



AGENDA

Ordinary Council Meeting Wednesday, 30 July 2025

Date: Wednesday, 30 July 2025

Time: 10.30 am

**Location: Roxburgh Service Centre,
120 Scotland Street, Roxburgh**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly
Chief Executive Officer**

Notice is hereby given that a Council Meeting will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh and live streamed via Microsoft Teams on Wednesday, 30 July 2025 at 10.30 am. The link to the live stream will be available on the Central Otago District Council's website.

Order Of Business

1	Karakia	5
2	Apologies	5
3	Public Forum	5
4	Confirmation of Minutes	5
	Ordinary Council Meeting - 10 July 2025.....	7
5	Declarations of Interest	12
	25.15.1 Declarations of Interest Register	12
6	Community Board Chair Update	16
	25.15.2 Community Board Chair Update	16
7	Reports	17
	25.15.3 Sport Otago's Accountability Report	17
	25.15.4 Ranfurly and Patearoa Boil Water Advisory Level of Service	52
	25.15.5 Remission of Excess Water Charges.....	58
	25.15.6 Amendment to the Rates Remission Policy to allow for the remission of Water rates in certain circumstances	62
	25.15.7 Financial Dashboard 31 May 2025	67
	25.15.8 Financial Report for the Period Ending 31 May 2025	80
	25.15.9 Letter of support for Ratepayer Assistance Scheme.....	90
	25.15.10 Journey to an Established Welcoming Community	116
	25.15.11 Cromwell Land Investment Strategy	127
	25.15.12 Remuneration Authority Determination 2025 and Update to the Elected Members Allowances and Reimbursement Policy	142
	25.15.13 2024/25 Organisational Business Plan: Third Quarter Results	247
	25.15.14 Capex Report on Cromwell Memorial Hall	253
	25.15.15 Appointment of Cemetery Trustees	259
	25.15.16 Reserve Land Status Classification Report.....	264
	25.15.17 Ratification of the Cromwell Community Board Resolution 25.4.4 (Proposed New Lease to Cromwell Bike Park Incorporated on Nelplusultra Recreation Reserve)	348
	25.15.18 Road Stopping Adjacent to 34 Mutton Town Road - Mutton Town Limited.....	386
	25.15.19 Road Renaming Approval Report - Kawariki Court.....	394
	25.15.20 Alcohol Fees and Charges	402
	25.15.21 Dog Control Policy and Practices Report 2024 - 2025.....	405
8	Mayor's Report	411

25.15.22	Mayor's Report.....	411
9	Status Reports	413
25.15.23	July 2025 Governance Report	413
10	Community Board Minutes	456
25.15.24	Minutes of the Vincent Community Board Meeting held on 9 June 2025	456
25.15.25	Minutes of the Cromwell Community Board Meeting held on 17 June 2025	466
11	Date of the Next Meeting	475
12	Resolution to Exclude the Public.....	476
25.15.26	Ratification Of Cromwell Community Board Resolution 25.4.11 (Proposal To Approve A New Lease With Central Speedway Cromwell Incorporated)	476
25.15.27	Te Korowai Performance Assessment Submission	476
25.15.28	Underground Infrastructure Insurance	476
25.15.29	Risk Register Update	476
25.15.30	July 2025 Confidential Governance Report	476
25.15.31	Confidential Minutes of the Vincent Community Board Meeting held on 9 June 2025	477
25.15.32	Confidential Minutes of the Cromwell Community Board Meeting held on 17 June 2025	477

Members Her Worship the Mayor T Alley (Chairperson), Cr N Gillespie, Cr S Browne, Cr L Claridge, Cr I Cooney, Cr S Duncan, Cr S Feinerman, Cr C Laws, Cr N McKinlay, Cr M McPherson, Cr T Paterson

In Attendance P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), J Muir (Group Manager - Three Waters), S Righarts (Group Manager - Governance and Business Services), D Rushbrook (Regional Deals Lead), D Scoones (Group Manager - Community Experience), Q Penniall (Acting Group Manager - Planning, Infrastructure and Regulatory), W McEnteer (Governance Manager)

1 KARAKIA

Her Worship the Mayor will begin the meeting with a karakia.

2 APOLOGIES

3 PUBLIC FORUM

4 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 10 July 2025

**MINUTES OF A COUNCIL MEETING OF THE CENTRAL OTAGO DISTRICT COUNCIL
HELD AT NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 10 JULY 2025
COMMENCING AT 10.30 AM**

PRESENT: Her Worship the Mayor T Alley (Chairperson), Cr N Gillespie, Cr S Browne, Cr L Claridge, Cr I Cooney, Cr S Duncan, Cr S Feinerman, Cr M McPherson, Cr T Paterson

IN ATTENDANCE: P Kelly (Chief Executive Officer), L Fleck (Group Manager - People and Culture, Acting Group Manager - Community Vision), J Muir (Group Manager - Three Waters), S Righarts (Group Manager - Governance and Business Services), D Rushbrook (Regional Deals Lead), D Scoones (Group Manager - Community Experience), Q Penniall (Acting Group Manager - Planning, Infrastructure and Regulatory), P Penno (Community Engagement Manager), C Webster (Communications Officer) S Reynolds (Acting Governance Manager)

1 KARAKIA

Cr Gillespie gave a karakia to begin the meeting.

2 APOLOGIES

RESOLUTION

Moved: Alley
Seconded: Paterson

That apologies from Cr C Laws and Cr N McKinlay be received and accepted.

CARRIED

3 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Browne
Seconded: Feinerman

That the public minutes of the Ordinary Council Meeting held on 25 June 2025 and the Extraordinary Council Meeting held on 30 June 2025 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION

Moved: Alley
Seconded: Browne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
Confidential Minutes of Ordinary Council Meeting	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity
	s7(2)(f)(ii) - the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members, officers, employees, and persons from improper pressure or harassment	To protect people from harassment
	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	Legal professional privilege
	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	To enable commercial activities
	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	To enable commercial or industrial negotiations
	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	To prevent use of the information for improper gain or advantage

25.14.3 - Offer for a Land Access Arrangement	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>Commercial sensitivity</p> <p>Due to an obligation of confidence and to ensure the information avenue remains open</p> <p>To enable commercial activities</p> <p>To enable commercial or industrial negotiations</p> <p>To prevent use of the information for improper gain or advantage</p>
--	---	---

CARRIED

Note: The public were excluded at 10.33 am and re-admitted at 10.59 am.

Cr Duncan acknowledged the death of former Councillor Michael Dowling and Councillors stood for a minutes silence as a mark of respect.

6 PUBLIC FORUM

Gerry Eckhoff – Consultation Process

Mr Eckhoff spoke with regards to the plans for water service delivery and noted the decision by Waitaki District Council. He stated that whilst he understood the requirements from central government he believed that local government politicians seemed to have forgotten that they serve their communities not the requirements of central government. He also observed that the consultation process did not appear to comply with the Local Government Act regarding providing individuals with an opportunity to give an oral submission as part of the consultation.

Mr Eckhoff then responded to questions.

Graeme Rae – Consultation Feedback

Mr Rae spoke on behalf of the ratepayers group in the Teviot Valley and detailed the strong support for an in-house business unit within the Teviot Valley. He highlighted significant rate increases in the ward over the past two years and noted that through the Districtisation discussion, despite strong opposition from the ward, Councillors opted to move to district-wide funding.

Hemi Bedggood – Federated Farmers

Mr Bedggood, representing Federated Farmers, highlighted rural ratepayers' concerns about multi-council water services, emphasising their view that local councils are best suited to deliver and manage water infrastructure. He noted that members were anxious about the affordability of projected infrastructure spending and the anticipated increases in rates, and requested that rural stakeholders be considered in future decisions.

Mr Bedggood then responded to questions.

7 REPORTS

25.14.2 SOUTHERN WATER DONE WELL

The Local Government (Water Services Preliminary Arrangements) Act 2024 ('the Act') requires all councils to submit a Water Services Delivery Plan (WSDP) to the Department of Internal Affairs (DIA) by 3 September 2025.

The discussion addressed the regulatory framework governing water services delivery and noted that smaller councils had limitations on capital project investments because of their population size and borrowing capacity. It was noted that a joint CCO would provide procurement gains and economies of scale that would allow for more strategic investment in all areas.

Appreciation was expressed to everyone who contributed to the consultation and to those involved in preparing and sharing the detailed information on this matter over several years, supporting informed decision-making throughout the process.

It was discussed that the regulation and the financial implications were the most significant driver, and that ratepayers of the combined councils would be better off from the formation of a joint CCO than if the services remained in-house.

It was noted that a new set of analytics and financials would be provided to the remaining councils to reflect that Waitaki was no longer in the group and that these would be presented to Council.

RESOLUTION

Moved: Alley
Seconded: Duncan

Recommendations

That the Council

1. Receives the report titled 'Southern Water Done Well – Water Services Delivery Model.
2. Agrees to adopt
 - a) Option 1 of the report: being a jointly owned Council Controlled Organisation as the Council's model for the delivery of water services in accordance with section 13(1)(k) of the Local Government (Water services Preliminary Arrangements) Act 2024, subject to receiving further analysis prior to adoption of a Water Service Delivery Plan.
3. Requests staff to prepare a Water Services Delivery Plan containing the matters set out in section 13 of the Local Government (Water Services Preliminary Arrangements) Act 2024 and the Council's chosen proposed water services delivery model, to be brought back to Council for its approval, and certification by the Central Otago District Council Chief Executive prior to being submitted to the Department of Internal Affairs by 3 September 2025 for acceptance.
4. Requests staff to prepare further analysis of the advantages and disadvantages of the Jointly Owned Council Controlled Organisation model included in the proposed Water Services Delivery Plan (as per recommendation 3), which is anticipated to include a combination of all or some of Central Otago, Clutha and Gore District Councils.
5. Notes the submissions received and thanks all submitters for their feedback.

CARRIED

8 DATE OF NEXT MEETING

The date of the next scheduled meeting is 30 July 2025.

The meeting closed at 12.16 pm.

5 DECLARATIONS OF INTEREST

25.15.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 2538956

Report Author:	Wayne McEnteer, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - Council Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tamah Alley	Manuherikia Irrigation Co-operative (shareholder) Cliff Care Ltd (family connection) Aviation Cherries Ltd (Director) Tenaya New Zealand Ltd (Director and Shareholder) Southern Lakes Trails (Trustee) LGNZ Zone 6 Chair	Manuherikia Irrigation Co-operative Society Ltd (shareholder) Emergency Management Otago Group Controller (employee) Aviation Cherries Ltd (Director)	Alexandra Community House Trust Central Otago Wilding Conifer Control Group Destination Advisory Board Southern Lakes Health Trust (Trustee)
Sarah Browne	Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Shareholder) Central Otago Sports Turf Trust (Trustee) Central Football and Multisport Turf Trust (Trustee) Sutherland Architecture Studio Ltd (Employee)	Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Employee)	Cromwell Youth Trust Tarras Community Plan Group
Lynley Claridge	Affinity Funerals (Funeral Director)		
Ian Cooney			
Stuart Duncan	Penvose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penvose Investments - Dairy Farm at Patearoa (shareholder) Fire and Emergency New Zealand (member) JD Pat Ltd (Shareholder and Director)	Penvose Farms - Wedderburn Cottages and Farm at Wedderburn (Shareholder) Penvose Investments - Dairy Farm at Patearoa (shareholder)	Otago Regional Transport Committee Maniototo Ice Rink Committee Maniototo Curling International Inc
Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) Roxburgh Pool Committee (Chair) Sally Feinerman Trust (Trustee) Feinerman Family Trust (Trustee) MPI Teviot Valley Community Hubs group	Breen Construction (Employee / Builder)	Ida MacDonald Charitable Trust Teviot Prospects Teviot Valley Walkways Committee

Neil Gillespie	Southburn Consulting (Consultant) Cromwell Volunteer Fire Brigade (Chief Fire Officer) Cromwell Bowling Club (patron) Otago Local Advisory Committee - Fire Emergency New Zealand Returned Services Association (Member)		Tarras Hall Committee
Cheryl Laws	The Message (Director)Wishart Family Trust (Trustee)Wooing Tree (Assistant Manager - Cellar Door)Daffodil Day Cromwell Coordinator	Otago Regional Council (Councillor)The Message (Director)	Cromwell Resource Centre TrustOld Cromwell Incorporated
Nigel McKinlay	Transition To Work Trust (Board member) Gate 22 Vineyard Ltd (Director) Everyday Gourmet (Director) Central Otago Wine Association (member) Long Gully Irrigation Scheme (member) CODC (employee) (Granddaughter)		Cromwell Hall Reference Group Cromwell Town Centre Reference Group
Martin McPherson	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	Alexandra and Districts Youth Trust

Tracy Paterson	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A and T Paterson Family Trust (Trustee) A Paterson Family Trust (Trustee) Central Otago Health Inc (Elected Member) Bob Turnbull Trust (Trustee / Chair) New Zealand Wool Classers Association (Chair) Central Otago A&P Association (Member) Waioira Manuherikia Governance Group (Member) Central Otago Riding for the Disabled (Volunteer)	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A Paterson Family Trust (Trustee) A and T Paterson Family Trust (Trustee) Federated Farmers (On the executive team) Omakau Irrigation Co (Director) Matakanui Combined Rugby Football Club (Committee) Manuherikia Catchment Group (Co-chair) Omakau Domain Board Omakau Hub Committee (Chair) Manuherikia Valley Community Hub Trust (Trustee) Southern Cross Sheep Ltd (Director) Mt Stalker Ltd (Trustee) Mt Stalker Pastoral Ltd DKIL Ltd (Shareholder) Manuherikia River Limited (Director)	Omakau Recreation Reserve Committee Ophir Welfare Association Committee Central Otago Health Incorporated
----------------	---	--	---

6 COMMUNITY BOARD CHAIR UPDATE

25.15.2 COMMUNITY BOARD CHAIR UPDATE

Doc ID: 2414471

1. Purpose

Norman Dalley, Chair of the Teviot Valley Community Board will join the meeting to discuss matters of interest to the Board.

2. Attachments

Nil

7 REPORTS

25.15.3 SPORT OTAGO'S ACCOUNTABILITY REPORT

Doc ID: 2511444

Report Author:	Rebecca Williams, Community Development Lead
Reviewed and authorised by:	Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision

1. Purpose

To provide a report on the activity of Sport Otago over the past financial year, as required by the Grants Policy.

Recommendations

That the report be received.

2. Discussion

In line with the 2019 Grants Policy, applicants who receive \$10,000 and above are required to report back to Council in person. This report includes an accountability report from Sport Otago. Sport Otago received a grant of \$46,440 in the 2024/25 financial year.

Sport Otago has received an annual grant from Council since 2001. In addition to the grant, Council supports Sports Central through providing office space at the Cromwell Pool.

The Council grant funding contributes to salaries for staff based in Central Otago, and includes human resources, programme delivery resources, general operational costs and travel costs. Sport Otago works with Council's Parks and Recreation team annually to adjust work plans and set priorities.

Given the relationship between the Council's Parks and Recreation team and Sport Otago, the funding for Sport Otago will be administered by the Parks and Recreation team from the 2025/26 financial year and beyond.

The accountability report (Appendix 1) summarises the highlights and achievements of Sport Central over the past year.

3. Attachments

Appendix 1 - Sport Otago Accountability Report including the 23/24 Annual Report [↓](#)

PROGRAMME SUMMARY

Sport Central: 1 July 2024 – 30 June 2025

(Central Otago District)

Staff Updates

This year we welcomed three new staff to our team in Sport Central, which included one new role based out of Alexandra. Jess Davis was appointed to the role of Health Coach Alexandra. She joins Monique Kerr, our Cromwell based Health Coach and Healthy Lifestyles Advisor as part of our Healthy Lifestyles team. Ben and Kate Hamilton were appointed to the roles of Sport Central Sport and Recreation Advisor and Sport Central Play and PE Advisor respectively. Ben joined our Sport and Recreation Team and Kate joined our Healthy Active Learning Team. We now have four staff in total based in the Central Otago District.

Play

Play Box is an initiative that sees us operate an equipment library in Central Otago. Equipment available for organisations includes blow up inflatables, large foam shapes, sports equipment, event equipment and our Tākaro Loose Parts Trailer. The following hires have been made:

- 13 organisations using the Tākaro Play Trailer.
- 14 organisations using equipment from the Play Shed.
- 8 organisations using the Event Trailer equipment.
- 10 organisations using the Inflatables.
- 7 Early Childhood Centres (ECEs) involved in the Foam Shape Gear Swap (4 in Alexandra and 3 in Cromwell).

These bookings have been for organisations in the Central Otago District Council (CODC) area including Cromwell Primary School, Omakau Playcentre, Cromwell Hockey, Uruuruwhenua, Alexandra Park Run, Afterschool programmes, Puna Rangatahi and Molyneux Educare. The ECE Foam Shape Gear swap is an initiative where centres receive some of our equipment for a month, specifically soft foam shapes. The gear is then rotated through other centres so tamariki get exposure to new equipment and challenges. These shapes allow for development on fundamental movement skills, especially though winter as they can be used inside. We have ordered more foam shapes to expand this to other centres.

We are also working with local communities to facilitate more play opportunities for tamariki in Central Otago. For example:

- In Cromwell, we facilitated the Read and Play Week at Cromwell Library where over 150 children attended over the week. The initiative aimed to encourage tamariki and whānau to engage with the library while providing play opportunities in the park outside. Tamariki enjoyed a range of activities where they used their creativity when exploring the loose parts trailer. The event created a welcoming space for the community during the holidays. This strengthened our connection with the library and promoted the benefit of play.
- We strengthened our relationship with Uruuruwhenua during their Whare Day at Dunstan High School, where we provided play equipment and inflatables, as well as facilitated various games. The event created a welcoming environment for the community, offering opportunities to share kai, weave, play, and connect with others. The day was a celebration of inclusivity and whanaungatanga, bringing people together through shared activities and cultural engagement. They also used our Tākaro Play Trailer and inflatables during the Merino Shears competition and their Health and Wellbeing Day for under 2s.
- We supported the 'Bounce in the Park' event in Cromwell as part of 'Parks Week'. Our inflatables were at Alpha Street Park to encourage whānau down to enjoy the local parks. We promoted the Council's Play Strategy and collected feedback on the CODC Play Survey. 50+ tamariki participated in the event. Feedback from parents was positive and asked for more of this in the future as parents struggle with after school activities in Cromwell.

- Day of Play was a celebration of Play on the International Day of Play. The CODC council members were there to answer questions from the public about the new Racecourse plan. 100 tamariki and parents were at Anderson Park to enjoy the Play equipment available.

Physical Education

- We supported Maniototo Area Junior School with a refreshed PE plan for year 1 – 8. Planning has been aligned with the schools' values and Achievement Objectives in the HPE curriculum that are focused on the current cohort. Success will be measured by collecting feedback from the tamariki at the end of the year.
- We worked alongside Te Whatu Ora with Millers Flat and Roxburgh Schools on identifying barriers for these schools regarding the physical activity and healthy food/drink environment in their schools.
- We supported Tarras School to obtain funding from Tū Manawa for new athletics equipment.
- Tarras School have joined our Healthy Active Learning initiative, which will involve our team working with the school to better implement the Health and PE curriculum within their junior school.
- **Learn to Swim** - Sport Otago source funding and manage the admin for The Central Lakes Swim Safe Programme. This programme delivers Water Skills for Life (WSFL) lessons to all tamariki in Years 0-8 across the region, teaching them the skills required to be able to survive in the water. In the last reporting period, we brokered an agreement between Central Lakes Trust (CLT) and Councils to significantly increase the funding contribution from CLT. This year 1,810 students from twelve schools in the Central Otago region accessed the programme. With each student receiving ten 30-minute lessons, this totalled 18,013 participant sessions.
- **Physical Activity Leaders (PALs)** - Our (PALs) programme is focused on working with primary school students in Years 5-8 and training them to be Physical Activity Leaders within their schools. We deliver this training alongside the Halberg Foundation with an emphasis on diversity and inclusion – which involves modifying activities to ensure that PALs have the skills to deliver initiatives within their schools that all students can participate in. Sessions can focus on communication and leadership 'Play' experiences and even developing projects/ideas suitable for our Tū Manawa fund.
- 11 schools participated in the PALs training and 133 students were involved. The schools involved were Alexandra Primary, Cromwell Primary, Poolburn School, Goldfields Primary, St Gerard's School, Tarras School, Omakau School, Maniototo Area School, Cromwell College, Clyde School and Millers Flat. Follow up training and support has been delivered to Goldfields, Tarras, and Clyde. Once trained, PALs run games and activities at lunch times during school, organise school physical activity events, operate the sports shed, and participate in additional learning opportunities such as sport specific coaching.
- We also supported the PALs at Goldfields Primary School to run a mini-Olympics. The PALs had to design modified games that allowed students of all abilities the chance to play. Kate assisted with providing equipment, helping PALs with their game planning, and designing reflection feedback forms for staff and students to complete.

Active Recreation

- Our new team connected with key stakeholders in the Active Recreation space including Teviot Valley Community Board, COREAP Youth Interagency Meeting, Cromwell Youth Trust, Cromwell Swim Club, Puna Rangatahi (Alexandra Youth Trust), CODC Community Development, and Central Lakes Trust.
- Ben and Jo secured further sponsorship to get the Half Mile Disc Golf course completed.
- We led some training events for Challenge Wanaka adaptive competitors in Alexandra. We focussed on the transition from swim – bike – run and got them to the stage where they were training the full distance they intended to complete.
- In Cromwell, we identified a need from the community for women's only introduction to swimming sessions targeting migrant women in the area. We formed a committee including (CODC Pools, Welcoming Communities, Te Whatu Ora & Sport Central). The main barrier was finding pool space where there would be no men around. Working with the CODC pools team they were able to provide pool access and lifeguards from 7:30-8:30pm on Wednesdays. We sourced some competent swimmers as volunteers to support participants in the pool.

- We organised and delivered an opening & closing party for the Roxburgh Pool. Our inflatables were great in the water and enjoyed by 30+ tamariki and rangatahi at each event. It was also great to engage the Teviot community through their Lions Club and sponsorship from the local supermarket.
- We supported Puna Rangatahi's BLAST longest day event with an activity based around teamwork.
- We delivered Rippa Rugby and the basic game movements for 15 tamariki with varying ages from Cromwell Home School Sport.
- We assisted Alexandra Park Run with their 1st birthday event, helping with marketing, set up and play activation. They had their largest number of participants with 861 runners! The Tākaro Play Trailer was there for tamariki to enjoy before and after the event.
- We set up our "Share Your Gear" station at the Alexandra Repair and Care Café. Share Your Gear gave away nine rugby balls, five badminton rackets, eight pairs of shoes, swimming goggles, caps, shin pads, a boxing gloves kit and a bike helmet.
- We showcased Alexandra Waka Ama and Circus Space as part of our Youth Week celebrations.
- Ben attended a community workshop called 'Strategic Doing' aimed at connecting people with similar ideas for community initiatives. From this, a Move-it Monthly event was created that occurs on the first Wednesday of the month and is targeted at connecting people through movement. It is marketed it to the community as a walk, run, bike to limit barriers and get as many people as possible participating to create an accountable community heading into winter. A local cafe and coffee provider are sponsors and they provide free coffee afterwards which has been awesome for creating connection.
- Ben worked with the CODC council and Teviot Valley Community Board to find space for local rangatahi to build a bike park. Follow this he organised two days to get local kids and community members down to build some jumps.
- Ben delivered a frisbee golf session for 20 local brownies/girl guides.

Events

Our Sport Central team organised or supported the following events:

- Organised an Active Recreation and Play session as part of the Merino Shears event in Alexandra.
- Cromwell Big Morning Run for Mental Health Awareness Week, with approximately 50 runners and walkers participating.
- Dunstan Zone Triathlon.
- Central Otago Primary Schools Sports Association Triathlon.
- Dunstan Zone Athletics.
- Central Otago Primary Schools Sports Association Athletics.
- Top Bike 2025 in Alexandra. This year we had 38 Yr 5/6 teams and 24 Year 7/8 teams, totalling 372 competitors. Teams of 6 competed in a time trial and skills challenge with points gained from everyone contributing to an overall score.
- Clued Up Kids Alexandra. The Clued-Up Kids is designed to teach Year 6 students' essential survival, safety, and life skills through engaging, agency-led sessions that promote confidence and resilience. Sport Centrals session was based on stress and learning stress management techniques through games and activity.
- Central Otago Primary School Sport Association Rippa Rugby Tournament.
- Cromwell College Cross Country.

Sport Development

Supporting Otago Clubs and RSOs is a core component of our business. The type of support we give in this space is diverse, ranging from actual sport delivery through to things like conflict resolution and constitutional advice. Below is a snapshot of some of our mahi in the CODC region over the last year:

- In Alexandra, we facilitated the reopening of the Alexandra Badminton club, putting together a committee that includes Welcoming Communities (Council), COREAP, and Sport Central. They organised a 'have a go' evening at Molyneux Stadium to gauge interest. Over 30 people (ages varying from 5–70) turned up, with another 20 stating they want to see the club reopen but couldn't make the event. We now hold weekly sessions on Thursday nights (first was on the 13 March.) We have

even been able to find a volunteer coach to run junior sessions. So far, we are averaging 15 juniors 5-17 and 25 seniors a week. They have a plan in place to run a 9-month season and have qualified coaches who are interesting in supporting a junior club so clubs' nights will run 3-5pm – 5-17 y/o 5-7pm senior club. He has also assisted a group keen to get badminton off the ground in Cromwell. They were struggling to get traction with the school to book gym space. They now have a regular time booked on Friday nights.

- We supported Iceinline with some strategic support. We worked with the manager to complete a business health check survey, and from this developed a plan to move forward. This included facilitating a strategic planning session with the committee and finalising a strategic plan, establishing sub-committees for Finance, Marketing/Comms/Fundraising, and Employment, working with each committee to build clear plans that fit into the new strategy, and supporting the manager to implement plans and develop relevant policies and procedures.
- We supported the design and delivery of the inaugural Unity Hoops Basketball Tournament. The tournament was designed to include teams from different nationalities playing against each other and then sharing authentic kai from their countries. The tournament was a great success with six teams (50+ rangatahi and adults) competing. During the tournament, we set up the play trailer and provided discs for tamariki to use at the Anderson Park disc golf course.
- We participated in multiple Central Otago rugby focus groups led by Otago Rugby and Otago Country Rugby. Working with the clubs and schools in the area, they discussed options to grow the game. Conversations from the meeting were mostly around the lack of referees in the area and how we must start to sound the alarm as the game can grow without officials. Maniototo Rugby club expressed their need for support and discussed cricket needing some help in their area.
- We assisted Disc Golf Naseby and Hungerball with sourcing equipment.
- We helped the Cromwell College Sports Director to get registered with NZCT and the Aotearoa Gaming Trust and will help them when they are ready to pull together applications.
- We supported a Special Olympics 'have a go day' in Alexandra that included indoor bowling and softball.
- We met with Cromwell Golf Course. This meeting was based around exploring funding opportunities to engage a junior/women's development manager. We are in the process of putting together a plan to share with funders.
- Sport Otago has run coaching workshops for 25 amateur coaches across Alexandra and Cromwell.

Stakeholder Relationships, Advocacy, Spaces and Places

- We submitted on the CODC Long Term Plan. This is an important plan with five of the major nine items sport and active recreation related, meaning it could have major impact on our sector.
- Ben presented to the Teviot Valley Community Board looking at ways we could develop sport and active recreation in the region. This included; support with finding lifeguards and engaging the Council Pools team to help with training, organising opening and closing pool parties, promoting the pool as a destination over the summer months, gauging interest in a swim club in the area, looking to have opening parties for local tracks in the works, setting up a treasure hunt which sends people to cool spots around the region in return for discounts at local businesses, a QR code on track signs that links to ALL trails on the council website, and supporting local tamariki with bike jumps they have started to build themselves. This would be by involving locals to help finish off their project as they have taken the initiative.
- Members of our leadership team attended the Central Lakes Trust Community Outcomes workshop in Cromwell.
- We worked on the Huddl project with CLT, QLDC, CODC, and Volunteer South, discussing findings of the community needs survey from September. A Huddl survey was distributed and promoted with 99 responses received. The group are satisfied that there are enough responses, and from a broad range of organisations, that should provide meaningful insights for areas of need.
- We attended the Cromwell Racecourse workshop alongside CODC, QLDC, and various sports groups from the Cromwell Basin. The workshop, delivered by Jasmax, was to work with the community to see where they would ideally place extra sports fields on the 92-hectare site. We had to consider the

equestrian clubs already using the space and think about medium and long-term needs. In the short term, there is a need for two full-size rugby fields and two full-size football fields. In the next 5-10 years, they anticipate this need to grow to eight full-size fields overall.

- We met with CODC to discuss our MOU, storage space for our events trailer, opening the Half Mile Disc Golf Course, Open Spaces Strategy/Cromwell Racecourse, and the Cromwell College Turf.
- Our staff met with the Molyneux Sports Trust to advise them on their next steps to get a hockey turf at Dunstan School following their feasibility study.
- Ben attended the Teviot Valley, Alexandra and Cromwell Funding Clinic alongside CODC, CLT, OCT, and ORC to promote our three funds and discussed his role and how he is a resource to support Sport and Active Recreation in the area.
- Ben has supported the Millers Flat Recreation project by linking them with funders and contractors.

Health Initiatives

We received 111 Green Prescription (GRx) referrals and one Active Families referral from medical practices across Central Otago. Our Health Coach at Cromwell Medical and Junction Health worked with 294 individuals for 1133 total encounters as part of the Access and Choice programme. Some of our associated community-based health initiatives included:

- Presented at a WellSouth Diabetes Client Education Group about GRx and our Health Coach service.
- Connected with HIP and Nurse practitioner to discuss ways to further support clients with Diabetes in Cromwell. While gathering feedback from clients with Diabetes, the most common feedback was feeling isolated in their condition and that they wanted to connect with others with Diabetes. Monique (Health Coach) has since created a Diabetes education and connection group, running four sessions with a variety of topics: Diabetes and self-care, nutrition, exercise, and stress and challenges. The sessions will run with 15 minutes of education, 15 minutes of practical tools, 15 minutes of connection.
- Met with a local PT who specialises in working with women and menopause wellness, and with a local Pilates provider.
- In Cromwell, linked with the WellSouth Diabetes Educator and Junction Health Manager in regard to setting up a diabetes educational session in Cromwell.
- The Winter Wellness Walking Group is now set up and running Monday nights at 5.15pm for a 45-60 min walk.
- Connected with a Heart Foundation Educator to explore ways the Health Coach role can support clients in the region with heart conditions. The end goal is for the Heart Foundation Educator to give monthly education to cardiac clients in the area and Health Coach's to provide a weekly cardiac support walking group in their area.
- Connected with Central Otago REAP and the Central Otago Friendship service to develop more understanding of their roles and has been able to link clients into these services.
- Teamed up with COREAP to create a six-week Water Wellness Group to increase physical, mental, and social connection. The programme focused on building water confidence, comfort, pool exercises, and social connection. Group attendance averaged nine participants weekly. Participants were encouraged to create an ongoing peer-led group schedule. The programme successfully transitioned to a peer-led format with two peer-led sessions organised a week. Participants demonstrated increased water confidence, laughing, and feeling capable with all pool exercises. Monique received a lot of positive feedback from participants such as *"I never thought I would feel this good in myself and it has all started from coming to this group, each week my anxiety has improved in and out of the water"* and *"this pool group has helped me regain my confidence in life, I have enjoyed meeting new people and I have never felt as good as I do now in 5 years (since client heart attack)"*.
- Connected with local GP at Cromwell Medical Centre and Junction Health to understand gaps in the practice. Isolation of mums and inactivity was discussed. HC/HIP have now created an Active Parents walking group. Parents are informed of this group via flyers up in the practice and when babies come in for their 6-week vaccinations. We have had feedback from parents *"It is good this is a group we*

get to move; other parent groups we attend we are always sitting down” “This has been great to meet new mums and feel more comfortable being out of the house with my baby”.

- Connected with Your Physio and Habit Health about the GRx programme and how we can support clients following their recovery from physiotherapy. Following this conversation, both organisations have referred clients to GRx.
- Supported with the organisation of the Pink and Steel fundraising event with Physiotherapy provider Your Physio. The overall aim was to increase people's awareness of exercise at any level for physical and mental benefits, including clients going through cancer treatment. We had over 35 people attend the event. The event involved a walk and finding key check points along the way that had questions or facts for clients to learn more about exercise and the variety of different ways to add in movement. We received a lot of positive feedback, people had learnt new information about exercising and enjoyed being outside in the evening. “I wouldn't normally leave the house after work, but I really enjoyed this walk tonight. Makes me think this is something I should do more of”.

Community Funding

- Sporting Chance supported 20 children in the CODC area from a financially disadvantaged situation to participate in sport, granting them a total of \$2,745.00.
- \$21,788 of Tū Manawa Active Aotearoa funding was granted to four projects including Up-Cycles Charitable Trust, Alexandra District Youth Trust in both Dunstan and Maniototo, and Cromwell College. The Tū Manawa fund supports and facilitates access to play, active recreation, and sport for tamariki and rangatahi.





STRATEGIC PLAN

Vision

Every Otago Whānau active every day.

Our Purpose

To enhance individual and community wellbeing through physical activity.

Ki te whakarei i te oranga me te hapori kite mahi tinana.

What We Do

Support Healthy Lifestyles (Oranga momo noho)

- Support individuals/whānau to build their knowledge, confidence, and skills to manage their health and wellbeing.
- Develop partnerships to support underserved communities.

Enable Active Communities (Hapori Hohe)

- Enhance opportunities for young people and their whānau to be physically active.
- Build and support community capacity and capability.

Demonstrate Leadership (Rangatiratanga)

- Influence and collaborate with decision makers to drive and advocate for positive change.

How We Do It

Be Smart and Productive Atamai me te Whaihua

- Inspiring and valuing our staff.
- Enhancing our profile.
- Promote Equity, Diversity, and Inclusion (EDI).
- Maintain sustainable funding.
- Make environmentally sound choices.

- Be innovative and progressive with our use of technology.
- Enable our purpose through efficient systems and processes.

Our commitment to Te Tiriti o Waitangi – Sport Otago is committed to upholding the mana of Te Tiriti o Waitangi and the principles of Partnership, Protection, and Participation.

Our Values

Whakakāurangi [Edgy]

To stand out from others, modern, adaptive, innovative, tenacious, at the forefront, experimental. Push the boundaries.

Pono [Open]

Being welcoming and accepting, honest, open to new ideas, willing to learn, vulnerable, embracing diversity, having integrity.

Tūhono [Connected]

Collaboration, partnership, teamwork, nurturing, maintaining, promoting, and building on our staff and communities' strengths. Looking after our people, respect for each other and those we inter-relate with. Kotahitanga (unity).

Hiranga [Excellence]

Being the best we can be, being evidence-based, always producing high quality work, having high standards. Our whānau live the organisation's values and possess required skills. Our practices keep our whānau safe and healthy.

CONTENTS

	PAGE
CHAIRPERSON AND CHIEF EXECUTIVE'S MESSAGE	4
ACTIVE COMMUNITIES – HAPORI HOHE	6
HEALTHY LIFESTYLES – ORANGA MOMO NOHO	12
LEADERSHIP – RANGATIRATANGA	13
CELEBRATING SUCCESS	16
FINANCIAL STATEMENTS	18
PARTNERS AND SUPPORTERS	26

3

ANNUAL REPORT



CHAIRPERSON'S AND CHIEF EXECUTIVE'S REPORT

TĒNĀ KOUTOU KATOĀ,

It is with great pleasure, on behalf of the Sport Otago Trustees and staff, that we report on the organisation for the year ended 30 June 2024.

This was the final year of our 2020-2024 strategy delivering on our vision of “*Every Otago whānau active every day*”. This vision is brought to life on a daily basis through the support of our major funding partners – all five of our City and District Councils, Otago Community Trust, Central Lakes Trust, Sport New Zealand, and Te Whatu Ora/Health New Zealand. Thank you for your continued support in us.

There is a breadth of work that Sport Otago delivers across the play, active recreation, sport, and health sectors in our region. Some of the highlights include our Healthy Active Learning programme, which delivers health and physical education curriculum support in primary schools in the Clutha, Waitaki, and Dunedin catchment areas. Our Healthy Active Learning team's mahi resulted in the education sector rating Sport Otago highly across many aspects of our 2023 stakeholder survey. The Healthy Active Learning team were responsible for training and supporting almost 1,000 Year 5-8 students to be Physical Activity Leaders (PALs). These PALs do a fantastic job running games and activities at lunchtime to get their classmates active during the school day.

Our sport and recreation infrastructure is an important asset to support Otago being physically active. The Coastal Otago Sub-Regional Facilities Strategy was completed and joins the Central Otago Sub-Regional Facilities Strategy. Both provide recommendations and a framework for the future development of sport and recreation facilities. Our regional staff played an active role advocating and supporting projects such as the Network Waitaki Events Centre and the Paetara Aspiring Central community venue, increasing public access to much needed indoor court space.

Our Health team, who help support healthy lifestyles, exceeded their contract targets across Green Prescription, Active Families, and Access & Choice. These contracts all use physical activity as the basis to support individuals and whānau to enhance their mental and physical wellbeing.

We worked closely with Central Lakes Trust, Central Otago District Council, and Queenstown Lakes District Council to financially support delivery of Water Safety New Zealand's Water Skills for Life programme. This support provided the delivery of ten free survival swimming skills sessions each for Central Otago tamariki in Years 1-8, an important component to enable our children to develop their confidence around water. Within Dunedin we worked with Water Safety New Zealand, Dunedin City Council, schools, and swim providers to deliver the Water Skills for Life programme. Across both Central Lakes and the Dunedin region, 11,202 tamariki participated in the programme.

Sport Otago manages several funds which are distributed to community groups and individuals. The largest is Sport New Zealand's Tū Manawa Active Aotearoa fund for play, active recreation, and sports organisations. Tū Manawa supported a total of 110 different projects, approving funding of \$678,176 for community organisations across Otago in 2023/2024. These funds support activation opportunities for tamariki and rangatahi to be physically active.

With the high cost of living impacting whānau across Otago, our Sporting Chance programme, which provides financial assistance to children from disadvantaged circumstances to take part in sports, saw a substantial increase in applications. We were able to approve 470 grants for a total of \$48,425, supporting children to participate. We thank our key supporter Otago Community Trust for their ongoing financial support for Sporting Chance.

Over the course of 2024 we completed the final year of our 2020-2024 Sport NZ contract. We worked closely with Sport NZ to develop our deliverables for the next four-year term from 2024-2028. During this time, we took the opportunity to update our own Sport Otago strategy for the period 2024-2028. We are grateful to the various stakeholders who shared their perspectives and expertise, and together with our insights and learnings from the 2020-2024 period, this input informed our 2024-2028 strategic plan. Our mahi will focus on our vision of Otago becoming the world's most active region.



Thank you to the staff at Sport Otago for all the mahi you deliver across the region through many diverse roles. We also want to recognise a number of staff who retired or moved on from Sport Otago after more than ten years of dedication to the organisation: Kelvin (Tiny) Carruthers, Duane Donovan, Andrew Finn, Alan Nicholls.

Financially, Sport Otago budgeted for a deficit of \$98,739 for the 2023/2024 year. A number of factors impacted on the bottom line, including a lower than budgeted payroll with staff movement and our investment income performing well. On the back of a tough economic climate a decision was made to sell our commercial Kelly Sports franchise after eight years of local delivery. The organisation posted a \$58,871 deficit at year end, a satisfactory result against the increased inflationary costs that all businesses faced across New Zealand in 2023/2024.

For the Board, it has been a busy 12 months with a focus on developing the strategic plan for 2024-2028, in collaboration with the Leadership team. As part of the strategy development we reviewed our services and programmes to ensure we apply our resources towards outcomes that would make the biggest impact. We appointed and supported three new Trustees onto the Board, and put a Chair succession plan in place in anticipation of a transition in November 2024. The Board also supported the organisation as it implemented more effective financial systems.

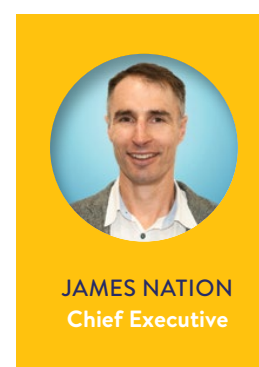
Movement within the Board across 2023/2024:

- Jo Gibson resigned as a Trustee in August 2023 and Cherie McConville resigned as a Trustee in September 2023.
- At the Annual General Meeting in November 2023, Andrew Douglas, Dougal McGowan, and Gianna Leoni were appointed as Trustees and Kathy Dedo was appointed Deputy Chair.

We would like to offer our thanks and appreciation to the Board of Trustees, the Leadership team, and all Sport Otago staff for all of the mahi you do for the organisation. To all of our funders and strategic partners, thank you for your continued support, we appreciate everything that you do to allow us to deliver on our plans. We also offer our thanks to the whole sector as we continue our collective efforts to support and enable wellbeing through physical activity.

BOARD OF TRUSTEES

Jeffrey Broughton	Chair
Kathy Dedo	Deputy Chair
Andrew Douglas	Appointed November 2023
Jo Gibson	Resigned August 2023
Gianna Leoni	Appointed November 2023
Cherie McConville	Resigned September 2023
Dougal McGowan	Appointed November 2023
Amy Morrison	
Nicola Swain	
Mathew Woods	



ACTIVE COMMUNITIES – HAPORI HOHE

HEALTHY ACTIVE LEARNING AND PHYSICAL EDUCATION

Healthy Active Learning is a joint government initiative between Sport New Zealand, Te Whatu Ora, and the Ministry of Education that seeks to improve the wellbeing of children and young people through healthy eating, drinking, and quality physical activity. The Sport Otago Healthy Active Learning team is currently supporting around 30 primary and intermediate schools across Dunedin, Clutha, and Waitaki to:

- Support their understanding of the value of the health and physical education curriculum.
- Support their understanding of the value of play, active recreation, and sport.
- Support teachers and kaiako to be confident and capable in delivering the health and physical education curriculum.

- Strengthen their connections with the wider community, including whānau and local health and physical activity providers.
- Support well-informed decision making when using external providers within the education setting.
- Support the creation of healthy food and drink environments.

The type of support we provide to each school is tailored to specifically meet their needs. There is a focus on enabling sustainable positive changes that promote and support an active school culture and positively impacting on the wellbeing of all tamariki.

Specific focus areas for our Healthy Active Learning team this year included:

- helping teachers to prioritise their own wellbeing.
- exploring ways for school principals to share their positive experiences of Healthy Active Learning, and including leadership elements to professional development opportunities.
- working with early-career teachers to value physical activity and ensure a focus on movement in the curriculum. This included delivering a workshop to 65 primary school student teachers.

Our Healthy Active Learning team once again organised the delivery of the Clutha Health and PE Conference in Balclutha, which was open to all primary and intermediate school staff in the district. A total of 54 people attended, including principals, teachers, and support staff. The conference featured Meg Gallagher as keynote speaker, and six different workshop sessions throughout the day. Feedback was superb with 100% of attendees sharing that the day either matched or exceeded their expectations. The team also provided numerous other professional learning development opportunities for kaiako. These workshops are open to all teachers in the region, not only our Healthy Active Learning schools.

We delivered the **On Your Marks (OYM)** programme to schools in Queenstown, Oamaru, Wānaka, and Cromwell. OYM is a fundamental movement-based programme providing professional development for teachers with a focus on manipulation, locomotion,

1

GOAL 1

“
Enhancing opportunities for young people and their whānau to be physically active
”

2

GOAL 2

“
Build and support community capacity and capability
”



body awareness, balance, and stability. It involves the delivery of theory-based workshops for teaching and practical modelling sessions working with both teachers and tamariki in early learning and primary school settings.

Our **Physical Activity Leaders (PALs)** programme is focused on working with primary school students in Years 5-8 and training them to be Physical Activity Leaders within their schools. We deliver this training alongside the Halberg Foundation with an emphasis on diversity, equity, and inclusion – which involves modifying activities to ensure that PALs have the skills to deliver initiatives within their schools that all students can participate in. Sessions can focus on communication and leadership Play experiences and even developing projects/ideas suitable for our Tū Manawa fund.

Over 77 schools from all five of our regions have participated in the PALs programme this year, with almost 1,000 students trained as PALs.

Once trained, PALs run games and activities at lunch times during school, organise school physical activity events, operate the sports shed, and participate in additional learning opportunities such as sport specific coaching.

Our **Play Lab** project (funded through Sport New Zealand's Disability and Inclusion Fund) uses play to facilitate learning for students with high and complex needs, alongside their peers. Eleven schools were involved in the programme in varying capacities over the year. Our Play Lab Facilitator worked collaboratively with teacher aides, students, senior management, and Property Services from the Ministry of Education to design learning and play environments that were accessible, adaptable, and inclusive. This has included training for teachers and teacher aides, assistance with Tū Manawa funding applications for line markings at the schools, planning outdoor learning spaces, and accessibility reviews.

Sport New Zealand shared a video celebrating our Play Lab collaboration with Kaikorai Valley College, which demonstrated how Play Lab fostered inclusion of all students within unstructured and free play.

WATER SKILLS FOR LIFE

Sport Otago source funding and manage the administration for the Central Lakes Swim Safe programme and the Dunedin Skills 2 Swim programme. 11,202 primary school students from 61 schools within Dunedin, Queenstown Lakes, and Central Otago regions were supported in Water Skills For Life programmes. Each student receives ten 30-minute lessons learning the skills our tamariki need to be able to survive in the open water.



7

ANNUAL REPORT

EVENTS

Our team delivers and supports a wide range of community participation events across Otago. Some examples of events we have delivered this year include:

- Sporting Chance All-Star Showdown in February. This was a new event to raise additional funds for our Sporting Chance grant. The event was a basketball match at the Edgar Centre featuring high-profile Otago athletes and coaches. The event was well-supported by a number of local organisations and businesses. The inaugural event turned a small profit to go towards the Sporting Chance fund, but we see a lot of potential to grow the profile and profitability of the event.
- Our Rainbow Run series had over 2,000 participants, with events held in Wānaka, Balclutha, Queenstown, Oamaru, and Dunedin.
- Stride, Ride and Slide, our mini-triathlon for 2–6-year-olds, was held in Queenstown (123 participants) and Dunedin (218 participants). We also ran a Stride, Ride and Slide event in Wānaka

as part of Challenge Wānaka (181 participants). We also organised the Adapted Triathlon as part of Challenge Wānaka for tamariki and rangatahi with disabilities, with 38 participants.

- A Virtual Triathlon at Forsyth Barr Stadium with 48 school and business teams taking part.
- Tākaro Upper Clutha – Festival of Sport, Active Recreation, and Play, a week-long event showcasing physical activity opportunities within the Upper Clutha region.
- In the Clutha region, we organised and delivered the Papatowai Challenge, as well as multiple primary school events including Netball, Rippa Rugby, and Hockey tournaments, South Otago Primary Schools Triathlon.
- We assisted the Central Otago Primary Schools Sports Association with their Rippa Rugby tournament, Cross Country, Triathlon, and their Swimming Sports.
- Other Central Otago events included Top Bike in Alexandra in April, and numerous Play events, including Teddy Bear picnics.



- We supported the North Otago Primary Schools Cross Country, the Aoraki Secondary Schools MTB Championships, and multiple primary school Athletics Days across the Waitaki.

PLAY

We published our region's first **Neighbourhood Play System** report. This was a collaborative project with the North East Valley community in Dunedin to empower the community's tamariki to identify their barriers to playing more at school and in their neighbourhood. A launch party was held at North East Valley Normal School during Play Week, attended by over 100 tamariki and 30 adults. The report helped the school and community to reimagine outdoor play and provided recommendations for new actions, messaging, and infrastructure. We plan to expand the Neighbourhood Play System approach into more communities across Otago.

We continued to facilitate play events and initiatives, such as our **Play Your Way** events throughout summer enabling tamariki and whānau to engage in play in school and community settings. Our Play Trailers

continued to be popular at school and community events. We also held our region's first **Play Streets** event in Oamaru in November with the support of Neighbourhood Support Waitaki.

Play Box is an initiative that provides play and sport equipment libraries across the region. Equipment available to the communities includes blow up inflatables, large foam shapes, sports equipment, and our Loose Parts Trailers. Over the year we had over 75 bookings, mostly from schools and early learning centres, but the equipment has also been used by community groups and community events, such as the South Dunedin Street Festival. We produced a promotional video for the Play Box resource to raise awareness and knowledge of the resource, as there are over 50 kits available to hire.

We continued to explore the promotion of inclusive play opportunities. An example was working with Halberg Foundation to provide and facilitate opportunities for play in a space that is suitable for tamariki with disabilities. This resulted in four successful play sessions with Sara Cohen School and Halberg. Each session was with a class and there was around 6-10 tamariki and rangatahi involved.





ACTIVE RECREATION

We continued to grow our connections in the active recreation space, building a network across Otago spanning numerous youth organisations, active recreation providers, councils, and secondary schools. Our team helped promote and harness youth voice so that rangatahi across our region had meaningful input into the design and delivery of active recreation initiatives. This often led to sourcing Tū Manawa Active Aotearoa investment to support active recreation projects. Over the year, 43 different active recreation funding applications were approved, from a diverse range of organisations.

Our focus on empowering youth voice led to the development of a regional youth leadership panel. This provides rangatahi with a platform to voice their

personal insights and experiences towards youth-focused physical activity projects.

We also promoted understanding of the five different domains of active recreation (cultural and indigenous movement, artistic movement, sport for recreation, exercise, and outdoors). This helped to promote the many different facets of active recreation that can appeal to different people.

We also initiated a new Activation Coordinator role within our team, providing final-year university students with meaningful work experience where they could work closely with secondary schools and youth organisations to facilitate co-design workshops with rangatahi, and help identify new initiatives and funding opportunities within the schools.

SPORT

Otago continues to have the highest secondary school sport participation rate in New Zealand, with 62.8% of our students involved in school sport – a 3.3% increase over the previous year. Otago continues to stand out in catering to the needs of girls in the region, with 61.4% of girls actively involved in school sport, well above the national average of 45.4%.

We continued to promote the Voice of Rangatahi survey to secondary schools, which led to most participating schools co-designing new sports initiatives based on rangatahi feedback, with many obtaining Tū Manawa Active Aotearoa funding assistance. Over the last two years, 53 sports applications incorporating youth voice have been approved.

We worked closely with emerging and growing sports. An example was working closely with Volleyball Otago and Volleyball New Zealand to create a new full-time Operations Manager role to harness the incredible growth of the sport.



“61.4% of girls in Otago are actively involved in secondary school sport – well above the national average of 45.4%”

We continued to oversee the Otago Regional Sport Alliance allowing regional sports organisations (RSOs) to connect, network, and share challenges and successes. We led a project to create an online calendar where RSOs could share their events and timetables, to help with transparency, awareness, and connectedness across a wide range of sports. The calendar also promotes Balance is Better principles by helping RSOs, coaches, parents, and athletes to understand and manage potential workload from involvement across multiple sports. The calendar was embraced by 15 different RSOs, with many featuring it on their own websites.

We worked closely with RSOs and tertiary institutions to tailor coach development initiatives. We continued to assist with parent education opportunities, including the promotion of initiatives such as Balance is Better champions, Keep Sport Positive, Be a Legend, Good Sports, and What's The G.O.S.S. (Gems of Sports Series).

We worked closely with RSOs and tertiary institutions to tailor coach development initiatives. We continued to assist with parent education opportunities, including the promotion of initiatives such as Balance is Better champions, Keep Sport Positive, Be a Legend, Good Sports, and What's The G.O.S.S. (Gems of Sports Series).



11

ANNUAL REPORT

HEALTHY LIFESTYLES – ORANGA MOMO NOHO

GREEN PRESCRIPTION (GRX) AND ACTIVE FAMILIES

Green Prescription is a health and wellbeing support service that is free to access. Our GRx team work one-on-one with patients referred to the programme by medical professionals. Our team help referred clients to improve their physical activity levels and nutrition and make sustainable life changes to benefit their overall health and wellbeing. Over the year, we received and actioned 1,089 GRx referrals from medical professionals across Otago.

We also received and actioned 63 referrals to our Active Families programme. Active Families is another free service aimed at young people aged 4-17, with our team engaging with the whole family to create positive lifestyle changes. We can support families in their own home or somewhere in the community they are wanting to engage. The number of referrals is different from GRx due to the nature of the intensity of support provided.

We continued to partner with both Otago Polytechnic and the University of Otago to provide placement opportunities for their students in our health programmes. In most cases, these are master's students from the Nutrition Department at the University or post-graduate students at the Polytechnic's Institute of Sport and Exercise. This provides students with opportunities to interact with clients in both one-on-one and group sessions. We also trialled a gateway high school student placement experience.



Our GRx team reintroduced group activities including walking groups, exercise groups, and circuit classes. These were supported by our team and Otago Polytechnic students.

Our team also completed phase one of a study in conjunction with the University of Otago. This study is looking at the impact of the GRx programme on clients' wellbeing, with the results to be published soon.

TŌKU ORANGA – ACCESS AND CHOICE

We employ six Health Coaches across Otago as part of WellSouth's Tōku Oranga initiative. These Health Coaches are based in medical practices in Wānaka, Queenstown, Cromwell, Oamaru, Kurow, Palmerston, and Musselburgh (Dunedin). They provide tailored in-practice lifestyle support to patients based on improving their self-management of overall health and wellbeing. The most common reasons for seeking support from a Health Coach include physical wellbeing, managing weight/obesity, and diabetes. A unique strength of this free support is that the Health Coaches are available to be seen on the same day as someone may visit their GP or nurse.

Over the year our Health Coaches supported 1,230 different individuals, with a total of 2,528 patient contacts.

12

ANNUAL REPORT



GOAL 3

“
Support
individuals/
whānau to
build their
knowledge,
confidence
and skills to
manage their
health and
wellbeing
”

LEADERSHIP – RANGATIRATANGA

INSIGHTS AND EVALUATION

An important leadership function of our organisation is to ensure appropriate evidence is used to aid decision-making and challenge assumptions. Internally, we have strived for a deeper understanding of our region's demographics and physical activity trends. This has played a critical role in helping to shape our strategic refresh, as we collated extensive feedback from across our team and from our stakeholders.

A key element of this was our 2023 Stakeholder Survey. We obtained 131 responses from stakeholders across the region, and a regional survey insights report summarising key findings was produced. As well as influencing our organisational strategy, our team also used relevant feedback and insights to better understand how they could add more value within their own roles.

Our team continues to expand the ways that evidence and intelligence is incorporated into our work. Examples include our Play Lead's Neighbourhood Play System report, which included detailed demographic analysis and the design of an ethically-sound survey of 150 local tamariki; and our Healthy Lifestyles team developing a client follow-up evaluation programme for Green Prescription clients, with client feedback helping to shape the future direction of the programme.

Tailored intelligence support was provided to various stakeholders wanting to understand participant and community feedback, including projects with Central

Young people in Otago are physically active for an average of 10.7 hours per week (NZ average is 10.2 hours)

(Active NZ Survey)

Otago Hockey Association, St Clair Golf Club, and the huddl initiative in Central Otago / Queenstown Lakes.

Sport New Zealand's Voice of Rangatahi survey continued to be an effective tool to understand how our rangatahi experience physical activity within a secondary school setting. 1,602 rangatahi from 15 different schools participated in the most recent survey, with regional insights helping to shape our mahi across the region, and most schools using their student feedback to help develop new student-driven sport and active recreation initiatives.

SPACES AND PLACES

We lead and advocate for the development of built structures that enable communities to be active in play, active recreation, and sport across Otago. We have helped to establish a working group involving all five territorial authorities and major regional funders, to



63% of Otago secondary school students participate in school sport (the highest across all regions in New Zealand).



93% of young people in Otago were physically active in the last 7 days (NZ average is 92%) (Active NZ survey)



74% of adults in Otago were physically active in the last 7 days (NZ average is 74%) (Active NZ survey)



GOAL 4



Influence and collaborate with decision makers to drive and advocate for positive change



ANNUAL REPORT

13

connect regularly in relation to facility strategies, local projects, and national pieces of work of significance.

This working group developed a Coastal Otago Sub-Regional Facilities Strategy covering the Dunedin, Waitaki, and Clutha regions, facilitated by our Spaces and Places Lead. This strategy is consistent with the existing Central Otago / Queenstown Lakes Sub-Regional Strategy, with the intention of combining these strategies to form an overarching Facilities Strategy for the whole of Otago.

We have also contributed to several local facility development projects, including:

- Helping progress the Network Waitaki Event Centre project in Oamaru.
- A significant contribution to the successful development of Paetara Aspiring Central in Wānaka.
- Ongoing advocacy and support for the Tainui Bowls project, facilitating discussions between the main

parties as well as the Dunedin City Council and neighbouring clubs.

- Continuing input into the Dunedin Ice Stadium review.

- Multiple submissions and input to council plans and working groups.

COMMUNITY FUNDING

Tū Manawa Active Aotearoa – The Tū Manawa Active Aotearoa Fund supports and facilitates access to play, active recreation, and sport for tamariki and rangatahi across New Zealand. Sport Otago manages this fund locally on behalf of Sport NZ, with 110 applications totalling \$678,176.31 being granted to a variety of organisations across the Waitaki, Dunedin, Clutha, Central Otago, and Queenstown Lakes regions. The following is based on grants approved during the period:

	Active Recreation	Play	Sport	
Central Otago	\$81,576.14	\$7,588.38	\$41,245.79	\$130,410.31
Clutha	\$0	\$3,000.00	\$8,881.96	\$11,881.96
Dunedin	\$226,172.87	\$92,418.13	\$132,018.79	\$450,609.79
Waitaki	\$46,269.66	\$24,954.59	\$14,050.00	\$85,274.25
	\$354,018.67	\$127,961.10	\$196,196.54	\$678,176.31

* These figures are based on grants **approved** during the financial period and therefore differ slightly from the Statement of Service Performance, which is based on grants **distributed** during the reporting period.





Skeggs Foundation – Sport Otago administers the Skeggs Foundation, which distributes grants to support Otago’s aspiring, emerging, and high-performing athletes on their pathway to represent Otago and New Zealand. 176 grants were allocated to athletes to the value of \$96,130.00. There were also 62 grants to coaches and officials to the value of \$46,520.00, thanks to the Otago Community Trust, who provide the coaches and officials grants.

Sporting Chance – Sporting Chance is our fund that we use to help assist Otago tamariki and rangatahi from financially disadvantaged situations participate in sport. In 2023/2024 we supported 470 applicants, granting them a total of \$48,425.29. This fund continued to be oversubscribed in 2024 reflecting the economic environment and its impact of increased costs of living on families. We are grateful for the ongoing support of Otago Community Trust in their contributions to this fund.

DIVERSITY, EQUITY, AND INCLUSION (DEI)

The Sport Otago team continues to grow in confidence and competence in embracing DEI principles. A highlight in mid-2023 was Ōtepoti’s successful hosting of the 24th International Symposium of Adapted Physical Activity (ISAPA) in mid-2023. This event was attended by academics and practitioners from around the globe, and our Physical Literacy and Inclusion Advisor was a key member of the organising committee, with many Sport Otago staff volunteering at and attending the event. Following this event, eight of our staff formed an internal DEI working group to help drive our capability growth internally. The group developed a staff DEI survey to establish existing DEI understanding and capability, and produced reports analysing the survey findings along with a document detailing the need for the current DEI focus for our organisation. Our learnings indicate that the majority of staff agree that Sport Otago encourages diverse perspectives and ideas, and 96% of staff agreeing that they always feel included and accepted in workplace activities. The DEI working group’s current focus is ensuring that a strong DEI lens is applied holistically to all aspects of our strategy and activities.

BICULTURAL COMPETENCY

Our bicultural journey within Sport Otago has continued, with many staff having now completed the Otago Polytechnic Certificate in Bicultural Competency, and new staff having a range of options in place for bicultural competency training as part of our onboarding process. We have also introduced weekly waiata and karakia opportunities for staff. We have continued to grow relationships with Kaupapa Māori organisations, and support cultural initiatives such as kī-o-rahi, waka ama, and mau rākau through the Tū Manawa Active Aotearoa fund.



CELEBRATING SUCCESS

In 2024, Sport Otago continued its tradition of promoting and recognising the outstanding achievement of regional, national, and international sporting success. The range of sports represented and showcased at these awards was incredible, including our emerging talent athletes.



Left to right: Top Row – Anna Grimaldi, Edgar Centre stage and venue, Anna Grimaldi and Holly Robinson. Bottom Row – Otago Men's Hockey Team, He Waka Kōtua Kapa Haka group.

16

ANNUAL REPORT

CATEGORY WINNERS WERE:

Skeggs Foundation Otago Sports Awards,

held in June at the Edgar Centre, with more than 300 guests in attendance. The awards celebrated the outstanding achievements of Otago's athletes, coaches, and volunteers over 2023/2024.

SKEGGS FOUNDATION SUPREME AWARD

Erika Fairweather

SPEIGHTS SPORTSMAN
OF THE YEAR

Glenn Phillips – Cricket

NZME SPORTSWOMAN
OF THE YEAR

**Alice Robinson –
Alpine Ski Racing**

OTAGO DAILY TIMES
TEAM OF THE YEAR
Otago Men's Hockey Team

FIREBRAND PARA ATHLETE/
TEAM OF THE YEAR
Anna Grimaldi – Athletics

FLUID RECRUITMENT
JUNIOR SPORTSMAN
OF THE YEAR

Luca Harrington – Freeski

OTAGO COMMUNITY TRUST
COACH OF THE YEAR
Lars Humer – Swimming

STRAWBERRY SOUND
OFFICIAL OF THE YEAR
Chris Gaffaney – Cricket

DELOITTE SERVICES
TO SPORT
Helen Simpson – Cricket

MERCY HOSPITAL
JUNIOR SPORTSWOMAN
OF THE YEAR

Erika Fairweather – Swimming

CONNOR JONES
EMERGING TALENT
Lucia Georgalli – Snowboarding

Luke Harrold – Freeski

OTAGO UNIVERSITY
INNOVATION IN SPORT
**ORCHID (Otago Community
Head Impact Detection study)**

CATEGORY WINNERS WERE:

The Forsyth Barr Central Otago Sports Awards, held at the Lake Wānaka Centre, attracted 250 attendees.

JOHN FITZHARRIS MEMORIAL TROPHY – SERVICES TO SPORT Rae Patterson	GALLAWAY COOK ALLAN – JUNIOR SPORTSMAN OF THE YEAR Luke Harrold	GARY ANDERSON SENIOR SPORTSWOMAN OF THE YEAR Alice Robinson
WORKPLACE FIRST AID – COACH OF THE YEAR Micheal Beable	DUNCAN AND KELLY GOOD RAY WHITE – JUNIOR SPIRIT OF CENTRAL Maggie Dowling	BIKE IT NOW – SENIOR SPORTSMAN OF THE YEAR Ben Campbell
HEALTH 2000 – JUNIOR SPORTSWOMAN OF THE YEAR Lucia Georgalli	SOUTHERN LAKES MOTORS – PARA ATHLETE OF THE YEAR Adam Hall	JENNIAN HOMES – TEAM OF THE YEAR Dunstan Arms Senior Men's Quad – Jack Pearson, Angus Kenny, Henry Clatworthy and Marley King-Smith
FINDEX – OFFICIAL OF THE YEAR Sasha Mcleod	WANAKA PHYSIOTHERAPY – SENIOR SPRIT OF CENTRAL Rob Bruce	FORSYTH BAR SUPREME AWARD – BRUCE GRANT MEMORIAL TROPHY Alice Robinson
CENTRAL LAKES TRUST – HALL OF FAME INDUCTEE Valmai Breen		

CATEGORY WINNERS WERE:

The Network Waitaki Sports Awards, held at a new venue, the Waitaki Community Recreation Centre.

ADAIR CRAIK CHARTERED ACCOUNTANT FEMALE EMERGING TALENT Nina Conlan	LJ HOOKER STEWART MITCHELL AWARD FOR OFFICIAL IN SPORT Quinn Burge	PLUNKET ELECTRICAL JUNIOR SPORTSMAN OF THE YEAR Jeremy Paisley
ADAIR CRAIK CHARTERED ACCOUNTANT MALE EMERGING TALENT Riki Butson	SUTHERLAND MEN'S AND LADIESWEAR ATHLETE WITH A DISABILITY AWARD Emma Paton	DEAN AND COLEMAN LAW SPORTSWOMAN OF THE YEAR Courtney Duncan
LOAN AND MERC FUNCTION DENIS BIRTLES MEMORIAL SERVICES TO SPORT Andrea Naylor	HI FLO PLUMBING TEAM OF THE YEAR St Kevins Girls Clay Target Team	DEAN AND COLEMAN LAW SPORTSMAN OF THE YEAR Jack Andrew
K SOUTH COACH OF THE YEAR AWARD Ivan Docherty	MILLIGANS FOOD GROUP JUNIOR SPORTSWOMAN OF THE YEAR Samantha Gillies	NETWORK WAITAKI SPORTSPERSON OF THE YEAR Courtney Duncan

FINANCIAL STATEMENTS

STATEMENT OF SERVICE PERFORMANCE



WHO WE ARE:

Sport Otago is a Regional Sports Trust (RST) dedicated to enhancing individual and community wellbeing through physical activity.

Sport Otago works alongside a variety of organisations across the entire region of Otago, encompassing five territorial authority areas. Sport Otago is a charitable Not-for-Profit organisation formed in 1983 and is one of the 17 RSTs across New Zealand.

OUR VISION:

Every Otago whānau active every day

WHAT WE DO:

SUPPORT HEALTHY LIFESTYLES (ORANGA MOMO NOHO)

- Support individuals/whānau to build their knowledge, confidence, and skills to manage their health and wellbeing.
- Develop partnerships to support under-served communities.

ENABLE ACTIVE COMMUNITIES (HAPORI HOHE)

- Enhance opportunities for young people and their whānau to be physically active.
- Build and support community capacity and capability.



DEMONSTRATE LEADERSHIP (RANGATIRATANGA)

- Influence and collaborate with decision makers to drive and advocate for positive changes.

SUPPORT HEALTHY LIFESTYLES (ORANGA MOMO NOHO)

- Support individuals/whānau to build their knowledge, confidence, and skills to manage their health and wellbeing.
- Develop partnerships to support under-served communities.

Our Healthy Lifestyles team delivers free support to individuals and whānau to enhance physical, mental, and social wellbeing through physical activity and healthy eating support.

Programmes include:

- **Green Prescription:** For adults aged 17+ who would benefit from healthy lifestyle support in physical activity and nutrition.
- **Active Families:** for whānau with tamariki and rangatahi aged 4 to 16 who would benefit from healthy lifestyle support in physical activity and nutrition.
- **Access and Choice / Tōku Oranga:** providing timely support for patients and clients wanting help to improve self-management and provide guidance with behaviour change – including addressing stress, addictions, social issues, or long-term physical health struggles.

19

ANNUAL REPORT

	2024	2023
Green Prescription programme: Total number of referrals	1,089	1,085
Active Families programme: Total number of referrals	63	60
Access and Choice / Tōku Oranga: Total number of unique people seen	1,230	1,216



ENABLE ACTIVE COMMUNITIES (HAPORI HOHE)

- Enhance opportunities for young people and their whānau to be physically active.
- Build and support community capacity and capability.

Sport Otago's vision is **Every Otago whānau active every day**. Our region's physical activity rates are collected in Sport New Zealand's Active NZ Survey.

Percentage of young people who have done any physical activity in the last 7 days:	2024	2023
Otago	93%	94%
New Zealand	92%	92%
Average number of hours young people in Otago spend per week participating in play, active recreation, and sport:	2024	2023
Otago	10.7 hours	11.8 hours
New Zealand	10.2 hours	10.6 hours

To assist with providing opportunities for young people in Otago to be physically active, Sport Otago administers the following grants:

TŪ MANAWA ACTIVE AOTEAROA

From August 2020 Sport New Zealand established the Tū Manawa Active Aotearoa fund with Sport Otago acting as the Otago region's distribution agency. The funds are required to be allocated to community initiatives which meet the criteria set by Sport New Zealand – with the focus being on activating our tamariki and rangatahi through increasing opportunities for those who have barriers to participate in sport, active recreation, and play.

	2024	2023
Total number of grants provided during the year	110	111
Total funding assistance provided during the year	\$659,058	\$903,145



SPORTING CHANCE

Sporting Chance is our programme that provides financial assistance to youth who, due to circumstance, may never have the opportunity to participate in sport and active recreation. It funds participation and will assist with the basic costs of playing a sport.

	2024	2023
Total number of grants provided during the year	251	245
Total funding assistance provided during the year	\$31,536	\$38,228

DEMONSTRATE LEADERSHIP (RANGATIRATANGA)

- Influence and collaborate with decision makers to drive and advocate for positive changes.

Sport Otago regularly seeks feedback from our community and stakeholders on how we are doing. This feedback helps to guide our work to better serve the needs of our communities.

Sport New Zealand conducts a bi-annual Stakeholder Survey for Regional Sports Trusts across the country. This was most recently conducted in September-October 2023 (131 responses).

Sport Otago conducted an interim Stakeholder Survey in March 2022 (164 responses). This survey replicated a selection of the questions from the Sport NZ survey. The following two measures are considered key indicators of how well Sport Otago is performing.

Percentage of stakeholders who rate their RST's overall performance score as 'very good' or 'excellent':	2023 (Sport NZ)	2022* (Sport Otago)
Otago	62%	57%
National	62%	
Percentage of stakeholders who 'agree' or 'strongly agree' that they have confidence in the leadership of their RST:	2023 (Sport NZ)	2022* (Sport Otago)
Otago	64%	74%
National	69%	

* The 2022 Stakeholder Survey has no National comparison given it was conducted by Sport Otago.



SPORT OTAGO

SUMMARY FINANCIAL STATEMENTS SUMMARY STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE FOR THE YEAR ENDED 30 JUNE 2024

	2024 \$	2023 \$
Revenue from Non-Exchange Transactions		
Sport New Zealand	1,225,992	1,190,408
Grant – Otago Community Trust	187,995	190,750
Other Grants/Sponsorship/Donations and Sundry Income	460,934	573,257
Revenue from Exchange Transactions		
Other Revenue	1,333,161	1,385,127
Total Revenue	3,208,083	3,339,542
Less Expenditure		
Audit Fees	13,500	12,500
Depreciation and Amortisation Expense	35,803	42,802
Operating Lease Expenditure	205,048	198,759
Other Operating Expenditure	3,012,603	3,102,260
Total Expenditure	3,266,955	3,356,321
Net Surplus/ (Deficit) and Total Comprehensive Revenue or Expense	(58,871)	(16,779)

SUMMARY STATEMENT OF CHANGES IN NET ASSETS/EQUITY FOR THE YEAR ENDED 30 JUNE 2024

	2024 \$	2023 \$
Opening Equity	1,431,561	1,448,340
Comprehensive Revenue or Expense	(58,871)	(16,779)
Closing Equity	1,372,690	1,431,561

SUMMARY STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2024

	2024 \$	2023 \$
Net Cash Inflow/(outflow) from Operating Activities	(111,149)	(226,651)
Net Cash Inflow/(outflow) from Investing Activities	127,231	230,688
Net Increase/(Decrease) in Cash Held for the Year	16,082	4,037
Cash at Beginning of the Year	34,936	30,899
Cash at End of Year	51,018	34,936



SPORT OTAGO
SUMMARY FINANCIAL STATEMENTS
SUMMARY STATEMENT OF FINANCIAL POSITION
AS OF 30 JUNE 2024

	2024 \$	2023 \$
Equity		
Establishment Fund	210,835	210,835
Bequest Fund	166,300	166,300
Property Development Fund Note 9	138,050	138,050
Retained Earnings Note 8	857,505	916,336
TOTAL EQUITY	1,372,690	1,431,521
REPRESENTED BY:		
Current Assets		
Cash & Cash Equivalents	51,018	34,936
Receivables from Exchange Transactions	114,484	128,966
Receivables from Non-Exchange Transactions	173,574	160,299
Bequest Investments	166,300	166,300
Other Investments	1,609,719	1,662,893
	2,115,094	2,153,394
Non-current Assets		
Property, Plant and Equipment	53,400	76,903
	53,400	76,903
TOTAL ASSETS	2,168,495	2,230,297
Current Liabilities		
Payables under Exchange Transactions	334,086	490,317
Prepaid Revenue – Other	246,452	226,484
Third Party Agency funding	127,588	55,088
Sport New Zealand Tu Manawa Funding	77,677	16,887
On Call Loans	10,000	10,000
	795,804	798,776
TOTAL LIABILITIES	795,804	798,776
NET ASSETS	1,372,690	1,431,521

Signed for and on behalf of the Board of Trustees who authorised these financial statements for issue on the 27th August 2024.


 Trustee


 Trustee



23

ANNUAL REPORT

SPORT OTAGO

SUMMARY FINANCIAL STATEMENTS NOTES TO THE SUMMARY FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

These summary financial statements have been extracted from the full financial statements approved by the Board of Trustees on 27 August 2024.

The summary financial statements do not include all disclosures provided in the full financial statements and cannot be expected to provide as complete an understanding as provided by the full financial statements.

Interested parties may request a copy of the full financial statements from the Sport Otago, 40 Logan Park Drive, Logan Park, Dunedin 9016.

The full financial statements were authorised for issue by the Trustees on 27 August 2024, have been audited and an unmodified audit opinion has been issued. In addition, these summary financial statements have been examined by the auditor, and their report is attached.

The full financial statements have been prepared in accordance with Generally Accepted Accounting Practice. They comply with Public Benefit Entity Accounting Standards as applicable for Not for Profit (PBE NFP). Sport Otago is eligible for Tier 2 PBE NFP Reduced Disclosure Regime (RDR) on the basis it does not have public accountability and is not defined as large. The Summary Financial Statements comply with PBE FRS-43 Summary Financial Statements.

Functional and presentation currency: These summary financial statements are presented in New Zealand Dollars (\$), which is Sport Otago's functional currency.

There are no commitments at 30 June 2024 (2023: \$Nil), other than operating lease commitments of \$192,029.00 (2023: \$301,719.00) over the life of the relevant lease arrangements.

The funding available, in the form of retained earnings, for ongoing trading of \$857,505.00 represents only 28% of the 2023-2024 total turnover. With the majority of contracts currently ranging from only 12 to 24-month terms the Trustees of Sport Otago consider the level of reserves currently held is a prudent level to cover unexpected decline in our current funding sources allowing Sport Otago to maintain its operating for a period of time and make necessary adjustments.

The allocation of equity into a Property Development Fund is to assist in the creation of a Sport House/s. Funds are transferred from the fund for costs associated with the relocation of Sport Otago from 184 High Street to the Sargood Centre, 40 Logan Park Drive Dunedin in September 2012. Funds are also available for other Sport House developments.

There were no changes to accounting policies in the current year.

24

ANNUAL REPORT





Independent Auditor's Report on the Summary Financial Statements

To the Trustees of Sport Otago

Opinion

The summary financial statements of Sport Otago (the 'Entity'), which comprise the summary statement of financial position as at 30 June 2024, and the summary statement of comprehensive income and expenses, summary of statement of changes in equity and summary cash flow statement for the year then ended, and related notes, are derived from the audited financial statements of the Entity for the year ended 30 June 2024.

In our opinion, the accompanying summary financial statements, on pages 22 to 24 and the service performance reporting on page 18 to 21, are consistent, in all material respects, with the audited financial statements, in accordance with FRS-43: *Summary Financial Statements* issued by the New Zealand Accounting Standards Board.

Summary financial statements

The summary financial statements do not contain all the disclosures required by Public Benefit Entity Standards Reduced Disclosure Regime. Reading the summary financial statements and the auditor's report thereon, therefore, is not a substitute for reading the audited financial statements and the auditor's report.

The audited financial statements and our report thereon

We expressed an unmodified audit opinion on the audited financial statements in our report dated 27 August 2024.

Board of Trustees' responsibilities for the summary financial statements

The Board of Trustees are responsible on behalf of the Entity for the preparation of the summary financial statements in accordance with FRS-43: *Summary Financial Statements*.

Auditor's responsibilities

Our responsibility is to express an opinion on whether the summary financial statements are consistent, in all material respects, with the audited financial statements based on our procedures, which were conducted in accordance with International Standard on Auditing (New Zealand) ('ISA (NZ)') 810 (Revised): *Engagements to Report on Summary Financial Statements*.

Other than in our capacity as auditor, we have no relationship with or interests in the entity.

