



AGENDA

Hearings Panel Meeting Tuesday, 9 September 2025

Date: Tuesday, 9 September 2025

Time: 1pm

**Location: Ngā Hau e Whā, William Fraser Building, 1
Dunorling Street, Alexandra**

Notice is hereby given that a Hearings Panel Meeting will be held in Ngā Hau e Whā, William Fraser Building, 1 Dunorling Street, Alexandra 9 September 2025 at 1pm.

Order Of Business

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	25.10.1 Objection to Resource Consent fees RC230110.....	6

Members Cr N Gillespie (Chairperson), Cr M McPherson, Cr I Cooney

In Attendance T Lines (Minute Secretary)

1 APOLOGIES

2 REPORTS

25.10.1 OBJECTION TO RESOURCE CONSENT FEES RC230110

Doc ID: 2569519

1. Purpose

A report to consider RC230110 objection to fees is attached.

2. Attachments

Appendix 1 - Council report - objection to costs [↓](#)

Appendix 2 - Applicant agreement to additional costs [↓](#)

Appendix 3 - Applicant Objection to Fees [↓](#)

Appendix 4 - Barker and Associates Invoice [↓](#)

Appendix 5 - Elevation Planning Invoice [↓](#)

Appendix 6 - Elevation Planning Invoice [↓](#)

Appendix 7 - 2022/23 Fees and Charges [↓](#)

**CENTRAL OTAGO DISTRICT COUNCIL
OBJECTION TO COSTS
RC230110
Richard and Sue Woerlee**

Author

1. My name is Tanya Copeland. I am currently the Acting Planning Manager with Central Otago District Council. I hold a Bachelor of Science from Victoria University and I have 13 years of experience in resource consenting. I have been employed by Central Otago District Council for 2 and a half years.

Background

2. Central Otago District Council received a resource consent application from Richard and Sue Woerlee (the Woerlee's) on 2 May 2023. The application was for a two-lot subdivision of a property at 40 Fay Lane, Queensberry, in the Rural Resource Area. The application also included land use consent for a residential building platform and for the cancellation of a consent notice. The application was assigned reference RC230110. The activity was bundled and assessed as a non-complying activity under the Central Otago District Plan.
3. RC230110 was processed on a non-notified basis and a hearing was held to decide on the application on 14 November 2023. The application was declined by the Hearings Panel on 1 March 2024. The application was appealed and ultimately granted by the Environment Court.
4. Council issued an invoice to the Woerlee's on 22 May 2024 for the costs incurred during the processing of resource consent RC230110. The final invoice was for \$8,189.07. The final invoice had been subject to a 45% discount under the discounting policy outlined in the Resource Management (Discount on Administrative Charges) Regulations 2010 and in Section 36AA of the Act.
5. Council received an email from the Woerlee's disputing the invoicing of the costs associated with the processing of RC230110 on 22 July 2024. A response was provided to the Woerlee's at this time which outlined that the invoice had been reviewed by the consultant planner and was considered to be a fair and reasonable reflection of the costs incurred in the processing of the resource consent application.

Objection to the recovery of costs

6. Section 357C of the Act outlines the procedure for making and hearing an objection under Section 357B of the Act. Section 357C(1) requires the objection to be made no later than 15 working days after the decision was made. Section 357C(1) allows the local authority to extend this timeframe.
7. On 2 August 2024 Council received an email from the Woerlee's formally lodging an objection pursuant to Section 357B of the Act. The objection relates to the recovery of costs associated with the processing of resource consent application RC230110. The objection was received from the Woerlee's more than 15 days after the decision on RC230110 was made, and also more than 15 days after the issuing of the invoice for the costs of processing the resource consent application.
8. The Central Otago District Council Hearings Panel holds the delegation to decide on an objection received under Section 357B of the Act. This delegation extends to deciding

whether it is appropriate to extend the timeframe for the receipt of the objection. The Resource Management Act does not give guidance on the instances where it is appropriate to extend the timeframe for the receipt of an objection.

Costs recovered under Section 36 of the Act

9. Section 36 of the Act allows the Council to charge an applicant for all tasks relating to the receiving, processing and granting of resource consents. Section 36(5) of the Act enables a local authority to recover additional charges to recover its actual and reasonable costs incurred in respect of the matter concerned.
10. The Council included a fixed deposit for the processing of a resource consent application in the Schedule of Fees and Charges 2022/23, the schedule applicable at the time of the processing of resource consent RC230110. The Schedule provided for a fixed deposit for the processing of a subdivision resource consent application of \$900. The Schedule of Fees and Charges 2022/23 outlined that all resource consent applications would be charged on a time charge/hourly rate plus disbursements, less the deposit fee. The Schedule of Fees and Charges 2022/23 was silent with respect to the hourly rate for the processing of a resource consent application.
11. Council utilised the services of a consultant planner to undertake the tasks relating to the receiving and processing of RC230110 in lieu of a Council employed planner. The consultant planner was employed by both Barker and Associates and Elevation Planning during the processing of the application. Council has utilised external planning consultants for several years, where services with external planning consultants are secured via contract with Council. These contracts outline the hourly rate which each respective consultant is to charge Council for their services, which is subsequently on-charged to the applicant in accordance with Section 36 of the Act. The internal invoicing received from the consultant planner is summarised in the below table:

	Time (hours)	Hourly rate
Barker and Associates	56.66	\$195
Elevation Planning	1	\$225
Elevation Planning	1.5	\$150
Elevation Planning	1	\$150
Elevation Planning	11.5	\$150

12. A total of 71.66 hours was spent by the consultant planner in the processing of RC230110 including the preparation of the Section 95 report, Section 42A report, site visit, hearing attendance and drafting of the decision of the Hearings Panel.
13. A non-complying subdivision application holds a high level of complexity based on the wide range of assessment matters that must be considered. This includes effects on landscape and visual effects, servicing of the subdivision, effects on the productive capacity of the land, effects on domestication, effects on access and an assessment on precedent and the integrity of the District Plan.
14. In my experience, the total number of hours spent processing RC230110 is consistent with the amount of work I would expect to be required to progress a non-complying subdivision application to the Hearings Panel. The consultant planner correctly followed the internal Council process which requires the preparation of the three separate reports that address the matters outlined above.

15. I have reviewed the relevant invoices and can confirm that there has been no duplication of reporting or assessment by the consultant planner.
16. The hourly rate for a Council employed planner at the time of assessing the application was \$150/hour, as set out in the Schedule of Fees and Charges. The Schedule outlines that all consents processed by external planning consultants are charged at cost where the hourly rate is above the Council hourly rate. As outlined in the table above, the consultant planner charged a portion of work at a rate of \$195 per hour and a portion of work at a rate of \$150 per hour, consistent with their contracted rates at the time. One hour was charged at a rate of \$225 per hour. I have assumed that the hourly rate of \$225 charged for one hour was an error on the invoice. An hourly rate of \$225 is not considered reasonable and it is appropriate that this rate is revised to be consistent with the other hourly rates on the invoice. As otherwise, I consider the rates of \$150 and \$195 per hour respectively to be reasonable and consistent with the contractual obligations of the consultant planner and within the expectation set by the Schedule of Fees and Charges.

Recommendation

17. Pursuant to Section 357C(1) of the Act, I recommend that the Hearings Panel extend the timeframe for the receipt of the Woerlee's objection under Section 357B of the Act. Allowing consideration of the objection beyond the specified timeframe ensures Council is acting in good faith with the Woerlee's and there does not appear to be any advantage or disadvantage to either party from accepting the objection for consideration.
18. I recommend that the Council provide a partial credit to the Woerlee's for the one hour which was on-charged at a rate of \$225. It is appropriate that this hour be charged at a revised rate of \$150 which is reasonable in terms of Section 36 of the Act. The invoice should be reduced by \$75.00 to reflect the difference in the two hourly rates.
19. I recommend that all other costs incurred in the processing of RC230110 stand. The costs are considered reasonable in terms of Section 36 of the Act and reflect the actual costs incurred in progressing a non-complying subdivision application to Council's Hearings Panel.



