

AGENDA

Maniototo Community Board Meeting Thursday, 18 September 2025

Date: Thursday, 18 September 2025

Time: 2.00 pm

Location: Ranfurly Service Centre, 15 Pery Street,

Ranfurly

(A link to the live stream will be available on the Central Otago District Council's website.)

Peter Kelly
Chief Executive Officer

Notice is hereby given that a meeting of the Maniototo Community Board will be held in Ranfurly Service Centre, 15 Pery Street, Ranfurly and live streamed via Microsoft Teams on Thursday, 18 September 2025 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

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Members Mr R Hazlett (Chair), Mr M Harris, Cr S Duncan, Mr D Helm, Ms R McAuley

In Attendance T Alley (Mayor), P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), Q Penniall (Acting Group Manager - Planning, Infrastructure and Regulatory), S Righarts (Group Manager -Governance and Business Services), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

- 1 **APOLOGIES**
- 2 **PUBLIC FORUM**
- 3 **CONDOLENCES**
- 4 **CONFIRMATION OF MINUTES**

Maniototo Community Board - 7 August 2025

MINUTES OF A MEETING OF THE MANIOTOTO COMMUNITY BOARD HELD IN THE RANFURLY SERVICE CENTRE, 15 PERY STREET, RANFURLY AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 7 AUGUST 2025 COMMENCING AT 2.00 PM

PRESENT: Mr R Hazlett (Chair), Mr M Harris, Cr S Duncan, Mr D Helm,

IN ATTENDANCE: T Alley (Mayor) via Microsoft Teams, P Kelly (Chief Executive Officer),

S Righarts (Group Manager - Governance and Business Services),

D Scoones (Group Manager - Community Experience), D McKewen (Systems

and Corporate Accountant), G Bailey (Parks and Recreation Manager),

S Reynolds (Governance Support Officer)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Duncan Seconded: Harris

That apologies from Ms R McAuley be received and accepted.

CARRIED

2 PUBLIC FORUM

There were no speakers for public forum.

3 CONDOLENCES

The chair referred to the deaths of Valerie Steele and Michael Dowling. Members stood for a moment's silence as a mark of respect.

4 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Harris Seconded: Helm

That the public minutes of the Maniototo Community Board Meeting held on 8 May 2025 be confirmed as a true and correct record.

CARRIED

5 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

6 REPORTS

25.3.2 NASEBY CEMETERY EXTENSION UPDATE

To receive the updated proposed plan for the expansion of the Naseby Cemetery to accommodate future burial requirements.

It was noted that these improvements would form part of a longer plan to improve the cemetery and that these works were scheduled to begin in the new financial year.

COMMITTEE RESOLUTION

Moved: Duncan Seconded: Harris

That the report be received.

CARRIED

25.3.3 MANIOTOTO FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2025

To consider the financial performance overview as at 31 March 2025.

It was noted that some expenditure is on hold while the divestment of some venues is worked through. Assets identified for divestment would be considered and next steps would be brought back to the Board for approval prior to disposal.

COMMITTEE RESOLUTION

Moved: Duncan Seconded: Helm

That the report be received.

CARRIED

25.3.4 INTERIM MANIOTOTO FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2025

To consider the financial performance overview as at 30 June 2025.

It was noted that staffing costs were unfavourable due to extended summer pool hours, resulting in increased personnel expenses.

COMMITTEE RESOLUTION

Moved: Harris Seconded: Helm

That the report be received.

CARRIED

Note: By permission of the meeting item 25.3.6 and 25.3.7 were heard first.

7 CHAIR'S REPORT

25.3.6 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting.

- Gave an overview of the work done at the Oturehua Domain, stating that trees had been removed and the area is looking good.
- Discussed the removal of the trees at the rugby grounds, noting some minor complaints received; however, said the removal allows more sunshine, helps clear frost earlier, and has reduced ground damage.
- Noted the number of roaming dogs in the town, and requested that dog control be more present to visit and check this issue.
- Said the rabbit poisoning in the cemetery seemed to have been successful and queried whether a tally of rabbits is recorded.
- Once again spoke about the broom control that he raised at the June Council. Noted that regrowth is now significantly worse and requested that the roading team follow up before spring.
- Noted the interest in the Local Government Elections and spoke positively of the engagement and number of candidates standing for the roles.
- Requested an update on the Solar Farm consent and the hearing process.
- Acknowledged Mike Dowling for his involvement in the area and role in many local clubs, particularly the rugby club, and stated that he would be very much missed by the local community.

