



AGENDA

Vincent Community Board Meeting Tuesday, 29 July 2025

Date: Tuesday, 29 July 2025

Time: 10.00 am

**Location: Ngā Hau e Whā, William Fraser Building, 1
Dunorling Street, Alexandra**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly
Chief Executive Officer**

Notice is hereby given that a meeting of the Vincent Community Board will be held in Ngā Hau e Whā, William Fraser Building, 1 Dunorling Street, Alexandra and live streamed via Microsoft Teams on Tuesday, 29 July 2025 at 10.00 am. The link to the live stream will be available on the Central Otago District Council's website.

Order Of Business

1	Apologies	5
2	Public Forum.....	5
3	Confirmation of Minutes	5
	Vincent Community Board Meeting - 9 June 2025	7
4	Declarations of Interest.....	16
	25.5.1 Declarations of Interest Register	16
5	Reports	20
	25.5.2 Road Stopping Adjacent to 34 Mutton Town Road - Mutton Town Limited.....	20
	25.5.3 Interim Vincent Financial Report for the Period Ending 30 June 2025	28
6	Mayor's Report.....	34
	25.5.4 Mayor's Report.....	34
7	Chair's Report	35
	25.5.5 Chair's Report	35
8	Members' Reports	36
	25.5.6 Members' Reports	36
9	Status Reports	37
	25.5.7 July 2025 Governance Report	37
10	Date of the Next Meeting.....	50

Members Mr J Cromb (Chairperson), Dr R Browne, Cr L Claridge, Mr T Hammington, Mr D Johns, Cr M McPherson, Cr T Paterson

In Attendance T Alley (Mayor), P Kelly (Chief Executive Officer), S Righarts (Group Manager - Governance and Business Services), Q Penniall (Acting Group Manager - Planning, Infrastructure and Regulatory), D Rushbrook (Regional Deals Lead), D Scoones (Group Manager - Community Experience), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Vincent Community Board - 9 June 2025

**MINUTES OF A MEETING OF THE
VINCENT COMMUNITY BOARD
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON MONDAY, 9 JUNE 2025 COMMENCING
AT 10.00 AM**

PRESENT: Mr J Cromb (Chairperson), Dr R Browne, Cr L Claridge, Mr T Hammington, Mr D Johns, Cr M McPherson,

IN ATTENDANCE: T Alley (Mayor) via Microsoft Teams, P Kelly (Chief Executive Officer), S Righarts (Acting Group Manager - Community Experience), D Rushbrook (Regional Partnership Lead), P Morris (Acting Group Manager – Governance and Business Services), L van der Voort (Group Manager - Planning and Infrastructure), Q Penniall (Infrastructure Manager), G Robinson (Properties and Facilities Manager), D McKewen (Acting Chief Financial Officer), G Bailey (Parks and Recreation Manager), M Burnett (Parks Officer – Strategy and Planning), Z Zeelie (Team Leader Statutory Property), R Williams (Community Development Officer), S Reynolds (Acting Governance Manager)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Browne

That apologies from Cr T Paterson be received and accepted.

CARRIED

2 PUBLIC FORUM

Ken Churchill- Aronui Reserve

Mr Churchill presented a slide show outlining the work that had been completed at the site of Aronui Dam. He spoke about the spread of raupō, and noted that a stone wall on the site was subsiding. He requested that Council accessed the reserve and looked at options for removal of raupō.

Nicola Rae - Airport Reserve wilding pines and pests

Ms Rae spoke about wilding conifers at the airport reserve and noted the rapid spread of the confiders over recent years. She said she had been removing saplings actively, but the remaining ones require machinery for removal. She requested that the council create a plan for the reserve and inform the community about a timeline the removal. She noted the situation with the rabbits on the reserve and mentioned that the current sporadic pest control programme was inadequate.

Ms Rae then responded to questions.

Professor Brian Boyle- Winterstellar

Professor Boyle discussed his role in the Winterstellar programme and highlighted Central Otago's excellent star-gazing spots. He emphasized the issue of artificial light pollution and noted that had found that communities generally supported reducing street lighting for better visibility of stars. He noted that obtaining International Dark Sky reserve accreditation was lengthy but felt confident in

the team working toward this accreditation. He requested that the board gave their support to this work and responded to questions.

Darryl Jones – on behalf of Lauder community

Mr Jones highlighted Lauder's efforts and community support for the dark sky initiative. He requested a letter from the Council to endorse the project and highlighted the business and tourism opportunities from the accreditation.

Mr Jones then responded to questions.

Ewan Johnstone and Andy Davey – on behalf of St Bathans & Cambrian community

Mr Johnstone and Mr Davey spoke to the project work that had taken place with regards to the Winterstellar Astronomical Site project. The board requested a letter of support for this work and asked for communication and consideration of their objectives across council departments, including planning and regulatory teams.

Rory McLellan – Kāmoanahaehae Riverside Park

Mr McLellan thanked the board for their continued commitment and support to the project. He stated that the project's original objective was to connect the town centre to the river. The trust had been coordinating with Contact Energy in their revision of the Landscape and Visual Amenity Management Plan, and with the Wairoa-Manuharekia Trust to align with their work near the site.

Mr McLellan then responded to questions.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: **Browne**
Seconded: **Johns**

That the public minutes of the Vincent Community Board Meeting held on 29 April 2025 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

Dr. Browne noted his resignation from the Central Otago REAP board after serving for fourteen years.

Mr Cromb also noted that as he sits on the Kāmoanahaehae Riverside Park working group he would not vote on item 25.4.2.

5 REPORTS

25.4.2 KĀMOANAHAEHAE - RIVERSIDE PARK STAGE 2 RAMP

To consider allocating funding to complete stage 2 the Ramp at Kāmoanahaehae - Riverside Park.

The initial design did not fully anticipate engineering requirements. Due to the site's flood risk, rust-proof stainless steel fittings were needed, adding extra cost.

It was also noted that the original estimates from six years ago had significantly increased for all aspects of the project.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Claridge

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that Stage 2 the Ramp of the Kāmoanahaehae - Riverside Park will be funded through account 2137 - Reserves Contribution Fund Vincent up to the value of \$400,000.
- C. Notes that the completion of Stage 2 will be dependent on river levels and consent requirements.

CARRIED WITH MR CROMB ABSTAINING FROM THE VOTE

Note: Mr Andy Davey and Ms Mary-Anne Baxter joined the meeting for item 25.4.3

25.4.3 ALEXANDRA DISTRICT MUSEUM INC. ACCOUNTABILITY REPORT 2022-2023 FINANCIAL YEAR

To provide an accountability report on the objectives and actions of the Alexandra District Museum Inc, over the 2023/24 financial year.

It was noted that the organisation could consider making an application for a contestable grant for an activities outside of their general museum activities.

Ms. Baxter addressed the centre's resourcing issues, noting the recent reduction in opening hours due to this. She commented that she joined the board in order to support the organisation with staffing challenges and ensure the facility's continued operation.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Johns

That the report be received.

CARRIED

Note: Mr Hammington left the meeting at 11.34 am and returned at 11.36 am

25.4.4 DRAFT MANORBURN DAM RECREATION RESERVE MANAGEMENT PLAN FOR APPROVAL

Approve the draft Manorburn Dam Recreation Reserve Management Plan and recommend that Council adopt the Plan under its delegated Reserves Act 1977 authority from the Minister of Conservation.

