



AGENDA

Teviot Valley Community Board Meeting Thursday, 11 September 2025

Date: Thursday, 11 September 2025

Time: 10.00 am

**Location: Roxburgh Service Centre, 120 Scotland
Street, Roxburgh**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly
Chief Executive Officer**

Notice is hereby given that a meeting of the Teviot Valley Community Board will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh and live streamed via Microsoft Teams on Thursday, 11 September 2025 at 10.00 am. The link to the live stream will be available on the Central Otago District Council's website.

Order Of Business

1	Apologies	5
2	Public Forum.....	5
3	Confirmation of Minutes.....	5
	Teviot Valley Community Board Meeting - 31 July 2025	7
4	Declarations of Interest	13
	25.5.1 Declarations of Interest Register	13
5	Reports	16
	25.5.2 Consideration of the provision of a Chairperson's Grants Fund	16
	25.5.3 2025-2026 Community and Promotions and Events Grants Applications - First Round	27
	25.5.4 Proposed Road Stopping - Adj to 3168 Fruitlands-Roxburgh Road, Roxburgh	32
6	Mayor's Report.....	39
	25.5.5 Mayor's Report	39
7	Chair's Report	40
	25.5.6 Chair's Report.....	40
8	Members' Reports.....	41
	25.5.7 Members' Reports	41
9	Status Reports	42
	25.5.8 September 2025 Governance Report	42
10	Date of the Next Meeting	47

Members Mr N Dalley (Chairperson), Mr M Jessop, Ms G Booth, Cr S Feinerman, Mr C Pannett

In Attendance T Alley (Mayor), P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), Q Penniall (Acting Group Manager - Planning, Infrastructure and Regulatory), S Righarts (Group Manager - Governance and Business Services), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Teviot Valley Community Board - 31 July 2025

**MINUTES OF A MEETING OF THE
TEVIOT VALLEY COMMUNITY BOARD
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 31 JULY 2025
COMMENCING AT 10.00 AM**

PRESENT: Mr N Dalley (Chairperson), Mr M Jessop, Ms G Booth, Cr S Feinerman,
Mr C Pannett

IN ATTENDANCE: P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), F Garrett (Acting Group Manager - Planning, Infrastructure and Regulatory), S Righarts (Group Manager - Governance and Business Services), D Scoones (Group Manager - Community Experience), G Robinson (Property and Facilities Manager), G Bailey (Parks and Recreation Manager), T Bates (Property Officer), B Winders (Project Manager – Cromwell Special Projects), A Symon (Property and Facilities Officer – Vincent and Teviot Valley), A Lines (Risk and Procurement Advisor), S Reynolds (Governance Support Officer)

1 APOLOGIES

There were no apologies for this meeting.

2 PUBLIC FORUM

Caroline Tamblyn – Community Awareness that Dunstan Hospital is a community-managed hospital

Ms Tamblyn spoke on behalf of Dunstan Hospital and stated that they had received a positive response for community representatives in Teviot, Vincent, and Wānaka but that positions had not yet been filled in Cromwell.

Ms Tamblyn also reiterated that Dunstan Hospital is a community hospital and that public perception of how the hospital was funded and operated was perhaps confused. Ms Tamblyn sought to increase the level of public understanding and promote the hospitals' function and open up opportunities for local funding. Suggestions to increase awareness and encourage donations included placing flyers in doctors' surgeries and lawyers' offices.

Graeme Rae Southern Water Done Well Submission process

Mr. Rae noted the significant investment in water infrastructure, amounting to millions of dollars, and expressed concern that the proposal to create a separate water entity would add further costs, making water more expensive.

He also raised concern that all ratepayers would be subsidising issues from other districts, effectively increasing rates. Mr Rae indicated his intention to refuse to enter a contract with the new water provider. He also expressed his belief that water meters would be installed widely to levy higher usage fees and stated that he would not pay these charges.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Jessop

That the public minutes of the Teviot Valley Community Board Meeting held on 1 May 2025 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests.

Note: Mr Jessop declared an interest in item 25.4.2 and did not take part in the discussion or vote on the item.

5 REPORTS

25.4.2 PROPOSED MILLERS FLAT SPORTS AND RECREATION HUB

To consider options to redevelop the Millers Flat Recreation Reserve.

It was requested that the tennis courts could be prioritised and completed in time for the Millers Flat Sports Tournament in August 2026.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Pannett

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to recommend to Council the redevelopment of the Millers Flat Recreation Reserve in line with the proposed priorities put forward by the Millers Flat Recreation Reserve Steering Group as depicted in plans attached to this report.
- C. Notes that Council funding is not being sought for this project.
- D. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

25.4.3 APPOINTMENT OF EXTERNAL STAKEHOLDERS TO THE ROXBURGH ENTERTAINMENT CENTRE PROJECT STEERING GROUP

To consider adopting four external stakeholders as members of the Steering Group for the Roxburgh Entertainment Centre project.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Jessop

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
-

B. Approves the appointment of the following members to the Steering Group for the Roxburgh Entertainment Centre project:

Teviot Valley Community Board representative –

- Curtis Pannett

Four external stakeholders nominated by the Teviot Valley Community Board –

- Sally Smith
- Sarah Moore
- David Weatherall
- Alastair Monteath

C. Notes the addition that Council have nominated a member to the steering group.

D. Authorises the Chief Executive to do all that is necessary to give effect to the Board's resolution.

CARRIED

25.4.4 TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2025

To consider the financial performance overview as at 31 March 2025.

It was noted that there was an allocation in the Long-term Plan of \$36,000 to Roxburgh toilets, and that this was for general upgrades and the installation of toilet counters.

COMMITTEE RESOLUTION

Moved: Dalley

Seconded: Booth

That the report be received.

CARRIED

25.4.5 INTERIM TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2025

To consider the financial performance overview as at 30 June 2025.

It was noted that the difference between the March and June revised budgets was due to clearance work at the Roxburgh Entertainment site.

The future of reserves was discussed, but it was emphasised that reserves could only be used for the purpose that they were originally established and therefore community board reserves would remain for ward functions only.

COMMITTEE RESOLUTION

Moved: Dalley

Seconded: Pannett

That the report be received.

CARRIED

6 MAYOR'S REPORT**25.4.6 MAYOR'S REPORT**

Her Worship the Mayor was not present for the meeting so no report was presented.

