



AGENDA

Vincent Community Board Meeting Monday, 8 September 2025

Date: Monday, 8 September 2025

Time: 10.00 am

**Location: Ngā Hau e Whā, William Fraser Building, 1
Dunorling Street, Alexandra**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly
Chief Executive Officer**

Notice is hereby given that a meeting of the Vincent Community Board will be held in Ngā Hau e Whā, William Fraser Building, 1 Dunorling Street, Alexandra and live streamed via Microsoft Teams on Monday, 8 September 2025 at 10.00 am. The link to the live stream will be available on the Central Otago District Council's website.

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- Members** Mr J Cromb (Chairperson), Dr R Browne, Cr L Claridge, Mr T Hammington, Mr D Johns, Cr M McPherson, Cr T Paterson
- In Attendance** T Alley (Mayor), P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), Q Penniall (Acting Group Manager - Planning, Infrastructure and Regulatory), S Righarts (Group Manager - Governance and Business Services), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

- 1 APOLOGIES**
- 2 PUBLIC FORUM**
- 3 CONFIRMATION OF MINUTES**

Vincent Community Board - 29 July 2025

**MINUTES OF A MEETING OF THE
VINCENT COMMUNITY BOARD
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 29 JULY 2025 COMMENCING
AT 10.00 AM**

PRESENT: Mr J Cromb (Chairperson), Dr R Browne, Cr L Claridge, Mr T Hammington, Cr M McPherson, Cr T Paterson

IN ATTENDANCE: P Kelly (Chief Executive Officer), Q Penniall (Acting Group Manager – Planning and Infrastructure), S Righarts (Group Manager - Business Support), D Scoones (Group Manager - Community Experience), G Robinson (Property and Facilities Manager), G Bailey (Parks and Recreation Manager), Z Zeelie (Team Leader – Statutory Property), D McKewen (Systems and Corporate Accountant), A Lines (Risk and Procurement Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Paterson

Seconded: Claridge

That apologies from Mr D Johns be received and accepted.

CARRIED

2 PUBLIC FORUM

There were no speakers for public forum.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: McPherson

Seconded: Claridge

That the public minutes of the Vincent Community Board Meeting held on 9 June 2025 be confirmed as a true and correct record

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

Note: Mr Hammington joined the meeting at 10.03 am

5 REPORTS

25.5.2 ROAD STOPPING ADJACENT TO 34 MUTTON TOWN ROAD - MUTTON TOWN LIMITED

To consider a proposal to stop part of unformed legal road adjacent to rapid 34 Mutton Town Road in accordance with the provisions of the Public Works Act.

COMMITTEE RESOLUTION

Moved: McPherson

Seconded: Paterson

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to approve the proposal to stop the unformed legal road, as shown in Figure 3 (the Scheme Plan), in accordance with the provisions of the Public Works Act 1981, subject to:
 - The proposed marked 'Section 1' on the Scheme Plan as shown in Figure 3 of the report being stopped and amalgamated with Record of Title OT 9B/1133.
 - The stopping and legislation being approved by the Minister of Lands.
 - The final survey plan being approved by the Chief Executive.
 - The owner of 34 Mutton Town Road pays all the cost in relation to the road stopping.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

25.5.3 INTERIM VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2025

To consider the financial performance overview as at 30 June 2025.

Discussion followed on the cost of heating the outdoor pool and it was noted that this was a temporary expenditure and that the outdoor pool would not be heated again, unless there was demand from the community to fund this in the next Long-term Plan.

A reserves strategy would be presented to the new Council following the elections, and this would outline how deficits and surpluses will be managed under district-wide funding.

COMMITTEE RESOLUTION

Moved: Browne

Seconded: Claridge

That the report be received.

CARRIED

6 MAYOR'S REPORT**25.5.4 MAYOR'S REPORT**

Her Worship the Mayor was not present for the meeting, but a video was played that had been recorded to social media recently, in lieu of a report.

COMMITTEE RESOLUTION

Moved: Hammington

Seconded: Paterson

That the Vincent Community Board receives the report.

CARRIED

7 CHAIR'S REPORT**25.5.5 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting, see attached.

COMMITTEE RESOLUTION

Moved: Cromb

Seconded: Hammington

That the report be received.

CARRIED

8 MEMBERS' REPORTS**25.5.6 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting.

Dr Browne reported on the following:

- Attended a meeting of the Alexandra and District Museum board.
 - Attended a meeting of Keep Alexandra Clyde Beautiful.
 - Attended two meetings of the Elevate business group.
 - Attended the Alexandra Community House AGM.
 - Helped with a planting at the Half Mile, organised by the Haehaeata Trust.
 - Attended a meeting of the Dunstan Friendship Club.
 - Attended a meeting of staff of CODC and Central Stories together with the trustees.
 - Chaired a meeting of the Creative Writers Circle.
 - Attended a meeting of the Central Otago District Arts Trust.
-

Cr McPherson reported on the following:

- Noted that it is only nine weeks until Blossom Festival, and that planning was going well, with a really strong response from stall holder applications.
- Reported that the Hearings Panel had been busy and gave an update on recent meetings and outlined the uncertainty around the RMA reform.

Cr Claridge reported on the following:

- Gave an update on Naseby dark sky planning project.

Cr Paterson reported on the following:

- Had attended the LGNZ conference in Christchurch, and outlined the benefits of the conference; the opportunities to speak to other elected members and to hear directly from Ministers, and further understand the RMA reforms and the changes in water service delivery.
- Attended a COHIC meeting.
- Announced the upcoming AGM for the Central Otago A & P Association was to be held on Wednesday 20 August 7pm, at Industry Lane, and encouraged anyone who wanted to get involved to come along.
- Attended the inaugural meeting of the Regional Deals group and had been appointed the Deputy Chair. Outlined the really exciting plan for this collaboration and the opportunities it could bring for the wider area.

Mr Hammington reported on the following:

- MOE webinar on Freshwater infrastructure
- Had met with finance staff to get a better understanding of Council finances.
- Had attended Central Otago Wakatipu Cycling Club AGM
- Attended a Blossom Festival planning meeting

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Claridge

That the report be received.

CARRIED

9 STATUS REPORTS

25.5.7 JULY 2025 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Paterson

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 8 September 2025.

The meeting closed at 10.41 am

CHAIR / /

4 DECLARATION OF INTEREST

25.6.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 2015699

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Roger Browne	Creative Writers Circle (Chair) Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder) Alexandra Clyde and Districts Business Group (member) Central Otago District Arts Trust (member) Jolendale Park Charitable Trust (trustee) Haehaeata Trust (Patron)	Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder)	Alexandra and Districts Museum Inc (Central Stories) Keep Alexandra / Clyde Beautiful Society
Lynley Claridge	Affinity Funerals (Funeral Director)		
Jayden Cromb	The Terrace School (Chair) Community Networks Aotearoa (Trustee) Alexandra Council of Social Services (Trustee) Central Otago Living Options (Employee)	Ranui Rest Home (employee)	Alexandra Council for Social Services St Bathans Area Community Association

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tony Hammington	RDA Consulting (Director and Shareholder) Leaning Rock Village (Chair) Clyde Earnsclough RFC (Committee) Promote Dunstan (Committee) Alexandra Blossom Festival (Committee Member) She Bikes He Bikes (Casual Employee)	Wrapt Gift Shop (Employee)	Alexandra Blossom Festival Committee Clyde Historical Museum Committee
Dai Johns	Sub Par Golf Ltd (Owner) Alexandra Golf Club (Manager) Alexandra Rugby Football Club (Manager)		Vallance Cottage Working Group
Martin McPherson	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	Alexandra and Districts Youth Trust

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tracy Paterson	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A and T Paterson Family Trust (Trustee) A Paterson Family Trust (Trustee) Central Otago Health Inc (Elected Member) Bob Turnbull Trust (Trustee / Chair) New Zealand Wool Classers Association (Chair) Central Otago A&P Association (Member) Waiora Manuherikia Governance Group (Member) Central Otago Riding for the Disabled (Volunteer)	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A Paterson Family Trust (Trustee) A and T Paterson Family Trust (Trustee) Federated Farmers (On the executive team) Omakau Irrigation Co (Director) Matakanui Combined Rugby Football Club (Committee) Manuherikia Catchment Group (Co-chair) Omakau Domain Board Omakau Hub Committee (Chair) Manuherikia Valley Community Hub Trust (Trustee) Southern Cross Sheep Ltd (Director) Mt Stalker Ltd (Trustee) Mt Stalker Pastoral Ltd DKIL Ltd (Shareholder) Manuherikia River Limited (Director)	Omakau Recreation Reserve Committee Ophir Welfare Association Committee Central Otago Health Incorporated

5 REPORTS

25.6.2 CONSIDERATION OF THE PROVISION OF A CHAIRPERSON'S GRANTS FUND

Doc ID: 2511740

Report Author:	Alix Crosbie, Policy & Strategy Lead Rebecca Williams, Community Development Lead
Reviewed and authorised by:	Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision

1. Purpose of Report

To consider making provision for a Chairperson's Fund for the Vincent Community Board's Community and Events and Promotions Grants.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees in principle to establish a Chairperson's Fund.
- C. Authorises the Vincent Community Board Chair to approve applications under the Chairperson's Fund in accordance with the Grants Policy.
- D. Notes the Chairperson's Fund enables a grant of up to \$1000 per application, and the total amount a Chair could allocate is \$2500.
- E. Notes that this funding is not ringfenced and is dependent on the amount remaining after each funding allocation round.
- F. Notes that applications will be assessed by Council staff to ensure they meet the grants' criteria, and that the outcome will be reported at the next meeting of the Vincent Community Board.

2. Background

Staff workshopped the updated Grants Policy with Vincent Community Board on 9 September 2024, including the potential to provide for a 'Chairperson's Fund'.

Feedback from all four Community Boards was then presented as part of the Grants Policy renewal on 27 November 2024 and approved under Resolution 24.13.5 (attached).

The relevant clause of the Policy states:

"Chairpersons Fund

If chosen by the relevant Community Board, up to \$2500 from the board's annual grant allocation can be held in a Chairpersons Fund. This is an option for both Community Grants and Promotions & Events Grants.

The decision about the size of the Chairpersons Fund is made by the relevant board at the beginning of each triennium. For clarity, this is the first grants round following the approval of the Long-term Plan.

This fund can be utilised for smaller applications – of less than \$1000 – that are received between funding rounds, usually when waiting until the next round will cause a challenge or inconvenience to the relevant group, individual, promotion or event.

Applications must still meet the grants' criteria and Council staff will assess the application and provide advice to the Community Board Chair. The Chairperson has the discretion to approve or decline the application. The outcome is reported at the next meeting of the relevant board.

Recipients must complete the accountability and reporting requirements. Recipients of the Chairpersons Fund will be ineligible for the following round of grants funding, except in extraordinary circumstances as managed by Council's Grants officers."

The policy states that the decision about the fund, and its size will be made by each Board at the first grants round following the approval of the Long-term Plan. Council adopted the 2025-34 Long-term Plan on 30 June 2025.

3. Discussion

The 2025-2034 Long-term Plan was completed out of cycle, with Council choosing to adopt an enhanced Annual Plan in 2024 due to changing legislation. That means, the decision from the Board on the Chairperson's Fund will be operational for the 2025/2026 and 2026/2027 financial years.

The Fund is intended to assist the community with small expenses that arise between funding rounds, and to provide the Board with the flexibility to meet this need.

The Chairperson's Fund is drawn from the Vincent Community Board's grant funding pool.