The modifications subsequent to the presentation of the draft plan were detailed, and the recommended revisions had been implemented.

COMMITTEE RESOLUTION

Moved: Johns
Seconded: Claridge

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends that the suggested amendments and changes to the plan are approved
- C. Recommends to Council the adoption of the amended Manorburn Dam Recreation Reserve Management Plan under its delegated authority from the Minister of Conservation.

CARRIED

25.4.5 TREE PLANTING RESERVE STATE HIGHWAY 8 ALEXANDRA

To consider allocating funding for the grinding of tree stumps in the Tree Planting Reserve adjacent to State Highway 8 Alexandra.

It was noted that the cost to remove the stumps was considerable and there was consideration given that these funds could be better invested in a future planting scheme.

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Hammington

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees not grind stumps within the Tree Planting Reserve adjacent to State Highway 8.
- C. Notes that if approved the Ngai Tahu Properties Limited subdivision application may have an impact on how this reserve is developed.

CARRIED WITH MR CROMB RECORDING HIS VOTE AGAINST.

25.4.6 PROPOSAL TO APPROVE THE LICENCE TO OCCUPY TO UPCYCLES CHARITABLE TRUST ON PART OF 60 BOUNDARY ROAD, ALEXANDRA

To consider the approval of a Licence to Occupy to Upcycle Charitable Trust being approximately 125 square metres more or less on Part Lot 3 DP 355061 held on Record of Title 224692 for the purpose of Local Purpose (Transfer/Landfill) Reserve.

COMMITTEE RESOLUTION

Moved: Browne
Seconded: McPherson

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to approve the granting of a Licence to Occupy to Upcycles Charitable Trust of approximately 125 square metres more or less on Part 3 DP 355061 held on Record of Title 224692 for the purpose of Local Purpose (Transfer/Landfill) Reserve, on the following terms and conditions:
 - Term: Five (5) years
 - Right of renewal: None
 - Commencement Date: 1 July 2025
 - Licence Fee: \$1 per annum plus GST (if demanded)
 - Rent Review: None
 - Permitted Use: For the establishment and use as a bicycle repair and restoration facility.
- C. Authorises the Chief Executive to all that is necessary to give effect to the resolution.

CARRIED

25.4.7 PROPOSAL TO REVOKE PART OF RESOLUTION 25.3.2

To consider the proposal to revoke part of resolution 25.3.2 from the Vincent Community Board meeting on 29 April 2025.

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Johns

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to revoke Resolution 25.3.2 item B, as the Blossom Festival Committee will be receiving funding from Council for the next two years, following the 2025-34 Long-term Plan deliberations.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED WITH CR MCPHERSON ABSTAINING FROM THE VOTE

25.4.8 VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2025

To consider the financial performance overview as at 31 March 2025.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Hammington

That the report be received.

CARRIED

Note: Cr McPherson left the meeting at 12.01 pm and returned at 12.08 pm.

6 MAYOR'S REPORT**25.4.9 MAYOR'S REPORT**

Her Worship the Mayor gave an update on activities and issues with in Vincent Community Ward since the last meeting. See report attached.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Claridge

That the Vincent Community Board receives the report.

CARRIED

Attachments

1 Mayors Report

7 CHAIR'S REPORT**25.4.10 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting. See report attached.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: McPherson

That the report be received.

CARRIED

Attachments

1 Chairs Report - 9 June 2025

8 MEMBERS' REPORTS

25.4.11 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

Mr Hammington reported on the following:

- Had attended an Elevate business breakfast.
- Had attended two Promote Dunstan meetings.
- Had attended a Blossom festival meeting.
- Had been involved in a planting day for Keep Alexandra Clyde Beautiful.

Cr Claridge reported on the following:

- Gave an update on recent Council activities, noting the hearings and deliberations on the Long-term Plan.

Cr Mcpherson gave an update on the following:

- Gave an update on recent Hearing Panel meetings.
- Gave an overview of recent Council meetings.

Mr Johns reported on the following:

- Had attended Alexandra Rugby Club and Alexandra golf club meetings
- Attended a meeting with staff to consider options for Vallance Cottage.

Dr Browne reported on the following:

- Attended a meeting of Keep Alexandra Clyde Beautiful.
- Attended a meeting of Alexandra and District Museum board.
- Chaired two meetings of the Creative Writers Circle.
- Gave a talk to Alexandra U3A.
- Attended two Elevate business group breakfast meetings.
- Attended a meeting of the Central Otago District Arts Trust.
- Attended a meeting of staff of CODC and Central Stories to review their relationship.
- Stepped down from the board of Central Otago REAP after 14 years, including eight as chair.
- Attended a meeting of Elevate with Joseph Mooney and Miles Anderson.
- Attended the opening of the refurbished Henderson House.
- Enjoyed a performance by Waiata Theatre of "The Hunchback of Notre Dame".
- Performed with the Central Otago Regional Orchestra in Cromwell and Arrowtown.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Hammington

That the report be received.

CARRIED

9 STATUS REPORTS**25.4.12 JUNE 2025 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

A verbal update was given on the status of the play strategy work.

COMMITTEE RESOLUTION

Moved: Browne

Seconded: Johns

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 29 July 2025.

11 RESOLUTION TO EXCLUDE THE PUBLIC**COMMITTEE RESOLUTION**

Moved: Cromb

Seconded: Browne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
25.4.13 - Legalisation and Sale of part of Mutton Town Road	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity

CARRIED

The public were excluded at 12.30 pm and the meeting closed at 12.56 pm

4 DECLARATIONS OF INTEREST

25.5.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 2015698

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - VCB Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Roger Browne	Creative Writers Circle (Chair) Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder) Alexandra Clyde and Districts Business Group (member) Central Otago District Arts Trust (member) Jolendale Park Charitable Trust (trustee) Haehaeata Trust (Patron)	Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder)	Alexandra and Districts Museum Inc (Central Stories) Keep Alexandra / Clyde Beautiful Society
Lynley Claridge	Affinity Funerals (Funeral Director)		
Jayden Cromb	The Terrace School (Chair) Community Networks Aotearoa (Trustee) Alexandra Council of Social Services (Trustee) Central Otago Living Options (Employee)	Ranui Rest Home (employee)	Alexandra Council for Social Services St Bathans Area Community Association

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tony Hammington	RDA Consulting (Director and Shareholder) Leaning Rock Village (Chair) Clyde Earnsclough RFC (Committee) Promote Dunstan (Committee) Alexandra Blossom Festival (Committee Member) She Bikes He Bikes (Casual Employee)	Wrapt Gift Shop (Employee)	Alexandra Blossom Festival Committee Clyde Historical Museum Committee
Dai Johns	Sub Par Golf Ltd (Owner) Alexandra Golf Club (Manager) Alexandra Rugby Football Club (Manager)		Vallance Cottage Working Group
Martin McPherson	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	Alexandra and Districts Youth Trust