Tanya Copeland
Planning Manger (Acting)

Date: 29 August 2025

Tarryn Lines

From: Nicole Malpass <Nicole@ipsolutions.nz>
Sent: Wednesday, 18 October 2023 10:29 am
To: Tarryn Lines
Cc: Tom Overton
Subject: Re: RC230110 Richard Woerlee & Susan Woerlee

Hi Tarryn,

Thank you for sending that through.

I confirm we wish to proceed with the application being considered by the hearings panel and note that this will incur additional costs.

We would be very grateful if this could be included within the November hearing given the other delays this application has experienced.

Please let me know if there's anything else I can do to expedite the process.

Thanks,
Nicole

• **Nicole Malpass**
Senior Resource Management Planner



• 5 Chalmers St, Wanaka 9305, New Zealand
P / +64 21 080 60084 | E / nicole@ipsolutions.nz
W / www.ipsolutions.nz
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From: Tarryn Lines <Tarryn.Lines@codc.govt.nz>
Date: Wednesday, 18 October 2023 at 9:03 AM
To: Nicole Malpass <Nicole@ipsolutions.nz>
Subject: RC230110 Richard Woerlee & Susan Woerlee

Morning Nicole

Please find attached the Section 95 report in relation to your subdivision consent application, ref: RC230110, for address 40 Fay Lane, Queensberry.

At this stage, Council has determined that your application will be considered on a non-notified basis. Due to the application being for a non-complying activity, Council's decision-making delegations require the application be considered and determined by its hearings panel. The application would be heard at the next available hearing date. Confirmation of the date and time of the hearing will be provided closer to the time.

Please can you confirm, by response to this email, if you wish to proceed with the application being considered by the hearings panel? Please note that this will likely incur costs over and above the initial deposit paid in relation to your application. Any additional costs will be invoiced to you after Council has issued a decision on the application.

I would like to get this into the November hearing to keep this as timely as possible, I will be notifying that hearing in the next couple of days so please let me know if this will suit.

Should you require any additional information please do not hesitate to get in contact.

thanks

Tarryn Lines

Team Leader - Planning Support



+64 21 976 340

Tarryn.Lines@codc.govt.nz

1 Dunorling Street, Alexandra 9320

www.codc.govt.nz

CODC supports flexible working arrangements, including working outside the office and sometimes irregular hours. I may have sent this outside of your working hours and only anticipate a response during your working hours.

If you have received this email and any attachments to it in error, please take no action based on it, copy it or show it to anyone. Please advise the sender and delete your copy. Thank you.

Tarryn Lines

From: Sue Woerlee <rswoerlee@hotmail.com>
Sent: Friday, 2 August 2024 3:23 pm
To: Tarryn Lines
Subject: From Richard and Sue Woerlee

Follow Up Flag: Follow up
Flag Status: Flagged

You don't often get email from rswoerlee@hotmail.com. [Learn why this is important](#)

Re R.C 230110, Invoice 170870

Hi Tarryn,

Thank you for your reply to our email 3/7/2024 and explaining the process and how the costs relating to Barker and Associates invoice came about ie the outsourcing that council used for the s42a and s95 reports.

We would like to object to the portion of the CODC invoice which is for the Barker and Associates invoice.

We believe the Council should review the work undertaken by Barker and Associates especially in that the report invoice for over \$15000.00 is for 56 hours of work. We would like to ask if this charge rate is the same as council when they undertake the work for the required reports.

The invoice seems excessive. The Hearings Panel made the decision to decline the R.C application. It is mentioned in the decision that in reaching a different view to the overall recommendation of the s.42a (which was to grant the application for the R.C), the panel differ in its assessment of several key objectives and policies.

We fail to understand why the Report commissioned by council did not accurately cover the policies and objectives of the council when the report was mostly dedicated to addressing this. We can not understand why we are expected to pay 55% of an invoice which is over \$15,000.00 when the report, according to the Hearing Panel does not agree on the assessment of the policies and objectives which we presume Baker and associates are well aware of in conduction work for the council.

We do note that the Recommendation of the planning consultant that produced the S42 report on behalf of the council states " After having regard for the above planning assessment (spending 56 hours on this!) I recommend that : The Council Grant Consent to the proposed activity.

Part of the reasoning given by council for declining our application was that the agronomist report did not contain a robust assessment of the relevant provisions of the NPS-HPL. It was Council who used Barker and Associates to manage the peer review, we did not have any part in the peer review so if that information is not robust enough this should be deducted from the Baker and Associates invoice if in the panels view it was deficient in the required information. Council has asked that prior to our appeal being heard that we obtain a further reports which indicates that the reporting provided was deficient.

We feel that it was council who undertook the commissioning of the report from Barker and Associates and that this was a council report, just as if it had been completed by a council employed planner , and if the report, in the opinion of council was deficient in then we should not be asked to pay for it.

Sue and Richard Woerlee



Sue Woerlee

📍 Queensberry, New Zealand

☎ 021 867 541

✉ rswoerlee@hotmail.com

2024-03-19 13:16:05



Barker & Associates Limited
Level 4, 3-13 Shortland Street
PO Box 1986
Shortland Street
Auckland 1140

Phone: +649 375 0900
Email: accounts@barker.co.nz

GST Reg. No: 67-868-706

Bill To:
Central Otago District Council
PO Box 122
Alexandra 9340

By email:
creditors@codc.govt.nz; Tarryn.Lines@codc.govt.nz

PO-102341
40 Fay Lane, Queensberry

Tax Invoice No: 00073173

Date: 11/03/2024

B&A Job No: QTN20131

DESCRIPTION	QTY	AMOUNT
Professional Services		
IB June 2023: 2 6.6.23 review of application and handover with Franki [not chargeable] 1.0. 15.6.23 review of cumulative effects information and correspondence 1.0; review of similar applications and decisions 0.75.	2.75	\$536.25
IB July 2023: 30.6.23 Site visit including travel 3.7.23 photo management (20m); 6.7.23 review of productive land constraints information and emails to applicant (75m); 7.7.23 sourcing peer review of soil constraints information (75m). 10.7.23 4 email	11.08	\$2,160.60
IB August 2023: 24-28.07.23 Answering applicant emails. 4.8.23 ph call with agent for applicant 0.25; email clarifying assessment of effects 1.00; email to CODC confirming next steps 0.25. 7.8.23 email to CODC confirming approach 0.66; email regarding cum	11.33	\$2,209.35
IB September 2023: 05 - 06.8.23 s95 and s42a reports 4.5; 11-13.09.23 Finalising s95 report.	31.5	\$6,142.50
Disbursements		
Consultant Recharge - Elevation Planning Invoice 104 02-11	1	\$600.00
Consultant Recharge - Elevation Planning Invoice 114 04-03	1	\$1,725.00

Please pay on this invoice as statements are not generally issued.
Payment due on or before the 20th of the month following invoice date.

Direct Credit Option: Barker & Associates Ltd, ASB 12-3109-0023680-00
PLEASE NOTE WE ARE NO LONGER ACCEPTING CHEQUES FOR PAYMENT
DUE TO NEW BANKING REGULATIONS

Please email remittance or for queries to accounts@barker.co.nz

Total Excluding: \$13,373.70

GST: \$2,006.06

Total Including: \$15,379.76

Amount Applied: \$0.00

Balance Due: \$15,379.76

Elevation Planning

49 Howards Drive
Queenstown 9304
Phone: 0275463858
GST Reg. No: 52-181-607

INVOICE # 104
DATE: 02/011/2024

INVOICE TO:

B&A
Level 48, 3-13 Shortland Street
PO Box 1986
Auckland 1140
Phone: +649 375 0900
Email: accounts@barker.co.nz

COMMENTS OR SPECIAL INSTRUCTIONS:

Time can be on-charged to Central Otago District Council at \$190/hr
creditors@codc.govt.nz
PO-97159
Ref-RC230110 - 40 Fay Lane
B&A Job No. QTN20131

DESCRIPTION	QTY	AMOUNT
Attended Panel Hearing 14 Nov 23	1.0	225.00
Travel to and from Alexandra (standardized travel fee 1.5 hrs) 14 Nov 23	1.5	225.00
Follow-up correspondence with Hearing Panel staff 15 Nov 23	1.0	150.00
SUNDRIES AND DISPURSEMENTS		
Nil (hearing preparation and vehicle costs not charged)		
SUBTOTAL		\$600.00
GST (15%)		\$90.00
TOTAL DUE		\$690.00

Make all transfer payments or checks to:

elevation planning

Account #: 12-3026-0347647-03, contact Ian Bayliss, 0275463858, ianb@elevation.planning.co.nz

Payment due on receipt or before the 20th of the month following invoice date.