The following decision making is required from the Board to operationalise the Chairperson's Fund for the Vincent Community:

- i) Determine if a Chairperson's Fund will be available.
- ii) Determine the amount in the Chairperson's Fund.
- iii) Determine if the Chairperson's Fund is ringfenced.

The Grants Policy caps the amount of funding available in a Chairperson's Fund as follows:

- Up to \$1000 per applicant
- The total amount a Chairperson could allocate is \$2500

The Board could choose to reduce these caps.

The Board can also choose from the following options:

- Ringfence up to \$2500 per year as a Chairperson's Fund, with any remaining funds to be allocated in the final grants round of each financial year.
- Do not ringfence any funding. Enable the Chairperson to utilise remaining funding up to \$2500, only if it remains available.

The (Option 1) Recommendation was developed based on Community Board feedback from the 2024 Grants Policy review workshops – to be amended based on the Board's decision making.

4. Financial Considerations

All decision making is within the Vincent Community Board grants budget.

5. Options

Option 1 – (Recommended)

Authorise the Chairperson to approve applications under the Chairperson's Fund in accordance with the Grants Policy.

Notes the Chairperson's Fund enables a grant of up to \$1000 per application, and the total amount a Chair could allocate is \$2500.

Notes that this funding is not ringfenced and is dependent on the amount remaining after each funding allocation round.

Notes that applications will be assessed by Council staff to ensure they meet the grants' criteria, and that the outcome will be reported at the next meeting of the Vincent Community Board.

Advantages:

- Allows flexibility to meet urgent community needs that arise between funding rounds
- Retains financial prudence measures that ensure appropriate allocation and spending of public money
- Provides the highest degree of flexibility to the board in deciding how grant funding will be allocated

Disadvantages:

- May result in all grant funding being allocated and therefore unavailable for a Chairpersons Fund

Option 2

Authorise the Chairperson to approve applications under the Chairperson's Fund in accordance with the Grants Policy.

Notes the Chairperson's Fund enables a grant of up to \$1000 per application, and the total amount a Chair could allocate is \$2500.

Notes that this funding is ringfenced and cannot be allocated during the first funding round of each financial year. It may be allocated during the final funding round of each financial year.

Notes that applications will be assessed by Council staff to ensure they meet the grants' criteria, and that the outcome will be reported at the next meeting of the Vincent Community Board.

Advantages:

- Allows flexibility to meet urgent community needs that arise between funding rounds
- Retains financial prudence measures that ensure appropriate allocation and spending of public money
- Ensures the Chairpersons Fund is available for urgent community needs

Disadvantages:

- Reduces the funding available during the first funding round of each financial year.
- Grants funding could be under-allocated if there is no demand for the Chairperson's Fund.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic, & environmental wellbeing of communities, in the present and for the future by providing funding toward community needs across all types of community infrastructure.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Consistent with – and operationalises clauses within – the Grants Policy. https://www.codc.govt.nz/publications/policies
Considerations as to sustainability, the environment and climate change impacts	No specific environmental considerations.
Risks Analysis	No specific risk considerations.
Significance, Consultation and Engagement (internal and external)	Consultation not required under the Significance and Engagement Policy or the Local Government Act 2002.

7. Next Steps

Staff will update processes and community guidance in accordance with Community Board decision making.

8. Attachments

Appendix 1 - Grants Policy [↓](#)

Grants Policy



Department:	Strategy and Policy
Document ID:	568558
Approved by:	Council Resolution 24.13.5
Effective date:	September 2024
Next review:	February 2028

Purpose:

Central Otago District Council contributes to the social, economic, environmental, and cultural wellbeing of the local community through the contestable grants process.

Principles and objectives:

The **objectives** of the contestable grants process are:

- Enhance well-being in the district (social, economic, environmental, and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our Regional Identity: Central Otago A World of Difference

The contestable grants process is aligned with the following Community Outcomes:



The policy recognises the following core **principles**:

Transparency	Council commits to transparency in all respects and at all stages of the process.
Fairness and equal opportunity	Council values all of Central Otago's diverse communities. All applicants will be treated equally and fairly in all aspects of the process.
Partnership	Council recognises the critical contribution that the community and voluntary sector makes in building a more liveable district.
Effectiveness	Council is committed to ensuring ratepayer funds are used for genuine community benefit.
Accessibility	Council will make all reasonable efforts to ensure that the public is well informed on funding opportunities available and that all information about grants is easily accessible.



Council provide clear guidance on what is required from those applying for funding and will take all reasonable steps to provide assistance to those completing applications.

Efficiency

Council will handle the applications without placing undue burden on applicants.

Scope:

The policy applies to ratepayer funded grants operated by Council. It does not apply to external grants administered by Council.

Definitions:

Grant

A grant is a fund given by Council to a group or individual for a specific purpose with a wider public or community benefit. Grants do not need to be paid back.

Types of grants

Community Grants

Funding for community groups or for individuals undertaking activities with a community benefit. Council's Community Grant funding is not limited to projects and can be used to fund ongoing activities.

Promotions and Events Grants

Funding for events or activities that enhance the experience of residents and visitors.

Policy:

Contestable grant process

All Council and Community Board grants will be awarded through a contestable process to enable decision makers to compare funding proposals and allocate grants as fairly as possible.

Applications are invited during scheduled funding rounds, with publicly advertised opening and closing dates.

Every eligible organisation and individual have an equal opportunity to be considered for a grant.

Final allocation decisions are made in a public forum.

Funding rounds

Funding rounds occur twice per year and opening and closing dates for the applications are publicly notified.



Applications outside the funding cycle will only be considered in exceptional circumstances, including those allowed for below in the Chairpersons Fund.

Chairpersons Fund

If chosen by the relevant Community Board, up to \$2500 from the board's annual grant allocation can be held in a Chairpersons Fund. This is an option for both Community Grants and Promotions & Events Grants.

The decision about the size of the Chairpersons Fund is made by the relevant board at the beginning of each triennium. For clarity, this is the first grants round following the approval of the Long-term Plan.

This fund can be utilised for smaller applications – of less than \$1000 – that are received between funding rounds, usually when waiting until the next round will cause a challenge or inconvenience to the relevant group, individual, promotion or event.

Applications must still meet the grants' criteria and Council staff will assess the application and provide advice to the Community Board Chair. The Chairperson has the discretion to approve or decline the application. The outcome is reported at the next meeting of the relevant board.

Recipients must complete the accountability and reporting requirements. Recipients of the Chairpersons Fund will be ineligible for the following round of grants funding, except in extraordinary circumstances as managed by Council's Grants officers.

General criteria

Applications are assessed against criteria applied equally and fairly to all applications within each funding round.

Assessment criteria is publicly accessible and published on our website. Assessment criteria may change between funding rounds. Community Boards or Council may add additional criteria or areas of priority to a specific funding round.

Organisations and individuals must have appropriate health and safety practises, planning and governance, and demonstrate readiness for the receipt of funding and its appropriate use.

One application per year per applicant will be considered, except in extraordinary circumstances as managed by Council's Grants officers.

Financial requirements

It is preferred that applicants for Promotions and Events Grants have a potential to become self-sustaining and can demonstrate a plan to deliver on this. Promotions and Events Grant funding is available on an annual basis, over a period of up to five years per event.

Applicants must apply each year and Council do not guarantee the success of any future application.



For clarity, the relevant Community Board have the discretion to reduce or extend this timeframe based on information provided by the group, or individual, in their accountability reporting back to the Board.

Applicants must:

- have appropriate financial management, planning and governance, and demonstrate readiness for the receipt of funding and its appropriate use
- have a positive track record of using Council funding and are up to date with required reporting (if previously funded).

When receiving Grants over \$10,000, funding can only be provided to the bank account of an entity. It is preferred that the bank account has at least two people with the right to sign.

Excluded activities

The following projects and activities will not be funded:

- where the primary purpose is to promote religious or political activity
- where the project is part of the core business of another public organisation or service provider
- debt servicing or repayment
- legal expenses
- medical expenses
- physical works that have not received the required consents or permits
- purchase of alcohol.

The following may be considered but usually will not be funded:

- The purchase of infrastructure or large physical items to be used to support a one-off event or promotion, such as sound systems or gazebos.

Retrospective expenses

Where the project or activity has already taken place, funding will not be awarded retrospectively, except in exceptional circumstances.

Allocation of funding

The funding pool available for grants will be set by Council in collaboration with Community Boards every three years through the Long-term Plan process. No individual grant applications will be accepted during the Long-term Plan consultation process. The funding available for each different grant type will be advertised when applications are publicly called for.

All grants will need to be spent within one year of being awarded, unless an extension has been granted. Where funds remain unspent following project completion, these must be returned to Council. If the project does not proceed, funding must be returned to Council.



Where a group generates a profit and seeks to return the investment into the community, it is preferred that excess funding is returned to Council for redistribution to the community through the contestable process.

Multi-year grants

Council and Community Boards have the discretion to allocate Community Grant funding on a recurring basis for up to three financial years within a current long-term plan. If a grant is to be awarded for the maximum term of three financial years, this must be done during year one of the relevant long-term plan.

Recipients of grants awarded for multiple years are not required to re-apply each year. Recipients must report annually on the progress and the outcomes delivered from the grant money already received. Satisfactory progress must be demonstrated before funds will be released for the following year.

All multi-year funding is subject to change should Council's financial position require it.

Promotions & Events Grants are not eligible for multi-year funding.

Awarding of partial grants

In the event a grant is awarded for less than what was requested, Council and Community Board members may stipulate what part of the project or activity the grant is to be used for. Recipients cannot use the funding for any purpose other than that is stipulated.

Accountability requirements and proportionality

All recipients are required to complete and submit a Report back – Accountability Form for monitoring and evaluation. Failure to submit this form will impact on the ability of the recipient to receive future funding from the Council.

A tiered approach to accountability and application requirements is taken. The processes and documentation that applicants are asked to complete are proportionate to the size of the grant, with higher dollar value grants having greater accountability requirements.

Relevant legislation:

Local Government Act 2002

Related documents:

[Central Otago Destination Management Plan](#)

[Community Guide to the Grants Process](#)

Eventful Central – Event Development Framework



Appendix One: Community Grant criteria

Community Grant Criteria	
Is a community led activity	
Clearly demonstrates community benefit	
Has a positive impact on Social Well-being or contributes toward the Connected Community outcome in the district	Application should meet one or more of these criteria
Has a positive impact on Cultural Well-being in the district	
Has a positive impact on Environmental Well-being or toward the Sustainable Environment community outcome in the district	
Has a positive impact on Economic Well-being or contributes toward a Thriving Economy in the district	
Is well planned and defined	
Demonstrates value for ratepayers	
Builds or strengthens community organisations	
Strategic alignment	

Appendix Two: Promotions and Events Grant criteria

Promotions and Events Grant Criteria
Directly enhances user experience
Supports approved strategies and plans, including the Eventful Central – Event Development Framework
Shows alignment with the Destination Management Plan, including how it attracts and retains visitors and has broad economic and/or community benefits
Delivers community outcomes
Is well planned and defined
Benefits are demonstrated clearly
Costs are clear and reasonable
The applicant shows organisational capability
Shows progression toward sustainability, including financial sustainability

25.6.3 2025/26 COMMUNITY AND EVENTS AND PROMOTIONS GRANTS APPLICATIONS - 1ST FUNDING ROUND

Doc ID: 2511474

Report Author:	Rebecca Williams, Community Development Lead Alison Mason, Media and Marketing Manager
Reviewed and authorised by:	Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision

1. Purpose of Report

To consider the first round of the community and events and promotions grant applications for the 2025/26 financial year.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Decides the grants to be allocated to the applicants of the community and promotions grants.

2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our Regional Identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and events and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the first round of funding for the 2025/26 financial year. Applications for this funding round closed on the 6th of July 2025 for a decision at this meeting.

