

**MINUTES OF A COUNCIL MEETING OF THE CENTRAL OTAGO DISTRICT COUNCIL
HELD AT ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH
AND LIVE STREAMED VIA MICROSOFT TEAMS ON WEDNESDAY, 30 JULY 2025
COMMENCING AT 10.34 AM**

PRESENT: Her Worship the Mayor T Alley (Chairperson), Cr N Gillespie, Cr S Browne, Cr I Cooney, Cr S Duncan (via Microsoft Teams), Cr S Feinerman, Cr C Laws, Cr N McKinlay, Cr M McPherson, Cr T Paterson

IN ATTENDANCE: P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), F Garrett (Acting Group Manager - Planning, Infrastructure and Regulatory), J Muir (Group Manager - Three Waters), S Righarts (Group Manager - Governance and Business Services), D Scoones (Group Manager - Community Experience), P Morris (Chief Financial Officer), R Williams (Community Development Lead), H Harries (Welcoming Communities Officer), D McKewen (Systems and Corporate Accountant), N Lanham (Economic Development Manager), A Lines (Risk and Procurement Manager), N Robinson (Corporate and Strategic Planner), G Robinson (Property and Facilities Manager), G Bailey (Parks and Recreation Manager), Z Zeelie (Team Leader – Statutory Property), H Laverick (Roading Asset Engineer), L Webster (Regulatory Services Manager), W McEnteer (Governance Manager)

1 KARAKIA

Her Worship the Mayor gave a karakia to begin the meeting.

2 APOLOGIES

APOLOGY

RESOLUTION

Moved: Alley
Seconded: McPherson

That the apology received from Cr Claridge and early departure for Her Worship the Mayor be accepted.

CARRIED

Note: With the permission of the meeting, item 25.15.2 was moved earlier.

3 COMMUNITY BOARD CHAIR UPDATE

25.15.2 COMMUNITY BOARD CHAIR UPDATE

Norman Dalley, Chair of the Teviot Valley Community Board joined the meeting to discuss matters of interest to the Board. Mr Dalley thanked Council for holding the meeting in Roxburgh.

4 PUBLIC FORUM

Suzie Jones – Water Costs

Ms Jones expressed concerns regarding the increase in rates and queried whether there should be a drop in rates when water went to a Council Controlled Organisation. Ms Jones then responded to questions.

Note: Cr McPherson left the meeting at 10.41 am and returned at 10.44 am.

Gill Booth – Mining Royalties from Millers Flat

Ms Booth addressed the royalties that were being generated from the gold mine at Millers Flat and asked why they were not being directed into projects in the Teviot Valley, for example curb and channel on roads in Roxburgh and mowing of grass verges. She then responded to questions.

Note: Cr Duncan joined the meeting at 10.48 am.

Mark Jessop – Rates

Mr Jessop spoke to rates and affordability. He noted that he did not believe that the Teviot Valley should contribute to the Cromwell Memorial Hall. He also advocated for flexibility regarding the total cost of the new Roxburgh Entertainment Centre. He mentioned the two water schemes in the Teviot Valley and noted that they met water quality requirements. He then responded to questions.

Andy Erskine (via telephone) and Claire Arkel (via Microsoft Teams) (Central Motor Speedway)

Mr Erskine and Ms Arkel spoke to the lease item for the Cromwell Speedway. They noted that it was a large increase from what was agreed before. They believed that it made the speedway look like a commercial business when it was not. They also noted that they had not performed well financially this year due to some meetings being cancelled due to weather. Mr Erskine and Ms Arkel then responded to questions.

5 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Browne
Seconded: Cooney

That the public minutes of the Ordinary Council Meeting held on 10 July 2025 be confirmed as a true and correct record.

CARRIED

6 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. Cr Laws declared an interest in item 25.15.19. She did not take part in the discussion or vote on the item.

