



AGENDA

Teviot Valley Community Board Meeting Thursday, 1 May 2025

Date: Thursday, 1 May 2025

Time: 10.00 am

Location: Roxburgh Service Centre, 120 Scotland
Street, Roxburgh

(A link to the live stream will be available on the Central Otago District Council's website.)

Peter Kelly
Chief Executive Officer

Notice is hereby given that a meeting of the Teviot Valley Community Board will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh and live streamed via Microsoft Teams on Thursday, 1 May 2025 at 10.00 am.

The link to the live stream will be available on the Central Otago District Council's website.

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Members Mr N Dalley (Chairperson), Mr M Jessop, Ms G Booth, Cr S Feinerman, Mr C Pannett

In Attendance T Alley (Mayor), P Kelly (Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), L van der Voort (Group Manager - Planning and Infrastructure), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Teviot Valley Community Board - 20 March 2025

**MINUTES OF A MEETING OF THE
TEVIOT VALLEY COMMUNITY BOARD
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 20 MARCH 2025
COMMENCING AT 10.00 AM**

PRESENT: Mr N Dalley (Chairperson), Mr M Jessop, Ms G Booth, Cr S Feinerman, Mr C Pannett

IN ATTENDANCE: T Alley (Mayor), P Kelly (Chief Executive Officer), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience) via Microsoft Teams, L van der Voort (Group Manager - Planning and Infrastructure), G Bailey (Parks and Recreation Manager), Q Penniall (Infrastructure Manager), H Laverick (Roading Asset Engineer), D McKewen (Systems and Corporate Accountant) via Microsoft Teams, G Robinson (Property and Facilities Manager), R Snape (Property and Facilities Manager Vincent and Teviot Valley), S Reynolds (Governance Support Officer)

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

Caroline Tamblyn - Dunstan Hospital Representation

Ms Tamblyn spoke on behalf of Central Otago Health Incorporated, and the volunteer governance group who manage the running of Dunstan Hospital. As part of the requirement for all incorporated societies they are in the process of reviewing their constitution and governance structure. She noted that the whole community were stakeholders in the way the hospital operated and said the organisation had found it difficult to attract governance professionals, and that under the current elected structure candidates had stood unopposed for the past 20 years.

Ms Tamblyn then responded to question.

Janet McDonald - Roxburgh Entertainment Centre

Ms McDonald noted her and her husband have been involved in the Roxburgh Entertainment Group for many years and that she believed communication with the Central Otago District Council following the fire had been lacking. She observed that there was a workshop to be held after this meeting but that it had not been widely advertised or scheduled at a time suitable for most to attend. She also noted that she believed that there should have been public consultation on whether the façade was maintained.

Ms McDonald then responded to questions.

Pat Garden - Millers Flat Sports and Recreation Committee

Mr Garden noted that he was involved in Millers Flat Sports & Recreation committee through his involvement in Teviot Prospects. He outlined the vision of the Millers Flat Sports and Recreation project and covered the expected benefits of the project. The group hoped the sports hub would offer multiple options for events and community activities at the hub and would also help promote other activities in Millers Flat.

Mr Garden then responded to questions.

3 CONFIRMATION OF MINUTES

It was noted that in the Governance report there was an incorrect reference to 'Roxburgh East Road' and this would be amended to read 'Teviot Road'.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Jessop

That the public minutes of the Teviot Valley Community Board Meeting held on 5 February 2025 be confirmed as a true and correct record.

-----**CARRIED**

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

Mr Jessop noted an interest in item 25.2.2 and did not take part in the discussion or vote. His involvement in the Millers Flat Recreation Reserve Steering Group had been declared prior to the meeting and his interests would be updated in the next agenda.

5 REPORTS

25.2.2 PROPOSED MILLERS FLAT SPORTS AND RECREATION HUB

To consider a proposal to redevelop the Millers Flat Recreation Reserve.

Discussion followed on the potential increase in noise due to the project and concern around who would be responsible for future operational costs. It was also noted that the boundary would need to be confirmed as the current survey was not accurate.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Pannett

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to the redevelopment of the Millers Flat Recreation Reserve in line with the proposals put forward by the Millers Flat Recreation Reserve Steering Group depicted in plans attached to this report.
- C. Notes that Council funding is not being sought for this project.
- D. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

-----**CARRIED**

25.2.3 SPEED MANAGEMENT CONSULTATION PROPOSAL

To consider and provide feedback on the updated speed limit proposals for the Central Otago District noting no proposed changes for the Teviot Valley.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Pannett

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes Council will be considering a report for speed limit changes for the district, with no local road changes in the Teviot Valley.

CARRIED

Note: By permission of the meeting items 25.2.5 - 25.2.7 were heard first.

6 MAYOR'S REPORT**25.2.5 MAYOR'S REPORT****COMMITTEE RESOLUTION**

Moved: Dalley
Seconded: Feinerman

That the Teviot Valley Community Board receives the report.

CARRIED

Attachments

- 1 Mayors Report
-

7 CHAIR'S REPORT**25.2.6 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting.

- Thanked everyone who was involved in the Roxburgh Entertainment fire, both on the day and following the event and noted the impact of the loss of the iconic building within the community. He noted he was pleased to see people come together, to ensure everyone's safety and hoped that all residents could work collaboratively to work towards a plan for a new facility. He also acknowledged the work that all council staff and other external organisations had in the recovery of the site.
 - Attended the recent Council meeting to give an Community Board chair update and had attended a Long-term Plan workshop.
-

- Attended a rest home meetings.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Jessop

That the report be received.

CARRIED

8 MEMBERS' REPORTS

25.2.7 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

Cr Feinerman reported on the following:

- Attended a community response group meeting, and gave an update on their projects.
- Attended the successful Roxburgh Pool, Punawai Ora seasonal closing party, with Sports Central, and noted that the committee had drafted a notice for the bulletin next week, and so that members of the committee would be in attendance at the Long-term Plan public session in early April.
- Attended a Teviot Prospects meeting.
- Had met with members of the Business group, and gave an update on the projects they are working on, including plan to upgrade the street flags.
- Had met with Ben from Sports Central to progress the bike track project, and he had liaised with Phil Oliver who would also help the children establish a formal group for this project.
- Noted planting work on the river track had been completed, and that this group are now planning a working bee on Grovers Hill.
- Gave an update on the recent Council meetings and encouraged the community to get involved in the Long-term Plan submission process.

Ms Booth reported on the following:

- Attended a Medical trust meeting.

Mr Pannett reported on the following:

- Thanked all the emergency services and all those involved in the Roxburgh Entertainment Centre.
 - Attended the Mount Benger A & P Show.
 - Noted a localised thunderstorm that caused a bit of local damage in Millers Flat.
-

- Attended the Millers Flat Sports and Recreation Hub information evening, noting good attendance and overall positive response.
- Observed that ratepayers are now more aware that there is another reasonably large rates increase predicted and that the compounding increase is causing some unhappiness.
- Acknowledges Fulton Hogan who had done a great job of improving rural roads in Roxburgh East.

Mr Jessop reported on the following:

- Noted he had been busy on the Millers Flat Sports and Recreation hub.
- Attended a museum meeting, noting that the chair Margaret Hull had sadly passed away.
- Attended and spoke at the Town and Country Club.
- Attended a 'Summer Party', run by the Millers Flat Hall committee and noted the strong attendance.
- Did a stint at the council stand at the Mount Benger A & P show.
- Had attended a Teviot Prospects meetings, where an update on the Teviot Valley Community Plan was discussed.
- Had completed Justice of Peace training.
- Noted that he has just got Starlink internet and said it had great connectivity.
- Noted he had experienced members of the community very unhappy about the rates increases coming and encouraged all to get involved in the consultation of Long-term Plan items.

COMMITTEE RESOLUTION

Moved: Dalley

Seconded: Booth

That the report be received.

CARRIED

25.2.4 TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2024

To consider the financial performance overview as at 31 December 2024.

The future of these reports was discussed, and it was noted that there would be some ward specific information to come to the boards following 1 July 2025.

COMMITTEE RESOLUTION

Moved: Dalley

Seconded: Jessop

That the report be received.

CARRIED

9 STATUS REPORTS

25.2.8 MARCH 2025 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Staff gave an update on the next stages of the community plan.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Jessop

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 1 May 2025.

The meeting closed at 12.17 pm.