COMMITTEE RESOLUTION

Moved: Hazlett Seconded: Duncan

That the report be received.

CARRIED

8 MEMBERS' REPORTS

25.3.7 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

Mr Harris reported on the following

- Noted there had been some issues with flooding on the Maniototo Road but that the new ditch should help alleviate this issue.
- Also noted the discussions on the elections and strong number of candidates for Local Government Elections.

Mr Helm reported in the following:

- Concurred with the chair about the widespread issue of broom.
- Noted the intersection of Barneys Lane and Maniototo Road was dangerous due to a lack
 of vision and requested that the road be surveyed by roading staff.
- Wished everyone good luck for the elections and spoke positively about the contest.

Cr Duncan reported on the following

- Noted the Local Government Elections, and commented on the good engagement, but also that the prospect of losing experienced members was a concern.
- Gave an update on the latest negotiations around the prospective gold mine.
- Discussed the airport viability plan that had recently been made public and the work underway to progress Regional Deals.
- Noted some issues with GPS taking visitors along unsuitable roads, and particularly causing issues for larger vehicles who might breach bridge postings restrictions.
- Gave a update on areas of the roading network that need attention.
- Acknowledged his friend and colleague Mike Dowling, thanked him for his support over the
 years, and noted that Mike's belief that we need to look after the young and the old, and the
 rest will look after themselves, was in line with his own values.

COMMITTEE RESOLUTION

Moved: Hazlett Seconded: Duncan

That the report be received.

CARRIED

9 MAYOR'S REPORT

25.3.5 MAYOR'S REPORT

Her Worship the Mayor reported on the following:

- Had been to the Infrastructure NZ conference attended by Minister Watts, where it was noted that the majority of councils are voluntarily forming regional groups, with strong support expressed for councils working collaboratively. The Minister indicated that intervention would occur promptly if collaboration was not evident. Her Worship also acknowledged an interesting talk given by Sir Brian Roche, the Public Service Commissioner who spoke about returning power to communities.
- Her Worship noted that Maniototo had once again been featured in the latest *Kia Ora* magazine and commented that it was pleasing to see the district highlighted.

COMMITTEE RESOLUTION

Moved: Harris Seconded: Duncan

That the Maniototo Community Board receives the report.

CARRIED

10 STATUS REPORTS

25.3.8 AUGUST 2025 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

COMMITTEE RESOLUTION

Moved: Hazlett Seconded: Harris

That the report be received.

CARRIED

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 18 September 2025.

The meeting closed at 2.47 pm

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CHAIR / /



5 DECLARATIONS OF INTEREST

25.4.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 2016231

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - Declarations of Interest <a>J

Name	Member's Declared Interests	Spouse/Partner's Declared Interests
Stuart Duncan	Penvose Farms - Wedderburn	Penvose Farms - Wedderburn Cottages and Farm at Wedderburn
	Cottages and Farm at Wedderburn	
	(shareholder)	Penvose Investments - Dairy Farm at Patearoa (shareholder)
	Penvose Investments - Dairy Farm	· · · · · · · · · · · · · · · · · · ·
	at Patearoa (shareholder)	
	Fire and Emergency New Zealand	
	(member)	
	JD Pat Ltd (Shareholder and	
	Director)	
Mark Harris	Maniototo Lions (member)	
	Ranfurly Curling Club (member)	
Robert Hazlett	D S Hazlett & Sons (Director)	
Duncan Helm	Maniototo Rugby Club (Life member)	Nurse Manager at Maniototo Hospital
	Sassenachs Rugby Club (member)	
	Garibaldi Curling Club (member)	
	St John Ambulance (Officer and	
	Committee member)	
	Sheep and beef farm (owner)	
	Gimmerburn Cemetery (Committee	
	member)	
Rebecca McAuley	Maniototo Squash Club (Secretary)	

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6 REPORTS

25.4.2 CONSIDERATION OF THE PROVISION OF A CHAIRPERSON'S GRANTS FUND

Doc ID: 2549017

Report Author:	Alix Crosbie, Policy & Strategy Lead Rebecca Williams, Community Development Lead
Reviewed and authorised by:	Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision

1. Purpose of Report

To consider making provision for a Chairperson's Fund for the Maniototo Community Board's Community and Events and Promotions Grants.

Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees in principle to establish a Chairperson's Fund.
- C. Authorises the Maniototo Community Board Chair to approve applications under the Chairperson's Fund in accordance with the Grants Policy.
- D. Notes the Chairperson's Fund enables a grant of up to \$1000 per application, and the total amount a Chair could allocate is \$2500.
- E. Notes that this funding is not ringfenced and is dependent on the amount remaining after each funding allocation round.
- F. Notes that applications will be assessed by Council staff to ensure they meet the grants' criteria, and that the outcome will be reported at the next meeting of the Maniototo Community Board.

2. Background

Staff workshopped the updated Grants Policy with Maniototo Community Board on 19 September 2024, including the potential to provide for a 'Chairperson's Fund'.

Feedback from all four Community Boards was then presented as part of the Grants Policy renewal on 27 November 2024 and approved under Resolution 24.13.5 (attached).

The relevant clause of the Policy states:

"Chairpersons Fund

If chosen by the relevant Community Board, up to \$2500 from the board's annual grant allocation can be held in a Chairpersons Fund. This is an option for both Community Grants and Promotions & Events Grants.

The decision about the size of the Chairpersons Fund is made by the relevant board at the beginning of each triennium. For clarity, this is the first grants round following the approval of the Long-term Plan.

This fund can be utilised for smaller applications – of less than \$1000 – that are received between funding rounds, usually when waiting until the next round will cause a challenge or inconvenience to the relevant group, individual, promotion or event.

Applications must still meet the grants' criteria and Council staff will assess the application and provide advice to the Community Board Chair. The Chairperson has the discretion to approve or decline the application. The outcome is reported at the next meeting of the relevant board.

Recipients must complete the accountability and reporting requirements. Recipients of the Chairpersons Fund will be ineligible for the following round of grants funding, except in extraordinary circumstances as managed by Council's Grants officers."

The policy states that the decision about the fund, and its size will be made by each Board at the first grants round following the approval of the Long-term Plan. Council adopted the 2025-34 Long-term Plan on 30 June 2025.

3. Discussion

The 2025-2034 Long-term Plan was completed out of cycle, with Council choosing to adopt an enhanced Annual Plan in 2024 due to changing legislation. That means, the decision from the Board on the Chairperson's Fund will be operational for the 2025/2026 and 2026/2027 financial years.

The Fund is intended to assist the community with small expenses that arise between funding rounds, and to provide the Board with the flexibility to meet this need.

The Chairperson's Fund is drawn from the Maniototo Community Board's grant funding pool.

The following decision making is required from the Board to operationalise the Chairperson's Fund for the Maniototo Community:

- i) Determine if a Chairperson's Fund will be available.
- ii) Determine the amount in the Chairperson's Fund.
- iii) Determine if the Chairperson's Fund is ringfenced.

The Grants Policy caps the amount of funding available in a Chairperson's Fund as follows:

- Up to \$1000 per applicant
- The total amount a Chairperson could allocate is \$2500

The Board could choose to reduce these caps.

The Board can also choose from the following options:

- Ringfence up to \$2500 per year as a Chairperson's Fund, with any remaining funds to be allocated in the final grants round of each financial year.
- Do not ringfence any funding. Enable the Chairperson to utilise remaining funding up to \$2500, only if it remains available.

The (Option 1) Recommendation was developed based on Community Board feedback from the 2024 Grants Policy review workshops – to be amended based on the Board's decision making.

4. Financial Considerations

All decision making is within the Maniototo Community Board grants budget.

5. Options

Option 1 – (Recommended)

Authorise the Chairperson to approve applications under the Chairperson's Fund in accordance with the Grants Policy.

Notes the Chairperson's Fund enables a grant of up to \$1000 per application, and the total amount a Chair could allocate is \$2500.

