



AGENDA

Vincent Community Board Meeting Tuesday, 30 April 2024

Date: Tuesday, 30 April 2024

Time: 10.00 am

Location: Ngā Hau e Whā, William Fraser Building, 1
Dunorling Street, Alexandra

(A link to the live stream will be available on the Central Otago District Council's website.)

Peter Kelly
Chief Executive Officer

Notice is hereby given that a meeting of the Vincent Community Board will be held in Ngā Hau e Whā, William Fraser Building, 1 Dunorling Street, Alexandra and live streamed via Microsoft Teams on Tuesday, 30 April 2024 at 10.00 am. The link to the live stream will be available on the Central Otago District Council's website.

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Members Cr T Alley (Chairperson), Dr R Browne, Mr J Cromb, Mr T Hammington, Mr D Johns, Cr M McPherson, Cr T Paterson

In Attendance T Cadogan (Mayor), P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Vincent Community Board - 2 April 2024

**MINUTES OF A MEETING OF THE
VINCENT COMMUNITY BOARD
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 2 APRIL 2024 COMMENCING
AT 10.00 AM**

PRESENT: Cr T Alley (Chairperson), Dr R Browne, Mr J Cromb, Mr T Hammington, Mr D Johns, Cr M McPherson, Cr T Paterson

IN ATTENDANCE: T Cadogan (Mayor), P Kelly (Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), V Chopra (Contractor Chief Financial Officer) via Microsoft Teams, D McKewen (Systems and Corporate Accountant), G Robinson (Property and Facilities Manager), G Bailey (Parks and Recreation Manager), R Williams (Community Development Officer), T Bates (Property Officer), M Tohill (Communications Officer), S Reynolds (Governance Support Officer)

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

Eve O'Brien Central Otago Friendship Network

Ms O'Brien spoke to the grant application of the Central Otago Friendship Network to cover venue charges for the Monday Social Space event which runs for an hour each fortnight. She noted that they have over 70 members and 30 volunteers and detailed how the network serves to enrich the lives of members who are socially isolated, especially those who suffer from hearing loss and find larger gatherings challenging. Ms O'Brien then responded to questions.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Paterson
Seconded: Hammington

That the public minutes of the Vincent Community Board Meeting held on 7 February 2024 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS

24.3.2 2023/24 COMMUNITY GRANTS APPLICATIONS - 2ND ROUND

To consider the second round of the community grant applications for the 2023/24 financial year.

A funding clinic was held in Alexandra in March, and social media advertising occurred during the application period. It was noted that any unspent amount from this round would be returned to the reserves account and could be allocated in future grants rounds.

COMMITTEE RESOLUTION

Moved: McPherson

Seconded: Cromb

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes that the Rotary Club have withdrawn their application.
- C. Allocated \$420 to Central Otago Friendship Network for venue hire for the Monday Social Space project from the 2023/24 community grants budget

CARRIED

24.3.12 2023/24 COMMUNITY GRANTS - LATE FUNDING APPLICATION

To consider a late application to the second round of the community grant applications for the 2023/24 financial year.

COMMITTEE RESOLUTION

Moved: Paterson

Seconded: Johns

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Accepts the late community grant application from the Alexandra Community Advice Network
- C. Allocated \$3,000 to Alexandra Community Advice Network for Contribution towards ongoing operational costs from the 2023/24 community grants budget

CARRIED

24.3.3 PROPOSED DISC GOLF COURSE HALF MILE RECREATION RESERVE

To provide an update on the proposed Disc Golf Course at the Half Mile Recreation Reserve.

Detailed design for the Disc Golf would be presented to the board over the next few months.

COMMITTEE RESOLUTION

Moved: Paterson
Seconded: Johns

That the report be received.

CARRIED

24.3.4 MOLYNEUX STADIUM

To consider approval to obtain a quantity surveyors estimate for compliance and maintenance work required for Molyneux Stadium.

COMMITTEE RESOLUTION

Moved: Hammington
Seconded: Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves expenditure of an estimated \$20,000 for a quantity surveyor's cost estimate for compliance and maintenance work to bring the Molyneux Stadium up to current building standards to be funded from existing unspent budgets.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

24.3.5 VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2023

To consider the financial performance overview as at 31 December 2023.

It was noted that for future reports there would be more itemisation within the reserves fund, showing where funds have been received.

Recommendations

That the report be received.