The Vincent Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$38,000 to distribute in the Vincent community grants scheme and \$50,000 to distribute in the events and promotions grants scheme. The following table illustrates the commitments already made and the amounts left to distribute in the 2025/26 year.

Promotions grant applications were accepted in the March 2025 round for funding from the 2025/26 financial year. This is due to the timing of this funding round not allowing the applicants to apply, and have a Board decision, prior to the funding commitment being required.

The Board's approved grant to the Alexandra Blossom Festival event 2025 (Resolution 25.3.2) has subsequently been revoked (Ref: Resolution 25.4.7) due to the event funding being funded from tourism reserves funding for two years. This means that the Boards unallocated grant budget has been adjusted back up accordingly as per the figures below.

Promotions Grants	
Total budget for 2025/26	\$50,000
Less committed from previous rounds	\$5,000
Balance left to distribute	\$45,000

Multi-year Grants

In line with the Grants Policy, Community Boards have the discretion to allocate community grant funding on a recurring basis for up to three years in year one of a Long-term Plan.

This is the first funding round for the current Long-term Plan (2025-34 LTP), which is a two-year plan. Accordingly, applicants have had the opportunity to apply for multi-year funding of up to two years in this funding round.

3. Discussion

Community Grants

Nine community grant applications have been received in the current round requesting a total of \$76,951.14. There is a total of \$38,000 for community grants to distribute for both this initial round and the scheduled second round of funding in the first half of 2026.

The details of this round's applications are provided in the table below:

	Name of Organisation	Name of project / service	Purpose of funding	Total costs	Amount requested
1	Puna Rangatahi (Alexandra and Districts Youth Trust)	Alexandra Youth Hub Operational Expenses	Rent for the Alexandra Youth Hub	\$347,647	\$16,370.00 (for both 25/26 and 26/27)
2	Alexandra & Districts Pipe Band Inc.	Hall hire	To assist with hall hire costs.	\$3,528.20	\$3,300.00 (2025/26) \$3,400 (2026/27)
3	Keep Alexandra and Clyde Beautiful	Hanging Baskets in Centennial Ave	Equipment costs	\$881.14	\$881.14
4	Residents of Juniper Close	Utility Box Mural	Contribution towards	\$2,100	\$2,000

			painting the mural		
5	Clyde Museum	Refurbishment Project – stage 3	Removal of linoleum and polishing floors	\$7,256	\$5,000
6	Alexandra District Museum Inc.	Ka Mua, Ka Muri	Contribution towards costs for “Our Stories” exhibition	\$174,000	\$30,000
7	Alexandra Toy Library	New Blinds	Cost of the new blinds and installation	\$13,557	\$1,400
8	Alexandra Community Advice Network	Operational Support	Rental and rates costs at Alexandra Community House.	\$26,841	\$3,000 for both 2025/26 and 2026/27
9	Dunstan Equestrian Centre	New Toilet Block and Changing Rooms	Carpentry costs	\$316,269	\$15,000

Copies of the application, supporting documentation and staff assessment are provided to Board members under separate cover.

Promotion Grants

There is \$45,000 unallocated grant funding to distribute for this round and the second round in the first half of 2025. The details are provided in the table below:

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
10	Thymed Events NZ	Clyde Classic 2025	Kids entertainment, videographer, traffic management, DOC Concession	1 Nov 25	\$27,669	\$10,084
11	Thymed Events NZ	Alexandra Airport Back Yard Ultra 2026	Timing plus travel and disbursements; MC and live stream plus Travel and Disbursements; Marketing - social media,	11 Apr 2026	\$19,866	\$8,078

			newsletters; Hot Tub hire; Medals; Editorial photographer.			
12	Mountain Bikers of Alexandra	Linger and Die Enduro MTB Race	Medic support for the event – Peak Safety	20 Sep 25	\$15,373	\$2,795

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

4. Financial Considerations

As detailed above, the Board has \$38,000 to distribute for the 2025/26 Community Grants round and \$45,000 for the 2025/26 Events and Promotions Grants.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance well-being.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
Considerations as to sustainability, the environment and climate change impacts	There is no identified direct impact, though some applications may have a positive environmental impact. Events bring larger numbers of people together and will therefore have environmental impacts. Applicants are required to facilitate their activities in line with Councils strategies.
Risks Analysis	

	<p>There are risks where large groups of people come together at events. A Health and Safety Plan must be submitted with any Council property bookings for events.</p> <p>No other risks have been identified in the funding applications.</p> <p>It is each grant recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including resource consent, health and safety plans etc.) as required by legislation, agencies, property owners and/or individuals to undertake the projects.</p>
Significance, Consultation and Engagement (internal and external)	<p>The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there are impacts arising from the application. https://www.codc.govt.nz/repository/libraries/id:2apsqkk8g1cxbyoqohn0/hierarchy/sitecollectiondocuments/strategies-and-policies/governance-documents/Significance and Engagement Policy.pdf</p>

7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

8. Attachments

- Appendix 1 - VCB Recommendation Table (under separate cover) ➡
- Appendix 2 - Puna Rangatahi Staff Assessment (under separate cover) ➡
- Appendix 3 - Puna Rangatahi Grant Application (under separate cover) ➡
- Appendix 4 - Puna Rangatahi Supporting Documents (under separate cover) ➡
- Appendix 5 - Alexandra & Districts Pipe Band Staff Assessment (under separate cover) ➡
- Appendix 6 - Alexandra & Districts Pipe Band Grant Application (under separate cover) ➡
- Appendix 7 - Alexandra & Districts Pipe Band Supporting Documents (under separate cover) ➡
- Appendix 8 - Keep Alexandra and Clyde Beautiful Staff Assessment (under separate cover) ➡
- Appendix 9 - Keep Alexandra and Clyde Beautiful Grant Application (under separate cover) ➡
- Appendix 10 - Keep Alexandra and Clyde Beautiful Supporting Documents (under separate cover) ➡
- Appendix 11 - Residents of Juniper Close Staff Assessment (under separate cover) ➡

- Appendix 12 - Residents of Juniper Close Grant Application (under separate cover) [⇒](#)**
- Appendix 13 - Residents of Juniper Close Supporting Documents (under separate cover) [⇒](#)**
- Appendix 14 - Clyde Museum Staff Assessment (under separate cover) [⇒](#)**
- Appendix 15 - Clyde Museum Grant Application (under separate cover) [⇒](#)**
- Appendix 16 - Clyde Museum Supporting Documents (under separate cover) [⇒](#)**
- Appendix 17 - ADMI Staff Assessment (under separate cover) [⇒](#)**
- Appendix 18 - ADMI VCB Grant Application (under separate cover) [⇒](#)**
- Appendix 19 - ADMI Supporting Documents (under separate cover) [⇒](#)**
- Appendix 20 - Alexandra Toy Library Staff Assessment (under separate cover) [⇒](#)**
- Appendix 21 - Alexandra Toy Library Grant Application (under separate cover) [⇒](#)**
- Appendix 22 - Alexandra Toy Library Supporting Documents (under separate cover) [⇒](#)**
- Appendix 23 - Alexandra Community Advice Network Staff Assessment (under separate cover) [⇒](#)**
- Appendix 24 - Alexandra Community Advice Network Grant Application (under separate cover) [⇒](#)**
- Appendix 25 - Alexandra Community Advice Network Supporting Documents (under separate cover) [⇒](#)**
- Appendix 26 - Dunstan Equestrian Centre Staff Assessment (under separate cover) [⇒](#)**
- Appendix 27 - Dunstan Equestrian Centre Grant Application (under separate cover) [⇒](#)**
- Appendix 28 - Dunstan Equestrian Centre Supporting Documents (under separate cover) [⇒](#)**
- Appendix 29 - Thymed Events NZ_Clyde Classic 2025_Grant Assessment (under separate cover) [⇒](#)**
- Appendix 30 - Thymed Events NZ_Clyde Classic 2025_Grant Application (under separate cover) [⇒](#)**
- Appendix 31 - Thymed Events NZ_Clyde Classic 2025_Supporting Documents (under separate cover) [⇒](#)**
- Appendix 32 - Thymed Events NZ_Alexandra Airport Carousel BYU_Grant Assessment (under separate cover) [⇒](#)**
- Appendix 33 - Thymed Events NZ_Alexandra Airport Carousel BYU_Grant Application (under separate cover) [⇒](#)**
- Appendix 34 - Thymed Events NZ_Alexandra Airport Carousel BYU_Supporting Documents (under separate cover) [⇒](#)**
- Appendix 35 - Mountain Bikers of Alexandra_Linger and Die Enduro_Grant Assessment (under separate cover) [⇒](#)**
- Appendix 36 - Mountain Bikers of Alexandra_Linger and Die Enduro_Grant Application (under separate cover) [⇒](#)**
- Appendix 37 - Mountain Bikers of Alexandra_Linger and Die Enduro_Supporting Documents (under separate cover) [⇒](#)**

25.6.4 KĀMOANAHAEHAE RIVER PARK CARPARK ENTRANCE

Doc ID: 2555562

Report Author:	Gordon Bailey, Parks and Recreation Manager
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose

To update the Vincent Community Board on the vehicle entrance to the Kāmoanahaehae River Park (Warehouse) carpark.

Recommendations

That the report be received.

2. Discussion

The development of the Kāmoanahaehae River Park project necessitated the relocation and reconstruction of the entrance to the Warehouse carpark.

Prior to the location the carpark was accessed by delivery trucks of various sizes up to B-Train size. These trucks have in the past used the carpark as an easy turn around rather than using the roading network of Rivers Street to exit Tarbert street following drop off.

This practice was able to continue over the years, as the carpark was seldom fill with cars.

With the development of the Kāmoanahaehae River Park it is expected that the area will become more popular.

To mitigate the effect of large trucks continuing to access the carpark for turning purposes the new entrance was designed to only allow cars, Utes and towing vehicles into the carpark.

There has been some feedback that the entrance was not easily able to be accessed by many vehicles.

A report was commissioned by WSP - attached as **Appendix 1** to undertake a vehicle tracking exercise to determine if the entrance was fit for purpose for the majority of vehicles to enter the carpark.

The survey pick-up all kerbing associated with the new accessway.

The Autodesk vehicle tracking computer program was used to analyse tracking paths for the following vehicles.

1. Standard 99 percentile car – sheet C01,

This vehicle can access the carpark from both directions through the newly constructed access.

