



# AGENDA

## Teviot Valley Community Board Meeting

**Thursday, 31 October 2024**

**Date: Thursday, 31 October 2024**

**Time: 10 am**

**Location: Roxburgh Service Centre, 120 Scotland Street, Roxburgh**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly**  
**Chief Executive Officer**



Notice is hereby given that a meeting of the Teviot Valley Community Board will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh and live streamed via Microsoft Teams on Thursday, 31 October 2024 at 10 am.

The link to the live stream will be available on the Central Otago District Council's website.

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**Members** Mr N Dalley (Chairperson), Mr M Jessop, Ms G Booth, Cr S Feinerman, Mr R Read

**In Attendance** P Kelly (Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), L Webster (Acting Group Manager - Planning and Infrastructure), S Reynolds (Governance Support Officer)

**1 APOLOGIES**

**2 PUBLIC FORUM**

**3 CONFIRMATION OF MINUTES**

Teviot Valley Community Board - 12 September 2024



**MINUTES OF A MEETING OF THE  
TEVIOT VALLEY COMMUNITY BOARD  
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 12 SEPTEMBER 2024  
COMMENCING AT 10 AM**

**PRESENT:** Mr N Dalley (Chairperson), Mr M Jessop, Ms G Booth, Cr S Feinerman (via Microsoft Teams), Mr R Read

**IN ATTENDANCE:** T Cadogan (Mayor), P Kelly (Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), R Williams (Community Development Advisor), A Longman (Head of Destination), Q Penniall (Infrastructure Manager), W McEnteer (Governance Manager)

## 1 APOLOGIES

### APOLOGY

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#### COMMITTEE RESOLUTION

**Moved:** Dalley  
**Seconded:** Booth

That the apology for lateness received from Mr Jessop be accepted.

**CARRIED**

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## 2 PUBLIC FORUM

### Jan Bean – Central Otago District Arts Trust

Ms Bean spoke to the promotions grant application for Central Otago District Arts Trust before responding to questions.

### Peter McDougall – Trees in Millers Flat, Districtisation and Rates

Mr McDougall raised three issues, the first around trees that are waiting to be planted in Millers Flat. He also voiced his support of a district model of museums. Finally he was concerned about how the rates apportionment document was written. He noted that it was not clear and that it looked like ratepayers were getting charged multiple times for the same thing. He then responded to questions.

### Doug Dance – Brass Band

Mr Dance spoke to the community grant application for the Roxburgh Pioneer Energy Band before responding to questions.

### Ann Rodgers – Roxburgh Entertainment Centre Improvement and Promotions

Ms Rodgers spoke to the promotions grant application for the Roxburgh Entertainment Centre Improvement and Promotions before responding to questions.

Tash Kane – Puna Rangatahi

Ms Kane spoke to the community grant application for Puna Rangatahi before responding to questions.

Note: Cr Feinerman left the meeting at 10.31 am and returned at 11.32 am.

### 3 CONFIRMATION OF MINUTES

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#### COMMITTEE RESOLUTION

**Moved:** Dalley  
**Seconded:** Feinerman

That the public minutes of the Teviot Valley Community Board Meeting held on 1 August 2024 be confirmed as a true and correct record.

**CARRIED**

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### 4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. Mr Dalley declared an interest in item 24.6.2. He left the Chair and did not discuss or vote on the item.

Note: Mr Dalley declared an interest in the promotions grant portion of item 24.6.2. He left the Chair and did not discuss or vote on the item.

Note: Mr Jessop joined the meeting at 10.51 am.

### 5 REPORTS

#### 24.6.2 2024/25 COMMUNITY AND PROMOTIONS GRANTS APPLICATIONS - 1ST FUNDING ROUND

To consider the first round of the community and promotions grant applications for the 2024/25 financial year.

After discussion it was agreed that the Puna Rangatahi should receive the full amount they had applied for. The Board allocated over their allotted amount for community grants so recommended to Council to uplift money from their community grant reserve fund.

