



AGENDA

Vincent Community Board Meeting

Tuesday, 3 February 2026

Date: Tuesday, 3 February 2026

Time: 10:00 am

Location: Omakau Rugby Clubrooms, 13 Alton Street, Omakau

(A link to the live stream will be available on the Central Otago District Council's website.)

Peter Kelly
Chief Executive Officer

Notice is hereby given that a meeting of the Vincent Community Board will be held in Omakau Rugby Clubrooms, 13 Alton Street, Omakau and live streamed via Microsoft Teams on Tuesday, 3 February 2026 at 10:00 am.

The link to the live stream will be available on the Central Otago District Council's website.

Order Of Business

1	Apologies	5
2	Condolences	5
3	Public Forum	5
4	Confirmation of Minutes	5
	Vincent Community Board Meeting - 18 November 2025	7
5	Declarations of Interest	13
26.1.1	Declarations of Interest Register	13
6	Reports	16
26.1.2	Community Police Update - Constable Henry Caccia-Birch	16
26.1.3	An Update on the Progress of the Omakau Hub Project	17
26.1.4	Granting Of New Lease To Netball Centre Incorporated At Molyneux Park Recreational Reserve	24
26.1.5	Alexandra Golf Club Shed	72
26.1.6	Appointments to Sub-committees and Other Community Organisations	88
26.1.7	Attendance at the Zone 5&6 Conference	91
7	Mayor's Report	94
26.1.8	Mayor's Report	94
8	Chair's Report	95
26.1.9	Chair's Report	95
9	Members' Reports	96
26.1.10	Members' Reports	96
10	Status Reports	97
26.1.11	February 2026 Governance Report	97
11	Date of the Next Meeting	105

Members Mr J Cromb (Chairperson), Mr T Hammington, Cr M McPherson, Mr J Moffitt, Ms K Sanders

In Attendance T Alley (Mayor), P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), J Muir (Group Manager - Three Waters), Q Penniall (Group Manager - Planning, Infrastructure and Regulatory), S Righarts (Group Manager - Governance and Business Services), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 CONDOLENCES

3 PUBLIC FORUM

4 CONFIRMATION OF MINUTES

Vincent Community Board - 18 November 2025

**MINUTES OF A MEETING OF THE
VINCENT COMMUNITY BOARD
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 18 NOVEMBER 2025
COMMENCING AT 10.00 AM**

PRESENT: Mr J Cromb (Chairperson), Mr T Hammington, Cr M McPherson, Mr J Moffitt, Ms K Sanders

IN ATTENDANCE: T Alley (Mayor), D Scoones (Acting Chief Executive Officer), J Muir (Group Manager - Three Waters), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), Q Penniall (Group Manager - Planning, Infrastructure and Regulatory), G Robinson (Acting Group Manager - Community Experience), G Bailey (Parks and Recreation Manager), N Lanham (Economic Development Manager), P Fleet (Roading Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

Ken Churchill – Aronui Dam

Mr Churchill spoke about issues at the Aronui Dam, noting that the sluice valve and overflow channel inlet were blocked and contributing to water flowing through the rocks. He also noted that the raupō eradication first undertaken by the community in 2014 had not been satisfactorily managed under council oversight.

Mr Churchill then responded to questions.

Russell Ibbotson and Daphne Hull – Trees at Centrepoint Car Park

Mr Ibbotson spoke about the issues caused by the trees in the Centrepoint Car Park, noting the property damage they have caused over more than ten years. He acknowledged that recently staff and the current Mayor had been helpful in working toward a resolution to this issue. Whilst recognising the trees' aesthetic value, he stated that as they have matured they have created significant health and safety concerns, making them unsuitable for this location.

Ms Hull spoke about the successful replacement planting in the carpark following the removal of one of the trees and noted that they hoped a similar approach could be implemented after the removal of the remaining trees.

Mr Ibbotson then responded to questions.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Moffitt

Seconded: McPherson

That the public minutes of the Vincent Community Board Meeting held on 30 October 2025 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests.

It was noted that there was an error on Ms Sanders declarations and that this would be corrected for the next meeting.

Note: By permission of the meeting item 25.8.7 was heard first.

5 MAYOR'S REPORT

25.8.7 MAYOR'S REPORT

Her Worship the Mayor reported on the following:

- Molyneux Turf working hard at fundraising to be able to get underway. I attended an event where Gemma McCaw spoke about her life and hockey, which was very entertaining. Please keep your eyes peeled for other events coming up for this worthwhile cause.
- Dunstan Hospital Foundation has been launched - and one of the comments was "why has it taken this long?" Many people want to support the hospital in a monetary way, and the Foundation will enable people to donate money, including bequeaths, in an easy way that enables the hospital to continue to provide top level services for our communities.
- International Students event at Dunstan High with students from Dunstan High School and Cromwell College. When all the other students head off to exams, the international students start a fun programme experiencing all that central has to offer, like bike riding, fishing and exploring.
- We've sworn in all our community boards - and everyone feels supercharged to get into the next triennium.
- Rural and Provincial councils meeting in Wellington - presentation from Brad Olsen of Infometrics. He noted "we're still trying to find the economic normal across the country," also that electricity pricing is increasing at the fastest rate since the 1980's, and nothing that we're doing in Local Government is becoming cheaper to provide. He noted that making sure we're getting a good deal will be imperative this term, more so than ever, and I know this board will agree with that.
- There was also an excellent presentation from the Mayor and Chief Executive of North Sydney Council on rates capping. They noted people are a lot more aware of rising costs than they have been in the past. The mayor also spoke about the facts rates capping doesn't account for the differences between small rural councils, and metropolitan councils even though their costs and challenges vary significantly, and that given councils are the closest to communities, they are most aware of what their people hold important. They noted that the rates pegs (caps) they operate under has "trapped them in a permanent state of financial catchup" - hence their application for an exemption to raise the rates by more than 50% over two years, to catch up on a large amount of deferred maintenance that is now imperative. They finished with "be careful what you wish for."
- One thing that has come in recently is the increase in metered water rates, and people's enthusiasm, or not, to water the berms outside their property. There is a conversation coming, especially for our main street, over what "nice" means for a berm, what alternative options to grass might be, and if the board wants to have a view on alternatives.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Hammington

That the Vincent Community Board receives the report.

CARRIED

6 REPORTS**25.8.2 COMMUNITY POLICE UPDATE - SERGEANT DEREK EALSON**

Sergeant Derek Ealson was unable to attend.

25.8.3 CENTREPOINT CARPARK TREES

To consider undertaking community consultation on a request to remove trees in the Centre Point Carpark, Alexandra.

COMMITTEE RESOLUTION

Moved: **McPherson**
Seconded: **Hammington**

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that the four *Fraxinus angustifolia* subsp. *oxycarpa* 'Raywood' – Claret Ash trees are removed prior to autumn 2026 from the Centrepoint carpark Alexandra.
- C. Recommends that a suitable landscaping plan is actioned.
- D. Recommends that this work is carried out in accordance with Section 4.3 of the Tree Policy.
- E. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

25.8.4 TREE REMOVAL STATE HIGHWAY 8 ALEXANDRA.

To consider undertaking community consultation on a request to remove Poplar trees along State Highway 8 Alexandra.

There was discussion around the possible suitable replanting plan and that there was a move to planting one variety that flowered at the same time.

COMMITTEE RESOLUTION

Moved: **McPherson**
Seconded: **Hammington**

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Authorises that the Community is consulted, in line with Councils Tree Policy, on the proposal to remove thirty-six poplar *Populus nigra* (Black Poplar) trees along State Highway 8 Alexandra.

- C. Agrees that the Vincent Community Board consider all submissions received.
- D. Agrees that following the hearing of submissions the Vincent Community Board provides a recommendation to Council for its consideration.
- E. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

25.8.5 ARONUI DAM

To consider results from an engineering assessment of the Aronui Dam.

Following discussion it was decided to recommend funding for the dam break assessment and for the ongoing removal of raupō be considered in the 2027 – 2037 Long-term Plan. It was also noted that Council would work with the ‘Friends of Aronui Dam’ to restore the raupō to a similar level as when the initial clearance work was completed in 2014.

COMMITTEE RESOLUTION

Moved: **McPherson**
Seconded: **Moffitt**

- A. That the report be received and its contents noted.
- B. Recommends to Council that funding for appropriate risk assessments, including a dam break assessment be considered in the 2027 – 2037 Long-term Plan.
- C. Recommend to Council the removal of the raupō, to achieve a similar state as 2015 (including a small area set aside for the breeding of the water fowl) be considered in the 2027 – 2037 Long-term Plan.
- D. Recommends that the Council work with ‘Friends of Aronui Dam’ regarding ongoing maintenance funding should be considered for inclusion in the 2027 – 2037 Long-term Plan.

CARRIED

25.8.6 ROAD NAME APPROVAL REPORT - NGAPARA STREET

To consider a request to name two roads in a subdivision off Ngapara Street, Alexandra.

It was noted that an additional report would be brought to the board exploring opportunities to work with groups in the community to expand on the list of recommended names for the Vincent ward on the Road Naming Policy.

COMMITTEE RESOLUTION

Moved: **Hammington**
Seconded: **Moffitt**

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees that the roads be named Weller Drive and Rapiti Close.

CARRIED

7 CHAIR'S REPORT

25.8.8 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting.

- Had been focused on setting up for success this term, established reporting structure with council staff and aiming to increase community engagement in board processes.
- Met with Sergeant Derek Ealson from the Alexandra Police to explore collaboration opportunities and from early 2026, the police will provide a verbal update as a standing agenda item.
- Had been planning for a strategy training session and a Long-term Plan workshop for the board in December and noted that he was looking forward to hearing Board members' priorities for the next three years.
- Noted that the board would once again be taking meetings on the road, with the first meeting of 2026 scheduled for 3 February at the Omakau Rugby Clubrooms, and the 17 March meeting scheduled for the Old Vincent County Council Chambers in Clyde.
- Attended meetings of the Alexandra and Districts Youth Trust, Community House, ACOSS.
- Met with Omakau Reserve Committee to discuss future purpose; further updates expected before the workshop.
- Officially opened the final Dennis Kent exhibition held at Central Stories.
- Had a Wellington trip with Community Networks Aotearoa: observed strong NGO–government collaboration at the City Mission. Key takeaway: Our partnerships with not-for-profits are ahead of many boards nationally.
- Would be attending Young Elected Members Hui in Wellington next week (LGNZ-supported group for members under 40).
- As it was the final meeting of 2026, he thanked the community for their involvement in the Long-term Plan, public forums, and in the election. He also thanked council staff, Mayor Tamah Alley, former members Roger Browne and Dai Johns and the current members.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Hammington

That the report be received.

CARRIED

8 MEMBERS' REPORTS

25.8.9 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

Cr McPherson had nothing to report.

Ms Sanders had nothing to report.

Mr Moffitt had nothing to report.

Mr Hammington reported on his meeting with the chair of the board and staff, where they discussed how the board could contribute to the Long-term Plan and the feedback received from community groups regarding their potential involvement.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Hammington

That the report be received.

CARRIED

9 STATUS REPORTS**25.8.10 NOVEMBER 2025 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Staff gave a verbal update on the progress of the installation of the temporary bridge and the improvement project for the Little Valley Bridge.

The Economic Development Manager gave a presentation on the Economic Development Draft Strategy.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Hammington

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 3 February 2026.

The meeting closed at 11.56 am.

.....
CHAIR / /

3 February 2026

5 DECLARATIONS OF INTEREST

26.1.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 2693075

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - Declarations of Interest [!\[\]\(99af31d6d7b9b738106c66bf7ffde536_img.jpg\)](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Jayden Cromb	The Terrace School (Chair) Community Networks Aotearoa (Trustee) Alexandra Council of Social Services (Trustee) Central Otago Living Options (Employee) Local Government New Zealand Community Board Executive Committee (Member) Local Government New Zealand Young Elected Members Committee (Member)	Ranui Rest Home (employee)	
Tony Hammington	RDA Consulting (Director and Shareholder) Leaning Rock Village (Chair) Clyde Earnscleugh RFC (Committee) Promote Dunstan (Committee) Alexandra Blossom Festival (Committee Member) She Bikes He Bikes (Casual Employee)	Wrapt Gift Shop (Employee)	
Martin McPherson	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	

Jim Moffitt	MFJ Moffitt Family Trust (trustee) Raggedy Range Family Trust (trustee) Midnight Partnership-Trustee Partner (trustee) Raggedy Range Vineyard Partnership (partner) Oreti Properties-Trustee (shareholder) Maatau Properties Ltd-Trustee (shareholder) Checketts Mckay Law Ltd (non-voting shareholder)	CODC (employee -two sons) Checketts Mckay Law Ltd-Director Dunstan High Schoo Board of Trustees-Board Chair MFJ Moffitt Family Trust (trustee) Raggedy Range Family Trust (trustee) Midnight Partnership-Trustee Partner (trustee) Raggedy Range Vineyard Partnership (partner) Oreti Properties-Trustee (shareholder) Maatau Properties Ltd-Trustee (shareholder) Checketts Mckay Law Ltd (non-voting shareholder)	
Karla Sanders	Rural Women NZ (member) Te Ara Tirama (board member) ECPAT Child Alert (board member) Netsafe NZ (employee) Monte Christo Winery (casual employee)	Alexandra Athletics Association Rural Riders Matangi Station (shareholder) Matangi Station Mountain Bike Park (shareholder) PGG Wrightson (employee)	

3 February 2026

6 REPORTS

26.1.2 COMMUNITY POLICE UPDATE - CONSTABLE HENRY CACCIA-BIRCH

Doc ID: 2686595

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose

To consider an update from Constable Henry Caccia-Birch.

Recommendations

That the report be received and its contents noted.

2. Discussion

Constable Henry Caccia-Birch will give an update on matters from within the community.

3. Attachments

Nil

3 February 2026

26.1.3 AN UPDATE ON THE PROGRESS OF THE OMAKAU HUB PROJECT

Doc ID: 2644661

Report Author:	Tara Bates, Property Officer
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose

To provide an update on the progress of the Omakau Hub Project.

Recommendations

That the report be received and its contents noted.

2. Discussion

The capex report for the Manuherekia Valleys Community Hub project for December/January is attached. Ongoing updates will be communicated to the Board and Council at every second meeting.