CHAIR / /

4 DECLARATION OF INTEREST

25.3.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 2016175

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - TVCB Declarations of Interest [↓](#)

Name	Board/Council	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Gill Booth	Teviot Valley CB			Teviot Valley Rest Home Roxburgh and District Medical Services Trust
Norman Dalley	Teviot Valley CB	Martel International Limited (Sole Director/Shareholder) Gilmour Development Limited (Sole Director/Shareholder) North Hill Limited (Sole Director/Shareholder) Teviot Valley Rest Home Incorporated (Chair) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Treasurer/Committee member) Dalley Family Trust (Trustee) Teviot Prospects (Member) Teviot Valley Rest Home Ltd (Director)	217 Scotland Street, Roxburgh (Property Owner) Gilchrist Town Orchard Limited (Shareholder/Director) Roxburgh and Districts Medical Services Trust (Trustee) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Committee Member)	I and H McPhail Charitable Trust Roxburgh Cemetery Trust Committee Roxburgh Swimming Pool Redevelopment Committee

Name	Board/Council	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Sally Feinerman	Councillor and Teviot Valley CB	Feinerman's Ltd, 109 Scotland Street (Owner / Director) Roxburgh Pool Committee (Chair) Sally Feinerman Trust (Trustee) Feinerman Family Trust (Trustee) MPI Teviot Valley Community Hubs group	Breen Construction (Employee / Builder)	Ida MacDonald Charitable Trust Teviot Prospects Teviot Valley Walkways Committee
Mark Jessop	Teviot Valley CB	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Teviot Prospects (Trustee) Millers Flat Sports & Recreation Committee (Member)	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee)	Teviot Museum Committee Ida MacDonald Charitable Trust
Curtis Pannett	Teviot Valley CB	Teviot Valley Irrigation Company Ltd (Director/ Shareholder) Teviot Valley Water Care Group (Member) Rabobank Client Council (Councillor) Hill Springs Farming Company Ltd (Sole Director/Shareholder) Roxburgh Golf Club (Member)		I and H McPhail Charitable Trust Tuapeka County Bursary Fund Committee

5 REPORTS

25.3.2 ROXBURGH ENTERTAINMENT CENTRE EXTERNAL STAKEHOLDER GROUP

Doc ID: 2444242

Report Author:	Bex Snape, Property and Facilities Officer - Vincent and Teviot Valley
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose of Report

To consider a recommendation for the Roxburgh Entertainment Centre project to proceed with an appointed Steering Group and approve project structure.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council the proposed project structure.
- C. Recommends to Council up to 4 external stakeholders be voted in for the Steering Group.
- D. Recommends to Council the Terms of Reference document.
- E. Authorises the Chief Executive to do all that is necessary to give effect to the Board's resolutions.

2. Background

At the Teviot Valley Community Board (TVCB) meeting on 20th March 2025 a workshop was held to provide an update on the status of the Roxburgh Entertainment Centre.

The rebuild has had a high level of community interest and has attracted a large amount of enquiry and media attention.

In this workshop a presentation was shown to the Board, giving an overview of the site clearance, the remediation costs to date, procurement and insurance status. Please see **Appendix 1** for the presentation.

The TVCB gave direction to form a Steering Group to represent the community. The Steering Group would aim to provide advice in relation to the entertainment centre activity and would be a helpful sounding board during the project.

A meeting is to be held where external stakeholders (groups and individuals) will be identified and voted to form part of this group.

Because of their experience it was considered that members from the following groups would have knowledge and ideas they could contribute to the project:

- Roxburgh Entertainment Centre Improvement & Promotions (RECIP)
- Roxburgh Musical Society

- Roxburgh Brass Band
- Teviot Valley Community Board

3. Discussion

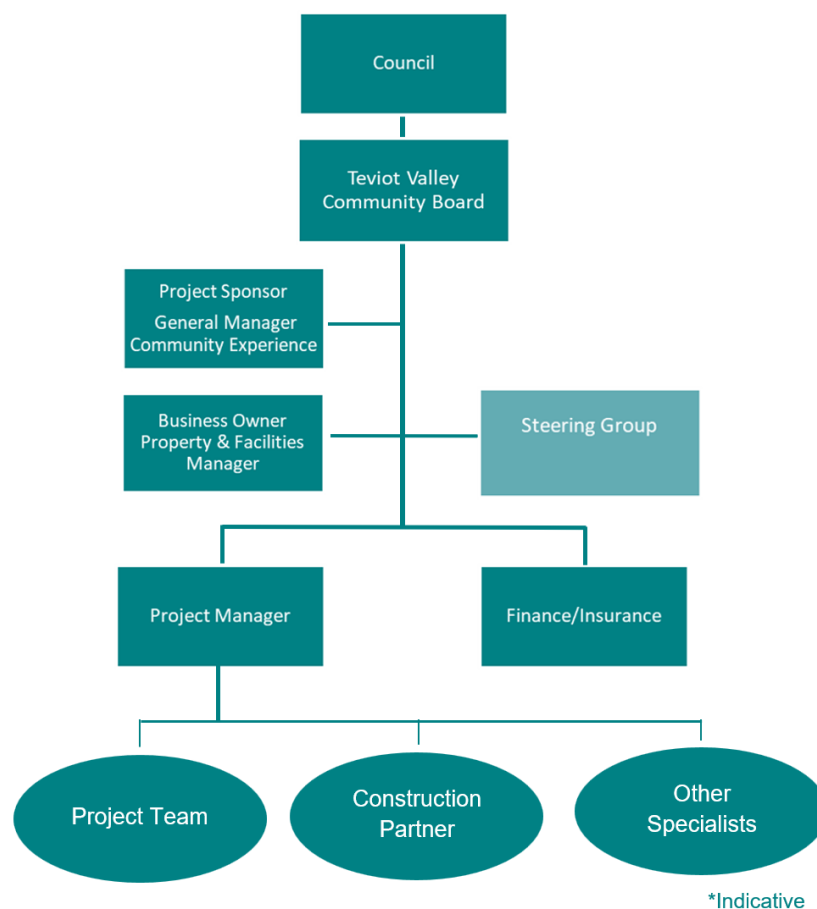
A steering group is an effective way to engage with the community because it represents a good cross-section of the local demographic who have a level of skill and interest in the project.

An important role of the Steering Group will be the representation of the community on the evaluation panel at procurement stage.

To be part of the Steering Group, members will need to agree to the Terms of Reference document attached as **Appendix 2**.

RECIP have begun engagement with the community and hall users and have a wealth of knowledge due to the longstanding use of the facility. A member from RECIP would assist by providing invaluable advice on hall usage and proposed design of a facility to meet current and future needs of the Teviot Valley region. The Roxburgh Musical Society are a main performer in the Teviot Valley and work closely with RECIP. As users of local facilities, it would be helpful to hear about the needs of this sector when designing the new facility.

The project needs to be scoped, and external parties engaged with the development of the design. Projects of this nature require a clear and well-structured governance and decision-making arrangement, particularly as engaging the parties, scoping the project, and delivering the developed design in a 12-month timeframe is ambitious. The figure below indicates the proposed structure for the Roxburgh Entertainment Centre rebuild project.



The Steering Group would comprise the Project Sponsor, the Business Owner, the Project Manager, a member of the TVCB and the recommended members (suggested 4). The Steering Group would look at the proposed scope developed by the architect, provide feedback, and generally be a sounding board for the project. The Steering Group would ensure the Board's interests are being represented in how staff progress the work, in a timelier manner than reporting back in the normal meeting cycle. Updates would be provided at Council and Community Board Meetings.

It is important to take the community on the journey through the design phase of the project, so whilst formation of this group can provide feedback, this does not preclude meetings with Roxburgh Entertainment Centre users and community groups to assist in the scoping and design process.

Whilst importance has been placed on expediting the rebuild, an additional step providing the community the opportunity to view and feedback on plans would assist in informing the final design.

This project is determined to have an optimistic opening date of July 2028. Multiple factors could cause delays, such as decisions being made or deferred and insurance hold ups. A discussion was had favouring a design build approach.

An indicative programme is detailed below:

Phase 1 – Insurance and funding

Phase 2 – Ideas and community engagement

- Set up the project team and appoint Steering Group

Phase 3 – Scope

- Scope project within insurance parameters
- Finalise scope with Steering Group
- Procurement: Request for Proposal - engage an architect and contractor
 - Early engagement with construction partner

Phase 4 - Design

- Develop detailed concept plans
- Adopt and approve concept plans and move into developed design – TVCB/Council
- Approve developed design – TVCB/Council
- Finalise detailed design and enter construction phase

Phase 5 – Construction

4. Financial Considerations

Whilst there is no budget for this re-build, the insurance payout is expected to fund the construction of a new Entertainment Centre. Any additional budget would require Council approval via a separate decision paper.

5. Options

Option 1 – (Recommended)

Approves the proposed project structure.
 Recommends members to the Steering Group
 Recommends the Terms of Reference document.

Advantages:

- A steering group will be perceived more favourably by the community than ad hoc engagement
- The proposed steering group members have an established interest in the successful outcome for the project
- This process will streamline communication paths and be a more efficient way of engaging on the project and therefore aid meeting proposed timeframes

Disadvantages:

- None

Option 2

Not to recommend the proposed project structure nor to recommend members to the Steering Group.
 Not to recommend the Terms of Reference document.

Advantages:

- None

Disadvantages:

- Will slow down progress
- Some external stakeholder input may be missed
- Additional pressure on Governance to deliver this project

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, and economic wellbeing of communities, in the present and for the future, by delivering a hall/entertainment centre to the community which will enable a range of events and community use and act as a hub for arts and culture in the Teviot Valley.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	This decision is consistent with our insurance policy in line with the disaster.