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tracy Paterson	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A and T Paterson Family Trust (Trustee) A Paterson Family Trust (Trustee) Central Otago Health Inc (Elected Member) Bob Turnbull Trust (Trustee / Chair) New Zealand Wool Classers Association (Chair) Central Otago A&P Association (Member) Waiora Manuherikia Governance Group (Member) Central Otago Riding for the Disabled (Volunteer)	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A Paterson Family Trust (Trustee) A and T Paterson Family Trust (Trustee) Federated Farmers (On the executive team) Omakau Irrigation Co (Director) Matakanui Combined Rugby Football Club (Committee) Manuherikia Catchment Group (Co-chair) Omakau Domain Board Omakau Hub Committee (Chair) Manuherikia Valley Community Hub Trust (Trustee) Southern Cross Sheep Ltd (Director) Mt Stalker Ltd (Trustee) Mt Stalker Pastoral Ltd DKIL Ltd (Shareholder) Manuherikia River Limited (Director)	Omakau Recreation Reserve Committee Ophir Welfare Association Committee Central Otago Health Incorporated

5 REPORTS

25.5.2 ROAD STOPPING ADJACENT TO 34 MUTTON TOWN ROAD - MUTTON TOWN LIMITED

Doc ID: 2497564

Report Author:	Zelda Zeelie, Statutory Property Team Leader
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose of Report

To consider a proposal to stop part of unformed legal road adjacent to rapid 34 Mutton Town Road in accordance with the provisions of the Public Works Act.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to approve the proposal to stop the unformed legal road, as shown in Figure 3 (the Scheme Plan), in accordance with the provisions of the Public Works Act 1981, subject to:
 - The proposed marked 'Section 1' on the Scheme Plan as shown in Figure 3 of the report being stopped and amalgamated with Record of Title OT 9B/1133.
 - The stopping and legislation being approved by the Minister of Lands.
 - The final survey plan being approved by the Chief Executive.
 - The owner of 34 Mutton Town Road pays all the cost in relation to the road stopping.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

2. Background

The Road

Mutton Town Road starts from the split off westwards from Clyde-Alexandra Road and ends into Sunderland Street, Clyde as shown in Figure 1 of the report.



Figure 1

The Applicant's Property

The current owner of 34 Mutton Town Road (Record of Title OT9B/1133), Mutton Town Limited applied for the road stopping of part of Mutton Town Road and amalgamation to his land title as set out in Figure 2 below.



Figure 2

The Road to be Stopped

Council Roading Manager has reviewed the proposed road stoppage area and has approved the process as per Scheme Plan shown in Figure 3 below.



public notices a week apart in the local newspaper. Members of the public have 40 days in which to object.

*The **Public Works Act 1981** road stopping procedure may be adopted when the following circumstances apply*

- a. Where the proposal is that a part of the road width be stopped and a width of road which provides public access will remain.*
- b. Where no other person, including the public generally, are considered by the Council in its judgement to be adversely affected by the proposed road stopping.*
- c. Where other reasonable access will be provided to replace the access previously provided by the stopped road (i.e. by the construction of a new road).*

It is proposed that Public Works Act 1981 procedures be adopted for this application for the following reasons:

- The proposal is to stop part of the road width only.
- Public access will not be adversely affected.

The Public Works Act 1981 further provides for legal road to be stopped, sold, and amalgamated with an adjacent title.

In this instance the stopped road will be amalgamated with the land contained in Record of Title OT 9B/1133.

Evaluation of Application

An evaluation of the proposal to stop a portion of the Road is shown in the table below.

Item	Criteria to be considered	Evaluation
District Plan	Has the road been identified in the District Plan for any specific use or as a future road corridor?	No part of the Road identified for any specific purpose or as a future road corridor.
Current Level of Use	Is the road used by members of the public for any reasons?	This section of the road reserve is not used by members of the public for any reason.
	Does it provide the only or most convenient means of access to any existing lots?	No, all existing lots adjacent to the Road have existing legal access to Mutton Town Road.
	Will stopping the road adversely affect the viability of any commercial activity or operation?	No, the road stopping will not adversely affect the viability of any commercial activity or operation.
	Will any land become landlocked if the road is stopped?	No
Future Use	Will the road be needed to service future residential,	No

	commercial, industrial, or agricultural developments?"	
	Will the road be needed in the future to connect existing roads?	No
Non-traffic Uses	Does the road have current or potential value for amenity functions, e.g., walkway, cycleway, recreational access, access to conservation or heritage areas, park land?	The Road does not provide access to any recreational area, conservation land, or to a heritage area.
	Does the road have potential to be utilised by the Council for any other public work either now or potentially in the future?	The Road does not have potential to be used for public work.
	Does the road have significant landscape amenity value?	The Road does not have any significant landscape amenity value.
Access to Waterbody	Does the road provide access to a river, stream, lake or other waterbody?	The Road does not provide access to any type of waterbody.
	If so, there is a need to consider Section 345 of the Local Government Act, which requires that after stopping the land be vested in Council as an esplanade reserve	N/A (refer above)
Infrastructure	Does the road currently contain any services or other infrastructure, such as electricity, telecommunications, irrigation, or other private infrastructure?	Yes, but these will remain in the road reserve after road stopping is completed.
	Can the existing services or infrastructure be protected by easements?	Not required.
Traffic Safety	Does the use of motor vehicles on the road constitute a danger or hazard?	There is no danger or hazard associated with using a motor vehicle on the Road.

4. Financial Considerations

Council's Roading Policy determines that the applicant is responsible for all costs and expenses associated with the road stopping and to pay the value of the road reserve land acquired.

5. Options

Option 1 – (Recommended)

Recommends to Council to approve the proposal to stop the unformed legal road, as shown in appendix "1" (the Scheme Plan), in accordance with the provisions of the Public Works Act 1981, subject to:

- The marked proposed 'Section 1' on the Scheme Plan as shown in Figure 3 of the report being stopped and amalgamated with Record of Title OT 9B/1133.
- The stopping and legislation being approved by the Minister of Lands.
- The final survey plan being approved by the Chief Executive.
- The owner of 34 Mutton Town Road pays all the cost in relation to the road stopping

Advantages:

- All costs associated with the stopping will be paid by the owner of 34 Mutton Town Road.
- The income received from the road stopping will be used to address other public roading issues.

Disadvantages:

- None

Option 2

Recommends to Council to not approve the proposal to stop the unformed legal road, as shown in appendix "1" (the Scheme Plan), in accordance with the provisions of the Public Works Act 1981, subject to:

- The proposed marked 'Section 1' on the Scheme Plan attached as Appendix "1" being stopped and amalgamated with Record of Title OT 9B/1133.
- The stopping and legislation being approved by the Minister of Lands.
- The final survey plan being approved by the Chief Executive.

Advantages:

- None

Disadvantages:

- No income is received from the requested road stopping.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the economic wellbeing of the community by generating income from the disposal of land that is held, (but not required) for roading purposes, and where it has limited other use.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Council's Road Stopping Policy applies to this application. Consideration of this policy has ensured that the appropriate statutory process, being to stop the road in accordance with the provisions of Public Works Act 1981, has been adopted.
Considerations as to sustainability, the environment and climate change impacts	No sustainability, environmental or climate change impacts are related to the decision to stop this short unnamed unformed road.
Risks Analysis	No risks to Council are associated with the recommended option.
Significance, Consultation and Engagement (internal and external)	The Significance and Engagement Policy has been considered, with none of the criteria being met or exceeded. Notice of the completed road stopping will be published in the New Zealand Gazette.