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#### COMMITTEE RESOLUTION

**Moved:** Dalley  
**Seconded:** Feinerman

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
  - B. Allocates \$1,600 to Puna Rangatahi towards operational expenses for the Teviot Ward from the 2024/2025 Teviot Valley community grants budget.
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- 
- C. Allocates \$2,000 to the Roxburgh Pioneer Energy Brass Band towards operational expenses from the 2024/2025 Teviot Valley community grants budget.
  - D. Allocates \$2,000 to Teviot District Museum Inc. towards operational expenses from the 2024/2025 Teviot Valley community grants budget.
  - E. Notes Council resolution (24.7.3) advising that the Board can consider requests from its reserves fund and recommends to Council that \$600 will come from the Teviot Valley community grant reserve fund.

**CARRIED**

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Note: Mr Jessop assumed the Chair.

After discussion it was agreed that the Roxburgh Entertainment Centre should receive the full amount they had applied for. The Board allocated over their allotted amount for promotions grants so recommended to Council to uplift money from their promotions grant reserve fund.

Note: Cr Feinerman left the meeting at 11.11 am and returned to the meeting online at 11.12 am.

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#### **COMMITTEE RESOLUTION**

**Moved:** Jessop  
**Seconded:** Booth

- F. Approves a grant of \$2,967 to Roxburgh Entertainment Centre Improvement and Promotions Inc for two exterior lightboxes for the front of the theatre.
- G. Approves a grant of \$1,000 to Central Otago District Arts Trust for Cover to Cover literary event in Roxburgh 2024, subject to the event taking place.
- H. Notes that it is each grant recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including resource consent, health and safety plans etc.) as required by legislation, agencies, property owners and/or individuals to undertake the projects.
- I. Notes Council resolution (24.7.3) advising that the Board can consider requests from its reserves fund and recommends to Council that \$1,967 will come from the Teviot Valley promotions grant reserve fund.

**CARRIED**

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Note: Mr Dalley resumed the Chair.

**24.6.3 2025-34 LONG-TERM PLAN: TIMELINE**

To provide the Teviot Valley Community Board with a copy of the 2025-34 Long-term Plan process timeline.

**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That the report be received.

**CARRIED**

**6 MAYOR'S REPORT****24.6.4 MAYOR'S REPORT**

His Worship the Mayor gave an update on his recent activities and noted approximately fifty people in attendance at the districtisation meeting in Roxburgh. He also noted that he had been unable to attend recent business breakfast meetings, but hoped to attend the next one.

**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Booth

That the Teviot Valley Community Board receives the report.

**CARRIED**

**7 CHAIR'S REPORT****24.6.5 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Noted attendance at a number of AGMs at the moment. Noted that community groups are generally in good health but there is a dearth of volunteers.
- Attended the Teviot Museum AGM and noted the work being done on their new building. Also noted how possible districtisation might work in the museum space.
- Attended a meeting of the Teviot Valley Rest Home and noted the challenges in this space.
- Attended the districtisation meeting in Roxburgh and noted that it was well attended.
- Noted a meeting to discuss the 10 year economic strategy work with staff.
- Attended a Long-term Plan workshop in Alexandra.
- Noted there are a lot more people at the Roxburgh business breakfast.
- Noted that effort was needed to look to see what the Board might want to take to the Long-term Plan process.
- Noted that he will attend the 25 September Council meeting to discuss districtisation.

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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Booth

That the report be received.

**CARRIED**

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**8 MEMBERS' REPORTS****24.6.6 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting:

Mr Read reported on the following:

- Attended the districtisation meeting in Roxburgh.
- Noted that the community garden group welcomed a new member. Also noted that the community garden shop is open three times per week.

Ms Booth reported on the following:

- Attended the districtisation meeting in Roxburgh.
- Attended the session on economic development.

