

**MINUTES OF A COUNCIL MEETING OF THE CENTRAL OTAGO DISTRICT COUNCIL
HELD AT NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON WEDNESDAY, 17 DECEMBER 2025
COMMENCING AT 10.30 AM**

PRESENT: Her Worship the Mayor T Alley (Chairperson), Cr T Paterson, Cr S Browne, Cr S Duncan, Cr C Laws, Cr N McLean, Cr M McPherson, Cr C Pannett, Cr C Sanders, Cr B Scott

IN ATTENDANCE: P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), J Muir (Group Manager - Three Waters), Q Penniall (Group Manager - Planning, Infrastructure and Regulatory), D Rushbrook (Regional Deals Lead), D Scoones (Group Manager - Community Experience), T Bates (Project Manager Construction/Airports), G Bailey (Parks and Recreation Manager), P Morris (Chief Financial Officer), G Chrystall (Community Experience Manager), W McEntee (Governance Manager)

1 KARAKIA

Cr Paterson gave a karakia to begin the meeting.

2 APOLOGIES

There were no apologies.

3 PUBLIC FORUM

Russell Ibbotson – Trees in Centrepoint Mall Carpark

Mr Ibbotson spoke about the trees in the Centrepoint Mall carpark. He noted that they produce a lot of debris around the carpark and wants to see the trees removed and replaced with evergreen trees.

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Paterson
Seconded: Browne

That the public minutes of the Ordinary Council Meeting held on 26 November 2025 be confirmed as a true and correct record.

CARRIED

5 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. Cr Paterson declared an interest in item 25.22.17. She left the room and did not discuss or vote on the item.

6 COMMUNITY BOARD CHAIR UPDATE

25.22.2 COMMUNITY BOARD CHAIR UPDATE

Mark Jessop, Chair of the Teviot Valley Community Board and Jayden Cromb, Chair of the Vincent Community Board joined the meeting to discuss matters of interest to their Boards.

Mark Jessop

Mr Jessop gave an update on recent happenings in the Teviot Valley. He noted work on the Millers Flat bowling pavilion, that Hawkeswood mining had a quarry approved and that work on the possible Lake Onslow project continues. He spoke to the town hall item and noted the engagement with the project. He advocated for a Teviot endowment fund that could possibly be funded by the private sector.

Jayden Cromb

Mr Cromb congratulated returning Councillors. He noted the trees at the Centrepoint mall and argued that there was no need for consultation on those trees, but cited the trees at Molyneux as an example of where consultation was needed.

Note: The public forum resumed.

Mary Molloy – Mine in Bendigo

Ms Molloy spoke to the proposed mine in Bendigo, and noted her worry about the possible pollution coming from the mine on to the Matakanui side of the mountain.

7 REPORTS

Note: Cr Browne assumed the Chair as the Community Vision and Experience portfolio lead.

Note: With the permission of the meeting, item 25.22.23 was moved forward.

25.22.23 ROXBURGH ENTERTAINMENT CENTRE REBUILD PROJECT LOCATION OPTIONS

To consider approval to investigate alternative location options for the Roxburgh Entertainment Centre Project.

After discussion it was agreed that there could be an investigation of other potential sites. It was noted that the draft Teviot Valley Community Plan should feed into this investigation to assess the wants and needs of the community to ensure any site (including the current one) match with their aspirations.

RESOLUTION

Moved: Duncan
Seconded: Pannett

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the following recommendations from the Teviot Valley Community Board taking into account the information on public feedback and opinion poll results tabled at the meeting:

That Council

- (a) Approve for the Roxburgh Entertainment Centre Project Steering Group to investigate current and alternative options for the location of the Roxburgh Entertainment Centre rebuild.
- (b) Approve that once the investigations are complete, a report be provided to the Teviot Valley Community Board and Council in March 2026 outlining the findings on current and alternative location options, to enable a decision on whether to change the project scope.

C. Notes that the recent draft Teviot Valley Community Plan should feed into this investigation phase.

D. Authorises the Chief Executive to do all that is necessary to give effect to Council's recommendation.

CARRIED

Attachments

1 REC Engagement Report tabled at the meeting

25.22.3 CENTREPOINT CARPARK TREES

To consider a recommendation from the Vincent Community Board to remove trees in the Centrepoint Carpark, Alexandra.

After discussion it was agreed that the trees should be removed. The Chief Executive was also directed to investigate and understand the ownership of the carpark and then formalise a maintenance agreement with the private owners.

RESOLUTION

Moved: Duncan
Seconded: McPherson

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves that the two *Fraxinus angustifolia* subsp. *oxycarpa* 'Raywood' – Claret Ash trees and one *Liquidambar* tree are removed prior to autumn 2026 from the Centrepoint carpark Alexandra.
- C. Agrees that a suitable landscaping plan is actioned.
- D. Recommends that this work is carried out in accordance with Section 4.3 of the Tree Policy.
- E. Directs the Chief Executive to understand the ownership of the carpark and formalise a maintenance agreement with the property owners going forward.
- F. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

25.22.4 DRAFT PARKS AND RESERVES BYLAW

To consider submissions received on the draft Parks and Reserves Bylaw following the Special Consultative Procedure and to adopt the Parks and Reserves Bylaw.

