Wanaka
021 275 6249
Email :
charleslatchford@hotmail.
com

| Description | Quantity | Unit Price | GST | Amount NZD |
|---|----------|------------|------------------|---------------|
| 19 Nov 2025 Creation of the 223/224 application into CODC portal. | 2.00 | 190.00 | 15% | 380.00 |
| 17 Nov 2025 Work Above Quote - Site Meeting about the required crossing and applying for Section 127 to remove the need for a crossing | 2.00 | 190.00 | 15% | 380.00 |
| | | | Subtotal | 760.00 |
| | | | TOTAL GST 15% | 114.00 |
| | | | TOTAL NZD | 874.00 |

Due Date: 20 Dec 2025

Due to the new banking payments checking system, our account number has been updated. The old account is still valid for existing customers.

Please make payment to Latchford Surveying Limited Account Number 38-9018-0766005-00.

Interest may be charged on overdue invoices at a rate of 2.5% per month, until paid in full.



Cromwell Early Learning Centre Incorporated
 53 Monaghan Street
 Cromwell 9310



1 Dunorling Street
 PO Box 122
 Alexandra 9340
 New Zealand

Tel: +64 3 440 0056
Email: info@codc.govt.nz
Web: www.codc.govt.nz

GST No: 51-442-970

DEBTOR NUMBER:
 RC250133C

DATE:
 24/11/2025

TAX INVOICE 191252

250133C : 67-69 Inniscort Street, Cromwell
 Section 223 and 224c to subdivide one existing lot into 2
 and extend day care, in the medium density residential zone

| Qty | Description | Rate | GST | Amount |
|-----|--------------------------------|------|-------|--------|
| | Section 223 Application Fee | | 26.09 | 200.00 |
| | Section 224c Certification Fee | | 39.13 | 300.00 |

| | |
|---------------------|-----------------|
| Subtotal | 434.78 |
| GST | 65.22 |
| Total Amount | \$500.00 |

Internet Banking: 02-0916-0081744-00

Please quote **RC250133C** as reference.



If paying at a CODC Service Centre via cash or eftpos, please detach and present with payment.

Please use **RC250133C** as your reference

REMITTANCE ADVICE

DEBTOR NO.: RC250133C **TAX INVOICE:** 191252

FROM:
 Cromwell Early Learning Centre Inco
 53 Monaghan Street
 Cromwell 9310

TOTAL NOW DUE \$500.00

AMOUNT PAID CASH / EFTPOS

Cromwell Early Learning Centre Incorporated
 53 Monaghan Street
 Cromwell 9310



1 Dunorling Street
 PO Box 122
 Alexandra 9340
 New Zealand

Tel: +64 3 440 0056
Email: info@codc.govt.nz
Web: www.codc.govt.nz

GST No: 51-442-970

DEBTOR NUMBER:
 RC250133

DATE:
 24/11/2025

TAX INVOICE 191253

Resource Consent Application-67-69 Inniscort Street Cromwell

| Qty | Description | Rate | GST | Amount |
|-----|--|------|--------|----------|
| | Cromwell RR & RRA Water Development Contribution | | 186.24 | 1,427.86 |
| | Cromwell Urban Wastewater Development Contribution | | 151.46 | 1,161.22 |
| | Reserves Contributions - Cromwell | | 757.57 | 5,808.01 |
| | Transport | | 82.46 | 632.22 |

| | |
|---------------------|-------------------|
| Subtotal | 7,851.58 |
| GST | 1,177.73 |
| Total Amount | \$9,029.31 |

Internet Banking: 02-0916-0081744-00

Please quote **RC250133** as reference.

Invoice due before issue of Code Compliance Certificate
 or 224c Certificate



If paying at a CODC Service Centre via cash or eftpos, please detach and present with payment.

Please use **RC250133** as your reference

REMITTANCE ADVICE

DEBTOR NO.: RC250133 **TAX INVOICE:** 191253

FROM:
 Cromwell Early Learning Centre Inco
 53 Monaghan Street
 Cromwell 9310

TOTAL NOW DUE **\$9,029.31**

AMOUNT PAID CASH / EFTPOS

TAX INVOICE

Cromwell Early Learning Centre Inc

| | |
|--|---|
| Invoice Date 31 Oct 2025 | Latchford Surveying Ltd 63 Dale Street Albert Town Wanaka 021 275 6249 Email : charleslatchford@hotmail.com |
| Invoice Number 2017-3454 | |
| Reference 783 - Cromwell Early Learning Centre | |
| GST Number 119-853-465 | |

| Description | Quantity | Unit Price | GST | Amount NZD |
|---|----------|------------|------------------|-----------------|
| 27 Oct 2025 Review NZTA standards for a Zebra crossing, request a fee estimate from a Traffic Eng, due to a comment from CODC | 1.00 | 190.00 | 15% | 190.00 |
| Work required for the Land Title process, including both office and field work required for the subdivision. Work includes; office calculations to define the external boundaries, Creation of the draft title plan for the 223 application, field work (2 visits) to place the new boundary pegs, Office work to update the Land Title Plans and reports that are required by Land Information NZ (LINZ) for the survey approval | 1.00 | 5,958.12 | 15% | 5,958.12 |
| | | | Subtotal | 6,148.12 |
| | | | TOTAL GST 15% | 922.22 |
| | | | TOTAL NZD | 7,070.34 |

Due Date: 20 Nov 2025

Due to the new banking payments checking system, our account number has been updated. The old account is still valid for existing customers.

Please make payment to Latchford Surveying Limited Account Number 38-9018-0766005-00.

Interest may be charged on overdue invoices at a rate of 2.5% per month, until paid in full.



1 Dunorling Street
PO Box 122
Alexandra 9340
New Zealand

Tel: +64 3 440 0056
Email: info@codc.govt.nz
Web: www.codc.govt.nz

GST No: 51-442-970

Cromwell Early Learning Centre Incorporated
53 Monaghan Street
Cromwell 9310

DEBTOR NUMBER:
RC250133V1

DATE:
18/11/2025

TAX INVOICE 191165

250133V1 : 67-69 Inniscort Street, Cromwell
Change to conditions of RC250133 to remove condition 12, in
the medium density residential zone

| Qty | Description | Rate | GST | Amount |
|-----|--|------|-------|--------|
| | Subdivision Deposit - Change/Cancellation to condition | | 71.74 | 550.00 |

| | |
|---------------------|-----------------|
| Subtotal | 478.26 |
| GST | 71.74 |
| Total Amount | \$550.00 |

Internet Banking: 02-0916-0081744-00

Please quote **RC250133V1** as reference.



If paying at a CODC Service Centre via
cash or eftpos, please detach and
present with payment.

Please use **RC250133V1** as your reference

REMITTANCE ADVICE

DEBTOR NO.: RC250133V1 TAX INVOICE: 191165

FROM:
Cromwell Early Learning Centre Inco
53 Monaghan Street
Cromwell 9310

TOTAL NOW DUE **\$550.00**

AMOUNT PAID CASH / EFTPOS _____



1 Dunorling Street
PO Box 122
Alexandra 9340
New Zealand

Tel: +64 3 440 0056
Email: info@codc.govt.nz
Web: www.codc.govt.nz

GST No: 51-442-970

Cromwell Early Learning Centre Incorporated
53 Monaghan Street
Cromwell 9310

DEBTOR NUMBER:
RC250133V1

DATE:
18/11/2025

TAX INVOICE 191165

250133V1 : 67-69 Inniscort Street, Cromwell
Change to conditions of RC250133 to remove condition 12, in
the medium density residential zone

| Qty | Description | Rate | GST | Amount |
|-----|--|------|-------|--------|
| | Subdivision Deposit - Change/Cancellation to condition | | 71.74 | 550.00 |

| | |
|---------------------|-----------------|
| Subtotal | 478.26 |
| GST | 71.74 |
| Total Amount | \$550.00 |

Internet Banking: 02-0916-0081744-00
Please quote **RC250133V1** as reference.



If paying at a CODC Service Centre via cash or eftpos, please detach and present with payment.

Please use **RC250133V1** as your reference

REMITTANCE ADVICE

DEBTOR NO.: RC250133V1 TAX INVOICE: 191165

FROM:
Cromwell Early Learning Centre Inco
53 Monaghan Street
Cromwell 9310

TOTAL NOW DUE **\$550.00**

AMOUNT PAID CASH / EFTPOS _____

TAX INVOICE

Cromwell Early Learning Centre Inc

Invoice Date
30 Sep 2025**Invoice Number**
2017-3408**Reference**
783 - Cromwell Early
Learning Centre**GST Number**
119-853-465Latchford Surveying Ltd
63 Dale Street
Albert Town
Wanaka
021 275 6249
Email :
charleslatchford@hotmail.
com

| Description | Quantity | Unit Price | GST | Amount NZD |
|--|----------|------------|------------------|-----------------|
| 1 Oct 2025 Site visit to capture the wastewater laterals within the motel and send the CCTV off to council | 0.50 | 190.00 | 15% | 95.00 |
| 24 Sep 2025 Site visit to capture of the Existing wastewater chamber location and depths | 0.75 | 190.00 | 15% | 142.50 |
| 24 Sep 2025 Sending information about the existing wastewater main to Council to confirm its size meets the consent requirements | 2.00 | 190.00 | 15% | 380.00 |
| 17 Sep 2025 Site meeting to discuss the subdivision process and costing | 1.25 | 190.00 | 15% | 237.50 |
| 17 Sep 2025 Follow up email for the project pricing and confirmation of the scope of work for drain vision | 1.25 | 190.00 | 15% | 237.50 |
| | | | Subtotal | 1,092.50 |
| | | | TOTAL GST 15% | 163.89 |
| | | | TOTAL NZD | 1,256.39 |

**Due Date: 20 Oct 2025**

Please make payment to Latchford SurveyingLtd Account Number 38-9016-0123743-00.

Interest may be charged on overdue invoices at a rate of 2.5% per month, until paid in full.



TAX INVOICE

Central Gateway Motel

Invoice Date 20 Sep 2025
Invoice Number INV-3341
Reference 67-69 Inniscort Street
GST Number 125698182

Drain Vision Limited
 118A Queensberry
 Terrace
 Luggate
 9383
 Otago
 NEW ZEALAND

| Description | Quantity | Unit Price | Amount NZD |
|--|----------|------------|-----------------|
| 19/09/2025 Carry out CCTV inspection of wastewater lines, provide footage and reports. Ipek CCTV Unit Operator: Cole Hours: 2 (Min charge) Travel: 1 Reporting via WinCan VX: 0.5 20110922121057ds 67-69 - 20030901163502 67-69 - 20110922121057ds | 3.50 | 190.00 | 665.00 |
| 29/09/2025 Carry out CCTV inspection and locating of wastewater lateral lines, provide footage and reports. Ipek CCTV Unit Operator: Cole Hours: 2 (Min charge) Travel: 1 Reporting via WinCan VX: 0.5 East Side Lateral connection West Side lateral connection | 3.50 | 190.00 | 665.00 |
| Subtotal | | | 1,330.00 |
| TOTAL GST 15% | | | 199.50 |
| TOTAL NZD | | | 1,529.50 |

Due Date: 20 Oct 2025

Payment by Direct Credit
 Bank A/c 03 1739 0141623 000

This invoice is subject to our standard terms and conditions of sale.
 All queries must be in writing to accounts@drainvision.co.nz within 7 days of receiving the invoice.



1 Dunorling Street
PO Box 122
Alexandra 9340
New Zealand

Tel: +64 3 440 0056
Email: info@codc.govt.nz
Web: www.codc.govt.nz

GST No: 51-442-970

Cromwell Early Learning Centre Incorporated
53 Monaghan Street
Cromwell 9310

DEBTOR NUMBER:
RC250133

DATE:
24/09/2025

TAX INVOICE 188603

Resource consent application - 67-69 Inniscort Street

| Qty | Description | Rate | GST | Amount |
|-----|--|------|----------|------------|
| | Subdivision Deposit Paid | | 130.43CR | 1,000.00CR |
| | Planning Administration | | 20.54 | 157.50 |
| | Planning Officer Time and Travel | | 179.61 | 1,377.00 |
| | - Initial completeness assessment, reading, research, site visit, request further information, correspondences, review further documents, drafting and finalising report | | | |
| | Engineering advice and development contributions assessment | | 136.96 | 1,050.00 |
| | Engineering advice correspondences | | 24.46 | 187.50 |
| | Engineering and development contributions revisions | | 53.80 | 412.50 |
| | Planning Officer Time | | 8.15 | 62.50 |
| | - Peer review and sign-off | | | |
| | Deposit for monitoring charges | | 19.57 | 150.00 |
| | 12% discounting applies | | 53.17CR | 407.64CR |

| | |
|---------------------|-------------------|
| Subtotal | 1,729.87 |
| GST | 259.49 |
| Total Amount | \$1,989.36 |

Internet Banking: 02-0916-0081744-00

Please quote **RC250133** as reference.

Payment due on or before the 20th of the month following.



If paying at a CODC Service Centre via cash or eftpos, please detach and present with payment.