Mr Jessop reported on the following:

- Attended the recent business breakfast.
  - Attended the Millers Flat coffee group.
  - Attended a meeting of Teviot Prospects and noted the project to reinstate the living wall and to improve public seating in Scotland St, Roxburgh.
  - Noted speaking with staff regarding the Millers Flat Domain.
  - Noted that there was an idea to beautify the Millers Flat toilets and paint them to resemble a miner's hut.
  - Noted local concern about Millers Flat gold mine.
  - Attended the districtisation workshop in Alexandra.
- 

**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Booth

That the report be received.

**CARRIED**

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**9 STATUS REPORTS****24.6.7 SEPTEMBER 2024 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

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Staff gave an update on recent work completed on the Millers Flat bridge and it was noted that the project was completed on time and on budget. Members thanked staff for their work. There was also an update on the uptake of use of the organics bin in the Teviot Valley.

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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That the report be received.

**CARRIED**

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**10 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 31 October 2024.

The meeting closed at 12.25 pm.

## **4 DECLARATIONS OF INTEREST**

### **24.7.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 1709760**

#### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### **2. Attachments**

**Appendix 1 - TVCB Declarations of Interest** [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Gill Booth			Teviot Valley Rest Home Roxburgh and District Medical Services Trust
Norman Dalley	Martel International Limited (Sole Director/Shareholder) Gilmour Development Limited (Sole Director/Shareholder) North Hill Limited (Sole Director/Shareholder) Teviot Valley Rest Home Incorporated (Chair) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Treasurer/Committee member) Dalley Family Trust (Trustee) Teviot Prospects (Member) Teviot Valley Rest Home Ltd (Director)	217 Scotland Street, Roxburgh (Property Owner) Gilchrist Town Orchard Limited (Shareholder/Director) Roxburgh and Districts Medical Services Trust (Trustee) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Committee Member)	I and H McPhail Charitable Trust Roxburgh Cemetery Trust Committee Roxburgh Swimming Pool Redevelopment Committee

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) Roxburgh Pool Committee (Chair) Sally Feinerman Trust (Trustee) Feinerman Family Trust (Trustee) MPI Teviot Valley Community Hubs group	Breen Construction (Employee / Builder)	Ida MacDonald Charitable Trust Teviot Prospects Teviot Valley Walkways Committee
Mark Jessop	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Faigans Hospitality Ltd (director) Teviot Prospects (Trustee)	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Faigans Hospitality Ltd (manager)	Teviot Museum Committee Ida MacDonald Charitable Trust
Russell Read			I and H McPhail Charitable Trust Tuapeka County Bursary Fund Committee

## 5 REPORTS

### 24.7.2 2025 MEETING SCHEDULE

Doc ID: 1898780

Report Author:	Wayne McEnteer, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

#### 1. Purpose of Report

To approve a schedule of Teviot Valley Community Board meetings for 2025.

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#### Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
  - B. Adopts the proposed 2025 meeting schedule for the Teviot Valley Community Board.
- 

#### 2. Background

The Local Government Act 2002 Schedule 7 Clause 19 states that a local authority must hold the meetings that are necessary for the good government of its district. The Chief Executive must give notice in writing to each member of the time and place of a meeting not less than 14 days before the meeting or the local authority can adopt a schedule of meetings.

Council and the community boards have in the past adopted a schedule of meetings for the following year, as this provides certainty of dates to members and staff. Having a yearly schedule allows for good forward planning and significantly reduces the administrative workload of advising members for each meeting.

The meeting schedule reflects the terms of reference for committees, Council and boards as well as working towards legislative deadlines such as adopting the 2025-34 Long-term Plan. It also enables scheduling of meetings and workshops to progress significant pieces of work that have elected member input and oversight.

#### 3. Discussion

The proposed meeting schedule continues with a six-weekly cycle of meetings where possible. A meeting schedule, once adopted, can be amended so there is still flexibility to respond to a change of circumstances.



#### 4. Financial Considerations

There are no financial considerations for this decision.

#### 5. Options

##### Option 1 – (Recommended)

Adopt the proposed 2025 meeting schedule.