7. Next Steps

The following steps have been/will be taken to implement the stopping:

- Community Board approval
- Council approval
- Survey and LINZ Accredited Supplier engaged
- Survey Plan approved
- Gazette notices published
- Sale of land completed

8. Attachments

Nil

25.5.3 INTERIM VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2025

Doc ID: 2513135

Report Author:	Donna McKewen, Systems and Corporate Accountant
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose

To consider the financial performance overview as at 30 June 2025.

Recommendations

That the report be received.

2. Background

These statements are designed to give an overview on the financial performance. It is important to note that as the Annual Report 30 June 2025 is still being compiled the figures below may change as required.

The operating statement for the 12 months ending 30 June 2025 shows a favourable variance of \$450k against the revised budget.

2024/25 Full Year Annual Plan \$000		AS AT 30 JUNE 2025				2024/25 Full Year Revised Budget \$000
		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		
	Income:					
808	User fees & Other	1,060	903	157	●	903
24	Other capital contributions	-	24	(24)	●	24
200	Govt grants & subsidies	620	931	(310)	●	931
3,979	Rates	3,979	3,979	-	●	3,979
-	Reserves Contributions	183	110	73	●	110
523	Internal Interest Revenue	618	649	(31)	●	651
-	Land Sales	469	-	469	●	-
5,534	Total Income	6,930	6,596	334	●	6,598
	Expenditure					
138	Rates expense	152	159	7	●	159
171	Grants	161	171	10	●	171
254	Other Costs	174	254	81	●	254
1,025	Cost Allocations	1,055	1,028	(27)	●	1,028
-	Cost of Sales	9	-	(9)	●	-
791	Staff	888	792	(95)	●	792
239	Fuel & Energy	328	239	(89)	●	239
933	Contracts	878	937	59	●	937
8	Administrative Expenses	8	8	-	●	8
235	Building Repairs and Mtce	196	254	58	●	254

10	Professional Fees	82	46	(36)	●	46
205	Internal Interest Expense	186	211	26	●	211
34	Members Remuneration	39	34	(6)	●	34
1,175	Depreciation	1,037	1,175	137	●	1,175
5,218	Total Expenses	5,192	5,309	116	●	5,309
316	Operating Surplus / (Deficit)	1,738	1,287	450	●	1,289

This table has rounding (+/- 1)

Income for period ending 30 June 2025

Operating income shows a favourable variance of \$334k.

- User fees and other income favourable variance of \$157k. This relates to pool and swim school \$73k, camping grounds \$35k, rentals and hires \$51k, and cemeteries \$17k. This is offset by unfavourable other income of (\$18k), which mainly due to the deficit revenue on Alexandra town centre.
- Grants and subsidies have an unfavourable variance of (\$310k). This includes grants received for the Alexandra Riverpark. The grant funding received will offset some of the capital expenditure of the project.
- Reserve contributions have a favourable variance of \$73k. These are difficult to gauge as they rely on the developers.
- Internal interest revenue has an unfavourable variance of (\$31k). This is mainly due to forecasted interest revenue being higher than the actual internal revenue. However, this is higher than the annual plan budget of \$523k by \$95k
- Land sales has a favourable variance of \$469k. This is due to the sale of the Omakau hall and land at Muttontown which was not budgeted. This is offsetting unbudgeted cost of sales and professional fees unfavourable variances.

2024/25 Full Year Annual Plan \$000	User Fees and Other Income	YTD				2024/25 Full Year Revised Budget \$000
		YTD	YTD	YTD		
		Actual	Revised Budget	Variance		
		\$000	\$000	\$000		
110	Camping Grounds	151	116	35	●	116
231	Pool / Swim School	305	232	73	●	232
329	Rentals & Hires	374	323	51	●	323
43	Cemeteries	61	45	17	●	45
96	Other Misc Income	169	187	(18)	●	187
808	Total User Fees Income	1,060	903	157	●	903

This table has rounding (+/-1)

Expenditure for period ending 30 June 2025

Expenditure shows a favourable variance of \$116k. These variances are detailed below:

- Fuel and energy have an unfavourable variance of (\$89k). The Alexandra outside pool was trialled with the heating turned on to encourage usage, the heating has now been turned off as the pool is closed for the season.

- Staff has an unfavourable variance of (\$95k). This relates mainly to Alexandra Pool (\$113k), offset by staff cost from Vincent Elected member \$17k. The variance in Alexandra Pool is due to a seasonal element to staffing and this is expected to taper off throughout the rest of the financial year. Increased pool and swim school income is assisting with offsetting this higher cost.
- Professional fees have an unfavourable variance of (\$36k). This relates to the disposal of the Omakau hall and Muttontown road wastewater treatment site.
- Contracts have a favourable variance of \$59k. These expenses are needs-based, and they will vary against budget from time to time. This variance is contributed of underspends in other reserves Alexandra \$80k, and contract work \$11k on Clyde museums and community centre. This is offset by Molyneux park (\$32k) and the work carried out for the cricket season.
- Other costs have a favourable variance of \$81k. This relates to underspends in water charges and weed control.

Capital Expenditure

Capital expenditure (CAPEX) for the period ending 30 June 2025 reflects a favourable variance of \$764k against the revised budget. The actual CAPEX spent to 30 June 2025 is 73% of the total revised budget. This level of capital project completion is a cause for concern and impacts budgeting, funding and borrowing requirements in the current year. This has potential to effect completion rates in future years creating a bow wave that becomes more difficult to address.

2024/25 Full Year Annual Plan \$000	AS AT 30 JUNE 2025					2024/25 Full Year Revised Budget \$000
		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		
	Parks & Reserves:					
92	Camping Grounds	63	194	131	●	194
134	Cemeteries	129	185	56	●	185
239	Alexandra Pool	154	240	86	●	240
269	Parks and Reserves	245	265	20	●	265
409	Pioneer Park	380	402	22	●	402
138	Alexandra Town Centre	986	1,322	336	●	1,322
1,281	Total Parks & Reserves:	1,957	2,608	651		2,608
	Property:					
16	Tarbert Street Building	97	136	39	●	136
51	Clyde Community Centre	-	51	51	●	51
49	Alexandra Community Centre	28	29	1	●	29
35	Clyde Museums	14	36	22	●	36
21	Poolburn Hall	-	-	-	●	-
-	Ophir Community Centre	2	2	-	●	2
26	Molyneux Stadium	-	-	-	●	-
198	Total Property:	141	254	113		254
1,479	Total Capital Expenditure	2,098	2,862	764		2,862

This table has rounding (+/- 1)

Total for Parks and Reserves shows an overall favourable variance of \$651k

- Camping grounds has a favourable variance of \$131k. Camping ground power boxes have been upgraded at the Clyde recreation reserve. Omakau recreation reserve cabins have had carpets replaced and painting.
- Cemeteries have a favourable variance of \$56k. The new boundary fencing, tree removal and road repair projects are still progressing in Alexandra. Beam construction at the Clyde and Omakau cemeteries have been completed.
- Alexandra Pool has an favourable variance of \$86k. LED lights and replacement compressor projects are completed. Switch board upgrade is in progress.
- Parks and reserves have a favourable variance of \$20k. Projects include rail trail fencing on Dunstan Road (ongoing), Half Mile recreation reserve (ongoing) and irrigation bore work at Molyneux park (completed),
- Pioneer Park has a favourable variance of \$22k. Pioneer Park Linger and Die bore compliance improvements (completed), and the replacement of the surface on "The Rec area" (completed, final invoice to come).
- Alexandra Town Centre has a favourable variance of \$336k. The Alexandra Riverpark project is progressing, trees have been removed, and toilets have been installed. The tree removal costs are offset by a \$65k contribution from Otago Regional Council for tree removal. Renewal of irrigation is in progress.