3. Attachments

[Appendix 1 - 20260122 Manuherekia Valleys Community Hub Update.pdf](#) 

Manuherekia Valleys Community Hub Project

Start: Nov 2025 (Construction)	Estimated Finish: February 2027	Funding Source(s): Reserves, External funding providers, Community Donations	Project Stage: Construction
Executive Sponsor: David Scoones	Project Owner: Gareth Robinson	Programme Manager: Garrett Robinson	Project Manager: Tara Bates
Key Stakeholders: Council, VCB, Manuherekia Valleys Charitable Trust and Hub committee, Omakau RSA, Matakanui Rugby Club, Omakau Toy Library, Community Groups			
Key Project Deliverables			
Construct Community Hub as per community design.			
Status Update – Report 1 (January 2026)		Next Steps	
Construction Contract <ol style="list-style-type: none"> 1. Contract awarded to Breen Construction 2. Building Consent lodged September 2025 3. Construction Contract signed November 2025 4. Site Establishment November 2025 5. Building Consent Issued November 2025 6. Construction commenced December 2025 7. Block foundations stage 1-3 poured 8. Material procurement up to slab complete 9. Structural Steel drawings approved 10. Structural floor joint system – change of product approved External Funding <ol style="list-style-type: none"> 1. Funding applications successful to CLT, OCT and Lotteries totalling \$1,540,000 to be drawn down Jan/Feb 2026. 2. Remaining community fundraising to be called in and transferred to Council accounts. Stakeholder engagement <ol style="list-style-type: none"> 1. Sod turning ceremony and blessing including the Manuherekia Valleys Community Trust and other Hub committee members, Ngai Tahu, VCB, Council and CODC Executive Team representatives and other Council staff was well received. 2. CODC Project Manager continuing to meet weekly with the Manuherekia Valleys Charitable Trust and monthly with wider Hub committee to update on progress. 			
Design: <ol style="list-style-type: none"> a. Architectural detailing changes for design requirements b. Design change and co-ordination of underslab services c. Civils design and physical works procurement Construction: <ol style="list-style-type: none"> a. Potential remediation including silt removal to block foundations due to flooding b. Foundation blocks filling c. Underslab services – following design and co-ordination d. Excavation and backfill of slab area – Following services install e. Prenail shop drawings 			

Manuherekia Valleys Community Hub Project

Project Health			
Flag	Previous Status	Current Status	Status Description
Overall Status		G	Construction phase of the project has commenced
Finances		A	Full funding secured through external funders, community donations and Council reserves contribution. Some variation pricing still to be confirmed for changes from tender drawings to construction issue and implications from flooding delays.
Risks		A	Unconfirmed variation pricing is a risk to budget. But current contingency considered sufficient at this stage. Design co-ordination issues being mitigated.
Issues		A	Some delays caused by design co-ordination issues and delays and additional costs due to foundation remediation required after flooding caused by irrigations issues and equipment failures.
Resources		G	
Key Milestones		G	Draft key milestones stated; dates to be refined after programme updated after delays confirmed caused by services design changes and flooding issues.
Health and Safety		G	SSSP reviewed and accepted; Site induction process implemented; WorkSafe informed on selected tasks
Scope		G	
Communications		G	Project Update on website to be issued January 2026. CODC Project Manager continuing to meet weekly with the Manuherekia Valleys Charitable Trust and monthly with wider Hub committee to update on progress. Trust representative also part of the Project Control Group which will meet monthly for duration of the construction phase.

Manuherekia Valleys Community Hub Project

Budget			Project Risk Analysis – Key Rated Risks			
			Flag	Risk Name	Status Comments	
Construction Cost	\$50,000	\$1,000,000	\$2,000,000	\$3,000,000	\$4,000,000	G Health & Safety on building site, with working at heights, heavy equipment etc poses on going risk Two low risk incidents reported relating to unknown power and water cables located.
Professional Fees	\$10,000	\$100,000	\$200,000	\$300,000	\$400,000	A Exceeding forecast total project cost of \$4.1M Construction contract has high percentage fixed price Total budget includes contingency Some provisional items could be scaled back or staged if necessary. Council approval for up to \$1,600,000 additional funding from reserves for shortfall and currently forecast for only \$600,000 to be utilised.
Project Mgmt and Consenting	\$10,000	\$100,000	\$200,000	\$300,000	\$400,000	A Programme delays with project not completed by February 2027 Flooding caused by irrigation issues and equipment failures will not have any further effects once foundations complete. Contractor helping to mitigate issues with design co-ordination. Ongoing management required to minimise delay impact.
Contingency	\$10,000	\$100,000	\$200,000	\$300,000	\$400,000	
TOTAL	\$100,000	\$1,000,000	\$2,000,000	\$3,000,000	\$4,000,000	
█ Budget █ Actual █ Forecast At Completion						

Manuherekia Valleys Community Hub Project

Funding Actions			
Funding Source	Amount	Status	Comment
Reserves	\$1,000,000	Provisioned	2025-34 LTP
Reserves	\$600,000 (Forecast but approved up to \$1,600,000)	Resolution	VCB and Council resolutions to approve additional funding to cover any project shortfall up to \$1,600,000
Central Lakes Trust (CLT)	\$800,000	Awarded	
Otago Community Trust (OCT)	\$540,000	Awarded	
Lottery Community Facilities	\$200,000	Awarded	
Bob Turnbull Trust	\$600,000	Awarded	
Proceeds from sale of old Omakau Hall and account balance	\$200,000	Confirmed	
Various other community/business donations	\$160,000	Confirmed	
Total Funding	\$4,100,000		

Milestone Report				
No.	Milestone	Baseline Month	Revised Date	Status
1	Contract Award	July 2025		Achieved
2	Contract Signed	November 2025		Achieved
3	Site Handover and Establishment	November 2025		Achieved
4	Foundations / Floor Slab poured	March 2026	TBC	Open
5	Super-Structure	April 2026	TBC	Open
6	Infrastructure Services	May 2026	TBC	Open
7	Roof Completion	August 2026	TBC	Open
8	Envelope completion (cladding etc)	August 2026	TBC	Open
9	Internal Fitout Completion	September 2026	TBC	Open
10	External and Landscaping Works Completion	October 2026	TBC	Open
11	Commissioning of Mech and Tech	October 2026	TBC	Open
12	Practical Completion (project complete)	November 2026	TBC	Open
13	Official Opening	December 2026	February 2027	Open

Manuherekia Valleys Community Hub Project

Special Addendum | Pertinent Details

- Three incidents of flooding caused by irrigation issues with equipment failures and management of k-lines causing excessive amounts of water to flood foundations. As a result some foundation trenches were required to be pumped out at additional cost (TBC) and work reprogrammed with time delays of around one month.
- Advanced notifications issued for weather and flooding delays.
- Services design and co-ordination has impacted sequenced works for in slab drainage which has impacted the excavation and backfill dates.
- Programme resequencing has affected the contracted practical completion date.
- Building Consent amendment required for building location change due to incorrect version of site plan submitted with building consent. Amendment approved 14 January.
- Current practical completion date is subject to change following further developments on potential remedial work to foundations and design and co-ordination.
- Timescapes camera being installed which will provide timelapse images for construction of the building and real time progress monitoring.

Special Addendum | Progress

Progress pics



Manuherekia Valleys Community Hub Project



Foundation Flooding



3 February 2026

26.1.4 GRANTING OF NEW LEASE TO NETBALL CENTRE INCORPORATED AT MOLYNEUX PARK RECREATIONAL RESERVE

Doc ID: 2686266

Report Author:	Zelda Zeelie, Statutory Property Team Leader Michelle Ridd, Statutory Property Officer
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose of Report

To consider granting a new lease to Central Otago Netball Centre Incorporated (the Netball Centre) on an area of 7,304 m² more or less of the land known as Molyneux Park Recreational Reserve being legally described as all of Lot 3 DP 21404 contained in Record of Title OT13B/231 and part of Lot 2 DP 21404, contained in record of Title OT13B/230.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to grant (pursuant to the Instrument of Delegation dated 12 June 2013) the Minister of Conservation's consent in terms of Section 54 (1) of the Reserves Act 1977 to granting of a lease to the Netball Centre on leased areas indicated on Figure 2 of the report of the Molyneux Park Recreational Reserve, being 7,304 m² more or less legally described as being all of Lot 3 DP 21404 contained in Record of Title OT13B/231 and part of Lot 2 DP 21404, contained in record of Title OT13B/230 on the following terms and conditions:
 - Commencement Date: 1 July 2023
 - Term: Fifteen (15) Years
 - Right of Renewal: One (1) right of renewal for another Fifteen (15) years
 - Rental: \$260 Plus GST per annum
 - Rent review frequency every Five (5) years
 - Rent review dates: 1 July 2028, 1 July 2033, 1 July 2038, 1 July 2043, and 1 July 2048
 - Outgoings 100%
 - Final Expiry Date: 30 June 2053
 - Cancellation Clause: Five (5) years advanced notice of cancellation.
- C. Authorises the Chief Executive to all that is necessary to give effect to the resolution.

2. Background

The Netball Centre together with the Alexandra Tennis Club entered into the 33-year lease agreement from 1 July 1990 for the purpose of operating tennis and netball centres and the hire of the club rooms on the following basis:

- Commencement Date: 1 July 1990
- Term of Lease: Thirty-Three (33) years
- Final Expiry: 30 June 2023
- Rental: This was initially charged at \$10 per annum for the first 11 years and the remaining 22 years was to be charged as 2.5% of the annual subscription payable to registered members.
- Rental Instalments were paid biannually with payment dates of 1 January and 1 July.



Figure 1 – Previous Leased Area outlined in yellow, being approximately 9,965m²

3. Discussion

The Alexandra Tennis Club has been inactive since 2014, and the Netball Centre would like the new lease issued in their sole name. The operation of the Netball Centre has been successful over the years and there appears to be no reason for the lease not to be renewed.

The expired lease was varied in 2021 to bring in line with the Community Leasing and Licensing Policy (CLLP). The purpose of this policy was to provide a consistent and equitable framework for community leases and licences of Council-managed property and facilities to eligible community groups.

For the new lease, the Netball Centre have requested they enter a slightly altered lease area to remove the area that has been developed by Council as a sensory garden and remove an area of container storage.

The new proposed lease area is pictured below and outlined in blue.

NOTE: this does not include the carpark area that the Netball Centre wish to retain.



Figure 2 – Proposed new Lease Area in accordance with the Recommendation

The proposed new lease with the Netball Centre complies with the stipulations of the Community Lease and Licencing Policy (CLLP). Therefore, the annual rent is now proposed based on the fee determinations stipulated in the CLLP which states:

“Annual rentals will be calculated at 2.5% of the tenants’ subscription income less any affiliation fees. This will be calculated over the most recent 5 years the group has filed a financial statement.”

With regards to rent review periods the policy further states that:

“Rent reviews shall occur every 5 years and will apply the formula of 2.5% of subscription income less any affiliation fees. This will be calculated as an average based on the tenants most recent 5 years of financial statements. Rent reviews shall be authorised by the Chief Executive Officer.”

The CLLP also stipulates further that the standard length of lease and licence agreements will generally be 15 years with a further 15 years right of renewal. This aligns with the proposed new term of the lease.

The Netball Centre’s preference

The Netball Centre agrees with the proposed recommendation for a new lease but for the leased area. Figure 3 indicates their preferred leased area. This option is covered in Option 2 of the report.



Figure 3 – Netball Centre's preferred lease area to include part of the public carpark.

It is recommended that this area is not included in the lease for the following reasons:

- By including the public carpark in the lease area, the public are unable to freely use this space that is intended as a public carpark.
- This proposed leased area of the car park is a marked no parking zone and is adjacent to a bus park area that gives pedestrians safe access to the fields when departing buses. It also allows for access to the fields and netball centre for those using the wheelchair parks situated close by.
- If included, the carpark maintenance costs will need to be passed onto the Netball Centre.

4. Minister of Conservation's Consent

The activity of the Netball Centre is in line with the Reserve Act and is already forms part of the Reserve Management Plan for the Molyneux Park. Minister's consent is still required as this is a new lease.

Under section 54(1) of the Reserves Act 1977, the Minister of Conservation's consent is required to grant a lease on reserve land vested in the Council. Pursuant to section 10 of the Act, and in accordance with the "Instrument of Delegation to Territorial Authorities" dated 12

June 2013, The Minister of Conservation has delegated the granting of that consent to the Council.

5. Financial Considerations

The financials of the Netball Centre Incorporated for the 5 financial years leading up to the renewal date have been obtained and is attached to the report as Appendixes 1 to 5.

Below is a table of how the new rent has been calculated based on 2.5% of annual gross income averaged over the last 5 financial years:

Year Ending	2018	2019	2020	2021	2022
Annual Subscriptions	\$ 21,593	\$ 23,267	\$ 20,876	\$ 12,248	\$ 19,546
Less Affiliation Fees	\$ 9,587	\$ 10,214	\$ 10,205	\$ 3,820	\$ 11,606
TOTAL	\$ 12,006	\$ 13,053	\$ 10,671	\$ 8,428	\$ 7,940

Average income over 5 years = \$10, 419 x 2.5 % is \$260.

6. Options

Option 1 – (Recommended)

To recommend to Council to grant (pursuant to the Instrument of Delegation dated 12 June 2013) the Minister of Conservation's consent to granting a lease to the Netball Centre Incorporated on leased area indicated on **Figure 2** of the report of the Molyneux Park Recreational Reserve being 7,304 m² more or less legally described as being all of Lot 3 DP 21404 contained in Record of Title OT13B/231 and part of Lot 2 DP 21404, contained in record of Title OT13B/230 on the following terms and conditions:

- Commencement 1 July 2023
- Term Fifteen (15) years
- Right of Renewal One (1) right of renewal for another Fifteen (15) years
- Rental \$260 plus GST per annum
- Rent review frequency Every Five (5) years
- Rent Review Dates 1 July 2028, 1 July 2033, 1 July 2038, 1 July 2043, and 1 July 2048
- Outgoings 100%
- Final Expiry Date 30 June 2053
- Cancellation Clause – Five (5) years advanced notice of cancellation.

Advantages:

- An income will be generated from this leased land
- The continuation of the Netball Centre Incorporated would benefit the community
- Continuation of the occupation and maintenance of the land
- The cancellation clause covers the possibility of terminating the lease if the land should be required by Council in the future for other purposes

Disadvantages:

- None

Option 2

To recommend to Council to grant (pursuant to the Instrument of Delegation dated 12 June 2013) the Minister of Conservation's consent to granting a lease to the Netball Centre Incorporated on leased area indicated on **Figure 3** of the report of the Molyneux Park Recreational Reserve being 7,350 m² more or less legally described as being all of Lot 3 DP 21404 contained in Record of Title OT13B/231 and part of Lot 2 DP 21404, contained in record of Title OT13B/230 on the following terms and conditions:

- Commencement 1 July 2023
- Term Fifteen (15) years
- Right of Renewal One (1) right of renewal for another Fifteen (15) years
- Rental \$260 plus GST per annum
- Rent review frequency Every Five (5) years
Rent Review Dates 1 July 2028, 1 July 2033, 1 July 2038, 1 July 2043, and 1 July 2048
- Outgoings 100%
- Final Expiry Date 30 June 2053
- Cancellation Clause Five (5) years advanced notice of cancellation
- Outgoings to include carpark maintenance costs

Advantages:

- An income will be generated from this leased land
- The continuation of the Netball Centre Incorporated would benefit the community
- Continuation of the occupation and maintenance of the land
- The cancellation clause covers the possibility of terminating the lease if the land should be required by Council in the future for other purposes

Disadvantages:

- By including the public carpark in the lease area, the general public are unable to freely use this space that is intended as a public carpark.
- This proposed leased area of the car park is a marked no parking zone and is adjacent to a bus park area that gives pedestrians safe access to the fields when departing buses. It also allows for access to the fields and netball centre for those using the wheelchair parks situated close by.
- Carpark maintenance costs will need to be passed onto the Netball Centre.

Option 3

Recommends to Council to **not** grant a lease to the Netball Centre Incorporated at Molyneux Park Recreational Reserve.