Restriction on use

This report is made solely to the Board of Trustees, as a body, in accordance with Section 207B of the Companies Act 1993. Our audit has been undertaken so that we might state to the Board of Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Board of Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Deloitte Limited

Dunedin, New Zealand
27 August 2024

25

ANNUAL REPORT

PARTNERS AND SUPPORTERS

SPORT OTAGO GRATEFULLY ACKNOWLEDGES THE SUPPORT OF THE PRINCIPAL SPONSORS OF OUR PROGRAMMES:



26



WE WOULD LIKE TO ACKNOWLEDGE AND THANK THE FOLLOWING SUPPORTERS OF OUR PROGRAMMES AND EVENTS:

A.C.E SHACKLOCK CHARITABLE TRUST ● ANIMATION RESEARCH LIMITED ● BRACKENS PRINT
 ● DUNEDIN CASINO CHARITABLE TRUST ● EDGAR CENTRE ● FORSYTH BARR ● LJ HOOKER
 ● IMPACT ROOFING & PLUMBING ● OTAGO ACADEMY OF SPORT ● OTAGO POLYTECHNIC
 ● OTAGO SECONDARY SCHOOLS SPORTS ASSOCIATION ● TRUSTS ADMINISTERED BY WILKINSON
 RODGERS LAWYERS ● WORKPLACE FIRST AID TRAINING



20 24



03 474 6350

sporto@sportotago.co.nz

www.facebook.com/sportotago

PO Box 969 Dunedin 9054

40 Logan Park Drive Dunedin 9016

25.15.4 RANFURLY AND PATEAROA BOIL WATER ADVISORY LEVEL OF SERVICE

Doc ID: 2540610

Report Author:	Julie Muir, Group Manager - Three Waters
Reviewed and authorised by:	Saskia Righarts, Acting Chief Executive Officer

1. Purpose of Report

To consider different level of service options and costs for supply of water to Ranfurly and Patearoa until treatment plant upgrades are completed.

Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the installation of a temporary protozoa barrier loaned from Selwyn District on the Ranfurly Water treatment plant.
- C. Agrees that installation of the temporary barrier, and provision of tankered drinking water while the treatment upgrades are completed be funded as a mix of operational and capital cost to the Ranfurly and Patearoa Water Treatment Plant upgrades.

2. Background

This report provides an update to matters raised in a report for information to Council on 28 May 2025: Item 25.11.8 Ranfurly and Patearoa Water Supplies Protozoa Barrier Non-compliance. Doc ID:2478645

The Ranfurly Water Treatment Plant was constructed in 1984, and the treatment methodology is via sand filter and chlorine. Water is sourced from the East Ewe Burn. The plant has faced significant challenges, particularly with turbidity issues in the source water.

The Patearoa Water Treatment was constructed in 1980 and serves a small urban area of approximately 50 properties, and a rural water scheme of approximately 40 properties. Water is chlorination which treats bacteria. Water is sourced from the Sowburn River. The surface water source is vulnerable to turbidity following rainfall events.

Both of these plants are non-compliant for protozoa treatment. They are also occasionally non-compliant for bacteria treatment during high turbidity events requiring boil water notices to be put in place.

Upgrades of the Ranfurly and Patearoa Water Treatment Plants were included in the 2021 - 2031 Long Term Plan. A number of options were considered which would meet the compliance requirements and be resilient to all weather events. These options were cost prohibitive.

Alternative options were then considered which would provide compliance with the drinking water standards and would significantly improve resilience, but may not withstand higher impact, infrequent events. An alternative, more affordable option for upgrading of both the Ranfurly and Patearoa treatment plants was approved by Council on 29 January 2025. Procurement has been undertaken and the new plants are programmed to be commissioned in December.

In October 2023, Central Otago District Council received direction from the government's water services regulator Taumata Arowai regarding compliance deadlines for protozoa barriers to be installed on all water supplies.

For water systems that rely on surface water as the source, which includes Ranfurly, the installation and operation of a protozoa barrier was to be completed by 31 December 2024. This deadline was subsequently extended to 31 September 2025 following changes to legislation relating to Three Waters Delivery reform and provisions for deferring Long Term Plans for one year.

Taumata Arowai wrote to Council on 14 April 2025 requesting a risk mitigation plan which identified how Council intended to manage the risks presented by the absence of protozoa barriers for the Ranfurly and Patearoa until the treatment plant upgrades were completed.

Several iterations of risk mitigation plans were provided between 1 May and June. These plans outlined the real time monitoring in place for turbidity and conductivity, reducing the set points for shut down of the treatment plant and relying on stored water following rain events, and installation of conductivity monitoring on the Patearoa plant. Following extensive discussions with Taumata Arowai council staff were advised the only alternative to installation of ultraviolet (UV) treatment that would be accepted was a boil water advisory. The boil water advisory was subsequently implemented during the week of 14 July and is required to remain in place until a protozoa barrier (Ultraviolet) is installed.

3. Discussion

The boil water advisory expected that residents would boil water for drinking and store this for residential use, with the two small council owned tankers being located at the two Ranfurly schools for use by the schools.

This is similar to what occurs in other locations within New Zealand where long-term boil water advisories are in place. Unlike past boil water notices which have been installed when the water is too cloudy to treat, in this case the water is the same as has previously been used and is clear to the eye.

The Ranfurly and Patearoa communities have frequent experience of short-term boil water notices. These have been put in place following rain events, when the turbidity (cloudiness) of the water means that chlorination treatment for bacteria may be compromised. During these events, water tankers have been supplied to provide treated drinking water.

This has now set a minimum expectation from the community for tankered drinking water to be available within the community for use during boil water advisories. In order to respond to this, Gore District Council has loaned their small water tanker, which is now located in Patearoa, and a larger hired tanker is now located at the Maniototo Hospital with public access to this.

Council operations staff have been exploring other options to manage the implications of a long-term boil water advisory. Installing point-of-use treatment devices on food premises, the Maniototo Hospital, and a single publicly accessible water point has been investigated. We

are waiting on information from a plumber regarding the practicality and detailed costs for this.

Selwyn District Council are replacing a containerised UV unit on one of their supplies. Staff have been in discussions with Selwyn regarding Central Otago District Council using this as a temporary barrier for Ranfurly until the new treatment unit is commissioned. The container will be available after 5 August, and could be decommissioned on the existing site, transported, installed and commissioned by the early September. This would enable the boil water advisory on Ranfurly to be lifted 3-4 months earlier.

If a temporary barrier is installed on Ranfurly then installation and commissioning of Patearoa could be prioritised over Ranfurly, resulting in earlier lifting of the boil water advisory on Patearoa.

4. Financial Considerations

The costs refilling and transporting the small tankers is estimated to be about \$5,000 a month. The hire, filling and transport cost for the large tanker is estimated to be about \$10,000 a month. This means the costs for tankers for Ranfurly is approximately \$20,000/month and Patearoa is \$5,000/month (increase to operating expenditure).

The estimated cost to install point-of use treatment on eight sites (Hospital, six food premises, and one public access site) is estimated to be approximately \$70,000 (capital expenditure).

The estimated cost to transport and install a temporary UV unit from Selwyn is estimated to be approximately \$150,000 (capital expenditure).

The total available budget for the Ranfurly and Patearoa water treatment upgrades is \$4.2 million. The estimated costs for design, project management, construction and contingency for the upgraded plants is \$3.92million. This leaves \$280,000 of unallocated project budget.

Estimated cost breakdown for preferred option:

Operational expenditure

Two months providing water tankers	\$50,000
------------------------------------	----------

Capital expenditure

Transport and install temporary UV unit	\$150,000
---	-----------

Total estimated increase in expenditure	\$200,000
--	------------------

5. Options

Option 1 – (Recommended)

Install Selwyn plant at Ranfurly to provide a temporary protozoa barrier, resulting in approximately a further six-week boil water advisory for Ranfurly. The estimated total cost for this is \$200,000 (as per table above).

Tankered drinking water would be provided in Ranfurly for the two schools, the hospital and the public during the boil water advisory period and is included in the total cost.

Tankered drinking water would be provided to Patearoa until the new plant is commissioned. This could be provided from Ranfurly once the temporary barrier is in place, reducing costs for transport to Patearoa. The upgrade for Patearoa could then be prioritised over Ranfurly and potentially commissioned earlier.

Advantages:

- Shorter period (about a 6 weeks) of boil water advisory and high public dissatisfaction in Ranfurly.
- Earlier commissioning of Patearoa
- Less likely to have community alarm fatigue and resulting complacency to any future boil water advisories that may be required due to turbidity affecting bacteria treatment between September and December.

Disadvantages:

- Estimated total cost is \$200,000 (as per table above).
- High internal workload in managing additional construction work, two updates to drinking water safety plan, and additional advisory and communications with Taumata Arowai.

Option 2

Residents boil their water until mid-December, with small tankers supplied for school use only, point of use treatment for food premises, hospital and a publicly accessible water tap.

Advantages:

- Hospital and food premises would not need to boil their water once the point of use treatment devices are installed (approximately \$70,000).
- Large drinking water tanker would not be required for Ranfurly and Gore tanker for Patearoa once point of use is installed on a publicly accessible tap.

Disadvantages:

- All other properties would have boil water advisory until December (approximately 21 weeks) resulting in high level of public dissatisfaction in Ranfurly and Patearoa.
- Likely to have community alarm fatigue and resulting complacency if there is a high turbidity event which could reduce effectiveness of bacteria treatment between August and December. Potential for people to become sick as a result of complacency.
- Estimated total cost is \$175,000

Option 3

All properties boil their drinking water until mid-December. Drinking water tankers are provided at Patearoa, the two schools in Ranfurly, and the hospital. The tanker at the hospital is available to the public.

Advantages

- Lower cost.

Disadvantages

- All properties would have boil water advisory in place until December (approximately 21 weeks)

- A very high level of public dissatisfaction in Ranfurly and Patearoa.
- Likely to have community alarm fatigue and resulting complacency if there is a high turbidity event which could reduce effectiveness of bacteria treatment between August and December. Potential for people to become sick as a result of complacency.
- Estimated total cost is \$125,000

Option 4

All properties boil their drinking water until mid-December. Public drinking water fill points are available in Naseby and Alexandra.

Advantages

- Lowest cost.

Disadvantages

- All properties would have boil water advisory in place until December (approximately 21 weeks)
- Residents would need to travel to Naseby or Alexandra which have fully compliant water supplies to fill water containers.
- A very high level of public dissatisfaction in Ranfurly and Patearoa for a prolonged period.
- Likely to have community alarm fatigue and resulting complacency if there is a high turbidity event which could reduce effectiveness of bacteria treatment between August and December. Potential for people to become sick as a result of complacency.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by outlining the background to the current boil water advisories on Ranfurly and Patearoa water supplies, and options and costs to mitigate the duration of these.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Long duration boil water advisories will have economic impacts on the community and businesses. They will present a negative image of the district to visitors.
Considerations as to sustainability, the environment and climate change impacts	Temporary installation of the Selwyn treatment container at Ranfurly will reduce transport of compliant water to Ranfurly and distance of cartage to Patearoa.
Risks Analysis	There is a risk of the community suffering alarm fatigue and not responding if there is an event which results in heightened risk to the water treatment process, such as high turbidity following rain events.

Significance, Consultation and Engagement (internal and external)	This decision is not considered to be significant. The proposal will restore expected levels of service earlier. The costs of achieving this are not significant when compared to the provision of tankered water only.
--	---

7. Next Steps

Staff will proceed with arranging the Selwyn container to be decommissioned, transported to Ranfurly, installed and commissioned.

The Ranfurly Water Safety Plan will be updated to reflect the changes being made to the treatment processes and re-submitted to Taumata Arowai.

The boil water advisory can be removed from Ranfurly once the plant is commissioned.

Staff will work with Fulton Hogan to prioritise installation of the Patearoa Treatment Upgrade before Ranfurly.

A point of use device will be investigated for a publicly accessible tap to provide compliant water for Patearoa residents until the Patearoa plant is commissioned. If this is not achievable then a tanker will be located in Patearoa until the upgrade is completed.

Monthly updates on progress on the treatment upgrades will be provided to the Maniototo Community.

8. Attachments

Nil

25.15.5 REMISSION OF EXCESS WATER CHARGES

Doc ID: 2524438

Report Author:	Paul Morris, Chief Financial Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose of Report

To consider whether Council wishes to remit excess water charges.

Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Declines the application to remit 100% of excess water charges of \$4,417.68 and applies the current remission policy relating to excess water charges of 50%.

2. Background

A leak was discovered at a property resulting in an invoice of \$4,708.80 (inclusive of GST). The usage was 7,848 units. The average usage in the past 2 years is 459.5 units or \$275.70.

Under current policy the water user would pay \$2,206.84

The leak was discovered by the property owner and repaired promptly.

Council's water bill was received post the repair and discussions occurred around the 50% standard remission that would apply in this case.

The property owner does not feel they are responsible for the bill as they did not know there was a leak and as such it is unreasonable to charge them.

3. Discussion

Council has a Rates Remission Policy (The Policy) in relation to excess water charges, which was reconfirmed in the most recent Long-Term Plan 2025-34.

The policy contains the following in relation to the remission of water rates attributable to leakage:

"From time-to-time water consumers experience a loss as a result of leaks or damage to their water supply system. It is the normal practice for the consumer to be responsible for the maintenance of the reticulation from the water meter to the property, and to account for any

consumption of water supplied through the meter. This is currently enforced through the Water Supply Bylaw 2008.

Council has taken the view that some consumers may experience an occasional water leak without them being aware of the problem. They have therefore decided that it would be reasonable to allow for a reduction in charges to these consumers in certain circumstances.

This policy statement addresses that decision.

Objective of the Policy

To standardise procedures to assist ratepayers who have excessive water rates due to a fault (leak) in the internal reticulation serving their rating unit.

Whilst at the same time ensuring that consumers retain responsibility for the maintenance of their private reticulation, as required by the Water Supply Bylaw 9.15.

Conditions and Criteria

The Council may remit the excess water rates where the application meets the following criteria:

- The policy will apply to applications from ratepayers who have excess water rates due to a fault(s) in the internal reticulation
- That all applicants are requested to submit their application in writing before the due date of an invoice
- That a report from a registered plumber be supplied stating that the property has experienced a water loss as a result of a leak
- That proof of the repairs to the internal reticulation be submitted for verification (i.e. plumber's repair account) within 60 days of the due date of an invoice
- That the ratepayer be charged the full charge for normal consumption
- The maximum relief that will be provided will be 50% of the difference between the normal consumption and the actual water consumption for that period any remission under this policy will be limited to one application within any two-year period for any particular rating unit
- The Group Manager – Governance and Business Services be delegated authority to consider applications for remission of excess water rates and, if appropriate, approve or decline them.

Notes

- "Internal reticulation" refers to the underground and indoor pipe work and specifically excludes irrigation and leaking toilets, taps etc
- The "normal consumption" will be calculated at Council's discretion from the information available
- No adjustment shall be backdated beyond the current period invoiced
- This is a financial remission only based on the volumetric charge."

In this case the ratepayer has complied with the policy to achieve a 50% remission.

The ratepayer is requesting a 100% remission on the excess water charges and to pay as they believe the problem wasn't known by them, they fixed the problem immediately and feel it is an unreasonable charge that they shouldn't have to pay for.

Council could remit the charge under extreme financial hardship, but staff have not pursued this avenue as the only argument put forward by the ratepayer is one of equity and fairness.

Council has always held to the idea of ratepayer vigilance in respect of water supply on private property. In that it is the responsibility of the property owner to ensure it is maintained appropriately. Water use becomes the responsibility of the property owner once it enters the property and given Council already contribute towards excess water charges by remitting 50% of the cost it is difficult to accept the arguments raised.

4. Financial Considerations

If the Council accepts the applicant's argument, then the additional cost to Council would be \$2,208.84

5. Options

Option 1 – (Recommended)

Decline the applicants request and apply the remission policy as it currently stands

Advantages:

- Policy integrity remains intact and precedent is not created.
- Treats this applicant the same as all other previous applicants

Disadvantages:

- None

Option 2

Grant the applicants request and remit 100% of the excess charge

Advantages:

- None

Disadvantages:

- Compromises the integrity of the Remission Policy.
- Sets an unwanted precedent.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by ensuring Council has robust and equitable remission policies in place.
---	--

Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes. Consistent with the past application of the remissions policy
Considerations as to sustainability, the environment and climate change impacts	N/A
Risks Analysis	None
Significance, Consultation and Engagement (internal and external)	N/A

7. Next Steps

Inform the ratepayer of Council's decision

8. Attachments

Nil

25.15.6 AMENDMENT TO THE RATES REMISSION POLICY TO ALLOW FOR THE REMISSION OF WATER RATES IN CERTAIN CIRCUMSTANCES

Doc ID: 2524762

Report Author:	Paul Morris, Chief Financial Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose of Report

To consider amending the current rates remission policy to allow for the remission of water rates in certain circumstances.

Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees that remissions of rates or volumetric charges is not required for ratepayers where Advisory Boil Water or Boil Water Notices are issued in relation to water supplies.

2. Background

A boil water advisory (The Advisory) has been issued for the Ranfurly and Patearoa area. This advisory is in place until December 2025.

Following discussion with the Water Services Authority – Taumata Arowai, (The authority) a boil water advisory was issued to safeguard public health. The advisory will continue until December 2025 (or earlier if temporary measures are put in place – refer to separate paper on this agenda) by which time Council will have completed work to upgrade the treatment plant to treat water for Protozoa.

It is important to note this is a precautionary measure. Water quality has not changed.

There has been public commentary around this advisory notice and how it impacts the service provided by Council with the argument being the service currently being provided (having to boil water) is less than what was provided prior to the advisory notice, effectively a perception exists that the service provided is somehow inferior.

Staff have been asked to prepare a report on how a rebate/remission of some description could be implemented to reflect ratepayer's concerns.

3. Discussion

The boil water advisory has been issued for the Ranfurly/Patearoa supply due to the lack of Protozoa barrier at the water treatment plant. This is being remedied by the installation of such barriers at the treatment plant, and this is expected to be completed in December 2025.

This type of advisory may also be issued on other water supplies within the District.

Given there is increased scrutiny by the water authority the question is does Council see the need for an appropriate remission to cover these types of events?

Council's water activity generates its revenue from rates and water charges. It recently rebalanced its income to generate more from water charges and less from rates. It delivers water through a significant network of assets.

The value proposition in relation to water is the protection of "public health... through the provision of safe reliable and trustworthy water supplies (CODC LTP 2025-34)" in exchange for the level of rates and water charges being paid.

Analysing the options available to Council two main options present themselves the first being to leave the remissions policy as it currently stands and the second is to amend the remission policy to give some remission through either water rates or volumetric charges to those impacted by these issues.

Council does not provide guarantees as to the safety of the water it provides through its supply network.

The case for not providing a remission.

If Council decided to not amend the remission policy, it would be doing so on the basis that it is still providing potable water to consumers. The boil water notice is an advisory and is due to Council not yet complying with the authority's standards. There is no evidence of any degradation in the water from before the advisory notice.

If the Council amends its remission policy and applies a remission in this case, this will set a precedent for future advisories or notices that may apply to other Council schemes.

Remissions reduce revenue in the year the remission is applied. Rates are set based on the level of expenditure projected. If we reduce the level of revenue through remissions this will create an operating deficit that cannot effectively be recovered. The deficit cannot be added to the next years rates requirement as all water user ratepayers would end up paying the additional cost of the remission which is unfair.

Determining the basis to issue a remission is difficult. Is it a token amount decided by Council or is it based on the actual or perceived deprivation? If an advisory notice is in place for six months, should a six-month remission be applied?

The applications of a remission may have a wider unintended impact as it could set precedence for things like weather events where Council issues a boil water notice on its schemes.

Protozoa can be treated at source but there may be circumstances where protozoa may enter the network system which may trigger a boil water notice. Would this be differentiated from the type of event being contemplated here.

Not all users are ratepayers. Renters will not get any benefit of a remission while still paying increased power costs.

Unrelated to physical water provision this is new policy and may be construed as impacting the election process as it benefits blocks of ratepayers.

The case for providing a remission.

In council's LTP it states that Council's vision is to protect public health and the environment through the provision of safe, reliable and trustworthy water supplies. A boil water advisory whilst precautionary may not meet with the vision we espouse for water services. Therefore, some recognition of this could be made.

This is similar to the situation Council face in say resource planning where if Council do not meet the statutory timelines Council are required to refund/discount fees to an applicant.

There is an additional cost imposed on ratepayers because there will be additional power consumption. Some recognition could be made to reflect this.

The method to provide a remission

There are two methods to provide a remission if required. They are;

- 1) Remit all or part of the fixed targeted rate. Currently that rate is \$684.66 and/or
- 2) Remit all or part of the water used volumetric charge. This currently sits at 60c per unit for the first read of the year (reflecting water used from the previous financial year, and \$1.60 for the remainder of the year).

The Remission policy amendment

The wording of any policy adjustment is important. A potential draft may contain the following points.

"Remission of Rates where Boil Water Notices are Issued.

The objective is to recognise the extra costs associated with a long term (longer than 1 month in duration) Boil Water notice that is either issued by Council due to an event that prevents Council fulfilling its vision to protect public health and the environment through the provision of safe, reliable and trustworthy water supplies or an advisory boil water notice issued in conjunction with Taumata Arowai.

Council will determine the application of this remission at their discretion.

Council will either

- i) apply up to 15% of the current targeted fixed water rate across the number of months the Boil water notice remains in place or
- ii) apply a 50% remission to the volumetric charge applicable to water consumed in the months applicable to the issued boil water notice or issued advisory Boil water notice."

4. Financial Considerations

The impact on Council's finances would depend on the number of impacted properties and the level the Council wish to set the remission.

If it is assumed Council decides that the levels suggested above in the draft policy amendment are appropriate then a full year remission would be \$102.70 per ratepayer or \$10,270 per 100 ratepayers per year. Assuming the notice lasts for 6 months the cost to Council would be \$51.35 per ratepayer or \$5,135 per 100 ratepayers. Applying this level to the Ranfurly/Patearoa area (658 connections) the cost would be \$33,788.3. This money

would be lost as it could not be recouped in the current year, and it would be unfair to recover it in future years.

If this were to affect 3000 ratepayers for the same length of time, then the remission starts to escalate to \$154,050 in this example.

5. Options

Option 1 – (Recommended)

Council does not amend the rates remission policy to allow for remission of rates on certain events impacting the quality of water

Advantages:

- The notice is advisory and there is currently no evidence that the water supply is an issue
- This avoids setting a precedent and having to define exactly when or how a remission policy may apply.
- Revenue reduction would not occur with no chance in the future to re-coup.
- Arbitrary determination rules are not applied.
- Providing a remission close to an election may be perceived negatively by candidates during the election process.

Disadvantages:

- Ratepayers perceive they are receiving a substandard service for the same cost
- Cost to ratepayers will increase as they must now treat the water by boiling it which will increase electricity costs.
- Does not alleviate the concerns of the safety of Council's water supply.

Option 2

Council amends the remission policy to give relief in the case of issuance of boil water notices

Advantages:

- Provides financial relief for ratepayers incurring additional costs in boiling water.

Disadvantages:

- Sets precedents for not only application of Boil water notices but could be argued for other parts of Council.
- If the remission is applied to Volumetric charges it could result in unintended consequences of water usage going up as users recognise water will be cheaper.
- Creates perceptions from election candidates that the remission has had an impact on the election.
- Revenue reduction due to applying the remission would not be recovered.
- Policy may be created on the fly.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by continued provision of potable water that the cost is fairly distributed to all users.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes. It is consistent with Council's Long-term plan.
Considerations as to sustainability, the environment and climate change impacts	N/A
Risks Analysis	The decision has been made to put the advisory boil water notice on which protects the health of the community minimising the risks associated with untreated (protozoa) drinking water
Significance, Consultation and Engagement (internal and external)	N/A

7. Next Steps

Depending on Council's decision, no further action is required. However if the decision is to provide a remission an amended Remission policy will need to be drafted including Council's direction on level of remission.

8. Attachments

Nil

25.15.7 FINANCIAL DASHBOARD 31 MAY 2025**Doc ID: 2522166**

Report Author:	Paul Morris, Chief Financial Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose

Inform Council of the financial reporting tools currently presented to Council Executive and gain Council's view on the usefulness to the councillors of this tool for governance of the business.

Recommendations

That the report be received.

2. Discussion

Staff have been working on the concept of a financial dashboard to assist the Council's managers and budget holders in understanding their budgets, the impacts of decisions on future results and to hold budget holders to account during the year.

The dashboard was introduced at the beginning of the 2025 financial year with an idea that it would initially be produced quarterly and presented to the Executive Leadership Team at their meeting for discussion.

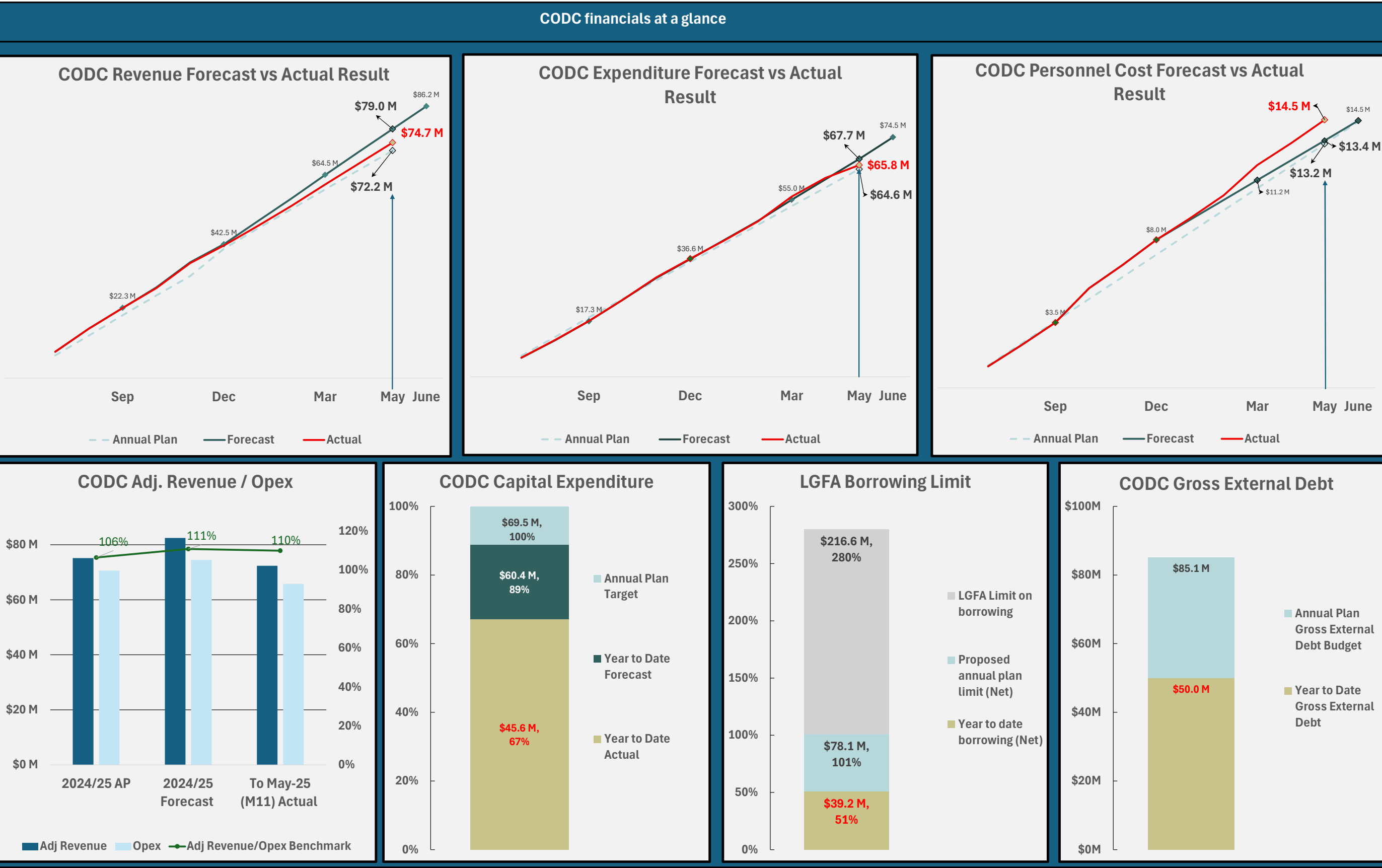
The Dashboard has evolved over time and will now be presented monthly.

The Audit and Risk Committee has reviewed the dashboard and suggested some changes that may make the information more useful to governance. To this end we are going to implement linkages to the Council's recently adopted Financial Strategy in the next iteration of the dashboard to show things such as balanced budget benchmark, essential services benchmark on at least a quarterly basis.

The entire dashboard has been included for completeness, however the suggestion is that if councillors determine that something similar would be useful then only the first 3 pages would be presented ongoing as it represents the high-level governance space.

3. Attachments

Appendix 1 - May 2025 CODC Dashboard Council.pdf [↓](#)



CODC - FINANCIAL DASHBOARD; YTD 31 May 2025 (11 months of 2024/25 FY)																												
<div>Objectives</div> <div>1. Imbed the financial strategy within the organisation’s thinking - sustainability and affordability.</div> <div>2. Improve understanding of financials and the impact on the business.</div> <div>3. Optimise and simplify how we do things, and agree the business rules.</div> <div>4. Improve fiscal ability and enable a rolling 10-year financial plan; Finance can develop a Treasury function.</div> <div>5. Drive accountability - no surprises policy.</div> <div>Summary</div> <div>* YTD opex and revenue are both below forecast;</div> <div>* Capex is lagging behind forecast - a continuation of trend of recent years.</div> <div>* Debt is at \$50M, a further \$35M was planned to be drawn down however not all of this will be required.</div> <div>* All forecast figures are based on Forecast 2.</div>				<div>Key points</div> <div>This Dashboard is a simplified version of what was envisaged - improvements over time are required.</div> <div>Internal processes need to change to enable more meaningful and up to date financial reporting, this includes:</div> <div>* Accrual accounting....</div> <div>* More realistic distribution of costs/revenue over the year in budgets/forecasts; e.g. monthly, quarterly, other... => cashflow and debt drawdown.</div> <div>* A more timely monthly closing of accounts.</div> <div>KEY: % variance traffic lights</div> <div>Band</div> <div>What does light mean?</div> <div>KEY: Rev/Opex & Projects</div> <div>Notes</div>							<div>Debt position (\$M)</div> <table><tr><td></td><td>FYE 2024</td><td>To May-25 (M11) Actual</td><td>FYE 2025 Forecast</td></tr><tr><td>Current account</td><td>\$12.8 M</td><td>TBC @ Y/E</td><td>\$15.8 M</td></tr><tr><td>External Debt</td><td>-\$35.0 M</td><td>-\$50.0 M</td><td>-\$85.1 M</td></tr><tr><td>Net position</td><td>-\$22.2 M</td><td></td><td>-\$69.3 M</td></tr></table>			FYE 2024	To May-25 (M11) Actual	FYE 2025 Forecast	Current account	\$12.8 M	TBC @ Y/E	\$15.8 M	External Debt	-\$35.0 M	-\$50.0 M	-\$85.1 M	Net position	-\$22.2 M		-\$69.3 M
														FYE 2024	To May-25 (M11) Actual	FYE 2025 Forecast												
													Current account	\$12.8 M	TBC @ Y/E	\$15.8 M												
													External Debt	-\$35.0 M	-\$50.0 M	-\$85.1 M												
													Net position	-\$22.2 M		-\$69.3 M												

CODC - FINANCIAL DASHBOARD; YTD 31 May 2025 (11 months of 2024/25 FY)																											
Objectives 1. Imbed the financial strategy within the organisation's thinking - sustainability and affordability. 2. Improve understanding of financials and the impact on the business. 3. Optimise and simplify how we do things, and agree the business rules. 4. Improve fiscal ability and enable a rolling 10-year financial plan; Finance can develop a Treasury function. 5. Drive accountability - no surprises policy.				Key points This Dashboard is a simplified version of what was envisaged - improvements over time are required. Internal processes need to change to enable more meaningful and up to date financial reporting, this includes: * Accrual accounting.... * More realistic distribution of costs/revenue over the year in budgets/forecasts; e.g. monthly, quarterly, other... => cashflow and debt drawdown. * A more timely monthly closing of accounts.						Debt position (\$M) <table><tr><th></th><th>FYE 2024</th><th>To May-25 (M11) Actual</th><th>FYE 2025 Forecast</th></tr><tr><td>Current account</td><td>\$12.8 M</td><td>TBC @ Y/E</td><td>\$15.8 M</td></tr><tr><td>External Debt</td><td>-\$35.0 M</td><td>-\$50.0 M</td><td>-\$85.1 M</td></tr><tr><td>Net position</td><td>-\$22.2 M</td><td></td><td>-\$69.3 M</td></tr></table>			FYE 2024	To May-25 (M11) Actual	FYE 2025 Forecast	Current account	\$12.8 M	TBC @ Y/E	\$15.8 M	External Debt	-\$35.0 M	-\$50.0 M	-\$85.1 M	Net position	-\$22.2 M		-\$69.3 M
													FYE 2024	To May-25 (M11) Actual	FYE 2025 Forecast												
Current account	\$12.8 M	TBC @ Y/E	\$15.8 M																								
External Debt	-\$35.0 M	-\$50.0 M	-\$85.1 M																								
Net position	-\$22.2 M		-\$69.3 M																								
Summary * YTD opex and revenue are both below forecast; * Capex is lagging behind forecast - a continuation of trend of recent years. * Debt is at \$50M, a further \$35M was planned to be drawn down however not all of this will be required. * All forecast figures are based on Forecast 2.				KEY: % variance traffic lights			Band between -2% and 2% between +/-2% and +/-5% between +/-5% and +/-10% between +/-10% and +/-15% < -15% or > 15%		What does light mean? Very good OK Review Watching brief Action required		KEY: Rev/Opex & Projects <div><div></div> Actuals under forecast</div> <div><div></div> Actuals above forecast</div>		Notes * The Overheads in the Annual Plans, Forecasts and Actuals are shown against Business Support/Governance and Corporate Services, and not within each Division/Significant Activity. *Annual Plan, Forecasts and Actuals exclude non-cash revaluation gains and losses *Actuals are compared with latest Forecast (#2) to the end of May 25. * A similar dashboard for each Division is also appended to this report.														
<div><div></div> Action required</div> <div><div></div> Watching brief</div> <div><div></div> Review</div> <div><div></div> OK</div> <div><div></div> Very good</div> <div><div></div> OK</div> <div><div></div> Review</div> <div><div></div> Watching brief</div> <div><div></div> Action required</div>			<div><div></div> < -15%</div> <div><div></div> -15%</div> <div><div></div> -10%</div> <div><div></div> -5%</div> <div><div></div> -2%</div> <div><div></div> 0%</div> <div><div></div> 2%</div> <div><div></div> 5%</div> <div><div></div> 10%</div> <div><div></div> 15%</div> <div><div></div> > 15%</div>																								
Breakdown																											
Major Capital Projects - by Cost Centre				2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Major Capital Projects by Cost Centre * This table shows the top 12 cost centres (some include multiple projects) - these 12 project groups make up nearly 90% of the total capital forecast. * The remaining project are grouped under 'All other projects'. * The Cromwell Memorial Hall actual capex of over \$22M is consistent with Forecast 2. * The actual capex of the remaining 11 projects is \$13M lower than the forecast to May 2025; most noticeably Water Supply Improvements and Renewals (-\$7.7M), Wastewater Improvements and Renewals (-\$2.5M), and Waste Management (-\$1.8M)															
Memorial Hall Cromwell				\$24.5 M	\$24.1 M	-\$0.4 M	\$21.9 M	\$22.3 M	93%	\$0.4 M	2%																
Water Supply Improvements				\$11.3 M	\$10.2 M	-\$1.1 M	\$9.0 M	\$5.0 M	49%	-\$4.1 M	-45%																
Renewal Local Roads				\$9.6 M	\$7.8 M	-\$1.7 M	\$7.0 M	\$6.7 M	85%	-\$0.4 M	-5%																
Water Supply Renewals				\$3.3 M	\$6.5 M	\$3.2 M	\$5.6 M	\$1.9 M	29%	-\$3.7 M	-66%																
WasteWater Improvements				\$8.30 M	\$2.93 M	-\$5.37 M	\$2.52 M	\$1.06 M	36%	-\$1.5 M	-58%																
WasteWater Renewals				\$3.2 M	\$2.2 M	-\$1.1 M	\$1.9 M	\$0.8 M	39%	-\$1.1 M	-56%																
Organic Collection				\$1.4 M	\$1.4 M	\$0.0 M	\$1.2 M	\$0.1 M	4%	-\$1.2 M	-96%																
Information Services				\$0.9 M	\$1.4 M	\$0.5 M	\$1.1 M	\$1.0 M	76%	-\$0.1 M	-10%																
Alexandra Town Centre				\$0.1 M	\$1.3 M	\$1.2 M	\$1.2 M	\$0.9 M	69%	-\$0.3 M	-26%																
Waste Collection/Disposal				\$1.2 M	\$1.2 M	\$0.0 M	\$1.0 M	\$0.4 M	32%	-\$0.6 M	-62%																
Subsidised Improvements				\$0.8 M	\$1.1 M	\$0.3 M	\$1.0 M	\$0.9 M	87%	-\$0.1 M	-8%																
Library Vincent				\$0.0 M	\$0.9 M	\$0.9 M	\$0.9 M	\$0.9 M	97%	\$0.0 M	-1%																
All other projects				\$4.9 M	\$7.0 M	\$2.1 M	\$5.9 M	\$3.7 M	62%	-\$2.2 M	-38%																
CODC Total Capital Expenditure				\$69.5 M	\$68.0 M	-\$1.5 M	\$60.4 M	\$45.6 M	67%	-\$14.8 M	-24%																
Revenue Type				2024/25 AP	2024/25 Forecast	Change; AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Revenue Type Summary * YTD Revenue from Rates, Fees and Charges and Other Revenue are \$0.3M to \$0.4M above the forecast. * Subsidies and grants are \$2.4M under the forecast; Transport (\$1.1M), Property & Community Facilities (\$650K), Environmental Services (\$600k) and Pools, Parks & Cemeteries (\$350K) are below forecast. This revenue shortfall is slightly off-set by the Grants and Subsidies revenue in other Significant Activities being higher than forecast. * Development and Financial Contributions are \$1M below the forecast, Interest Revenue is \$800K below the forecast, and Land Asset Sales are also \$1.4M below the forecast.															
Rates				\$52.5 M	\$52.5 M	\$0.0 M	\$48.2 M	\$48.5 M	92%	\$0.4 M	1%																
Fees and Charges				\$5.8 M	\$6.5 M	\$0.6 M	\$6.1 M	\$6.5 M	100%	\$0.4 M	7%																
Other Revenue				\$3.2 M	\$4.0 M	\$0.8 M	\$3.7 M	\$4.1 M	102%	\$0.3 M	9%																
Subsidies and Grants				\$12.1 M	\$13.8 M	\$1.7 M	\$12.4 M	\$10.1 M	73%	-\$2.4 M	-19%																
Interest Revenue				\$1.5 M	\$1.3 M	-\$0.2 M	\$1.2 M	\$0.4 M	33%	-\$0.8 M	-64%																
Development and Financial Contributions				\$3.4 M	\$3.8 M	\$0.4 M	\$3.4 M	\$2.4 M	63%	-\$1.0 M	-30%																
Land Asset Sales				\$0.0 M	\$4.4 M	\$4.4 M	\$4.0 M	\$2.6 M	60%	-\$1.4 M	-34%																
Other Gains				\$0.0 M	\$0.0 M	\$0.0 M	\$0.0 M	\$0.1 M	272%	\$0.1 M	172%																
CODC Total Revenue				\$78.5 M	\$86.2 M	\$7.7 M	\$79.0 M	\$74.7 M	87%	-\$4.3 M	-5.4%																
Operating Expenditure Type				2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Opex - Expense Type Summary * The personnel costs are \$1.1M higher than forecast (see below), however this is overset by actual Other Expenses (Professional Services, Other Staff) and Cost of Land Sales being lower than forecast.															
Other Expenses				\$33.0 M	\$36.5 M	\$3.5 M	\$32.8 M	\$30.8 M	84%	-\$2.0 M	-6%																
Personnel Costs				\$14.4 M	\$14.5 M	\$0.1 M	\$13.4 M	\$14.5 M	100%	\$1.1 M	8%																
Finance costs				\$2.4 M	\$2.1 M	-\$0.4 M	\$1.9 M	\$1.9 M	92%	\$0.0 M	1%																
Depreciation and amortisation expense				\$20.5 M	\$20.5 M	\$0.0 M	\$18.8 M	\$18.4 M	90%	-\$0.4 M	-2%																
Cost of Land Sales				\$0.3 M	\$1.0 M	\$0.7 M	\$0.8 M	\$0.2 M	18%	-\$0.7 M	-79%																
Other Losses				\$0.0 M	\$0.0 M	\$0.0 M	\$0.0 M	\$0.0 M		\$0.0 M																	
CODC Total Operating Expenditure				\$70.6 M	\$74.5 M	\$3.8 M	\$67.7 M	\$65.8 M	88%	-\$1.9 M	-2.8%																

CODC - FINANCIAL DASHBOARD; YTD 31 May 2025 (11 months of 2024/25 FY)										
3-Waters										
Revenue										
Revenue by Sub Department	2024/25 AP	2024/25 Forecast	Change; AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Revenue
Waters	\$9,096 K	\$9,240 K	\$144 K	\$8,428 K	\$8,437 K	91%	\$9 K	0%		
Wastewater	\$8,604 K	\$8,332 K	-\$272 K	\$7,618 K	\$7,416 K	89%	-\$202 K	-3%		
Stormwater	\$327 K	\$340 K	\$14 K	\$323 K	\$421 K	124%	\$98 K	30%		
Three Waters Management	-\$16 K	-\$2 K	\$14 K	-\$3 K	\$0 K	-2%	\$3 K	-101%		
Funding/Interest/DCs	\$2,495 K	\$2,641 K	\$146 K	\$2,318 K	\$1,299 K	49%	-\$1,019 K	-44%		
3-Waters Total Revenue	\$20,506 K	\$20,552 K	\$45 K	\$18,685 K	\$17,573 K	86%	-\$1,112 K	-6.0%		
Revenue Type	2024/25 AP	2024/25 Forecast	Change; AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	
Rates	\$18,283 K	\$18,283 K	\$0 K	\$16,717 K	\$16,936 K	93%	\$219 K	1%		
Fees and Charges	\$168 K	\$220 K	\$51 K	\$209 K	\$204 K	93%	-\$5 K	-2%		
Other Revenue	\$30 K	\$176 K	\$146 K	\$176 K	\$29 K	16%	-\$147 K	-84%		
Subsidies and Grants	\$0 K	\$14 K	\$14 K	\$12 K	\$0 K	0%	-\$12 K	-100%		
Interest Revenue	-\$568 K	-\$880 K	-\$313 K	-\$840 K	-\$1,033 K	117%	-\$193 K	23%		
Development and Financial Contributions	\$2,593 K	\$2,739 K	\$146 K	\$2,412 K	\$1,437 K	52%	-\$975 K	-40%		
3-Waters Total Revenue	\$20,506 K	\$20,552 K	\$45 K	\$18,685 K	\$17,573 K	86%	-\$1,112 K	-6.0%		
Opex										
Opex by Sub Department	2024/25 AP	2024/25 Forecast	Change; AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Opex
Waters	\$8,768 K	\$8,768 K	\$0 K	\$8,045 K	\$7,890 K	90%	-\$154 K	-2%		
Wastewater	\$7,822 K	\$7,465 K	-\$357 K	\$6,621 K	\$6,611 K	89%	-\$10 K	0%		
Stormwater	\$849 K	\$850 K	\$1 K	\$784 K	\$808 K	95%	\$25 K	3%		
Three Waters Management	\$879 K	\$899 K	\$20 K	\$878 K	\$1,044 K	116%	\$166 K	19%		
3-Waters Total Opex	\$18,318 K	\$17,983 K	-\$336 K	\$16,328 K	\$16,354 K	91%	\$26 K	0.2%		
Opex Type	2024/25 AP	2024/25 Forecast	Change; AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	
Other Expenses	\$7,400 K	\$7,421 K	\$21 K	\$6,583 K	\$6,839 K	92%	\$256 K	4%		
Personnel Costs	\$202 K	\$202 K	\$0 K	\$260 K	\$612 K	302%	\$352 K	135%		
Finance costs	\$2,378 K	\$2,020 K	-\$357 K	\$1,842 K	\$1,839 K	91%	-\$3 K	0%		
Depreciation and amortisation expense	\$8,338 K	\$8,338 K	\$0 K	\$7,644 K	\$7,064 K	85%	-\$579 K	-8%		
3-Waters Total Opex	\$18,318 K	\$17,983 K	-\$336 K	\$16,328 K	\$16,354 K	91%	\$26 K	0.2%		
NET SURPLUS / (DEFICIT)	\$2,188 K	\$2,569 K	\$381 K	\$2,356 K	\$1,218 K	47%	-\$1,138 K	-48.3%		
Personnel Costs										
Personnel Costs by sub-department	2024/25 AP	2024/25 Forecast	Change; AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Personnel Costs
Salary, wages and staff/EM costs	\$2,161 K	\$2,161 K	\$0 K	\$1,987 K	\$2,138 K	99%	\$152 K	8%		
Three Waters Management	\$2,161 K	\$2,161 K	\$0 K	\$1,987 K	\$2,138 K	99%	\$152 K	8%		
Capitalised Salaries	-\$1,958 K	-\$1,958 K	\$0 K	-\$1,726 K	-\$1,526 K	78%	\$200 K	-12%		
Net Personal Costs	\$202 K	\$202 K	\$0 K	\$260 K	\$612 K	302%	\$352 K	135.2%		
Capex										
Capex by Sub Department	2024/25 AP	2024/25 Forecast	Change; AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Capex
Waters	\$14,614 K	\$16,694 K	\$2,080 K	\$14,626 K	\$6,879 K	41%	-\$7,747 K	-53%		
Wastewater	\$11,520 K	\$5,088 K	-\$6,432 K	\$4,434 K	\$1,905 K	37%	-\$2,529 K	-57%		
Stormwater	\$320 K	\$320 K	\$0 K	\$270 K	\$67 K	21%	-\$203 K	-75%		
Three Waters Management	\$55 K	\$0 K	-\$55 K	\$0 K	\$0 K		\$0 K			
3-Waters Total Capex	\$26,510 K	\$22,102 K	-\$4,407 K	\$19,330 K	\$8,851 K	40%	-\$10,479 K	-54.2%		

CODC - FINANCIAL DASHBOARD; YTD 31 May 2025 (11 months of 2024/25 FY)											
Business Support											
Revenue											
Revenue by Sub Department	2024/25 AP	2024/25 Forecast	Change; AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Revenue	
Administration	\$22 K	\$23 K	\$0 K	\$19 K	\$4 K	18%	-\$15 K	-78%			
CEO	\$0 K	\$19 K	\$19 K	\$19 K	\$294 K	1518%	\$274 K	1418%			
Civil Defence	\$35 K	\$35 K	\$0 K	\$33 K	\$33 K	94%	\$1 K	2%			
Elected Members	\$1,727 K	\$1,730 K	\$3 K	\$1,586 K	\$1,599 K	92%	\$12 K	1%			
Elections	\$65 K	\$65 K	\$0 K	\$59 K	\$58 K	89%	-\$2 K	-3%			
Finance	\$21 K	\$86 K	\$65 K	\$82 K	\$80 K	93%	-\$2 K	-2%			
Human Resources	\$0 K	\$0 K	\$0 K	\$0 K	\$3 K	1892%	\$3 K	1792%			
Information Services	\$0 K	\$3 K	\$3 K	\$3 K	\$3 K	100%	\$0 K	0%			
Overhead allocation	\$419 K	\$419 K	\$0 K	\$384 K	\$384 K	92%	\$0 K	0%			
Other	\$2 K	\$2 K	\$0 K	\$2 K	\$3 K	104%	\$0 K	12%			
Funding/Interest/DCs	\$1,905 K	\$2,252 K	\$347 K	\$2,100 K	\$1,539 K	68%	-\$561 K	-27%			
Business Support Total Revenue	\$4,198 K	\$4,636 K	\$438 K	\$4,289 K	\$4,000 K	86%	-\$289 K	-6.7%			
Revenue Type				To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light		
Rates	\$2,411 K	\$2,435 K	\$24 K	\$2,249 K	\$2,416 K	99%	\$167 K	7%			
Fees and Charges	\$0 K	\$0 K	\$0 K	\$0 K	\$0 K	340%	\$0 K	240%			
Other Revenue	\$43 K	\$68 K	\$25 K	\$64 K	\$114 K	167%	\$49 K	77%			
Subsidies and Grants	\$0 K	\$0 K	\$0 K	\$0 K	\$227 K		\$227 K				
Interest Revenue	\$1,744 K	\$1,882 K	\$138 K	\$1,725 K	\$861 K	46%	-\$863 K	-50%			
Development and Financial Contributions	\$0 K	\$208 K	\$208 K	\$208 K	\$330 K	158%	\$122 K	58%			
Other Gains	\$0 K	\$43 K	\$43 K	\$43 K	\$52 K	121%	\$9 K	21%			
Business Support Total Revenue	\$4,198 K	\$4,636 K	\$438 K	\$4,289 K	\$4,000 K	86%	-\$289 K	-6.7%			
Opex											
Opex by Sub Department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Opex	
Administration	\$587 K	\$587 K	\$0 K	\$538 K	\$476 K	81%	-\$62 K	-12%			
CEO	\$1,129 K	\$1,137 K	\$8 K	\$1,044 K	\$1,220 K	107%	\$176 K	17%			
Civil Defence	\$35 K	\$36 K	\$0 K	\$31 K	\$21 K	60%	-\$10 K	-32%			
Elected Members	\$1,021 K	\$1,023 K	\$2 K	\$932 K	\$868 K	85%	-\$64 K	-7%			
Elections	\$65 K	\$66 K	\$1 K	\$56 K	\$20 K	30%	-\$35 K	-64%			
Finance	\$2,923 K	\$3,045 K	\$122 K	\$2,801 K	\$3,016 K	99%	\$215 K	8%			
Health and Safety	\$275 K	\$305 K	\$30 K	\$265 K	\$194 K	64%	-\$71 K	-27%			
Human Resources	\$761 K	\$767 K	\$6 K	\$692 K	\$611 K	80%	-\$81 K	-12%			
Information Services	\$3,240 K	\$3,311 K	\$71 K	\$2,993 K	\$2,977 K	90%	-\$16 K	-1%			
Overhead allocation	\$379 K	\$549 K	\$170 K	\$495 K	\$419 K	76%	-\$76 K	-15%			
Other	\$0 K	\$0 K	\$0 K	\$0 K	\$0 K	83%	\$0 K	-10%			
Funding/Interest/DCs	\$6 K	\$6 K	\$0 K	\$5 K	\$29 K	467%	\$24 K	460%			
Business Support Total Opex	\$10,422 K	\$10,832 K	\$410 K	\$9,851 K	\$9,852 K	91%	\$1 K	0.0%			
Opex Type	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light		
Other Expenses	\$5,408 K	\$5,716 K	\$308 K	\$5,177 K	\$5,048 K	88%	-\$129 K	-2%			
Personnel Costs	\$4,494 K	\$4,596 K	\$101 K	\$4,197 K	\$4,290 K	93%	\$93 K	2%			
Finance costs	\$53 K	\$53 K	\$0 K	\$48 K	\$61 K	117%	\$13 K	27%			
Depreciation and amortisation expense	\$466 K	\$466 K	\$0 K	\$428 K	\$445 K	95%	\$17 K	4%			
Cost of Land Sales	\$0 K	\$1 K	\$1 K	\$1 K	\$3 K	293%	\$2 K	193%			
Other Losses	\$0 K	\$0 K	\$0 K	\$0 K	\$4 K		\$4 K				
Business Support Total Opex	\$10,422 K	\$10,832 K	\$410 K	\$9,851 K	\$9,852 K	91%	\$1 K	0.0%			
NET SURPLUS / (DEFICIT)	-\$6,224 K	-\$6,196 K	\$28 K	-\$5,562 K	-\$5,852 K	94%	-\$290 K	5.2%			

CODC - FINANCIAL DASHBOARD; YTD 31 May 2025 (11 months of 2024/25 FY)											
Business Support											
Personnel Costs											
Personnel Costs by sub-department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast		Variance \$	Variance %	Traffic Light	Comments - Personnel Costs
Salary, wages and staff/EM costs	\$5,105 K	\$5,106 K	\$1 K	\$4,675 K	\$4,754 K	93%		\$79 K	2%		
Administration	\$353 K	\$353 K	\$0 K	\$326 K	\$343 K	97%	<div></div>	\$16 K	5%		
CEO	\$879 K	\$879 K	\$0 K	\$798 K	\$780 K	89%	<div></div>	-\$19 K	-2%		
Elected Members	\$791 K	\$791 K	\$0 K	\$723 K	\$711 K	90%	<div></div>	-\$12 K	-2%		
Elections	\$0 K	\$0 K	\$0 K	\$0 K	\$0 K			\$0 K			
Finance	\$1,132 K	\$1,132 K	\$0 K	\$1,041 K	\$1,063 K	94%	<div></div>	\$22 K	2%		
Health and Safety	\$107 K	\$107 K	\$0 K	\$93 K	\$66 K	61%	<div></div>	-\$27 K	-29%		
Human Resources	\$493 K	\$494 K	\$1 K	\$454 K	\$482 K	98%	<div></div>	\$28 K	6%		
Information Services	\$1,155 K	\$1,155 K	\$0 K	\$1,058 K	\$1,064 K	92%	<div></div>	\$6 K	1%		
Overhead allocation	\$195 K	\$195 K	\$0 K	\$181 K	\$245 K	126%	<div></div>	\$65 K	36%		
Capitalised Salaries	-\$610 K	-\$510 K	\$100 K	-\$477 K	-\$464 K	91%		\$14 K	-3%		
Net Personal Costs	\$4,494 K	\$4,596 K	\$101 K	\$4,197 K	\$4,290 K	93%		\$93 K	2.2%		
Capex											
Capex by Sub Department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast		Variance \$	Variance %	Traffic Light	Comments - Capex
Administration	\$166 K	\$82 K	-\$84 K	\$73 K	\$29 K	36%	<div></div>	-\$44 K	-60%		
Civil Defence	\$31 K	\$31 K	\$0 K	\$31 K	\$22 K	72%	<div></div>	-\$9 K	-28%		
Finance	\$0 K	\$122 K	\$122 K	\$122 K	\$122 K	100%		\$0 K	0%		
Information Services	\$895 K	\$1,366 K	\$471 K	\$1,149 K	\$1,032 K	76%	<div></div>	-\$117 K	-10%		
Business Support Total Capex	\$1,092 K	\$1,601 K	\$509 K	\$1,375 K	\$1,206 K	75%		-\$169 K	-12.3%		

CODC - FINANCIAL DASHBOARD; YTD 31 May 2025 (11 months of 2024/25 FY)											
Community Experience											
Revenue											
Revenue by Sub Department	2024/25 AP	2024/25 Forecast	Change: AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Revenue	
Airports	\$178 K	\$179 K	\$0 K	\$177 K	\$245 K	137%	\$68 K	38%			
Camping Grounds	\$149 K	\$169 K	\$21 K	\$154 K	\$214 K	126%	\$60 K	39%			
Cemeteries	\$139 K	\$143 K	\$3 K	\$134 K	\$154 K	108%	\$21 K	16%			
Commercial & Other Property	\$2,428 K	\$6,817 K	\$4,389 K	\$6,256 K	\$4,760 K	70%	-\$1,496 K	-24%			
Community Buildings	\$3,541 K	\$3,783 K	\$242 K	\$3,535 K	\$2,948 K	78%	-\$587 K	-17%			
Council Offices	\$594 K	\$598 K	\$4 K	\$552 K	\$595 K	99%	\$43 K	8%			
Elderly Persons Housing	\$812 K	\$833 K	\$21 K	\$768 K	\$801 K	96%	\$33 K	4%			
Libraries	\$1,577 K	\$2,199 K	\$622 K	\$1,966 K	\$2,075 K	94%	\$109 K	6%			
Parks & Reserves	\$3,450 K	\$4,280 K	\$830 K	\$3,925 K	\$3,703 K	87%	-\$222 K	-6%			
Public Toilets	\$1,255 K	\$1,323 K	\$69 K	\$1,208 K	\$1,186 K	90%	-\$22 K	-2%			
Service Centre	\$362 K	\$366 K	\$4 K	\$336 K	\$340 K	93%	\$4 K	1%			
Sports & Policy	\$0 K	\$82 K	\$82 K	\$82 K	\$1 K	2%	-\$81 K	-98%			
Swimming Pools	\$4,190 K	\$4,196 K	\$6 K	\$3,874 K	\$4,094 K	98%	\$220 K	6%			
Trails	\$183 K	\$183 K	\$0 K	\$168 K	\$175 K	96%	\$7 K	4%			
Other	\$2 K	\$3 K	\$1 K	\$3 K	\$4 K	134%	\$1 K	40%			
Funding/Interest/DCs	\$36 K	\$36 K	\$0 K	\$33 K	\$32 K	88%	-\$1 K	-3%			
Community Experience Total Revenue	\$18,896 K	\$25,190 K	\$6,294 K	\$23,170 K	\$21,326 K	85%	-\$1,844 K	-8.0%			
Revenue Type				To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light		
Rates	\$12,705 K	\$12,705 K	\$0 K	\$11,688 K	\$11,682 K	92%	-\$7 K	0%			
Fees and Charges	\$2,698 K	\$2,734 K	\$36 K	\$2,532 K	\$2,838 K	104%	\$306 K	12%			
Other Revenue	\$249 K	\$589 K	\$340 K	\$539 K	\$519 K	88%	-\$20 K	-4%			
Subsidies and Grants	\$2,748 K	\$4,239 K	\$1,492 K	\$3,886 K	\$2,967 K	70%	-\$918 K	-24%			
Interest Revenue	\$497 K	\$544 K	\$47 K	\$513 K	\$665 K	122%	\$152 K	30%			
Land Asset Sales	\$0 K	\$4,380 K	\$4,380 K	\$4,012 K	\$2,640 K	60%	-\$1,372 K	-34%			
Other Gains	\$0 K	\$0 K	\$0 K	\$0 K	\$16 K		\$16 K				
Community Experience Total Revenue	\$18,896 K	\$25,190 K	\$6,294 K	\$23,170 K	\$21,326 K	85%	-\$1,844 K	-8.0%			
Opex											
Opex by Sub Department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Opex	
Airports	\$155 K	\$156 K	\$1 K	\$117 K	\$119 K	76%	\$2 K	2%			
Camping Grounds	\$202 K	\$206 K	\$4 K	\$188 K	\$176 K	85%	-\$12 K	-6%			
Cemeteries	\$128 K	\$129 K	\$1 K	\$121 K	\$117 K	91%	-\$4 K	-3%			
Commercial & Other Property	\$1,188 K	\$2,392 K	\$1,204 K	\$2,158 K	\$1,245 K	52%	-\$913 K	-42%			
Community Buildings	\$1,178 K	\$1,577 K	\$399 K	\$1,423 K	\$1,312 K	83%	-\$111 K	-8%			
Council Offices	\$1,624 K	\$1,608 K	-\$16 K	\$1,469 K	\$1,406 K	87%	-\$63 K	-4%			
Elderly Persons Housing	\$490 K	\$514 K	\$24 K	\$473 K	\$465 K	91%	-\$8 K	-2%			
Libraries	\$1,061 K	\$1,077 K	\$16 K	\$985 K	\$952 K	88%	-\$34 K	-3%			
Parks & Reserves	\$2,598 K	\$2,629 K	\$31 K	\$2,404 K	\$2,253 K	86%	-\$151 K	-6%			
Public Toilets	\$1,004 K	\$995 K	-\$9 K	\$896 K	\$736 K	74%	-\$160 K	-18%			
Service Centre	\$225 K	\$226 K	\$1 K	\$204 K	\$170 K	75%	-\$34 K	-17%			
Sports & Policy	\$432 K	\$432 K	\$0 K	\$405 K	\$454 K	105%	\$49 K	12%			
Swimming Pools	\$3,358 K	\$3,429 K	\$71 K	\$3,162 K	\$3,350 K	98%	\$188 K	6%			
Trails	\$138 K	\$148 K	\$10 K	\$136 K	\$109 K	74%	-\$27 K	-20%			
Other	\$0 K	\$0 K	\$0 K	\$0 K	\$12 K		\$12 K				
Community Experience Total Opex	\$13,782 K	\$15,517 K	\$1,735 K	\$14,143 K	\$12,877 K	83%	-\$1,266 K	-9.0%			
Opex Type	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light		
Other Expenses	\$6,482 K	\$7,506 K	\$1,024 K	\$6,817 K	\$5,899 K	79%	-\$918 K	-13%			
Personnel Costs	\$3,627 K	\$3,653 K	\$26 K	\$3,384 K	\$3,759 K	103%	\$375 K	11%			
Finance costs	\$2 K	\$2 K	\$0 K	\$2 K	\$2 K	79%	\$0 K	-12%			
Depreciation and amortisation expense	\$3,400 K	\$3,400 K	\$0 K	\$3,116 K	\$3,048 K	90%	-\$69 K	-2%			
Cost of Land Sales	\$272 K	\$957 K	\$686 K	\$824 K	\$170 K	18%	-\$654 K	-79%			
Community Experience Total Opex	\$13,782 K	\$15,517 K	\$1,735 K	\$14,143 K	\$12,877 K	83%	-\$1,266 K	-9.0%			
NET SURPLUS / (DEFICIT)	\$5,114 K	\$9,673 K	\$4,559 K	\$9,027 K	\$8,449 K	87%	-\$578 K	-6.4%			

CODC - FINANCIAL DASHBOARD; YTD 31 May 2025 (11 months of 2024/25 FY)										
Community Experience										
Personnel Costs										
Personnel Costs by sub-department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Personnel Costs
Salary, wages and staff/EM costs	\$4,041 K	\$4,067 K	\$26 K	\$3,743 K	\$3,960 K	97%	\$217 K	6%		
Commercial & Other Property	\$36 K	\$37 K	\$2 K	\$34 K	\$34 K	92%	\$0 K	0%		
Community Buildings	\$16 K	\$16 K	\$0 K	\$14 K	\$13 K	84%	-\$1 K	-7%		
Council Offices	\$1,069 K	\$1,022 K	-\$47 K	\$933 K	\$906 K	89%	-\$28 K	-3%		
Elderly Persons Housing	\$0 K	\$13 K	\$13 K	\$13 K	\$24 K	186%	\$11 K	86%		
Libraries	\$647 K	\$660 K	\$13 K	\$607 K	\$629 K	95%	\$22 K	4%		
Parks & Reserves	\$0 K	\$0 K	\$0 K	\$0 K	\$0 K	181%	\$0 K	81%		
Public Toilets	\$27 K	\$27 K	\$1 K	\$26 K	\$27 K	98%	\$1 K	6%		
Service Centre	\$199 K	\$199 K	\$0 K	\$180 K	\$160 K	80%	-\$20 K	-11%		
Sports & Policy	\$409 K	\$409 K	\$0 K	\$377 K	\$391 K	96%	\$14 K	4%		
Swimming Pools	\$1,639 K	\$1,683 K	\$44 K	\$1,559 K	\$1,775 K	105%	\$216 K	14%		
Capitalised Salaries	-\$414 K	-\$414 K	\$0 K	-\$359 K	-\$200 K	48%	\$159 K	-44%		
Net Personal Costs	\$3,627 K	\$3,653 K	\$26 K	\$3,384 K	\$3,759 K	103%	\$375 K	11.1%		
Capex										
Capex by Sub Department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Capex
Airports	\$10 K	\$623 K	\$613 K	\$501 K	\$475 K	76%	-\$26 K	-5%		
Camping Grounds	\$94 K	\$187 K	\$93 K	\$158 K	\$54 K	29%	-\$104 K	-66%		
Cemeteries	\$180 K	\$241 K	\$60 K	\$209 K	\$175 K	73%	-\$33 K	-16%		
Commercial & Other Property	\$114 K	\$185 K	\$70 K	\$159 K	\$116 K	63%	-\$42 K	-27%		
Community Buildings	\$24,846 K	\$24,604 K	-\$241 K	\$22,361 K	\$22,683 K	92%	\$322 K	1%		
Council Offices	\$225 K	\$321 K	\$96 K	\$260 K	\$82 K	26%	-\$178 K	-68%		
Elderly Persons Housing	\$288 K	\$376 K	\$88 K	\$331 K	\$106 K	28%	-\$225 K	-68%		
Libraries	\$179 K	\$1,103 K	\$924 K	\$1,063 K	\$1,015 K	92%	-\$48 K	-4%		
Parks & Reserves	\$1,492 K	\$2,743 K	\$1,252 K	\$2,450 K	\$1,955 K	71%	-\$494 K	-20%		
Public Toilets	\$257 K	\$154 K	-\$103 K	\$128 K	\$121 K	78%	-\$7 K	-6%		
Swimming Pools	\$585 K	\$648 K	\$63 K	\$546 K	\$354 K	55%	-\$192 K	-35%		
Trails	\$48 K	\$53 K	\$5 K	\$46 K	\$12 K	23%	-\$34 K	-74%		
Community Experience Total Capex	\$28,319 K	\$31,239 K	\$2,920 K	\$28,211 K	\$27,149 K	87%	-\$1,062 K	-3.8%		

CODC - FINANCIAL DASHBOARD; YTD 31 May 2025 (11 months of 2024/25 FY)											
Community Vision											
Revenue											
Revenue by Sub Department	2024/25 AP	2024/25 Forecast	Change; AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast		Variance \$	Variance %	Traffic Light	Comments - Revenue
Communications	\$535 K	\$535 K	\$0 K	\$491 K	\$494 K	92%	<div></div>	\$3 K	1%		
Community Development	\$320 K	\$340 K	\$19 K	\$313 K	\$319 K	94%	<div></div>	\$6 K	2%		
Community Engagement	\$201 K	\$201 K	\$0 K	\$184 K	\$183 K	91%	<div></div>	-\$1 K	0%		
Economic Development	\$263 K	\$468 K	\$205 K	\$446 K	\$446 K	95%	<div></div>	\$0 K	0%		
Grants	\$490 K	\$502 K	\$11 K	\$470 K	\$468 K	93%	<div></div>	-\$2 K	0%		
Promotions	\$172 K	\$172 K	\$0 K	\$158 K	\$158 K	92%	<div></div>	\$0 K	0%		
Regional Identity	\$180 K	\$166 K	-\$14 K	\$153 K	\$162 K	98%	<div></div>	\$9 K	6%		
Sports & Policy	\$20 K	\$26 K	\$7 K	\$26 K	\$26 K	101%	<div></div>	\$0 K	1%		
Strategy and Policy	\$250 K	\$254 K	\$4 K	\$234 K	\$237 K	93%	<div></div>	\$4 K	2%		
Tourism	\$1,283 K	\$1,385 K	\$102 K	\$1,287 K	\$1,320 K	95%	<div></div>	\$33 K	3%		
Visitor Information Centres	\$245 K	\$240 K	-\$5 K	\$216 K	\$198 K	82%	<div></div>	-\$19 K	-9%		
Funding/Interest/DCs	\$1 K	\$1 K	\$0 K	\$1 K	\$0 K	-19%	<div></div>	-\$1 K	-123%		
Community Vision Total Revenue	\$3,960 K	\$4,289 K	\$330 K	\$3,978 K	\$4,013 K	94%		\$34 K	0.9%		
Revenue Type											
Revenue Type				To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast		Variance \$	Variance %	Traffic Light	
Rates	\$3,744 K	\$3,744 K	\$0 K	\$3,444 K	\$3,446 K	92%	<div></div>	\$2 K	0%		
Fees and Charges	\$65 K	\$46 K	-\$19 K	\$42 K	\$29 K	62%	<div></div>	-\$14 K	-32%		
Other Revenue	\$105 K	\$322 K	\$217 K	\$317 K	\$347 K	108%	<div></div>	\$29 K	9%		
Subsidies and Grants	\$47 K	\$172 K	\$125 K	\$168 K	\$163 K	95%	<div></div>	-\$5 K	-3%		
Interest Revenue	-\$2 K	\$5 K	\$7 K	\$7 K	\$29 K	523%	<div></div>	\$22 K	303%		
Community Vision Total Revenue	\$3,960 K	\$4,289 K	\$330 K	\$3,978 K	\$4,013 K	94%		\$34 K	0.9%		
Opex											
Opex by Sub Department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast		Variance \$	Variance %	Traffic Light	Comments - Opex
Communications	\$371 K	\$371 K	\$0 K	\$329 K	\$285 K	77%	<div></div>	-\$43 K	-13%		
Community Development	\$189 K	\$224 K	\$35 K	\$161 K	\$148 K	66%	<div></div>	-\$13 K	-8%		
Community Engagement	\$151 K	\$153 K	\$1 K	\$144 K	\$181 K	119%	<div></div>	\$37 K	26%		
Economic Development	\$191 K	\$270 K	\$79 K	\$254 K	\$289 K	107%	<div></div>	\$35 K	14%		
Grants	\$460 K	\$475 K	\$15 K	\$448 K	\$402 K	85%	<div></div>	-\$46 K	-10%		
Promotions	\$163 K	\$165 K	\$2 K	\$145 K	\$146 K	88%	<div></div>	\$1 K	1%		
Regional Identity	\$183 K	\$187 K	\$3 K	\$165 K	\$115 K	61%	<div></div>	-\$51 K	-31%		
Sports & Policy	\$19 K	\$19 K	\$0 K	\$16 K	\$26 K	135%	<div></div>	\$10 K	62%		
Strategy and Policy	\$149 K	\$149 K	\$0 K	\$127 K	\$94 K	63%	<div></div>	-\$33 K	-26%		
Tourism	\$939 K	\$998 K	\$60 K	\$901 K	\$898 K	90%	<div></div>	-\$3 K	0%		
Visitor Information Centres	\$171 K	\$181 K	\$10 K	\$166 K	\$186 K	103%	<div></div>	\$20 K	12%		
Funding/Interest/DCs	\$1 K	\$1 K	\$0 K	\$1 K	\$1 K	78%	<div></div>	\$0 K	-15%		
Community Vision Total Opex	\$2,988 K	\$3,193 K	\$206 K	\$2,859 K	\$2,772 K	87%		-\$86 K	-3.0%		
Opex Type											
Opex Type	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast		Variance \$	Variance %	Traffic Light	
Other Expenses	\$1,417 K	\$1,613 K	\$196 K	\$1,404 K	\$1,244 K	77%	<div></div>	-\$160 K	-11%		
Personnel Costs	\$1,557 K	\$1,567 K	\$10 K	\$1,443 K	\$1,505 K	96%	<div></div>	\$63 K	4%		
Depreciation and amortisation expense	\$13 K	\$13 K	\$0 K	\$12 K	\$23 K	172%	<div></div>	\$10 K	87%		
Community Vision Total Opex	\$2,988 K	\$3,193 K	\$206 K	\$2,859 K	\$2,772 K	87%		-\$86 K	-3.0%		
NET SURPLUS / (DEFICIT)	\$972 K	\$1,096 K	\$124 K	\$1,120 K	\$1,240 K	113%		\$121 K	10.8%		

CODC - FINANCIAL DASHBOARD; YTD 31 May 2025 (11 months of 2024/25 FY)											
Community Vision											
Personnel Costs											
Personnel Costs by sub-department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast		Variance \$	Variance %	Traffic Light	Comments - Personnel Costs
Salary, wages and staff/EM costs	\$1,557 K	\$1,568 K	\$10 K	\$1,443 K	\$1,506 K	96%		\$63 K	4%		
Communications	\$300 K	\$300 K	\$0 K	\$273 K	\$261 K	87%		-\$11 K	-4%		
Community Development	\$147 K	\$147 K	\$0 K	\$134 K	\$132 K	89%		-\$3 K	-2%		
Community Engagement	\$142 K	\$142 K	\$0 K	\$135 K	\$171 K	121%		\$37 K	27%		
Economic Development	\$113 K	\$113 K	\$0 K	\$100 K	\$82 K	73%		-\$18 K	-18%		
Regional Identity	\$105 K	\$105 K	\$0 K	\$97 K	\$83 K	79%		-\$14 K	-15%		
Strategy and Policy	\$103 K	\$103 K	\$0 K	\$95 K	\$92 K	89%		-\$2 K	-2%		
Tourism	\$537 K	\$537 K	\$0 K	\$496 K	\$527 K	98%		\$31 K	6%		
Visitor Information Centres	\$110 K	\$120 K	\$10 K	\$114 K	\$157 K	131%		\$43 K	38%		
Capitalised Salaries	\$0 K	\$0 K	\$0 K	\$0 K	\$0 K	100%		\$0 K	0%		
Net Personal Costs	\$1,557 K	\$1,567 K	\$10 K	\$1,443 K	\$1,505 K	96%		\$63 K	4.4%		
Capex											
Capex by Sub Department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast		Variance \$	Variance %	Traffic Light	Comments - Capex
Community Vision Total Capex	\$0 K	\$0 K	\$0 K	\$0 K	\$0 K			\$0 K			

CODC - FINANCIAL DASHBOARD; YTD 31 May 2025 (11 months of 2024/25 FY)											
Planning and Infrastructure											
Revenue											
Revenue by Sub Department	2024/25 AP	2024/25 Forecast	Change; AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Revenue	
Building Control	\$1,806 K	\$1,971 K	\$165 K	\$1,827 K	\$1,957 K	99%	\$131 K	7%			
District Rural Fire	\$1 K	\$1 K	\$0 K	\$1 K	\$1 K	107%	\$0 K	7%			
Dog Control	\$295 K	\$350 K	\$55 K	\$352 K	\$347 K	99%	-\$5 K	-1%			
Emergency work	\$163 K	\$163 K	\$0 K	\$149 K	\$228 K	140%	\$79 K	53%			
Enforcement	\$171 K	\$131 K	-\$40 K	\$120 K	\$123 K	94%	\$4 K	3%			
Environmental Health	\$340 K	\$340 K	\$0 K	\$316 K	\$350 K	103%	\$34 K	11%			
Liquor Licensing	\$290 K	\$290 K	\$0 K	\$269 K	\$283 K	98%	\$14 K	5%			
Resource Management	\$2,740 K	\$2,804 K	\$65 K	\$2,576 K	\$2,554 K	91%	-\$22 K	-1%			
Roading	\$15,847 K	\$15,884 K	\$37 K	\$14,419 K	\$13,484 K	85%	-\$935 K	-6%			
Waste Management	\$8,485 K	\$8,659 K	\$174 K	\$7,934 K	\$7,735 K	89%	-\$199 K	-3%			
Other	\$0 K	\$130 K	\$130 K	\$130 K	\$76 K	58%	-\$54 K	-42%			
Funding/Interest/DCs	\$851 K	\$851 K	\$0 K	\$781 K	\$650 K	76%	-\$131 K	-17%			
Planning and Infrastructure Total Revenue	\$30,987 K	\$31,572 K	\$585 K	\$28,873 K	\$27,788 K	88%	-\$1,085 K	-3.8%			
Revenue Type				To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light		
Rates	\$15,321 K	\$15,321 K	\$0 K	\$14,055 K	\$14,061 K	92%	\$6 K	0%			
Fees and Charges	\$2,904 K	\$3,464 K	\$560 K	\$3,275 K	\$3,413 K	99%	\$138 K	4%			
Other Revenue	\$2,780 K	\$2,806 K	\$26 K	\$2,606 K	\$3,044 K	108%	\$438 K	17%			
Subsidies and Grants	\$9,346 K	\$9,377 K	\$31 K	\$8,374 K	\$6,700 K	71%	-\$1,673 K	-20%			
Interest Revenue	-\$171 K	-\$204 K	-\$33 K	-\$177 K	-\$76 K	37%	\$101 K	-57%			
Development and Financial Contributions	\$808 K	\$808 K	\$0 K	\$740 K	\$597 K	74%	-\$143 K	-19%			
Other Gains	\$0 K	\$0 K	\$0 K	\$0 K	\$49 K		\$49 K				
Planning and Infrastructure Total Revenue	\$30,987 K	\$31,572 K	\$585 K	\$28,873 K	\$27,788 K	88%	-\$1,085 K	-3.8%			
Opex											
Opex by Sub Department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light	Comments - Opex	
Building Control	\$1,869 K	\$1,969 K	\$101 K	\$1,782 K	\$1,844 K	94%	\$62 K	3%			
District Rural Fire	\$2 K	\$2 K	\$0 K	\$2 K	\$2 K	93%	\$0 K	-2%			
Dog Control	\$233 K	\$283 K	\$50 K	\$256 K	\$245 K	87%	-\$11 K	-4%			
Emergency work	\$50 K	\$50 K	\$0 K	\$42 K	\$0 K	0%	-\$42 K	-100%			
Enforcement	\$142 K	\$101 K	-\$41 K	\$92 K	\$84 K	83%	-\$8 K	-9%			
Environmental Health	\$243 K	\$246 K	\$3 K	\$228 K	\$261 K	106%	\$33 K	14%			
Liquor Licensing	\$187 K	\$187 K	\$0 K	\$167 K	\$132 K	71%	-\$35 K	-21%			
Resource Management	\$2,077 K	\$3,165 K	\$1,088 K	\$2,719 K	\$1,955 K	62%	-\$764 K	-28%			
Roading	\$13,054 K	\$13,286 K	\$232 K	\$12,216 K	\$5,079 K	38%	-\$7,137 K	-58%			
Waste Management	\$7,254 K	\$7,455 K	\$201 K	\$6,817 K	\$6,766 K	91%	-\$51 K	-1%			
Other	\$0 K	\$196 K	\$196 K	\$196 K	\$7,581 K	3869%	\$7,385 K	3769%			
Planning and Infrastructure Total Opex	\$25,109 K	\$26,940 K	\$1,830 K	\$24,516 K	\$23,950 K	89%	-\$567 K	-2.3%			
Opex Type	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast	Variance \$	Variance %	Traffic Light		
Other Expenses	\$12,289 K	\$14,195 K	\$1,906 K	\$12,813 K	\$11,760 K	83%	-\$1,053 K	-8%			
Personnel Costs	\$4,530 K	\$4,455 K	-\$75 K	\$4,104 K	\$4,349 K	98%	\$245 K	6%			
Finance costs	\$0 K	\$0 K	\$0 K	\$0 K	\$0 K	0%	\$0 K	-100%			
Depreciation and amortisation expense	\$8,289 K	\$8,289 K	\$0 K	\$7,599 K	\$7,833 K	95%	\$235 K	3%			
Cost of Land Sales	\$0 K	\$0 K	\$0 K	\$0 K	\$1 K		\$1 K				
Other Losses	\$0 K	\$0 K	\$0 K	\$0 K	\$6 K		\$6 K				
Planning and Infrastructure Total Opex	\$25,109 K	\$26,940 K	\$1,830 K	\$24,516 K	\$23,950 K	89%	-\$567 K	-2.3%			
NET SURPLUS / (DEFICIT)	\$5,878 K	\$4,633 K	-\$1,246 K	\$4,357 K	\$3,839 K	83%	-\$518 K	-11.9%			

CODC - FINANCIAL DASHBOARD; YTD 31 May 2025 (11 months of 2024/25 FY)											
Planning and Infrastructure											
Personnel Costs											
Personnel Costs by sub-department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast		Variance \$	Variance %	Traffic Light	Comments - Personnel Costs
Salary, wages and staff/EM costs	\$4,530 K	\$4,455 K	-\$75 K	\$4,104 K	\$4,349 K	98%		\$245 K	6%		
Building Control	\$1,554 K	\$1,283 K	-\$270 K	\$1,184 K	\$1,330 K	104%		\$146 K	12%		
Dog Control	\$111 K	\$111 K	\$0 K	\$106 K	\$113 K	102%		\$7 K	7%		
Enforcement	\$120 K	\$79 K	-\$41 K	\$72 K	\$73 K	92%		\$1 K	1%		
Environmental Health	\$233 K	\$233 K	\$0 K	\$216 K	\$241 K	103%		\$25 K	12%		
Liquor Licensing	\$154 K	\$154 K	\$0 K	\$138 K	\$111 K	72%		-\$28 K	-20%		
Resource Management	\$1,108 K	\$1,344 K	\$236 K	\$1,234 K	\$1,227 K	91%		-\$6 K	-1%		
Roading	\$753 K	\$753 K	\$0 K	\$700 K	\$778 K	103%		\$78 K	11%		
Waste Management	\$496 K	\$496 K	\$0 K	\$454 K	\$476 K	96%		\$22 K	5%		
Capitalised Salaries	\$0 K	\$0 K	\$0 K	\$0 K	\$0 K			\$0 K			
Net Personal Costs	\$4,530 K	\$4,455 K	-\$75 K	\$4,104 K	\$4,349 K	98%		\$245 K	6.0%		
Capex											
Capex by Sub Department	2024/25 AP	2024/25 Forecast	Change AP=>Forecast	To May-25 (M11) Forecast	To May-25 (M11) Actual	Actual % to Total Forecast		Variance \$	Variance %	Traffic Light	Comments - Capex
Building Control	\$42 K	\$133 K	\$91 K	\$95 K	\$95 K	71%		\$0 K	0%		
Dog Control	\$0 K	\$1 K	\$1 K	\$1 K	\$1 K	120%		\$0 K	20%		
Resource Management	\$54 K	\$0 K	-\$54 K	\$0 K	\$0 K			\$0 K			
Roading	\$10,416 K	\$9,784 K	-\$632 K	\$8,735 K	\$7,613 K	78%		-\$1,122 K	-13%		
Waste Management	\$3,020 K	\$3,110 K	\$89 K	\$2,616 K	\$674 K	22%		-\$1,942 K	-74%		
Planning and Infrastructure Total Capex	\$13,533 K	\$13,028 K	-\$505 K	\$11,447 K	\$8,383 K	64%		-\$3,065 K	-26.8%		

25.15.8 FINANCIAL REPORT FOR THE PERIOD ENDING 31 MAY 2025**Doc ID: 2489460**

Report Author:	Donna McKewen, Systems and Corporate Accountant
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose

To consider the financial performance for the period ending 31 May 2025

Recommendations

That the report be received.