Considerations as to sustainability, the environment and climate change impacts	The construction of the Entertainment Centre on the existing site will not impact on sustainability of the environment.
Risks Analysis	Risks will be managed by project planning and close project management.
Significance, Consultation and Engagement (internal and external)	<p>The Steering Group aligns with the Significance and Engagement Policy in relation to engaging with the community and working together to deliver a joint outcome.</p> <p>The Roxburgh Entertainment Centre will be rebuilt in a 'like for like' manner as per our insurance policy.</p> <p>Engagement with archaeologists will be required as per Heritage NZ, due to the age and nature of the site.</p>

7. Next Steps

- Appoint and formalise Steering Group and Project team
- Develop and produce RFP to go to market for design/construction partner

8. Attachments

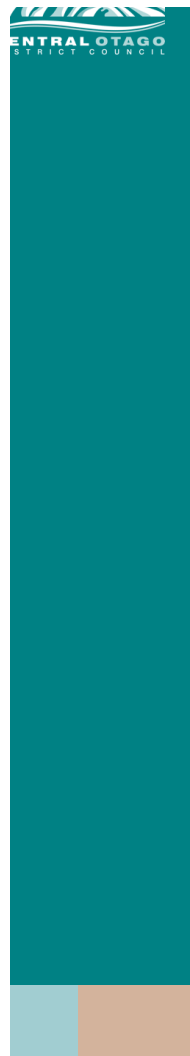
Appendix 1 - Roxburgh Entertainment Centre Presentation [↓](#)

Appendix 2 - Terms of Reference [↓](#)

Roxburgh Entertainment Centre

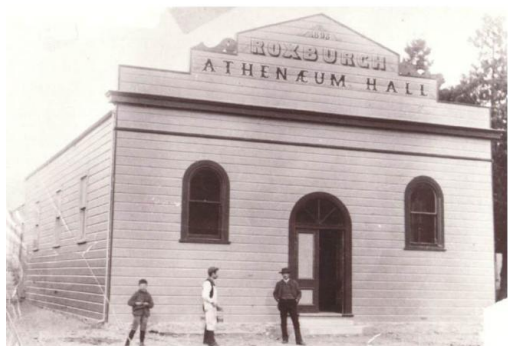
Central Otago District Council





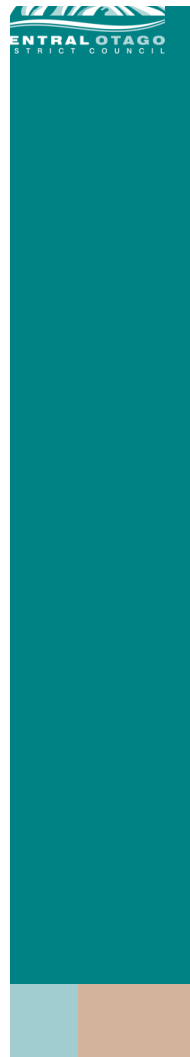
Hall, Theatre and Cinema

Beginnings



- The Roxburgh Hall begun construction in 1875.

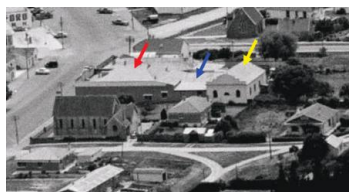




Hall, Theatre and Cinema

Beginnings

- In 1918 the Hall was vested to the Borough Council
- In 1926 the Borough Council invested in a projection machine.
- Hall moved and the new building was reported open in the Otago Witness in March 1931.
- Renovations were undertaken over the decades to become the Roxburgh Entertainment Centre.

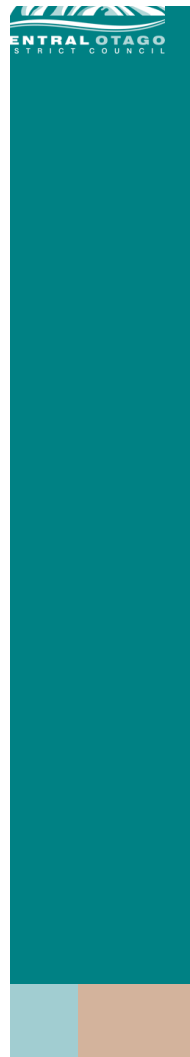




Fire Disaster

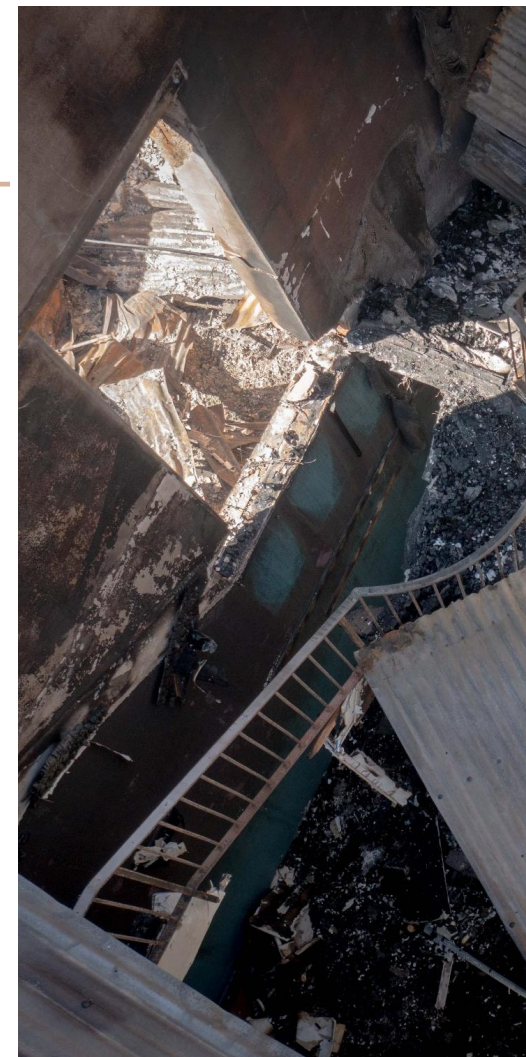
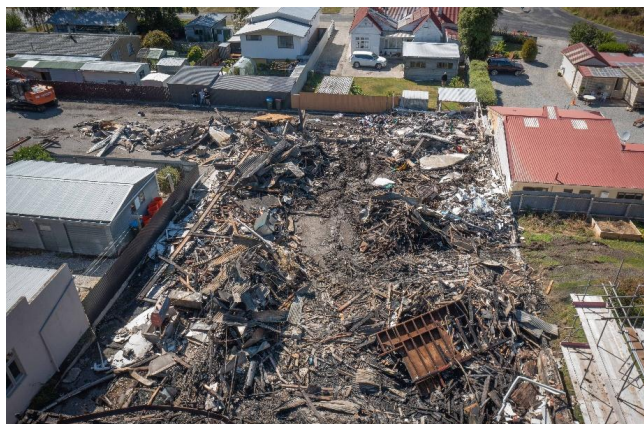
Thursday 6th February 2025

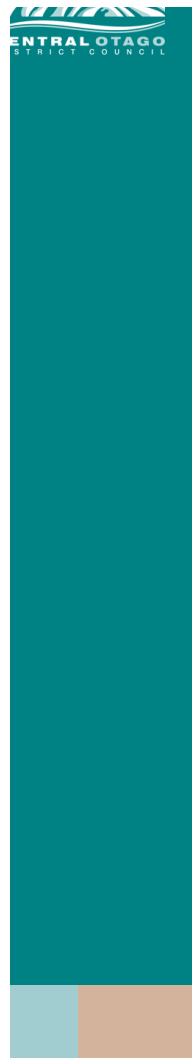




Fire aftermath

- Post fire destruction, façade investigated.





Façade removal



Site cleared and free of asbestos



Site clearance, metal removal

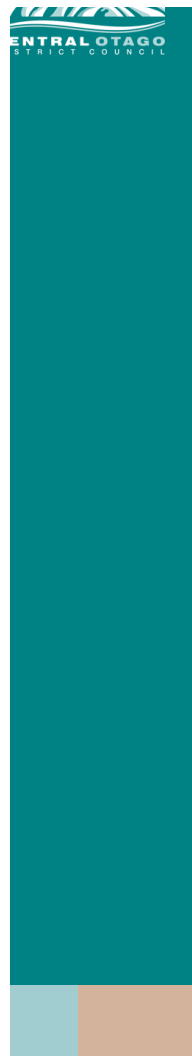




Immediate Considerations

- Asbestos: no complications additional testing and removal, clearance cert has been issued.
- Historical ramifications: Because the site is pre 1900's it is deemed a historical site and all care needs to be taken. Engaged Origin Consultants who have experience in this area and are liaising with Heritage NZ for an archaeological authority to continue site works.
- Dust mitigations: Lake Roxburgh Contracting are investigating options:
 - K-line with timer estimated cost \$2750
 - Gravel (potential re-use in car park or similar)