7 REPORTS

Note: Owen Booth, Kate Hamilton and Ben Hamilton from Sport Otago joined the meeting for item 25.15.3

25.15.3 SPORT OTAGO'S ACCOUNTABILITY REPORT

To provide a report on the activity of Sport Otago over the past financial year, as required by the Grants Policy.

Staff from Sport Otago gave a report back of their activities for the year before responding to questions.

RESOLUTION

Moved: Paterson
Seconded: Browne

That the report be received.

CARRIED

Attachments

1 Presentation from Sport Central

Note: With the permission of the meeting, item 25.15.10 was moved earlier.

25.15.10 JOURNEY TO AN ESTABLISHED WELCOMING COMMUNITY

To share highlights from the Central Otago Welcoming Communities programme – including its progression to an Established Welcoming Community (Stage 2) classification through the Ministry of Business, Innovation and Employment (MBIE) – and to provide insight into the programme's direction for the next 12 months.

Staff gave an update on the Welcoming Communities programme before responding to questions.

RESOLUTION

Moved: Feinerman
Seconded: Browne

That the report be received.

CARRIED

Attachments

1 Presentation: The Journey to Level 2 Accreditation

25.15.4 RANFURLY AND PATEAROA BOIL WATER ADVISORY LEVEL OF SERVICE

To consider different level of service options and costs for supply of water to Ranfurly and Patearoa until treatment plant upgrades are completed.

RESOLUTION

Moved: McPherson
Seconded: McKinlay

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the installation of a temporary protozoa barrier loaned from Selwyn District on the Ranfurly Water treatment plant.
- C. Agrees that installation of the temporary barrier, and provision of tankered drinking water while the treatment upgrades are completed be funded as a mix of operational and capital cost to the Ranfurly and Pateraroa Water Treatment Plant upgrades.

CARRIED

25.15.5 REMISSION OF EXCESS WATER CHARGES

To consider whether Council wishes to remit excess water charges.

RESOLUTION

Moved: McKinlay
Seconded: Cooney

That the Council

- A. Receives the report and accepts the level of significance.
- B. Declines the application to remit 100% of excess water charges of \$4,417.68 and applies the current remission policy relating to excess water charges of 50%.

CARRIED with Crs Gillespie and Laws recording their votes against

Note: Cr McKinlay left the meeting at 12.17 pm.

25.15.6 AMENDMENT TO THE RATES REMISSION POLICY TO ALLOW FOR THE REMISSION OF WATER RATES IN CERTAIN CIRCUMSTANCES

To consider amending the current rates remission policy to allow for the remission of water rates in certain circumstances.

After discussion it was agreed that this was an issue that should be decided by the new council after it comes into power in October.

RESOLUTION

Moved: Alley
Seconded: Paterson

That the Council

Agrees to leave the item to lie on the table to be considered by the new Council

CARRIED

Note: Cr McKinlay returned to the meeting at 12.21 pm.

25.15.7 FINANCIAL DASHBOARD 31 MAY 2025

Inform Council of the financial reporting tools currently presented to Council Executive and gain Council's view on the usefulness to the councillors of this tool for governance of the business.

Staff gave an overview of the new dashboard and asked for any feedback on its contents and presentation. It was noted that this dashboard had no allocated overheads. After discussion it was agreed to change the colour scheme and have A3 copies available for Councillors if they need them.

RESOLUTION

Moved: **Laws**
Seconded: **Browne**

That the report be received.

CARRIED

25.15.8 FINANCIAL REPORT FOR THE PERIOD ENDING 31 MAY 2025

To consider the financial performance for the period ending 31 May 2025.

RESOLUTION

Moved: **Paterson**
Seconded: **Feinerman**

That the report be received.

CARRIED

25.15.9 LETTER OF SUPPORT FOR RATEPAYER ASSISTANCE SCHEME

To consider the request from Rewiring Aotearoa for an in-principle letter of support for the Ratepayer Assistance Scheme (RAS).

RESOLUTION

Moved: **McPherson**
Seconded: **Browne**

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the letter of support.
- C. Notes the possibility of a future discussion regarding investment into RAS.