7 CHAIR'S REPORT**25.4.7 CHAIR'S REPORT**

The Chair noted he had been away for the month of June and had nothing to report.

8 MEMBERS' REPORTS**25.4.8 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting.

Cr Feinerman reported on the following:

- Noted that the pool had received further architectural awards and that the committee had received a letter from Joseph Mooney congratulating them on their achievements. Gave an update on the pool transfer to Council, noting that information on this was included in the Teviot Valley Bulletin, also noted there had been a strong response to the advertised lifeguard positions for the upcoming season.
- Noted that signage had now been confirmed for the river track from King George Park and would be installed soon.
- Outlined the work that had been done to prepare the area by the river track below the pool facilities for planting, and that they had received a donation for \$1,000 worth of plants from the Haehaeata Trust. A community planting day would be organised, with a request for volunteer participation.
- Bike Park Planning, had met with bike park stakeholders last Thursday, including Ashton Oliver who had a wealth of experience with bike park formation, and he and other active members of the committee were planning more track development on Grovers Hill.
- Noted that the Community Resilience Group had delivered a new brochure informing residents about how to be prepared for an emergency to all Roxburgh and Ettrick residents.
- Gave an update on recent Council activities including the e Te Korowai performance process, and the Regional Deals work.
- Had attended several Southern Water Done Well Sessions.

Ms Booth reported on the following:

- Had attended the Roxburgh Medical Trust meeting and noted that the work to replace heat pumps required traffic management on the state highway and therefore was proving very expensive.
-

Mr Pannett reported on the following:

- Attended the local Lions fed crop competition, raising 10k for good causes.
- Had been liaising with PGG Wrightson's representative and had arranged for the proceeds from their Cash for Communities programme in conjunction with Ballance Agri-Nutrients to go toward the Millers Flat Sports and Recreation Hub.
- Attended the Rural Chapters information evening, noting the wilding pines issue toward Lake Onslow and the rapid spread of these.
- Noted the two-hectare restriction on rural subdivision was too large for many purchasers and led to land being mismanaged and problems with pests and noxious weeds.
- Had been overseeing the Steering Group selection process and noted the interest around the project and the timeline for the insurance payout.
- Attended the Council meeting here in Roxburgh, outlining the common thread that was the increase in rates in the ward.

Mr Jessop reported on the following:

- Had worked with staff on the Community Plan that was open for consultation.
- Had been involved in the Steering Groups selection process.
- Had a meeting with delegates from the Millers Flat mine, who wanted to further develop the area.
- Attended a couple of Millers Flat coffee mornings.
- Attended some Millers Flat Sports Hub meetings noting the work is progressing well.
- Attended a Teviot Prospects Meeting, noting planning was underway for another garden tour in the spring.
- Attended a museum meeting.
- Had been looking at creating a Teviot Valley Foundation as a way of channelling funds in the district to those who need.
- Noted that there was an Ida McDonald trust fund meeting for the allocation of grants.
- Looked forward to the Millers Flat Sports Tournament taking place this weekend, noting there would be approximately 3000 people there.
- Attended the Council meeting yesterday.
- Had been sworn to be a Justice of the Peace.
- Had submitted his application to restand for the Community Board.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Booth

That the report be received.

CARRIED

9 STATUS REPORTS

25.4.9 JULY 2025 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

An update was given on the insurance claim for the Roxburgh Entertainment Centre, and it was noted that a press release would be made public and a notice would be put in the Teviot Bulletin.

There was also a discussion on the royalties from Hawkeswood Mine and it was noted that the Teviot Valley Community Board had resolved for the royalties to be directed towards roading.

An update was given on the Teviot Valley Community Plan. It was noted that there had been a good response from the community and that staff had attended several events to help promote this work. It was noted that there would be a series of workshops to help promote some collective action and the board thanked staff for the work they are doing to complete this plan.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Feinerman

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 11 September 2025.

The meeting closed at 12.10 pm

CHAIR / /

4 DECLARATIONS OF INTEREST

25.5.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 2016179

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Gill Booth			Teviot Valley Rest Home Roxburgh and District Medical Services Trust
Norman Dalley	Martel International Limited (Sole Director/Shareholder) Gilmour Development Limited (Sole Director/Shareholder) North Hill Limited (Sole Director/Shareholder) Teviot Valley Rest Home Incorporated (Chair) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Treasurer/Committee member) Dalley Family Trust (Trustee) Teviot Prospects (Member) Teviot Valley Rest Home Ltd (Director)	217 Scotland Street, Roxburgh (Property Owner) Gilchrist Town Orchard Limited (Shareholder/Director) Roxburgh and Districts Medical Services Trust (Trustee) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Committee Member)	I and H McPhail Charitable Trust Roxburgh Cemetery Trust Committee Roxburgh Swimming Pool Redevelopment Committee

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) Roxburgh Pool Committee (Chair) Sally Feinerman Trust (Trustee) Feinerman Family Trust (Trustee) MPI Teviot Valley Community Hubs group	Breen Construction (Employee / Builder)	Ida MacDonald Charitable Trust Teviot Prospects Teviot Valley Walkways Committee
Mark Jessop	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Teviot Prospects (Trustee) Millers Flat Sports & Recreation Committee (Member)	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee)	Teviot Museum Committee Ida MacDonald Charitable Trust
Curtis Pannett	Teviot Valley Irrigation Company Ltd (Director/ Shareholder) Teviot Valley Water Care Group (Member) Rabobank Client Council (Councillor) Hill Springs Farming Company Ltd (Sole Director/Shareholder) Roxburgh Golf Club (Member)		I and H McPhail Charitable Trust Tuapeka County Bursary Fund Committee

5 REPORTS

25.5.2 CONSIDERATION OF THE PROVISION OF A CHAIRPERSON'S GRANTS FUND

Doc ID: 2549031

Report Author:	Alix Crosbie, Policy & Strategy Lead Rebecca Williams, Community Development Lead
Reviewed and authorised by:	Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision

1. Purpose of Report

To consider making provision for a Chairperson's Fund for the Teviot Valley Community Board's Community and Events and Promotions Grants.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees in principle to establish a Chairperson's Fund.
- C. Authorises the Teviot Valley Community Board Chair to approve applications under the Chairperson's Fund in accordance with the Grants Policy.
- D. Notes the Chairperson's Fund enables a grant of up to \$1000 per application, and the total amount a Chair could allocate is \$2500.
- E. Notes that this funding is not ringfenced and is dependent on the amount remaining after each funding allocation round.
- F. Notes that applications will be assessed by Council staff to ensure they meet the grants' criteria, and that the outcome will be reported at the next meeting of the Teviot Valley Community Board.