Notes that this funding is not ringfenced and is dependent on the amount remaining after each funding allocation round.

Notes that applications will be assessed by Council staff to ensure they meet the grants' criteria, and that the outcome will be reported at the next meeting of the Maniototo Community Board.

Advantages:

- Allows flexibility to meet urgent community needs that arise between funding rounds
- Retains financial prudence measures that ensure appropriate allocation and spending of public money
- Provides the highest degree of flexibility to the board in deciding how grant funding will be allocated

Disadvantages:

 May result in all grant funding being allocated and therefore unavailable for a Chairpersons Fund

Option 2

Authorise the Chairperson to approve applications under the Chairperson's Fund in accordance with the Grants Policy.

Notes the Chairperson's Fund enables a grant of up to \$1000 per application, and the total amount a Chair could allocate is \$2500.

Notes that this funding is ringfenced and cannot be allocated during the first funding round of each financial year. It may be allocated during the final funding round of each financial year.

Notes that applications will be assessed by Council staff to ensure they meet the grants' criteria, and that the outcome will be reported at the next meeting of the Maniototo Community Board.

Advantages:

- Allows flexibility to meet urgent community needs that arise between funding rounds
- Retains financial prudence measures that ensure appropriate allocation and spending of public money
- Ensures the Chairpersons Fund is available for urgent community needs

Disadvantages:

Reduces the funding available during the first funding round of each financial year.

 Grants funding could be under-allocated if there is no demand for the Chairperson's Fund.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic, & environmental wellbeing of communities, in the present and for the future by providing funding toward community needs across all types of community infrastructure.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Consistent with – and operationalises clauses within – the Grants Policy.https://www.codc.govt.nz/publications/policies
Considerations as to sustainability, the environment and climate change impacts	No specific environmental considerations.
Risks Analysis	No specific risk considerations
Significance, Consultation and Engagement (internal and external)	Consultation not required under the Significance and Engagement Policy or the Local Government Act 2002.

7. Next Steps

Staff will update process and community guidance in accordance with Community Board decision making.

8. Attachments

Appendix 1 - Grants Policy <a>J

Grants Policy



Department:	Strategy and Policy
Document ID:	568558
Approved by:	Council Resolution 24.13.5
Effective date:	September 2024
Next review:	February 2028

Purpose:

Central Otago District Council contributes to the social, economic, environmental, and cultural wellbeing of the local community through the contestable grants process.

Principles and objectives:

The **objectives** of the contestable grants process are:

- Enhance well-being in the district (social, economic, environmental, and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our Regional Identity: Central Otago A World of Difference

The contestable grants process is aligned with the following Community Outcomes:







The policy recognises the following core **principles**:

Transparency	Council commits to transparency in all respects and at all stages of the process.
Fairness and equal opportunity	Council values all of Central Otago's diverse communities. All applicants will be treated equally and fairly in all aspects of the process.
Partnership	Council recognises the critical contribution that the community and voluntary sector makes in building a more liveable district.
Effectiveness	Council is committed to ensuring ratepayer funds are used for genuine community benefit.
Accessibility	Council will-make all reasonable efforts to ensure that the public is well informed on funding opportunities available and that all information about grants is easily accessible.



Council provide clear guidance on what is required from those applying for funding and will take all reasonable steps to provide assistance to those completing applications.

Efficiency Council will handle the

Council will handle the applications without placing undue burden on

applicants.

Scope:

The policy applies to ratepayer funded grants operated by Council. It does not apply to external grants administered by Council.

Definitions:

Grant A grant is a fund given by Council to a group or individual for a

specific purpose with a wider public or community benefit.

Grants do not need to be paid back.

Types of grants

Community Grants Funding for community groups or for individuals undertaking

activities with a community benefit.

Council's Community Grant funding is not limited to projects

and can be used to fund ongoing activities.

Promotions and Events

Grants

Funding for events or activities that enhance the experience of

residents and visitors.

Policy:

Contestable grant process

All Council and Community Board grants will be awarded through a contestable process to enable decision makers to compare funding proposals and allocate grants as fairly as possible.

Applications are invited during scheduled funding rounds, with publicly advertised opening and closing dates.