Note: Mr Cromb left the room at 10.49 am and returned at 10.51 am

24.3.6 2024-25 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

To approve the draft 2024-25 budgets and the Vincent ward component of the 2024-25 fees and charges schedule for inclusion in Council's Annual Plan 2024-25 process.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Cromb

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that the Promotions Grants be increased by \$8,250 from \$41,750 to \$50,000 for the 2024-25 year.
- C. Agrees the draft Vincent Ward 2024-25 Annual Plan budget and recommends to Council for inclusion in the 2024-25 Annual Plan.
- D. Agrees to accept the increase in pool charges according to the 2024-25 fees and charges schedule, subject to the Cromwell Community Board also agreeing to this increase to ensure consistency in charging.
- E. Agrees to accept the Vincent Ward 2024-25 fees and charges schedule and recommend to Council for inclusion in the 2024-25 Annual Plan, with the following amendments:
 - I. That the cost for 50-swims for an adult is \$315, and the cost for 50-swims for a child is \$180.
 - II. That the Omakau Hall charge is removed for the 2024-25 period.
 - III. That the fee for Hazardous Waste 'Up to 20kg or 20 Litres and 100kg or 100 litres' is removed as it is not applicable

CARRIED

6 MAYOR'S REPORT

24.3.7 MAYOR'S REPORT

His Worship the Mayor gave an update on his recent activities in the Vincent ward and responded to questions.

- Noted that he was unable to attend the last Vincent Community Board meeting as he attended the post-Waitangi Day Otago/Southland combined Mayoral Forum and Te Roopu Taiao meeting with southern iwi leaders in Invercargill.
 - Spoke at parliament on 13 February on behalf of LGNZ to National Party MP's on the subject of localism.
 - Attended the Central Otago A & P Show noting good attendance despite the inclement weather.
 - Sat as LGNZ National Council representative and in that role joined President Mayor Sam Broughton and CEO Susan Freeman-Greene on a trip around most of Zone 6 meeting with Mayors, Chairs and councils, being QLDC, CODC, DCC, ORC, Clutha, Gore, Invercargill and Environment Southland.
 - Attended a meeting in relation to Falls Dam and noted it is at the lowest levels in 30-years.
 - Attended the LGNZ National Council meeting.
 - Attended a meeting with Health Minister Dr Shane Reti at parliament.
 - Attended a Council meeting noting the discussion on representation review.
 - Attended the Zone 5 and 6 (South Island) Conference in Christchurch, acknowledging Tamah Alleys' successful election as Chair to the board.
 - Noted that Council has been fortunate to get funding through the Mayor's Taskforce for Jobs programme and put a call out for members to link up with potential recipients of this fund.
 - Was fortunate enough to be a judge at the 'Terrace has Talent' event and witnessed the incredible talents of the participants.
-

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Cromb

That the Vincent Community Board receives the report.

CARRIED

7 CHAIR'S REPORT**24.3.8 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting.

- Noted that work has started on the next Southern Lakes Trail in the Kawarau Gorge.
- Attended a National Wilding Pine network meeting.
- Along with Cr Paterson, met with ORC Councillor Gary Kelliher to promote communication and strengthen relationships with Regional Council.
- Attended a Business South, Central Otago Advisory Committee meeting, where Dewald de Beer was appointed the new chair.
- Attended a 'Business after Five' at Highlands, noting the good attendance.
- Attended a visit to Puketeraki Marae at Karitane, and acknowledged the honour to attend
- Met with LGNZ President Sam Broughton and their Chief Executive Susan Freeman-Greene and discussed issues for Council and how LGNZ can support elected members.
- Attended a LGNZ Rural & Provincial sector meeting online.
- Gave an update on the recent Audit and Risk meeting.
- Attended a Central Otago Leaders Group Hui.
- Attended the recent quiz night for a local family with outstanding attendance and tens of thousands of dollars raised to support their sick little girl.
- Presented at a U3A talk on the Future of Local Government organised by Dr Browne.
- Was elected LGNZ Chair of Zone 6 Regional Sector and attended a joint Zone 5/6 meeting in Christchurch, noting the great guest speakers.
- Met with other QLDC and ORC councillors at discuss local issues.

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Cromb

That the report be received.