2. Background

Staff workshopped the updated Grants Policy with Teviot Valley Community Board on 12 September 2024, including the potential to provide for a 'Chairperson's Fund'.

Feedback from all four Community Boards was then presented as part of the Grants Policy renewal on 27 November 2024 and approved under Resolution 24.13.5 (attached).

The relevant clause of the Policy states:

"Chairpersons Fund

If chosen by the relevant Community Board, up to \$2500 from the board's annual grant allocation can be held in a Chairpersons Fund. This is an option for both Community Grants and Promotions & Events Grants.

The decision about the size of the Chairpersons Fund is made by the relevant board at the beginning of each triennium. For clarity, this is the first grants round following the approval of the Long-term Plan.

This fund can be utilised for smaller applications – of less than \$1000 – that are received between funding rounds, usually when waiting until the next round will cause a challenge or inconvenience to the relevant group, individual, promotion or event.

Applications must still meet the grants' criteria and Council staff will assess the application and provide advice to the Community Board Chair. The Chairperson has the discretion to approve or decline the application. The outcome is reported at the next meeting of the relevant board.

Recipients must complete the accountability and reporting requirements. Recipients of the Chairpersons Fund will be ineligible for the following round of grants funding, except in extraordinary circumstances as managed by Council's Grants officers."

The policy states that the decision about the fund, and its size will be made by each Board at the first grants round following the approval of the Long-term Plan. Council adopted the 2025-34 Long-term Plan on 30 June 2025.

3. Discussion

The 2025-2034 Long-term Plan was completed out of cycle, with Council choosing to adopt an enhanced Annual Plan in 2024 due to changing legislation. That means, the decision from the Board on the Chairperson's Fund will be operational for the 2025/2026 and 2026/2027 financial years.

The Fund is intended to assist the community with small expenses that arise between funding rounds, and to provide the Board with the flexibility to meet this need.

The Chairperson's Fund is drawn from the Teviot Valley Community Board's grant funding pool.

The following decision making is required from the Board to operationalise the Chairperson's Fund for the Teviot Valley Community:

- i) Determine if a Chairperson's Fund will be available.
- ii) Determine the amount in the Chairperson's Fund.
- iii) Determine if the Chairperson's Fund is ringfenced.

The Grants Policy caps the amount of funding available in a Chairperson's Fund as follows:

- Up to \$1000 per applicant
- The total amount a Chairperson could allocate is \$2500

The Board could choose to reduce these caps.

The Board can also choose from the following options:

- Ringfence up to \$2500 per year as a Chairperson's Fund, with any remaining funds to be allocated in the final grants round of each financial year.
- Do not ringfence any funding. Enable the Chairperson to utilise remaining funding up to \$2500, only if it remains available.

The (Option 1) Recommendation was developed based on Community Board feedback from the 2024 Grants Policy review workshops – to be amended based on the Board's decision making.

4. Financial Considerations

All decision making is within the Teviot Valley Community Board grants budget

5. Options

Option 1 – (Recommended)

Authorise the Chairperson to approve applications under the Chairperson's Fund in accordance with the Grants Policy.

Notes the Chairperson's Fund enables a grant of up to \$1000 per application, and the total amount a Chair could allocate is \$2500.

Notes that this funding is not ringfenced and is dependent on the amount remaining after each funding allocation round.

Notes that applications will be assessed by Council staff to ensure they meet the grants' criteria, and that the outcome will be reported at the next meeting of the Teviot Valley Community Board.

Advantages:

- Allows flexibility to meet urgent community needs that arise between funding rounds
- Retains financial prudence measures that ensure appropriate allocation and spending of public money
- Provides the highest degree of flexibility to the board in deciding how grant funding will be allocated

Disadvantages:

- May result in all grant funding being allocated and therefore unavailable for a Chairpersons Fund

Option 2

Authorise the Chairperson to approve applications under the Chairperson's Fund in accordance with the Grants Policy.

Notes the Chairperson's Fund enables a grant of up to \$1000 per application, and the total amount a Chair could allocate is \$2500.

Notes that this funding is ringfenced and cannot be allocated during the first funding round of each financial year. It may be allocated during the final funding round of each financial year.

Notes that applications will be assessed by Council staff to ensure they meet the grants' criteria, and that the outcome will be reported at the next meeting of the Teviot Valley Community Board.

Advantages:

- Allows flexibility to meet urgent community needs that arise between funding rounds
- Retains financial prudence measures that ensure appropriate allocation and spending of public money
- Ensures the Chairpersons Fund is available for urgent community needs

Disadvantages:

- Reduces the funding available during the first funding round of each financial year.
- Grants funding could be under-allocated if there is no demand for the Chairperson's Fund.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic, & environmental wellbeing of communities, in the present and for the future by providing funding toward community needs across all types of community infrastructure.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Consistent with – and operationalises clauses within – the Grants Policy. https://www.codc.govt.nz/publications/policies
Considerations as to sustainability, the environment and climate change impacts	No specific environmental considerations.
Risks Analysis	No specific risk considerations.
Significance, Consultation and Engagement (internal and external)	Consultation not required under the Significance and Engagement Policy or the Local Government Act 2002.

7. Next Steps

Staff will update processes and community guidance in accordance with Community Board decision making.

8. Attachments

Appendix 1 - Grants Policy [↓](#)

Grants Policy



Department:	Strategy and Policy
Document ID:	568558
Approved by:	Council Resolution 24.13.5
Effective date:	September 2024
Next review:	February 2028

Purpose:

Central Otago District Council contributes to the social, economic, environmental, and cultural wellbeing of the local community through the contestable grants process.

