



# **AGENDA**

## **Maniototo Community Board Meeting Thursday, 19 September 2024**

**Date:** Thursday, 19 September 2024

**Time:** 2.00 pm

**Location:** Ranfurly Service Centre, 15 Pery Street,  
Ranfurly

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly**  
**Chief Executive Officer**



Notice is hereby given that a meeting of the Maniototo Community Board will be held in Ranfurly Service Centre, 15 Pery Street, Ranfurly and live streamed via Microsoft Teams on Thursday, 19 September 2024 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

## Order Of Business

<b>1</b>	<b>Apologies .....</b>	<b>5</b>
<b>2</b>	<b>Public Forum.....</b>	<b>5</b>
<b>3</b>	<b>Condolences .....</b>	<b>5</b>
<b>4</b>	<b>Confirmation of Minutes.....</b>	<b>5</b>
	Maniototo Community Board Meeting - 8 August 2024 .....	7
<b>5</b>	<b>Declaration of Interest .....</b>	<b>12</b>
	24.9.1 Declarations of Interest Register.....	12
<b>6</b>	<b>Reports .....</b>	<b>14</b>
	24.9.2 2024/25 Community and Promotions Grants Applications - 1st Funding Round.....	14
	24.9.3 Legalisation of Fennessy Road.....	18
	24.9.4 2025-34 Long-term Plan: Timeline .....	28
<b>7</b>	<b>Mayor's Report.....</b>	<b>30</b>
	24.9.5 Mayor's Report .....	30
<b>8</b>	<b>Chair's Report .....</b>	<b>31</b>
	24.9.6 Chair's Report.....	31
<b>9</b>	<b>Members' Reports.....</b>	<b>32</b>
	24.9.7 Members' Reports .....	32
<b>10</b>	<b>Status Reports .....</b>	<b>33</b>
	24.9.8 June 2024 Governance Report.....	33
<b>11</b>	<b>Date of the Next Meeting .....</b>	<b>40</b>



**Members** Mr R Hazlett (Chair), Mr M Harris, Cr S Duncan, Mr D Helm, Ms R McAuley

**In Attendance** T Cadogan (Mayor), P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), Q Penniall (Infrastructure Manager), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

**1 APOLOGIES**

**2 PUBLIC FORUM**

**3 CONDOLENCES**

**4 CONFIRMATION OF MINUTES**

Maniototo Community Board - 8 August 2024



**MINUTES OF A MEETING OF THE  
MANIOTOTO COMMUNITY BOARD  
HELD IN THE RANFURLY SERVICE CENTRE, 15 PERY STREET, RANFURLY  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 8 AUGUST 2024  
COMMENCING AT 2.00 PM**

**PRESENT:** Mr R Hazlett (Chair), Mr M Harris, Cr S Duncan

**IN ATTENDANCE:** T Cadogan (Mayor), P Kelly (Chief Executive Officer) (via Microsoft Teams), L van der Voort (Group Manager - Planning and Infrastructure), Q Penniall (Infrastructure Manager), S Righarts (Group Manager - Business Support) (via Microsoft Teams), D Scoones (Group Manager - Community Experience) (via Microsoft Teams), D McKewen (Systems and Corporate Accountant), D Charleville (Cromwell Pool Team Leader), W McEnteer (Governance Manager)

**1 APOLOGIES**

**APOLOGY**

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**COMMITTEE RESOLUTION**

**Moved:** Duncan  
**Seconded:** Harris

That the apologies received from Mr Helm and Ms McAuley be accepted.

**CARRIED**

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**2 PUBLIC FORUM**

There was no public forum.

**3 CONDOLENCES**

The chair referred to the death of Gerald Dowling. Members stood for a moment's silence as a mark of respect.

**4 CONFIRMATION OF MINUTES**

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**COMMITTEE RESOLUTION**

**Moved:** Harris  
**Seconded:** Duncan

That the public minutes of the Maniototo Community Board Meeting held on 20 June 2024 be confirmed as a true and correct record.

**CARRIED**

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## **5 DECLARATIONS OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

## **6 REPORTS**

### **24.8.2 AMENDMENT TO STANDING ORDERS - MEMBERS JOINING REMOTELY COUNTING AS QUORUM**

To consider amending the Standing Orders to continue to have members joining remotely to be part of quorum.

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#### **COMMITTEE RESOLUTION**

**Moved:** Duncan  
**Seconded:** Harris

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to amend the Standing Orders as indicated in Appendix One of the report to allow remote participants to be counted as quorum.
- C. Adopts the updated Standing Orders for Community Boards.
- D. Notes the updated Standing Orders for Community Boards will come into force on 9 August 2024.

**CARRIED**

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### **24.8.3 INTERIM MANIOTOTO FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2024**

To consider the financial performance overview as 30 June 2024.

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#### **COMMITTEE RESOLUTION**

**Moved:** Duncan  
**Seconded:** Harris

That the report be received.

**CARRIED**

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**7 MAYOR'S REPORT****24.8.4 MAYOR'S REPORT**

His Worship the Mayor noted the following in his report:

- Noted recent successes for the Mayor's Taskforce for Jobs.
- Noted a recent letter received from the Minister for Local Government regarding water infrastructure.
- Noted the meeting on districtisation in the Maniototo tonight.

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**COMMITTEE RESOLUTION**

**Moved:** Duncan  
**Seconded:** Harris

That the Maniototo Community Board receives the report.

**CARRIED**

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**8 CHAIR'S REPORT****24.8.5 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Noted the exploratory was drilling taking place in Goff Road.
- Had received plenty of questions from the public regarding rates and levels of service.
- Had also received questions regarding districtisation.
- Noted the wastewater inspections, which were nearly finished.
- Noted questions from the community regarding the Styx Bridge and who would be cover the final cost.

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**COMMITTEE RESOLUTION**

**Moved:** Duncan  
**Seconded:** Harris

That the report be received.