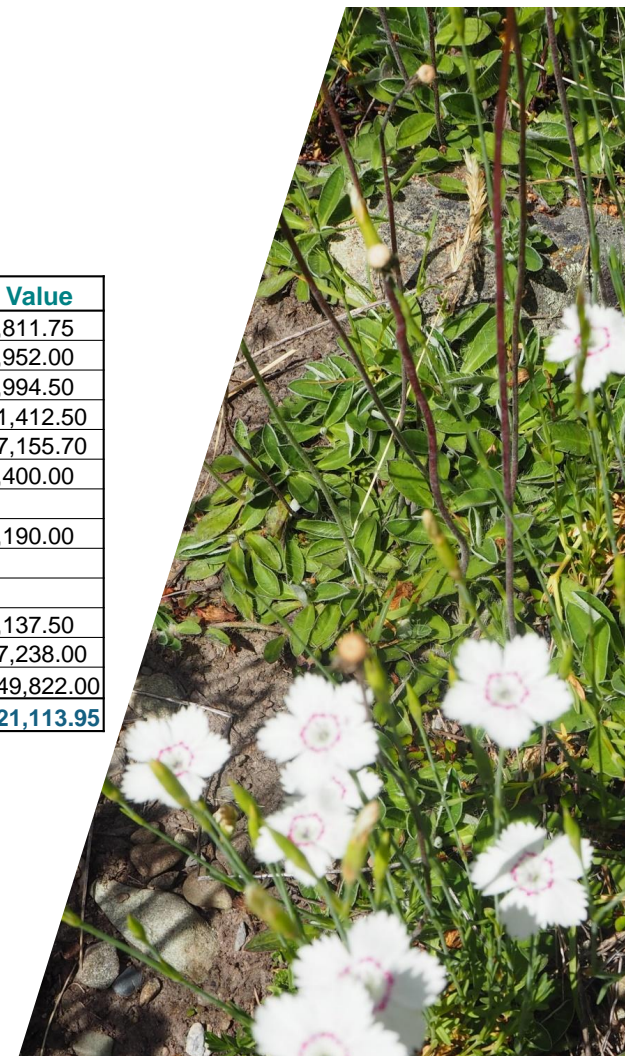




Remediation Costs

Costs incurred to date

Supplier	Description	Estimate	Value
Fulton Hogan	Traffic Management 14-16 Feb	\$2,000.00	\$1,811.75
	Traffic Management 25 Feb	\$2,000.00	\$1,952.00
	Traffic Management Plan, 17 - 22 Feb	\$3,000.00	\$2,994.50
WSP	Engineers	\$20,000.00	\$21,412.50
Scope	Asbestos plans, testing and rates	\$30,000.00	\$17,155.70
Cougar	Security check 3 x daily	\$10,500.00	\$2,400.00
Shannon's HVAC	Fire agent - official call out	\$150.00	
Origin	Memo Report	\$3,000.00	\$2,190.00
	Archaeological Authority	\$3,000.00	
	Site visit - soak pit	\$1,500.00	
Consultex	Asbestos removal and site clearance	\$10,000.00	\$4,137.50
Scope Resources	Victoria Flats Landfill	\$50,000.00	\$17,238.00
Lake Roxburgh Contracting	Demolition, removal works	\$300,000.00	\$149,822.00
TOTALS		\$435,150.00	\$221,113.95





Insurance Overview

What is our cover and where are we now?

- We have a total sum insured of c.\$6.4m
- The total sum insured includes everything required to replace the building
- However, a clause in the policy requires the building to be replaced 'like for like'
- As such, a Quantity Survey is being completed by Halliwell QS to confirm the cost to reinstate the building in a 'like for like' way
- If this QS exceeds or meets the total sum insured (\$6.4m), we will be able to utilise the full amount
- If this QS is returned with a lower value than \$6.4m, we will engage our own QS to get a second opinion and enter negotiations with the insurer. This will be supported by our broker, AON.





Insurance Overview

How does this all work?

- Once a figure is decided upon, the insurer can decide to pay out the full amount in one lump sum, or work on a payment per invoice basis
- Given the size of this claim, this will be dependent on their calculations as to whether there is more cost involved in drawing down funds for a one-off lump sum, or managing the admin of the claim for the next 18-24 months
- We have already paid out for demolition and site clean up and we are likely to be able to obtain a progress payment for costs already incurred in the near future
- We are working through this process with AON and an insurer-appointed loss adjustor from McLaren's, based in Alexandra

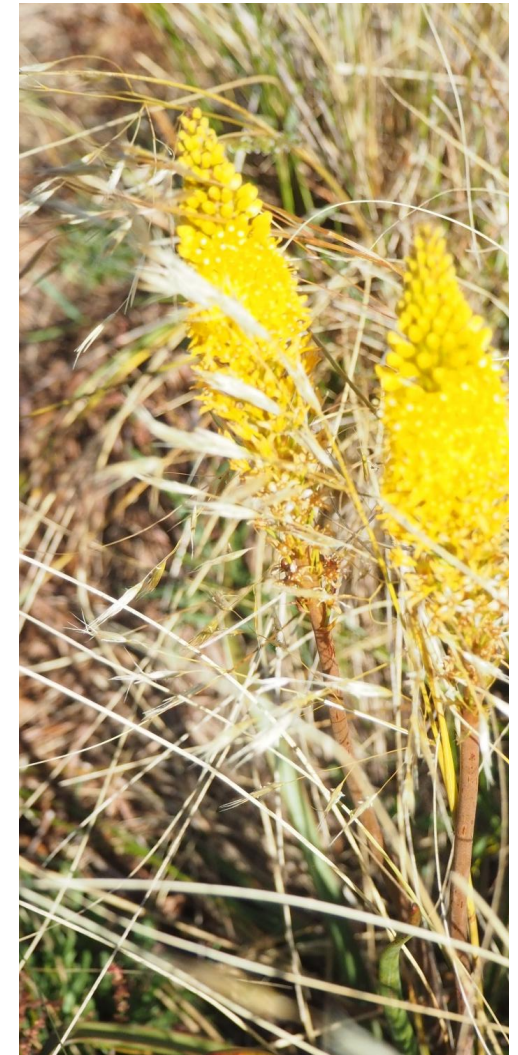




Procurement Options

Procurement Overview

- Our aim is to rebuild the Roxburgh Hall and Entertainment Centre in a timely manner, to provide a much-needed community space, theatre, and cinema, within the available budget
- In order to get the most from our procurement process, we intend to complete market engagement
 - Market engagement is the process of communicating with potential suppliers to understand their interest in the project, their thoughts on what successful or effective procurement would look like from a supplier point of view, and how we can achieve the best outcome for our community
 - For this procurement, we would complete this in the form of interviews with potential suppliers, each lasting around 30 minutes. As such, the process itself wouldn't take long and would be completed at the very start of the procurement process, so any insights can be taken on board when in the planning phase of procurement