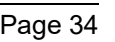
2. 4X4 vehicle with twin axle caravan – Sheet C02,
This vehicle with towing caravan can access the carpark from both directions through the newly constructed access, though it is getting tight if not approached correctly.
3. 8.0m Medium rigid truck – Sheet C03, (note, this vehicle is used for the tracking path of a typical 7.5m long 6 berth motorhome)
This vehicle cannot access the carpark as central splitter island restricts vehicle access
4. 11.5m Large rigid truck – Sheet C04,
This vehicle cannot access the carpark as central splitter island restricts vehicle access
5. 12.5m urban bus – Sheet C05,
This vehicle cannot access the carpark as central splitter island restricts vehicle access

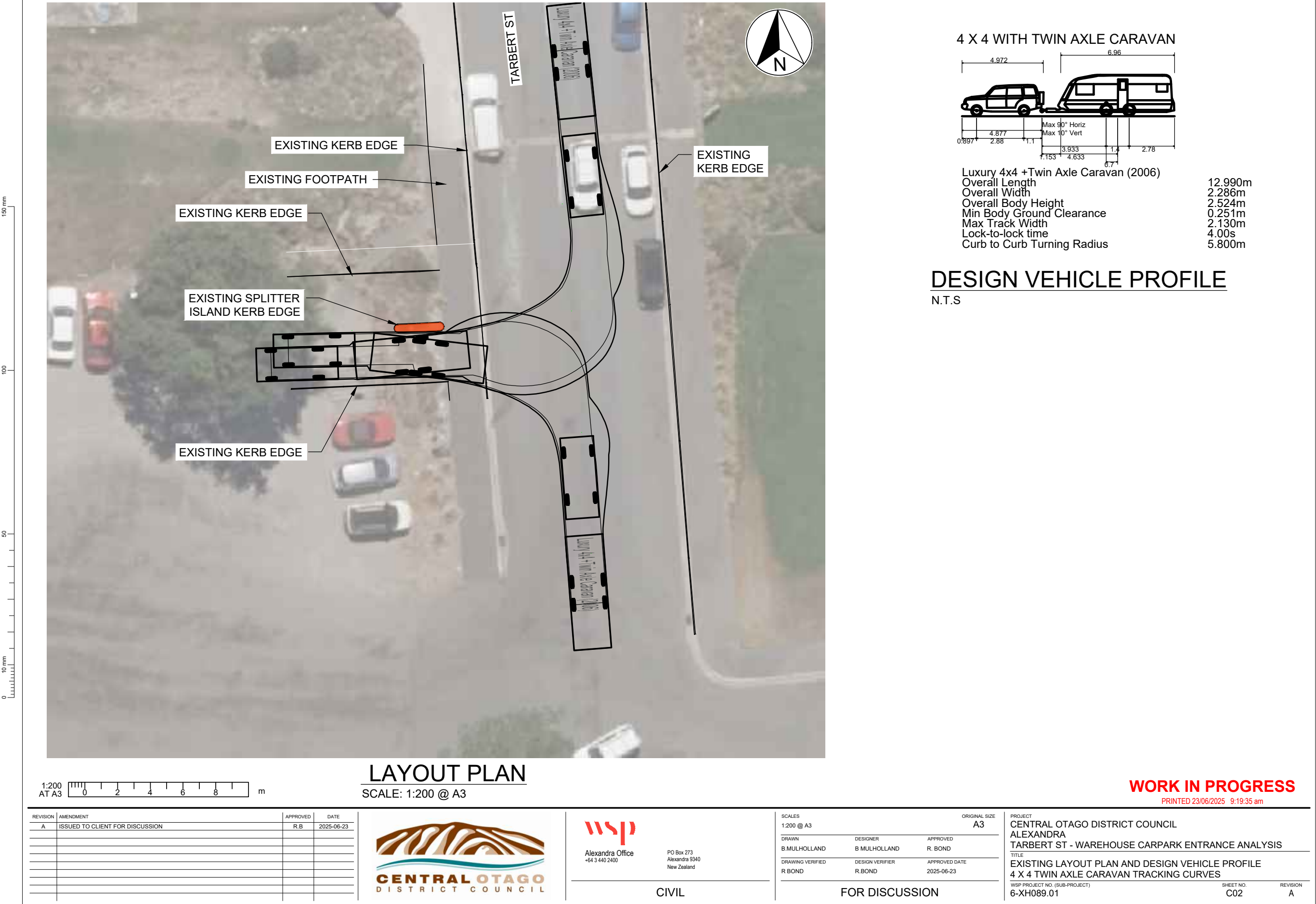
The central splitter island was installed not to allow an 8.0m medium rigid truck or larger to have access to the carpark.

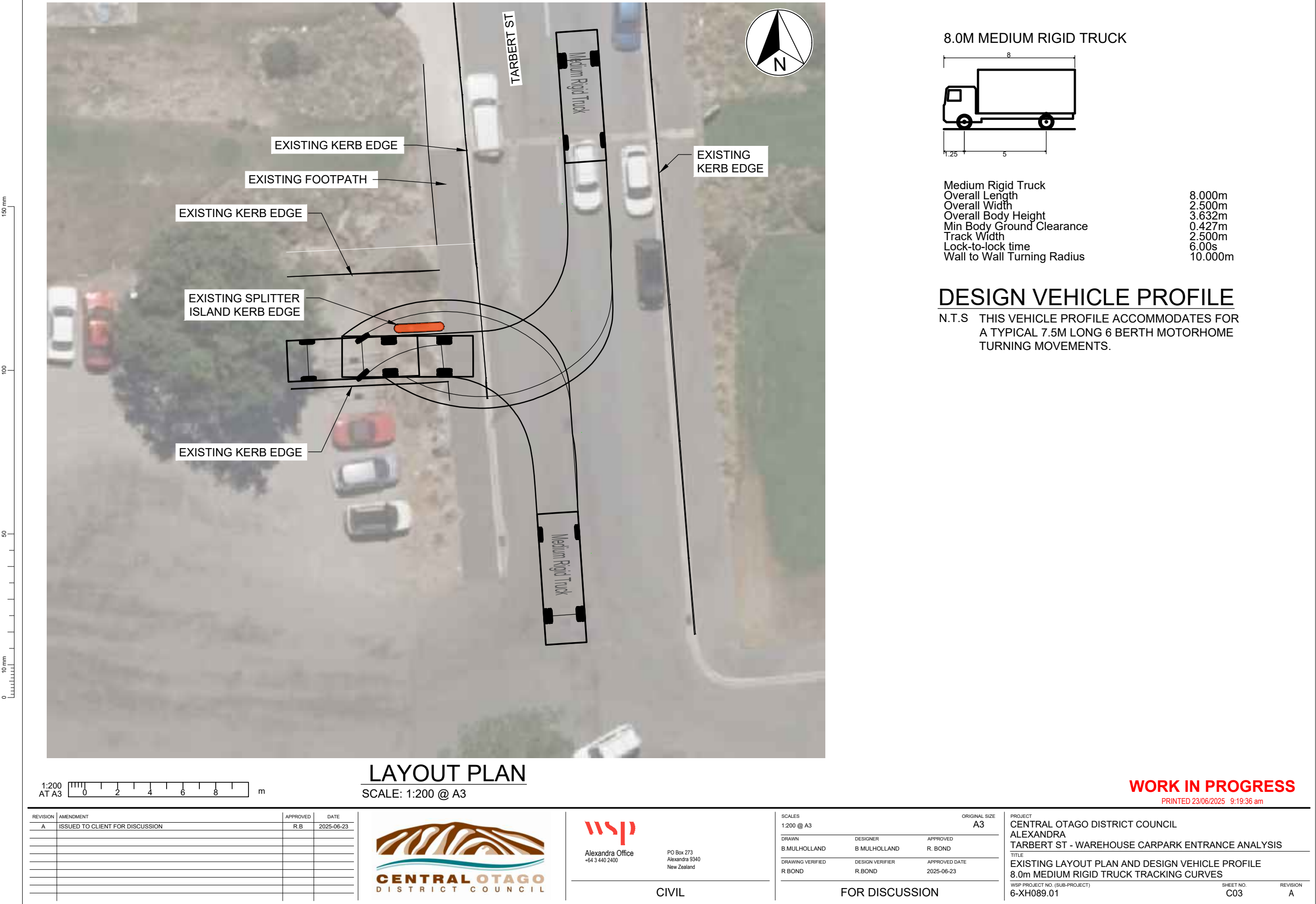
A truck restriction signs has been installed on the centre island and is proving effective in deterring trucks from entering the car park area.

