

**MINUTES OF A MEETING OF THE
VINCENT COMMUNITY BOARD
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON MONDAY, 8 SEPTEMBER 2025
COMMENCING AT 10.01 AM**

PRESENT: Mr J Cromb, Dr R Browne, Mr T Hammington, Mr D Johns, Cr M McPherson, Cr T Paterson

IN ATTENDANCE: T Alley (Mayor), P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), Q Penniall (Acting Group Manager - Planning, Infrastructure and Regulatory), S Righarts (Group Manager - Governance and Business Services), D Scoones (Group Manager - Community Experience), G Bailey (Parks and Recreation Manager), A Crosbie (Policy and Strategy Lead), R Williams (Community Development Lead), A Mason (Media and Marketing Manager), M Burnett (Parks Officer – Strategy/ Planning), S Reynolds (Governance Support Officer)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Paterson

That apologies from Cr L Claridge be received and accepted.

CARRIED

2 PUBLIC FORUM

Christine Williamson - - Dunstan Equestrian Centre, and Lynda Gray from RDA

Ms Williamson described the popularity of the centre and the variety of equestrian users they attract and presented photos showing the disrepair of the current toilet facilities. Ms Gray highlighted the high-needs users and that the facility provided for and that the centre had been audited and that the current facilities had been deemed unfit for purpose. They noted that planning for the upgrade was well underway, some external funding had been secured, and that the request of \$15,000 was to cover the rest of the build costs.

Ms Williamson then responded to questions.

Amanda Craddock - Alexandra Toy Library

Ms Craddock noted that the centre had benefitted from some recent upgrades and that the funding for new blinds was the last part of these improvements. She gave an overview of the popularity of the organisation and that the membership fees only contributed to a small amount of the annual running costs of the centre. Ms Craddock said the centre had a strong community feel and that many of the users and local businesses had contributed to the current fundraising efforts to upgrade the facility.

Ms Craddock then responded to questions.

Karin Bowen and Bev Thompson - Keep Alex and Clyde Beautiful

Ms Bowen spoke to the application from the group, noted the funding sought was to cover the cost of the hanging baskets along Centennial Avenue shop parade, that the group had organised for over thirty years. They noted that there was an annual expense to providing this service and that they believed the benefit to the community was worth the small amount of funding they were requesting.

Tash Kane - Puna Rangatahi

Ms. Kane noted the organisation's work with vulnerable youth, supporting them and connecting them with needed services. She requested an increase to funding received since 2012, previously applied to rent, citing financial pressures and increasing costs. Ms Kane highlighted the positive impacts of their services and the increased demand in the community.

Mary Ann Baxter and Paula Stevenson - ADMI

Mses. Baxter and Stevenson spoke on behalf of the museum and thanked the volunteers involved in the organisation. Ms Baxter outlined some recent exhibitions and that they had partnered with the RSA, REAP and the Winterstellar Trust, and had recently hosted over 300 school-children in a collaboration with Tūhura Otago Museum. She noted that the school holiday programme had been very well attended and that the demand for all services was increasing.

They then responded to questions.

Note: Cr McPherson left at 10.25 am and returned at 10.27 am.

Andrew Dowling - Mountain Bikers of Alexandra

Mr Dowling spoke on behalf of the funding application received from The Mountain Bikers of Alexandra, a voluntary group that maintained many local trails. He noted the funding would be to deliver the 'Linger and Die' event that the group were running for the second year. He noted that the event was good exposure for Alexandra and local businesses, attracting riders and their supporters to the area for a couple of days. He noted that proceeds from the event would go to de funding youth riding services.

Tom Heath: Thymed Events – 2 applications

Mr Heath spoke about the 'Clyde Classic' and 'Backyard Carousel' events, for which he was seeking funding, and noted the increased demand for both. He noted that over two-thirds of entrants come from outside the district and that the events encourage visitors to stay locally for a day or two, bringing many supporters with them. He outlined the intended use of the funding and noted that a portion of the proceeds from the 'Clyde Classic' would be donated to Clyde Primary School.