CARRIED

Note: Crs Duncan and McPherson and Her Worship the Mayor left the meeting at 1.04 pm and did not return.

Note: The meeting adjourned at 1.04 pm and returned at 1.35 pm.

Note: Cr Gillespie assumed the Chair.

25.15.11 CROMWELL LAND INVESTMENT STRATEGY

To consider approval of the Cromwell Land Investment Strategy.

After discussion it was agreed that an appendix with maps and current capital values should be added to give context to the document.

RESOLUTION

Moved: McKinlay

Seconded: Laws

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the Cromwell Endowment Land Investment Strategy.
- C. Directs staff to include an appendix with maps of endowment land and current capital values.
- D. Agrees that this strategy is reviewed in one year's time, and then every three years to align with the local body election cycle.

CARRIED

25.15.12 REMUNERATION AUTHORITY DETERMINATION 2025 AND UPDATE TO THE ELECTED MEMBERS ALLOWANCES AND REIMBURSEMENT POLICY

To consider the recent determination from the Remuneration Authority and changes to the Elected Allowances and Reimbursement Policy.

RESOLUTION

Moved: Paterson

Seconded: Browne

That the Council

- A. Receives the report and accepts the level of significance.
- B. Notes the 2025/26 determination from the Remuneration Authority.
- C. Adopts the revised Elected Allowances and Reimbursement Policy to reflect the 2025/26 Determination.

CARRIED

25.15.13 2024/25 ORGANISATIONAL BUSINESS PLAN: THIRD QUARTER RESULTS

To consider expanded narratives for performance measures not achieved in the third quarter of 2024/25.

Staff gave an update on requested figures from a previous meeting.

RESOLUTION

Moved: Paterson
Seconded: Cooney

That the report be received.

CARRIED

25.15.14 CAPEX REPORT ON CROMWELL MEMORIAL HALL

To provide capex updates on the Cromwell Memorial Hall Project.

RESOLUTION

Moved: Feinerman
Seconded: Laws

That the report be received.

CARRIED

Note: Cr Feinerman assumed the Chair as the Community Vision and Experience portfolio lead.

25.15.15 APPOINTMENT OF CEMETERY TRUSTEES

To approve the appointment of Cemetery Trustees to various Trust operated Cemeteries under delegation.

RESOLUTION

Moved: Browne
Seconded: Laws

That the Council

- A. Receives the report and accepts the level of significance.
- B. Appoints in accordance with section 24 of the Burial and Cremations Act 1964 the following Cemetery Trustees -

Millers Flat Cemetery Trust:

Pam	P	Reichel	Roxburgh 9572
Hilary	H	Paterson	Roxburgh 9572
Forbes	F	Knight	Millers Flat
Norman	N	Paterson	Roxburgh 9572

Kyeburn Cemetery Trust:

David	D C	Crutchley	Ranfurly 9396
Valerie	V	Smith	Ranfurly 9396
Phillip	P	Smith	Ranfurly 9396

Peter	P J	Hore	Ranfurly 9396
Charles	CA	Crutchley	Ranfurly 9397
Graeme	GJ	Brown	Ranfurly 9398

Gimmerburn Cemetery Trust:

Max	M	Paterson	Ranfurly 9398
Colin	CT	Paterson	Ranfurly 9446
Mark	MS	Paterson	Ranfurly 9395
James	JRC	Paterson	Ranfurly 9395
Angela	AL	Scott	Ranfurly 9396
Simon	SD	Paterson	Ranfurly 9395
George	GR	Paterson	Ranfurly 9396
Duncan	DA	Helm	Ranfurly 9397
Stephen	SJ	Blakely	Ranfurly 9395
Jeffery	JL	Cleugh	Dunedin 9010
	AG	Clarke	Ranfurly 9395

Drybread Cemetery Trust:

Tony	T	Glassford	Omakau 9376
Karen	K	Glassford	Omakau 9377
Mark	M	Huddleston	Omakau 9376
Murray	M	Heckler	Omakau 9377
Tom	T	Moran	Omakau 9352
Jo	J	Moran	Omakau 9352
Ross	R	Naylor	Omakau 9376
Rodger	R	Williams	Omakau 9376
Nikki	N	Williams	Omakau 9376
Alistair	A	Groundwater	Omakau 9376
Barbara	B	Groundwater	Omakau 9376

C. Notes that the names will be publicly notified.

CARRIED

25.15.16 RESERVE LAND STATUS CLASSIFICATION REPORT

To consider

- a) declaring and classifying reserve land held under the Local Government Act 2002
- b) classifying reserve land held under the Reserves Act 1977
- c) starting the process to revoke the reserve status land held under the Reserves Act 1977

- d) approve public notification where required
 - e) consider submissions received
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RESOLUTION

Moved: McKinlay
Seconded: Browne

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves public notification of proposals to declare as reserve and classify according to their primary purpose 10 parcels of land, pursuant to section 14(2) of the Reserves Act 1977, as described in Attachment 1 of this report.
- C. Approves five parcels of land to be declared as reserve and classified according to their primary purpose, pursuant to section 14(1) of the Reserves Act 1977, as proposed in Attachment 2 of this report.
- D. Confirm that 10 parcels of land will continue to be held under the Local Government Act 2002 as described in Attachment 3 of this report.
- E. Approve the proposed classification of 54 parcels of reserve land pursuant to section 16(2A) of the Reserves Act 1977, as described in Attachment 4 of this report.
- F. Approve public notification of the proposals to start the process to revoke the reserve status of three land parcels pursuant to section 24(2) of the Reserves Act 1977 described in Attachment 5 of this report.
- G. Consider all submissions received, before making final recommendations.

CARRIED with Cr Gillespie recording his vote against

25.15.17 RATIFICATION OF THE CROMWELL COMMUNITY BOARD RESOLUTION 25.4.4 (PROPOSED NEW LEASE TO CROMWELL BIKE PARK INCORPORATED ON NELPLUSULTRA RECREATION RESERVE)

To consider ratifying the Cromwell Community Board Resolution 25.4.4 recommending the granting of a new lease to the Cromwell Bike Park Incorporated on an area of 1 Hectare (more or less) of the Neplusultra Recreation Reserve, being part of Lots 1 and 2 Deposit Plan 19357.

RESOLUTION

Moved: Gillespie
Seconded: Browne

That the Council

- A. Receives the report and accepts the level of significance.
 - B. Agrees to ratify Resolution 25.4.4 to grant a lease to Cromwell Bike Park Incorporated on leased areas indicated on Figure 1 of the report of the Neplusultra Recreation Reserve, being part of Lot 2 Deposit Plan 17280 on the following terms and conditions:
 - Commencement 1 July 2023
 - Term Fifteen (15) years
 - Right of Renewal One (1) right of renewal for another Fifteen (15) years
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- Rental \$1 per annum (if demanded)
 - Outgoings 100%
 - Final Expiry Date 30 June 2053
 - Cancellation Clause Five (5) years advanced notice of cancellation

C. Authorises the Chief Executive to all that is necessary to give effect to the resolution.

CARRIED

Note: Cr Paterson assumed the Chair as the Roading portfolio deputy lead.

25.15.18 ROAD STOPPING ADJACENT TO 34 MUTTON TOWN ROAD - MUTTON TOWN LIMITED

To consider ratifying the resolution made by the Vincent Community Board at its meeting held on 29 July 2025 regarding a proposal to stop part of unformed legal road adjacent to rapid 34 Mutton Town Road in accordance with the provisions of the Public Works Act.