Principles and objectives:

The **objectives** of the contestable grants process are:

- Enhance well-being in the district (social, economic, environmental, and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our Regional Identity: Central Otago A World of Difference

The contestable grants process is aligned with the following Community Outcomes:



The policy recognises the following core **principles**:

Transparency	Council commits to transparency in all respects and at all stages of the process.
Fairness and equal opportunity	Council values all of Central Otago's diverse communities. All applicants will be treated equally and fairly in all aspects of the process.
Partnership	Council recognises the critical contribution that the community and voluntary sector makes in building a more liveable district.
Effectiveness	Council is committed to ensuring ratepayer funds are used for genuine community benefit.
Accessibility	Council will make all reasonable efforts to ensure that the public is well informed on funding opportunities available and that all information about grants is easily accessible.



Council provide clear guidance on what is required from those applying for funding and will take all reasonable steps to provide assistance to those completing applications.

Efficiency

Council will handle the applications without placing undue burden on applicants.

Scope:

The policy applies to ratepayer funded grants operated by Council. It does not apply to external grants administered by Council.

Definitions:

Grant

A grant is a fund given by Council to a group or individual for a specific purpose with a wider public or community benefit. Grants do not need to be paid back.

Types of grants

Community Grants

Funding for community groups or for individuals undertaking activities with a community benefit. Council's Community Grant funding is not limited to projects and can be used to fund ongoing activities.

Promotions and Events Grants

Funding for events or activities that enhance the experience of residents and visitors.

Policy:

Contestable grant process

All Council and Community Board grants will be awarded through a contestable process to enable decision makers to compare funding proposals and allocate grants as fairly as possible.

Applications are invited during scheduled funding rounds, with publicly advertised opening and closing dates.

Every eligible organisation and individual have an equal opportunity to be considered for a grant.

Final allocation decisions are made in a public forum.

Funding rounds

Funding rounds occur twice per year and opening and closing dates for the applications are publicly notified.



Applications outside the funding cycle will only be considered in exceptional circumstances, including those allowed for below in the Chairpersons Fund.

Chairpersons Fund

If chosen by the relevant Community Board, up to \$2500 from the board's annual grant allocation can be held in a Chairpersons Fund. This is an option for both Community Grants and Promotions & Events Grants.

The decision about the size of the Chairpersons Fund is made by the relevant board at the beginning of each triennium. For clarity, this is the first grants round following the approval of the Long-term Plan.

This fund can be utilised for smaller applications – of less than \$1000 – that are received between funding rounds, usually when waiting until the next round will cause a challenge or inconvenience to the relevant group, individual, promotion or event.

Applications must still meet the grants' criteria and Council staff will assess the application and provide advice to the Community Board Chair. The Chairperson has the discretion to approve or decline the application. The outcome is reported at the next meeting of the relevant board.

Recipients must complete the accountability and reporting requirements. Recipients of the Chairpersons Fund will be ineligible for the following round of grants funding, except in extraordinary circumstances as managed by Council's Grants officers.

General criteria

Applications are assessed against criteria applied equally and fairly to all applications within each funding round.

Assessment criteria is publicly accessible and published on our website. Assessment criteria may change between funding rounds. Community Boards or Council may add additional criteria or areas of priority to a specific funding round.

Organisations and individuals must have appropriate health and safety practises, planning and governance, and demonstrate readiness for the receipt of funding and its appropriate use.

One application per year per applicant will be considered, except in extraordinary circumstances as managed by Council's Grants officers.

Financial requirements

It is preferred that applicants for Promotions and Events Grants have a potential to become self-sustaining and can demonstrate a plan to deliver on this. Promotions and Events Grant funding is available on an annual basis, over a period of up to five years per event.

Applicants must apply each year and Council do not guarantee the success of any future application.



For clarity, the relevant Community Board have the discretion to reduce or extend this timeframe based on information provided by the group, or individual, in their accountability reporting back to the Board.

Applicants must:

- have appropriate financial management, planning and governance, and demonstrate readiness for the receipt of funding and its appropriate use
- have a positive track record of using Council funding and are up to date with required reporting (if previously funded).

When receiving Grants over \$10,000, funding can only be provided to the bank account of an entity. It is preferred that the bank account has at least two people with the right to sign.

Excluded activities

The following projects and activities will not be funded:

- where the primary purpose is to promote religious or political activity
- where the project is part of the core business of another public organisation or service provider
- debt servicing or repayment
- legal expenses
- medical expenses
- physical works that have not received the required consents or permits
- purchase of alcohol.

The following may be considered but usually will not be funded:

- The purchase of infrastructure or large physical items to be used to support a one-off event or promotion, such as sound systems or gazebos.

Retrospective expenses

Where the project or activity has already taken place, funding will not be awarded retrospectively, except in exceptional circumstances.

Allocation of funding

The funding pool available for grants will be set by Council in collaboration with Community Boards every three years through the Long-term Plan process. No individual grant applications will be accepted during the Long-term Plan consultation process. The funding available for each different grant type will be advertised when applications are publicly called for.

All grants will need to be spent within one year of being awarded, unless an extension has been granted. Where funds remain unspent following project completion, these must be returned to Council. If the project does not proceed, funding must be returned to Council.



Where a group generates a profit and seeks to return the investment into the community, it is preferred that excess funding is returned to Council for redistribution to the community through the contestable process.

Multi-year grants

Council and Community Boards have the discretion to allocate Community Grant funding on a recurring basis for up to three financial years within a current long-term plan. If a grant is to be awarded for the maximum term of three financial years, this must be done during year one of the relevant long-term plan.

Recipients of grants awarded for multiple years are not required to re-apply each year. Recipients must report annually on the progress and the outcomes delivered from the grant money already received. Satisfactory progress must be demonstrated before funds will be released for the following year.

All multi-year funding is subject to change should Council's financial position require it.

Promotions & Events Grants are not eligible for multi-year funding.

Awarding of partial grants

In the event a grant is awarded for less than what was requested, Council and Community Board members may stipulate what part of the project or activity the grant is to be used for. Recipients cannot use the funding for any purpose other than that is stipulated.

Accountability requirements and proportionality

All recipients are required to complete and submit a Report back – Accountability Form for monitoring and evaluation. Failure to submit this form will impact on the ability of the recipient to receive future funding from the Council.

A tiered approach to accountability and application requirements is taken. The processes and documentation that applicants are asked to complete are proportionate to the size of the grant, with higher dollar value grants having greater accountability requirements.