Every eligible organisation and individual have an equal opportunity to be considered for a grant.

Final allocation decisions are made in a public forum.

Funding rounds

Funding rounds occur twice per year and opening and closing dates for the applications are publicly notified.



Applications outside the funding cycle will only be considered in exceptional circumstances, including those allowed for below in the Chairpersons Fund.

Chairpersons Fund

If chosen by the relevant Community Board, up to \$2500 from the board's annual grant allocation can be held in a Chairpersons Fund. This is an option for both Community Grants and Promotions & Events Grants.

The decision about the size of the Chairpersons Fund is made by the relevant board at the beginning of each triennium. For clarity, this is the first grants round following the approval of the Long-term Plan.

This fund can be utilised for smaller applications – of less than \$1000 – that are received between funding rounds, usually when waiting until the next round will cause a challenge or inconvenience to the relevant group, individual, promotion or event.

Applications must still meet the grants' criteria and Council staff will assess the application and provide advice to the Community Board Chair. The Chairperson has the discretion to approve or decline the application. The outcome is reported at the next meeting of the relevant board.

Recipients must complete the accountability and reporting requirements. Recipients of the Chairpersons Fund will be ineligible for the following round of grants funding, except in extraordinary circumstances as managed by Council's Grants officers.

General criteria

Applications are assessed against criteria applied equally and fairly to all applications within each funding round.

Assessment criteria is publicly accessible and published on our website. Assessment criteria may change between funding rounds. Community Boards or Council may add additional criteria or areas of priority to a specific funding round.

Organisations and individuals must have appropriate health and safety practises, planning and governance, and demonstrate readiness for the receipt of funding and its appropriate use.

One application per year per applicant will be considered, except in extraordinary circumstances as managed by Council's Grants officers.

Financial requirements

It is preferred that applicants for Promotions and Events Grants have a potential to become self-sustaining and can demonstrate a plan to deliver on this. Promotions and Events Grant funding is available on an annual basis, over a period of up to five years per event. Applicants must apply each year and Council do not guarantee the success of any future application.



For clarity, the relevant Community Board have the discretion to reduce or extend this timeframe based on information provided by the group, or individual, in their accountability reporting back to the Board.

Applicants must:

- have appropriate financial management, planning and governance, and demonstrate readiness for the receipt of funding and its appropriate use
- have a positive track record of using Council funding and are up to date with required reporting (if previously funded).

When receiving Grants over \$10,000, funding can only be provided to the bank account of an entity. It is preferred that the bank account has at least two people with the right to sign.

Excluded activities

The following projects and activities will not be funded:

- where the primary purpose is to promote religious or political activity
- where the project is part of the core business of another public organisation or service provider
- debt servicing or repayment
- legal expenses
- medical expenses
- · physical works that have not received the required consents or permits
- purchase of alcohol.

The following may be considered but usually will not be funded:

• The purchase of infrastructure or large physical items to be used to support a one-off event or promotion, such as sound systems or gazebos.

Retrospective expenses

Where the project or activity has already taken place, funding will not be awarded retrospectively, except in exceptional circumstances.

Allocation of funding

The funding pool available for grants will be set by Council in collaboration with Community Boards every three years through the Long-term Plan process. No individual grant applications will be accepted during the Long-term Plan consultation process. The funding available for each different grant type will be advertised when applications are publicly called for.

All grants will need to be spent within one year of being awarded, unless an extension has been granted. Where funds remain unspent following project completion, these must be returned to Council. If the project does not proceed, funding must be returned to Council.



Where a group generates a profit and seeks to return the investment into the community, it is preferred that excess funding is returned to Council for redistribution to the community through the contestable process.

Multi-year grants

Council and Community Boards have the discretion to allocate Community Grant funding on a recurring basis for up to three financial years within a current long-term plan. If a grant is to be awarded for the maximum term of three financial years, this must be done during year one of the relevant long-term plan.

Recipients of grants awarded for multiple years are not required to re-apply each year. Recipients must report annually on the progress and the outcomes delivered from the grant money already received. Satisfactory progress must be demonstrated before funds will be released for the following year.

All multi-year funding is subject to change should Council's financial position require it.