2. Discussion

The presentation of the financials includes two variance analysis reports against both the financial statement and against the activities. This ensures Council can sight the variances against the ledger, and against the activities at a surplus/(deficit) value. The second variance analysis is to demonstrate the overall relationship between the income and expenditure at an activity level.

The third report details the expenditure of the capital works programme across activities. This helps track key capital projects across the year and ensures the progress of these projects remains transparent to Council.

The fourth and fifth reports detail the internal and external loans balances. The internal loans report forecasts the balance as at 30 June 2025, whereas the external loans show the year-to-date current balances due to payments throughout the year.

The sixth report details the external debt balances. External debt is managed using operating cashflows before being uplifted from the Local Government Funding Agency.

This report uses the below key to identify the favourable or unfavourable variances.

Abbreviation key for report

F = Favourable

U = Unfavourable

I. Statement of Financial Performance for the period ending 31 May 2025

2024/25	11 MONTHS ENDING 31 MAY 2025				2024/25
Annual Plan \$000		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000	Revised Budget \$000
	Income				
50,445	Rates	46,529	46,359	170	50,469
12,141	Govt Grants & Subsidies	10,058	12,439	(2,381)	13,803
8,610	User Fees & Other	9,742	9,091	651	9,801
-	Land Sales	2,640	4,012	(1,372)	4,380
2,451	Regulatory Fees	2,467	2,460	7	2,636
3,401	Development Contributions	2,034	3,152	(1,118)	3,547
1,501	Interest & Dividends	1,946	2,378	(432)	1,347
-	Reserves Contributions	330	208	122	208
-	Profit on Sale of Assets	116	43	73	43
-	Other Capital Contributions	-	4	(4)	5
78,549	Total Income	75,862	80,146	(4,284)	86,239
	Expenditure				
14,847	Staff	14,589	13,731	(858)	14,882
717	Members Remuneration	649	688	39	753
12,993	Contracts	12,490	12,832	342	13,983
2,984	Professional Fees	3,382	4,340	958	5,067
20,507	Depreciation	18,413	18,798	385	20,507
272	Costs of Sales	174	826	652	958
4,438	Refuse & Recycling Costs	4,653	4,261	(392)	4,622
-	Cost Allocations	(1)	-	1	-
2,462	Repairs & Maintenance	1,738	2,096	358	2,579
1,932	Electricity & Fuel	1,608	1,566	(42)	1,710
-	Loss on Sale of Asset	10	-	(10)	-
739	Grants	711	706	(5)	756
1,772	Technology Costs	1,501	1,555	54	1,728
337	Projects	759	645	(114)	695
962	Rates Expense	804	980	176	1,022
1,047	Insurance	821	807	(14)	880
2,384	Interest Expense	3,349	2,998	(351)	2,027
2,227	Other Costs	1,654	2,019	365	2,296
70,620	Total Expenses	67,304	68,848	1,544	74,465
7,929	Operating Surplus / (Deficit)	8,558	11,298	(2,740)	11,774

This table has rounding (+/- 1)

The financials for May 2025 show an overall unfavourable variance of (\$2.74M).

Income of \$75.862M against the year-to-date budget of \$80.146M

Income has an unfavourable variance of (\$4.284M). User fees and other, rates, profit on sale of assets and reserves contributions are higher than budget. Development contributions, government grants and subsidies, land sale, and interest and dividend income are behind budget. Grants and subsidies are behind budget due to the timing of the NZTA subsidies for roading, funding to be received for the Cromwell Memorial Hall and Alexandra River Park projects and budgeted funding for organic collection capital projects (not confirmed). The revenue of land sale is lower than expected due to sections remaining unsold at Cemetery Road. Development contributions rely on the timing of development done by external developers. Interest is lower due to utilising cashflows before uplifting external debt and lower market interest rates on term deposits. The unfavourable variances discussed above will remain at 30 June 2025.

Expenditure of \$67.304M against the year-to-date budget of \$68.848M

Expenditure has a favourable variance of \$1.544M. There are unfavourable variances on staff, refuse and recycling costs, electricity and fuel, projects, interest expense and insurance. This is offset by the favourable variances in professional fees, costs of sales, contracts, repairs and maintenance, and other costs. The unfavourable staff expense is contributed by staff remuneration for three water management, building control and swimming pools. Refuse and recycling costs are offset within the Environmental Services activity by contract underspends. The unfavourable variance in projects is due to Local Water Done Well costs (funding from DIA), transition of water asset data to national standards project (funding from Better Off Funding) and Mayor Taskforce for jobs (funding from LGNZ). Interest expense is higher than expected while interest rates are falling. The benefit from lowering market interest rates will not be realised until debt rolls over. External debt is being uplifted with the development of the Cromwell Memorial Hall.

Other costs \$294k F - A detailed breakdown for other costs is tabled below

2024/25 Annual Plan \$000	Other Costs breakdown	YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		2024/25 Revised Budget \$000
634	Administrative Costs	376	549	173	●	626
798	Office Expenses	683	751	68	●	823
229	Operating Expenses	116	211	95	●	233
275	Advertising	191	240	49	●	321
206	Valuation Services	212	189	(23)	●	206
85	Retail	76	79	3	●	85
2,227	Total Other Costs	1,654	2,019	365		2,294

This table has rounding (+/- 1)

- There is no significant variance of note to report on at present.

II. Profit and Loss by Activity for the period ending 31 May 2025

ACTIVITY	INCOME			EXPENDITURE			SURPLUS/(DEFICIT)			
	Actuals \$000	Revised \$000	Variance \$000	Actuals \$000	Revised \$000	Variance \$000	Actuals \$000	Revised \$000	Variance \$000	
Community, Economic and Strategic Development	4,013	3,978	35	3,699	3,804	105	314	174	140	●
Environmental Services	7,962	8,102	(140)	7,642	7,591	(51)	320	511	(191)	●
Governance and Corporate Services	3,998	4,290	(292)	2,207	2,409	202	1,791	1,881	(90)	●
Planning and Regulatory	5,616	5,461	155	6,107	6,818	711	(491)	(1,357)	866	●
Pools Parks and Cemeteries	8,375	8,371	4	7,542	7,465	(77)	833	906	(73)	●
Property and Community Facilities	10,537	12,497	(1,960)	5,625	6,855	1,230	4,912	5,642	(730)	●
Service Centres and Libraries	2,415	2,302	113	1,743	1,786	43	672	516	156	●
Roading	14,242	15,283	(1,041)	13,835	13,567	(268)	407	1,716	(1,309)	●
Stormwater	421	323	98	899	865	(34)	(478)	(542)	64	●
Wastewater	8,728	9,169	(441)	8,195	7,917	(278)	533	1,252	(719)	●
Water	9,555	10,370	(815)	9,810	9,771	(39)	(255)	599	(854)	●
Total	75,862	80,146	(4,284)	67,304	68,848	1,544	8,558	11,298	(2,740)	●

This table has rounding (+/- 1)

- **Community, Economic and Strategic Development \$140k F** – Income has a favourable variance of \$35k. This is due to income received as contributions to the Collaborative Marketing project. Expenditure has a favourable variance of \$105k. This is mainly due to timing of community grants being used, professional fees and projects for tourism and regional identity.
- **Environmental Services (\$191k) U** – Income has an unfavourable variance of (\$140k). Driving this variance is budgeted grants and subsidies of (\$600k). This relates to organic collection projects. These projects have not started and the funding will flow with the project. Without the grants and subsidies budget there would be a favourable revenue variance of \$400k from transfer station income of \$320k and waste levy of \$122k. Expenditure has an unfavourable variance of (\$51k). Overall waste management is being managed within budget.
- **Governance and Corporate Services (\$90k) U** - Income has an unfavourable variance of (\$292k). Lower than expected interest revenue of (\$863k) is being offset by financial reserves contribution of \$121k, rates of \$167k, and grants and subsidies of \$227k. Interest revenue will not meet the budget this financial year as the Reserve Bank decreases the official cash rate. Grants and subsidies received relates to Local Water Done Well funding received from the DIA. Expenditure has a favourable variance of \$202k. Driving this variance is the internal overhead recoveries of \$199k. Additional resources have been required to support and deliver the Long-term plan, including the audit fees and consultants, which has been allocated to all other departments.
- **Planning and Regulatory Services \$886k F** – Income has a favourable variance of \$155k. This is mainly due to building control \$130k and environmental health \$33k. Building control LIM fees are higher than expected by \$43k and building permit fees of \$12k. Profit from the sale of vehicles are contributing \$48k. Expenditure has a favourable variance of \$711k. This is mainly contributed by resource management cost of \$757k, building (\$65k), environmental health \$34k. The resource management favourable variance relates to the District Plan budget. This will be carried forward and utilised as required.
- **Pools, Parks and Cemeteries (\$73k) U** – Income has a favourable variance of \$4k. This is mainly due to the income from pools and swim school of \$205k, internal interest revenue of \$73k, and other revenue of \$32k. Those variances are offset by the lower-than-budgeted

grants and subsidies of (\$368k) for Alexandra Riverside park. Expenditure has an unfavourable variance of (\$77k). This is being driven by: swimming pools of (\$198k), parks and reserves \$98k and trails \$23k. The overspend in swimming pools is due to increased staff costs and electricity, which is offset by an increase in pools and swim school income.

- **Property and Community Facilities (\$730k) U** – Income has an unfavourable variance of (\$1.96M). Driving this variance is land sales of (\$1.3M) and subsidies and grants of (\$652k). The land sales relate to the remaining sections for sale at Cemetery Road, with the subsidises and grants relating to the Cromwell Memorial Hall project. Expenditure has a favourable variance of \$1.23M. This made up of variances for cost of land sales of \$654k, professional fees \$222k, contract work \$126k, repair and maintenances cost \$46k, cleaning of \$55k, water charge \$24k, and operating expense of \$33k. Cost of land sales are linked with land sales and will be realised when the land is sold. Until then costs for the development of council land is held as property intended for sale (Inventory). Professional fees relate predominately to the Cromwell Town centre of \$117k and Cromwell Memorial Hall of \$83k for the projects being carried out.
- **Service Centres and Libraries \$156k F** – Income has a favourable variance of \$113k. \$101k of this variance relates to the Better of Funding received for the Alexandra library refurbishment and the budget phasing. The remaining variance is brought by other sales, income, rates and fines for libraries. Expenditure has a favourable variance of \$43k. Contributed to this is operating expenses of \$48k, other employee costs of \$18k and fuel and energy of \$9k. This is offset by depreciation of (\$17k).
- **Roading (\$1.3M) U** – Income has an unfavourable variance of (\$1.04M). This is mainly due to the timing of the roading capital works programme and the NZTA subsidy of (\$1.07M) and lower-than-expected development contributions of (\$143k). Expenditure has an unfavourable variance of (\$268k). Contributing to this is depreciation of (\$338k), which is being offset by the timing of the roading maintenance contract which is favourable against the year-to-date budgets.
- **Stormwater \$64k F** – Income has a favourable variance of \$98k. This is due to interest revenue being earned on surplus reserves. Expenditure has an unfavourable variance of (\$34k). This is due to overhead costs (\$9k) and physical works contract of (\$25k).
- **Wastewater (\$719k) U** – Income has an unfavourable variance of (\$441k). This is mainly due to development contributions of (\$427k). These are difficult to gauge as they are reliant on developers. Expenditure has an unfavourable variance of (\$278k). This is being driven by interest expense (\$262k), professional fees (\$47k), overhead cost of (\$97k), fuel and energy (\$10k) and operating expense of \$26k.
- **Water (\$854k) U** – Income has an unfavourable variance of (\$815k). This is being driven by development contributions of (\$546k) and other revenue of (\$158k) and volumetric water sales of (\$120k). Development contributions are difficult to gauge as they are reliant on developers. Volumetric water charges are still being read for the year, with the final reads taking place in June. Expenditure has an unfavourable variance of (\$39k). This is due to staff costs of (\$351k), contract cost (\$365k), and professional fees (\$62k), which is offset by depreciation of \$478k, and operation cost \$208k.

III. Capital Expenditure

Year-to-date against the revised budget 67% of the total capital spend against the full year's revised capital budget has been expensed. This level of capital project completion is a cause for concern and impacts budgeting, funding and borrowing requirements in the current year. This has potential to effect completion rates in future years creating a bow wave that becomes more difficult to address.

2024/25 Annual Plan \$000	CAPITAL EXPENDITURE	YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		2024/25 Revised Budget \$000	Progress to date against revised budget
3,020	Environmental Services	674	2,616	1,942	●	3,110	22%
1,092	Governance and Corporate Services	1,206	1,375	169	●	1,601	75%
96	Planning and Regulatory	96	96	-	●	134	72%
2,399	Pools Parks and Cemeteries	2,550	3,409	858	●	3,872	66%
25,741	Property and Community Facilities	23,584	23,740	156	●	26,264	90%
179	Service Centres and Libraries	1,015	1,063	48	●	1,103	92%
10,416	Roading	7,613	8,735	1,122	●	9,784	78%
320	Stormwater	67	270	203	●	320	21%
11,520	Wastewater	1,905	4,434	2,529	●	5,088	37%
14,669	Water	6,879	14,626	7,747	●	16,694	41%
69,454	Grand Total	45,588	60,363	14,775		67,970	67%

This table has rounding (+/- 1)

- **Environmental Services \$1.942M F** – The primary focus is securing additional funding and conducting detailed planning work, which are still in progress. Planning and design work is being conducted to ensure efficient and effective waste management solutions are implemented. Work has been carried out on Ranfurly bins supply, tree removal, bin supply and distribution, and St Bathans Closed Landfill Remediation, etc.
- **Governance and Corporate Services \$169k F** – This activity includes vehicle fleet pool replacements and Information Services. The vehicle replacement programme has been completed. IS are slightly behind budget by \$134k. This includes user ICT programme \$71k, information management programme \$17k, Enterprise information systems programme \$28k and business continuity and emergency management programme \$8k.
- **Planning and Regulatory (Nil)** – Vehicle replacements for building control and resource management have been completed for the financial year.
- **Pools, Parks and Cemeteries \$858k F** – This is driven by a mixture of the timing of project budgets, work programme and contractors' availability to perform the work. The variance is mainly related to: Cromwell pool \$56k, Alexandra pool \$61k, Ranfurly pool \$74k, Clyde reserves \$48k, Anderson Park \$134k, Pioneer Park (\$37k), Omakau Recreation Reserve \$29k, Otarehua Domain \$41k, Naseby cemetery (\$15k), Alexandra cemetery \$37k, and Alexandra Town Centre (Alexandra River Park) \$326k. The upgrade of the "The Rec" at Pioneer park has been completed ahead of budget. Work carried out at the Naseby Cemetery was higher than expected due to log prices being lower than expected.

- **Property and Community Facilities \$156k F** – This is driven by a mixture of the timing of project budgets, work programme and contractors' availability to perform the work. This variance is mainly related to: Alexandra airport \$26k, elderly person housing \$224k, Cromwell Memorial Hall (\$428k), William Fraser Building \$73k, Clyde hall \$42k, Maniototo Park Stadium \$31k, Administration building Roxburgh and Tarbert street building \$31k.
- **Service Centres and Libraries \$48k F** – Library book renewals are behind the budget. The Alexandra library building upgrade project was completed in December.
- **Roading \$1.122M F** – The roading capital works programme can be different from the budget due to the seasonal renewal programme. Projects include structures renewals (\$114k), sealed road renewals \$149k, footpath renewals \$143k, minor improvements \$816k, drainage renewals (\$91k), unsubsidised community roading \$420k, gravel road renewals (\$342k), traffic services renewals (\$51k), and carpark renewals \$192k. Minor improvements include: the Clyde Heritage Precinct stage 3 and the Little Valley Bridge project will be carried forward to 2025/26. Structures renewals include \$388k of emergency works for the October 2024 flooding event and vehicle damage is putting this budget under pressure. Drainage renewals variance relates to budget timing and the February 2025 Teviot Valley flood event and responding to a slip on Moa Flat Road.
- **Stormwater \$203k F** – The stormwater network renewals programme related to pipe renewal, which are currently being assessed and further is investigation being carried out before any renewals taking place.
- **Wastewater \$2.529M F** – This is driven by a mixture of the timing of project budgets, work programme and contractors' availability to perform the work. The variance is mainly related to plant renewals \$747k, district treatment \$342k, plans and consents (\$227k), Ranfurly treatment \$288k, Naseby treatment \$264k, Alexandra and Clyde treatment \$343k, district network renewals \$277k, point renewal \$159k, and pipe renewal \$134k.
- **Water \$7.747M F** – This is driven by a mixture of timing of project budgets, work programme and contractors' availability to perform the work. The variance is mainly related to: Cromwell Treatment Plant \$2.1M, point renewals \$1.2M, plant renewals \$569k, district network \$937k, Roxburgh Treatment \$234k, Omakau Ophir treatment \$109k and Cromwell rising main \$399k. The Cromwell Rising Main project was completed in October 2024.

IV. Internal Loans

Forecast closing balance for 30 June 2025 is \$4.09M.

Lender	Owed By	Original Loan	1-Jul-24 Opening Balance	30-Jun-25 Closing Balance
Cromwell General Reserve	Public Toilets	670,000	418,752	392,568
District General Reserve	Tarbert St Bldg	25,868	8,400	6,713
District General Reserve	Alex Town Centre	94,420	33,464	27,577
Vincent General Reserve	Alex Town Centre	186,398	56,284	43,728
Cromwell General Reserve	Alex Town Centre	290,600	105,202	87,176
Maniototo General Reserve	Centennial Milkbar	47,821	11,621	8,130
Maniototo General Reserve	Pioneer Store Naseby	21,589	6,760	5,246
Cromwell General Reserve	Water	867,000	634,634	604,581
District General Reserve	ANZ Bank Seismic Strengthening	180,000	131,758	125,519
Vincent General Reserve	Molyneux Pool	650,000	498,650	466,150
Maniototo General Reserve	Maniototo Hospital	1,873,000	1,615,133	1,558,020
District General Reserve	Alexandra Airport	218,000	180,720	171,958

Teviot Valley General Reserve	Roxburgh Community Pool Upgrade	250,000	232,446	223,172
Vincent General Reserve	Molyneux Pool - Iceinline Roof Upgrade	400,000	386,215	371,913
Total		5,774,695	4,320,038	4,092,451

This table has rounding (+/- 1)

V. External Loans

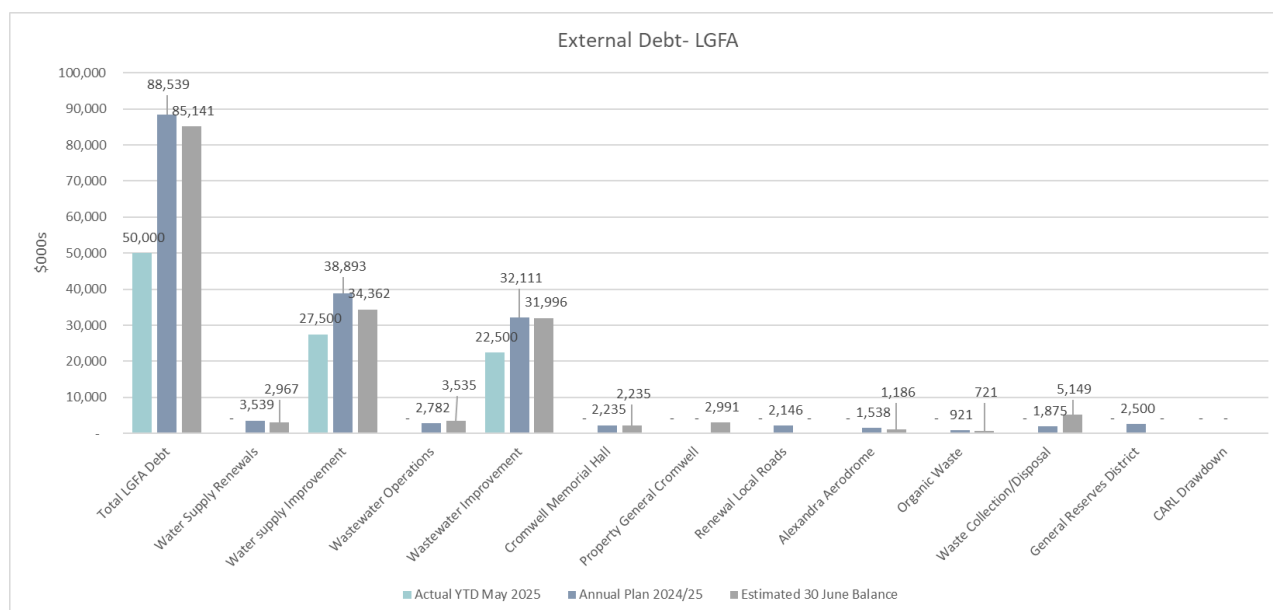
The total amount of external loans at the beginning of the 2024/25 financial year was \$4k. As at 31 May 2025, all external loans had been paid, and the balance is nil.

Owed By	Original Loan	1 July 2024 Actual Opening Balance	Principal	Interest	31 May 2025 Actual Closing Balance
Oturehua Water	46,471	4,389	4,389	103	-
	46,471	4,389	4,389	103	-

This table has rounding (+/- 1)

VI. External Debt

The total of external debt is \$50M with a planned external debt of \$88.5M at the end of this financial year. It was estimated after the first forecast that external debt for the end of this financial year will lower to \$85.1M. External debt is managed using operating cashflows to reduce the impact from interest rates. Debt is currently being uplifted in the three waters area.



Reserve Funds table

- As at 30 June 2024 the Council had an audited closing reserve funds balance of \$12.15M. This reflects the whole district's reserves and factors in the district-wide reserves which are in deficit at (\$24.09M). Refer to Appendix 1. This has been updated for forecast and carry-forwards and is forecasted to end this financial year, 30 June 2025 with a surplus of \$15.77M.

NB: the reserves totals are recognised at a high level.

3. Attachments

Appendix 1 - 2024-25 CODC Reserve Funds [↓](#)

Audited 2023/24 Annual Report

Forecast 1 including Carry-
Forwards FY2024/25 **

Statement of	Opening	Transfers	Transfers	Closing	Transfers	Estimated	AP
Reserve Movements	Balance	In	Out	Balance	In/Out	Closing Balance	Closing
	2023/24	2023/24	2023/24	2023/24	2024/25	2024/25	balance
							2024/25
GENERAL RESERVES							
General Reserves	(34)	19,889	(19,995)	(139)	(1,146)	(1,285)	1,816
Uniform Annual General Charge Reserves	297	556	(587)	266	(28)	238	145
Total General Reserves	264	20,445	(20,582)	127	(1,174)	(1,047)	1,763
TARGETED RESERVES							
Planning and Environment Rate	3,034	2,092	(147)	4,979	(1,810)	3,169	2,173
Economic Development Rate	-	65	-	65	0	65	68
Tracks and Waterways Charge	576	122	(22)	676	(37)	639	520
Tourism Rate	311	296	(196)	412	32	444	425
Waste Management and Collection Charge	(3,430)	2,132	(3,426)	(4,724)	3,489	(1,235)	(2,797)
District Library Charge	67	515	(270)	312	(343)	(31)	(189)
Molyneux Park Charge	(5)	30	(70)	(45)	(74)	(119)	(108)
District Works and Public Toilets Rate	6,499	4,590	(7,606)	3,483	(490)	2,993	1,042
District Water Supply	(18,285)	7,648	(3,017)	(13,654)	4,797	(8,857)	(7,719)
District Wastewater	(13,938)	3,106	(5,156)	(15,988)	13,828	(2,160)	(3,556)
Total Targeted Reserves	(25,169)	20,595	(19,909)	(24,484)	19,393	(5,091)	(10,141)
Specific and Other Reserves	206	68	(9)	265	(577)	(312)	(50)
Total Specific and Other Reserves	206	68	(9)	265	(577)	(312)	(50)
WARD TARGETED RESERVES							
Vincent Community Board Reserves							
Vincent Promotion Rate	-	0	(0)	-			
Vincent Recreation and Culture Charge	(1,792)	794	(41)	(1,038)	(383)	(1,421)	(1,858)
Vincent Ward Services Rate	(6)	5,440	(5,621)	(187)	(439)	(625)	4,954
Vincent Ward Services Charge	7,444	6,367	(6,595)	7,215	242	7,457	1,229
Vincent Ward Specific Reserves	1,281	41	(538)	784	12	796	780
Vincent Ward Development Fund	771	881	(82)	1,570	77	1,647	1,694
Total Vincent Community Board Reserves	7,698	13,524	(12,877)	8,344	(490)	7,854	6,799
Cromwell Community Board Reserves							
Cromwell Promotion Rate	-	1	(1)	-		0	(2)
Cromwell Recreation and Culture Charge	(3,712)	6,148	(2,582)	(147)	(726)	(872)	(1,390)
Cromwell Ward Services Rate	27,773	1,733	(7,194)	22,311	(12,453)	9,859	1,145
Cromwell Ward Services Charge	2	59	(25)	36	(34)	2	(20)
Cromwell Ward Specific Reserves	(318)	844	(10)	516	26	542	512
Cromwell Ward Development Fund	2,291	230	(2)	2,519	126	2,644	2,486
Total Cromwell Community Board Reserves	26,035	9,014	(9,815)	25,235	(13,060)	12,175	2,731
Maniototo Community Board Reserves							
Maniototo Promotion Rate	-	0	(0)	-			
Maniototo Recreation and Culture Charge	714	486	(102)	1,099	(29)	1,069	847
Maniototo Ward Services Rate	(162)	498	(176)	160	(115)	44	167
Maniototo Ward Services Charge	23	4	(5)	21	(15)	6	(4)
Maniototo Ward Specific Reserves	273	-	(273)	0	(0)	-	
Maniototo Ward Development Fund	-	296	-	296	15	311	293
Total Maniototo Community Board Reserves	848	1,284	(557)	1,576	(145)	1,431	1,303
Teviot Valley Community Board Reserves							
Teviot Valley Promotion	17	2	-	19	0	19	17
Teviot Valley Recreation and Culture	153	305	(266)	192	(368)	(177)	(252)
Teviot Ward Services Rate	852	52	(166)	737	37	775	735
Teviot Ward Services Charge	-	51	(34)	17	(2)	15	96
Teviot Ward Specific Reserves	(0)	0	(0)	0	(0)	(0)	
Teviot Ward Development Fund	114	13	-	127	6	134	127
Total Teviot Valley Community Board Reserves	1,136	423	(466)	1,092	(326)	766	723
Total Reserves	11,016	65,353	(64,215)	12,155	3,621	15,776	3,128

25.15.9 LETTER OF SUPPORT FOR RATEPAYER ASSISTANCE SCHEME

Doc ID: 2518751

Report Author:	Nick Lanham, Economic Development Manager
Reviewed and authorised by:	Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision

1. Purpose of Report

To consider the request from Rewiring Aotearoa for an in-principle letter of support for the Ratepayer Assistance Scheme (RAS).

Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the letter of support.
- C. Notes the possibility of a future discussion regarding investment into RAS.

2. Background

New Zealand is facing a range of challenges including the cost of living crisis, changing demographics (in particular the growing cohort of elderly New Zealanders on fixed incomes), the infrastructure deficit, the quality and health of homes, the housing deficit, climate change impacts, energy and fuel security, resilience and decarbonisation of the economy.

Local Authorities (LAs) have a critical role to play in addressing these challenges:

- as organisations delivering critical services and infrastructure; and
- by supporting ratepayers themselves to directly address the challenges that affect them; and
- providing flexibility in the way ratepayers choose to pay LA charges to meet LAs' funding requirements.

In this regard, a group of metro councils (Auckland Council, Hamilton City Council, Tauranga City Council, Wellington City Council, Christchurch City Council), Local Government New Zealand (LGNZ), Local Government Funding Agency (LGFA) and Rewiring Aotearoa formed a steering group to develop the Ratepayer Assistance Scheme (RAS).

The RAS is a proposed initiative to provide low-cost financing to ratepayers for approved purposes, including through:

- existing local government policies that involve the LA effectively lending money to ratepayers (such as rates postponement);
- new, flexible funding products (such as deferred development levies); and
- loans for property improvements which provide public and private benefits.

The steering group and specialist consultants have undertaken significant work to get the RAS to the final development stage. While there are complex issues to address no insurmountable red flags have been raised. Among other things, the RAS will require establishment equity capital estimated at \$30 million from LAs and central government, and enabling legislation.

The Minister of Local Government has confirmed support for the RAS and has asked officials to initiate work in August and recommended that further development work on the RAS be undertaken before then to ensure officials can move quickly at that stage.

Rewiring Aotearoa has requested a letter of support for the RAS from Council (see appendix 1). Rewiring Aotearoa is an independent non-partisan non-profit organisation working on energy, climate, and electrification research, advocacy, and supporting communities through the energy transition.

3. Discussion

THE RATEPAYER ASSISTANCE SCHEME (RAS)

The RAS would be a national shared service available to all LAs.

The RAS would be structured much like the LGFA to get the benefits of scale. It would:

- be a new entity, owned by LAs and central government (a council-controlled organisation (CCO));
- have the power to impose a 'rate-like' / levy charge ranking ahead of mortgages to ensure it gets repaid (enabling it to achieve a very high 'government' credit risk weighting - broadly in line with the LGFA);
- raise low-cost, long-term financing from the debt capital markets (through an outsourcing arrangement with LGFA) and pass this on to ratepayers at interest rates expected to be 1 - 1.5 per cent below standard mortgage rates;
- be off-balance sheet for LAs;
- undertake all the operational requirements associated with the ratepayer loans through an "IT heavy" platform (to minimise costs and benefit from economies of scale); and
- be an operational organisation only with no discretion in what it could lend money for, which would be dictated by LAs and central government.

The use of the RAS would be optional for qualifying ratepayers.

The operations and processes of the RAS would be structured so that there is a seamless interface with LAs.

The RAS levy would be reflected as a charge on the property title (as per a mortgage). Any charge on the title would be dealt with during the conveyancing process when a property is sold.

Uses of the RAS

The RAS would be a flexible omnibus platform and multiple applications are possible (essentially any loan to property owners that LAs / central government decide to make).

To date the focus has been on three applications:

- rates postponement (RP)
- deferred development contributions / development levies (DCs / DLs)
- property improvement loans (PILs)

In principle, the RAS could also be applied to other property related taxes including Infrastructure Funding and Financing (IFF) levies and the recently announced Development Levy System, if appropriately structured.

Rates Postponement (RP)

RP provides flexibility regarding the timing of payments for LA charges and could be a valuable tool for LAs and option for ratepayers, given:

- there is a major demographic change underway in New Zealand (increasing elderly population with fixed incomes);
- New Zealanders are facing cost-of-living challenges;
- LA rates are increasingly significant, 5 to 10 per cent per annum increases are not unusual; and
- other charges (e.g. water levies, IFF levies and infrastructure / development levies) are likely to increase over time.

The RAS would make the equivalent payment to LAs upfront on behalf of the ratepayer and get repaid from the proceeds on sale of the property.

RP operates like a reverse mortgage but at significantly lower cost (negligible fees and interest rates ~4-5% lower). There are two reverse mortgage providers in the New Zealand market, Heartland Bank and Southland Building Society (SBS). Heartland Bank, the largest provider, had a reverse mortgage book of ~\$1.1 billion in 2024 having grown ~22 per cent per annum since 2022.

The Productivity Commission has recommended a national RP scheme and Grey Power supports the establishment of the RAS.

British Columbia (population 5.5 million) in Canada has had a successful Property Tax Deferral Scheme for many years - with 83,000+ users, \$2.7 billion in loans in 2024 (it has quadrupled in size from C\$670 million in 2016 and now includes ~3.9% of British Columbia households).

Central Otago District Council has a Postponement of Rates Policy (in accordance with the Local Government (Rating) Act 2002) which requires assessment of eligibility based on extreme financial circumstances, is administered by council and had zero uptake in the last financial year.

At this stage we do not know whether residents will be able to use RP for a water CCO. This will need to be addressed as part of any legislation establishing a RAS.

Deferred Development Contributions / Development Levies

Nationally, there has been significant inquiry to LAs regarding alternative funding mechanisms to upfront DCs / DLs.

The RAS could provide an alternative to upfront DCs / DLs by making the one-off payment required to LAs and converting it into a rate-like charge against the property. The targeted rate would be paid by the future property owner(s) to the RAS via an annual charge over say 30 years or alternatively fully repaid on sale of the property by the seller at the discretion of the buyer.

DCs in New Zealand are forecast to total ~ \$700 million per annum in 2026 based on LTPs (and it is expected that a large proportion of developers would take advantage of a DC offering).

The proposed Development Levy System (DLS) is expected to expand the scope of new development levies to enable LAs to more fully recover development growth costs and raise more revenue to fund growth infrastructure. The affordability of these increased charges and

risk to the very developments that the charges are intended to support are critical considerations, further supporting the proposed deferred DC / DL offering.

It is anticipated that the currently proposed legislation (establishing Development Levies (DL)) would be able to take advantage of the RAS.

Property Improvement Loans

Current legislation facilitates LAs providing financing to ratepayers that can be repaid via voluntary targeted rates.

In principle, PILs could be utilised to support a wide range of policy goals including:

- improving housing quality - e.g. insulation, heat pumps, double glazing
- developing infrastructure that mitigates the impacts of climate change - e.g. community seawalls, flood protection
- supporting de-carbonisation efforts and the electrification of New Zealand - e.g. solar panels, EV chargers, home batteries
- enhancing the health and safety of homes - seismic strengthening, chimney removal, septic tanks replacement, water storage tanks and waterway fencing.

The Minister of Local Government / Minister for Energy is particularly interested in the potential for the RAS to support the uptake of renewable, lower cost energy through PILs and in this regard, has directed the steering group to engage with Rewiring Aotearoa and the Energy Efficiency and Conservation Authority. As such, work is underway to enable PILs to be available for electrification loans (especially solar and batteries).

Commercial analysis

To provide insight, Cameron Partners has developed an operating model, detailed business case and built a comprehensive financial model analysing multiple scenarios based on objective data and input from steering group members (in particular LGFA), the British Columbia Property Tax Deferment Scheme team, and IT service providers.

The basic economics of the RAS are that it will generate a net interest margin of ~1% (i.e. it will make loans to ratepayers at ~1% above what it borrows at). Ultimately its net interest will need to cover its operating costs to break even (e.g. if operating costs are \$7 million per annum the RAS will require a loan book of \$700 million to break even).

Based on the analysis reviewed, it is expected that the RAS will be able to generate a surplus and provide a strong return to its shareholders. The Base Case RP and Deferred DC

scenario indicates breakeven in year 4, initial equity fully paid back after eight years, and an annual dividend yield on initial investment of over 100% by year 15.

Once breakeven is achieved, surplus capital could be distributed back to shareholders or to reduce the interest rate charged to ratepayers even further.

Funding from both central government and LAs will be required to capitalise the RAS at establishment.

It has been assumed that ~\$30 million will be required from founding shareholders to capitalise the RAS. The proposed \$30 million includes \$2.5 million already secured for the final development.

Funding already provided by the steering group including the \$2.5m for final development would count as establishment capital.

The steering group (as sponsors and original funders) will be able to set the terms of any establishment capital to compensate those LAs providing early funding for the development risk being taken and to mitigate the "free rider" risk of other LAs delaying their commitment.

The establishment capital will be provided by all shareholders at establishment. There is a constraint on the investment of any single investor at 20% of total capital to avoid the risk that the RAS will be on-balance sheet for that shareholder.

As with LGFA, there is merit in getting the widest shareholding spread possible to support uptake. Notwithstanding, the number of shareholders could be limited given the high potential returns and the investment/risk capital already put in by the steering group warranting a preferential position.

LAs will also provide limited joint and several guarantees in proportion to their ratepayers' use of the RAS (based on the limited joint and several guarantee that LAs provide to the LGFA).

Legislation will be required to enable the RAS to have the powers to impose a "rate-like" levy and navigate Credit Contracts and Consumer Finance Act 2003 (CCCFA) issues.

Russell McVeagh has advised that there are strong precedents for the required legislation provided by the LGFA and IFF respectively and consequently this won't involve "breaking new ground".

PWC notes that none of the accounting and tax issues identified as needing to be addressed are considered insurmountable and would be resolved through an iterative process in final design / development.

A decision will be made in December 2025 about whether to establish an entity and progress the RAS. With appropriate support from local and central government it is estimated that the RAS could be established in approximately 12 – 18 months.

4. Financial Considerations

There are no cost implications of providing an in-principle letter of support.

If the RAS is successful in making it through the final stage and being established;

The RAS will be off-balance sheet and off-credit so there will be no balance sheet implications for Council from its ratepayers using RAS products.

Council would no longer require "in-house" capacity and capabilities to administer RP and any other RAS products such as PILs.

Council would not be required to invest in RAS for its ratepayers to access its products.

An opportunity may present for Council to consider investing in the establishment of the RAS. No funding has been budgeted for this possibility.

5. Options

Option 1 – (Recommended)

Provide an in-principle letter of support for the RAS.

Advantages:

- Demonstrates Council's support for ratepayers to have greater and more affordable payment options for LA charges and property improvements.
- Increases the likelihood of Central Government making legislation change required for RAS.

Disadvantages:

- Potential reputational risk if the scheme establishes and does not perform as intended or with unintended consequences.

Option 2

Do not provide an in-principle letter of support for the RAS.

Advantages:

- It would be prudent to not write a letter of support if there were operational or regulatory concerns, however this is not the case.

Disadvantages:

- Does not demonstrate Council's support for providing ratepayers with greater and more affordable payment options for LA charges and property improvements.
- Decreases the likelihood of legislation change from Central Government for RAS.
- Reputational risk from not supporting a local government sector initiative.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic, environmental wellbeing of communities, in the present and for the future by supporting a greater range and more affordable finance option for ratepayers.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes.
Considerations as to sustainability, the environment and climate change impacts	PILs would be approved for purposes that have both private and public benefits and could include climate change related policy initiatives (e.g. solar panels, home EV chargers, home insulation and window double glazing) and initiatives to mitigate the impacts of climate change (e.g. retaining walls and other required infrastructure).

Risks Analysis	Minimal risk as this report is only requesting an in-principle letter of support.
Significance, Consultation and Engagement (internal and external)	<p>No public consultation is anticipated in relation to this letter of support or the scheme itself as the RAS is a completely opt in process for each individual ratepayer. Council may wish to raise awareness of the RAS with ratepayers should it be established.</p> <p>A consultation process maybe required in the future if Council were to consider invest in a future CCO.</p>

7. Next Steps

A letter of support for the RAS will be provided to Rewiring Aotearoa.

The RAS will commence its final stage of development and engage with officials to support their policy work. Completion of the final development work is expected in December to enable a stop go implementation decision by the steering committee and central government.

An update on the stop go decision will be provided to Council.

8. Attachments

Appendix 1 - Draft Letter of Support [↓](#)

Appendix 2 - Rewiring Aotearoa - RAS explainer [↓](#)

Appendix 3 - RAS Opportunity presentation slides [↓](#)

THE OFFICE OF THE MAYOR



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

mayor@codc.govt.nz
www.codc.govt.nz



11 July 2025

Rewiring Aotearoa

Dear Ngaio,

Letter of Support

Thank you for the opportunity to provide a letter of support for the Ratepayer Assistance Scheme (RAS). Our Council has considered the information provided and is happy to confirm our support.

We note that piloting the RAS is an important part of the Otago Central Lakes Regional Deal proposal to support household adoption of solar and batteries. Greater adoption of solar would improve our region's energy resilience and reduce energy costs enabling greater electrification.

The RAS would also expand the range of funding and finance options for local government and ratepayers which is much needed and welcome. As a council we are very aware of funding constraints as we look to meet the needs of population growth while keeping affordability front of mind, particularly for our aging population on fixed incomes.

We will watch with keen interest as the RAS progresses through its final stage of development and wish you all the best.

Yours sincerely

Tamah Alley
Mayor Central Otago District

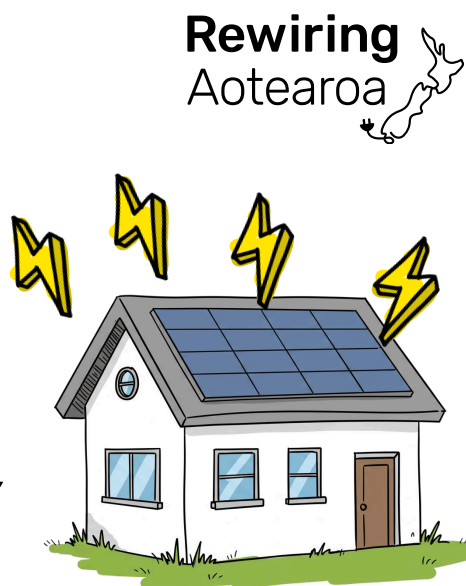


OFFICIAL REGIONAL IDENTITY PARTNER

www.centralotagonz.com

LOCAL AUTHORITIES POWERING ELECTRIFICATION

Cheap and easy loans that will allow homes to upgrade to electric machines, solar and batteries.



Why?

Rewiring Aotearoa's research has identified accessible and affordable finance as the biggest barrier to going electric. Although it's becoming more affordable and the economics more than stack up, the upfront costs remain a hurdle for many.

To address this, Rewiring Aotearoa is working with the local government sector to supercharge the proposed Ratepayers Assistance Scheme (RAS), which could be used to provide low interest, flexible financing for household electrification.

What is it?

The proposed RAS would be a new Council-Controlled Organisation, allowing councils to offer ratepayers flexible payment options for local government charges and competitive finance terms. The goal is to address affordability concerns and incentivise ratepayers to comply with policies and make investments that have both private and public benefits.

The RAS is very flexible with multiple applications possible. To date the focus has been on three applications:

1. Rates Postponement, providing relief to ratepayers by using equity in their homes to defer payment of general rates (and potentially other charges) until their house is sold.

2. Deferred Development Contributions / Development Levies, allowing developers to spread the upfront contributions or levies charged by councils for infrastructure costs associated with new development into annual payments over a set period. This ensures that local authorities receive the full payment upfront so they can continue to provide necessary services, to all ratepayers.

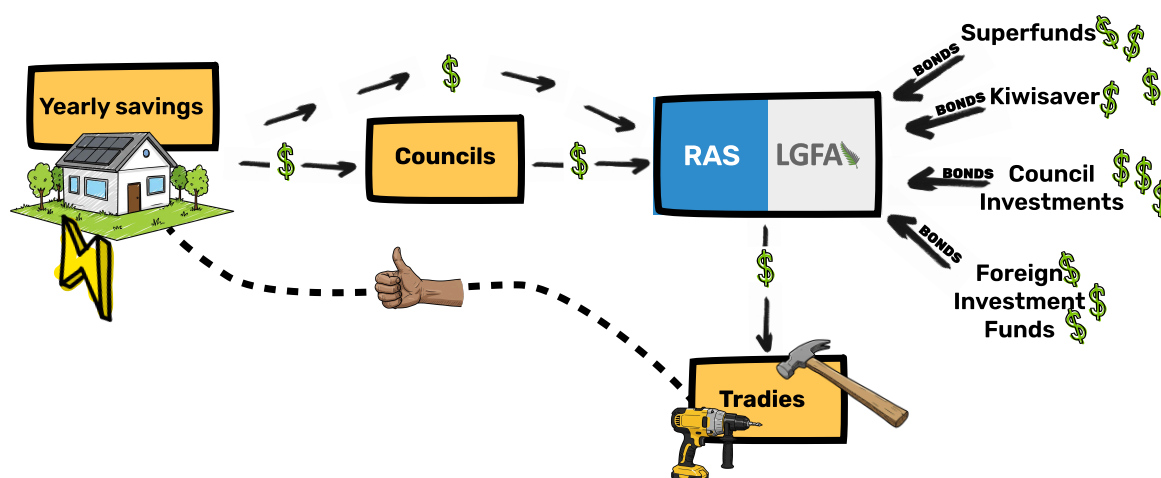
3. Property Improvement Loans to encourage investment in property that has both private and public benefits, for example installation of solar and storage, home insulation, or heating.

In principle RAS could offer attractive, low interest, long-term loans to every qualifying rateable property in New Zealand with flexible repayment options. These loans could provide:

- **Low interest rates**, between ~1-1.5% below average mortgage rates.
- **Flexible terms**, such as longer payback periods, early repayment flexibility and payment options (and could include deferral of repayment until the sale of the property for qualifying ratepayers).
- **Financing for qualifying ratepayers** of participating councils. This differs from green loans offered by banks which tend to be only available for customers with a significant portion of their mortgage remaining.

LOCAL AUTHORITIES POWERING ELECTRIFICATION

Rewiring
Aotearoa



How does it work?

The RAS builds on the established successful model used by councils to access lower interest credit via the New Zealand Local Government Funding Agency (LGFA). By pooling the borrowing requirements of participating local authorities, LGFA leverages economies of scale, combined with a very high credit rating to secure more favourable terms in the capital markets. This approach not only reduces borrowing costs but also enhances access to diversified funding sources. Established in 2011, the LGFA has provided LAs with attractive financing rates and its shareholders with a stable return on investment.

In a similar way, the RAS will pool loans from ratepayers in participating councils and offer bonds in capital markets. The RAS will provide services on behalf of participating local authorities to ratepayers. The RAS will have the authority to impose a rate-like levy, equivalent to a rate, which means repayments to the RAS take priority over mortgage repayments to banks. This high-ranking security enables RAS to obtain a very high credit rating and access lower interest rates.

Councils can participate as a shareholder and/or a member, provided they meet RAS membership requirements, such as appropriate an IT interface, invoicing, collections, and security standards. To ensure that funds loaned through the RAS remain off-balance sheet for both councils and central government, the maximum individual shareholding will be capped at <20%.

What does it look like in practice?

The intention is for the interface between local authorities, the RAS, ratepayers, and service providers, to be as seamless as possible. Details will be finalised during the next stage of development but the Property Improvement Loans process could work as follows:

1. Ratepayers would 'apply' for a RAS loan through their local authority via a web-based portal on the authority's website.
2. This application would include a quote from an approved provider, along with other required documentation such as proof of ownership, and an insurance certificate for the property.
3. The application would go directly to the RAS for processing.
4. Once approved, the services are provided, and installations made.
5. Confirmation of services provided is confirmed by the homeowner, and/or local authority.
6. Payment for the service is made directly to the provider by the RAS.
7. At the appropriate time, the RAS will levy the ratepayer to obtain repayment.
8. The RAS levy will be separately itemised on the local authority's rates invoice, collected by the local authority, and then distributed to RAS.

LOCAL AUTHORITIES POWERING ELECTRIFICATION



Relationship with the LGFA

The LGFA will play a critical role in the establishment and functioning of the RAS. It will provide financial and operational support, on a commercial contractual basis. This will help avoid duplication, provide access to specialist capabilities, minimise costs, and maximise efficiency.

The LGFA board has provided in-principle approval (subject to LGFA shareholder approval) for the following:

1. Ownership up to the maximum allowable (~20% of RAS shares)
2. Debt facility to enable RAS to “warehouse” its loans to ratepayers before issuing its own RAS bonds to the capital markets
3. Preference shares investment (potentially \$100 million+ over time) to ensure RAS maintains an appropriate equity ratio as its loan book grows
4. Shared services arrangements across many corporate functions such as financial, HR, and IT services
5. Management of the RAS bond programme – using LGFA's existing skills and networks (it is expected that there will be significant crossover between RAS and LGFA bond investors)



What is the business case?

In addition to the provision of valuable services for local authorities and ratepayers, a business case prepared by Cameron Partners indicates there are potentially strong commercial returns available to shareholders.

The economics of RAS rely on it achieving scale so that it can cover its operating costs. The financial modelling assumption is that the RAS net interest margin is 1%.

The base case scenario indicates:

- Equity of ~\$30 million is required to cover establishment costs and operating deficits until RAS achieves breakeven.
- Breakeven is achieved in year 4 (based on assumed annual operating costs ~\$7m).
- Full “payback” of initial investment in year 8.
- An annual dividend yield of over 100% by year 15.

The next stage of development will firm up these assumptions.

What's needed?

We're confident the RAS and electrification loans can be enabled quickly. If local and central government get behind it, the RAS could be up and running in the next 12-18 months. Achieving this on these timeframes will require initial capital investment, which we are working with Local Government NZ (LGNZ) and the LGFA to secure. Some legislative change is needed to enable the RAS. We're advocating these changes be made at once through an omnibus bill in early 2026. This will ensure we capitalise on momentum and make these loan facilities available to qualifying ratepayers as soon as possible.

As we move forward with the legislative elements of the RAS and electrification loans, we will also be working in parallel on the detailed design of the financial products. This includes finalising key aspects such as eligibility criteria, loan terms and conditions, financial structuring, legal considerations, and payment mechanisms. Ensuring these elements are carefully considered and well-defined is crucial to the successful roll-out of the program.

Participating councils will also need to work with LGFA and LGNZ to ensure the necessary legal, financial, and digital arrangements are in place to enable their ratepayers to engage with the RAS.

LOCAL AUTHORITIES POWERING ELECTRIFICATION



FAQs

Why do we need electrification loans?

Rewiring Aotearoa's research shows that electrification offers significant savings for households. These savings primarily come from avoiding fossil fuel costs, enhanced energy productivity through electrification, and savings on energy costs through rooftop solar. Household energy decisions also account for 25% of Aotearoa New Zealand's emissions. These decisions – millions of choices around fossil fuel-powered machines – represent low-hanging fruit for emissions reduction through electrification.

We believe New Zealanders should have access to these benefits, with overcoming the barrier of upfront costs a key solution to this end.

Does the scheme include subsidies?

Not in its current design. In the future, the platform established by the RAS may be used to package and present any subsidies on offer. This combination of loans and grants will be particularly important for low-income households who stand to benefit most from the savings electrification offers.

Who will be able to access the loans?

Every council will be able to elect to offer all, some or none of the RAS offerings (including loans for electrification). Every ratepayer in a participating council's jurisdiction will be able to apply for loans available to them, based on qualifying criteria.

Can renters benefit?

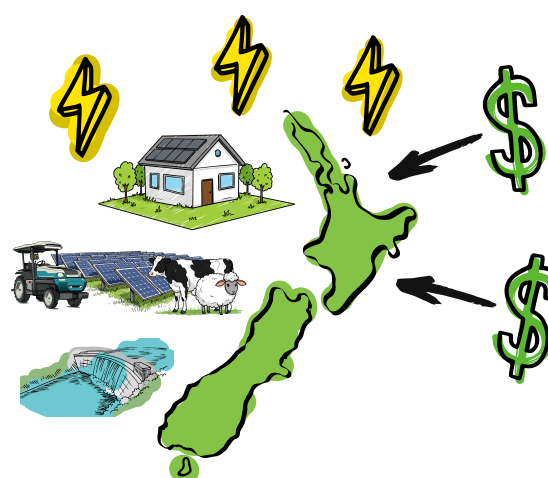
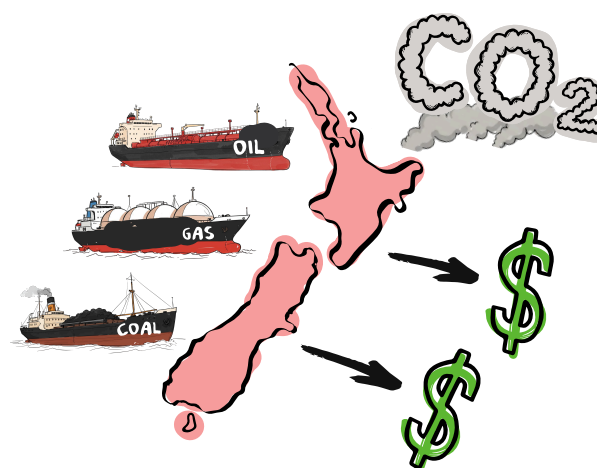
With the right incentives, we believe landlords are likely to take up the loans on offer, especially because of the potential ability to defer payment until sale of the property. Rewiring Aotearoa is working hard on further innovation to complement electrification loans and ensure all renters can benefit from electrification.

What's in it for councils?

Councils who contribute funding will have an equity stake - with a potential return on their investment once the RAS starts making a surplus. Assisting ratepayers in their region to electrify also furthers progress on councils' climate and sustainability goals, and lowers the cost of living for residents who take up the loans.

Who's involved?

The RAS has been developed by the RAS Steering Group, comprising LGNZ, LGFA, a group of metro councils and Cameron Partners, a leading Finance and Advisory services firm. Rewiring Aotearoa recently joined the RAS Steering Group, to help promote this as an opportunity for affordable loans for household electrification.

**I have more questions**

Email: hello@rewiring.nz

Connect: rewiring.nz/communities

Follow New Zealand's electrification progress: rewiring.nz

RAS

LOCAL GOVERNMENT
Ratepayer Assistance Scheme



RATEPAYER ASSISTANCE SCHEME

THE OPPORTUNITY FOR LOCAL GOVERNMENT



Executive summary

RAS would significantly enhance LAs' funding and financing toolbox

- The RAS has been developed by LGNZ, LGFA, a group of metro councils and Cameron Partners to address a range of economic and social issues
- RAS supports councils to support their ratepayers with the affordability of LA charges by providing flexibility as to the timing of payments and very low cost financing
- The RAS would be owned by LAs, off-balance sheet and can be used to finance Development Contributions / Levies, Property Improvement Loans and Rates Postponement
- The Minister has confirmed he is supportive, instructing his officials to initiate work on the RAS in August, and has recommended that local government undertakes further and final development work
- To undertake final development requires additional funding from the sector of \$2.5 million (without this the RAS will not proceed)



1. The RAS Opportunity

RAS has been developed to address a range of economic and social issues

- NZ is experiencing a cost-of-living crisis, an ageing population and must invest to meet infrastructure, H&S and environmental requirements
- Local government is responding but it needs additional tools to ensure its policies can be financed, administered efficiently and are effective
- The RAS:
 - Addresses ratepayer affordability
 - Provides ratepayers with flexibility to decide when to pay LA charges
 - Provides very competitive finance terms
- Multiple applications are possible:
 1. **Deferred Development Contributions / Development Levies**
 2. **Property Improvement Loans (PILs)**
 3. **Rates Postponement (RP)**



1. The RAS Opportunity

Government is supportive and has recommended further development

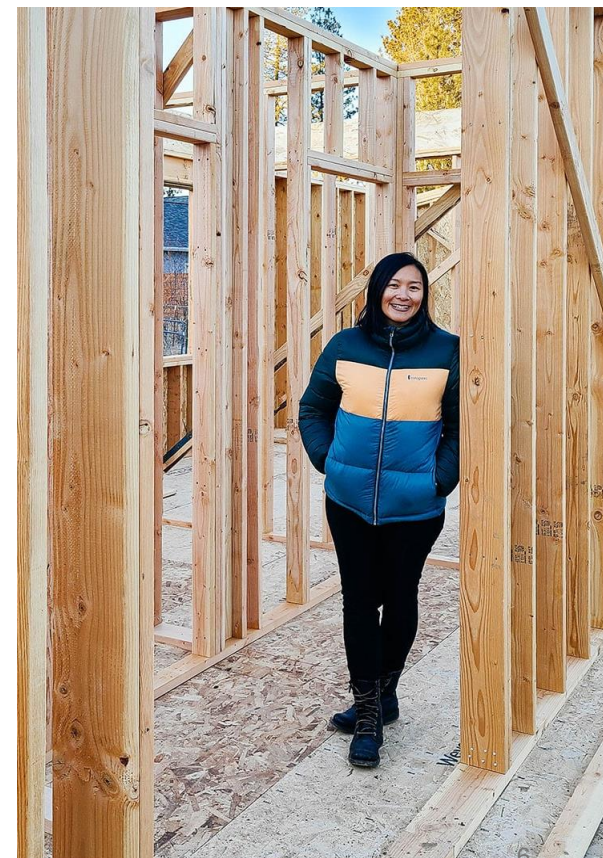
- The RAS is similar to the LGFA – it:
 - Utilises the strength of a LA rates charge to provide security
 - Achieves scale across the sector
 - Accesses very low cost financing and passes this on to ratepayers
- RAS lends directly to ratepayers (whereas the LGFA lends to LAs)
- The RAS would be a new entity owned by LAs, providing a national shared service available to all LAs – it would:
 - Undertake administration of ratepayer loans
 - Be off-balance sheet for LAs
- The Minister for Local Government is supportive of the RAS and has instructed officials to commence policy work on the RAS in August 2025
- A final stop / go decision in late 2025 is being targeted
- The sector needs to confirm its support and funding for final development



2. Deferred DCs / DLs

Deferred DCs / DLs would spread the cost over say, 30 years, supporting development

- DC costs are significant, 2026 annual plans indicate \$700 million nationally
- The DLS is expected to enable LAs to raise more revenue to fund growth
- BUT the DLS, supply chain issues and inflation pressures means developers would need to pay more → affordability concerns and risk to developments
- The RAS would be able to effectively convert upfront DCs / DLs into series of annual payments over say 30 years (paying the upfront DC / DL to the LA and charging the property owner principal and interest annually to get repaid)
- Developers would have the option to pay in full or defer
- Future owners would expect to pay less for properties with deferred DCs / DLs to reflect the RAS levies that would be charged in future
- A property purchaser would have the option to require the outstanding RAS levies to be repaid by the seller prior to them taking ownership



3. Property Improvement Loans



The RAS can finance and administer loans to ratepayers for property improvements

- Current legislation enables LAs to provide financing to ratepayers that can be repaid via a voluntary targeted rate
- PILs support ratepayers to invest in their properties to achieve desirable private and public benefits
- Potential examples, include home insulation, heat pumps, double glazing, earthquake strengthening, solar panels, water tanks, septic tanks, EV chargers, stock exclusion fencing, sea walls
- Current PILs usage across most LAs is low:
 - PILs must be financed out of LAs' existing financing capacity
 - LAs have encountered operational and regulatory challenges
- RAS :
 - Can undertake all administration of loans
 - would be 'off-balance sheet' for LAs
 - Provide competitive financing options (~1% – 1.5% below standard mortgage rates)



4. Rates Postponement

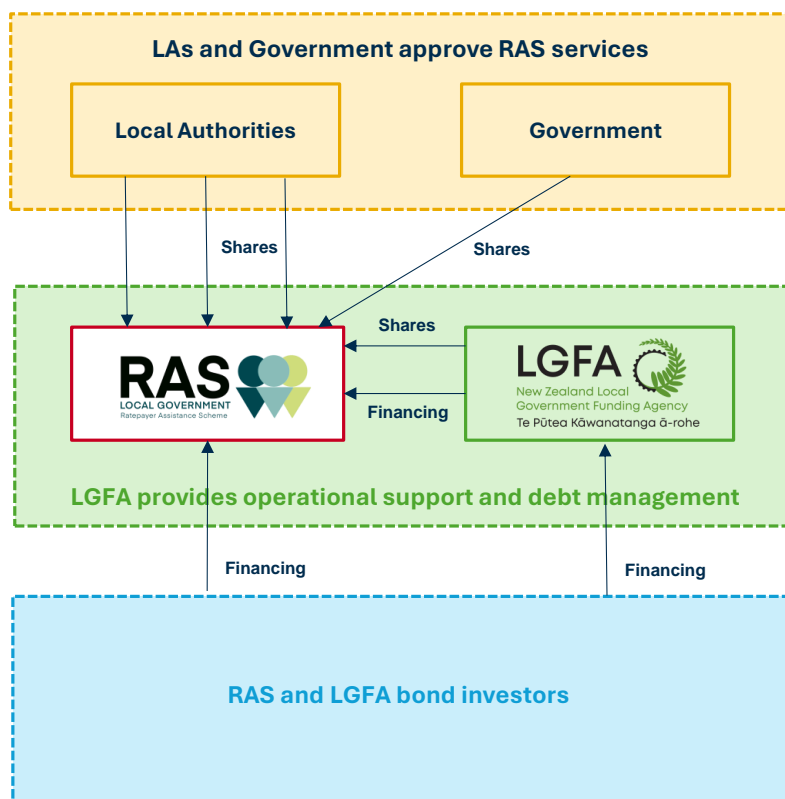
RP allows qualifying ratepayers to defer rates and pay on sale of their property

- RP provides flexibility to ratepayers (like a reverse equity mortgage) to decide to pay LA charges at some time in the future, partially mitigating:
 - Affordability issues
 - Demographic changes
 - General cost of living challenges
- In principle all LA charges could be deferred in the same way
- RAS RP is an opportunity for a standardised, highly efficient national RP scheme at very competitive financing rates (~1% – 1.5% below standard mortgage rates; ~4% to 5% below reverse mortgage rates)
- British Columbia, Canada (population ~5 million) has a property tax regime similar to New Zealand's rating system providing strong insights – in 2024:
 - 83,000+ users
 - ~C\$2.7 billion in loans (4x growth from ~C\$670 million in 2016)
 - ~3.9% of British Columbia households



5. What it is and how it works

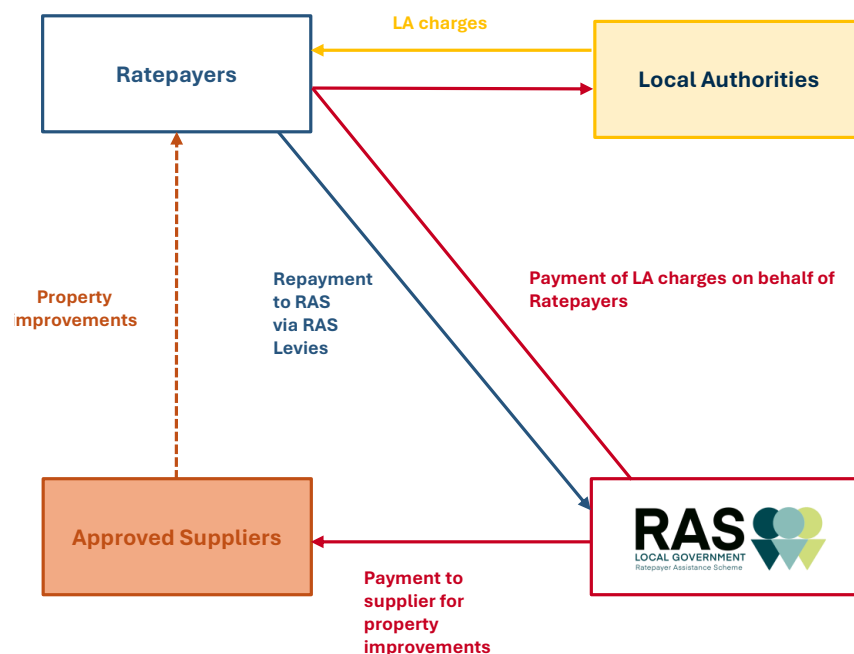
Structurally the RAS has many similarities to the LGFA – it would be owned by LAs, LGFA and government, providing services to LAs and their ratepayers



- The RAS would be a new entity (a CCO)
- It would have no discretion – all its services would be approved by LAs and central government
- All LAs would be able to use the services of the RAS, subject to meeting RAS's membership requirements – e.g. IT interface, invoicing, collections, security requirements
- LGFA would have a critical role with RAS, providing financial and operational support (on a commercial contractual basis)
- LGFA board has approved (subject to LGFA shareholder approval)
 1. Ownership (up to ~20% of RAS shares)
 2. Debt facility
 3. Preference shares investment
 4. Shared services arrangements
 5. Management of the RAS bond programme

5. What it is and how it works

The RAS effectively does what LAs can and already do, but does it more efficiently and effectively, taking on the administrative burden and risk while being off-balance sheet



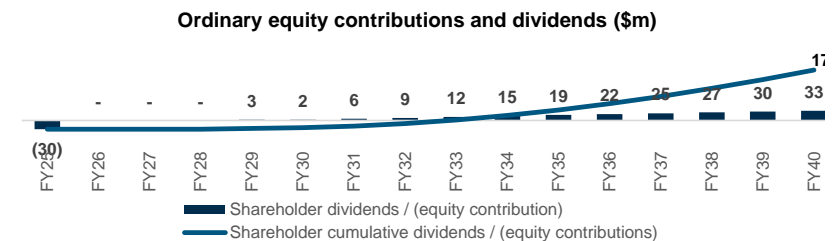
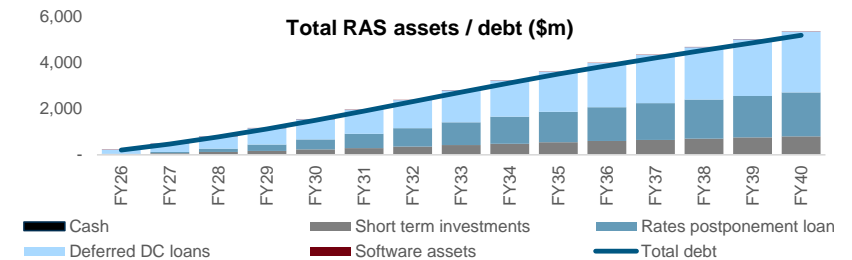
- The RAS would have the power to impose a levy charge equivalent to a rate and obtain a very high credit rating
- LAs would opt-in and ratepayers would also opt-in
- The interface between LAs, RAS and ratepayers would be as seamless as possible – eg with RP or deferred DCs/DLs:
 - Ratepayers would “apply” through the LA’s website
 - The application would go directly to RAS for processing
 - Once approved, payment of the rate charge or DC / DL would be made to the LA by the RAS
 - The RAS would levy the ratepayer to obtain repayment
 - The RAS levy would be separately itemised on the LA’s rates invoice, collected by the LA and then distributed to RAS
- In the case of PILs the process would be the same except that RAS would make payment to the approved supplier of the property improvement

6. RAS financial business case

Strong commercial returns may be available to shareholders



- The base case scenario is considered conservative – it assumes:
 - Deferred DC / DLs uptake of 25% of new DCs from FY26
 - No PILs
 - RP uptake of 3.0% is achieved by FY34
- The next stage of development would firm up these assumptions
- The economics of RAS rely on it achieving scale so that it can cover its operating costs:
 - The modelling assumes that the RAS net margin is 1%
 - Surplus cashflow is available to distribute to shareholders
- The base case scenario indicates:
 - Equity of ~\$30 million is required
 - Breakeven is achieved in year 4
 - Full “payback” of initial investment in year 8
 - An annual dividend yield of over 100% by year 15

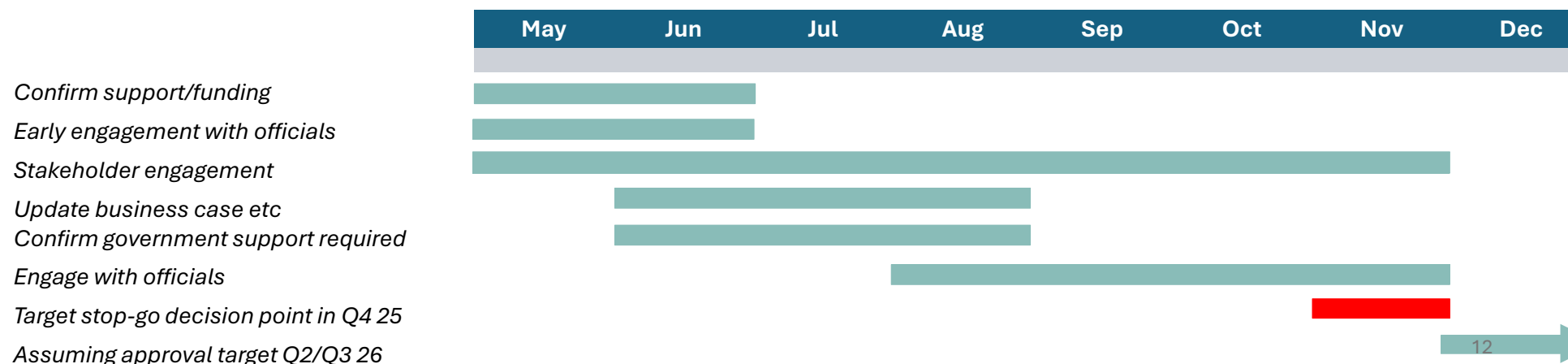


7. Development to date and next steps



Development of the RAS has been overseen and funded by a Steering Group – final detailed development is now required to facilitate a “stop-go” decision

- The RAS Steering Group has comprised LGNZ, Auckland Council, Hamilton City Council, Tauranga City Council, Wellington City Council, Christchurch City Council, LGFA and RA
- The Steering Group has been supported by a suite of advisors who have each undertaken significant work to date, including Cameron Partners, Russell McVeagh, PWC (accounting and tax) and S&P
- In outlining his support, the Minister has recommended that, to enable his officials to move quickly in August 2025, the Steering Group undertakes significant further development (establishment could occur within 12-18 months)



8. Support and funding commitment required

In order to undertake final development in conjunction with government officials, support and additional funding commitment from local government is required

- \$2.5 million (incl. 20% contingency) in “at risk” funding is estimated through until a “stop/go” decision in Q4 25
- Assuming a “go” decision ~\$30 million in total equity is estimated - this equity requirement would be confirmed during final development
- Development funding would qualify as equity (included in est. equity requirement)
- The opportunity for councils is to be part of the group of funding councils
- Without funding the RAS will not proceed
- No funding would be spent until commitments from councils are received for the total estimated funding costs
- To encourage early participation and to minimise free-riding, the funding councils will “call the shots”





25.15.10 JOURNEY TO AN ESTABLISHED WELCOMING COMMUNITY

Doc ID: 2524085

Report Author:	Heather Harries, Welcoming Communities Officer
Reviewed and authorised by:	Louise Fleck, Group Manager - People and Culture, Acting Group Manager - Community Vision

1. Purpose

To share highlights from the Central Otago Welcoming Communities programme – including its progression to an Established Welcoming Community (Stage 2) classification through the Ministry of Business, Innovation and Employment (MBIE) – and to provide insight into the programme's direction for the next 12 months.

Recommendations

That the report be received.

2. Discussion

Welcoming Communities supports councils, mana whenua and communities to welcome newcomers to the district, and builds an economic and competitive advantage to attract, support and retain newcomers¹. The programme also works to grow social inclusion through welcoming activities that increase social engagement and build community connections.

At the heart of the Welcoming Communities programme are eight standards which provide a benchmark for what a successful welcoming community looks like. Through these standards the programme aims to bring together local government and community leaders to build strong connections between newcomers, the land, and each other; recognising that communities are healthier, happier, and more productive when newcomers fully participate in society and the local economy.

¹ The term Newcomer includes recent migrants, former refugees, international students, seasonal workers, plus those who have moved to our community from another part of New Zealand.



3. Discussion

In 2021 the Central Otago District Council was selected into a three-year Welcoming Communities programme sponsored by Immigration New Zealand and MBIE. In July 2024, Council extended the Welcoming Communities programme for a further two years, providing more time for the community to take ownership of initiatives that suit their needs.

This programme aligns with Council's Economic Development Strategy objectives of supporting businesses to source and hold labour, create experiences for locals and visitors, and reduce the loss of talent from the district. These objectives are particularly relevant for Central Otago as we continue to experience unprecedented population growth coupled with low unemployment rates. Connecting employees and their families into the community also helps smooth the settlement process, as well as enriching local community groups and experiences.

The focus of the Central Otago Welcoming Communities programme over these twenty-four months is to reinforce genuine and collaborative engagement with local communities, businesses, and organisations to help newcomers feel included and want to make Central Otago their home.

The investment in this programme is not borne by Council alone. Central Lakes Trust has committed a two-year grant of \$16,000 per annum to Central Otago Welcoming Communities. Welcoming Communities' recent accreditation from MBIE as an Established Welcoming Community also contributes a one-off grant of \$9,500 towards the project.

4. 2024/2025 Highlights

Welcoming Communities has been involved in a range of activities over the past twelve months. These range from the ongoing facilitation of existing community networks – such as the Cromwell and Alexandra Newcomer Networks, multicultural partnership groups, and the Seasonal Staff Manaaki / Southern Labour Governance Pastoral Care Group – through to facilitating and supporting community activities and training opportunities.

Here are some highlights:

Welcoming Communities Stage Two Accreditation

In June 2025, Central Otago's Welcoming Communities application to MBIE for Stage 2 Accreditation was accepted. The Welcoming Communities Standard for New Zealand sets the benchmark for what a thriving welcoming community looks like, including economic, social, civic, and cultural success. Accreditation formally recognises that our Council and community are being intentionally welcoming and a place where everyone can belong and flourish.

Stage 2 Accreditation demonstrates that Central Otago District Council's Welcoming Communities' programme is clear about what we want to achieve, and we are implementing the activities laid out in our Welcome Plan.

The strengths identified in the Central Otago programme are our commitment to improve cultural competency and develop partnerships, our community engagement activities, and inclusive programmes (such as Women's Wednesdays swimming and Business South Leadership Scholarship).

Areas identified for further growth and progression include role-modelling of cultural competency by leadership, the sustainability of existing initiatives, and two-way engagement opportunities.