THANK YOU FOR YOUR BUSINESS!

ELEVATION PLANNING

49 Howards Drive
 Queenstown 9304
 Phone: 0275463858
 GST Reg. No: 52-181-607



INVOICE # 114
DATE: 04/03/2024

INVOICE TO:

B&A
 Level 48, 3-13 Shortland Street
 PO Box 1986
 Auckland 1140
 Phone: +649 375 0900
 Email: accounts@barker.co.nz

COMMENTS OR SPECIAL INSTRUCTIONS:

Time can be on-charged to Central Otago District Council at \$190/hr
 creditors@codc.govt.nz
 PO-97159
 CODC Ref#-RC230110 - 40 Fay Lane
 B&A Job#. QTN20131

DESCRIPTION	QTY	AMOUNT
2023		
Attended Panel Hearing 14 Nov 2023 (1.0 hrs)	1.0	150.00
Travel to and from Alexandra 14 Nov 23 (standard travel charge 1.5 hrs)	1.5	225.00
Follow-up emails to Hearing Panel / staff 15 Nov 23 (0.33 +0.66 hrs)	1.0	150.00
2024		
Received instructions from Hearing Panel 8 Feb 2023		
Assistance with drafting decision 9-15 Feb 2023 (4.75 hrs)	4.75	712.50
Reviewed correspondence, ph calls and discussion with AR.19 Feb. (1.0 hrs)	1.0	150
Further drafting assistance and email 19-22 Feb 2023 (2.25 hrs)	2.25	337.5
SUNDRIES AND DISPURSEMENTS		
Nil (hearing preparation and vehicle costs not charged)		
	11.5	
SUBTOTAL		\$1,725.00
GST (15%)		\$258.75
TOTAL DUE		\$1,983.75

Make all checks payable to:

ELEVATION PLANNING

12-3026-0347647-03, contact Ian Bayliss, 0275463858, ianb@elevation.planning.co.nz

Payment due on receipt or before the 20th of the month following invoice date

THANK YOU FOR YOUR BUSINESS!

Fees and Charges 2022-23

While Council has aimed to provide an exhaustive and accurate schedule of charges, if any errors or omissions are identified, charges will be calculated by reference to the appropriate underlying authority/resolution. Council reserves the right to vary and introduce fees and charges at its discretion.

All fees and charges referred to are inclusive of goods and services tax (GST) at 15%.

		2022/23 Includes GST	2021/22 Includes GST
	THREE WATERS		
<i>Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost the service as scheduled in the rating section of the 10 year Plan, based on the number of complete months remaining in the financial year.</i>	DESIGNATED WASTEWATER TREATMENT PLANT		
	Disposal of septage tank load less than 3,000 litres	130	130
	Every additional 1,000 litres discharges (or part thereof)	40	40
	Designated Septage station disposal cost/litre	0.04	0.04
	TRADE WASTE		
	Application fee deposit (invoiced at actual cost)	240	240
	Application to transfer trade waste discharge consent	80	80
	Annual fee	160	160
	THREE WATERS - PER APPLICATION		
	Approved contractors (per application)	80	80
	Non-approved contractors (per application)	160	160
	Non-approved contractors (per application)	At cost	At cost
	BULK TANKER WATER FROM FIRE HYDRANTS		
	Bulk water application fee	No charge	No charge
	Tanker / Standpipe Inspection (at least annual)	100	100
	Hydrant Standpipe Hire / month (excluding water usage)	30	30
	Water Usage Per m ³	1.80	1.80
	BULK WATER SUPPLY		
	Network connected bulk water rate (per m ³)	0.86	0.86
	REMOVAL OF WATER RESTRICTOR		
	Temporary restrictor removal fee	At cost	At cost
	WATER METER ACCURACY TESTS		
	House visit and assessment	55	55
	Meter removal and calibration	525	525
	Meter validated as accurate	80	80
	Meter validated as inaccurate	No charge	No charge
	Final meter read	40	40
			155

	2022/23 Includes GST	2021/22 Includes GST
OTHER		
Unauthorised and other activities	At cost	At cost
CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)		
Financial Contributions - Reserves		
Urban	2380	2380
Rural	1190	1190
Note: Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.		
DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS		
Water Supply		
Lake Dunstan Water Supply (Alexandra / Clyde)	7131	7131
Cromwell	3877	3877
Naseby	4044	4044
Omakau / Ophir	10917	10917
Patearoa	3267	3267
Ranfurly	2492	2492
Roxburgh	3321	3321
Wastewater		
Alexandra / Clyde	7536	7536
Cromwell	3139	3139
Naseby	3399	3399
Omakau / Ophir	4992	4992
Ranfurly	796	796
Roxburgh	4670	4670
THREE WATERS AND WASTE MANAGEMENT PART CHARGES IN LIEU OF RATES		
The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.		
Water Supply – per month		
If already rated as serviceable	23.12	23.12
If not rated as serviceable before	37.91	37.91
		156

	2022/23 Includes GST	2021/22 Includes GST
Wastewater – per month		
If already rated as serviceable	27.20	27.20
If not rated as serviceable before	54.40	54.40
Waste Management – per month		
Additional household rubbish bin	23.57	22.24
Additional mixed recycling bin	4.95	4.67
Additional glass recycling bin	4.95	4.67

	2022/23 Includes GST	2021/22 Includes GST
ENVIRONMENTAL SERVICES		
TRANSFER STATION CHARGES		
Standard size refuse bag (60 litres)	8	8
Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)	8	8
Child car seat recycling (Alexandra and Cromwell only)	10	10
Car body (all tanks pierced and drained)	20	20
Whiteware and separated metal (excl. fridges)	No charge	No charge
Fridges (degassing charge)	16.5	-
Gas bottle disposal (any size)	11	-
Transfer Station with Weigh Facility		
General waste charge by weight per tonne	345	334.61
Tyres by weight by tonne (excludes tractor and other similar large tyres)	455	444.72
Transfer Station without Weigh Facility		
General waste charge by volume per cubic metre (assessed by operator)	70	67
Car tyres (per tyre)	5	5
Truck tyres (per tyre)	22	21
Tractor / Loader tyres	-	86
<i>Note: Tractor tyres and other similar large tyres will no longer be accepted for disposal.</i>		
GREENWASTE DEPOSITED IN GREENWASTE AREA		
Car load	No charge	No charge
Trailer or Ute load	5	5
Trailer-load charge by volume per cubic metre	5	5
CLEANFILL DEPOSITED IN CLEANFILL AREA		
Charge by volume per cubic metre	15	15
HAZARDOUS WASTE		
Up to 20kg or 20 litres	10	10
Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre).	10	10
WHEELIE BIN CHARGES		
Replacement of bin due to damage (not wear and tear)	50	50
Initial change of bin size	No charge	No charge
All subsequent changes to bin size	N/A	N/A
Additional mixed recycling bin (per annum)	59.41	56.06
Additional glass recycling bin (per annum)	59.41	56.06
Additional rubbish (red) bin (per annum)	282.80	266.85
Administration fee	50	50

	2022/23 Includes GST	2021/22 Includes GST
ROADING		
LICENCE TO OCCUPY		
Single owner	180	180
Multiple owner	At cost	At cost
TRAFFIC MANAGEMENT PLAN APPROVAL		
Commercial organisations and events	90	90
Non-profit community events	No charge	No charge
TEMPORARY ROAD CLOSURE		
Commercial organisations and events	280	280
Non-profit community events	No charge	No charge
CORRIDOR ACCESS REQUEST		
<i>(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)</i>		
Minor Works	No charge	No charge
Major Works (trenches exceeding 20m in length)	80	80
Project Works	At cost	At cost
ROAD STOPPING		
Time and disbursements plus legal and survey costs	At cost	At cost
Miscellaneous fees	At cost	At cost
<i>(other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)</i>		
RAPID NUMBER		
New	70	70
Replacement	50	50
DUST SUPPRESSION		
Residential house with 100m of road to Council programmed timetable	No charge	No charge
Residential house with 100m of road outside programme works	At cost	At cost
Commercial and other applications to Council programmed timetable	At cost	At cost
OTHER		
Commercial fingerboard signs	At cost	At cost
DEVELOPMENT CONTRIBUTIONS		
Roading		
Residential	1719	1719
Business	NIL*	NIL*
* Fixed business contributions are non-longer applicable. All contributions are calculated on the basis of a Household Unit Equivalent (HUE).		