Promotions & Events Grants are not eligible for multi-year funding.

Awarding of partial grants

In the event a grant is awarded for less than what was requested, Council and Community Board members may stipulate what part of the project or activity the grant is to be used for. Recipients cannot use the funding for any purpose other than that is stipulated.

Accountability requirements and proportionality

All recipients are required to complete and submit a Report back – Accountability Form for monitoring and evaluation. Failure to submit this form will impact on the ability of the recipient to receive future funding from the Council.

A tiered approach to accountability and application requirements is taken. The processes and documentation that applicants are asked to complete are proportionate to the size of the grant, with higher dollar value grants having greater accountability requirements.

Relevant legislation:

Local Government Act 2002

Related documents:

Central Otago Destination Management Plan
Community Guide to the Grants Process
Eventful Central – Event Development Framework



Appendix One: Community Grant criteria

Community Grant Criteria	
Is a community led activity	
Clearly demonstrates community benefit	
Has a positive impact on Social Well-being or contributes toward the Connected Community outcome in the district	Application should meet one or more of these criteria
Has a positive impact on Cultural Well-being in the district	
Has a positive impact on Environmental Wellbeing or toward the Sustainable Environment	
community outcome in the district	
Has a positive impact on Economic Well-being or contributes toward a Thriving Economy in the district	
Is well planned and defined	
Demonstrates value for ratepayers	
Builds or strengthens community organisations	
Strategic alignment	

Appendix Two: Promotions and Events Grant criteria

Promotions and Events Grant Criteria
Directly enhances user experience
Supports approved strategies and plans, including the Eventful Central – Event Development Framework
Shows alignment with the Destination Management Plan, including how it attracts and
retains visitors and has broad economic and/or community benefits
Delivers community outcomes
Is well planned and defined
Benefits are demonstrated clearly
Costs are clear and reasonable
The applicant shows organisational capability
Shows progression toward sustainability, including financial sustainability



25.4.3 PROMOTIONS AND EVENTS GRANT APPLICATIONS 2025-26 FIRST ROUND

Doc ID: 2570169

Report Author:	Alison Mason, Media and Marketing Manager
Reviewed and authorised by:	Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision

1. Purpose of Report

To consider the first round of the community and events and promotion grant applications for the 2025/26 financial year.

Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Decides the grants to be allocated to the applicants of the promotions and events grants.

2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our Regional Identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and events and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the first round of funding for the 2025/26 financial year. Applications for this funding round closed on the 6th of July 2025 for a decision at this meeting. No applications were received within the publicised timeframe, however two applications were accepted late due them both meeting the grant policy criteria of being a result of exceptional circumstances.

The Maniototo Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$6,700 to distribute in the Maniototo community grants scheme and \$5,000 to distribute in the events and promotions grants scheme. The full year budget remains available for both grants.

3. Discussion

Community Grants

No community grant applications were received in the current round. A Maniototo funding clinic held in August does indicate that applications are likely to be made to the second funding round from previous applicants and/or for new projects.

Promotion and Event Grants

Two applications have been received in the current round requesting a total of \$7,219. There is a total of \$5,000 to distribute for this round and the second round in the first half of 2025. The application details are provided in the table below.

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
1	Tiaki Maniototo – Upper Taieri Wai Inc	Tiari Wai River Festival 2026	Portaloos	10 Jan 26	\$14,200.00	\$1,219.00
2	Naseby Vision Inc	Dark Sky Community Celebration Event	Planetarium, venue hire, marketing / promotion and entertainment costs	27 Sep 26	\$6,000.00	\$6,000.00

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

4. Financial Considerations

As detailed above, the Board has \$6,700 to distribute for the 2025/26 Community Grants round and \$5,000 for the 2025/26 Events and Promotions Grants.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

The unspent funds from the 2024/25 financial year promotions and events budget is \$3,556. This amount is now held in reserves, however should the Board wish to utilise this to top up the amount it has available to grant the applicants above the current financial year budget this must be by way of a request to Council to utilise the funds.