Relevant legislation:

Local Government Act 2002

Related documents:

[Central Otago Destination Management Plan](#)

[Community Guide to the Grants Process](#)

Eventful Central – Event Development Framework



Appendix One: Community Grant criteria

Community Grant Criteria	
Is a community led activity	
Clearly demonstrates community benefit	
Has a positive impact on Social Well-being or contributes toward the Connected Community outcome in the district	Application should meet one or more of these criteria
Has a positive impact on Cultural Well-being in the district	
Has a positive impact on Environmental Well-being or toward the Sustainable Environment community outcome in the district	
Has a positive impact on Economic Well-being or contributes toward a Thriving Economy in the district	
Is well planned and defined	
Demonstrates value for ratepayers	
Builds or strengthens community organisations	
Strategic alignment	

Appendix Two: Promotions and Events Grant criteria

Promotions and Events Grant Criteria
Directly enhances user experience
Supports approved strategies and plans, including the Eventful Central – Event Development Framework
Shows alignment with the Destination Management Plan, including how it attracts and retains visitors and has broad economic and/or community benefits
Delivers community outcomes
Is well planned and defined
Benefits are demonstrated clearly
Costs are clear and reasonable
The applicant shows organisational capability
Shows progression toward sustainability, including financial sustainability

25.5.3 2025-2026 COMMUNITY AND PROMOTIONS AND EVENTS GRANTS APPLICATIONS - FIRST ROUND

Doc ID: 2553652

Report Author:	Rebecca Williams, Community Development Lead
Reviewed and authorised by:	Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision

1. Purpose of Report

To consider the first round of the community and promotions and event grant applications for the 2025/26 financial year.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Decides the grants to be allocated to the applicants of the community grants

2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our Regional Identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions and event grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the first round of funding for the 2025/26 financial year. Applications for this funding round closed on the 6th of July 2025 for a decision at this meeting.

The Teviot Valley Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

In the past, the Teviot Valley Community Board has had \$5,000 to distribute in the Teviot Valley community grants scheme and \$2,000 to distribute in the promotions and events grants scheme. The community grant scheme amount has been adjusted to remove the contribution allocated to the Teviot District Museum (as that decision now rests with Council), leaving \$3,000.

However, given the level of grant reserves the Teviot Valley Community Board holds the Board has not set a specific grants budget for the 2025/26 and 2026/27 financial years and at its meeting held on Wednesday 29 January 2025 Council resolved the following:

“Approves a maximum of \$21,774 be available to the Teviot Valley Community Board through their reserves to fund community grants in 2025/26 and 2026/27 financial years.

Approves a maximum of \$16,948 be available to the Teviot Valley Community Board through their reserves to fund promotions and events grants in 2025/26 and 2026/27 financial years.

Approves \$3,000 be allocated through the 2025-34 Long-term Plan budget process for Teviot Valley community grants from the 2028/29 financial year onwards.

Approves \$2,000 be allocated through the 2025-34 Long-term Plan budget process for Teviot Valley promotions and event grants from the 2028/29 financial year onwards.

Agrees that the Teviot Valley Community Board does not need seek Council approval to spend reserve funds for community or promotions grants within the 2025/26 and 2026/27 financial years.”

Multi-year Grants

In line with the Grants Policy, Community Boards have the discretion to allocate community grant funding on a recurring basis for up to three years in year one of a Long-term Plan.

This is the first funding round for the current Long-term Plan (2025-34 LTP), which is a two-year plan. Accordingly, applicants have had the opportunity to apply for multi-year funding of up to two years in this funding round.

3. Discussion

Community Grants

Three community grant applications have been received in the current round requesting a total of \$10,000. There is an estimated \$23,575 in the Teviot Valley Grants Reserve.

No	Name of Organisation	Name of project / service	Purpose of funding	Total costs	Amount requested
1	Puna Rangatahi (Alexandra and Districts Youth Trust)	Operational Expenses - for services, activities, programmes delivered to youth in the Teviot Ward	Facility expenses for the Scout Building in Roxburgh, Youth Worker wages and programme delivery costs	\$19,209	\$3,000
2	Ontherox	Ontherox.nz – where creativity and conversation meets sustainability	Startup expenses to enable the cooperative to commit to signing a lease for a commercial property in Roxburgh township	\$40,009	\$5,000
3	Roxburgh Pioneer Energy Brass Band	Operational Costs	To offset the costs of rates, power and insurance	\$9,708	\$2,000

Copies of the application, supporting documentation and staff assessments are provided to Board members under separate cover.

No Promotions and Events grant applications have been received this round.

4. Financial Considerations

As detailed above, the Board has up to \$23,575 to distribute for the 2025/26 and 2026/27 Community Grants round.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would generally fall outside of that delegation and would need to be by

way of a recommendation to Council. However, as noted above, at its meeting on 29 January 2025, Council resolved:

- *Agrees that the Teviot Valley Community Board does not need seek Council approval to spend reserve funds for community or promotions grants within the 2025/26 and 2026/27 financial years*

Therefore the Board has the delegation to spend within this amount.

5. Options

Option 1 – (Recommended)

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic, environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance well-being
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
Considerations as to sustainability, the environment and climate change impacts	There is no identified direct impact, though some applications may have a positive environmental impact. Events bring larger numbers of people together and will therefore have environmental impacts. Applicants are required to facilitate their activities in line with Councils strategies.
Risks Analysis	There are risks where large groups of people come together at events. A Health and Safety plan must be submitted with any Council property bookings for events. No other risks have been identified in the funding applications. It is each grant recipient's responsibility to obtain and/or have in place the appropriate consents,

	plans and licences (including resource consent, health and safety plans etc.) as required by legislation, agencies, property owners and/or individuals to undertake the projects.
Significance, Consultation and Engagement (internal and external)	<p>The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics.</p> <p>Discussions with departments of Council have taken place where there are impacts arising from the application. https://www.codc.govt.nz/repository/libraries/id:2apsqkk8g1cxbyoqohn0/hierarchy/sitecollectiondocuments/strategies-and-policies/governance-documents/Significance and Engagement Policy.pdf</p>