STAGE 1



STAGE 2



STAGE 3



STAGE 4

Immigration Q&A & Immigration Made Simple

Alexandra (February 2024) and Cromwell (November 2024)



Immigration rules and policies change frequently, impacting visa applications and eligibility. An increase in the number of temporary migrant visas has contributed to uncertainty and mismatched expectations of an actual path to residency. The knock-on effects are significant, including a strain on mental health, support networks, schools, and employers. To demystify immigration policy and offer expert advice, an Immigration Q&A session was held in Alexandra, with over 50 attendees. Due to the success of this event, it was repeated in Cromwell later in the year. Although



feedback reinforced that the content was valuable, unfortunately, attendance was less than anticipated.

Newcomer Leadership Scholarships

Recognising the value of diversity in the workplace by harnessing the contributions that newcomers can offer leads to economic gain for the region.

Business South and Welcoming Communities joined forces for three years running to offer Newcomer Leadership Scholarships. This project links directly to Central Otago's Economic Development programme.

Bianca (recipient in 2024 from Ranfurly) wrote, "Thank you so much for the opportunity to be able to listen to some truly inspirational businesspeople. I'm excited to tackle my next business project with confidence, armed with the wealth of knowledge from the Leadership Academy."

Adam (recipient in 2024 from Cromwell) surmised that, "The emphasis on effective communication and team-building skills has equipped me to foster a more collaborative and motivated work environment".



Find Your Perfect Match – Volunteer “Speed Dating”

Alexandra (February 2024) and Cromwell (September 2024)

Participating in civic activities helps newcomers build connections, understand local culture, and have their voices heard in decision making processes, contributing to the community's wellbeing and fostering a sense of belonging. Volunteering is deeply ingrained in New Zealand's culture, offering benefits to both the individual and the community as a whole. Welcoming Communities collaborated with Volunteer South, Alexandra Community House and Cromwell Community House to host two volunteer speed dating events. These events have been successful in connecting locals and newcomers and creating perfect volunteer matches.



In 2025, Volunteer South is collaborating with Queenstown Lakes to replicate this concept over Welcoming Week, with one event in Queenstown and another in Wānaka.

In Central Otago, this event will be run over Mental Health Awareness Week (6-12 October 2025). Welcoming Communities will collaborate to amplify and support this event.

Cultural Talent Festival

Cromwell (June 2024)



Respecting, valuing, and learning about the different ethnicities in our community leads to a culturally rich and vibrant community and enhances a sense of belonging for everyone. The Cultural Talent Festival saw approximately 120 people come together to celebrate the increasing diversity within our district, with dance, song, magic and food to share. Nationalities included the Philippines, I-Kiribati, Chile, India, Tonga, New Zealand and more.



Photo: FCCONZ (Filipino Community Central Otago NZ)



Photos: Meraine from Kiribati, Juan Pablo from Chile, and siblings Rehaan & Ambreen from India.

The sense of belonging and inclusivity cannot be underestimated by those that participated. Evaluation results demonstrated that the event was enjoyable for those who came to watch as well as those who participated (average rating = 4.59/5), and everyone said they would attend/perform/help with a future event.

The re-establishment of the Alexandra Badminton Club – “Give it a Go!” days

October 2024 and December 2024

Globally, more than 300 million people actively participate in badminton, with a strong presence in Asia and Europe. Welcoming Communities was approached by Central Otago REAP when a member of the Choices programme (for second chance learners) expressed a desire to reignite the Alexandra Badminton Club. Welcoming Communities and the Alexandra Newcomers Network which were put towards refreshments for two “Give it Go!” sessions. Welcoming Communities amplified the initiative through Council communication platforms and worked in collaboration with Sport Central and Central Otago REAP. The Alexandra Badminton Club has a newly instated committee and strong membership,



meeting every Thursday. Newcomers to the district are acting as both participants and instructors/leaders.



Inclusive engagement with community at grassroots level



The Tribe: Local schools have seen a marked increase in new migrant enrolments and the need to provide English Language Learner support. The Terrace School has created a Wednesday afternoon group called “The Tribe”, whereby, children born outside of NZ meet to support each other and find a common ground through their differences. Welcoming Communities has had the privilege of being invited to some of their Wednesday afternoon sessions and an afternoon tea.



Cromwell College had over 40 new migrant enrolments in Term 3 of 2023. In response, Welcoming Communities, Cromwell Community House and Cromwell Newcomers Network collaborated with Cromwell College to create the Cromwell Focus Group for Migrants. These meetings were initially held on school grounds during work hours, but they have morphed into relaxed gatherings held at the Cromwell Youth Hub over shared kai in the evenings.

Migrant Families Hui was an initiative led by Central Otago REAP in which Alexandra schools, employers, social services, and pastoral care organisations collaborated to create a network to aid migrant families through the settlement process.

This collective led to the provision of workplace English lessons for new migrants. The Kiwi English ESOL course was followed by the Drive My Life Programme. These lessons took place in the workplace, during paid worktime hours, to reduce barriers to these services. The Drive My Life programme supported 82 migrants through the driving license journey, improving their quality of life and helping to make our roads safer.

From working with aged-care sector ESOL employees in Alexandra, the initiative moved to Ripponburn and Golden View in Cromwell.



Photos above: Roleplays at Ripponburn – how to make an emergency phone call in New Zealand, Kiwi slang and Kiwi culture at (while making a chocolate log!), and Drive My Life lessons, at Ranui Court Retirement Village

Multicultural Partnership Groups:

Multicultural groups were created in Cromwell and Alexandra to provide a network of support among those who identify as international newcomers. The focus away from domestic newcomers was to help address the additional challenges they face (including language, immigration, and culture shock). The groups gather for meetings, shared food, and the Alexandra group have also hosted a casual “meet and greet” in the park and a walk in the hills.





Women's Wednesdays Swim Programme

Cromwell (February-March 2025)



Sport Central, Te Whatu Ora, Central Otago Swim Centres and Welcoming Communities collaborated to mobilise a 3-week pilot for women to develop confidence in and around water. The programme was targeted at migrant and New Zealand females who wanted to swim but felt uncomfortable in public swimming sessions. The sessions helped develop water confidence and basic swimming skills.

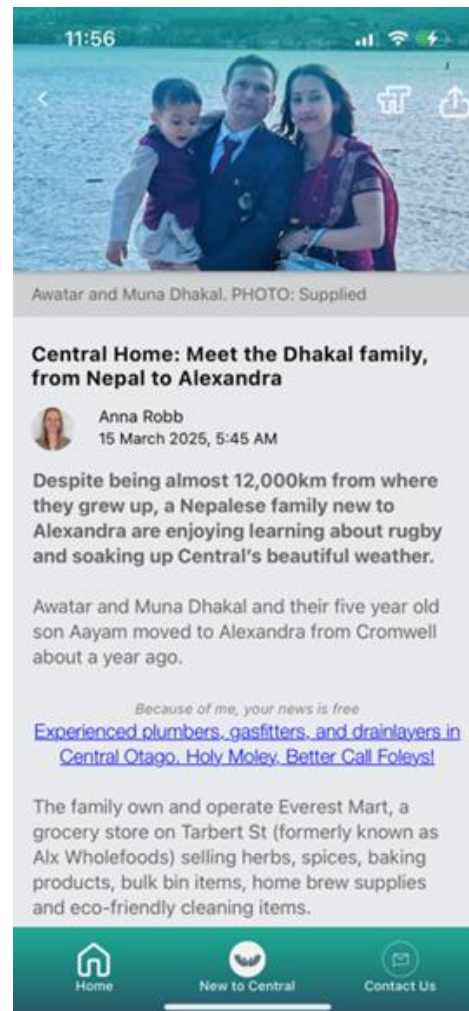
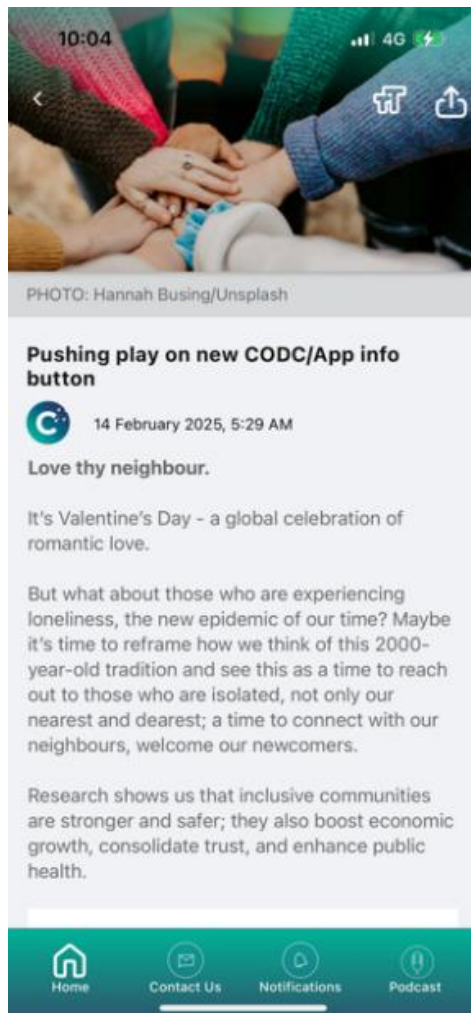
The pilot was so well supported that it was extended to 6 weeks.



“New to Central” button on The Central App



The Central App and Welcoming Communities have collaborated to create a digital information platform for newcomers. The “New to Central” button includes essential information for newcomers navigating this place, along with newcomer profiles. This is a work in progress and there are readily accessible surveys to gather community feedback to make this information fit for purpose, easy to navigate, and up to date.



5. Looking Ahead to 2025/26

The focus for Central Otago Welcoming Communities over the next twelve months is:

- Developing a Welcome Guide for newcomers that can be accessible through a range of mediums;
- Investigating needs and opportunities for Welcoming Communities initiatives in Mānīatoto and the Teviot Valley;
- Raising public awareness of the Welcoming Communities programme; and
- Strengthening existing networks so that they become self-sustaining.

There are also a number of events and activities scheduled:

- **Newcomer Business Mentorships (2025)**

The Business South Newcomer Scholarship initiative has been adapted to provide two newcomers a business mentor each for a full year. Expressions of interest have been sought and the selection process for these mentorships is currently underway.

- **Women's Wednesdays 10-week swim programme (September – November 2025)**

In spring, Welcoming Communities, Central Otago Swim Centres, and Sport Central are collaborating once more to roll out a 10-week all women's programme in spring in Cromwell. This network is also teaming up with ACROSS to roll out a 3-week swim pilot programme in Alexandra.

- **An online Welcome to Central Otago for Seasonal Staff (Term 3 2025)**

Welcoming Communities is collaborating with Clyde Primary School to create a welcome video for our seasonal workers in the summer of 2025. This video will align with Central Otago Regional Identity messaging.

- **Welcoming Week and the Festival of Lifelong Learning (September 2025)**

Welcoming Week coincides with the Festival of Lifelong Learning – this is a chance to celebrate lifelong learning alongside hearing the voices and stories of our longtime locals and newcomers to Central Otago.

Central Otago District Arts Trust, Central Otago REAP and Welcoming Communities are also welcoming the women who lost loved ones in the Christchurch Mosque attacks with their project called 51 Threads. This is an opportunity to hear their stories of resilience and to celebrate unity, diversity and inclusion in Central Otago through the art of calligraphy and embroidery. English as a second language (ESOL) migrants are also invited to tell their stories in their mother-tongue.

6. Attachments

Nil

25.15.11 CROMWELL LAND INVESTMENT STRATEGY

Doc ID: 2508818

Report Author:	Saskia Righarts, Acting Group Manager - Community Experience
Reviewed and authorised by:	Peter Kelly, Chief Executive Officer

1. Purpose of Report

To consider approval of the Cromwell Land Investment Strategy.

Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the Cromwell Land Investment Strategy.
- C. Agrees that this strategy is reviewed in one year's time, and then every three years to align with the local body election cycle.

2. Background

The Cromwell Community Board has been considering the development of a land investment strategy to guide decision making on the development and proceeds from Cromwell endowment land (Bannockburn Road subdivision). The Board in their work have made the strategy sufficiently broad enough that the guiding principles can be applied to other parcels of land in time.

Council considered a draft of this strategy at their meeting in February 2025.

3. Discussion

Following feedback from Council at their meeting on 17 June 2025, the Cromwell Community Board endorsed the draft strategy and resolved that it be recommended to Council to be adopted. The Board also resolved that the strategy be reviewed in a year's time and then reviewed every three years to align with local body elections (as opposed to Council's standard approach of a five-year renewal cycle for strategies). Given the importance of land sales to achieve a balanced budget for the 2025-34 Long-term plan a more regular review of this strategy is prudent.

4. Financial Considerations

There are no immediate financial considerations in adopting this strategy. All land sales and proceeds will be worked through in accordance with long-term planning processes at the appropriate time.

5. Options

Option 1 – (Recommended)

Approves the Cromwell Land Investment Strategy and agrees to a review after one year, then every three years after that.

Advantages:

- Will enable a framework for decision making by Council.
- Ensures transparency with the community on the approach to the developing land.

Disadvantages:

- None identified.

Option 2

Do not approve the Cromwell Land Investment Strategy and agree to a review after one year, then every three years after that.

Advantages:

- None identified.

Disadvantages:

- May result in the development of endowment land (and the proceeds) not being used in a strategic way as intended by the Cromwell Community Board and Council.
- May result in ad-hoc decisions over time
- May not meet the expectations of the community.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, economic, environmental wellbeing of communities, in the present and for the future by ensuring that the development of endowment land in Cromwell is developed in accordance with a sound strategy.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes.

Considerations as to sustainability, the environment and climate change impacts	These will be considered as part of agreed land developments.
Risks Analysis	There are no risks in adopting this report
Significance, Consultation and Engagement (internal and external)	This decision does not meet the level of public engagement or consultation under the Significance and Engagement Policy.

7. Next Steps

If approved, the strategy will be included in the policy and strategy register with the review dates as agreed. This strategy will inform the development of the 2027-37 Long-term Plan.

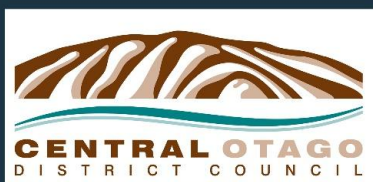
8. Attachments

Appendix 1 - Cromwell Land Investment Strategy Final Draft [↓](#)



Cromwell Endowment Land Investment Strategy – Investment Principles and Outcomes

June 2025



Introduction and Background

The Cromwell Endowment Land Investment Strategy is intended to both build upon, and to 'bridge the gap', between CODC's recently completed Cromwell Masterplan and opportunity associated with endowment derived landholdings in the Cromwell area.

The Investment Strategy will be developed to provide a consistent approach for assessing endowment (and potentially other) land holdings to ensure best value is achieved, future opportunities are identified, and maximum community benefit is derived.

The overarching goal is to create an enduring framework that enables the Cromwell Community Board (CCB) to make strategic investment decisions that are based on evidence, are clearly tethered to **agreed principles** and which achieve **desired outcomes**.

There is a further opportunity to use and adapt these base principles and outcomes – and indeed the wider Investment Strategy once complete – to develop a consistent templated approach for wider CODC investment decisions on Council landholdings.

In summary, the Investment Strategy will:

- Acknowledge the need to proceed strategically
- Recognise the scale and the opportunity inherent in the property portfolio
- Record the investment principles and outcomes sought and bring every decision back to these core drivers
- Develop a macro-view of the Cromwell Endowment Land asset base
- Provide an integrated and strategic approach for identifying and evaluating land assets
- Rely on quantitative analysis (e.g. historical trends, growth projections and market data) and factual information process to assess what provides for the CCB desires and aspirations
- Discourage ad-hoc decision making and short-term thinking
- Provide consistency of approach over time, across people and electoral cycles
- Lead to decisions that are defensible and will withstand scrutiny.

The Investment Strategy is ultimately intended to exist as a 'living' document.

It is proposed to formulate a framework for decision making which captures the strategic objectives of the CCB. The Investment Strategy sits within the context of a wider suite of CODC documents and will exist to acknowledge and proactively manage the historic endowment of land. The Investment Strategy needs to reflect the goals of the community – which means it needs to remain current. It should be set up in a way that the *present* community's aspirations, as formally recorded in visioning, planning and other Council / community-lead documents that may be live at the time, can be considered and integrated into the Board's decision making.

The focus of the 09 December 2024 facilitated workshop exercise with the CCB was to generate some discussion around strategic direction, and to establish a draft set of Investment Principles and Defined Outcomes. The key overriding question in this regard was:

What drives every investment decision and what do you want to achieve?

This paper has sought to capture the discussion at the CCB workshop and arrive at a set of **investment principles** that provide a foundation and a touchstone for subsequent investment decisions as they relate to Endowment Landholdings in the Cromwell Ward. Further to that, the **investment outcomes** sought by the CCB have also been captured and recorded.

It is recognised that there are some statutory and wider-CODC intentions that are central to the way in which the CCB operates and makes investment decisions. These are picked up and included as foundation principles.

The paper also refers to – and relies on – the important foundational work initiated and carried out by the CODC and the CCB to date, particularly since 2018 when the *Eye to the Future Cromwell Masterplan* was commenced. We emphasise, that the principles and outcomes as described to us by the CCB, are very much a continuation and extension of that work, and collectively, will provide a solid foundation for all subsequent investment decisions.

The Investment Principles are discussed and formulated under the following headings:

1. CODC Mission
2. Purpose of the Endowment Land
3. Longevity and Consistency
4. Stakeholders and Community
5. Decision Making

The Investment Outcomes are summarised as follows:

1. Sustainable Growth
2. Economic Resilience
3. Prudent Financial Management
4. A Healthy Community

Investment Principles

The Investment Principles are high level. Their purpose is to place investment decisions within the wider operating parameters and to ensure the context and background is understood and respected. The Principles should 'talk to each other'. They do not exist in isolation. There is a thread that runs through them and collectively, they sit within a broader set of CODC objectives and provide a touchstone for all decision making.

We have captured five Investment Principles in discussion with the CCB. These are detailed below.

1. CODC Mission

Compliance with the requirements of the Local Government Act and other statutory requirements is the base requirement for the CCB, as is adherence to any constitutional requirements associated with the CCB's governance function. These matters were clearly well understood and immediately articulated by the CCB members. As non-negotiables, we have not specifically included compliance with these statutory and constitutional requirements as an investment principle. These are considered to be 'a given' as they are legal obligations and underpin good governance.

Consistency with wider CODC strategic and organisational objectives is however important and should be recognised.

Council's mission articulated in the 2024-2045 Long-term Plan is to support and enable a safe, healthy and thriving community and environment. Council's role is to provide leadership, good quality local infrastructure, public services and regulatory functions and to support local economic growth and development. When doing this, it is mindful of rising costs and aims to deliver its services well, with affordability in mind. It provides these services to meet the needs of the community as expressed in the following community outcomes:

- *Respect for the Environment*
- *Increased Economic Prosperity*
- *Robust Social Fabric*
- *Expressions of Culture"*

All subsequent activities of the CODC at every level must be consistent with the stated mission. This includes the operation of the CCB and the various functions and activities that it undertakes. As such, it is appropriate to capture this as a guiding requirement for the Cromwell Endowment Land Investment Strategy and include as a foundation investment principle.

Investment Principle

To recognise Central Otago District Council's mission to support and enable a safe, healthy and thriving community and environment and to ensure all investment decisions as they relate to the Cromwell Ward are consistent with this mission.

This principle captures the wider CODC mission and applies it in the local context. As such it ensures consistency with the wider organisational mission and focuses the CCB's decision-making processes as they relate to Endowment Land in a Cromwell-centric fashion.

2. Purpose of the Endowment Land

At the core of this investment strategy are the Endowment Landholdings. Understanding and acknowledging the genesis and the purpose of the Endowment Land holdings is fundamental to every subsequent action. We have reviewed multiple documents which reference the history, and there are a number of slightly different inflections, but at its core the purpose can be described as for "the betterment of Cromwell". Indeed, these exact words were used by members to express the purpose as they understood it at the December CCB meeting.

Legal advice previously procured by the CODC records the purpose of the endowment is "in aid of Borough Funds". The question around the area any income from the endowment can be applied to was also confirmed in legal advice. A strict language interpretation would be defined by the legal boundaries of the Borough of Cromwell as they existed at the time of the Grant. Legal advice provided to CODC over the last decade suggests that it would be reasonable to infer that it was intended to benefit the area that can be regarded as the modern-day town of Cromwell.

The working definition provided by the CODC staff is as follows:

"Endowment land" refers to the land held by the council in trust for the betterment of the Cromwell community

Accordingly, the following Principle has been developed:

Investment Principle

To make decisions that are consistent with the original purpose of the Endowment Land and advance the betterment of Cromwell.

This principle acknowledges the intention of the Endowment Land and applies it to the context of today.

3. Longevity and Consistency

The Board recognises that the makeup and membership of the Cromwell Community Board will change as elected members come and go in line with political cycles. As an entity however, the Board endures. The principles established by the CCB, and the way in which the CCB approaches all investment decisions must transcend the composition of any single Board within any particular triennium election cycle.

The work of the CCB is ongoing and recognises the valuable work and that has come before and builds upon it. An ongoing successful example of this is the implementation of the core aspects of the Cromwell *'Eye to the Future' Masterplan and Spatial Framework*. The approach to investment decision making needs to be consistent – across time and across people / the makeup of the Board. The CCB is united and speaks with a single voice.

There is also an acknowledgement that decisions need to be considered in the context of multiple time horizons as follows:

- Current / Immediate / Short term
 - 1-3 years (Annual Plan cycles and LTP review)
- Medium term
 - 5-10 years (Long Term Plan)
- Long term
 - 10-30 years and intergenerationally (Strategic growth and Asset Management Plans)

The Board advocates for best outcomes now and into the future and recognises the overriding imperative of considering the long-term implications and outcomes of all decisions.

The Board members have emphasised that maintaining a long-term strategic view is an important core purpose of all Board activities and deliberations. Thinking about time horizons, the vision of Cromwell and surrounds, and any specific future objectives, are all matters that could be considered by the Board with the aim of more cogently defining its aspirations in this area. This would benefit from more discussion with Board members to flesh out and codify these elements. These could then be integrated into the Investment Strategy alongside, or as an introduction to the Investment Principles and Objectives.

As previously noted, all investment decisions must be connected back to the purpose of the Endowment Land in order to achieve best outcomes for the community.

Investment Principle

Recognise that there may be immediate imperatives, that circumstances change, and that new opportunities arise. Build upon previous work and make investment decisions that have an identifiable long-term strategic benefit for Cromwell.

There has been significant effort, time and money, expended over many years in planning for and shaping the physical aspects of the town and building Cromwell's identity as a community. This Investment Principle relates to the importance of acknowledging, respecting and understanding what has been done before and building upon it to achieve maximum value and best outcomes for stakeholders.

4. Stakeholders and Community

The 'community' is the current and future residents of the Cromwell Ward and all of the individuals and groups (including individuals and families, businesses, schools, churches, clubs, volunteer groups etc) that make up the population of the Ward.

The CCB acknowledges the rapid growth of the last two decades and the changing demographic profile with increased numbers of younger people and young families in particular.

The community vision for Cromwell is described in the Cromwell *'Eye to the Future' Masterplan and Spatial Framework*. The Framework captures how and where Cromwell might accommodate growth over the next three decades, with specific references to the urban area, residential growth, activity centres and connectivity, landscape and open space, Cromwell's outer settlements and industrial, recreation and community facilities.

It notes that within this timeframe Cromwell's population is expected to double in size.

Aspirations within the Vision include:

- An attractive, vibrant and thriving heart for Cromwell
- Accommodating growth that delivers Cromwell's landscapes and visual amenity values
- Enhancing how Cromwell functions
- Housing is affordable and available, and
- A thriving and competitive local economy, supported by available resources.

A series of key moves has informed initial precinct planning and records that Council-led Plan Changes and/or District Plan Review would primarily implement the Spatial Plan. This process has successfully commenced with Plan Changes 18 and 19 (either complete or well advanced) and the Cromwell Memorial Hall and Events Centre under construction.

The aspirations are consistent with the community outcomes contained within the CODC's (draft) Mission Statement. Further, they are specific to the Cromwell context, and as such are directly relevant to the current and future residents of the Cromwell Ward – the 'community'.

It should be recognised that the current master planning documents are inevitably, and almost by definition, a product of the community vision as expressed at a particular point in time. Consultative visioning exercises of this nature should be carried out periodically, so that the community vision and the way it is integrated into subsequent council strategies, long term planning documents and the District Plan is reflective of the community aspirations of the current time. As such, the Investment Strategy needs to be established in a way that allows for the CCB to work with the latest and best information available, and to move forward wholly in step with the Cromwell community.

Investment Principle

To recognise our present community and its aspirations as currently captured in the Cromwell Masterplan, Vision and associated Spatial Plan. In addition, to represent our future community's vision as it may be expressed in future community visioning and planning documents.

Defining community is important, as is building on the good work that has preceded the formulation of the investment strategy. This Investment Principle ties the two objectives together and provides a strong reference point for future decision making.

5. Decision Making

The CCB members were very clear that the Board values community input and were proud of the history of representing Cromwell residents. There was an ongoing commitment to engagement and consultation and to transparent and inclusive decision making. The Board is committed to seeking input on how the Endowment Land resource is best utilised to achieve community aspirations.

The questions posed around the CCB's approach to its responsibilities are summarised as:

- Have we been transparent?
- Have we been consistent?
- Have we engaged with the community?
- Is this what the community wants?

Building on cumulative work guards against 'one-off' decisions or short-term thinking and leads to decision making that is defensible and which will withstand scrutiny. There was further discussion around ensuring that decisions were based on quality advice, reliable information, and quantitative research where it was appropriate.

A relevant live and local example of evidence-based decision making is the Development Strategy currently being prepared to guide the development of the Bannockburn Road industrial extension (the PC18 area).

We have commissioned independent third-party research in order to understand current market conditions and assess the demand drivers. This includes developing a clear understanding of population and business growth, future industry expansion, the potential for new industrial activity, land availability and comparative cost, availability and characteristics of similar land in neighbouring markets (Alexandra, Queenstown and Wanaka).

To be clear, this foundation does not *remove* development risk. Risk is inherent whenever capital is used with the objective of achieving a financial return. Making decisions based on verifiable information is intended to *mitigate and reduce risk*, and provide a sound, informative and verifiable platform for investment decision making.

Investment Principle

Decisions are evidence based and transparent. They acknowledge the purpose of the Endowment Land and represent the aspirations of the community.

How decisions are made is in many ways as important as the decision itself. The process needs to have integrity, and the CCB needs to be able to own the decision and be comfortable pointing to the steps enroute to the decision being made.

Investment Outcomes

The Investment Principles provide the context and act as a touchstone for all decision making. The Investment Outcomes are more tangible and can be described as '*what we want to see as a result of (a particular) decision*'. The outcomes are derived from the principles. As a further means of grounding these in the wider organisational context we have also linked these back to the Community Outcomes articulated in the CODC Mission Statement.

It is intended that each subsequent decision considered by the CCB around a particular land holding will further refine these higher-level outcomes and develop and state its own site-specific outcomes.

1. Sustainable Growth

The CCB is clear on the opportunity that the Endowment Land presents for the Cromwell Ward. It also recognises the central role that it can play in best managing the land resource to achieve positive and enduring outcomes for the community.

In the Cromwell context, 'sustainable growth' refers to development that balances the need for economic growth, social well-being, and environmental preservation over the long term. Central Otago is a region known for its unique natural beauty, outdoor activities, orcharding and wine production. Sustainable growth would aim to ensure that these unique attributes are preserved while the town expands.

Accordingly, key aspects of sustainable growth will likely include considered urban planning, managing the impact of development on natural resources, and reducing carbon footprints. It also means providing support for the local economy through diversified commercial opportunity, provision of employment and promoting businesses that are economically viable in the long term. Sustainable growth is growth that benefits all residents by providing affordable housing, accessible public services, recreational spaces, and a good quality of life.

The Cromwell Masterplan emphasizes a coordinated approach to managing growth over the next 30 years. It focusses on the provision of residential zones, greenway preservation, and increased commercial and industrial opportunity. Cromwell has experienced exponential growth over the last two decades in particular. The CCB has expressed a clear desire to protect the town and surrounds against 'over-development' and to maintain and further enhance the attributes that makes Cromwell a desirable place to live.

There are a number of potential roles the CCB might play in either directly enabling growth (e.g. the development of Endowment Land) as well as facilitating third party involvement by providing the platform and opportunity for private sector investment (e.g. through provision of adequate infrastructure, in the right place and at the right time).

The specific themes that came out of the workshop were:

- Enable land for housing (including affordable housing)
- Enable land for commercial and industrial development
- Provide for current and future infrastructure – three waters and transportation (including walking and cycling)
- Ensure that all of these points were not at the expense of Cromwell as an attractive place to live.

We have sought to capture the CCB's intentions around sustainable growth in the following Outcome.

Outcome

The considered growth of Cromwell that provides for residential and commercial demand and which respects Cromwell's attributes and unique location.

Alignment with CODC Mission

Respect for the Environment.

2. Economic Resilience

The Cromwell Endowment Land presents the CCB with the opportunity to make strategic investment moves to achieve long-term economic stability for the Cromwell community.

This District's economic landscape is constantly evolving, and the last period has been a period of unprecedented growth. This has been reflected in resident population growth, increased visitor numbers, residential and commercial expansion, and significant investment in the industrial land resource in particular, by both CODC (Plan Change 18) and the private sector.

As noted previously the Council is in the unique position of being initiator, facilitator and enabler of future growth and has the capacity to manage growth, by directing (or alternatively constraining) where and how expansion and / or intensification occurs.

The specific themes that came out of the workshop were:

- Support for established industries (horticulture, viticulture and tourism were amongst those mentioned)
- Provide the opportunity for new commercial / industrial activities to establish
- Provision of land for / investment in critical infrastructure
- Ensure that housing availability does not constrain business growth
- Seek out opportunities to diversify and invest
- Recognise Cromwell's strategic geographical location and potential
- Make Cromwell an attractive place to do business.

Outcome:

Continued support for established industries and existing businesses and promotion of a diversified and resilient local economy.

Alignment with CODC Mission:

Increased Economic Prosperity and Robust Social Fabric.

3. Prudent Financial Management

The CCB is very aware of both the responsibilities and opportunities inherent in managing the Endowment Land resource. It was noted that as a Local Authority, the appetite for risk was (appropriately) low, and a defensible risk profile and demonstrable adequate return on investment were essential pre-cursors to investment decision making.

It was reiterated several times at the workshop, that ensuring best value for the community was front of mind at all times, and the role of Council as potential seller, developer, asset owner, landlord were all options that the CCB might consider.

Managing Council debt, both current and future, was mentioned a number of times, and specific reference was made to paying down current or committed debt on strategic assets (i.e. Memorial Hall).

Diversity within the future land portfolio was considered to be essential, with potential investment in different asset classes (land, buildings, community infrastructure with associated income) mooted. Similarly, future investment of funds outside of the Cromwell Ward (and potentially the District) was suggested. The opportunity to invest or develop assets to generate cashflow in the form of recurring revenue streams was a targeted outcome.

It was noted that the treasury fund is ultimately controlled by Council, and that final decisions on the use for funds derived from / associated with the Cromwell Endowment Land lies with the Council – which could override CCB decisions. This reinforced the absolute need for the CCB to adopt and execute a considered investment strategy that has integrity and is supported by sound investment decision making criteria.

Outcome:

The risk and benefits of all investment decisions are fully evaluated and understood and the Council manages a diverse property portfolio that minimises exposure by spreading risk.

Alignment with CODC Mission:

Increased Economic Prosperity and Robust Social Fabric.

4. A Healthy Community

Representing their constituents and managing assets to best promote community wellbeing was a clear theme from the CCB workshop. This is consistent with the sentiments contained in the *Eye to the Future Masterplan*. The following outcomes were specifically mentioned:

- Being proud of our town and protecting our environment

- Make Cromwell an attractive place to live and raise a family
- Preserve and enhance greenspace connections
- Avoid overdevelopment
- Reinvesting back into community
- Provide good quality public amenities
- Make positive, meaningful and tangible contributions to the community
- Walking and biking routes that are attractive to locals and which bring visitors to Cromwell
- Monitor growth for public transport to become viable.

There was a palpable sense of civic pride in the comments from CCB members, and a genuine desire expressed to make decisions that preserved and enhanced all of the attributes that makes Cromwell a desirable place to live and to visit.

Outcome:

To use the Endowment Land resource as a platform for reinvesting in meaningful social infrastructure that strengthens our community and enhances our local environment.

Alignment with CODC Mission:

Robust Social Fabric and Respect for the Environment.

25.15.12 REMUNERATION AUTHORITY DETERMINATION 2025 AND UPDATE TO THE ELECTED MEMBERS ALLOWANCES AND REIMBURSEMENT POLICY

Doc ID: 2522024

Report Author:	Wayne McEnteer, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose of Report

To consider the recent determination from the Remuneration Authority and changes to the Elected Allowances and Reimbursement Policy.

Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Notes the 2025/26 determination from the Remuneration Authority.
- C. Adopts the revised Elected Allowances and Reimbursement Policy.

2. Background

The Remuneration Authority has released the 2025/26 determination (see appendix one). This sets elected member remuneration for the coming year. Please note that it is broken into remuneration before the election in October and after it. In addition, there are amendments that require an update of the Elected Allowances and Reimbursement Policy (see appendix 2).

3. Discussion

The determination of remuneration for elected members is presented for information. The decision of the Remuneration Authority is final and it is unable to be contested.

There are also updates to consider for the Elected Allowances and Reimbursement Policy. There are changes to allowances totals for childcare and in travel-time. Childcare moves from \$6,000 per child per annum to \$7,500 per child per annum. Travel-time moves from \$40 per hour to \$41.30 per hour.

There is one addition to be considered in this determination, which is the provision for a home-based security allowance. The Remuneration Authority noted that this provision has followed on from a similar policy for Members of Parliament and is in response to a rise in threatening behaviour towards elected members. However, this provision will not come into force until the new triennium so this change will be addressed in the policy then. There may need to be a separate policy for this issue which goes into more depth, for instance around eligibility.

4. Financial Considerations

These changes come from existing budgets.

5. Options

Option 1 – (Recommended)

Adopt the updated Elected Allowances and Reimbursement Policy.

Advantages:

- The policy will be up to date with the recent determination.

Disadvantages:

- None.

Option 2

Do not adopt the Elected Allowances and Reimbursement Policy

Advantages:

- None

Disadvantages:

- The policy will be out of date and no longer adhering to the law.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by ensuring that guidance from the Remuneration Authority is adhered to.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes it is consistent.
Considerations as to sustainability, the environment and climate change impacts	These changes are of an electronic nature so there are no considerations in this space.
Risks Analysis	There are no risks with this decision as the changes are adherence to law.
Significance, Consultation and Engagement (internal and external)	This does not reach the threshold for consultation.

7. Next Steps

The policy will be updated online. Remuneration has already been updated for each elected member.

8. Attachments

Appendix 1 - Local Government Members 2025-2026 Determination [↓](#)

Appendix 2 - Elected Members Allowances Policy - to be adopted [↓](#)

2025/140



Local Government Elected Members (2025/26) Determination 2025

This determination is made by the Remuneration Authority under the Remuneration Authority Act 1977 and clauses 6 and 7A of Schedule 7 of the Local Government Act 2002, after having regard to the matters specified in clause 7 of that schedule.

Contents

		Page
1	Title	2
2	Commencement	2
3	Expiry	2
	<i>Interpretation</i>	
4	Interpretation	2
5	Meaning of hearing	3
6	Meaning of hearing time	3
	<i>Transitional, savings, and related provisions</i>	
7	Transitional, savings, and related provisions	4
	<i>Entitlement to remuneration, allowances, and hearing fees</i>	
8	Remuneration, allowances, and hearing fees payable	4
9	Acting mayor or chairperson	4
10	Motor vehicles for mayors and regional council chairpersons	4
	<i>Allowances</i>	
11	Vehicle-kilometre allowance	6
12	Travel-time allowance	7
13	ICT allowances	8
14	Childcare allowance	10
15	Home security system allowance	10
	<i>Hearing fees</i>	
16	Fees related to hearings	11
	<i>Revocation</i>	
17	Revocation	11

cl 1	Local Government Elected Members (2025/26) Determination 2025	2025/140
	Schedule 1 Transitional, savings, and related provisions	12
	Schedule 2 Remuneration before 2025 election of members	13
	Schedule 3 Remuneration from 2025 election of members	55

Determination

1 Title

This determination is the Local Government Elected Members (2025/26) Determination 2025.

2 Commencement

This determination comes into force on 1 July 2025.

3 Expiry

This determination expires at the close of 30 June 2026.

Interpretation

4 Interpretation

In this determination, unless the context otherwise requires,—

board means—

- (a) a community board of a territorial authority other than the Auckland Council; or
- (b) a local board of the Auckland Council

determination term means the period from the coming into force of this determination to its expiry

hearing has the meaning given to it by clause 5

hearing time has the meaning given to it by clause 6

local authority means a regional council or a territorial authority

member means, in relation to a local authority or a board, a person who is declared to be elected to that local authority or board under the Local Electoral Act 2001 or who, as the result of further election or appointment under that Act or the Local Government Act 2002, is an office holder in relation to the local authority or board (for example, a chairperson)

on local authority business includes on the business of any board of the local authority

regional council means a regional council named in Part 1 of Schedule 2 of the Local Government Act 2002

RMA means the Resource Management Act 1991

territorial authority means a territorial authority named in Part 2 of Schedule 2 of the Local Government Act 2002.

5 Meaning of hearing

In this determination, **hearing** means—

- (a) a hearing arising from a resource consent application made under section 88 of the RMA; or
- (b) a meeting for determining a resource consent application without a formal hearing; or
- (c) a hearing arising from a notice of requirement (including one initiated by the local authority); or
- (d) a pre-hearing meeting held under section 99 of the RMA in relation to a hearing referred to in paragraph (a) or (c); or
- (e) a hearing as part of the process of the preparation, change, variation, or review of a district or regional plan or regional policy statement; or
- (f) a mediation hearing in the Environment Court as part of an appeal from a decision of a local authority; or
- (g) a hearing on an objection against a charge fixed by a local authority under section 36 of the RMA.

6 Meaning of hearing time

In this determination, **hearing time** means the time spent on any of the following:

- (a) conducting a hearing:
- (b) formal deliberations to decide the outcome of a hearing:
- (c) participating in an official group site inspection related to a hearing:
- (d) determining a resource consent application where a formal hearing does not take place:
- (e) preparing for a hearing and participating in any inspection of a site for the purposes of a hearing (other than an official group site inspection under paragraph (c)):
- (f) writing a decision arising from a hearing or communicating for the purpose of the written decision.

Transitional, savings, and related provisions

7 Transitional, savings, and related provisions

The transitional, savings, and related provisions set out in Schedule 1 have effect according to their terms.

Entitlement to remuneration, allowances, and hearing fees

8 Remuneration, allowances, and hearing fees payable

Remuneration

- (1) For the period beginning on 1 July 2025 and ending on the close of the day on which the official result of the 2025 local election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority, a member of that local authority or a member of a board of that local authority is entitled to the applicable remuneration set out in Schedule 2 (adjusted under clause 10 if applicable).
- (2) On and from the day after the date on which the official result of the 2025 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority, a member of that local authority or a board of that local authority is entitled to the applicable remuneration set out in Schedule 3 (adjusted in accordance with clause 10 if applicable).
- (3) If a member of a territorial authority is also elected or appointed to a board, the member is entitled only to the remuneration that is payable to the member as a member of the territorial authority.

Allowances and hearing fees

- (4) A member of a local authority or a board may also be entitled to—
 - (a) the applicable allowances payable under clauses 11 to 15;
 - (b) the applicable hearing fees payable under clause 16.

9 Acting mayor or chairperson

- (1) This clause applies to a member who acts as a mayor or chairperson during a period when, because of a vacancy or temporary absence, the local authority is not paying the remuneration or allowances that it would usually pay to the mayor or chairperson.
- (2) While the member is acting as mayor or chairperson, the local authority must pay the member the remuneration and allowances usually payable to the mayor or chairperson, instead of the member's usual remuneration, allowances, and hearing fees.

10 Motor vehicles for mayors and regional council chairpersons

- (1) A local authority may provide to the mayor or regional council chairperson of the local authority—

- (a) a motor vehicle (which may be provided for restricted private use, partial private use, or full private use); or
 - (b) a vehicle-kilometre allowance under clause 11.
- (2) If a local authority provides a motor vehicle to a mayor or regional council chairperson during the determination term, the maximum purchase price that the local authority may pay for the motor vehicle is,—
 - (a) in the case of a petrol or diesel vehicle, \$60,000; and
 - (b) in the case of an electric or a petrol hybrid vehicle, \$70,500.
- (3) If a local authority provides a motor vehicle to a mayor or regional council chairperson for restricted private use, the local authority must not make a deduction from the annual remuneration payable to the mayor or regional council chairperson under Schedule 2 or 3 (as applicable) for the provision of that motor vehicle.
- (4) If a local authority provides a motor vehicle to a mayor or regional council chairperson for partial private use or full private use,—
 - (a) the local authority must adjust the annual remuneration payable to the mayor or regional council chairperson under Schedule 2 or 3 (as applicable) in accordance with subclause (5) or (6) (as applicable); and
 - (b) the adjustment must take effect on and from—
 - (i) the date of commencement of this determination (in the case of a motor vehicle provided to the person before that date); or
 - (ii) the date of provision of the motor vehicle to the person (in the case of a motor vehicle provided during the determination term).
- (5) If a local authority provides a motor vehicle to a mayor or regional council chairperson for partial private use, the local authority must deduct the amount calculated in accordance with the following formula from the remuneration payable to that person:

$$v \times 41\% \times 10\%$$

where v means the purchase price of the vehicle.
- (6) If a local authority provides a motor vehicle to a mayor or regional council chairperson for full private use, the local authority must deduct the amount calculated in accordance with the following formula from the remuneration payable to that person:

$$v \times 41\% \times 20\%$$

where v means the purchase price of the vehicle.
- (7) In this clause,—

full private use means that—

 - (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and

cl 11	Local Government Elected Members (2025/26) Determination 2025	2025/140
-------	--	----------

- (b) the vehicle is available for the mayor's or regional council chairperson's unrestricted private use; and
- (c) the vehicle is used by the mayor or regional council chairperson for both local authority business and private use; and
- (d) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson

partial private use means that—

- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
- (b) the vehicle is used by the mayor or regional council chairperson for both local authority business and private purposes; and
- (c) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson; and
- (d) all travel in the vehicle is recorded in a logbook; and
- (e) the use of the vehicle for private purposes accounts for no more than 10% of the distance travelled in the vehicle in a year

purchase price means the amount paid for the vehicle,—

- (a) including goods and services tax and any on-road costs; and
- (b) after deducting the amount of any rebate that applied under the former clean car discount scheme, which ended on 31 December 2023, in respect of the purchase of the vehicle

restricted private use means that—

- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
- (b) the vehicle is otherwise generally available for use by other local authority members or staff on local authority business; and
- (c) the vehicle is used solely for local authority business; and
- (d) all travel in the vehicle is recorded in a logbook.

Allowances

11 Vehicle-kilometre allowance

- (1) A local authority may pay to a member a vehicle-kilometre allowance to reimburse that member for costs incurred in relation to eligible travel.
- (2) A member's travel is eligible for the allowance if—
 - (a) it occurs at a time when the member is not provided with a motor vehicle by the local authority; and

- (b) the member is travelling—
 - (i) in a private vehicle; and
 - (ii) on local authority business; and
 - (iii) by the most direct route that is reasonable in the circumstances.
- (3) The allowance payable to a member for eligible travel is,—
 - (a) for a petrol or diesel vehicle,—
 - (i) \$1.04 per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 35 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term;
 - (b) for a petrol hybrid vehicle,—
 - (i) \$1.04 per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 21 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term;
 - (c) for an electric vehicle,—
 - (i) \$1.04 per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 12 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term.
- (4) However, if a member of a local authority travels from a place where the member permanently or temporarily resides that is outside the local authority area to the local authority area on local authority business, the member is only eligible for a vehicle-kilometre allowance for eligible travel after the member crosses the boundary of the local authority area.
- (5) Subclause (4) does not apply to the payment of a vehicle-kilometre allowance by a local authority to a member who permanently or temporarily resides outside the local authority area if—
 - (a) the member's primary place of residence was outside the local authority area at the time of the local election, or an exceptional circumstance beyond the member's control requires them to move outside the local authority area; and
 - (b) the Remuneration Authority determines, on an application from the member and having considered the recommendation of the mayor or regional council chairperson, that subclause (4) does not apply.

12 Travel-time allowance

- (1) A local authority may pay a member (other than a mayor, a regional council chairperson, a member of the governing body of the Auckland Council, the

Local Government Elected Members (2025/26)
Determination 2025

cl 13

2025/140

- Christchurch City Council, or the Wellington City Council, or a chairperson of a local board of the Auckland Council) an allowance for eligible travel time.
- (2) A member's travel time is eligible for the allowance if it is time spent travelling within New Zealand—
 - (a) on local authority business; and
 - (b) by the quickest form of transport that is reasonable in the circumstances; and
 - (c) by the most direct route that is reasonable in the circumstances.
 - (3) The travel-time allowance is \$41.30 for each hour (pro-rated in the case of a part of an hour) of eligible travel time after the first hour of eligible travel time travelled in a day.
 - (4) However, if a member of a local authority permanently or temporarily resides outside the local authority area and travels to the local authority area on local authority business, the member is only eligible for a travel-time allowance for eligible travel time—
 - (a) after the member crosses the boundary of the local authority area; and
 - (b) after the first hour of eligible travel time within the local authority area.
 - (5) Subclause (4) does not apply to the payment of a travel-time allowance by a local authority to a member who permanently or temporarily resides outside the local authority area if—
 - (a) the member's primary place of residence was outside the local authority area at the time of the local election, or an exceptional circumstance beyond the member's control requires them to move outside the local authority area; and
 - (b) the Remuneration Authority determines, on an application from the member and having considered the recommendation of the mayor or regional council chairperson, that subclause (4) does not apply.
 - (6) The maximum total amount of travel-time allowance that a member may be paid for eligible travel in a 24-hour period is 8 hours.
 - (7) Despite subclause (1), the Chatham Islands Council may pay the Mayor of the Chatham Islands Council an allowance for eligible travel time.

13 ICT allowances

Member uses local authority's ICT

- (1) If a local authority supplies ICT to a member for use on local authority business and allows for its personal use, the local authority may decide what portion, if any, of the local authority's costs reasonably attributable to such personal use must be paid by the member.

Member uses own equipment and consumables

- (2) If a local authority determines that a member requires particular ICT equipment to perform their functions and requests that the member use their own equipment for those purposes, the local authority may pay an allowance.
- (3) The matters for which the local authority may pay an allowance, and the amounts that the local authority may pay for the determination term, are as follows:
 - (a) for the use of a personal computer, tablet, or laptop, including any related docking station, \$400:
 - (b) for the use of a multi-functional or other printer, \$50:
 - (c) for the use of a mobile telephone, \$200:
 - (d) for the use of ICT consumables, up to \$200.

Member uses own services

- (4) If a local authority requests a member to use the member's own internet service for the purpose of the member's work on local authority business, the member is entitled to an allowance for that use of up to \$800 for the determination term.
- (5) If a local authority requests a member to use the member's own mobile telephone service for the purpose of the member's work on local authority business, the member is entitled, at the member's option, to—
 - (a) an allowance for that use of up to \$500 for the determination term; or
 - (b) reimbursement of actual costs of telephone calls made on local authority business on production of the relevant telephone records and receipts.

Pro-rating

- (6) If the member is not a member for the whole of the determination term, sub-clauses (3) to (5) apply as if each reference to an amount were replaced by a reference to an amount calculated in accordance with the following formula:

$$(a \div b) \times c$$

where—

- a is the number of days that the member held office in the determination term
 - b is the number of days in the determination term
 - c is the relevant amount specified in subclauses (3) to (5).
- (7) The Remuneration Authority may approve rules proposed by a local authority to meet the costs of installing and running special ICT where, because of distance or restricted access, normal communications connections are not available.
- (8) In this clause, **ICT** means information or communication technology, including—

cl 14	Local Government Elected Members (2025/26) Determination 2025	2025/140
-------	--	----------

- (a) ICT equipment (for example, a mobile telephone and a laptop computer); and
- (b) ICT services (for example, a mobile telephone service and an internet service); and
- (c) ICT consumables (for example, printer or photocopy paper and ink cartridges).

14 Childcare allowance

- (1) A local authority may pay a childcare allowance to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.
- (2) A member is eligible to be paid a childcare allowance for childcare provided for a child only if—
 - (a) the member is a parent or guardian of the child or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and
 - (b) the child is under 14 years of age; and
 - (c) the childcare is provided by a person who—
 - (i) is not a parent of the child or a spouse, civil union partner, or de facto partner of the member; and
 - (ii) does not ordinarily reside with the member; and
 - (d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.
- (3) A local authority must not pay childcare allowances to a member that total more than \$7,500 per child during the determination term.

15 Home security system allowance

- (1) Based on a security threat and risk assessment authorised by the local authority, a local authority may reimburse the expenses of having a security system installed and monitored at a member's primary place of residence within the local authority area up to a maximum of—
 - (a) \$4,500 for installing the system; and
 - (b) \$1,000 in any year for monitoring, call-outs, and repairs.
- (2) A member may also be reimbursed for additional expenses for the provision of supplementary security measures at their primary place of residence within the local authority area if—
 - (a) the security threat and risk assessment recommends that those supplementary security measures be provided to the member; and

- (b) the Remuneration Authority, on application from the local authority, approves reimbursement of the additional expenses arising from the provision of those supplementary security measures.

Hearing fees

16 Fees related to hearings

- (1) A member of a local authority or member of a board who acts as the chairperson of a hearing is entitled to be paid a fee of up to \$130 per hour of hearing time related to the hearing.
- (2) A member of a local authority or member of a board who is not the chairperson of a hearing is entitled to be paid a fee of up to \$104 per hour of hearing time related to the hearing.
- (3) For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.
- (4) This clause does not apply to—
 - (a) a mayor or a member who acts as mayor and is paid the mayor's remuneration and allowances under clause 9(2); or
 - (b) a chairperson of a regional council or a member who acts as chairperson of a regional council and is paid the chairperson's remuneration and allowances under clause 9(2); or
 - (c) a member of the governing body of the Auckland Council, the Christchurch City Council, or the Wellington City Council; or
 - (d) a chairperson of a local board of the Auckland Council.

Revocation

17 Revocation

The Local Government Members (2024/25) Determination 2024 (SL 2024/124) is revoked.

Schedule 1	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Schedule 1

Transitional, savings, and related provisions

cl 7

Part 1

Provisions relating to this determination as made

- 1 Provisions that do not apply until day after official results of 2025 election are declared**
 - (1) Despite the revocation of the Local Government Members (2024/25) Determination 2024, clause 12(1) of that determination continues to apply instead of clause 12(1) of this determination until the close of the day on which the official result of the 2025 local election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority.
 - (2) Clauses 15 and 16(4)(c) and (d) of this determination apply on and from the day after the date on which the official result of the 2025 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority.
- 2 Commencement date of clause 15 and of Schedule 3 remuneration for members of Tauranga City Council**
 - (1) A member of the Tauranga City Council is entitled to a home security system allowance under clause 15 on and from 12 October 2025.
 - (2) A member of the Tauranga City Council is entitled to the applicable remuneration set out in Schedule 3 (adjusted in accordance with clause 10 if applicable) on and from 12 October 2025.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Schedule 2

Remuneration before 2025 election of members

cl 8(1)

Part 1

Remuneration of members of regional councils

Bay of Plenty Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	164,175
Regional Council Deputy Chairperson	84,540
Committee Chairs (6)	73,969
Councillor with no additional responsibilities	65,013
Councillor (minimum allowable remuneration)	57,616

Guidance note

The governance remuneration pool for the Bay of Plenty Regional Council is \$918,438. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Canterbury Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	193,753
Regional Council Deputy Chairperson	129,169
Councillor with no additional responsibilities	76,923
Councillor (minimum allowable remuneration)	69,385

Guidance note

The governance remuneration pool for the Canterbury Regional Council is \$1,052,249. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hawke's Bay Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	153,669
Regional Council Deputy Chairperson	71,815
Corporate and Strategic Committee Chairperson	71,815
Environment and Integrated Catchments Committee Chairperson	71,815
Regional Transport Committee Chairperson	71,815
Clifton to Tangoio Coastal Hazards Strategy Joint Committee Chairperson	71,815
Councillor appointed as director of Hawke's Bay Regional Investment Company Ltd	71,815
Councillor with no additional responsibilities	65,661

13

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Office	Annual remuneration (\$)
Councillor (minimum allowable remuneration)	62,672

Guidance note

The governance remuneration pool for the Hawke's Bay Regional Council is \$693,531. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Manawatū–Whanganui Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	159,193
Regional Council Deputy Chairperson	66,335
Audit, Risk, and Investment Committee Chair	63,682
Audit, Risk, and Investment Committee Deputy Chair	53,069
Integrated Catchment Committee Chair	63,682
Integrated Catchment Committee Deputy Chair	61,029
Passenger Transport Committee Chair	63,682
Passenger Transport Committee Deputy Chair	53,069
Manawatū River Users' Advisory Group Chair	53,069
Councillor with no additional responsibilities	53,069
Councillor (minimum allowable remuneration)	52,756

Guidance note

The governance remuneration pool for the Manawatū–Whanganui Regional Council is \$742,963. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Northland Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	144,122
Regional Council Deputy Chairperson	90,558
Chair of Regional Transport Committee	77,376
Chair of Whangarei Public Transport Working Party	77,376
Chair of Biosecurity and Biodiversity Working Party	76,753
Chair of Infrastructure Committee	76,753
Councillor with no additional responsibilities	75,507
Councillor (minimum allowable remuneration)	57,813

Guidance note

The governance remuneration pool for the Northland Regional Council is \$625,339. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Otago Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	164,562
Regional Council Deputy Chairperson	98,355
Co-Chair Regional Leadership Committee (2)	76,963
Co-Chair Safety and Resilience Committee (2)	76,963
Co-Chair Environmental Implementation Committee	76,963
Co-Chair Public and Active Transport Committee (2)	76,963
Co-Chair Finance Committee (2)	76,963
Councillor (minimum allowable remuneration)	54,717

Guidance note

The governance remuneration pool for the Otago Regional Council is \$791,017. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Southland Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	136,773
Regional Council Deputy Chairperson and Chair of Regional Transport Committee	66,853
Chair, Strategy and Policy Committee	62,078
Chair, Regulatory Committee	57,302
Chair, Regional Services Committee	57,302
Chair, Finance and Performance Committee	57,302
Councillor with no additional responsibilities	47,752
Councillor (minimum allowable remuneration)	39,931

Guidance note

The governance remuneration pool for the Southland Regional Council is \$587,345. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Taranaki Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	118,590
Regional Council Deputy Chairperson	57,617
Chairperson of Policy and Planning Committee	57,617
Chairperson of Operations and Regulatory Committee	57,617
Chairperson of Executive, Audit and Risk Committee	57,617
Chairperson of Regional Transport Committee	46,643
Chairperson of Taranaki Solid Waste Management Committee	46,643
Chairperson of Yarrow Stadium Joint Committee	46,643
Taranaki Regional Council Agriculture Portfolio Holder	46,643
Councillor with no additional responsibilities	41,704

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Office	Annual remuneration (\$)
Councillor (minimum allowable remuneration)	39,619

Guidance note

The governance remuneration pool for the Taranaki Regional Council is \$500,449. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waikato Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	175,727
Regional Council Deputy Chairperson	88,340
Committee Chairperson A (Strategy and Policy Committee and Integrated Catchment Management Committee) (2)	81,546
Committee Chairperson B (Regional Transport Committee, Finance and Services Committee, Environmental Performance Committee, Climate Action Committee) (4)	78,147
Deputy Chairperson (Integrated Catchment Management Committee)	74,749
Deputy Chairperson—Single Committee (Strategy and Policy Committee, Climate Action Committee) (2)	69,993
Deputy Chairperson—Multiple Committees (Finance and Services Committee, Regional Transport Committee, and Future Proof Transport Committee)	72,032
Councillor with no additional responsibilities	67,954
Councillor (minimum allowable remuneration)	61,965

Guidance note

The governance remuneration pool for the Waikato Regional Council is \$986,695. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wellington Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	190,103
Regional Council Deputy Chairperson, with committee chairperson responsibilities	103,659
Chair, Environment Committee and Climate Committee	92,706
Chair, Te Tiriti o Waitangi Committee	92,706
Chair, Transport Committee	92,706
Chair, Chief Executive Employment Review Committee	88,997
Chair, Hutt Valley Flood Management Subcommittee	88,997
Co-Chair, Te Upoko Taiao—Natural Resources Plan Committee	88,997
Councillor with no additional responsibilities	74,164
Councillor (minimum allowable remuneration)	68,069

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Guidance note

The governance remuneration pool for the Wellington Regional Council is \$1,019,589. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

West Coast Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	104,047
Regional Council Deputy Chairperson and Chair of Resource Management Committee	67,630
Chair of Risk and Assurance Committee, Chair of Remuneration and Employment Committee, and Chair of Infrastructure Governance Committee	60,867
Councillor with no additional responsibilities	56,679
Councillor (minimum allowable remuneration)	39,947

Guidance note

The governance remuneration pool for the West Coast Regional Council is \$355,214. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Part 2**Remuneration of members of territorial authorities and their community or local boards****Ashburton District Council**

Office	Annual remuneration (\$)
Mayor	142,829
Deputy Mayor	86,116
Councillor with no additional responsibilities	49,809
Councillor (minimum allowable remuneration)	32,122

Guidance note

The governance remuneration pool for the Ashburton District Council is \$484,593. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Methven Community Board

Office	Annual remuneration (\$)
Chairperson	6,218
Member	3,109

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Auckland Council

Office	Annual remuneration (\$)
Mayor	318,616
Deputy Mayor	175,303
Chair of a Committee of the Whole (3)	150,216
Deputy Chair of a Committee of the Whole	140,320
Chair of a Decision-making Committee (4)	140,993
Deputy Chair of a Decision-making Committee (4)	139,244
Chair of an Other Committee (2)	139,781
Deputy Chair of an Other Committee (2)	137,628
Councillor with no additional responsibilities	116,100
Councillor (minimum allowable remuneration)	116,030

Guidance note

The governance remuneration pool for the Auckland Council is \$2,790,334. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Albert–Eden Local Board

Office	Annual remuneration (\$)
Chairperson	104,485
Deputy Chairperson	62,691
Member	52,243

Aotea / Great Barrier Local Board

Office	Annual remuneration (\$)
Chairperson	64,649
Deputy Chairperson	38,789
Member	32,324

Devonport–Takapuna Local Board

Office	Annual remuneration (\$)
Chairperson	98,328
Deputy Chairperson	58,997
Member	49,164

Franklin Local Board

Office	Annual remuneration (\$)
Chairperson	102,762
Deputy Chairperson	61,657
Member	51,381

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Henderson–Massey Local Board

Office	Annual remuneration (\$)
Chairperson	115,090
Deputy Chairperson	69,054
Member	57,545

Hibiscus and Bays Local Board

Office	Annual remuneration (\$)
Chairperson	105,100
Deputy Chairperson	63,060
Member	52,550

Howick Local Board

Office	Annual remuneration (\$)
Chairperson	110,056
Deputy Chairperson	66,034
Member	55,028

Kaipātiki Local Board

Office	Annual remuneration (\$)
Chairperson	104,268
Deputy Chairperson	62,561
Member	52,134

Māngere–Ōtāhuhu Local Board

Office	Annual remuneration (\$)
Chairperson	115,865
Deputy Chairperson	69,519
Member	57,932

Manurewa Local Board

Office	Annual remuneration (\$)
Chairperson	114,430
Deputy Chairperson	68,658
Member	57,215

Maungakiekie–Tāmaki Local Board

Office	Annual remuneration (\$)
Chairperson	108,570
Deputy Chairperson	65,142
Member	54,285

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Ōrākei Local Board

Office	Annual remuneration (\$)
Chairperson	101,698
Deputy Chairperson	61,019
Member	50,849

Ōtara–Papatoetoe Local Board

Office	Annual remuneration (\$)
Chairperson	115,399
Deputy Chairperson	69,239
Member	57,699

Papakura Local Board

Office	Annual remuneration (\$)
Chairperson	105,612
Deputy Chairperson	63,367
Member	52,806

Puketāpapa Local Board

Office	Annual remuneration (\$)
Chairperson	100,689
Deputy Chairperson	60,413
Member	50,345

Rodney Local Board

Office	Annual remuneration (\$)
Chairperson	100,787
Deputy Chairperson	60,472
Member	50,393

Upper Harbour Local Board

Office	Annual remuneration (\$)
Chairperson	99,474
Deputy Chairperson	59,684
Member	49,737

Waiheke Local Board

Office	Annual remuneration (\$)
Chairperson	76,112
Deputy Chairperson	45,667
Member	38,056

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Waitākere Ranges Local Board

Office	Annual remuneration (\$)
Chairperson	98,488
Deputy Chairperson	59,093
Member	49,244

Waitematā Local Board

Office	Annual remuneration (\$)
Chairperson	109,479
Deputy Chairperson	65,687
Member	54,739

Whau Local Board

Office	Annual remuneration (\$)
Chairperson	107,024
Deputy Chairperson	64,214
Member	53,512

Buller District Council

Office	Annual remuneration (\$)
Mayor	124,579
Deputy Mayor	38,751
Councillor with no additional responsibilities	34,481
Councillor (minimum allowable remuneration)	25,447

Guidance note

The governance remuneration pool for the Buller District Council is \$349,085. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Inangahua Community Board

Office	Annual remuneration (\$)
Chairperson	8,247
Member	4,124

Carterton District Council

Office	Annual remuneration (\$)
Mayor	108,034
Deputy Mayor	53,815
Councillor with no additional responsibilities	27,182
Councillor (minimum allowable remuneration)	20,855

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Guidance note

The governance remuneration pool for the Carterton District Council is \$244,092. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Central Hawke's Bay District Council

Office	Annual remuneration (\$)
Mayor	128,385
Deputy Mayor	61,355
Portfolio Leads (7)	45,142
Councillor (minimum allowable remuneration)	33,800

Guidance note

The governance remuneration pool for the Central Hawke's Bay District Council is \$377,344. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Central Otago District Council

Office	Annual remuneration (\$)
Mayor	130,074
Deputy Mayor, Planning and Regulatory Portfolio Lead, and Cromwell Community Board Member	47,454
3 Waters and Waste Portfolio Lead and Cromwell Community Board Member	41,041
Councillor, Teviot Valley Community Board Member, Audit and Risk Member, and Community Vision and Experience Portfolio Lead	41,362
Roading Portfolio Lead and Maniototo Community Board Member	38,155
Councillor, Cromwell Community Board Member, and Audit and Risk Member	41,041
Councillor, Vincent Community Board Member, and Audit and Risk Member	41,041
Councillor and Vincent Community Board Member (2)	37,835
Councillor with no additional responsibilities	32,063
Councillor (minimum allowable remuneration)	29,259

Guidance note

The governance remuneration pool for the Central Otago District Council is \$389,888. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Cromwell Community Board

Office	Annual remuneration (\$)
Chairperson	16,413
Member	8,206

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Maniototo Community Board

Office	Annual remuneration (\$)
Chairperson	7,959
Member	3,980

Teviot Valley Community Board

Office	Annual remuneration (\$)
Chairperson	7,959
Member	3,980

Vincent Community Board

Office	Annual remuneration (\$)
Chairperson	17,657
Member	8,828

Chatham Islands Council

Office	Annual remuneration (\$)
Mayor	61,794
Deputy Mayor	26,124
Councillor/Civil Defence Emergency Group (7)	19,610
Councillor (minimum allowable remuneration)	14,816

Guidance note

The governance remuneration pool for the Chatham Islands Council is \$163,394. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Christchurch City Council

Office	Annual remuneration (\$)
Mayor	215,281
Deputy Mayor	145,631
Councillor with no additional responsibilities	126,636
Councillor (minimum allowable remuneration)	107,940

Guidance note

The governance remuneration pool for the Christchurch City Council is \$2,045,171. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Te Pātaka o Rākaihautū Banks Peninsula Community Board

Office	Annual remuneration (\$)
Chairperson	22,731
Member	11,366

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Waihoru Spreydon–Cashmere–Heathcote Community Board

Office	Annual remuneration (\$)
Chairperson	58,298
Member	29,149

Waimāero Fendalton–Waimairi–Harewood Community Board

Office	Annual remuneration (\$)
Chairperson	55,546
Member	27,774

Waipapa Papanui–Innes–Central Community Board

Office	Annual remuneration (\$)
Chairperson	53,039
Member	26,520

Waipuna Halswell–Hornby–Riccarton Community Board

Office	Annual remuneration (\$)
Chairperson	57,254
Member	28,627

Waitai Coastal–Burwood–Linwood Community Board

Office	Annual remuneration (\$)
Chairperson	55,760
Member	27,880

Clutha District Council

Office	Annual remuneration (\$)
Mayor	134,162
Deputy Mayor	39,285
Committee Chairperson (3)	37,508
Executive Committee Member (3)	32,189
Councillor with no additional responsibilities	28,643
Councillor (minimum allowable remuneration)	23,454

Guidance note

The governance remuneration pool for the Clutha District Council is \$420,233. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Lawrence–Tuapeka Community Board

Office	Annual remuneration (\$)
Chairperson	6,715
Member	3,357

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

West Otago Community Board

Office	Annual remuneration (\$)
Chairperson	7,959
Member	3,980

Dunedin City Council

Office	Annual remuneration (\$)
Mayor	185,549
Deputy Mayor	114,359
Chair (7)	97,031
Deputy Chair (4)	83,170
Councillor with no additional responsibilities	78,318
Councillor (minimum allowable remuneration)	69,085

Guidance note

The governance remuneration pool for the Dunedin City Council is \$1,282,889. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mosgiel–Taieri Community Board

Office	Annual remuneration (\$)
Chairperson	22,163
Member	11,082

Otago Peninsula Community Board

Office	Annual remuneration (\$)
Chairperson	18,716
Member	9,359

Saddle Hill Community Board

Office	Annual remuneration (\$)
Chairperson	18,962
Member	9,481

Strath Taieri Community Board

Office	Annual remuneration (\$)
Chairperson	16,667
Member	8,333

Waikouaiti Coast Community Board

Office	Annual remuneration (\$)
Chairperson	18,469
Member	9,234

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

West Harbour Community Board

Office	Annual remuneration (\$)
Chairperson	18,962
Member	9,481

Far North District Council

Office	Annual remuneration (\$)
Mayor	175,324
Deputy Mayor	134,575
Councillor with no additional responsibilities	91,511
Councillor (minimum allowable remuneration)	69,600

Guidance note

The governance remuneration pool for the Far North District Council is \$958,170. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Bay of Islands–Whangaroa Community Board

Office	Annual remuneration (\$)
Chairperson	36,032
Member	18,016

Kaikohe–Hokianga Community Board

Office	Annual remuneration (\$)
Chairperson	30,885
Member	15,442

Te Hiku Community Board

Office	Annual remuneration (\$)
Chairperson	31,528
Member	15,764

Gisborne District Council

Office	Annual remuneration (\$)
Mayor	170,146
Deputy Mayor	80,834
Chairperson Operations—Infrastructure	69,286
Chairperson Operations—Environment and Communities	69,286
Chairperson Regional Transport	63,512
Chairperson Wastewater Management	60,625
Chairperson Bylaw Submissions Hearing Panel	63,512
Councillor with no additional responsibilities	57,738
Councillor (minimum allowable remuneration)	44,790

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Guidance note

The governance remuneration pool for the Gisborne District Council is \$753,484. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Gore District Council

Office	Annual remuneration (\$)
Mayor	120,568
Deputy Mayor and Chairperson, Policy and Planning Committee	38,361
Chairperson, Audit and Risk Committee	33,369
Chairperson, Assets and Infrastructure Committee	33,369
Chairperson, Community Wellbeing Committee	33,369
Councillor with no additional responsibilities	25,834
Councillor (minimum allowable remuneration)	20,598

Guidance note

The governance remuneration pool for the Gore District Council is \$319,303. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mataura Community Board

Office	Annual remuneration (\$)
Chairperson	4,749
Member	2,375

Grey District Council

Office	Annual remuneration (\$)
Mayor	125,537
Deputy Mayor	56,615
Councillor with no additional responsibilities	42,797
Councillor (minimum allowable remuneration)	31,805

Guidance note

The governance remuneration pool for the Grey District Council is \$356,196. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hamilton City Council

Office	Annual remuneration (\$)
Mayor	194,113
Deputy Mayor	126,743
Chair (4)	115,412
Deputy Chair (4)	101,398
Regulatory Chair, Hearings Panel Chair, Economic Development	99,429
Deputy Chair (3)	

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Office	Annual remuneration (\$)
Councillor with no additional responsibilities	92,382
Councillor (minimum allowable remuneration)	86,428

Guidance note

The governance remuneration pool for the Hamilton City Council is \$1,384,652. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hastings District Council

Office	Annual remuneration (\$)
Mayor	173,253
Deputy Mayor	86,743
Chair of Committee of the Whole Council (2)	71,497
Committee Chairs (2)	63,084
Working Group/Subcommittee Chairs (3)	61,508
Deputy Chairs (3)	56,778
Lead Councillors (4)	56,778
Councillor (minimum allowable remuneration)	51,396

Guidance note

The governance remuneration pool for the Hastings District Council is \$937,867. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hastings District Rural Community Board

Office	Annual remuneration (\$)
Chairperson	17,323
Member	8,662

Hauraki District Council

Office	Annual remuneration (\$)
Mayor	138,830
Deputy Mayor	56,843
Chair Community Partnerships Committee	53,615
Councillor with no additional responsibilities	31,313
Councillor (minimum allowable remuneration)	27,783

Guidance note

The governance remuneration pool for the Hauraki District Council is \$454,909. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Horowhenua District Council

Office	Annual remuneration (\$)
Mayor	152,199
Deputy Mayor and Chair Hearings and Regulatory Committee	76,593
Chair—Risk and Assurance Committee, Chair—District Plan Steering Group	58,571
Chair—Community Funding and Recognition Committee	54,065
Chair—Capital Projects Delivery Steering Group	49,560
Councillor with no additional responsibilities	45,054
Councillor (minimum allowable remuneration)	36,022

Guidance note

The governance remuneration pool for the Horowhenua District Council is \$554,169. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Te Awahou Foxton Community Board

Office	Annual remuneration (\$)
Chairperson	14,422
Member	7,211

Hurunui District Council

Office	Annual remuneration (\$)
Mayor	121,782
Deputy Mayor	41,786
Committee Chairs (3)	35,816
Councillor with no additional responsibilities	29,848
Councillor (minimum allowable remuneration)	26,694

Guidance note

The governance remuneration pool for the Hurunui District Council is \$328,320. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hanmer Springs Community Board

Office	Annual remuneration (\$)
Chairperson	9,247
Member	4,623

Hutt City Council

Office	Annual remuneration (\$)
Mayor	176,580
Deputy Mayor	103,882
Chair of Standing Committee (5)	89,027
Chair of Traffic Subcommittee	80,737

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Office	Annual remuneration (\$)
Chair of Hutt Valley Services Committee	71,590
Deputy Chair of Communities Committee	68,361
Deputy Chair of Climate Change and Sustainability Committee	68,361
Councillor with no additional responsibilities	66,208
Councillor (minimum allowable remuneration)	62,291

Guidance note

The governance remuneration pool for the Hutt City Council is \$970,481. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Eastbourne Community Board

Office	Annual remuneration (\$)
Chairperson	15,591
Member	7,795

Petone Community Board

Office	Annual remuneration (\$)
Chairperson	18,559
Member	9,280

Wainuiomata Community Board

Office	Annual remuneration (\$)
Chairperson	19,552
Member	9,776

Invercargill City Council

Office	Annual remuneration (\$)
Mayor	160,698
Deputy Mayor	68,321
Chair of Standing Committee (2)	59,280
Chair of Standing Committee and Project Lead—Museum	64,661
Councillor with no additional responsibilities	45,717
Councillor (minimum allowable remuneration)	41,595

Guidance note

The governance remuneration pool for the Invercargill City Council is \$617,279. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Bluff Community Board

Office	Annual remuneration (\$)
Chairperson	9,898
Member	4,949

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Kaikoura District Council

Office	Annual remuneration (\$)
Mayor	92,571
Deputy Mayor	44,013
Councillor with no additional responsibilities	29,278
Councillor (minimum allowable remuneration)	21,076

Guidance note

The governance remuneration pool for the Kaikoura District Council is \$219,683. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kaipara District Council

Office	Annual remuneration (\$)
Mayor	143,702
Deputy Mayor	71,330
Councillor with no additional responsibilities	52,469
Councillor (minimum allowable remuneration)	41,052

Guidance note

The governance remuneration pool for the Kaipara District Council is \$491,077. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kapiti Coast District Council

Office	Annual remuneration (\$)
Mayor	156,712
Deputy Mayor	71,358
Chair of Strategy, Operations, and Finance	64,546
Deputy Chair of Strategy, Operations, and Finance and Chairs of Mayor Subcommittees (3)	61,317
Chair of Grants Allocation Subcommittee	57,011
Councillor with additional responsibilities for community boards, panels, and advisory groups (4)	52,705
Councillor (minimum allowable remuneration)	41,941

Guidance note

The governance remuneration pool for the Kapiti Coast District Council is \$587,684. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ōtaki Community Board

Office	Annual remuneration (\$)
Chairperson	16,751
Member	8,376

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Paekākāriki Community Board

Office	Annual remuneration (\$)
Chairperson	8,872
Member	4,435

Paraparaumu Community Board

Office	Annual remuneration (\$)
Chairperson	21,382
Member	10,690

Raumati Community Board

Office	Annual remuneration (\$)
Chairperson	16,292
Member	8,146

Waikanae Community Board

Office	Annual remuneration (\$)
Chairperson	19,449
Member	9,724

Kawerau District Council

Office	Annual remuneration (\$)
Mayor	115,440
Deputy Mayor	45,515
Chair—Regulatory and Services Committee	40,639
Councillor with no additional responsibilities	32,512
Councillor (minimum allowable remuneration)	22,567

Guidance note

The governance remuneration pool for the Kawerau District Council is \$281,224. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mackenzie District Council

Office	Annual remuneration (\$)
Mayor	95,492
Deputy Mayor	38,576
Councillor with no additional responsibilities	30,706
Councillor (minimum allowable remuneration)	23,609

Guidance note

The governance remuneration pool for the Mackenzie District Council is \$222,816. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Fairlie Community Board

Office	Annual remuneration (\$)
Chairperson	4,609
Member	2,304

Tekapo Community Board

Office	Annual remuneration (\$)
Chairperson	4,609
Member	2,304

Twizel Community Board

Office	Annual remuneration (\$)
Chairperson	5,748
Member	2,874

Manawatu District Council

Office	Annual remuneration (\$)
Mayor	142,159
Deputy Mayor	56,905
Committee Chairs (Audit and Risk, Hearings, Chief Executive's Employment) (3)	44,711
Submission Assessment Panel (2)	42,678
Councillor with no additional responsibilities	40,646
Councillor (minimum allowable remuneration)	35,955

Guidance note

The governance remuneration pool for the Manawatu District Council is \$479,623. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Marlborough District Council

Office	Annual remuneration (\$)
Mayor	161,363
Deputy Mayor	59,830
Chairperson Standing Committee (2)	54,089
Chairperson Statutory/Joint Committee	48,169
Deputy Chairperson Standing Committee (2)	46,554
Councillor with no additional responsibilities	43,325
Councillor (minimum allowable remuneration)	41,232

Guidance note

The governance remuneration pool for the Marlborough District Council is \$655,890. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Masterton District Council

Office	Annual remuneration (\$)
Mayor	143,733
Deputy Mayor	80,497
Water Services and Resilience Lead	66,618
Chairperson—Awards and Grants Committee	61,067
Chairperson—Hearings Committee	61,067
Councillor with no additional responsibilities	55,515
Councillor (minimum allowable remuneration)	37,064

Guidance note

The governance remuneration pool for the Masterton District Council is \$491,309. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Matamata–Piako District Council

Office	Annual remuneration (\$)
Mayor	144,812
Deputy Mayor	49,113
Councillor with no additional responsibilities	40,928
Councillor (minimum allowable remuneration)	34,915

Guidance note

The governance remuneration pool for the Matamata–Piako District Council is \$499,320. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Napier City Council

Office	Annual remuneration (\$)
Mayor	165,646
Deputy Mayor	99,371
Senior Chair of Standing Committee	77,463
Chair Standing Committee (2)	77,463
Deputy Chair Standing Committee (4)	69,928
Deputy Chair Hearing Committee	67,775
Portfolio holder (2)	65,622
Councillor (minimum allowable remuneration)	52,823

Guidance note

The governance remuneration pool for the Napier City Council is \$863,314. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Nelson City Council

Office	Annual remuneration (\$)
Mayor	161,363
Deputy Mayor	69,966
Councillor with no additional responsibilities	53,266
Councillor (minimum allowable remuneration)	43,146