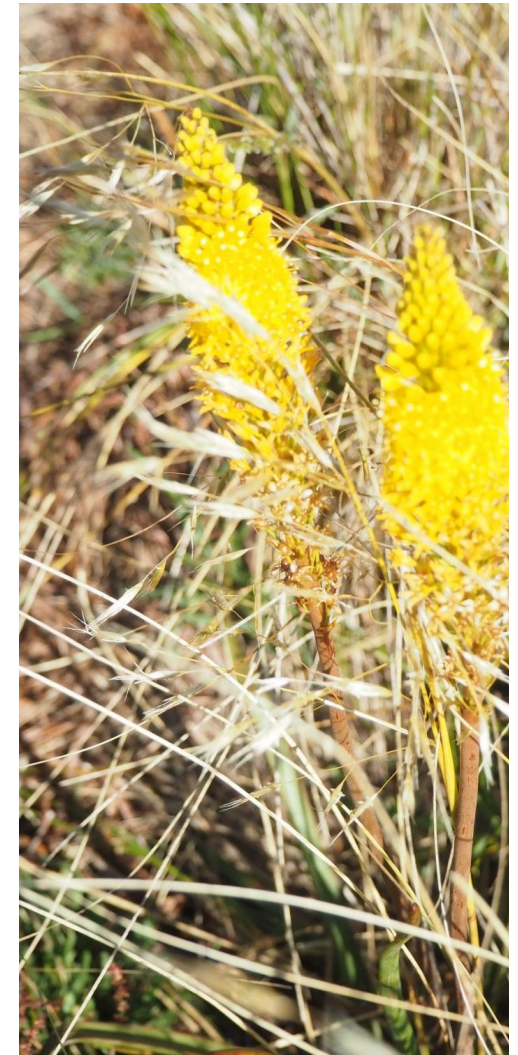


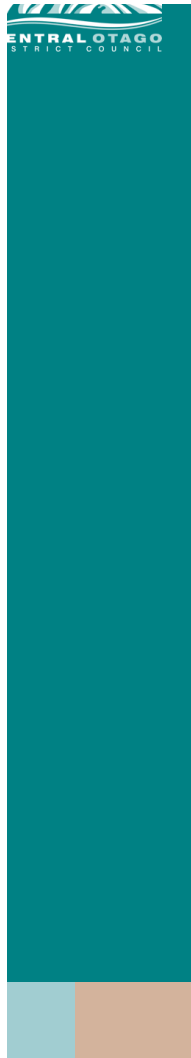


Procurement Option

General Considerations

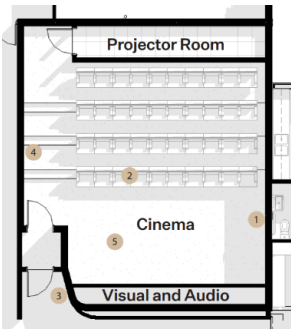
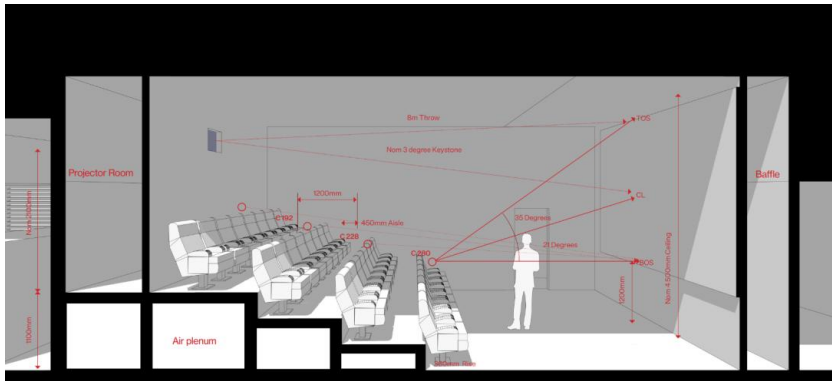
- Design and build will require partnerships to be formed by contractors and architects to form a bid
- Budget will be made clear to all potential suppliers
- Suggest completing market engagement prior to deciding on any approach
- Feedback from previous construction procurements:
 - Designs being developed without contractor input can lead to costly variations
 - Architects like to have client's opinions when designing – designing to RFP spec can often lead to concessions being made without agreement
 - Costly to fully design and QS for target price which can lead to lack of interest in the market if no incentive is included in the traditional approach

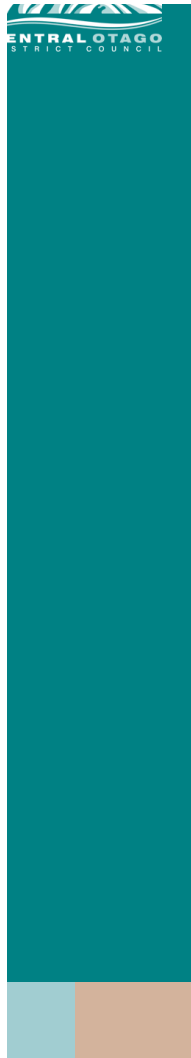




Cromwell Memorial Hall

Cinema Ideas





Recent Hall build

Luggate Memorial Centre – first passive community building in the Southern Hemisphere

There are two main spaces available:

- > A Main hall - 200 max capacity
- > Boardroom style meeting room - 30 max capacity

The goals of the Luggate Memorial Centre project are to provide a space which:

- > is a focal point for the community heart
- > is a smart and viable solution for a growing community
- > offers a healthy, comfortable environment to help foster vibrant communities.



Approx build price \$5,000,000





Manuherikia Community Hub

Indicative only



An architect's impression of the proposed community hub to be built at the Omakau Reserve. Images: supplied



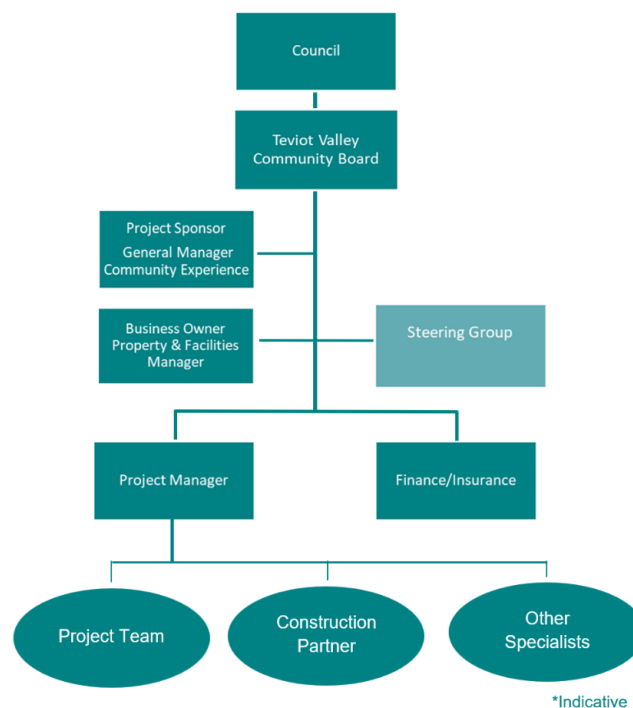
Terms of Reference - External Stakeholder Group

Roxburgh Entertainment Centre Project

DATE: 28/03/2025

BACKGROUND

- A On Thursday 6th February 2025 a fire destroyed the Roxburgh Entertainment Centre
- B Insurance assessors and brokers met with Council staff and explained the process. Insurance value sits at circa \$6,400,000.00 and will be replaced 'like for like'.
- C The Roxburgh Entertainment Centre previously consisted of the following:
- Theatre, attic theatre, front of house, bathroom facilities and green rooms
 - Hall and supper room with kitchen and bathroom facilities
 - Total floor area of approx. 1000m²
 - Capacity = approx. 250 people in the Theatre and 250 people in the Hall
- D A workshop was undertaken on Thursday 20th March 2025 with the Teviot Valley Community Board, where they gave direction to form a steering group.
- E The primary goal of this project is to deliver a facility that is fit for purpose, future proofed, is sustainable and a facility people can be proud of.
- F The Steering Group comprises of the Project Sponsor, Business Owner, Project Manager and appointed members.
- G Council has approved a structure which includes appointment of the Steering Group, to ensure the project has a clear governance and decision-making structure (shown below in Figure 1).



- H The purpose of the Steering Group (SG) is to review the proposed design developed by the Architect, provide feedback to the TVCB and ensure the TVCB's interest are being represented as the Project progresses.

- I This Terms of Reference document (TOR) implements this strategy.

1 Purpose and role of the SG

1.1 The purpose of the SG is to:

- (a) bring a cross section of stakeholders together to provide ongoing feedback in relation to the Roxburgh Entertainment Centre design
- (b) review and understand the technical, social, cultural and economic aspects of the Project as part of the considering the proposed design; and
- (c) inform and make suggestions regarding the Roxburgh Entertainment Centre design

1.2 The role of the SG is to gather and distil community views and provide their relevant experience to make ongoing recommendations.

2 Benefits of SG

2.1 The benefits of the SG are:

- (a) ensuring that there are a range of voices in the room
- (b) a group that is able to dedicate time to understanding the dynamics and constraints of the Project; and
- (c) the ability to identify ideas, based on community viewpoints, that may be able to be implemented into the Roxburgh Entertainment Centre design

2.2 It is acknowledged that there will be a number of decision points for the TVCB to be able to finalise, and the scale and design of the Roxburgh Entertainment Centre. The decision makers must understand the impact of design decisions in order to make decisions on the scale and design of the Roxburgh Entertainment Centre. The SG is intended to help the TVCB make those decisions by offering carefully considered views regarding the proposed design.

3 Membership — makeup and group size

3.1 The report to TVCB recommended that the SG should be comprised of a cross section of the community and sector.

3.2 Stakeholders may include:

- (a) Roxburgh Entertainment Centre Improvements and Promotions
- (b) Roxburgh Musical Society
- (c) Roxburgh Brass Band
- (d) Teviot Valley Community Board

4 Chairperson

4.1 A Chairperson will be appointed by the Steering Group

4.2 The role of the Chairperson is to lead the SG by:

- (a) liaising with decision makers and stakeholders
- (b) fostering an atmosphere of enquiry, respect, open-mindedness and group learning, supporting the group where possible seeking consensus
- (c) maintaining a focus on outcomes

- (d) ensuring discussions are clearly recorded during meetings
- (e) Providing the primary external liaison role with the TVCB
- (f) attending meetings of the SG
- (g) closing the SG if it is considered no longer fit for purpose

5 Duration, frequency and attendance

- 5.1 Expected frequency of meetings is to be agreed.
- 5.2 It is expected that members of the SG will each be available to attend meetings and read any background material for the duration of the planning phase. Members are expected to have the time to commit to the project for the duration of the planning phase.
- 5.3 The SG has a finite process and will end once the TVCB has approved the Roxburgh Entertainment Centre design.
- 5.4 The Chairperson has full discretion to determine the appropriate ground rules for meeting process.

6 Principles to guide input and participation

Some key principles to guide effective participation and input among SG members:

- patience and listening ability
- respect for the ability to present alternative views and approaches
- restraint from being judgmental on input of others
- being prepared to reach common ground and positions
- being pragmatic
- not undermining the process
- agreeing on the circulation of meeting notes, materials and related matters

The application of these principles will give rise to:

- (a) building trusting relationships through well run processes, positive behaviours such as providing feedback, adequate information, active listening and space to understand issues; and
- (b) maintenance of open, honest and transparent communication; and
- (c) clear pathways to making design recommendations to the Steering Group.

7 Reporting

- 7.1 The SG will provide feedback to the Steering Group.
- 7.2 TVCB and the Steering Group will agree the most appropriate form and frequency of reporting.