Advantages:

- None

Disadvantages:

- An income will not be generated from the leased land.
- The community would lose the benefit of the Netball Centre facility.
- The land would not be occupied.

7. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social and cultural wellbeing of communities, in the present and for the future by supporting the continued operation of the Netball Centre facility. The Minister of Conservation's consent is delegated to Council in accordance with the Reserves Act 1977, and the "Instrument of Delegation to Territorial Authorities" dated 12 June 2013.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	The decision is consistent with the Molyneux Park Reserve Management Plan, and the Community Leasing and Licensing Policy by encouraging the facilitation of the reserve for recreation and sporting purposes for the welfare and enjoyment of the community.
Considerations as to sustainability, the environment and climate change impacts	No sustainability, environmental or climate change impacts are related to the decision as continuation of the lease has no material effect on the land.
Risks Analysis	There is no risk associated with the recommended option. All potential risk associated with the approved activities in the lease is covered under the lease agreement and Council's Risk Insurance.
Significance, Consultation and Engagement (internal and external)	The decision is not considered significant with regard to the Significance and Engagement Policy.

8. Next Steps

- Board approves recommendation to Council
- Lessee notified and lease documentation finalised
- New Lease executed

9. Attachments

[**Appendix 1 - 2019 CONC Annual Report as at 31 Jan 2019**](#) 

[**Appendix 2 - 2020 CONC Annual Report as at 31 Jan 2020**](#) 

[**Appendix 3 - 2021 CONC Annual Report as at 31 Jan 2021**](#) 

[**Appendix 4 - 2022 CONC Annual Report as at 31 Jan 2022**](#) 

[**Appendix 5 - 2023 CONC Annual Report as at 31 Jan 2023**](#) 



ANNUAL REPORT 2018/2019

Welcome to the 56th Annual Meeting of the Central Otago Netball Centre Inc.

2018 saw new people coming onto the Committee with new ideas and enthusiasm. Hopefully tonight this will continue. It's also great to have people who aren't part of the committee who we can shoulder tap during the season to help make our Netball Centre run smoothly. To these people I would like to take this opportunity to thank you.

Jennifer O'Connell was again given a contract with our Southern Steel team in 2018. We wish her all the best for this season.

This year we approached some of our local businesses for sponsorship for our courts. Thank you to the following businesses for their support:

Alexandra New World

Breen

BreenHomes

Commercial and Rural

House of Travel

Monteiths

Southern Wide Central

We are also grateful to have the support of Alexandra Paper Plus, Unichem Alexandra Pharmacy & Bookshop and Roxburgh Highland Pharmacy who sponsor our awards at the end of season. Alexandra and Cromwell New World also provide sponsorship for various events throughout the season. Their support is much appreciated.

To our Representative Coaches and Managers who give up their time to prepare the teams for the tournaments they participated in. A huge thanks. Also to the Umpires who represented our Centre, without them our teams wouldn't be able to participate in these tournaments. Congratulations to all players who made our Representative teams. Also to the players that were called up to fill-in at the last minute due to injuries. Thanks.

Our ANZ Future Ferns programmes for Year 1&2, 3&4 and 5&6, run successfully every year due to the Coaches, Star Helpers, Parent Helpers and Umpires that, once again, brought enthusiasm, smiles, laughter and enjoyment to our players (and parents on the sideline). It's always a delight to watch these up-and-coming netballers. It's also great to see and hear the positive encouragement given to the players. Thank you for your contributions.

This year we held a Year 7&8 Player Development Camp over two days with an over-night stay. This was successful despite the minus 5° frost the next morning. The girls all had a ball, made new friends and learnt some new skills. We followed the camp with a festival day with Taieri teams joining our Central players to give them some experience in a tournament situation. The girls all enjoyed themselves and the feedback from players, parents and coaches was excellent. Thanks to everyone who gave up their time during the school holidays to help us run this. I am sure the Year 8 girls will be looking forward to this programme again this year.

To the Committee, thank you for your tireless efforts. I really appreciate the hard work you put in.

With continued support from our clubs and schools, I am sure that the 2019 Netball season will be as enjoyable as 2018.



Tash Lake
President

CENTRAL OTAGO NETBALL CENTRE SENIOR RESULTS 2018

Competition Round:

A Grade	Barrett Cup	Dunstan A
B Grade	Stella Sanders Cup	Dunstan B
C Grade	Dunstan Trophy	Dunstan 9A
D Grade	Alex Mums Cup	Roxburgh
E Grade	Presidents Cup	Dunstan C

Championship Round:

A Grade	Vincent Shield	Molyneux
B Grade	Clutha Trophy	Diamonds
C Grade	Tosh Cup	Roxburgh
D Grade	Secretary's Cup	Maniototo Blue
E Grade	Bendigo Shield	Roxburgh Area B2
Goal Average	Ettrick Cup	Dunstan C
Sportsmanship	Lewis Cup	Dunstan A
Sandy Dunlop Memorial Trophy		Roxburgh Area A

Awards:

PaperPlus Umpire of the Year: Elaisa Chapman

Roxburgh Highland Pharmacy Junior Umpire of the Year: Brooke Bennie

Unichem Alexandra Pharmacy & Bookshop Coach of the Year: Kim Whipp

New World Volunteer of the Year & Barbara Ballantyne Trophy: Sarah Reid

New Zealand Umpire Zone Theory Qualifying Award: Angela McDonald and Brooke Bennie

CENTRAL OTAGO NETBALL CENTRE JUNIOR RESULTS 2018

Competition Round:

Year 7/8A	Conder Family Trophy	Cromwell College Jnr A
Year 7/8B	De Groot Family Cup	Cromwell College Purple

Championship Round:

Year 7/8A Section 1	Sellars Challenge Cup	Cromwell College Jnr A
Year 7/8A Section 2	Pioneer Trophy	St Gerards Steel
Year 7/8B Section 1	Bell Family Cup	Terrace White
Year 7/8B Section 2	Wall Cup	Terrace Yellow

CENTRAL OTAGO NETBALL CENTRE REPRESENTATIVE TEAMS 2018

Under 14

Hannah Bissett (Cromwell College)

Deandie de Beer (Dunstan)

Annie Hansen (Dunstan)

Mekah O'Neill (Dunstan)

Neve Spooner (Dunstan)

Coach: Megan Longman

Ada Bond (Dunstan)

Sarah Gunn (Roxburgh Area)

Isla Melton (Dunstan)

Sophie Smith ((Dunstan))

Manager: Deb O'Neill

Under 15

Julia Anderson (Cromwell College)

Bella Dickison (Cromwell College)

Mya Grant (Cromwell College)

Alyse Panui (Dunstan)

Arahina Wilson (Dunstan)

Coach: Megan Anderson

Lia Chapman (Dunstan)

Aaliyah Fowler (Dunstan)

Holly Oldham (Dunstan)

Aja Tate-Bell (Dunstan)

Jayde Wilson (Cromwell College)

Manager: Tegan Wilson

Under 17

Jessica Anderson (Cromwell College)

Tegan Chapman (Dunstan)

Shanae Forbes (Roxburgh Area)

Jayda King (Cromwell College)

Emma Paul (Cromwell College)

Reese Kerr (Cromwell College)

Coach: Courtney Cramond

Kelsey Clark (Cromwell College)

Grace Ellis (Dunstan)

Caitlyn Johnston (Roxburgh Area)

Catherine Morris (Dunstan)

Mackenzie Prew (Roxburgh Area)

Manager: Adele Gott

Central Otago Netball Centre Inc.**INDEPENDENT REVIEW REPORT**

I have reviewed the accompanying Financial Statements of the "Central Otago Netball Centre Inc" , which comprises of The Statement of Financial Position and the Statement of Financial Performance for the year ended 31 January 2019.

The Statement of Financial Performance includes income from a number of sources ,such as canteen and cash receipts, which by their nature presents practical issues over control of this income before it is recorded.

In my opinion ,except for the limited control of income described in paragraph 2 nothing has come to my attention to suggest the accompanying Financial Statements do not present fairly, in all material respects, of the Financial Position of the "Central Otago Netball Centre Inc" as at 31 January 2019 and the results of its trading operations for the year ended 31 January 2019.

Ian Rutherford
B Comm, ICAANZ.

5-Mar-19

Central Otago Netball Centre Inc.
Statement of Financial Performance
For the year ended 31 January 2019

	This Year	Last year
Income		
Affiliation Fees	23,267	21,593
Canteen Income	11,442	9,677
Complex Hire	6,187	5,637
Complex Levy	11,713	10,908
Court Sponsorship	2,310	
Donations	-	600
Equipment Sales	118	88
Fundraising Income	12,654	4,723
Game Development Income	213	197
Game Development Programmes	1,354	285
Interest Received	1,419	1,574
Light Fees	417	417
Other Income	150	342
Property Maintenance	169	-
Representative Team Income	678	1,170
Sports Club Hire	652	652
Tournament Income	918	1,278
Umpire Development Income	-	
Total Income	73,661	59,141
Less Expenditure		
ACC Levies	107	217
Accounting fees	100	61
Advertising	31	52
Affiliation fees	10,214	9,587
Canteen expenses	6,630	5,072
Cleaning	997	705
Coach Development	348	116
Competition and tournament Expenses	1,576	1,400
Computer Expenses	589	99
Conferences and meetings	-	281
Courts Expenses	738	340
Electricity	2,407	2,634
Equipment purchases	122	35
Fundraising Expenses	8,261	2,243
Game Development Programmes	174	48
Health and safety	5	5
Insurance	5,712	4,866
IRD interest and penalties	-	
Lease	469	438
Photocopying	7	20
Plant Maintenance	426	1,029
Postages	257	239
Property Maintenance	2,724	531
Rates	205	284
Representative team expenses	499	2,915
Stationery	89	182
Sundry expenses	50	826
Telephone	636	628
Umpire expenses	431	43
Wages	5,034	7,328
Total Expenditure	48,838	42,224
Cash Surplus for the Year	24,823	16,917
Less Depreciation	1,176	701
Net Profit for the Year	23,647	16,216

Central Otago Netball Centre Inc.
Statement of Financial Position
As at 31 January 2019

	This Year	Last year
<u>Assets</u>		
Accounts Receivable	-	145
ANZ Cheque Account	15,663	21,883
ANZ On Line Call account	1,223	1,221
ANZ Serious Saver Account	31,594	69,969
ANZ Term Deposit	70,000	
Petty Cash	430	
Uniforms, Netball and Equipment stocks	3,397	3,397
Total Current Assets	<u>121,877</u>	<u>97,045</u>
<u>Fixed Assets</u>		
Pavillion and Courts-Molyneux Park	At Valuation 1 Sept 2016	420,000
Kitchen, Table, chairs and Chattels	Estimate of value at January 2018	420,000
Laptop	March 2017	50,000
Shipping Container	Nov 2017	50,000
	(Cost \$1738 Depn \$1043)	695
	(Cost \$4869 Depn \$834)	1,159
	4,036	4,747
Total Fixed Assets	<u>474,731</u>	<u>475,906</u>
<u>Total Assets</u>		
	<u>596,608</u>	<u>572,951</u>
<u>Less Liabilities</u>		
Accounts Payable	37	
Net GST Due	227	180
Total Liabilities	<u>227</u>	<u>217</u>
<u>Net Assets</u>		
	<u>596,381</u>	<u>572,734</u>
<u>Accumulated Fund</u>		
Balance Bought Forward	572,734	83,121
Surplus for the Year	23,647	16,216
Assets owned but not included in past years	473,397	
<u>Accumulated Fund</u>		
	<u>596,381</u>	<u>572,734</u>

Central Otago Netball Centre Inc
Depreciation Schedule
for the year ended 31 January 2019

	Date purchd	Cost	Accum Deprn	Opening BV	Additions	Disposals	Deprn rate DV	Depreciation Closing BV
Pavillion & Courts - Molyneux Park		420,000	-	420,000				420,000
Kitchen, Table Chairs & Chattels		50,000	-	50,000				50,000
Laptop	Mar 17	1,738	579	1,159			40%	464
Shipping Container	Nov 17	4,870	122	4,748			15%	712
		476,608	701	475,907				474,731
							1,176	



ANNUAL REPORT 2020/2021

Welcome to the 58th Annual Meeting of the Central Otago Netball Centre Inc.

Well! What a year 2020 was, not just for netball but for life in general. We were so grateful that we were able to have a netball competition and the uptake from players was really good. I'd like to say a huge thank you to everyone for co-operating with the new rules and regulations under which we had to operate. The season ran relatively smoothly which meant we were able to see our competition through to the end.

A huge thanks must go out to my committee for working around the ever changing conditions, and more so Stacey Elliot my draw manager, who worked tirelessly every week to get a great draw out, and initially to get a new competition format up and going with the new procedures.

Thanks also to everyone who put their hands up to umpire again. We continue to reap the benefits of having a nominated umpire scheme. Unfortunately due to the restrictions, we weren't able to get round in support so much, but hoping this will pick up again in 2021.

It was great to see so many numbers in the junior netball Year 1 - Year 8 programmes again and we hope this continues to grow.

To our sponsors – New World Alexandra, House of Travel Alexandra, Southern Wide Realty, Commercial and Rural Insurance Brokers, Alex Physio, Southern Rehab, Breeens and Monteiths – thank you for your ongoing support of our centre. We really do love seeing the signs out on the courts, and we are very thankful for our community support.

We are looking forward to 2021 and whatever that may bring in light of the current climate. It will be great to get our rep players back into tournaments again and really focus on the development of player skills.

As I am standing down from the role of president of the Central Otago Netball Centre, it has been a great two years at the helm, and I wish the centre all the best moving into a new leadership era.



