

**MINUTES OF AN EMERGENCY MEETING OF THE  
COUNCIL  
HELD AT MICROSOFT TEAMS  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON MONDAY, 31 MARCH 2025  
COMMENCING AT 4.00 PM**

**PRESENT:** Her Worship the Mayor T Alley (Chairperson), Cr N Gillespie, Cr S Browne, Cr L Claridge, Cr I Cooney, Cr S Duncan, Cr S Feinerman, Cr C Laws, Cr M McPherson, Cr T Paterson

**IN ATTENDANCE:** P Kelly (Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), L van der Voort (Group Manager - Planning and Infrastructure), P Morris (Chief Financial Officer), D McKewen (Systems and Corporate Accountant), G Virk (System Management Accountant), W McEnteer (Governance Manager)

**1 KARAKIA**

Her Worship the Mayor gave a karakia to begin the meeting.

**2 APOLOGIES**

**APOLOGY**

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**RESOLUTION**

**Moved:** Gillespie  
**Seconded:** Claridge

That the apology received from Cr McKinlay and an apology for lateness from Cr Duncan be accepted.

**CARRIED**

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**3 DECLARATIONS OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

**4 REPORTS**

Note: Chantelle Gernetzky and Jaimala Singh from Audit New Zealand joined the meeting for item 25.5.2.

Note: Cr Duncan joined the meeting at 4.04 pm

**25.5.2 CONSULTATION DOCUMENT FOR THE 2025-34 LONG-TERM PLAN AND SUPPORTING INFORMATION TO THE CONSULTATION DOCUMENT FOR THE DRAFT 2025-34 LONG TERM PLAN.**

To adopt the supporting information to the Consultation Document and adopt the 2025-34 Long-term Plan Consultation Document for public consultation.

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Staff went through the most recent changes to the consultation document before responding to questions.

After discussion it was agreed that there should be a resolution for the Council to approve the Letter of Representation.

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## RESOLUTION

**Moved:** Alley  
**Seconded:** Gillespie

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the Letter of Representation to Audit New Zealand for the 2025-34 Long-term Plan Consultation Document and authorises the Mayor to sign on Council's behalf.
- C. Receives the audit opinion from Audit New Zealand in relation to the Long-term Plan Consultation Document 2025-34.
- D. Recognises that while the Council complies with the Section 100 of the Local Government Act 2002 Balanced budget requirement for the 9 years of the Long-term Plan 2025-34, it relies on achieving its projected land sales to achieve this and considers this financially prudent to do so.
- E. Adopts the following supporting information to the Long-term Plan Consultation Document 2025-34:
  - (a) Infrastructure Strategy
  - (b) Financial Strategy
  - (c) Development and Financial Contributions Policy
  - (d) Fees and Charges
  - (e) Significance and Engagement Policy
  - (f) Revenue and Financing Policy
  - (g) Rates Remission and Rates Postponement Policy
  - (h) Liability Management Policy
  - (i) Investment Policy
  - (j) Prospective Financial Statements
  - (k) Prospective Funding Impact Statements
  - (l) Community Outcomes Development
  - (m) Significant Forecasting Assumptions
  - (n) Capital Expenditure for Activity Groups
- F. Adopts the Long-term Plan Consultation Document 2025-34 along with the Auditors opinion for public consultation.
- G. Recommends that the Chief Executive Officer be authorised, in consultation with the Mayor, to make any necessary formatting or editorial changes, or other such final changes required by Audit New Zealand or to ensure compliance with the Local Government Act 2002 to any of the documents adopted under resolution E & F above.

**CARRIED**

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**5 DATE OF NEXT MEETING**

The date of the next scheduled meeting is 4 April 2025.

Note: The Chief Executive Officer gave a karakia to finish the meeting.

The Meeting closed at 4.44 pm.

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CHAIR / /

Unconfirmed