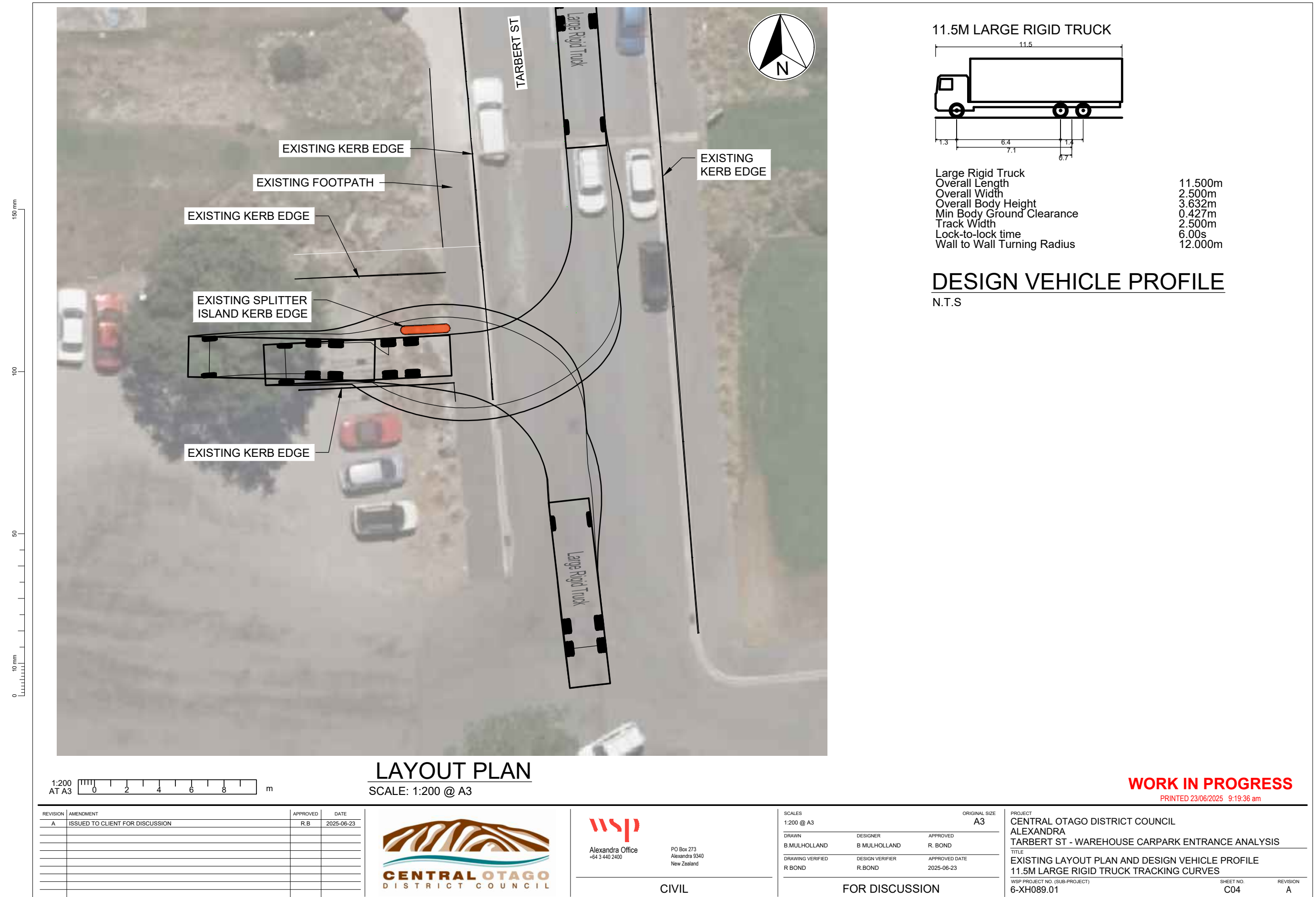
3. Attachments

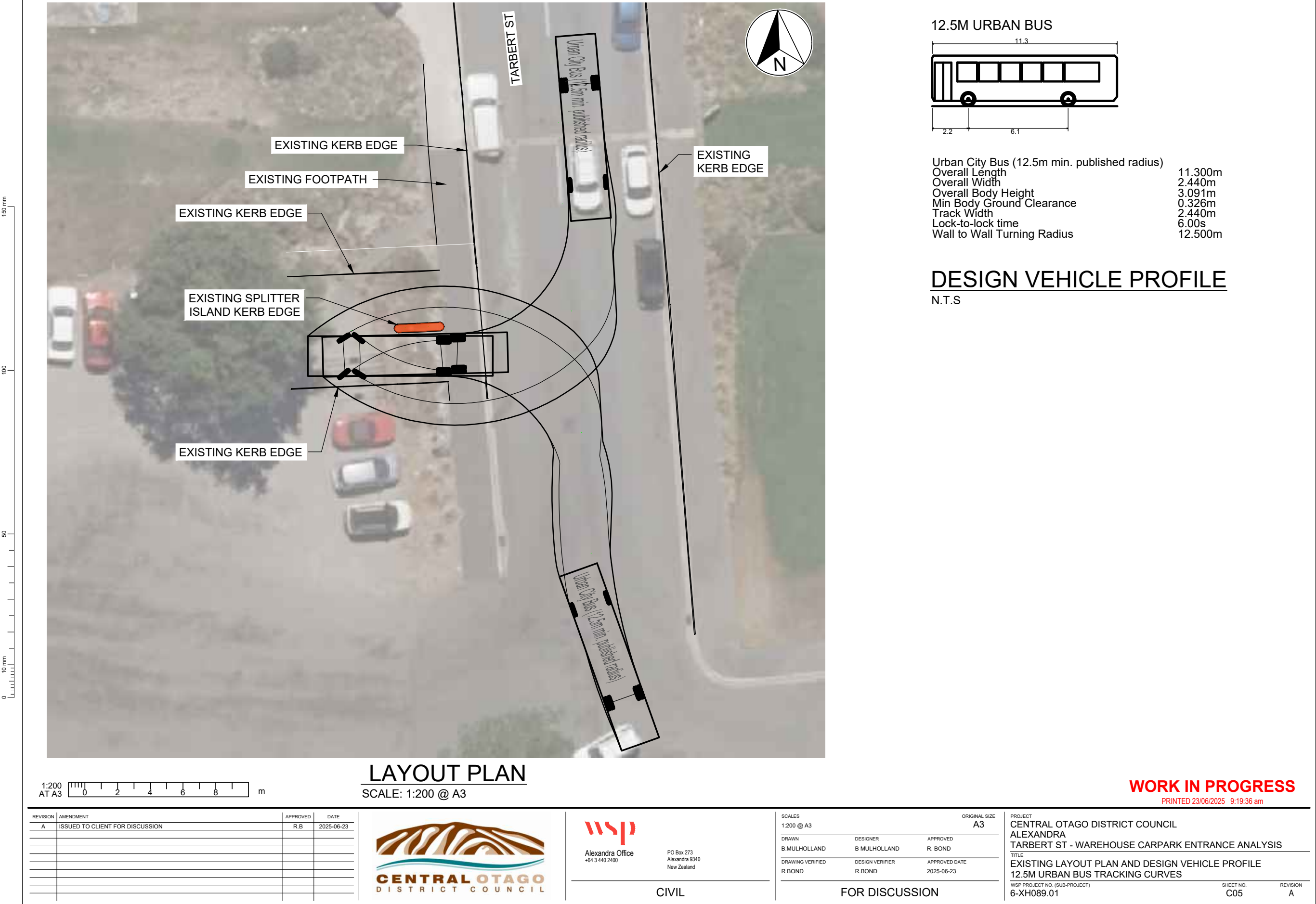
Appendix 1 - WSP Design Vehicle Profile [↓](#)











25.6.5 NAMING OF OPEN SPACE IN ALEXANDRA

Doc ID: 2534079

Report Author:	Maria Burnett, Parks Officer - Planning and Strategy
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose

To update the Vincent Community Board on the naming of an open space¹ in Alexandra.

Recommendations

That the report be received.

2. Discussion

The Manuherekia River Track in Alexandra is currently being extended to provide a new off-road connection between Kāmoanahaehae – Riverside Park and Linger and Die Reserve. Construction began in May 2025. This work is part of the Waiora Manuherekia project, led by the Manuherekia Catchment Group which is funded by the Ministry for the Environment.

The extension will run underneath Rivers Street and along the base of the riverbank beside the Manuherekia River. Once complete, it will provide a continuous off-road route between Kāmoanahaehae – Riverside Park and Linger and Die Reserve.

As this is an extension of the existing Manuherekia River Track, it is intended that the same name continues to be used. This reflects the continuous nature of the route and aligns with Council's Open Spaces Naming Policy.

The current Manuherekia River Track runs from Linger and Die Reserve for approximately one kilometre along the Manuherekia River, ending near Little Valley Bridge. It is a shared-use path for walking and cycling that connects with the Otago Central Rail Trail, Shaky Bridge, and other informal trails. The land is owned by Land Information New Zealand (LINZ).

The extension will also be maintained by Council and is identified as a Recreational and Ecological Linkage in Council's Open Spaces and Recreation Strategy.

The existing track, the extension, and Linger and Die Reserve are all located on land legally described as Part Section 2 of Survey Office Plan SO 24450. The land is owned by LINZ and managed by Council under a management agreement. While Linger and Die Reserve is

¹ The Open Spaces Naming Policy defines open spaces as: 'Areas of land owned or administered by the Council for sporting, recreational, historical, environment and social purposes. May or may not be vested pursuant to the Reserves Act 1977. Also includes parks and reserves.'

maintained by Contact Energy, the track through the reserve is maintained by Council. LINZ has confirmed it has no objection to Council applying a name to the extended section of the track.



Figure 1: Existing Manuherekia Track:



Figure 2: Linger and Die Reserve



Figure 3: Aerial photo of the open space, showing where the extension of the linkage will be developed (Source: CODC GIS Maps)

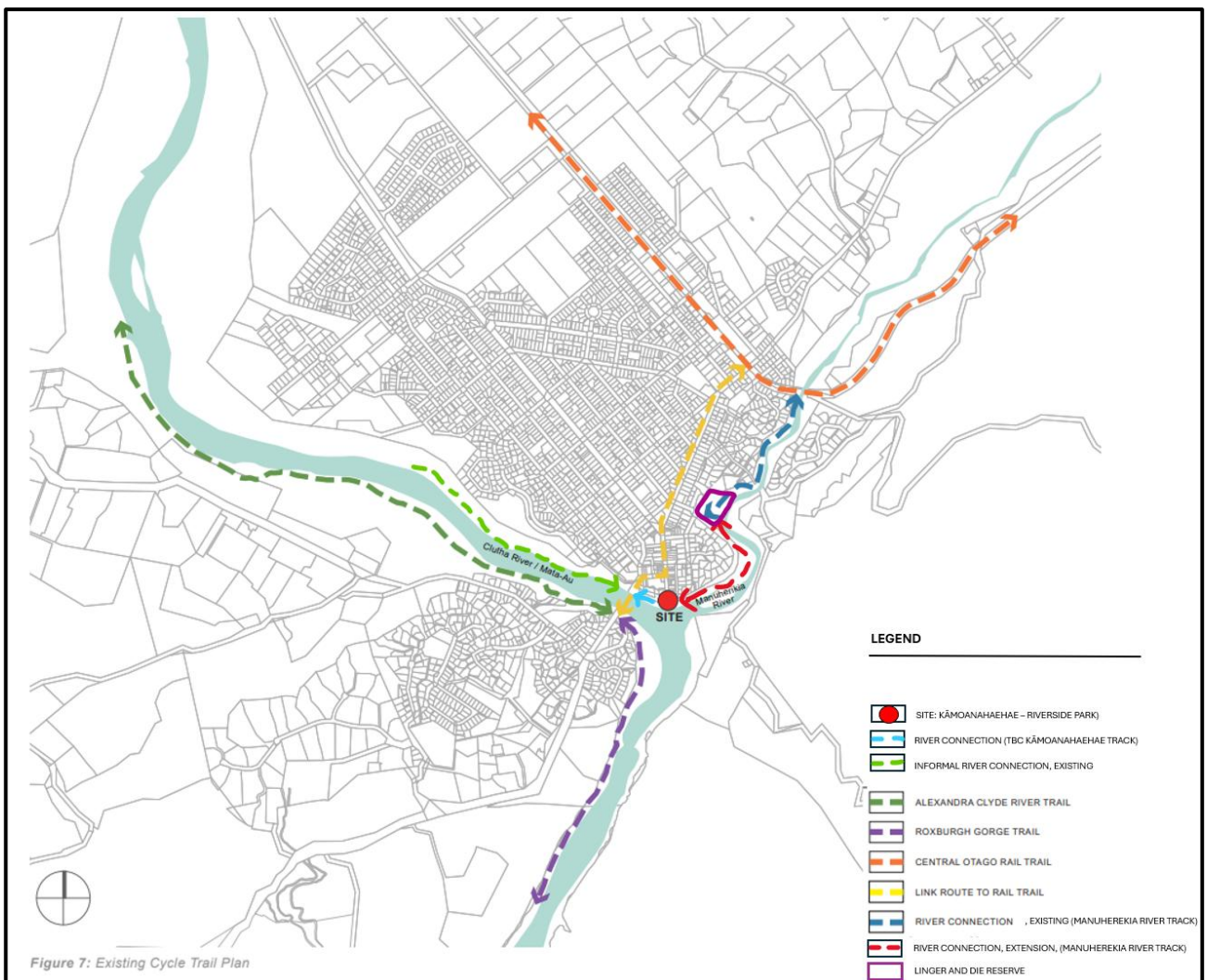


Figure 4: Annotated map showing the Manuhēkia River Track and linkages (Source: CODC)

Council's Open Spaces Naming Policy

Council adopted the Open Spaces Naming Policy in January 2024. The policy was reviewed in June 2025. It sets out a framework for naming Council-managed and owned open spaces, including tracks and reserves.

The policy outlines a process to ensure names are appropriate, distinct, and supported by relevant engagement where necessary.

In this case, the track extension is not considered a new naming or renaming. Public consultation is not required. However, to ensure consistency with the policy, the existing name has been assessed against the policy criteria.

Council has engaged with the Alexandra Riverside Park Trust and the Waiora Manuherekia Group, and consulted with mana whenua through Aukaha, in accordance with the policy. Aukaha confirmed on 21 May 2025 that retaining the name *Manuherekia River Track* is supported.

Significance of the Name

'Manuherekia' is the correct spelling for the river which flows into the Mata-au / Clutha River just below Alexandra. The name has cultural significance for Kāi Tahu and appears in Kā Huru Manu, the Ngāi Tahu Cultural Atlas. Historical accounts from the 1879 Smith-Nairn Royal Commission of Inquiry recorded Manuherekia as a kāinga nohoaka and kāinga mahinga kai, where tuna (eel), pora (Māori turnip), weka, pārerā (grey duck), pūtakitaki (paradise duck), and kōareare (raupō rhizome) were gathered.

The use of this name supports the recognition of traditional place names, aligns with Council's partnership with mana whenua, and reflects the Regional Identity expressed visually through the Kāmoanahaehae – Riverside Park development. The park's visual identity incorporates tuna as a design motif, linking with Regional Identity graphics and highlighting the cultural and ecological character of the river corridor.

Policy Alignment

The policy sets out a process for naming open spaces that ensures names are unique and that appropriate engagement has taken place.

As this is an extension of the existing *Manuherekia River Track*, the name *Manuherekia River Track* is proposed to continue.

The proposed name has been assessed against the Naming Policy and meets several of its considerations, including:

- Celebrating placemaking and belonging
- Commemorating Central Otago's history
- Giving appropriate prominence to under-represented groups
- Aligning with nearby names and established usage
- Reflecting local topography and ecological features
- Supporting the use and storytelling potential of the space
- Recognising names already in common use or published

Dual naming: The policy supports dual naming. In this case, as the existing name is well established, widely understood, and culturally appropriate, a dual name is not proposed.