Angela McDonald
President

CENTRAL OTAGO NETBALL CENTRE RESULTS 2020**Competition Round:**

A Grade	Barrett Cup
B Grade	Stella Sanders Cup
D Grade	Alex Mums Cup
Year 7/8A	Conder Family Trophy
Year 7/8B	Bell Family Cup

Dunstan A
Molyneux Social
Dunstan 10B
APS Kaka
Clyde Daredevils

Championship Round:

A Grade	Vincent Shield
A Grade Reserve	Wahrlich Cup
B Grade	Clutha Trophy
C Grade	Tosh Cup
D Grade Section A	Secretary's Cup
D Grade Section B	Bendigo Shield
Year 7/8A Section A	Sellars Challenge Cup
Year 7/8A Section B	Wall Cup
Year 7/8B	Pioneer Trophy

Alexandra A
Roxburgh Area A
Dunstan 10A
Alexandra Anahera
Maniototo Gold
Alexandra Green
Clyde Alleycats
Cromwell College Jnr A
Terrace Renegades

Sandy Dunlop Memorial Trophy**Roxburgh Area A****Awards:****Centre Umpire Awards:** Stacey Haig, Bethan Spooner, Neve Spooner, Teresa Young, Neleah Manderson**Aspiring Umpire Awards:** Sorcha Lee-Daly, Caitlin Staples, Ashlea West, Megan Hunt**Most Improved Umpire:** Teresa Young**Roxburgh Highland Pharmacy Junior Umpire of the Year:** Neve Spooner**PaperPlus Contribution to Umpiring:** Stacey Haig**Unichem Alexandra Pharmacy & Bookshop Coach of the Year:** Megan Anderson**New World Volunteer of the Year & Barbara Ballantyne Trophy:** Ange McDonald

Central Otago Netball Centre Inc.
Statement of Financial Performance
For the year ended 31 January 2021

	This Year	Last Year
Income		
Affiliation Fees	\$12,248	\$20,876
Canteen Income	\$1,420	\$10,510
Complex Hire	\$4,513	\$7,733
Complex Levy	\$8,193	\$9,865
Courts Sponsorship	\$0	\$3,250
Donations	\$539	\$0
Equipment Sales	\$113	\$211
Fundraising Income	\$4,987	\$15,445
Game Development Income Other	\$65	\$100
Game Development Programmes	\$0	\$1,195
Interest Received	\$2,015	\$2,843
Light Fees	\$365	\$487
Other Income	\$0	\$17
Representative Teams Income	\$0	\$313
Sports Club Hire	\$391	\$652
Tournament Income	\$120	\$1,226
Wage Subsidy	\$4,200	\$0
Total Income	<hr/> \$39,169	<hr/> \$74,723
Less Expenditure		
ACC	\$38	\$0
Accounting Fees	\$0	\$150
Advertising	\$0	\$52
Affiliation Fees	\$3,820	\$10,205
Bank Fees	\$20	\$0
Canteen Expenses	\$0	\$6,114
Cleaning	\$2,391	\$1,094
Competition & Tournament Expenses	\$1,539	\$1,460
Computer Expenses	\$746	\$848
Conferences & Meetings	\$75	\$1,128
Courts Expenses	\$663	\$103
COVID19 Expenses	\$295	\$0
Electricity	\$2,614	\$2,760
Equipment Purchases	\$548	\$5,037
Fundraising Expenses	\$3,493	\$8,859
Game Development Programmes	\$0	\$497
Health & Safety	\$0	\$99
Insurance	\$5,783	\$5,782
Lease	\$454	\$506
Photocopying	\$13	\$2
Plant Maintenance	\$32	\$211

Postage	\$173	\$161
Property Maintenance	\$1,425	\$5,256
Rates	\$140	\$219
Representative Teams Expenses	\$0	\$962
Stationery	\$54	\$70
Sundry Expenses	\$240	\$139
Telephone	\$1,104	\$1,166
Umpire Expenses	\$176	\$221
Wages	\$7,039	\$6,679
Total Expenditure	\$32,875	\$59,780
Cash Surplus for the Year	\$6,294	\$14,943
Less Depreciation	\$1,693	\$2,793
Net Profit for the Year	\$4,601	\$12,150

Central Otago Netball Centre Inc
Statement of Financial Position
As at 31 January 2021

	This Year	Last Year
<u>Assets</u>		
Accounts Receivable	\$300	\$650
ANZ Cheque Account	\$0	\$23,793
ANZ Online Call Account	\$0	\$1,223
ANZ Serious Saver Account	\$0	\$32,362
ANZ Term Deposit (matures 25 May 2021)	\$74,044	\$72,286
Uniforms, Netball and Equipment Stocks	\$3,397	\$3,397
BNZ Cheque Account	\$12,926	\$0
BNZ Rapid Saver Account	\$49,079	\$0
 Total Current Assets	 \$139,746	 \$133,711
 <u>Fixed Assets</u>		
Pavilion and courts - Molyneux Park	At valuation 1 Sept 2016	\$420,000
Kitchen, Tables, Chairs and Chattels	Estimate of value at Jan 2017	\$50,000
Laptop Mar-17	(Cost \$1738 Depn \$1488)	\$250
Shipping Container Nov-17	(Cost \$4869 Depn \$1953)	\$2,916
Hand Driers Apr-19	(Cost \$3420 Depn \$2920)	\$500
 Total Fixed Assets	 \$473,666	 \$475,358
 <u>Total Assets</u>		
	 \$613,412	 \$609,069
 <u>Less Liabilities</u>		
Net GST Due	\$297	\$538
 Total Liabilities	 \$297	 \$538
 <u>Net Assets</u>		
	 \$613,115	 \$608,531
 <u>Accumulated Fund</u>		
Balance Brought Forward	\$608,531	\$596,381
Surplus for the Year	\$4,601	\$12,150
Minor Adjustment to previous year system brought forward	\$17	\$0
 <u>Accumulated Fund</u>		
	 \$613,115	 \$608,531

Signed as President


Central Otago Netball Centre Inc.**INDEPENDENT REVIEW REPORT**

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The Statement of Financial Performance includes income from a number of sources ,such as canteen and cash received which by their nature presents practical issues over control of this income before it is recorded.

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Ian Rutherford
B Comm



7-Mar-21



ANNUAL REPORT 2020/2021

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Angela McDonald
President

CENTRAL OTAGO NETBALL CENTRE RESULTS 2020

Competition Round:

A Grade	Barrett Cup
B Grade	Stella Sanders Cup
D Grade	Alex Mums Cup
Year 7/8A	Conder Family Trophy
Year 7/8B	Bell Family Cup

Dunstan A
Molyneux Social
Dunstan 10B
APS Kaka
Clyde Daredevils

Championship Round:

A Grade	Vincent Shield
A Grade Reserve	Wahrlich Cup
B Grade	Clutha Trophy
C Grade	Tosh Cup
D Grade Section A	Secretary's Cup
D Grade Section B	Bendigo Shield
Year 7/8A Section A	Sellars Challenge Cup
Year 7/8A Section B	Wall Cup
Year 7/8B	Pioneer Trophy

Alexandra A
Roxburgh Area A
Dunstan 10A
Alexandra Anahera
Maniototo Gold
Alexandra Green
Clyde Alleycats
Cromwell College Jnr A
Terrace Renegades

Sandy Dunlop Memorial Trophy

Roxburgh Area A

Awards:

Centre Umpire Awards: Stacey Haig, Bethan Spooner, Neve Spooner, Teresa Young, Neleah Manderson

Aspiring Umpire Awards: Sorcha Lee-Daly, Caitlin Staples, Ashlea West, Megan Hunt

Most Improved Umpire: Teresa Young

Roxburgh Highland Pharmacy Junior Umpire of the Year: Neve Spooner

PaperPlus Contribution to Umpiring: Stacey Haig

Unichem Alexandra Pharmacy & Bookshop Coach of the Year: Megan Anderson

New World Volunteer of the Year & Barbara Ballantyne Trophy: Ange McDonald

Central Otago Netball Centre Inc.
Statement of Financial Performance
For the year ended 31 January 2021

	This Year	Last Year
Income		
Affiliation Fees	\$12,248	\$20,876
Canteen Income	\$1,420	\$10,510
Complex Hire	\$4,513	\$7,733
Complex Levy	\$8,193	\$9,865
Courts Sponsorship	\$0	\$3,250
Donations	\$539	\$0
Equipment Sales	\$113	\$211
Fundraising Income	\$4,987	\$15,445
Game Development Income Other	\$65	\$100
Game Development Programmes	\$0	\$1,195
Interest Received	\$2,015	\$2,843
Light Fees	\$365	\$487
Other Income	\$0	\$17
Representative Teams Income	\$0	\$313
Sports Club Hire	\$391	\$652
Tournament Income	\$120	\$1,226
Wage Subsidy	\$4,200	\$0
 Total Income	 <hr/> \$39,169	 <hr/> \$74,723
 Less Expenditure		
ACC	\$38	\$0
Accounting Fees	\$0	\$150
Advertising	\$0	\$52
Affiliation Fees	\$3,820	\$10,205
Bank Fees	\$20	\$0
Canteen Expenses	\$0	\$6,114
Cleaning	\$2,391	\$1,094
Competition & Tournament Expenses	\$1,539	\$1,460
Computer Expenses	\$746	\$848
Conferences & Meetings	\$75	\$1,128
Courts Expenses	\$663	\$103
COVID19 Expenses	\$295	\$0
Electricity	\$2,614	\$2,760
Equipment Purchases	\$548	\$5,037
Fundraising Expenses	\$3,493	\$8,859
Game Development Programmes	\$0	\$497
Health & Safety	\$0	\$99
Insurance	\$5,783	\$5,782
Lease	\$454	\$506
Photocopying	\$13	\$2
Plant Maintenance	\$32	\$211

Postage	\$173	\$161
Property Maintenance	\$1,425	\$5,256
Rates	\$140	\$219
Representative Teams Expenses	\$0	\$962
Stationery	\$54	\$70
Sundry Expenses	\$240	\$139
Telephone	\$1,104	\$1,166
Umpire Expenses	\$176	\$221
Wages	\$7,039	\$6,679
Total Expenditure	\$32,875	\$59,780
Cash Surplus for the Year	\$6,294	\$14,943
Less Depreciation	\$1,693	\$2,793
Net Profit for the Year	\$4,601	\$12,150

Central Otago Netball Centre Inc
Statement of Financial Position
As at 31 January 2021

	This Year	Last Year
<u>Assets</u>		
Accounts Receivable	\$300	\$650
ANZ Cheque Account	\$0	\$23,793
ANZ Online Call Account	\$0	\$1,223
ANZ Serious Saver Account	\$0	\$32,362
ANZ Term Deposit (matures 25 May 2021)	\$74,044	\$72,286
Uniforms, Netball and Equipment Stocks	\$3,397	\$3,397
BNZ Cheque Account	\$12,926	\$0
BNZ Rapid Saver Account	\$49,079	\$0
 Total Current Assets	 \$139,746	 \$133,711
 <u>Fixed Assets</u>		
Pavilion and courts - Molyneux Park	At valuation 1 Sept 2016	\$420,000
Kitchen, Tables, Chairs and Chattels	Estimate of value at Jan 2017	\$50,000
Laptop Mar-17	(Cost \$1738 Depn \$1488)	\$250
Shipping Container Nov-17	(Cost \$4869 Depn \$1953)	\$2,916
Hand Driers Apr-19	(Cost \$3420 Depn \$2920)	\$500
 Total Fixed Assets	 \$473,666	 \$475,358
 <u>Total Assets</u>		
	 \$613,412	 \$609,069
 <u>Less Liabilities</u>		
Net GST Due	\$297	\$538
 Total Liabilities	 \$297	 \$538
 <u>Net Assets</u>		
	 \$613,115	 \$608,531
 <u>Accumulated Fund</u>		
Balance Brought Forward	\$608,531	\$596,381
Surplus for the Year	\$4,601	\$12,150
Minor Adjustment to previous year system brought forward	\$17	\$0
 <u>Accumulated Fund</u>		
	 \$613,115	 \$608,531

Signed as President


Central Otago Netball Centre Inc.**INDEPENDENT REVIEW REPORT**

I have reviewed the accompanying Financial Statements of the "Central Otago Netball Centre Inc" , which comprises the Statement of Financial Position and the Statement of Financial Performance for the year ended 31 January 2021

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Ian Rutherford
B Comm



7-Mar-21

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ANNUAL REPORT

2021/2022



Presidents Report 2021

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Tash Lake
President

CENTRAL OTAGO NETBALL CENTRE RESULTS 2021

Competition Round:

A Grade	Barrett Cup	Alexandra A
B Grade	Stella Sanders Cup	Alexandra Anahera
C Grade	Dunstan Trophy	Dunstan 10A
D Grade	Alex Mums Cup	RAS Smurfs
Year 7/8A	Conder Family Trophy	Maniototo Steel
Year 7/8B	Bell Family Cup	Cromwell College Junior B

Championship Round:

A Grade Section A	Vincent Shield	Alexandra A
A Grade Section B	Wahrlich Cup	Dunstan B
B Grade Section A	Clutha Trophy	Cromwell
B Grade Section B	Presidents Cup	Alexandra Social
C Grade	Tosh Cup	Cromwell College Int A /CC Snr B
D Grade Section A	Secretary's Cup	Cromwell College Int Gold
D Grade Section B	Bendigo Shield	Dunstan 9 Ruby
Year 7/8A Section A	Sellars Challenge Cup	Maniototo Steel
Year 7/8A Section B	Wall Cup	TTS Panthers
Year 7/8B Section A	Pioneer Trophy	TTS Lions
Year 7/8B Section B	De Groot Family Cup	Cromwell College Jnr Panthers
Sandy Dunlop Memorial Trophy		Roxburgh

Awards:

Centre Umpire Awards: Isla Redgrave, Grace Moir

Aspiring Umpire Awards: Emily Attfield, Keisha McFadyen, Sadie Kimmey, Milasa Finau, Maddi Pask, Greer Ferguson, Shayla Tamakehu, Emer Bryant, Maia Adams, Madi Hamilton

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Mekah O'Neill (DHS)	Hannah Bisset (CC)
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Bella Thomas (DHS)	
Coach: Shaun Robinson	Manager: Deb O'Neill





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Molly Mason-Galletly (DHS)

Kate Spriggs (CC) – Training Partner

Coach: Jonelle Fulton Manager: Maree Piebenga





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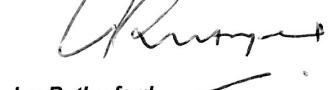
Central Otago Netball Centre Inc.

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Ian Rutherford
B Comm

3-Mar-22

Central Otago Netball Centre Inc.
Statement of Financial Performance
For the year ended 31 January 2022

	This Year	Last year
Income		
Affiliation Fees	19,546	12,248
Canteen Income	6,051	1,420
Complex Hire	6,930	4,513
Complex Levy	11,572	8,193
Court Sponsorship	2,450	-
Donations	539	113
Equipment Sales	87	113
Fundraising Income	17,460	4,987
Game Development Income	1,520	65
Game Development Programmes	730	2,015
Interest Received	348	365
Light Fees	400	-
Other Income	109	-
Registration fees	574	-
Representative Team Income	828	391
Sports Club Hire		
Tournament Income	828	120
Wage Subsidy-Covid-19		4,200
Total Income	68,605	39,169
Less Expenditure		
ACC Levies	39	38
Accounting fees	125	-
Advertising	52	-
Affiliation fees	11,606	3,820
Bank fees	20	
Canteen expenses	3,246	-
Cleaning	4,054	2,391
Competition and tournament Expenses	1,593	1,539
Computer Expenses	1,308	746
Conferences and meetings	75	295
Covid 19 Expenses	113	663
Courts Expenses	2,900	2,614
Electricity	466	548
Equipment purchases	12,180	3,493
Fundraising Expenses	149	-
Game Development Programmes	5	-
Health and safety	7,314	5,783
Insurance	269	454
Lease		13
Photocopying	915	
Pavillion Equipment	667	32
Plant Maintenance	35	173
Postages	312	1,425
Property Maintenance	29	140
Rates	1,416	-
Representative team expenses	106	54
Stationery	575	240
Sundry expenses	1,206	1,104
Telephone	183	176
Umpire expenses	6,772	7,039
Wages		4,200
Wages subsidy		
Total Expenditure	61,835	32,875
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Net Profit for the Year	5,898	4,601

9

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Accounts Receivable	300	
ANZ Term Deposit (matures 25 May 2020)	74,655	74,044
Petty Cash on Hand	400	
Uniforms, Netball and Equipment stocks	3,397	3,397
BNZ Cheque account	18,466	12,926
BNZ Rapid Call account	49,433	49,079
 Total Current Assets	 146,351	 139,746
<u>Fixed Assets</u>		
Pavillion and Courts-Molyneux Park	At Valuation 1 Sept 2016	420,000
Kitchen, Table, chairs and Chattels	Estimate of value at January 2018	420,000
Laptop	(Cost \$1,738 Depn \$1,588)	50,000
Shipping Container	(Cost \$4,869 Depn \$2,391)	150
Hand Driers	(Cost \$3,420 Depn \$3,255)	2,479
 Total Fixed Assets	 165	 2,916
 <u>Total Assets</u>	 472,794	 500
 <u>Less Liabilities</u>	 619,145	 473,666
Net GST Due	132	297
 Total Liabilities	 132	 297
 <u>Net Assets</u>	 619,013	 613,115
 <u>Accumulated Fund</u>		
Balance Bought Forward	613,115	608,531
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Minor adjustment to previous year system carried forward	17	
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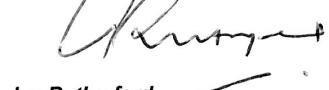
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3-Mar-22

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 <u>Accumulated Fund</u>		
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Signed as President



3 February 2026

26.1.5 ALEXANDRA GOLF CLUB SHED

Doc ID: 2692445

Report Author:	Angie Symon, Property and Facilities Officer Vincent and Teviot Valley
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose of Report

To approve in principle, granting Alexandra Golf Club Ltd permission to erect a relocated greenkeepers storage shed on Recreation Reserve Section 3 SO 524226, Alexandra Golf Course, 118 Clyde-Alexandra Road, Alexandra (pursuant to delegated authority), in accordance with Section 54(1) of the Reserves Act 1977.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to approve in principle, consent of the Minister of Conservation (pursuant to delegated authority), to the erection of a relocated greenkeepers storage shed on Recreation Reserve, Alexandra Golf Course, 118 Clyde-Alexandra Road, Alexandra), in accordance with Section 54(1) of the Reserves Act 1977.
- C. Recommends to Council, on the condition that a variation to the original 1984 Lease agreement with the Alexandra Golf Club is executed by the parties to include the new shed as a listed improvement on the premises and additionally to insert the standard clauses for the removal of improvements at termination of the lease that are currently not provided for in the 1984 lease
- D. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

2. Background

Golf has a long-standing history in the Central Otago district, and The Alexandra Golf Course is a primary venue for physical activity and social interaction.