Please use **RC250133** as your reference

REMITTANCE ADVICE

DEBTOR NO.: RC250133 TAX INVOICE: 188603

FROM:
Cromwell Early Learning Centre Inco
53 Monaghan Street
Cromwell 9310

TOTAL NOW DUE **\$1,989.36**

AMOUNT PAID CASH / EFTPOS



TAX INVOICE

Cromwell Early Learning Centre Inc.
 53 Monaghan Street
 Cromwell
 Cromwell 9310
 NEW ZEALAND

Invoice Date 23 Sep 2025
Invoice Number INV-1009
Reference JW25032
GST Number 133-926-208

JPW Consulting Ltd
 PO Box 190
 Cromwell 9342
 NEW ZEALAND

| Description | Quantity | Unit Price | Amount NZD |
|---|----------|------------|------------|
| JW25032 - CELCI • Consulting 17 Sep 2025 • Jake Woodward Survey handover meeting | 0.75 | 210.00 | 157.50 |
| JW25032 - CELCI • Consulting 11 Sep 2025 • Jake Woodward Review final decision and sending to Client. | 0.25 | 210.00 | 52.50 |
| JW25032 - CELCI • Consulting 9 Sep 2025 • Jake Woodward Meeting with CELCI and fosters. Emailing Council. | 1.25 | 210.00 | 262.50 |
| JW25032 - CELCI • Consulting 8 Sep 2025 • Jake Woodward Meet with CELCI to discuss conditions | 1.25 | 210.00 | 262.50 |
| JW25032 - CELCI • Consulting 26 Aug 2025 • Jake Woodward Discussion with Tim re report | 0.2333 | 210.00 | 48.99 |
| JW25032 - CELCI • Consulting 21 Aug 2025 • Jake Woodward Update to Tim | 0.1167 | 210.00 | 24.51 |
| JW25032 - CELCI • Consulting 5 Aug 2025 • Jake Woodward RFI | 0.6333 | 210.00 | 132.99 |
| JW25032 - CELCI • Consulting 4 Aug 2025 • Jake Woodward Discussion with Hayley and update to Celci | 0.25 | 210.00 | 52.50 |
| JW25032 - CELCI • Consulting 16 Jul 2025 • Jake Woodward Discussion with Hayley re decision to keep kitchens. Updated Lisa. | 0.25 | 210.00 | 52.50 |
| JW25032 - CELCI • Consulting 16 Jul 2025 • Jake Woodward Review Hayley's email. Contact CODC Tim Anderson to discuss approach with keeping motels. | 0.5833 | 210.00 | 122.49 |

| Description | Quantity | Unit Price | Amount NZD |
|--|----------|------------------|-----------------|
| JW25032 - CELCI • Consulting 15 Jul 2025 • Jake Woodward Phone call from "Des" - Hayley's friend (30 mins) | 0.50 | 210.00 | 105.00 |
| JW25032 - CELCI • Consulting 15 Jul 2025 • Jake Woodward Phone call to Hayley | 0.50 | 210.00 | 105.00 |
| JW25032 - CELCI • Consulting 10 Jul 2025 • Jake Woodward Email to Hayley re plans | 0.25 | 210.00 | 52.50 |
| JW25032 - CELCI • Consulting 3 Jul 2025 • Jake Woodward Emailing DCN | 0.2167 | 210.00 | 45.51 |
| JW25032 - CELCI • Consulting 3 Jul 2025 • Jake Woodward Estimates letter | 0.5333 | 210.00 | 111.99 |
| | | Subtotal | 1,588.98 |
| | | TOTAL GST 15% | 238.39 |
| | | TOTAL NZD | 1,827.37 |

Due Date: 7 Oct 2025

Thank you for your business. Please pay within 14 days of receiving this invoice into the following account:

JPW Consulting Ltd
06-0921-0145343-00

If you have any queries regarding this invoice, please contact Jake Woodward on 022 315 8370 or jake@jakewoodward.co.nz

PAYMENT ADVICE

To: JPW Consulting Ltd
PO Box 190
Cromwell 9342
NEW ZEALAND

Customer Cromwell Early Learning Centre Inc.
Invoice Number INV-1009
Amount Due **1,827.37**
Due Date 7 Oct 2025
Amount Enclosed _____

Enter the amount you are paying above



TAX INVOICE

Cromwell Early Learning Centre Inc.
53 Monaghan Street
Cromwell
Cromwell 9310
NEW ZEALAND

Invoice Date
30 Jun 2025

Invoice Number
INV-0962

Reference
JW25032

GST Number
133-926-208

JPW Consulting Ltd
PO Box 190
Cromwell 9342
NEW ZEALAND

| Description | Quantity | Unit Price | Amount NZD |
|--|----------|------------------|---------------|
| JW25032 - CELCI • Consulting 27 Jun 2025 • Jake Woodward Email to CODC querying requirement for plan. Email team with update. | 0.25 | 210.00 | 52.50 |
| JW25032 - CELCI • Consulting 25 Jun 2025 • Jake Woodward Email to Tim re removal of kitchens in unit. | 0.1667 | 210.00 | 35.01 |
| JW25032 - CELCI • Consulting 25 Jun 2025 • Jake Woodward Meeting with Carey and Hayley to discuss RFI matters. | 1.00 | 210.00 | 210.00 |
| JW25032 - CELCI • Consulting 23 Jun 2025 • Jake Woodward Meeting with CELCI to discuss RFI. | 1.00 | 210.00 | 210.00 |
| JW25032 - CELCI • Consulting 23 Jun 2025 • Jake Woodward Phone call to Hayley Foster to arrange meeting. | 0.20 | 210.00 | 42.00 |
| JW25032 - CELCI • Consulting 19 Jun 2025 • Jake Woodward Review of RFI. Discussion with Blair. Phone call to CODC | 1.0333 | 210.00 | 216.99 |
| JW25032 - CELCI • Consulting 19 Jun 2025 • Jake Woodward Emailing RFI to Client | 0.2333 | 210.00 | 48.99 |
| | | Subtotal | 815.49 |
| | | TOTAL GST 15% | 122.33 |
| | | TOTAL NZD | 937.82 |

Due Date: 14 Jul 2025

Thank you for your business. Please pay within 14 days of receiving this invoice into the following account:

JPW Consulting Ltd
06-0921-0145343-00



TAX INVOICE

Cromwell Early Learning Centre Inc
 Attention: Accounts Payable
 By Email to: manager@celci.co.nz

Date
 31 Aug 2025

Invoice No.
 INV-36392

Novo Group Project No.
 0966020

Client Purchase Order No.

Novo Group Limited
 1/279 Montreal Street
 P O Box 365
 Christchurch 8140

(03) 365-5570
 accounts@novogroup.co.nz

GST Number
 108-651-741

| | Amount (NZD) |
|--|-----------------|
| For professional consulting services related to 67 & 69 Inniscort St, Cromwell | |
| Transport - Reporting | \$552.50 |
| Subtotal | \$552.50 |
| TOTAL GST 15.00% | \$82.88 |
| TOTAL (NZD) | \$635.38 |

Due Date: 20 Sep 2025

Direct Credit: ASB Bank, Account No.: 12-3191-0030475-000, Account Name: Novo Group Limited

Please quote reference and invoice number if making payment by direct credit.

Invoices are emailed only – if you require a hard copy please contact us.

Default interest may be incurred on amounts outstanding as at the due date.

Any costs associated with collection of invoices unpaid within normal terms, will be added to your account.

Sister Centre
misc.



TAX INVOICE

Cromwell Early Learning Centre Inc

Attention: Accounts Payable
By Email to: manager@celci.co.nz

Date
31 Jul 2025

Invoice No.
INV-35512

Novo Group Project No.
0966020

Client Purchase Order No.

Novo Group Limited
1/279 Montreal Street
P O Box 365
Christchurch 8140

(03) 365-5570
accounts@novogroup.co.nz

GST Number
108-651-741

For professional consulting services related to 67 & 69 Inniscort St, Cromwell

Amount (NZD)

Transport - Reporting

\$1,548.75

Subtotal

\$1,548.75

TOTAL GST 15.00%

\$232.31

TOTAL (NZD)

\$1,781.06

Due Date: 20 Aug 2025

Direct Credit: ASB Bank, Account No.: 12-3191-0030475-000, Account Name: Novo Group Limited

Please quote reference and invoice number if making payment by direct credit.
Invoices are emailed only – if you require a hard copy please contact us.
Default interest may be incurred on amounts outstanding as at the due date.
Any costs associated with collection of invoices unpaid within normal terms, will be added to your account.

Central Design Limited**INVOICE**

31 Wicklow Street
Cromwell
Phone: 022 108 7705

INVOICE NUMBER

2

DATE

30/07/2025

BILL TO

CELCI Cromwell
53 Monaghan Street Cromwell

CUSTOMER ID/REF

CELCI/2

| DESCRIPTION | QTY | UNIT PRICE | AMOUNT |
|--|-----|-----------------|--------------------|
| Site visit to discuss with Client site measure with Jake Woodward. | 16 | 120.00 | 1,920.00 |
| Site visit and measure of motel units. | | | |
| Prepare documentation for review, make changes as needed. | | | |
| Submit final set of plans to Jake for council submission. | | | |
| | | SUBTOTAL | 1,920.00 |
| | | GST | 15.000% |
| | | TAX | 288.00 |
| | | TOTAL | \$ 2,208.00 |

Bank Account: 03-1369-0433943-00

GST number: 131-917-317

Terms: Payment 7 Days

If you have any questions about this invoice feel free to get in contact.
Use the customer ID/REF when paying by internet banking.



TAX INVOICE

Cromwell Early Learning Centre Inc.
53 Monaghan Street
Cromwell
Cromwell 9310
NEW ZEALAND

Invoice Date
30 May 2025

JPW Consulting Ltd
PO Box 190

Invoice Number
INV-0932

Cromwell 9342
NEW ZEALAND

Reference
JW25032

GST Number
133-926-208

| Description | Quantity | Unit Price | Amount NZD |
|---|----------|------------------|-----------------|
| JW25032 - CELCI Prepare and lodge resource consent application: -Liaise with Client and Consultants -District Plan assessment -Review Record of Title -Compile Assessment of Effects and Resource Consent application. -Lodgement | 1.00 | 4,900.00 | 4,900.00 |
| | | Subtotal | 4,900.00 |
| | | TOTAL GST 15% | 735.00 |
| | | TOTAL NZD | 5,635.00 |

Due Date: 13 Jun 2025

Thank you for your business. Please pay within 14 days of receiving this invoice into the following account:

JPW Consulting Ltd
-0921-0145343-00

If you have any queries regarding this invoice, please contact Jake Woodward on 022 315 8370 or jake@jakewoodward.co.nz

PAYMENT ADVICE

To: JPW Consulting Ltd
PO Box 190
Cromwell 9342
NEW ZEALAND

Customer Cromwell Early Learning Centre Inc.
Invoice Number INV-0932
Amount Due 5,635.00
Due Date 13 Jun 2025
Amount Enclosed _____

Enter the amount you are paying above

TAX INVOICE

Cromwell Early Learning Centre Inc

Invoice Date
30 Apr 2025**Invoice Number**
2017-3261**Reference**
783 - Cromwell Early
Learning Centre**GST Number**
119-853-465Latchford Surveying Ltd
63 Dale Street
Albert Town
Wanaka
021 275 6249
Email :
charleslatchford@hotmail.
com

| Description | Quantity | Unit Price | GST | Amount NZD |
|---|----------|------------|-----|---------------|
| 23 Apr 2025 Site visit to survey the feature on site for future planning at the request of Jake | 0.75 | 185.00 | 15% | 138.75 |
| 3 Apr 2025 Creation of the site survey plan | 1.50 | 185.00 | 15% | 277.50 |
| Subtotal | | | | 416.25 |
| TOTAL GST 15% | | | | 62.44 |
| TOTAL NZD | | | | 478.69 |

Due Date: 20 May 2025

Please make payment to Latchford SurveyingLtd Account Number 38-9016-0123743-00.

Interest may be charged on overdue invoices at a rate of 2.5% per month, until paid in full.



RICHARD CARNACHAN
VALUATIONS

Richard Carnachan Valuations

GST number: 113-271-108
5/154 Arthurs Point Road
Arthurs Point
Queenstown, New Zealand 9371

100

Invoice

Bill to:
Cromwell Early Learning Centre
53 Monaghan Street
Cromwell

Invoice # 01111
Invoice Date 23/01/2025

| Item | Description | Unit Price | Qty | Subtotal |
|---------------------|---|------------|-----|------------|
| Valuation Services | Valuation report for 67 Inniscort St Cromwell | 1,000 | 1 | 1,000 |
| Subtotal: | | | | NZ\$1,000 |
| GST (15%): | | | | NZ\$150.00 |
| Total: | | | | NZ\$1,150 |
| Paid: | | | | NZ\$0.00 |
| Balance Due: | | | | NZ\$1,150 |

Payment is required before release of report.

TA: Richard Carnachan Valuations

Account Name: Carnachans Limited

Account Number: 06-0949-0263288-00

central design ltd

31 Wicklow Street, Cromwell

E: blair@centraldesign.co.nz

M: 022 108 7705

Project outline**Clients:** Cromwell Early Learning Centre Inc.**Project Address:** 53 Monaghan Street, Cromwell**Project Type:** Renovation**Date:** 15.04.2025**Project:** 25_69**Council:** CODC**Scope of work**

Provide detailed plans and technical documentation to support the renovation of existing motel units at 67-69 Inniscort Street, Cromwell. Existing structure includes mixture of concrete block work externally and light weight painted cladding, light weight roofing and roof structure.

New and remedial work required:

- Site measure and investigation of existing motel unit structure both wall and roof.
- Internal wall locations and openings to suit new layout.
- Bathrooms and plumbing changes as required.
- New internal wall linings as required.
- Update Plumbing and Electrical as required.
- New external joinery (replace existing windows and provide new sliding door out of last unit)
- New timber stairs and gate into existing CELCI outdoor space.
- Site plans and documentation to support Resource Consent application, work alongside outside planning consultant (Jake Woodward) or/as required.
- Submit building consent application and documentation into council.

External consultants may include, and no allowance has been made for individual involvement:

- Specific Fire Design and documentation.
- Structural design and wall bracing (Cutting through existing block wall internally or externally)
- Resource Consent application by others.
- Council planning meetings and/or discussions.