**CARRIED**

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**9 MEMBERS' REPORTS****24.8.6 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting:

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Mr Harris reported on the following:

- Had received complaints from the public regarding rates rises.
- Noted questions from the public regarding when library door would be finished.

Cr Duncan reported on the following:

- Attended a meeting of the Upper Taieri Wai catchment group.
- Attended a Tiaki Maniototo meeting.
- Attended a workshop for Audit and Risk.
- Noted a meeting regarding an overview of the water quality in the local mains.
- Noted questions from the community regarding when Styx Bridge would be repaired.
- Noted a bit of frustration amongst the community – particularly in regard to districtisation.

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#### COMMITTEE RESOLUTION

**Moved:** Harris  
**Seconded:** Duncan

That the report be received.

**CARRIED**

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### 10 STATUS REPORTS

#### 24.8.7 AUGUST 2024 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

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#### COMMITTEE RESOLUTION

**Moved:** Harris  
**Seconded:** Duncan

That the report be received.

**CARRIED**

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### 11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 19 September 2024.

The meeting closed at 2:45 pm.

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**CHAIR     /     /**

## **5 DECLARATION OF INTEREST**

### **24.9.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 1713805**

#### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### **2. Attachments**

**Appendix 1 - MCB Declarations of Interest** [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Stuart Duncan	Penvose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penvose Investments - Dairy Farm at Patearoa (shareholder) Fire and Emergency New Zealand (member) JD Pat Ltd (Shareholder and Director)	Penvose Farms - Wedderburn Cottages and Farm at Wedderburn (Shareholder) Penvose Investments - Dairy Farm at Patearoa (shareholder)	Otago Regional Transport Committee Maniototo Ice Rink Committee Maniototo Curling International Inc
Mark Harris	Maniototo Lions (member) Ranfurly Curling Club (member)		Patearoa Recreation Reserve Committee
Robert Hazlett	D S Hazlett & Sons (Director)		Taieri Lake Recreation Reserve Committee
Duncan Helm	Maniototo Rugby Club (Life member) Sassenachs Rugby Club (member) Garibaldi Curling Club (member) St John Ambulance (Officer and Committee member) Sheep and beef farm (owner) Gimmerburn Cemetery (Committee member)	Nurse Manager at Maniototo Hospital	
Rebecca McAuley	Maniototo Squash Club (Secretary)		Maniototo Community Arts Council

## 6 REPORTS

### 24.9.2 2024/25 COMMUNITY AND PROMOTIONS GRANTS APPLICATIONS - 1ST FUNDING ROUND

**Doc ID: 1858780**

Report Author:	Alison Mason, Media and Marketing Manager Rebecca Williams, Community Development Advisor
Reviewed and authorised by:	Dylan Rushbrook, Group Manager - Community Vision

#### 1. Purpose of Report

To consider the first round of the community and promotions grant applications for the 2024/25 financial year.

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#### Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
  - B. Decides the grants to be allocated to the applicants of the community and promotions grants.
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#### 2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the first round of funding for the 2024/25 financial year. Applications for this funding round closed on the 7<sup>th</sup> of July 2024 for a decision at this meeting.

The Maniototo Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$15,000 to distribute in the Maniototo community grants scheme and \$5,000 to distribute in the promotions grants scheme.

### 3. Discussion

#### Community Grants

Two community grant applications have been received in the current round requesting a total of \$12,800. There is a total of \$15,000 for community grants to distribute for both this initial round and the scheduled second round of funding in the first half of 2025.

The details of this round's applications are provided in the table below:

	<b>Name of Organisation</b>	<b>Name of project / service</b>	<b>Purpose of funding</b>	<b>Total costs</b>	<b>Amount requested</b>
1	Maniototo Early Settlers Association Inc	Maniototo Early Settlers Museum Association	Annual Operating Costs	\$11,280.00	\$8,300.00
2	Naseby Information and Craft Inc.	2024 - 25 operating expenses	Insurance; Lighting and Heating; Office/Admin. Costs; Tele Communications	\$4,550.00	\$4,500.00

Copies of the application, supporting documentation and staff assessment are provided to Board members under separate cover.

#### Promotion Grants

One promotions grant application has been received in the current round requesting a total of \$1,437 from the current financial year. There is \$5,000 to distribute for this round and the second round in the first half of 2025. The details are provided in the table below:

<b>No</b>	<b>Name of Organisation</b>	<b>Name of project / service</b>	<b>Purpose of funding</b>	<b>When does the project start</b>	<b>Total costs</b>	<b>Amount requested</b>
3	Tiaki Maniototo	Taiari Wai River Festival 2025	Portaloos	18 Jan 2025	\$11,632	\$1,437

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

#### 4. Financial Considerations

As detailed above, the Board has \$15,000 to distribute for the 2024/25 Community Grants round and \$5,000 for the 2024/25 Promotions Grants.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

#### 5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

#### 6. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance well-being.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	There is no direct impact, though some applications may have a positive environmental impact. The Tiaki Maniototo project aims to improve awareness of freshwater conservation.
<b>Risks Analysis</b>	<p>There are risks where large groups of people come together at events. A Health and Safety plan must be submitted with any Council property bookings for events.</p> <p>No other risks have been identified in the funding applications.</p> <p>It is each grant recipient's responsibility to obtain and/or have in place the appropriate consents, plans and licences (including resource consent, health and safety plans etc.) as required by legislation, agencies, property owners and/or individuals to undertake the projects.</p>
<b>Significance, Consultation and Engagement (internal and external)</b>	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there are impacts arising from the application.