Total for Property has an overall favourable of \$113k

- Clyde Community Centre has a favourable variance of \$51k. Reflooring, repainting and recarpeting are awaiting updated quotes before progressing.
- Clyde Museums has a favourable variance of \$22k. Improvement of stormwater drainage and Museum equipment has been completed.
- Tarbert Street building project is part of the Alexandra Library refurbishment project and expenditure to date is for lighting upgrades. Meter board still to be replaced as part of the upgrade.

Reserve Funds table for Vincent Ward

- As of 30 June 2024, the Vincent ward has an audited closing reserve funds balance of \$8.3M. These are ward specific reserves and do not factor in the district-wide reserves which are in deficit at (\$24.09M). Please refer to Appendix 1.
- As at 30 June 2024 the Vincent Ward had a surplus of \$8.3M, it is important to note that majority of this is due to land sales at Dunstan Park. This is offset by deficits in: Molyneux Pool (\$1.9M), Becks Hall (\$54k), Clyde Community Centre (\$46k), Tarbert Street investment properties (\$211k), Alexandra cemetery (\$86k), Vallance Cottage (\$55k) and Alexandra Town Centre (\$244k), to name a few.
- The revised budget has been updated in the reserve table and this shows a forecasted year-end balance of \$7.8M.

3. Attachments

Appendix 1 - 2024-25 Vincent Reserve Funds [↓](#)

Audited 2023/24 Annual Report					Forecast 1 including Carry-Forwards FY2024/25 *			AP 2024/25 Closing balance
VINCENT RESERVES	Opening Balance	Transfers In A	Transfers Out B	Closing Balance C D = A + B - C	In/Out E F = D + E	Closing Balance		
Vincent Recreation and Culture Charge								
2153 - Vallance Cottage	(44,587)	-	(10,695)	(55,282)	(21,730)	(77,012)		(75,900)
2411 - Alexandra Community Centre	-	7,455	-	7,455	70,451	77,906		(18,338)
2412 - Molyneux Stadium Alexandra	-	10,127	-	10,127	60,426	70,553		18,338
2462 - Other Reserves Alexandra	-	558,860	-	558,860	(204,790)	354,070		622,088
2463 - Pioneer Park	-	110,675	-	110,675	(110,675)	-		(423,817)
2492 - Molyneux Pool	(1,776,965)	-	(139,865)	(1,916,830)	(61,388)	(1,978,218)		(2,069,270)
4410 - Becks Hall	(58,171)	4,095	-	(54,076)	(2,727)	(56,803)		(65,742)
4411 - Clyde Community Centre	(8,824)	-	(37,957)	(46,781)	(25,112)	(71,893)		(118,765)
4412 - Omakau Community Centre	73,267	7,335	-	80,602	954	81,556		72,702
4413 - Ophir Community Centre	30,569	10,846	-	41,415	(14,528)	26,887		23,682
4414 - Moa Creek/Poolburn Community Centre	87,167	4,755	(14,237)	77,685	(20,437)	57,248		54,703
4415 - Clyde Museums	-	47,225	-	47,225	51,800	99,025		67,955
4461 - Clyde & Fraser Domains	44,898	17,915	-	62,813	(65,190)	(2,377)		14,509
4463 - Clyde - Alexandra Walkway	23,095	15,210	-	38,305	(40,153)	(1,848)		38,897
total Recreation and Culture Charge	(1,629,551)	794,499	(202,753)	(1,037,806)	(383,100)	(1,420,906)		(1,858,958)
Vincent Ward Services Rate								
2341 - Joint Afforestation (QLDC)	(16,794)	17,362	(568)	-	-	-		336
2351 - Property General Vincent	-	4,678,354	(4,588,258)	90,096	(224,691)	(134,595)		4,182,757
2352 - 37 Tarbert St - Investment Property	-	-	(20,290)	(20,290)	24,916	4,626		(9,796)
2353 - 39-43 Tarbert St - Investment Property	-	-	(191,859)	(191,859)	(7,599)	(199,458)		(255,350)
2354 - Central Stores	93,883	5,122	(115,901)	(16,896)	(1,053)	(17,949)		(2,091)
2431 - Vincent Grants	(48,915)	23,988	-	(24,928)	(1,249)	(26,177)		(46,982)
2451 - Manorburn Recreation Reserve Commitment	45,870	7,776	-	53,645	427	54,072		45,092
2757 - Alexandra Town Centre	(157,858)	455,689	-	297,831	(352,593)	(54,762)		39,736
4111 - General Revenues & Development E/M	1,010,372	213,357	(1,353,607)	(129,878)	129,878	-		1,227,039
total Ward Services Rate	926,558	5,401,647	(6,270,483)	57,721	(431,964)	(374,243)		5,180,742
Vincent Ward Promotional Charge								
2033 - Alexandra Promotions	-	9	(9)	-	-	-		(2)
total Ward Promotional Charge	-	9	(9)	-	-	-		(2)
Vincent Ward Services Charge								
2111 - General Development Alexandra	6,516,633	6,322,552	(5,559,548)	7,279,637	423,339	7,702,976		1,531,126
2211 - Elected Members Vincent	-	26,859	-	26,859	(465)	26,394		3,665
2342 - Pines Forestry	-	-	(15,656)	(15,656)	(4,395)	(20,051)		(22,841)
2831 - Alexandra Cemetery	-	-	(86,987)	(86,987)	(162,822)	(249,809)		(276,753)
4831 - Clyde Cemetery	(5,967)	997	-	(4,970)	(3,630)	(8,600)		(7,478)
4832 - Omakau Cemetery	-	16,166	-	16,166	(9,668)	6,498		1,424
total Ward Service Charge	6,510,666	6,366,574	(5,662,191)	7,215,050	242,358	7,457,408		1,229,144
Vincent Ward Specific Reserves								
2130 - Alexandra Brass Band Fund	21,292	1,162	-	22,454	1,123	23,577		22,357
2131 - Alexandra Flood Maintenance Fund	15,557	849	(16,406)	-	-	-		-
2135 - Alexandra Land Endowment Fund	635,382	34,663	-	670,045	33,502	703,547		667,151
4121 - Clyde Utilities Fund	23,630	1,289	-	24,919	(26,095)	(1,176)		24,811
4123 - Earnscleugh Amenity Trust	63,154	3,445	-	66,599	3,330	69,929		66,311
total Ward Specific Reserves	759,014	41,407	(16,406)	784,016	11,861	795,877		780,630
Vincent Ward Development Fund								
2137 - Alexandra Reserves Contribution Fund	770,786	842,433	-	1,613,219	80,661	1,693,880		844,244
4127 - E/M Rural Land Subdivision Fund	566,379	38,680	(649,523)	(44,463)	(2,223)	(46,686)		849,811
total Ward Development Fund	1,337,165	881,113	(649,523)	1,568,755	78,439	1,647,194		1,694,055
Alex Town Centre Upgrade 1991								
2763 - Alexandra Capital Works 93	19,998	1,091	(21,089)	-	(24)	(24)		(399)
2764 - Alexandra Town Centre Loan	(225,756)	37,494	(56,538)	(244,800)	(6,353)	(251,153)		(225,892)
total Alex Town Centre Upgrade 1991	(205,758)	38,585	(77,627)	(244,800)	(6,377)	(251,177)		(226,291)
total Reserves Surplus/(Deficit)	7,698,094	13,523,826	(12,878,983)	8,342,937	(488,784)	7,854,153		6,799,322