RESOLUTION

Moved: McPherson
Seconded: Scott

That the Council

- A. Receives the report and accepts the level of significance.
- B. Resolves to consider the submissions on the Draft Parks and Reserves Bylaw.
- C. Adopts subject to amendments the Parks and Reserves Bylaw 2025.
- D. That Council apply to the Minister of Conservation for formal approval of the bylaw under section 108 of the Reserves Act 1977.
- E. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

Attachments

- 1 Parks and Reserves Bylaw showing changes to the document

Note: Her Worship the Mayor resumed the Chair.

Note: Cr Scott left the meeting at 12.05 pm.

25.22.5 ADOPTION OF THE AUDITED 2024/25 ANNUAL REPORT

To consider the adoption of the audited 2024-2025 Annual Report.

RESOLUTION

Moved: Paterson
Seconded: Browne

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the Annual Report for the year ended 30 June 2025.
- C. Receives and notes the Audit opinion issued by Audit New Zealand in relation to the Annual Report for the year ended 30 June 2025.
- D. Adopts the Annual Report including the Audit New Zealand audit opinion for the year ended 30 June 2025.
- E. Authorises the Mayor and Chief Executive to sign the Annual Report 2024-2025 and Representation Letter on behalf of Council
- F. Authorises the Chief Executive to make any necessary minor edits and corrections to the annual report that may be required prior to publication.

CARRIED

Note: Cr Browne assumed the Chair as the Community Vision and Experience portfolio lead.

Note: Cr Scott returned to the meeting at 12.10 pm.

25.22.6 CROMWELL MEMORIAL HALL & EVENTS CENTRE - FEES AND CHARGES

To consider the fees and charges to hire the spaces/rooms in the new Cromwell venue.

After discussion it was noted that some of the community two rates, shown in appendix 1 of the report, were the same as the community one rates and that they would need to be reduced accordingly. Staff would make those changes as necessary.

RESOLUTION

Moved: Paterson
Seconded: McPherson

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the attached community fees and charges to be included in the 26/27 fees and charges schedule.
- C. Notes the Board will recommend commercial rates after further discussion.
- D. Notes that this is not an exhaustive list and directs staff to continue to develop fees and charges as the operation of the venue evolves.
- E. Notes staff have received multiple bookings for the facility and supports quoted fees and that charges for these bookings are retrospectively approved.
- F. Agrees that the RSA have preferential booking rights on 25 April and 11 November, and that no venue hire will be charged to the RSA on those days, for all bookable areas of the facility.
- G. Agrees that the RSA room would be kept free for RSA use on their meeting days and that the RSA would not be charged any venue hire on these days.
- H. Notes that a workshop would be held on 4 February 2026 to discuss purpose, performance targets and usage projections with the Cromwell Community Board and Council.

CARRIED

25.22.7 CROMWELL MEMORIAL HALL & EVENTS CENTRE - NAMING DISCUSSION

To consider a name for the new venue in Cromwell.

After discussion Council agreed with the Cromwell Community Board recommendations. Councillors were invited to a workshop in February with the Cromwell Community Board to further discuss the name. A timeline was established for approval of a name ahead of the opening of the facility.

RESOLUTION

Moved: McPherson
Seconded: Scott

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees that the venue is dual named with an English name and a Te Reo Māori name gifted by Mana Whenua.

- C. Notes that the Board will hold a workshop on 4 February 2026 to clarify the purpose and intended use of the facility, and to identify its key stakeholders.
- D. Agrees that a community feedback process on the English name takes place in March 2026.
- E. Agrees that a name be approved via report to the Cromwell Community Board and to Council by the end of April 2026.
- F. Notes the option about Citizens Assemblies and the Cromwell Community Boards recommendation to consider this process for future consultation.

CARRIED

Note: The meeting adjourned at 12.39 pm and resumed at 1.11 pm.

Note: Cr McPherson returned to the meeting at 1.12 pm.

Note: Cr Laws assumed the Chair as the Three Waters and Waste portfolio lead.

25.22.8 SOUTHERN WATERS DEED OF AMENDMENT - COMMITMENT AGREEMENT

To consider the approval of the attached Deed of Amendment to the Southern Waters Commitment Agreement.

RESOLUTION

Moved: Paterson
Seconded: McLean

That the Council

- A. Receives the report and accepts the level of significance.
- B. Authorises the Chief Executive Officer to sign the Deed of Amendment and Cost Sharing set out in Attachment 1 of the report on behalf of the Council.

CARRIED

25.22.9 DELEGATION TO APPOINT THE SOUTHERN WATERS ESTABLISHMENT CHAIR

The purpose of this report is to seek a delegation from Council to the Mayor under the Local Government Act 2002, Schedule 7, Clause 32 (1) for the appointment of the Southern Waters Establishment Chair.