## 7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

## 8. Attachments

**Appendix 1 - Maniototo Early Settlers Association Staff Assessment (under separate cover) [⇒](#)**

**Appendix 2 - Maniototo Early Settlers Association Grant Application (under separate cover) [⇒](#)**

**Appendix 3 - Maniototo Early Settlers Association Supporting Documents (under separate cover) [⇒](#)**

**Appendix 4 - Naseby Information and Craft Inc. Staff Assessment (under separate cover) [⇒](#)**

**Appendix 5 - Naseby Information and Craft Inc. Grant Application (under separate cover) [⇒](#)**

**Appendix 6 - Naseby Information and Craft Inc. Supporting Documents (under separate cover) [⇒](#)**

**Appendix 7 - Tiaki Maniototo\_Staff Assessment (under separate cover) [⇒](#)**

**Appendix 8 - Tiaki Maniototo\_Grant Application (under separate cover) [⇒](#)**

**Appendix 9 - Tiaki Maniototo\_Supporting Documents (under separate cover) [⇒](#)**

### 24.9.3 LEGALISATION OF FENNESSY ROAD

**Doc ID: 1863016**

Report Author:	Linda Stronach, Team Leader - Statutory Property
Reviewed and authorised by:	Louise van der Voort, Group Manager - Planning and Infrastructure

## 1. Purpose of Report

To consider a proposal to legalise the current formation of Fennessy Road.

### Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that it agrees to legalise the start of Fennessy Road, as formed, and to stop part of the unformed legal road, in accordance with Schedule 1, subject to:
  - The provisions of the Public Works Act 1981.
  - The existing fence lines becoming the new legal boundaries.
  - The land identified in the schedule as Parcels A – E being taken, then vested in Council as legal road.
  - The road identified in the schedule as Parcels F – G being stopped, then amalgamated as outlined in the schedule above.
  - The land being taken for road being exchanged for the road that being stopped.
  - Easements (in gross) in favour of, and as approved to the satisfaction of OtagoNet, being registered on the resulting titles.
  - Helios Energy Limited (as the applicants) paying all easement and surveying costs and LINZ fees.
  - Council's paying the LINZ Accredited Supplier's costs.
  - Each party paying their own legal fees.
  - The stopping and legalisation being approved by the Minister of Lands.
  - The final survey plan being approved by the Chief Executive.

## 2. Background

### The Road

Fennessy Road (the Road) runs northward off the Ranfurly – Naseby Road for about 3.5 kilometres, to its end at an intersection with an unnamed gravelled road. This end of the Road is gravelled and is in a poor condition as it predominantly used to access the surrounding forestry blocks.

The start of the Road, about 2.2 kilometres, is the most used stretch of the Road. It is well formed, gravelled, and is in reasonably good condition. This stretch of the Road provides access to the surrounding farmland, a forestry depot, and to a Transpower substation.

An overview of the Road, which adjoins the western side of the Ranfurly – Naseby Road, about 4.5 kilometres south of the Naseby township, is shown below in figure 1.

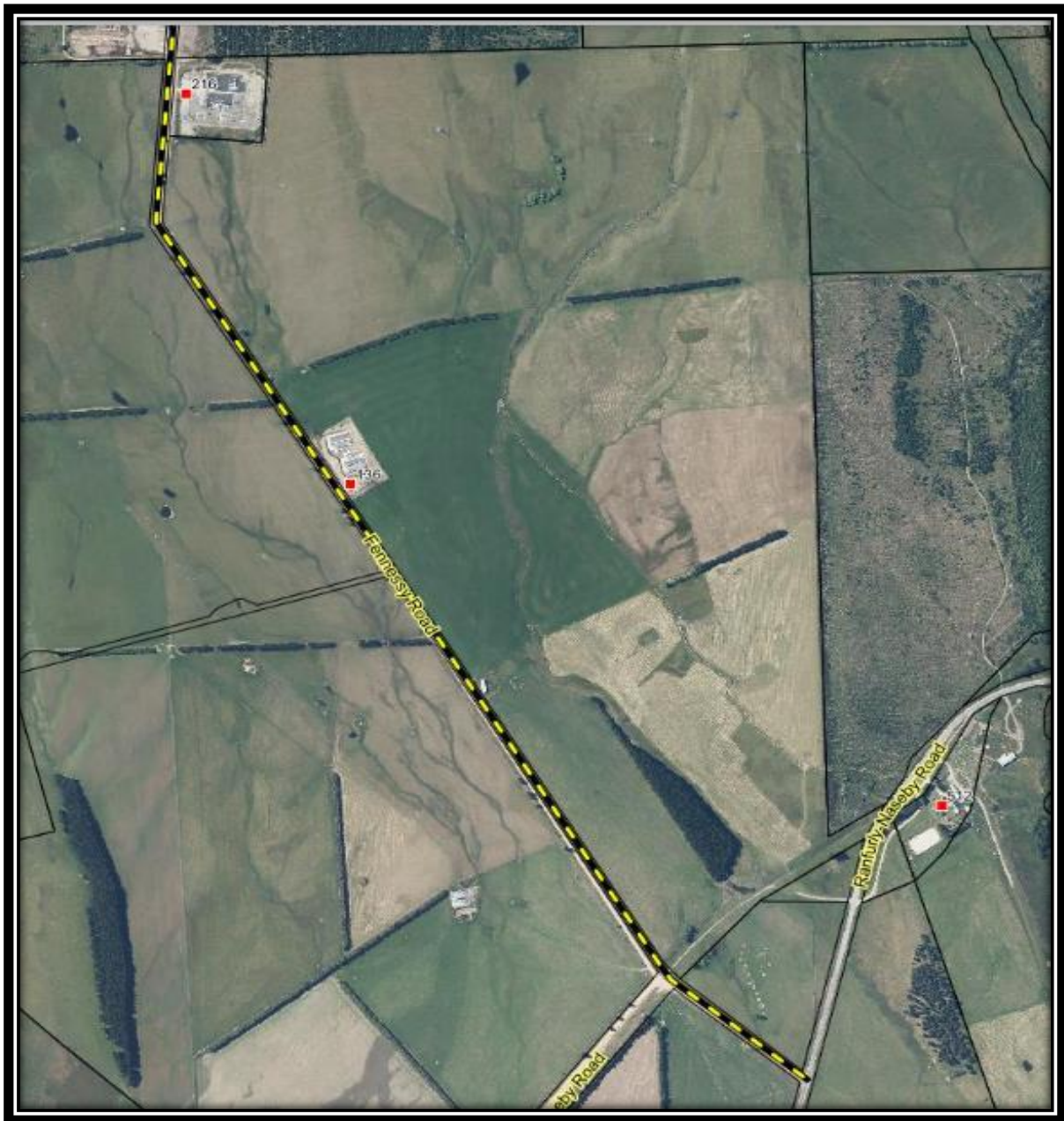


Figure 1 – Overview of the Start of Fennessy Road.