CARRIED

8 MEMBERS' REPORTS**24.3.9 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting.

Mr Cromb reported on the following:

- Attended the Pioneer Energy 100 Years of Power Celebration.
- Attended the Vallance Cottage mud brick making and applauded the committee for getting school children involved in this process.
- Met with Damien O' Conner and Rachel Brooking and discussed the challenges in local government as well as the benefits to living in the district.
- Noted that he was unsuccessful in running for Chair of Zone 6 for the Young Elected Members Committee, but acknowledged the support of Cr Alley and Otago Regional Councillor Cr Elliot Weir who nominated him.

Mr Hammington reported on the following:

- Attended the Pioneer Energy Celebration of 100 Years of Power
- Attended planning meetings for Promote Dunstan in the run up to a successful Clyde Food & Wine event held on Easter Sunday.

Cr Paterson reported on the following:

- Gave an overview of the Central Otago A&P Show, noting that despite the poorly timed rain the event was successful.
- Attended the CO Health meeting, sharing the great things happening at Dunstan Hospital
- Was privileged to attend a visit to Puketeraki Marae at Karitane.
- Attended the opening of the Omakau School new tunnel house where they are growing natives and food.

Cr McPherson reported on the following:

- Attended hearings panel meetings, noting that Plan Change 18 is being finalised.
- Noted the Blossom Festival AGM is taking place next week.
- Attended the memorial service for Malcolm Macpherson at Central Stories and noted it was great to see the venue full for this occasion.

Mr Johns reported on the following:

- Attended the Vincent Community Board members site visit at Molyneux Stadium.
- Attended the St Gerards Sports Day.
- Attended the Alexandra rugby season opener in Arrowtown.
- Attended the Vallance Cottage working meeting.
- Noted he has been extremely busy at the Golf Course.

Dr Browne reported on the following:

- Attended two meetings of the Central Otago District Arts Trust.
- Attended the Central Otago A&P show.
- Attended a meeting of the Dunstan Friendship Club.
- Attended a public meeting on the future of the Matangi Station mountain bike park.
- Attended the AGM of the Central Otago Regional Orchestra.
- Attended two meetings of Keep Alexandra Clyde Beautiful.
- Attended two meetings of the Alexandra District Museum Incorporated.
- Attended the opening at Central Stories of an exhibition by Jan and Tim Hawkins.
- Attended a meeting of the Creative Writers Circle.
- Attended a talk at the Clyde Museum on heritage aspects of the Lake Dunstan Trail.
- Attended a Clyde Theatre Group production.
- Attended an orchestral workshop.
- Attended a memorial service for Malcolm Macpherson.
- Attended the opening sessions of U3A.

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Hammington

That the report be received.

CARRIED

9 STATUS REPORTS**24.3.10 APRIL 2024 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

A verbal update was given on Dunstan Park, as attached.

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Cromb

That the report be received.

CARRIED

Attachments

1 20240402 VCB Dunstan Park Memo.docx

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 30 April 2024.

11 RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Cromb

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
24.3.11 - April 2024 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	To enable commercial or industrial negotiations

CARRIED

The public were excluded at 11.55 am and the meeting closed at 11.57 am

4 DECLARATIONS OF INTEREST

24.4.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 1487425

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - 20240430 VCB Declarations of Interest.docx [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tamah Alley	Manuherikia Irrigation Co-operative (shareholder) Cliff Care Ltd (family connection) Aviation Cherries Ltd (Director) Tenaya New Zealand Ltd (Director and Shareholder) Southern Lakes Trails (Trustee)	Manuherikia Irrigation Co-operative Society Ltd (shareholder) Emergency Management Otago Group Controller (employee) Aviation Cherries Ltd (Director)	Alexandra Community House Trust Central Otago Wilding Conifer Control Group Destination Advisory Board
Roger Browne	Central Otago REAP (Member) Creative Writers Circle (Chair) Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder) Alexandra Clyde and Districts Business Group (member) Central Otago District Arts Trust (member) Jolendale Park Charitable Trust (trustee) Haehaeata Trust (Patron)	Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder)	Manorburn Recreation Reserve Committee Alexandra and Districts Museum Inc (Central Stories) Keep Alexandra / Clyde Beautiful Society
Jayden Cromb	The Terrace School (Chair) Community Networks Aotearoa (Trustee) Alexandra Council of Social Services (Member) Central Otago Living Options (Employee)		Alexandra Council for Social Services St Bathans Area Community Association
Tony Hammington	RDA Consulting (Director and Shareholder) Leaning Rock Village (Chair) Clyde Earnsclough RFC (Committee) Promote Dunstan (Committee)	Wrapt Gift Shop (Employee)	Alexandra Blossom Festival Committee Clyde Historical Museum Committee