Guidance note

The governance remuneration pool for the Nelson City Council is \$655,890. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

New Plymouth District Council

Office	Annual remuneration (\$)
Mayor	173,040
Deputy Mayor	96,142
Chairpersons Strategy and Operations Committee, Te Huinga Taumatua, and Finance, Audit, and Risk Committee (3)	69,922
Deputy Chairperson Strategy and Operations Committee	64,094
Chairpersons CCOs Committee, Strategic Projects Committee, and Community Development Committee (3)	67,008
Deputy Chairperson CCOs Committee	61,764
Age and Accessibility Working Party Chairperson	61,182
Waitara Community Board appointee (1 May 2024–October 2025)	61,182
Puketapu-Bell Block Community Board appointee	61,182
Kaitake Community Board appointee	61,182
Councillor with no additional responsibilities	58,268
Councillor (minimum allowable remuneration)	52,239

Guidance note

The governance remuneration pool for the New Plymouth District Council is \$935,783. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Clifton Community Board

Office	Annual remuneration (\$)
Chairperson	14,110
Member	7,054

Inglewood Community Board

Office	Annual remuneration (\$)
Chairperson	19,662
Member	9,831

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Kaitake Community Board

Office	Annual remuneration (\$)
Chairperson	17,028
Member	8,515

Puketapu–Bell Block Community Board

Office	Annual remuneration (\$)
Chairperson	18,951
Member	9,476

Waitara Community Board

Office	Annual remuneration (\$)
Chairperson	18,951
Member	9,476

Ōpōtiki District Council

Office	Annual remuneration (\$)
Mayor	122,925
Deputy Mayor	63,935
Chair of Committee—Strategy Planning and Regulatory	57,588
Chair of Committee—Performance and Delivery	57,588
Chair of Committee—Coast Community Board	57,588
Councillor with no additional responsibilities	50,053
Councillor (minimum allowable remuneration)	33,991

Guidance note

The governance remuneration pool for the Ōpōtiki District Council is \$336,803. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Coast Community Board

Office	Annual remuneration (\$)
Chairperson	11,496
Member	5,748

Ōtorohanga District Council

Office	Annual remuneration (\$)
Mayor	115,676
Deputy Mayor	40,487
Council Representative on Ōtorohanga Community Board and Risk and Assurance Member	33,397
Council Representative on Ōtorohanga Community Board and Grants and Awards Chair	33,397
Council Representative on Grants and Awards Committee (3)	28,763

2025/140 **Local Government Elected Members (2025/26)** **Determination 2025** Schedule 2

Office	Annual remuneration (\$)
Council Representative on Kāwhia Community Board and Risk and Assurance Deputy Chair	33,216
Council Representative on Risk and Assurance Committee	29,432
Councillor with no additional responsibilities	26,757
Councillor (minimum allowable remuneration)	26,580

Guidance note

The governance remuneration pool for the Ōtorohanga District Council is \$282,972. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kāwhia Community Board

Office	Annual remuneration (\$)
Chairperson	4,609
Member	2,304

Ōtorohanga Community Board

Office	Annual remuneration (\$)
Chairperson	16,493
Member	8,246

Palmerston North City Council

Office	Annual remuneration (\$)
Mayor	172,563
Deputy Mayor	66,457
Chair of Committee (5)	64,298
Deputy Chair of Committee (4)	61,069
Deputy Chair—Strategy and Finance Committee and Deputy Chair—Risk and Assurance Committee	63,221
Councillor with no additional responsibilities	58,916
Councillor (minimum allowable remuneration)	51,505

Guidance note

The governance remuneration pool for the Palmerston North City Council is \$931,108. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Porirua City Council

Office	Annual remuneration (\$)
Mayor	163,564
Deputy Mayor	75,348
Chair Committee of the Whole (Heamana Tuatahi)	70,235
Chair Committee of the Whole (Heamana Tuarua)	70,235
Chair Chief Executive Employment Committee	63,221
Chair Wastewater Treatment Plant and Landfill Joint Committee	63,508

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Office	Annual remuneration (\$)
Councillor with no additional responsibilities	59,202
Councillor (minimum allowable remuneration)	45,355

Guidance note

The governance remuneration pool for the Porirua City Council is \$638,561. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Queenstown–Lakes District Council

Office	Annual remuneration (\$)
Mayor	154,716
Deputy Mayor	60,610
Chair of Committee (3)	56,700
Councillor with no additional responsibilities	48,879
Councillor (minimum allowable remuneration)	43,820

Guidance note

The governance remuneration pool for the Queenstown–Lakes District Council is \$572,864. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wānaka–Upper Clutha Community Board

Office	Annual remuneration (\$)
Chairperson	27,606
Member	13,802

Rangitikei District Council

Office	Annual remuneration (\$)
Mayor	129,977
Deputy Mayor	42,352
Chair of Committee (3)	40,042
Chair of Chief Executive Review Committee	33,125
Deputy Chair of Committee (3)	33,701
Councillor with no additional responsibilities	30,818
Councillor (minimum allowable remuneration)	27,538

Guidance note

The governance remuneration pool for the Rangitikei District Council is \$389,163. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Rātana Community Board

Office	Annual remuneration (\$)
Chairperson	4,899

2025/140 **Local Government Elected Members (2025/26)** **Determination 2025** Schedule 2

Office	Annual remuneration (\$)
Member	2,450

Taihape Community Board

Office	Annual remuneration (\$)
Chairperson	9,996
Member	4,998

Rotorua District Council

Office	Annual remuneration (\$)
Mayor	171,879
Deputy Mayor, Deputy Chair of Council, and Committee Chair	154,773
Deputy Co-chair of the Community and District Development Committee (2)	104,950
Deputy Co-chair of the Infrastructure and Environment Committee (2)	104,950
Councillor with no additional responsibilities	69,966
Councillor (minimum allowable remuneration)	63,983

Guidance note

The governance remuneration pool for the Rotorua District Council is \$924,403. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Rotorua Lakes Community Board

Office	Annual remuneration (\$)
Chairperson	19,354
Member	9,677

Rotorua Rural Community Board

Office	Annual remuneration (\$)
Chairperson	21,629
Member	10,815

Ruapehu District Council

Office	Annual remuneration (\$)
Mayor	129,703
Deputy Mayor	53,820
Councillor with no additional responsibilities	41,664
Councillor (minimum allowable remuneration)	25,778

Guidance note

The governance remuneration pool for the Ruapehu District Council is \$387,132. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Ōwhango–National Park Community Board

Office	Annual remuneration (\$)
Chairperson	6,874
Member	3,437

Taumarunui–Ōhura Community Board

Office	Annual remuneration (\$)
Chairperson	15,571
Member	7,786

Waimarino–Waiouru Community Board

Office	Annual remuneration (\$)
Chairperson	15,571
Member	7,786

Selwyn District Council

Office	Annual remuneration (\$)
Mayor	158,082
Deputy Mayor	70,337
Councillor with no additional responsibilities	58,614
Councillor (minimum allowable remuneration)	43,181

Guidance note

The governance remuneration pool for the Selwyn District Council is \$597,857. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Malvern Community Board

Office	Annual remuneration (\$)
Chairperson	20,417
Member	10,209

South Taranaki District Council

Office	Annual remuneration (\$)
Mayor	150,646
Deputy Mayor	58,558
Risk and Assurance Committee members (4)	42,943
Councillor with no additional responsibilities	39,039
Councillor (minimum allowable remuneration)	33,248

Guidance note

The governance remuneration pool for the South Taranaki District Council is \$542,643. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Eltham–Kaponga Community Board

Office	Annual remuneration (\$)
Chairperson	13,134
Member	6,567

Pātea Community Board

Office	Annual remuneration (\$)
Chairperson	12,682
Member	6,341

Taranaki Coastal Community Board

Office	Annual remuneration (\$)
Chairperson	14,385
Member	7,192

Te Hāwera Community Board

Office	Annual remuneration (\$)
Chairperson	16,166
Member	8,083

South Waikato District Council

Office	Annual remuneration (\$)
Mayor	143,830
Deputy Mayor	62,280
Local Services Committee Chair	55,084
Growth and Infrastructure Committee Chair	55,084
Community Investment Committee Chair	55,084
Transition Support Councillor	45,164
Councillor with no additional responsibilities	43,868
Councillor (minimum allowable remuneration)	35,058

Guidance note

The governance remuneration pool for the South Waikato District Council is \$492,034. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tirau Community Board

Office	Annual remuneration (\$)
Chairperson	7,709
Member	3,854

South Wairarapa District Council

Office	Annual remuneration (\$)
Mayor	113,192

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Office	Annual remuneration (\$)
Deputy Mayor	38,671
Councillor with no additional responsibilities	28,266
Councillor (minimum allowable remuneration)	20,296

Guidance note

The governance remuneration pool for the South Wairarapa District Council is \$264,794. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Featherston Community Board

Office	Annual remuneration (\$)
Chairperson	7,496
Member	3,748

Greytown Community Board

Office	Annual remuneration (\$)
Chairperson	7,496
Member	3,748

Martinborough Community Board

Office	Annual remuneration (\$)
Chairperson	7,496
Member	3,748

Southland District Council

Office	Annual remuneration (\$)
Mayor	145,222
Deputy Mayor	53,096
Councillor with no additional responsibilities	40,843
Councillor (minimum allowable remuneration)	32,800

Guidance note

The governance remuneration pool for the Southland District Council is \$502,368. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ardlussa Community Board

Office	Annual remuneration (\$)
Chairperson	8,622
Member	4,311

Fiordland Community Board

Office	Annual remuneration (\$)
Chairperson	10,600

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
Office	Annual remuneration (\$)	
Member	5,300	
<i>Northern Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	8,336	
Member	4,168	
<i>Oraka Aparima Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	9,313	
Member	4,656	
<i>Oreti Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	11,999	
Member	6,000	
<i>Stewart Island/Rakiura Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	4,609	
Member	2,304	
<i>Tuatapere Te Waewae Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	8,134	
Member	4,067	
<i>Waihopai Toetoe Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	11,298	
Member	5,649	
<i>Wallace Takitimu Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	9,900	
Member	4,950	
Stratford District Council		
Office	Annual remuneration (\$)	
Mayor	115,717	
Deputy Mayor	34,892	
Chairperson Stratford Sport NZ Rural Travel Fund	25,921	
Chairperson Farm and Aerodrome Committee	28,662	
	43	

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Office	Annual remuneration (\$)
Councillor with no additional responsibilities	24,924
Councillor (minimum allowable remuneration)	20,349

Guidance note

The governance remuneration pool for the Stratford District Council is \$288,866. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tararua District Council

Office	Annual remuneration (\$)
Mayor	138,517
Deputy Mayor	57,168
Committee Chairperson (3)	52,403
Committee Deputy Chairperson/Liaison Councillors (5)	47,640
Councillor (minimum allowable remuneration)	38,590

Guidance note

The governance remuneration pool for the Tararua District Council is \$452,580. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Dannevirke Community Board

Office	Annual remuneration (\$)
Chairperson	13,430
Member	6,715

Eketāhuna Community Board

Office	Annual remuneration (\$)
Chairperson	8,704
Member	4,352

Tasman District Council

Office	Annual remuneration (\$)
Mayor	168,087
Deputy Mayor	65,688
Standing Committee Chair (3)	65,688
Councillor with no additional responsibilities	50,529
Councillor (minimum allowable remuneration)	42,988

Guidance note

The governance remuneration pool for the Tasman District Council is \$717,511. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Golden Bay Community Board

Office	Annual remuneration (\$)
Chairperson	15,098
Member	7,548

Motueka Community Board

Office	Annual remuneration (\$)
Chairperson	16,828
Member	8,414

Taupo District Council

Office	Annual remuneration (\$)
Mayor	154,039
Deputy Mayor	71,888
Chair—Kinloch Representative Group and Performance Monitoring Group	55,064
Chair—Taupō Reserves and Roding Committee	55,064
Chair—Mangakino-Pouakani Representative Group	50,857
Chair—Taupō East Rural Representative Group	50,857
Chair—Tongariro Representative Group	50,857
Councillor with no additional responsibilities	46,651
Councillor (minimum allowable remuneration)	41,979

Guidance note

The governance remuneration pool for the Taupo District Council is \$567,839. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tauranga City Council

Office	Annual remuneration (\$)
Mayor	186,130
Deputy Mayor and Chairperson City Delivery Standing Committee	161,285
Chairperson City Future Standing Committee	141,064
Deputy Chairperson Standing Committee (3)	141,064
Councillor with no additional responsibilities	141,064
Councillor (minimum allowable remuneration)	91,027

Guidance note

The governance remuneration pool for the Tauranga City Council is \$1,289,799. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Thames–Coromandel District Council

Office	Annual remuneration (\$)
Mayor	151,976

Schedule 2 **Local Government Elected Members (2025/26)** 2025/140
Determination 2025

Office	Annual remuneration (\$)
Deputy Mayor	84,923
Councillor with no additional responsibilities	58,449
Councillor (minimum allowable remuneration)	45,561

Guidance note

The governance remuneration pool for the Thames–Coromandel District Council is \$552,514. See the explanatory note to this determination for further information about the Remuneration Authority’s methodology when fixing members’ remuneration.

Coromandel–Colville Community Board

Office	Annual remuneration (\$)
Chairperson	18,105
Member	9,052

Mercury Bay Community Board

Office	Annual remuneration (\$)
Chairperson	21,662
Member	10,830

Tairua–Pāuanui Community Board

Office	Annual remuneration (\$)
Chairperson	18,105
Member	9,052

Thames Community Board

Office	Annual remuneration (\$)
Chairperson	22,955
Member	11,478

Whangamatā Community Board

Office	Annual remuneration (\$)
Chairperson	19,722
Member	9,861

Timaru District Council

Office	Annual remuneration (\$)
Mayor	152,855
Deputy Mayor	78,462
Committee Chairperson (4)	63,751
Deputy Committee Chairperson (4)	56,396
Councillor (minimum allowable remuneration)	44,001

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Guidance note

The governance remuneration pool for the Timaru District Council is \$559,048. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Geraldine Community Board

Office	Annual remuneration (\$)
Chairperson	12,682
Member	6,341

Pleasant Point Community Board

Office	Annual remuneration (\$)
Chairperson	9,946
Member	4,973

Temuka Community Board

Office	Annual remuneration (\$)
Chairperson	12,932
Member	6,466

Upper Hutt City Council

Office	Annual remuneration (\$)
Mayor	148,405
Deputy Mayor	67,436
Chair, Policy Committee	58,445
Chair, Finance and Performance	53,949
Chair, City Development	58,445
Chair, Risk and Assurance	53,949
Chair, Hutt Valley Services Committee	53,949
Councillor with no additional responsibilities	44,957
Councillor (minimum allowable remuneration)	39,559

Guidance note

The governance remuneration pool for the Upper Hutt City Council is \$526,003. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waikato District Council

Office	Annual remuneration (\$)
Mayor	169,037
Deputy Mayor	100,897
Infrastructure Committee Chair	86,484
Performance and Strategy Committee Chair	86,484
Sustainability and Wellbeing Committee Chair	86,484

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Office	Annual remuneration (\$)
Tai Runga Takiwaa Maaori Ward Councillor	66,304
Tai Raro Takiwaa Maaori Ward Councillor	66,304
Councillor with no additional responsibilities	57,657
Councillor (minimum allowable remuneration)	51,632

Guidance note

The governance remuneration pool for the Waikato District Council is \$896,554. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Huntly Community Board

Office	Annual remuneration (\$)
Chairperson	12,355
Member	6,177

Ngāruawāhia Community Board

Office	Annual remuneration (\$)
Chairperson	12,486
Member	6,244

Raglan Community Board

Office	Annual remuneration (\$)
Chairperson	11,267
Member	5,634

Rural–Port Waikato Community Board

Office	Annual remuneration (\$)
Chairperson	10,646
Member	5,323

Taupiri Community Board

Office	Annual remuneration (\$)
Chairperson	4,943
Member	2,471

Tuakau Community Board

Office	Annual remuneration (\$)
Chairperson	12,073
Member	6,036

Waimakariri District Council

Office	Annual remuneration (\$)
Mayor	158,057
Deputy Mayor	74,674

2025/140 **Local Government Elected Members (2025/26)** **Determination 2025** Schedule 2

Office	Annual remuneration (\$)
Councillor with additional portfolio and chairing responsibilities (9)	58,110
Councillor (minimum allowable remuneration)	45,363

Guidance note

The governance remuneration pool for the Waimakariri District Council is \$597,671. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kaiapoi–Tuahiwi Community Board

Office	Annual remuneration (\$)
Chairperson	20,139
Member	10,070

Oxford–Ohoka Community Board

Office	Annual remuneration (\$)
Chairperson	18,973
Member	9,486

Rangiora–Ashley Community Board

Office	Annual remuneration (\$)
Chairperson	25,978
Member	12,988

Woodend–Sefton Community Board

Office	Annual remuneration (\$)
Chairperson	16,639
Member	8,320

Waimate District Council

Office	Annual remuneration (\$)
Mayor	112,271
Deputy Mayor	45,475
Councillor with no additional responsibilities	30,317
Councillor (minimum allowable remuneration)	22,251

Guidance note

The governance remuneration pool for the Waimate District Council is \$257,692. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waipa District Council

Office	Annual remuneration (\$)
Mayor	156,499
Deputy Mayor	60,558

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Office	Annual remuneration (\$)
Committee Chair and Councillor appointed to Community Board	64,883
Committee Chair and Deputy Chair (Quarterly Committee)	58,395
Councillor appointed to Community Board (3)	51,906
Deputy Committee Chair (2 Committees)	51,906
Councillor with iwi portfolio responsibility	51,906
Deputy Committee Chair	47,581
Deputy Committee Chair (Quarterly Committee)	45,418
Committee Chair (Quarterly Committee)	49,744
Councillor (minimum allowable remuneration)	39,324

Guidance note

The governance remuneration pool for the Waipa District Council is \$586,110. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Cambridge Community Board

Office	Annual remuneration (\$)
Chairperson	21,636
Member	10,818

Te Awamutu–Kihikihi Community Board

Office	Annual remuneration (\$)
Chairperson	20,891
Member	10,445

Wairoa District Council

Office	Annual remuneration (\$)
Mayor	125,917
Deputy Mayor	82,849
Councillor with no additional responsibilities	55,234
Councillor (minimum allowable remuneration)	38,478

Guidance note

The governance remuneration pool for the Wairoa District Council is \$359,017. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waitaki District Council

Office	Annual remuneration (\$)
Mayor	138,901
Deputy Mayor	56,077
Portfolio Leads (8)	44,671
Hearings Committee Chair	41,980
Councillor (minimum allowable remuneration)	33,115

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Guidance note

The governance remuneration pool for the Waitaki District Council is \$455,423. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ahuriri Community Board

Office	Annual remuneration (\$)
Chairperson	13,410
Member	6,704

Waihemo Community Board

Office	Annual remuneration (\$)
Chairperson	13,927
Member	6,963

Waitomo District Council

Office	Annual remuneration (\$)
Mayor	124,708
Deputy Mayor	80,779
Councillor with no additional responsibilities	53,852
Councillor (minimum allowable remuneration)	39,189

Guidance note

The governance remuneration pool for the Waitomo District Council is \$350,041. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wellington City Council

Office	Annual remuneration (\$)
Mayor	197,011
Deputy Mayor	136,327
Chair of Committee of the Whole (3)	125,251
Chair of Koata Hātepe Regulatory Processes Committee	119,557
Councillor with no additional responsibilities	113,327
Councillor (minimum allowable remuneration)	96,726

Guidance note

The governance remuneration pool for the Wellington City Council is \$1,764,911. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mākara–Ōhāriu Community Board

Office	Annual remuneration (\$)
Chairperson	10,863

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Office	Annual remuneration (\$)
Member	5,432

Tawa Community Board

Office	Annual remuneration (\$)
Chairperson	21,672
Member	10,836

Western Bay of Plenty District Council

Office	Annual remuneration (\$)
Mayor	156,797
Deputy Mayor	75,370
Committee Chairperson (3)	57,150
Councillor with no additional responsibilities	48,785
Councillor (minimum allowable remuneration)	40,461

Guidance note

The governance remuneration pool for the Western Bay of Plenty District Council is \$588,316. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Katikati Community Board

Office	Annual remuneration (\$)
Chairperson	12,682
Member	6,341

Maketu Community Board

Office	Annual remuneration (\$)
Chairperson	6,715
Member	3,357

Ōmokoroa Community Board

Office	Annual remuneration (\$)
Chairperson	9,203
Member	4,601

Te Puke Community Board

Office	Annual remuneration (\$)
Chairperson	12,682
Member	6,341

Waihi Beach Community Board

Office	Annual remuneration (\$)
Chairperson	10,443
Member	5,221

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 2
----------	--	------------

Westland District Council

Office	Annual remuneration (\$)
Mayor	113,209
Deputy Mayor	53,820
Councillor with no additional responsibilities	30,139
Councillor (minimum allowable remuneration)	22,505

Guidance note

The governance remuneration pool for the Westland District Council is \$264,796. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Whakatane District Council

Office	Annual remuneration (\$)
Mayor	153,901
Deputy Mayor	77,450
Committee Chair (5)	59,525
Deputy Chair	49,650
Councillor with no additional responsibilities	47,362
Councillor (minimum allowable remuneration)	40,446

Guidance note

The governance remuneration pool for the Whakatane District Council is \$566,812. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Murupara Community Board

Office	Annual remuneration (\$)
Chairperson	9,203
Member	4,601

Rangitāiki Community Board

Office	Annual remuneration (\$)
Chairperson	11,937
Member	5,969

Tāneatua Community Board

Office	Annual remuneration (\$)
Chairperson	9,203
Member	4,601

Whakatāne–Ōhope Community Board

Office	Annual remuneration (\$)
Chairperson	19,957
Member	9,978

Schedule 2	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Whanganui District Council

Office	Annual remuneration (\$)
Mayor	161,075
Deputy Mayor and Town Centre Rejuvenation Advisory Group Chair	64,727
Strategy and Policy Committee Chair, Risk and Assurance Deputy Chair, and Safer Whanganui Advisory Group Chair	61,058
Council Controlled Organisations Committee Deputy Chair, Aspirations and Projects Chair, and Sustainability and Waste Advisory Group Chair	61,058
Operations and Performance Committee Chair and CEO Performance Review Committee Chair	61,058
Strategy and Policy Committee Deputy Co-Chair	45,308
Council Controlled Organisations Committee Chair	53,939
Operations and Performance Committee Deputy Chair	45,308
Sport, Recreation, and Wellbeing Advisory Group Chair and Community Funding Grants Advisory Group Chair	52,859
Strategy and Policy Committee Deputy Co-Chair and Youth Council	45,308
Councillor with no additional responsibilities	43,151
Councillor (minimum allowable remuneration)	39,541

Guidance note

The governance remuneration pool for the Whanganui District Council is \$620,076. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Whanganui Rural Community Board

Office	Annual remuneration (\$)
Chairperson	12,932
Member	6,466

Whangarei District Council

Office	Annual remuneration (\$)
Mayor	176,195
Deputy Mayor	98,206
Standing Committee Chair (5)	79,793
Standing Committee Deputy Chair (3)	73,654
Chair Civic Honours Committee	64,447
Councillor with no additional responsibilities	61,379
Councillor (minimum allowable remuneration)	57,964

Guidance note

The governance remuneration pool for the Whangarei District Council is \$966,717. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Schedule 3

Remuneration from 2025 election of members

cl 8(2)

Part 1

Remuneration of members of regional councils

Bay of Plenty Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	167,596
Councillor (minimum allowable remuneration)	58,691

Guidance note

The governance remuneration pool for the Bay of Plenty Regional Council is \$918,438. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Canterbury Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	206,541
Councillor (minimum allowable remuneration)	70,106

Guidance note

The governance remuneration pool for the Canterbury Regional Council is \$1,121,698. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hawke's Bay Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	156,423
Councillor (minimum allowable remuneration)	62,672

Guidance note

The governance remuneration pool for the Hawke's Bay Regional Council is \$732,275. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Manawatū–Whanganui Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	164,237
Councillor (minimum allowable remuneration)	52,756

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Guidance note

The governance remuneration pool for the Manawātū–Whanganui Regional Council is \$792,985. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Northland Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	144,225
Councillor (minimum allowable remuneration)	57,954

Guidance note

The governance remuneration pool for the Northland Regional Council is \$637,493. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Otago Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	173,309
Councillor (minimum allowable remuneration)	61,677

Guidance note

The governance remuneration pool for the Otago Regional Council is \$863,476. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Southland Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	136,773
Councillor (minimum allowable remuneration)	41,953

Guidance note

The governance remuneration pool for the Southland Regional Council is \$587,345. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Taranaki Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	118,590
Councillor (minimum allowable remuneration)	40,357

Guidance note

The governance remuneration pool for the Taranaki Regional Council is \$500,449. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Waikato Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	185,306
Councillor (minimum allowable remuneration)	63,121

Guidance note

The governance remuneration pool for the Waikato Regional Council is \$986,695. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wellington Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	199,168
Councillor (minimum allowable remuneration)	70,961

Guidance note

The governance remuneration pool for the Wellington Regional Council is \$1,064,412. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

West Coast Regional Council

Office	Annual remuneration (\$)
Regional Council Chairperson	110,914
Councillor (minimum allowable remuneration)	42,073

Guidance note

The governance remuneration pool for the West Coast Regional Council is \$378,658. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Part 2

Remuneration of members of territorial authorities and their community or local boards

Ashburton District Council

Office	Annual remuneration (\$)
Mayor	148,924
Councillor (minimum allowable remuneration)	40,869

Guidance note

The governance remuneration pool for the Ashburton District Council is \$490,425. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Methven Community Board

Office	Annual remuneration (\$)
Chairperson	6,466
Member	3,233

Auckland Council

Office	Annual remuneration (\$)
Mayor	318,616
Councillor (minimum allowance remuneration)	121,319

Guidance note

The governance remuneration pool for the Auckland Council is \$2,790,334. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Albert–Eden Local Board

Office	Annual remuneration (\$)
Chairperson	107,785
Deputy Chairperson	64,671
Member	53,893

Aotea / Great Barrier Local Board

Office	Annual remuneration (\$)
Chairperson	67,623
Deputy Chairperson	40,574
Member	33,811

Devonport–Takapuna Local Board

Office	Annual remuneration (\$)
Chairperson	101,816
Deputy Chairperson	61,089
Member	50,908

Franklin Local Board

Office	Annual remuneration (\$)
Chairperson	108,067
Deputy Chairperson	64,840
Member	54,033

Henderson–Massey Local Board

Office	Annual remuneration (\$)
Chairperson	119,783
Deputy Chairperson	71,870
Member	59,892

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Hibiscus and Bays Local Board

Office	Annual remuneration (\$)
Chairperson	108,718
Deputy Chairperson	65,231
Member	54,359

Howick Local Board

Office	Annual remuneration (\$)
Chairperson	114,639
Deputy Chairperson	68,784
Member	57,320

Kaipātiki Local Board

Office	Annual remuneration (\$)
Chairperson	107,557
Deputy Chairperson	64,534
Member	53,778

Māngere–Ōtāhuhu Local Board

Office	Annual remuneration (\$)
Chairperson	120,440
Deputy Chairperson	72,264
Member	60,220

Manurewa Local Board

Office	Annual remuneration (\$)
Chairperson	119,165
Deputy Chairperson	71,499
Member	59,582

Maungakiekie–Tāmaki Local Board

Office	Annual remuneration (\$)
Chairperson	112,682
Deputy Chairperson	67,609
Member	56,341

Ōrākei Local Board

Office	Annual remuneration (\$)
Chairperson	105,004
Deputy Chairperson	63,002
Member	52,502

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Ōtara–Papatoetoe Local Board

Office	Annual remuneration (\$)
Chairperson	121,319
Deputy Chairperson	72,791
Member	60,660

Papakura Local Board

Office	Annual remuneration (\$)
Chairperson	112,302
Deputy Chairperson	67,381
Member	56,151

Puketāpapa Local Board

Office	Annual remuneration (\$)
Chairperson	105,134
Deputy Chairperson	63,081
Member	52,567

Rodney Local Board

Office	Annual remuneration (\$)
Chairperson	105,554
Deputy Chairperson	63,332
Member	52,777

Upper Harbour Local Board

Office	Annual remuneration (\$)
Chairperson	103,744
Deputy Chairperson	62,246
Member	51,872

Waiheke Local Board

Office	Annual remuneration (\$)
Chairperson	79,201
Deputy Chairperson	47,521
Member	39,601

Waitākere Ranges Local Board

Office	Annual remuneration (\$)
Chairperson	101,935
Deputy Chairperson	61,161
Member	50,967

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Waitematā Local Board

Office	Annual remuneration (\$)
Chairperson	111,974
Deputy Chairperson	67,185
Member	55,987

Whau Local Board

Office	Annual remuneration (\$)
Chairperson	111,134
Deputy Chairperson	66,681
Member	55,567

Buller District Council

Office	Annual remuneration (\$)
Mayor	131,959
Councillor (minimum allowable remuneration)	27,954

Guidance note

The governance remuneration pool for the Buller District Council is \$363,402. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Inangahua Community Board

Office	Annual remuneration (\$)
Chairperson	8,577
Member	4,289

Carterton District Council

Office	Annual remuneration (\$)
Mayor	114,410
Councillor (minimum allowable remuneration)	24,076

Guidance note

The governance remuneration pool for the Carterton District Council is \$244,092. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Central Hawke's Bay District Council

Office	Annual remuneration (\$)
Mayor	135,405
Councillor (minimum allowance remuneration)	33,800

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Guidance note

The governance remuneration pool for the Central Hawke's Bay District Council is \$389,207. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Central Otago District Council

Office	Annual remuneration (\$)
Mayor	139,677
Councillor (minimum allowance remuneration)	32,399

Guidance note

The governance remuneration pool for the Central Otago District Council is \$421,193. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Cromwell Community Board

Office	Annual remuneration (\$)
Chairperson	17,069
Member	8,535

Maniototo Community Board

Office	Annual remuneration (\$)
Chairperson	8,278
Member	4,139

Teviot Valley Community Board

Office	Annual remuneration (\$)
Chairperson	8,278
Member	4,139

Vincent Community Board

Office	Annual remuneration (\$)
Chairperson	18,364
Member	9,181

Chatham Islands Council

Office	Annual remuneration (\$)
Mayor	65,876
Councillor (minimum allowance remuneration)	19,261

Guidance note

The governance remuneration pool for the Chatham Islands Council is \$174,178. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Christchurch City Council

Office	Annual remuneration (\$)
Mayor	220,000
Councillor (minimum allowance remuneration)	107,940

Guidance note

The governance remuneration pool for the Christchurch City Council is \$2,045,171. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Te Pātaka o Rākaihautū Banks Peninsula Community Board

Office	Annual remuneration (\$)
Chairperson	23,640
Member	11,821

Waihoru Spreydon–Cashmere–Heathcote Community Board

Office	Annual remuneration (\$)
Chairperson	60,630
Member	30,315

Waimāero Fendalton–Waimairi–Harewood Community Board

Office	Annual remuneration (\$)
Chairperson	57,768
Member	28,885

Waipapa Papanui–Innes–Central Community Board

Office	Annual remuneration (\$)
Chairperson	55,160
Member	27,581

Waipuna Halswell–Hornby–Riccarton Community Board

Office	Annual remuneration (\$)
Chairperson	59,544
Member	29,772

Waitai Coastal–Burwood–Linwood Community Board

Office	Annual remuneration (\$)
Chairperson	57,991
Member	28,995

Clutha District Council

Office	Annual remuneration (\$)
Mayor	138,742
Councillor (minimum allowance remuneration)	35,019

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Guidance note

The governance remuneration pool for the Clutha District Council is \$420,233. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Lawrence–Tuapeka Community Board

Office	Annual remuneration (\$)
Chairperson	6,983
Member	3,491

West Otago Community Board

Office	Annual remuneration (\$)
Chairperson	8,278
Member	4,139

Dunedin City Council

Office	Annual remuneration (\$)
Mayor	190,006
Councillor (minimum allowance remuneration)	84,496

Guidance note

The governance remuneration pool for the Dunedin City Council is \$1,436,428. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mosgiel–Taieri Community Board

Office	Annual remuneration (\$)
Chairperson	23,050
Member	11,525

Otago Peninsula Community Board

Office	Annual remuneration (\$)
Chairperson	19,465
Member	9,733

Saddle Hill Community Board

Office	Annual remuneration (\$)
Chairperson	19,721
Member	9,860

Strath Taieri Community Board

Office	Annual remuneration (\$)
Chairperson	17,334
Member	8,666

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Waikouaiti Coast Community Board

Office	Annual remuneration (\$)
Chairperson	19,208
Member	9,603

West Harbour Community Board

Office	Annual remuneration (\$)
Chairperson	19,721
Member	9,860

Far North District Council

Office	Annual remuneration (\$)
Mayor	181,545
Councillor (minimum allowance remuneration)	79,117

Guidance note

The governance remuneration pool for the Far North District Council is \$1,028,527. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Bay of Islands–Whangaroa Community Board

Office	Annual remuneration (\$)
Chairperson	37,473
Member	18,736

Kaikohe–Hokianga Community Board

Office	Annual remuneration (\$)
Chairperson	32,120
Member	16,060

Te Hiku Community Board

Office	Annual remuneration (\$)
Chairperson	32,789
Member	16,395

Gisborne District Council

Office	Annual remuneration (\$)
Mayor	178,633
Councillor (minimum allowance remuneration)	47,828

Guidance note

The governance remuneration pool for the Gisborne District Council is \$765,246. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Gore District Council

Office	Annual remuneration (\$)
Mayor	128,211
Councillor (minimum allowance remuneration)	24,076

Guidance note

The governance remuneration pool for the Gore District Council is \$335,340. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mataura Community Board

Office	Annual remuneration (\$)
Chairperson	4,939
Member	2,470

Grey District Council

Office	Annual remuneration (\$)
Mayor	132,591
Councillor (minimum allowance remuneration)	33,467

Guidance note

The governance remuneration pool for the Grey District Council is \$368,138. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hamilton City Council

Office	Annual remuneration (\$)
Mayor	200,077
Councillor (minimum allowance remuneration)	92,479

Guidance note

The governance remuneration pool for the Hamilton City Council is \$1,572,146. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hastings District Council

Office	Annual remuneration (\$)
Mayor	181,032
Councillor (minimum allowance remuneration)	56,842

Guidance note

The governance remuneration pool for the Hastings District Council is \$1,023,150. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Hastings District Rural Community Board

Office	Annual remuneration (\$)
Chairperson	18,016
Member	9,009

Hauraki District Council

Office	Annual remuneration (\$)
Mayor	148,515
Councillor (minimum allowance remuneration)	30,460

Guidance note

The governance remuneration pool for the Hauraki District Council is \$487,363. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Horowhenua District Council

Office	Annual remuneration (\$)
Mayor	157,896
Councillor (minimum allowance remuneration)	37,174

Guidance note

The governance remuneration pool for the Horowhenua District Council is \$557,603. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Te Awahou Foxton Community Board

Office	Annual remuneration (\$)
Chairperson	14,999
Member	7,499

Hurunui District Council

Office	Annual remuneration (\$)
Mayor	128,965
Councillor (minimum allowance remuneration)	26,694

Guidance note

The governance remuneration pool for the Hurunui District Council is \$340,991. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Hanmer Springs Community Board

Office	Annual remuneration (\$)
Chairperson	9,616
Member	4,808

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

South Ward Community Board

Office	Annual remuneration (\$)
Chairperson	12,000
Member	6,000

Hutt City Council

Office	Annual remuneration (\$)
Mayor	181,652
Councillor (minimum allowance remuneration)	64,353

Guidance note

The governance remuneration pool for the Hutt City Council is \$1,029,654. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Eastbourne Community Board

Office	Annual remuneration (\$)
Chairperson	16,214
Member	8,107

Wainuiomata Community Board

Office	Annual remuneration (\$)
Chairperson	20,334
Member	10,167

Invercargill City Council

Office	Annual remuneration (\$)
Mayor	165,687
Councillor (minimum allowance remuneration)	49,275

Guidance note

The governance remuneration pool for the Invercargill City Council is \$739,120. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Bluff Community Board

Office	Annual remuneration (\$)
Chairperson	10,294
Member	5,147

Kaikoura District Council

Office	Annual remuneration (\$)
Mayor	98,093
Councillor (minimum allowance remuneration)	24,076

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Guidance note

The governance remuneration pool for the Kaikoura District Council is \$219,683. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kaipara District Council

Office	Annual remuneration (\$)
Mayor	149,686
Councillor (minimum allowance remuneration)	45,102

Guidance note

The governance remuneration pool for the Kaipara District Council is \$496,127. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kapiti Coast District Council

Office	Annual remuneration (\$)
Mayor	160,766
Councillor (minimum allowance remuneration)	45,206

Guidance note

The governance remuneration pool for the Kapiti Coast District Council is \$587,684. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ōtaki Community Board

Office	Annual remuneration (\$)
Chairperson	17,421
Member	8,711

Paekākāriki Community Board

Office	Annual remuneration (\$)
Chairperson	9,227
Member	4,613

Paraparaumu Community Board

Office	Annual remuneration (\$)
Chairperson	22,237
Member	11,118

Raumati Community Board

Office	Annual remuneration (\$)
Chairperson	16,944
Member	8,472

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Waikanae Community Board

Office	Annual remuneration (\$)
Chairperson	20,227
Member	10,113

Kawerau District Council

Office	Annual remuneration (\$)
Mayor	121,954
Councillor (minimum allowance remuneration)	26,227

Guidance note

The governance remuneration pool for the Kawerau District Council is \$288,497. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mackenzie District Council

Office	Annual remuneration (\$)
Mayor	105,810
Councillor (minimum allowance remuneration)	24,076

Guidance note

The governance remuneration pool for the Mackenzie District Council is \$222,816. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Fairlie Community Board

Office	Annual remuneration (\$)
Chairperson	4,793
Member	2,397

Tekapo Community Board

Office	Annual remuneration (\$)
Chairperson	4,793
Member	2,397

Twizel Community Board

Office	Annual remuneration (\$)
Chairperson	5,978
Member	2,989

Manawatu District Council

Office	Annual remuneration (\$)
Mayor	148,038
Councillor (minimum allowance remuneration)	35,955

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Guidance note

The governance remuneration pool for the Manawatu District Council is \$483,793. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Marlborough District Council

Office	Annual remuneration (\$)
Mayor	172,545
Councillor (minimum allowance remuneration)	41,232

Guidance note

The governance remuneration pool for the Marlborough District Council is \$680,944. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Masterton District Council

Office	Annual remuneration (\$)
Mayor	148,907
Councillor (minimum allowance remuneration)	44,664

Guidance note

The governance remuneration pool for the Masterton District Council is \$491,309. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Matamata–Piako District Council

Office	Annual remuneration (\$)
Mayor	151,673
Councillor (minimum allowance remuneration)	34,915

Guidance note

The governance remuneration pool for the Matamata–Piako District Council is \$511,010. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Napier City Council

Office	Annual remuneration (\$)
Mayor	171,317
Councillor (minimum allowance remuneration)	65,809

Guidance note

The governance remuneration pool for the Napier City Council is \$921,322. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Nelson City Council

Office	Annual remuneration (\$)
Mayor	172,013
Councillor (minimum allowance remuneration)	44,905

Guidance note

The governance remuneration pool for the Nelson City Council is \$673,582. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

New Plymouth District Council

Office	Annual remuneration (\$)
Mayor	178,736
Councillor (minimum allowance remuneration)	58,770

Guidance note

The governance remuneration pool for the New Plymouth District Council is \$999,087. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Clifton Community Board

Office	Annual remuneration (\$)
Chairperson	14,674
Member	7,336

Inglewood Community Board

Office	Annual remuneration (\$)
Chairperson	20,448
Member	10,224

Kaitake Community Board

Office	Annual remuneration (\$)
Chairperson	17,710
Member	8,855

Puketapu–Bell Block Community Board

Office	Annual remuneration (\$)
Chairperson	19,709
Member	9,855

Waitara Community Board

Office	Annual remuneration (\$)
Chairperson	19,709
Member	9,855

2025/140 **Local Government Elected Members (2025/26)** **Determination 2025** Schedule 3

Ōpōtiki District Council

Office	Annual remuneration (\$)
Mayor	129,038
Councillor (minimum allowance remuneration)	37,948

Guidance note

The governance remuneration pool for the Ōpōtiki District Council is \$341,533. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Coast Community Board

Office	Annual remuneration (\$)
Chairperson	11,956
Member	5,978

Ōtorohanga District Council

Office	Annual remuneration (\$)
Mayor	122,998
Councillor (minimum allowance remuneration)	26,580

Guidance note

The governance remuneration pool for the Ōtorohanga District Council is \$296,308. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kāwhia Community Board

Office	Annual remuneration (\$)
Chairperson	4,793
Member	2,397

Ōtorohanga Community Board

Office	Annual remuneration (\$)
Chairperson	17,152
Member	8,576

Palmerston North City Council

Office	Annual remuneration (\$)
Mayor	176,081
Councillor (minimum allowance remuneration)	53,959

Guidance note

The governance remuneration pool for the Palmerston North City Council is \$971,262. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Porirua City Council

Office	Annual remuneration (\$)
Mayor	170,195
Councillor (minimum allowance remuneration)	59,971

Guidance note

The governance remuneration pool for the Porirua City Council is \$779,626. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Queenstown–Lakes District Council

Office	Annual remuneration (\$)
Mayor	165,197
Councillor (minimum allowance remuneration)	52,480

Guidance note

The governance remuneration pool for the Queenstown–Lakes District Council is \$734,716. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wānaka–Upper Clutha Community Board

Office	Annual remuneration (\$)
Chairperson	28,710
Member	14,354

Rangitikei District Council

Office	Annual remuneration (\$)
Mayor	138,375
Councillor (minimum allowance remuneration)	29,389

Guidance note

The governance remuneration pool for the Rangitikei District Council is \$411,443. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Rātana Community Board

Office	Annual remuneration (\$)
Chairperson	5,095
Member	2,548

Taihape Community Board

Office	Annual remuneration (\$)
Chairperson	10,396
Member	5,198

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Rotorua District Council

Office	Annual remuneration (\$)
Mayor	177,369
Councillor (minimum allowance remuneration)	75,750

Guidance note

The governance remuneration pool for the Rotorua District Council is \$984,754. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Rotorua Lakes Community Board

Office	Annual remuneration (\$)
Chairperson	20,128
Member	10,064

Rotorua Rural Community Board

Office	Annual remuneration (\$)
Chairperson	22,494
Member	11,248

Ruapehu District Council

Office	Annual remuneration (\$)
Mayor	137,377
Councillor (minimum allowance remuneration)	33,664

Guidance note

The governance remuneration pool for the Ruapehu District Council is \$403,969. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ōwhango–National Park Community Board

Office	Annual remuneration (\$)
Chairperson	7,149
Member	3,574

Taumarunui–Ōhura Community Board

Office	Annual remuneration (\$)
Chairperson	16,194
Member	8,097

Waimarino–Waiouru Community Board

Office	Annual remuneration (\$)
Chairperson	16,194
Member	8,097

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Selwyn District Council

Office	Annual remuneration (\$)
Mayor	167,420
Councillor (minimum allowance remuneration)	58,053

Guidance note

The governance remuneration pool for the Selwyn District Council is \$754,690. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Malvern Community Board

Office	Annual remuneration (\$)
Chairperson	21,234
Member	10,617

South Taranaki District Council

Office	Annual remuneration (\$)
Mayor	156,483
Councillor (minimum allowance remuneration)	34,189

Guidance note

The governance remuneration pool for the South Taranaki District Council is \$547,019. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Eltham–Kaponga Community Board

Office	Annual remuneration (\$)
Chairperson	13,659
Member	6,830

Pātea Community Board

Office	Annual remuneration (\$)
Chairperson	13,190
Member	6,595

Taranaki Coastal Community Board

Office	Annual remuneration (\$)
Chairperson	14,960
Member	7,480

Te Hāwera Community Board

Office	Annual remuneration (\$)
Chairperson	16,812
Member	8,406

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

South Waikato District Council

Office	Annual remuneration (\$)
Mayor	151,535
Councillor (minimum allowance remuneration)	39,229

Guidance note

The governance remuneration pool for the South Waikato District Council is \$509,973. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tirau Community Board

Office	Annual remuneration (\$)
Chairperson	8,018
Member	4,008

South Wairarapa District Council

Office	Annual remuneration (\$)
Mayor	121,472
Councillor (minimum allowance remuneration)	24,076

Guidance note

The governance remuneration pool for the South Wairarapa District Council is \$284,887. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Featherston Community Board

Office	Annual remuneration (\$)
Chairperson	7,796
Member	3,898

Greytown Community Board

Office	Annual remuneration (\$)
Chairperson	7,796
Member	3,898

Martinborough Community Board

Office	Annual remuneration (\$)
Chairperson	7,796
Member	3,898

Southland District Council

Office	Annual remuneration (\$)
Mayor	152,473
Councillor (minimum allowance remuneration)	34,467

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Guidance note

The governance remuneration pool for the Southland District Council is \$517,000. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ardlussa Community Board

Office	Annual remuneration (\$)
Chairperson	8,966
Member	4,483

Fiordland Community Board

Office	Annual remuneration (\$)
Chairperson	11,024
Member	5,512

Northern Community Board

Office	Annual remuneration (\$)
Chairperson	8,670
Member	4,334

Oraka Aparima Community Board

Office	Annual remuneration (\$)
Chairperson	9,685
Member	4,843

Oreti Community Board

Office	Annual remuneration (\$)
Chairperson	12,479
Member	6,240

Stewart Island/Rakiura Community Board

Office	Annual remuneration (\$)
Chairperson	4,793
Member	2,397

Tuatapere Te Waewae Community Board

Office	Annual remuneration (\$)
Chairperson	8,459
Member	4,230

Waihopai Toetoe Community Board

Office	Annual remuneration (\$)
Chairperson	11,749
Member	5,875

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Wallace Takitimu Community Board

Office	Annual remuneration (\$)
Chairperson	10,296
Member	5,148

Stratford District Council

Office	Annual remuneration (\$)
Mayor	122,207
Councillor (minimum allowance remuneration)	24,076

Guidance note

The governance remuneration pool for the Stratford District Council is \$290,393. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tararua District Council

Office	Annual remuneration (\$)
Mayor	145,300
Councillor (minimum allowance remuneration)	38,608

Guidance note

The governance remuneration pool for the Tararua District Council is \$463,292. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Dannevirke Community Board

Office	Annual remuneration (\$)
Chairperson	13,967
Member	6,983

Eketāhuna Community Board

Office	Annual remuneration (\$)
Chairperson	9,052
Member	4,526

Tasman District Council

Office	Annual remuneration (\$)
Mayor	181,375
Councillor (minimum allowance remuneration)	50,201

Guidance note

The governance remuneration pool for the Tasman District Council is \$803,214. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Golden Bay Community Board

Office	Annual remuneration (\$)
Chairperson	15,702
Member	7,850

Motueka Community Board

Office	Annual remuneration (\$)
Chairperson	17,501
Member	8,751

Taupo District Council

Office	Annual remuneration (\$)
Mayor	159,517
Councillor (minimum allowance remuneration)	41,979

Guidance note

The governance remuneration pool for the Taupo District Council is \$569,734. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Tauranga City Council

Office	Annual remuneration (\$)
Mayor	193,402
Councillor (minimum allowance remuneration)	123,516

Guidance note

The governance remuneration pool for the Tauranga City Council is \$1,482,192. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Thames–Coromandel District Council

Office	Annual remuneration (\$)
Mayor	158,514
Councillor (minimum allowance remuneration)	45,561

Guidance note

The governance remuneration pool for the Thames–Coromandel District Council is \$562,227. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Coromandel–Colville Community Board

Office	Annual remuneration (\$)
Chairperson	18,829
Member	9,414

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Mercury Bay Community Board

Office	Annual remuneration (\$)
Chairperson	22,529
Member	11,264

Tairua–Pāuanui Community Board

Office	Annual remuneration (\$)
Chairperson	18,829
Member	9,414

Thames Community Board

Office	Annual remuneration (\$)
Chairperson	23,874
Member	11,937

Whangamatā Community Board

Office	Annual remuneration (\$)
Chairperson	20,511
Member	10,255

Timaru District Council

Office	Annual remuneration (\$)
Mayor	161,673
Councillor (minimum allowance remuneration)	48,823

Guidance note

The governance remuneration pool for the Timaru District Council is \$585,878. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Geraldine Community Board

Office	Annual remuneration (\$)
Chairperson	13,190
Member	6,595

Pleasant Point Community Board

Office	Annual remuneration (\$)
Chairperson	10,344
Member	5,172

Temuka Community Board

Office	Annual remuneration (\$)
Chairperson	13,450
Member	6,724

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Upper Hutt City Council

Office	Annual remuneration (\$)
Mayor	153,926
Councillor (minimum allowance remuneration)	40,606

Guidance note

The governance remuneration pool for the Upper Hutt City Council is \$527,877. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waikato District Council

Office	Annual remuneration (\$)
Mayor	175,383
Councillor (minimum allowance remuneration)	60,246

Guidance note

The governance remuneration pool for the Waikato District Council is \$963,939. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Huntly Community Board

Office	Annual remuneration (\$)
Chairperson	12,850
Member	6,424

Ngāruawāhia Community Board

Office	Annual remuneration (\$)
Chairperson	12,986
Member	6,493

Raglan Community Board

Office	Annual remuneration (\$)
Chairperson	11,718
Member	5,860

Rural–Port Waikato Community Board

Office	Annual remuneration (\$)
Chairperson	11,072
Member	5,536

Taupiri Community Board

Office	Annual remuneration (\$)
Chairperson	5,141
Member	2,570

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Tuakau Community Board

Office	Annual remuneration (\$)
Chairperson	12,556
Member	6,277

Waimakariri District Council

Office	Annual remuneration (\$)
Mayor	164,728
Councillor (minimum allowance remuneration)	56,193

Guidance note

The governance remuneration pool for the Waimakariri District Council is \$730,505. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Kaiapoi–Tuahiwi Community Board

Office	Annual remuneration (\$)
Chairperson	20,945
Member	10,472

Oxford–Ohoka Community Board

Office	Annual remuneration (\$)
Chairperson	19,731
Member	9,866

Rangiora–Ashley Community Board

Office	Annual remuneration (\$)
Chairperson	27,017
Member	13,508

Woodend–Sefton Community Board

Office	Annual remuneration (\$)
Chairperson	17,305
Member	8,652

Waimate District Council

Office	Annual remuneration (\$)
Mayor	117,280
Councillor (minimum allowance remuneration)	24,076

Guidance note

The governance remuneration pool for the Waimate District Council is \$257,692. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Waipa District Council

Office	Annual remuneration (\$)
Mayor	162,399
Councillor (minimum allowance remuneration)	50,684

Guidance note

The governance remuneration pool for the Waipa District Council is \$709,576. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Cambridge Community Board

Office	Annual remuneration (\$)
Chairperson	22,502
Member	11,251

Te Awamutu–Kihikihi Community Board

Office	Annual remuneration (\$)
Chairperson	21,726
Member	10,863

Wairoa District Council

Office	Annual remuneration (\$)
Mayor	135,360
Councillor (minimum allowance remuneration)	42,883

Guidance note

The governance remuneration pool for the Wairoa District Council is \$385,943. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Waitaki District Council

Office	Annual remuneration (\$)
Mayor	146,010
Councillor (minimum allowance remuneration)	36,046

Guidance note

The governance remuneration pool for the Waitaki District Council is \$468,604. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Ahuriri Community Board

Office	Annual remuneration (\$)
Chairperson	13,946
Member	6,973

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Waihemo Community Board

Office	Annual remuneration (\$)
Chairperson	14,484
Member	7,241

Waitomo District Council

Office	Annual remuneration (\$)
Mayor	131,998
Councillor (minimum allowance remuneration)	40,411

Guidance note

The governance remuneration pool for the Waitomo District Council is \$363,697. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Wellington City Council

Office	Annual remuneration (\$)
Mayor	201,947
Councillor (minimum allowance remuneration)	98,602

Guidance note

The governance remuneration pool for the Wellington City Council is \$1,774,842. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Mākara–Ōhāriu Community Board

Office	Annual remuneration (\$)
Chairperson	11,297
Member	5,649

Tawa Community Board

Office	Annual remuneration (\$)
Chairperson	22,539
Member	11,269

Western Bay of Plenty District Council

Office	Annual remuneration (\$)
Mayor	164,382
Councillor (minimum allowance remuneration)	51,957

Guidance note

The governance remuneration pool for the Western Bay of Plenty District Council is \$727,395. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Schedule 3	Local Government Elected Members (2025/26) Determination 2025	2025/140
------------	--	----------

Katikati Community Board

Office	Annual remuneration (\$)
Chairperson	11,715
Member	5,858

Maketu Community Board

Office	Annual remuneration (\$)
Chairperson	8,057
Member	4,028

Ōmokoroa–Kaimai Community Board

Office	Annual remuneration (\$)
Chairperson	18,406
Member	9,203

Te Puke–Eastern Community Board

Office	Annual remuneration (\$)
Chairperson	18,389
Member	9,195

Waihi Beach Community Board

Office	Annual remuneration (\$)
Chairperson	10,519
Member	5,260

Westland District Council

Office	Annual remuneration (\$)
Mayor	121,261
Councillor (minimum allowance remuneration)	25,755

Guidance note

The governance remuneration pool for the Westland District Council is \$283,309. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Whakatane District Council

Office	Annual remuneration (\$)
Mayor	160,725
Councillor (minimum allowance remuneration)	44,521

Guidance note

The governance remuneration pool for the Whakatane District Council is \$578,779. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Schedule 3
----------	--	------------

Murupara Community Board

Office	Annual remuneration (\$)
Chairperson	9,571
Member	4,786

Rangitāiki Community Board

Office	Annual remuneration (\$)
Chairperson	12,414
Member	6,207

Tāneatua Community Board

Office	Annual remuneration (\$)
Chairperson	9,571
Member	4,786

Whakatāne–Ōhope Community Board

Office	Annual remuneration (\$)
Chairperson	20,755
Member	10,377

Whanganui District Council

Office	Annual remuneration (\$)
Mayor	166,304
Councillor (minimum allowance remuneration)	49,644

Guidance note

The governance remuneration pool for the Whanganui District Council is \$744,666. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Whanganui Rural Community Board

Office	Annual remuneration (\$)
Chairperson	13,450
Member	6,724

Whangarei District Council

Office	Annual remuneration (\$)
Mayor	181,720
Councillor (minimum allowance remuneration)	64,398

Guidance note

The governance remuneration pool for the Whangarei District Council is \$1,030,361. See the explanatory note to this determination for further information about the Remuneration Authority's methodology when fixing members' remuneration.

Explanatory
memorandum

**Local Government Elected Members (2025/26)
Determination 2025**

2025/140

Dated at Wellington this 24th day of June 2025.

Geoff Summers,
Chairperson.

Vern Walsh,
Member.

Dallas Welch,
Member.

Explanatory memorandum

This memorandum is not part of the determination but is intended to indicate its general effect.

This determination comes into force on 1 July 2025 and expires at the close of 30 June 2026.

Methodology review

Because the triennial local elections are scheduled for later this year, the Remuneration Authority (the **Authority**) recently completed a full review of the framework for determining local government remuneration. All councils were regularly consulted throughout the review process. The Authority found that the current approach is working well and no changes have been made to the framework.

As part of the review process, the Authority was interested in the time allocated by elected members to their local government roles. The Authority asked councils to complete a return giving an indication of time spent by councillors undertaking council-related duties. Although the response rate was disappointing, the Authority did note that workload had increased across some councils and this, together with updated size indices data and legislated criteria, has resulted in variable increases in councils' governance remuneration pools, which will take effect following the October 2025 local elections.

Remuneration

Councils and local boards

Since 2019, when setting remuneration for mayors, regional council chairpersons, councillors, and local board members, the Authority has used a group of size indices covering territorial, regional, and unitary authorities and Auckland Council local

2025/140	Local Government Elected Members (2025/26) Determination 2025	Explanatory memorandum
----------	--	---------------------------

boards. The relevant workload and responsibilities of each council are assessed using several criteria, and each council is placed within the relevant index.

Those size indices were updated with the most recent publicly available demographic, statistical, and economic data, and the updated size indices will apply for the triennium following the local elections in October 2025.

The size index is also used to assign a governance remuneration pool to each council. It provides a total amount to be allocated and paid in remuneration to the councillors. Each council submits proposals to the Authority on how its individual pool should be allocated according to that council's intended governance structure. Roles to which differential remuneration can be attached include internal roles such as deputy mayor, committee chair, etc, as well as roles representing the council on outside groups. Councils submit their proposals to the Authority and the Authority may request further information or make changes to the proposals it receives before making its determination.

The governance remuneration pools are included in the guidance notes in the schedules for each council.

Schedule 2 sets out the remuneration for each position to apply from 1 July 2025 until the close of the day on which the official result of the 2025 election is declared, and *Schedule 3* sets out the remuneration for each position that will apply on and after the day on which the official result of the 2025 local election of members for an individual council is declared.

Community boards

Determining community boards' remuneration remains problematic because of the large variations in their number of members, the populations they represent, and their respective roles and powers. The Authority's 2019 review of community board remuneration concluded that, because of those variations, a workable ranking of community boards or a robust and intuitively sensible size index could not be developed. Therefore, the fixing of individual councils' community board members' remuneration over the past 6 years was informed, in part, by the population of each community board and by their individual current remuneration settings.

The Authority has decided to continue with its existing practice for determining the remuneration of community board members for this determination and during the next triennium. The Authority continues to communicate its concerns to the Community Board Executive Committee of Local Government New Zealand, the Department of Internal Affairs, and the Local Government Commission about the structural variances and inconsistencies surrounding the establishment and operations of community boards that are impacting the Authority's ability to formulate a sound and consistent methodology for determining remuneration that can be applied across all community boards

Explanatory
memorandum

Local Government Elected Members (2025/26)
Determination 2025

2025/140

Motor vehicles for mayors and regional council chairpersons (*clause 10*)

Clause 10 provides that a local authority may provide a motor vehicle to the mayor or regional council chairperson for restricted private use, partial private use, or full private use. If the vehicle is provided for partial private use or full private use, an adjustment must be made to the remuneration of the mayor or regional council chairperson.

The maximum purchase price that may be paid for a petrol or diesel vehicle purchased by a local authority for its mayor or regional council chairperson has been increased to \$60,000 (including goods and services tax and on-road costs), and the maximum purchase price that may be paid for an electric or a petrol hybrid vehicle has been increased to \$70,500 (including goods and services tax and on-road costs). This new rate is based on an assessment of the current motor vehicle market rates and takes into account the vehicle being fit for purpose, the safety of the driver and passengers, and fairness to ratepayers.

Allowances

This determination also makes changes to the level and conditions of some allowances, based on the Authority's analysis of market information and feedback received in the submissions from councils, while taking into account the Authority's legislated criteria.

Travel-time allowance (*clause 12*)

The travel-time allowance has been increased from \$40.00 to \$41.30 for each hour of eligible travel time after the first hour of time travelled in a day.

The Authority has also reviewed the entitlements for the payment of the travel-time allowance and has decided to, in addition to a mayor or a regional council chair, exclude the members of the governing bodies of Auckland Council, Christchurch City Council, and Wellington City Council, plus the chairpersons of Auckland Council local boards, from this entitlement because these are deemed to be full-time roles. This change will apply on and from the day after the date on which the official result of the 2025 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority.

Vehicle-kilometre and ICT allowances (*clauses 11 and 13*)

The vehicle-kilometre and ICT allowances remain unchanged from the previous determination.

Childcare allowance (*clause 14*)

The childcare allowance has been increased from \$6,000 per year for each child to \$7,500 per year for each child. The eligibility and criteria are unchanged from the previous determination.

2025/140	Local Government Elected Members (2025/26) Determination 2025	Explanatory memorandum
----------	--	---------------------------

Home security system allowance (*clause 15*)

This year, the Authority has introduced a new home security system allowance as it has become increasingly evident that public officials, including local government elected members, are less safe and are experiencing threatening behaviour.

The Authority has based this reimbursement allowance on a similar provision for members of Parliament.

Councils may reimburse their elected members for installation, monitoring, call-outs, and repairs subject to the criteria set out under *clause 15* of this determination.

Clause 15 will apply on and from the day after the date on which the official result of the 2025 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority (or, in the case of Tauranga City Council, on and from 12 October 2025).

Hearing fees

The fee paid to a chairperson of a hearing has been increased from \$116 to \$130 per hour, and the fee paid to a member of a hearing has been increased from \$93 to \$104 per hour (*see clause 16*).

The Authority has also reviewed the entitlements for the payment of hearing fees and has decided to exclude, in addition to a mayor or a regional council chair, the members of the governing bodies of Auckland Council, Christchurch City Council, and Wellington City Council, plus the chairpersons of Auckland Council local boards, from this entitlement because these are deemed to be full-time roles. This change will apply on and from the day after the date on which the official result of the 2025 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority.

In making this determination for the remuneration of elected members of local authorities, local boards, and community boards listed in clause 6 of Schedule 7 of the Local Government Act 2002, the Authority had regard to the mandatory criteria listed in clause 7 of that schedule and the applicable criteria listed in sections 18 and 18A of the Remuneration Authority Act 1977.

Issued under the authority of the Legislation Act 2019.
Date of notification in *Gazette*: 26 June 2025.

ELECTED MEMBERS' ALLOWANCES AND REIMBURSEMENT



DEPARTMENT:	Governance
RESPONSIBILITY:	Governance Manager, Governance Support
ADOPTED:	
REVIEW:	Every three years, or as required
CONSULTATION:	None required
RELATED DOCUMENTS:	Local Government Act 2002, Remuneration Authority Act 1977, Local Government Members (2024/25) Determination 2024

POLICY OBJECTIVE

To provide a framework for allowances, expenses claimed, and resources available to elected members during their term of office.

DEFINITIONS

Actual: means as evidenced by the original receipt attached to the claim form.

All elected members: includes the Mayor, members of Council and members of the Community Boards.

Council Offices: includes the Council office at 1 Dunorling Street, Alexandra as well as the Community Board meeting chambers at Cromwell, Ranfurly and Roxburgh.

Council business: includes: formal Council and Community Board meetings, committee meetings, workshops, seminars, statutory hearings, training courses, site visits, meetings with staff, meetings with community groups, meetings with members of the public. It does not include events where the primary focus is on social activity.

Entertainment and hospitality: covers a range of items such as tea, coffee, and catering including meals. It also includes non-catering items such as entry to sporting or cultural events.

Family member of the member: means (a) a spouse, civil union partner, or de facto partner: (b) a relative, that is, another person connected with the member within 2 degrees of a relationship, whether by blood relationship or by adoption.

Reasonable: means that it is within the amount specified by this policy or as deemed reasonable by the Mayor and/or Chief Executive.

Remuneration authority: is the body established by the Remuneration Authority Act 1977, with responsibilities under the Local Government Act 2002 to determine remuneration and expense/allowance rules for local authority members.

1. INTRODUCTION

This policy sets out rules on the claiming of expenses by elected members and the resources that will be available to them during their term of office.

2. CONTACT PERSON

Contact person for queries is:

Governance Manager, Governance Support

Email: wayne.mcenteer@codc.govt.nz

Telephone: 021 104 9660

3. AUTHENTICATION OF EXPENSE REIMBURSEMENTS AND ALLOWANCES

- 3.1 From time to time elected members incur expenses on the Council's behalf, which need to be reimbursed. This reimbursement and the use of council supplied resources apply only to elected members personally, and only while they are acting in their official capacity as elected members.
- 3.2 Costs for expenses must have a justifiable business purpose, be moderate and conservative having regard to the circumstances, and be appropriate in all respects.
- 3.3 The process for reimbursement of claims includes the following principles:
 - The "one-up" principal must be applied to the maximum extent possible, in the case of the Mayor, approval is required from the Deputy Mayor and the Executive Manager – Corporate Services, and in the case of the Deputy Mayor, approval is required from the Chief Executive.
 - any expenses to be reimbursed must be on an actual and reasonable basis and in line with Council policy;
 - an exception to the "one-up" principle is expense claims for childcare allowance and travel to and from board meetings as outlined in section 4. These are approved by the Governance Manager, Governance Support and full original receipts are required; and
 - cost reimbursements will be made via the payroll system.
- 3.4 In the case of one-off expenditure such as travel to conferences, the process and prior approvals required are detailed in this policy.
- 3.5 In the case of vehicle mileage, travel time and communications, all limits set in this document do not exceed the Remuneration Authority's Determination.
- 3.6 The Council's internal audit work programme includes sampling expense claims and allowances paid to elected members and staff.
- 3.7 All expenditure that falls under this policy is approved on the condition that it can be met within relevant budget provisions.

4. ALLOWANCES AND EXPENSES BY GROUP OF MEMBERS

Position	Expense/Allowance	Description
All elected members	Taxis	<p>Taxis may be used for council business, instead of private vehicles or public transport, for the following reasons:</p> <ul style="list-style-type: none"> a) safety/security reasons, and b) when travelling outside the district if a taxi is the most appropriate form of transport. <p>Taxis may not be used if significant travel distances mean that use of a taxi is not the most cost effective option. Rental cars booked by Governance staff should be considered as an option in such circumstances.</p> <p>Costs paid for directly by the individual for travel within in New Zealand or for international travel will be reimbursed on presentation of actual receipts.</p>
	Travel and attendance at conferences/seminars/training programmes	<p>Prior approval is required for all attendances.</p> <p>All elected members are entitled to payment of actual and reasonable registration, travel, accommodation, meal and related incidental expenses (including travel insurance) incurred in attendance at these events, held both within New Zealand and overseas, subject to:</p> <ul style="list-style-type: none"> a) related expenditure being accommodated within existing budgets, and b) the appropriate approvals as outlined in this policy <p>and excluding reimbursement for purchases from hotel mini-bars and charges for in-room video or cable movies.</p> <p>All travel and accommodation arrangements for elected members should be made by Council staff at the most economic cost available (when possible) at the time of booking, unless all travel costs are being met privately or by an outside party.</p>

Position	Expense/Allowance	Description
All elected members	Exceptional circumstances for council related meetings	Staff may arrange overnight accommodation when travel or business requirements do not allow for the return on the same day, e.g. if it is unreasonable for an elected member to travel to their home after a late meeting.
	Domestic air travel	All elected members are entitled to utilise domestic air travel for council related travel, generally where travel by air is the most cost effective travel option.
	International air travel	As a general policy all elected member international air travel is by way of economy class, where all or part of the costs of the fares are to be met by the Council. The approval of the Council is required for exceptions, e.g. where Premium Economy or the equivalent air travel is desirable for health or other compelling reasons.
	Air points	Council will not provide or maintain 'airpoints' or 'airdollars' subscriptions or programmes for elected members.
	Private accommodation provided by friends/relatives	a) \$75 per night payment when staying in private accommodation, to cover accommodation, breakfast and dinner; or b) \$50 per night payment when staying in private accommodation to cover accommodation only. It is intended that at least a portion of this allowance is paid to the accommodation provider.
	Parking expenses	Reimbursement of casual carparking costs related to community board or council business. This will be on receipt of a signed claim accompanied by a receipt.
	Childcare allowance	Reimbursement for childcare allowance payments where these payments are incurred to enable elected members to undertake the following activities: i. Attendance at Council, Committee or Community Board meetings where the elected member is either a member of the Committee or Community Board, or is a Council appointee to the Committee; and ii. Attendance at portfolio or working party meetings

Elected Members' Allowances and Reimbursement

Page | 4

		<p>to discuss items of Council business.</p> <p>The maximum value for reimbursement is set at the Living Wage per hour (plus GST if applicable), per child, and that</p> <ul style="list-style-type: none">i. The child is to be under 14 years of age; andii. Payments made to a family member for childcare is not allowed; andiii. Evidence of payment made and received are to be appended to any expense claim; and <p>The maximum accrual allowance is to be \$6,000<u>\$7,500</u> (plus GST if applicable) per qualifying child</p>
--	--	---

Position	Expense/Allowance	Description
Mayor	Car	<p>The Mayor will be provided with a vehicle that will also be available for his/her private use.</p> <p>A deduction will be made from his/her salary as determined by the Remuneration Authority.</p> <p>The Mayor will not be able to claim for vehicle mileage.</p>
	Travel and attendance at conferences / seminars / training programmes	<p>The prior approval of the Chief Executive is required for travel within New Zealand for: council business; attendance at conferences / courses / training events / seminars; other purposes associated with the position of Mayor. With the expense claims being signed off as per the "one-up" principle, as outlined in 3.3 above.</p> <p>The prior approval of the Council is required for all international travel, where costs or partial costs are paid for by council funds.</p> <p>Where the Mayor or the Mayor's authorised representative is accompanied by his/her partner on international travel, the Council will only meet the cost of the partner's travel, accommodation and incidental costs where the partner's involvement directly contributes to a clear council business purpose.</p>
	Telephone costs	<p>A cellphone for council business is provided; or</p> <p>Full payment by the council of:</p> <ul style="list-style-type: none"> a) home telephone toll charges relating to council business, and b) cellphone based call charges relating to council business. <p>Reimbursement of actual costs of telephone calls made on local authority business will be paid on production of the relevant telephone records and receipts.</p>
	Airline club	<p>Given frequent travel requirements for the role, payment of an Air New Zealand Koru Club subscription is available.</p>
	Entertainment and hospitality	<p>The Mayor may hold a credit card to pay directly for any entertainment or hospitality expenses incurred while carrying out council business.</p> <p>Full receipts and details of the names of parties entertained and reasons for the entertainment are to</p>

Elected Members' Allowances and Reimbursement

Page | 6

		be provided. All expenditure on this card is approved by the Deputy Mayor.
--	--	---

Position	Expense/Allowance	Description
Mayor, Councillors	Car parking	The Mayor has an assigned carpark and limited parking is available for Councillors at the Dunorling Street office for use on council business.
	Rental Cars	Rental cars may be utilised when attending meetings or conferences in other centres, where this is the most cost effective travel option.
Mayor, Councillors and Community Board Chairs	Communications equipment	<p>The Remuneration Authority states that Council may allow for either of the following options:</p> <ul style="list-style-type: none"> a) provision of a tablet computer. Full technical support is provided for council business; or b) provision of an annual allowance for any or all equipment provided by the elected member for the determination term, as follows: <ul style="list-style-type: none"> i) \$400 for the use of a personal computer, tablet or laptop, including any related docking station ii) \$50 for the use of a multi-functional or other printer iii) \$200 for the use of a mobile phone iv) Up to \$200 for the use of ICT consumables v) Up to \$800 for the member's own internet service if the local authority requests a member to use it. <p>(These annual allowance values are provided from the Remuneration Authority).</p> <p>Remuneration for personal computer or electronic tablet is not available as council has chosen to provide elected members with tablets.</p> <p>If a local authority requests a member to use the member's own mobile telephone service for the purpose of the member's work on local authority business, the member is entitled, at the member's option, to—</p> <ul style="list-style-type: none"> (a) an allowance for that use of up to \$500 for the determination term; or (b) reimbursement of actual costs of telephone calls made on local authority business on production of the relevant telephone records and receipts.

	Stationery and consumables	Supply of reasonable amounts of paper and printer consumables required for Council business.
Councillors	Travel and attendance at conferences / seminars and training programmes	<p>The conference, course, seminar or training event must contribute to the Councillor's ability to carry out council business.</p> <p>Attendance at these events when held in New Zealand must be approved by both the Mayor (or the Deputy Mayor) and the Chief Executive. Attendance at these events when held overseas must be approved by the Council.</p>
	Entertainment and hospitality	Reimbursement of costs incurred while hosting official visitors to the council, or while travelling on council business.
Position	Expense/Allowance	Description
Board Chairs	Special events	<p>Events such as payment of koha, or purchasing a wreath for attendance at a commemorative event.</p> <p>Prior approval by the Chief Executive Officer for the expenditure is required.</p> <p>The items should be appropriate to the occasion and expenditure should be moderate and conservative.</p>
Councillors, Community Board members	Vehicle mileage	<p>Members living more than 15 kilometres away from the Council office may claim the allowance for distances in excess of the normal commuting distance, i.e. a round trip distance of 30 kilometres in any one day.</p> <p>The 30 kilometre threshold applies only to travel from the member's home to a council office.</p> <p>For other travel by members, no threshold distance will apply.</p> <p>Mileage will be paid up to the maximum rate per kilometre as set out in the current Remuneration Authority Determination.</p> <p>If a member travels from a place where the member permanently or temporarily resides that is outside the local authority area, to the local authority area on local authority business, the member is only eligible for a vehicle-kilometre allowance for eligible travel after the member crosses the boundary of the local authority area.</p>

Elected Members' Allowances and Reimbursement

Page | 8

		Mileage will be paid to eligible members on receipt of a completed and signed mileage claim, and approved by the Governance Manager.
	Landline and broadband connection	Monthly reimbursement (on production of invoice) for the usage costs that can be identified as relating to council business.

Position	Expense/Allowance	Description
Councillors, Community Board members	Travel time	<p>Reimbursement at \$40.00\$41.30 per hour for travel time (including travel to and from the member's residence) for travel undertaken on any one day to attend a Council or Community Board related meeting or event with a minimum threshold of one hour of time travelled.</p> <p>The maximum total amount of travel-time allowance that a member may be paid for eligible travel in a 24-hour period is 8 hours.</p> <p>Only time in excess of this threshold will qualify for payment and only if the travel is by the quickest form of transport reasonable in the circumstances.</p> <p>The hourly reimbursement rate is as per the Remuneration Authority - Local Government Travel Time Allowance.</p>
Community Board members	Travel and attendance at conferences / seminars and training programmes	<p>Attendance at conferences, courses, seminars and training programmes requires the prior approval of the relevant community board.</p> <p>All expenditure will be approved on the condition that it can be met within relevant budget provisions.</p> <p>Exceptions to approval of the community board being required are:</p> <ul style="list-style-type: none"> a) when a board member is to be the Council's representative at a conference or event; in such cases the approval of the Council is required, and b) for RMA hearings training, as there is a separate budget for such training which is managed by staff.

Relevant Legislation or Regulations:

Public Audit Act 2001

Local Government Act 2002 (Legislative Compliance)

Related Procedures or Documents:

Code of Conduct (elected members)

Sensitive Expenditure Policy

Fraud Policy

Conflict of Interest

Vehicle Use Policy

Delegations Register

Information Systems & Technology User Policy

Document Management Control:

Prepared by: Governance Manager

Elected Members' Allowances and Reimbursement

File Location Reference: Doc ID 547191
Date Issued: 30 June 2021

25.15.13 2024/25 ORGANISATIONAL BUSINESS PLAN: THIRD QUARTER RESULTS

Doc ID: 2516781

Report Author:	Amelia Lines, Risk and Procurement Manager Natasha Robinson, Corporate Planner
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose

To consider expanded narratives for performance measures not achieved in the third quarter of 2024/25.

Recommendations

That the report be received.

2. Discussion

The Council's organisational business plan provides the framework for the council's leadership team to take a strategic look at the financial year ahead, review the organisational strategic objectives, and provides a written road map for achievement.

Reporting on the Organisational Business Plan includes both performance results (internal facing results) and performance measure (external facing measures which are set in long-term plans and reported in annual reports).

In the May Council meeting, councillors requested further detail on the non-achievement of performance measure targets in the third quarter of 2024/25.

Relevant teams across the organisation have provided further detail as to why targets were not met for five performance measures across January, February, and March 2025. Appendix 1 includes these explanations, providing context and, where possible, details of the improvement actions underway.