While the first 2.2 kilometres of the Road is well formed, over two thirds of it encroaches onto the neighbouring farmland. The most significant encroachment of the formed road is through the first 1.3 kilometres. Through this area, the formed road encroaches the western boundary in varying degrees, including its full width in some places. Less significant encroachments of the formed road occur at the corner before, and adjacent to, the Transpower substation. In this area, parts of the formed road encroach the eastern boundary.

Most of the unformed legal road to the east of the start of Fennessy Road has come to be occupied by, and fenced into, the adjacent farm. The opposite has taken place at the corner before, and adjacent to the Transpower substation, where the western side of the legal road has come to be fenced into the surrounding farm.

An overview of the formed road as it encroaches the legal boundaries, is shown in two parts, below in figures 2 and 3.



Figure 2 – Encroachment of the formed road through upper half of the start of Fennessy Road





Figure 3 – Encroachment of the formed road through the lower half of Fennessy Road.

### The Applicants and Application

Helios Energy Limited (Helios) specialise in the development of large-scale solar projects. In October 2023, Helios announced that it was planning to construct a 300-megawatt solar farm on land between Naseby and Ranfurly. If constructed, the solar farm will generate enough electricity to power the equivalent of around 70,000 homes annually.

The land that Helios propose to construct the solar farm on is on Fennessy Road. Helios had planned to convey electricity from the site down Fennessy Road, then out to the wider electrical network via an underground cable, however. While researching its plans, Helios noted that Fennessy Road, as formed, did not sit within the bounds of the legal road. This presented conveyance issues because the Electricity Act 1992 provides registered utility network operators with the right to construct electrical infrastructure within legal road. While infrastructure can be (and often is) constructed on private land, it is either protected by virtue of the Electrical Act, or by the registration of easements pursuant to an agreement between the two parties.

With the formed road being out of alignment, Helios concluded that there were three options for conveying energy from the site to the wider network. Those options were deemed to be:

- putting the cables in the legal road, meaning the cable would be constructed in land occupied by the adjacent farm,
- laying them beside the formed road, which would require an easement from the owner of that land; or,
- to apply to Council to legalise the formed road, which would mean their infrastructure could be constructed and protected in accordance with the Electricity Act 1992.

After considering those options and the possible implications, Helios contacted the owner of the adjacent land to discuss the same. After that discussion, it was agreed that Helios would apply to legalise Fennessy Road, as formed, on behalf of the landowner, and that Helios would also pay all costs associated with the proposed legalisation.

## 3. Discussion

### Roading Network

As discussed above, the start of Fennessy Road is well used. It is also well fenced on both sides. This means reforming the road within its legal alignment would be disruptive to traffic and to the operation of the adjacent farm. As the Road is also well formed, this would also carry unnecessary expense.

In consideration of the above, it is proposed that the formed road be legalised by taking about 1.4945 hectares of land from the adjacent landowner. In conjunction with that, it is further proposed that about 1.5020 hectares of legal road, be stopped and disposed of to the same landowner, with the existing fences becoming the new legal boundaries. A breakdown of the proposed legalisation is shown below in Schedule 1.

Land to be Taken for Road			Road to be Stopped		
Parcel	From RT:	Area (ha.)	Parcel	To amalgamate with RT:	Area (ha.)
A.	OT 9C/612	0.0265	F.	OT 9C/1041	0.1440
B.	OT 9C/612	0.0630	G.	OT 10B/788	1.1830
C.	OT 9C/1041	1.0730	H.	OT 9C/612	0.0750
D.	OT 9C/1041	0.2535			
E.	OT 10B/788	0.0785			
<b>Total Area (approx. ha.):</b>		<b>1.4945</b>	<b>Total Area (approx. ha.):</b>		<b>1.5020</b>

Schedule 1 – Breakdown of proposed legalisation (Note: All areas are approximate only).

A plan of the legalisation, which has been agreed to in principle by the Roothing Manager, is shown on the following page, as figure 4.





Figure 4 – Legalisation Plan (Quick Key: Red = Road to be Stopped | Green = Land to be Taken for Road)

Utility Networks & Provider Requirements

OtagoNet has advised that it has an overhead pole network running up the eastern side of the formed road. For the greater part, most of the pole network is located on the outside of the fenced boundary. As the fenced boundary is well inside the bounds of the legal road, this means the existing pole network is protected by the Electricity Act 1992.

If the formed road is legalised as proposed, and the fenced boundary becomes the legal boundary, parts of the existing pole network could come to be located in, or overhang, private property. If this occurs, OtagoNet have agreed to support the stopping subject to easements being registered to protect any part of their network that is no longer contained within the legal road.

Legislation, Policy, & Statutory Procedure

Council's Roading Policy determines the appropriate statutory procedure for stopping a legal road or any part thereof. The policy for selecting the correct statutory process is outlined in section 8.5 of Council's Roading Policy, which says:

*The Local Government Act 1974 road stopping procedure shall be adopted if one or more of the following circumstances shall apply:*

- a) Where the full width of road is proposed to be stopped and public access will be removed as a result of the road being stopped; or*
- b) The road stopping could injuriously affect or have a negative or adverse impact on any other property; or*
- c) The road stopping has, in the judgment of the Council, the potential to be controversial; or*
- d) If there is any doubt or uncertainty as to which procedure should be used to stop the road.*

*The Local Government Act process requires public notification of the proposal. This involves erecting signs at each end of the road to be stopped, sending letters to adjoining owners/occupiers and at least two public notices a week apart in the local newspaper. Members of the public have 40 days in which to object.*

*The Public Works Act 1981 road stopping procedure may be adopted when the following circumstances apply:*

- e) Where the proposal is that a part of the road width be stopped and a width of road which provides public access will remain.*
- f) Where no other person, including the public generally, are considered by the Council in its judgment to be adversely affected by the proposed road stopping;*
- g) Where other reasonable access will be provided to replace the access previously provided by the stopped road (i.e. by the construction of a new road).*

It is proposed that the Public Works Act 1981 procedures be adopted for this application for the following reasons:

- The proposal is to stop part of the road width only.
- Public access will not be adversely affected.

