



# **AGENDA**

## **Teviot Valley Community Board Meeting Thursday, 12 September 2024**

**Date: Thursday, 12 September 2024**

**Time: 10 am**

**Location: Roxburgh Service Centre, 120 Scotland  
Street, Roxburgh**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly  
Chief Executive Officer**



Notice is hereby given that a meeting of the Teviot Valley Community Board will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh and live streamed via Microsoft Teams on Thursday, 12 September 2024 at 10 am. The link to the live stream will be available on the Central Otago District Council's website.

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**Members** Mr N Dalley (Chairperson), Mr M Jessop, Ms G Booth, Cr S Feinerman, Mr R Read

**In Attendance** T Cadogan (Mayor), P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

**1 APOLOGIES**

**2 PUBLIC FORUM**

**3 CONFIRMATION OF MINUTES**

Teviot Valley Community Board - 1 August 2024



**MINUTES OF A MEETING OF THE  
TEVIOT VALLEY COMMUNITY BOARD  
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 1 AUGUST 2024  
COMMENCING AT 10.01 AM**

**PRESENT:** Mr N Dalley (Chairperson), Mr M Jessop, Ms G Booth, Cr S Feinerman,  
Mr R Read

**IN ATTENDANCE:** T Cadogan (Mayor), P Kelly (Chief Executive Officer), S Righarts (Group Manager - Business Support), D Scoones (Group Manager - Community Experience), L Stronach (Team Leader - Statutory Property), D McKewen (Systems and Corporate Accountant), D Charleville (Cromwell Pool Team Leader), W McEnteer (Governance Manager)

## **1 APOLOGIES**

There were no apologies.

## **2 PUBLIC FORUM**

### Constable Rhys Harpur – New Zealand Police

Constable Harpur gave an update on policing in the Teviot Valley. He noted recent offending that had occurred in the Valley and some recent convictions. He also noted a recent training for students at Roxburgh Area School for what to do in the case of an offender in the school property, which was delivered by a member of the Armed Offenders Squad. He then responded to questions.

## **3 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That the public minutes of the Teviot Valley Community Board Meeting held on 13 June 2024 be confirmed as a true and correct record.

**CARRIED**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

## **5 REPORTS**

### **24.5.2 ROAD STOPPING AND LEGALISATION ADJACENT 1190 TEVIOT ROAD**

To consider a proposal to legalise the formed road and stop the unformed legal road, adjacent to 1190 Teviot Road.

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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Feinerman

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to legalise the road as formed between rapids 1190 and 1205 Teviot Road, and to stop two parcels of unformed legal road, as shown in figure 5 (the Legalisation Plan), in accordance with the provisions of the Public Works Act 1981, subject to:
- The parcel marked 'A' being stopped and amalgamated with Record of Title OT12A/127.
  - The parcels marked 'B', 'C', and 'D' being taken, then vested in Council as legal road.
  - The parcel marked 'E' being stopped and amalgamated with Record of Title 170533.
  - The owner of 1190 Teviot Road paying \$15,000 plus GST (if any) as the net value of the stopping and legalisation of the western side of Teviot Road.
  - The owner of 1205 Teviot Road paying \$1,985 plus GST (if any) as the net value of the stopping and legalisation of the eastern side of Teviot Road.
  - The owner of 1190 Teviot Road pays all costs associated with the registration of all easements.
  - The stopping and legalisation being approved by the Minister of Lands.
  - The final survey plan being approved by the Chief Executive.
  - The valuer's fees being waived.
  - Each party paying their own legal fees.
  - Council paying a one third share of all remaining costs.

The owners of 1190 and 1205 Teviot Road paying the other two thirds share of all remaining costs (in a 70/30 split as agreed between themselves).

**CARRIED**

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### **24.5.3 AMENDMENT TO STANDING ORDERS - MEMBERS JOINING REMOTELY COUNTING AS QUORUM**

To consider amending the Standing Orders to continue to have members joining remotely to be part of quorum.