	2022/23 Includes GST	2021/22 Includes GST
PLANNING AND REGULATORY		
<i>Estimated value of work, includes Project Check Fee. The cost of any peer review of professional documents is at the applicant's cost. All Building Control Fees are based on the average time taken to complete administration, processing and inspections based on the value of the building consent or other building work. Work in excess of this time may be charged for at time and disbursements. Any other charge for information, certification or inspection, or recording of safe and sanitary certificates not specifically provided for to be charged at time and disbursements (\$140 minimum).</i>	BUILDING CONTROL CHARGES	
Residential alterations and new		
Up to and including \$5,000	450	316
Over \$5,000 and not exceeding \$10,000	691	691
Over \$10,000 and not exceeding \$20,000	1141	1141
Over \$20,000 and not exceeding \$40,000	1671	1671
Over \$40,000 and not exceeding \$80,000	1971	1971
Over \$80,000 and not exceeding \$200,000	2651	2651
Over \$200,000 and not exceeding \$350,000	3556	3556
Over \$350,000 and not exceeding \$500,000	3712	3712
Over \$500,000 and not exceeding \$750,000	4017	4017
Over \$750,000 and not exceeding \$1,000,000	4467	4467
Exceeding \$1 million (minimum deposit plus additional time if necessary)	4852	4852
Rural farm shed with engineers PS1, conservatories, new swimming pools, other consents with <3 inspections (no amenities)	953	953
Commercial alterations and new		
Up to \$10,000	841	841
\$10,000 - \$20,000	1441	1441
\$20,000 - \$40,000	1971	1971
\$40,000 - \$80,000	2121	2121
\$80,000 - \$200,000	3251	3251
\$200,000 - \$350,000	3406	3406
\$350,000 - \$500,000	3636	3636
\$500,000 - \$750,000	4167	4167
Exceeding \$750,000 (minimum deposit plus additional time if necessary)	4242	4242
BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1000.00 or part thereof	\$1 for every \$1000.00 or part thereof
MBIE Levy - (projects under \$20,444 are exempt)	\$1.75 for every \$1000.00	\$1.75 for every \$1000.00
OTHER BUILDING CONSENT CHARGES		
Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required	As required
Amendments to Building Consents actual cost of work to be recovered at time and disbursements	\$150 deposit + \$150 / hour	\$150 deposit + \$150 / hour
Erection of marquee	316	316
Heating / fire appliances - free standing	241	241
Heating / fire appliances - inbuilt and second-hand	391	391
Wetback fire / diesel boilers	391	391
Wind machines (horticultural)	N/A	N/A
Inspection cancellation (same day) no fee if cancelled the previous day	150	-

	2022/23 Includes GST	2021/22 Includes GST
Other building charges		
Certificate of Acceptance		
Minor work up to \$5,000	1103	1103
Residential \$5,000 to \$20,000	1478	1478
Residential \$20,000+	2453	2453
Commercial – \$615 deposit plus hourly rate	\$675.00 + hourly rate	\$675.00 + hourly rate
Change of Use (initial fee)	252	252
Relocation report within the district	\$150 (report) plus \$150 per hour of inspection	\$150 / hour
New compliance schedule	\$150 / hour	\$150 / hour
Amended compliance schedule	110	110
Warrant of Fitness monitoring features and renewal	\$150 / hour	\$150 / hour
Certificate for Public Use	504	504
Notice to Fix	225	225
Fire Service assessment of building consents (plus costs)	150	150
Demolition	300	300
Inspection of unsatisfactory work (per visit or inspections not already provided for)	150	150
Swimming pool exemption (referred to Council)	N/A	N/A
Swimming pool inspection barriers and compliance (each inspection)	\$150 / hour	\$150 / hour
Swimming pool registration	55	55
Water test fee (fee plus actual test cost)	120	120
Assessment of building consent exemption application (deposit) + \$150.00 / hour processing or inspection	\$150 / hour	\$150 / hour
Title search	27	27
Minor variations (to building consents)	\$150 / hour	\$150 / hour
Building Consent Report (annual fee)	69	69
Project Information Memorandum – Residential	412	412
Project information memorandum – Commercial	525	525
Time and disbursements		
Hourly rates for processing all applications	150	150
Mileage (dollar(s) per km)	1	1
Hourly rates for processing all applications	105	105
ENVIRONMENTAL HEALTH		
Annual inspection		
Camping grounds	336	336
Hairdresser shops	225	168
Offensive trades	225	168
Funeral directors	225	168
Follow up inspection fee (hourly rate)	150	168
Change of ownership	150	168

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	2022/23 Includes GST	2021/22 Includes GST
ANNUAL REGISTRATION		
Camping grounds	168	168
Hairdresser shops	168	168
Offensive trades	168	168
Funeral directors	168	168
Miscellaneous Bylaw and general licence fees	N/A	N/A
Late payment fee	N/A	N/A
FOOD CONTROL PLANS / NATIONAL PROGRAMMES		
Initial registration	403	403
Annual registration	201	201
Audit fee		
Food control plan (single-site)	504	504
Food control plan (multi-site)	804	804
National Programme 1	336	336
National Programme 2	420	420
National Programme 3	504	504
Subsequent verifications and enforcement (hourly rate)	168	168
Site rental fee	N/A	N/A
BYLAW AND POLICY		
Trading in Public Place General Bylaw		
Application fee		
Fee per annum	420	420
Class 4 Gambling and Board Venue application fee (deposit)	336	336
Hourly rates for processing all applications	168	168
Additional sandwich board	N/A	N/A
ALCOHOL LICENSING		
Local Authority Compliance Certificate		
Building	150	150
Planning	150	150
Public notification fee	125	125
ANIMAL CONTROL		
Dog Registration Fees		
Non-working dogs	55	55
Working dogs	12	12
Late penalty fee (percentage of base fee)	150% of annual registration fee	150% of annual registration fee
Dog Impounding Charges		
First impounding (for each 12 months)	100	100
Second impounding (for each 12 months)	150	150
Third and subsequent impounding (for each 12 months)	200	200
Sustenance	22	22
Destruction of dog	At cost	At cost
Notification	N/A	N/A
Microchipping	32	32
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Any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this.