Rates:

- Design, draughting, admin and travel: \$120/hr + gst
- Site Visits: as required \$120/hr + gst

Estimate of time involved:

- Concept Design. 7-12 hrs + gst
- Developed Design/Detailed Design & Building Consent Application. 35-45 hrs + gst

Total max estimated hours: 57 hrs

Central Design: Blair Wickham
Client to sign : _____

15/04/2025
/ /2025




Cromwell Early Learning Centre Incorporated
 53 Monaghan Street
 Cromwell 9310

1 Dunorling Street
 PO Box 122
 Alexandra 9340
 New Zealand

Tel: +64 3 440 0056
 Email: info@codc.govt.nz
 Web: www.codc.govt.nz

GST No: 51-442-970

 **DEBTOR NUMBER:**
 RC250133

 **DATE:**
 21/05/2025




TAX INVOICE 183897


250133 : 67-69 Inniscort Street, Cromwell
Subdivision consent and land use consent to subdivide one
existing lot into 2 and extend day care, in the medium
density residential zone

| Qty | Description | Rate | GST | Amount |
|-----|-------------------------------|------|--------|----------|
| | Deposit - Subdivision consent | | 130.43 | 1,000.00 |

pa




| | |
|--|-------------------|
|  Subtotal | 869.57 |
| GST | 130.43 |
| Total Amount | \$1,000.00 |


 Internet Banking: **02-0916-0081744-00**
 Please quote **RC250133** as reference.





If paying at a CODC Service Centre via cash or eftpos, please detach and present with payment.

 Please use **RC250133** as your reference

REMITTANCE ADVICE

 **DEBTOR NO.:**
RC250133

 **TAX INVOICE:**
183897

 **FROM:**
Cromwell Early Learning Centre Inco
 53 Monaghan Street
 Cromwell 9310

TOTAL NOW DUE **\$1,000.00**

AMOUNT PAID CASH / EFTPOS _____



Tax Invoice

Cromwell Early Learning Centre Incorporated
manager@celci.co.nz

Attn: Lisa Lowrey

Invoice Date
31 Mar 2025

Invoice Number
INV-58131

Reference
P250471

Client Ref / PO#

Patersons
Unit 17
2 Barry Hogan Place
Riccarton
Christchurch
NEW ZEALAND

GST Number
119-587-069

67-69 Inniscort Street

| Description | Amount |
|---|-----------------|
| General | \$287.50 |
| 19 Mar 2025 Meeting on Project scope - Subdivision (extra title) land use and S127 - Discuss requirements | |
| 26 Mar 2025 Site visit with Carey Foster to assess servicing. Take Photos of Power Meters. | |
| Subtotal | \$287.50 |
| TOTAL GST 15.00% | \$43.13 |
| TOTAL | \$330.63 |

Due Date: 20 Apr 2025

Direct Credit: Bank: ANZ
Account Name: Paterson Pitts LP
Account Number: 06-0942-0371841-00

Please include REFERENCE and INVOICE NUMBER with payment.

If paying multiple invoices, a remittance must be sent to accounts@patersons.co.nz

Paterson Pitts Limited Partnership trading as Patersons

For queries, please email accounts@patersons.co.nz or phone 03 443 0110.

Please note all invoices are subject to our payment terms that can be found at www.ppgroup.co.nz/terms-of-service/



Tax Invoice

Cromwell Early Learning Centre Incorporated
manager@celci.co.nz

Attn: Lisa Lowrey

Invoice Date
30 Apr 2025

Invoice Number
INV-58673

Reference
P250471

Client Ref / PO#

Patersons
Unit 17
2 Barry Hogan Place
Riccarton
Christchurch 8041
NEW ZEALAND

GST Number
119-587-069

67-69 Inniscort Street

| Description | Amount |
|--|-------------------|
| General - Project Management | \$0.00 |
| Planning Prepare Subdivision Scheme Plan and Land Use Parking Plan for third party. | \$945.00 |
| Subtotal | \$945.00 |
| TOTAL GST 15.00% | \$141.75 |
| TOTAL | \$1,086.75 |

Due Date: 20 May 2025

Direct Credit: Bank: ANZ

Account Name: Paterson Pitts LP

Account Number: 06-0942-0371841-00

Please include REFERENCE and INVOICE NUMBER with payment.

If paying multiple invoices, a remittance must be sent to accounts@patersons.co.nz

Paterson Pitts Limited Partnership trading as Patersons

For queries, please email accounts@patersons.co.nz or phone 03 443 0110.

Please note all invoices are subject to our payment terms that can be found at www.ppgroup.co.nz/terms-of-service/

26.4.4 LONG TERM PLAN 2027/37 - PROJECT UPDATE

Doc ID: 2777450

| | |
|-----------------------------|---|
| Report Author: | Bidi Sharland, Corporate and Strategic Planner |
| Reviewed and authorised by: | Saskia Righarts, Group Manager - Governance and Business Services |

1. Purpose

To consider an update on the Long-Term Plan 2027/37 project progress.

Recommendations

That the report be received and its contents noted.

2. Discussion

The 2027–2037 Long-Term Plan (LTP) is progressing to schedule. Governance oversight is provided by the Audit and Risk Committee, with progress reporting to the Committee and to Council through scheduled meetings and workshops with the most recent update on 9 February.

Internal working groups are progressing the key work streams required to develop the LTP. The current focus is on supporting budget holders and activity managers to prepare proposed work programmes and associated budgets. This support is intended to improve consistency across planning and to ensure that each plan appropriately considers levels of service, whole-of-life cost, and risk.

LTP budget development commenced in late March, following Council approval of the draft Annual Plan and will continue through to June, taking into account feedback from Council.

Activity and asset owners will deliver presentations detailing plans and budgets, including emerging issues and current challenges at Council workshops in May. A decision paper confirming Council's preferred scope and inclusions for the LTP will be presented to the May Council meeting for a formal decision.

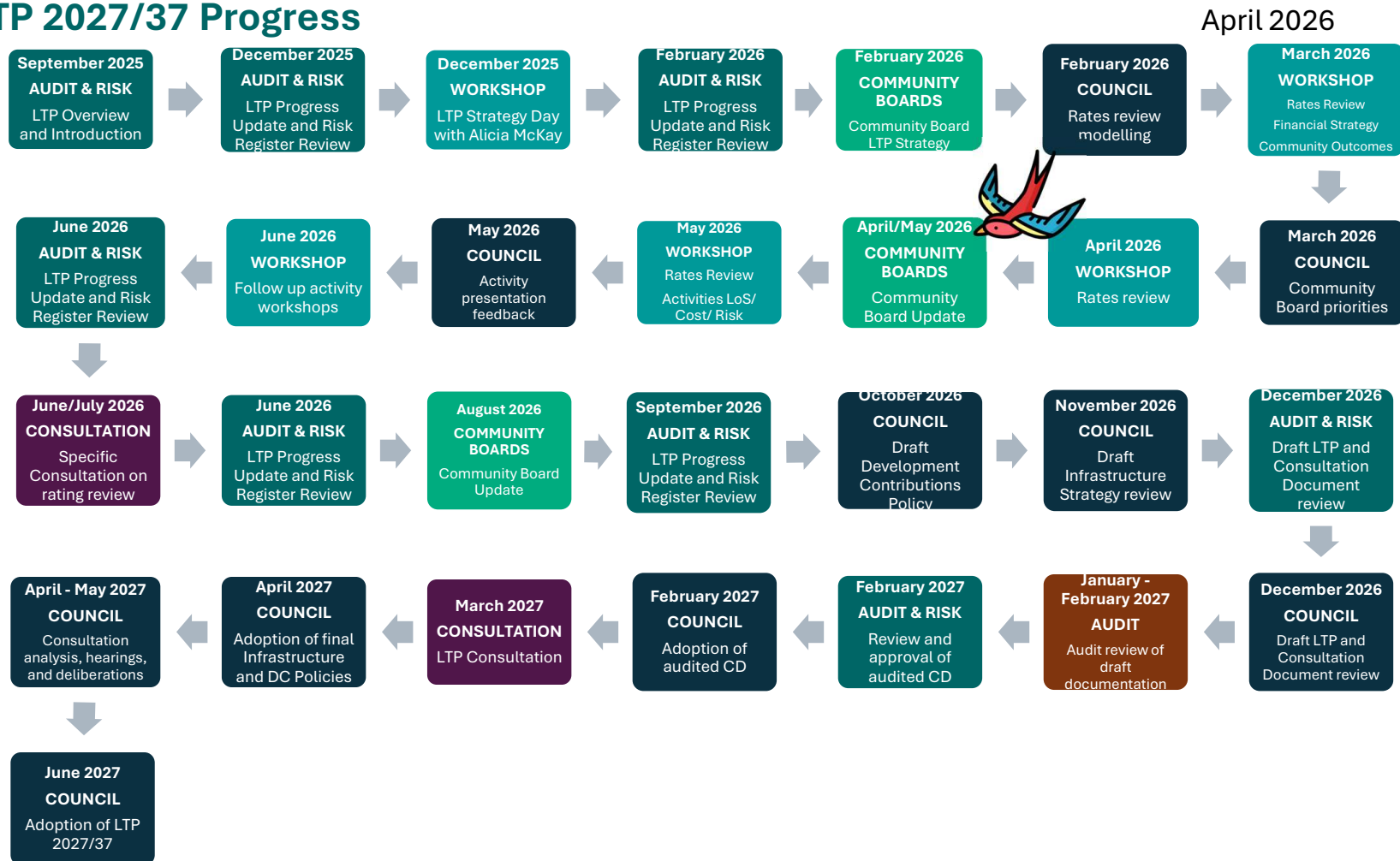
In addition, May workshop discussions will incorporate matters raised through Community Board LTP Strategy Workshops for Council consideration.

A high-level project timeline is attached and Appendix 1. It outlines the planned elected-member engagement through to adoption of the LTP in June 2027.

3. Attachments

Appendix 1 - LTP 2027/37 Key Milestones [↓](#)

LTP 2027/37 Progress



26.4.5 APPOINTMENT OF A CROMWELL COMMUNITY BOARD MEMBER TO THE WHEELS IN CROMWELL ORGANISING COMMITTEE

Doc ID: 2773613

| | |
|-----------------------------|---|
| Report Author: | Sarah Reynolds, Governance Support Officer |
| Reviewed and authorised by: | Saskia Righarts, Group Manager - Governance and Business Services |

1. Purpose of Report

The purpose of this report is to recommend the appointment of a member of the Cromwell Community Board to participate in the external organising committee associated with the proposed Wheels in Cromwell event.

Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Appoints one Cromwell Community member as liaison to the Wheels in Cromwell organising group.

2. Background

The Wheels in Cromwell event proposal is a significant large-scale community and tourism initiative currently being progressed by the Wheels in Cromwell organising group who are working with existing leaseholders of the Racecourse Reserve and council staff. The event concept, formerly associated with Wheels at Wānaka, is being considered for relocation and re-establishment at the Cromwell Racecourse Reserve.

Council staff have been engaging with organisers to assess feasibility, infrastructure requirements, reserve management considerations, and community and existing leaseholder impact.

Given the scale and profile of the event, there is value in ensuring direct elected member interface with the organising group to:

- Provide community governance perspective.
- Support transparency and communication flow.
- Assist with alignment between community expectations and event development.

3. Discussion

The Cromwell Community Board has an interest in ensuring that significant events within the ward are appropriately informed by community representation while maintaining a clear distinction between governance and operational delivery.

The organising committee is externally led and does not constitute a Council committee. Accordingly, any appointment would be in an advisory / liaison capacity rather than a decision-making role.

It is proposed that the appointed community board member would attend organised group meetings as a liaison, and provide feedback reflecting community and board perspectives.

4. Financial Considerations

There are no direct financial implications for the Council associated with the appointment of a Community Board member to the Wheels in Cromwell organising group, as the role is advisory and liaison only.

5. Feedback from Community Boards

Report presented to Community Board only, as this falls within their delegations.

6. Options

Option 1 – (Recommended)

Appoint a Cromwell Community Board member to the Wheels in Cromwell organising group in a liaison role.

Advantages:

- Strengthens direct communication between organisers and elected members and all stakeholders involved in this event.
- Improves transparency of event development and decision making.
- Enables early identification of community issues, risks, or opportunities.
- Provides structured governance feedback into event planning.

Disadvantages:

- May increase workload for the appointed member.

Option 2

Do not appoint a Cromwell Community Board member to the Wheels in Cromwell organising group in a liaison role.

Advantages:

- Does not increase the workload for a community board member.

Disadvantages:

- Limited direct elected member visibility of event development
- The board would lose oversight of the event planning and execution.
- May impede communication flow between council and the organisers of the event.

7. Compliance

| | |
|--|---|
| <p>Local Government Act 2002 Purpose Provisions</p> | <p>This decision enables democratic local decision-making through the appointment of a Board representative to support community event governance and liaison.</p> <p>AND/OR</p> <p>This decision promotes the (social/cultural/economic/environmental) wellbeing of communities, in the present and for the future by supporting a significant local event that contributes to community connection and visitor activity.</p> |
| <p>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</p> | <p>This decision is consistent with Council's community governance role and supports strategic objectives relating to community development and local events.</p> |
| <p>Considerations as to sustainability, the environment and climate change impacts</p> | <p>No significant sustainability, environmental, or climate change impacts have been identified as a result of this appointment.</p> |
| <p>Risks Analysis</p> | <p>There are minimal risks associated with this decision. The appointment ensures appropriate Board representation and communication with event organisers.</p> |
| <p>Significance, Consultation and Engagement (internal and external)</p> | <p>This matter is considered low significance under Council's Significance and Engagement Policy. No external consultation is required. Internal discussion has occurred as part of the Board decision-making process.</p> |

8. Next Steps

Staff will notify the Wheels in Cromwell event organisers. The appointed representative will then act as the Cromwell Community Board liaison for the event and provide this would be added to the Community Board liaison appointments.

