

**MINUTES OF A COUNCIL MEETING OF THE CENTRAL OTAGO DISTRICT COUNCIL
HELD AT NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON WEDNESDAY, 28 JANUARY 2026
COMMENCING AT 10:31 AM**

PRESENT: Her Worship the Mayor T Alley (Chairperson), Cr T Paterson, Cr S Browne, Cr S Duncan, Cr C Laws, Cr M McPherson, Cr C Pannett, Cr C Sanders, Cr B Scott

IN ATTENDANCE: P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), K Zeelie (Acting Group Manager - Three Waters), Q Penniall (Group Manager - Planning, Infrastructure and Regulatory), S Righarts (Group Manager - Governance and Business Services), D Scoones (Group Manager - Community Experience), P Penno (Community and Engagement Manager), G Bailey (Parks and Recreation Manager), M Burnett (Parks Officer – Strategy/Planning), N Lanham (Economic Development Manager), A Longman (Head of Destination), P Keenan (Capital Works Programme Manager), P Bain (Water Services Compliance and Monitoring Team Leader), F Garrett (Planning Manager), A Rodges (Principal Policy Planner), P Morris (Chief Financial Officer), A Crosbie (Policy and Strategy Lead), A Lines (Risk and Procurement Manager), W McEnteer (Governance Manager)

1 KARAKIA

Her Worship the Mayor gave a karakia to begin the meeting.

2 APOLOGIES

APOLOGY

RESOLUTION

Moved: Alley
Seconded: Paterson

That the apology received from Cr McLean and the apology for early departure from Cr McPherson be accepted.

CARRIED

3 PUBLIC FORUM

Jodie Walters and Peter Newport (Crux)

Mr Newport introduced himself and Crux He noted the change in journalism to more online media and the importance of the metadata in behind it. He noted that they were working on a media conference to be held in Queenstown and asked for CODC to work with them on this. Mr Newport then responded to questions.

Gill Booth

Ms Booth discussed the site of the Roxburgh Hall and the poll that was conducted in November around whether to move the hall to another venue. She advocated for a full vote throughout the

Teviot Valley. It was noted that there is another session regarding the hall scheduled for 5 February 2026 in Roxburgh. Ms Booth then responded to questions.

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Paterson
Seconded: Browne

That the public minutes of the Ordinary Council Meeting held on 17 December 2025 be confirmed as a true and correct record.

CARRIED

5 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. Cr Paterson declared an interest in item 26.1.18. She had already left the meeting when the item was discussed.

6 COMMUNITY BOARD CHAIR UPDATE

26.1.2 COMMUNITY BOARD CHAIR UPDATE

Jayden Cromb, Chair of the Vincent Community Board will join the meeting to discuss matters of interest to the Board.

Mr Cromb noted the busy time that had been spent over the break with Vincent Ward business. He noted some of the priorities for the VCB this year. He also noted that meetings were to be held in Omakau and Clyde in the coming months. He then responded to questions.

7 REPORTS

Note: With the permission of the meeting, items 26.1.13 and 26.1.21 were discussed earlier.

Note: Ms Elke Thompson and Mr Mark Abbot from Te Korowai joined the meeting for item 26.1.13.

Note: Cr McPherson left the meeting at 11.12 am and returned at 11.15 am.

26.1.13 TE KOROWAI EVALUATION REPORT

To consider Central Otago District Council's Te Korowai Independent Evaluation Report.

Ms Thompson and Mr Abbot spoke to the outcome of the report and indicated the next steps in the process. They then responded to questions.

RESOLUTION

Moved: Pannett
Seconded: Browne

That the report be received and its contents noted.

CARRIED

26.1.21 COMMISSIONER FOR FAST TRACK HEARING

To consider nominating a further potential candidate for being a commissioner to sit on the fast-track panel.

After discussion it was agreed that Council would nominate Mr Gary Rae as a commissioner for the Fast Track panel to replace the nomination of Cr Neil Gillespie.

RESOLUTION

Moved: Alley
Seconded: Paterson

That the Council

- A. Receives the report and accepts the level of significance.
- B. Makes an alternative nomination of Gary Rae to the Fast Track Hearing.

CARRIED

Note: Cr McPherson left the meeting at 11.31 am and did not return.

Note: Cr Browne assumed the Chair as the Community Vision and Experience portfolio lead.

Note: Ms Jane Lancaster Chair of the Central Otago Museums Trust and Rebekah de Jong from Central Otago Museums Trust joined the meeting for item 26.1.3.