* Forecast 1 movements include the Annual Plan 2024/25 movements and the carryforward expenditure from 2023/24, in particular capital projects not complete. This is to enable a running estimate of the total Reserves balance.

6 MAYOR'S REPORT

25.5.4 MAYOR'S REPORT

Doc ID: 2013237

1. Purpose

To consider an update from Her Worship the Mayor.

Recommendations

That the Vincent Community Board receives the report.

Her Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

25.5.5 CHAIR'S REPORT

Doc ID: 2013391

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

25.5.6 MEMBERS' REPORTS

Doc ID: 2013430

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

25.5.7 JULY 2025 GOVERNANCE REPORT

Doc ID: 2013367

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

3. Attachments

Appendix 1 - VCB Status Updates.docx [↓](#)

Status Updates		Committee: Vincent Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
9/06/2025	Proposal to Approve the Licence to Occupy to Upcycles Charitable Trust on Part of 60 Boundary Road, Alexandra	25.4.6	<p>That the Vincent Community Board</p> <p>A.Receives the report and accepts the level of significance.</p> <p>B.Recommends to Council to approve the granting of a Licence to Occupy to Upcycles Charitable Trust of approximately 125 square metres more or less on Part 3 DP 355061 held on Record of Title 224692 for the purpose of Local Purpose (Transfer/Landfill) Reserve, on the following terms and conditions:</p> <ul style="list-style-type: none"> • Term: Five (5) years • Right of renewal: None • Commencement Date: 1 July 2025 • Licence Fee: \$1 per annum plus GST (if demanded) • Rent Review: None • Permitted Use: For the establishment and use as a bicycle repair and restoration facility. <p>C.Authorises the Chief Executive to all that is necessary to give effect to the resolution.</p>	Statutory Property Team Leader	<p>02 Jul 2025</p> <p>Licence to occupy has been executed and copy provided to Licensee. This is now completed.</p>
3/12/2024	Manuherekia Valley Community Hub	24.11.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council to support additional Council funding for the Manuherekia Valley Community Hub to cover the shortfall of up to \$1,600,000 in order to complete the project. The shortfall to be funded either through debt or from reserves.</p> <p>C. Recommends to Council that another report come back to the Board and Council in February 2025, once construction costs and shortfall for the Hub project have been confirmed, for approval of</p>	Property Officer	<p>14 Jul 2025</p> <p>Final contract price being finalised and contract being reviewed. Funding application to CLT was successful with \$800,000 grant approved. Lotteries application for \$600,000 not successful but second application for \$200,000 lodged and decision expected in July/Aug. Total raised to date around \$3,300,000 and full funding for project including contingency now confirmed with Council approving to cover shortfall up to \$1,600,000. Building consent expected to be lodged by the end of July and construction to start in August or early September.</p>

			additional funding for the Manuherekia Valley Hub to be included in the Draft Long-term Plan 2025-34 with full details of funding options.		<p>14 May 2025 Progress update presented to VCB on 29 April. Construction contract being drafted to be subject to full funding. Decisions on external funding applications due in June.</p> <p>10 Apr 2025 Council approved awarding the building contract to Breen Construction subject to funding on 26 March. Further progress update will go the Board at their meeting on 29 April., ON HOLD Until the LTP is confirmed.</p> <p>12 Feb 2025 Tenders closed for building construction on 27 January 2025. A report will come back to Board with and update in April.</p> <p>14 Jan 2025 Construction costs not yet confirmed, a report will come to the next meeting detailing these.</p> <p>14 Jan 2025 Referred to the LTP, a report will come back to the board construction costs have been finalised.</p>
9/06/2025	Proposal to Revoke Part of Resolution 25.3.2	25.4.7	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to revoke Resolution 25.3.2 item B, as the Blossom Festival Committee will be receiving funding from Council for the next two years, following the 2025-34 Long-term Plan deliberations.</p> <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Governance Support Officer	<p>15 Jul 2025 MATTER CLOSED</p> <p>15 Jul 2025 Action Memo Sent to Report Writer.</p>

9/06/2025	Draft Manorburn Dam Recreation Reserve Management Plan for Approval	25.4.4	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends that the suggested amendments and changes to the plan are approved</p> <p>C. Recommends to Council the adoption of the amended Manorburn Dam Recreation Reserve Management Plan under its delegated authority from the Minister of Conservation.</p>	Parks Officer - Planning and Strategy	<p>15 Jul 2025 Ratified by Council at the 25 June 2025. MATTER CLOSED</p>
4/02/2025	Naming of Open Space in Alexandra	25.1.6	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the open space at the lower end of Tarbert Street, at the junction of the Mata-au/Clutha and Manuherekia Rivers and legally described as Section 16 Survey Office 307905 to be named 'Kāmoanahaehae – Riverside Park'.</p>	Parks Officer - Planning and Strategy	<p>21 May 2025 Signage design still underway. 10 Apr 2025 Signage still be designed. Staff are working with Aukaha on this process. 27 Feb 2025 Press release on 18 February. Signage being installed. 18 Feb 2025 Action memo sent to report writers.</p>
18/03/2025	Speed Management Consultation Proposal	25.2.2	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends the proposed speed limits for the Vincent Ward to Council.</p>	Roading Asset Engineer	<p>15 Jul 2025 Now open for consultation. MATTER CLOSED. 10 Apr 2025 Feedback to be included into the Council report in the next few months. ON HOLD. 31 Mar 2025 Action Memo sent to report writer.</p>
9/06/2025	Kāmoanahaehae - Riverside Park Stage 2 Ramp	25.4.2	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council that Stage 2 the Ramp of the Kāmoanahaehae - Riverside Park will be funded through account 2137 - Reserves Contribution Fund Vincent up to the value of \$400,000.</p> <p>C. Notes that the completion of Stage 2 will be dependent on river levels and consent requirements.</p>	Parks and Recreation Manager	<p>15 Jul 2025 Contract to construct stage 2 has been signed with the contractor. MATTER CLOSED 4 Jul 2025 Action Memo sent to Report Writer.</p>