By providing the infrastructure needed to maintain the course to a high standard, the club ensures a safe and high-quality environment for both club members and casual players.

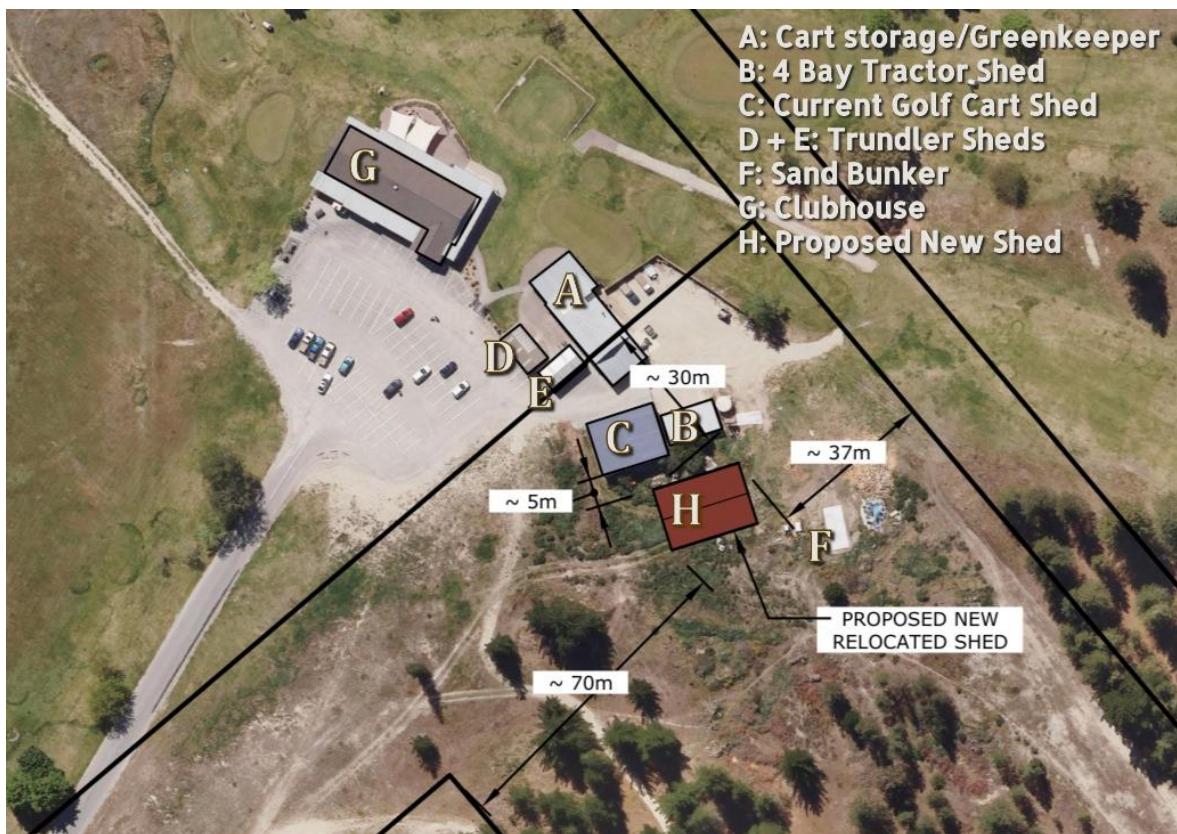
The Alexandra Golf Club is undertaking an operational improvement project driven by the need for increased secure storage for its golf cart fleet and a modern, compliant facility for the course caretaker.

The club currently has 471 members across nine membership classes, with membership generally increasing by 7-8% per annum. This growth has resulted in a "desperate need" for additional cart storage; the club currently caters for 28 carts, all of which are occupied, with a waiting list of 12 people for space.

The proposed project involves a relocated shed (sourced from the Aurum retirement village), which was dismantled by club members and is currently in storage. The new shed will serve as the primary maintenance facility (approx. 280 sq metres), which is a significant upgrade from the existing 100 sq metre shed. This relocation allows the current caretaker's shed to be repurposed for golf cart storage as shown in figure 1:

Attached to the report as Appendix 1 is the Building plans submitted for your information.

Figure 1: Detailed site plan showing proposed shed footprint and distances from existing structures.



3. Discussion

The proposal to construct a new maintenance shed on (Section 3 SO 524226) represents a necessary infrastructure upgrade for the Alexandra Golf Course. The current storage of greenkeeper equipment and machinery is dispersed and inadequate; consolidating these into a modern facility ensures the long-term viability of this community asset.

The shed provides a secure, centralised location for high-value assets, including greenkeeper machinery, tools, and golf carts. Protecting this equipment from the elements and theft reduces the risk of unplanned capital expenditure for the operators. Furthermore, a well-maintained course attracts visiting players, contributing to the local tourism economy.

The design and placement adjacent to existing facilities ensure that the visual landscape and the "character" of the reserve are respected and maintained for future generations.

The current lease with the Golf Club dates back to 1984. All improvements existing at that time were recorded in the original agreement, meaning the new shed must now be formally added to the lease. This will be achieved through a deed of variation to the 1984 lease.

It is also recommended that the standard modern clause relating to improvements on Council-leased land at the end of a tenancy be included in the deed of variation. This clause protects the interests of both parties—Council as landlord and the Golf Club as tenant—by clarifying the status of any improvements made during the lease term. It provides that such improvements must either be removed by the tenant at termination or may, with Council's agreement, be transferred to Council without compensation.

If the tenant fails to remove improvements at the end of the lease, Council may choose to demolish them at the tenant's expense, unless Council elects to take ownership. As the 1984 lease does not contain these provisions, it is recommended that they be incorporated through the proposed deed of variation.

4. Financial Considerations

The decision to grant consent for the construction of the new shed does not carry any direct financial implications for the Council. All costs associated with the design, consenting, construction, and ongoing maintenance of the new shed are the sole responsibility of the applicant, the Alexandra Golf Club Inc.

5. Options

Option 1 – (Recommended)

Grant consent for the new shed

Advantages:

- Provides a weather-tight and secure environment for greenkeeper machinery and golf carts, protecting assets from Central Otago temperatures, theft, and vandalism.
- Improves operational efficiency and safety for the club's caretaker by centralising maintenance functions in a purpose-built facility.
- Maximises the use of existing infrastructure by retaining the original greenkeeper shed for dedicated golf cart storage, thereby supporting increased community recreational use.
- Lower maintenance costs and better asset protection help keep the club's operating expenses down, assisting in keeping membership and green fees affordable.
- Recognises that the building is consistent with the Reserves Act 1977 and the 2013 Instrument of Delegation, ensuring due process has been followed with minimal environmental effects.

Disadvantages:

- Nil

Option 2

Decline consent for the new shed:

Advantages:

- Maintains the status quo of the reserve land

Disadvantages:

- Will significantly hinder the Alexandra Golf Club's ability to maintain the course effectively and safely and address the growing need for golf cart storage.
- Does not recognise the Reserves Act 1977 delegation for a structure consistent with the reserve's purpose.
- Increases the risk of asset degradation and theft for the club's specialized tools and machinery.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social and economic wellbeing of communities, in the present and for the future by ensuring the sustainable management of a key community recreational asset. By approving the shed, the Council supports the long-term viability of the Golf Club, protects community-owned assets from environmental degradation, and ensures the club can provide affordable recreational opportunities.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes - The recommendation is consistent with the CODC District Plan, specifically policies relating to "Open Space" and "Recreation" zones which encourage the provision of facilities that support and enhance the use of the district's reserves. It also aligns with the Economic Development Strategy by supporting Alexandra's profile as a premier recreational and tourism destination. High-quality golf facilities are a key component of the local visitor economy, and providing for their maintenance and equipment storage ensures the long-term health of this asset.
Considerations as to sustainability, the environment and climate change impacts	The proposal has a positive impact on sustainability by significantly extending the operational life of high-value maintenance assets (machinery and golf carts) through protection from UV and extreme Central Otago temperature fluctuations. Environmental impacts are minimised through the repurposing of the existing shed for cart storage, which promotes resource efficiency and reduces the need for additional new-build footprints in the future. The project represents a self-funded improvement to public land that supports long-

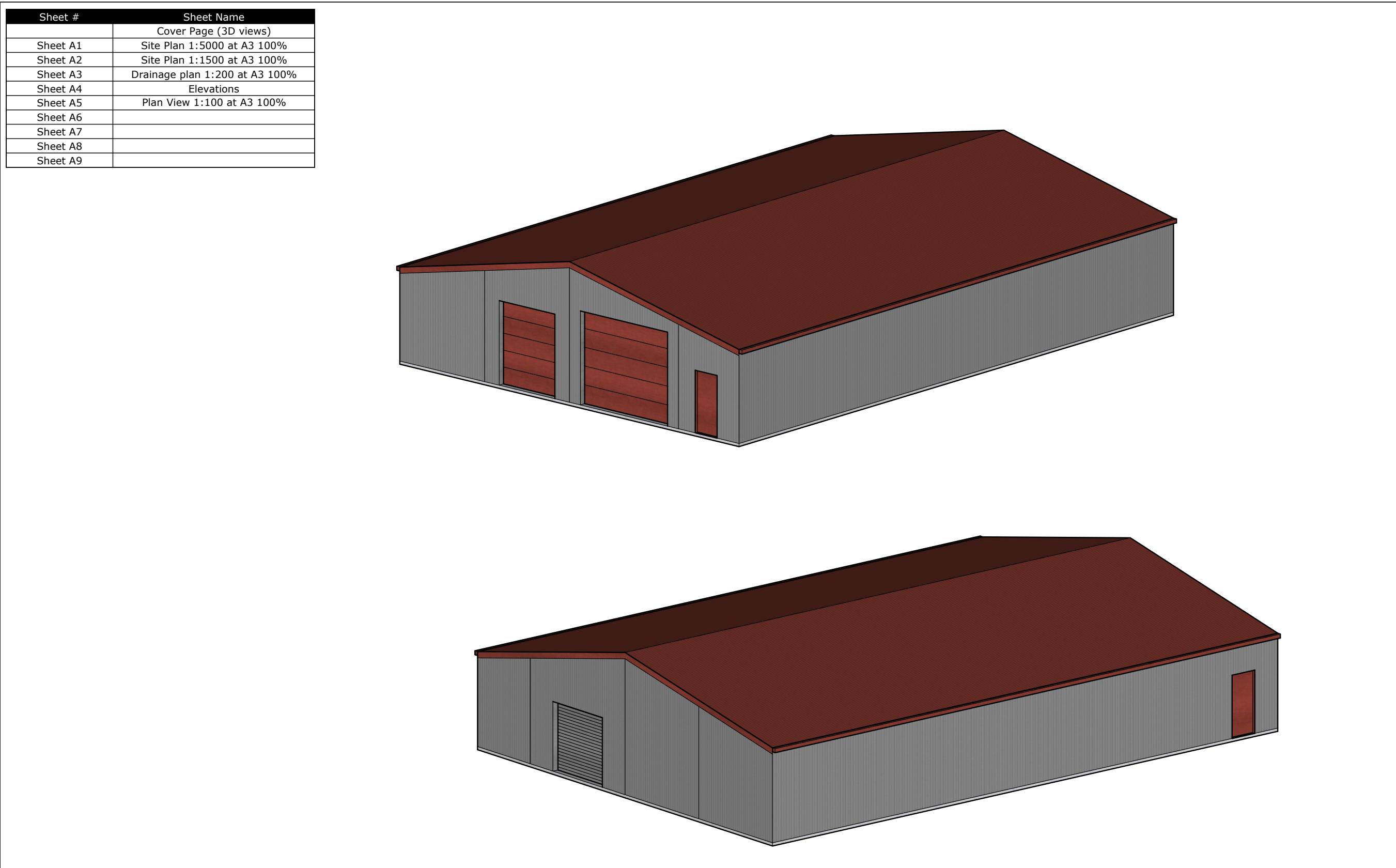
	term environmental and operational resilience without additional ratepayer funding.
Risks Analysis	There are no risks to Council associated with the recommended option. Denying the consent (Option 2) would create operational and financial risk for the Alexandra Golf Club.
Significance, Consultation and Engagement (internal and external)	<p>No specific Iwi engagement was undertaken as the proposal involves an operational building within an existing, highly modified recreational area. There are no significant earthworks or changes in land use that would impact cultural values or trigger the need for formal Iwi consultation under the current District Plan or the Reserves Act for this specific delegated consent.</p> <p>Parks and Recreation Team have been consulted. No other departments are significantly impacted.</p> <p>In accordance with the CODC Significance and Engagement Policy, this matter is determined to be of Low Significance. The decision does not involve a strategic asset, has no negative impact on Council's financial capacity or debt, and does not significantly change the levels of service provided to the community. Consequently, a formal public consultation process is not required.</p> <p>There are no negative consultation implications. The approval is a standard administrative exercise of delegated authority to support an existing community tenant in managing their operational infrastructure.</p>

7. Next Steps

- Following approval of the recommendation by the Vincent Community Board, the report will be presented to the next Council meeting for formal resolution.
- Once the Council resolution is passed, the outcome will be formally communicated to the Alexandra Golf Club.
- Execute the Deed of Variation to include new shed and improvement clauses
- Works on the new maintenance shed will proceed upon receipt of the formal resolution and the successful issuance of a Building Consent.