9. Attachments

Nil

26.4.6 ROAD NAME APPROVAL REPORT - GAIR AVE

Doc ID: 2758838

| | |
|-----------------------------|---|
| Report Author: | Faye Somerville, Roding Administration Assistant |
| Reviewed and authorised by: | Quinton Penniall, General Manager - Planning and Infrastructure |

1. Purpose of Report

To consider a request to name two roads in Stages 1A and 1B of the Gair Ave subdivision in Cromwell.

Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
 - B. Agrees that the roads be named Reid Street and Bransgrove Crescent.
-

2. Background

Stages 1A and 1B of the Gair Ave subdivision is underway, and two new road names are required. As subsequent stages may not proceed for some time, it is preferable to name only two roads at this point.

Road naming within the district is governed by the 'Road Naming' policy outlined in the Council's Roding Policies 2015, which aligns with the Australian/New Zealand Standard for rural and urban addressing (AS/NZS 4919:2011).

Developers are required to propose a preferred name for consideration and approval by the relevant Community Board, along with two alternative names.

In accordance with the policy and the Standard, proposed road names must:

- Consist of a single word or surname;
- Be non-offensive;
- Be easy to pronounce, spell, and understand.

Within the Central Otago District, proposed names must also:

- Not duplicate any existing road name;
- Not be similar in spelling or pronunciation to an existing road name.

Where a proposed name is derived from te reo Māori, it must be endorsed by Rūnaka.

3. Discussion

The roads requiring names are identified in yellow and green on the attached plan (Appendix 1). The roads shaded in blue are existing named roads which will be continued into the new subdivision.

The developer of the subdivision has proposed four name options that have been received by Central Otago District Council from members of the public over the past four years. Each submission commemorates family members. Full submissions are attached as appendix 2.

Submission 1 – Reid

Louise Appleton's great grandfather, Private Frank Wells Reid, and her grandfather, William James Reid served in the World Wars. They are both buried in Cromwell Cemetery. Louise and her own father still live in Cromwell. They would like the Cromwell Community Board to consider "Reid" in memory of their late relatives.

Submission 2 – Bransgrove

In 2023 Council received a submission from Amanda Bransgrove. Her parents, Llyn and Janice came to Cromwell in the mid 1960's and raised their five children who were all educated in Cromwell. Llyn (aka Barley Grass) was a stock agent in summer and a milkman in winter. He was also a volunteer fireman receiving a gold star for 25 years of service.

Janice taught women to sew at the college through her night classes. She also taught first aid, she was an ambulance officer and was a local sign writer. Many main street shop windows were painted during Christmas celebrations by Janice.

Amanda would like you to consider "Bransgrove" for a road in Cromwell to honour her late parents.

Submission 4 – Holmes

Rex Holmes has also made a recent submission in memory of his parents Doreen & Colin Holmes. They arrived in Cromwell in 1957 from Roxburgh. They took possession of the River View Tearooms at the top end of the original Cromwell main street (now flooded).

During their time in the restaurant, they purchased 4 acres of land on the outskirts of Cromwell beside the Cromwell Council Reserve Land now being turned into Gair Ave subdivision and built motels.

Doreen opened a clothing shop in the old main street called Cromwell Fashion Centre and Colin had become a real estate agent in Cromwell.

Submission 4 – Kenma

Another submission was received in 2024 from Reuben Kemna. His father, John Kemna, known in the community as Jake is the owner of Jake's Auto and Marine. He moved to Cromwell in 1981 and was the first permanent electrician in Cromwell, providing labour during the construction of the Clyde Dam. He was a member of the Lake Dunstan Boat Club, the Bannockburn Indoor Bowling Club and served as president. John is often engaged with Cromwell's historical and current affairs Facebook pages and has interviewed and recorded personal stories of many local stalwarts. Jake is still working in the business.

Reuben would like you to consider "Kemna" for a road in Cromwell to recognise Jake.

4. Financial Considerations

All costs for the application and road signage will be met by the developer.

5. Options

Option 1 – (Recommended)

Name the roads Reid Street (green) and Bransgrove Crescent (yellow).

Advantages:

- Names recognise and honour two local families who have made significant contributions/sacrifice to our community and country.
- Names meet Council policy.

Disadvantages:

- Disappoint family members who have made other suggestions.

Option 2

Select alternative names provided or choose names from approved road names lists (attached as appendix 3 and 4)

Advantages:

- Names meet Council policy.

Disadvantages:

- Disappoint family who have made submissions.

6. Compliance

| | |
|---|--|
| Local Government Act 2002 Purpose Provisions | This decision enables democratic local decision making and action by, and on behalf of communities by providing clear direction to access points for emergency services. |
| Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc. | Decision is consistent with other policies. |
| Considerations as to sustainability, the environment and climate change impacts | Managing change while protecting and enhancing our culture, heritage and landscape is one of the council's sustainability goals. Road naming has the ability to celebrate culture and heritage aspects of the area. Road naming has no climate change impacts or benefits. |
| Risks Analysis | Approval of these road names presents no discernible risk. |

| | |
|--|--|
| Significance, Consultation and Engagement (internal and external) | The decision does not trigger engagement under the Significance and Engagement Policy. |
|--|--|

7. Next Steps

Council confirms the road names. Council sends a copy of the resolution to the Register-General and the Surveyor-General.

8. Attachments

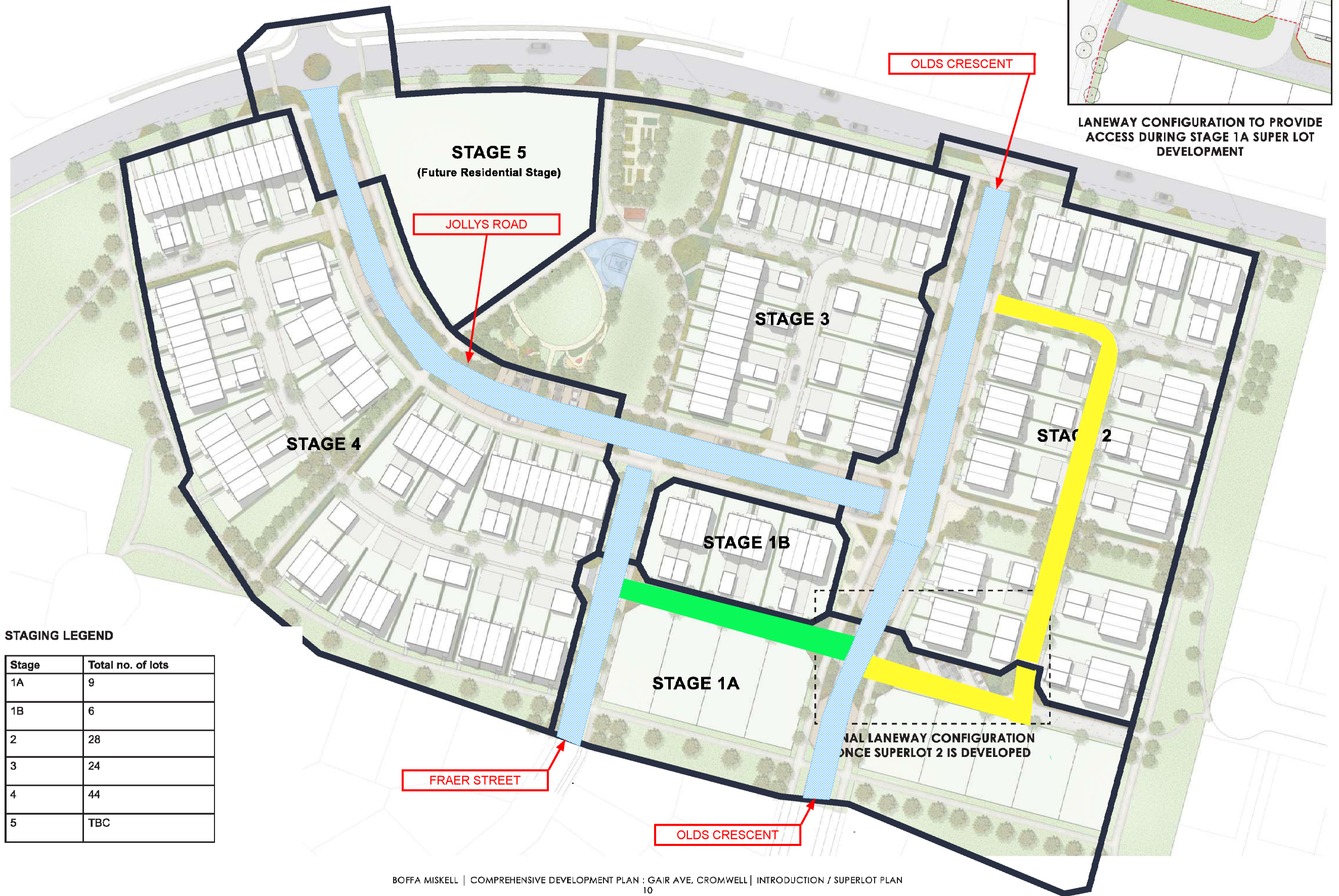
Appendix 1 - Plan - Gair Ave Stage 1A and 1B.pdf [↓](#)

Appendix 2 - Gair Ave road name submissions.pdf [↓](#)

Appendix 3 - Cromwell Community Board list of approved road names.docx [↓](#)

Appendix 4 - Aukaha List of Approved Māori Road Names.docx [↓](#)

INTRODUCTION / SUPERLOT PLAN



Road name submissions – Gair Ave (appendix 2)**Submission 1 – Reid**

Email received from Louise Appleton, Monday 2 March 2026:

Hi All

I am wondering how you can make a submission to have a new road in the district named after someone.

In particular, I was wishing to submit the name Reid Road or Reid Place.

My grandfather and great grandfather both lived in Cromwell along with my father and myself now.

My great grandfather and grandfather both served in World War 1 and 2 and are buried at the Cromwell Cemetery.

William James Reid 27/06/1921 -16/05/2003 (Lived under the 2 large trees for much of his life along with my dad's family).

Frank Wells Reid 20/12/1894 - 22/05/1980 (Private 8/2706).

Any ideas of how I can submit this would be great.

Kind Regards
Louise Appleton

Additional information received 9 April 2026

A few other notes you may be interested in using as needed or keep it simple.

William started as a Rabbit Controller and then went onto Roothing in Cromwell most of his life but not sure if he had much community involvement, although he was the president of the Scouts or Cubs for quite a few years (my father has said it would need verified).
I would have to ask an aunty for his service number.

Frank worked for the Ministry on roading at Queensberry.
Franks youngest Son Vinnie Reid also lives in Cromwell (currently) along with his family.

Kind Regards, Louise

Submission 2 - Bransgrove

Received Wednesday 19 April 2023

I am writing to apply for a street to be named after my father, Llyn Bransgrove. My father and mother, Janice Bransgrove (nee Hayes, Milton) came to Cromwell in the mid-1960s. Together they raised five children - Raymond, Tracey, Janine, Amanda and Murray - and we were known at school as the Walton's! We built a home in the new part of town at 6 Boyle Place and attended Cromwell District High and Cromwell College.

My father was a stock agent in the summer and a milkman in the winter. He was also a volunteer fire fighter, receiving his gold star for 25 years of service. My mother taught women to sew at the college through her night classes and then, after the college changed to AUT also taught first aid, she made many wedding dresses and was the local sign writer. She was famous for her Christmas windows that she painted each year in the old Main Street on the shop windows.

My Mum Janice was also passionately involved in the community and went on and up skilled to be an ambulance office, which she absolutely thrived in and loved, sadly she died on the job. A very sad day for everyone.

It would be a great honour for my father and a thrill for me to tell him that a town he loved with all his heart has not forgotten him. Sadly, he is currently in hospital and in age care in Timaru close to my eldest brother and his family. It would be wonderful to give him the news that he is to have a street named after him, either as Bransgrove or Barley Grass. Perhaps it's too much to request Janice Bransgrove to be included also but I'll leave that with you.

Growing up in Cromwell was a wonderful experience. At the age of 16, I, Amanda Bransgrove, was crowned Miss Central Otago before leaving home to embark on an international career in modelling ending up with FORDS in New York. Cromwell is a wonderful community with many great memories that I've shared with my children.

I hope the Cromwell Council will consider my application. I returned in 2019 and bought a property in Smitham Drive, you can take a girl out of Cromwell, but you can't take Cromwell the town I was born out of the girl.

Please do not hesitate to contact me should you require any further information.

Sincerely,
Amanda Bransgrove

Tuesday 31 March 2026
Hi Faye,

It is fantastic to hear from you. Interestingly, I was just thinking about this request two days ago; life certainly works in mysterious ways.

My siblings and I would very much like our family name, "Bransgrove," to be considered for the street naming selection at the Gair Ave development.

For your information, my father, Llyn Bransgrove (A.K.A "Barley Grass"), passed away last February. During his final days, I told him about the letter I wrote to you, and it clearly brought him a great deal of joy.

The information I previously provided remains relevant for the report. Thank you for remembering us and for providing this opportunity.

Regards,
Amanda Bransgrove

Submission 3 – Holmes

Hello All

My reason to ask for a street named after our family name "Holmes" in the new Gair Ave subdivision in Cromwell.

My parents Doreen & Colin Holmes arrived in Cromwell in 1957 from Roxburgh after the Roxburgh Hydro Dam had been completed and was operating.

