

**MINUTES OF A COUNCIL MEETING OF THE CENTRAL OTAGO DISTRICT COUNCIL
HELD AT NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON WEDNESDAY, 26 JUNE 2024
COMMENCING AT 10.30 AM**

PRESENT: His Worship the Mayor T Cadogan (Chairperson), Cr N Gillespie, Cr T Alley, Cr S Browne, Cr L Claridge, Cr I Cooney, Cr S Duncan, Cr C Laws, Cr N McKinlay, Cr T Paterson

IN ATTENDANCE: P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), L Fleck (General Manager - People and Culture), J Muir (Three Waters Director), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), G Robinson (Property and Facilities Manager), A Rodgers (Principal Policy Planner), G Bailey (Parks and Recreation Officer), J Remnant (Asset Management Team Leader (Ranfurly), C Martin (Project Manager – Organisational), L Hunter (Solid Waste Team Leader), A Hawkins (Waste Minimisation Officer), D Charleville (Cromwell Pool Team Leader), W McEnteer (Governance Manager)

1 KARAKIA

Cr Claridge gave a karakia to begin the meeting.

2 APOLOGIES

APOLOGY

RESOLUTION

Moved: Cadogan
Seconded: Duncan

That the apologies received from Crs Feinerman and McPherson be accepted.

----- **CARRIED**

3 PUBLIC FORUM

Carole Gillons – Alexandra Community House

Ms Gillons spoke about the work of Alexandra Community House and the current climate in the support services sector. In particular she noted that a number of social service providers have their contracts with central government on hold at present, which created uncertainty. She then responded to questions.

Stan Randle – (Grey Power) – Annual Plan 2024-25

Mr Randle spoke on behalf of Grey Power on the proposed rates rise as part of the Annual Plan. He advocated for the rates rise to match the rate of inflation. He noted that a number of members of the community could not afford the proposed rates rise, especially those on a fixed income. He then responded to questions.

Gerry Eckhoff - Annual Plan 2024-25

Mr Eckhoff spoke to the proposed rates rise as part of the Annual Plan. He pointed to the harm that he thought would be done by such a large rise and that it should be lower. He then respond to questions.

Glenda Chapman – Annual Plan 2024-25

Ms Chapman spoke to the proposed rates rise as part of the Annual Plan. She enquired whether there were non-essential projects that did not need to be carried over to the 2024-25 financial year and also enquired about wait times and occupancy rates for the Council elderly persons housing. She then responded to questions.

4 CONFIRMATION OF MINUTES**RESOLUTION**

Moved: Alley
Seconded: Cooney

That the public minutes of the Ordinary Council Meetings held on 29 May 2024 and 6 June 2024 be confirmed as a true and correct record.

CARRIED

5 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

6 COMMUNITY BOARD CHAIR UPDATE**24.8.2 COMMUNITY BOARD CHAIR UPDATE**

Rob Hazlett, Chair of the Maniototo Community Board joined the meeting to discuss matters of interest to the Board. In particular he noted the desire for the Board to be informed of work being done in the community before it starts so they can stay informed on behalf of the community.

7 REPORTS

Note: With the permission of the meeting, item 24.8.8 was moved forward.

24.8.8 ADOPTION OF THE 2024/25 ANNUAL PLAN AND THE 2024/25 RATES RESOLUTION

To adopt the 2024-25 Annual Plan along with the 2024-25 fees and charges schedule and to resolve the setting of the rates, due dates and penalties for rates during the 2024-25 financial year.

It was noted in discussion that Tourism Central Otago had mistakenly had \$25,000 kept in its budget for the 2024/25 financial year and that this would be corrected 2025/26 financial year by making that money a carry forward.

His Worship the Mayor invited each councillor to comment on the rates rise that was in front of them and, while there was no appetite for such rises, comment was that they were unavoidable.