8. Attachments

Appendix 1 - Greenkeeper Shed Alexandra Golf Club Architectural Plans [Download](#)



Alexandra Golf Course - new shed 118 Clyde-Alexandra Road, Alexandra	ALPINE  BUILDINGS	118 Clyde-Alexandra Road, Alexandra Section 3 SO 524226
		October 2, 2025



Site Plan 1:5000 at A3 100%	ALPINE 	REVISIONS	
		DD/MM/YY	REMARKS
1	2/10/2025	For Approval	A 01
2	— / — / —	For Building Consent	
3	— / — / —	...	
4	— / — / —	...	
5	— / — / —	...	



Site Plan 1:1500 at A3 100%

ALPINE 
BUILDINGSAlexandra Golf Course - new shed
118 Clyde-Alexandra Road, Alexandra

REVISIONS

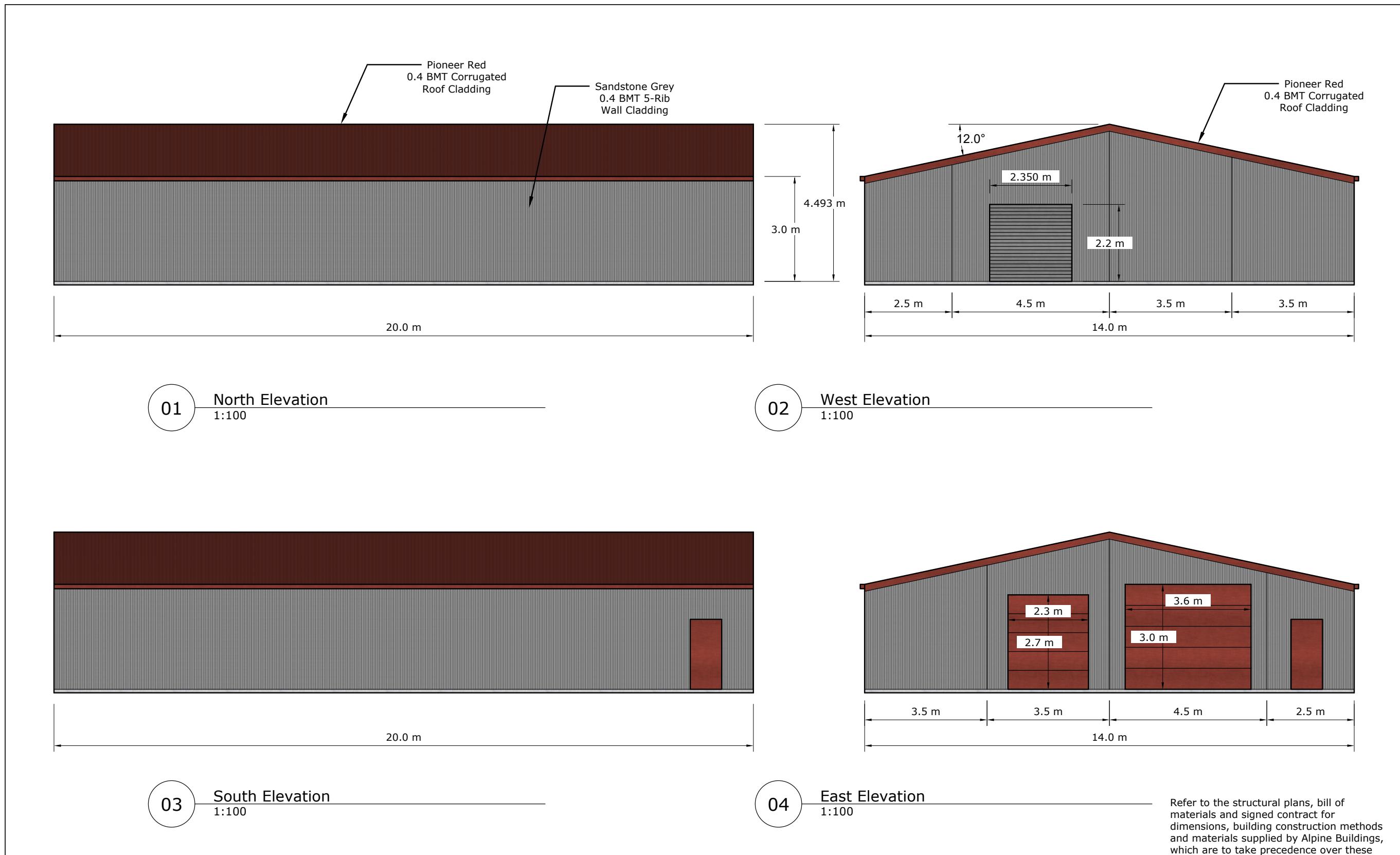
	DD/MM/YY	REMARKS
1	2/10/2025	For Approval
2	—/—/—	For Building Consent
3	—/—/—	...
4	—/—/—	...
5	—/—/—	...

02

A

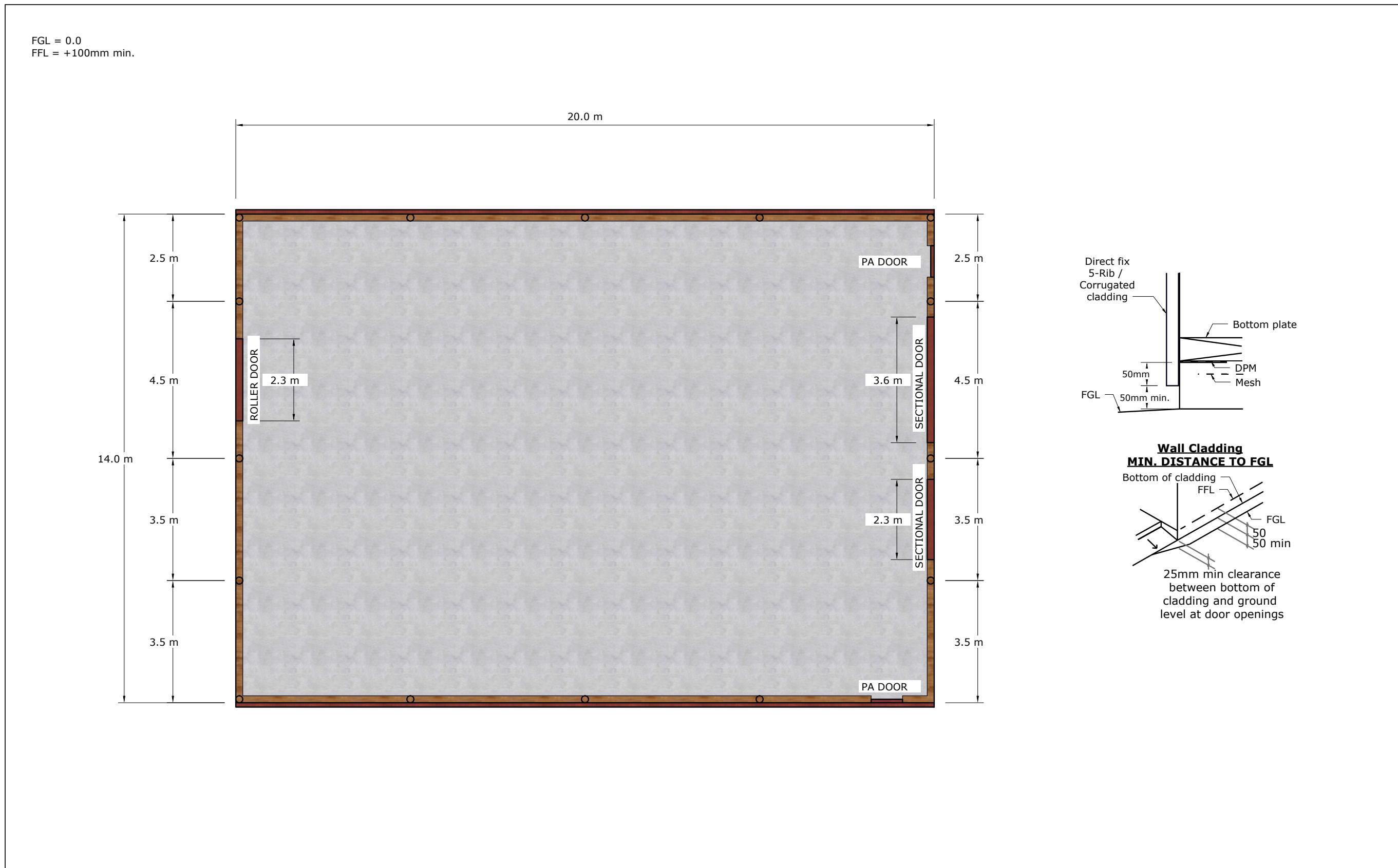


Drainage plan 1:200 at A3 100%	ALPINE  BUILDINGS Alexandra Golf Course - new shed 118 Clyde-Alexandra Road, Alexandra	REVISIONS	
		DD/MM/YY	REMARKS
1	2/10/2025		For Approval
2	__ / __ / __		For Building Consent
3	__ / __ / __		...
4	__ / __ / __		...
5	__ / __ / __		...



Elevations	ALPINE  BUILDINGS	REVISIONS		A 04
		DD/MM/YY	REMARKS	
1	2/10/2025	For Approval		
2	— / — / —	For Building Consent		
3	— / — / —	...		
4	— / — / —	...		
5	— / — / —	...		

Alexandra Golf Course - new shed
118 Clyde-Alexandra Road, Alexandra



Plan View 1:100 at A3 100%

ALPINE  BUILDINGS

Alexandra Golf Course - new shed
118 Clyde-Alexandra Road, Alexandra

REVISIONS		
	DD/MM/YY	REMARKS
1	2/10/2025	For Approval
2	__/__/__	For Building Consent
3	__/__/__	...
4	__/__/__	...
5	__/__/__	...

A 05

Name: **Alexandra**
 Area: Alexandra



PA Door Information

Qty	Type	Door Colour	Lockset	50mm screws	Doorstop/holder	
2	Ribbed	Pioneer Red	2	18	2	
PLAN VIEW						Door stop/ holder for holding the door open. Fit the stop to the wall and the hook to the door.
<p>Side clashing strip: at 2.025m long Top clashing strip: at 0.800m long Door stud flashings: at 2.2m long</p>						
<p>Flashings colour: Pioneer Red</p>						
<p>200x50 Framing</p>						
<p>SIDE ELEVATION</p>						
<p>Above Lintel Flashing at 1.250 m Under Lintel Flashing at 0.850 m</p>						
<p>20 220 10</p>						
<p>Only needed if you have a concrete floor and the door is on an external wall. NOTE: Flashing must be riveted before door is fitted.</p>						
<p>Possible concrete floor</p>						
<p>Note: We recommend that when framing the personnel door you make the door opening 10mm wider than the width of the door (width of the door is best measured over hinges to over latch plate/face). When framing the height, allow clearance for the desired gap at the bottom of the door and enough clearance at the top of the door to clear the 'above lintel' flashing when the door opens.</p>						
<p>ELEVATION OF DOOR STUD/ FOUNDATIONS WITH CONCRETE FLOOR</p>						
<p>Possible Concrete floor with the bottom plate on damp course, with a 12mm Trubolt within 300mm from end (DPC & bolts may not be supplied).</p>						
<p>ELEVATION OF DOOR STUD/ FOUNDATIONS WITHOUT CONCRETE FLOOR</p>						
<p>Note: Fill the hole with concrete then insert H5 short pile or 150x50 H5 short (check your material list for what has been supplied).</p>						
<p>For short piles: These are placed approx. the door width apart, then checked out for the door studs to nail to.</p>						
<p>For 150x50 shorts: Position these the width of the door opening plus the doorstud thickness apart.</p>						
<p>Both options: Are then cut to height of the bottom girt.</p>						
<p>PAGE: 1/5</p>						

Name: _____

Roller Door Info



1	2.35	m Wid	2.2	m High	Colour	Pioneer Red	+ Hardware and Tracks
Auto opener qty: _____				Type: _____		+ Hardware and Tracks	
						+ Hardware and Tracks	
<p>ELEVATION OF DOOR FRAMING AND FOOTING DETAILS</p> <p>2 lots of 50mm blocking (same size as doorstuds) on each side for roller door brackets. Needs extra blocking on chain side if applicable - see instructions.</p> <p>200x50 Framing [] at [] m</p> <p>100x50 Blocking (Door guide fixing) [] at [] m</p> <p>Min 5 galv 100mm nails</p> <p>Overlap 150mm or minimum 100mm.</p> <p>Note: Fill the hole with concrete then insert H5 short pile or 50mm H5 short (check your materials list for what has been supplied). This gets cut to height of the bottom girt.</p> <p>Note: Between Door Studs needs to be roller door size stated on Materials List and the plans e.g. a 3.6m wide door is 3.6m between studs or 'daylight opening width' (the door curtain comes wider to fit into the door guides).</p>							
<p>ELEVATION OF ROLLER DOOR FLASHINGS</p> <p>Note: For warranty reasons, it is best that your door is installed by a certified installer.</p> <p>Above Lintel Flashing [] at [] m [] at [] m</p> <p>Under Lintel Flashing [] at [] m [] at [] m</p> <p>Bird Brush (Series 2 doors only) [] at [] m with: 8g x1" screws</p> <p>Flashings colour: Pioneer Red</p> <p>200x50 Framing</p>							
<p>PLAN VIEW OF ROLLER DOOR FLASHINGS</p> <p>Roller door</p> <p>Door stud Flashings</p> <p>Door stud</p> <p>CORRO</p> <p>5-RIB</p> <p>Door Stud Flashings FOR 5-RIB CLADDING [] at [] m [] at [] m</p> <p>20 213 87° 65 10</p>							
<p>PAGE: 2/5</p>							