8 Project Scope

- 8.1 The scope of the Project is to provide feedback and recommendations on the proposed design.
- 8.2 The scope will be guided by the following high-level concepts based on 'like for like' requirements of our insurance policy:
 - (a) a design that meets community demand
 - (b) a design that provides opportunities for future events as the population grows

- (c) with design for increased capacity being provided in a manner that is scalable and flexible, so the community meets the needs of the community now and does not deliver an oversized underutilised facility
- (d) delivery of a building the community can be proud of

8.3 The SG will:

- (a) discuss and review both new and existing community information relating to the proposed design of the Roxburgh Entertainment Centre
- (b) focus discussion on design issues
- (c) explore implications of different options

8.4 The SG acknowledges and records that formal decision making regarding the design of the Roxburgh Entertainment Centre rests with the TVCB.

9 Communication

9.1 The Chairperson shall be responsible for recording points agreed at the end of each SG meeting and circulating a summary to SG members.

9.2 The Chairperson and TVCB will determine the appropriate method of communication for both internal and external communications from the SG.

25.3.3 ROXBURGH ENTERTAINMENT CENTRE GRANT - REQUEST TO CHANGE PROJECT

Doc ID: 2435884

Report Author:	Alison Mason, Media and Marketing Manager
Reviewed and authorised by:	Dylan Rushbrook, Group Manager - Community Vision

1. Purpose of Report

To consider a request from the Roxburgh Entertainment Centre Improvements and Promotions committee to use the approved promotion grant for a different purpose.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves the Roxburgh Entertainment Centre Improvements and Promotions committee to use the previously approved promotions grant of \$2,967 for light boxes for the purchase of promotional flag banners for the main street of Roxburgh.

2. Background

At its meeting of 12 September 2024 the Teviot Valley Community Board approved a grant of \$2967 to the Roxburgh Entertainment Centre Improvement and Promotions Inc (RECIP) for the purchase of two light boxes to be installed on the entertainment centre as per the following resolution:

Resolution 24.6.2

- F. Approves a grant of \$2,967 to Roxburgh Entertainment Centre Improvement and Promotions Inc for two exterior lightboxes for the front of the theatre.

On the 5th of February prior to the purchase of the lightboxes the entertainment centre and hall were destroyed by fire.

3. Discussion

Following the devastating fire, the committee has regrouped and based on the anticipated length of time it will take to work through the process for a rebuild option for the theatre, have considered other projects that could benefit the valley in the interim.

The committee are therefore seeking the Boards approval to utilise the previously approved promotions grant of \$2,967 towards the costs of designing and purchasing two sets of banners that would be installed on the main street of Roxburgh. In the attached correspondence there is an indicative design and costing. The committee have stated that

they intend to have the designs and final costings available for the Board to view at the Board meeting this report will be tabled.

There have been no applications to the current funding round which the Board would normally be assessing at this meeting.

4. Financial Considerations

There are no financial implications. The grant was previously approved to the group under resolution 24.6.2. to be uplifted within the 2024-25 financial year. The grant has not yet been uplifted by the group, however there is sufficient time before the end of financial year to confirm that they may uplift the approved grant for the new project should the Board agree.

5. Options

Option 1 – (Recommended)

The Board agrees that the previously approved promotions grant for lightboxes on the Roxburgh Entertainment Centre can be utilised to fund the design and purchase of street flags for Roxburgh.

Advantages:

- The RECIP committee can utilise the grant for a project that will enhance the Roxburgh main street

Disadvantages:

- The funding may be released into the Board reserves and made available to other / new applications in the future.

Option 2

The Board declines the request to utilise the previously approved promotions grant to RECIP for the purpose of design and purchase of street flags for the Roxburgh main street.

Advantages:

- Funds may be released into the Boards reserves and be available for any future applications.

Disadvantages:

- The committee may not be able to fund a project that may add vibrancy to the main street of Roxburgh after the loss of the towns theatre and hall buildings.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance well-being.
---	---

Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications
Considerations as to sustainability, the environment and climate change impacts	There is no direct impact identified.
Risks Analysis	It is each grant recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including resource consent, health and safety plans etc.) as required by legislation, agencies, property owners and/or individuals to undertake the projects.
Significance, Consultation and Engagement (internal and external)	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there are impacts arising from the application

7. Next Steps

Once the Board has made a decision this will be communicated to the committee and if approved payments made.

8. Attachments

Appendix 1 - RECIP Request to Change Promotions Grant Project [↓](#)

11 April 2025

Central Otago District Council
PO Box 122
Alexandra 9340

Attention: Alison (Ali) Mason

Dear Ali

Re: Promotion Grant Application number: GRA230748419

I refer to the above promotions grant of \$2,967 confirmed by the Teviot Valley Community Board in September 2024 to install two light boxes on the outside of the Entertainment Centre in Roxburgh.

As you will be aware on 5th February 2025 the Entertainment Centre and Hall were destroyed by fire and the re-build is likely to take some time.

The Roxburgh Entertainment Centre Improvements and Promotions committee (RECIP) have worked hard for decades to raise the profile of Roxburgh through the continued operation of the cinema, with all funds going back into upgrading the facilities to further enhance the experience for locals and visitors.

We hold the record for the longest continuously running cinema in the southern hemisphere. It is our intention to try to maintain this record.

Since the fire we have re-grouped and run our first outdoor movie that was spectacularly successful and well supported by over 180 people from across the district raising funds for the re-build. We have two more such outdoor movies planned for April and May, and possibly one more on the shortest day.

While we don't currently have a physical presence, the RECIP committee is committed to maintaining a profile for Roxburgh and the Teviot Valley for the loyal locals and visitors who continue to support us.

We would like to ask that consideration be given to the continued promotion of the Teviot Valley by applying the funding we obtained to install the lightboxes to the purchase promotional flag banners for the main street to be installed on the eleven flag holders.

We would like to produce two sets of eleven banners with graphics specific to the Teviot Valley. Each set has a lifespan of approximately two years, and it is intended to change them out with the Christmas banners to further extend the life of the banners.

At the time of writing this letter, the artwork is still being finalised, but it is intended to develop a suite of banners showing various fruit (ie Cherries, Apples, Apricots, Nectarines etc), along with honey and the river/cycle trail. A sample of what we are indenting is attached in Appendix 1.

The cost of the banners based on a recent quote for Alexandra from FlagTrax Street Banners is \$139 + GST per banner (Appendix 2).

The additional graphics and final quote will be available for the Boards consideration prior to the Community Board Meeting.

The purchase of two sets of street flags specific to the Teviot Valley will enhance local and visitor experience promoting the uniqueness of the Teviot Valley.

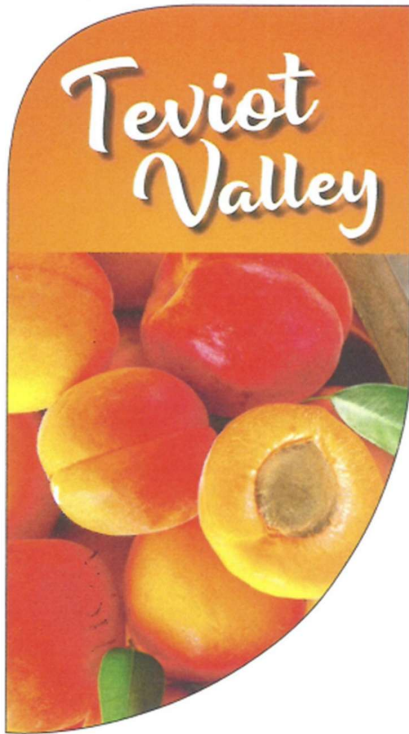
We thank you for your consideration.

Regards

A handwritten signature in blue ink, appearing to read 'Ann Rodgers', is positioned above the printed name.

Ann Rodgers
On behalf of RECIP

Appendix 1



Appendix 2

FlagTrax Street Banners

Digitally printed polyknit with heat sealed edges

Size 2750 x 950mm

20 Alexandra Bridge & Fruit street banners

10 Central Otago Branded banners

30 Banners printed at the same time @ \$139+GST each

Delivery is approximately 2 to 2.5 weeks from the date of order, but please let me know if you need them sooner and I can let you know if it is possible.

If you would like to proceed please let me know and I will send through a template for the different options.
Thank you.

Ngā mihi nui,
Richelle Adams
Manager and Graphic Designer
Adams Accessories Ltd T/A Adams **Flags**
227 Crawford Street, Dunedin, New Zealand
Phone +64 3 4777395 www.adamsflags.co.nz

25.3.4 RESERVE FUNDING A TEVIOT VALLEY MASTERPLAN

Doc ID: 2443191

Report Author:	Dylan Rushbrook, Group Manager - Community Vision
Reviewed and authorised by:	Peter Kelly, Chief Executive Officer

1. Purpose of Report

To consider making funds available from the Teviot Valley General Reserves to fund the development of a Teviot Valley Masterplan.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council Teviot Valley General Reserves be made available to develop a Masterplan for the Teviot Valley.

2. Background

A key ambition of the Teviot Valley Community Board in this current triennium has been to have a greater level of future planning for the Teviot Valley.

It has been recognised the success of the Cromwell Masterplan in setting a direction and being able to be used to attract support and funding for a future direction. The Teviot Valley Community Board have indicated previously they would like to have something similar developed for the Teviot Valley Ward.