9/06/2025	Tree Planting Reserve State Highway 8 Alexandra	25.4.5	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees not grind stumps within the Tree Planting Reserve adjacent to State Highway 8.</p> <p>C. Notes that if approved the Ngai Tahu Properties Limited subdivision application may have an impact on how this reserve is developed.</p>	Parks and Recreation Manager	<p>15 Jul 2025 No action required. MATTER CLOSED.</p> <p>15 Jul 2025 Action memo sent to report writer.</p>
5/09/2017	Council Owned Land, Pines Plantation Area North of Molyneux Park Netball Courts Alexandra – Consider Sale/Development of Residential Land (PRO 61-2079-00)	17.7.12	<p>Recommendations</p> <p>A. RESOLVED that the report be received, and the level of significance accepted.</p> <p>B. RESOLVED that the Board agreed to the sale of part of Lot 25 DP 3194 and part of Lot 6 DP 300663, located south of the Trans power corridor at the north end of Alexandra and adjacent to the Central Otago Rail trail.</p> <p>C. RESOLVED that the Board agreed to sale of the land by way of a joint venture development and sale of Lots, the minimum terms and conditions including:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The joint venture partner funding development with no security registered over the land. <input type="checkbox"/> Council receiving block value. <input type="checkbox"/> Council receiving 50% of the net profit, with a minimum guaranteed of \$500,000. <input type="checkbox"/> Priority order of call on sales income: <p>First: Payment of GST on the relevant sale. Second: Payment of any commission and selling costs on the relevant sale. Third: Payment to the Developer of a fixed portion of the estimated Project Development Costs per lot as specified in the Initial Budget Estimate and as updated by the</p>	Property and Facilities Manager	<p>14 Jul 2025 Achieved 223 and awaiting 224C.</p> <p>16 May 2025 Stage 4 has been signed off and 223/224 has been applied for.</p> <p>04 Apr 2025 Sign off has been delayed as some toby boxes need to be removed. The rest of the subdivision has been approved.</p> <p>25 Feb 2025 Stage 4 sealing is now complete, and the developer is just cleaning up the landscaping. Titles will take approximately 20 working days to be issued.</p> <p>14 Jan 2025 Sealing will be completed in the next three weeks following the engineer's inspection.</p> <p>22 Nov 2024 Sealing work still not complete but should be done by the end of the year.</p> <p>09 Oct 2024 Due to staff constraints sealing work will happen before the end of the year, working with the developer to find solutions to complete this work.</p> <p>16 Sept 2024 Sealing is now due end of October, beginning of November due to weather conditions and excessive rain.</p> <p>22 Aug 2024</p>