Advantages:

- Elected members and staff have certainty of dates for meetings in 2025.

Disadvantages:

- None.

##### Option 2

Hold meetings on an ad hoc basis.

Advantages:

- High degree of flexibility.

Disadvantages:

- Does not facilitate forward planning.
- May impact on members' ability to attend meetings at shorter notice.

#### 6. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision enables democratic local decision making and action by, and on behalf of communities by having a known schedule of meetings.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	This is a procedural decision and therefore has no impact on other plans and policies.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	There are no implications arising from this decision.
<b>Risks Analysis</b>	There are no risks arising from the recommended option.
<b>Significance, Consultation and Engagement (internal and external)</b>	The proposed meeting schedule was discussed with the various departments to ensure that the proposed dates accommodated different work plans.

**7. Next Steps**

Once the meeting schedule has been adopted, it will be published on the Central Otago District Council's website and meetings will be publicly notified according to the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.

**8. Attachments**

**Appendix 1 - 2025 CODC Meeting Calendar.pdf** [↓](#)

# Calendar 2025

January	February	March	April	May	June	July	August	September	October	November	December
1 We <small>New Year's Day</small>	1 Sa	1 Sa	1 Tu	1 Th <small>TVCB</small>	1 Su	1 Tu	1 Fr	1 Mo	1 We	1 Sa	1 Mo
2 Th <small>New Year's Day Holiday</small>	2 Su	2 Su	2 We	2 Fr	2 Mo <small>King's Birthday</small>	2 We	2 Sa	2 Tu	2 Th	2 Su	2 Tu
3 Fr	3 Mo	3 Mo	3 Th	3 Sa	3 Tu	3 Th	3 Su	3 We	3 Fr	3 Mo <small>Inaugural CCB</small>	3 We
4 Sa	4 Tu <small>VCB</small>	4 Tu	4 Fr	4 Su	4 We	4 Fr	4 Mo	4 Th	4 Sa	4 Tu <small>Inaugural MCB</small>	4 Th
5 Su	5 We <small>TVCB</small>	5 We	5 Sa	5 Mo	5 Th	5 Sa	5 Tu <small>CCB</small>	5 Fr <small>Audit and Risk</small>	5 Su	5 We	5 Fr <small>Audit and Risk</small>
6 Mo	6 Th <small>Waitangi Day</small>	6 Th	6 Su	6 Tu <small>CCB</small>	6 Fr <small>Audit and Risk</small>	6 Su	6 We	6 Sa	6 Mo	6 Th	6 Sa
7 Tu	7 Fr	7 Fr	7 Mo	7 We	7 Sa	7 Mo	7 Th <small>MCB</small>	7 Su	7 Tu	7 Fr	7 Su
8 We	8 Sa	8 Sa	8 Tu <small>Hearings</small>	8 Th <small>MCB</small>	8 Su	8 Tu <small>Hearings</small>	8 Fr	8 Mo <small>VCB</small>	8 We	8 Sa	8 Mo
9 Th	9 Su	9 Su	9 We	9 Fr	9 Mo <small>VCB</small>	9 We	9 Sa	9 Tu <small>Hearings</small>	9 Th	9 Su	9 Tu <small>Hearings</small>
10 Fr	10 Mo <small>CCB</small>	10 Mo	10 Th	10 Sa	10 Tu <small>Hearings</small>	10 Th	10 Su	10 We	10 Fr	10 Mo	10 We
11 Sa	11 Tu <small>Hearings</small>	11 Tu <small>Hearings</small>	11 Fr	11 Su	11 We	11 Fr	11 Mo	11 Th <small>TVCB</small>	11 Sa <small>Election Day</small>	11 Tu <small>Hearings</small>	11 Th