RESOLUTION

Moved: Duncan
Seconded: Pannett

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees to delegate the power to appoint the Southern Waters Establishment Chair to Mayor Alley as the Council's representative on the Southern Waters Councils Executive Group comprising the mayors of Clutha, Gore and Central Otago District Councils.

CARRIED

Note: Cr Paterson assumed the Chair as the Planning and Regulatory portfolio lead.

25.22.10 COLLABORATION ON RECYCLING

To consider Central Otago District Council's involvement in Queenstown Lakes District Council's (QLDC) current procurement for a new Materials Recovery Solution.

RESOLUTION

Moved: McPherson
Seconded: Browne

That the Council

- A. Receives the report and accepts the level of significance.
- B. Notes that Queenstown Lakes District Council has completed the Expression of Interest (EOI) stage and is progressing to a Request for Proposal (RFP), targeted for release to market in mid-January 2026.
- C. Agrees that Central Otago District Council's mixed recycling volumes are included in Queenstown Lakes District Council's Request for Proposal.
- D. Notes that any proposal for Central Otago District Council to proceed with an alternative recycling processing solution or enter into a contract arrangement arising from the Queenstown Lakes District Council procurement will come back to Council for decision.

CARRIED

Note: Her Worship the Mayor resumed the Chair.

25.22.11 REVIEW OF RATING ARRANGEMENTS

To consider undertaking a rating review to input into Council's Revenue and Financing Policy and Long-term plan 2027-37.

RESOLUTION

Moved: Duncan
Seconded: Scott

That the Council

- A. Receives the report and accepts the level of significance.
- B. Authorises staff to commence a comprehensive rates review.

CARRIED

8 MAYOR'S REPORT**25.22.24 MAYOR'S REPORT**

Her Worship the Mayor spoke to her report.

RESOLUTION

Moved: Alley
Seconded: Paterson

That the Council receives the report.

CARRIED

9 STATUS REPORTS**25.22.12 DECEMBER 2025 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations, business plans and status report updates.

RESOLUTION

Moved: Alley
Seconded: Sanders

That the report be received and its contents noted.

CARRIED

10 COMMUNITY BOARD MINUTES**25.22.13 MINUTES OF THE MANIOTOTO COMMUNITY BOARD MEETING HELD ON 27 NOVEMBER 2025****RESOLUTION**

Moved: McPherson
Seconded: Duncan

That the unconfirmed Minutes of the Maniototo Community Board Meeting held on 27 November 2025 be noted.

CARRIED

25.22.14 MINUTES OF THE VINCENT COMMUNITY BOARD MEETING HELD ON 18 NOVEMBER 2025**RESOLUTION**

Moved: **McPherson**
Seconded: **Duncan**

That the unconfirmed Minutes of the Vincent Community Board Meeting held on 18 November 2025 be noted.

CARRIED

25.22.15 MINUTES OF THE CROMWELL COMMUNITY BOARD MEETING HELD ON 25 NOVEMBER 2025

RESOLUTION

Moved: **McPherson**
Seconded: **Duncan**

That the unconfirmed Minutes of the Cromwell Community Board Meeting held on 25 November 2025 be noted.

CARRIED

25.22.16 MINUTES OF THE TEVIOT VALLEY COMMUNITY BOARD MEETING HELD ON 20 NOVEMBER 2025

RESOLUTION

Moved: **McPherson**
Seconded: **Duncan**

That the unconfirmed Minutes of the Teviot Valley Community Board Meeting held on 20 November 2025 be noted.

CARRIED

11 DATE OF NEXT MEETING

The date of the next scheduled meeting is 28 January 2026.

12 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION

Moved: **Browne**
Seconded: **Duncan**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason

Confidential Minutes of Ordinary Council Meeting	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>Commercial sensitivity</p> <p>Due to an obligation of confidence and to ensure the information avenue remains open</p> <p>Legal professional privilege</p> <p>To enable commercial activities</p> <p>To enable commercial or industrial negotiations</p> <p>To prevent use of the information for improper gain or advantage</p>
25.22.17 - Matakanui Gold Limited	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is</p>	<p>Commercial sensitivity</p> <p>Due to an obligation of confidence and to ensure the</p>

	<p>subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>information avenue remains open</p> <p>Due to an obligation of confidence and to protect the public interest</p> <p>Legal professional privilege</p> <p>To enable commercial activities</p>
25.22.18 - Risk Management Update	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	To prevent use of the information for improper gain or advantage
25.22.19 - Three Waters Construction Tender Information Report	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	To enable commercial activities
25.22.20 - December 2025 Confidential Governance Report	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or</p>	<p>Commercial sensitivity</p> <p>To enable commercial activities</p>

	<p>disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>To enable commercial or industrial negotiations</p> <p>To prevent use of the information for improper gain or advantage</p>
25.22.21 - Confidential Minutes of the Cromwell Community Board Meeting held on 25 November 2025	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Commercial sensitivity</p> <p>To enable commercial activities</p> <p>To enable commercial or industrial negotiations</p>
25.22.22 - Chief Executive Officer Remuneration	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy

CARRIED

The public were excluded at 1.50 pm and the meeting closed at 3.21 pm.