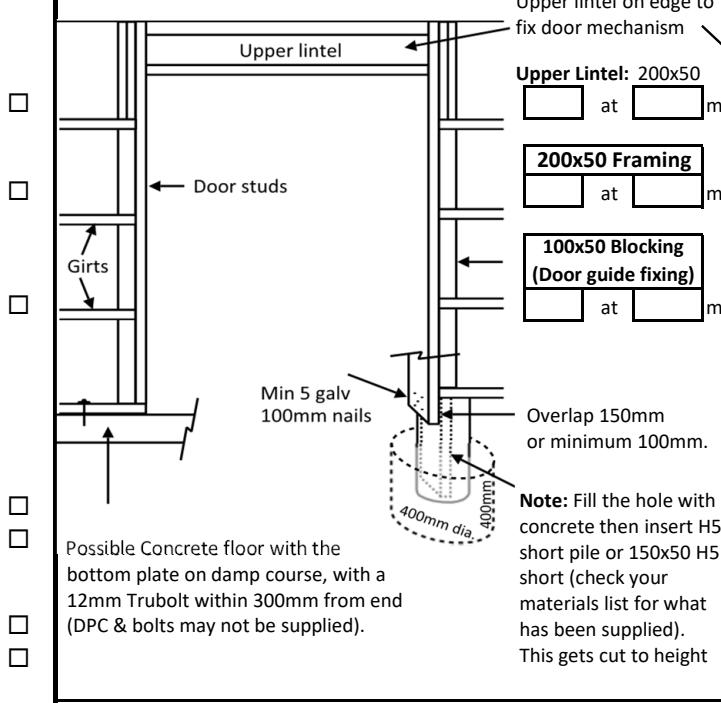
Name: **Alexandra**
 Area: Alexandra

Sectional Door Info



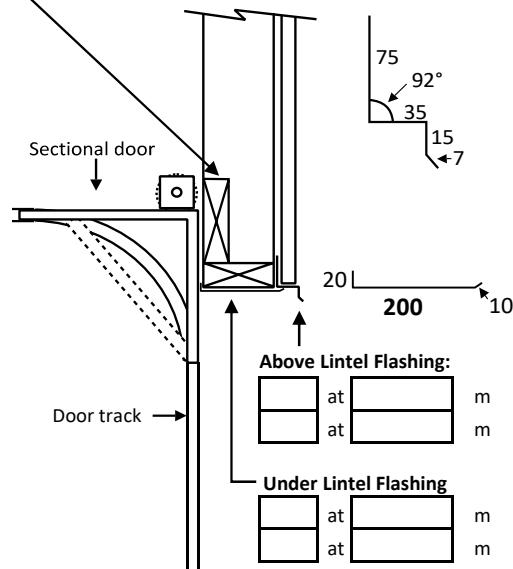
<input type="checkbox"/>	<input type="checkbox"/>	1	3	m Wide x	3.6	m High	Colour	Pioneer Red	+ Hardware and Tracks
<input type="checkbox"/>	<input type="checkbox"/>	1	2.3	m Wide x	2.7	m High	Colour	Pioneer Red	+ Hardware and Tracks
<input type="checkbox"/>	<input type="checkbox"/>			m Wide x		m High	Colour		+ Hardware and Tracks

ELEVATION OF DOOR FRAMING AND FOOTING DETAILS

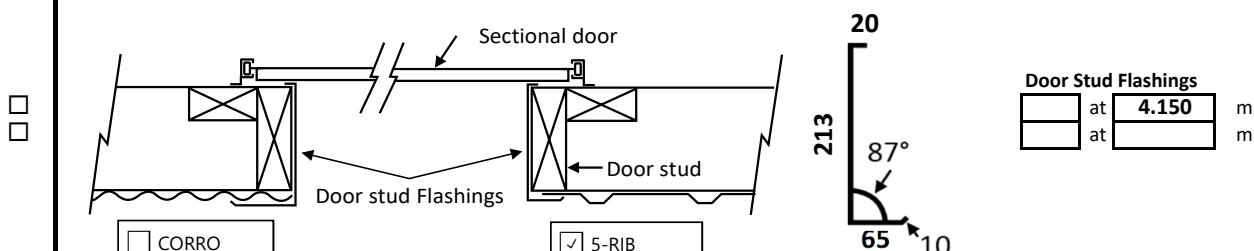


Note: For warranty reasons, it is best that your door is installed by a certified installer.

ELEVATION OF SECTIONAL DOOR FLASHINGS



PLAN VIEW OF SECTIONAL DOOR FLASHINGS

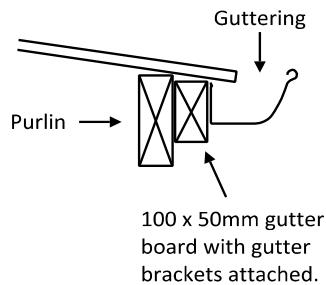


Name: **Alexandra**
Area: Alexandra

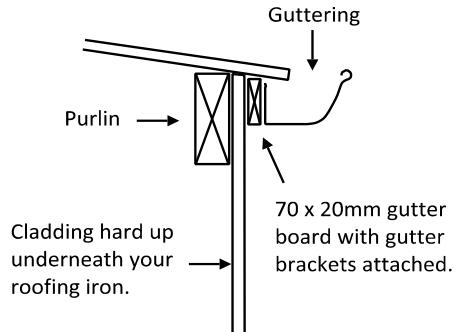
Guttering Details



OPEN FRONT BAYS



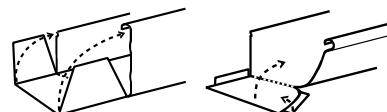
WITH WALL CLADDING



NOTES:

- Fall on the guttering is important in view of preventing ponding water and rust.
- We recommend screwing the gutter brackets to the gutter board, then fixing the gutter board to the purlin (with fall as above) with 2x 90mm nails on the closest rib to each bracket.
- If you require extra pipe and fittings over and above what has been supplied, these will need to be sourced from your local plumbing store.

<input type="checkbox"/>	<input type="checkbox"/>	125 D Guttering qty	COS	CLR	<table border="1"> <tr> <td>8</td><td>at</td><td>5.150</td><td>m</td> </tr> <tr> <td></td><td>at</td><td></td><td>m</td> </tr> </table>	8	at	5.150	m		at		m			
8	at	5.150	m													
	at		m													
<input type="checkbox"/>	<input type="checkbox"/>	Guttering colour			CS: Pioneer Red											
<input type="checkbox"/>	<input type="checkbox"/>	Guttering board	70 x 20mm		<table border="1"> <tr> <td>40</td> <td>m total</td> </tr> <tr> <td></td> <td>m total</td> </tr> <tr> <td></td> <td>m</td> </tr> <tr> <td></td> <td>m</td> </tr> </table>	40	m total		m total		m		m			
40	m total															
	m total															
	m															
	m															
<input type="checkbox"/>	<input type="checkbox"/>	Guttering board	100 x 50mm													
<input type="checkbox"/>	<input type="checkbox"/>	90mm Down pipes		<table border="1"> <tr> <td>2</td> <td>at</td> <td>3</td> <td>m</td> </tr> <tr> <td></td> <td>at</td> <td></td> <td>m</td> </tr> <tr> <td></td> <td>at</td> <td>1.0</td> <td>m to direct water away from the building</td> </tr> </table>	2	at	3	m		at		m		at	1.0	m to direct water away from the building
2	at	3	m													
	at		m													
	at	1.0	m to direct water away from the building													
<input type="checkbox"/>	<input type="checkbox"/>	90mm Down pipes														
<input type="checkbox"/>	<input type="checkbox"/>	90mm pipe		<table border="1"> <tr> <td>2</td> <td>at</td> <td>1.0</td> <td>m to direct water away from the building</td> </tr> </table>	2	at	1.0	m to direct water away from the building								
2	at	1.0	m to direct water away from the building													
<input type="checkbox"/>	<input type="checkbox"/>	Rivets (4x8mm)	CS: Pioneer Red		<table border="1"> <tr> <td>80</td> <td>at</td> <td></td> <td>rivets</td> </tr> </table>	80	at		rivets							
80	at		rivets													
<input type="checkbox"/>	<input type="checkbox"/>	Silicone			<table border="1"> <tr> <td>1</td> <td>at</td> <td></td> <td>tube/s</td> </tr> </table>	1	at		tube/s							
1	at		tube/s													
<input type="checkbox"/>	<input type="checkbox"/>	Guttering brackets	COS	CLR	<table border="1"> <tr> <td>60</td> <td>at</td> <td>750</td> <td>mm centres</td> </tr> </table>	60	at	750	mm centres							
60	at	750	mm centres													
<input type="checkbox"/>	<input type="checkbox"/>	Gutter bracket screws (8gx1" galv)			<table border="1"> <tr> <td>120</td> <td>(2 screws per bracket)</td> <td></td> <td></td> </tr> </table>	120	(2 screws per bracket)									
120	(2 screws per bracket)															
<input type="checkbox"/>	<input type="checkbox"/>	Down pipe brackets														
<input type="checkbox"/>	<input type="checkbox"/>	Drops			<table border="1"> <tr> <td>2</td> <td>at</td> <td></td> <td>Stop ends are formed from end of gutter as below</td> </tr> </table>	2	at		Stop ends are formed from end of gutter as below							
2	at		Stop ends are formed from end of gutter as below													
<input type="checkbox"/>	<input type="checkbox"/>				<p>Note: All guttering is long enough for 60mm for each lap coverage; and to fold, glue and rivet stop ends ↓</p>											
<input type="checkbox"/>	<input type="checkbox"/>															
<input type="checkbox"/>	<input type="checkbox"/>	Bends 90°	COS	CLR	<table border="1"> <tr> <td>0</td> <td>(90mm dia.)</td> <td></td> <td></td> </tr> </table>	0	(90mm dia.)									
0	(90mm dia.)															
<input type="checkbox"/>	<input type="checkbox"/>															



PAGE: 4/5

Name: **Barge & Ridge**
 Area: Alexandra



Figure 92: Barge for vertical profiled metal
 Paragraph 9.6.8.2

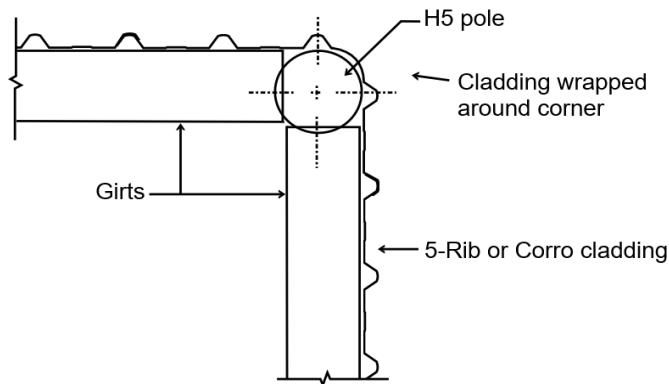
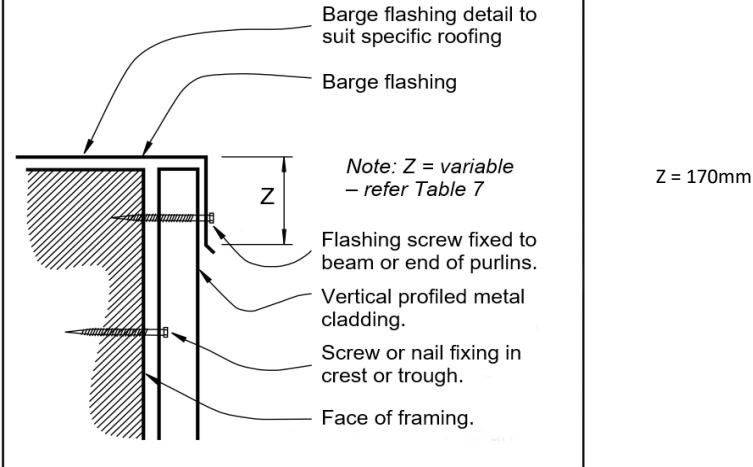
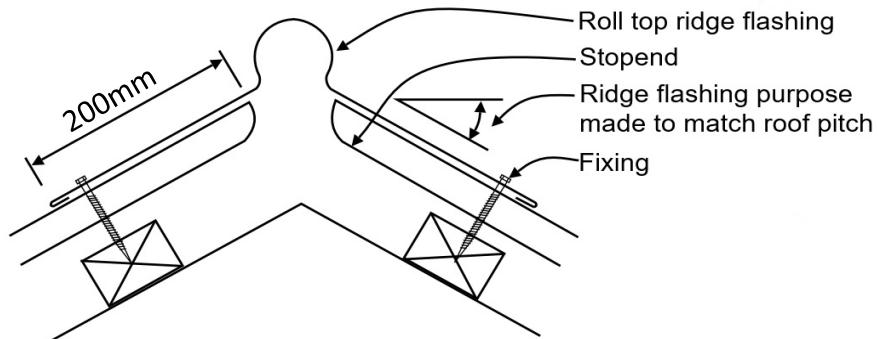


Figure 46: Ridge and hip flashings for profiled metal
 Paragraphs 4.4, 4.5, 8.4.11, 8.4.12, Table 7



3 February 2026

26.1.6 APPOINTMENTS TO SUB-COMMITTEES AND OTHER COMMUNITY ORGANISATIONS

Doc ID: 2707510

Report Author:	Wayne McEntee, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose of Report

To appoint community board representatives to sub-committees and other community organisations where necessary.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Appoints representatives to community organisations as follows:
 - Alexandra Community House Trust – 1 liaison
 - Alexandra Council for Social Services – 1 liaison
 - Alexandra District Museum Inc (Central Stories) – 1 liaison
 - Alexandra Blossom Festival Committee – 1 liaison
 - Alexandra and Districts Youth Trust – 1 liaison
 - Clyde Historical Museum Committee – 1 liaison
 - Keep Alexandra-Clyde Beautiful Society – 1 liaison
 - Ophir Welfare Association Committee – 1 liaison (as required)
 - St Bathans Area Community Association Inc – 1 liaison (as required)
 - Vallance Cottage Working Group – 1 liaison

2. Background

At the inaugural Vincent Community Board meeting on 30 October 2025 the board appointed Jayden Cromb to the Omakau Recreation Reserve Committee but opted to delay the appointment of members to other community groups. It was noted that any further appointments would be discussed at a strategy session held on 15 December 2025 and reviewed and brought back to the board following these discussions.

3. Discussion

Some community organisations receive considerable financial assistance from the Board, while other organisations receive little or no financial support, but welcome Community Board representation.

The Board has the opportunity to keep itself informed of the activities of these organisations and to review how the grants are being used (if applicable) by receiving copies of minutes and copies of financial and other reports as required.

Members are generally quite involved in community organisations as private individuals, and as community board members will be required to attend a number of formal and informal meetings throughout the year.

The Board may choose not to make specific appointments, but to leave it to individual members who already have an interest in a group or groups to liaise between the Board and the group.

A liaison appointment will require an elected member to keep in contact with the organisation. A representative will be required to attend the meetings of the organisation.

If an elected member is given voting rights at the organisation's meeting, the minutes of that group should then be put on a future agenda of the community board's agenda. That elected member will need to think about any conflict that could arise when matters concerning the representative organisation came to the board for consideration.

4. Financial Considerations

There are no financial considerations as a result of this decision.

5. Options

Option 1 – (Recommended)

Appoint members to the groups listed in the recommendations, as appropriate, as non-voting liaisons or representatives.

Advantages:

- The Board will maintain the good relationships built up over the years with these groups.
- The Board will stay informed about the groups' finances and actions.

Disadvantages:

- The potential for conflicts of interest.

Option 2

Do not appoint members to community groups.

Advantages:

- The potential for conflicts of interest concerning community groups will be reduced.

Disadvantages:

- The relationship with community groups could be compromised.
- The Board will lose a useful source of knowledge about the community they serve.

6. Compliance

Local Government Act 2002 Purpose Provisions	It promotes the (social, cultural, economic and environmental) wellbeing of the community, in the present and for the future by maintaining links to groups that enhance the wellbeing of the community. All of them enhance social and cultural wellbeing and some also enhance economic and or environmental wellbeing.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	This is a procedural decision and therefore has no impact on other plans and policies and is consistent with them.
Considerations as to sustainability, the environment and climate change impacts	This decision will not create direct implications for sustainability, the environment or climate change.
Risks Analysis	There are no substantial risks associated with this decision.
Significance, Consultation and Engagement (internal and external)	This is a procedural matter and, therefore, no consultation or engagement was required.