12 Su	12 We	12 We	12 Sa	12 Mo	12 Th <small>TVCB</small>	12 Sa	12 Tu <small>Hearings</small>	12 Fr	12 Su	12 We	12 Fr
13 Mo	13 Th <small>MCB</small>	13 Th	13 Su	13 Tu <small>Hearings</small>	13 Fr	13 Su	13 We	13 Sa	13 Mo	13 Th	13 Sa
14 Tu	14 Fr <small>Audit and Risk</small>	14 Fr	14 Mo	14 We <small>LTP Hearings</small>	14 Sa	14 Mo	14 Th	14 Su	14 Tu <small>Hearings</small>	14 Fr	14 Su
15 We	15 Sa	15 Sa	15 Tu	15 Th <small>LTP Hearings</small>	15 Su	15 Tu	15 Fr	15 Mo <small>Assessment Committee</small>	15 We	15 Sa	15 Mo
16 Th	16 Su	16 Su	16 We	16 Fr <small>LTP Hearings</small>	16 Mo	16 We	16 Sa	16 Tu <small>CCB</small>	16 Th <small>Official Results</small>	16 Su	16 Tu
17 Fr	17 Mo	17 Mo <small>Assessment Committee</small>	17 Th	17 Sa	17 Tu <small>CCB</small>	17 Th	17 Su	17 We	17 Fr	17 Mo	17 We <small>Council</small>
18 Sa	18 Tu	18 Tu <small>VCB</small>	18 Fr <small>Good Friday</small>	18 Su	18 We	18 Fr	18 Mo	18 Th <small>MCB</small>	18 Sa	18 Tu <small>VCB</small>	18 Th
19 Su	19 We	19 We	19 Sa	19 Mo	19 Th <small>MCB</small>	19 Sa	19 Tu	19 Fr	19 Su	19 We	19 Fr
20 Mo	20 Th	20 Th <small>TVCB</small>	20 Su	20 Tu	20 Fr <small>Matariki</small>	20 Su	20 We	20 Sa	20 Mo	20 Th <small>TVCB</small>	20 Sa
21 Tu	21 Fr	21 Fr	21 Mo <small>Easter Monday</small>	21 We	21 Sa	21 Mo	21 Th	21 Su	21 Tu	21 Fr	21 Su
22 We	22 Sa	22 Sa	22 Tu	22 Th	22 Su	22 Tu	22 Fr	22 Mo	22 We <small>Induction</small>	22 Sa	22 Mo
23 Th	23 Su	23 Su	23 We	23 Fr	23 Mo	23 We	23 Sa	23 Tu <small>Assessment Committee</small>	23 Th <small>Inaugural Council</small>	23 Su	23 Tu
24 Fr	24 Mo	24 Mo <small>Otago Ann</small>	24 Th	24 Sa	24 Tu	24 Th	24 Su	24 We <small>Council</small>	24 Fr	24 Mo	24 We
25 Sa	25 Tu	25 Tu <small>CCB</small>	25 Fr <small>ANZAC Day</small>	25 Su	25 We <small>Council</small>	25 Fr	25 Mo	25 Th	25 Sa	25 Tu <small>CCB</small>	25 Th <small>Christmas Day</small>
26 Su	26 We <small>Council</small>	26 We <small>Council</small>	26 Sa	26 Mo	26 Th	26 Sa	26 Tu	26 Fr	26 Su	26 We <small>Council</small>	26 Fr <small>Boxing Day</small>
27 Mo	27 Th	27 Th <small>MCB</small>	27 Su	27 Tu <small>LTP Delibs</small>	27 Fr	27 Su	27 We <small>Council</small>	27 Sa	27 Mo <small>Labour Day</small>	27 Th <small>MCB</small>	27 Sa
28 Tu	28 Fr	28 Fr	28 Mo	28 We <small>Council</small>	28 Sa	28 Mo	28 Th	28 Su	28 Tu	28 Fr	28 Su
29 We <small>Council</small>		29 Sa	29 Tu <small>VCB</small>	29 Th	29 Su	29 Tu <small>VCB</small>	29 Fr	29 Mo	29 We <small>Council</small>	29 Sa	29 Mo
30 Th		30 Su	30 We <small>Council</small>	30 Fr	30 Mo	30 We <small>Council</small>	30 Sa	30 Tu	30 Th <small>Inaugural VCB</small>	30 Su	30 Tu
31 Fr		31 Mo		31 Sa		31 Th <small>TVCB</small>	31 Su		31 Fr <small>Inaugural TVCB</small>		31 We

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**6 MAYOR'S REPORT**

**24.7.3 MAYOR'S REPORT**

**Doc ID: 1709500**

**1. Purpose**

To consider an update from the Mayor.