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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Booth

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to amend the Standing Orders as indicated in Appendix One of the report to allow remote participants to be counted as quorum.
- C. Adopts the updated Standing Orders for Community Boards.
- D. Notes the updated Standing Orders for Community Boards will come into force on 9 August 2024.
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**CARRIED**

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**24.5.4 INTERIM TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2024**

To consider the financial performance overview as at 30 June 2024.

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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That the report be received.

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**CARRIED**

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**6 MAYOR'S REPORT****24.5.5 MAYOR'S REPORT**

His Worship the Mayor gave an update of his recent activities in the Teviot Valley

- Gave congratulations to Sally Feinerman on "LGNZ SuperHuman" nomination in the LGNZ Awards.
  - Attended a Roxburgh business group meeting.
  - Visited Teviot Valley Rest Home to meet with young person that has gained placement through the Mayor's Taskforce for Jobs.
  - Attended meeting with the Chief Executive Officer and the Teviot Valley Pool Committee to discuss districtisation.
  - Spoke on districtisation and its potential effects on the Teviot Valley Ward.
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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That the Teviot Valley Community Board receives the report.

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**CARRIED**

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**7 CHAIR'S REPORT****24.5.6 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Busy month with attending business group meetings.
  - Attended two council meetings.
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- Attended a pool committee meeting.
  - Spoke on behalf of Teviot Valley at the July Council meeting. Discussed recruitment for new candidates for board, investment plans, and economic development.
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## COMMITTEE RESOLUTION

**Moved:** Dalley  
**Seconded:** Feinerman

That the report be received.

**CARRIED**

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Note: Mr Read left the meeting at 11.26 am.

## 8 MEMBERS' REPORTS

### 24.5.7 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

Cr. Feinerman reported on the following:

- Attended a session with civil defence about creating a civil response group.
- Discussed the benefits of community response group namely readiness, community involvement, and initiative for writing household plans.
- Attended a pool committee meeting.
- Attended a river track meeting.
- Attended the Teviot Prospects AGM.
- Attended an Audit and Risk workshop.
- Discussed updating Economic development strategy.

Ms Booth had nothing to report

Mr Jessop reported on the following:

- Attended the mine consent hearing in Millers Flat.
  - Attended several Millers Flat coffee mornings.
  - Attended districtisation meetings.
  - Attended business group meetings and the Teviot prospects AGM. Noted that he had become the Chair of Teviot Prospects.
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## COMMITTEE RESOLUTION

**Moved:** Dalley  
**Seconded:** Feinerman

That the report be received.

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**CARRIED**

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## **9 STATUS REPORTS**

### **24.5.8 AUGUST 2024 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

It was noted that the status item on the Teviot Valley Walkways Committee could be closed as the work had been completed.

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#### **COMMITTEE RESOLUTION**

**Moved:** Dalley

**Seconded:** Booth

That the report be received.

**CARRIED**

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Note: Mr Read returned to the meeting at 11.34 am.

## **10 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 12 September 2024.

The meeting closed at 11.35 am.