7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

8. Attachments

- Appendix 1 - Puna Rangatahi Staff Assessment (under separate cover) ➡**
- Appendix 2 - Puna Rangatahi Grant Application (under separate cover) ➡**
- Appendix 3 - Puna Rangatahi Supporting Documents (under separate cover) ➡**
- Appendix 4 - Ontherox Staff Assessment (under separate cover) ➡**
- Appendix 5 - Ontherox Grant Application (under separate cover) ➡**
- Appendix 6 - Ontherox Supporting Documents (under separate cover) ➡**
- Appendix 7 - Roxburgh Pioneer Energy Brass Band Staff Assessment (under separate cover) ➡**
- Appendix 8 - Roxburgh Pioneer Energy Brass Band Grant Application (under separate cover) ➡**
- Appendix 9 - Roxburgh Pioneer Energy Brass Band Supporting Documents (under separate cover) ➡**

25.5.4 PROPOSED ROAD STOPPING - ADJ TO 3168 FRUITLANDS-ROXBURGH ROAD, ROXBURGH

Doc ID: 2561924

Report Author:	Zelda Zeelie, Statutory Property Team Leader
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose of Report

To consider a proposal to stop an unformed unnamed road adjacent to 3168 Fruitlands-Roxburgh Road in accordance with the provisions of the Local Government Act 1974.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to recommend to Council to approve the proposal to stop the unnamed unformed road adjacent to 3168 Fruitlands – Roxburgh Road, as shown in figure 1 (Proposed Road Stopping Plan), in accordance with the provisions of the Local Government Act 1974, subject to:
 - Public notification and advertising in accordance with the Local Government Act 1974.
 - No objections being received within the objection period.
 - The applicant paying for all cost of the road stopping including the purchase of the land at valuation.
 - The stopped road parcels of land being amalgamated with the applicant's Record of Title.
 - The final survey plan being approved by the Chief Executive Officer.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

2. Background

The Applicant's Property

The current owner of Secs 178, 192 and 193 BLK II Teviot SD contained in Certificate of Title 601382 and Section 127 BLK II Teviot SD contained in Certificate of Title OT10A/1156 as shown in Figure 1 of the report applied for the road stopping of the full length of the unnamed unformed road splitting their property in half and the amalgamation to their land title.

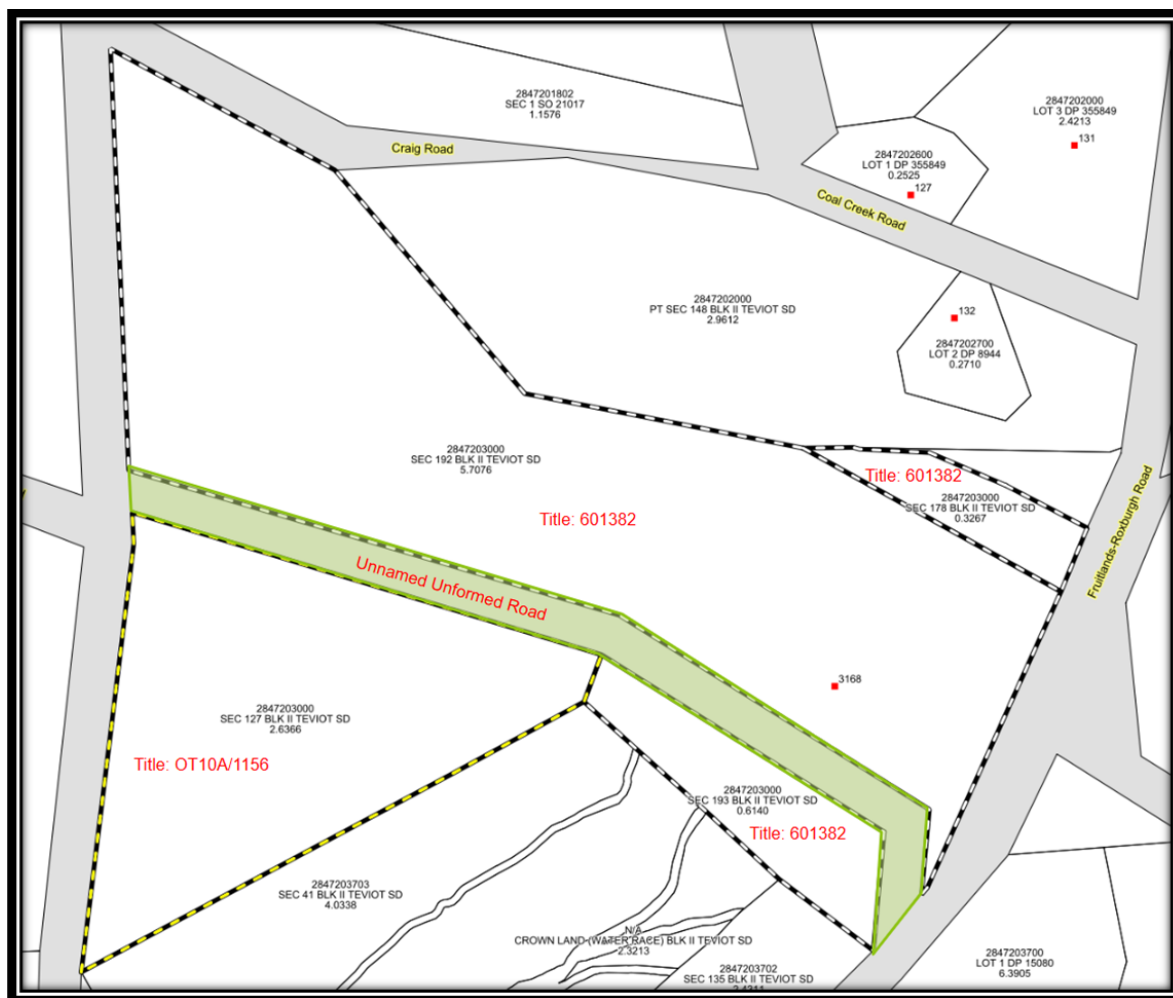


Figure 1

The Road Stopping Application

The applicant is requesting the approval of the Road Stopping of the unnamed unformed road, as shown in Proposed Road Stopping Plan in figure 1 of the report.

3. Discussion

Utility Networks and Provider Requirements

There is no utility network infrastructure located in the block of road that is to be stopped. All utilities currently on the road reserve will still be in the road reserve after completion of the road stopping.