26.1.3 PROPOSED EXTENSION OF THE CENTRAL OTAGO MUSEUM TRUST PERFORMANCE AGREEMENT

To consider extending the Central Otago Museum Trust's performance agreement with Council for a further 18 months, during which time a sector review of the Trust can be undertaken to feed into Council's 2027-37 Long-term Plan budget development.

Mses Lancaster and de Jong spoke to the work undertaken by the museum trust and their planning for 2026 before responding to questions.

RESOLUTION

Moved: Scott
Seconded: Alley

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees to extend the amended Performance Agreement between Central Otago District Council and the Central Otago Museums Trust through to 30 June 2027.
- C. Agrees to allocate \$50,000 to the Central Otago Museums Trust in 2025/26 and 2026/27 to enable the implementation of the Performance Agreement during these two financial years.

CARRIED

Attachments

- 1 Presentation from Central Otago Museums Trust
-

Note: With the permission of the meeting, item 26.1.8 was discussed earlier.

26.1.8 USE OF TOURISM RESERVES

To consider a recommendation for use of Tourism Reserves to fund two projects in 2026 and 2027.

RESOLUTION

Moved: Alley
Seconded: Paterson

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves \$280,000 from the Tourism Reserves account to fund the identified projects:
- Project 1 – Investment Prospectus and Business Productivity Accelerator
 - Project 2 – Attraction and support of District wide events

CARRIED

Note: Her Worship the Mayor left the meeting at 12.29 pm and returned at 12.31 pm.

26.1.4 CEMETERIES BYLAW

To consider renewal of the Cemeteries Bylaw 2020.

After discussion it was approved to go out to consultation.

RESOLUTION

Moved: Paterson
Seconded: Laws

That the Council

- A. Receives the report and accepts the level of significance.
- B. Determines that a Bylaw is the appropriate legal mechanism for the management of Cemeteries and Burials in accordance with Section 155 of the Local Government Act.
- C. Approves the draft Cemeteries Bylaw for public consultation.
- D. Approves the Statement of Proposal for consultation.
- E. Approves the updated Cemeteries Handbook.
- F. Appoints Councils Hearings Panel to hear any submissions received and make recommendations to Council for adoption or otherwise of the Cemeteries Bylaw.

CARRIED

Note: Cr Sanders left the meeting at 12.34 pm.

26.1.5 RESERVE LAND DEVELOPMENT CONTRIBUTIONS POLICY

To advise Council of amendments to the process for collecting the Reserve Land Acquisition Contribution.

RESOLUTION

Moved: Pannett
Seconded: Paterson

That the report be received and its contents noted.

CARRIED

Note: Cr Sanders returned to the meeting at 12.37 pm.

26.1.6 NOTICE OF INTENTION TO PREPARE CROMWELL WARD AND VINCENT WARD RESERVE MANAGEMENT PLANS

To request that Council resolves to notify its intention to prepare two Reserve Management Plans (RMPs):

- Cromwell Ward Reserve Management Plan
- Vincent Ward Reserve Management Plan

After discussion it was noted that any reserve that already had a Reserve Management Plan would be unaffected by this and their respective RMPs would continue.

RESOLUTION

Moved: Scott
Seconded: Alley

That the Council

- Receives the report and accepts the level of significance.
- Agrees in accordance with Section 41 of the Reserves Act 1977, to prepare draft Reserve Management Plans for the Cromwell and Vincent Ward reserves listed in Appendix 1.
- Authorises the Cromwell Community Board and Vincent Community Board to hear submissions on their respective draft Reserve Management Plans and recommend the final plans to Council for adoption under delegated authority.

CARRIED

26.1.7 ADOPTION OF CENTRAL OTAGO ECONOMIC DEVELOPMENT STRATEGY 2025-35

To seek Council approval of the revised draft Central Otago Economic Development Strategy 2025-35 following community consultation.

RESOLUTION

Moved: Scott
Seconded: Duncan

That the Council

- A. Receives the report and accepts the level of significance.
- B. Resolves to consider the submissions on the draft Central Otago Economic Development Strategy.
- C. Adopts, subject to amendments, the proposed Central Otago Economic Development Strategy 2025-35.

CARRIED

Note: The meeting adjourned at 12.48 pm and returned at 1.18 pm.

Note: Cr Laws assumed the Chair as the Three Waters portfolio lead.

Note: Cr Paterson returned to the meeting at 1.20 pm.

Note: Cr Scott returned to the Bob back at 1.21 pm.