3. Attachments

Appendix 1 - Q3 Performance Measures Detailed Commentary [↓](#)

Appendix 2 - Oversight of verifications under the Food Act [↓](#)

Community outcome	Our objective level of service	How we measure success	Our Aim2024/25	DIA	Results 2023/24	Q1	Q2	Q3	Comments
ROADING									
Connected Community	Provide a safe roading network	Change from previous year in number of fatalities and serious injury crashes on local roading network	Stable or decreasing trend	✓	Number of fatal and serious crashes = 4	1	3	5 YTD = 9	Not meeting target. 2021/22 = 9 2022/23 = 4 (excludes 2 x off-road accidents) 2023/24 =4
The target was not met with 5 additional fatalities or serious injury crashes in Quarter 3. While these incidents were not attributable to the condition of the local roading network, we will continue to tailor our road safety education to reflect the contributing factors identified.									
ENVIRONMENTAL SERVICES									
Sustainable environment	Improving the Efficiency of Resource Use	Total amount of waste to landfill per rateable property	Incremental year-on-year reduction (measured as rubbish + recycling)		509 kg	111 kg	140kg	142kg	Target not achieved. Quarter 3 in 2023/24 = 118 kg. An increase of 24kg per rateable property from 2023/24 to 2024/25 for the second quarter. YTD still tracking a reduction of 6kg per rateable property
<p>This measure includes all waste to landfill from kerbside red bins and transfer station activity, calculated per rateable property. The number of rateable properties used in the calculation has remained fixed throughout the year, as updated figures are only available in July. This means the result does not account for growth in the number of properties, which may indicate we are tracking closer to target than reported.</p> <p>Despite not meeting the measure, there has been a year-to-date reduction of 6kg per rateable property. This is primarily due to improvements following the introduction of the new kerbside service, although early challenges with contamination and the temporary disposal of organic material to landfill in Q1 2023/24 had an impact.</p> <p>Council continues to promote waste minimisation through education and the expansion of recycling options at transfer stations, including collection for items such as child car seats, batteries, e-waste, paint, and tyres.</p>									

Community outcome	Our objective level of service	How we measure success	Our Aim2024/25	DIA	Results 2023/24	Q1	Q2	Q3	Comments
Thriving economy Sustainable environment	To enable people to develop their land in an appropriate way through a streamlined and cost-effective consent process	Resource consents processed within statutory timeframes	Resource consents processed within statutory timeframe ≥ 95%		63%	75%	66%	74%	Target not achieved.
The mathematical breakdown of resource consent numbers processed for the past four quarters are almost identical to volumes processed the year prior:									
23/24 – Total consents 411 Land use 339 Subdivision 72 Hearings 17				24/25 – Total consents 408 (includes Q4) Land use 334 Subdivision 74 Hearing 15					
<p>The annual total calculates to a combined 70% of work completed within the statutory timeframe expectations. (Being cognisant that each quarter probably reflected different resource consent numbers processed). This contrasts with a similar statutory timeframe performance for the year prior 2023/24 at 74%. The application numbers received have remained relatively stable between the two financial years. However, a growing perception is that the degree of complexity or scale of what applicants are seeking dispensation for appear to have increased from the year prior, unfortunately this detail is more anatropal in nature.</p> <p>The department has struggled to successfully recruit qualified planning personal. (Three rounds of recruiting efforts have been undertaken to replace a singular intermediate planner position which was vacated at Christmas). Resourcing pressures have additionally impacted on some specialist fields that feed into the planning process which also have some baring on the overall resource consent timeframe experience that is achieved. While legislative RMA and Fast Track Act changes have additionally applied pressure to the planning processing Team unit.</p> <p>However, the recent completion of a new consultant evaluation process has just been undertaken which has seen the expansion of planning and specialist firms available to be engaged for CODC consenting purposes. (Some previous contracts had well expired and were limited in both available firms and specialisations to process some of our work). This large body of work undertaken should in time assist with steady improvements to the statutory performance obtained, with the new contracts in place for three years. Staff and our engaged consultants have also actively been encouraged to utilise the Section 37 RMA mechanism which is a process of allowing additional processing days with the agreement of the applicant to reflect the scale of a consent. (A procedure that is widely adopted by most Councils in NZ).</p> <p>Additionally worth noting is that the general planning information advisory service has seen the implementation of a self-automated electronic booking system, with more extensive planning officer availability provided now in both Alexandra and Cromwell Council buildings. This adoption over the last year has meant customers can now book to see a planner over four business working days in each office, each week.</p>									

Community outcome	Our objective level of service	How we measure success	Our Aim2024/25	DIA	Results 2023/24	Q1	Q2	Q3	Comments
PLANNING AND REGULATORY									
Thriving economy Connected Community	To enable customers to build in an appropriate way through a timely consent process	Percentage of building consents issued within the statutory timeframe	To achieve ≥ 98% of building consents issued within the statutory timeframes		96%	94.87%	90.34%	89% (90.8% YTD)	Target not achieved. Competing resourcing challenges through vacancies, training of new team members and sickness against fluctuating workloads and competencies.
<p>The building team have multiple statutory functions as both a Building Consent Authority (BCA) and a Territorial Authority (TA) that the Building Control Officers are responsible for in their day to day e.g. Processing a consent, inspections, amendments and variations to consents, Code Compliance Certificate applications, enforcement of non-compliant work e.g. no building consent.</p> <p>Each of the building control officers (BCO) also have individual competency levels (category Residential 1 – 3 and Commercial 1-3). Not all processing can be undertaken by all team members, and each team member is involved with multiple activities in their role.</p> <p>We have been training staff (which is on-going) to increase the individual BCO competency following three vacancies, which also requires time, in addition to time to undertake peer reviews of consents processed (following the training) until the re-assessment of the officers is complete.</p> <p>We have recently conducted a time to task review of the building team, to understand (and confirm what we thought) regarding capacity, capability, and the demands on the team. We have also identified the challenges within the current IT system, to look at any procedural changes that can be made to 'optimise' the system currently used, while considering a 'transformation of the system, through a new consenting system e.g. Objective Build.</p> <p>We annually review the capacity v capability of the team, against the volume and category of applications, against the other work areas, to review the productivity and needs of the team, to identify any gaps as we work to meet all our statutory requirements.</p> <p>In addition to this and as Council has identified its appetite regarding legislative and regulatory compliance as "low" , with the anticipated changes to legislation later this year to undertake 80% of building inspections within 3 working days of when it is requested, I will be requesting additional resourcing, and liaising with finance to cost out the impact of this and revenue generation to minimise any rating impact in order that we can achieve this performance measure. This will provide additional challenges, i.e. to find staff, who will also likely need to undertake the diploma (as required in statute) and takes two years to obtain, then the on-going training as detailed above.</p>									

Community outcome	Our objective level of service	How we measure success	Our Aim2024/25	DIA	Results 2023/24	Q1	Q2	Q3	Comments
ENVIRONMENTAL HEALTH									
Thriving economy Connected community	To assist food business operators to meet their obligation of selling safe and suitable food. This will be achieved through education and verifying and enforcing the requirements of the Food Act 2014	Percentage of food business verifications carried out within the required Food Act 2014 performance-based verification frequency	To achieve ≥ 95% of food business verifications being carried out within the required Food Act 2014 performance-based verification frequency		84%	84%	94%	91%	<p>Target not achieved.</p> <p>Resourcing vacancy and increase in new food operators (10). Vacancy now resolved.</p> <p>A 4% increase in new food business registration was experienced over this period.</p>
<p>Overdue verifications accumulated over a period eighteen months. In September 2023 the team alcohol licensing inspector resigned, this work has been absorbed by remaining staff since. In March 2024 one of the team's Environmental health Officers resigned.</p> <p>In February 2025 we recruited an Environmental health officer, and the work has begun to catch up on outstanding food verifications. We are only four months into this and expect that at the end of the winter period we should be able to report that verifications are up to date.</p> <p>It should be noted that the Ministry for Primary Industries only considers verifications overdue when they are over 3 months overdue. In our performance targets we count verifications as overdue immediately, with no time delay. As such, MPI has confirmed that our service levels are meeting their expectations.</p>									

New Zealand Food Safety

Haumaru Kai Aotearoa

1 July 2025

Tēnā koe Peter,

Oversight of verifications under the Food Act during 2024

I am writing to you regarding verification activity undertaken to meet Food Act 2014 within your jurisdiction

I would like to acknowledge the effort that your team have put into the verifications and associated reporting throughout 2024 and the start of 2025. This verification activity ensures local food businesses are providing safe and suitable food.

About the Food Act

The Food Act aims to achieve the safety and suitability of food for sale in New Zealand, maintain confidence in New Zealand's food safety system, minimise the impacts of foodborne disease on public health, and protect human health. As co-regulators of the system, territorial authorities hold responsibility for verifying food businesses registered within their jurisdiction.

NZFS monitors each territorial authority's completed verification. This oversight focuses on ensuring that verifications are completed and uploaded into our online verification outcome recording system Titiro and engaging with territorial authorities on verifications overdue by more than three months if they had a significant number.

About Central Otago District Council and verifications

As of April 30, 2025, our records show Central Otago District Council had 285 registered food businesses with 298 active sites. Of these, 8 site verifications have been overdue for more than three months, (2.7% of your territorial authority's verifications).

Over the last year your staff have ensured that the number of overdue verifications by more than three months has remained at a manageable level and continued to ensure that verification are completed in a timely manner.

I am aware that this work constitutes only part of Wayne Boss's and their team's role, however, I would like to acknowledge and highlight their significant efforts to ensure that New Zealand has a robust and trusted food safety system.

If you have any questions relating to this letter, please contact me on 04 894 0893 or at jenny.bishop@mpi.govt.nz.

Ngā mihi nui,



Jenny Bishop
Director Food Risk Management
New Zealand Food Safety

Ministry for Primary Industries
Manatū Ahu Matua

**New Zealand Food Safety
Food Risk Management**

25 The Terrace, Wellington Central, Wellington 6011
Telephone: 0800 00 83 33, Facsimile: +64-4-894 0300
foodsafety.govt.nz

25.15.14 CAPEX REPORT ON CROMWELL MEMORIAL HALL**Doc ID: 2540287**

Report Author:	Garreth Robinson, Property and Facilities Manager
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose

To provide capex updates on the Cromwell Memorial Hall Project.

Recommendations

That the report be received.

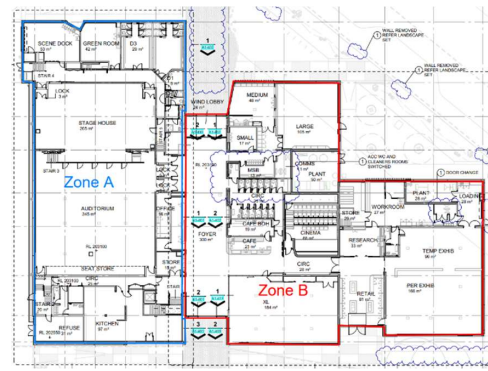
2. Discussion

The capex report for the Cromwell Memorial Hall project has been provided for information to Councillors. Ongoing updates are communicated to Council at every second meeting.

3. Attachments

Appendix 1 - Cromwell Memorial Hall CAPEX Report for Period Ending June 2025 [↓](#)

Cromwell Memorial Hall Project

Estimated Start: Apr 2024 (Construction)	Estimated Finish: May 2026	Funding Source(s): Reserves, Lending, Trusts, Land Sales	Project Stage: Construction
Executive Sponsor: David Scoones	Project Owner: Garreth Robinson	Programme Manager: Garreth Robinson	Project Manager: Bex Winders
Key Stakeholders: Council, CCB, Community, RSA, Museum, Community Groups (Fine Thyme, Theatre Groups), Community Vision / Operator (TBC), Town and Country			
Key Project Deliverables			
Construct as per the adopted Developed Design Scope (653736) providing catalyst project to the Cromwell Masterplan (2019).			
Status Update – Report 12 (June 2025)		Next Steps - July	
Health & Safety <ol style="list-style-type: none"> 1. Incorrect use of tools damaged skylight. Damage was reported immediately, steps in place to mitigate reoccurrence and Naylor Love (NL) to rectify. 2. Lifting failure during window installation. Crack to glass, however exclusion zone worked, and no time delays expected. 3. 2 minor EWP incidents causing very minor issues (small damage to sprinkler dropped pipe) 4. No Lost Time Injury's (LTI's) to date External Funding <ol style="list-style-type: none"> 1. OCT funding application still ongoing Combined approved funds from Lottery Environment & Heritage funding, Lottery Community Facilities funding and CLT totalling \$1.45M to be allocated to the Museum fitout.		Design <ol style="list-style-type: none"> 1. Museum Fitout design, FF&E, Cultural Elements workstreams continue 2. NL reviews of rigging system, cinema, AV, joinery, retractable seating etc. External Funding <ol style="list-style-type: none"> 1. Submission to OCT ongoing Construction <ol style="list-style-type: none"> 1. Completion of external and internal framing to Zone A 2. Auditorium ceiling gib fixing and stopping underway (Zone A) 3. Continuation of services first fix in Zone B 4. Completion of curtain walling in Zone B 5. Continuation of first fix services in Zone A 6. Completion of services first fix in Zone B 	
Design <ol style="list-style-type: none"> 1. Early engagement means NL can undertake base build work for Museum fitout while easily accessible and can be incorporated into current timeline. 2. Jasmax and StoryInc working through design concepts. 3. FF&E scope is being reviewed from an operational perspective. 4. Cultural Elements schedule has been issued by Jasmax, capturing scope and target dates. Naylor Love (NL) reviewing what is applicable. Construction <ol style="list-style-type: none"> 1. Despite weather delays many external wall elements and Thermosash windows are complete. 2. Roof is on! 3. Zone B fitout progressing well. 4. MSB and plant rooms are progressing slightly ahead of schedule. 5. Critical path includes the auditorium, working from the top down. 			

Cromwell Memorial Hall Project

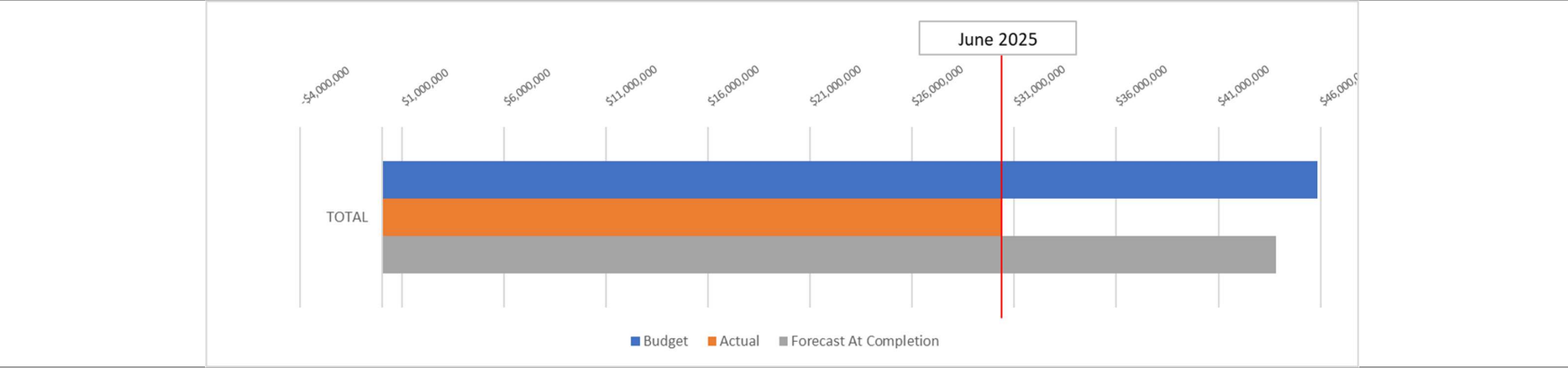
Stakeholder Engagement

1. TnC work has been completed – coordination with access is ongoing

Project Health



Flag	Previous Status	Current Status	Status Description
Overall Status	<div>G</div>	<div>G</div>	Construction phase of the project has commenced after a robust procurement and governance financial prudence process, providing resolutions on 28-Feb to proceed into construction by awarding the contract to Naylor Love
Finances	<div>A</div>	<div>A</div>	Project funding of \$45.8M approved at 28-Feb-24 Council Meeting Variation to date is \$2,071,982 – variations continue to be monitor carefully \$1.6M being sought for museum fitout (\$1.45M secured to date)
Risks	<div>A</div>	<div>A</div>	Consumption of contingency has slowed and remains within current limits.
Issues	<div>G</div>	<div>G</div>	
Resources	<div>G</div>	<div>G</div>	
Key Milestones	<div>A</div>	<div>G</div>	New programme accepted with approval of EoT claim.
Health and Safety	<div>G</div>	<div>G</div>	SSSP reviewed and accepted; Site induction process implemented; WorkSafe informed on selected tasks
Scope	<div>G</div>	<div>G</div>	
Communications	<div>G</div>	<div>G</div>	Let's Talk Page being refreshed with the commencement of construction and approved detailed design

Budget

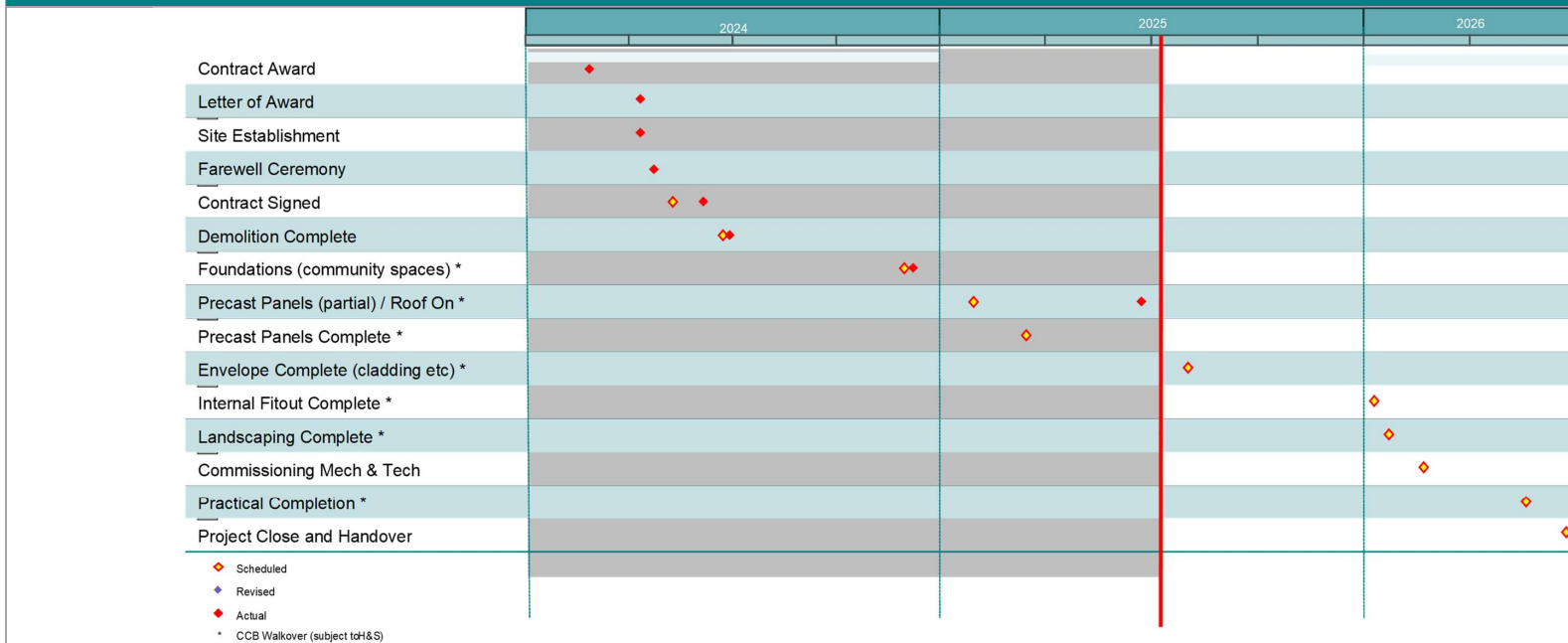


Cromwell Memorial Hall Project

Project Risk Analysis – Key Rated Risks

Flag	Risk Name	Status Comments
	Health & Safety on building site, with working at heights, heavy equipment etc poses on going risk	With Site Establishment Naylor's SSSP in effect - If no need to be onsite stay away Inductions in place WorkSafe notified on required actions
	Exceeding allocated total project cost of \$45.8M	Construction contract has high percentage fixed price Variation Process through Eng Rep will review contingency spend Remaining Provisional Items have mitigation plan underway

Milestone Report



Cromwell Memorial Hall Project

Special Addendum | Progress

First photo shows the roof in place; second photo shows the cladding as external scaffolding slowly gets removed.



Cromwell Memorial Hall Project



Back stage, extensive framework.

25.15.15 APPOINTMENT OF CEMETERY TRUSTEES**Doc ID: 2512189**

Report Author:	Gordon Bailey, Parks and Recreation Manager
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose of Report

To approve the appointment of Cemetery Trustees to various Trust operated Cemeteries under delegation.

Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Appoints in accordance with section 24 of the Burial and Cremations Act 1964 the following Cemetery Trustees -

Millers Flat Cemetery Trust:

Pam	P	Reichel	Roxburgh 9572
Hilary	H	Paterson	Roxburgh 9572
Forbes	F	Knight	Millers Flat
Norman	N	Paterson	Roxburgh 9572

Kyeburn Cemetery Trust:

David	D C	Crutchley	Ranfurly 9396
Valerie	V	Smith	Ranfurly 9396
Phillip	P	Smith	Ranfurly 9396
Peter	P J	Hore	Ranfurly 9396
Charles	CA	Crutchley	Ranfurly 9397
Graeme	GJ	Brown	Ranfurly 9398

Gimmerburn Cemetery Trust:

Max	M	Paterson	Ranfurly 9398
Colin	CT	Paterson	Ranfurly 9446
Mark	MS	Paterson	Ranfurly 9395
James	JRC	Paterson	Ranfurly 9395
Angela	AL	Scott	Ranfurly 9396
Simon	SD	Paterson	Ranfurly 9395

George	GR	Paterson	Ranfurly 9396
Duncan	DA	Helm	Ranfurly 9397
Stephen	SJ	Blakely	Ranfurly 9395
Jeffery	JL	Cleugh	Dunedin 9010
	AG	Clarke	Ranfurly 9395

Drybread Cemetery Trust:

Tony	T	Glassford	Omakau 9376
Karen	K	Glassford	Omakau 9377
Mark	M	Huddleston	Omakau 9376
Murray	M	Heckler	Omakau 9377
Tom	T	Moran	Omakau 9352
Jo	J	Moran	Omakau 9352
Ross	R	Naylor	Omakau 9376
Rodger	R	Williams	Omakau 9376
Nikki	N	Williams	Omakau 9376
Alistair	A	Groundwater	Omakau 9376
Barbara	B	Groundwater	Omakau 9376

C. Notes that the names will be publicly notified.

2. Background

Across the district there are eight Trustees operated cemeteries, with the remaining 12 being operated directly by Council.

Millers Flat, Dry Bread, Kyeburn, and Gimmerburn cemeteries are operated by Cemetery Trustees who manage the day-to-day activities of their particular cemetery.

Kyeburn Cemetery was set aside for a cemetery by gazette notice in 1880, and the Maniototo County Council was appointed the powers to appoint and remove Trustees in 1888.

Gimmerburn Cemetery was set aside for a cemetery by gazette notice in 1887 and the Maniototo County Council was appointed the powers to appoint and remove Trustees in 1887.

Millers Flat Cemetery was set aside for a cemetery in 1872, and the Tuapeka County Council was appointed the powers to appoint and remove Trustees in 1903.

Drybread Cemetery was set aside for a cemetery in 1879, and the Vincent County Council was appointed the powers to appoint and remove Trustees in 1927.

Council has delegation from the Governor General through Section 24 of the Burial and Cremations Act 1964 to appoint Trustees from time to time to these cemetery trusts.

3. Discussion

The Burial and Cremations Act 1964 outlines the following process for Council to make appointments of Cemetery Trustees.

“Section 24 Governor-General may delegate powers

(1) The Governor-General may from time to time, by Order in Council, delegate to a local authority, in respect of any particular cemetery or cemeteries, all or any of the powers conferred on him by subsections (1) and (2) of section 23, and may at any time revoke any such delegation.

(2) Every appointment of trustees by a local authority pursuant to a delegation under subsection (1) shall be publicly notified in the district wherein the cemetery is situated, and it shall not be necessary to notify any such appointment in the Gazette.

(3) Every appointment or removal of trustees by a local authority pursuant to a delegation under subsection (1) shall take effect as if such appointment or removal had been made or effected by the Governor-General.

(4) Subsection (3) of section 22 shall apply in the case of a cemetery of which the trustees have been appointed by a local authority as it does in the case of a cemetery of which the trustees have been appointed by the Governor-General.”

Where a cemetery has existing trustees, it is the responsibility of those Trustees to ensure Trustees who have retired are replaced. This is typically done at their Annual General Meeting. Those names are provided to Council for ratification under Council's delegation. The updated list of Cemetery Trustees is provided below for ratification by Council.

Millers Flat Cemetery Trust:

Pam	P	Reichel	Roxburgh 9572
Hilary	H	Paterson	Roxburgh 9572
Forbes	F	Knight	Millers Flat
Norman	N	Paterson	Roxburgh 9572

Kyeburn Cemetery Trust:

David	D C	Crutchley	Ranfurly 9396
Valerie	V	Smith	Ranfurly 9396
Phillip	P	Smith	Ranfurly 9396
Peter	P J	Hore	Ranfurly 9396
Charles	CA	Crutchley	Ranfurly 9397
Graeme	GJ	Brown	Ranfurly 9398

Gimmerburn Cemetery Trust:

Max	M	Paterson	Ranfurly 9398
Colin	CT	Paterson	Ranfurly 9446
Mark	MS	Paterson	Ranfurly 9395
James	JRC	Paterson	Ranfurly 9395

Angela	AL	Scott	Ranfurly 9396
Simon	SD	Paterson	Ranfurly 9395
George	GR	Paterson	Ranfurly 9396
Duncan	DA	Helm	Ranfurly 9397
Stephen	SJ	Blakely	Ranfurly 9395
Jeffery	JL	Cleugh	Dunedin 9010
	AG	Clarke	Ranfurly 9395

Drybread Cemetery Trust:

Tony	T	Glassford	Omakau 9376
Karen	K	Glassford	Omakau 9377
Mark	M	Huddleston	Omakau 9376
Murray	M	Heckler	Omakau 9377
Tom	T	Moran	Omakau 9352
Jo	J	Moran	Omakau 9352
Ross	R	Naylor	Omakau 9376
Rodger	R	Williams	Omakau 9376
Nikki	N	Williams	Omakau 9376
Alistair	A	Groundwater	Omakau 9376
Barbara	B	Groundwater	Omakau 9376

4. Financial Considerations

There are no financial implications to Council in approving the recommendation.

5. Options

Option 1 – (Recommended)

Council uses its delegation under the Burial and Cremations Act 1964 to appoint the cemetery trustees listed in the recommendation.

Advantages:

- This will support Council's obligations under the Burial and Cremations Act 1964.

Disadvantages:

- No disadvantages have been identified.

Option 2

Council does not appoint Cemetery Trustees under the Burial and Cremations Act 1964.

Advantages:

- No advantages have been identified with option.

Disadvantages:

- Council will not be complying with the Burial and Cremations Act 1964.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by Confirming the proposed cemetery trustees reinforces the local decision-making process, and ensures these cemeteries are meeting the cultural wellbeing of the local community.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Central Otago Cemeteries Strategy – Asset Management – Operational Direction 2010.
Considerations as to sustainability, the environment and climate change impacts	This decision will not contribute to climate change impacts.
Risks Analysis	No risk has been identified with this decision.
Significance, Consultation and Engagement (internal and external)	In accordance with the Burial and Cremations Act 1964 new Trustees will have their names publicly notified.

7. Next Steps

Following adoption of the recommendation, the names of the Trustees will be publicly notified and the Cemetery Trusts advised.

8. Attachments

Nil

25.15.16 RESERVE LAND STATUS CLASSIFICATION REPORT

Doc ID: 2503431

Report Author:	Gordon Bailey, Parks and Recreation Manager
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose of Report

To consider

- a) declaring and classifying reserve land held under the Local Government Act 2002
- b) classifying reserve land held under the Reserves Act 1977
- c) starting the process to revoke the reserve status land held under the Reserves Act 1977
- d) approve public notification where required
- e) consider submissions received

Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves approve public notification of proposals to declare as reserve and classify according to their primary purpose 10 parcels of land, pursuant to section 14(2) of the Reserves Act 1977, as described in Attachment 1 of this report.
- C. Approves approve five parcels of land to be declared as reserve and classified according to their primary purpose, pursuant to section 14(1) of the Reserves Act 1977, as proposed in Attachment 2 of this report.
- D. Confirm that 10 parcels of land will continue to be held under the Local Government Act 2002 as described in Attachment 3 of this report.
- E. Approve the proposed classification of 54 parcels of reserve land pursuant to section 16(2A) of the Reserves Act 1977, as described in Attachment 4 of this report.
- F. Approve public notification of the proposals to start the process to revoke the reserve status of three land parcels pursuant to section 24(2) of the Reserves Act 1977 described in Attachment 5 of this report.
- G. Consider all submissions received, before making final recommendations.

2. Background

The Reserves Act 1977 requires Councils to prepare Reserve Management Plans (RMP) for its reserves (Sec 41).

RMPs provide for and ensure the use, enjoyment, maintenance, protection, and preservation, as the case may require, and, to the extent that the administering body's

resources permit, the development, as appropriate, of the reserve for the purposes for which it is classified, and shall incorporate and ensure compliance with the principles set out in section 17 to 23, as the case may be, for a reserve according to its classification.

While Council has 20 RMPs for various reserves across the district there are still a significant number of land parcels held as "Reserve Land" that do not have a RMP. While not a compulsory requirement, developing RMPs is best practice and provides an opportunity to engage with the community of how they wish to use these reserves into the future.

In order to have a binding RMP for a reserve the reserve needs to be formally classified under the Reserves Act 1977 (RA). If a land parcel is held under the RA, it is necessary to ensure that it has been appropriately classified, as required under section 16 of the RA and assigned a primary purpose, as defined in sections 17 to 23 of the Act, that aligns with its present values and uses.

The recent Reserve land identification project identified all land held as reserves by Council. It also identified that while Council has formal classification for many of its reserves there were a significant number that have yet to be classified even though they are held under the Reserves Act. This is particularly so for land provided as reserves through subdivision over recent years.

Reserves classified for Scenic or Recreation purposes require a RMP, for other classifications such as Local Purpose the preparation of RMPs is optional.

Future RMPs will focus on grouping up similar type reserves in a ward into what is called an Omnibus Reserve Management Plan. Council has a number of these already particularly for Maniototo, Teviot and for Cromwell Sports Grounds. There will still be Reserves that warrant their own individualised RMP due to their unique nature such as Manorburn Dam Recreation Reserve.

Remaining Omnibus plans yet to be developed include Greenways in Cromwell, Neighbourhood parks in Cromwell and Vincent wards.

To enable progress for those reserves that require an RMP a number of actions are required for land to be included in the RMPs, and this includes appropriately classifying land held under the RA.

This report presents the findings of the comprehensive land status investigation, which was undertaken as an essential preliminary task in the development of RMPs, which include 189 parks and reserves land parcels in the district.

3. Discussion

This report seeks approval from Council for various actions for land to be included in future RMPs. This includes land held under the RA and land held under the LGA.

Land held under the LGA can be

1. retained as parkland under the LGA or
2. declared to be reserve under section 14 of the RA and classified appropriately.

Land held under the RA can be:

1. classified according to the land's primary purpose as per section 16 of the RA,
2. reclassified to align to the land's primary purpose (per section 24 of the RA),
3. its reserve status can be revoked (per section 24 of the RA), or
4. it can continue to be held as unclassified reserve under the RA.

The option to continue to hold land as unclassified reserve under the RA is not recommended as it would mean that a reserve management plan would not comply with the RA or meet the statutory obligation under the Act to classify land.

For land where the Reserves Act status is proposed to be revoked, it is important to note that Council can initiate this process and undertake public consultation on proposals. The decision to revoke the RA status, however, sits with the Minister of Conservation, as this power has not been delegated to local authorities under the 2014 Ministerial Delegations under the RA.

Considerations to determine appropriate actions for LGA and RA land and RA Classifications

In considering whether to proceed with the options for each land parcel, staff have considered the following criteria:

- a. Why does the Council own the land and how was it acquired?
- b. What is the primary purpose of the land?
- c. What is the status of adjacent parcels of land within the same park?
- d. What is the current and likely future main use or purpose of the land?
- e. What potential does the land have for protection, enhancement and development?
- f. Is there likely to be a need to retain flexibility for future use of the park?

Staff also considered the benefits and disadvantages of the RA or LGA in managing and enabling the use, protection and development of each park or reserve, and developed a set of criteria to guide assessment of each land parcel.

Considerations to determine appropriate RA classifications

Classification involves assigning a reserve (or part of a reserve) a primary purpose, as defined in sections 17 to 23 of the Act, that aligns with its present values.

Consideration is also given to potential future values, activities, and uses. Consultation with mana whenua has been initiated.

Public notification requirements

For land held under the RA, reserves to be classified under Section 16(2A) do not require public notification.

Reserves to be classified under Section 16(1) of the RA require public notification under Section 16(4) and in accordance with Sections 119 and 120, however the following exceptions apply as per Section 16(5):

- a. the proposed classification is in conformity with the relevant operative District Plan under the Resource Management Act 1991; or
- b. the reserve has been held under previous legislation for a similar purpose; or
- c. the proposed classification was a condition under which the land was acquired.

Public notification of the intention to classify land is to be open to objections and submissions for not less than one month.

Objectors and submitters may request a hearing as per Section 120 of the RA. Section 14(2) of the RA requires public notification of at least one month, when declaring LGA land a reserve and classifying it, unless a district plan makes provision for the use of the land as a reserve or the land is designated as a proposed reserve under an operative District Plan

All proposals to reclassify land are to be publicly notified for one month as per section 24(2) of the Reserves Act.

Mana whenua have been asked for comment and will be formally consulted through the public notification process.

All objections and submissions are to be made in writing.

Land Status Investigation Findings and Recommendations

The land status investigation has found that:

- 25 land parcels are held under the LGA
- 61 land parcels are held under the RA.

For land held under the LGA and in applying the criteria above, staff recommended for 15 land parcels to be declared reserve under the RA and classified according to their primary purpose.

Of the 15 land parcels 10 require public notification, as they are not designated as open space in the Operative District Plan see **Appendix 1**.

Five land parcels can be declared reserve and classified without public notification see **Appendix 2**.

For the remaining 10 land parcels, no actions are required see **Appendix 3**.

In applying the criteria above for land held under the RA, the following actions are recommended:

- 54 land parcels are to be classified see **Appendix 4**. Public notification is not required, as all land parcels are classified under section 16(2A) of the RA.
- For 3 land parcels, the RA status is proposed to be revoked see **Appendix 5**.

Appendix 6 shows the location of each reserve land parcel.

4. Financial Considerations

The costs associated with formal gazetting and notifications are accounted for within existing budgets.

5. Options

Option 1 – (Recommended)

That Council classifies Reserve land as recommended and where appropriate undertake the required public notification processes.

Advantages:

- Council meets its obligations under the Reserves Act 1977.
- Reserve Management Plans can be prepared where required.
- Land is classified to meet its purpose.
- Land is clearly identified as being held under the Reserves Act or Local Government Act.

Disadvantages:

- None identified.

Option 2

Council does not proceed with classification of reserve land.

Advantages:

- No advantages have been identified.

Disadvantages:

- Council will not be meeting its statutory obligations to classify land.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by in the present and for the future by appropriately setting land aside for future recreational opportunities.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Reserve Management Plans Open Spaces and Recreation Strategy
Considerations as to sustainability, the environment and climate change impacts	No Implications
Risks Analysis	There is no perceived risk identified.
Significance, Consultation and Engagement (internal and external)	Public notification will be undertaken as required for the land parcels described in the recommendations of this report.

7. Next Steps

Land not requiring public notification will be classified through the New Zealand Gazette.

Public notification of land parcels will be undertaken as required.

Council will consider submissions received through the public notification process and recommend next steps.

Land status report will be undertaken on the land where classifications are to be revoked to determine the next steps.

8. Attachments

Appendix 1 - Reserve Land Requiring Public Notification [↓](#)

Appendix 2 - Reserve Land NOT Requiring Public Notification [↓](#)

Appendix 3 - Land to be retained under LGA [↓](#)

Appendix 4 - Land to be classified under Reserves Act [↓](#)

Appendix 5 - Reserve land to be revoked [↓](#)

Appendix 6 - Land Status Maps. [↓](#)

Attachment 1: Land to be declared reserve and classified under section 14 of the Reserves Act 1977 - public notification required (10 land parcels)

Park Name	Physical address	Appellation	LINZ ID	Area (in hectares)	Proposed classification	Reason
Cromwell Cemetery Extension	Cromwell	Lot 33 DP 604669	8672559	4.0436	Local purpose (cemetery) reserve	Better align with current use and protect values
Cromwell Cemetery Extension	Cromwell	Lot 51 DP 605263	8633626	1.4708	Local purpose (cemetery) reserve	Better align with current use and protect values
Down Street South Reserve	Cromwell	Section 15 Block XIV TN OF Cromwell	3124270	0.0533	Local purpose (accessway) reserve	Better align with current use and protect values
Gillaly Way Access	Vincent	Section 1 SO 24753	3073223	0.0727	Local purpose (accessway) reserve	Better align with current use and protect values
J T Turnbull Statue Land	Maniototo	Lot 1 DP 8776	3117803	0.0478	Recreation reserve	Better align with current use and protect values
J T Turnbull Statue Land	Maniototo	Lot 2 DP 8776	3160478	0.0478	Recreation reserve	Better align with current use and protect values
Molyneux Park Extension	Vincent	Lot 100 DP 562079	8258524	6.2038	Recreation reserve	Better align with current use and protect values
Naseby Tennis Courts	Maniototo	Section 47 Block II TN OF Naseby	3005319	0.3015	Recreation reserve	Better align with current use and protect values
Sugarloaf Scenic Reserve	Cromwell	Section 1 SO 24210	3167362	36.2135	Scenic Reserve 19(1)(a)	Better align with current use and protect values
Teviot Gardens	Teviot	Lot 3 DP 8930	3149097	0.0703	Recreation reserve	Better align with current use and protect values

Attachment 2: Parcels to be declared reserve and classified under section 14 of the Reserves Act 1977 - public notification not required (5 land parcels)

Park Name	Ward	Appellation	LINZ ID	Area (in hectares)	Proposed classification	Reason
Down St Greenway	Cromwell	Section 15 Block LXIII TN OF Cromwell	3038802	0.9019	Local purpose (accessway) reserve	To better align with current use.
Greenway-Pt Stopped Bruce Street	Cromwell	Section 15 Block LXV TN OF Cromwell	3167111	0.2938	Local purpose (accessway) reserve	To better align with current use.
Molyneux Ave Greenway	Cromwell	Section 18 Block XXXIX TN OF Cromwell	3039198	0.9029	Local purpose (accessway) reserve	To better align with current use.
Old Gun Site Ranfurly	Maniototo	Section 18 Block X TN OF Ranfurly	3161482	0.1040	Recreation reserve	To better align with current use.
Richards Park Alexandra	Vincent	Lot A DP 1457	3102790	0.2110	Recreation reserve	To better align with current use.

Attachment 3: Land to be retained under the Local Government Act 2002 (10 land parcels)

Park Name	Ward	Appellation	LINZ ID	Calculated Area (in hectares)
Becks Domain	Vincent	Lot 1 DP 7653	3083632	0.0712
Blyth Street Reserve	Vincent	Lot 1 DP 27008	3066072	0.0168
Bute Street Walkway Reserve	Maniototo	Section 38 Block VI TN OF Ranfurly	3076189	0.0448
Cecil Anderson Playground	Cromwell	Section 2 Block VIII TN OF Cromwell	3110155	0.1013
Cecil Anderson Playground	Cromwell	Section 8 Block VIII TN OF Cromwell	3133864	0.1013
Cecil Anderson Playground	Cromwell	Section 9 Block VIII TN OF Cromwell	3048854	0.1013
Cecil Anderson Playground	Cromwell	Section 3 Block VIII TN OF Cromwell	3142481	0.1013
Land next to Art Centre	Maniototo	Lot 1 DP 341344	6714807	0.8076
Tarras Hall Land	Cromwell	Lot 1 DP 8348	3081252	2.8572
Tarras Recreation Reserve	Cromwell	Part Section 19 Block I Tarras SD	3123971	2.9849

Attachment 4: Parcels to be classified under section 16(2A) of the Reserves Act 1977 - public notification not required

Park Name	Ward	Appellation	LINZ ID	Total Area (in hectares)	Proposed classification
Begg Lane Accessway	Cromwell	Lot 101 Deposited Plan 546309	8066349	0.0831	Local purpose (accessway) reserve
Begg Lane Reserve	Cromwell	Lot 100 DP 563843	8245441	0.0613	Local purpose (amenity) reserve
Clyde Station Museum	Vincent	Lot 31 DP 19044	3137148	0.3157	Recreation reserve
Clyde Walkways	Vincent	Lot 17 DP 19110	3065342	0.6081	Recreation reserve
Clyde Walkways	Vincent	Lot 28 DP 19110	3058207	0.1691	Recreation reserve
Clyde Walkways	Vincent	Lot 13 DP 18338	3060432	0.2702	Recreation reserve
Cromwell Greenway D	Cromwell	Lot 2 DP 512646	7817706	0.996	Recreation reserve
Cromwell Greenway E	Cromwell	Lot 4 DP 24514	3072150	3.4418	Recreation reserve
De Bettencor Place Accessway	Cromwell	Lot 36 DP 361475	6832776	0.0503	Local purpose (accessway) reserve
Elite Court Accessway	Cromwell	Lot 301 DP 350184	6762574	0.1223	Local purpose (accessway) reserve
Fache Street Reserve	Vincent	Lot 49 Deposited Plan 341715	6769318	0.1819	Recreation reserve
Ferry Lane Reserve	Cromwell	Lot 60 DP 24318	3163621	0.5692	Recreation reserve
Ferry Lane Reserve	Cromwell	Lot 64 DP 24318	3104422	0.2947	Recreation reserve
Gair Avenue Greenway - Smitham Drive	Cromwell	Lot 408 DP 518750	7923933	0.0292	Local purpose (accessway) reserve
Gair Avenue Greenway East	Cromwell	Lot 1 DP 407340	7151998	2.156 ha	Recreation reserve
Gair Avenue Greenway West	Cromwell	Section 6 SO 24009	3132952	1.5285	Recreation reserve
Gillaly Way Access	Vincent	Lot 4 DP 21338	3032683	0.4161	Recreation reserve
Kamaka Crescent Walkway	Vincent	Lot 4 DP 22371	3039784	0.02	Recreation reserve
Kamaka Crescent Walkway	Vincent	Lot 53 DP 16869	3132291	0.1193	Recreation reserve
Kamaka Crescent Walkway	Vincent	Lot 15 DP 20528	3140884	0.3116	Recreation reserve

Park Name	Ward	Appellation	LINZ ID	Total Area (in hectares)	Proposed classification
Kamaka Crescent Walkway	Vincent	Part Lot 14 DP 20528	3049506	0.236	Recreation reserve
Kamaka Crescent Walkway	Vincent	Lot 5 DP 22371	3039785	0.0102	Recreation reserve
Koreke Lane Park	Vincent	Lot 300 DP 590051	8561800	0.1022	Recreation reserve
Lakeview Estate Reserve Walkway (Bell Ave)	Cromwell	Lot 31 DP 23666	3102772	0.0582	Local purpose (accessway) reserve
Larch Crescent Walkway	Vincent	Lot 48 DP 557007	8199545	0.081	Recreation reserve
Melmore Terrace FENZ Reserve	Cromwell	LOT 27 DP 303906	6538854	1.7662	Local purpose (amenity) reserve
Molyneux Estate SH8 North Strip	Vincent	Lot 103 DP 353762	6789731	0.7275	Local purpose (amenity) reserve
Molyneux Estate SH8 South Strip	Vincent	Lot 104 DP 353762	6789732	0.4366	Local purpose (amenity) reserve
Naylor Street Walkway	Vincent	Lot 25 DP 18733	3007971	0.0316	Recreation reserve
Olds Crescent Reserve North	Cromwell	Lot 2 DP 493016	7683459	1.1095	Recreation reserve
Olds Crescent Reserve South	Cromwell	Lot 3 DP 493016	7683460	0.1442	Local purpose (accessway) reserve
Ophir Swimming Pool	Vincent	Lot 3 DP 20750	3115292	0.3347	Recreation reserve
Perriam Place Recreation Reserve	Cromwell	Lot 94 DP 404040	7085860	0.1836	Local purpose (parking) reserve
Pisa Lakeside Accessways	Cromwell	Lot 202 DP 404040	7085864	0.0102	Local purpose (esplanade) reserve
Pisa Moorings Reserve	Cromwell	Lot 34 DP 24952	3065817	0.4621	Recreation reserve
Prospectors Park 1	Cromwell	Lot 201 DP 556860	8363479	0.2676	Recreation reserve
Prospectors Park 2	Cromwell	Lot 200 Deposited Plan 556859	8206609	0.0529	Local purpose (accessway) reserve
Prospectors Park 3	Cromwell	Lot 201 DP 556860	8363479	0.2681	Recreation reserve
Rahoy Close Recreation Reserve	Cromwell	Lot 203 DP 404040	7085865	0.1971	Local purpose (esplanade) reserve
Reserve Melmore Terrace	Cromwell	Part Lot 2 DP 24198	6637892	0.8902	Recreation reserve
Roberts Drive Reserve	Cromwell	Lot 33 DP 24297	3056723	0.142	Recreation reserve
Roberts Drive Reserve	Cromwell	Lot 61 DP 25116	3066159	0.0468	Local purpose (accessway) reserve

Park Name	Ward	Appellation	LINZ ID	Total Area (in hectares)	Proposed classification
Rox Hydro Recreation Reserve	Teviot	Lot 43 DP 21134	3050307	1.7574	Recreation reserve
Russell Street Walkway	Vincent	Lot 2 Deposited Plan 507452	7779508	0.0124	Local purpose (accessway) reserve
Sugarloaf Scenic Reserve	Cromwell	Lot 15 Deposited Plan 418764	7176705	24.989	Scenic Reserve 19(1)(a)
Sugarloaf Scenic Reserve	Cromwell	Lot 16 DP 418764	7176731	25.3079	Scenic Reserve 19(1)(a)
Sugarloaf Scenic Reserve	Cromwell	Lot 206 DP 404040	7085744	40.3749	Scenic Reserve 19(1)(a)
Thyme Crescent Alexandra Walkway	Vincent	Lot 101 DP 353762	6789729	0.0217	Local purpose (accessway) reserve
Tohill Court Greenway	Vincent	Lot 43 DP 451877	7380333	0.0242	Local purpose (accessway) reserve
Waegna Drive Reserve Walkways 3	Cromwell	Section 2 SO 593544	8571592	1.9894	Recreation reserve
Walker Place Greenway	Vincent	Lot 43 DP 483839	7596155	0.0075	Local purpose (accessway) reserve
Walkway - Weaver Close to Kinnard Close	Vincent	Lot 44 Deposited Plan 501035	7741634	0.014	Local purpose (accessway) reserve
Wooing Tree Greenway	Cromwell	Lot 804 DP 596413	8584177	0.8357	Recreation reserve
Wooing Tree Park	Cromwell	Lot 805 DP 596413	8584181	0.3973	Recreation reserve

Attachment 5: Land parcels where the reservation of the land is proposed to be revoked - public notification mandatory¹ - pursuant to section 24(2) of the Reserves Act 1977

Park Name	Ward	Appellation	LINZ ID	Total Area (in hectares)	Current Classification	Reason for proposing to revoke the reservation of the land
Lake Onslow Rd Reserve North	Teviot	Section 3 SO 22594	3073150	0.0577	Unclassified reserve, vested in Council as Local purpose (esplanade) reserve	The land is no longer required by Council for its intended purpose.
Lake Onslow Rd Reserve South	Teviot	Section 2 SO 22594	3028936	0.0466	Unclassified reserve, vested in Council as Local purpose (esplanade) reserve	
Ophir Ice Rink	Vincent	Section 70 Block II Tiger Hill SD	3165314	0.6161	Recreation Reserve	

¹ Decision to revoke the Reserves Act status sits with the Minister of Conservation

Becks Domain



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3083632	LGA	held under LGA	retain under LGA	n/a

Begg Lane Accessway



ind Status Assessment

ap D	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8066349	RA	unclassified	classify	Local purpose (accessway) reserve

Begg Lane Reserve



and Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8245441	RA	unclassified	classify	Local purpose (amenity) reserve

Blyth Street Reserve



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3066072	LGA	held under LGA	retain under LGA	n/a

Bute Street Walkway Reserve



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3076189	LGA	held under LGA	retain under LGA	n/a

Cecil Anderson Playground



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3048854	LGA	held under LGA	retain under LGA	n/a
	3110155	LGA	held under LGA	retain under LGA	n/a
	3133864	LGA	held under LGA	retain under LGA	n/a
	3142481	LGA	held under LGA	retain under LGA	n/a

Clyde Station Museum



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3137148	RA	unclassified	classify	Recreation reserve

Clyde Walkways



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3058207	RA	unclassified	classify	Recreation reserve
	3060432	RA	unclassified	classify	Recreation reserve
	3065342	RA	unclassified	classify	Recreation reserve

Cromwell Cemetery Extension



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8633626	LGA	held under LGA	declare and classify	Local purpose (cemetery) reserve
	8672559	LGA	held under LGA	declare and classify	Local purpose (cemetery) reserve

Cromwell Greenway D



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7817706	RA	unclassified	classify	Recreation reserve

Cromwell Greenway E



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3072150	RA	unclassified	classify	Recreation reserve

Daphne Hull Underpass



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	6800989	RA	unclassified	out of scope	NULL

De Bettencor Place Accessway



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	6832776	RA	unclassified	classify	Local purpose (accessway) reserve

Down St Greenway



ind Status Assessment

ap D	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3038802	LGA	stopped road	declare and classify	Local purpose (accessway) reserve

Down Street South Reserve



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3124270	LGA	stopped road	declare and classify	Local purpose (accessway) reserve

Elite Court Accessway



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	6762574	RA	unclassified	classify	Local purpose (accessway) reserve

Fache Street Reserve



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	6769318	RA	unclassified	classify	Recreation reserve

Ferry Lane Reserve



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3104422	RA	unclassified	classify	Recreation reserve
	3163621	RA	unclassified	classify	Recreation reserve

Gair Avenue Greenway - Smitham Drive



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7923933	RA	unclassified	classify	Local purpose (accessway) reserve

Gair Avenue Greenway East



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7151998	RA	unclassified	classify	Recreation reserve

Gair Avenue Greenway West



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3132952	RA	unclassified	classify	Recreation reserve

Gillaly Way Access



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3032683	LGA	held under LGA	declare and classify	Local purpose (accessway) reserve
	3073223	LGA	held under LGA	declare and classify	Local purpose (accessway) reserve

Greenway-Pt Stopped Bruce Street



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3167111	LGA	stopped road	declare and classify	Local purpose (accessway) reserve

J T Turnbull Statue Land



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3117803	LGA	held under LGA	declare and classify	Recreation reserve
	3160478	LGA	held under LGA	declare and classify	Recreation reserve

Kamaka Crescent Walkway



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3039784	RA	unclassified	classify	Recreation reserve
	3039785	RA	unclassified	classify	Recreation reserve
	3049506	RA	unclassified	classify	Recreation reserve
	3132291	RA	unclassified	classify	Recreation reserve
	3140884	RA	unclassified	classify	Recreation reserve

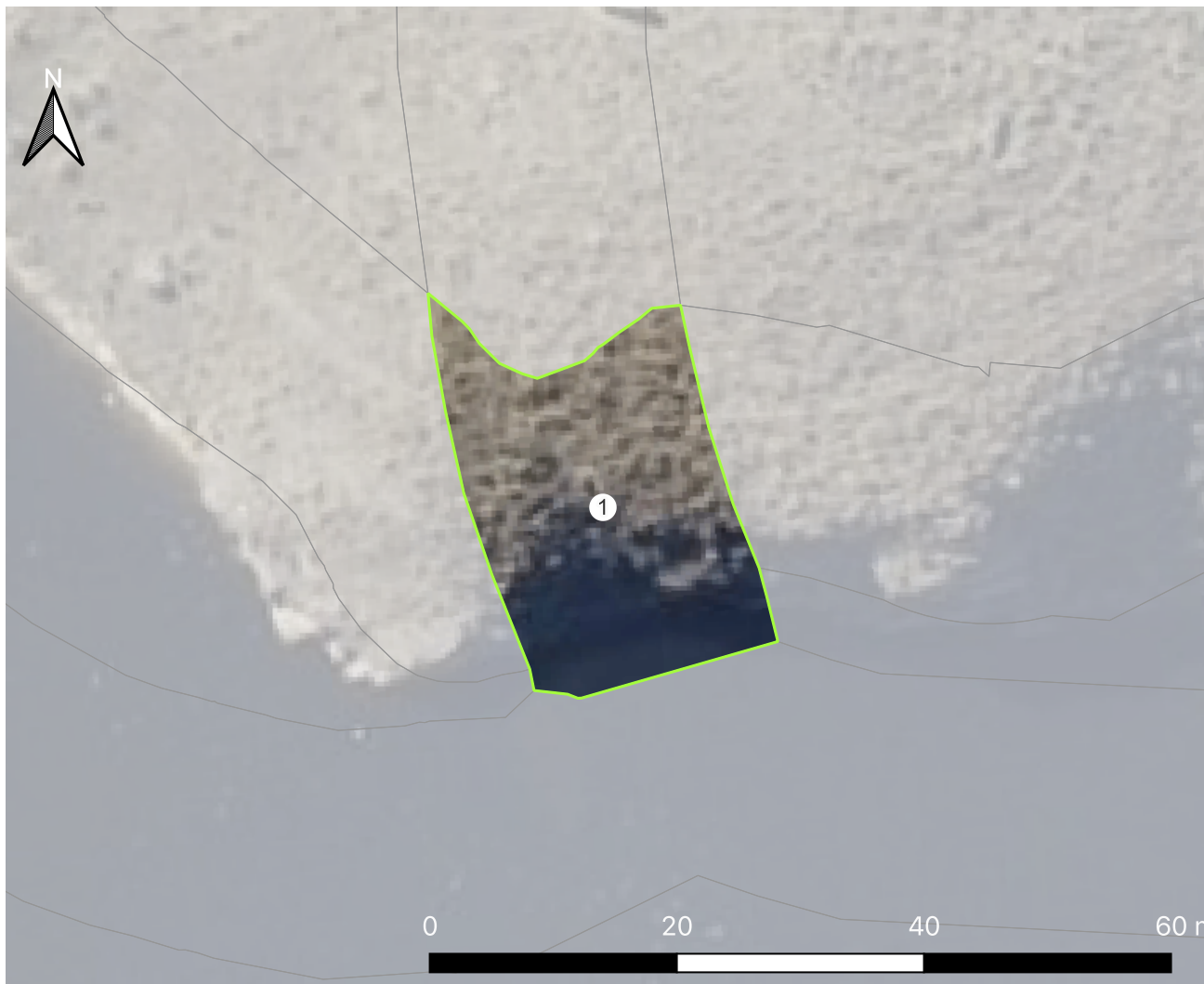
Koreke Lane Park



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8561800	RA	unclassified	classify	Recreation reserve

Lake Onslow Rd Reserve North



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3073150	RA	unclassified	revoke RA status	NULL

Lake Onslow Rd Reserve South



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3028936	RA	unclassified	revoke RA status	NULL

Lakeview Estate Reserve Walkway (Bell Ave)



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3102772	RA	unclassified	classify	Local purpose (accessway) reserve

Land next to Art Centre



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	6714807	LGA	held under LGA	retain under LGA	n/a

Larch Crescent Walkway



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8199545	RA	unclassified	classify	Recreation reserve

Melmore Terrace FENZ Reserve



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	6538854	RA	unclassified	classify	Local purpose (amenity) reserve

Molyneux Ave Greenway



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3039198	other - MCA 1954	stopped road	declare and classify	Local purpose (accessway) reserve

Molyneux Estate SH8 North Strip



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	6789731	RA	unclassified	classify	Local purpose (amenity) reserve

Molyneux Estate SH8 South Strip



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	6789732	RA	unclassified	classify	Local purpose (amenity) reserve

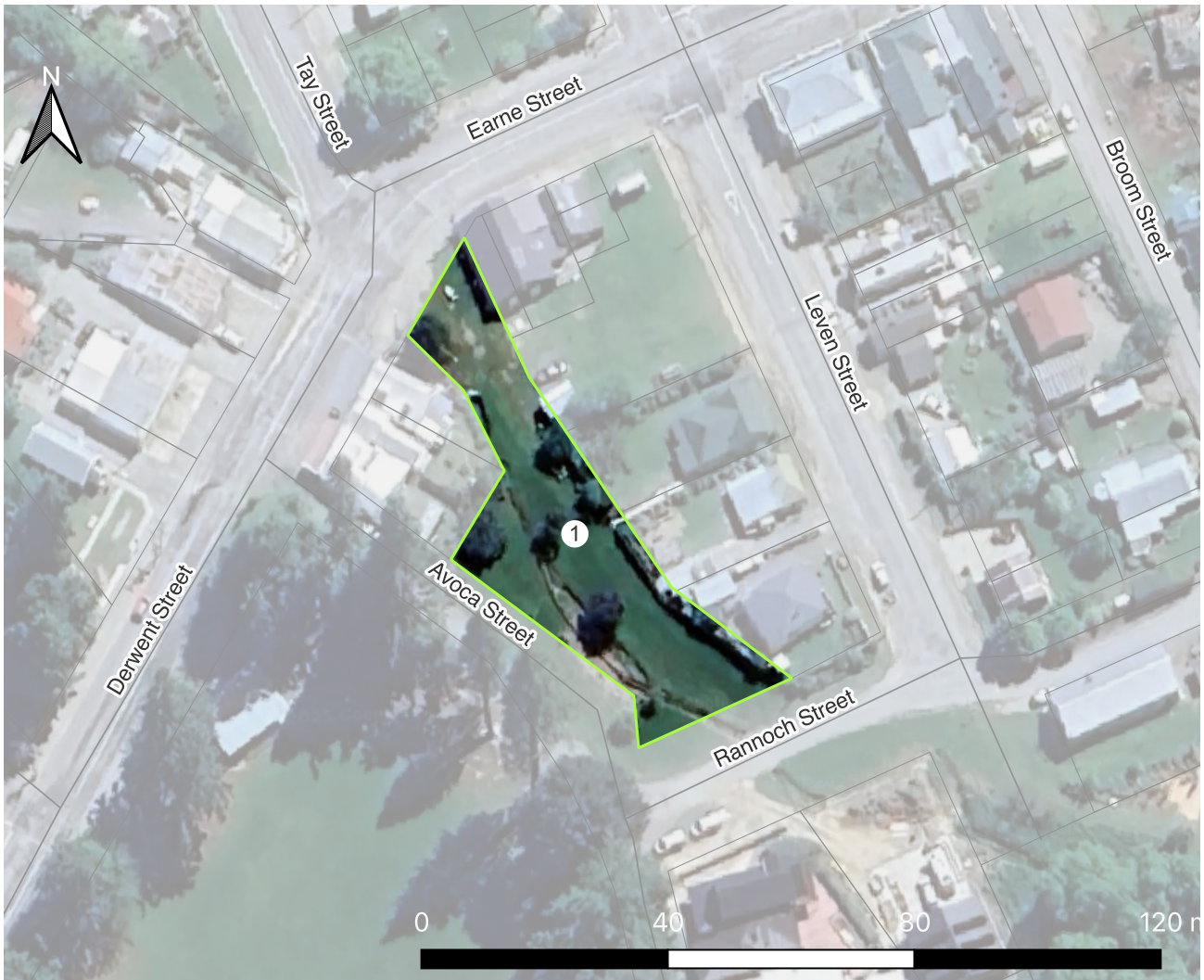
Molyneux Park Extension



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8258524	LGA	held under LGA	declare and classify	Recreation reserve

Naseby Gold Sluicing Display Reserve



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3004896	RA	Recreation reserve	no action - appropriately classified	NULL

Naseby Tennis Courts



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3005319	LGA	held under LGA	declare and classify	Recreation reserve

Naylor Street Walkway



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3007971	RA	unclassified	classify	Recreation reserve

Old Gun Site Ranfurly



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3161482	LGA	held under LGA	declare and classify	Recreation reserve

Olds Crescent Reserve North



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7683459	RA	unclassified	classify	Recreation reserve

Olds Crescent Reserve South



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7683460	RA	unclassified	classify	Local purpose (accessway) reserve

Ophir Ice Rink



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3165314	RA	unclassified	revoke RA status	NULL

Ophir Swimming Pool



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3115292	RA	unclassified	classify	Recreation reserve

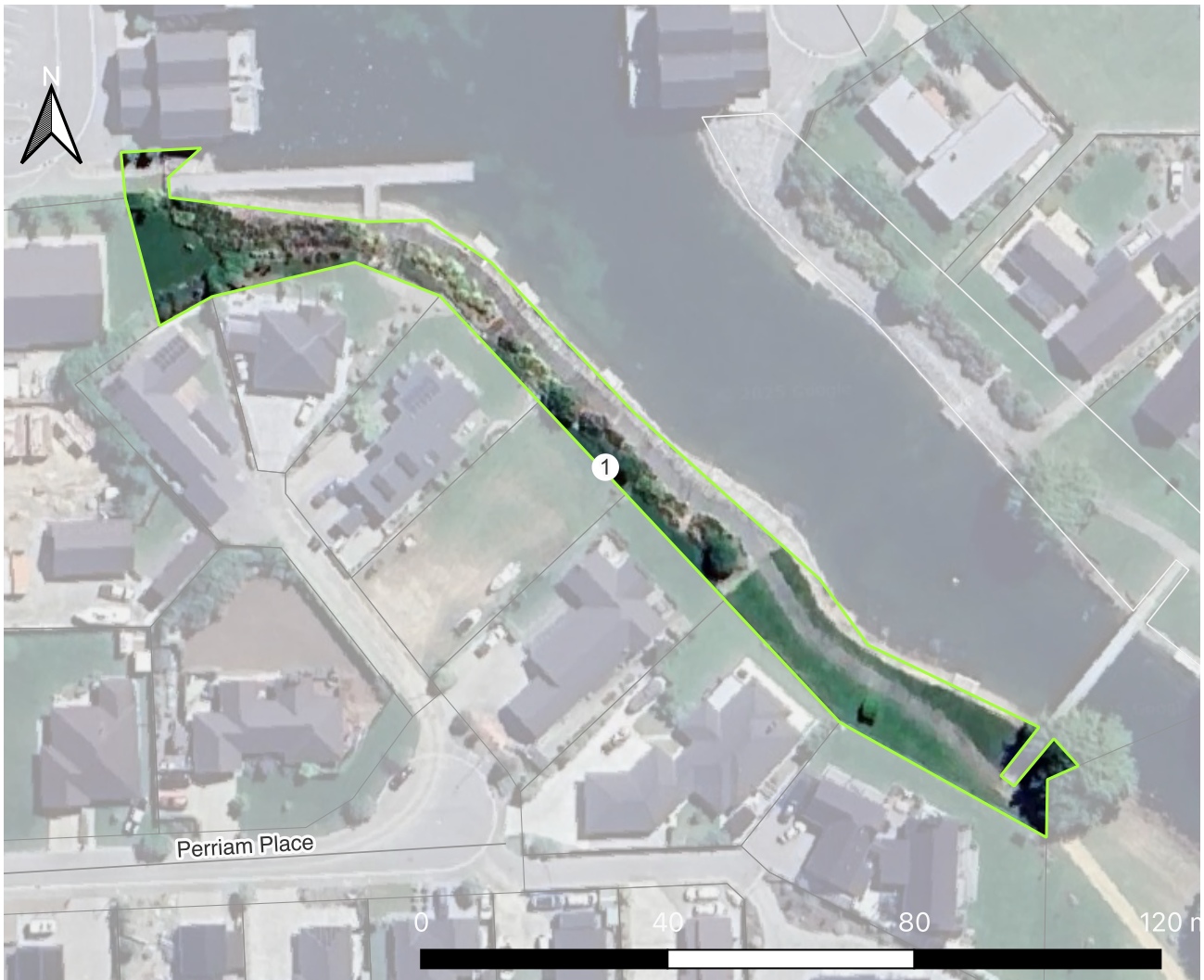
Perriam Place Recreation Reserve



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7085860	RA	unclassified	classify	Local purpose (parking) reserve

Pisa Lakeside Accessways



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7085864	RA	unclassified	classify	Local purpose (esplanade) reserve

Pisa Moorings Reserve



ind Status Assessment

ap D	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3065817	RA	unclassified	classify	Recreation reserve

Poplar Grove Access



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3093772	RA	Recreation reserve	no action - appropriately classified	NULL

Prospectors Park 1



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8363479	RA	unclassified	classify	Recreation reserve

Prospectors Park 2



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8206609	RA	unclassified	classify	Local purpose (accessway) reserve

Prospectors Park 3



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8363479	RA	unclassified	classify	Recreation reserve

Rahoy Close Recreation Reserve



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7085865	RA	unclassified	classify	Local purpose (esplanade) reserve

Reserve Melmore Terrace



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	6637892	RA	unclassified	classify	Recreation reserve

Richards Park Alexandra



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3102790	LGA	held under LGA	declare and classify	Recreation reserve

Roberts Drive Reserve



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3056723	RA	unclassified	classify	Local purpose (accessway) reserve
	3066159	RA	unclassified	classify	Local purpose (accessway) reserve

Rox Hydro Recreation Reserve



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3050307	RA	unclassified	classify	Recreation reserve

Russell Street Walkway



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7779508	RA	unclassified	classify	Local purpose (accessway) reserve

Sugarloaf Scenic Reserve



and Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3167362	RA	unclassified	classify	Scenic Reserve 19(1)(a)
	7085744	RA	unclassified	classify	Scenic Reserve 19(1)(a)
	7176705	RA	unclassified	classify	Scenic Reserve 19(1)(a)
	7176731	RA	unclassified	classify	Scenic Reserve 19(1)(a)

Tarras Hall Land



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3081252	LGA	held under LGA	retain under LGA	n/a

Tarras Recreation Reserve



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3123971	LGA	held under LGA	retain under LGA	n/a

Teviot Gardens



Land Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3149097	LGA	held under LGA	declare and classify	Recreation reserve

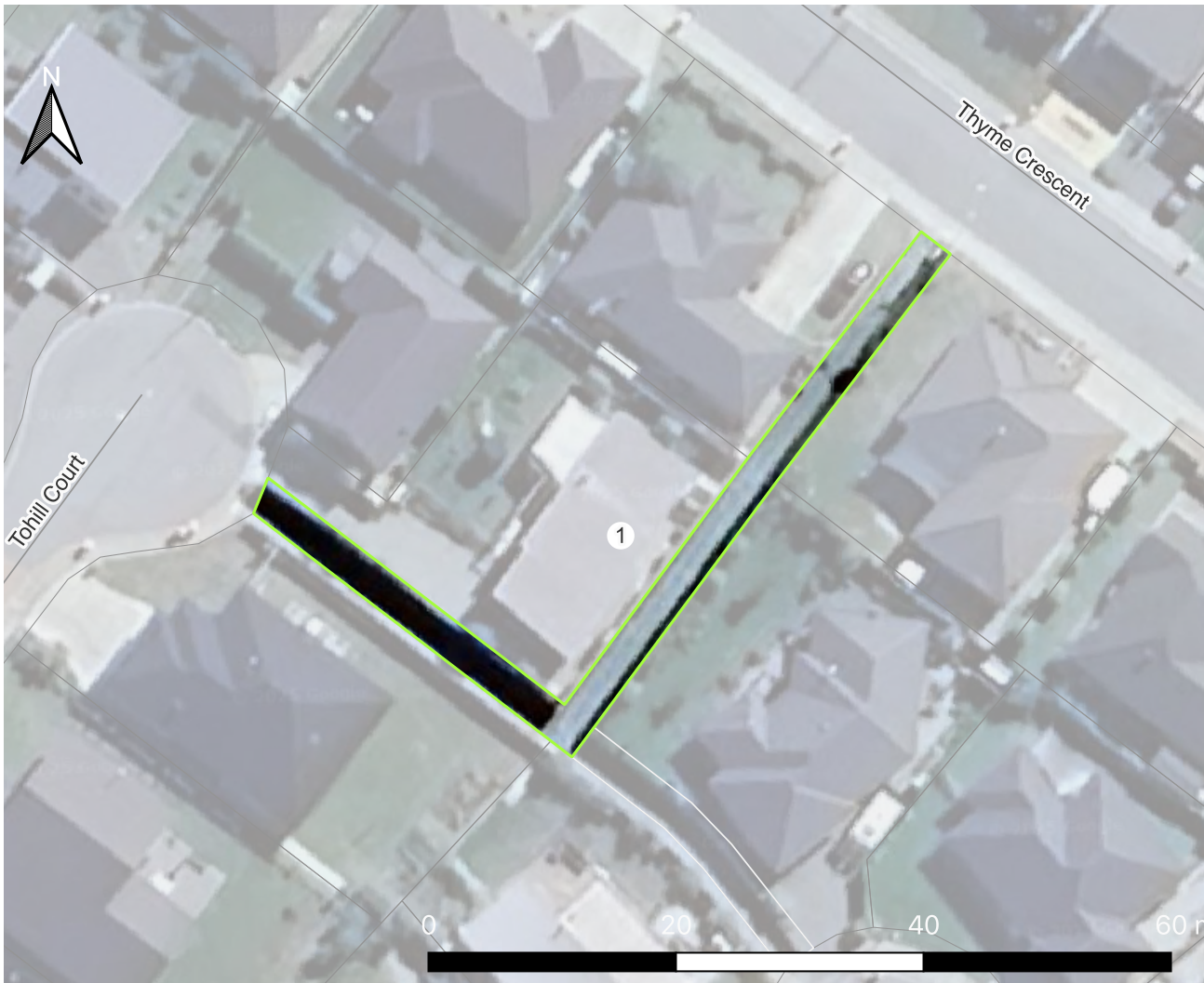
Thyme Crescent Alexandra Walkway



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	6789729	RA	unclassified	classify	Local purpose (accessway) reserve

Tohill Court Greenway



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7380333	RA	unclassified	classify	Local purpose (accessway) reserve

Vincent Place Reserve Clyde



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3144438	RA	Recreation reserve	no action - appropriately classified	NULL

Waegna Drive Reserve Walkways 2



ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8571591	LGA	held under LGA	disposal?	n/a

Waegna Drive Reserve Walkways 3



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8571592	RA	unclassified	classify	Recreation reserve

Waldron Place Reserve Clyde



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	3103528	RA	Recreation reserve	no action - appropriately classified	NULL

Walker Place Greenway



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7596155	RA	unclassified	classify	Local purpose (accessway) reserve

Walkway - Weaver Close to Kinnard Close



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	7741634	RA	unclassified	classify	Local purpose (accessway) reserve

Wooing Tree Greenway*



and Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8584177	RA	unclassified	classify	Recreation reserve

Wooing Tree Park*



Ind Status Assessment

Map ID	LINZ ID	Legislation	Status	Proposed Action	Proposed Classification
	8584181	RA	unclassified	classify	Recreation reserve

25.15.17 RATIFICATION OF THE CROMWELL COMMUNITY BOARD RESOLUTION 25.4.4 (PROPOSED NEW LEASE TO CROMWELL BIKE PARK INCORPORATED ON NELPLUSULTRA RECREATION RESERVE)

Doc ID: 2506640

Report Author:	Zelda Zeelie, Statutory Property Team Leader
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose of Report

To consider ratifying the Cromwell Community Board Resolution 25.4.4 recommending the granting of a new lease to the Cromwell Bike Park Incorporated on an area of 1 Hectare (more or less) of the Neplusultra Recreation Reserve, being part of Lots 1 and 2 Deposit Plan 19357.

Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees to ratify Resolution 25.4.4 to grant a lease to Cromwell Bike Park Incorporated on leased areas indicated on Figure 1 of the report of the Neplusultra Recreation Reserve, being part of Lot 2 Deposit Plan 17280 on the following terms and conditions:
 - Commencement 1 July 2023
 - Term Fifteen (15) years
 - Right of Renewal One (1) right of renewal for another Fifteen (15) years
 - Rental \$1 per annum (if demanded)
 - Outgoings 100%
 - Final Expiry Date 30 June 2053
 - Cancellation Clause Five (5) years advanced notice of cancellation
- C. Authorises the Chief Executive to all that is necessary to give effect to the resolution.

2. Background

Resolution 25.4.4

At its meeting the Cromwell Community Board resolved to grant a new lease to the Cromwell Bike Park Incorporated on an area of 1 Hectare (more or less) of the Neplusultra Recreation Reserve, being part of Lots 1 and 2 Deposit Plan 19357.

The full report attached as Appendix “1” with financial reports attached as Appendices “2” to “6”.

3. Discussion

As per discussion contained in Appendix "1".

4. Financial Considerations

The financials of the Cromwell Bike Park Incorporated for the last 5 financial years have been obtained and indicated that apart from donations there have been no other income for the club.

5. Options

Option 1 – (Recommended)

Agrees to ratify Resolution 25.4.4 of the Cromwell Community Board to grant a lease to Cromwell Bike Park Incorporated on leased areas indicated on Figure 1 of the report of the Neplusultra Recreation Reserve, being part of Lot 2 Deposit Plan 17280 on the following terms and conditions:

- | | |
|-----------------------|---|
| • Commencement | 1 July 2023 |
| • Term | Fifteen (15) years |
| • Right of Renewal | One (1) right of renewal for another Fifteen (15) years |
| • Rental | \$1 per annum |
| • Outgoings | 100% |
| • Final Expiry Date | 30 June 2053 |
| • Cancellation Clause | Five (5) years advanced notice of cancellation |

Advantages:

- The continuation of the Bike Park Facility would benefit the community
- Continuation of the occupation and maintenance of the land
- The cancellation clause covers the possibility of terminating the lease if the land should be required by Council in the future for other purposes.

Disadvantages:

- None

Option 2

Agrees to not ratify Resolution 25.4.4 of the Cromwell Community Board to grant a lease to Cromwell Bike Park Incorporated on an area of 1 Ha (more or less) of the Neplusultra Recreation Reserve, being part of Lots 1 and 2 Deposit plan 19357.

Advantages:

- None

Disadvantages:

- The community would lose the benefit of the Bike Park facility.
- The land would not be occupied, and Council will have to maintain the tracks.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social and cultural wellbeing of communities, in the present and for the future by supporting the continued operation of the Bike Park facility. The Minister of Conservation's consent is delegated to Council in accordance with the Reserves Act 1977, and the "Instrument of Delegation to Territorial Authorities" dated 12 June 2013.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	The decision is consistent with the Neplusultra Reserve Management Plan, and the Community Leasing and Licensing Policy by encouraging the facilitation of the reserve for recreation and sporting purposes for the welfare and enjoyment of the community.
Considerations as to sustainability, the environment and climate change impacts	No sustainability, environmental or climate change impacts are related to the decision as continuation of the lease have no material effect on the land.
Risks Analysis	There is no risk associated with the recommended option. All potential risk associated with the approved activities in the lease is covered under the lease agreement and Council's Risk Insurance.
Significance, Consultation and Engagement (internal and external)	The decision is not considered significant with regard to the Significance and Engagement Policy.

7. Next Steps

- Council Ratifies approval of the lease 30 July 2025
- Lessee notified and lease document sent to lessee August 2025
- New lease executed August 2025

8. Attachments

- Appendix 1 - CCB 17 June 2025 - Report - Porposed New Lease to Cromwell Bike Park Incorporated on Neplusultra Recreation Reserve** [↓](#)
- Appendix 2 - 2020 March - Cromwell Bike Park Inc - CC48239_AnnualReturnSummary_AR008** [↓](#)
- Appendix 3 - 2021 March - Cromwell Bike Park Inc - CC48239_AnnualReturnSummary_AR009** [↓](#)
- Appendix 4 - 2022 March - Cromwell Bike Park Inc - CC48239_AnnualReturnSummary_AR010** [↓](#)

Appendix 5 - 2023	March	-	Cromwell	Bike	Park	Inc	-
	CC48239_AnnualReturnSummary_AR011		↓				
Appendix 6 - 2024	March	-	Cromwell	Bike	Park	Inc	-
	CC48239_AnnualReturnSummary_AR013		↓				



17 June 2025

25.4.4 PROPOSED NEW LEASE TO CROMWELL BIKE PARK INCORPORATED ON NELPLUSULTRA RECREATION RESERVE

Doc ID: 2480729

Report Author:	Zelda Zeelie, Statutory Property Team Leader
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose of Report

To consider granting a new lease to the Cromwell Bike Park Incorporated on an area of 1 Hectare (more or less) of the Neplusultra Recreation Reserve, being part of Lots 1 and 2 Deposit Plan 19357.

Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to grant a lease to Cromwell Bike Park Incorporated on leased areas indicated on Figure 1 of the report of the Neplusultra Recreation Reserve, being part of Lot 2 Deposit Plan 17280 on the following terms and conditions:
 - Commencement 1 July 2023
 - Term Fifteen (15) years
 - Right of Renewal One (1) right of renewal for another Fifteen (15) years
 - Rental \$ 1,300 plus GST per annum
 - Rent review frequency Every Five (5) years
 - Rent Review Dates 1 July 2028, 1 July 2033, 1 July 2038, 1 July 2043, and 1 July 2048
 - Outgoings 100%
 - Final Expiry Date 30 June 2053
 - Cancellation Clause Five (5) years advanced notice of cancellation
- C. Authorises the Chief Executive to all that is necessary to give effect to the resolution.

2. Background

The Cromwell Bike Park Incorporated have been leasing the land on Neplusultra Reserve since 2013 for the purpose of running a Bike Park. The lease expired on 30 June 2023. The

Bike Park continued to operate and a new lease retrospective to 1 July 2023 are now proposed for consideration.

An aerial of the site occupied by the bike Park is shown in Figure 1 below:



Figure 1

The expired lease had the annual rent as One Dollar (\$1) per annum (if demanded) throughout the term of the lease.

3. Discussion

The operation of the Bike Park has been successful over the years and there appears to be no reason for it not to be renewed.

The expired lease had the annual rent as one dollar (\$1) per annum (if demanded) throughout the term of the lease.

