



# **AGENDA**

## **Assessment Committee Meeting Monday, 23 September 2024**

**Date: Monday, 23 September 2024**

**Time: 10.00 am**

**Location: Whare Tūhono, William Fraser Building, 1  
Dunorling Street, Alexandra**



Notice is hereby given that an Assessment Committee meeting will be held in Whare Tūhono, William Fraser Building, 1 Dunorling Street, Alexandra and live streamed via Microsoft Teams on Monday, 23 September 2024 at 10.00 am.

**Order Of Business**

1    **Apologies .....5**

2    **Confirmation of Minutes .....5**

6    **Reports .....11**

     24.2.1    2024 Sport New Zealand Rural Travel Fund: Distribution of Funds.....11



**Members** Cr T Alley (Chairperson), Cr S Browne, M Kuiti, G Dowling, L Dowling, J Knight, K Robb

**In Attendance** J Whyte (Administrator)

**1 APOLOGIES**

**2 CONFIRMATION OF MINUTES**

Assessment Committee meeting – 12 September 2023



**MINUTES OF CENTRAL OTAGO DISTRICT COUNCIL  
ASSESSMENT COMMITTEE  
HELD IN WHARE TŪHONO, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,  
ALEXANDRA  
ON TUESDAY, 12 SEPTEMBER 2023 AT 10.00 AM**

**PRESENT:** Cr T Alley (Chairperson), Cr S Browne, L Dowling, G Duncan, J Knight,  
K Robb

**IN ATTENDANCE:** J Whyte (Administrator)

**2 APOLOGIES**

**APOLOGY**

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**COMMITTEE RESOLUTION**

**Moved:** Alley  
**Seconded:** Browne

That the apology received from Ms Kuiti be accepted.

-----**CARRIED**

**3 CONFIRMATION OF MINUTES**

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**COMMITTEE RESOLUTION**

**Moved:** Browne  
**Seconded:** Alley

That the public minutes of the Assessment Committee Meeting held on 22 November 2022 be confirmed as a true and correct record.

-----**CARRIED**

**4 DECLARATION OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. Mr Robb declared an interest in applications 10 to 13 and did not vote on their allocation of funding.

**5 REPORTS**

**23.2.1 2023 SPORT NEW ZEALAND RURAL TRAVEL FUND: DISTRIBUTION OF FUNDS**

To consider applications received for the Sport New Zealand Rural Travel Fund, and to allocate funds appropriately.

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**COMMITTEE RESOLUTION**

**Moved:** Alley  
**Seconded:** Knight

That the Assessment Committee

- A. Receives the report and accepts the level of significance.

**CARRIED**

**COMMITTEE RESOLUTION**

**Moved:** Alley  
**Seconded:** Knight

- B. That the Assessment Committee considers the applications received for the Sport New Zealand Rural Travel Fund and recommends appropriate funding is allocated that is consistent with the Sport New Zealand Rural Travel Fund guidelines and eligibility criteria.

Junior Roxburgh Rugby	Help to subsidise travel to trainings. Trips from Millers Flat/Roxburgh to Clyde, Omakau	\$1,400
Cromwell College Netball	Cost of transport to local netball games for the team in Wanaka and Alexandra each week.	\$500
Dunstan High School - Football	To cover travel expenses to participate in the local Central Otago Secondary Football competition - held weeks of 12/04 to 07/08 2023.	\$1,218.90
Dunstan High School - Cricket	To assist students with their travel in the Central Otago Cricket competition.	\$400
Maniototo Netball Club	Travel fund applied for all of our year 3 through to Year 13 Netball players for the netball club. Each Saturday for 10-15 weeks of competition at the Molyneux Netball courts in Alexandra.	\$1,000
Dunstan High School - Basketball	The funding will be used to assist the students with their travel costs incurred with being involved in the Central Otago Secondary School Basketball competitions.	\$1,000
Dunstan High School - Volleyball	To cover the travel expenses for the students to compete in the Central Otago Secondary Schools Volleyball competition.	\$190
Maniototo Area School - Hockey	Travel to Cromwell for Weekly games.	\$1,000
Matakanui Hockey Club	The 2023 season for the club was hard. With no turf available to use in Omakau for 90% of the season we ended up travelling each week to Cromwell and Ranfurly. We	\$3,050