Additionally, the Public Works Act 1981 further provides for:

- Legal road to be stopped, sold, and amalgamated with an adjacent title.
- Private land to be taken, (bought by Council), then vested as legal road.



#### 4. Financial Considerations

##### Policy & Costs

Council's Roothing Policy determines that the applicant is responsible for all costs associated with their road stopping. This includes purchase of the land at valuation, which is determined on a before and after basis, as prescribed in the Public Works Act 1981.

When legal road is stopped and sold, the income from the stopping is paid into the Roothing Administration Management (Unsubsidised) cost centre. From there it is used to fund the correction of public roading issues or to contribute to stoppings that have an element of public benefit.

The policy also states that Council may, in its discretion, determine that there is an element of public benefit to the proposed road stopping, and may agree that the costs associated with the road stopping should be shared between the applicant and the Council in such proportions as the Council shall determine. This will normally only be considered in the situation where a section of formed road is located on private property, and a road stopping process is being undertaken in tandem with legalising the existing road alignment.

As the area of road that is to be stopped is about the same as the area of the formed road that is to be legalised, it is proposed that the costs be shared as follows:

- Helios (as the applicants) pay all surveying costs and LINZ fees.
- Helios (as the applicants) pay all costs associated with the surveying and registration of the OtagoNet easements and or any other relevant encumbrances.
- Council pays the LINZ Accredited Supplier's Costs.
- Each party paying their own legal fees.
- The land being taken for road be exchanged for the road that is to be stopped.

An estimate of the costs outlined above is shown in the table below:

<b>Cost description:</b>	<b>To be paid by:</b>	<b>Approximate Cost:</b>
Surveying Costs and LINZ Fees	Helios	\$15,000
Easement Registration & OtagoNet Costs	Helios	\$ 5,000
LINZ Accredited Suppliers Costs	Council	\$ 5,000
Council's Legal Fees	Council	\$ 3,500

**Table 1 – Estimate of Overall costs**

Council's share of the costs will be paid from existing (Unsubsidised) Roothing Administration Management budgets as provided for in the Roothing Policy.

#### 5. Options

##### Option 1 – (Recommended)

To recommend to Council that it agrees to legalise the start of Fennessy Road, as formed, and to stop part of the unformed legal road, in accordance with Schedule 1, subject to:

- The provisions of the Public Works Act 1981.
- The existing fence lines becoming the new legal boundaries.
- The land identified in the schedule as Parcels A – E being taken, then vested in Council as legal road.
- The road identified in the schedule as Parcels F – G being stopped, then amalgamated as outlined in the schedule above.
- The land being taken for road being exchanged for the road that being stopped.
- Easements (in gross) in favour of, and as approved to the satisfaction of OtagoNet, being registered on the resulting titles.

- Helios Energy Limited (as the applicants) paying all easement and surveying costs and LINZ fees.
- Council's paying the LINZ Accredited Supplier's costs.
- Each party paying their own legal fees.
- The stopping and legalisation being approved by the Minister of Lands.
- The final survey plan being approved by the Chief Executive.

Advantages:

- The formed road will be legalised which will enhance the roading network.
- The landowner's occupation of the unformed legal road will be legalised.
- Provides a cost sharing opportunity.
- The solar farm's electrical cables would be able to be constructed next to the formed road and would not require easements.
- Is consistent with the provisions of Council's Roding Policy and the Public Works Act 1981.

Disadvantages:

- None.

Option 2

To not recommend to Council that it agrees to legalise the start of Fennessy Road, as formed, or to stop part of the unformed legal road.

Advantages:

- None.

Disadvantages:

- The integrity of the roading network will continue to be compromised.
- The landowner's occupation of the unformed legal road will be legalised.
- A cost sharing opportunity would be lost.
- The solar farm's electrical cables would have to be constructed in the legal road and would require easements.
- Does not recognise the provisions of Council's Roding Policy or the Public Works Act 1981.

## 6. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	<p>Road stopping applications are governed by Council's Roding Policy, and the:</p> <ul style="list-style-type: none"> <li>- Public Works Act 1981, or the,</li> <li>- Local Government Act 1974.</li> </ul> <p>Road stoppings promote the economic wellbeing of the community by generating income from the disposal of land that is held (but not required) for roading purposes.</p> <p>Legalising formed road enhances the resilience of the existing roading network and is an</p>
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	effective method for addressing the encroachment of legal road.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	Council's Road Stopping Policy applies to the application. Consideration of this policy has ensured that the appropriate statutory process, being to legalise the road in accordance with the provisions of the Public Works Act 1981, will be followed.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	Legalising the formed road as recommended is a sustainable and environmentally responsible option for resolving the current alignment issues.  There are no climate change impacts related to the recommendation.
<b>Risks Analysis</b>	There are no risks to Council associated with the recommendation.
<b>Significance, Consultation and Engagement (internal and external)</b>	The Significance and Engagement Policy has been considered, with none of the criteria being met or exceeded.  Notice of the completed road stopping will be published in the New Zealand Gazette.

## 7. Next Steps

1. Stopping/Legalisation approved
2. Applicants advised of outcome
3. Suppliers engaged

28 August 2024  
On release of the resolution  
August 2024

## 8. Attachments

Nil

## 24.9.4 2025-34 LONG-TERM PLAN: TIMELINE

**Doc ID: 1900042**

Report Author:	Christina Martin, Project Manager - Organisational
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

### 1. Purpose

To provide the Maniototo Community Board with a copy of the 2025-34 Long-term Plan process timeline.