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**CHAIR / /**

## **4 DECLARATION OF INTEREST**

### **24.6.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 1708833**

#### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### **2. Attachments**

**Appendix 1 - TVCB Declarations of Interest** [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Gill Booth			Teviot Valley Rest Home Roxburgh and District Medical Services Trust
Norman Dalley	Martel International Limited (Sole Director/Shareholder) Gilmour Development Limited (Sole Director/Shareholder) North Hill Limited (Sole Director/Shareholder) Teviot Valley Rest Home Incorporated (Chair) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Treasurer/Committee member) Dalley Family Trust (Trustee) Teviot Prospects (Member) Teviot Valley Rest Home Ltd (Director)	217 Scotland Street, Roxburgh (Property Owner) Gilchrist Town Orchard Limited (Shareholder/Director) Roxburgh and Districts Medical Services Trust (Trustee) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Committee Member)	I and H McPhail Charitable Trust Roxburgh Cemetery Trust Committee Roxburgh Swimming Pool Redevelopment Committee
Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) Roxburgh Pool Committee (Chair) Sally Feinerman Trust (Trustee) Feinerman Family Trust (Trustee) MPI Teviot Valley Community Hubs group	Breen Construction (Employee / Builder)	Ida MacDonald Charitable Trust Teviot Prospects Teviot Valley Walkways Committee
Mark Jessop	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Faigans Hospitality Ltd (director) Teviot Prospects (Trustee)	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Faigans Hospitality Ltd (manager)	Teviot Museum Committee Ida MacDonald Charitable Trust
Russell Read			I and H McPhail Charitable Trust Tuapeka County Bursary Fund Committee

## 5 REPORTS

### 24.6.2 2024/25 COMMUNITY AND PROMOTIONS GRANTS APPLICATIONS - 1ST FUNDING ROUND

**Doc ID: 1858781**

Report Author:	Alison Mason, Media and Marketing Manager Rebecca Williams, Community Development Advisor
Reviewed and authorised by:	Dylan Rushbrook, Group Manager - Community Vision

#### 1. Purpose of Report

To consider the first round of the community and promotions grant applications for the 2024/25 financial year.

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#### Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
  - B. Decides the grants to be allocated to the applicants of the community and promotions grants.
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#### 2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the first round of funding for the 2024/25 financial year. Applications for this funding round closed on the 7<sup>th</sup> of July 2024 for a decision at this meeting.

The Teviot Valley Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$5,000 to distribute in the Teviot Valley community grants scheme and \$2,000 to distribute in the promotions grants scheme. The following table illustrates the commitments already made and the amounts left to distribute in the 2024/25 year.

Promotions grant applications were accepted in the March 2024 round for funding from the 2024/25 financial year. This is due to the timing of this funding round not allowing the applicants to apply and have a Board decision prior to the funding commitment being required. No promotions applications were received by the Teviot Board in that round therefore the full year budget remains available.

<b>Promotions Grants</b>	
<b>Total budget for 2024/25</b>	<b>\$2,000</b>
Less committed from previous rounds	\$0.00
<b>Balance left to distribute</b>	<b>\$2,000</b>

### 3. Discussion

#### Community Grants

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Three community grant applications have been received in the current round requesting a total of \$7,600. There is a total of \$5,000 for community grants to distribute for both this initial round and the scheduled second round of funding in the first half of 2025.

The details of this round's applications are provided in the table below:

	<b>Name of Organisation</b>	<b>Name of project / service</b>	<b>Purpose of funding</b>	<b>Total costs</b>	<b>Amount requested</b>
1	Puna Rangatahi (Alexandra and Districts Youth Trust)	Operational Expenses - for services, activities, programmes delivered to youth in the Teviot Ward	The CODC grant will be applied to operational costs in the Teviot ward.	\$309,825.00	\$1,600.00
2	Roxburgh Pioneer Energy Band Inc	Operational Expenses	To offset costs of rates, power, insurance	\$7,633.00	\$2,000.00
3	Teviot District Museum Incorporated	Operational Expenses	Operational expenses	\$11,790.00	\$4,000.00

Copies of the application, supporting documentation and staff assessment are provided to Board members under separate cover.

#### Promotion Grants

Two promotions grant applications have been received in the current round requesting a total of \$3,967 from the current financial year. There is \$2,000 to distribute for this round and the second round in the first half of 2025. The details are provided in the table below:

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
4	Roxburgh Entertainment Centre Improvement and Promotions Inc.	Installation of lightboxes	Purchase lightboxes for installation on front of building	Sep 25	\$2,967	\$2,967
5	Central Otago District Arts Trust	Cover to Cover 2024	Facilitate a Cover to Cover event in the Teviot Valley	29 Nov 24	\$4290.23	\$1,000

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

#### 4. Financial Considerations

As detailed above, the Board has \$5,000 to distribute for the 2024/25 Community Grants round and \$2,000 for the 2024/25 Promotions Grants.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would generally need to be by way of a recommendation to Council. However, at its meeting held on Thursday 6 June 2024, Council resolved:

- Agrees with the Teviot Valley Community Board that the grants budget for the Teviot Valley remain at \$5200<sup>1</sup> for the 2024/25 Annual Plan, and that any extra requests will be allocated from the reserves fund, as required.