They took possession of the River View Tearooms at the top end of the original Cromwell main street (now flooded).

This is where I grew up as a young child and first went to Cromwell Kindergarten, Primary and High School.

During their time in the restaurant, they purchased 4 acres of land on the outskirts of Cromwell beside the Cromwell Council Reserve Land now being turned into a new Gair Ave subdivision. My parents had a plan to build motels on their 4 acre block as back then there were no other motels in Cromwell.

This venture was to coincide with the opening of a new road through the Haast Pass connecting Haast and the West Coast to Central Otago and Southland to be completed in 1960. Making a round trip via the West Coast from far North to the South and vice versa.

By 1960 Motel Cromwell were the first motels in Cromwell with 4 units of which we lived in one and the three others for tourist accommodation.

By 1964 there were another 4 units built and by 1966 they had built their own house freeing up their home unit making 8 Motel units available.

This complex had swimming and paddling pools, mini golf, a games room and also catered for hunting clientele with dog kennels available for Duck and Quail shooting seasons.

We lived there until about 1973 when they sold up and built a new house in Kerry Court. By this time I had left school and was well into my apprenticeship as an electrician with the Otago Central Electric Power Board in Cromwell.

My mother had opened a clothing shop in the old main street called Cromwell Fashion Centre and my father had become a real estate agent in Cromwell.

Over our time living in Cromwell the town has developed from a small country place of about 600 population then to what it is now.

We lived through the Clyde Dam development where there were lots of changes to Cromwell and the arrival of Lake Dunstan has made Cromwell the wonderful place it is now.

I have noticed many street names named after early Cromwell identities of which our family is, but there are no streets that have our family name.

So, I am asking if you could or would consider naming one of the streets or cul de sacs in the new Gair Ave Subdivision after our family. "Holmes" suggestions:
Holmes Place, Holmes Street, Holmes Avenue or Holmes Way.

Regards
Rex Holmes

Submission 4 – Kenma

04/04/2026

To whom it may concern,

I wish to submit the name "Kemna" to be considered as a potential street name for the Gair Avenue development. This submission is inspired by my father, John Kemna. John is a well-known local identity. He is known by most in the community as Jake, as that was the name he included in his business "Jake's Auto and Marine", which he started back in the 1980's.

John moved to Cromwell in 1981. He was the first permanent auto electrician in Cromwell. Prior to his arrival, there were only locum auto electricians which provided service in Cromwell. He established his business on McNulty Road and worked from this premise until he stepped away from fulltime work in 2022. He continues to own his premises on McNulty Road and often does work for local customers that require his assistance. It is commonly known that if you require small engine work (mowers, chainsaws, generators etc), you call Jake/John.

John provided labour during the construction of the Clyde Dam, repairing vehicles which were used during its construction. John raised three children in Cromwell (including myself), all of whom attended

schooling in Cromwell. I can always remember driving round with dad that many locals would wave to him in his vehicle, demonstrating how well known he was in the community.

John loved water skiing and was a passionate member of the Lake Dunstan Boat Club in its early days. We spent many summers on Lake Dunstan, a place he thoroughly enjoyed. He has been attached to the Bannockburn Indoor Bowling Club, serving as president for some years. He played there whilst at Bannockburn and when it transferred to Lowburn Hall. He has represented the club in Central Otago events.

John is often engaged with Cromwell's historical and current affairs online (where most people are nowadays) via Facebook- managing Cromwell's most engaged page with 16.1k members. He does this alongside other Cromwell stalwarts. A few years ago, he visited other stalwarts (now deceased) to make personal stories for them to share with others, which many local people enjoyed.

My father still lives in Cromwell, and I imagine he will remain there until his last days. It is a town dear to his heart. I do believe having a street named "Kemna" in the Gair Avenue development would be extremely fitting for John, given this development area backs on his work premises on McNulty Road.

I feel this would be a fantastic recognition to a businessperson who has committed his life to Cromwell and has provided auto electrical services which have aided the people and economy of Cromwell and the wider area for over 40 years.

Thank you for your consideration on this submission.
Kind regards,
Reuben Kemna

Cromwell Area Road Name Options*Bannockburn*

| Name | Definition or Place of Origin |
|-----------------|--|
| Cowan | Farm manager of Kawarau Station for a long period. |
| Craig Roy | A potential name for the access way to Craig Roy farm. <i>Note: Council Roading Policies do not encourage road names of more than one word.</i> |
| *Bilton | John Bilton – Operated Cromwell's first radio station, 4CZ (private lane named "Bilton Lane" but no formal process). |
| Dacey | Robin Dacey – local resident and well known winegrowing identity. |
| Dow | Fallen soldier in World War I (from the Nevis). |
| Go By | A former gold mine at Carrick. |
| Heart of Gold | A former gold mine at Carrick. |
| John Bull | A former gold mine at Carrick. |
| Lucknow | A former gold mine at Carrick. |
| Matheson | Fallen soldier in the World Wars (from the Nevis). |
| McElroy | Farming family – Hawksburn Station (Ron McElroy). Mr A McElroy was an elected member on the Vincent County Council in the 1940's. |
| Menzies | John Menzies and David Stewart built the dam at Stewart Town that supplied the miners with water; William Menzies owned the Nevis Hotel; his descendants still live in the area. |
| Nil Desperandum | A former gold mine at Carrick. |
| Point d'Or | A former gold mine at Carrick. |
| Royal Standard | A former gold mine at Carrick. |
| Struthers | Fallen soldier in World War II (from the Nevis). |
| Williamson | Fallen soldier in World War II (from the Nevis). |

Northburn

| Name | Definition or Place of Origin |
|-------------|---|
| Lake | Former farmers at Northburn Station for a short period of time. |
| Pinckney | Farmers at Northburn Station. |

Tarras

| Name | Definition or Place of Origin |
|-------------|---|
| Aurora | A former gold mine at Bendigo. |
| Beverley | Fallen soldier in the World Wars (from the Lindis Pass). |
| Brennan | Fallen soldier in the World Wars. |
| Cowie | A long term farming family in the area ('Willie Wong') was part of this family). Colin Cowie – A well known school teacher. |
| Davidson | A local farming family; Ron Davidson was a Vincent County Council Chairperson. |
| Emmerson | Russell Emmerson – Local farmer (Forest Range Station). |
| Gaudin | Fallen soldier in the World Wars. |
| Goodman | Fallen soldier in the World Wars. |
| Helm | Fallen soldier in the World Wars. |
| Hyde | Fallen soldier in the World Wars. |
| Jenkins | A local farming family (Morven Hills & Malvern Downs Stations). |
| Lucas | A local farming family (former owners of Bendigo Station). |
| MacGibbon | Fallen soldier in the World Wars. |
| McAughtrie | Fallen soldier in the World Wars. |
| Purvis | A local farming family (Cluden Station); son was an All Black. |
| Snow | Max & Madge Snow – local farmers (Morven Hills Station). |
| Waide | Fallen soldier in the World Wars. |

| | |
|------|-------------------------------|
| Wong | Willie Wong – local identity. |
|------|-------------------------------|

Pisa

| Name | Definition or Place of Origin |
|-----------|--|
| McCall | Fallen soldier in the World Wars |
| Mt Koinga | A 'bump' in the Dunstan Mountains, near Bendigo that is viewed from Gilmore Road (across the lake in the Pisa area). |

Lowburn

| | |
|--------|--|
| Joblin | Fallen soldier in the World Wars |
| Stene | Nordal Stene - local identity; he and his wife were ardently against the Dam |

Cromwell

| | |
|-----------|--|
| Bella | Bella McElligott (nee Hansen) – a local identity who was a staunch Labour supporter; she lived in the mouth of the Kawarau Gorge. <i>This is a first name – does not fit criteria.</i> |
| Behrens | M Behrens – Former Mayor of Cromwell (1881-1883). (N.B. A barn in Old Cromwell Town is named after Mr Behrens) |
| Colclough | C Colclough – Former Mayor of Cromwell (1878-1881). |
| Corse | Local doctor |
| Cox | Two generations of local chemists |
| Escort | Reference unknown – from the Community Board's existing "unused road/street name list"; potentially a reference to the 'police escort' of gold from the area. |
| Ewart | Reference unknown – from the Community Board's existing "unused road/street name list" |
| Ewing | Fallen soldier in the World Wars |
| Girvan | Fallen soldier in the World Wars |
| Hitchcock | Isabella Hitchcock was the first teacher in Queensbury |
| Holmes | Unsure of origin |
| Horn | James Horn – Local entrepreneur and member of Parliament; was a shareholder in the 'Lady Ranfurly' gold dredge (N.B. There is a mountain peak on the Dunstan Range called Horn) |
| How-Johns | A long-standing local family. <i>Hyphen does not fit criteria.</i> |
| Kilgour | Established the Bell-Kilgour goldmine; The Kilgour family has been involved in mining for four generations. |
| Kloogh | Fallen soldier in the World Wars |
| Love | Fallen soldier in the World Wars |
| Mangos | Leo Mangos – Local carpet layer and business owner; Borough Councillor and CCB 2007. |
| McCraken | T McCraken – Former Mayor of Cromwell (1889-1891). |
| McKechnie | Fallen soldier in the World Wars |
| McMahon | Doctor served in Vietnam. |
| McNamara | Well known local family; Community Board member 2007. |
| Mills | Fallen soldier in the World Wars |
| Mooney | Fallen soldier in the World Wars |
| Morris | Local doctor. |
| Munro | James Munro – Former Mayor of Cromwell (1950-1951). <i>This name currently is used in Tarras.</i> |
| Murrell | E Murrell – Former Mayor of Cromwell (1905-1913) |
| Orr | Former dredge master. |

| | |
|-----------|--|
| Pretsch | K Pretsch – Former Mayor of Cromwell (1897-1899). |
| Pryde | A former local identity involved in a number of mining ventures. |
| Reid | William James Reid and Frank Wells Reid both served in WW1 & WW2. |
| Rooney | T Rooney – Former Mayor of Cromwell (1895-1897). |
| Skinner | L R Skinner – Former Mayor of Cromwell (1956-1958). |
| Stumbles | Well known family; grocers shop on the main street. |
| Tidey | Fallen soldier in the World Wars. |
| Ussher | Ron Ussher – Local wool and skin buyer; Borough Councillor and CCB 2007; philanthropist. |
| Walsh | Fallen soldier in the World Wars. |
| Whetter | W Whetter – Former Mayor of Cromwell (1868-1869). |
| Wrightson | Fallen soldier in the World Wars. |

Generic Names and Terms:

| | |
|-------------|--|
| Beech | Trees originally found in district. |
| Bracken | Shrubs originally found in district. |
| Manuka | Trees originally found in district. |
| Marram | Native grass |
| Norfolk | Trees originally found in district. |
| Redwood | Trees originally found in district. |
| Alpine | Landscape reference |
| Plantation | Landscape reference |
| Tirau | Place name: The pre-European name for Cromwell, meaning “place of many cabbage trees.” Allegedly groves of cabbage trees were planted as markers for travelling routes. As they did not grow naturally in the area, they stood out in the landscape (and provided an additional source of food). |
| Herringbone | Type of alluvial mining – This name was selected (but not used) in the 1978 Cromwell street naming competition. |
| Kells | Place name – A town in County Meath, Southern Ireland. |
| Omega | Place name – Alpha and Omega were also gold mining towns in California (est. in the 1850's) - both towns were mostly engulfed by hydraulic diggings; Last letter of the Greek alphabet. Omega is also a variety of plum. |
| Pontoon | Part of a mining dredge – The name was selected (but not used) in the 1978 Cromwell street naming competition. |
| Roscommon | A place name – A county in Northern Ireland. |
| Mica | Geological term – A shiny silicate mineral used as a thermal or electric insulator; is readily found in schist rock. |
| Anvil | From gold mining/pioneering era – a hard metal block used by farriers, etc. |
| Buggy | From gold mining/pioneering era – A horse drawn buggy. |
| Bullion | From gold mining/pioneering era – bullion traditionally stands for gold bars. |
| Ingot | From gold mining era – a gold ingot is refined metallic gold. |
| Shaft | From gold mining era – gold mine shaft |

| Māori names associated with the Central Otago Region | |
|---|---|
| Common name | Known as |
| | Geology |
| Kurupaku | Otago Schist |
| Mauka | Mountains in Otago |
| | Lizards |
| Kawariki | Jewelled gecko |
| Karara-moko-huruhuru | Green lizard |
| Karara-mokomoko | Kind of lizard |
| Karara-papani | Kind of lizard |
| Mokomoko | Kind of lizard |
| Mokopapa | Tree lizard, poss. <i>Hoplodactylus spp.</i> |
| Toropahiki | Grass lizards |
| | Birds |
| Pihohoi | NZ pipit |
| Whioi | NZ pipit |
| Kātaimai | NZ pipit |
| Manu kahaki | NZ pipit |
| Hiwaiwaka | Fantail |
| Pitakataka | Fantail |
| Titakataka | Fantail |
| Titaiwaka | Fantail |
| Riroriro | Grey warbler, <i>Gerygone igata</i> |
| Tata | Brown duck |
| Hoho | Duck |
| Parera | Grey duck, wild duck |
| Parera-kowhio | Blue mountain duck |
| Pateke | Teal |
| Kahu | Harrier hawk |
| Pouakai | Bush hawk, <i>Falco novaseelandiae</i> |
| Kaireka | Skylark |
| Pakeha piopio | Skylark |
| Pioioi | Lark, ground lark |
| Kaka | Parrot |
| Kakariwai | Robin |
| Kakaruai | Robin |
| Totoara | Robin |
| Weka | Weka |
| Kea | Parrot, <i>Nestor notabilis</i> |
| Kārearea | Sparrowhawk/Falcon |
| Kaeaea | Sparrowhawk/Falcon |
| Karewarewa | Sparrowhawk/Falcon |
| Kiwi | Kiwi, <i>Apteryx spp.</i> |
| Koreke | Quail |
| Miromiro | Tomtit, <i>Petroica macrocephala</i> |
| Pakura | Swamp hen, swamp turkey |