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Dai Johns	Sub Par Golf Ltd (Owner) Alexandra Golf Club (Manager) Alexandra Rugby Football Club (Manager)		Vallance Cottage Working Group
Martin McPherson	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	Alexandra and Districts Youth Trust
Tracy Paterson	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A and T Paterson Family Trust (Trustee) A Paterson Family Trust (Trustee) Central Otago Health Inc (Elected Member) Bob Turnbull Trust (Trustee / Chair) New Zealand Wool Classers Association (Vice chair) Central Otago A&P Association (Member) Manuherikia Exemplar Governance Group (Member) Central Otago Riding for the Disabled (Volunteer)	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A Paterson Family Trust (Trustee) A and T Paterson Family Trust (Trustee) Federated Farmers (On the executive team) Omakau Irrigation Co (Director) Matakanui Combined Rugby Football Club (Committee) Manuherikia Catchment Group (Co-chair) Omakau Domain Board Omakau Hub Committee (Chair) Manuherikia Valley Community Hub Trust (Trustee) Southern Cross Sheep Ltd (Director) Mt Stalker Ltd (Trustee) Mt Stalker Pastoral Ltd DKIL Ltd (Shareholder)	Omakau Recreation Reserve Committee Ophir Welfare Association Committee Central Otago Health Incorporated

5 REPORTS

24.4.2 ALEXANDRA BLOSSOM FESTIVAL 2023 GRANT ACCOUNTABILITY

Doc ID: 1479364

Report Author:	Alison Mason, Media and Marketing Manager
Reviewed and authorised by:	Dylan Rushbrook, Group Manager - Community Vision

1. Purpose

To consider the Alexandra Blossom Festival Grant Accountability for the 2023 event.

Recommendations

That the report be received.

2. Discussion

The Vincent Community Board approved a grant to Alexandra Blossom Festival 2023 at its 2 May 2023 meeting as per the following resolution.

Resolution 23.3.2

- D. Allocates \$24,500 to Alexandra Blossom Festival Inc for the 2023 Blossom Festival infrastructure – clean-up / waste, electrical, fencing, sounds, screen, technical, staging from the promotions grants budget in the 2023/24 financial year, subject to the adoption of the 2023/2024 annual plan.

Requested \$24,500

Approved \$24,500

The committee has provided the accountability report to the Board (attached) as required thereby meeting the conditions of the grants policy.

3. Attachments

Appendix 1 - Alexandra Blossom Festival 2023 Report Back [↓](#)

Grants - Report Back (Accountability)

GRA240242572



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Grant Accountability

Original Application Number

GRA230330235

The Applicant:

Organisaton Name

Alexandra Blossom Festival Inc

Project Name:

Alexandra Blossom Festival

Contact

Tim Coughlan

Data redacted from next 3 fields

Phone

Email

Address

The Project:

Amount granted by Central Otago District Council 24500.00

Total cost of the project 224436.00

If there was any significant variation from your original budget, what were the main reasons for this? No

What outcomes were achieved from the project/event? (max 500 words) Hosted another successful Blossom Festival Event and achieved our aim of the festival breaking even

How did your organisation acknowledge the support of the Council grant? The council was acknowledge as a key sponsor through our extensive marketing campaign, CODC's brand was on all marketing material

When did you receive your grant funding? 20/07/2023

Support Documents Ticked

- Proof of expenditure (including receipts, invoices and/or financial statements)
- Annual report

Grants of \$10,000 or more

Declaration:

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Information about your application (including the applicant's name, project title, and a summary of the Yes

proposal) and any approved funding may be made publicly available by Council

Name:

Tim Coughlan

Date

23/02/2024

Signature

A handwritten signature in black ink, appearing to read 'T Coughlan', written in a cursive style.



2023 Performance Report

Alexandra Blossom Festival
For the year ended 31 December 2023

Prepared by BDO



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Compilation Report

Alexandra Blossom Festival For the year ended 31 December 2023

Compilation Report to the Directors of Alexandra Blossom Festival.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Alexandra Blossom Festival for the year ended 31 December 2023.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Alexandra Blossom Festival Committee are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. A review engagement has been performed, however no assurance is expressed by BDO Southern Lakes & Central Otago.