Whilst the staff recommendation is to approve grants within the current year budgeted amount, the Board does have the option to approve a grant higher than the full year budget by accessing the grant reserve funds that it currently holds. There is an estimated \$22,374 in the Teviot Grants Reserve Fund at year end June 2024 and \$18,915 available in the Teviot Valley Promotions reserve fund.

#### 5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

#### 6. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables
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<sup>1</sup> TVCB has a \$5,000 community grants budget and \$200 for ANZAC day observance



	projects to be delivered in the community that enhance well-being.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	There is no direct impact, though some applications may have a positive environmental impact.
<b>Risks Analysis</b>	No risks have been identified in the funding applications.
<b>Significance, Consultation and Engagement (internal and external)</b>	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there are impacts arising from the application.

## 7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

## 8. Attachments

- Appendix 1 - Puna Rangatahi Roxburgh Office Staff Assessment (under separate cover) [⇒](#)
- Appendix 2 - Puna Rangatahi Roxburgh Office Grant Application (under separate cover) [⇒](#)
- Appendix 3 - Puna Rangatahi Roxburgh Office Supporting Documents (under separate cover) [⇒](#)
- Appendix 4 - Roxburgh Pioneer Brass Band Staff Assessment (under separate cover) [⇒](#)
- Appendix 5 - Roxburgh Pioneer Brass Band Grant Application (under separate cover) [⇒](#)
- Appendix 6 - Roxburgh Pioneer Brass Band Supporting Documents (under separate cover) [⇒](#)
- Appendix 7 - Teviot District Museum Staff Assessment (under separate cover) [⇒](#)
- Appendix 8 - Teviot District Museum Grant Application (under separate cover) [⇒](#)
- Appendix 9 - Teviot District Museum Supporting Documents (under separate cover) [⇒](#)
- Appendix 10 - Roxburgh Entertainment Centre\_Lightboxes\_Staff Assessment (under separate cover) [⇒](#)
- Appendix 11 - Roxburgh Entertainment Centre\_Lightboxes\_Grant Application (under separate cover) [⇒](#)
- Appendix 12 - Roxburgh Entertainment Centre\_Lightboxes\_Supporting Documents (under separate cover) [⇒](#)
- Appendix 13 - Central Otago District Arts Trust\_Cover to Cover 2024\_Staff Assessment (under separate cover) [⇒](#)
- Appendix 14 - Central Otago District Arts Trust\_Cover to Cover 2024\_Grant Application (under separate cover) [⇒](#)

**Appendix 15 - Central Otago District Arts Trust\_Cover to Cover 2024\_Supporting Documents (under separate cover) [↗](#)**

**24.6.3 2025-34 LONG-TERM PLAN: TIMELINE****Doc ID: 1900006**

Report Author:	Christina Martin, Project Manager - Organisational
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

**1. Purpose**

To provide the Teviot Valley Community Board with a copy of the 2025-34 Long-term Plan process timeline.

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**Recommendations**

That the report be received.

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**2. Discussion**

On 28 February 2024 Council resolved to defer adopting the 2024-34 Long-term Plan by 1-year in accordance with the clauses contained within Part 8 "Provisions relating to Water Services Acts Repeal Act 2024" of the Local Government Act 2002.

As a result of this resolution, the organisation shifted from a long-term plan to an annual plan process. At the Council meeting on 26 June the 2024-25 Annual Plan was adopted. The organisation is now focussing on the 2025-34 Long-term Plan process.