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**Recommendations**

That the Teviot Valley Community Board receives the report.

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The Mayor will give a verbal update on activities and issues of interest since the last meeting.

**2. Attachments**

**Nil**

**7 CHAIR'S REPORT**

**24.7.4 CHAIR'S REPORT**

**Doc ID: 1709145**

**1. Purpose**

The Chair will give an update on activities and issues since the last meeting.

---

**Recommendations**

That the report be received.

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**2. Attachments**

**Nil**

## **8 MEMBERS' REPORTS**

### **24.7.5 MEMBERS' REPORTS**

**Doc ID: 1709720**

#### **1. Purpose**

Members will give an update on activities and issues since the last meeting.

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#### **Recommendations**

That the report be received.

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#### **2. Attachments**

Nil

## 9 STATUS REPORTS

### 24.7.6 OCTOBER 2024 GOVERNANCE REPORT

Doc ID: 1710064

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

#### 1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

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#### Recommendations

That the report be received.

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#### 2. Discussion

##### Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

##### Teviot Valley Works Update

##### Regulatory Update

Council's Alcohol in Public Places bylaw sets restrictions on consuming, possessing, or bringing alcohol into designated areas in Clyde, Cromwell, and Alexandra during the Christmas and New Year period, and a timeframe relating to the Blossom Festival. At the September Council meeting, members asked staff to investigate the inclusion of Roxburgh in the bylaw – including working with Police to map a potential area. This is expected to return to the November Council meeting.

#### 3. Attachments

**Appendix 1 - 20241031 TVCB Status Updates.docx** [↓](#)

<b>Status Updates</b>	<b>Committee:</b> Teviot Valley Community Board
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Meeting	Report Title	Resolution No	Resolution	Officer	Status
12/09/2024	2024/25 Community and Promotions Grants Applications - 1st Funding Round	24.6.2	That the Teviot Valley Community Board A. Receives the report and accepts the level of significance. B. Allocates \$1,600 to Puna Rangatahi towards operational expenses for the Teviot Ward from the 2024/2025 Teviot Valley community grants budget. C. Allocates \$2,000 to the Roxburgh Pioneer Energy Brass Band towards operational expenses from the 2024/2025 Teviot Valley community grants budget. D. Allocates \$2,000 to Teviot District Museum Inc. towards operational expenses from the 2024/2025 Teviot Valley community grants budget. E. Notes Council resolution (24.7.3) advising that the Board can consider requests from its reserves fund and recommends to Council that \$600 will come from the Teviot Valley community grant reserve fund.	Community Development Advisor	<b>14 Oct 2024</b> Following confirmation of Council approval to utilise grant reserve funding, applicants advised of successful application and how to uplift the grant. <b>20 Sep 2024</b> Action memo sent to staff.
12/09/2024	2024/25 Community and Promotions Grants Applications - 1st Funding Round	24.6.2	F. Approves a grant of \$2,967 to Roxburgh Entertainment Centre Improvement and Promotions Inc for two exterior lightboxes for the front of the theatre. G. Approves a grant of \$1,000 to Central Otago District Arts Trust for Cover to Cover literary event in Roxburgh 2024, subject to the event taking place. H. Notes that it is each grant recipient’s responsibility to obtain and/or have in place the appropriate consents, plans and licences (including resource consent, health and safety plans etc.) as required by legislation, agencies, property owners and/or individuals to undertake the projects. I. Notes Council resolution (24.7.3) advising that the Board can consider requests from its reserves fund and recommends to Council that \$1,967 will come from the Teviot Valley promotions grant reserve fund.	Media and Marketing Manager	<b>14 Oct 2024</b> As above and both applicants advised of approved grant including details on how to uplift. <b>20 Sep 2024</b> Action memo sent to staff.