Legalisation and Policy

Council's Roading Policy determines the appropriate statutory procedure for stopping a legal road or any part thereof. The policy for selecting the correct statutory process is outlined in section 8.5 of Council's Roading Policy. The options are as follow:

The Local Government Act 1974 road stopping procedure shall be adopted if one or more of the following circumstances shall apply:

- a) Where the full width of road is proposed to be stopped and public access will be removed as a result of the road being stopped; or

- b) The road stopping could injuriously affect or have a negative or adverse impact on any other property; or*
- c) The road stopping has, in the judgment of the Council, the potential to be controversial; or*
- d) If there is any doubt or uncertainty as to which procedure should be used to stop the road.*

The Local Government Act process requires public notification of the proposal. This involves erecting signs at each end of the road to be stopped, sending letters to adjoining owners/occupiers and at least two public notices a week apart in the local newspaper. Members of the public have 40 days in which to object.

The Public Works Act 1981 road stopping procedure may be adopted when the following circumstances apply:

- e) Where the proposal is that a part of the road width be stopped and a width of road which provides public access will remain.*
- f) Where no other person, including the public generally, are considered by the Council in its judgment to be adversely affected by the proposed road stopping;*
- g) Where other reasonable access will be provided to replace the access previously provided by the stopped road (i.e. by the construction of a new road).*

It is proposed that Local Government Act 1974 procedure be adopted for this application for the following reasons:

- The proposal is to the full length and width of the road.

The Local Government Act 1974 further provides for legal road to be stopped, sold, and amalgamated with an adjacent title. In this instance the stopped road would be amalgamated with the applicant's Record of Title 601382.

Evaluation of Application

An evaluation of the proposal to stop the full length and width of the Road is shown in the table below. The Roading Manager supports the Road Stopping.

Item	Criteria to be considered	Evaluation
District Plan	Has the road been identified in the District Plan for any specific use or as a future road corridor?	No part of the Road identified for any specific purpose or as a future road corridor. Alternative route is available to access Mt Hope Road via Coal Creek – and Craig Road.
Current Level of Use	Is the road used by members of the public for any reasons?	This section of the unformed unnamed road is not used

		by members of the public for any reason.
	Does it provide the only or most convenient means of access to any existing lots?	No, all existing lots adjacent to the Road have existing legal access to Fruitlands-Roxburgh Road.
	Will stopping the road adversely affect the viability of any commercial activity or operation?	No, the road stopping will not adversely affect the viability of any commercial activity or operation.
	Will any land become landlocked if the road is stopped?	No
Future Use	Will the road be needed to service future residential, commercial, industrial, or agricultural developments?"	No
	Will the road be needed in the future to connect existing roads?	No
Non-traffic Uses	Does the road have current or potential value for amenity functions, e.g., walkway, cycleway, recreational access, access to conservation or heritage areas, park land?	The Road does not provide access to any recreational area, conservation land, or to a heritage area.
	Does the road have potential to be utilised by the Council for any other public work either now or potentially in the future?	The Road does have potential to be used for public work in future but, alternative route is available to access Mt Hope Road via Coal Creek – and Craig Road.
	Does the road have significant landscape amenity value?	The Road does not have any significant landscape amenity value.
Access to Waterbody	Does the road provide access to a river, stream, lake or other waterbody?	The Road does not provide access to any type of waterbody.
	If so, there is a need to consider Section 345 of the Local Government Act, which requires that after stopping the land be vested in Council as an esplanade reserve	N/A (refer above)
Infrastructure	Does the road currently contain any services or	No.

	other infrastructure, such as electricity, telecommunications, irrigation, or other private infrastructure?	
	Can the existing services or infrastructure be protected by easements?	Not required.
Traffic Safety	Does the use of motor vehicles on the road constitute a danger or hazard?	There is no danger or hazard associated with using a motor vehicle on the Road.

4. Financial Considerations

Council's Roading Policy determines that the applicant is responsible for all costs associated with the road stopping. This includes:

- Having signs printed and erected at each end of the road to be stopped.
- Sending letters to adjoining owners/occupiers.
- Publishing the two notices in a local newspaper.
- Purchase of the land at valuation.

The applicant agreed to cover all costs and expenses incurred with this Road Stopping.

5. Options

Option 1 – (Recommended)

To recommend to Council to approve the proposal to stop the unnamed unformed road adjacent to 3168 Fruitlands – Roxburgh Road, as shown in figure 1 (Proposed Road Stopping Plan), in accordance with the provisions of the Local Government Act 1974, subject to:

- Public notification and advertising in accordance with the Local Government Act 1974.
- No objections being received within the objection period.
- The applicant paying for all cost of the road stopping including the purchase of the land at valuation.
- The stopped road parcels of land being amalgamated with the applicant's Record of Title.
- The final survey plan being approved by the Chief Executive Officer.

Advantages:

- The applicant's occupation (encroachment) of the legal road will be legalised.
- Income received will be used to address other public roading issues.
- Recognises the provisions of the Council's Roading Policy.
- The proposal is consistent with the Local Government Act 1974

Disadvantages:

- None known.

Option 2

To not recommend to Council to approve the proposal to stop the unnamed unformed road adjacent to 3168 Fruitlands – Roxburgh Road, as shown in figure 1 (Proposed Road Stopping Plan), in accordance with the provisions of the Local Government Act 1974.

Advantages:

- None as the current occupation (encroachment) of the legal road by the applicant will not be legalised and there will be no income derived from the unnamed unformed road.

Disadvantages:

- The applicant's occupation (encroachment) of the legal road will not be legalised.
- Additional income will not be available to address other public roading issues.
- Does not recognise the provisions of the Council's Roading Policy.
- Does not recognise that the proposal is consistent with the Local Government Act 1974.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the economic wellbeing of communities, in the present and for the future by generating income from the disposal of land that is held (but not required) for roading purposes which has limited other use.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Council's Road Stopping Policy applies to this application. Consideration of this policy has ensured that the appropriate statutory process, being to stop the road in accordance with the provisions of the Local Government Act 1974.
Considerations as to sustainability, the environment and climate change impacts	No sustainability, environmental or climate change impacts are related to the decision to stop this short unnamed unformed road.
Risks Analysis	No risks to Council are associated with the recommended option.