RESOLUTION

Moved: Cadogan

Seconded: Gillespie

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees that \$25,000 is forecasted out of the TCO budget for the 24/25 financial year and that the TCO budget for the 25/26 financial year is reduced by \$25,000 to balance this out'.
- C. Adopts the 2024-25 Annual Plan in accordance with Section 95 of the Local Government Act 2002, as detailed in Appendix 1.
- D. Sets the 2024-25 Fees and Charges as detailed in Appendix 2.
- E. Requests the Chief Executive Officer to prepare the final 2024-25 Annual Plan including any amendments from the Council and legal representative.
- F. Requests the Chief Executive Officer to formally advise the submitters of Council's decisions, addressing the individual items raised by submitters in their written submissions.

It is agreed, for the setting of rates, that the Council:

- G. Acknowledges that the rates, the subject of this report, relate to the financial year 1 July 2024 to 30 June 2025, and are all GST inclusive.
 - H. Sets the rates for 2024-25, for the year commencing 1 July 2024, as detailed in Appendix 3 – Rating Policy, as included in the Annual Plan 2024-25 in accordance with section 23 of the Local Government (Rating) Act 2002.
 - I. Resolves that the rates for 2024-25 (other than for metered water) be payable in four equal instalments on the dates as detailed below:
 - 20 August 2024
 - 20 November 2024
 - 20 February 2025
 - 20 May 2025
 - J. Resolves to add penalties under sections 57 and 58 of the Local Government (Rating) Act 2002 to unpaid rates (other than for metered water):
 - 10% on any outstanding amount of any instalment not paid by the due date.
 - The penalty will be applied on 27 August 2024, 27 November 2024, 27 February 2025 and 27 May 2025 respectively for each instalment;
 - 10% on amounts outstanding from earlier years, such penalty being applied on 1 October 2024 and 1 April 2025.
 - Requests for waiver of penalties should be sent, in writing, to the Rates Officer as per Council Remission of Penalties Policy.
 - K. Sets the due dates for metered water billing as follows:

Bannockburn, Ranfurly, Naseby, Patearoa, Omakau, Clyde and Roxburgh:

 - 24 October 2024, reading taken in September 2024
 - 24 April 2025, reading taken in March 2025

Cromwell and Pisa Moorings:

 - 19 December 2024, reading taken in November 2024
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- 26 June 2025, reading taken in May 2025

Alexandra:

- 21 November 2024, reading taken in October 2024
- 22 May 2025, reading taken in April 2025

L. Resolves to set penalties for 2024-25 under sections 57 and 58 of the Local Government (Rating) Act 2002 on unpaid metered water rates as follows:

- A charge of 10% on any metered water rates unpaid after the due date. The penalty will be applied on the date below for the respective instalments:

Bannockburn, Ranfurly, Naseby, Patearoa, Omakau, Clyde and Roxburgh

- 31 October 2024 and 1 May 2025

Cromwell and Pisa Moorings

- 27 December 2024 and 3 July 2025

Alexandra

- 28 November 2024 and 29 May 2025
- Requests for waiver of penalties on water accounts should be sent, in writing, to the Water Billing Officer, in accordance with the Council's Remission of Penalties Policy.

CARRIED

Note: Cr McKinlay assumed the Chair as the Three Waters and Waste portfolio lead.

24.8.3 PUBLIC FEEDBACK ON WASTE MANAGEMENT AND MINIMISATION PLAN

To consider the feedback from the public consultation period and to adopt the final Waste Management and Minimisation Plan 2024-2030.

RESOLUTION

Moved: **Laws**
Seconded: **Alley**

That the Council

- A. Receives the report and accepts the level of significance.
- B. Adopts the Waste Management and Minimisation Plan 2024-2030.

CARRIED

24.8.4 CHIT PROCESS REVIEW

To consider the proposed changes for issuing transfer station chits. Council offers vouchers to community groups for clean ups.

It was noted in discussion that the details of what the preferred option was should be added to the resolution.