<p>23/03/2023</p>	<p>Roxburgh Entertainment Centre Maintenance Project</p>	<p>23.2.3</p>	<p>That the Teviot Valley Community Board</p> <ul style="list-style-type: none"> <li>A. Receives the report and accepts the level of significance.</li> <li>B. Approves the Roxburgh Entertainment Centre roof repair costs, estimated at an initial cost of \$61,000 and ongoing of \$1,500, are included in the Long-term Plan 2024-34.</li> <li>C. Notes the Roxburgh Entertainment Centre is no longer required to be earthquake strengthened to 67% NBS IL4. This is because the Central Otago Emergency Management is going to execute a memorandum of understanding with the Roxburgh Area School to use their hall as the ward's Civil Defence Centre.</li> <li>D. To approve the reallocation of \$336,000 of the \$362,000 capital budget no longer required to earthquake strengthen the Roxburgh Entertainment Centre to the full replacement of the south wall (WSP Report Option 3), and an Asbestos Refurbishment Survey and Building Condition Assessment.</li> <li>E. To approve the reallocation of \$15,900 of the \$26,251 operational budget no longer required for the Roxburgh Entertainment Centre earthquake strengthening to carry out a Conservation Plan.</li> </ul>	<p>Property and Facilities Officer - Vincent and Teviot Valley</p>	<p><b>11 Oct 2024</b> On inspection of the boiler, it was discovered the fire box had deteriorated and is unsafe to use. This has been removed and is undergoing repairs. Once this is repaired and installed, Breen's will complete upgrades around boiler and new damper. Wall has been finished, with only internal painting/finishing to go. CPU is in place to use the theatre without the heater.</p> <p><b>22 Aug 2024</b> Breen's and subcontractors working through solutions to get diesel boiler compliant. Once this work has been completed operation can resume. South wall is almost complete.</p> <p><b>08 Jul 2024</b> Construction is underway with Aotea completing the lights and fire system upgrade. Electrical certificates received, just waiting for fire compliance paperwork. Breen's have completed the majority of the fire and accessibility work, awaiting the completion of gib stopping and painting. The South Wall rot is more extensive than the reports showed. Erected safety fence and propped roof to make safe. Engaged an engineer to design a solution to meet appropriate standards. Report expected 12th July.</p> <p><b>22 May 2024</b> Awaiting accessibility floor plan to go with report, to finalise building consent. Breen's and Aotea ready to start in June. Contract to be returned for signing from Breen's.</p> <p><b>16 Apr 2024</b> Building consent has been submitted along with relevant plans, and following this a timeline will be prepared for the work to be completed. Contractor has provided Cost Reimbursement offer for South Wall Rot repairs, staff to meet and review offer and seek any clarifications.</p> <p><b>18 Mar 2024</b></p>
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				<p>Followed up with construction partner around next steps. Obtaining further information from electricians to submit a building consent for the fire and accessibility works, still awaiting cost estimate for South Wall Rot.</p> <p><b>08 Feb 2024</b> Met with construction partner on 2nd Feb 24 to assess the South Wall Rot and to measure for a cost estimate - need timelines around this work to coincide with the Fire and Accessibility upgrades to allow the contract to be signed.</p> <p><b>08 Jan 2024</b> Confirmed queries with construction partners and are happy to proceed, so awaiting the contract. Also, waiting for confirmation on site visit with Breen's for South Wall Rot. Borer has already been treated, and mould tests taken.</p> <p><b>29 Nov 2023</b> Quote has been received by Breen's (our construction partner). This has some matters than need assessing. Site visits have been booked to review. Also awaiting response from Breen's re South Wall Rot. Issues identified in the building assessment are already being remedied.</p> <p><b>31 Oct 2023</b></p>