Avoiding duplication: The policy requires unique names. As this is an extension of an existing track, no duplication arises.

3. Attachments

Appendix 1 - Open Spaces Naming Policy.pdf [↓](#)



Open spaces naming policy

Department:	Parks & Recreation
Document ID:	654665
Approved by:	Council
Effective date:	31 January 2024
Reviewed:	June 2025
Next review:	June 2028

Purpose:

This policy sets out a clear framework for naming open spaces and considers Councils' obligations under the Local Government Act and the Reserves Act to give effect to the principles of Te Tiriti o Waitangi (Treaty of Waitangi).

Principles and objectives:

- To provide a clear and consistent process for naming of open spaces owned or administered by Council.
- To ensure the district's identity and heritage is recognised and maintained in the naming of open spaces.
- To encourage locally significant te reo Māori names for open spaces and to enable greater visibility of mana whenua connections to Central Otago.

Scope:

This policy applies to the naming of open spaces (as defined below) in the Central Otago District.

This policy only applies to open spaces owned or administered by Council.

This policy is subject to the section 16(10) of the Reserves Act 1977

Section 16(10) of the Reserves Act 1977 sets out Council's obligations related to the classification and management of reserves, including naming.

The Minister, or the territorial authority or regional council in the case of a reserve vested in a territorial authority or regional council, may, from time to time, by notice in the Gazette, declare that a reserve shall be known by such name as is specified in the notice, and the Minister or the territorial authority or the regional council, as the case may be, may in like manner change the name of any reserve. Any change of name shall not affect the appointment or term of the administering body controlling the reserve or any member thereof:



Definitions:

Council	Central Otago District Council
Dual naming	Refers to open spaces that have both te reo Māori and English names. A dual name may not be a direct translation or transliteration of an existing English name.
Open spaces	Areas of land owned or administered by the Council for sporting, recreational, historical, environment and social purposes. May or may not be vested pursuant to the Reserves Act 1977. Also includes parks and reserves.
Unnamed open spaces	Open spaces with no formal name.

Policy:

Naming of open spaces

- Smaller open spaces may not be named but are identifiable by location.
- Naming of an open space will not preclude naming parts of an open space, its facilities or significant features within it, for example, a fountain, artwork or memorial.

Renaming of existing open spaces

- The renaming of open spaces may be supported where a new name would better align with the purpose of this policy, to promote the district's identity, heritage and mana whenua connections.
- Council reserves the ability to rename an open space in the future on the grounds of discrimination or behaviour from a subject that is otherwise harmful to the wider community well-being.

Engagement with mana whenua

- Council engages with mana whenua to determine if open spaces are of significance to mana whenua.
- Council has a partnership agreement with Aukaha. Naming of relevant sites of significance are handled in accordance with this agreement.
- Mana whenua may prefer a dual naming arrangement. See dual naming policy below.



Engagement

- Council assesses whether engagement needs to be undertaken under Council's Significance and Engagement Policy.
- Council will decide the best method of engagement. The best method will be decided through an assessment of Council's Significance and Engagement Policy, as well as considering the context. Three methods for engaging are included below:
 - Seek feedback on a proposed name
 - Seek alternative suggestions to a proposed name
 - Seek any suggestions of proposed names

Suggested names

- Council considers whether there is a name in common use for the site already and whether any names have already been suggested.
- Where appropriate, Council seeks additional suggestions through consultation.
- Suggested names are assessed against considerations. See considerations policy below.

Considerations

- A recommendation to name an open space will include evidence that the proposed name meets one or more of the considerations set out below:

Considerations
Celebrates placemaking and belonging.
Celebrates Central Otago's history by commemorating individuals, associations and events (see policy below).
Ensuring that under-represented groups that have played an important part in Central Otago's history are given appropriate prominence.
Aligns with name of an adjacent street or suburb.
Reflects the local landscape, topographical features, flora or fauna (preference for appropriate te reo Māori names).
Where an appropriate name is already in common use or has been published (for example New Zealand Gazette).
Use and purpose of the space
Whether it enables storytelling & placemaking

Commemorating associations and events

- There may be some situations in which it is appropriate to commemorate associations and events that have made a significant contribution to the Central Otago District.



- Council may reject a proposed name on the grounds of discrimination or behaviour from a subject that is otherwise harmful to wider community well-being. Council reserves the ability to rename an open space in the future on the same grounds.

Commemorating individuals

- There may be some situations in which it is appropriate to commemorate individuals who have made a significant contribution to the Central Otago District.
- However, an individual's contribution must carry significantly more weight than associations or events when considering commemoration.
- Council's **Engagement Spectrum**¹ should be used to assess the broader impact of naming an open space after an individual, ensuring the decision is appropriate and considers how widely the name's significance will resonate.
- Any chosen name must be meaningfully connected to the space's purpose, its story, and the way the individual's legacy is reflected through the space's use.

Gifting and Sponsorship

- From time-to-time Council may be approached with an opportunity to benefit from a gifting and sponsorship arrangement, through circumstances outside of this policy.
- In some cases, it may be appropriate to recognise the name of donor/s and/or sponsor/s within a name.
- Council assesses naming proposals related to gifting and sponsorship on a case-by-case basis.

Language

- All wording must be approved by Council.
- Proposed names must not contain any language that is vulgar, profane, abusive, hateful, sexually explicit, or expresses bigotry, racism, discrimination, or hate.
- Proposed names must not contain information that is defamatory, threatening, disparaging, inflammatory, false, unsubstantiated, or violates the privacy or intellectual property rights of any third party.
- Proposed names may be created in any internationally recognised official or indigenous language. An accurate English translation must be provided to Council for the purpose of assessing the application. All translation required will be verified by a professional translator.
- Council supports bilingual signage and will allow exemptions to size and design specifications to allow for translation on signage.

¹ Council's engagement spectrum can be found in Council's Significance and Engagement Policy



Te reo Māori names

- Council supports te reo Māori names for open spaces.
- To recognise the significance of names provided by mana whenua, naming of relevant sites of significance, including decisions around obtaining wider public approval, are handled in accordance with the partnership agreement between Council and Aukaha.

Dual naming

- Council supports dual naming.
- Council acknowledges that dual naming can provide opportunities to:
 - promote te reo Māori by use of a direct te reo Māori/English translation.
 - improve the visibility of mana whenua connections to a place.
- When dual naming is used for open spaces, the te reo Māori name will generally be positioned before the English name.

Unique

- Any proposed names should be unique. There should not be another open space with the same (or similar) name in Central Otago.
It is preferable that any proposed names have not been used elsewhere in the district, for example, for names of areas or roads, unless the open space is a themed named (named after a nearby neighbourhood or road).

Historical significance

Any proposed names with historical significance are referred to the local relevant Historical Society or Heritage New Zealand for verification.

Non-historical significance

Council will undertake due diligence to verify applications relating to non-historical issue.

Relevant legislation:

- Local Government Act 1974
- Local Government Act 2002
- Resource Management Act 1991
- Reserves Act 1977

Related documents:

- Council's Reserve Management Plans
- Council's Open Space and Recreation Strategy
- Council's Play Strategy (forthcoming)



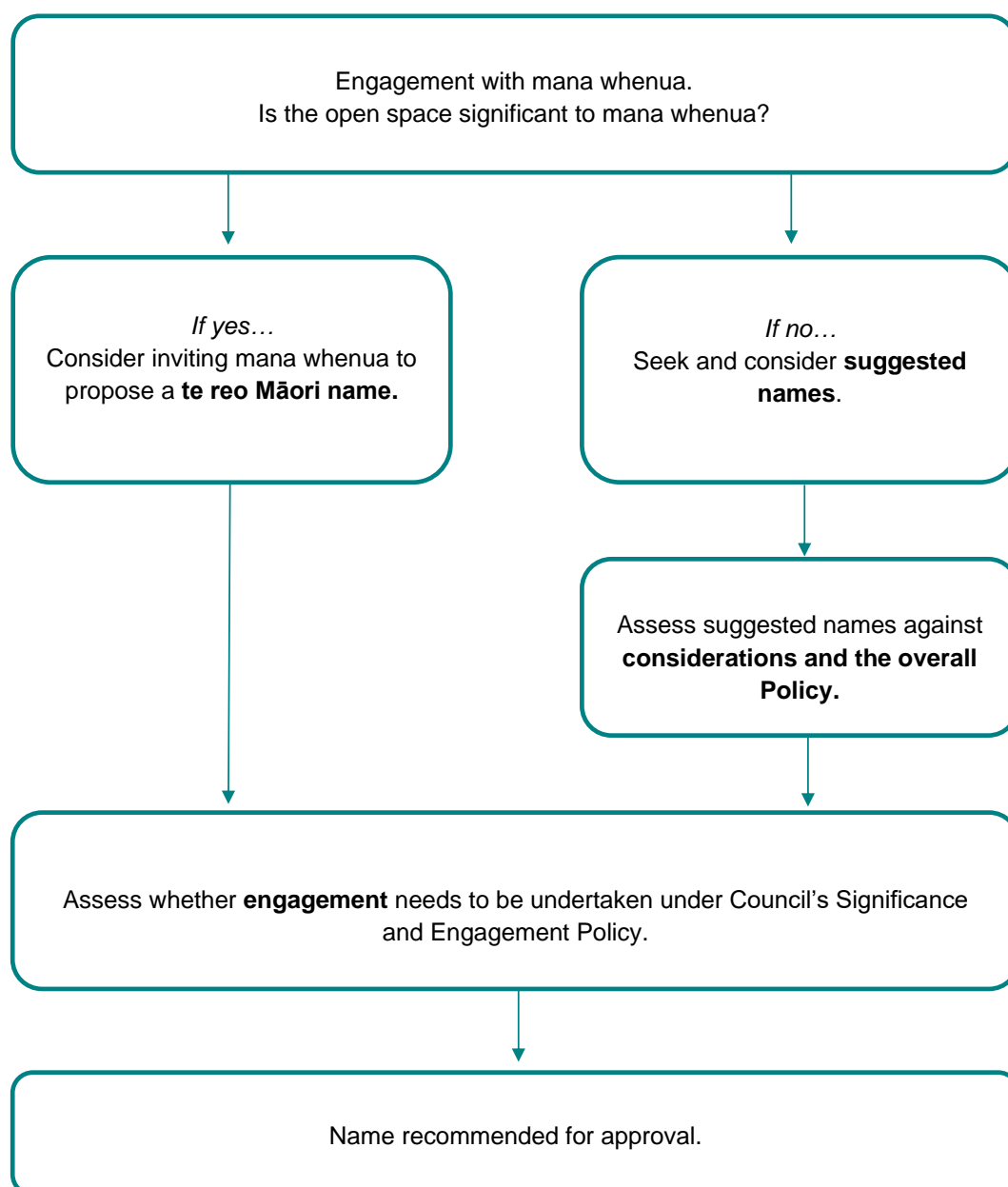
- Council's Significance and Engagement Policy
- Council's Regional Identity and Values²
- Partnership agreement between Council and Aukaha.

² [Our Regional Identity & Values | Central Otago \(centralotagonz.com\)](https://centralotagonz.com)



Appendix 1: Flowchart for naming of open spaces

This flowchart provides a visual aid to demonstrate how this policy will be applied. Note that Council will have formal procedures that will be followed, and this diagram is indicative only.



6 MAYOR'S REPORT

25.6.6 MAYOR'S REPORT

Doc ID: 2013239

1. Purpose

To consider an update from Her Worship the Mayor.