			<p>Development Costs Estimate breakdown.</p> <p>Fourth: Payment of all of the balance settlement monies to Council until it has received a sum equivalent to the agreed block value.</p> <p>Fifth: Payment of all of the balance settlement monies to Council until it has received an amount equivalent to the agreed minimum profit share to Council</p> <p>Sixth: Payment of all of the balance to the Developer for actual Project Costs incurred in accordance with this Agreement.</p> <p>Seventh: Payment of all of the balance amounts (being the Profit Share) to be divided 50 / 50 (after allowance for payment of the Minimum Profit to Council.</p> <p>D. RESOLVED that the Board agreed to delegate to the Chief Executive the authority to select the preferred joint venture offer and negotiate "without prejudice" a joint venture agreement.</p> <p>E. AGREED that the Chief Executive be authorised to do all necessary to achieve a joint venture agreement.</p>		<p>All pre work will be completed by October and sealing will commence.</p> <p>17 Jul 2024 Curbing complete, filling subgrade under way. Road seal will commence once sealing season begins.</p> <p>31 May 2024 Stages 1,2 and 3 are complete and sold. Stage 4, 95% of the below ground civil works including wastewater, water and earthworks are complete. Above ground civil works: Road subbase complete. Prepping for curbing, footpaths and crossings with sealing of the roads taking place in September 2024 when sealing season opens.</p> <p>12 Apr 2024 As per the memo presented at 2 April 2024 meeting; development of Stage 4 is underway with most of the below-ground civil works finished. Stormwater and bulk earthworks yet to be completed.</p> <p>22 Mar 2024 90% of the in-ground infrastructure is complete in stage 4. 2 sumps and associated pipe work plus prep for the road surface to be done before winter. Sealing to commence in Sept. Completion by end of Oct. Titles expected before end of year.</p> <p>26 Feb 2024 12-month defects period is now complete for stage 3. Stage 4 roading to start second quarter of 2024.</p> <p>17 Jan 2024 Roading to start first quarter 2024. No further change.</p> <p>27 Oct 2023 Stage 1, 2 and 3 all sold. Stage 4 in-ground infrastructure complete. Road surfacing and kerbing to follow.</p> <p>20 Sept 2023 No Change.</p>
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					<p>10 Aug 2023 No change.</p> <p>04 Jul 2023 Stage 3 - 2 of the 4 remaining sections are under offer. Other stages have no change.</p> <p>26 May 2023 Stages 1 & 2 - All 32 sections sold., Stage 3 - Titles issued at end of March and 15 out of 19 sections sold, 4 remaining unsold., Stage 4 - Nearing completion. Road sealing now delayed until after winter. Titles expected towards end of year., 20 sections in Stage 4 on market as house and land packages. One under negotiation but none sold as yet. Home builder looking at also providing 2-bedroom option as well as 3 bedroom as may appeal more to market for these smaller sections.</p> <p>18 Apr 2023 Stage 3 titles issued., Settlement of 14 sections on the 31st March 2023., 4 sections left unsold.</p> <p>14 Feb 2023 Still awaiting title. 224 issued for Stage 3</p> <p>13 Jan 2023 Current sales are as follows:, 32 sections in Stage 1 and 2 are sold. 3 sections out of 19 have not been sold in Stage 3. 20 sections in Stage 4 are now on market with two lots under offer., Stage 3 titles are expected by end of March 2023 and Stage 4 in second quarter of 2023.</p> <p>03 Nov 2022 Current sales are as follows: Stage 1 and 2: 32 Sections Sold. Stage 3: 17 sections under contract, 2 sections unsold. Stage 4: Due to be released November 2022.</p> <p>24 Aug 2022 Current sales are as follows: Sales: Stage 1 and 2: 32 sections sold. Stage 3: 16 sections under contract, 3 sections unsold. Stage 4: 20 sections not yet on the market</p>
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16/11/2021	Clyde Museum Redevelopment - Clyde Police Lock-up	21.9.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the proposal to move the Clyde Police Lock-up from the rear of the Blyth Street Museum (Lot 1 Deposited Plan 27008) to a location near the Clyde Railway Station on the Railway Station Recreational Reserve (Lot 31 Deposited Plan 19044).</p> <p>C. Approves the budget of \$46,000 to be funded from the Vincent General Reserves (4111).</p> <p>D. Agree to issue a lease to the Clyde Historical Museum Group Incorporated over approximately 30m² of the Clyde Railway Station Recreation Reserve.</p> <p>This lease will be issued under the Reserves Act 1977 and is subject to the Community Leasing and Licensing Policy.</p>	Property and Facilities Officer - Vincent and Teviot Valley	<p>15 Jul 2025 Council made the decision on the 25th May to divest the Clyde Police Lock up as part of the consultation process, with the Clyde Museum Inc having first rights to the building. No further work to be undertaken. MATTER CLOSED.</p> <p>31 Mar 2025 Building included in the LTP Consultation Doc to be considered for divestment, so project is on hold.</p> <p>18 Feb 2025 Building considered for divestment so project on hold.</p> <p>14 Jan 2025 Project on hold while this building is considered for divestment., ON HOLD</p> <p>13 Nov 2024 CODC staff had brief catch up, content is being prepared by museum committee.</p> <p>08 Oct 2024 Still awaiting sign content from Museum Group.</p> <p>22 Aug 2024 CODC staff met with Museum staff to discuss signboard. Waiting for content from Museum to have sign produced.</p> <p>19 Jul 2024 Sign quotes have been accepted. We are just waiting for the museum to finalise the design and content.</p> <p>08 Jul 2024</p>
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					<p>Received cost indication from builder to resecure the building to the piles, if we were to lift and lower. At this stage our budget will not allow for this. Lifting and reducing pile height was affordable, however due to the lack of crawl space the internal flooring will need removed to be able to resecure. To meet consent requirements the ramp needs to meet accessibility needs, quoted cost was for timber materials. Looking into alternatives. In the meantime, an extension of the building consent has been granted. The base has been enclosed for safety reasons, and we are liaising with the Museum group to get a sign designed. This sign is antigrffiti and highly durable with our weather (sun fade primary concern) and is competitively priced. The sign will inform the public of the history of the lock up and will remain long term.</p> <p>24 May 2024 Looking at pricing for an information signboard for the lockup. Chased quote and will have soon.</p> <p>12 Apr 2024 Still waiting for quote.</p> <p>18 Mar 2024 Have found a builder confident to help with job, awaiting quote.</p> <p>26 Feb 2024 Awaiting feedback from builder as to simplicity of lifting floorboards and reattaching to piles and costs associated.</p> <p>08 Feb 2024 Council staff are looking into removing the internal flooring as a way to resecure and finding costs associated.</p> <p>25 Jan 2024 No change.</p> <p>08 Jan 2024</p>
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				<p>Builder is looking at alternative ways to resecure the building to the piles after lifting.</p> <p>29 Nov 2023 Council staff have had a builder onsite to see what can be done. Looking at options on the most affordable way forward, than also enhances the new location.</p> <p>25 Oct 2023 Council staff have obtained quotes to lift the Lockup and now looking at options to then lower it with appropriate ramps to meet current accessibility standards.</p> <p>25 Sept 2023 Clyde Police lockup is situated onsite however easy accessibility is still an issue so looking at alternative options (such as lowering the lockup), council staff to update Clyde Museum Inc.</p> <p>14 Aug 2023 Currently exploring other ramp options to allow better accessibility.</p> <p>04 Jul 2023 The current design boasts many features also a unique timber. Scope of works to change slightly and awaiting re-quote. Staff are investigating other options to allow easier accessibility.</p> <p>26 May 2023 Have received one quote, however the quote included features that are no longer required. Have asked for amendments.</p> <p>18 Apr 2023 Staff are still awaiting quotes for alternative options as the previous quotes are high.</p> <p>02 Mar 2023 Quotes have been received but they are high due to the design of the accessible ramps into the building. Staff are investigating ramp options to reduce costs. Clyde Museum Group Incorporated have been updated.</p>
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					<p>23 Dec 2022 Two quotes to complete the project have been received. A report to the Vincent Community Board to approve additional budget required to complete the project will be tabled early 2023.</p> <p>01 Nov 2022 The building was relocated on 5 September. There was unexpected additional expenses in the move. When they started lifting the building up it was found that the floor was not connect to the walls and there was borer being present in the bearers. Both items needed to be addressed before the building was moved. Then when the contractor started to dig the holes for the piles at the new site, beside the Clyde Railway Station, they found an underground steel tank. An archaeologist was called in and concluded that it was most likely a soak pit system that was installed when the station was first build in 1907. The site was recorded, and approval given to fill the tank with concrete. These unexpected costs has put the project over budget. A review of the remaining costs to achieve building consent is underway.</p> <p>24 Aug 2022 Building consent granted. The building is due to be moved within the week of 29 August 2022.</p> <p>13 Jul 2022 Resource Consent granted. Awaiting Building Consent.</p> <p>23 May 2022 Resource Consent lodged. Contractors engaged. Building consent documentation underway.</p> <p>20 Apr 2022 Procurement of contractors continues, and assessment of quotes received is underway. On-going.</p> <p>31 Mar 2022</p>
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					<p>Procurement of contractors continues. Assessment of quotes received underway.</p> <p>04 Mar 2022</p> <p>Procurement of contractors underway.</p> <p>07 Jan 2022</p> <p>Action memo received. Procurement of contractor to move the building is underway.</p>
29/04/2025	2024/25 Community and Promotions & Events Grants Applications - 2nd Funding Round	25.3.2	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves a grant of \$24,500 To Alexandra Blossom Festival Inc. for clean-up, waste, fencing, sound screen technical and staging costs for the 2025 Alexandra Blossom Festival. The grant to be funded from the 2025-26 year Vincent Community Board Promotions and Events grants budget which includes \$9,500 remaining, from 2024- 25 year Vincent Community Board Promotions and Events grants budget.</p> <p>C. Declines the application for \$20,000 from Winterstellar Charitable Trust for operational expenses, project management and programme development.</p> <p style="padding-left: 40px;">a. Encourages Winterstellar Charitable Trust to reapply in the next funding round should it be able to clearly define a project that is aligned with the purpose and criteria for a Promotions and Events grant and that delivers clear outcomes specific to the Vincent Board area.</p> <p>D. Approves a grant of \$5,000 to Otago Cricket Association Inc. for Super Smash Cricket December 2025 for equipment, scaffolding for build of sightcreens and camera towers. The approved grant to be funded from the 2025-26</p>	Media and Marketing Manager	<p>14 Jul 2025</p> <p>Resolution for Alexandra Blossom Festival Grant rescinded due to base line funding being approved in the Long-term Plan. Applicant advised that previous uplift instructions are no longer applicable. Purchase order and previously supplied invoices cancelled.</p> <p>MATTER CLOSED</p> <p>20 May 2025</p> <p>All applicants advised of Board decision and where applicable details on how and when to uplift approved grants.</p> <p>09 May 2025</p> <p>Action Memo sent to Report Writer.</p>

			<p>year Vincent Community Board Promotions and Events grant budget.</p> <p>E. Notes that any grants approved for funding from the 2025 -26 financial year draft Long-term Plan budget are subject to budgets remaining unaltered and the approval and adoption of 2025-2034 Long-term Plan.</p> <p>F. Notes that it is each grant recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including resource consent, health and safety plans etc.) as required by legislation, agencies, property owners and/or individuals to undertake the projects.</p> <p>G. Approves a grant of \$2,698 to the Central Otago Friendship Network for the Alexandra and Omakau Social Connection Support programme.</p> <p>H. Approves a grant of \$5,000 to Boys Brigade NZ Inc for the Edge Workshop Trailer.</p> <p>I. Notes that it is each grant recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including resource consent, health and safety plans etc.) as required by legislation, agencies, property owners and/or individuals to undertake the projects.</p>		
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10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 8 September 2025.