Independence

BDO Southern Lakes & Central Otago is not independent of Alexandra Blossom Festival Committee Inc. One of the Directors of BDO Southern Lakes & Central Otago Limited is the Treasurer as of 31 March 2023. BDO Southern Lakes & Central Otago Limited also provide general compliance services to the Committee (payroll, GST processing).

Disclaimer

We have compiled these financial statements based on information provided which has been subject to a review engagement. However, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

BDO Southern Lakes & Central Otago
Level 1
65 Centennial Avenue
Alexandra 9320

Dated: 22 January 2024



Entity Information

Alexandra Blossom Festival For the year ended 31 December 2023

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Alexandra Blossom Festival

Entity Type and Legal Basis

Incorporated Society and Registered Charity

Charity Number

CC57998

Date of Incorporation

24 July 1996

Entity's Purpose or Mission

To organise, promote and run the Alexandra Blossom Festival for the benefit of the Alexandra Community.
To develop and pursue suitable marketing for the growth of the Festival.
To co-ordinate the efforts of individuals and groups for the effective running of the Festival.
To distribute the funds raised from the festivals for the benefit of the Alexandra Community.

Entity Structure

The Society's rules state that we shall be managed by a Committee, elected annually, comprising of five - eight members. The Chairperson is to be the Chairperson of the Vincent Community Board (if available) otherwise as determined with the Management Committee.
In addition to the role of Chairperson we have a Treasurer and a co-opted Secretary.
We have two paid positions - Event Manager and Secretary. All other committee members are volunteers.

Main Sources of Entity's Cash and Resources

The society's main source of revenue is Sponsorship, Grants and Park Ticket Sales.

Main Methods Used by Entity to Raise Funds

The society does not undertake traditional fundraising activities but relies on corporate sponsorship, grants and ticket sales to activities for income.

Entity's Reliance on Volunteers and Donated Goods or Services

The Alexandra Blossom Festival would not be the success it is without the valuable contribution of volunteer time and energy. The creative floats and florries that make up the parade (the highlight of the weekend's programme) take many hours of patience, skilled work and creativity. From service clubs, sports groups, schools and families many hundreds of individuals donate their time to make the Festival what it is.
Many local businesses willingly donate materials and services to ensure the Festival is a success. This maybe a small donation of cable ties from the local electrical contractors to transport companies who collect, move and store security fencing at no cost to the Festival. Without this level of community support and engagement the Festival would struggle to meet all costs associated with an event of this size.

Entity Information**Accountant**

BDO Southern Lakes & Central Otago
Level 1
65 Centennial Avenue
Alexandra 9320

Bankers

BNZ
Alexandra 9320

Reviewer

ICL Chartered Accountants
65 Tarbert Street
Alexandra 9320

Contact Details

POSTAL ADDRESS: 14-20 Centennial Avenue, ALEXANDRA, New Zealand, 9320

EMAIL: info@blossom.co.nz

WEBSITE: www.blossom.co.nz

FACEBOOK: www.facebook.com/Alexandra Blossom Festival



Approval of Financial Report

Alexandra Blossom Festival For the year ended 31 December 2023

The Alexandra Blossom Festival Committee are pleased to present the approved financial report including the historical financial statements of Alexandra Blossom Festival for year ended 31 December 2023.

APPROVED

Sharleen Stirling-Lindsay
Chairperson
Date

Tim Coughlan
Treasurer
Date



Statement of Service Performance

Alexandra Blossom Festival For the year ended 31 December 2023

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

The 2023 Blossom Festival was held the weekend commencing the 22nd of September 2023. This event followed one of the most successful Blossom Festivals on record in 2022, which was the 65th Anniversary event of the festival.

The Blossom Festival Committee was conscious of the fact that attendance numbers for the 2023 event would likely be down on prior year given the significance of the prior year event. As such, the budget was set assuming a more normalised level of attendance would be achieved in 2023. This ensured that entertainer/supplier costs were maintained at a sensible level to avoid the risk of any material cash deficits being incurred.

The weather in the run up to the event was horrible to say the least, and resulted in Friday night's proceedings been cancelled. As such, early bird ticket sales were down on prior years. On a positive note, the weather came right on the day for Saturday in the Park, which resulted in strong on-the-day-sales and attendances at the event.