Significance, Consultation and Engagement (internal and external)	<p>The Significance and Engagement Policy has been considered, with none of the criteria being met or exceeded.</p> <p>Public notices and advertising in accordance with the stipulations of the Local Government Act 1974 will be posted.</p> <p>Notice of the completed road stopping will be published in the New Zealand Gazette.</p>
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7. Next Steps

- Community Board Approval
- Council approval
- Survey
- Survey Plan approved
- Valuation
- Public Notification Commences
- Public Notification Period Ends
- Gazette notice published

8. Attachments

Nil

6 MAYOR'S REPORT

25.5.5 MAYOR'S REPORT

Doc ID: 2015384

1. Purpose

To consider an update from Her Worship the Mayor.

Recommendations

That the Teviot Valley Community Board receives the report.

Her Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

25.5.6 CHAIR'S REPORT

Doc ID: 2015570

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

25.5.7 MEMBERS' REPORTS

Doc ID: 2016116

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

25.5.8 SEPTEMBER 2025 GOVERNANCE REPORT

Doc ID: 2016426

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

3. Attachments

Appendix 1 - TVCB Status Updates [↓](#)

Status Updates		Committee: Teviot Valley Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
31/07/2025	Appointment of External Stakeholders to the Roxburgh Entertainment Centre Project Steering Group	25.4.3	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the appointment of the following members to the Steering Group for the Roxburgh Entertainment Centre project:</p> <p>Teviot Valley Community Board representative –</p> <ul style="list-style-type: none"> <input type="checkbox"/> Curtis Pannett <p>Four external stakeholders nominated by the Teviot Valley Community Board –</p> <ul style="list-style-type: none"> <input type="checkbox"/> Sally Smith <input type="checkbox"/> Sarah Moore <input type="checkbox"/> David Weatherall <input type="checkbox"/> Alastair Monteath <p>C. Notes the addition that Council have nominated a member to the steering group.</p> <p>D. Authorises the Chief Executive to do all that is necessary to give effect to the Board's resolution.</p>	Property Officer	<p>26 Aug 2025</p> <p>The first meeting has been held where they discussed the fire investigation report and were updated on the insurance claim.</p> <p>21 Aug 2025</p> <p>Action memo sent to report writers.</p>
31/07/2025	Proposed Millers Flat Sports and Recreation Hub	25.4.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to recommend to Council the redevelopment of the Millers Flat Recreation Reserve in line with the proposed priorities put forward by the Millers Flat Recreation Reserve Steering Group as depicted in plans attached to this report.</p> <p>C. Notes that Council funding is not being sought for this project.</p> <p>D. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Parks and Recreation Manager	<p>21 Aug 2025</p> <p>Report being presented at Council 27 August. MATTER CLOSED.</p> <p>21 Aug 2025</p> <p>Action Memo sent to report writer.</p>

25/11/2021	Roxburgh Cemetery Trustees	21.9.3	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to accept the administration, management and operation of the Roxburgh Cemetery from the Roxburgh Cemetery Trustees to the Central Otago District Council, subject to the land encroachment of the Cemetery being resolved.</p>	Parks and Recreation Manager	<p>25 Jul 2025 Gazette notice and certificate of title now issued to confirm the Cemetery is in the name of Central Otago District Council as Local Purpose Reserve Cemetery. MATTER CLOSED</p> <p>17 Jul 2025 No change. ON HOLD</p> <p>13 May 2025 Ministry of Health have responded to Council lawyers and advised of next steps required in this process.</p> <p>11 Apr 2025 Documents for signing are with the Minister of Health for execution, no time frame has been provided.</p> <p>26 Feb 2025 We understand this will now go to the Ministers Office for consideration, how long that will take is unknown.</p> <p>23 Jan 2025 No response received from the lawyers to date.</p> <p>20 Nov 2024 No update.</p> <p>14 Oct 2024 Still with lawyers, no update.</p> <p>02 Sept 2024 This is a very complex issue and is still being worked through with lawyers. Next update will be when there has been progress.</p> <p>29 Aug 2024 Still sitting with lawyers at present.</p> <p>15 Jul 2024 The certificate of title for the Roxburgh Cemetery should be issued early August.</p> <p>31 May 2024 Still waiting for the certificate of title to be issued.</p>
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					<p>04 Mar 2024 Council is waiting on a certificate of title for the cemetery to be issued this still may take a couple of months.</p> <p>09 Jan 2024 Council is waiting on a certificate of title for the cemetery to be issued this may take a couple of months.</p> <p>07 Nov 2023 Council is waiting on a certificate of title for the cemetery to be issued.</p> <p>06 Oct 2023 Councils Property Team are now progressing the transfer of Title into Councils name.</p> <p>15 Aug 2023 DOC have advised they are still progressing with this project.</p> <p>04 Jul 2023 No further updates this is still sitting with DOC.</p> <p>30 May 2023 No further updates this is still sitting with DOC.</p> <p>18 Apr 2023 No further updates.</p> <p>03 Mar 2023 No further update.</p> <p>13 Jan 2023 No further update at this time.</p> <p>25 Aug 2022 The issue is waiting for DOC to undertake land transfer. Multiple attempts have been made to DOC to progress this work.</p> <p>08 Jun 2022 The neighbouring property has now been surveyed. DOC have yet to update Council on next steps.</p> <p>21 Apr 2022 There have been no changes since the last advisory.</p> <p>14 Mar 2022</p>
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					<p>Still waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p>14 Jan 2022 The Department of Conservation and the Ministry of Health have been advised of the Board's decision. We are now waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p>30 Nov 2021 Action memo sent to the Parks and Recreation Manager and to Finance.</p>
1/05/2025	Roxburgh Entertainment Centre External Stakeholder Group	25.3.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council the proposed project structure.</p> <p>C. Recommends to Council up to 4 external stakeholders be voted in for the Steering Group. Notes the goal to have the Steering Group named by 31 July 2025.</p> <p>D. Recommends to Council the Terms of Reference document.</p> <p>E. Authorises the Chief Executive to do all that is necessary to give effect to the Board's resolutions.</p>	Project Manager - Property	<p>24 Aug 2025 See item 25.4.3. MATTER CLOSED</p> <p>Jul 2025 Report to come to the board 31 July.</p> <p>09 May 2025 Action memo sent to report writer.</p>

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 31 October 2025.