A copy of the timeline of key workshops and reports is attached for the Teviot Valley Community Board's reference. Note community board chairs have been invited to initial budget discussions with Council (workshops 3 and 4). Budget conversations will occur with community boards from October 2024.

**3. Attachments**

**Appendix 1 - Long-term Plan Timeline** [↓](#)

## 2025-34 Long-term Plan Project Timeline



## **6 MAYOR'S REPORT**

### **24.6.4 MAYOR'S REPORT**

**Doc ID: 1709458**

#### **1. Purpose**

To consider an update from His Worship the Mayor.

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#### **Recommendations**

That the Teviot Valley Community Board receives the report.

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His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

#### **2. Attachments**

**Nil**

## **7 CHAIR'S REPORT**

### **24.6.5 CHAIR'S REPORT**

**Doc ID: 1709097**

#### **1. Purpose**

The Chair will give an update on activities and issues since the last meeting.

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#### **Recommendations**

That the report be received.

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#### **2. Attachments**

**Nil**

## **8 MEMBERS' REPORTS**

### **24.6.6 MEMBERS' REPORTS**

**Doc ID: 1709710**

#### **1. Purpose**

Members will give an update on activities and issues since the last meeting.

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#### **Recommendations**

That the report be received.

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#### **2. Attachments**

**Nil**

## 9 STATUS REPORTS

### 24.6.7 SEPTEMBER 2024 GOVERNANCE REPORT

**Doc ID: 1709938**

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

#### 1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

#### Recommendations

That the report be received.

#### 2. Discussion

##### Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

##### TVCB Works Update

A brief update on other happenings in the Teviot Valley:

##### Water

- The water bore trials on the Bullock Track have shown initial positive results.
- Progress being made to install a trial aerator on the Roxburgh WWTP pond. The same type of aerator was installed at Cromwell WWTP. After the installation, a significant improvement in the treatment of nitrogen and general pond health was observed. The trial aerator is expected to be installed within the next two months.
- The desludging that has taken place has helped with nitrogen levels.
- There have been Wastewater pump issues at Cheviot/Tweed Street. In the last month, every week, the Water Contractor has had to attend to lift and unblock the pump of wipes every week over the last month. This is an issue across the district but has been more frequent at this particular pump station.





### 3. Attachments

Appendix 1 - TVCB Status Updates [↓](#)

Status Updates		Committee: Teviot Valley Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
25/11/2021	Roxburgh Cemetery Trustees	21.9.3	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to accept the administration, management and operation of the Roxburgh Cemetery from the Roxburgh Cemetery Trustees to the Central Otago District Council, subject to the land encroachment of the Cemetery being resolved.</p>	Parks and Recreation Manager	<p><b>29 Aug 2024</b> Still sitting with lawyers at present.</p> <p><b>15 Jul 2024</b> The certificate of title for the Roxburgh Cemetery should be issued early August.</p> <p><b>31 May 2024</b> Still waiting for the certificate of title to be issued.</p> <p><b>04 Mar 2024</b> Council is waiting on a certificate of title for the cemetery to be issued this still may take a couple of months.</p> <p><b>09 Jan 2024</b> Council is waiting on a certificate of title for the cemetery to be issued this may take a couple of months.</p> <p><b>07 Nov 2023</b> Council is waiting on a certificate of title for the cemetery to be issued.</p> <p><b>06 Oct 2023</b> Councils Property Team are now progressing the transfer of Title into Councils name.</p> <p><b>15 Aug 2023</b> DOC have advised they are still progressing with this project.</p> <p><b>04 Jul 2023</b> No further updates this is still sitting with DOC.</p> <p><b>30 May 2023</b> No further updates this is still sitting with DOC.</p> <p><b>18 Apr 2023</b> No further updates.</p> <p><b>03 Mar 2023</b> No further update.</p> <p><b>13 Jan 2023</b> No further update at this time.</p> <p><b>25 Aug 2022</b></p>