26.1.9 STATUS REPORTS - THREE WATERS CAPITAL PROJECTS PROGRAMME

To consider the progress of key projects within the Three Waters Capital Projects Programme.

RESOLUTION

Moved: Duncan
Seconded: Alley

That the report be received and its contents noted.

CARRIED

26.1.10 JANUARY WASTEWATER COMPLIANCE STATUS UPDATE

To consider progress on achieving Otago Regional Council Consent (ORC) compliance for Central Otago District Council (CODC) wastewater activities.

RESOLUTION

Moved: Duncan
Seconded: Browne

That the report be received.

CARRIED

Note: Her Worship the Mayor resumed the Chair.

Note: Cr Pannett left the meeting at 2.08 pm and returned at 2.10 pm.

Note: Cr Scott left the meeting at 2.24 pm and returned at 2.26 pm.

26.1.11 CODC SUBMISSIONS

There are several ongoing submission periods on a variety of issues concerning Council. They are as follows:

- Simplifying Local Government
- Development Levies Consultation and Local Government (Infrastructure Funding) Amendment Bill
- Rates Capping
- Planning Bill and Natural Environment Bill
- Earthquake Prone Buildings

Each officer went through their issue and the Councillors gave guidance to what they would like to see in a written submission. Each of the submissions will be sent to Councillors for their sign-off when they have been written.

RESOLUTION

Moved: Alley
Seconded: Browne

That the conversations be noted.

CARRIED

Attachments

- 1 Slides for Simplifying Local Government Legislation
- 2 Slides for Resource Management Act Legislation

26.1.12 KEY RISK REPORT

To consider the Key Risk Register for Q4 of calendar year 2025.

RESOLUTION

Moved: Paterson
Seconded: Laws

That the report be received and its contents noted.

CARRIED

8 MAYOR'S REPORT**26.1.14 MAYOR'S REPORT**

Her Worship the Mayor spoke to her report.

RESOLUTION

Moved: Alley
Seconded: Paterson

That the Council receives the report and notes its contents.

CARRIED

9 STATUS REPORTS**26.1.15 JANUARY 2026 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations, business plans and status report updates.

RESOLUTION

Moved: Alley
Seconded: Scott

That the report be received and its contents noted.

CARRIED

10 COMMITTEE MINUTES**26.1.16 MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 8 DECEMBER 2025****RESOLUTION**

Moved: Paterson
Seconded: Browne

That the unconfirmed Minutes of the Audit and Risk Committee Meeting held on 8 December 2025 be noted.

CARRIED

11 DATE OF NEXT MEETING

The date of the next scheduled meeting is 25 February 2026.

12 RESOLUTION TO EXCLUDE THE PUBLIC**RESOLUTION**

Moved: Browne
Seconded: Duncan

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
Confidential Minutes of Ordinary Council Meeting	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - the withholding of the information is necessary to</p>	<p>Commercial sensitivity</p> <p>Due to an obligation of confidence and to ensure the information avenue remains open</p> <p>Due to an obligation of confidence and to protect the public interest</p> <p>Legal professional privilege</p> <p>To enable commercial activities</p>

	<p>enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>To enable commercial or industrial negotiations</p> <p>To prevent use of the information for improper gain or advantage</p>
<p>26.1.17 - Risk Management Update</p>	<p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>To prevent use of the information for improper gain or advantage</p>
<p>26.1.18 - Crown Minerals Access Agreement</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>Commercial sensitivity</p> <p>Due to an obligation of confidence and to ensure the information avenue remains open</p> <p>Due to an obligation of confidence and to protect the public interest</p>

	<p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Legal professional privilege</p> <p>To enable commercial activities</p> <p>To enable commercial or industrial negotiations</p>
<p>26.1.19 - January 2026 Confidential Governance Report</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>Commercial sensitivity</p> <p>To enable commercial activities</p> <p>To enable commercial or industrial negotiations</p> <p>To prevent use of the information for improper gain or advantage</p>
<p>26.1.20 - Confidential Minutes of the Audit and Risk Committee Meeting held on 8 December 2025</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of</p>	<p>To protect a person's privacy</p> <p>Legal professional privilege</p> <p>To prevent use of the information for improper gain or advantage</p>

	official information for improper gain or improper advantage	
--	--	--

B. That Mr Peter Cook and Mr Damian Spring from Santana Minerals be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the access agreement being discussed.

CARRIED

The public were excluded at 3.09 pm and the meeting closed at 4.11 pm.

Unconfirmed