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### Recommendations

That the report be received.

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### 2. Discussion

On 28 February 2024 Council resolved to defer adopting the 2024-34 Long-term Plan by 1-year in accordance with the clauses contained within Part 8 “Provisions relating to Water Services Acts Repeal Act 2024” of the Local Government Act 2002.

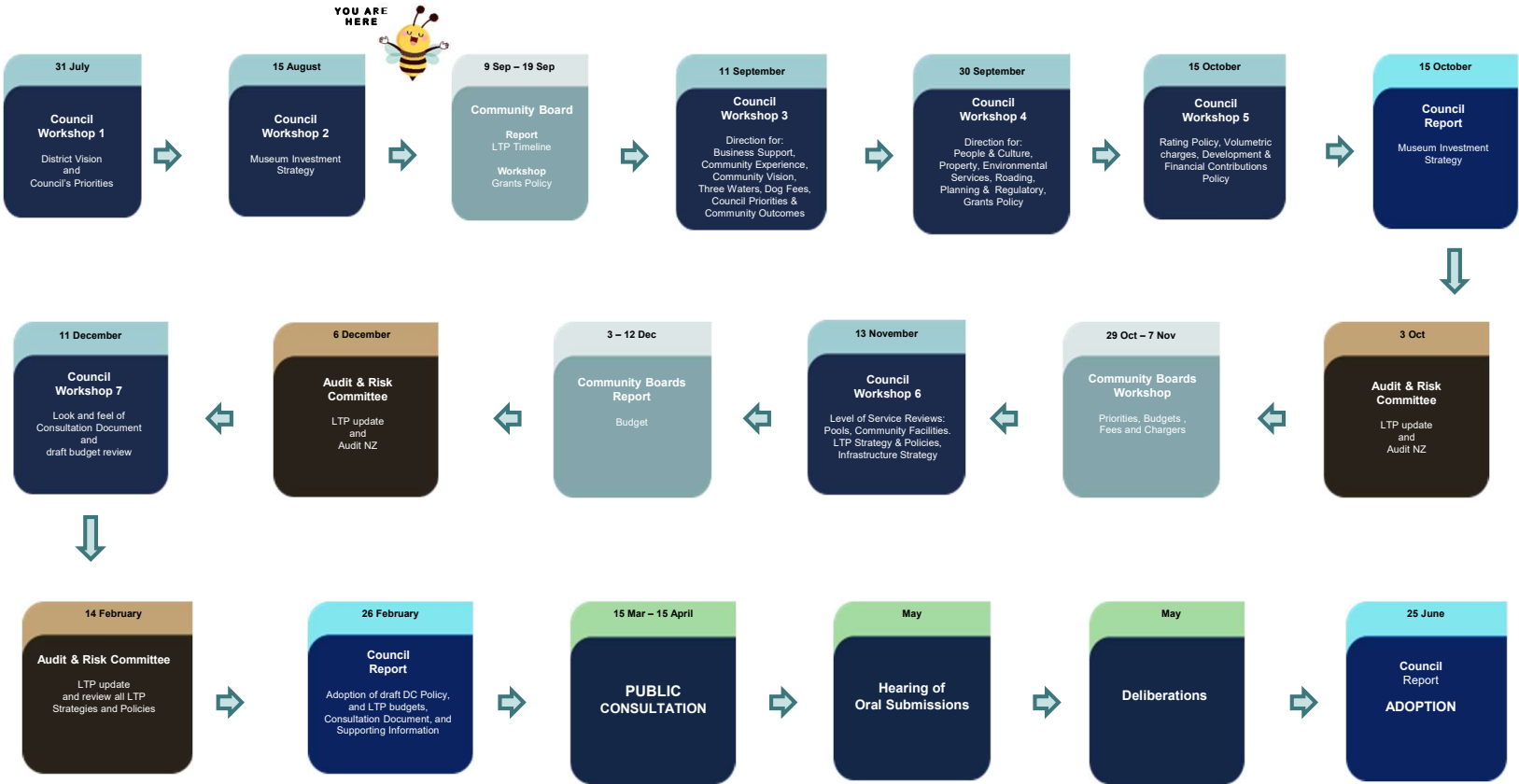
As a result of this resolution, the organisation shifted from a long-term plan to an annual plan process. At the Council meeting on 26 June the 2024-25 Annual Plan was adopted. The organisation is now focussing on the 2025-34 Long-term Plan process.

A copy of the timeline of key workshops and reports is attached for the Maniototo Community Board’s reference. Note community board chairs have been invited to initial budget discussions with Council (workshops 3 and 4). Budget conversations will occur with community boards from October 2024.

### 3. Attachments

**Appendix 1 - Long-term Plan Timeline** [↓](#)

2025-34 Long-term Plan Project Timeline



## **7 MAYOR'S REPORT**

### **24.9.5 MAYOR'S REPORT**

**Doc ID: 1714108**

#### **1. Purpose**

To consider an update from His Worship the Mayor.

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#### **Recommendations**

That the Maniototo Community Board receives the report.

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His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

#### **2. Attachments**

**Nil**

## **8 CHAIR'S REPORT**

### **24.9.6 CHAIR'S REPORT**

**Doc ID: 1714685**

#### **1. Purpose**

The Chair will give an update on activities and issues since the last meeting.

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#### **Recommendations**

That the report be received.

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#### **2. Attachments**

**Nil**

## **9 MEMBERS' REPORTS**

### **24.9.7 MEMBERS' REPORTS**

**Doc ID: 1714882**

#### **1. Purpose**

Members will give an update on activities and issues since the last meeting.

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#### **Recommendations**

That the report be received.

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#### **2. Attachments**

**Nil**



## 10 STATUS REPORTS

### 24.9.8 JUNE 2024 GOVERNANCE REPORT

**Doc ID: 1715119**

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

#### 1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

#### Recommendations

That the report be received.