	even had teams needing to travel to Ranfurly for practises.	
Roxburgh Area School – Junior Cricket	We use funding to purchase petrol vouchers which we distribute to families to help offset the cost of travelling throughout Central Otago to compete in a weekly competition.	\$500
Roxburgh Area School - Miniball	We use this funding to purchase petrol vouchers to distribute to families to help offset the cost of travelling to Alexandra to compete in a weekly miniball competition.	\$600
Roxburgh Area School - Netball	We use any funding we receive to purchase petrol vouchers which we distribute to families to help offset the cost of travelling to Alexandra to compete in a weekly netball competition.	\$1,500
Roxburgh Area School - Touch	We use this funding to purchase petrol vouchers to distribute to families to help offset the cost of travelling to Alexandra to compete in a weekly touch competition.	\$1,500
Millers Flat School – Rugby/Netball	Fuel vouchers will be purchased. These will be given to families who take their children to participate in Netball/Rugby on a Saturday. This contributes to the large expense rural families incur during the season.	\$800
Millers Flat School - Hockey	Fuel vouchers will be purchased and distributed to families that take their children to practises and games.	\$500
Alexandra Athletics	Funding is sought to assist our participants that travel to regular, local athletic competition in Alexandra on Monday Nights. These are whanau that live in Ranfurly, Roxburgh, Omakau, Poolburn with approx. 2 cars coming in from each town over a 20-week period will clock up a collective total of 15,048km.	\$575.00
Central Otago White Water	Throughout the season members train multiple days each week on the Clutha River slalom course and a local irrigation dam. The more experienced paddlers also travel to the Roaring Meg/Shotover each week to practice on more advanced whitewater. There will also be a couple of trips into the Skippers for more whitewater training. Travel some weekends to Hawea and Tekapo, where there is a canoe slalom course set up on the rivers. Lastly to the "wave" in Hawea where freestyle is practised.	\$1,000

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- C. That there be two rounds of funding, one in summer and one in winter now that the travel fund has extra funding available to distribute. Administrator to confirm with Community Trust of Otago the funds not spent can be carried forward to next founding round.

**CARRIED**

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The Meeting closed at 10.34 am.

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**CHAIR / /**

## 6 REPORTS

### 24.2.1 2024 SPORT NEW ZEALAND RURAL TRAVEL FUND: DISTRIBUTION OF FUNDS

Doc ID: 1891628

Report Author:	Judith Whyte, Parks and Recreation Administration Officer
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

#### 1. Purpose of Report

To consider applications received for the Sport New Zealand Rural Travel Fund, and to allocate funds appropriately.

#### Recommendations

That the Assessment Committee

- A. Receives the report and accepts the level of significance.
- B. Agrees that the Assessment Committee allocate the Sport New Zealand Rural Travel Fund to the applications listed in attachment 1 of the report in accordance with the Sport New Zealand Rural Travel Fund guidelines and eligibility criteria.

#### 2. Background

The Rural Travel Fund has been developed as a national initiative by Sport New Zealand in response to concerns raised by territorial authorities about the lack of participation in sport by young people living in rural communities. Geographical isolation, urban drift, lack of employment opportunities and access to mainstream funding were identified as barriers to sport participation.

The Sport New Zealand Rural Travel Fund (the fund) available in 2024/2025 is targeted at young people aged between 5 and 19 years. This is an interim measure until Sport New Zealand develops and implements a rural participation strategy.

#### 3. Discussion

##### Proposal

To allocate the rural travel funds in accordance with Sport New Zealand funding guidelines and eligibility criteria. A summary of the applications received is attached as **Appendix 1**.

Grants that are allocated to clubs must be uplifted by Friday 22 November 2024, otherwise funds are carried over.

##### Statutory and Legal

The proposal as outlined is consistent with the Community Sport Fund guidelines.

## Significance

The decision is not considered significant as it is procedural. No further analysis of impacts or community views is deemed necessary.

## Funding for 2024/25

Sport New Zealand has allocated a grant of \$9,500.00 for distribution to clubs and organisations within the Central Otago district for the 2024/25 year.

The remaining balance of funding from 2023/2024 is \$7,841.10

The maximum allowable sum of \$200.00 has been deducted for advertising costs.

The Community Trust of Otago have provided a grant for the Rural Travel Fund of \$10,000.00 bring the total amount for distribution to \$27,141.10 for the 2024/25 year.