Mr Heath then responded to questions.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Hammington

That the public minutes of the Vincent Community Board Meeting held on 29 July 2025 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. Cr Paterson declared that she is volunteer for the RDA and would not take part in the discussion regarding this grant. Dr Browne declared that he is a non-voting member for both Alexandra Districts Museum Incorporated and Keep Alexandra Clyde Beautiful.

5 REPORTS

25.6.2 CONSIDERATION OF THE PROVISION OF A CHAIRPERSON'S GRANTS FUND

To consider making provision for a Chairperson's Fund for the Vincent Community Board's Community and Events and Promotions Grants.

COMMITTEE RESOLUTION

Moved: McPherson

Seconded: Johns

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees in principle to establish a Chairperson's Fund.
- C. Authorises the Vincent Community Board Chair to approve applications under the Chairperson's Fund in accordance with the Grants Policy.
- D. Notes the Chairperson's Fund enables a grant of up to \$1000 per application, and the total amount a Chair could allocate is \$2500.
- E. Notes that this funding is not ringfenced and is dependent on the amount remaining after each funding allocation round.
- F. Notes that applications will be assessed by Council staff to ensure they meet the grants' criteria, and that the outcome will be reported at the next meeting of the Vincent Community Board.

CARRIED

25.6.3 2025/26 COMMUNITY AND EVENTS AND PROMOTIONS GRANTS APPLICATIONS - 1ST FUNDING ROUND

To consider the first round of the community and events and promotions grant applications for the 2025/26 financial year.

Each grant was discussed individually and as the board recommended to draw from the Vincent Community Board Reserves Grants Fund, it was noted that these amounts were conditional to approval from Council.

That the Vincent Community Board:

COMMITTEE RESOLUTION

Moved: McPherson

Seconded: Johns

- A. Receives the report and accepts the level of significance.
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- B. Approves a grant of \$5,000 To Thymed Events NZ for the Clyde Classic 2025 event costs specified in the application – being kids entertainment, videographer, traffic management, DOC Concession.
- C. Approves a grant of \$2,500 To Thymed Events NZ for the Alexandra Airport Carousel Back Yard Ultra event costs as specified in the application – being Timing and Travel, MC and Travel, Marketing, Photographer, medals, hot tub.
- D. Approves a grant of \$2,700 To Mountain Bikers of Alexandra for the Linger and Die Enduro Event 2025 event costs specified in the application – being kids medic support – Peak Safety.
- E. Notes that is each grants recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including resource consent, health and safety plans etc) as required by legislations, agencies, property owners and/or individuals to undertake the project.

CARRIED

COMMITTEE RESOLUTION

Moved: **McPherson**
Seconded: **Johns**

- F. Notes that due to the high demand for grants this round, the board recommend to Council to draw on the Vincent Community Board Reserves Grants Fund to the sum of \$7,616 to make up the shortfall.
 - G. Approves the application from Puna Rangatahi for multi-year funding and allocates a grant of \$7,500 in the 2025/26 financial year and a grant of \$10,000 in the 2026/27 financial year towards operational costs for the Alexandra Youth Hub.
 - H. Approves a grant of \$15,000 to the Dunstan Equestrian Centre Inc towards the costs of the new toilet block at the Dunstan Recreation Reserve, subject to the approval of reserve grants funding from Council, otherwise a grant of \$10,000 is approved.
 - I. Approves a grant of \$10,000 to the Alexandra and District Museum Inc for costs associated with the "Our Stories" exhibitions and workshops, subject to the approval of reserve grants funding from Council, otherwise a grant of \$7,500 is approved.
 - J. Approves a grant of \$1,234 to the Alexandra Toy Library towards the cost of new blinds.
 - K. Approves a grant of \$3,500 to the Clyde Museum towards the removal of linoleum and polishing floors as part of stage three of their refurbishment project.
 - L. Approves the application from the Alexandra & Districts Pipe Band for multi-year funding and allocates a grant of \$2,500 in both the 2025/26 and 2026/27 financial years towards hall hire costs.
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- M. Approves the application from Keep Alexandra and Clyde Beautiful for multi-year funding and allocates a grant of \$882 in both the 2025/26 and 2026/27 financial years towards the costs of the Hanging Baskets project.
 - N. Approves a grant of \$2,000 to the residents of Juniper Close towards the costs of painting a mural on the Juniper Close utility box.
 - O. Approves the application from the Alexandra Community Advice Network for multi-year funding and allocates a grant of \$3,000 in both the 2025/26 2026/27 financial years towards operational costs.