In 2021 Council adopted the Community Leasing and Licensing Policy (CLLP). The purpose of this policy was to provide a consistent and equitable framework for community leases and licences of council-managed property and facilities to eligible community groups.

Cromwell Community Board Agenda

17 June 2025

The proposed new lease with Cromwell Bike Park Incorporated complies with the stipulations of the CLLP. Therefore, the annual rent is now proposed based on the fee determinations stipulated in the CLLP which states:

“Annual rentals will be calculated at 2.5% of the tenants subscription income less any affiliation fees. This will be calculated over the most recent 5 years the group has filed a financial statement.”

With regards to rent review periods the policy further states that:

“Rent reviews shall occur every 5 years and will apply the formula of 2.5% of subscription income less any affiliation fees. This will be calculated as an average based on the tenants most recent 5 years of financial statements. Rent reviews shall be authorised by the Chief Executive Officer.”

The CLLP also stipulates further that the standard length of lease and licence agreements will generally be 15 years with a further 15 years right of renewal. This aligns with the proposed new term of the lease.

Minister of Conservation's Consent

Under section 54(1) of the Reserves Act 1977, the Minister of Conservation's consent is required to grant a lease on reserve land vested in the Council.

Pursuant to section 10 of the Act, and in accordance with the “Instrument of Delegation to Territorial Authorities” dated 12 June 2013, The Minister of Conservation has delegated the granting of that consent to the Council.

4. Financial Considerations

The financials of the Cromwell Bike Park Incorporated for the last 5 financial years have been obtained and is attached to the report as Appendixes 1 to 5.

Below is a table of how the new rent has been calculated based on 2.5% of annual gross income averaged over the last 5 financial years:

Year Ended	Members	Subscriptions	(less) Affiliation Fees	(applicable) Income	2.5% of (applicable) Income
2020 March		\$ -	\$ -	\$ 1,037.00	\$ 25.93
2021 March		\$ -	\$ -	\$ 74,075.00	\$ 1,851.88
2022 March		\$ -	\$ -	\$ 15,582.00	\$ 389.55
2023 March		\$ -	\$ -	\$ 110,269.00	\$ 2,756.73
2024 March		\$ -	\$ -	\$ 64,781.00	\$ 1,619.53
Subtotal (divided by 5 below for average)					\$ 6,643.60
Annual Rental for 5 Years commencing 01 January 2030					\$ 1,328.72 plus GST pa

5. Options

Option 1 – (Recommended)

Cromwell Community Board Agenda

17 June 2025

Recommends to Council to grant a lease to Cromwell Bike Park Incorporated on leased areas indicated on Figure 1 of the report of the Neplusultra Recreation Reserve, being part of Lot 2 Deposit Plan 17280 on the following terms and conditions:

- Commencement 1 July 2023
- Term Fifteen (15) years
- Right of Renewal One (1) right of renewal for another Fifteen (15) years
- Rental \$ 1,300 plus GST per annum
- Rent review frequency Every Five (5) years
- Rent Review Dates 1 July 2028, 1 July 2033, 1 July 2038, 1 July 2043, and 1 July 2048
- Outgoings 100%
- Final Expiry Date 30 June 2053
- Cancellation Clause Five (5) years advanced notice of cancellation

Advantages:

- An income will be generated from this leased land
- The continuation of the Bike Park Facility would benefit the community
- Continuation of the occupation and maintenance of the land
- The cancellation clause covers the possibility of terminating the lease if the land should be required by Council in the future for other purposes.

Disadvantages:

- None

Option 2

Recommends to Council not to grant a lease to Cromwell Bike Park Incorporated on an area of 1 Ha (more or less) of the Neplusultra Recreation Reserve, being part of Lots 1 and 2 Deposit plan 19357.

Advantages:

- None

Disadvantages:

- An income will not be generated from this leased land.
- The community would lose the benefit of the Bike Park facility.
- The land would not be occupied, and Council will have to maintain the tracks.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social and cultural wellbeing of communities, in the present and for the future by supporting the continued operation of the Bike Park facility. The Minister of Conservation's consent is delegated to Council in accordance with the Reserves Act 1977, and the "Instrument of Delegation to Territorial Authorities" dated 12 June 2013.
---	---

Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	The decision is consistent with the Neplusultra Reserve Management Plan, and the Community Leasing and Licensing Policy by encouraging the facilitation of the reserve for recreation and sporting purposes for the welfare and enjoyment of the community.
Considerations as to sustainability, the environment and climate change impacts	No sustainability, environmental or climate change impacts are related to the decision as continuation of the lease have no material effect on the land.
Risks Analysis	There is no risk associated with the recommended option. All potential risk associated with the approved activities in the lease is covered under the lease agreement and Council's Risk Insurance.
Significance, Consultation and Engagement (internal and external)	The decision is not considered significant with regard to the Significance and Engagement Policy.

7. Next Steps

- Board approves recommendation to Council 17 June 2025
- Lessee notified and lease document sent to lessee June 2025
- New lease executed June/July 2025

8. Attachments

- Appendix 1 - 2020 March - Cromwell Bike Park Inc - AnnualReturnSummary (under separate cover)
- Appendix 2 - 2021 March - Cromwell Bike Park Inc - AnnualReturnSummary (under separate cover)
- Appendix 3 - 2022 March - Cromwell Bike Park Inc - AnnualReturnSummary (under separate cover)
- Appendix 4 - 2023 March - Cromwell Bike Park Inc - AnnualReturnSummary (under separate cover)
- Appendix 5 - 2024 March - Cromwell Bike Park Inc - AnnualReturnSummary (under separate cover)

**CHARITIES
SERVICES**

Ngā Ratonga Kaupapa Atawhai

**Te Tari Taiwhenua
Internal Affairs**

Annual Return Summary

Generated on:
22 May 2025

Registration Number:	CC48239
Charity Name:	Cromwell Bike Park Incorporated
Annual Return Reference:	AR008
For Year Ending:	31 March 2020

Charity Details

Legal Name: Cromwell Bike Park Incorporated

Trading Name:

NZBN Number: 9429043152001

Charity's Postal Address: 424 Bannockburn Road
RD 2

Cromwell 9384

Charity's Street Address: 424 Bannockburn Road
RD 2

Cromwell 9384

Phone: 03 445 3262

Fax:

Email: johnastewart@xtra.co.nz

Website:

Facebook:

Twitter:

Social Network Name:

Charity Identity

Cromwell Bike Park Incorporated identifies as an organisation with a focus on the following communities:

N/A

Officer Details

Removed Officers

Name	Officer Type	Position	Last Date as an Officer
Vivienne Louise Wilkinson	Individual	Secretary	20/06/2019

Purpose & Structure

Purpose

Charitable Purpose:

to provide a community Bike park for all ages to enjoy.

Structure:

Entity Structure

We have 3 stages of a Jump park, BMX track, Learn to ride and small pump track.

Activity, Sector and Beneficiary

Main Activity:	Provides building / facilities / open space
Main Sector:	Sport / Recreation
Main Beneficiary:	Children / young people

People

Paid work (average week)

People employed full time:	0
People employed part time:	0
Average paid hours per week:	0

Volunteer work (average week)

Total volunteers:	8
Volunteer hours:	4

Your Organisation

Reporting Tier

Tier 4 (Can be used if annual operating payments are under \$140,000 and charity has no Public Accountability.)

Provision of financial services

Does your charity, in its ordinary course of business, lend money (to or on behalf of others), or manage money or funds on behalf of others?

No

Income Spent on charitable purposes overseas

Over the last financial year, did your charity provide any goods or services overseas?

No

Over the last financial year did your Charity use any business income (e.g. sale of goods or services) for Charitable purpose overseas?

No

Over the last financial year, did your charity receive donations and use any of its funds for charitable purposes overseas?

No

Audit & Review

Is it a requirement of your charity's rules to have your performance report reviewed or audited?

Yes

Please confirm that the performance report that you are submitting has been reviewed or audited:

Yes

Did the person who conducted the audit or review of your charity's accounts raise any issues of concern in their report?

Yes

Did your charity receive a modified audit opinion for any reason other than because the charity received cash donations?

Yes

Related party transactions

Does your charity's performance report disclose any related party transactions?

Yes

Statement of Receipts and payments

Operating Receipts

Donations, fundraising and other similar receipts:*	936
Fees, subscriptions and other receipts (including donations) from members:*	40
Receipts from providing goods or services:*	55
Interest, dividends and other investment receipts:*	6
Other receipts:*	0
Total receipts:	1,037

Operating Payments

Payments related to public fundraising:*	224
Volunteer and employee related expenses:*	0
Payments related to providing goods and services:*	92
Grants and donations paid:*	0
Other operating payments:*	0
Total operating payments:	316

Operating Surplus/Deficit

Operating surplus/deficit:	721
----------------------------	-----

Capital Receipts

Receipts from the sale of resources:*	0
Receipts from borrowings:*	0

Capital payments

Purchase of resources:*	0
Repayments of borrowings:*	0

Statement of Resources and Commitments

Resources

Bank accounts and cash:*	8,201
Money held on behalf of others:*	0
Money owed to the entity by third parties:*	0
Other resources:*	0

Commitments

Money payable by the entity:*	0
Other commitments:*	0
Guarantees:*	0

Supporting Information

Certification

Certifying Officer: Bronwyn Stewart

Withhold Annual Return

Withhold annual return: No

**CHARITIES
SERVICES**

Ngā Ratonga Kaupapa Atawhai

**Te Tari Taiwhenua
Internal Affairs**

Annual Return Summary

Generated on:
22 May 2025

Registration Number:	CC48239
Charity Name:	Cromwell Bike Park Incorporated
Annual Return Reference:	AR009
For Year Ending:	31 March 2021

Charity Details

Legal Name: Cromwell Bike Park Incorporated

Trading Name:

NZBN Number: 9429043152001

Charity's Postal Address: 424 Bannockburn Road
RD 2

Cromwell 9384

Charity's Street Address: 424 Bannockburn Road
RD 2

Cromwell 9384

Phone: 027 4453264

Fax:

Email: johnastewart@xtra.co.nz

Website:

Facebook:

Twitter:

Social Network Name:

Charity Identity

Cromwell Bike Park Incorporated identifies as an organisation with a focus on the following communities:

N/A

Purpose & Structure

Purpose

Charitable Purpose:

to provide a community Bike park for all ages to enjoy.

Structure:

Entity Structure

We have 3 stages of a Jump park, BMX track, Learn to ride and small pump track.

Activity, Sector and Beneficiary

Main Activity:

Provides building / facilities / open space

Main Sector:

Sport / Recreation

Main Beneficiary:

Children / young people

People

Paid work (average week)

People employed full time:	0
People employed part time:	0
Average paid hours per week:	0

Volunteer work (average month)

Total volunteers:	6
Volunteer hours:	4

Your Organisation

Reporting Tier

Tier 4 (Can be used if annual operating payments are under \$140,000 and charity has no Public Accountability.)

Provision of financial services

Does your charity, in its ordinary course of business, lend money (to or on behalf of others), or manage money or funds on behalf of others?

No

Income Spent on charitable purposes overseas

Over the last financial year, did your charity provide any goods or services overseas?

No

Over the last financial year did your Charity use any business income (e.g. sale of goods or services) for Charitable purpose overseas?

No

Over the last financial year, did your charity receive donations and use any of its funds for charitable purposes overseas?

No

Audit & Review

Is it a requirement of your charity's rules to have your performance report reviewed or audited?

Yes

Please confirm that the performance report that you are submitting has been reviewed or audited:

Yes

Did the person who conducted the audit or review of your charity's accounts raise any issues of concern in their report?

No

Did your charity receive a modified audit opinion for any reason other than because the charity received cash donations?

No

Related party transactions

Does your charity's performance report disclose any related party transactions?

No

Statement of Receipts and payments

Operating Receipts

Donations, fundraising and other similar receipts:*	66,644
Fees, subscriptions and other receipts (including donations) from members:*	20
Receipts from providing goods or services:*	0
Interest, dividends and other investment receipts:*	9
Other receipts:*	7,402
Total receipts:	74,075

Operating Payments

Payments related to public fundraising:*	137
Volunteer and employee related expenses:*	0
Payments related to providing goods and services:*	57,516
Grants and donations paid:*	0
Other operating payments:*	0
Total operating payments:	57,653

Operating Surplus/Deficit

Operating surplus/deficit:	16,422
----------------------------	--------

Capital Receipts

Receipts from the sale of resources:*	0
Receipts from borrowings:*	0

Capital payments

Purchase of resources:*	0
Repayments of borrowings:*	0

Statement of Resources and Commitments

Resources

Bank accounts and cash:*	24,624
Money held on behalf of others:*	0
Money owed to the entity by third parties:*	0
Other resources:*	0

Commitments

Money payable by the entity:*	0
Other commitments:*	0
Guarantees:*	0

Supporting Information

Certification

Certifying Officer: Bronwyn Anne Stewart

Withhold Annual Return

Withhold annual return: No

**CHARITIES
SERVICES**

Ngā Ratonga Kaupapa Atawhai

**Te Tari Taiwhenua
Internal Affairs**

Annual Return Summary

Generated on:
22 May 2025

Registration Number:	CC48239
Charity Name:	Cromwell Bike Park Incorporated
Annual Return Reference:	AR010
For Year Ending:	31 March 2022

Charity Details

Legal Name: Cromwell Bike Park Incorporated

Trading Name:

NZBN Number: 9429043152001

Charity's Postal Address: 424 Bannockburn Road
RD 2

Cromwell 9384

Charity's Street Address: 424 Bannockburn Road
RD 2

Cromwell 9384

Phone: 027 4453264

Fax:

Email: johnastewart@xtra.co.nz

Website:

Facebook:

Twitter:

Social Network Name:

Charity Identity

Cromwell Bike Park Incorporated identifies as an organisation with a focus on the following communities:

N/A

Purpose & Structure

Purpose

Charitable Purpose:

to provide a community Bike park for all ages to enjoy.

Structure:

Entity Structure

We have 3 stages of a Jump park, BMX track, Learn to ride and small pump track.

Activity, Sector and Beneficiary

Main Activity:

Provides building / facilities / open space

Main Sector:

Sport / Recreation

Main Beneficiary:

Children / young people

People

Paid work (average week)

People employed full time:	0
People employed part time:	0
Average paid hours per week:	0

Volunteer work (average week)

Total volunteers:	6
Volunteer hours:	2

Your Organisation

Reporting Tier

Tier 4 (Can be used if annual operating payments are under \$140,000 and charity has no Public Accountability.)

Provision of financial services

Does your charity, in its ordinary course of business, lend money (to or on behalf of others), or manage money or funds on behalf of others?

No

Income Spent on charitable purposes overseas

Over the last financial year, did your charity provide any goods or services overseas?

No

Over the last financial year did your Charity use any business income (e.g. sale of goods or services) for Charitable purpose overseas?

No

Over the last financial year, did your charity receive donations and use any of its funds for charitable purposes overseas?

No

Audit & Review

Is it a requirement of your charity's rules to have your performance report reviewed or audited?

Yes

Please confirm that the performance report that you are submitting has been reviewed or audited:

Yes

Did the person who conducted the audit or review of your charity's accounts raise any issues of concern in their report?

Yes

Did your charity receive a modified audit opinion for any reason other than because the charity received cash donations?

Yes

Related party transactions

Does your charity's performance report disclose any related party transactions?

No

Statement of Receipts and payments

Operating Receipts

Donations, fundraising and other similar receipts:*	15,582
Fees, subscriptions and other receipts (including donations) from members:*	70
Receipts from providing goods or services:*	0
Interest, dividends and other investment receipts:*	13
Other receipts:*	0
Total receipts:	15,665

Operating Payments

Payments related to public fundraising:*	0
Volunteer and employee related expenses:*	0
Payments related to providing goods and services:*	37,755
Grants and donations paid:*	0
Other operating payments:*	51
Total operating payments:	37,806

Operating Surplus/Deficit

Operating surplus/deficit:	-22,141
----------------------------	---------

Capital Receipts

Receipts from the sale of resources:*	0
Receipts from borrowings:*	0

Capital payments

Purchase of resources:*	0
Repayments of borrowings:*	0

Statement of Resources and Commitments

Resources

Bank accounts and cash:*	7,981
Money held on behalf of others:*	0
Money owed to the entity by third parties:*	0
Other resources:*	0

Commitments

Money payable by the entity:*	0
Other commitments:*	0
Guarantees:*	0

Supporting Information

Certification

Certifying Officer: Bronwyn Stewart

Withhold Annual Return

Withhold annual return: No

**CHARITIES
SERVICES**

Ngā Ratonga Kaupapa Atawhai

**Te Tari Taiwhenua
Internal Affairs**

Annual Return Summary

Generated on:
22 May 2025

Registration Number:	CC48239
Charity Name:	Cromwell Bike Park Incorporated
Annual Return Reference:	AR011
For Year Ending:	31 March 2023

Charity Details

Legal Name: Cromwell Bike Park Incorporated

Trading Name:

NZBN Number: 9429043152001

Charity's Postal Address: 424 Bannockburn Road
RD 2

Cromwell 9384

Charity's Street Address: 424 Bannockburn Road
RD 2

Cromwell 9384

Phone: 027 4453264

Fax:

Email: johnastewart@xtra.co.nz

Website:

Facebook:

Twitter:

Social Network Name:

Charity Identity

Cromwell Bike Park Incorporated identifies as an organisation with a focus on the following communities:

N/A

Purpose & Structure

Purpose

Charitable Purpose:

to provide a community Bike park for all ages to enjoy.

Structure:

Entity Structure

We have 3 stages of a Jump park, BMX track, Learn to ride and small pump track.

Activity, Sector and Beneficiary

Main Activity:

Provides building / facilities / open space

Main Sector:

Sport / Recreation

Main Beneficiary:

Children / young people

People

Paid work (average week)

People employed full time:	0
People employed part time:	0
Average paid hours per week:	0

Volunteer work (average week)

Total volunteers:	6
Volunteer hours:	2

Your Organisation

Reporting Tier

Tier 4 (Can be used if annual operating payments are under \$140,000 and charity has no Public Accountability.)

Provision of financial services

Does your charity, in its ordinary course of business, lend money (to or on behalf of others), or manage money or funds on behalf of others?

No

Income Spent on charitable purposes overseas

Over the last financial year, did your charity provide any goods or services overseas?

No

Over the last financial year did your Charity use any business income (e.g. sale of goods or services) for Charitable purpose overseas?

No

Over the last financial year, did your charity receive donations and use any of its funds for charitable purposes overseas?

No

Audit & Review

Is it a requirement of your charity's rules to have your performance report reviewed or audited?

Yes

Please confirm that the performance report that you are submitting has been reviewed or audited:

Yes

Did the person who conducted the audit or review of your charity's accounts raise any issues of concern in their report?

Yes

Did your charity receive a modified audit opinion for any reason other than because the charity received cash donations?

Yes

Related party transactions

Does your charity's performance report disclose any related party transactions?

Yes

Statement of Receipts and payments

Operating Receipts

Donations, fundraising and other similar receipts:*	109,592
Fees, subscriptions and other receipts (including donations) from members:*	40
Receipts from providing goods or services:*	0
Interest, dividends and other investment receipts:*	637
Other receipts:*	0
Total receipts:	110,269

Operating Payments

Payments related to public fundraising:*	0
Volunteer and employee related expenses:*	0
Payments related to providing goods and services:*	0
Grants and donations paid:*	0
Other operating payments:*	40,680
Total operating payments:	40,680

Operating Surplus/Deficit

Operating surplus/deficit:	69,589
----------------------------	--------

Capital Receipts

Receipts from the sale of resources:*	0
Receipts from borrowings:*	0

Capital payments

Purchase of resources:*	0
Repayments of borrowings:*	0

Statement of Resources and Commitments

Resources

Bank accounts and cash:*	77,928
Money held on behalf of others:*	0
Money owed to the entity by third parties:*	0
Other resources:*	0

Commitments

Money payable by the entity:*	0
Other commitments:*	0
Guarantees:*	0

Supporting Information

Certification

Certifying Officer: Bronwyn Stewart

Withhold Annual Return

Withhold annual return: No

**CHARITIES
SERVICES**

Ngā Ratonga Kaupapa Atawhai

**Te Tari Taiwhenua
Internal Affairs**

Annual Return Summary

Generated on:
22 May 2025

Registration Number:	CC48239
Charity Name:	Cromwell Bike Park Incorporated
Annual Return Reference:	AR013
For Year Ending:	31 March 2024

Charity Details

Legal Name: Cromwell Bike Park Incorporated

Trading Name:

NZBN Number: 9429043152001

Charity's Postal Address: 271 Bannockburn Road
RD 2

Cromwell 9384

Charity's Street Address: 271 Bannockburn Road
RD 2

Cromwell 9384

Phone:

Fax:

Email: davimore@xtra.co.nz

Website:

Facebook:

Twitter:

Social Network Name:

Charity Identity

Cromwell Bike Park Incorporated identifies as an organisation with a focus on the following communities:

N/A

Officer Details

Added Officers

Name	Officer Type	Position	Position Appointment Date
Tara King	Individual	Secetary	22/08/2024

Purpose & Structure

Purpose

Charitable Purpose:

to provide a community Bike park for all ages to enjoy.

Structure:

Legal Structure:

Incorporated Society

Activity, Sector and Beneficiary

Main Activity:

Provides building / facilities / open space

Main Sector:

Sport / Recreation

Main Beneficiary:

Children / young people

People

Paid work (average week)

People employed full time:	0
People employed part time:	0
Average paid hours per week:	0

Volunteer work (average year)

Total volunteers:	5
Volunteer hours:	30

Your Organisation

Reporting Tier

Tier 3 (Can be used if annual expenses are under \$5 million and charity has no Public Accountability.)

Overseas Operation

During the financial year covered by this annual return, did your charity operate (that is, carry out any of its charitable purposes) overseas?

No

Donee Status

In the last financial year, did your charity receive donations (from the public, funders or members of your charity)?

No

Audit & Review

For the previous two financial years (not including the one you are reporting on), what was your charity's total operating expenditure?

Less than \$550,000

Related party transactions

Does your charity's performance report disclose any related party transactions?

No

Statement of Financial Performance

Revenue

Donations, koha, bequests, and other general fundraising activities:*	43,476
General grants:*	0
Capital grants and donations:*	0
Government service delivery grants/contracts:*	0
Non-Government service delivery grants/contracts:*	0
Membership fees and subscriptions:*	0
Revenue from commercial activities:*	0
Interest, dividends and other investment revenue:*	1,064
Other revenue:	20,241
Total revenue:	64,781

Expenses

Expenses related to fundraising:*	0
Employee remuneration and other related expenses:*	0
Volunteer related expenses:*	0
Expenses related to commercial activities:*	0
Other expenses related to service delivery:*	113,754
Grants and donations made:*	0
Other expenses:*	51
Total expenses:	113,805

Surplus/deficit

Surplus/deficit:	-49,024
-------------------------	----------------

Statement of Financial Position

Current Assets

Cash and short-term deposits:*	28,983
Debtors and prepayments:*	0
Inventory:*	0
Other current assets:*	0
Total current assets:	28,983

Non Current Assets

Property, plant and equipment:*	0
Investments:*	0
Other non-current assets:*	0
Total non-current assets:	0
Total assets:	28,983

Liabilities

Total current liabilities:*	0
Total non-current liabilities:*	0
Total liabilities:	0

Assets less liabilities

Total assets less total liabilities:	28,983
---	---------------

Accumulated Funds

Capital contributed by owners or members:*	0
Accumulated surplus or deficits:*	0
Reserves:*	28,983

How do you plan to use your charity's accumulated funds in the future?:*

The money left in the account will be Ongoing Maintenance of the Park e.g. lime on the BMX track, planting, irrigation, upkeep of the Jump track.

Supporting Information

Certification

Certifying Officer: Bronwyn Anne Stewart

Withhold Annual Return

Withhold annual return: No

25.15.18 ROAD STOPPING ADJACENT TO 34 MUTTON TOWN ROAD - MUTTON TOWN LIMITED

Doc ID: 2506684

Report Author:	Zelda Zeelie, Statutory Property Team Leader
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose of Report

To consider ratifying the resolution made by the Vincent Community Board at its meeting held on 29 July 2025 regarding a proposal to stop part of unformed legal road adjacent to rapid 34 Mutton Town Road in accordance with the provisions of the Public Works Act.

Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees to approve the proposal to stop the unformed legal road, as shown in Figure 3 (the Scheme Plan), in accordance with the provisions of the Public Works Act 1981, subject to:
 - The proposed marked 'Section 1' on the Scheme Plan as shown in Figure 3 of the report being stopped and amalgamated with Record of Title OT 9B/1133.
 - The stopping and legislation being approved by the Minister of Lands.
 - The final survey plan being approved by the Chief Executive.
 - The owner of 34 Mutton Town Road pays all the cost in relation to the road stopping.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

2. Background

The Vincent Community Board decision:

Due to time constraints and for efficiency the decision of the Vincent Community Board on 29 July 2025 will be reported to the Council at its meeting on 30 July 2025.

The Road

Mutton Town Road starts from the split off westwards from Clyde-Alexandra Road and ends into Sunderland Street, Clyde as shown in Figure 1 of the report.



Figure 1

The Applicant's Property

The current owner of 34 Mutton Town Road (Record of Title OT9B/1133), Mutton Town Limited applied for the road stopping of part of Mutton Town Road and amalgamation to his land title as set out in Figure 2 below.

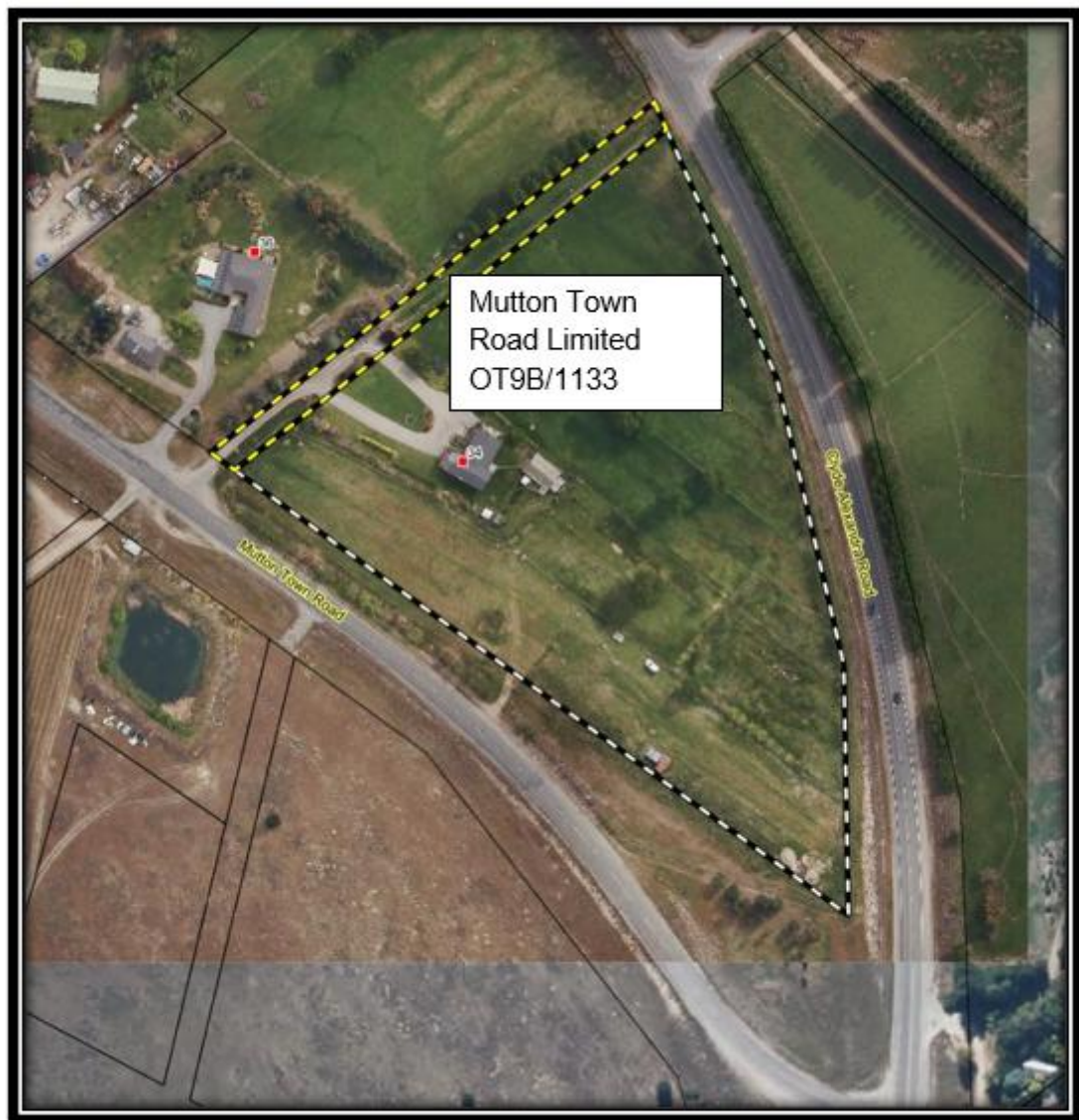


Figure 2

The Road to be Stopped

Council Roading Manager has reviewed the proposed road stoppage area and has approved the process as per Scheme Plan shown in Figure 3 below.



public notices a week apart in the local newspaper. Members of the public have 40 days in which to object.

*The **Public Works Act 1981** road stopping procedure may be adopted when the following circumstances apply*

- a. Where the proposal is that a part of the road width be stopped and a width of road which provides public access will remain.*
- b. Where no other person, including the public generally, are considered by the Council in its judgement to be adversely affected by the proposed road stopping.*
- c. Where other reasonable access will be provided to replace the access previously provided by the stopped road (i.e. by the construction of a new road).*

It is proposed that Public Works Act 1981 procedures be adopted for this application for the following reasons:

- The proposal is to stop part of the road width only.
- Public access will not be adversely affected.

The Public Works Act 1981 further provides for legal road to be stopped, sold, and amalgamated with an adjacent title.

In this instance the stopped road will be amalgamated with the land contained in Record of Title OT 9B/1133.

Evaluation of Application

An evaluation of the proposal to stop a portion of the Road is shown in the table below.

Item	Criteria to be considered	Evaluation
District Plan	Has the road been identified in the District Plan for any specific use or as a future road corridor?	No part of the Road identified for any specific purpose or as a future road corridor.
Current Level of Use	Is the road used by members of the public for any reasons?	This section of the road reserve is not used by members of the public for any reason.
	Does it provide the only or most convenient means of access to any existing lots?	No, all existing lots adjacent to the Road have existing legal access to Mutton Town Road.
	Will stopping the road adversely affect the viability of any commercial activity or operation?	No, the road stopping will not adversely affect the viability of any commercial activity or operation.
	Will any land become landlocked if the road is stopped?	No
Future Use	Will the road be needed to service future residential,	No

	commercial, industrial, or agricultural developments?"	
	Will the road be needed in the future to connect existing roads?	No
Non-traffic Uses	Does the road have current or potential value for amenity functions, e.g., walkway, cycleway, recreational access, access to conservation or heritage areas, park land?	The Road does not provide access to any recreational area, conservation land, or to a heritage area.
	Does the road have potential to be utilised by the Council for any other public work either now or potentially in the future?	The Road does not have potential to be used for public work.
	Does the road have significant landscape amenity value?	The Road does not have any significant landscape amenity value.
Access to Waterbody	Does the road provide access to a river, stream, lake or other waterbody?	The Road does not provide access to any type of waterbody.
	If so, there is a need to consider Section 345 of the Local Government Act, which requires that after stopping the land be vested in Council as an esplanade reserve	N/A (refer above)
Infrastructure	Does the road currently contain any services or other infrastructure, such as electricity, telecommunications, irrigation, or other private infrastructure?	Yes, but these will remain in the road reserve after road stopping is completed.
	Can the existing services or infrastructure be protected by easements?	Not required.
Traffic Safety	Does the use of motor vehicles on the road constitute a danger or hazard?	There is no danger or hazard associated with using a motor vehicle on the Road.

4. Financial Considerations

Council's Roading Policy determines that the applicant is responsible for all costs and expenses associated with the road stopping and to pay the value of the road reserve land acquired.

5. Options

Option 1 – (Recommended)

Recommends to Council to approve the proposal to stop the unformed legal road, as shown in appendix "1" (the Scheme Plan), in accordance with the provisions of the Public Works Act 1981, subject to:

- The marked proposed 'Section 1' on the Scheme Plan as shown in Figure 3 of the report being stopped and amalgamated with Record of Title OT 9B/1133.
- The stopping and legislation being approved by the Minister of Lands.
- The final survey plan being approved by the Chief Executive.
- The owner of 34 Mutton Town Road pays all the cost in relation to the road stopping

Advantages:

- All costs associated with the stopping will be paid by the owner of 34 Mutton Town Road. The income received from the road stopping will be used to address other public roading issues.

Disadvantages:

- None

Option 2

Recommends to Council to not approve the proposal to stop the unformed legal road, as shown in appendix "1" (the Scheme Plan), in accordance with the provisions of the Public Works Act 1981, subject to:

- The proposed marked 'Section 1' on the Scheme Plan attached as Appendix "1" being stopped and amalgamated with Record of Title OT 9B/1133.
- The stopping and legislation being approved by the Minister of Lands.
- The final survey plan being approved by the Chief Executive.

Advantages:

- None

Disadvantages:

- No income is received from the requested road stopping.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the economic wellbeing of the community by generating income from the disposal of land that is held, (but not required) for roading purposes, and where it has limited other use.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Council's Road Stopping Policy applies to this application. Consideration of this policy has ensured that the appropriate statutory process, being to stop the road in accordance with the provisions of Public Works Act 1981, has been adopted.
Considerations as to sustainability, the environment and climate change impacts	No sustainability, environmental or climate change impacts are related to the decision to stop this short unnamed unformed road.
Risks Analysis	No risks to Council are associated with the recommended option.
Significance, Consultation and Engagement (internal and external)	The Significance and Engagement Policy has been considered, with none of the criteria being met or exceeded. Notice of the completed road stopping will be published in the New Zealand Gazette.

7. Next Steps

The following steps have been/will be taken to implement the stopping:

- Community Board approval
- Council approval
- Survey and LINZ Accredited Supplier engaged
- Survey Plan approved
- Gazette notices published
- Sale of land completed

8. Attachments

Nil

25.15.19 ROAD RENAMING APPROVAL REPORT - KAWARIKI COURT

Doc ID: 2503096

Report Author:	Faye Somerville, Roading Administration Assistant
Reviewed and authorised by:	Quinton Penniall, Acting General Manager - Planning and Infrastructure

1. Purpose of Report

To ratify the Cromwell Community Board's recommendation to rename Plover Court to Plover Lane, and Kawariki Court to Plover Lane.

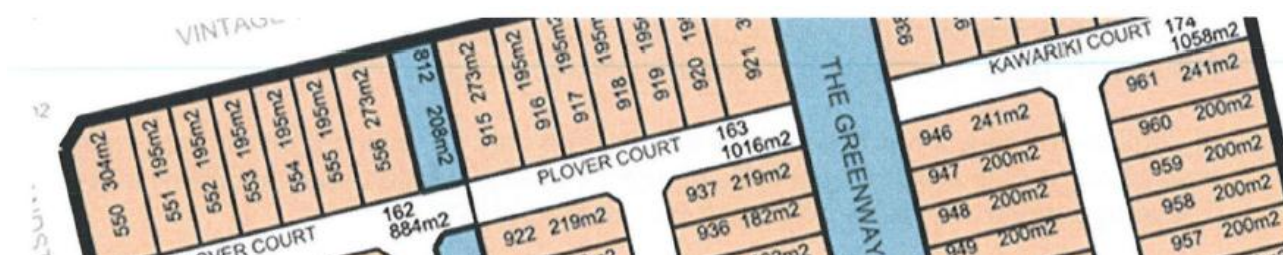
Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees to rename Kawariki Court to Plover Lane.
- C. Agrees to rename Plover Court to Plover Lane.

2. Background

A report was presented to the Cromwell Community Board on 17 June 2025 (appendix 1) to consider renaming the previously named Kawariki Court in the Wooing Tree Development. A change to the road layout removed the separation between Plover Court and Kawariki Court, which were previously divided by a greenway. The two roads now form a single continuous through road, making the use of separate names no longer appropriate.

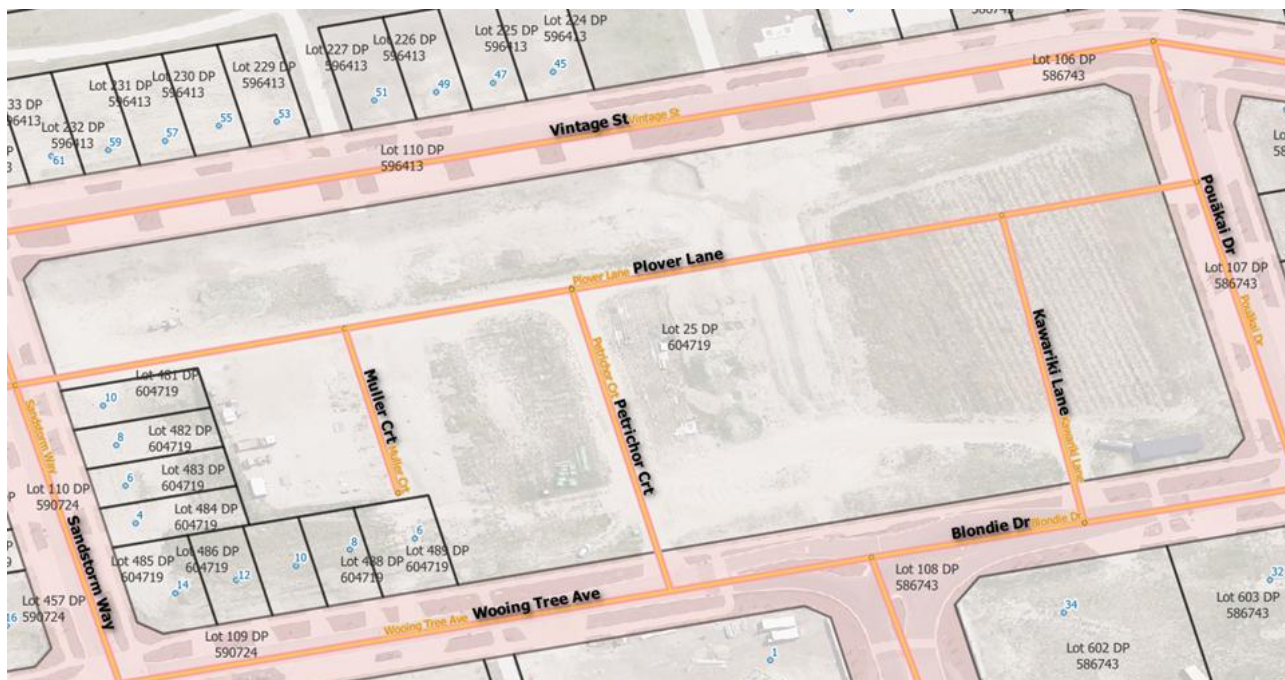


3. Discussion

Renaming Kawariki Court would allow the entire length of the now-continuous road to share a single name. During discussions it was noted that the recent layout change means Plover Court is now part of a through road, rather than a short, enclosed street. As a result, the name "Plover Court" was no longer considered appropriate, and it was agreed that both Kawariki Court and Plover Court should be renamed Plover Lane.

Clarification was sought from the LINZ Addressing Team regarding the suitability of the "Lane" suffix, and approval was given for the proposed name changes.

The diagram below shows the new road layout including changed road names.



4. Financial Considerations

All costs for the application and road name signs will be met by the developer.

5. Options

Option 1 – (Recommended)

Ratify the Cromwell Community Board's recommendation to rename Kauriki Court and Plover Court to Plover Lane.

Advantages:

- Creates a seamless continuation of Plover Lane following layout change.
- Aligns with the developer's request.
- Has pre-approval from LINZ Addressing Team

Disadvantages:

- None identified

Option 2

Do not ratify the recommendation.

Advantages:

- None identified.

Disadvantages:

- Contrary to Cromwell Community Board's recommendation and developers wishes.

- Creates confusion for emergency and postal services.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by providing clear direction for post and emergency services.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Decision is consistent with other policies.
Considerations as to sustainability, the environment and climate change impacts	Managing change while protecting and enhancing our culture, heritage and landscape is one of the council's sustainable goals. Road naming has the ability to celebrate culture and heritage aspects of the area. Road naming has no climate change impacts or benefits.
Risks Analysis	Approval of this road name presents no discernible risk.
Significance, Consultation and Engagement (internal and external)	The decision does not trigger engagement under the Significance and Engagement Policy.

7. Next Steps

- 1) Council confirms the road name change.
- 2) Council sends a copy of the resolution to the Registrar-General and the Surveyor-General.
- 3) Staff will inform affected parties of the decision

8. Attachments

Appendix 1 - Cromwell Community Board Road Renaming Approval Report .pdf [↓](#)



17 June 2025

25.4.3 ROAD RENAMING AND NAMING APPROVAL FOR WOONG TREE DEVELOPMENT**Doc ID: 2466415**

Report Author:	Faye Somerville, Roading Administration Assistant
Reviewed and authorised by:	Louise van der Voort, Group Manager - Planning and Infrastructure

1. Purpose of Report

To consider the renaming Kawariki Court to Plover Court and naming an unnamed road off Plover Court, Kawariki Court.

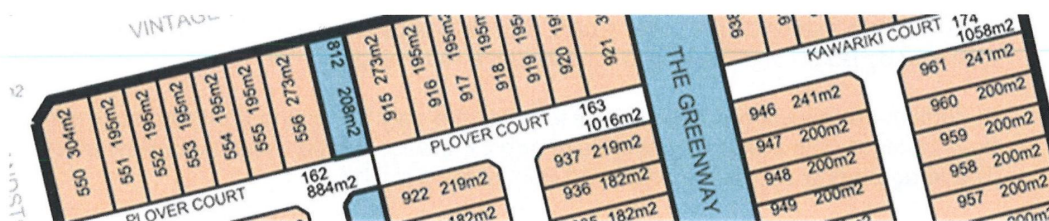
Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that Kawariki Court be renamed Plover Court.
- C. Approves the unnamed road off Plover Court be named Kawariki Court.

2. Background

The Cromwell Community Board received a report in August 2022 requesting to name several roads in the Woong Tree development. Plover Court and Kawariki Court were both approved as per the plan provided at the time showing a greenway separating the two roads. A snip of the plan is below for your reference.



A copy of the August 2022 resolution is below.

22.5.3 ROAD NAMING APPROVAL - WOONG TREE DEVELOPMENT

To consider a request to name eleven roads in the second stage of the Woong Tree Development.

COMMITTEE RESOLUTION

Moved: Buchanan

Seconded: Scott

- A. Receives the report and accepts the level of significance.
- B. Agrees to approve eleven road names as shown in appendix 2 of the report:
 - Road one to be named Woong Tree Avenue
 - Road two to be named Dotterel Lane
 - Road three to be named Bragato Way
 - Road four to be named Sandstorm Way
 - Road five to be named Booth Drive
 - Road six to be named Pouākai Drive
 - Road seven to be named Tussock Way
 - Road eight to be named Kawariki Court
 - Road nine to be named Plover Court
 - Road ten to be named Hadley Place
 - Road eleven to be named Finla Terrace

CARRIED

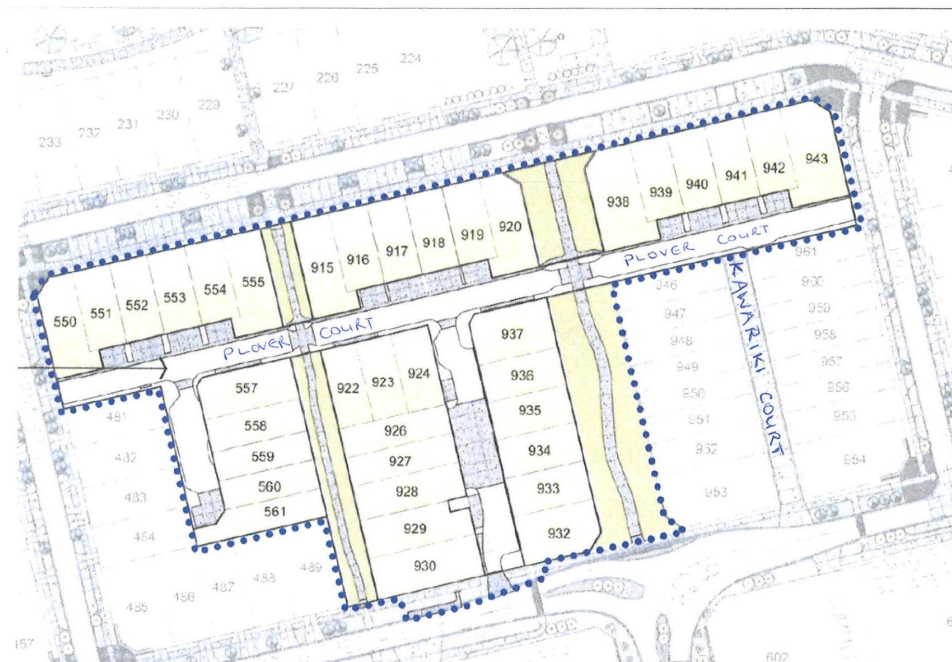
3. Discussion

There has been a recent change to the layout of the Woong Tree development. Plover Court is now proposed to extend through the greenway, creating a continuous road. Given this change, it is considered appropriate to retain the name Plover Court for the entire length of the road. This means the section of road previously named Kawariki Court will be renamed as part of the extension of Plover Court. This will require approval from the Cromwell Community Board and Council to formalise the renaming.

In addition, a request has been made to name the only remaining unnamed road within the development. The preferred option is to apply the already approved name Kawariki Court. The image below shows the proposed road naming layout.

Cromwell Community Board Agenda

17 June 2025



In accordance with the Road Naming Policy, alternative name options—Arthur, Chalmers, and Vulcan—which were previously tabled by the developer, are presented again for consideration:

- Arthur – In recognition of Leslie Arthur, a gold miner and stonemason.
- Chalmers – A reference to Nathaneal Chalmers, a pastoralist and adventurer who was guided by a Māori Chief from Mātaura into the hinterland.
- Vulcan – Named after the New Zealand Rail Motor units, commonly referred to as “Vulcans” by the community.

4. Financial Considerations

All costs for the applications and road signs will be met by the developer.

5. Options

Option 1 for Road Renaming – (Recommended)

Rename the current Kawariki Court, Plover Court.

Advantages:

- Creates a seamless continuation of Plover Court following the layout change.
- Aligns with the developer's request.

Disadvantages:

- None identified.

Option 2

- Retain current road name being Kwariki Court.

Advantages:

- None identified.

Disadvantages:

- Creates confusion for postal and emergency services.
- Does not support the developer's request.

Option 1 for Road Naming – (Recommended)

Name the unnamed road Kwariki Court.

Advantages:

- Already an approved name.
- Supports the developer's request.

Disadvantages:

- None identified.

Option 2

Select an alternative name previously provided by this developer:

- Arthur
- Chalmers
- Vulcan

Advantages:

- Provided by the developer as alternative names.
- Comply with council policy.

Disadvantages:

- Not the developer's preferred option.

Option 3

Select an alternative name from the pre-approved road name lists (appendix 1 and 2)

Advantages:

- Names are pre-approved and comply with council policy.

Disadvantages:

- Names are not the preferred choice of the developer.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by providing clear direction to access points for post and emergency services.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Decision is consistent with other policies.
Considerations as to sustainability, the environment and climate change impacts	Managing change while protecting and enhancing our culture, heritage and landscape is one of the council's sustainability goals. Road naming has the ability to celebrate culture and heritage aspects of the area. Road naming has no climate change impacts or benefits.
Risks Analysis	Approval of these road names presents no discernible risk.
Significance, Consultation and Engagement (internal and external)	The decision does not trigger engagement under the Significance and Engagement Policy.

7. Next Steps

- Cromwell Community Board approves the road names.
- Cromwell Community Board makes the recommendation to Council to ratify the road name change.
- Council sends a copy of the resolutions to the Register-General and the Surveyor-General.

8. Attachments

Appendix 1 - Cromwell Community Board list of approved road names

Appendix 2 - Aukaha List of Approved Māori Road Names

25.15.20 ALCOHOL FEES AND CHARGES

Doc ID: 2511514

Report Author:	Lee Webster, Regulatory Services Manager
Reviewed and authorised by:	Quinton Penniall, Acting Group Manager – Planning, Infrastructure and Regulatory

1. Purpose of Report

To consider updating Council's fees and charges for alcohol licence fees to include gst.

Recommendations

That the Council

- A. Receives the report and accepts the level of significance.
 - B. Agrees to amend the 2025 / 2026 fees and charges to include gst as reflected in the Sale and Supply of Alcohol (fees) Regulations 2013.
-

2. Background

The Sale and Supply of Alcohol (fees) Regulations 2013 specify the fees for all alcohol related applications.

Council has not previously stated these fees in its fees and charges schedule, however included these this year to assist customers in finding these fees in one location.

The fees stated in the regulations are exclusive of gst.

3. Discussion

Whilst the fees all alcohol related applications are specified in the Sale and Supply of Alcohol (fees) Regulations 2013, these exclude gst.

In transferring these statutory fees to Council's fees and charges schedule, regrettably the gst was omitted.

As the fees are set in statute, there is no requirement to correct this omission by the special consultative process. If Council wanted to set fees outside of the fees set in statute, Council would need to develop a specific bylaw for this via the special consultative process.

During the Long Term Plan process, an alcohol bylaw was discussed and Council determined that it did not wish to amend theses fees to set its own fee schedule.

4. Financial Considerations

If the error is not corrected, Year 1 alcohol fee income will be 15% lower than budgeted in the Long Term Plan, as GST would not be applied.

5. Options

Option 1 – (Recommended)

Include the gst in the alcohol fees.

Advantages:

- Reflects Councils intention
- Ensure consistency of fees and charges with those stated in statute.
- Avoids income shortfall

Disadvantages:

- May be perceived as a fee increase by some applicants (although it reflects the correct amount as set in statute).

Option 2

Do not include gst in the alcohol licence fees.

Advantages:

- Applicants would pay 15% less than the statutory fee (as no gst is added).

Disadvantages:

- Inconsistent with Council intent and statutory fee structure.
- Would require development of a bylaw to formally adopt non statutory fees.
- Results in reduced revenue against Long Term Plan budget.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the (social and economic) wellbeing of communities, in the present and for the future by maintaining the fee structure as intended in statute.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes
Considerations as to sustainability, the environment and climate change impacts	No implications identified.
Risks Analysis	No risks identified with the decision.

Significance, Consultation and Engagement (internal and external)	The interested parties are those would apply for an alcohol licence. This decision does not require consultation as the fees are set in statute.
--	--

7. Next Steps

To amend the fees in Council's fees and charges schedule to include gst.

8. Attachments

Nil

25.15.21 DOG CONTROL POLICY AND PRACTICES REPORT 2024 - 2025

Doc ID: 2511535

Report Author:	Lee Webster, Regulatory Services Manager
Reviewed and authorised by:	Quinton Penniall, Acting General Manager - Planning and Infrastructure

1. Purpose

To consider the dog control policy and practices undertaken during the 2024/2025 registration year.

Recommendations

That the report be received.

2. Discussion

The Dog Control Act 1996 requires the Council to report on the administration of its dog control policy and its practices each year.

The report must include details regarding:

- The number of registered dogs, probationary owners and disqualified owners in the district.
- The number of dogs classified as menacing or dangerous.
- Details regarding the number and type of infringements issued.
- The number of service requests; and
- Any prosecutions taken during the year.

The Council must also publicly notify dog control activities and make the report available on Council's website.

The notable factors for this period are:

- 43% reduction in the number of service requests.
- There is one disqualified owner, currently under objection, awaiting a hearing.
- There was a 53% reduction in roaming dogs reported.
- A 6% reduction in barking dogs.

A copy of the report will also be provided to the Department of Internal Affairs.

3. Attachments

Appendix 1 - 10A Dog Control and Practices Report 2024-2025.docx [↓](#)



Dog Control Policy and Practices Report

1 July 2024 to 30 June 2025

Section 10A of the Dog Control Act 1996 requires the Council to report on its dog control policies and practices for the registration year.

PART 1 – DOG CONTROL POLICY

The current policy was adopted in December 2020 and outlines the Council's requirements regarding controlling dogs.

Key Aspects of the policy are:

- The requirement for all dogs classified as menacing to be neutered.
- When taking dogs out in public, owners must always use or carry a leash.
- Specific dog exercise areas have been identified in Alexandra, Clyde, Cromwell, Ranfurly, Naseby, Roxburgh and Pisa Moorings
- A maximum of three dogs are permitted to reside on a residential private property, unless granted a licence.
- Specific on-leash areas have been identified around town centres and sports ground playing surfaces.

PART 2 – DOG CONTROL PRACTICES

Following the resignation of the in-house Dog Control Officer, Cougar Security have been contracted to provide dog control services during office hours (8.30am – 5.00pm) and also provide contracted services afterhours and during public holidays, weekends, and periods of leave.

There were 6628 dogs registered during the 2024/2025 financial year, reflecting an approximate 1% (61) reduction of registered dogs.

A new dog registration system was introduced during this period as part of Councils MagiQ Cloud system, enabling greater visibility of dog registration information and reporting, whilst maintaining the simplicity of on-line dog registration.

Service Requests

The service requests received through the year are for roaming/wandering, barking and aggressive behaviour. There have been two reports of dogs worrying stock. Roaming dogs and barking remains the main issue reported. These areas will continue to be a focus for the team for communications, education, patrols, and enforcement for the coming year.



Dog Registration Fees

The dog control activity is funded through our dog registration fees. The registration fees for the 2024-2025 registration were:

- Working dogs \$12.00
- Pet dogs \$72.00

Non-payment of registration fees within the required timeframe incurs a 50% penalty added to the initial registration fee, followed by issue of infringement notices. Unpaid infringement fines are referred to the Courts for collection and any outstanding dog registration fees are added to the new registration year.

Microchipping

All non-working dogs registered for the first time on or after 1 July 2006 and all dogs classified as dangerous or menacing since 1 December 2003 are required to be microchipped.

Following the implementation of the Councils integrated dog registration database i.e. MagiQ, there is a greater level of clarity regarding the number of dogs that are microchipped.

We currently have 3007 (70%) of dogs microchipped as required.

Council staff will continue to educate dog owners regarding this legislative requirement, and where necessary enforce this requirement for the outstanding 1282 (30%) over the next registration period.

Disqualified and Probationary Owners

There is one disqualified owner in the Central Otago District, which is currently under objection awaiting a hearing.

There are no probationary owners in the Central Otago District.

Menacing and Dangerous Dogs

There were no dogs classified as dangerous for the 2024-2025 registration period.

There are 16 dogs classified as menacing under Section 33A (observed or reported behaviour) and 3 dogs identified as menacing under Section 33C (based on type or breed) of the Dog Control Act in 2024/2025.



PART 3 – STATISTICAL INFORMATION

Council received a total of 379 service requests, which is a 43% (287) reduction compared to the previous year. Council continues to prioritise service requests in this space, which may be the provide some explanation as to this reduction.

Dog Control remains a high area of focus for the Central Otago District Council, which strives to:

- a. Ensure all dogs that live in the district are registered
- b. Maintain responsible dog ownership by all dogs being kept under control at all times
- c. Provide ongoing education to dog owners regarding their responsibilities and obligations

Category of Complaint	2024-2025	2023-2024
Public Safety related complaints		
Dog attack on people - minor	10	13
Dog attack on people - serious	8	6
Dog attack on animal - minor	7	12
Dog attack on animal - serious	6	12
Dog attack on stock (worrying)	2	3
Dog rushing	12	26
Wandering/roaming dogs	53	119
General concern	47	69
Non-safety Concerns		
Barking	136	144
Fouling	6	8

Attacks

When an attack occurs on a person or animal, the incident can be extremely distressing to all parties involved.

The number of dog attacks over the last year have decreased, which is believed to be as a result of more responsible dog ownership.



Barking Dogs

The number of barking dog complaints remains the largest issue, however there was a slight reduction compared to the previous period.

The team continue to educate dog owners regarding barking dogs, providing support and advice to remedy barking e.g. raise owners' awareness of the effects of boredom of dogs, the availability of bark collars to borrow at no cost to assist in training and where appropriate a bark-box to record the frequency and duration of alleged barking incidents to use at properties to gather evidence for enforcement where necessary.

Wandering and Roaming Dogs

The number of roaming dogs remains a key issue, however there was a significant (53%) reduction to the previous year. Roaming dogs can frighten, intimidate, and annoy the community in addition to potentially attacking people and other dogs. We have continued our focus on patrols and communication regarding responsible dog ownership through the year, with positive outcomes.

Impounding

There were two dogs impounded during the registration period, which were united with their owners. A third dog was surrendered to the Animal Rehab Centre for re-homing. This is a decrease by 88% compared to the previous year (16).

Prosecutions

There were no prosecutions undertaken during the 2024/2025 financial year.

Infringements

There was a large increase in the number of infringements issued as a result of owners failing to register their dogs. This may be attributed to the increase pet dog registration fees, but may be more likely in regards to the overall economic climate.

CODC remains one of the most economic dog registration fees in the country.

OFFENCE	2024-2025	2023-2024
Failure to Comply with classification	0	3
Failure to register dog	252	20
Failure to keep dog controlled or confined	6	26
Failure to keep dog under control	4	4
Failure to comply with any bylaws authorised by the section	0	0

8 MAYOR'S REPORT

25.15.22 MAYOR'S REPORT

Doc ID: 2430946

1. Purpose

To consider an update from Her Worship the Mayor.

Recommendations

That the Council receives the report.

An update on some of the key projects I've been working on this month:

Health – At the start of July I attended a public meeting in Wanaka to discuss health in the area with Minister Matt Doocey and several key stakeholders from Health NZ. This was well facilitated and very well attended by the public, including Central Otago residents and interested parties.

The following day I met with Minister Simeon Brown, together with the Southern Lakes Health Steering committee – myself, Mayor Lewers and local MP's. The trust has been working with interested parties, including proposed private/public hospitals from Southern Infrastructure and Roa, alongside local facilities already in place such as Dunstan Hospital. The recent announcement that Health NZ will undertake Clinical Services Planning for our joint districts before the end of the year is very welcome news.

I attended an event in Dunedin with Edward Ellison from Ōtākou Marae, to acknowledge the many decades of mahi Edward has contributed to his people and the wider area, including the establishment of Aukaha in the late 1990's. Edward will remain well engaged with this work, but has stepped down as chairman of the board. It was an honour to be able to share some thoughts on his efforts from myself and Tim Cadogan.

After a somewhat false start with Waitaki, Central Otago, Clutha and Gore have voted to proceed with Southern Water Done Well planning. We continue to keep a number of other councils in the loop about progress, and I do anticipate that the three councils who currently form the group will increase. Southern Water Done Well is the most affordable way for our people to access water services that are safe, compliant and sustainable, now and into the future.

Council has begun the work towards the Te Korowai process, which is exciting. Last week at the LGNZ conference I facilitated two sessions on how Te Korowai and REG (Road Efficiency Group) can help Councils to deliver better, more efficient systems in a way that is easy to explain to their communities. It was very interesting, and I learned a lot about the power that "knowing your numbers" can bring to conversations with our people. This will be a big piece for our commns team, and us, as the DIA dashboards are released later this month.

On the topic of the LGNZ conference, I have a few key highlights:

- Ron Mark, Mayor of Carterton, said it is OUR job to educate our public, and our responsibility to make the hard decisions for the people that elected us to this table.
- Nick Smith, Mayor of Nelson – “The government is stepping away from the table and we’re being left to pick up the tab.” (Talking about the school bus system)
- Prime Minister Christopher Luxon “We’re backing councils to get the basics done brilliantly,” – interestingly not the same as what he said to the media that afternoon
- Local Government Minister Simon Watts – “Back to basics is still the direction of travel”
- Infrastructure Minister Chris Bishop – “We have to start being a country that says yes a lot more and no a lot less.” (Not sure how this aligns with saying no to nice-to-haves as above)
- Sam Broughton, Mayor of Selywn, Councils will spend \$77 billion dollars across the length of our LTP’s and now own a third of all NZ’s public infrastructure. We should be aiming to get the best possible value from our assets.
- Hillmare Schulze, chief economist of BERL – “We like to compare ourselves to the likes of Norway, Ireland and Singapore. We haven’t been comparable to those countries since the 1960s, we are falling behind because we do not have a vision for our country.”
- I found myself wholeheartedly agreeing with two points from Deputy PM David Seymour “Council’s job is to provide a bundle of goods that are not otherwise available.” And “Ultimately we all want the same thing, and that is an effective and affordable government.”

We’ve had our first Joint Committee meeting for the Regional Deal negotiation and appointed ORC chair Gretchen Roberston as the chair of that committee and congratulations to Cr Paterson who has been appointed Deputy Chair. Central Government will no doubt be looking to progress these discussions quickly and we will keep you updated on where this is at, including as a standing item to this council each meeting.

Thank you all for your continued efforts this month of behalf of our communities. You are appreciated.

2. Attachments

Nil

9 STATUS REPORTS

25.15.23 JULY 2025 GOVERNANCE REPORT

Doc ID: 2524865

Report Author:	Wayne McEnteer, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations, consider Council's forward work programme, business plan and status report updates.

Recommendations

That the report be received.

2. Discussion

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

3. Attachments

Appendix 1 - Council Status Updates [↓](#)

Status Updates		Committee: Council			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
25/10/2017	Council Owned Land, Pines Plantation Area North of Molyneux Park Netball Courts, Alexandra – Consider Sale/Development by Joint Venture of Residential Land (PRO 61-2079-00)	17.9.9	<p>Recommendations</p> <p>A. <u>RESOLVED</u> that the report be received and the level of significance accepted.</p> <p>B. <u>AGREED</u> to the sale of part of Lot 25 DP 3194 and part of Lot 6 DP 300663, located south of the Transpower corridor at the north end of Alexandra and adjacent to the Central Otago Rail trail.</p> <p>C. <u>APPROVED</u> the Vincent Community Board's recommendation for sale of the land by way of a joint venture development and sale of Lots, the minimum terms and conditions including:</p> <ul style="list-style-type: none"> The joint venture partner funding development with no security registered over the land. Council receiving block value. Council receiving 50% of the net profit, with a minimum guaranteed of \$500,000. Priority order of call on sales income: <p>First: Payment of GST on the relevant sale.</p> <p>Second: Payment of any commission and selling costs on the relevant sale.</p> <p>Third: Payment to the Developer of a fixed portion of the estimated Project Development Costs per lot as specified in the Initial Budget Estimate and as updated by the Development Costs Estimate breakdown.</p> <p>Fourth: Payment of all of the balance settlement monies to Council until it has received a sum equivalent to the agreed block value.</p>	Property and Facilities Manager	<p>14 Jul 2025 Achieved 223 and awaiting 224C.</p> <p>06 Jun 2025 223/224 ready to be issued. Once received, title will be applied for.</p> <p>14 May 2025 Final walk over has been completed and 223/224 has been applied for.</p> <p>15 Apr 2025 All works complete, final walkover needs to be scheduled for sign off.</p> <p>12 Mar 2025 Sealing is complete, site tidy up and grass seed areas. Stage 4 walk over by the end of March.</p> <p>17 Feb 2025 Sealing to occur week of 17th February. Site cleanup to follow, to be completed and off site by March.</p> <p>16 Jan 2025 Sealing in the next 3 weeks after the engineers inspection.</p> <p>05 Dec 2024 Still aiming for work to be completed by the end of the year.</p> <p>15 Nov 2024 Footpaths have been sealed and curbing completed. Final work preparing the road for sealing is underway, team aiming to have work done by Christmas.</p> <p>16 Oct 2024 Due to staff constraints sealing work will happen before the end of the year, working with the developer to find solutions to complete this work.</p> <p>16 Sept 2024 Sealing is now due end of October, beginning of November due to weather conditions and excessive rain.</p>

			<p>Fifth: Payment of all of the balance settlement monies to Council until it has received an amount equivalent to the agreed minimum profit share to Council.</p> <p>Sixth: Payment of all of the balance to the Developer for actual Project Costs incurred in accordance with this Agreement.</p> <p>Seventh: Payment of all of the balance amounts (being the Profit Share) to be divided 50 / 50 (after allowance for payment of the Minimum Profit to Council).</p> <p>D. <u>AGREED</u> to delegate to the Chief Executive the authority to select the preferred joint venture offer and negotiate "without prejudice" a joint venture agreement.</p> <p>E. <u>AGREED</u> that the Chief Executive be authorised to do all necessary to achieve a joint venture agreement.</p>		<p>15 Aug 2024 All pre work have been completed and waiting for sealing season, which opens in September subject to weather conditions.</p> <p>19 Jul 2024 Curbing complete, filling subgrade under way. Road seal will commence once sealing season begins.</p> <p>12 Jun 2024 The kerb preparation is complete, and the kerb pouring will start today, continuing for the next few days to finish all remaining kerbs for this stage. From Monday, the plan is to raise the remainder of the road to subgrade level, currently 0.1 to 0.2 meters below. After reaching subgrade, testing will be done, followed by applying AP65 and AP40 over the next few months, preparing for sealing., Simultaneously, work on footpaths, driveways, and berms will begin, involving shaping existing berms and forming footpaths and driveways for sealing. , The project aims for completion by September/October, contingent on favourable weather and possibly utilizing more resources to meet the September deadline.</p> <p>14 May 2024 Stage 4 all in ground infrastructure is installed. The base course will be finished off before winter and sealing will take place in September which will mean stage 4 complete.</p> <p>09 Apr 2024 Stage 4 all in ground infrastructure is installed. The base course will be finished off before winter and sealing will take place in September which will mean stage 4 complete.</p> <p>06 Mar 2024 Stage 4 all in ground infrastructure is installed. The base course will be finished off before winter and sealing will take place</p>
--	--	--	---	--	---

					<p>in September which will mean stage 4 complete.</p> <p>13 Feb 2024 Working with the developer to get a start date for the last part of the project which is surfacing end roads.</p> <p>18 Jan 2024 Roading to start first quarter 2024. No further change.</p> <p>30 Oct 2023 Stage 4 in-ground infrastructure complete. Road surfacing and kerbing to follow.</p> <p>09 Oct 2023 No Change.</p> <p>15 Sept 2023 No change</p> <p>17 Aug 2023 No change.</p> <p>27 Jun 2023 No change.</p> <p>15 Jun 2023 No update.</p> <p>02 May 2023 Stage 3 settled, Stage 4 still under construction.</p> <p>06 Apr 2023 Stage 3 titles issued, moving into Stage 4 development.</p> <p>14 Feb 2023 Still awaiting title. 224 issued for Stage 3</p> <p>10 Jan 2023 No change.</p> <p>30 Nov 2022 No change.</p> <p>15 Sept 2022 No Change.</p> <p>12 Aug 2022 Stage 3 Title are due March next year and Stage 4 are due for title June next year.</p> <p>23 Jun 2022 No further update available.</p>
--	--	--	--	--	--

					<p>May 2022 Stage 2 Titles received and settled. Work is on track for Stage 3.</p> <p>April 2022 No update. Awaiting approval.</p> <p>March 2022 Stage two 223c and 224c applications submitted. Awaiting approval.</p> <p>February 2022 All 16 sections sold and settled in January 2022 in Stage 1, 15 out of 16 sections sold in Stage 2 and 12 sections sold, three under offer and four unsold in Stage 3.</p> <p>January 2022 Titles have now issued for the 16 sections in Stage 1 with settlement for all sections on 20 January. Stage 2 224C Application has been applied for and titles are expected late January 2022. Stage 3 progress is on track. Current sales are as follows: Stage 1 - 16/16 lots under contract (settlement 20 January) Stage 2 - 15/16 lots under contract Stage 3 - 11/19 lots under contract.</p> <p>November 2021 224c has been issued for stage 1. Awaiting LINZ to issue Title. Stage 2 roading will be sealed week of 22nd November.</p> <p>October 2021 Development work programme generally on track. Stage 1 is approximately 2 weeks behind schedule due to COVID-19, although Stage 2 is ahead and Stage 3 is on schedule. As of September 2021, sales figures were Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 10 sold, 9 unsold or under offer.</p> <p>September 2021 Construction work progressing, although slightly behind due to COVID-19 alert level restrictions.</p> <p>March–July 2021 Work progressing according to contract.</p> <p>February 2021</p>
--	--	--	--	--	--

					<p>3910 contract executed. Detailed update was emailed to the board separate to this Status Report.</p> <p>January 2021 Construction has commenced. Work programme to be fully finalised in coming weeks.</p> <p>December 2020 Lawyer is drafting variation to agreement for discussion with developer.</p> <p>November 2020 Due to one of the shareholders passing away in late June the developer AC/JV Holdings has been working on a succession plan which should be finalised in early November. The need to agree succession has meant recent delays to the development but Staff are in regular contact with the contractor to ensure that works begin as soon as possible. Once succession arrangements are confirmed it will enable construction to progress and sections to be put on market as soon as possible. To further ensure this outcome a variation to the development agreement will be prepared which will confirm stages and tighten progress requirements.</p> <p>September 2020 Work expected to start on site in October for Stage 1 and some sections will be marketed. Stage 1 completion scheduled for April 2021.</p> <p>May – August 2020 Due to Covid 19, engineering design and construction start date delayed. As of May, engineering design mostly complete and work on site expected to start soon with a staged approach. Also awaiting outcome of Shovel Ready Projects application which may affect how this development progresses.</p> <p>February 2020 The developer is working on engineering design for subdivision to be approved by</p>
--	--	--	--	--	---

					<p>Council. Work expected to start on site for subdivision in approximately 6 weeks.</p> <p>January 2020 Subdivision consent granted 18 December 2019.</p> <p>November 2019 Subdivision consent was lodged on 22 November 2019.</p> <p>September – October 2019 The affected party consultation process with NZTA, Transpower and DOC for the application to connect Dunstan Road to the State Highway is almost complete. The developer is also close to finalising the subdivision plan to allow for the resource consent to be lodged.</p> <p>July 2019 Subdivision consent expected to be lodged in August.</p> <p>June 2019 Tree felling complete. Subdivision consent expected to be lodged in July or August.</p> <p>May 2019 Tree felling commenced 20 May and is expected to take up to 6 weeks to complete. Subdivision scheme plan close to being finalised before resource consent application.</p> <p>April 2019 Security fencing has been completed. Felling of trees expected to commence in the next month. Concept plan is in final draft. Next step is for the surveyor to apply for resource consent.</p> <p>March 2019 Concept plan is in final draft. Next step is for the surveyor to convert to a scheme plan and apply for resource consent. The fencer is booked in for March.</p> <p>January 2019 Development agreement was signed by AC & JV Holdings before Christmas. Subdivision plan now being developed for resource consent application and removal of</p>
--	--	--	--	--	--

					<p>trees expected to start mid to late January.</p> <p>October 2018 The development agreement is with the developer's accountant for information. Execution imminent.</p> <p>September 2018 The development agreement is under final review.</p> <p>August 2018 Risk and Procurement Manager finalising development agreement to allow development to proceed.</p> <p>June 2018 Preferred developer approved. All interested parties being advised week of 11 June. Agreement still being finalised to enable negotiation to proceed.</p> <p>March – April 2018 Staff finalising the preferred terms of agreement.</p> <p>February 2018 Requests received. Council staff have been finalising the preferred terms of agreement to get the best outcome prior to selecting a party, including understanding tax implications.</p> <p>December 2017 Request for Proposals was advertised in major New Zealand newspapers at the end of November 2017 with proposals due by 22 December. Three complying proposals received.</p> <p>November 2017 Council solicitor has provided first draft of RFI document for staff review.</p> <p>November 2017 Action Memo sent to the Property Officer</p>
25/09/2019	Consideration of New Zealand Standard (NZS) 4404:2020 (Doc ID 422658)	19.8.10	<p>Recommendations</p> <p>A. <u>RESOLVED</u> that the report be received, and the level of significance accepted.</p> <p>B. <u>AGREED</u> to adopt NZS 4404:2010 as Council's</p>	Acting General Manager - Planning and Infrastructure	<p>21 Jul 2025 Draft document completed with the exception of 3Waters updates. Awaiting direction on 3Waters standards prior to inclusion.</p> <p>10 Jun 2025 No further update.</p>

			subdivision standard subject to the development of an updated addendum for local conditions.		<p>15 May 2025 Draft document expected to be complete by 30 June.</p> <p>14 Apr 2025 Working with planning, infrastructure and parks teams to continue drafting sections</p> <p>17 Mar 2025 Drafting of all sections underway.</p> <p>12 Feb 2025 Drafting of roading and landscaping sections underway.</p> <p>15 Jan 2025 Project scoping finalised - being reviewed by project team.</p> <p>05 Dec 2024 Project scoping underway with relevant teams.</p> <p>13 Nov 2024 Land Development Engineer started 18/11/24 on a fixed term contract for the update of 4404 addendum. Project scoping with relevant teams underway.</p> <p>16 Oct 2024 Fixed term offer made for land development engineer. The role is project specific for the NZS4404 update and fixed term through to 30 June 2025.</p> <p>14 Aug 2024 Project still contingent on availability of resource</p> <p>18 Jul 2024 The project's start date will be contingent on available resources, and we have approached a potential candidate to support our Engineering team, who will also assist in updating the standards.</p> <p>13 Jun 2024 Project commencement will depend on resourcing and we are currently recruiting for a new staff member in the Engineering team who will take this on as their responsibility.</p>
--	--	--	--	--	--

					<p>07 May 2024 Funding has been included in the 2024/25 Annual Plan to review and update Council's addendum to NZS4404. The project is currently being scoped and work is set to begin from 1 July.</p> <p>08 Feb 2024 Funding to progress development of updated standards has been included in 2024/25 AP. Awaiting funding to progress.</p> <p>08 Jan 2024 No change.</p> <p>14 Nov 2023 Applying for funding as part of Council's LTP process to progress this piece of work.</p> <p>06 Oct 2023 No Change.</p> <p>15 Sept 2023 No Change</p> <p>04 Jul 2023 No change.</p> <p>14 Jun 2023 No change.</p> <p>18 May 2023 No change.</p> <p>11 Apr 2023 No change.</p> <p>17 Feb 2023 No Change</p> <p>10 Jan 2023 No change</p> <p>01 Dec 2022 No change</p> <p>28 Oct 2022 No change.</p> <p>19 Sept 2022 No change.</p> <p>08 Aug 2022 No change.</p> <p>23 Jun 2022 No change.</p>
--	--	--	--	--	--

					<p>19 May 2022 No change.</p> <p>March 2022 Due to work programme commitments this item has been deferred. Looking to potentially add to the 2023 work schedule.</p> <p>January 2021 – February 2022 No change.</p> <p>December 2020 The status of this work will be reviewed in February 2021 and a further update provided then.</p> <p>January 2020 - November 2020 No change.</p> <p>December 2019 Workshops continuing for updating engineering standards. The Environmental Engineering team will be working with planning to ensure the design standards from the Cromwell masterplan are developed alongside the updated engineering standards.</p> <p>November 2019 Drafting of an updated addendum is underway and expected to be included in report to Council in early 2020.</p> <p>October 2019 Action memo sent to the Environmental Engineering Manager.</p>
15/07/2020	Lease of Kyeburn Reserve - Ratification	20.5.4	<p>Recommendations</p> <p>That the Council:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to grant the Kyeburn Committee a lease pursuant to Section 61(2A) of the Reserves Act 1977, on the following terms:</p> <p>1. Permitted use: Community Hall</p>	Statutory Property Team Leader	<p>21 Jul 2025 No further progress to report.</p> <p>09 Jun 2025 Matter still on the to do list. No further progress has been made.</p> <p>14 May 2025 Matter only referred to Statutory Team now. Due to a big backlog of outstanding leases and Road Stoppings this matter has not been looked at yet.</p> <p>14 May 2025 Action reassigned to Zeelie, Zelda by Reynolds, Sarah - New officer</p> <p>14 May 2025</p>

			<p>2. Term: 33 years</p> <p>3. Rights of Renewal: None</p> <p>4. Land Description Sec 20 Blk V11 Maniototo SD</p> <p>5. Area: 0.4837 hectares</p> <p>6. Rent: \$1.00 per annum if requested</p> <p>Subject to the Kyeburn Hall Committee</p> <p>1. Becoming an Incorporated Society</p> <p>2. Being responsible for all outgoings, including utilities, electricity, telephone, rubbish collection, rates, insurance and ground maintenance</p>	<p>No updates.</p> <p>15 Apr 2025 No progress, this has been passed onto Statutory Property to reassess and progress.</p> <p>18 Dec 2024 Issue will be passed to property statutory staff. ON HOLD.</p> <p>15 Jan 2024 Have not received a response from Kyeburn Hall Committee. ON HOLD.</p> <p>13 Nov 2023 6/11/2023 – Requested that the Kyeburn Hall Committee table at their AGM and General meeting the outstanding issue of picking up the ground lease. The Kyeburn Hall Committee reported back that it is under discussion with the Kyeburn Library Committee Inc. for the lease to be picked up given the Kyeburn Library Committee are already incorporated.</p> <p>11 Oct 2023 No change. On hold.</p> <p>14 Sept 2023 No change, on hold</p> <p>17 Aug 2023 No change, on hold.</p> <p>23 Jun 2023 No change, on hold.</p> <p>12 Jun 2023 No change. On hold.</p> <p>02 May 2023 No change. On hold.</p> <p>27 Apr 2023 No change. On hold.</p> <p>27 Mar 2023 No change. On hold.</p> <p>21 Feb 2023 No change. On hold</p> <p>06 Jan 2023 No change, on hold.</p>
--	--	--	---	---

					<p>25 Nov 2022 The Kyeburn Hall Committee have now advised they don't want to become an Incorporated Society, they are looking to an existing Incorporated Society in the area to see if the ground lease could be picked up by them. Awaiting for further information from the Kyeburn Hall Committee in the new year.</p> <p>28 Oct 2022 No change. On Hold.</p> <p>14 Sept 2022 No Change. On Hold</p> <p>09 Aug 2022 No change on hold</p> <p>18 May 2022 No change to the status of this item. Still on hold.</p> <p>August 2021 ON HOLD until meeting able to take place.</p> <p>July 2021 Meeting request to the Committee for July 2021 was declined by the Committee citing workloads and health issues of committee members. The Committee will make contact when their schedule allows.</p> <p>June 2021 May meeting was postponed until July 2021.</p> <p>February – April 2021 Property and Facilities Officer - Ranfurly to meet Committee in May 2021 and discuss next steps.</p> <p>January 2021 Waiting for confirmation of their status as an Incorporated Society before issuing the lease.</p> <p>September – December 2020 Kyeburn Hall Committee to follow up progress on getting their status as an Incorporated Society, in response to email sent to them September 2020.</p>
--	--	--	--	--	---

					<p>August 2020 Advised Kyeburn Hall Committee of Council's resolution and waiting for confirmation of their status as an Incorporated Society before issuing the lease.</p> <p>July 2020 Action memo sent to Property and Facilities Officer – Maniototo.</p>
26/01/2022	Alexandra Airport Masterplan	22.1.3	<p>That the Council</p> <p>B. Adopts the proposed Alexandra Airport Masterplan.</p> <p>C. That a business and financial strategy be developed to support the implementation of the Airport Masterplan.</p>	Property Officer	<p>14 May 2025 Update on Alexandra Airport on hold until requirements for water supply have been confirmed which are still in progress. ON HOLD</p> <p>16 Apr 2025 There have been further delays connecting the airport to the town water supply.</p> <p>17 Mar 2025 Update delayed until April meeting due to further information required for water supply.</p> <p>12 Feb 2025 An update including information on the runway reseal and water supply is planned for the March 2025 meeting.</p> <p>16 Jan 2025 An update is planned for the March 2025 meeting.</p> <p>15 Nov 2024 Report will come to Council in the New Year with more information on Airport. ON HOLD</p> <p>15 Oct 2024 Council have applied for a water connection and this should go live before the end of the year.</p> <p>13 Sept 2024 Discussions still ongoing regarding town water supply connection.</p> <p>14 Aug 2024 Report expected to go to September meeting if details on connecting to town water supply can be finalised.</p> <p>17 Jul 2024</p>

					<p>A report will go to Council meeting in August or September.</p> <p>12 Jun 2024 Information still being collated and staff waiting on key updates on water connection and reseal procurement. Once this information is finalised a report will go to the next available Council meeting.</p> <p>09 May 2024 Property staff reviewing and collating information for 26 June report.</p> <p>09 Apr 2024 Still waiting on further information regarding connection to Alexandra Town water supply in order to provide full overview to Council of progress with development.</p> <p>06 Mar 2024 Report to Council delayed as further information required.</p> <p>12 Feb 2024 An information only report regarding the Alexandra Airport will be presented to Council at March meeting which will provide a financial update.</p> <p>09 Jan 2024 Finance are working on reconciliation of Airport budgets, capital expenditure and required rates contributions to be updated in Long Term Plan 2024-34.</p> <p>09 Nov 2023 No further update.</p> <p>11 Oct 2023 No further update. Financial strategy will be reviewed as part of the LTP process.</p> <p>15 Sept 2023 Updated cost estimate for the new hangar development have been included for new LTP</p> <p>17 Aug 2023 Updated cost estimates being prepared for new hangar development to be included in the LTP financials.</p>
--	--	--	--	--	---

					<p>04 Jul 2023 No further update.</p> <p>13 Jun 2023 No further update. Financial strategy will be reviewed as part of the LTP process.</p> <p>19 May 2023 No further update.</p> <p>06 Apr 2023 Due to drop off in interested parties more clarity required on demand for new hangar sites. Financial strategy will be reviewed as part of the LTP 2024-34 process.</p> <p>20 Feb 2023 Investigations still in progress for infrastructure.</p> <p>20 Dec 2022 Investigations in progress for options for infrastructure required for new hangar site development.</p> <p>25 Nov 2022 Draft concept plan prepared. Meeting planned in New Year to update stakeholders and seek feedback.</p> <p>28 Oct 2022 No change. Plans still in progress.</p> <p>15 Sept 2022 Business plan and concept plans for new hangar precinct are in progress</p> <p>12 Aug 2022 No change</p> <p>20 Jun 2022 Business plan and concept plans for new hangar precinct are in progress</p> <p>19 May 2022 Masterplan included in Vincent Spatial Plan press release to inform public it has been adopted and is available on CODC website. Work progresses on planning for next stage of development and business plan.</p> <p>05 Apr 2022 The Masterplan has been added to the CODC website.</p>
--	--	--	--	--	--

					<p>22 Feb 2022 Copy of adopted Masterplan will be uploaded to Council's website. Business and financial strategy planning has begun for the new hangar precinct budgeted in Year 2 of the LTP 2021-31.</p> <p>03 Feb 2022 Information still being collated and waiting on some key outcomes concerning water connection and update on resealing procurement. Once this information is available a report will be presented to Council at next meeting.</p>
14/12/2022	Private Plan Change 21 - Fulton Hogan, Parkburn	22.10.2	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to accept and process the request as a private plan change and proceed to notify the request, under clause 26 of the First Schedule to the Resource Management Act 1991.</p>	Principal Policy Planner	<p>17 Jul 2025 Consent Order received from Environment Court, settled through mediation. PC 21 Fully operative - can now be closed. MATTER CLOSED</p> <p>11 Jun 2025 Appeal Resolved - Awaiting confirmation from Environment Court</p> <p>16 Apr 2025 This plan change is still subject to appeal.</p> <p>17 Mar 2025 Mediation is ongoing.</p> <p>17 Feb 2025 Plan change is subject to appeal.</p> <p>15 Jan 2025 No change</p> <p>12 Dec 2024 One Appeal received</p> <p>15 Nov 2024 No Change - Appeals close 18 November</p> <p>17 Oct 2024 Decision Notified - Appeals close 18 November</p> <p>13 Sept 2024 Decision going to September Council Meeting for ratification and approval to notify</p> <p>15 Aug 2024 Decision is being reviewed and will go to September Council meeting for</p>

					<p>recommendation, will then be notified with 30 day appeal period.</p> <p>19 Jul 2024 Hearing held, decision being drafted by hearings commissioners.</p> <p>13 Jun 2024 PC 19 decision notified and the independent Panel for PC 21 are working through the implications of the decision and recent Environment Court Decision on NPS-HPL</p> <p>15 May 2024 Waiting until Plan Change 19 is confirmed.</p> <p>15 Apr 2024 Decision is pending the outcome of Plan Change 19.</p> <p>11 Mar 2024 Hearing Held - panel drafting decision</p> <p>13 Feb 2024 Hearing Held 12/13th February</p> <p>15 Jan 2024 Section 42A released and hearing scheduled.</p> <p>17 Nov 2023 Section 42A being drafted. Hearing scheduled for 12 & 13 February.</p> <p>13 Oct 2023 Proponent has asked for the hearing to be deferred to early 2024 to enable them to speak with submitters.</p> <p>18 Sept 2023 No change</p> <p>18 Aug 2023 Further submissions have closed. Independent commissioner chair has been appointed.</p> <p>04 Jul 2023 No change.</p> <p>14 Jun 2023 No update.</p> <p>18 May 2023 Submissions closed. Summary is completed for the submissions to be notified.</p>
--	--	--	--	--	---

					11 Apr 2023 Plan Change notified and submission closed 22 Feb 2023 Notification 2nd March 11 Jan 2023 Plan Change documents are being prepared for public notification. 16 Dec 2022 Action memo sent to staff.
29/11/2023	Business Case Omakau Wastewater	23.11.2	That the Council A. Receives the report and accepts the level of significance. B. Agrees that the preferred way forward is the option to construct a new wastewater treatment site at Omakau in a more resilient location, with disposal to land. C. Agrees to include funding for investigation and preliminary design to progress the next stage of the business case for the Omakau Wastewater Treatment Project in the Draft 2024 Long-term Plan. D. Agrees that the treatment plant design will accommodate the potential future treatment of wastewater from Ophir, but reticulation of Ophir is not included within the scope of this project. E. Directs staff to provide an updated business case which provides refined costs and a delivery strategy for Council approval following preliminary design, and prior to procurement of detailed design and construction.	Capital Projects Programme Manager	01 Dec 2023 The business cases will be further progress once funding is confirmed in the LTP. Likely to commence from July 2024. ON HOLD. 30 Nov 2023 Action memo sent to staff.
29/11/2023	Business Case Alexandra Wastewater	23.11.3	That the Council A. Receives the report and accepts the level of significance. B. Agrees that preferred way forward is the option to construct a new wastewater treatment site on Council land adjacent to the Alexandra Airport, with disposal to land. C. Agrees to include funding for investigation and	Capital Projects Programme Manager	01 Dec 2023 The business cases will be further progress once funding is confirmed in the LTP. Likely to commence from July 2024. ON HOLD. 30 Nov 2023 Action memo sent to staff.