7. Next Steps

Governance staff will make the external groups aware of the new appointments. The appointees will then act as a point of contact between the Board and the community group and fulfil their roles as either representatives or liaisons.

8. Attachments

Nil

3 February 2026

26.1.7 ATTENDANCE AT THE ZONE 5&6 CONFERENCE

Doc ID: 2714464

Report Author:	Wayne McEntee, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose of Report

To consider giving permission for Karla Sanders to attend the Zone 5&6 Conference.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to approve Karla Sanders attendance at the Zone 5&6 Conference in Christchurch.

2. Background

The Zone 5&6 Conference is scheduled to be held on 30 April 2026 in Christchurch. Karla Sanders has indicated her desire to attend this event.

3. Discussion

In accordance with the Elected Member Allowances Policy, any community board member must seek approval from their board to travel and attend any conference / seminar or training programme. Approval should also be sought from Council.

Community Board members	<p>Travel and attendance at conferences / seminars and training programmes</p> <p>All expenditure will be approved on the condition that it can be met within relevant budget provisions.</p> <p>Exceptions to approval of the community board being required are:</p> <ol style="list-style-type: none"> when a board member is to be the Council's representative at a conference or event; in such cases the approval of the Council is required, and for RMA hearings training, as there is a separate budget for such training which is managed by staff.
-------------------------	--

4. Financial Considerations

There had previously been an allowance for community board members to attend seminars within elected member budgets. However, as the money now comes from a district source the permission to spend is required to come from Council. Costs at this time are preliminary, however the cost of the conference is approx. \$400 per person, mileage of \$210 approximately, accommodation being about \$270 and allowing for flights to be around \$300 return. There will also be some sundry expenses including parking, taxis and meals. Currently the GL line has \$3096 available.

5. Options

Option 1 – (Recommended)

Approve Karla Sanders to attend the Zone 5&6 Conference

Advantages:

- It is an excellent opportunity for learning and networking with other elected members.

Disadvantages:

- This will deplete some of the training budget in this particular GL line.

Option 2

Do not approve Karla Sanders to attend the Zone 5&6 Conference.

Advantages:

- It will save the money in this budget line for use on something else.

Disadvantages:

- An opportunity for learning and networking will be lost.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by allowing an elected member to attend a training and networking opportunity.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes it is consistent.
Considerations as to sustainability, the environment and climate change impacts	Air travel is part of this decision, so should be taken into consideration.
Risks Analysis	There are no risks to this decision.
Significance, Consultation and Engagement (internal and external)	This does not reach the threshold in the Significance and Engagement Policy.

7. Next Steps

Next steps will depend on the outcome, either to confirm details for Karla to attend or to confirm that she is not attending.

8. Attachments

Nil

3 February 2026

7 MAYOR'S REPORT

26.1.8 MAYOR'S REPORT

Doc ID: 2678152

1. Purpose

To consider an update from Her Worship the Mayor.

Recommendations

That the Vincent Community Board receives the report.

Her Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

3 February 2026

8 CHAIR'S REPORT

26.1.9 CHAIR'S REPORT

Doc ID: 2678211

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

3 February 2026

9 MEMBERS' REPORTS

26.1.10 MEMBERS' REPORTS

Doc ID: 2683275

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

3 February 2026

10 STATUS REPORTS

26.1.11 FEBRUARY 2026 GOVERNANCE REPORT

Doc ID: 2686385

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

CAPEX report for Little Valley Bridge
(see Appendix 1).

Status Reports

The status reports have been updated with any actions since the previous meeting
(see Appendix 2).

3. Attachments

[Appendix 1 - Little Valley Bridge Project - CAPEX report](#) 
[Appendix 2 - Status Updates](#) 

Bridge 191 - Little Valley Road Deck/Beam Replacement Project – CAPEX Update #3

Project Start: August 2024	Project Completion: July 2026	Funding Source(s): 2024-27 LTP	Project Stage: Construct
Executive Sponsor: Quinton Penniall	Project Owner: Quinton Penniall	Programme Manager: Paul Fleet	Project Manager/PM Support: Josh von Pein/Holly Laverick
Key Stakeholders: Emergency Services, Residents, LINZ, Contact (hydro), Little Valley Farms/Stations, CODC (3Waters & Waste), ORC, Central Otago Rail Trail Users			
Key Project Deliverables			
<p>To replace all timber deck elements of the Little Valley Road Bridge, to ensure reliable Class 1 heavy vehicle access. This includes:</p> <ul style="list-style-type: none"> • Replacement of beams, deck and railings. • Construction of an alternative route via Linger & Die Park/Graveyard Gully Road, including a temporary Bailey Bridge & associated approach roading. • LVB Bridge Posting reduction to 29,000kg gross limit in the interim. 			
Status Update – Report 2		Next Steps	
<ol style="list-style-type: none"> 1. Project start has been delayed due to timber supply issues. Delivery has now been confirmed for early April. Our contractor has revised their methodology and programme with scaffolding and demolition of the old timber components now front loaded in their programme. 2. Installation of a temporary pedestrian/cycle scaffold walkway has been confirmed. This will provide full access for walking and cycling over the duration of the works. 3. Works to commence 16th February 2026. 4. Due date for completion 30th June 2026. 5. Currently working with our 3 Waters Team around installing pipework on the bridge whilst closed and scaffolding is in place. 6. Bailey Bridge installation has been completed and is now open and operational. 7. Project updates will be communicated via the CODC Website project page. 		<ol style="list-style-type: none"> 1. Ongoing general community and stakeholder communications and updates. 2. Confirm 3 Waters pipework installation. 3. On going construction monitoring. 4. Financial monitoring and reporting. 	
Project Health			
Flag	Previous Status	Current Status	Status Description
Overall Status	G	G	With timber supply now confirmed and a revised methodology and programme the project is still on target
Finances	G	G	With variations confirmed and the Bailey Bridge completed the project is still on target to meet budget.

Bridge 191 - Little Valley Road Deck/Beam Replacement Project – CAPEX Update #3

Risks	A	A	Delays with delivery of key timber components for the bridge works potentially affecting programme delivery.
Issues	G	A	3-week delay to programme start due to additional scaffold work and timber supply delays
Resources	G	G	All required resources are available, both internally and externally
Key Milestones	G	G	Timber ordered. Temporary pedestrian scaffold confirmed. Final construction programme confirmed.
Health and Safety	G	G	Nothing to report.
Scope	A	A	3 Waters pipe installation still to be confirmed.
Communications	G	G	Ongoing. Communication updates will be provided as the project progress.

Project Risk Analysis – Key Rated Risks

Flag	Risk Name	Status Comments
G	Health & Safety during the works; working at height, heavy machinery, interface with other road users	Nothing to report.
A	Exceeding allocated total project cost of \$3.55M	Total project forecast including contingency and variations is within budget. Financial controls include monthly project financial forecasting.
A	Delay with timber delivery	Weekly progress meetings and updates with Breen Construction including programme risk discussions and impacts.
A	Resident complaints with increased traffic/noise on River Street and Graveyard Gully Road	Our communications plan will ensure stakeholders are well informed and understand the impact and duration of the works.

Status Updates		Committee:		Vincent Community Board		
Meeting	Report Title	Resolution No	Resolution	Officer	Status	
18/11/2025	Road Name Approval Report - Ngapara Street	25.8.6	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees that the roads be named Weller Drive and Rapiti Close.</p>	Roading Administration Assistant	03 Dec 2025 Road naming information passed to LINZ, NZ Post and CODC Rates. MATTER CLOSED. 20 Nov 2025 Action memo sent to report writer.	
18/11/2025	Aronui Dam	25.8.5	<p>A. That the report be received and its contents noted.</p> <p>B. Recommends to Council that funding for appropriate risk assessments, including a dam break assessment be considered in the 2027 – 2037 Long-term Plan.</p> <p>C. Recommend to Council the removal of the raupō, to achieve a similar state as 2015 (including a small area set aside for the breeding of the waterfowl) be considered in the 2027 – 2037 Long-term Plan.</p> <p>D. Recommends that the Council work with 'Friends of Aronui Dam' regarding ongoing maintenance funding should be considered for inclusion in the 2027 – 2037 Long-term Plan.</p>	Parks and Recreation Manager	20 Jan 2026 Report to be presented to Council, date TBC. 20 Nov 2025 Action memo sent to report writer.	
18/11/2025	Tree Removal State Highway 8 Alexandra.	25.8.4	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Authorises that the Community is consulted, in line with Councils Tree Policy, on the proposal to remove thirty-six poplar <i>Populus nigra</i> (Black Poplar) trees along State Highway 8 Alexandra.</p> <p>C. Agrees that the Vincent Community Board consider all submissions received.</p> <p>D. Agrees that following the hearing of submissions the Vincent Community Board provides a recommendation to Council for its consideration.</p> <p>E. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Parks and Recreation Manager	20 Jan 2026 Submission period planned for April. Work in progress. 20 Nov 2025 Action memo sent to report writer.	

18/11/2025	Centrepoin Carpark Trees	25.8.3	That the Vincent Community Board <ul style="list-style-type: none"> A. Receives the report and accepts the level of significance. B. Recommends to Council that the four <i>Fraxinus angustifolia</i> subsp. <i>oxycarpa</i> 'Raywood' – Claret Ash trees are removed prior to autumn 2026 from the Centrepoint carpark Alexandra. C. Recommends that a suitable landscaping plan is actioned. D. Recommends that this work is carried out in accordance with Section 4.3 of the Tree Policy. E. Authorises the Chief Executive to do all that is necessary to give effect to the resolution. 	Parks and Recreatio n Manager	20 Jan 2026 Matter was heard at the December Council meeting. It was agreed that the trees should be removed and a suitable replacement planting scheme is actioned. MATTER CLOSED. 20 Nov 2025 Action memo sent to report writer.
30/10/2025	Appointments to Sub-committees and Other Community Organisations	25.7.6	That the Vincent Community Board <ul style="list-style-type: none"> A. Receives the report and accepts the level of significance. B. Appoints Jayden Cromb to the Omakau Recreation Reserve Committee. C. Leaves item C to lie on the table until the groups could be discussed further at the strategy session planned for November 2025. 	Chief Executive Officer	20 Jan 2026 Report to be presented to the February meeting. 20 Nov 2025 On hold until the new year. 1 Nov 2025 Action memo sent to report writer.
8/09/2025	2025/26 Community and Events and Promotions Grants Applications - 1st Funding Round	25.6.3	<ul style="list-style-type: none"> A. Receives the report and accepts the level of significance. B. Approves a grant of \$5,000 To Thymed Events NZ for the Clyde Classic 2025 event costs specified in the application – being kids entertainment, videographer, traffic management, DOC Concession. C. Approves a grant of \$2,500 To Thymed Events NZ for the Alexandra Airport Carousel Back Yard Ultra event costs as specified in the application – being Timing and Travel, MC and Travel, Marketing, Photographer, medals, hot tub. 	Media and Marketing Manager	15 Jan 2026 Grants have been paid out to all recipients, other than for the Juniper Close mural. The mural artist anticipates returning from maternity leave and completing the mural in Feb / March 2026. 06 Nov 2025

			<p>D. Approves a grant of \$2,700 To Mountain Bikers of Alexandra for the Linger and Die Enduro Event 2025 event costs specified in the application – being kids medic support – Peak Safety.</p> <p>E. Notes that is each grants recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including resource consent, health and safety plans etc) as required by legislations, agencies, property owners and/or individuals to undertake the project.</p>		<p>Council approved the use of the Reserve Fund to increase the grant amount as per the resolution. All recipients have been informed of the outcome and grants have been paid to the Alexandra Pipe Band, Clyde Museum, ACAN, the Dunstan Equestrian Centre, Central Stories and the Alexandra Toy Library. Purchase orders have been sent to Keep Alex and Clyde Beautiful and Puna Rangatahi. The artist for the Juniper Close mural is currently on maternity leave and will complete the mural in Feb / March 2026.</p>
29/07/2025	Road Stopping Adjacent to 34 Mutton Town Road - Mutton Town Limited	25.5.2	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council to approve the proposal to stop the unformed legal road, as shown in Figure 3 (the Scheme Plan), in accordance with the provisions of the Public Works Act 1981, subject to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The proposed marked 'Section 1' on the Scheme Plan as shown in Figure 3 of the report being stopped and amalgamated with Record of Title OT 9B/1133. <input type="checkbox"/> The stopping and legislation being approved by the Minister of Lands. <input type="checkbox"/> The final survey plan being approved by the Chief Executive. <input type="checkbox"/> The owner of 34 Mutton Town Road pays all the cost in relation to the road stopping. <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Statutory Property Team Leader	<p>09 Jan 2026 No further progress to report.</p> <p>03 Dec 2025 A meeting has been scheduled with The Property Group to inform staff of the result of their evaluation and to advise on the way forward.</p> <p>05 Nov 2025 Further valuations needed to be obtained to compare with other Mutton Road Stopping. This is being evaluated before final value can be established. After this the procedures to complete will commence.</p> <p>07 Oct 2025 Road Stopping procedures still being worked through.</p> <p>25 Aug 2025 Valuation of land has been obtained and draft SO plan prepared. These are being reviewed before proceeding with the approval of the SO plan and referral to the Council Solicitors for preparation of the Sales and Purchase agreements and LINZ approval to be obtained.</p> <p>21 Aug 2025 Action memo sent to report writer.</p>
3/12/2024	Manuherekia Valley Community Hub	24.11.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p>	Property Officer	15 Jan 2026

			<p>B. Recommends to Council to support additional Council funding for the Manuherekia Valley Community Hub to cover the shortfall of up to \$1,600,000 in order to complete the project. The shortfall to be funded either through debt or from reserves.</p> <p>C. Recommends to Council that another report come back to the Board and Council in February 2025, once construction costs and shortfall for the Hub project have been confirmed, for approval of additional funding for the Manuherekia Valley Hub to be included in the Draft Long-term Plan 2025-34 with full details of funding options.</p>	<p>Construction commenced in December. Further updates will be provided through separate capital project reports to VCB and Council.</p> <p>MATTER CLOSED</p> <p>05 Nov 2025</p> <p>Building consent was lodged in September and consent Requests for Information are still being worked through but are close to being completed. The funding application to Lotteries for \$200,000 was successful bringing the total raised to date to around \$3,500,000. The total project costs have been confirmed at around \$3,600,000 excluding contingency with Council funding the shortfall. The construction contract is expected to be signed in early November and Breeens will start establishing on site soon after.</p> <p>15 Aug 2025</p> <p>Contract price still being reviewed. Building Consent expected to be lodged by the end of August due to delays with architectural documentation being finalised.</p> <p>14 Jul 2025</p> <p>Final contract price being finalised and contract being reviewed. Funding application to CLT was successful with \$800,000 grant approved. Lotteries application for \$600,000 not successful but second application for \$200,000 lodged and decision expected in July/Aug. Total raised to date around \$3,300,000 and full funding for project including contingency now confirmed with Council approving to cover shortfall up to \$1,600,000. Building consent expected to be lodged by the end of July and construction to start in August or early September.</p> <p>14 May 2025</p> <p>Progress update presented to VCB on 29 April. Construction contract being drafted to be subject to full funding. Decisions on external funding applications due in June.</p>
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11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 17 March 2026.