RESOLUTION

Moved: McKinlay
Seconded: Laws

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees to approve the proposal to stop the unformed legal road, as shown in Figure 3 (the Scheme Plan), in accordance with the provisions of the Public Works Act 1981, subject to:
 - The proposed marked 'Section 1' on the Scheme Plan as shown in Figure 3 of the report being stopped and amalgamated with Record of Title OT 9B/1133.
 - The stopping and legislation being approved by the Minister of Lands.
 - The final survey plan being approved by the Chief Executive.
 - The owner of 34 Mutton Town Road pays all the cost in relation to the road stopping.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

Note: Cr Laws declared an interest in item 25.15.19. She did not take part in the discussion or vote on the item.

25.15.19 ROAD RENAMING APPROVAL REPORT - KAWARIKI COURT

To ratify the Cromwell Community Board's recommendation to rename Plover Court to Plover Lane, and Kawariki Court to Plover Lane.

RESOLUTION

Moved: Gillespie
Seconded: Feinerman

That the Council

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- A. Receives the report and accepts the level of significance.
 - B. Agrees to rename Kawariki Court to Plover Lane.
 - C. Agrees to rename Plover Court to Plover Lane.

CARRIED

Note: Cr Gillespie resumed the Chair.

25.15.20 ALCOHOL FEES AND CHARGES

To consider updating Council's fees and charges for alcohol licence fees to include GST.

RESOLUTION

Moved: McKinlay
Seconded: Paterson

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees to amend the 2025 / 2026 fees and charges to include GST as reflected in the Sale and Supply of Alcohol (fees) Regulations 2013.

CARRIED

25.15.21 DOG CONTROL POLICY AND PRACTICES REPORT 2024 - 2025

To consider the dog control policy and practices undertaken during the 2024/2025 registration year.

RESOLUTION

Moved: McKinlay
Seconded: Cooney

That the report be received.

CARRIED

8 MAYOR'S REPORT

25.15.22 MAYOR'S REPORT

The meeting received the written report from Her Worship the Mayor.

RESOLUTION

Moved: Gillespie
Seconded: Feinerman

That the Council receives the report.

CARRIED

9 STATUS REPORTS

25.15.23 JULY 2025 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations, consider Council's forward work programme, business plan and status report updates.

RESOLUTION

Moved: Browne
Seconded: Feinerman

That the report be received.

CARRIED

10 COMMUNITY BOARD MINUTES

25.15.24 MINUTES OF THE VINCENT COMMUNITY BOARD MEETING HELD ON 9 JUNE 2025

RESOLUTION

Moved: Feinerman
Seconded: Laws

That the unconfirmed Minutes of the Vincent Community Board Meeting held on 9 June 2025 be noted.

CARRIED

25.15.25 MINUTES OF THE CROMWELL COMMUNITY BOARD MEETING HELD ON 17 JUNE 2025

RESOLUTION

Moved: Feinerman
Seconded: Laws

That the unconfirmed Minutes of the Cromwell Community Board Meeting held on 17 June 2025 be noted.

CARRIED

11 DATE OF NEXT MEETING

The date of the next scheduled meeting is 12 August 2025.

12 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION

Moved: Gillespie
Seconded: Browne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
25.15.26 - Ratification Of Cromwell Community Board Resolution 25.4.11 (Proposal To Approve A New Lease With Central Speedway Cromwell Incorporated)	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity
25.15.27 - Te Korowai Performance Assessment Submission	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
25.15.28 - Underground Infrastructure Insurance	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	To enable commercial or industrial negotiations To prevent use of the information for improper gain or advantage
25.15.29 - Risk Register Update	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	To prevent use of the information for improper gain or advantage
25.15.30 - July 2025 Confidential Governance Report	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	Commercial sensitivity To enable commercial activities

25.15.31 - Confidential Minutes of the Vincent Community Board Meeting held on 9 June 2025	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity
25.15.32 - Confidential Minutes of the Cromwell Community Board Meeting held on 17 June 2025	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Commercial sensitivity</p> <p>To enable commercial activities</p> <p>To enable commercial or industrial negotiations</p>

CARRIED

The public were excluded at 2.54 and the meeting closed at 4.48 pm.