3. Discussion

The Teviot Valley is a special and vibrant part of the wider Central Otago District, with its own distinct identity and community.

Council has recently completed the Teviot Valley Spatial Plan, and has programmed for this year the redevelopment of the Teviot Valley Community Plan. These are key strategic documents to help the community, the Teviot Valley Community Board and Council to understand what the community wants and how to appropriately deal with planning related matters specific to Teviot Valley.

The Community Board has indicated it would like to see a Masterplan developed that would be used to identify opportunities and attract investment into the Valley. The Masterplan would tie the Spatial Plan and Community Plan together so it could be put considered when opportunities arise.

Masterplans are a great way to capture and record a cohesive plan for the future and help give direction to investment decisions or recommendations.

With the recent of the Roxburgh Gorge Trail completion being done in approximately 18 months, the Teviot Valley will see a level of increase in visitors and expenditure organically. By having a Masterplan in place, there is a higher likelihood of the investment of funds and resources maximising the opportunities the trail will create. This is only one example.

4. Financial Considerations

It is proposed that the Masterplan be paid for through Teviot Valley General Reserves. While only an estimate of cost, an allocation of \$50,000 from the Reserves is recommended.

As this is a recommendation to use Teviot Valley General Reserves, this would require Council approval.

The reserves funds for Teviot Valley will remain positive.

5. Options

Option 1 – (Recommended)

Recommend to Council the release of up to \$50,000 in Teviot Valley General Reserves to fund the development of a Masterplan for the Teviot Valley

Advantages:

- Enable long term direction for the investment of resources and funding
- Tie together key strategic documents already in place or being developed for the Teviot Valley

Disadvantages:

- An expense to Reserves which could be spent on other projects

Option 2

Decline the recommendation

Advantages:

- Retain the Reserves for other projects in the future

Disadvantages:

- Risk of missed opportunities or a lack of cohesion as key projects are delivered upon in the next few years within the Teviot Valley

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social/cultural/economic/environmental wellbeing of communities, in the present and for the future by helping plan and set a future direction or focus.
---	--

Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	
Considerations as to sustainability, the environment and climate change impacts	Nil
Risks Analysis	Nil
Significance, Consultation and Engagement (internal and external)	While the significance of this decision is limited, the process of developing a Masterplan will result in significant consultation with the community.

7. Next Steps

Bring a paper to Council to approve the use of reserves.

8. Attachments

Nil

25.3.5 TUAPEKA COUNTY BURSARY FUND

Doc ID: 2427077

Report Author:	Wayne McEnteer, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Governance and Business Services

1. Purpose of Report

To consider future funding options for the Tuapeka County Bursary.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Decides whether to contribute funds towards the Tuapeka County Bursary.

2. Background

The Tuapeka County Bursary is a fund that is available to students who reside in the former Tuapeka County and the former Roxburgh, Tapanui, and Lawrence boroughs and is designed to assist them in their attendance at tertiary education institutes.

The Trustees are made up of representatives from the West Otago Community Board, Lawrence/Tuapeka Community Board and the Teviot Valley Community Board, with the Chief Executive of the Clutha District Council (or his representative) as the Chairperson.

A meeting of the Tuapeka County Bursary Trustees was held on Wednesday, 5 March 2025 to consider applications for this year's grants. At this meeting it was highlighted that the projected fund options would see the fund reach \$7K in 2034 if given out at the rate of \$2K per year. A copy of the financial report is appended for the Board's information.

3. Discussion

In a letter dated 21 March 2025 (see appendix 1), the Clutha District Council wrote to the Central Otago District Council regarding the future viability of the Tuapeka County Bursary. It asked if there was an appetite at this stage to contribute to the fund in order for it to be more sustainable. The closing balance in 2024 was \$23,995.

	Opening Balance	Donation Received	Interest	Allocation	Closing Balance
2011	37,635	-	2,864	-	40,499
2012	40,499	-	2,875	2,514	40,860
2013	40,860	-	3,534	5,463	38,931
2014	38,931	-	1,637	3,181	37,387
2015	37,387	-	1,799	2,620	36,566
2016	36,566	-	1,717	2,728	35,555
2017	35,555	-	1,759	2,255	35,059
2018	35,059	-	1,015	1,216	34,857
2019	34,857	-	962	2,784	33,036
2020	33,036	-	915	2,548	31,403
2021	31,403	-	640	3,339	28,704
2022	28,704	-	511	3,663	25,552
2023	25,552	5,000	551	3,521	27,582
2024	27,582	-	480	4,067	23,995

There are two parts to consider in this matter. Part one is to consider whether there is a desire to add funding to the bursary to become more sustainable or not. The second part follows on from that: if there is a wish to contribute and what might that total be. It is anticipated that if there was a wish to contribute funds, this would be submitted for consideration for the 2025/34 Long-term Plan. Regardless, it would need to be a recommendation to Council as it is not budgeted.

In their report to the West Otago Community Board, Clutha District Council staff gave the following scenarios:

- Don't invest – at \$2K per annum the fund will be nearly exhausted (\$7K balance) by 2034.
- Invest \$9,000 to enable sustainable grants of \$1K per year (at 2% return)
- Invest \$27,000 to enable sustainable grants of \$2K per year (at 2% return)
- Or any other amount

4. Financial Considerations

As this is an unbudgeted expense, the Board would need to recommend any action to Council which could then be taken into consideration as part of deliberations for the 2025/34 Long-term Plan.

5. Options

Option 1

Agree to provide a contribution to the Tuapeka County Bursary

Advantages:

- Continues to support students from the Teviot Valley in their tertiary studies.
- Makes the fund viable for future applications.

Disadvantages:

- It is an unbudgeted expense that would, in the end, be shouldered by the community. This does need to be taken into consideration in the context of rates rises in general.

Option 2

Do not agree to provide a contribution to the Tuapeka County Bursary.

Advantages:

- No extra money would need to be spent.
- At its current trajectory, the fund will not run out of money soon, so it could be delayed until another Long-term Plan round.

Disadvantages:

- Tertiary students from the Teviot Valley will have one less scholarship option to help with their studies.
- This might be the only time that all three boards agree to provide assistance and so the opportunity to help an established fund would be lost.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by considering whether to keep supporting an established bursary fund in the Teviot Valley.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	The Board has the ability to recommend a course of action to council for their consideration.
Considerations as to sustainability, the environment and climate change impacts	There are no considerations to made in this space.
Risks Analysis	While there are no risks associated with this specific decision. However, it is against the backdrop of a potential rates rise.
Significance, Consultation and Engagement (internal and external)	<p>This does not meet the threshold for consultation under the Significance and Engagement Policy.</p> <p>Despite this a decision to recommend funding would need to go to Council, which would be done via a submission to the 2025/34 Long-term Plan.</p>

7. Next Steps

Inform the Clutha District Council of the decision and potential steps.

8. Attachments

Appendix 1 - Letter from Clutha District Council Regarding Tuapeka County Bursary [↓](#)



CLUTHA DISTRICT COUNCIL

Address all correspondence to:
The Chief Executive

Our Reference
936640

21 March 2025

Teviot Valley Community Board
C/- Central Otago District Council
1 Dunorling Street
Alexandra 9320

Attn: Sarah Reynolds

Dear Sarah

Tuapeka County Bursary Grant – Future Funding

As you may be aware, the Tuapeka County Bursary Trustees met on Wednesday, 5 March 2025 to consider applications for this year's grants. The Trustees are made up of representatives from the West Otago Community Board, Lawrence/Tuapeka Community Board and the Teviot Valley Community Board, with the Chief Executive (or his representative) as the Chairperson.

At this meeting it was highlighted that the projected fund options would see the fund reach \$7K in 2034 if given out at the rate of \$2K per year. The recent funding report from the agenda is attached for your information.

On 9 March 2016, the Trustees discussed whether there was a need to request an increase in funding from the three Community Boards involved but agreed then that there was no need to do so.

Given the history of the Tuapeka County, and the fact that we are now nine years on from the previous consideration, the respective Community Boards are being asked to consider the following questions:

- 1) Is there any interest in making the Tuapeka Bursary fund sustainable? This would most likely mean a contribution of additional funds so it could operate like an endowment?
- 2) If the intention is for the fund to be sustainable, what level of funding would the Board be comfortable to contribute? For example, if a contribution of \$20K is made from each Community Board area then a total of approx. \$1,600 per annum would be available for grants assuming a 2% return on the funds (\$24K existing fund + \$60K additional capital).

Alternatively, each Community Board could choose to fund this on its own if the other Boards were not interested.

1 Rosebank Terrace
P O Box 25, Balclutha 9240, New Zealand
Telephone + 64 3 4190200 **Fax** + 64 3 4183185
Email help.desk@cluthadc.govt.nz
Website www.cluthadc.govt.nz



An agenda item is being prepared for the next West Otago and Lawrence/Tuapeka Community Board meetings and a copy of this is included for consideration at the next meeting of the Teviot Valley Community Board.

The Trustees look forward to hearing back from you with regard to this.