Sport New Zealand Funding	\$ 9,500.00
2023/24 Balance of Funds	\$ 7,841.10
Community Trust of Otago Funds	\$10,000.00
Less advertising	\$ 200.00
Total funds available for distribution	\$27,141.10

## Applications for Funding

This year a total of twenty-two applications have been received for funding totalling \$47,915.00.

Copies of these applications have been included in the agenda along with a summary of the applications. The table below outlines the spread of applications throughout the district:

Ward	Number of Applications
Alexandra	8
Cromwell	1
Earnscliffe/Manuherikia	1
Maniototo	3
Teviot Valley	6
Central Otago District	3
<b>Total</b>	<b>22</b>

## Funding Guidelines

Applications for the fund is open to rural sports clubs and rural school teams with young people aged between 5-19 years who require subsidies to assist with transport expenses to local sporting competitions, with the exception of some local sports groups e.g., Dunstan Arm Rowing Club, where there is no local competition for them to participate in and they have to travel out of the district for local competition.

Sport New Zealand has not set any guidelines determining what the levels of contribution should be but recommend that committees consider applications relating to the needs of the individual organisations.

#### 4. Attachments

- Appendix 1 - Rural Travel Fund 2023 Snapshot [↓](#)
- Appendix 2 - Master RTF Reporting Templates 2024-25 [↓](#)
- Appendix 3 - Maniototo Area School Hockey (under separate cover) [⇒](#)
- Appendix 4 - Alexandra Hockey Club (under separate cover) [⇒](#)
- Appendix 5 - Matakauui Hockey Club (under separate cover) [⇒](#)
- Appendix 6 - Central Otago Whitewater (under separate cover) [⇒](#)
- Appendix 7 - Dunstan High School Hockey (under separate cover) [⇒](#)
- Appendix 8 - Dunstan High School Basketball (under separate cover) [⇒](#)
- Appendix 9 - Maniototo Junior Hockey Club (under separate cover) [⇒](#)
- Appendix 10 - Millers Flat Netball and Rugby (under separate cover) [⇒](#)
- Appendix 11 - Dunstan High School Touch (under separate cover) [⇒](#)
- Appendix 12 - Dunstan High School Football (under separate cover) [⇒](#)
- Appendix 13 - Dunstan High School Cricket (under separate cover) [⇒](#)
- Appendix 14 - Dunstan High School Volleyball (under separate cover) [⇒](#)
- Appendix 15 - Millers Flat Hockey (under separate cover) [⇒](#)
- Appendix 16 - Roxburgh Area School Cricket (under separate cover) [⇒](#)
- Appendix 17 - Roxburgh Area School Touch (under separate cover) [⇒](#)
- Appendix 18 - Roxburgh Area School Miniball (under separate cover) [⇒](#)
- Appendix 19 - Roxburgh Area School Netball (under separate cover) [⇒](#)
- Appendix 20 - Cromwell Rowing Club (under separate cover) [⇒](#)
- Appendix 21 - Alexandra Swimming Club (under separate cover) [⇒](#)
- Appendix 22 - Maniototo Netball Club (under separate cover) [⇒](#)
- Appendix 23 - Dunstan Arm Rowing Club (under separate cover) [⇒](#)
- Appendix 24 - Otago Māori Rugby (under separate cover) [⇒](#)

# Rural Travel Fund 2023 Snapshot



JULY 2022 – JUNE 2023

Sport NZ's Rural Travel Fund (RTF) helps lower travel barriers for rural sport clubs and school teams where players aged between 5 and 19 years require subsidies to assist with transport expenses to local sporting competitions. 35 Territorial Authorities receive support through this fund.

Investment into the Rural Travel Fund for the period 2003-2024 totals \$8,182,634. This includes an additional one-off payment\* paid out over two years in 2022-23 / 2023-24 of \$304,110 to assist with cost of living and fuel cost increases.

