

**MINUTES OF A MEETING OF THE  
VINCENT COMMUNITY BOARD  
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,  
ALEXANDRA  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 29 JULY 2025 COMMENCING  
AT 10.00 AM**

**PRESENT:** Mr J Cromb (Chairperson), Dr R Browne, Cr L Claridge, Mr T Hammington, Cr M McPherson, Cr T Paterson

**IN ATTENDANCE:** P Kelly (Chief Executive Officer), Q Penniall (Acting Group Manager – Planning and Infrastructure), S Righarts (Group Manager - Business Support), D Scoones (Group Manager - Community Experience), G Robinson (Property and Facilities Manager), G Bailey (Parks and Recreation Manager), Z Zeelie (Team Leader – Statutory Property), D McKewen (Systems and Corporate Accountant), A Lines (Risk and Procurement Manager), S Reynolds (Governance Support Officer)

## **1 APOLOGIES**

### **COMMITTEE RESOLUTION**

**Moved:** Paterson

**Seconded:** Claridge

That apologies from Mr D Johns be received and accepted.

**CARRIED**

## **2 PUBLIC FORUM**

There were no speakers for public forum.

## **3 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

**Moved:** McPherson

**Seconded:** Claridge

That the public minutes of the Vincent Community Board Meeting held on 9 June 2025 be confirmed as a true and correct record

**CARRIED**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

Note: Mr Hammington joined the meeting at 10.03 am

## 5 REPORTS

### 25.5.2 ROAD STOPPING ADJACENT TO 34 MUTTON TOWN ROAD - MUTTON TOWN LIMITED

To consider a proposal to stop part of unformed legal road adjacent to rapid 34 Mutton Town Road in accordance with the provisions of the Public Works Act.

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#### COMMITTEE RESOLUTION

**Moved:** McPherson

**Seconded:** Paterson

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to approve the proposal to stop the unformed legal road, as shown in Figure 3 (the Scheme Plan), in accordance with the provisions of the Public Works Act 1981, subject to:
  - The proposed marked 'Section 1' on the Scheme Plan as shown in Figure 3 of the report being stopped and amalgamated with Record of Title OT 9B/1133.
  - The stopping and legislation being approved by the Minister of Lands.
  - The final survey plan being approved by the Chief Executive.
  - The owner of 34 Mutton Town Road pays all the cost in relation to the road stopping.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

**CARRIED**

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### 25.5.3 INTERIM VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2025

To consider the financial performance overview as at 30 June 2025.

Discussion followed on the cost of heating the outdoor pool and it was noted that this was a temporary expenditure and that the outdoor pool would not be heated again, unless there was demand from the community to fund this in the next Long-term Plan.

A reserves strategy would be presented to the new Council following the elections, and this would outline how deficits and surpluses will be managed under district-wide funding.

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#### COMMITTEE RESOLUTION

**Moved:** Browne

**Seconded:** Claridge

That the report be received.

**CARRIED**

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## **6 MAYOR'S REPORT**

### **25.5.4 MAYOR'S REPORT**

Her Worship the Mayor was not present for the meeting, but a video was played that had been recorded to social media recently, in lieu of a report.

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#### **COMMITTEE RESOLUTION**

**Moved:**           **Hammington**

**Seconded:**       **Paterson**

That the Vincent Community Board receives the report.

**CARRIED**

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## **7 CHAIR'S REPORT**

### **25.5.5 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting, see attached.

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#### **COMMITTEE RESOLUTION**

**Moved:**           **Cromb**

**Seconded:**       **Hammington**

That the report be received.

**CARRIED**

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## **8 MEMBERS' REPORTS**

### **25.5.6 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting.

Dr Browne reported on the following:

- Attended a meeting of the Alexandra and District Museum board.
- Attended a meeting of Keep Alexandra Clyde Beautiful.
- Attended two meetings of the Elevate business group.
- Attended the Alexandra Community House AGM.
- Helped with a planting at the Half Mile, organised by the Haehaeata Trust.
- Attended a meeting of the Dunstan Friendship Club.
- Attended a meeting of staff of CODC and Central Stories together with the trustees.
- Chaired a meeting of the Creative Writers Circle.
- Attended a meeting of the Central Otago District Arts Trust.

Cr McPherson reported on the following:

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- Noted that it is only nine weeks until Blossom Festival, and that planning was going well, with a really strong response from stall holder applications.
- Reported that the Hearings Panel had been busy and gave an update on recent meetings and outlined the uncertainty around the RMA reform.

Cr Claridge reported on the following:

- Gave an update on Naseby dark sky planning project.

Cr Paterson reported on the following:

- Had attended the LGNZ conference in Christchurch, and outlined the benefits of the conference; the opportunities to speak to other elected members and to hear directly from Ministers, and further understand the RMA reforms and the changes in water service delivery.
- Attended a COHIC meeting.
- Announced the upcoming AGM for the Central Otago A & P Association was to be held on Wednesday 20 August 7pm, at Industry Lane, and encouraged anyone who wanted to get involved to come along.
- Attended the inaugural meeting of the Regional Deals group and had been appointed the Deputy Chair. Outlined the really exciting plan for this collaboration and the opportunities it could bring for the wider area.

Mr Hammington reported on the following:

- MOE webinar on Freshwater infrastructure
- Had met with finance staff to get a better understanding of Council finances.
- Had attended Central Otago Wakatipu Cycling Club AGM
- Attended a Blossom Festival planning meeting

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## COMMITTEE RESOLUTION

Moved:           Cromb  
Seconded:       Claridge

That the report be received.

**CARRIED**

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## 9 STATUS REPORTS

### 25.5.7 JULY 2025 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

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## COMMITTEE RESOLUTION

Moved:           McPherson  
Seconded:       Paterson

That the report be received.

**CARRIED**

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**10            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 8 September 2025.

**The meeting closed at 10.41 am**

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**CHAIR        /        /**