| | |
|-------------------|---|
| Pukaki | Swamp hen, swamp turkey |
| Pukeke | Swamp hen, swamp turkey |
| Peopeo | Morepork, <i>Nivox novaseelandiae</i> |
| Piopio | Morepork, <i>Nivox novaseelandiae</i> |
| Putakitaki | Paradise duck |
| Rerewaka | Pied stilt |
| Tatariki | Yellowhead, <i>Mohoua ochrocephala</i> |
| Titiripounamu | Rifleman, <i>Acanthisitta chloris</i> |
| Tutaki | Thrush, <i>Bowdleria punctata</i> |
| | Fish |
| Piharau | Lamprey |
| Kanakana | Lamprey |
| Kanakana-wairaki | Young lamprey |
| Wairiki | Young lamprey |
| Tuna | Eel, <i>Anguilla</i> spp. |
| Tunahau | Eel |
| Tunaheke | Eel |
| Arokehe | Eel |
| Hao | Eel |
| Horepara | Eel |
| Mairehe | Kind of eel, <i>Anguilla</i> spp. |
| Kirirua | Big black eel, <i>Anguilla</i> spp. |
| Kokekehe | Kind of eel, <i>Anguilla</i> spp. |
| Korakiraki | Kind of eel, <i>Anguilla</i> spp. |
| Papaaka | Kind of eel, <i>Anguilla</i> spp. |
| Punuatuna | Young eels |
| Hiwihwi | Freshwater fish |
| Kokopala | Freshwater fish, <i>Galaxias</i> spp. |
| Panako | Freshwater fish, poss. <i>Galaxias</i> spp. |
| | Invertebrates |
| Awheto | Insect |
| Purehurehu | Insect |
| Pukawerewere | Spiders, general term for most insects |
| Kata | Snail |
| Pāpapa | Tiger beetle/Cockroach/Slater |
| Hakopa | Ladybird |
| Kikihiwaru | Dragon fly |
| Mahitihiti | Grasshopper |
| Pakau | Kind of grasshopper |
| Namu | Sandfly |
| Pongarongaro | Gnats or midges |
| Rongaronga | Midges |
| Popokorua | Ants |
| Upokorua | Ants |
| Waerau | Centipede |
| Wairo | Daddy-long-legs |

| | |
|-----------------|--|
| Wairua-takata | Moths |
| | Mammals |
| Hea | Hare |
| Hipi | Sheep |
| Hoiho (Can) | Horse |
| Kuri | Dogs |
| Ruarangi | Maori dog |
| Naninani | Goat |
| Poaka | Wild pig |
| Pouhawaiki | English rat, <i>Rattus spp.</i> |
| Pohowaiki | English rat, <i>Rattus spp.</i> |
| Rapiti | Rabbit |
| | Plants |
| Apora (Can) | Apple |
| Hapura (Mur) | Apple |
| Aruhe | Fernroot, <i>Pteridium spp.</i> |
| Rarauhe | Fernroot, <i>Pteridium spp.</i> |
| Rauaruhe | Fernroot, <i>Pteridium spp.</i> |
| Aruhe-rakau | Fernroot, prob. <i>Pteridium spp.</i> |
| Haka | Vine, prob. white <i>Clematis spp.</i> |
| Popohue | Vine, white <i>Clematis</i> |
| Popuhua | Vine, white <i>Clematis</i> |
| Hokokuku | Vine, <i>Clematis spp.</i> |
| Pikiarero | Vine, <i>Clematis spp.</i> |
| Korokio | Shrub, <i>Corokia cotoneaster</i> |
| Korokio tārangā | Shrub, <i>Corokia cotoneaster</i> |
| Hakeke | Tree daisy, <i>Olearia ilicifolia</i> |
| Haki | Native Holly, <i>Olearia ilicifolia</i> |
| Pekapeka | Tree daisy |
| Hakihaki | Tree |
| Harakeke | Flax, <i>Phormium tenax</i> |
| Harareke | Flax, <i>Phormium tenax</i> |
| Pao | Kind of flax, <i>Phormium spp.</i> |
| Takirikau | Kind of flax, prob <i>Phormium spp.</i> |
| Kakaha | Bush flax |
| Wharariki | Mountain flax, <i>Phormium cookianum</i> |
| Horopito | Pepper tree, prob. <i>Pseudowintera colorata</i> |
| Inaka | Spider plant tree, <i>Dracophyllum sp.</i> |
| NeiNei | Spider plant tree, <i>Dracophyllum sp.</i> |
| Kapuka | Broadleaf tree, prob. <i>Griselinia littoralis</i> |
| Karamu | Shrub, <i>Coprosma spp.</i> |
| Mikimiki | <i>Coprosma spp.</i> |
| Mingimingi | <i>Coprosma spp.</i> |
| Hūpiro | <i>Coprosma spp.</i> |
| Kio kio | Fern, prob. <i>Blechnum spp.</i> |
| Kirimoko | Small manuka, <i>Leptospermum sp.</i> |

| | |
|-------------------|--|
| Kilimoko | Small manuka, <i>Leptospermum</i> sp. |
| Kohai | Tree, <i>Sophora</i> spp. |
| Kowhai | Tree, <i>Sophora</i> spp. |
| Goai | Tree, <i>Sophora</i> spp. |
| Tōtara | Tree, Totara |
| Kokomuka | Shrub, <i>Veronica/Hebe</i> spp. |
| Koromiko | Shrub, <i>Veronica/Hebe</i> spp. |
| Kuta | Cress, watercress |
| Mania | Tussock |
| Pātītī | Silver tussock, <i>Poa</i> sp. |
| Mauku | Common tussock, <i>Poa</i> spp. |
| Pupatiti | Kind of tussock |
| Tarahikoau | Kind of tussock |
| Toetoe | Toetoe |
| Mata | Kind of toetoe, poss. <i>Cortaderia</i> spp. |
| Makomako | Tree, <i>Aristotelia serrata</i> |
| Taramea | Spaniard grass, <i>Aciphylla</i> sp. |
| Papaii | Kind of speargrass, <i>Aciphylla</i> spp. |
| Ti kōuka | Cabbage tree, <i>Cordyline</i> spp. |
| Ti-whanake | Cabbage tree, <i>Cordyline</i> spp. |
| Kauru | Cabbage tree, <i>Cordyline</i> spp. |
| Ti-whanake | Cabbage tree, <i>Cordyline</i> spp. |
| Tauhinu | Cottonwood, <i>Ozothamnus leptophyllus</i> |
| Raukaua | Tree, <i>Raukaua simplex</i> |
| Houhere | Mountain ribbonwood, <i>Hoheria glabrata</i> |
| Whauwhau | Mountain ribbonwood, <i>Hoheria glabrata</i> |
| Whauwhi | Mountain ribbonwood, <i>Hoheria glabrata</i> |
| Tawai | Silver beech, <i>Nothofagus menziesii</i> |
| Tawhai | Silver beech, <i>Nothofagus menziesii</i> |
| Tirowhārangi | Silver beech, <i>Nothofagus menziesii</i> |
| Tawhairauriki | Black beech, <i>Nothofagus solandri</i> |
| Tawairauriki | Black beech, <i>Nothofagus solandri</i> |
| Hututawai | Red beech, <i>Nothofagus fusca</i> |
| Hutu | Red beech, <i>Nothofagus fusca</i> |
| Tawhairaunui | Red beech, <i>Nothofagus fusca</i> |
| Tūmatakuru | Wild Irishman, <i>Discaria toumatou</i> |
| Taunoka | Native broom bush |
| Pinātoro | NZ Daphne |
| Wharengāgara | NZ Daphne |
| Pānako | Thread fern |
| Tāwiniwini | Snowberry, <i>Gaultheria</i> spp. |
| Koropuka | Snowberry, <i>Gaultheria</i> spp. |
| Takapo | Snowberry, <i>Gaultheria</i> spp. |
| Taupuku | Snowberry, <i>Gaultheria</i> spp. |
| Mānuka rauriki | Kanuka |
| Pōpōhue | Wire vine, <i>Muehlenbeckia complexa</i> |

| | |
|---------------|---|
| Tororaro | Wire vine, <i>Muehlenbeckia complexa</i> |
| Wackāhu | Wire vine, <i>Muehlenbeckia complexa</i> |
| Puka | Wire vine, <i>Muehlenbeckia australis</i> |
| Niniaio | Everlasting daisy, <i>Helichrysum lanceolatum</i> |
| Tātaraheke | Vine Bush lawyer, <i>Rubus</i> sp. |
| Tātarahika | Lawyer vine, <i>Rubus</i> spp. |
| Tataramoa | Kind of bramble <i>Rubus</i> spp. |
| Tarakupenga | Lycopodium/Club moss |
| Mingi | Shrub, <i>Leucopogon</i> sp. |
| Kaiwhiria | NZ Jasmine, <i>Parsonsia capsularis</i> |
| Tōtorowene | NZ Jasmine, <i>Parsonsia capsularis</i> |
| Tōtoroene | NZ Jasmine, <i>Parsonsia capsularis</i> |
| Kaikū | NZ Jasmine, <i>Parsonsia capsularis</i> |
| Tawhiwhi | NZ Jasmine, <i>Parsonsia capsularis</i> |
| Kohuhu | Tree, <i>Pittosporum tenuifolium</i> |
| Tarata | Tree lemonwood, <i>Pittosporum eugenoides</i> |
| Hinahina | Tree, Mahoe |
| Piripiriwhata | Tree, Marbleleaf |
| Māpau | Tree, Matipo |
| Miro | Tree, Miro |
| Toromiro | Tree, Miro |
| Rautawhiri | Tree, Rautawhiri |
| Wīwī | Rush |
| Mākaka | Saltmarsh |
| Runa | Saltmarsh |
| Rautawhiri | Rautawhiri |
| Pirita | Supplejack |
| Kōtukutuku | Tree fuchsia |
| Okaoka | Stinging nettle |
| Ongaonga | Stinging nettle |
| Paku | Kind of moss |
| Piripiri | Plant, kind of <i>Acaena</i> spp. |
| Hutuwai | Plant, kind of <i>Acaena</i> spp. |
| Bidibidi | Plant, kind of <i>Acaena</i> spp. |
| Pitau | Part of raupo or koareare |
| Poroporo | Maori gooseberries, <i>Solanum</i> spp. |
| Puha | Sowthistle, ordinary kind, bush thistle |
| Pukio | Plant/grass, poss. <i>Carex secta</i> |
| Pukiu | Plant/grass, poss. <i>Carex secta</i> |
| Purau | Plant, poss. <i>Bulbinella</i> spp. |
| Tarutaru | Grass |
| Taru whenua | Ordinary grass of the plains |
| Tikapu | Mountain lily |
| Tikumu | Mountain daisy, <i>Celmisia</i> spp. |
| Wiwi | Rushes, poss. <i>Juncus</i> spp. |

6 MAYOR'S REPORT

26.4.7 MAYOR'S REPORT

Doc ID: 2686605

1. Purpose

To consider an update from Her Worship the Mayor.

Recommendations

That the Cromwell Community Board receives the report.

Her Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

26.4.8 CHAIR'S REPORT

Doc ID: 2687130

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

26.4.9 MEMBERS' REPORTS

Doc ID: 2688487

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

26.4.10 MAY 2026 GOVERNANCE REPORT

Doc ID: 2686554

| | |
|-----------------------------|---|
| Report Author: | Sarah Reynolds, Governance Support Officer |
| Reviewed and authorised by: | Saskia Righarts, Group Manager - Governance and Business Services |

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

CAPEX Report for the Cromwell Memorial Events Centre

- See Appendix 1.

Gair Ave Update

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 2).