\*Provided through COVID recovery funding

## Applications

	2021-2022	2022-2023
Approved applications	<b>357</b>	<b>385</b>
Sports Club Applications	<b>197</b>	<b>212</b>
School Applications	<b>160</b>	<b>173</b>

## Investment

	2021-2022	2022-2023
Approved funding	<b>\$506,496</b>	<b>\$654,389</b>
To Sports Clubs	<b>\$284,021</b>	<b>\$346,774</b>
To Schools	<b>\$222,475</b>	<b>\$307,614</b>

Requests for funding in 2022-23 totalled \$1,149,277

Approved funding in 2022-23 totalled \$654,389

## Investment levels into top 10 sports

Sport	Investment	No. of participants
Combined Sports*	\$226,863	15702
Rugby	\$91,672	3804
Football	\$74,315	3501
Netball	\$65,784	2563
Hockey	\$55,705	1386
Swimming/Aquatics	\$21,110	983
Cricket	\$15,028	787
Rugby League	\$9,143	581
Athletics	\$10,213	457
Volleyball	\$4,268	456

\*Where funding is sought by a club or school for more than one sport



## Funding by sport

**27**

Individual Sports and Combined Sports\* compared with **29** in 2022

\*Where funding is used for more than one sport

	2021-2022	2022-2023
Rugby	<b>\$64,132</b>	<b>\$91,672</b>
Football	<b>\$69,265</b>	<b>\$74,315</b>
Netball	<b>\$41,401</b>	<b>\$65,784</b>



## Participation by sport

**31%**

of approved applications identified funding directly into rugby, football or netball compared with **27%** in 2022, **29%** in 2021, and **34%** in 2020.

	2021-2022	2022-2023
Rugby	<b>2,680</b>	<b>3,804</b>
Football	<b>2,750</b>	<b>3,501</b>
Netball	<b>1,882</b>	<b>2,563</b>

## Key Findings



**32,261**

children participating through sport clubs and schools, compared with **26,921** in 2022

	2021-2022	2022-2023
Sports Clubs	<b>197</b>	<b>212</b>
Tamariki & Rangatahi assisted	<b>12,831</b>	<b>14,383</b>
Per participant	<b>\$22.14</b>	<b>\$24.11</b>

	2021-2022	2022-2023
Schools	<b>160</b>	<b>173</b>
Tamariki & Rangatahi assisted	<b>14,090</b>	<b>17,878</b>
Per participant	<b>\$15.79</b>	<b>\$17.21</b>



## Demographics

### Involvement via sport clubs

**9008** primary school aged  
**5375** secondary school aged

### Involvement via schools

**4807** primary school aged  
**13071** secondary school aged



**13,147**  
female participants

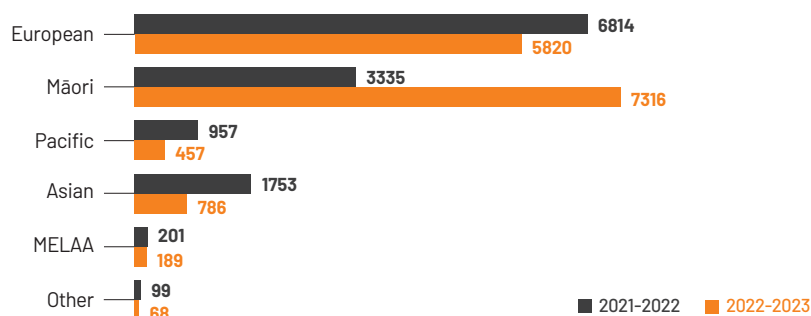
**16,218**  
male participants



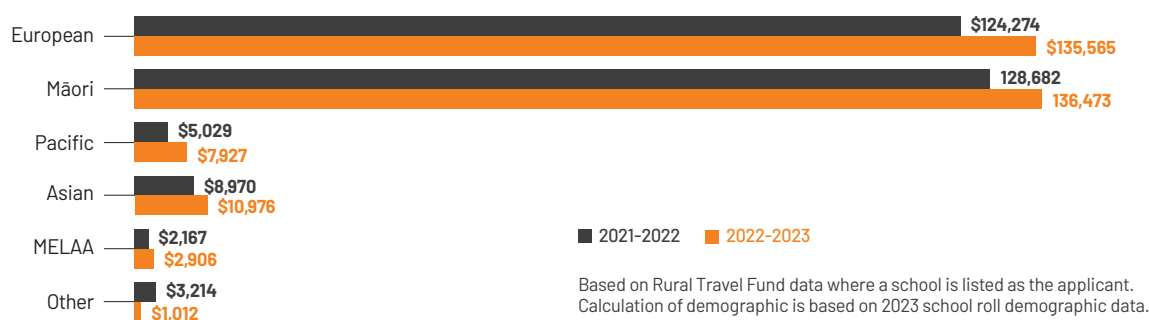
## Gender Data

**130**  
disabled individuals identified as receiving support from this fund.

### Participation by Ethnicity (School Only)



### Investment by Ethnicity (School Only)



### Participation Data

The Rural Travel Fund **impacted 5,340 more** tamariki and rangatahi in 2022-23 than in the previous year. While the reasons for this are unclear, additional one-off funding provided through the Rural Travel Fund to support those living in rural areas, affected by fuel and cost of living pressures, will likely have contributed to this increase.