Recommendations

That the Vincent Community Board receives the report.

Her Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

25.6.7 CHAIR'S REPORT

Doc ID: 2013329

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

25.6.8 MEMBERS' REPORTS

Doc ID: 2013432

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

25.6.9 SEPTEMBER 2025 GOVERNANCE REPORT

Doc ID: 2013384

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

Minutes from the December meeting of Keep Alexandra / Clyde Beautiful

Minutes for the June and July meetings for Keep Alexandra / Clyde Beautiful are attached (see Appendix 1 and 2). These minutes were previously sent out to members.

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 3).

3. Attachments

Appendix 1 - KACB Minutes 18 June 2025 [↓](#)

Appendix 2 - KACB Minutes 30 July 2025 [↓](#)

Appendix 3 - 20250908 VCB Status Updates [↓](#)

Chair: Bev Thomson, Phone: 021 400 296
 Email: beverleythomson123@gmail.com
 12A Chapple Street Alexandra
Secretary Sue Mort Phone: 03 4487450
 Email: torridon9@gmail.com
 Chance House, 5 Lanes Rd, Alexandra 9320



Minutes of KACB Committee meeting 18 June 2025

Date: Wednesday 18 2025, Start time: 11:00am, End time 12:45pm.
Location: Alexandra District Club
People present: , Sue, Bev, Jojo, Karin, Roger, Barry
Apologies: Maureen
<p>Hot topic items</p> <p>LVAMP reply Accepted amendments to KACB content</p> <p>DOC MOU on hold</p> <p>Kamaka Walkway pine removal. Leave til after July</p> <ul style="list-style-type: none"> further reply from Gordon Suggest a walk through with whole committee -come up with strategies, <p>CODC update of MOU. To discuss- Change to include advisory role after handover</p> <ul style="list-style-type: none"> Previous SHAKY MOU (that was Shaky) Previous MOU 2022 Letter from CODC Judith Whyte suggested update Karin, Bev and Sue's suggested update to do once satisfied with Kamaka, then disengage/ make suggestions about Alex entrance signs. <p>Next CODC Grant rounds</p> <ul style="list-style-type: none"> July and September Request costs of hanging baskets in July Requests costs of rocks at entrance signs for September? Karin checking if can do 2 applications in one year Barry checking availability of attractive rocks <p>Entrance signs discussion:</p> <ul style="list-style-type: none"> Dissatisfied with plant survival. Sue to review and come up with a design Ask FultonHogan for a donation of rocks and their transport and placement After working bees Further discussion: Place request for grant to CODC? In July round or December round. Karin will explore <p>Tree stumps along main highway</p> <ul style="list-style-type: none"> Discussion on ugliness, and options. What can we do? Next projects are 2 more years at Shaky, then down to the river. Would need a leader.

Working bees:	
Lanes Dam	
<ul style="list-style-type: none"> Wed 21 May - 12 Kowhais planted by 4 people. Invoices - included in The Alex Garden invoice ? 	
Heritage Orchard	
<ul style="list-style-type: none"> Wed 4 June 2-4 , 7 new trees, 6 people. Invoices: Irrigation \$63.32. Plants invoice to come. 14 hours 	
Shaky Bridge Reserve	
<ul style="list-style-type: none"> Sun 15 June 1-3pm. Over 100 native plants, 23 people. Great afternoon tea. Invoice: Afternoon tea: invoice to come. Short pins: \$38.44 	
Lookout Reserve	
<ul style="list-style-type: none"> Sun 22 June 1-3pm, extending the tussock bank we did last year with a further 100 tussocks. Plus 33 replacements and fill-ins. Leader: Bev Thomson Confirm Afternoon tea with 4 Square. Jojo to confirm numbers of bunny circles and long pins 	
Alexandra Garden	
<ul style="list-style-type: none"> Sat 5 July 2-4pm, infill planting with 30 plants: kowhais, blossom trees. Leader: Sue Mort Invoice: \$630.03 	
<p>Haehaeata Natural Heritage trust supplied 213 plants worth \$1141.60 to Shaky and Lookout. They used a 20% discount for Community planting, and a Grant from Contact Energy for Community plantings</p> <p>Feedback on Waste Legislation: Waste Minimisation Act and the Litter Act . Discussed with Abi, sent response May 20</p> <p>Central App's Community Champion. Jojo, Sue and Bev proposed Ann and Barry Wills Results displayed in CentralStories, Library and on Vol South website</p> <p>Ann and Barry: Planning for celebration of their achievements Bev to talk to David Schoones. Deferred until they are in a better space.</p> <p>Learning about KALexClydeB Google shared account: Get familiar with logging in and doing KACB work within this account.</p>	
Review agenda:. Any other business?	
Approve previous minutes:	
<ul style="list-style-type: none"> Items From previous minutes: 	
Trees for babies	File note on agreed policy? Karin, Sue?
Attend meeting of VCB in 2025	Bev to follow up
*Future guests – Lucy Francke, Enviroschools: our relationships with local schools Simon Hantsche - CODC Parks Officer Projects James MacDonald	
Sue Ingham offer of plants -in progress	

Correspondence

Chair: Beverley Thomson, Phone: 021400296, Email: beverleythomson123@gmail.com, 12A Chapple St, Alexandra
 Secretary: Sue Mort, Phone: 034487450, Email: torridon9@gmail.com, Chance House, 5 Lanes Road, Alexandra

Vol South	Request Share Celebration stories	20 May, 12 Jun sent
Min Environment	Response on Waste legislation	20 May
Manorburn Team	Offer to bulk buy compost. Refused Next year use data from this year	19 May
CO News	Offer for National Volunteer week	3 June
Central app	Events loaded into Whats on	May 4, June 5
Vol South referrals	Dwane Chunchunen. Nick Slegers Contacted.	June 5th, 8th
CO News	Story and advert placed for Nat Vol week	Jun 3-6
Roger	Riverside Park Dev't chance for feedback	Jun 4
Carrie Contact Energy	Update on LVAMP	30 May, Jun 11
Media release	Sent to CO News and Central app	Jun 10
CO News 12 June 2025, p12	Advertisement and story for National Volunteer week	Jun 12
Facebook	9 entries	
CODC	Long term plan results	Jun 17
Vo ISouth	Celebration story output	Jun 17

CURRENT ACCOUNT \$1999.19

BONUS SAVER \$357.64

TERM DEPOSIT \$5171.65

Invoices:

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Lanes/Alex Garden/Shaky \$630.03

Heritage orchard \$63.32

Shaky \$38.44

Expenditure proposed by Bev, seconded by Jojo

Next irrigation round to be taken out of Credit account

Project reports

Kamaka (Now a CODC project)

- See above in hot topics

Rail trail.

- Successful Heritage orchard planting, 6 June
 - 6 people, 10 hours
 - repair of irrigation
- Project Leader: Barry
- **Barry** to contact **Mike Smith (via Dave Goodman DOC)**
- Check need to install a better controller, and find water box near the station.
- Barry will do pruning

Lanes Dam Kowhais

- 12 Kowhais planted
- 4 people, 8 hours?
- Keith Campbell will maintain, irrigate and mulch

Hanging baskets: In hibernation.... Irrigation will need some repairs this Spring.

Linger and Die:

Vincent Community Board:

- Trees along the highway - high cost of removing stumps. Solution? Money from other agencies? A planting project some day?
- LTP - a closer look at the plans for **Kaimoanahaehae** Riverside project by Karin, Sue and Barry pointed out the long term dangers of using Raupo on the riverbank -as it may spread along the waterway, and using Correa, and Euphorbia qualanica as they are likely to be frost tender.
- Sue? to draft a letter?
- Raupo spread in Lanes Dam. Been left too long, now an expensive job. xxx Stanaway used to do this as a voluntary contribution
- Sue? to draft a letter pointing out dangers of leaving it too long.

Lookout Reserve

Chair: Beverley Thomson, Phone: 021400296, Email: beverleythomson123@gmail.com, 12A Chapple St, Alexandra
Secretary: Sue Mort, Phone: 034487450, Email: torridon9@gmail.com, Chance House, 5 Lanes Road, Alexandra

- Planting day set: Sun 22 June 1-3pm, extending the tussock bank we did last year with a further 100 tussocks, plus 33 replacement plants Leader: Bev Thomson
- Meet at 11am to unload and doing placing of plants
- Bev confirm Four Square, Barry Sheat, Jojo to confirm bunny circles and pins. (Over 30 circles, mostly 45cm, and small - but OK for new plants.)

Shaky Reserve.

- Sun 15 June 1-3pm.
- 23 people, 54.75 hours
- Plants supplied by Contact Energy Grant to HNHT
- Almost 100 native plants, bunny circles and mulching done.
- *Irrigation money from Council Grant available: \$687.82*

Alexandra signs.

Golf Course sign light is out. Barry to check signs and contact Lions person responsible

Riverside Plantings.. Art/Seating:

Jolendale/Aronui

- 5 apple' trees planted by Simon Hantsche.
- Photos please
- Container too difficult for mere mortals to open
- Sue to ask Paddy to come up with a solution

Alexandra Garden

- Planting day set: Sat 5 Jul 2-4pm, infill planting with 30 plants: kowhais, blossom trees. Leader: Sue Mort
- Need 2 stakes and webbing ties for tree 1.8 m high, staple gun
- Need 4 bags compost, 2 bucket sheep pellets
- **Box Garden** -5 plants
- Irrigation tap- Karin to check water access for Alex Garden still working
- Cafe or pub afternoon tea
- Barry- relook at fallen down back wall after the planting is done

Box Garden outside of old Post Office building

- - see above

Misc projects:

- **Archives** - Ann holds these. Need to archive current material on the KAlexClydeB account. Need to backup onto external hard drive and load onto Drive.
- *Long term home for paper records.* ?Hocken Library?
- **Bev** to investigate

Procedures–

- *Procedure for roadside work needed*
- Populate the shared drive with recent photos of each project- optimise size of photos so don't take up too much data space

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- Become more familiar with using the shared Drive.
-

Marketing

- CO News -Article and advert
- The Central App: Whats on-all planting days
- Facebook:9 items

Items for Newsletter/Facebook:

- Forthcoming events,recent successes. Provoking questions?

Next meeting:

- **Date: Wednesday 16 July 2025**
- **Time :11 am**
- **Place: Alexandra District Club**
- **Chair: Bev**
- To invite James McDonald, Youth Aid Officer, Simon Hantsche, CODC

Minutes of KACB Committee meeting 30 July 2025



Hot topic items

[illegible]

From	Subject	Date
Bev to members	Alex Garden working bee postponed	Jun 5

Bev	Flyer for planting days	Jun 14
Voll South	Thanks for Celebration stories	Jun 19
Haehaeata	Invoice and request to acknowledge Contact Energy when advertising working bees	Jun 20
Karin to CODC	Grant application	Jun 26
Bev to members	Lookout Reserve working bee	Jun 20
Bev to participants at Lookout	Thank you	Jun 23
Paula Rouxel	Suggestion cleanup at old Reservoir Done by a local group	Jun 20, Jul13
Sue to RiversidePark people	feedback on raupo	Jul 10?
KNZB	Suggestion for video in front of landmark "We are Ready" for Clean up week in Sep.19-25	Jun 27, due 31July
Contact	Latest LVAMP, with KACB amendments	Jun 30
KACB participants	Thanks for Alexandra Garden working bee	July 6
Vol South	Vol referral-Lara Mathews lara.mathews@pioneerenergy.co.nz	July 18
Mary Ann Baxter,Central Stories	Request for a letter of support. Sue has done a draft	July 17
GWD Toyota, Ines Adamson	Wanting to purchase a native tree and gift it to a local community group for planting within the Alexandra area.	July 15
	Could we leave it to your committee to decide what plant(s) you think would suit, up to \$100.00, and let me know when and where the dig would happen so we could perhaps arrange to help with the planting. Please can you also let me have the bank details of where the donation should be deposited.	July 21
ACH, HUDDL	Fundraising work shop	22 July. on 19 Aug.
Facebook	6 entries	

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CURRENT ACCOUNT \$376.90

BONUS SAVER \$5663.44 (\$3000 have been sent to Deposit Account pending bank hassles)

TERM DEPOSIT \$0

Invoices:

\$5.00 green waste - Bev

Expenditure proposed by Jojo, seconded by Maureen

Next irrigation round to be taken out of Credit account

Project reports

Kamaka (Now a CODC project)

- See above in hot topics

Rail trail.