3. Attachments

Appendix 1 - Capex Report for the Cromwell Memorial Events Centre [↓](#)

Appendix 2 - Status Updates [↓](#)

Cromwell Memorial Hall Project

| | | | |
|--|--|--|-------------------------------------|
| Estimated Start: Apr 2024 (Construction) | Estimated Finish: May 2026 | Funding Source(s): Reserves, Lending, Trusts, Land Sales | Project Stage: Construction |
| Executive Sponsor: David Scoones | Project Owner: Garreth Robinson | Programme Manager: Garreth Robinson | Project Manager: Bex Winders |
| Key Stakeholders: Council, CCB, Community, RSA, Museum, Community Groups (Fine Thyme, Theatre Groups), Community Vision / Operator (TBC), Town and Country | | | |
| Key Project Deliverables | | | |
| Construct as per the adopted Developed Design Scope (653736) providing catalyst project to the Cromwell Masterplan (2019). | | | |
| Status Update – Report 22 (March 2026) | | | |
| <p>Health & Safety</p> <ol style="list-style-type: none"> 1 Incidents reported – One recorded injury linked to incorrect tool use during overhead drilling, with contributing factors including tool jamming and inattention. Indicates a need to reinforce task setup, positioning, and pre-task checks, particularly for overhead works. Safety glasses were being worn at the time. 4 hazards and 6 non-conformances. <ul style="list-style-type: none"> - Issues include PPE noncompliance, particularly hearing protection - Traffic management signage disturbances creating live-lane hazards, especially after hours. - Ongoing housekeeping, access/egress, and signage issues - Overall trend of medium-risk, recurring issues, suggesting behavioural and process gaps rather than isolated events. Toolbox talk includes Completion and reinforcing planning ahead Housekeeping & PPE Deliveries & Access Aotea RCD's See it Reward its issued for multiple site workers <p>External Funding</p> <ol style="list-style-type: none"> 1. Seat sales to begin in upcoming months. <p>Design</p> <ol style="list-style-type: none"> 1. Story Inc have confirmed installation dates from 17 April to 18 May, extending beyond the current PC date of 4 May 2026. Progress will be monitored to determine whether continued Naylor Love management is required post-PC, or whether the remaining works can be managed direct by CODC. 2. FF&E is being finalised with delivery dates considered. 3. The Cultural Elements scope has been rescheduled and works are now underway, with remaining items dependent on final design completion and availability of Art Fetiche. | | <p>Construction</p> <p>Zone A: Construction activities are substantially complete, with second fix finished and commissioning well underway across mechanical, electrical, and hydraulic services. Minor builder's defects are being worked through, with Featurecraft linings and some glazing still outstanding.</p> <p>Zone B: Second fix is nearing completion, with commissioning progressing positively across services. Joinery, Featurecraft linings, glazing, AV systems, and retractable seating remain outstanding. Featurecraft delays and specialist subcontractor availability continue to present risk to fire sign-off and final completion activities.</p> <p>Museum Fitout: Base build works are complete and ready for defecting, with carpet installation completed and additional above-ceiling painting to follow. StoryInc are programmed to commence fitout works from 17 April through to 18 May.</p> <p>External Works: Civil and landscaping works are nearing completion. The southern elevation largely complete. Work is progressing well.</p> <p>Stakeholder Engagement</p> <p>TnC work has been completed – coordination regarding carpark sealing is ongoing. RSA – frequent meetings being held.</p> | |

Cromwell Memorial Hall Project

Next Steps – April 2026

External Funding

1. Initiate 'Sponsor a Seat' in the auditorium to help fund the theatre lighting upgrade required for the community.

Design

1. Museum Fitout progressing.
2. FF&E and Cultural Elements workstreams continue and require finalisation this month.

Construction

Cleaning and defecting to begin last week of April in preparation for handover.









Training beginning for staff second week of April.

1. Zone A:
commissioning of retractable seating scheduled for the week commencing 13 April
Mechanical / E4M / Fire / Hydraulic / Electrical Commissioning and Inspections are ongoing. Final consultant reviews scheduled and commissioning activities continuing toward PC.
2. Zone B:
Museum carpet fitout scheduled.
Second fix and minor works progressing such as floor finishes - making good to concrete etc
Mechanical / E4M / Fire / Hydraulic / Electrical Commissioning - multiple inspections planned
Featurecraft panels due to arrive.
3. External
Finish planting and other items including ready lawn, grab rails, memorial scroll and schist border paving.
Cultural elements installation to begin.

Stakeholder Engagement

TnC carpark and access to be resealed. Keeping in contact.

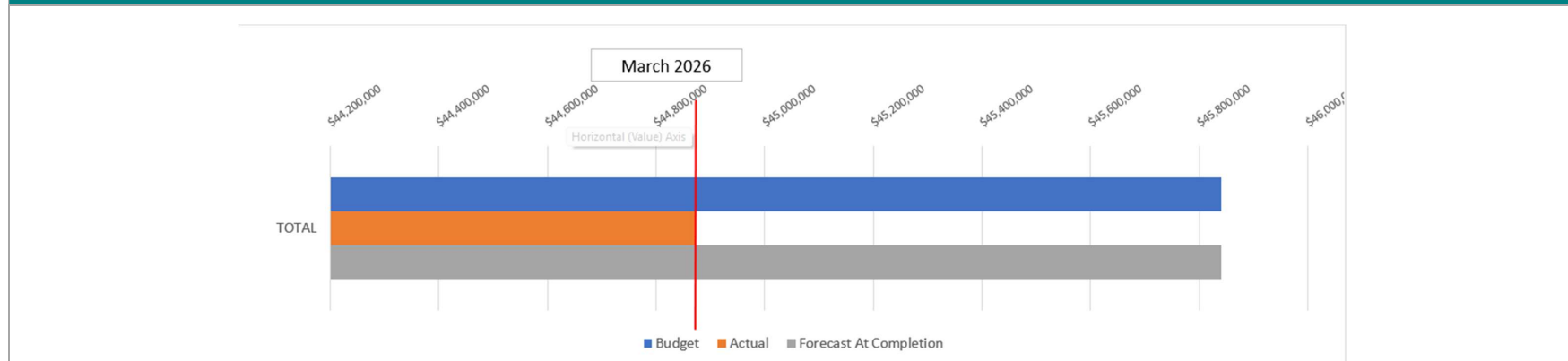
Project Health

| Flag | Previous Status | Current Status | Status Description |
|----------------|---|---|--|
| Overall Status |  |  | Construction phase of the project has commenced after a robust procurement and governance financial prudence process, providing resolutions on 28-Feb to proceed into construction by awarding the contract to Naylor Love |
| Finances |  |  | Project funding of \$45.8M approved at 28-Feb-24 Council Meeting. \$1.6M confirmed for the Museum fitout. |
| Risks |  |  | Consumption of contingency is a risk. Expected variation to date is \$1,990,460.91 Continue to monitor the Variation Process through Eng Rep constantly reviewing contingency spend |
| Issues |  |  | |

Cromwell Memorial Hall Project

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|-------------------|--------------------------------------|---------------------------------------|--|
| Resources | G | G | |
| Key Milestones | G | G | New programme accepted with approval of EoT claim. |
| Health and Safety | G | G | SSSP reviewed and accepted; Site induction process implemented; WorkSafe informed on selected tasks |
| Scope | G | A | When looking at the overall project, the incorporation of the Museum fitout does have the inclusion of some additional scope regarding the Naylor Love contract. |
| Communications | G | G | Let's Talk Page being refreshed with the commencement of construction and approved detailed design. |

Budget



Project Risk Analysis – Key Rated Risks

| Flag | Risk Name | Status Comments |
|---------------------------------------|--|---|
| G | Health & Safety on building site, with working at heights, heavy equipment etc poses on going risk | With Site Establishment Naylor's SSSP in effect Inductions in place – lots of tours being undertaken with supervision WorkSafe notified on required actions Changes to site sign in sheet and access to site – now at Museum loading bay |
| A | Exceeding allocated total project cost of \$45.8M | Construction contract has high percentage fixed price Variation Process through Eng Rep will review contingency spend Project funding of \$45.8M approved at 28-Feb-24 Council Meeting. This funding was secured by: |

Cromwell Memorial Hall Project

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| | <p>Reserves \$18 million, Loan \$15.6 million, Cemetery Road Land Sales \$6.7 million, External Funding \$1.7 million = \$42 million.</p> <p>As noted in the Council meeting on 28 February 2024, the \$3.8 million shortfall not secured through external funding is expected to be covered by future land sales.</p> <p>Expected variation to date is \$1,990,460.91 – variations continue to be monitored carefully.</p> <p>\$1.6M confirmed for the Museum fitout.</p> <p>Spend so far approx. \$43.5M</p> <p>To future proof and maximise usability of the theatre, feedback from working with community groups a lighting and rigging upgrade of approx. \$200k which will maximise usage and allow for professional events and renting out this capability. Suggest funded through seat sales.</p> |
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Milestone Report

Programme

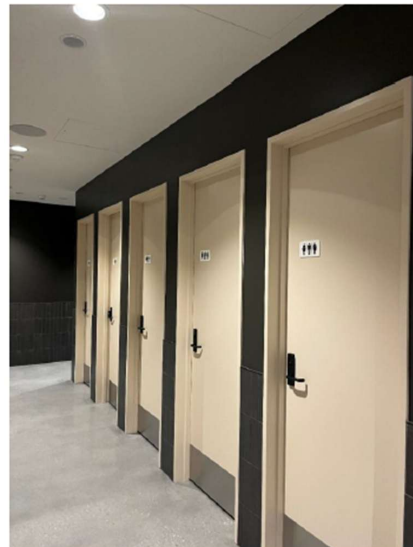
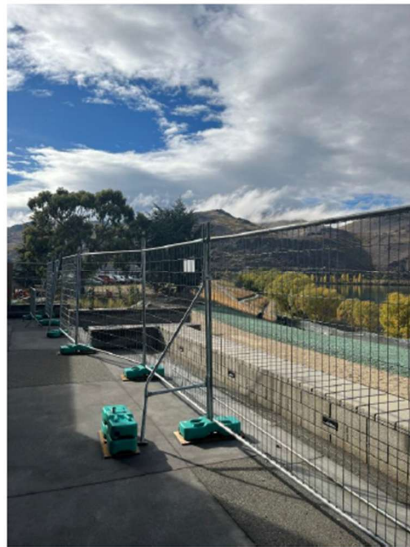
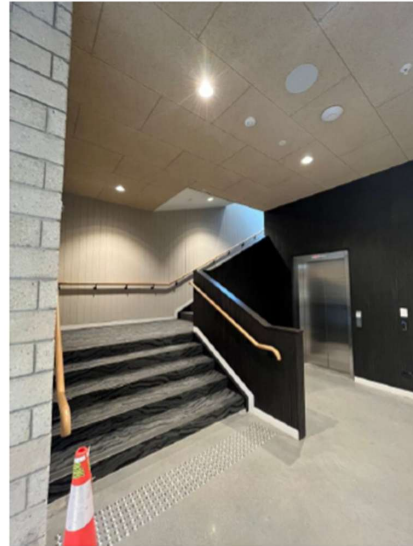