#### 2. Discussion

##### Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

##### Minutes from Mānīatoto Community Arts & Cultural Inc

Minutes from the 15 August 2024 AGM and meeting are attached (see Appendix 2 & 3). They were previously sent to members.

#### 3. Attachments

**Appendix 1 - MCB Status Updates** [↓](#)

**Appendix 2 - MCAC AGM Minutes** [↓](#)

**Appendix 3 - MCAC Minutes - Ordinary Meeting** [↓](#)

Status Updates		Committee: Maniototo Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
25/06/2020	Lease of Kyeburn Reserve	20.3.6	<p>A. <b>Receives</b> the report and accepts the level of significance.</p> <p>B. <b>Agrees</b> to formally acknowledge that the Kyeburn Hall is owned by the Kyeburn Hall Committee.</p> <p>C. <b>Agrees</b> to recommend that Council grants the Committee a lease pursuant to Section 61 (2A) of the Reserves Act 1977, on the following terms:</p> <ol style="list-style-type: none"> <li>1. Permitted use: Community Hall</li> <li>2. Term: 33 years</li> <li>3. Rights of Renewal: None</li> <li>4. Land Description: Sec 20 Blk VII Maniototo SD</li> <li>5. Area: 0.4837 hectares</li> <li>6. Rent: \$1.00 per annum if requested</li> </ol> <p>Subject to the Kyeburn Hall Committee:</p> <ol style="list-style-type: none"> <li>1. Becoming an Incorporated Society</li> <li>2. Being responsible for all outgoings, including utilities, electricity telephone, rubbish collection, rates and ground maintenance.</li> </ol>	Asset Management Team Leader - Property	<p><b>10 Jun 2024</b> ON HOLD</p> <p><b>01 Feb 2024</b> Waiting for a response from the Kyeburn Library Committee Inc. ON HOLD.</p> <p><b>13 Nov 2023</b> Requested that the Kyeburn Hall Committee table at their AGM and General meeting the outstanding issue of picking up the ground lease. The Kyeburn Hall Committee reported back that it is under discussion with the Kyeburn Library Committee Inc. for the lease to be picked up given the Kyeburn Library Committee are already incorporated.</p> <p><b>02 Nov 2023</b> No Change.</p> <p><b>03 Oct 2023</b> No Change.</p> <p><b>22 Aug 2023</b> No change.</p> <p><b>18 Jul 2023</b> No change.</p> <p><b>01 Jun 2023</b> No change.</p> <p><b>27 Apr 2023</b> On hold , no change.</p> <p><b>28 Feb 2023</b> No Change</p> <p><b>19 Jan 2023</b> No change., ON HOLD</p> <p><b>15 Nov 2022</b> Further informal discussions have taken place regarding an existing entity taking up the lease. Awaiting feedback from the committee.</p> <p><b>29 Aug 2022</b> On hold. No change.</p> <p><b>08 Jun 2022</b></p>

					<p>On hold - no change.</p> <p><b>29 Apr 2022</b> No further update at this stage.</p> <p><b>August 2021</b> On hold until meeting able to take place. ON HOLD</p> <p><b>July 2021</b> The Committee requested that the meeting be delayed until July, due to an illness.</p> <p><b>May 2021</b> due to delays, Property and Facilities Officer – Ranfurly to discuss next steps with Committee in June.</p> <p><b>February - April 2021</b> Property and Facilities Officer - Ranfurly to meet Committee in May 2021 and discuss next steps.</p> <p><b>24 July 2020</b> Council ratified the lease. Waiting for confirmation from the Hall Committee of their Incorporated status to issue the lease.</p> <p><b>25 June 2020</b> Kyeburn Hall Committee advised of Board's resolution. Report for ratification of Lease going to Council on 15 July 2020.</p> <p><b>June 2020</b> Action memo sent to Property and Facilities Officer - Ranfurly.</p>
8/08/2024	Amendment to Standing Orders - Members Joining Remotely Counting as Quorum	24.8.2	<p>That the Maniototo Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to amend the Standing Orders as indicated in Appendix One of the report to allow remote participants to be counted as quorum.</p> <p>C. Adopts the updated Standing Orders for Community Boards.</p> <p>D. Notes the updated Standing Orders for Community Boards will come into force on 9 August 2024.</p>	Governance Manager	<p><b>21 Aug 2024</b> Standing Orders have been updated. MATTER CLOSED</p> <p><b>21 Aug 2024</b> Action memo sent to staff.</p>

***The Māniatoto Community Arts & Cultural Inc***  
***Minutes of Annual General Meeting held at the Māniatoto Community Arts Centre,***  
***Reade Street at 6.00pm on Thursday 15<sup>th</sup> August***

<b>BUSINESS</b>		<b>ACTION</b>
PRESENT	A Pont, N Healey, L Close, A Garthwaite, K Mulholland, J Greig, K Munro, R Kinney	
APOLOGIES	K Wills, J Andrew, M Swinbourne, K Dowling APOLOGIES ACCEPTED	RI KM
CHAIR'S REPORT	The meeting was opened with a minute's silence to remember the passing of former member, Norma Manson (August 2024) and participant, Tracey Hughes (March 2024)  Chairperson's Report presented by A Pont as a powerpoint HEARD AND ACCEPTED	AP/K I
PREVIOUS MINUTES	Minutes of the previous AGM held on the 17 August 2023 were read ACCEPTED AS TRUE AND CORRECT	RK/
FINANCIAL REPORT	Presented by J Greig (See attached) Closing balance 31.3.2024 - \$3,140 Total Income - \$14,348.22 Total Expenditure - \$17,910.51 Savings Account 2023 - \$12,005.20 Total Club Funds \$13,281.51	JG/ K Mul
ELECTION OF OFFICERS	N Healey proposed that the status quo be maintained in the officer bearer roles; seconded by A Garthwaite; all in favour, carried. <b>Chair:</b> A Pont <b>Treasurer:</b> J Greig <b>Secretary:</b> R Kinney <b>Bookings Manager:</b> K Wills <b>Housekeeping:</b> To continue with a monthly roster system of user groups, as well as each group cleaning up after themselves after each usage of the Arts Centre. <b>Key:</b> In lock box at both front and back doors. 5-digit pin code to be changed due to wear on keypad. A Pont to circulate new number. <b>Money Collection Point:</b> K Munro, Stafford Street <b>Examiner of Statements:</b> Ken Rewcastle CA  M Swinbourne tendered her resignation from the Committee. Resignation accepted with thanks for her support.  AGM closed at 6.45pm Followed by General Meeting – minutes below	