CARRIED

25.6.4 KĀMOANAHAEHAE RIVER PARK CARPARK ENTRANCE

To update the Vincent Community Board on the vehicle entrance to the Kāmoanahaehae River Park (Warehouse) carpark.

It was noted that the layout of the park out had been intended to remove large trucks from the area, but however it was proven to be impractical for the use of campervans and other medium sized vehicles to access.

COMMITTEE RESOLUTION

Moved: McPherson

Seconded: Johns

That the report be received.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Directs staff remove the entrance island to the Kāmoanahaehae River Park Carpark and install appropriate signage.

CARRIED

25.6.5 NAMING OF OPEN SPACE IN ALEXANDRA

To update the Vincent Community Board on the naming of an open space in Alexandra.

COMMITTEE RESOLUTION

Moved: McPherson

Seconded: Hammington

That the report be received.

CARRIED

6 MAYOR'S REPORT**25.6.6 MAYOR'S REPORT**

Her Worship the Mayor presented a report to the board, see attached.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Browne

That the Vincent Community Board receives the report.

CARRIED

Attachments

1 Mayors Report

7 CHAIR'S REPORT**25.6.7 CHAIR'S REPORT**

The Chair presented a report to the board, see attached.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Browne

That the report be received.

CARRIED

Attachments

1 Chairs Report

8 MEMBERS' REPORTS**25.6.8 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting.

Dr Browne reported on the following:

- Attended a meeting of the Alexandra and District Museum board.
 - Attended meetings of Keep Alexandra Clyde Beautiful including an inspection of Kamaka Walkway with CODC staff.
 - Attended a meeting of the Elevate business group.
 - Attended a meeting of the Dunstan Friendship Club.
 - Chaired a meeting of the Creative Writers Circle.
 - Attended a meeting of the Central Otago District Arts Trust.
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- Noted that he had been at the receiving end of medical treatment recently and acknowledged the great service he had received from the public health system.

Mr Johns reported on the following:

- Attended meeting of the Alexandra Football Club and the Alexandra Golf Club.
- Attended a Vallance cottage meeting.

Cr McPherson reported on the following:

- Acknowledged the team around the table and wanted to thank everyone for the work undertaken this triennium and noted the uncertain times, and that it had been a real privilege and pleasure to work alongside the board and the staff in this term.
- Noted that the Blossom Festival planning was going really well and he was looking forward to the season.

Cr Paterson reported on the following:

- Attended a couple of meetings of the Central Otago A+P show as well as their AGM. Noted there would be a few changes for the 2026 show as the Omakau Hub facility would be under construction.
- Attended a Central Otago Health Incorporated meeting.
- Noted the shearing season had taken her away from some public duties.
- Attended Kathy Wallace's retirement evening and acknowledged her 23 years of service at CRT and Farmlands, and her valuable contribution to the community.

Mr Hammington reported on the following:

- Attended a U3A talk 'A Pacific Neighbour – Vanuatu'
- Attended a Heritage Group talk on the Moa.
- Attended the Promote Dunstan AGM, where Hayley Anderson from Dunstan Hospital presented.
- Thanked the chair for his leadership over the last term.

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Hammington

That the report be received.

CARRIED

9 STATUS REPORTS

25.6.9 SEPTEMBER 2025 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

COMMITTEE RESOLUTION

Moved: Paterson
Seconded: Hammington

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 30 October 2025.

The meeting closed at 12.14 pm

CHAIR / /

CHIEF EXECUTIVE OFFICER / /