	2022/23 Includes GST	2021/22 Includes GST
Licence to keep more than 3 dogs		
Application	75	75
Inspection fee	\$150 / hour	\$150 / hour
Annual permit fee	150	150
REFUNDS		
Refund administration fee	Refer to Governance and Corporate Services section	Refer to Governance and Corporate Services section
NOISE CONTROL		
Return of Seized Equipment		
Administration charge	84	84
Storage fee	5 (per day)	5 (per day)
Non-compliance with Excessive Noise Direction	500	-
Non-compliance with Abatement Notice regarding unreasonable noise	750	-
Contractor charge (add to administration charge)		
Alexandra / Clyde	60	60
Cromwell	70	70
Ranfurly	100	100
Roxburgh / Naseby	80	80
ENFORCEMENT		
Monitoring and enforcement - hourly rate	150	150
PLANNING (all deposits non-refundable)		
<i>All applications for resource and subdivision consent and changes to the District Plan will be charged on a time charge, plus disbursements basis although a minimum payment is required as set out below. Applications will not be processed unless accompanied by the appropriate application or deposit fee. In accordance with Section 36 of the Resource Management Act where a charge is payable, the Council will not perform the action to which the charge</i>	Subdivision Charges	
	Land Subdivision Consent	
	Consent application deposit (notified to formal hearing)	2000
	Consent application deposit (non-notified to formal hearing)	1500
	Consent application deposit (under delegated authority)	900
	Minor boundary adjustment	430
	Plan Certification - 223	150
	Plan Certification - 224(c) (deposit)	260
	Minor amendment to cross lease / unit title plan (deposit)	510
	Other Charges	
	Completion certificates	80
	Overseas Investment Regulations Certificates (deposit)	150
	Compliance certificates / Certificate of Compliance (S139) (deposit)	550
	Certified copy of Council resolution	80
	Registered bond	At cost
	Release from registered bond	At cost

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		2022/23 Includes GST	2021/22 Includes GST
<i>relates until the charge has been paid in full. Note: This applies to all fees and charges in relation to Resource Management functions. Applications which are incomplete or require the applicant to undergo remedial works will incur further costs on a time and disbursement basis.</i>	Right of way consents (deposit) (Section 348 LGA)	225	225
	Certificate of approval of survey plans (s.226(1)(e)(ii))	150	150
	Change or cancellation of amalgamation condition (deposit) (Section 241)	160	160
	Cancellation of easement (Section 243)	160	160
	Cancellation or amendment of consent notice (Section 221)	180	180
	Land Use Consent		
	Consent application deposit (notified to formal hearing)	2000	2000
	Consent application deposit (non-notified to formal hearing)	1500	1500
	Consent application deposit (under delegated authority)	600	600
	Non-compliance with bulk and location requirements - deposit (under delegated authority)	N/A	N/A
	Minor breach of standards (deposit)	350	350
	Application for extension of lapse date (deposit (section 125)	300	300
	Minor Change or Cancellation of Consent Condition (delegated section 127) (deposit)	400	400
	Complex Change or Cancellation of Consent Condition (delegated section 127) (deposit)	600	600
	Change or Cancellation of Consent Condition to Formal Hearing (section 127) (deposit)	1000	1000
	Monitoring Consent Holders (per hour + mileage)	\$150 / hour + mileage	\$150 / hour + mileage
	Hearing of Objection to Resource Consent (deposit)	800	800
	Resource consent exemption (section 87BB) (fixed fee)	225	225
	Boundary activity (section 87BA) (fixed fee)	300	300
	Application for Heritage Orders and Designations (deposit)		
	Outline plan approval (deposit)	390	390
	Minor, no research (plus public notification)	1000	1000
	Moderate, standard research requirements (plus public notification)	5000	5000
	Major, affects large area of district (plus public notification)	10500	10500
<i>Because such procedures are lengthy and involved, it is appropriate that provision be made for ongoing fee charging, for the processing, report</i>	APPLICATION FOR DISTRICT PLAN CHANGE (DEPOSIT)		
	<i>Minor effect</i> – not requiring research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	2500	2500

		2022/23 Includes GST	2021/22 Includes GST
<i>preparation, briefing of Chairperson, attendance of planning consultant and / or staff at hearing or in preparation of application to the Chief Executive Officer in the event of an application under delegated authority and for the preparation and drafting of the decision and release to all parties. DBH and BRANZ levies apply to work over \$20,000.</i>	<i>Moderate effect</i> – requiring limited research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors fees. Applicant to provide all documentation to Council's satisfaction).	7500	7500
	<i>Major effect</i> – affects significant part of District Plan / major land use effects (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	15000	15000
	Information Charges		
	Resource Management Act information	At cost	At cost
	All other information requested in writing (time charge + disbursements basis min)	80	80
	NES record search	150	150
	LAND INFORMATION MEMORANDUM (LIM)		
	Residential Search		
	Provided in 10 working days (electronic)	185 (non-refundable)	185 (non-refundable)
	Provided in 5 working days (electronic)	263 (non-refundable)	263 (non-refundable)
	Provided in 10 working days (paper)	315 (non-refundable)	315 (non-refundable)
	Provided in 5 working days (paper)	420 (non-refundable)	420 (non-refundable)
	Commercial Search		
	Provided in 10 working days (electronic)	263 (non-refundable)	263 (non-refundable)
	Provided in 5 working days (electronic)	368 (non-refundable)	368 (non-refundable)
	Provided in 10 working days (paper)	368 (non-refundable)	368 (non-refundable)
	Provided in 5 working days (paper)	420 (non-refundable)	420 (non-refundable)
	Other charges (engineering, technical consultancy and valuation fees) – to be in addition to all fees where additional information may be required or a report commissioned, or where attendance at a meeting is requested and for administration, inspection and / or supervision.	At cost	At cost

	2022/23 Includes GST	2021/22 Includes GST
POOLS, PARKS AND CEMETERIES		
DISTRICT CEMETERIES		
Plot Charge (Standard) - all cemeteries in the district		
Standard plot fees - including memorial structures plot, Cromwell Cemetery	900	900
Memorial Structures Plot - Cromwell Cemetery	N/A	N/A
Ashes plot	400	400
Memorial wall (plinth which allows for 32 plaques) - Alexandra Cemetery	100	100
Memorial wall (which allows for 88 plaques double-sided) - Cromwell Cemetery	100	100
RSA Plot - Cromwell Cemetery	No charge	No charge
Stillborn babies	No charge	No charge
Burial Fees District		
<i>Monday to Friday and Saturday mornings only and excluding Saturday afternoon's. No burials Sundays, statutory public holidays.</i>		
Standard re-opening and burial - Double Depth Standard	950	950
Casket larger than standard (213cm x 76.2cm x 50.8cm) – additional to above fee	120	120
Burial of ashes	400	400
Out of District Fee (6 months or more)	95	95
Burial of infants (up to 10 years / re-opening)	300	300
Disinterment costs / re-interment	At Cost	At Cost
Breaking concrete	At Cost	At Cost
Memorial Permit processing fee	10	10
NASEBY CEMETERY		
Plot Fees		
Standard plot fees	300	300
Ashes plot	156	156
<i>Burial fees invoiced directly by Sexton</i>	N/A	N/A
RANFURLY CEMETERY		
Plot Fees		
Standard plot fees	300	300
Ashes plot	156	156
<i>Burial fees invoiced directly by Sexton</i>		
PARKS		
<i>Cricket rates are variable depending on level of pitch preparation; seasonal rates available on application and by negotiation.</i>		
Sports Grounds (Alexandra and Clyde)		
First class cricket wicket per ground (per day - wickets 1 & 2)	250	250
Casual (per ground per day)	123	123
Cricket wickets (per day - wickets 3 & 4) per wicket	135	135
Changing rooms (per room) including showers	15	15
Athletics (per day)	135	135
Litter collection (per litter bin per day) - Additional fee	30	30
Schools and school aged children exempt from charges	No charge	No charge
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	2022/23 Includes GST	2021/22 Includes GST
Club Seasonal Rates (Including club training, regular season fixtures)		
Rugby - Senior teams only	850	850
Football - Senior teams only	1500	1500
Softball - Senior teams only	500	500
Athletics - Senior teams only	500	500
Club Cricket only (excludes first class cricket) - Senior teams only	1600	1600
Touch Rugby – per season	500	500
Use of showers per day	5	-
End of season cleaning fee	200	-
Other Parks and Reserves Alexandra and Clyde – including Pioneer Park – per day		
Commercial activity or event including circus, gypsy fair, Blossom Festival	400	400
Non-Profit Community Groups	No charge	No charge
Commercial market days	\$55.00 including power	\$55.00 including power
Commercial – car displays, advertising, vendors	146	146
Basic space hire – no preparation / services required	No charge	No charge
Non Commercial – community group activity includes rubbish and area preparation, e.g. school fairs	No charge	No charge
Amusement devices (activity or device)	\$11.50 application fee for one device and \$2.30 per extra device For longer periods \$1.15per week per device Engineering fee at cost	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device. Engineering fee at cost
Council power box (power already connected per hour)	5	5
Electricity boxes (if available) (power and connection)	At cost	At cost
Bond to cover potential damage - refundable upon inspection grounds are in good condition	400	N/A
CROMWELL SPORTS PAVILIONS		
Alpha Street Pavilion		
Football Club per annum	573	573
Casual day hire	58	58
Anderson Park Pavilion		
Club per season	574	574
Casual day hire	58	58