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				<p>Resolutions A, B, C and E are all now completed subject to the carry forwards taking place., Now that the earthquake strengthening is no longer necessary, priority has shifted to the severe rotting issue on the south wall., Council staff are reviewing the conservation plan and asbestos report to ascertain how to proceed with repairs and to comply with the Fire and Accessibility Reports that have been undertaken., Still awaiting the quote from our construction partner. Fire Design Solutions had provided initial information, however the RECIP Committee felt we needed to utilise the space under the tiered seating. Further review has been undertaken and the construction partner has come back, and the subcontractors Contego (fire protection services) are still finding the information too light to quote appropriately. Council staff included it as a provisional sum to keep the ball rolling as we need. Construction partner unsure about the south wall rot, so investigation around this is taking place.</p> <p><b>25 Sep 2023</b> Council staff are reviewing the documents received by WSP. Construction partner is just awaiting updated plans from fire design services to complete quotes.</p> <p><b>14 Aug 2023</b> Reports have now been received by staff for review. Still awaiting quotes from construction partners.</p> <p><b>04 Jul 2023</b> Awaiting reports back from WSP. Quotes are taking place based on Fire &amp; Accessibility reports.</p> <p><b>08 Jun 2023</b> WSP have completed their site visits and are now working on testing and producing the reports. Plans and assessments should be completed by the end of July.</p> <p><b>06 Apr 2023</b> Council staff has engaged engineer to undertake the work described in the report.</p>
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					<b>03 Apr 2023</b> Action memo sent to staff.
25/11/2021	Roxburgh Cemetery Trustees	21.9.3	That the Teviot Valley Community Board A. Receives the report and accepts the level of significance. B. Agrees to accept the administration, management and operation of the Roxburgh Cemetery from the Roxburgh Cemetery Trustees to the Central Otago District Council, subject to the land encroachment of the Cemetery being resolved.	Parks and Recreation Manager	<b>14 Oct 2024</b> Still sitting with lawyers. <b>02 Sep 2024</b> This is a very complex issue and is still being worked through with lawyers. Next update will be when there has been progress. <b>29 Aug 2024</b> Still sitting with lawyers at present. <b>15 Jul 2024</b> The certificate of title for the Roxburgh Cemetery should be issued early August. <b>31 May 2024</b> Still waiting for the certificate of title to be issued. <b>04 Mar 2024</b> Council is waiting on a certificate of title for the cemetery to be issued this still may take a couple of months. <b>09 Jan 2024</b> Council is waiting on a certificate of title for the cemetery to be issued this may take a couple of months. <b>07 Nov 2023</b> Council is waiting on a certificate of title for the cemetery to be issued. <b>06 Oct 2023</b> Councils Property Team are now progressing the transfer of Title into Councils name. <b>15 Aug 2023</b> DOC have advised they are still progressing with this project. <b>04 Jul 2023</b> No further updates this is still sitting with DOC. <b>30 May 2023</b> No further updates this is still sitting with DOC. <b>18 Apr 2023</b> No further updates. <b>03 Mar 2023</b> No further update. <b>13 Jan 2023</b>

				<p>No further update at this time.</p> <p><b>25 Aug 2022</b> The issue is waiting for DOC to undertake land transfer. Multiple attempts have been made to DOC to progress this work.</p> <p><b>08 Jun 2022</b> The neighbouring property has now been surveyed. DOC have yet to update Council on next steps.</p> <p><b>21 Apr 2022</b> There have been no changes since the last advisory.</p> <p><b>14 Mar 2022</b> Still waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p><b>14 Jan 2022</b> The Department of Conservation and the Ministry of Health have been advised of the Board's decision. We are now waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p><b>30 Nov 2021</b> Action memo sent to the Parks and Recreation Manager and to Finance.</p>
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**10            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 5 December 2024.