- Review of controller
- Find water box near the station.
- Maintenance of heritage trees
Barry

Lanes Dam Kowhais

- Keith Campbell will maintain, irrigate and mulch

Hanging baskets: In hibernation.... Irrigation will need some repairs this Spring.

Linger and Die:

Vincent Community Board:

- Workshop on Insurance
- LTP - a closer look at the plans for Kaimoanahaehae Riverside project by
- Sue has written letter to Organisers about potential of Raupo to spread (to be filed into Drive)

Lookout Reserve

- Maintenance early Spring
- Irrigation to be done. Joe

Shaky Reserve.

- Maintenance early Spring: Grant and Alan Julius
- Irrigation: Joe
- *Irrigation money from Council Grant available: \$687.82*

Alexandra signs.

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Rocks still under consideration

Riverside Plantings.. Art/Seating:

Jolendale/Aronui

- 5 apple' trees planted by Simon Hantsche.
- Photos please
- Container too difficult for mere mortals to open
- Sue to ask Paddy to come up with a solution

Alexandra Garden

- Irrigation to be checked
- Barry- to fix fallen back wall

Box Garden outside of old Post Office building

- check Otago Projects are doing the watering. Barry
- New plant for GWD Toyota. Sue and Maureen

Misc projects:

- **Archives** - Ann holds these. Need to archive current material on the KALexClydeB account. Need to backup onto external hard drive and load onto Drive.
- *Long term home for paper records.* ?Hocken Library?
- **Bev** to investigate

Procedures–

- *Procedure for roadside work needed*
- Populate the shared drive with recent photos of each project- optimise size of photos so don't take up too much data space
- Become more familiar with using the shared Drive.

Marketing

- CO News -
- The Central App:
- Facebook:6 items

Items for Newsletter/Facebook/CO News/CentralApp:

- Forthcoming events, recent successes. Provoking questions?
- Successful plantings, Cleanup Week, AGM
- **Next meeting: (Note: trying out Tuesdays)**
 - **Date: Tuesday 19 August 2025**
 - **Time :11 am**
 - **Place: Alexandra District Club**
 - **Chair: Bev**

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Status Updates		Committee: Vincent Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
29/07/2025	Road Stopping Adjacent to 34 Mutton Town Road - Mutton Town Limited	25.5.2	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council to approve the proposal to stop the unformed legal road, as shown in Figure 3 (the Scheme Plan), in accordance with the provisions of the Public Works Act 1981, subject to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The proposed marked 'Section 1' on the Scheme Plan as shown in Figure 3 of the report being stopped and amalgamated with Record of Title OT 9B/1133. <input type="checkbox"/> The stopping and legislation being approved by the Minister of Lands. <input type="checkbox"/> The final survey plan being approved by the Chief Executive. <input type="checkbox"/> The owner of 34 Mutton Town Road pays all the cost in relation to the road stopping. <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Statutory Property Team Leader	<p>20 Aug 2025 Work on this is progressing.</p> <p>1 Aug 2025 Action memo sent to report writer.</p>
3/12/2024	Manuherekia Valley Community Hub	24.11.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council to support additional Council funding for the Manuherekia Valley Community Hub to cover the shortfall of up to \$1,600,000 in order to complete the project. The shortfall to be funded either through debt or from reserves.</p> <p>C. Recommends to Council that another report come back to the Board and Council in February 2025, once construction costs and shortfall for the Hub project have been confirmed, for approval of additional funding for the Manuherekia Valley Hub</p>	Property Officer	<p>15 Aug 2025 Contract price still being reviewed. Building Consent expected to be lodged by the end of August due to delays with architectural documentation being finalised.</p> <p>14 Jul 2025</p>

			to be included in the Draft Long-term Plan 2025-34 with full details of funding options.		<p>Final contract price being finalised and contract being reviewed. Funding application to CLT was successful with \$800,000 grant approved. Lotteries application for \$600,000 not successful but second application for \$200,000 lodged and decision expected in July/Aug. Total raised to date around \$3,300,000 and full funding for project including contingency now confirmed with Council approving to cover shortfall up to \$1,600,000. Building consent expected to be lodged by the end of July and construction to start in August or early September.</p> <p>14 May 2025 Progress update presented to VCB on 29 April. Construction contract being drafted to be subject to full funding. Decisions on external funding applications due in June.</p> <p>10 Apr 2025 Council approved awarding the building contract to Breen Construction subject to funding on 26 March. Further progress update will go the Board at their meeting on 29 April., ON HOLD Until the LTP is confirmed.</p> <p>12 Feb 2025 Tenders closed for building construction on 27 January 2025. A report will come back to Board with and update in April.</p> <p>14 Jan 2025 Construction costs not yet confirmed, a report will come to the next meeting detailing these.</p> <p>14 Jan 2025 Referred to the LTP, a report will come back to the board construction costs have been finalised.</p>
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5/09/2017	Council Owned Land, Pines Plantation Area North of Molyneux Park Netball Courts Alexandra – Consider Sale/Development of Residential Land (PRO 61-2079-00)	17.7.12	<p>Recommendations</p> <p>A. RESOLVED that the report be received, and the level of significance accepted.</p> <p>B. RESOLVED that the Board agreed to the sale of part of Lot 25 DP 3194 and part of Lot 6 DP 300663, located south of the Trans power corridor at the north end of Alexandra and adjacent to the Central Otago Rail trail.</p> <p>C. RESOLVED that the Board agreed to sale of the land by way of a joint venture development and sale of Lots, the minimum terms and conditions including:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The joint venture partner funding development with no security registered over the land. <input type="checkbox"/> Council receiving block value. <input type="checkbox"/> Council receiving 50% of the net profit, with a minimum guaranteed of \$500,000. <input type="checkbox"/> Priority order of call on sales income: <p>First: Payment of GST on the relevant sale.</p> <p>Second: Payment of any commission and selling costs on the relevant sale.</p> <p>Third: Payment to the Developer of a fixed portion of the estimated Project Development Costs per lot as specified in the Initial Budget Estimate and as updated by the Development Costs Estimate breakdown.</p> <p>Fourth: Payment of all of the balance settlement monies to Council until it has received a sum equivalent to the agreed block value.</p> <p>Fifth: Payment of all of the balance settlement monies to Council until it has received an amount equivalent to the agreed minimum profit share to Council</p>	Property and Facilities Manager	<p>19 Aug 2025 Achieved 224C and awaiting titles.</p> <p>14 Jul 2025 Achieved 223 and awaiting 224C.</p> <p>16 May 2025 Stage 4 has been signed off and 223/224 has been applied for.</p> <p>04 Apr 2025 Sign off has been delayed as some toby boxes need to be removed. The rest of the subdivision has been approved.</p> <p>25 Feb 2025 Stage 4 sealing is now complete, and the developer is just cleaning up the landscaping. Titles will take approximately 20 working days to be issued.</p> <p>14 Jan 2025 Sealing will be completed in the next three weeks following the engineer's inspection.</p> <p>22 Nov 2024 Sealing work still not complete but should be done by the end of the year.</p> <p>09 Oct 2024 Due to staff constraints sealing work will happen before the end of the year, working with the developer to find solutions to complete this work.</p> <p>16 Sept 2024 Sealing is now due end of October, beginning of November due to weather conditions and excessive rain.</p> <p>22 Aug 2024 All pre work will be completed by October and sealing will commence.</p> <p>17 Jul 2024 Curbing complete, filling subgrade under way. Road seal will commence once sealing season begins.</p> <p>31 May 2024</p>
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			<p>Sixth: Payment of all of the balance to the Developer for actual Project Costs incurred in accordance with this Agreement.</p> <p>Seventh: Payment of all of the balance amounts (being the Profit Share) to be divided 50 / 50 (after allowance for payment of the Minimum Profit to Council.</p> <p>D. RESOLVED that the Board agreed to delegate to the Chief Executive the authority to select the preferred joint venture offer and negotiate "without prejudice" a joint venture agreement.</p> <p>E. AGREED that the Chief Executive be authorised to do all necessary to achieve a joint venture agreement.</p>		<p>Stages 1,2 and 3 are complete and sold. Stage 4, 95% of the below ground civil works including wastewater, water and earthworks are complete. Above ground civil works: Road subbase complete. Prepping for curbing, footpaths and crossings with sealing of the roads taking place in September 2024 when sealing season opens.</p> <p>12 Apr 2024 As per the memo presented on 2 April 2024 meeting; development of Stage 4 is underway with most of the below-ground civil works finished. Stormwater and bulk earthworks yet to be completed.</p> <p>22 Mar 2024 90% of the in-ground infrastructure is complete in stage 4. 2 sumps and associated pipe work plus prep for the road surface to be done before winter. Sealing to commence in Sept. Completion by end of Oct. Titles expected before end of year.</p> <p>26 Feb 2024 12-month defects period is now complete for stage 3. Stage 4 roading to start second quarter of 2024.</p> <p>17 Jan 2024 Roading to start first quarter 2024. No further change.</p> <p>27 Oct 2023 Stage 1, 2 and 3 all sold. Stage 4 in-ground infrastructure complete. Road surfacing and kerbing to follow.</p> <p>20 Sept 2023 No Change.</p> <p>10 Aug 2023 No change.</p> <p>04 Jul 2023 Stage 3 - 2 of the 4 remaining sections are under offer. Other stages have no change.</p> <p>26 May 2023</p>
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					<p>Stages 1 & 2 - All 32 sections sold., Stage 3 - Titles issued at end of March and 15 out of 19 sections sold, 4 remaining unsold., Stage 4 - Nearing completion. Road sealing now delayed until after winter. Titles expected towards end of year., 20 sections in Stage 4 on market as house and land packages. One under negotiation but none sold as yet. Home builder looking at also providing 2-bedroom option as well as 3 bedroom as may appeal more to market for these smaller sections.</p> <p>18 Apr 2023 Stage 3 titles issued., Settlement of 14 sections on the 31st March 2023., 4 sections left unsold.</p> <p>14 Feb 2023 Still awaiting title. 224 issued for Stage 3</p> <p>13 Jan 2023 Current sales are as follows: 32 sections in Stage 1 and 2 are sold. 3 sections out of 19 have not been sold in Stage 3. 20 sections in Stage 4 are now on market with two lots under offer., Stage 3 titles are expected by end of March 2023 and Stage 4 in second quarter of 2023.</p> <p>03 Nov 2022 Current sales are as follows: Stage 1 and 2: 32 Sections Sold. Stage 3: 17 sections under contract, 2 sections unsold. Stage 4: Due to be released November 2022.</p> <p>24 Aug 2022 Current sales are as follows: Sales: Stage 1 and 2: 32 sections sold. Stage 3: 16 sections under contract, 3 sections unsold., Stage 4: 20 sections not yet on the market</p> <p>13 Apr 2022 September 2017 – Action Memo sent to Property and Facilities Manager.,</p>
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10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 30 October 2025.