	2022/23 Includes GST	2021/22 Includes GST
ANDERSON PARK (junior sport free) - school and school age children exempt		
Sports Club Rentals (per player per season)		
Anderson Park grounds	51	51
Netball / tennis courts	20	20
Club Seasonal Rates (Including club training, regular season fixtures)		
Rugby - Senior teams only	1500	1500
Football - Senior teams only	1500	1500
Softball - Senior teams only	500	500
Athletics - Senior teams only	500	500
Club Cricket only (excludes first class cricket) - Senior teams only	1200	1200
Touch Rugby – per season	500	500
Casual Users (per day)		
Non-sporting activities (per ground plus electricity)	75	75
Touch (per field)	45	45
Rugby (per field)	69	69
ALPHA STREET RESERVE (per day) - school and school age children exempt		
Commercial activity or event including circus and gypsy fair, circus	400	400
Club Seasonal Rates (Including club training, regular season fixtures)		
Football - Senior teams only	1500	1500
Touch Rugby – per season	500	500
Sports Club Rentals (per player per season) (junior sports free)		
Alpha Street grounds	51	51
Alpha Street ground lights - per hour	N/A	N/A
Other Parks and Reserves – Cromwell per day		
Basic space hire – space only no preparation required	No charge	No charge
Non-Profit – community group activity including rubbish and area preparation e.g. school fairs	No charge	No charge
Commercial – Market days	55	55
Commercial – Car displays / advertising, vendors	145	145
Amusement devices (activity or device)	\$11.50	\$11.50
	application fee for one device and \$2.30 per extra device.	application fee for one device and \$2.30 per extra device.
	For longer periods \$1.15 per week per device	For longer periods \$1.15 per week per device.
	Engineering fee at cost.	Engineering fee at cost.
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A \$400 bond is required for circuses and fairs, amusement device operators are also required to pay the appropriate inspection licensing fees to operate devices in the district.

	2022/23 Includes GST	2021/22 Includes GST
MANIATOTO PARK		
Sports clubs (per annum)	907	907
Sports ground (per day)	117	117
Outdoor netball / tennis courts	150	150
Basic space hire – no preparation required	No charge	No charge
Non-Profit Community activity (general use including rubbish and ground preparation)	No charge	No charge
Commercial activity	122	122
Athletics (per day) - Schools	No charge	No charge
Athletics (per half day)	No charge	No charge
Other Parks and Reserves – Māniatoto per day		
Basic space hire – space only no preparation required	No charge	No charge
Non-commercial – community group activity including rubbish and area preparation e.g.; school fairs	38	38
Junior Cricket – Naseby	No charge	No charge
Commercial – Market days, Vendors	55	55
Commercial – Car displays / advertising	145	145
Rugby Clubrooms		
Rugby clubrooms (per day)	86	86
TEVIOT VALLEY		
King George Park - Community activity	No charge	No charge
King George Park - Commercial activity	80	80
Basic space hire – no preparation required	No charge	No charge
Commercial Market, Vendor	55	55
ALEXANDRA POOL AND CROMWELL POOL		
Single Admission		
Adult (18 years old)	6.5	6.5
Child (School Age)	3.5	3.5
Pre-schooler (with maximum of 2 per 1 paying parent / caregiver)	No charge	No charge
Gold Card and tertiary student 17% off entry	5.5	5.5
Community Services Card holder 17% off entry	5.5	5.5
Shower	5	5
Family - maximum 2 adults and 4 children	17	17
Family - 1 Adult and 4 children	16.4	16.4
Replacement swim card if lost	2	2
BBQ Hire - per event	N/A	N/A
Gym/Swim Pass 30% off adult entry only		
Membership Card and Yearly Pass		
Adult - 10 swims	58.5	58.5
Adult - 25 swims	138	138
Adult - 50 Swims	260	260
Adult yearly pass (includes Aqua Fit classes)	480	480
Child - 10 swims	30	30
Child - 25 swims	74.5	74.5
Child - 50 Swims	140	140
Child yearly pass	240	240

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	2022/23 Includes GST	2021/22 Includes GST
Prepaid Swim Membership Prices		
Family - 6 Months	429	429
Family - 12 Months	709	709
Direct Debit Swim Membership Prices		
Child - 6 Months	5.00 / week	5.00 / week
Child - 12 Months	4.00 / week	4.00 / week
Adult - 6 Months	12.00 / week	12.00 / week
Adult - 12 Months	10.00 / week	10.00 / week
Family - 6 Months	19.00 / week	19.00 / week
Family - 12 Months	16.00 / week	16.00 / week
Gold Card, Community Services Card and Tertiary Students Card Holders		
10 swims	17% off the above adult prices	17% off the above adult prices
25 swims	17% off the above adult prices	17% off the above adult prices
Yearly pass	17% off the above adult prices	17% off the above adult prices
Aquarobics and Aqua Fit		
Casual Adult entry and class	11	11
Adult - 11 class membership concession (includes pool entry)	110	110
Aqua class only when used with 10/25/50 swim concession card	4.5	4.5
Gold Card, Community Services Card, tertiary student entry and class	17% off the above adult prices	17% off the above adult prices
Gold Card, Community Services Card, tertiary student - 11 class membership concession (includes pool entry)	17% off the above adult prices	17% off the above adult prices
Aqua Fit Class only excluding pool entry	No charge	No charge
School Hire		
District primary schools per lane / block per hour – min charge 1 hour (excludes pool entry)	9	9
District high schools per lane / block per hour – min charge 1 hour (excludes pool entry)	9	9
Non-district schools –Min charge 1 hour (excludes pool entry)	13	13
Therapeutic pool per hour	36	36
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	2022/23 Includes GST	2021/22 Includes GST
Central Otago Swimming Clubs / Non-Commercial (as per definition)		
Tues, Thurs non-competitive club nights per lane, excludes entry (does not include development or squad coaching sessions)	9	9
Lane hire per lane per hour excludes pool entry minimum 1 hour (including development or squad coaching sessions)	9	9
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour (or by agreement with Aquatics Manager), includes staff time	150	150
Kayak Polo	Pool entry plus staff time	Pool entry plus staff time
Commercial Operators		
Lane hire per lane per hour excludes pool entry min 1 hour (or by agreement with Aquatics Manager)	30	30
Students - 10 swim pool entry concession card	10	10
Additional Charges		
Additional staff after hours	\$50 per hour per staff member	\$50 per hour per staff member
Meeting Room Charges (where available)		
Kitchen surcharge per half day	45	45
Kitchen surcharge per hour	15	15
Meeting room hire per half day	45	45
Meeting room hire per hour	15	15
SWIMMING LESSONS – CENTRAL SWIM SCHOOL (includes pool entry) Payment in advance or by direct debit		
10 x toddler / preschool lesson - Starfish, Turtles, Seals, Dolphin, Goldfish, Clownfish, Pufferfish and Rainbowfish	111	111
- 10 swim pool entry concession card	10	10
TOTAL	121	121
10 x school age lessons - Seahorse, Otter, Snapper, Crocodile, Barracuda, Piranha, Stingray, Marlin	111	111
- 10 swim pool entry concession card	10	10
TOTAL	121	121
10 x 45 minute stroke development - Sharks Squad	118	118
- 10 swim pool entry concession card	10	10
TOTAL	128	128
Weekday private lesson		
15 minutes	19	19
30 minutes	39	39
5 day block holiday classes	55	55
- 5 swim pool entry concession card	5	5
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	2022/23 Includes GST	2021/22 Includes GST
Family Discount:		
<i>If you have 3 or more members of your family learning to swim, only the first two members will pay standard price, then all additional children will receive 30% off standard price.</i>		
Multi-Lesson Discount:		
<i>Students attending more than one lesson per week are eligible for a 20% discount off their second lesson that week.</i>		
Direct Debit fees for payment of lessons above will incur these additional charges	0.6	0.6
Direct Debit Transaction Fee - successful transaction from bank account, credit union or building society	2.35%	2.35%
Direct Debit Transaction Fee - successful transaction from Visa / Mastercard	4.22%	4.22%
Direct Debit Transaction Fee - successful transaction from Amex / Diners Card	0.6	0.6
Failed Transaction Fee	11.5	11.5
Dishonour Fee by customer	44	44
Investigation Fee - charged back to customer		
RANFURLY SWIM CENTRE		
Admission		
Child	2.5	2.5
Adult	5	5
Child - 11 x swims (swim card)	25	25
Adult - 11 x swims (swim card)	50	50
Season pass (single)	95	95
Season pass (family) plus \$10 per child	118	118
Mānīatoto Area School	522	522
St John's School	154	154
Aquabelles (per season)	412	412
Other groups (per season)	412	412
Professional coaching per hour	27	27