5. Options

Option 1 – (Recommended)

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance well-being
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
Considerations as to sustainability, the environment and climate change impacts	There is no identified direct impact, though some applications may have a positive environmental impact.
	Events bring larger numbers of people together and will therefore have environmental impacts. Applicants are required to facilitate their activities in line with Councils strategies.
Risks Analysis	There are risks where large groups of people come together at events. A Health and Safety Plan must be submitted with any Council property bookings for events.
	No other risks have been identified in the funding applications.
	It is each grant recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including resource consent, health and safety plans etc.) as required by legislation, agencies, property owners and/or individuals to undertake the projects.
Significance, Consultation and Engagement (internal and external)	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there are impacts arising from the application.https://www.codc.govt.nz/repository/lib

raries/id:2apsqkk8g1cxbyoqohn0/hierarchy/siteco llectiondocuments/strategies-and- policies/governance-documents/Significance and Engagement Policy.pdf
--

7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made

8. Attachments

- Appendix 1 Taieri Wai River Festival_Grant Assessment (under separate cover) ⇒
- Appendix 2 Taieri Wai River Festival_Grant Application (under separate cover) ⇒
- Appendix 3 Taieri Wai River Festival_Supporting Documents (under separate cover)
- Appendix 4 Naseby Vision Dark Sky Community Celebration_Grant Assessment (under separate cover) ⇒
- Appendix 5 Naseby Vision Dark Sky Community Celebration_Grant Assessment (under separate cover) ⇒
- Appendix 6 Naseby Vision Dark Sky Community Celebration_Supporting Documents (under separate cover) <u>⇒</u>



7 MAYOR'S REPORT

25.4.4 MAYOR'S REPORT

Doc ID: 2015476

1. Purpose

To consider an update from Her Worship the Mayor.

Recommendations

That the Maniototo Community Board receives the report.

Her Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil



8 CHAIR'S REPORT

25.4.5 CHAIR'S REPORT

Doc ID: 2015678

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil



9 MEMBERS' REPORTS

25.4.6 MEMBERS' REPORTS

Doc ID: 2016156

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil



10 STATUS REPORTS

25.4.7 SEPTEMBER 2025 GOVERNANCE REPORT

Doc ID: 2016565

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

See update on the Protezoa Barrier Project (Appendix 1).

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 2).

3. Attachments

Appendix 1 - Update on Protezoa Barrier Project J.

Appendix 2 - Status Updates U

Ranfurly and Patearoa Water Treatment Upgrades - July 2025



Estimated Start: 01/07/2021 **Project Stage:** Execution **Funding Source: CAPEX** Executive Sponsor: Julie Muir Project Owner: Andrew Watson Programme Manager: Patrick Keenan Project Manager: Ejas Nazar Key Stakeholders: Community Groups, Otago Regional Council, Ratepayers Directly Impacted, Taumata Arowai **Key Project Deliverables** Provide treatment processes meeting New Zealand Drinking Water Quality Assurance Rules for protozoa treatment. Upgrade the water treatment plants for improved resilience. **Status Update Next Steps** Contractor completed the investigation for existing services. Major long lead items, including the UV unit, filter housing and the container, - Progress with the preliminary design. have been ordered. Work is progressing for the preliminary design of the treatment plant · Hazard and Operability Study (HAZOP) has been programmed - Detailed design to follow and finalise documents Site establishment **Project Health Status Description** Overall Status Preliminary design progressing Finances Financial forecast completed and the project is expecting to complete within the allocated budget. Risks Delay in construction due a long lead time for critical components No concerns were identified Issues G G Minor adjustments to the scope agreed and signed off Scope Communications Ongoing communication with the public via Facebook, Council website etc to update the work in progress. Project Issue / Risk Analysis – Key Rated Risks **Budget Risk Name Status Comments** I/R Flag ■ Actual ■ Forecast ■ Budget If the project is delayed, then the two sites will continue to not meet Drinking Water Quality Assurance Rules. This will create Council reputation negative attention to CODC from Taumata Arowai and the public, impacting the Council's reputation. The Ranfurly site is having a temporary UV treatment barrier installed via loan from Selwyn District Council Several councils across the country are facing similar situations and are planning to upgrade their facilities with UV and Plant/material supply and delivery Cartridge filter -based treatment solutions. This could potentially increase lead times and delay the delivery of the required equipment. Several councils across the country are facing similar situations \$4,200,000 and are planning to upgrade their facilities with UV and Specialist services availability Cartridge filter-based treatment solutions. This could potentially increase demand for required services. All specialist providers are currently available. Monitoring during the project. \$1,000,000 \$2,000,000 \$3,000,000 \$4,000,000 \$5,000,000 Milestone Report 2021 2022 2023 2024 2025 Phase Completion