Yours sincerely



Jules Witt
Deputy Chief Executive

1 Rosebank Terrace
P O Box 25, Balclutha 9240, New Zealand
Telephone + 64 3 4190200 **Fax** + 64 3 4183185
Email help.desk@cluthadc.govt.nz
Website www.cluthadc.govt.nz



ATTACHMENT A

Tuapeka County Bursary Trustees**Item for INFORMATION**

Report	Financial Report
Meeting Date	5 March 2025
Item Number	3
Prepared By	Cheryl-Marie Moana – Community & Facilities Administrator
File Reference	936640

REPORT SUMMARY

This report presents the actual spending and a forecast for the Tuapeka County Bursary Fund for the Trustees information.

RECOMMENDATIONS

1. That the Tuapeka County Bursary Trustees receive the Financial Report.

1 Rosebank Terrace
P O Box 25, Balclutha 9240, New Zealand
Telephone + 64 3 4190200 **Fax** + 64 3 4183185
Email help.desk@cluthadc.govt.nz
Website www.cluthadc.govt.nz



REPORT**Financial Forecast**

Attached is a financial forecast for the Tuapeka County Bursary Fund.

The forecast is for 10 years at a current interest rate of 2.04%. Five scenarios are provided being yearly allocations of \$1,000, \$2,000, \$2,400, \$2,700, and \$3,000.

The Trustees will need to take into consideration the long-term sustainability of the fund when allocating the bursary.

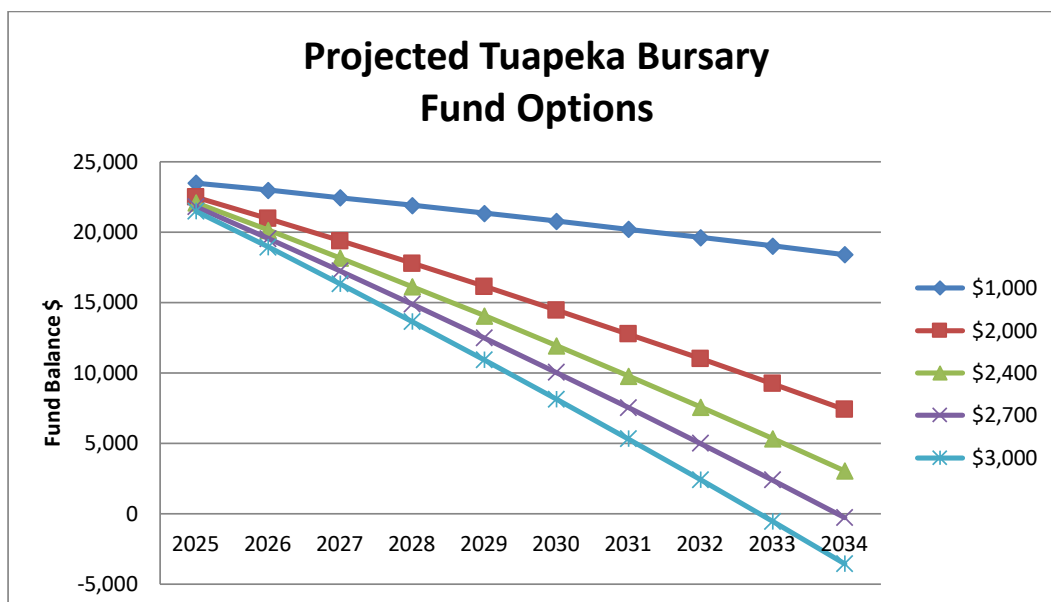
Actual Fund movement for the Years 2011 – 2024

	Opening Balance	Donation Received	Interest	Allocation	Closing Balance
2011	37,635	-	2,864	-	40,499
2012	40,499	-	2,875	2,514	40,860
2013	40,860	-	3,534	5,463	38,931
2014	38,931	-	1,637	3,181	37,387
2015	37,387	-	1,799	2,620	36,566
2016	36,566	-	1,717	2,728	35,555
2017	35,555	-	1,759	2,255	35,059
2018	35,059	-	1,015	1,216	34,857
2019	34,857	-	962	2,784	33,036
2020	33,036	-	915	2,548	31,403
2021	31,403	-	640	3,339	28,704
2022	28,704	-	511	3,663	25,552
2023	25,552	5,000	551	3,521	27,582
2024	27,582	-	480	4,067	23,995

Balance as at 30 June 2024 \$23,995

Projected Tuapeka Bursary Fund Options (assuming an interest rate of 2.04%)

Allocation		\$ 1,000	\$ 2,000	\$ 2,400	\$ 2,700	\$ 3,000
Balances At:						
2025		23,484	22,484	22,084	21,784	21,484
2026		22,964	20,943	20,135	19,529	18,923
2027		22,432	19,370	18,146	17,227	16,309
2028		21,890	17,766	16,116	14,879	13,642
2029		21,336	16,128	14,045	12,482	10,920
2030		20,771	14,457	11,931	10,037	8,143
2031		20,195	12,752	9,775	7,542	5,309
2032		19,607	11,012	7,574	4,995	2,417
2033		19,007	9,237	5,329	2,397	-534
2034		18,395	7,425	3,037	-254	-3,545



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6 MAYOR'S REPORT

25.3.6 MAYOR'S REPORT

Doc ID: 2015378

1. Purpose

To consider an update from Her Worship the Mayor.

Recommendations

That the Teviot Valley Community Board receives the report.

Her Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

25.3.7 CHAIR'S REPORT

Doc ID: 2015567

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

25.3.8 MEMBERS' REPORTS

Doc ID: 2016079

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

25.3.9 MAY 2025 GOVERNANCE REPORT

Doc ID: 2016415

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

3. Attachments

Appendix 1 - TVCB Status Updates [↓](#)

Status Updates		Committee: Teviot Valley Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
20/03/2025	Speed Management Consultation Proposal	25.2.3	That the Teviot Valley Community Board A. Receives the report and accepts the level of significance. B. Notes Council will be considering a report for speed limit changes for the district, with no local road changes in the Teviot Valley.	Roading Asset Engineer	10 Apr 2025 Feedback to be included into the Council report for the May meeting. MATTER CLOSED. 31 Mar 2025 Action memo sent to report writer.
20/03/2025	Proposed Millers Flat Sports and Recreation Hub	25.2.2	That the Teviot Valley Community Board A. Receives the report and accepts the level of significance. B. Agrees to the redevelopment of the Millers Flat Recreation Reserve in line with the proposals put forward by the Millers Flat Recreation Reserve Steering Group depicted in plans attached to this report. C. Notes that Council funding is not being sought for this project. D. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.	Parks and Recreation Manager	11 Apr 2025 Staff to action as required. MATTER CLOSED. 10 Apr 2025 Action Memo sent to report writer.
25/11/2021	Roxburgh Cemetery Trustees	21.9.3	That the Teviot Valley Community Board A. Receives the report and accepts the level of significance. B. Agrees to accept the administration, management and operation of the Roxburgh Cemetery from the Roxburgh Cemetery Trustees to the Central Otago District Council, subject to the land encroachment of the Cemetery being resolved.	Parks and Recreation Manager	11 Apr 2025 Documents for signing are with the Minister of Health for execution, no time frame has been provided. 26 Feb 2025 We understand this will now go to the Ministers Office for consideration, how long that will take is unknown. 23 Jan 2025 No response received from the lawyers to date. 20 Nov 2024 No update. 14 Oct 2024 Still with lawyers, no update. 02 Sept 2024

					<p>This is a very complex issue and is still being worked through with lawyers. Next update will be when there has been progress.</p> <p>29 Aug 2024 Still sitting with lawyers at present.</p> <p>15 Jul 2024 The certificate of title for the Roxburgh Cemetery should be issued early August.</p> <p>31 May 2024 Still waiting for the certificate of title to be issued.</p> <p>04 Mar 2024 Council is waiting on a certificate of title for the cemetery to be issued this still may take a couple of months.</p> <p>09 Jan 2024 Council is waiting on a certificate of title for the cemetery to be issued this may take a couple of months.</p> <p>07 Nov 2023 Council is waiting on a certificate of title for the cemetery to be issued.</p> <p>06 Oct 2023 Councils Property Team are now progressing the transfer of Title into Councils name.</p> <p>15 Aug 2023 DOC have advised they are still progressing with this project.</p> <p>04 Jul 2023 No further updates this is still sitting with DOC.</p> <p>30 May 2023 No further updates this is still sitting with DOC.</p> <p>18 Apr 2023 No further updates.</p> <p>03 Mar 2023 No further update.</p> <p>13 Jan 2023 No further update at this time.</p>
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					<p>25 Aug 2022 The issue is waiting for DOC to undertake land transfer. Multiple attempts have been made to DOC to progress this work.</p> <p>08 Jun 2022 The neighbouring property has now been surveyed. DOC have yet to update Council on next steps.</p> <p>21 Apr 2022 There have been no changes since the last advisory.</p> <p>14 Mar 2022 Still waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p>14 Jan 2022 The Department of Conservation and the Ministry of Health have been advised of the Board's decision. We are now waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p>30 Nov 2021 Action memo sent to the Parks and Recreation Manager and to Finance.</p>
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10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 12 June 2025.