	2022/23 Includes GST	2021/22 Includes GST	
PROPERTY AND COMMUNITY FACILITIES			
<i>A \$25 booking fee is applicable for non-payment on landing</i>	AIRPORT LANDING FEES (PER LANDING)		
	Private aircraft	10	10
	Commercial light aircraft / twin engine	20	20
	Passenger planes < 18 passenger capacity	30	30
	Passenger planes >18 passenger capacity	60	60
	Emergency services (Police, Rural Fire, Air Ambulance)	No charge	No charge
	New Zealand Armed Forces	No charge	No charge
	APPLICATION FOR EASEMENT OR LEASE FOR ACCESS OR INFRASTRUCTURE PURPOSES (ROADING, SERVICES, TELECOMMUNICATIONS, POWER ETC)		
Time plus legal, survey and advertisement costs	At cost	At cost	
Deposit - no reserve status	500	500	
Deposit - reserve land	1000	1000	
COMMUNITY FACILITIES			
<i>A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours. Bookings for the Jordan Lounge are made with the Senior Citizens on (03) 448 7007.</i>	ALEXANDRA COMMUNITY CENTRE		
	Hall and Bar		
	Commercial whole day	275	275
	Commercial half day	170	170
	Commercial hourly rate	35	35
	Non-commercial whole day	160	160
	Non-commercial half day	100	100
	Non-commercial hourly rate	20	20
	Hall, Kitchen and Bar		
	Commercial whole day	300	300
	Commercial half day	200	200
	Non-commercial whole day	180	180
	Non-commercial half day	125	125
	Hall, Reading Room, Kitchen and Bar		
	Commercial whole day	345	345
	Commercial half day	225	225
	Non-commercial whole day	225	225
	Non-commercial half day	135	135
	Whole Complex		
	Commercial whole day	455	455
	Commercial half day	300	300
	Non-commercial whole day	280	280
	Non-commercial half day	170	170
	Hire of equipment (away from hall, daily rate)		
	Trestles (each)	5	5
	Chairs (each)	2	2
	Portable stage pieces (each)	5	5
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	2022/23 Includes GST	2021/22 Includes GST
ALEXANDRA MEMORIAL THEATRE		
Commercial / non-local or by agreement with Chief Executive Officer		
Evening performance	670	670
Matinee performance (afternoon)	505	505
Rehearsal (includes heating)	225	225
Hourly rate (includes heating)	105	105
Hourly rate (no heating)	50	50
Amateur local non-profit making incorporated societies and educational institutes		
Evening performance	235	235
Matinee performance (afternoon)	180	180
Rehearsal (no heating)	60	60
Rehearsal (with heating)	125	125
Hourly rate (includes heating)	60	60
Hourly rate (no heating)	30	30
CENTRAL STORIES BUILDING		
Meeting room and theatre		
Commercial hire	\$40 / hour	\$40 / hour
Non-commercial hire	\$20 / hour	\$20 / hour
CROMWELL MEMORIAL HALL		
<i>A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours.</i>	Whole complex (auditorium, supper room, west wing, kitchen)	
	Commercial whole day	470
	Commercial half day	315
	Non-commercial whole day	190
	Non-commercial half day	140
	Sporting events - tournaments whole day	145
	Sporting events - club nights / half day tournaments	115
	Sporting events - schools	115
	Hourly rate (only available on application to the Cromwell Community Board)	25
	After 1am charge per hour	25
	Auditorium (not including kitchen)	
	Commercial whole day	300
	Commercial half day	185
	Non-commercial whole day	160
	Non-commercial half day	105
	Sporting events - tournaments whole day	115
	Sporting events - club nights / half day tournaments	85
	Sporting events - schools	85
	Sporting events - tournaments whole day	115
		174

	2022/23 Includes GST	2021/22 Includes GST
Hourly rate (only available on application to the Cromwell Community Board)	20	20
After 1am charge per hour	20	20
Supper Room or West Wing (not including kitchen)		
Commercial whole-day	155	155
Commercial half day	115	115
Non-commercial whole day	90	90
Non-commercial half day	75	75
Supper Room and Kitchen		
Commercial whole day	180	180
Commercial half day	125	125
Non-commercial whole day	115	115
Non-commercial half day	90	90
Commercial whole day	180	180
Hourly rate (only available on application to the Cromwell Community Board)	90	90
After 1am charge per hour	25	25
Kitchen per hour	25	25
Stage per hour	25	25
Hire of trestles and chairs (away from hall)		
Trestles (each)	5	5
Chairs (each)	5	5
Refundable deposit for 1-20 chairs	85	85
Refundable deposit for more than 20 chairs	115	115
Crockery breakages (at hall)	At cost	At cost
NASEBY HALL		
Whole day hire (not exceeding 24 hours)	105	105
Half day hire (not exceeding 4 hours)	40	40
Hourly rate if less than half day	20	20
NASEBY PAVILION		
Whole day hire (not exceeding 24 hours)	35	35
Half day hire (not exceeding 4 hours)	20	20
WAIPIATA HALL		
24 hour period	105	105
Hourly rate	8	8
Waipiata Darts Club per annum	405	405
WALLACE MEMORIAL HALL		
Whole day hire (not exceeding 24 hours)	35	35
Half day hire (not exceeding 4 hours)	20	20
<i>A \$200 bond is required for social functions.</i> RANFURLY HALL		
Meetings	55	55
Meetings in supper room (hourly rate)	20	20
Furniture auctions	55	55
		175

	2022/23 Includes GST	2021/22 Includes GST
Local concerts	90	90
Visiting artists and concerts	120	120
Weddings and cabarets etc	180	180
Local schools: sports day / events (subject to conditions)	No charge	No charge
PATEAROA HALL		
Whole day hire and funerals	105	105
Half day hire	35	35
Meeting room (locals)	20	20
Meeting room (non-locals)	30	30
Discretionary bond	260	260
Hire of tables and chairs (away from hall)		
Tables	10	10
Padded chairs	2	2
Plastic chairs	1	1
<i>This hall is now under Council management. Fees last set by community hall committee in 2007. Fees in line with other provincial halls but with a discount as hall is in poor condition.</i>		
OMAKAU HALL		
Whole day hire (not exceeding 24 hours)	60	60
Half day hire (not exceeding 6 hours)	25	25
Hourly rate	7	7
Hire of trestles and chairs (away from hall)		
Trestles (each)	5	5
Chairs (each)	1	1
<i>A \$200 bond is required for social functions.</i>		
ROXBURGH ENTERTAINMENT CENTRE		
Theatre		
Evenings	310	310
Conferences	310	310
Matinees, meetings and rehearsals	150	150
Hourly rate for non-profits groups only	20	20
Dance Hall		
Commercial whole day (social functions, weddings, funerals)	310	310
Commercial half day (social functions, weddings, funerals)	150	150
Hourly rate for non-profit groups only	20	20
Track lighting (per day) room (per day)	55	55
Track lighting - supper	30	30
Track lighting - dance hall (per day)	30	30
<i>Track lighting is additional to all other fees.</i>		
Kitchen		
Commercial hire whole day (social functions, weddings, funerals)	150	150
Commercial half day (social functions, weddings, funerals)	105	105
Hourly rate for non-profit groups only	20	20
Whole complex (non-discountable)	570	570
		176