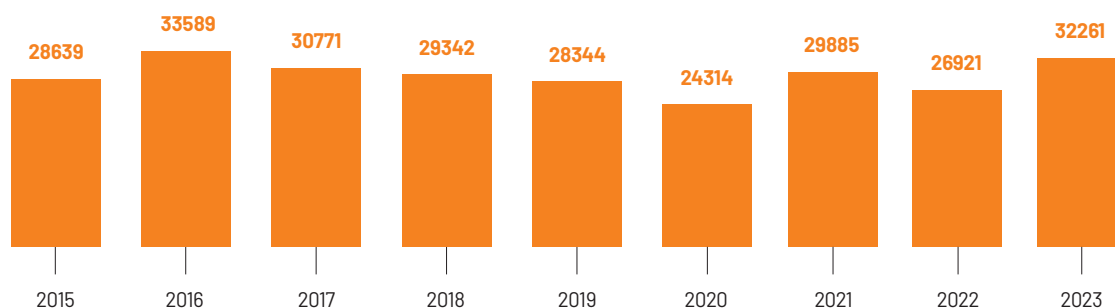
#### Participation by Ethnicity

	2021	2022	2023
European	7879	6814	5820
Māori	6175	3335	7316

#### Investment by Ethnicity

	2021	2022	2023
European	\$112,373	\$124,274	\$135,565
Māori	\$118,772	\$128,682	\$136,473

### Tamariki and Rangatahi Impacted by RTF 2015-2022



Rural Travel Fund Summary Report 2023-24 - Appendix 2

Name of Council

Central Otago District Council

Summary Report

total number of applications received	22
total number of successful applications	
total amount requested	\$ 47,915.00
total amount allocated	\$ -

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no who received support from R
						Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants	
Maniototo Area School - Hockey	School		\$ 1,500.00		travel 234km each week x 13 Weeks	0	19	19	8	11	0
Alexandra Hockey Club	Club		\$ 3,240.00		Travel 600km plus x 10 weeks	77	4	81	37	44	0
Watakanui Hockey Club	Club		\$ 2,550.00		This funding will be used to purchase petrol vouchers to give out to families. We are a rural club and travel every second week to play hockey. Providing petrol vouchers to our families shows appreciation for the time and money spent on travel to hockey games.	51	43	94	35	16	0
Central Otago Whitewater	Club		\$ 1,000.00		The funding will be used by our Alexandra members to subsidise the cost of travel to the weekly paddles on the Meg (95km return) and training on the Clutha (13km return) and other river events organised by the Club. These vary every year, but include Hawea (184Km return), Shotover (211km return) and Roaring Meg (95km return) and possibly others.	0	36	36	10	26	0



Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no support from RT
						Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants	
unstan High School Hockey	School		\$ 15,725.00		To cover the travel expenses for the students to compete in the Central Otago Secondary Schools Hockey competition in Cromwell	0	83	83	40	43	0
unstan High School Basketball	School		\$ 2,300.00		To cover the travel expenses for the students to compete in the Central Otago Secondary Schools Basketball competition.	0	49	49	9	40	0
aniototo Junior Hockey Club	Club		\$ 4,500.00		The funding application is for a fuel subsidy for our local families who are expected to travel weekly for their children's hockey games. Many of our families have multiple children playing in different grades therefore on different days.	36	7	43	16	27	0
illers Flat School - Rugby/Netball	School		\$ 1,600.00		Fuel vouchers will be purchased. These will be given to families who take their children to participate in Netball/Rugby on a Saturday. This contributes to the large expense families incur during the season.	25	4	29	10	19	0
unstan High School Touch	School		\$ 400.00		To cover the travel expenses for the students to compete in the Central Otago Secondary Schools Touch competition. An estimated 300km will be travelled in order to compete in this competition which takes place in term 4.	0	12	12	0	12	0
unstan High School Football	School		\$ 1,800.00		To cover travel expenses for the students from both the boys and the girls team to compete in the Central Otago Secondary Schools Football competition. A total of 1,252km will be travelled in order for both teams to travel to Cromwell and back for competition.	0	30	30	15	15	0