					<p>The issue is waiting for DOC to undertake land transfer. Multiple attempts have been made to DOC to progress this work.</p> <p><b>08 Jun 2022</b> The neighbouring property has now been surveyed. DOC have yet to update Council on next steps.</p> <p><b>21 Apr 2022</b> There have been no changes since the last advisory.</p> <p><b>14 Mar 2022</b> Still waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p><b>14 Jan 2022</b> The Department of Conservation and the Ministry of Health have been advised of the Board's decision. We are now waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p><b>30 Nov 2021</b> Action memo sent to the Parks and Recreation Manager and to Finance.</p>
23/03/2023	Roxburgh Entertainment Centre Maintenance Project	23.2.3	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the Roxburgh Entertainment Centre roof repair costs, estimated at an initial cost of \$61,000 and ongoing of \$1,500, are included in the Long-term Plan 2024-34.</p> <p>C. Notes the Roxburgh Entertainment Centre is no longer required to be earthquake strengthened to 67% NBS IL4. This is because the Central Otago Emergency Management is going to execute a memorandum of understanding with the Roxburgh Area School to use their hall as the ward's Civil Defence Centre.</p> <p>D. To approve the reallocation of \$336,000 of the \$362,000 capital budget no longer required to earthquake strengthen the Roxburgh Entertainment Centre to the full replacement of the south wall</p>	Property and Facilities Officer - Vincent and Teviot Valley	<p><b>22 Aug 2024</b> Breens and subcontractors working through solutions to get diesel boiler compliant. Once this work has been completed operation can resume. South wall is almost complete.</p> <p><b>08 Jul 2024</b> Construction is underway with Aotea completing the lights and fire system upgrade. Electrical certificates received, just waiting for fire compliance paperwork. Breens have completed the majority of the fire and accessibility work, awaiting the completion of gib stopping and painting. The South Wall rot is more extensive than the reports showed. Erected safety fence and propped roof to make safe. Engaged an engineer to design a solution to meet appropriate standards. Report expected 12th July.</p>

