

**MINUTES OF A MEETING OF THE  
CROMWELL COMMUNITY BOARD  
HELD IN THE CROMWELL SERVICE CENTRE, 42 THE MALL, CROMWELL  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 6 AUGUST 2024  
COMMENCING AT 2.00 PM**

**PRESENT:** Ms A Harrison (Chair), Mr B Scott (via Microsoft Teams), Cr S Browne, Cr C Laws, Ms M McConnell (via Microsoft Teams), Mr W Sanford

**IN ATTENDANCE:** T Cadogan (Mayor), L van der Voort (Group Manager - Planning and Infrastructure), S Righarts (Group Manager - Business Support), D Scoones (Group Manager - Community Experience), D McKewen (Systems and Corporate Accountant), M Burnett (Parks Officer – Strategy/Planning), D Charleville (Cromwell Pool Team Leader), W McEnteer (Governance Manager)

## **1 APOLOGIES**

### **APOLOGY**

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#### **COMMITTEE RESOLUTION**

**Moved:** Sanford

**Seconded:** Browne

That the apology received from Cr Gillespie be accepted.

-----**CARRIED**

## **2 PUBLIC FORUM**

There was no public forum.

## **3 CONFIRMATION OF MINUTES**

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#### **COMMITTEE RESOLUTION**

**Moved:** Laws

**Seconded:** Browne

That the public minutes of the Cromwell Community Board Meeting held on 18 June 2024 be confirmed as a true and correct record.

-----**CARRIED**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

## 5 REPORTS

### 24.7.2 NAMING OF RESERVE IN BANNOCKBURN

To consider the naming of a Local Purpose (Recreation) reserve in Bannockburn.

After discussion it was agreed that the Open Spaces Naming Policy should be adhered to, but that the Board supported the name Campbell Lane.

#### ----- COMMITTEE RESOLUTION

**Moved:** Browne

**Seconded:** Sanford

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves the reserve to undergo the naming process set out in the Open Spaces Naming Policy 2024.
- C. Notes that the Cromwell Community Board has received this request from a member of the public.
- D. Note that the board supports the name "*Campbell Lane*".

**CARRIED**

### ----- 24.7.3 AMENDMENT TO STANDING ORDERS - MEMBERS JOINING REMOTELY COUNTING AS QUORUM

To consider amending the Standing Orders to continue to have members joining remotely to be part of quorum.

#### ----- COMMITTEE RESOLUTION

**Moved:** Laws

**Seconded:** Sanford

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to amend the Standing Orders as indicated in Appendix One of the report to allow remote participants to be counted as quorum.
- C. Adopts the updated Standing Orders for Community Boards.
- D. Notes the updated Standing Orders for Community Boards will come into force on 9 August 2024.

**CARRIED**

### ----- 24.7.4 INTERIM CROMWELL FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2024

To consider the financial performance overview as at 30 June 2024.

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**COMMITTEE RESOLUTION**

**Moved:** Scott  
**Seconded:** Sanford

That the report be received.

**CARRIED**

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**6 MAYOR'S REPORT****24.7.5 MAYOR'S REPORT**

His Worship the Mayor noted the following in his report:

- Noted the success of Finn Butcher in the Olympics.
  - Noted recent successes for the Mayor's Taskforce for Jobs programme.
  - Spoke on recent developments in the districtisation discussion.
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**COMMITTEE RESOLUTION**

**Moved:** Browne  
**Seconded:** Laws

That the Cromwell Community Board receives the report.

**CARRIED**

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**7 CHAIR'S REPORT****24.7.6 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Attended a number of workshops regarding districtisation.
  - Spoke to the CCB submission for districtisation at the last Council meeting.
  - Gave an update to Council regarding current issues of interest to Cromwell.
  - Attended a Museum Trust meeting and noted that they were working through what comes next while the Memorial Hall is built.
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**COMMITTEE RESOLUTION**

**Moved:** Harrison  
**Seconded:** Laws

That the report be received.

**CARRIED**

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## 8 MEMBERS' REPORTS

### 24.7.7 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting:

Cr Laws reported on the following:

- Noted several workshop sessions that she had attended.
- Attended a organics and greenwaste seminar.
- Attended a meeting of the Cromwell Historic Precinct.
- Attended the last Council meeting and noted the report on districtisation considered there.

Mr Sanford reported on the following:

- Watched the last Council meeting.
- Noted the increase in dog waste at the Bannockburn Sluicings walking track.

Cr Brown reported on the following:

- Attended a number of cross country events, both zone and Central Otago competitions.
- Attended the netball tournament in Millers Flat.
- Attended Matariki celebrations in Cromwell.
- Attended the Light up Cromwell event. Noted it was a great success and received positive feedback.
- Attended a business drinks session hosted by Santana Minerals.
- Attended a community meeting regarding the difficulty for families to find childcare in Cromwell.

Mr Scott reported on the following:

- Acknowledged the organisers of the Light Up Winter Festival. Noted that they had done a great job with the event. Also noted the success of the new venue.

Ms McConnell reported on the following:

- Attended a Long-term Plan session for Queenstown Lakes District Council.
- Attended the Electrifying Business Summit.
- Attended a Women in Business conference.
- Attended Light Up Winter
- Attended the Infrastructure New Zealand Conference and noted the address by Ross Copland at that event.
- Attended a Meet the Planner event which was run by the NZPI Young Planners.
- Attended a webinar on the ORC Regional Plan.

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### COMMITTEE RESOLUTION

**Moved:** Browne  
**Seconded:** McConnell

That the report be received.

**CARRIED**

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**9 STATUS REPORTS****24.7.8 AUGUST 2024 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

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**COMMITTEE RESOLUTION**

**Moved:**           **Laws**  
**Seconded:**       **Browne**

That the report be received.

**CARRIED**

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**10 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 13 August 2024.

The meeting closed at 2:47 pm.

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**CHAIR       /       /**