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no support from RT
						Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants	
unstan High School Cricket	School		\$ 1,000.00		To assist the students with their travel in the Central Otago Cricket competition. Our 3 teams generally travel approximately 700km throughout the season which goes from late October until the start of March.	0	26	26	6	20	0
unstan High School Volleyball	School		\$ 900.00		To cover the travel expenses for the students to compete in the Central Otago Secondary Schools Volleyball competition. It is estimated a total of 600km will be travelled in order for each team to compete in this competition.	0	32	32	16	16	0
Millers Flat School - Hockey	School		\$ 1,000.00		Fuel vouchers will be purchased. These will be given to families that take their children to participate in hockey practises and games. Practices are on a Tuesday in Alexandra which players attend most weeks. Games are on a Monday in either Cromwell or Omakau. The vouchers contribute to the large expense rural families incur throughout the season.	25	4	29	10	19	0
oxburgh Area School - Cricket	School		\$ 300.00		We use any Rural Travel Funding that we receive to purchase petrol vouchers which we distribute to families to help offset the cost of travelling throughout Central Otago to compete in a weekly cricket competition. Our families will travel 80-250 km return.	6	0	6	2	4	0

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no support from RT
						Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants	
oxburgh Area School - Touch	School		\$ 1,500.00		We use any Rural Travel Funding that we receive to purchase petrol vouchers which we distribute to families to help offset the cost of travelling to Alexandra to compete in a weekly touch competition. Our families will travel 80km (approx.) return for the weekly games during a season which runs for approximately 8 weeks.	15	25	40	20	20	0
oxburgh Area School - Miniball	School		\$ 600.00		We use any Rural Travel Funding that we receive to purchase petrol vouchers which we distribute to families to help offset the cost of travelling to Alexandra to compete in a weekly miniball competition. Our families will travel 80km (approx.) return for the weekly games during a season which runs for 10 weeks.	4	8	12	4	8	0
oxburgh Area School - Netball	School		\$ 2,000.00		We use any Rural Travel Funding that we receive to purchase petrol vouchers which we distribute to families to help offset the cost of travelling to Alexandra to compete in a weekly netball competition. Our families will ravel 80km (approx.) return for the weekly games during a season which runs for 10-14 weeks.	19	21	40	39	1	0

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no support from R
						Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants	
Cromwell Rowing Club	Club		\$ 1,200.00		The funding will be used to travel to regattas held in Twizel for the 2024/2025 rowing season. Rowers travel from Cromwell to Twizel for each regatta which is approximately 150km one way. This season there will be 5 regattas the club will attend resulting in a total of 1,500km travelled by each rower.	0	16	16	10	6	0
Alexandra Swimming Club	Club		\$ 800.00		Unlike other sport codes such as rugby, netball etc where sporting draws and trainings are arranged within a season, swimming is an all year round activity and our swim squads are organised in sync with the 4 school terms. Trainings require our swimmers to travel from areas around Cromwell, Roxburgh and Omakau. 60km (approx. return trip x 3-5 sessions. (180-300km per week).	32	40	72	45	29	0
Ranfurly Netball Club	Club		\$ 1,000.00		Each year the club purchase fuel vouchers from our local Challenge Service Station to the value of the travel fund donation, these vouchers are then split amongst the families. A road trip from Ranfurly to the Central Otago Netball centre on Boundary Road is 176K x 14 trips = 2464km's per season approx. as some of our club members live further away than Ranfurly.	37	19	56	55	1	0

[illegible]

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no support from RTF
						Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants	
								0			
								0			
								0			
								0			
								0			
								0			
TOTALS:			\$ 47,915.00	\$ -		327	525				

Explanatory Notes

Please complete this template and email the completed form to: [fiona.ramsay@sportnz.org.nz](mailto:fiona.ramsay@sportnz.org.nz)  
Only enter data in the cells coloured light blue. Some fields are already populated with drop down lists for you to select from.  
Please enter the details of all applications for the RTF that were received (even those that were declined). For those applications that were declined, please enter \$0 in the 'amount approved' column.