			<p>(WSP Report Option 3), and an Asbestos Refurbishment Survey and Building Condition Assessment.</p> <p>E. To approve the reallocation of \$15,900 of the \$26,251 operational budget no longer required for the Roxburgh Entertainment Centre earthquake strengthening to carry out a Conservation Plan.</p>		<p><b>22 May 2024</b> Awaiting accessibility floor plan to go with report, to finalise building consent. Breens and Aotea ready to start in June. Contract to be returned for signing from Breens.</p> <p><b>16 Apr 2024</b> Building consent has been submitted along with relevant plans, and following this a timeline will be prepared for the work to be completed. Contractor has provided Cost Reimbursement offer for South Wall Rot repairs, staff to meet and review offer and seek any clarifications.</p> <p><b>18 Mar 2024</b> Followed up with construction partner around next steps. Obtaining further information from electricians to submit a building consent for the fire and accessibility works, still awaiting cost estimate for South Wall Rot.</p> <p><b>08 Feb 2024</b> Met with construction partner on 2nd Feb 24 to assess the South Wall Rot and to measure for a cost estimate - need timelines around this work to coincide with the Fire and Accessibility upgrades to allow the contract to be signed.</p> <p><b>08 Jan 2024</b> Confirmed queries with construction partners and are happy to proceed, so awaiting the contract. Also, waiting for confirmation on site visit with Breens for South Wall Rot. Borer has already been treated, and mould tests taken.</p> <p><b>29 Nov 2023</b> Quote has been received by Breens (our construction partner). This has some matters than need assessing. Site visits have been booked to review. Also awaiting response from Breens re South Wall Rot. Issues identified in the building assessment are already being remedied.</p> <p><b>31 Oct 2023</b></p>
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					<p>Resolutions A, B, C and E are all now completed subject to the carry forwards taking place., Now that the earthquake strengthening is no longer necessary, priority has shifted to the severe rotting issue on the south wall., Council staff are reviewing the conservation plan and asbestos report to ascertain how to proceed with repairs and to comply with the Fire and Accessibility Reports that have been undertaken., Still awaiting the quote from our construction partner. Fire Design Solutions had provided initial information, however the RECIP Committee felt we needed to utilise the space under the tiered seating. Further review has been undertaken and the construction partner has come back and the subcontractors Contego (fire protection services) are still finding the information too light to quote appropriately. Council staff included it as a provisional sum to keep the ball rolling as we need. Construction partner unsure about the south wall rot, so investigation around this is taking place.</p> <p><b>25 Sep 2023</b> Council staff are reviewing the documents recieved by WSP. Construction partner is just awaiting updated plans from fire design services to complete quotes.</p> <p><b>14 Aug 2023</b> Reports have now been received by staff for review. Still awaiting quotes from construction partners.</p> <p><b>04 Jul 2023</b> Awaiting reports back from WSP. Quotes are taking place based on Fire &amp; Accessibility reports.</p> <p><b>08 Jun 2023</b> WSP have completed their site visits and are now working on testing and producing the reports. Plans and assessments should be completed by the end of July.</p>
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					<b>06 Apr 2023</b> Council staff has engaged engineer to undertake the work described in the report. <b>03 Apr 2023</b> Action memo sent to staff.
1/08/2024	Road Stopping and Legalisation adjacent 1190 Teviot Road	24.5.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council to legalise the road as formed between rapids 1190 and 1205 Teviot Road, and to stop two parcels of unformed legal road, as shown in figure 5 (the Legalisation Plan), in accordance with the provisions of the Public Works Act 1981, subject to:</p> <ul style="list-style-type: none"> <li>- The parcel marked 'A' being stopped and amalgamated with Record of Title OT12A/127.</li> <li>- The parcels marked 'B', 'C', and 'D' being taken, then vested in Council as legal road.</li> <li>- The parcel marked 'E' being stopped and amalgamated with Record of Title 170533.</li> <li>- The owner of 1190 Teviot Road paying \$15,000 plus GST (if any) as the net value of the stopping and legalisation of the western side of Teviot Road.</li> <li>- The owner of 1205 Teviot Road paying \$1,985 plus GST (if any) as the net value of the stopping and legalisation of the eastern side of Teviot Road.</li> <li>- The owner of 1190 Teviot Road pays all costs associated with the registration of all easements.</li> <li>- The stopping and legalisation being approved by the Minister of Lands.</li> <li>- The final survey plan being approved by the Chief Executive.</li> <li>- The valuer's fees being waived.</li> <li>- Each party paying their own legal fees.</li> <li>- Council paying a one third share of all remaining costs.</li> </ul> <p>The owners of 1190 and 1205 Teviot Road</p>	Team Leader - Statutory Property	<b>23 Aug 2024</b> Report to August Council meeting. MATTER CLOSED <b>05 Aug 2024</b> Action memo sent to staff.

			paying the other two thirds share of all remaining costs (in a 70/30 split as agreed between themselves).		
1/08/2024	Amendment to Standing Orders - Members Joining Remotely Counting as Quorum	24.5.3	<p>That the Teviot Valley Community Board</p> <ul style="list-style-type: none"><li>A. Receives the report and accepts the level of significance.</li><li>B. Agrees to amend the Standing Orders as indicated in Appendix One of the report to allow remote participants to be counted as quorum.</li><li>C. Adopts the updated Standing Orders for Community Boards.</li><li>D. Notes the updated Standing Orders for Community Boards will come into force on 9 August 2024.</li></ul>	Governance Manager	<p><b>13 Aug 2024</b> Standing Orders have been updated. MATTER CLOSED</p> <p><b>05 Aug 2024</b> Action memo sent to staff.</p>

**10            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 31 October 2024.