*The Mānīatoto Community Arts & Cultural Inc*  
*Minutes of meeting held at the Mānīatoto Community Arts Centre,*  
*Reade Street at 6.45pm on Thursday 15<sup>th</sup> August 2024*

<b>BUSINESS</b>		<b>ACTION</b>
PRESENT	AS FOR AGM	
APOLOGIES	AS FOR AGM APOLOGIES ACCEPTED	
PREVIOUS MINUTES	ACCEPTED AS TRUE AND CORRECT	RK/
MATTERS ARISING	<p><b>Winnie-the-Pooh turning 100</b> – Suggestion to mark the occasion with a teddy bear's picnic at the Art Centre in the October school holidays. K Mulholland to gauge interest.</p> <p><b>Gone Potty – Children's Ceramic Painting Workshop in Ranfurly</b> - Saturday 5<sup>th</sup> October pending funding. Application to CCS for subsidising 50% of the fee per child, (\$40 to \$20). CCS funding meeting on 24 September. We will advertise the event prior to funds being granted and take a list of names to be confirmed. Bridget Paape requested Paint and Sip evening be held on a separate night due to her fatigue after children's workshops. <b>Plan: R Kinney to advertise children's workshops and collect prospective participants. To identify suitable evening for Paint and Sip with Bridget.</b></p> <p><b>Kinga Krupa Piano Performance</b> – R Kinney to suggest the Arts Centre as a venue, which would be more 'intimate' and cost effective. And confirm a date for the event.</p> <p><b>Ballet teacher leaving</b> – Jemma Dyer is stepping down after 6 years of teaching at the Arts Centre. She will be greatly missed. Local Brit Baroga will take on the dance classes. <b>Ballet mirror curtain</b> - wall hooks a temporary solution and no longer satisfactory. Curtain would be more functional on a proper curtain track. <b>Plan: R Kinney to price track and wooden batten for mounting.</b></p>	
CORRESPONDENCE	<p><b>13 August – email</b> between A Pont and J Remnant re the <b>broken glass tube in Zip</b>. B Flamank to replace tube, J Remnant has loaned an electric urn in the meantime. A Pont raised the possibility of replacing small <b>hot water cylinder with a larger one</b>, as more hot water needed at Art Centre. J Remnant advised nothing in the budget to replace. <b>Plan: To put on list for fund-raising. K Munro suggested lagging exposed pipes.</b> CORRESPONDENCE APPROVED</p>	AI R
GENERAL BUSINESS	<p><b>Insurance/Public Liability</b> – J Greig reported on Public Liability insurance which we have been advised to get. Two similar recommendations - 2 million for public liability and \$500,000 for statutory liability. Awaiting quote for annual premium. K Munro suggested each user group pays a share based on group numbers. <b>Vote of thanks to J Greig for all her work for updating AC insurance.</b></p>	/

	<p><b>Arts Centre User Groups/Calendar/Rental Agreement</b> – J Greig has created a spread sheet to record days and times for each user group/individual, along with contact details.</p> <p>J Greig and K Wills have designed a form <i>Terms and Conditions of Hire</i>, which will be a signed agreement by each user to ensure that everyone is aware of expectations and fee structure. There needs to be a small increase in rent to cover rising running costs.</p> <p><b><i>Vote of thanks to J Greig and K Wills for all their work in organising the above.</i></b></p> <p>A Pont stressed the importance of keeping the Arts Centre accessible to the community. If any group is struggling to pay rent, we can hold a raffle night to assist them with rental.</p> <p>A Pont also suggested a corporate rate for businesses wishing to use the Arts Centre.</p> <p>A Pont suggested putting a QR Code on our Māniatoto mural for \$5 donations.</p> <p><b><i>Plan: A Pont to investigate feasibility of QR code.</i></b></p> <p><b>Across The Great Divide</b> – Tuesday 17<sup>th</sup> September, tickets \$25 available online (iTICKET), and cash sales at radio station between 10am and 2pm.</p> <p>A Pont suggested the event could be shifted to the Arts Centre if ticket sales are down.</p> <p>Fundraising opportunity to have a raffle hamper at the performance.</p> <p>Discussion re simple refreshments at the event – small cheese boards and beer/wine/juice for sale.</p> <p>Advertising: - September PM, FB, physical flyers and posters around community and beyond.</p> <p><b><i>Plan: A Pont to check cancellation policy for Town Hall and set up iTICKET.</i></b></p> <p><b><i>R Kinney to email user groups re donating raffle items.</i></b></p> <p><b>Positively Māniatoto promotional spread for MCACI and Arts Centre</b> – covering recent change to Inc Soc, Arts Centre user groups, facilities available for hire, what we've achieved over the past year, up-coming events etc.</p> <p><b>Working Bee at Arts Centre</b> – Sunday 15<sup>th</sup> September;- ?gravel muddy driveway, clean stained padded chairs, sort out easel storage and scrapbooker's cupboard.</p> <p><b>A&amp;P School Show Art</b> – R Kinney disappointed when teachers continue to get class to produce identical paintings. Show art should be an opportunity for children to show creativity.</p> <p><b><i>Plan: R Kinney to draft letter to A&amp;P Show Committee.</i></b></p> <p>Meeting closed at 8.26pm</p> <p>Next Meeting: Thursday 12<sup>th</sup> September</p> <p>Signed:</p>	

**11            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 7 November 2024.