RESOLUTION

Moved: Gillespie
Seconded: Duncan

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves the recommended option for issuing transfer station chits:
 - continue offering chits to properties rated as receiving the kerbside collection services who have reported within 24 hours of their kerbside collection day that their bins have been missed due to an error by the contractor, and
 - support free disposal of general waste and/or greenwaste for community groups at a capped cost for 1 Tonne of general waste OR 1 Tonne of greenwaste for one occasion per group per financial year.

CARRIED

Note: Cr Gillespie assumed the Chair as the Planning and Regulatory portfolio lead.

24.8.5 PLAN CHANGE 22 (DARK SKY) - ADOPTION OF HEARINGS PANEL DECISION

To adopt the decision of the Hearings Panel on Plan Change 22.

RESOLUTION

Moved: Claridge
Seconded: Duncan

That the Council

- A. Receives the report and accepts the level of significance.
- B. Adopts the decision on Plan Change 22.
- C. Approves the notification of the decision in accordance with Clause 11 of the First Schedule to the Resource Management Act 1991.

CARRIED

Note: Cr Alley assumed the Chair as the Community Vision and Experience portfolio lead.

24.8.6 NEPLUSULTRA STREET RESERVE MANAGEMENT PLAN 2002

To approve amendments to the Neplusultra Street Reserve Management Plan 2002.

RESOLUTION

Moved: Gillespie
Seconded: Laws

That the Council

- A. Receives the report and accepts the level of significance.
 - B. Agrees that the Neplusultra Street Reserve Management Plan 2002 is amended to.
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- remove Part 6.6 Ablutions – Policy 1 - Not to provide public toilets at the reserve.
 - Amend Part 7.3 Amenity Planting - To retain and further develop grassed beautification strips at least 15 metre wide on the street frontages.

CARRIED

24.8.7 PUBLIC TOILET COST CENTRE - BUDGET OVERSPEND

To consider the drivers resulting in the overspend in the Public Toilet cost centre. Since the report there are four more instances of vandalism.

RESOLUTION

Moved: Browne
Seconded: McKinlay

That the report be received.

CARRIED

Note: His Worship the Mayor resumed the Chair.

Note: The meeting was adjourned at 12.24 pm and resumed at 1.00 pm.

24.8.9 UPDATES TO EXPENDITURE POLICIES

To consider updates to the Sensitive Expenditure, Travel, and Credit Card Policies.

RESOLUTION

Moved: Alley
Seconded: Duncan

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees to adopt the revised Sensitive Expenditure, Travel, and Credit Card Policies.

CARRIED

Note: Cr McKinlay returned to the meeting at 1.03 pm.

24.8.10 BETTER OFF FUNDING - ALLOCATION OF SURPLUS FUNDING

To provide Council with an update on the allocation of surplus Better Off Funding.

RESOLUTION

Moved: Duncan
Seconded: Alley

That the report be received.

CARRIED

24.8.11 ENGAGING WITH THE TE KOROWAI (COUNCILMARK) PROGRAMME

To consider undertaking the Te Korowai (CouncilMARK) programme.

RESOLUTION

Moved: Paterson

Seconded: Alley

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves engagement with the Te Korowai (CouncilMARK) programme in 2025, subject to approval of funding in the Long-term Plan 2025-2034.

CARRIED

Note: With the permission of the meeting, items 24.8.22 and 24.8.23 were moved forward.

Note: Cr Claridge left the meeting at 1.17 pm.

24.8.22 CAPEX REPORTING FOR CLYDE STREET AND WATER UPGRADE**RESOLUTION**

Moved: Alley

Seconded: Duncan

That the Council receives the report.

CARRIED

24.8.23 CAPEX REPORTING FOR CROMWELL MEMORIAL HALL**RESOLUTION**

Moved: Alley

Seconded: Duncan

That the Council receives the report.