Cromwell Memorial Hall Project

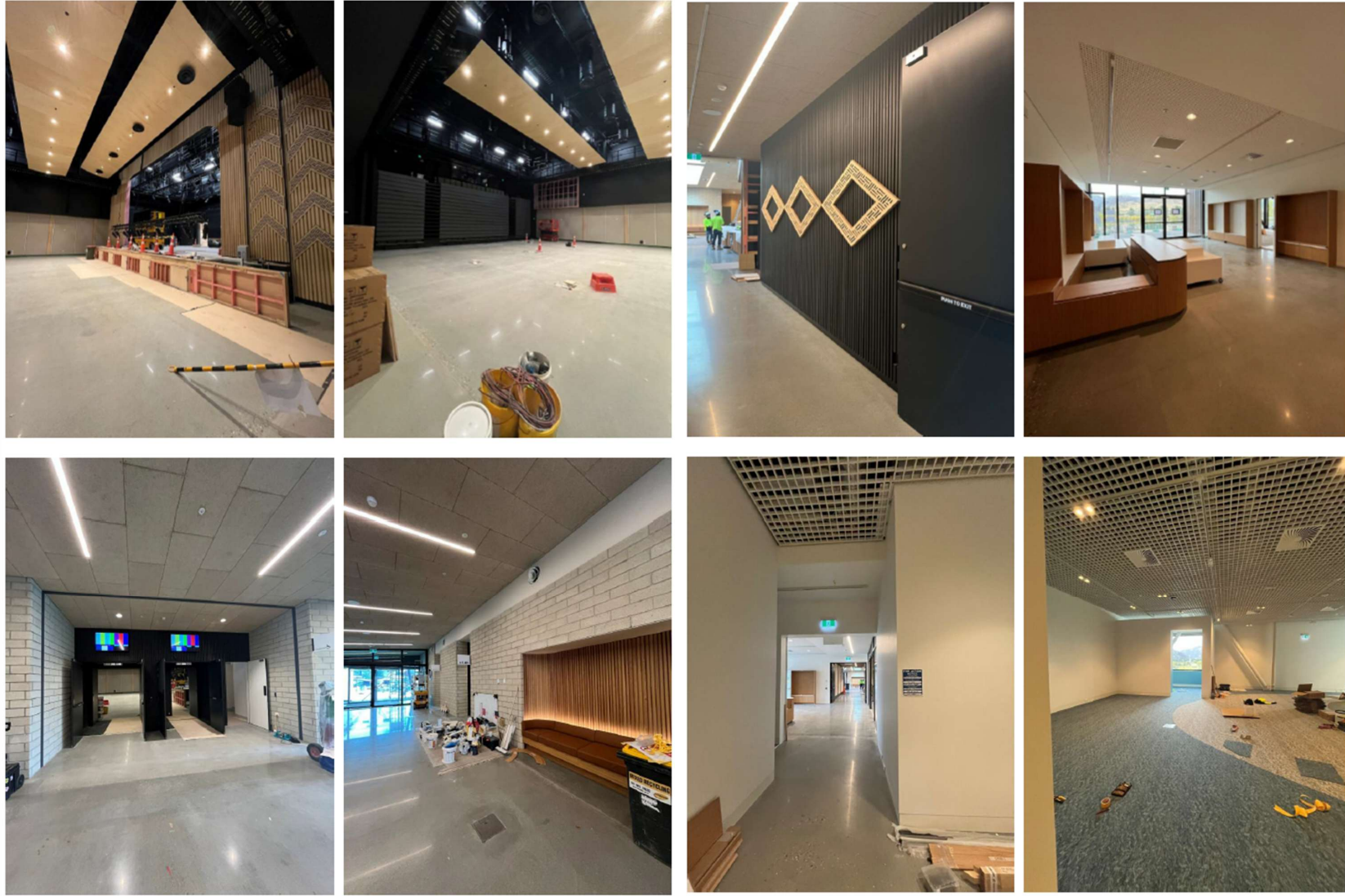
Special Addendum | Waste Reporting



Cromwell Memorial Hall Project



Cromwell Memorial Hall Project



| Status Updates | | Committee: Cromwell Community Board | | | |
|----------------|--|-------------------------------------|--|---|--|
| Meeting | Report Title | Resolution No | Resolution | Officer | Status |
| 7/04/2026 | Request for Minister of Conservation's Consent for Electricity Easements over Melmore Terrace Reserve Cromwell. | 26.3.7 | That the Cromwell Community Board A. Receives the report and accepts the level of significance. B. Agrees to request Council grant the consent of Minister of Conservation (pursuant to delegated authority), to an easement in gross in favour of Aurora Energy Ltd, as per option 2 outlined in this report. For the following Reserve land legally described as Lot 27 Deposit Plan 303906 parcel ID 6538854, Part Lot 2 Deposit Plan 24198 parcel ID 6637892 and Section 5 Survey Office Plan 324541 parcel ID 6637899 for the upgrade of electricity infrastructure, in accordance with section 48 of the Reserves Act 1977. C. Recommends that Council request that existing infrastructure is moved to an agreed location. | Parks and Recreation Manager | 20 Apr 2026 The report will be presented to Council at its meeting on 29 April. MATTER CLOSED. 09 Apr 2026 Action memo sent to report writer. |
| 7/04/2026 | Request for Minister of Conservation's Consent for Electricity Easements over Anderson Park Recreation Reserve Cromwell. | 26.3.6 | That the Cromwell Community Board A. Receives the report and accepts the level of significance. B. Agrees to request that Council grants the consent of Minister of Conservation (pursuant to delegated authority), to easements in gross in favour of Aurora Energy Ltd as shown on the attached plans within this report, over Anderson Park Recreation Reserve legally described as Section 17 Block XVII Town of Cromwell parcel ID 3119539 for the installation of electricity infrastructure, in accordance with section 48 of the Reserves Act 1977. ith Cr Browne abstaining from the vote. | Parks and Recreation Manager | 20 Apr 2026 The report will be presented to Council at its meeting on 29 April. MATTER CLOSED. 09 Apr 2026 Action memo sent to report writer. |
| 7/04/2026 | Cromwell Town Centre | 26.3.5 | That the Cromwell Community Board A. Receives the report and accepts the level of significance. | Project Manager - Cromwell Special Projects | 20 Apr 2026 |

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| | | | <p>B. Recommends to Council that staff investigate options for the Council owned land which includes the Northwest Precinct and conducts a high-level detailed 30-year concept design for inclusion in the 2027/37 Long-term Plan.</p> <p>C. Recommends to Council that the high-level detailed concept design includes necessary civic facilities.</p> <p>D. Recommends to Council that staff investigate and cost road realignments on Murray Terrace and the intersection at Barry Avenue and Waenga Drive, Cromwell.</p> <p>E. Recommends to Council the implementation of private property design guidelines within the Cromwell Town Centre.</p> <p>F. Recommends to Council the adoption of the Project Structure and Governance Group framework.</p> <p>G. Recommends to Council that governance updates be provided at every Board and Council meeting.</p> <p>H. Notes that the purpose of these recommendations is to enable the guiding North Star statement as in appendix 1 of the report.</p> | | <p>The report will be presented to Council at its meeting on 29 April. Governance updates will be provided to each board meeting. MATTER CLOSED.</p> <p>20 Apr 2026 Action memo sent to report writer.</p> |
| 7/04/2026 | Gair Avenue Trees | 26.3.4 | <p>That the Cromwell Community Board</p> <p>A.Receives the report and accepts the level of significance.</p> <p>B. Recommend to Council that resolution 25.5.5 approved at the 5 August 2025 Cromwell Community Board meeting regarding Gair Avenue trees is revoked in its entirety.</p> <p>C.Recommend to Council the removal of approximately 70 Platanus x hispanica (Plane Trees) from Gair Avenue and Barry Avenue, Cromwell and repair of the footpaths as part of the 2026/27 Rooding Annual Plan budget.</p> <p>D.Directs staff to prepare a planting plan, prior to removal, and an estimated cost for inclusion in</p> | Rooding Manager | <p>20 Apr 2026 The report will be presented to Council at its meeting on 29 April. MATTER CLOSED.</p> <p>20 Apr 2026 Action memo sent to report writers.</p> |

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| | | | the 2027/37 Long-term Plan or other funding options. | | |
| 7/04/2026 | Fees and charges - Cromwell Facility | 26.3.3 | That the Cromwell Community Board A. Receives the report and accepts the level of significance. B. Recommends to Council that the attached fees and charges be accepted for the first year of operation. C. Notes that this is not an exhaustive list and directs staff to continue to develop fees and charges as the operation of the venue evolves. | Venue Director | 20 Apr 2026 The report will be presented to Council at its meeting on 29 April. MATTER CLOSED. 09 Apr 2026 Action memo sent to report writer. |
| 7/04/2026 | New Cromwell Facility - Naming | 26.3.2 | That the Cromwell Community Board A. Receives the report and accepts the level of significance. B. Recommends to Council that the English Name for the new facility should be the Cromwell Memorial Events Centre. | Facility Experience Manager | 20 Apr 2026 The report will be presented to Council at its meeting on 29 April. MATTER CLOSED. 09 Apr 2026 Action memo sent to report writer. |
| 3/03/2026 | Use of Financial Contributions for Bannockburn Cycle Path Connection | 26.2.4 | That the Cromwell Community Board A. Receives the report and accepts the level of significance. B. Approves the use of Financial Contribution Reserves to fund the design and construction of the Bannockburn shared path connection, up to a budget of \$300,000. | Roading Asset Engineer | 20 Apr 2026 The report will be presented to Council at its meeting on 29 April. MATTER CLOSED. 12 Mar 2026 Getting estimates for the proposed work. |
| 3/03/2026 | Cromwell Racecourse Reserve Event | 26.2.2 | That the Cromwell Community Board A. Receives the report and accepts the level of significance. B. Recommends to Council its support of the proposed Wheels event at the Cromwell Racecourse Reserve and that Council provides its consent for the associated improvements under | Parks and Recreation Manager | 20 Apr 2026 Approved at Councils March meeting. MATTER CLOSED. 18 Mar 2026 Report going to March Council meeting for Council consideration. 11 Mar 2026 |

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| | | | clause 5 of its lease with the Central Lakes Equestrian Club. | | Action memo sent to report writer. |
| 4/02/2026 | New Facility Naming Discussion and Process | 26.1.3 | <p>That the Cromwell Community Board</p> <ul style="list-style-type: none"> A. Receives the report and accepts the level of significance. B. Recommends to Council that a district-wide public engagement for the English naming of the new facility is over a two-week period commencing Monday, 2 March 2026. C. Recommends to Council that feedback is gathered via online and hard copy survey. D. Notes that a high-level awareness and education campaign will begin prior to the public engagement period. E. Notes that Elected Members will lead the community engagement with support from Council staff. F. Notes that the findings will come back to the Board's 7 April meeting for its recommendation to the 29 April Council meeting. | Facility Experience Manager | <p>20 Apr 2026 Superseded by item 26.3.2. MATTER CLOSED.</p> <p>18 Mar 2026 Submissions closed. Report going to 7 April meeting followed by recommendation report to Council on 29 April.</p> <p>20 Feb 2026 Let's Talk survey available for completion from 2 - 16 March. Drops in planned from Tuesday 3 March in Cromwell and Alexandra. Report to come back to the April meeting.</p> <p>18 Feb 2026 Action memo sent to report writer.</p> |
| 25/11/2025 | Bannockburn Forestry Block Harvest | 25.9.8 | <p>That the Cromwell Community Board</p> <ul style="list-style-type: none"> A. Receives the report and accepts the level of significance. B. Recommends to Council to harvest the 60-hectare Sandflat Road Forestry Block - LOT 3 DP 403966. C. Recommends staff investigate the costs to replant the site to retain the carbon status and also presents options to the Board/Council for alternative uses for this site along with some indicative costs. D. Recommends to Council to utilise any profit generated from the harvest either to fund the replanting of the block, including implementation of a post-planting management and weed control plan, or to explore alternative investment | Project Manager - Cromwell Special Projects | <p>20 Apr 2026 Two proposals have been received regarding the tree harvesting which are being reviewed by the evaluation panel (including a registered forestry consultant). A report is being commissioned by a Forestry expert to assess the safety and suitability of the 57 ha block early May.</p> <p>13 Mar 2026 A Request for Proposal is Live on GETS with several contractors undertaking site visits and looking at options to include in the proposal – deadline 27th March 2026. Investigation into replanting is underway.</p> <p>11 Feb 2026</p> |

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| | | | <p>opportunities associated with the land and its future use.</p> <p>E. Recommends to Council to subsequently use any remaining profit to offset costs associated with the Bannockburn Industrial Subdivision.</p> <p>F. Recommends to Council to remove the dog walking status on both the 19-hectares at Bannockburn Road and the 60-hectares on Sandflat Road.</p> | | <p>Staff are working towards uploading a Request for Tender on GETS to find the best option to fell trees (and potentially de-stump). Advice has now been received regarding carbon credits and economical liability. This needs further review. Investigation into alternative uses for the block has begun.</p> <p>12 Jan 2026 Investigation has begun into finding further information around carbon credits and what the next steps will look like. Closure over the holiday season meant limited responses.</p> |
| 25/11/2025 | Proposed Road Stopping - Unformed Unnamed Road Through Park Burn Quarry | 25.9.7 | <p>That the Cromwell Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council to approve the proposal to stop the unformed, unnamed road that goes through the Park Burn Quarry as indicated on the attached Title Plan – SO 616646 (appendix “1” to this report), in accordance with the provisions of the Local Government Act 1974, subject to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Public notification and advertising in accordance with the Local Government Act 1974 <input type="checkbox"/> No objections being received within the objection period. <input type="checkbox"/> The applicant paying for all costs of the road stopping including the purchase of the land at valuation. <input type="checkbox"/> The stopped road parcels of land being amalgamated with the applicant’s Record of Title. <input type="checkbox"/> The final survey plan being approved by the Chief Executive Officer. <p>C. Agrees to recommend to Council that a Section 345 certificate be issued stating that an esplanade strip/reserve is not required in terms of Section 345 of the Local Government Act 1974 as</p> | Statutory Property Team Leader | <p>14 Apr 2026 Still in process. Final consultations with interested parties and agreement to be put in place before Public notice issued.</p> <p>16 Mar 2026 Valuation and draft SO plan in process. Council solicitor drafting agreement.</p> <p>11 Feb 2026 No further progress to report. Road Stopping still being processed.</p> <p>09 Jan 2026 The Road Stopping is being processed. A valuation of the land created after stopping road has been requested.</p> <p>03 Dec 2025 Final Survey plan is being prepared for approval by CEO and valuation of the land requested.</p> |

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| | | | adequate access to Lake Dunstan is maintained and current lake access will not be affected. D. Authorises the Chief Executive to do all that is necessary to give effect to the resolution. | | |
| 25/11/2025 | Cromwell Memorial Hall - Naming Discussion | 25.9.6 | That the Cromwell Community Board A. Receives the report and accepts the level of significance. B. Recommends to Council that the venue is dual named. C That the Board hold a workshop on 4 February 2026 to clarify the purpose and intended use of the facility, and to identify its key stakeholders. A report to the meeting on the same day would ratify the recommendation to Council. D. Recommends to Council that the community consultation process takes place in March 2026. E. Notes the option about Citizens Assemblies and recommends council looks into this process for future projects. | Facility Experience Manager | 20 Apr 2026 MATTER CLOSED. 18 Mar 2026 Submissions closed. Report going to CCB on 7 April meeting followed by recommendation to Council on 29 April. 12 Jan 2026 Council resolved to have a dual English and Te Reo name and a workshop will be held on 4 February to clarify purpose, intended use of the facility and identify key stakeholders. Community feedback will occur in March and approved name to be report back to CCB and Council by the end of April 2026. 02 Dec 2025 Action memo sent to report writer. |
| 25/11/2025 | Cromwell Memorial Hall - Fees and Charges | 25.9.5 | That the Cromwell Community Board A. Receives the report and accepts the level of significance. B. Recommends to Council that the attached community fees and charges be accepted for the first year of operation. C The Board recommended that commercial rates are reconsidered with market comparisons to comparable venues and brought back to the next meeting. D. Notes that this is not an exhaustive list and directs staff to continue to develop fees and charges as the operation of the venue evolves. | Facility Experience Manager | 20 Apr 2026 See item 26.3.3 MATTER CLOSED 18 Mar 2026 Report on commercial rates to be presented to this meeting. 20 Jan 2026 Approved by Council at their December meeting. Report on commercial rates to be presented to this meeting. 20 Jan 2026 Action memo sent to report writer. |

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| | | | <p>E. Notes staff have received multiple bookings for the facility and supports quoted fees and that charges for these bookings are retrospectively approved.</p> <p>F. The Board recommends to Council that the RSA have preferential booking rights on 25 April and 11 November, and that no venue hire will be charged to the RSA on those days.</p> <p>G. The Board recommends to Council that the RSA room would be kept free for RSA use on their meeting days and that the RSA would not be charged any venue hire on these days.</p> <p>H. That a workshop would be held to discuss purpose, performance targets and usage projections.</p> | | |
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10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 2 June 2026.

11 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Plain English Reason |
|---|--|--|
| Confidential Minutes – 7 April 2026 | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information | Commercial sensitivity |
| 26.4.11 - Options for Sale of the Gair Avenue Development | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Commercial sensitivity To enable commercial activities To enable commercial or industrial negotiations |
| 26.4.12 - Bannockburn Industrial Development - Sale & Purchase (Lot 4) | s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities | To enable commercial activities |
| 26.4.13 - May 2026 Confidential Governance Report | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the | Commercial sensitivity |

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| | person who supplied or who is the subject of the information | |
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