	2022/23 Includes GST	2021/22 Includes GST
ROXBURGH MEMORIAL HALL		
Whole Hall		
Whole day hire (not exceeding 24 hours)	105	105
Half day hire (not exceeding 6 hours)	40	40
Hourly rate	20	20
MĀNIATOTO STADIUM		
<i>A \$200 bond is required for social functions in the Stadium</i>		
Stadium sports session (not exceeding 2 hours)	20	20
Stadium sports session (not exceeding 4 hours)	35	35
Stadium only (day rate – not exceeding 24 hours)	115	115
Stadium / kitchen / bar (day rate) weddings, cabarets	170	170
Stadium frost cloth canopy	300	300
Local schools sports day / events (subject to conditions)	No charge	No charge
Rugby Clubrooms		
Rugby clubrooms (day rate – not exceeding 8 hours)	85	85
Rugby clubrooms (half day rate – not exceeding 4 hours)	45	45
Rugby clubroom / kitchen / bar (day rate not exceeding 24 hours)	145	145
Rugby clubroom / kitchen / bar (half day rate not exceeding 4 hours)	70	70
Local schools sports day / events (subject to conditions)	No charge	No charge
Kitchen		
Kitchen whole day (not exceeding 24 hours)	55	55
Kitchen half day (not exceeding 4 hours)	27	27
Hire of trestles away from the Stadium		
Hire of trestles away from the stadium (per trestle)	3	3
Hire of chairs away from the stadium (per chair)	1	1
Charges per annum		
Māniatoto Squash Club	1550	1550
A&P Association (per show)	825	825
Māniatoto seasonal toilets		
Māniatoto Summer seasonal toilets (Nov-May) - open toilets outside of the season	30	30
Service toilets outside of season - daily fixed charge	15	15
MOLYNEUX PARK		
Stadium		
<i>A whole day is more than 6 hours, half day is less than 6 hours. The stadium has a wooden gymnasium floor</i>		
Commercial - hourly rate	35	35
Non-commercial - hourly rate	25	25
Gas heating token (20 mins)	2	2
Electric heating token (15 mins)	0.5	0.5
		177

		2022/23 Includes GST	2021/22 Includes GST
<i>and is therefore not suitable for events requiring seating or furniture unless provision is made to protect the floor.</i>	Commercial - whole day	305	305
	Commercial - half day	205	205
	Non-commercial - whole day	170	170
	Non-commercial - half day	125	125
	Kitchen - whole day (includes foyer toilets)	55	55
	Kitchen - half day (includes foyer toilets)	30	30
	Changing rooms (per room)	15	15
COUNCIL OFFICE HIRE			
William Fraser Building			
	Council Chambers whole day	115	115
	Council Chambers half day	55	55
	Tea making facilities (per person per tea break)	2	2
Cromwell Service Centre			
	Council Chambers whole day	115	115
	Council Chambers half day	55	55
	Tea making facilities (per person per tea break)	2	2
Ranfurly Service Centre			
	Council Chambers whole day	55	55
	Council Chambers half day	35	35
	Meeting room whole day	35	35
	Meeting room half day	25	25
Roxburgh Service Centre			
	Council Chambers whole day	55	55
	Council Chambers half day	35	35

	2022/23 Includes GST	2021/22 Includes GST
SERVICE CENTRES, i-SITES AND LIBRARIES		
VISITOR INFORMATION CENTRES		
Booking commission (on operator bookings)	10-20%	10-20%
Cancellation fee (payable by customer)	10-20%	10-20%
Event tickets	Up to 20%	Up to 20%
Booking fee	6	6
DISPLAY		
Wall / poster (6 months) A1	310	310
Wall / poster (full year) A1	520	520
Local operators (per brochure per centre per annum)	115	115
Outside region operators (per brochure per centre per annum)	200	200
Commercial series publications per centre	562	562
Commercial series publications all four centres	1405	1405
Commercial individual publications (per centre per annum)	172	172
BIG FRUIT EVENT SIGNS (Includes install / removal costs)		
6 signs available (maximum 2 signs per event booking)		
Commercial event per event, per sign frame	350	350
Non-commercial event per event, per sign frame	50	50
EVENT BANNERS		
Banner install / removal and fixings per sign - Big Fruit Reserve	50	50
Banner install / removal and fixings per sign on FlagTrax system	10	10
PLASMA TV OPERATOR ADVERTISING		
Per month	42	42
Per 6 months (summer / winter)	187	187
Per year	338	338
One-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As Required	As Required
FAX CHARGES		
All locations up to 3 pages (per fax)	3	3
Additional pages per page	N/A	N/A
LIBRARIES		
Interloan books from outside district (plus and externally imposed charges per book)	Up to \$15	Up to \$15
Replacement cards	5	5
OVERDUE BOOKS (per book per day)		
Adults	0.2	0.2
DVDs (per week)	3	3
Lost / Damaged books	Replacement cost & \$10.00 processing fee	Replacement cost & \$10.00 processing fee
COMPUTER USE		
Half-hour	2	2
		179

	2022/23 Includes GST	2021/22 Includes GST
PHOTOCOPYING AND PRINTING		
A4 per sheet up to 20 sheets (black and white)	0.2	0.2
A4 per sheet up to 20 sheets (colour)	1.3	1.3
A4 per sheet more than 20 sheets (black and white)	0.1	0.1
A4 per sheet more than 20 sheets (colour)	0.6	0.6
A3 per sheet up to 20 sheets (black and white)	0.4	0.4
A3 per sheet up to 20 sheets (colour)	2	2
A3 per sheet more than 20 sheets (black and white)	0.2	0.2
A3 per sheet more than 20 sheets (colour)	1	1
A4 double sided (black and white)	0.3	0.4
A4 double sided (colour)	2	2
A3 double sided (black and white)	0.8	0.8
A3 double sided (colour)	4	4
A2, A1 & A0 per sheet (black & white)	N/A	N/A
A2, A1 & A0 per sheet (colour)	N/A	N/A
Own paper per sheet (black and white)	0.10	0.10
Own paper per sheet (colour)	0.60	0.60
Own paper double sided per sheet (black and white)	0.10	0.20
Own paper double sided per sheet (colour)	0.60	1.00
Providing of regular meeting agenda (per agenda)	36	36
SCANNING		
A4 per sheet	0.20	0.20
A4 per sheet more than 20 sheets	N/A	0.20
A3 per sheet	0.50	0.50
A2, A1 & A0	N/A	N/A

	2022/23 Includes GST	2021/22 Includes GST
COMMUNITY, ECONOMIC AND STRATEGIC DEVELOPMENT		
TOURISM CENTRAL OTAGO		
Booking commission on operator bookings via website booking engine	N/A	N/A
Central Otago related products / operators registration fee (outside region operators as approved by Tourism Central Otago)	up to \$1000.00	up to \$1000.00
There may be one-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As required	As required

	2022/23 Includes GST	2021/22 Includes GST
GOVERNANCE AND CORPORATE SERVICES		
PHOTOCOPYING AND PRINTING		
A4 per sheet up to 20 sheets (black and white)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet up to 20 sheets (colour)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet more than 20 sheets (black and white)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet more than 20 sheets (colour)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
Additional pages per page	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
WORD PROCESSING		
Per hour	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
REFUNDS		
Administration fee	25	25
RATING SERVICES		
Water rates final read	40	40
Water rates final self-read	No charge	No charge
Printed copy of complete Rating Information Database	460	460
MAPS / AERIAL PHOTOGRAPHY		
Printing as per the above photocopying charges		
Custom maps (per hour cost)	102	102
Electronic copies of aerals	POA	POA
PROJECTOR		
Projector hire (per day)	51	51
RECORDS, ARCHIVES AND LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT		
<i>Records, archives and official information request time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows, after the first hour. This is at the discretion of Council and will be discussed at time of engagement.</i>		
First 1 hour	No charge	No charge
Every half hour after the first 1 hour	38	38
For additional half hour or part thereof	N/A	N/A
<i>Council's preferred method for delivery of the requested information is digitally for sustainability purposes. If you require the information to be printed or posted, please refer to Service Centres and Libraries section.</i>		