CARRIED

Note: Cr Claridge returned to the meeting at 1.18 pm.

8 MAYOR'S REPORT**24.8.12 MAYOR'S REPORT**

His Worship the Mayor spoke to his report before responding to questions.

RESOLUTION

Moved: Cadogan
Seconded: Gillespie

That the Council receives the report.

CARRIED

9 STATUS REPORTS**24.8.13 JUNE 2024 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations, consider Council's forward work programme, business plan and status report updates.

RESOLUTION

Moved: Alley
Seconded: Browne

That the report be received.

CARRIED

10 COMMUNITY BOARD MINUTES**24.8.14 MINUTES OF THE EXTRAORDINARY MANIOTOTO COMMUNITY BOARD MEETING HELD ON 27 MAY 2024****RESOLUTION**

Moved: Gillespie
Seconded: Alley

That the unconfirmed Minutes of the Extraordinary Maniototo Community Board Meeting held on 27 May 2024 be noted.

CARRIED

24.8.15 MINUTES OF THE MANIOTOTO COMMUNITY BOARD MEETING HELD ON 5 JUNE 2024**RESOLUTION**

Moved: Gillespie
Seconded: Alley

That the unconfirmed Minutes of the Maniototo Community Board Meeting held on 5 June 2024 be noted.

CARRIED

**24.8.16 MINUTES OF THE EXTRAORDINARY CROMWELL COMMUNITY BOARD MEETING
HELD ON 4 JUNE 2024**
-----**RESOLUTION**

Moved: Gillespie
Seconded: Alley

That the unconfirmed Minutes of the Extraordinary Cromwell Community Board Meeting held on 4 June 2024 be noted.

CARRIED

-----**24.8.17 MINUTES OF THE TEVIOT VALLEY COMMUNITY BOARD MEETING HELD ON 1
AUGUST 2024**
-----**RESOLUTION**

Moved: Gillespie
Seconded: Alley

That the unconfirmed Minutes of the Teviot Valley Community Board Meeting held on 1 August 2024 be noted.

CARRIED

-----**24.8.18 MINUTES OF THE VINCENT COMMUNITY BOARD MEETING HELD ON 5 JUNE 2024**
-----**RESOLUTION**

Moved: Gillespie
Seconded: Alley

That the unconfirmed Minutes of the Vincent Community Board Meeting held on 5 June 2024 be noted.

CARRIED

-----**24.8.19 MINUTES OF THE VINCENT COMMUNITY BOARD MEETING HELD ON 10 JUNE
2024**
-----**RESOLUTION**

Moved: Gillespie
Seconded: Alley

That the unconfirmed Minutes of the Vincent Community Board Meeting held on 10 June 2024 be noted.

CARRIED

24.8.20 MINUTES OF THE TEVIOT VALLEY COMMUNITY BOARD MEETING HELD ON 13 JUNE 2024**RESOLUTION**

Moved: Gillespie
Seconded: Alley

That the unconfirmed Minutes of the Teviot Valley Community Board Meeting held on 13 June 2024 be noted.

CARRIED**11 DATE OF NEXT MEETING**

The date of the next scheduled meeting is 31 July 2024.

12 RESOLUTION TO EXCLUDE THE PUBLIC**RESOLUTION**

Moved: Gillespie
Seconded: Claridge

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
Confidential Minutes of Ordinary Council Meeting	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	To prevent use of the information for improper gain or advantage
	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	Legal professional privilege
	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	To enable commercial activities
	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or	To enable commercial or industrial negotiations

	<p>disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>To prevent use of the information for improper gain or advantage</p>
<p>24.8.21 - June 2024 Confidential Governance Report</p>	<p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>Legal professional privilege</p> <p>To enable commercial activities</p> <p>To enable commercial or industrial negotiations</p> <p>To prevent use of the information for improper gain or advantage</p>

CARRIED

The public were excluded at 1.29 pm and the meeting closed at 1.32 pm.