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RAG Legend Green - On Track Amhar - At Rick Rad - Critical

Item 25.4.7 - Appendix 1

Status Updates

Committee:

Maniototo Community Board

Meeting	Report Title	Resolution No	Resolution	Officer	Status
25/06/2020	Lease of Kyeburn Reserve	20.3.6	 A. Receives the report and accepts the level of significance. B. Agrees to formally acknowledge that the Kyeburn Hall is owned by the Kyeburn Hall Committee. C. Agrees to recommend that Council grants the Committee a lease pursuant to Section 61 (2A) of the Reserves Act 1977, on the following terms: Permitted use: Community Hall Term: 33 years Rights of Renewal: None Land Description: Sec 20 Blk VII Maniototo SD Area: 0.4837 hectares Rent: \$1.00 per annum if requested Subject to the Kyeburn Hall Committee: Becoming an Incorporated Society Being responsible for all outgoings, including utilities, electricity telephone, rubbish collection, rates and ground maintenance. 	Statutory Property Team Leader	O7 Aug 2025 The Statutory Team was advised that there is a new secretary of the Kyeburn Hall Committee, Amie Pont. We have communicated with Amie as to the requirement for the Committee to become and Incorporated Society before we can enter into a lease. Amie confirmed that she will again take the matter to the Committee at their next meeting and appeared to be willing to register as an Incorporated Society. Awaiting feedback from the Kyeburn Committee. O9 Jun 2025 Matter still on the to do list. No progress has been made. 14 May 2025 Matter only referred to Statutory Team now Due to a big backlog of outstanding leases and Road Stoppings this matter has not been looked at yet. 14 May 2025 Action reassigned to Zeelie, Zelda by Reynolds, Sarah - New Officer 18 Dec 2024

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On Hold, issues will be passed to statutory

Waiting for a response from the Kyeburn Library Committe Inc. ON HOLD.

property staff.

10 Jun 2024

ON HOLD

01 Feb 2024

13 Nov 2023

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		Requested that the Kyeburn Hall
		Committee table at their AGM and General
		meeting the outstanding issue of picking up
		the ground lease. The Kyeburn Hall
		Committee reported back that it is under
		discussion with the Kyeburn Library
		Committee Inc. for the lease to be picked
		up given the Kyeburn Library Committee
		are already incorporated.
		02 Nov 2023
		No Change.
		03 Oct 2023
		No Change.
		22 Aug 2023
		No change.
		18 Jul 2023
		No change.
		01 Jun 2023
		No change.
		27 Apr 2023
		On hold , no change.
		28 Feb 2023
		No Change
		19 Jan 2023
		No change., ON HOLD
		15 Nov 2022
		Further informal discussions have taken
		place regarding an existing entity taking up
		the lease. Awaiting feedback from the
		committee.
		29 Aug 2022
		On hold. No change.
		08 Jun 2022
		On hold - no change.
		29 Apr 2022
		No further update at this stage.
		12 Apr 2022

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	June 2020 – Action memo sent to Property and Facilities Officer - Ranfurly., 25 June 2020 – Kyeburn Hall Committee advised of
	Board's resolution. Report for ratification of
	Lease going to Council on 15 July 2020., 24 July 2020 – Council ratified the lease.
	Waiting for confirmation from the Hall
	Committee of their Incorporated status to
	issue the lease., February - April 2021 –
	Property and Facilities Officer - Ranfurly to
	meet Committee in May 2021 and discuss
	next steps., May 2021 – due to delays, Property and Facilities Officer – Ranfurly to
	discuss next steps with Committee in June.
	July 2021 – The Committee requested that
	the meeting be delayed until July, due to an
	illness., August – On hold until meeting
	able to take place. ON HOLD

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11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 4 November 2025.