			<p>preliminary design to progress the next stage of the business case for the Alexandra wastewater treatment plant project in the Draft 2024 Long-term Plan.</p> <p>D. Directs staff to undertake more detailed investigation into the capability of the existing site to meet long term requirements if discharge to water was to continue.</p> <p>E. Directs staff to provide an updated business case which provides refined costs and a delivery strategy for Council approval following further investigation of both the existing and preferred option of a new site.</p>		
24/09/2024	Visitor Levy and Short Term accommodation	24.11.12	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Adopts a formal supportive position of Queenstown Lakes District Council's proposal to introduce a localised visitor levy.</p> <p>C. Adopts a supportive position on the investigation of a localised visitor levy within Central Otago in the absence of a national visitor levy.</p> <p>D. Instructs staff to provide a cost/benefit analysis on the introduction of a commercial or targeted rate on short-term rental properties within Central Otago.</p>	Regional Deals Lead	<p>15 May 2025 On hold until response received from DIA. ON HOLD</p> <p>16 Apr 2025 Still waiting for the Regional Deals proposal response from DIA.</p> <p>12 Mar 2025 No further updates.</p> <p>12 Feb 2025 This is now part of the Regional Deals conversations.</p> <p>13 Jan 2025 No further updates.</p> <p>18 Nov 2024 Staff working to develop a budget for 2025/26 financial year LTP input.Update to come in March 2025.</p> <p>18 Oct 2024 Work has begun on this.</p> <p>04 Oct 2024 Action memo was sent to staff.</p>
30/10/2024	Private Plan Change 23 (Hartley Road Partnership) - Decision on	24.12.10	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Resolves that Plan Change 23 be accepted under</p>	Principal Policy Planner	<p>17 Jul 2025 No Change</p> <p>11 Jun 2025 Section 42A report being drafted. Hearing after September at request of Plan Change</p>

	Acceptance		Schedule 1, Clause 25 (2) (b) of the Resource Management Act 1991 and notified as a private plan change under Schedule 1, Clause 26.		<p>requestor. Likely to be October due to key staff availability.</p> <p>16 Apr 2025 Further submissions have closed and a hearing date is being scheduled.</p> <p>17 Mar 2025 Summary submission is in. Currently looking to schedule the hearing.</p> <p>17 Feb 2025 Summary of submissions notified.</p> <p>15 Jan 2025 submissions close 17th January</p> <p>12 Dec 2024 No Change</p> <p>15 Nov 2024 Plan Change 23 Notified 16th November - Submissions close 17th January</p> <p>06 Nov 2024 Action memo sent to staff.</p>
29/05/2024	Plan Change 19 - Recommended Decision of the Hearings Panel	24.6.12	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Adopts the decision on Plan Change 19.</p> <p>C. Approves the notification of the decision in accordance with clause 11 of the First Schedule to the Resource Management Act 1991.</p>	Principal Policy Planner	<p>17 Jul 2025 No Change</p> <p>11 Jun 2025 Court assisted mediation completed, post settlement actions prior to reporting to the Environment Court required of all parties.</p> <p>16 Apr 2025 Still awaiting the May / June mediation dates.</p> <p>17 Mar 2025 There have been informal discussions with all parties and two appeals have been resolved. Formal mediation has been set for May / June 2025.</p> <p>17 Feb 2025 Informal discussions have been held with appellants. Now waiting for mediation dates from the Environment Court.</p> <p>15 Jan 2025 Informal discussions continuing.</p> <p>12 Dec 2024 Informal Discussions progressing</p>

					<p>15 Nov 2024 Informal discussions commenced</p> <p>17 Oct 2024 Mediation not available through Environment Court until March/, April - Council requested approval to engage in informal discussions with appellants prior to that which has been approved.</p> <p>13 Sept 2024 Submissions grouped along with section 274 parties. Leave sought from Court to undertake informal discussions with submitters.</p> <p>15 Aug 2024 14 appeals received, all submitters have been notified on our website. No decision has been made on what parts of PC19 can become operative.</p> <p>19 Jul 2024 Appeal period closes on 9 August.</p> <p>13 Jun 2024 Decision notified 8th June - 30 day appeal period</p> <p>06 Jun 2024 Action memo sent to staff.</p>
31/07/2024	Economic Development Strategy	24.9.5	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Notes the update on the development of a new Economic Development Strategy.</p> <p>C. Appoints Crs Alley and Paterson to act as liaisons to the steering group.</p> <p>D. Extends duration of existing 2019-2024 Economic Development strategy until the new strategy is adopted.</p>	Economic Development Manager	<p>06 Jun 2025 Graphic design of draft Strategy complete, will now come to the July meeting.</p> <p>14 May 2025 Draft Strategy currently with graphic designer and coming to June meeting.</p> <p>15 Apr 2025 Draft Strategy coming to the May meeting.</p> <p>17 Mar 2025 Draft plan to come to the April Council meeting.</p> <p>12 Feb 2025 No further updates.</p> <p>15 Jan 2025 Meeting held with Runaka representatives, draft document being prepared.</p> <p>08 Nov 2024</p>

					<p>No further updates at this stage.</p> <p>18 Oct 2024 Community workshops have been completed and currently compiling information to liaise with Runaka.</p> <p>02 Sept 2024 Community consultation taking place over September.</p> <p>16 Aug 2024 Work on the new strategy has begun.</p> <p>06 Aug 2024 Action memo sent to staff.</p>
29/01/2025	Assigning Role of Controller	25.1.12	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to the Otago Civil Defence Emergency Group Manager that Patrick Keenan, a Central Otago District Council employee be appointed as a Local Civil Defence Controller (statutory position).</p>	Regional Deals Lead	<p>15 Jul 2025 Appointment of Patrick Keenan as local Controller for the CODC was approved at Emergency Management Otago meeting held on 12 June 2025. MATTER CLOSED.</p> <p>10 Jun 2025 No update.</p> <p>16 May 2025 Still with Emergency Management for signing.</p> <p>16 Apr 2025 Joint Committee still to approve.</p> <p>17 Mar 2025 Appointment yet to be ratified by Joint Committee.</p> <p>12 Feb 2025 Awaiting joint committee approval.</p> <p>31 Jan 2025 Action memo sent to staff.</p>
20/05/2025	Submissions on the 2025-34 Long-term Plan and the draft Long-term Plan document	25.10.2	H. On the basis that there is no offer for Central Otago to host a South Island supercars event no funding is to be allocated in the Long-term Plan 2025-34.	Regional Deals Lead	<p>06 Jun 2025 To be included into the Long-term plan. , MATTER CLOSED</p> <p>21 May 2025 Action memo sent to staff.</p>
28/05/2025	Cromwell Memorial Hall Operations Decisions	25.11.3	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the recommendation from the Cromwell</p>	Facility Experience Manager	<p>17 Jul 2025 Registrations of Interest are open,</p> <p>13 Jun 2025 Registrations of Interest will open during the week beginning 16 June.</p>

			<p>Community Board that the café space and cinema and catering kitchen being considered for lease to commercial operators through Councils normal procurement process.</p> <p>C. Approves that staff seek broad options through expressions of interest to run the spaces in recommendation B so all opportunities can be considered.</p> <p>D. Agrees that staff bring a report back to Cromwell Community Board and Council to review the expressions of interest for consideration.</p> <p>E. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>		<p>06 Jun 2025 Action memo sent to report writer.</p>
28/05/2025	Museum Fitout within the Cromwell Memorial Hall	25.11.4	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves council officers facilitate the fitout of the museum in the new Cromwell Memorial Hall to work in conjunction with the Cromwell Museum Trust.</p> <p>C. Approves to delegate financial authority to the Chief Executive in the amount \$1.6 million enabling awarding the design and fitout to nominated suppliers as per the procurement policy process, subject to successful external grant funding of the full amount.</p> <p>D. Notes that \$1.1m has been approved from Central Lakes Trust, and \$350,000 has been approved from Lotteries.</p> <p>E. Authorising the Chief Executive Officer to do all that is necessary to give effect to these resolutions.</p>	Project Manager - Property	<p>15 Jul 2025 Action reassigned to Winders, Bex by Reynolds, Sarah - Change of roles</p> <p>15 Jul 2025 External funding totalling \$1.45M has been allocated to the Museum Fitout, potential funding from OCT is still in progress. Design is progressing with Jasmax (Story Inc as subcontractor) including Aukaha with Museum staff. Naylor Love have and design team have worked together to get the base build underway within current schedule.</p> <p>13 Jun 2025 Funding has been confirmed from Lotteries in the amount of \$350,000. With the previous \$1.1M from CLT, this totals \$1.45M able to be allocated to the Museum Fitout. Design is underway with Jasmax (Story Inc as subcontractor) including Aukaha with Museum staff. Early engagement with Naylor Love on incorporation into base build underway.</p> <p>06 Jun 2025 Action memo sent to report writer.</p>
28/05/2025	Roxburgh Entertainment Centre External	25.11.5	<p>That the Council</p> <p>A. Receives the report and accepts the level of</p>	Project Manager - Property	<p>18 Jul 2025 TVCB is working through the group's</p>

	Stakeholder Group		<p>significance.</p> <p>B. Approves the proposed project structure.</p> <p>C. Approves that the Teviot Valley Community Board has delegation to appoint up to 4 external stakeholders to the Steering group.</p> <p>D. Directs staff to investigate the option of an appointed Councillor representative as an additional member of the Steering Group.</p> <p>E. Approves the Terms of Reference Document.</p> <p>F. Authorises the Chief Executive to do all that is necessary to give effect to the Council's resolutions.</p>		<p>composition.</p> <p>12 Jun 2025 Teviot Valley Community Board have advertised locally for expressions of interest regarding stakeholders.</p> <p>06 Jun 2025 Action memo sent to report writer.</p>
28/05/2025	Ranfurly and Patearoa Water Supplies Patearoa Barrier Non-compliance	25.11.8	<p>A. That the report be received.</p> <p>B. Noted and approves the implementation of the Mitigation Plan subject to Taumata Arowai approval.</p>	Group Manager - Three Waters	<p>21 Jul 2025 A report is coming to the July meeting.</p> <p>10 Jun 2025 Following a further technical review by Taumata Arowai Council has been advised that only a boil water advisory will be acceptable to manage the protozoa risk until the new treatment upgrades are commissioned. Council staff are now working through this process with Taumata Arowai.</p> <p>06 Jun 2025 Action memo sent to report writer.</p>
25/06/2025	Central Otago District Council Tree Policy Renewal	25.12.10	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Adopts the Central Otago District Council Tree Policy 2025.</p>	Parks and Recreation Manager	<p>15 Jul 2025 New Tree Policy now on Council website. MATTER CLOSED.</p> <p>13 Jul 2025 Action memo sent to report writer.</p>
25/06/2025	Kāmoanahaehae - Riverside Park Stage 2 Ramp	25.12.11	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves that Stage 2 the Ramp of the Kāmoanahaehae - Riverside Park project will be</p>	Parks and Recreation Manager	<p>15 Jul 2025 Contract for Stage 2 Ramp signed with contractors. MATTER CLOSED.</p> <p>13 Jul 2025 Action memo sent to report writer.</p>

			funded through account 2137 - Reserves Contribution Fund Vincent up to the value of \$400,000.		
25/06/2025	Proposal to Consider the Requirement for an Esplanade Strip/Reserve - Hindon Street Road Stopping	25.12.13	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to determine that an esplanade strip/reserve is not required in terms of section 118 of the Public Works Act, 1981 in the case of the approved road stopping of the unformed legal road adjacent to the intersection of River Street and Hindon Street, Omakau.</p> <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Statutory Property Team Leader	<p>14 Jul 2025 Council Solicitor provided with the necessary certificate declaring no Esplanade strip/reserve required. Road Stopping now in process of being finalised.</p> <p>13 Jul 2025 Action memo sent to report writer.</p>
25/06/2025	Ratification of Vincent Community Board Resolution 25.4.6 (Proposal to Approve the Licence to Occupy to Upcycles Charitable Trust on Part of 60 Boundary Road, Alexandra)	25.12.14	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to ratify Resolution 25.4.6 of the Vincent Community Board to approve the granting of a Licence to Occupy to Upcycles Charitable Trust of approximately 125 square metres more or less on Part 3 DP 355061 held on Record of Title 224692 for the purpose of Local Purpose (Transfer/Landfill) Reserve, on the following terms and conditions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Term: Five (5) years <input type="checkbox"/> Right of renewal: None <input type="checkbox"/> Commencement Date: 1 July 2025 <input type="checkbox"/> Licence Fee: \$1 per annum plus GST (if demanded) <input type="checkbox"/> Rent Review: None <input type="checkbox"/> Permitted Use: For the establishment and use as a bicycle repair and restoration facility. 	Statutory Property Team Leader	<p>14 Jul 2025 Ratified at the 25 June Council meeting. MATTER CLOSED</p> <p>14 Jul 2025 Action memo sent to Report Writer</p>

			C. Authorises the Chief Executive to all that is necessary to give effect to the resolution.		
25/06/2025	Bridge Renewal Procurement - Bridge 191 Little Valley Road	25.12.15	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the procurement plan for tendering of the renewal of all timber components of Bridge 191 Little Valley Road, including the following</p> <p>(a) Tenders to be evaluated using the Weighted Attribute Method with a 50% price weighting.</p> <p>C. Authorises the Chief Executive Officer to award the work to the preferred contractor following the procurement process provided that the tendered amounts are within the approved budget.</p>	Roading Manager	<p>16 Jul 2025 Tender documents have been amended to reflect the 50% Price weighting as per councils' resolution. Tender will go to market 4th August.</p> <p>16 Jul 2025 Hi Paul, ,Can you please give me an update on this action for Council. ,Thanks Sarah</p> <p>13 Jul 2025 Action memo sent to report writer.</p>
25/06/2025	Proposed Speed Limit Changes 2025	25.12.16	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the speed limit proposals for consultation.</p>	Acting General Manager - Planning and Infrastructure	<p>16 Jul 2025 Open for consultation 27 June - 10 August. , MATTER CLOSED.</p> <p>13 Jul 2025 Action memo sent to report writer.</p>
25/06/2025	Abbeyfield Development - Clutha Street - Request to gift part of Section 13 BLK XXXIV TN of Alexandra	25.12.4	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the proposal to gift the land indicated on site plan, Appendix "1" of the report, being part of Section 13 BLK XXXIV TN of Alexandra to Abbeyfield New Zealand (Alexandra) for amalgamation to proposed Lot 2 provided that:</p> <p>(a) All legal and survey costs associated with the boundary adjustment, amalgamation and uplifting of designation be paid by Abbeyfield (Alexandra).</p> <p>(b) A survey of the land be done at the cost of Abbeyfield Alexandra.</p>	Statutory Property Team Leader	<p>14 Jul 2025 On 2 July 2025 copy of Council Resolution sent to Abbeyfield Alexandra. No further action required from CODC staff at this stage. Abbeyfield to still complete purchase of land and will be in contact once the process has been completed.</p> <p>13 Jul 2025 Action memo sent to report writer.</p>

			<p>(c) The gifted land is utilised for the development of affordable housing.</p> <p>(d) Should the development not proceed the land be returned to Council.</p> <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>		
25/06/2025	Reserve funding a Teviot Valley future plan	25.12.6	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Notes that work on the Teviot Valley Community Plan is underway and the outcomes should be considered by the Teviot Valley Community Board before Council considers any funding from the Teviot Valley reserves.</p>	Regional Deals Lead	<p>13 Jul 2025 Action memo sent to report writer.</p>
25/06/2025	Use of Economic Development Reserves	25.12.7	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the use of \$10,000 from the Economic Development reserves to fund short term support for Economic Development in the 2025-26 financial year.</p>	Economic Development Manager	<p>16 Jul 2025 MATTER CLOSED 13 Jul 2025 Action memo sent to report writer.</p>
25/06/2025	Manorburn Dam Recreation Reserve Management Plan 2025	25.12.8	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the Manorburn Dam Recreation Reserve Management Plan 2025 under delegated authority from the Minister of Conservation.</p>	Parks Officer - Planning and Strategy	<p>17 Jul 2025 Final copy of Manorburn Dam Recreation Reserve Management Plan 2025 uploaded to CODC website. MATTER CLOSED. 13 Jul 2025 Action memo sent to report writer.</p>
25/06/2025	Review of Open Spaces Naming Policy 2024	25.12.9	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p>	Parks Officer - Planning and	<p>17 Jul 2025 Final copy of Open Spaces Naming Policy (reviewed 2025) uploaded to CODC website. MATTER CLOSED.</p>

			<p>B. Approves and adopts the revised Open Spaces Naming Policy 2024.</p> <p>C. Notes that the Open Spaces Naming Policy 2024 will be reviewed in July 2027.</p>	Strategy	<p>13 Jul 2025 Action memo sent to report writer.</p>
30/06/2025	Adoption of the 2025-34 Long-term Plan	25.13.2	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves and adopts the revenue and financing policy 2025-31 for inclusion in the 2025-34 Long-term Plan</p> <p>C. Approves the Long-term Plan 2025-34 detailed in Appendix 1, including the 2025-26 fees and charges as detailed in Appendix 2</p> <p>D. Receive the auditor's opinion for the 2025-34 Long-term plan</p> <p>E. Adopts the 2025-34 Long-term Plan and auditors' opinion in accordance with Section 95 of the Local Government Act 2002.</p> <p>F. Requests the Chief Executive Officer to prepare the final 2025-34 Long-term Plan including any amendments from the Council, auditors and legal representative.</p> <p>G. Requests the Chief Executive Officer to formally advise the submitters of Council's decisions.</p>	Systems and Corporate Accountant	<p>18 Jul 2025 Long-term Plan adopted. MATTER CLOSED</p>
30/06/2025	Setting of Rates for the 2025/26 Financial Year	25.13.3	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. That the Central Otago District Council resolves to set the following rates under the Local Government (Rating) Act 2002, on rating units in the Central Otago District for the financial year commencing 1 July 2025 and ending on 30 June 2026.</p>	Systems and Corporate Accountant	<p>18 Jul 2025 Rates have been set. MATTER CLOSED</p>

Page 29 of 42

			<p>The Council sets a differential targeted rate set under section 16 of the Local Government (Rating) Act 2002 on all rating units connected to or serviceable by a Council water supply (as defined in the Rating Policy - Funding Impact Statement (FIS)) as follows:</p> <table><tr><td>Connected (Lateral Serviceable (No Lateral Provided))</td><td>Per connection</td><td>\$684.66</td><td>\$7,845,544</td></tr><tr><td></td><td>Rating unit</td><td>\$342.33</td><td>\$29,928</td></tr></table> <p>Volumetric Water Charges</p> <p>The Council sets targeted rates for volumetric water charges under section 19 of the Local Government (Rating) Act 2002 at \$1.60 per cubic meter on all rating units that are connected to a Council water supply, with effect for readings from November 2025. Reading from 1 July 2025 until November 2025 is set at \$0.60 per cubic meter on all rating units that are connected to a Council water supply. As defined in the FIS, as follows:</p> <p>One unit equals one cubic meter which is 1000l or 1m3.</p> <p>Water charges – including GST</p> <table><tr><th>Meter Reading Area</th><th>Cost per Unit \$0.60</th></tr><tr><td>Clyde, Omakau, Maniototo, Teviot</td><td>July 2025</td></tr><tr><td>Alexandra</td><td>August 2025</td></tr></table>	Connected (Lateral Serviceable (No Lateral Provided))	Per connection	\$684.66	\$7,845,544		Rating unit	\$342.33	\$29,928	Meter Reading Area	Cost per Unit \$0.60	Clyde, Omakau, Maniototo, Teviot	July 2025	Alexandra	August 2025		
Connected (Lateral Serviceable (No Lateral Provided))	Per connection	\$684.66	\$7,845,544																
	Rating unit	\$342.33	\$29,928																
Meter Reading Area	Cost per Unit \$0.60																		
Clyde, Omakau, Maniototo, Teviot	July 2025																		
Alexandra	August 2025																		

					April 2026											
			Cromwell South (split along Barry Ave and SH 6 Cromwell to Luggate) including Pisa	September 2025	January 2026 May 2026											
			Cromwell North (split along Barry Ave and SH 6 Cromwell to Luggate) including Bannockburn and Lowburn	October 2025	February 2026 June 2026											
			Ripponvale Water Management Rate The Council sets a targeted rate for capital contribution to the Ripponvale Water Scheme Upgrade Capital Funding Plan within the Ripponvale community. The rating basis is a fixed charge per rating unit and is applied to those rating units where ratepayers did not elect to make a lump sum payment for their share of the capital contribution to this project. The Rates Information Database identifies properties that have a targeted rate for capital contribution, and those that made a lump sum payment and to which the targeted rate for capital contribution does not apply. Sections 117A-M of the Local Government (Rating) Act 2002 relate to Lump sum payment contributions. The targeted rate is based as a fixed charge for each rating unit for a finite ten-year period as follows:													
			<table><tr><th>CATEGORY</th><th>Factor(s) for calculation liability</th><th>Fixed charge \$ (GST Inclusive)</th><th>Total revenue sought from this</th></tr><tr><td>Ripponvale Water Management (targeted rate)</td><td>Rating unit</td><td>\$602.57</td><td>\$37,962</td></tr></table>				CATEGORY	Factor(s) for calculation liability	Fixed charge \$ (GST Inclusive)	Total revenue sought from this	Ripponvale Water Management (targeted rate)	Rating unit	\$602.57	\$37,962		
CATEGORY	Factor(s) for calculation liability	Fixed charge \$ (GST Inclusive)	Total revenue sought from this													
Ripponvale Water Management (targeted rate)	Rating unit	\$602.57	\$37,962													

			<p>Wastewater Rates</p> <p>The Council sets a differential targeted rate set under section 16 of the Local Government (Rating) Act 2002 on all rating units connected to or serviceable by a Council wastewater supply (as defined in the Rating Policy - Funding Impact Statement (FIS)) as follows:</p> <table><tr><td>Connected (Lateral Provided)</td><td>Per connection</td></tr><tr><td>Serviceable (No Lateral Provided)</td><td>Rating unit</td></tr></table> <p>Additional Pan Commercial Accommodation Rate.</p> <p>The Council sets a targeted rate under section 16 of the Local Government (Rating) Act 2002 as a fixed charge for each additional pan or urinal after the first, on connected rating units providing commercial accommodation or commercial elderly rest homes as defined by the rating valuations rules 2008. This is calculated at 25% of the Connected (Lateral Provided).</p> <p>The rates for this service are shown below:</p>	Connected (Lateral Provided)	Per connection	Serviceable (No Lateral Provided)	Rating unit		
Connected (Lateral Provided)	Per connection								
Serviceable (No Lateral Provided)	Rating unit								

			<p>Additional Pan Commercial Accommodation</p> <p>Per additional pan</p> <p>\$273.61</p> <p>\$206,720</p>	
			<p>Clyde Wastewater Management Rate</p> <p>The Council sets a targeted rate under section 16 of the Local Government (Rating) Act 2002 for wastewater management as a fixed charge per rating unit within Clyde (identified by Valuation Roll 28461) not connected to the Wastewater network.</p>	
			<p>Clyde Wastewater</p> <p>Rating Unit</p> <p>\$85.01</p> <p>\$54,491</p>	
			<p>Clyde Wastewater Capital Contribution Charge Rate</p> <p>The Council sets a targeted rate under section 16 of the Local Government (Rating) Act 2002 for capital contributions to the Clyde Wastewater Reticulation Scheme Upgrade - Capital Funding Plan to properties identified in Stage 1 of the project. The rating basis is a fixed charge per rating unit and is applied to those rating units where ratepayers did not elect to make a lump sum payment for their share of the capital contribution to this project. The Rates Information Database identifies properties that have a targeted rate for capital contribution, and those that made a lump sum payment and to which the targeted rate for capital contribution does not apply.</p> <p>Sections 117A-M of the Local Government (Rating) Act 2002 relate to Lump sum payment contributions.</p>	

			<p>The targeted rate is based as a fixed charge for each rating unit for a finite ten-year period as follows:</p> <table><tr><th>CATEGORY</th><th>Factor(s) for calculation liability</th><th>Fixed Charge \$ (GST Inclusive)</th><th>Total revenue sought from this</th></tr><tr><td>Clyde Wastewater Capital Contribution</td><td>Per rating unit</td><td>\$1,277.00</td><td>\$176,417</td></tr></table>	CATEGORY	Factor(s) for calculation liability	Fixed Charge \$ (GST Inclusive)	Total revenue sought from this	Clyde Wastewater Capital Contribution	Per rating unit	\$1,277.00	\$176,417		
CATEGORY	Factor(s) for calculation liability	Fixed Charge \$ (GST Inclusive)	Total revenue sought from this										
Clyde Wastewater Capital Contribution	Per rating unit	\$1,277.00	\$176,417										
			<p>Stormwater charge</p> <p>The stormwater charge is a uniform targeted rate targeted rate under section 15 of the Local Government (Rating) Act 2002. It recovers the funding required by Council for stormwater purposes. It is assessed on all rating units.</p> <table><tr><th>CATEGORY</th><th>Factor(s) for calculation liability</th><th>Fixed Uniform Charge \$ (GST Inclusive)</th><th>Total revenue sought from this</th></tr><tr><td>Stormwater Charge</td><td>Rating unit</td><td>\$10.92</td><td>\$160,397</td></tr></table>	CATEGORY	Factor(s) for calculation liability	Fixed Uniform Charge \$ (GST Inclusive)	Total revenue sought from this	Stormwater Charge	Rating unit	\$10.92	\$160,397		
CATEGORY	Factor(s) for calculation liability	Fixed Uniform Charge \$ (GST Inclusive)	Total revenue sought from this										
Stormwater Charge	Rating unit	\$10.92	\$160,397										
			<p>Waste Collection Charge</p> <p>The Council sets targeted rates under section 16 of the Local Government (Rating) Act 2002 for waste collection for rating units (as per the FIS).</p> <table><tr><th>CATEGORY</th><th>Factor(s) for calculation liability</th><th>Fixed Charge \$ (GST Inclusive)</th><th>Total revenue sought from this</th></tr><tr><td>Waste collection with collection 4 bins (availability of</td><td>Per rating unit</td><td>\$598.75</td><td>\$6,235,123</td></tr></table>	CATEGORY	Factor(s) for calculation liability	Fixed Charge \$ (GST Inclusive)	Total revenue sought from this	Waste collection with collection 4 bins (availability of	Per rating unit	\$598.75	\$6,235,123		
CATEGORY	Factor(s) for calculation liability	Fixed Charge \$ (GST Inclusive)	Total revenue sought from this										
Waste collection with collection 4 bins (availability of	Per rating unit	\$598.75	\$6,235,123										

			<table><tr><td colspan="4">Waste Management Charge</td></tr><tr><td colspan="4">The Council sets targeted rates under section 16 of the Local Government (Rating) Act 2002 for waste management for rating units with no collection (as per the FIS).</td></tr><tr><td><table><tr><th>CATEGORY</th><th>Factor(s) for calculation liability</th><th>Fixed Charge \$ (GST Inclusive)</th><th>Total revenue sought from this</th></tr><tr><td>Waste management charge (no collection)</td><td>Rating unit</td><td>\$132.63</td><td>\$589,515</td></tr></table></td><td></td><td></td></tr><tr><td colspan="4">Waste Collection Additional Bins Charge</td></tr><tr><td colspan="4">The Council sets targeted rates under section 16 of the Local Government (Rating) Act 2002 on rating units provided with any additional service, on a per additional container basis as follows:</td></tr><tr><td><table><tr><th>CATEGORY</th><th>Factor(s) for calculation liability</th><th>Fixed Charge \$ (GST Inclusive)</th><th>Total revenue sought from this</th></tr><tr><td>Waste collection additional general refuse bin (red)</td><td>Per additional bin</td><td>\$348.47</td><td>\$344,642</td></tr><tr><td>Waste collection additional general refuse bin (red)</td><td>Per additional bin</td><td>\$203.58</td><td>\$35,015</td></tr><tr><td>Waste collection additional mixed recycling bin</td><td>Per additional bin</td><td>\$101.79</td><td>\$87,843</td></tr><tr><td>Waste collection additional glass recycling bin (blue)</td><td>Per additional bin</td><td>\$47.90</td><td>\$32,955</td></tr><tr><td>Waste collection additional organics bin (green)</td><td>Per additional bin</td><td>\$113.76</td><td>\$14,903</td></tr></table></td><td></td><td></td></tr></table>	Waste Management Charge				The Council sets targeted rates under section 16 of the Local Government (Rating) Act 2002 for waste management for rating units with no collection (as per the FIS).				<table><tr><th>CATEGORY</th><th>Factor(s) for calculation liability</th><th>Fixed Charge \$ (GST Inclusive)</th><th>Total revenue sought from this</th></tr><tr><td>Waste management charge (no collection)</td><td>Rating unit</td><td>\$132.63</td><td>\$589,515</td></tr></table>	CATEGORY	Factor(s) for calculation liability	Fixed Charge \$ (GST Inclusive)	Total revenue sought from this	Waste management charge (no collection)	Rating unit	\$132.63	\$589,515			Waste Collection Additional Bins Charge				The Council sets targeted rates under section 16 of the Local Government (Rating) Act 2002 on rating units provided with any additional service, on a per additional container basis as follows:				<table><tr><th>CATEGORY</th><th>Factor(s) for calculation liability</th><th>Fixed Charge \$ (GST Inclusive)</th><th>Total revenue sought from this</th></tr><tr><td>Waste collection additional general refuse bin (red)</td><td>Per additional bin</td><td>\$348.47</td><td>\$344,642</td></tr><tr><td>Waste collection additional general refuse bin (red)</td><td>Per additional bin</td><td>\$203.58</td><td>\$35,015</td></tr><tr><td>Waste collection additional mixed recycling bin</td><td>Per additional bin</td><td>\$101.79</td><td>\$87,843</td></tr><tr><td>Waste collection additional glass recycling bin (blue)</td><td>Per additional bin</td><td>\$47.90</td><td>\$32,955</td></tr><tr><td>Waste collection additional organics bin (green)</td><td>Per additional bin</td><td>\$113.76</td><td>\$14,903</td></tr></table>	CATEGORY	Factor(s) for calculation liability	Fixed Charge \$ (GST Inclusive)	Total revenue sought from this	Waste collection additional general refuse bin (red)	Per additional bin	\$348.47	\$344,642	Waste collection additional general refuse bin (red)	Per additional bin	\$203.58	\$35,015	Waste collection additional mixed recycling bin	Per additional bin	\$101.79	\$87,843	Waste collection additional glass recycling bin (blue)	Per additional bin	\$47.90	\$32,955	Waste collection additional organics bin (green)	Per additional bin	\$113.76	\$14,903			
Waste Management Charge																																																										
The Council sets targeted rates under section 16 of the Local Government (Rating) Act 2002 for waste management for rating units with no collection (as per the FIS).																																																										
<table><tr><th>CATEGORY</th><th>Factor(s) for calculation liability</th><th>Fixed Charge \$ (GST Inclusive)</th><th>Total revenue sought from this</th></tr><tr><td>Waste management charge (no collection)</td><td>Rating unit</td><td>\$132.63</td><td>\$589,515</td></tr></table>	CATEGORY	Factor(s) for calculation liability	Fixed Charge \$ (GST Inclusive)	Total revenue sought from this	Waste management charge (no collection)	Rating unit	\$132.63	\$589,515																																																		
CATEGORY	Factor(s) for calculation liability	Fixed Charge \$ (GST Inclusive)	Total revenue sought from this																																																							
Waste management charge (no collection)	Rating unit	\$132.63	\$589,515																																																							
Waste Collection Additional Bins Charge																																																										
The Council sets targeted rates under section 16 of the Local Government (Rating) Act 2002 on rating units provided with any additional service, on a per additional container basis as follows:																																																										
<table><tr><th>CATEGORY</th><th>Factor(s) for calculation liability</th><th>Fixed Charge \$ (GST Inclusive)</th><th>Total revenue sought from this</th></tr><tr><td>Waste collection additional general refuse bin (red)</td><td>Per additional bin</td><td>\$348.47</td><td>\$344,642</td></tr><tr><td>Waste collection additional general refuse bin (red)</td><td>Per additional bin</td><td>\$203.58</td><td>\$35,015</td></tr><tr><td>Waste collection additional mixed recycling bin</td><td>Per additional bin</td><td>\$101.79</td><td>\$87,843</td></tr><tr><td>Waste collection additional glass recycling bin (blue)</td><td>Per additional bin</td><td>\$47.90</td><td>\$32,955</td></tr><tr><td>Waste collection additional organics bin (green)</td><td>Per additional bin</td><td>\$113.76</td><td>\$14,903</td></tr></table>	CATEGORY	Factor(s) for calculation liability	Fixed Charge \$ (GST Inclusive)	Total revenue sought from this	Waste collection additional general refuse bin (red)	Per additional bin	\$348.47	\$344,642	Waste collection additional general refuse bin (red)	Per additional bin	\$203.58	\$35,015	Waste collection additional mixed recycling bin	Per additional bin	\$101.79	\$87,843	Waste collection additional glass recycling bin (blue)	Per additional bin	\$47.90	\$32,955	Waste collection additional organics bin (green)	Per additional bin	\$113.76	\$14,903																																		
CATEGORY	Factor(s) for calculation liability	Fixed Charge \$ (GST Inclusive)	Total revenue sought from this																																																							
Waste collection additional general refuse bin (red)	Per additional bin	\$348.47	\$344,642																																																							
Waste collection additional general refuse bin (red)	Per additional bin	\$203.58	\$35,015																																																							
Waste collection additional mixed recycling bin	Per additional bin	\$101.79	\$87,843																																																							
Waste collection additional glass recycling bin (blue)	Per additional bin	\$47.90	\$32,955																																																							
Waste collection additional organics bin (green)	Per additional bin	\$113.76	\$14,903																																																							

			<table><tr><td>Waste collection upsized household rubbish bin (red)</td><td>Per upsized bin</td><td>\$143.70</td><td>\$24,142</td></tr></table>	Waste collection upsized household rubbish bin (red)	Per upsized bin	\$143.70	\$24,142						
Waste collection upsized household rubbish bin (red)	Per upsized bin	\$143.70	\$24,142										
			<p>Community Facilities Charge</p> <p>The Council sets a uniform targeted rate of \$982.61 per rating unit under section 16 of the Local Government (Rating) Act 2002 for community facilities on every rateable rating unit in the district.</p> <table><tr><td>Community Facilities Charge</td><td>Rating Unit</td><td>\$982.61</td><td>\$14,434, 428</td></tr></table> <p>District Library Charge</p> <p>The Council sets a uniform targeted rate under section 16 of the Local Government (Rating) Act 2002 for library services within the District. The targeted rates will be based as a uniform charge for each rating unit as shown in the table below:</p> <table><tr><td>District Library Charge</td><td>Rating unit</td><td>\$150.74</td><td>\$2,214,150</td></tr></table> <p>Grants Rate</p> <p>The Council sets a targeted rate under section 16 of the Local Government (Rating) Act 2002 for Grants</p>	Community Facilities Charge	Rating Unit	\$982.61	\$14,434, 428	District Library Charge	Rating unit	\$150.74	\$2,214,150		
Community Facilities Charge	Rating Unit	\$982.61	\$14,434, 428										
District Library Charge	Rating unit	\$150.74	\$2,214,150										

			<p>within each ward, except Teviot Valley Ward. For each ward the rate will be on a differential basis, based on the use to which the rating unit is placed (as defined in the table below).</p> <p>The targeted rates are based on the capital value of all rating units as shown in the table as follows:</p>																																																						
			<table><tr><td colspan="4">Cromwell Ward</td></tr><tr><td>Commercial and Industrial</td><td>Capital value</td><td>\$0.0000822</td><td>\$84,593</td></tr><tr><td>Residential</td><td>Capital value</td><td>\$0.0000153</td><td>\$62,258</td></tr><tr><td>Rural</td><td>Capital value</td><td>\$0.0000118</td><td>\$33,345</td></tr><tr><td>Dams and Utilities</td><td>Capital value</td><td>\$0.0000106</td><td>\$234</td></tr><tr><td colspan="4">Vincent Ward</td></tr><tr><td>Commercial and Industrial</td><td>Capital value</td><td>\$0.0000706</td><td>\$29,501</td></tr><tr><td>Residential</td><td>Capital value</td><td>\$0.0000131</td><td>\$38,713</td></tr><tr><td>Rural</td><td>Capital value</td><td>\$0.0000101</td><td>\$28,898</td></tr><tr><td>Dams and Utilities</td><td>Capital value</td><td>\$0.0000091</td><td>\$6,736</td></tr><tr><td colspan="4">Teviot Valley Ward</td></tr><tr><td>Commercial and Industrial</td><td>Capital value</td><td>\$0.0000000</td><td>\$0</td></tr><tr><td>Residential</td><td>Capital value</td><td>\$0.0000000</td><td>\$0</td></tr></table>	Cromwell Ward				Commercial and Industrial	Capital value	\$0.0000822	\$84,593	Residential	Capital value	\$0.0000153	\$62,258	Rural	Capital value	\$0.0000118	\$33,345	Dams and Utilities	Capital value	\$0.0000106	\$234	Vincent Ward				Commercial and Industrial	Capital value	\$0.0000706	\$29,501	Residential	Capital value	\$0.0000131	\$38,713	Rural	Capital value	\$0.0000101	\$28,898	Dams and Utilities	Capital value	\$0.0000091	\$6,736	Teviot Valley Ward				Commercial and Industrial	Capital value	\$0.0000000	\$0	Residential	Capital value	\$0.0000000	\$0		
Cromwell Ward																																																									
Commercial and Industrial	Capital value	\$0.0000822	\$84,593																																																						
Residential	Capital value	\$0.0000153	\$62,258																																																						
Rural	Capital value	\$0.0000118	\$33,345																																																						
Dams and Utilities	Capital value	\$0.0000106	\$234																																																						
Vincent Ward																																																									
Commercial and Industrial	Capital value	\$0.0000706	\$29,501																																																						
Residential	Capital value	\$0.0000131	\$38,713																																																						
Rural	Capital value	\$0.0000101	\$28,898																																																						
Dams and Utilities	Capital value	\$0.0000091	\$6,736																																																						
Teviot Valley Ward																																																									
Commercial and Industrial	Capital value	\$0.0000000	\$0																																																						
Residential	Capital value	\$0.0000000	\$0																																																						

			Rural	Capital value	\$0.0000000	\$0		
			Dams and Utilities	Capital value	\$0.0000000	\$0		
			Maniototo Ward					
			Commercial and Industrial	Capital value	\$0.0000441	\$2,719		
			Residential	Capital value	\$0.0000082	\$3,204		
			Rural	Capital value	\$0.0000063	\$7,971		
			Dams and Utilities	Capital value	\$0.0000056	\$80		
			Planning and Environment Rate					
			<p>The Council sets a targeted rate under section 16 of the Local Government (Rating) Act 2002 for Planning and Environment on all rating units. The rate is based on the capital value of all rating units in the District according to the table below:</p>					
			Planning and Environment	Capital value	\$0.0001217	\$2,226,045		
			Economic Development Rate					
			<p>The Council sets a targeted rate under section 16 of the Local Government (Rating) Act 2002 for economic development on all rating units. The rate is based on the capital value of all rating units in the District according to the table below:</p>					

			<div>Economic Development</div> <div>Capital value</div> <div>\$0.0000114</div> <div>\$208,265</div> <div>Tourism Rate</div> <div>The Council sets a targeted rate under section 16 of the Local Government (Rating) Act 2002 on a differential basis based on use of all rating units, except those rating units used as sport and recreation, for Tourism. The rate is based on the capital value of all rating units in the district.</div> <div>Residential</div> <div>Capital value</div> <div>\$0.0000750</div> <div>\$577,225</div> <div>Rural</div> <div>Capital value</div> <div>\$0.0000577</div> <div>\$445,635</div> <div>Commercial and Industrial</div> <div>Capital value</div> <div>\$0.0004026</div> <div>\$622,027</div> <div>Dams, Utilities</div> <div>Capital value</div> <div>\$0.0000517</div> <div>\$68,500</div> <div>C. To set due dates and penalties for the financial year.</div> <div>Due Dates</div> <div>Rates for 2025-26 (other than for metered water) be due for payment in four equal instalments on the dates as detailed below:</div> <div><div>•</div><div>20 August 2025</div></div>		
--	--	--	---	--	--

			<ul style="list-style-type: none">• 20 November 2025• 20 February 2026• 20 May 2026 <p>Penalties</p> <p>Penalties will be added under sections 57 and 58 of the Local Government (Rating) Act 2002 to unpaid rates (other than for metered water):</p> <ul style="list-style-type: none">• 10% on any outstanding amount of any instalment not paid by the due date.• The penalty will be applied on 27 August 2025, 27 November 2025, 27 February 2026 and 27 May 2026 respectively for each instalment.• 10% on amounts outstanding from earlier years, such penalty being applied on 1 October 2025 and 1 April 2026. <p>Sets the due dates for metered water billing as follows:</p> <table><tr><th>Meter Reading Area</th><th>Read Period</th></tr><tr><td>Clyde, Omakau, Maniototo, Teviot</td><td>July 2025 November 2025 March 2026</td></tr><tr><td>Alexandra</td><td>August 2025 December 2025 April 2026</td></tr><tr><td>Cromwell South (split along Barry Ave and SH 6 Cromwell to Luggate) including Pisa</td><td>September 2025 January 2026 May 2026</td></tr><tr><td>Cromwell North (split along Barry Ave and SH 6 Cromwell to Luggate) including Bannockburn and Lowburn</td><td>October 2025 February 2026 June 2026</td></tr></table> <p>Penalties will be added for 2025-26 under sections</p>	Meter Reading Area	Read Period	Clyde, Omakau, Maniototo, Teviot	July 2025 November 2025 March 2026	Alexandra	August 2025 December 2025 April 2026	Cromwell South (split along Barry Ave and SH 6 Cromwell to Luggate) including Pisa	September 2025 January 2026 May 2026	Cromwell North (split along Barry Ave and SH 6 Cromwell to Luggate) including Bannockburn and Lowburn	October 2025 February 2026 June 2026		
Meter Reading Area	Read Period														
Clyde, Omakau, Maniototo, Teviot	July 2025 November 2025 March 2026														
Alexandra	August 2025 December 2025 April 2026														
Cromwell South (split along Barry Ave and SH 6 Cromwell to Luggate) including Pisa	September 2025 January 2026 May 2026														
Cromwell North (split along Barry Ave and SH 6 Cromwell to Luggate) including Bannockburn and Lowburn	October 2025 February 2026 June 2026														

			<p>57 and 58 of the Local Government (Rating) Act 2002 on unpaid metered water rates as follows:</p> <p>10% on any metered water rates outstanding after the due date.</p> <table><tr><th>Meter Reading Area</th><th>Penalty Date</th></tr><tr><td>Clyde, Omakau, Maniototo, Teviot</td><td>4 September 2025 15 January 2026 7 May 2026</td></tr><tr><td>Alexandra</td><td>2 October 2025 5 February 2026 4 June 2026</td></tr><tr><td>Cromwell South (split along Barry Ave and SH 6 Cromwell to Luggate) including Pisa</td><td>6 November 2025 5 March 2026 25 June 2026</td></tr><tr><td>Cromwell North (split along Barry Ave and SH 6 Cromwell to Luggate) including Bannockburn and Lowburn</td><td>4 December 2025 2 April 2026 6 August 2026</td></tr></table>	Meter Reading Area	Penalty Date	Clyde, Omakau, Maniototo, Teviot	4 September 2025 15 January 2026 7 May 2026	Alexandra	2 October 2025 5 February 2026 4 June 2026	Cromwell South (split along Barry Ave and SH 6 Cromwell to Luggate) including Pisa	6 November 2025 5 March 2026 25 June 2026	Cromwell North (split along Barry Ave and SH 6 Cromwell to Luggate) including Bannockburn and Lowburn	4 December 2025 2 April 2026 6 August 2026		
Meter Reading Area	Penalty Date														
Clyde, Omakau, Maniototo, Teviot	4 September 2025 15 January 2026 7 May 2026														
Alexandra	2 October 2025 5 February 2026 4 June 2026														
Cromwell South (split along Barry Ave and SH 6 Cromwell to Luggate) including Pisa	6 November 2025 5 March 2026 25 June 2026														
Cromwell North (split along Barry Ave and SH 6 Cromwell to Luggate) including Bannockburn and Lowburn	4 December 2025 2 April 2026 6 August 2026														
26/02/2025	Regional Deals Proposal	25.3.10	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the proposal for submission to Central Government under the Regional Deals framework.</p>	Regional Deals Lead	<p>18 Jul 2025 Regional Deals have moved to the next phase beyond the initial submission to Central Government. MATTER CLOSED</p> <p>15 May 2025 On hold until response received from DIA. ON HOLD</p> <p>16 Apr 2025 Still waiting to hear back from DIA.</p> <p>12 Mar 2025 Regional Deals proposition has been submitted awaiting decision from DIA.</p> <p>04 Mar 2025 Action memo sent to staff.</p>										

30/04/2025	Cromwell Memorial Hall Operations Decisions	25.7.9	<p>That the Council</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves that the Cromwell Memorial Hall will be run as a Council run facility with funding included in the 2025-2034 Long-term Plan.</p> <p>C. Approves a full operational review to be completed after three years of being open in the 2030-2040 Long-term Plan.</p> <p>D. Directs staff to produce a six monthly report to Council on operations following the opening of the facility.</p> <p>E. Approves that Cromwell Community Board member Sarah Browne be appointed as an advisor to the Cromwell Memorial Hall project team.</p> <p>F. Notes the process the operations team will go through to provide Cromwell Community Board and Council with regular updates on operational progress to the facility opening in July 2026.</p>	Facility Experience Manager	<p>17 Jul 2025 Operation decisions are ongoing.</p> <p>06 Jun 2025 Operations decisions are ongoing.</p> <p>15 May 2025 Operations team will continue to provide updates to Council on progress</p> <p>07 May 2025 Action memo sent to staff.</p>
------------	---	--------	---	-----------------------------	---

10 COMMUNITY BOARD MINUTES

25.15.24 MINUTES OF THE VINCENT COMMUNITY BOARD MEETING HELD ON 9 JUNE 2025

Doc ID: 2522828

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

Recommendations

That the unconfirmed Minutes of the Vincent Community Board Meeting held on 9 June 2025 be noted.

1. Attachments

Appendix 1 - Minutes of the Vincent Community Board Meeting held on 9 June 2025

**MINUTES OF A MEETING OF THE
VINCENT COMMUNITY BOARD
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON MONDAY, 9 JUNE 2025 COMMENCING
AT 10.00 AM**

PRESENT: Mr J Cromb (Chairperson), Dr R Browne, Cr L Claridge, Mr T Hammington, Mr D Johns, Cr M McPherson,

IN ATTENDANCE: T Alley (Mayor) via Microsoft Teams, P Kelly (Chief Executive Officer), S Righarts (Acting Group Manager - Community Experience), D Rushbrook (Regional Partnership Lead), P Morris (Acting Group Manager – Governance and Business Services), L van der Voort (Group Manager - Planning and Infrastructure), Q Penniall (Infrastructure Manager), G Robinson (Properties and Facilities Manager), D McKewen (Acting Chief Financial Officer), G Bailey (Parks and Recreation Manager), M Burnett (Parks Officer – Strategy and Planning), Z Zeelie (Team Leader Statutory Property), R Williams (Community Development Officer), S Reynolds (Acting Governance Manager)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Browne

That apologies from Cr T Paterson be received and accepted.

CARRIED

2 PUBLIC FORUM

Ken Churchill- Aronui Reserve

Mr Churchill presented a slide show outlining the work that had been completed at the site of Aronui Dam. He spoke about the spread of raupō, and noted that a stone wall on the site was subsiding. He requested that Council accessed the reserve and looked at options for removal of raupō.

Nicola Rae - Airport Reserve wilding pines and pests

Ms Rae spoke about wilding conifers at the airport reserve and noted the rapid spread of the confiders over recent years. She said she had been removing saplings actively, but the remaining ones require machinery for removal. She requested that the council create a plan for the reserve and inform the community about a timeline the removal. She noted the situation with the rabbits on the reserve and mentioned that the current sporadic pest control programme was inadequate.

Ms Rae then responded to questions.

Professor Brian Boyle- Winterstellar

Professor Boyle discussed his role in the Winterstellar programme and highlighted Central Otago's excellent star-gazing spots. He emphasized the issue of artificial light pollution and noted that had found that communities generally supported reducing street lighting for better visibility of stars. He noted that obtaining International Dark Sky reserve accreditation was lengthy but felt confident in

the team working toward this accreditation. He requested that the board gave their support to this work and responded to questions.

Darryl Jones – on behalf of Lauder community

Mr Jones highlighted Lauder's efforts and community support for the dark sky initiative. He requested a letter from the Council to endorse the project and highlighted the business and tourism opportunities from the accreditation.

Mr Jones then responded to questions.

Ewan Johnstone and Andy Davey – on behalf of St Bathans & Cambrian community

Mr Johnstone and Mr Davey spoke to the project work that had taken place with regards to the Winterstellar Astronomical Site project. The board requested a letter of support for this work and asked for communication and consideration of their objectives across council departments, including planning and regulatory teams.

Rory McLellan – Kāmoanahaehae Riverside Park

Mr McLellan thanked the board for their continued commitment and support to the project. He stated that the project's original objective was to connect the town centre to the river. The trust had been coordinating with Contact Energy in their revision of the Landscape and Visual Amenity Management Plan, and with the Wairoa-Manuharekia Trust to align with their work near the site.

Mr McLellan then responded to questions.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Johns

That the public minutes of the Vincent Community Board Meeting held on 29 April 2025 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

Dr. Browne noted his resignation from the Central Otago REAP board after serving for fourteen years.

Mr Cromb also noted that as he sits on the Kāmoanahaehae Riverside Park working group he would not vote on item 25.4.2.

5 REPORTS

25.4.2 KĀMOANAHAEHAE - RIVERSIDE PARK STAGE 2 RAMP

To consider allocating funding to complete stage 2 the Ramp at Kāmoanahaehae - Riverside Park. The initial design did not fully anticipate engineering requirements. Due to the site's flood risk, rust-proof stainless steel fittings were needed, adding extra cost.

It was also noted that the original estimates from six years ago had significantly increased for all aspects of the project.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Claridge

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that Stage 2 the Ramp of the Kāmoanahaehae - Riverside Park will be funded through account 2137 - Reserves Contribution Fund Vincent up to the value of \$400,000.
- C. Notes that the completion of Stage 2 will be dependent on river levels and consent requirements.

CARRIED WITH MR CROMB ABSTAINING FROM THE VOTE

Note: Mr Andy Davey and Ms Mary-Anne Baxter joined the meeting for item 25.4.3

25.4.3 ALEXANDRA DISTRICT MUSEUM INC. ACCOUNTABILITY REPORT 2022-2023 FINANCIAL YEAR

To provide an accountability report on the objectives and actions of the Alexandra District Museum Inc, over the 2023/24 financial year.

It was noted that the organisation could consider making an application for a contestable grant for an activities outside of their general museum activities.

Ms. Baxter addressed the centre's resourcing issues, noting the recent reduction in opening hours due to this. She commented that she joined the board in order to support the organisation with staffing challenges and ensure the facility's continued operation.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Johns

That the report be received.

CARRIED

Note: Mr Hammington left the meeting at 11.34 am and returned at 11.36 am

25.4.4 DRAFT MANORBURN DAM RECREATION RESERVE MANAGEMENT PLAN FOR APPROVAL

Approve the draft Manorburn Dam Recreation Reserve Management Plan and recommend that Council adopt the Plan under its delegated Reserves Act 1977 authority from the Minister of Conservation.

The modifications subsequent to the presentation of the draft plan were detailed, and the recommended revisions had been implemented.

COMMITTEE RESOLUTION

Moved: Johns
Seconded: Claridge

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends that the suggested amendments and changes to the plan are approved
- C. Recommends to Council the adoption of the amended Manorburn Dam Recreation Reserve Management Plan under its delegated authority from the Minister of Conservation.

CARRIED

25.4.5 TREE PLANTING RESERVE STATE HIGHWAY 8 ALEXANDRA

To consider allocating funding for the grinding of tree stumps in the Tree Planting Reserve adjacent to State Highway 8 Alexandra.

It was noted that the cost to remove the stumps was considerable and there was consideration given that these funds could be better invested in a future planting scheme.

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Hammington

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees not grind stumps within the Tree Planting Reserve adjacent to State Highway 8.
- C. Notes that if approved the Ngai Tahu Properties Limited subdivision application may have an impact on how this reserve is developed.

CARRIED WITH MR CROMB RECORDING HIS VOTE AGAINST.

25.4.6 PROPOSAL TO APPROVE THE LICENCE TO OCCUPY TO UPCYCLES CHARITABLE TRUST ON PART OF 60 BOUNDARY ROAD, ALEXANDRA

To consider the approval of a Licence to Occupy to Upcycle Charitable Trust being approximately 125 square metres more or less on Part Lot 3 DP 355061 held on Record of Title 224692 for the purpose of Local Purpose (Transfer/Landfill) Reserve.

COMMITTEE RESOLUTION

Moved: **Browne**
Seconded: **McPherson**

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to approve the granting of a Licence to Occupy to Upcycles Charitable Trust of approximately 125 square metres more or less on Part 3 DP 355061 held on Record of Title 224692 for the purpose of Local Purpose (Transfer/Landfill) Reserve, on the following terms and conditions:
 - Term: Five (5) years
 - Right of renewal: None
 - Commencement Date: 1 July 2025
 - Licence Fee: \$1 per annum plus GST (if demanded)
 - Rent Review: None
 - Permitted Use: For the establishment and use as a bicycle repair and restoration facility.
- C. Authorises the Chief Executive to all that is necessary to give effect to the resolution.

CARRIED

25.4.7 PROPOSAL TO REVOKE PART OF RESOLUTION 25.3.2

To consider the proposal to revoke part of resolution 25.3.2 from the Vincent Community Board meeting on 29 April 2025.

COMMITTEE RESOLUTION

Moved: **Browne**
Seconded: **Johns**

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to revoke Resolution 25.3.2 item B, as the Blossom Festival Committee will be receiving funding from Council for the next two years, following the 2025-34 Long-term Plan deliberations.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED WITH CR MCPHERSON ABSTAINING FROM THE VOTE

25.4.8 VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2025

To consider the financial performance overview as at 31 March 2025.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Hammington

That the report be received.

CARRIED

Note: Cr McPherson left the meeting at 12.01 pm and returned at 12.08 pm.

6 MAYOR'S REPORT

25.4.9 MAYOR'S REPORT

Her Worship the Mayor gave an update on activities and issues with in Vincent Community Ward since the last meeting. See report attached.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Claridge

That the Vincent Community Board receives the report.

CARRIED

Attachments

1 Mayors Report

7 CHAIR'S REPORT

25.4.10 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting. See report attached.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: McPherson

That the report be received.

CARRIED

Attachments

1 Chairs Report - 9 June 2025

8 MEMBERS' REPORTS

25.4.11 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

Mr Hammington reported on the following:

- Had attended an Elevate business breakfast.
- Had attended two Promote Dunstan meetings.
- Had attended a Blossom festival meeting.
- Had been involved in a planting day for Keep Alexandra Clyde Beautiful.

Cr Claridge reported on the following:

- Gave an update on recent Council activities, noting the hearings and deliberations on the Long-term Plan.

Cr Mcpherson gave an update on the following:

- Gave an update on recent Hearing Panel meetings.
- Gave an overview of recent Council meetings.

Mr Johns reported on the following:

- Had attended Alexandra Rugby Club and Alexandra golf club meetings
- Attended a meeting with staff to consider options for Vallance Cottage.

Dr Browne reported on the following:

- Attended a meeting of Keep Alexandra Clyde Beautiful.
- Attended a meeting of Alexandra and District Museum board.
- Chaired two meetings of the Creative Writers Circle.
- Gave a talk to Alexandra U3A.
- Attended two Elevate business group breakfast meetings.
- Attended a meeting of the Central Otago District Arts Trust.
- Attended a meeting of staff of CODC and Central Stories to review their relationship.
- Stepped down from the board of Central Otago REAP after 14 years, including eight as chair.
- Attended a meeting of Elevate with Joseph Mooney and Miles Anderson.
- Attended the opening of the refurbished Henderson House.
- Enjoyed a performance by Waiata Theatre of "The Hunchback of Notre Dame".
- Performed with the Central Otago Regional Orchestra in Cromwell and Arrowtown.

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Hammington

That the report be received.

CARRIED

9 STATUS REPORTS

25.4.12 JUNE 2025 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

A verbal update was given on the status of the play strategy work.

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Johns

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 29 July 2025.

11 RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION

Moved: Cromb
Seconded: Browne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
25.4.13 - Legalisation and Sale of part of Mutton Town Road	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity

CARRIED

The public were excluded at 12.30 pm and the meeting closed at 12.56 pm

Unconfirmed

25.15.25 MINUTES OF THE CROMWELL COMMUNITY BOARD MEETING HELD ON 17 JUNE 2025

Doc ID: 2523399

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

Recommendations

That the unconfirmed Minutes of the Cromwell Community Board Meeting held on 17 June 2025 be noted.

1. Attachments

Appendix 1 - Minutes of the Cromwell Community Board Meeting held on 17 June 2025

**MINUTES OF A MEETING OF THE
CROMWELL COMMUNITY BOARD
HELD IN THE CROMWELL SERVICE CENTRE, 42 THE MALL, CROMWELL
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 17 JUNE 2025
COMMENCING AT 2.00 PM**

PRESENT: Ms A Harrison (Chair), Mr B Scott, Cr S Browne, Cr N Gillespie, Cr C Laws, Ms M McConnell, Mr W Sanford

IN ATTENDANCE: T Alley (Mayor), P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), D Rushbrook (Regional Deals Lead), S Righarts (Acting Group Manager - Community Experience), N Lanham (Acting Group Manager - Community Vision), Q Penniall (Infrastructure Manager), Z Zeelie (Statutory Property Team Leader), D McKewen (Acting Chief Financial Officer), S Reynolds (Governance Support Officer)

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

There were no speakers for public forum.

3 CONFIRMATION OF MINUTES

----- COMMITTEE RESOLUTION

Moved: Laws
Seconded: Browne

That the public minutes of the Cromwell Community Board Meeting held on 6 May 2025 be confirmed as a true and correct record.

**-----
CARRIED**

Note: Ms McConnell joined the meeting at 2.04 pm

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests.

Note: Cr Laws noted an interest in item 25.4.3 and did not take part in the discussion or vote on the item.

5 REPORTS

25.4.2 ROAD NAME APPROVAL REPORT - SHANNON FARM

To consider a request to name eight roads in the Shannon Farm subdivision in Cromwell.

Discussion followed and there was preference for local identity references over horticultural varieties.

Road	Confirmed Name
1	Infinity Drive (approved)
2	Riggir Crescent
3	Leyser Lane (approved)
4	Malcolm Close
5	Betsy Place
6	Fortune Place
7	Springcrest Court
8	Goldrich Place

COMMITTEE RESOLUTION

Moved: **Gillespie**

Seconded: **Scott**

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees that the roads be named Infinity Drive, Leyser Lane, Riggir Crescent, Malcolm Close Betsy Place, Fortune Place, Springcrest Court, Goldrich Place

CARRIED

25.4.3 ROAD RENAMING AND NAMING APPROVAL FOR WOONG TREE DEVELOPMENT

To consider the renaming Kawariki Court to Plover Court and naming an unnamed road off Plover Court, Kawariki Court.

It was decided that 'Lane' was a more appropriate descriptor for a through road rather than 'Court'.

COMMITTEE RESOLUTION

Moved: **Sanford**

Seconded: **Browne**

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that Kawariki Court be renamed Plover Lane.
- C. Approves the unnamed road off Plover Court be named Kawariki Lane.

CARRIED

25.4.4 PROPOSED NEW LEASE TO CROMWELL BIKE PARK INCORPORATED ON NELPLUSULTRA RECREATION RESERVE

To consider granting a new lease to the Cromwell Bike Park Incorporated on an area of 1 Hectare (more or less) of the Neplusultra Recreation Reserve, being part of Lots 1 and 2 Deposit Plan 19357.

COMMITTEE RESOLUTION

Moved: **Laws**
Seconded: **Browne**

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to grant a lease to Cromwell Bike Park Incorporated on leased areas indicated on Figure 1 of the report of the Neplusultra Recreation Reserve, being part of Lot 2 Deposit Plan 17280 on the following terms and conditions:
 - Commencement 1 July 2023
 - Term Fifteen (15) years
 - Right of Renewal One (1) right of renewal for another Fifteen (15) years
 - Rental \$1 per annum if demanded
 - Rent review frequency No rent review frequency
 - Outgoings 100%
 - Final Expiry Date 30 June 2053
 - Cancellation Clause Five (5) years advanced notice of cancellation
- C. Authorises the Chief Executive to all that is necessary to give effect to the resolution.

CARRIED

25.4.5 LAND INVESTMENT STRATEGY

To consider final draft of the land investment strategy for recommendation to Council

The board requested that the strategy could be reviewed after 12-months and then with each election cycle.

It was considered that this strategy could serve as a template for other areas of council land in throughout the district. There was discussion around whether the document could be expanded to signal where the proceeds from land sales might be directed.

COMMITTEE RESOLUTION

Moved: **Laws**
Seconded: **Scott**

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
 - B. Notes the suggested changes on the final draft of the land investment strategy.
-

-
- C. Approves the strategy and recommends to Council they adopt the land investment strategy.
- D. Recommends to Council that the strategy be reviewed after 12 months and subsequently on a three-year cycle.

CARRIED

Note: Ms McConnell left the meeting at 3.01 pm and did not return.

25.4.6 CROMWELL FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2025

To consider the financial performance overview as at 31 March 2025.

COMMITTEE RESOLUTION

Moved: Gillespie
Seconded: Browne

That the report be received.

CARRIED

6 MAYOR'S REPORT

25.4.7 MAYOR'S REPORT

Her Worship the Mayor gave an update on her activities in the district over recent weeks. See attached report.

COMMITTEE RESOLUTION

Moved: Sanford
Seconded: Browne

That the Cromwell Community Board receives the report.

CARRIED

Attachments

- 1 Mayors Report
-

7 CHAIR'S REPORT

25.4.8 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting.

- She noted that Cromwell Kahui Ako will disband at the end of the year, and acknowledged the achievements of this collaboration and thanked local businesses for their support which had enabled the additional support for many children with diverse needs. She noted that there was work underway to ensure the continuation of this mahi via an external trust.
 - She noted that she was looking forward to Matariki celebrations with her school whānau.
-

COMMITTEE RESOLUTION

Moved: Harrison
Seconded: Browne

That the report be received.

CARRIED

8 MEMBERS' REPORTS**25.4.9 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting.

Cr Laws reported on the following:

- Had met with the Hon. Andrew Hoggard.
- Attended Long-term Plan hearings and noted the support for maintaining community halls and the presentation given by children from Poolburn School.
- Attended an Old Cromwell meeting, where the projected increases in water charges were discussed, due to the groups high water usage.
- Attended Long-term Plan deliberations and reported that the decisions made were in-line with the community's needs and wants.
- Gave an update on the May Council meeting.
- Noted that she had been an apology for the Cromwell Community House meeting.

Mr Sanford reported on the following:

- Attended Central Otago Sports Awards with Central Otago District Council.
- Attended a Business South BA5 at Highlands, hosted by Santana Minerals.
- Attended a Cromwell business network breakfast at Black Rabbit, where Julie Muir spoke on Local Water Done Well.
- Attended Nathan Wallis's presentation on Brains, supported by 45 South and Highlands.
- Attended drop-in session on the Cromwell Racecourse Reserve, held at the Cromwell service centre.
- Attended a LGNZ Community Board Zoom Meeting, where Moko Te Pania was guest speaker.
- Participated in Highland Events Rustic Run at Bannockburn Sluicing's last weekend.
- Attended two Automobile Association District Council meetings
- Had fielded numerous queries on Local Water Done Well and had initiated discussions on the Cromwell Racecourse Reserve Management Plan.

Cr Gillespie reported on the following:

- Provided an update on Long-term Plan hearings, highlighting the substantial submissions received and addressing some of the misinformation that had been circulated.
 - Acknowledged the Chairs comprehensive Community Board Chair update given at the May Council meeting.
 - Attended a Hearings Panel meeting on 10 June.
 - Requested that Cromwell's heritage experts provide additional names for the road naming list, as most previous suggestions had been exhausted.
-

Cr Browne reported on the following:

- Attended the Zones Rippa tournament at Molyneux Park.
- Attended the monthly Automobile Association meeting, outlining the speed limit reduction on State Highway submission made by the group.
- Attended a meeting with the Cromwell Resilience Group meeting where they undertook a table top exercise with Cromwell, Bannockburn & Tarras community resilience groups.
- Attended a Community Meeting with the Cromwell Resilience Group, seeking more members and offering education to attendees on what they might be required to do in the event of a significant disaster.
- Gave an update on recent Council meetings.
- Attended a drop-in session on the Cromwell Racecourse Reserve Management Plan.
- Attended a Memorial Hall fortnightly meeting, where museum fitout had been discussed.
- Attended Long-term Plan hearings and deliberations in May.
- Attended Audit & Risk meetings in May and June.
- Had been awarded the RMA commissioner certification after taking the 'Making Good Decisions Course' in April.

Mr Scott reported on the following:

- Attended the open forum session on Cromwell Racecourse Reserve, and noted the good attendance.
- Attended Long-term Plan session in Alexandra, and spoke to his submission with regards to the development of the Town Centre.
- Attended a planning meeting for the Cromwell and Districts Promotions group.

COMMITTEE RESOLUTION

Moved: **Laws**
Seconded: **Browne**

That the report be received.

CARRIED

9 STATUS REPORTS

25.4.10 JUNE 2025 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Staff gave an update on the Play Strategy, detailing community engagement and feedback gathering efforts. The data collected so far will help in form a draft strategy, that is planned to be open for consultation in November.

COMMITTEE RESOLUTION

Moved: **Browne**
Seconded: **Gillespie**

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 5 August 2025.

11 RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION

Moved: Scott

Seconded: Laws

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
Ordinary Meeting - Confidential Minutes	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity
25.4.11 - Proposal to Approve a New Lease with Central Speedway Cromwell Incorporated	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity
25.4.12 - Gair Ave Development Update	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	Commercial sensitivity To enable commercial activities To enable commercial or industrial negotiations

	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
25.4.13 - June 2025 Confidential Governance Report	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity

CARRIED

The public were excluded at 3.51 pm and the meeting closed at 4.32 pm

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 12 August 2025.

12 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
25.15.26 - Ratification Of Cromwell Community Board Resolution 25.4.11 (Proposal To Approve A New Lease With Central Speedway Cromwell Incorporated)	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity
25.15.27 - Te Korowai Performance Assessment Submission	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	To protect a person's privacy
25.15.28 - Underground Infrastructure Insurance	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	To enable commercial or industrial negotiations To prevent use of the information for improper gain or advantage
25.15.29 - Risk Register Update	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	To prevent use of the information for improper gain or advantage
25.15.30 - July 2025 Confidential Governance Report	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out,	Commercial sensitivity To enable commercial activities

	without prejudice or disadvantage, commercial activities	
25.15.31 - Confidential Minutes of the Vincent Community Board Meeting held on 9 June 2025	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Commercial sensitivity
25.15.32 - Confidential Minutes of the Cromwell Community Board Meeting held on 17 June 2025	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Commercial sensitivity</p> <p>To enable commercial activities</p> <p>To enable commercial or industrial negotiations</p>