While we estimate parade and attendance numbers to be ~15% down on the 2022 Event, this was broadly in line with the Committee's forecast expectations and given the poor weather in the run up to the event, and the fact that Friday night's events were cancelled, the Committee was extremely happy with the outcome of the event in the end.

The impact the weather nearly played on the main Saturday in the Park event further reaffirmed how important our key sponsors are to the event and how important it is for the Committee to have sufficient cash reserves set aside to deal with any unforeseen issues/cancellations.

	2023	2022
Description and Quantification of the Entity's Outputs		
Attendees Grand Parade (estimate)	17,500	18,500
Attendees Saturday in the Park (estimate)	12,000	13,500
Events managed and produced by ABFC	6	6
Entertainers Engaged	320	400
Stall Holder Sites sold	178	190
Truck Parade Entries	80	92
Parade Entries	40	55
Supporting Events	18	17



Statement of Financial Performance

Alexandra Blossom Festival For the year ended 31 December 2023

'How was it funded?' and 'What did it cost?'

	NOTES	2023	2022
Revenue			
Donations, fundraising and other similar revenue	1	126,106	162,920
Revenue from providing goods or services	1	97,737	112,219
Interest, dividends and other investment revenue	1	2,543	2,239
Other revenue	1	-	3
Total Revenue		226,386	277,382
Expenses			
Volunteer and employee related costs	2	48,649	48,000
Costs related to providing goods or service	2	159,630	207,174
Grants and donations made	2	1,415	-
Other expenses	2	14,742	16,341
Total Expenses		224,436	271,515
Surplus/(Deficit) for the Year		1,949	5,867

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Financial Position

Alexandra Blossom Festival As at 31 December 2023

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 DEC 2023	31 DEC 2022
Assets			
Current Assets			
Bank accounts and cash	3	65,195	58,533
Debtors and prepayments	3	1,136	7,524
Total Current Assets		66,331	66,057
Non-Current Assets			
Property, Plant and Equipment		3,390	2,297
Investments	3	88,076	86,574
Total Non-Current Assets		91,466	88,871
Total Assets		157,797	154,928
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	5,393	4,473
Total Current Liabilities		5,393	4,473
Total Liabilities		5,393	4,473
Total Assets less Total Liabilities (Net Assets)		152,404	150,455
Accumulated Funds			
Accumulated surpluses or (deficits)	5	152,404	150,455
Total Accumulated Funds		152,404	150,455

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Cash Flows

Alexandra Blossom Festival For the year ended 31 December 2023

'How the entity has received and used cash'

	2023
Cash Flows from Operating Activities	
Donations, fundraising and other similar receipts	133,350
Receipts from providing goods or services	112,398
Interest, dividends and other investment receipts	1,041
GST	(2,943)
Payments to suppliers and employees	(218,485)
Donations or grants paid	(1,415)
Cash flows from other operating activities	(16,142)
Total Cash Flows from Operating Activities	7,804
Cash Flows from Investing and Financing Activities	
Payments to acquire property, plant and equipment	(1,765)
Cash Flows from Other Investing and Financing Activities	623
Total Cash Flows from Investing and Financing Activities	(1,142)
Net Increase/ (Decrease) in Cash	6,662
Cash Balances	
Cash and cash equivalents at beginning of period	58,533
Cash and cash equivalents at end of period	65,195
Net change in cash for period	6,662

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Accounting Policies

Alexandra Blossom Festival For the year ended 31 December 2023

'How did we do our accounting?'

Reporting Entity

Alexandra Blossom Festival Committee Incorporated is an incorporated society in terms of the Incorporated Societies Act 1908. It became a registered charity on 22 April 2020. It is governed by the Incorporated Societies Act 1908, The Charities Act 2005 and its rules dated 24 July 1996.

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods and services, to the extent it is probable that the economic benefits will flow to the company and revenue can be reliably measured.

Interest received is recognised as interest accrues.

Grants and Donation income is recognised as income when it becomes receivable unless the Society has a liability to repay the grant or donation if the requirements of the grant or donation are not fulfilled. A liability is recognised to the extent that such conditions are unfulfilled at the end of the reporting period.

Property, Plant & Equipment

Property, plant and equipment is recognised at cost less aggregate depreciation. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

All other repairs and maintenance are recognised as expenses in the Statement of Financial Performance in the financial period in which they are incurred.

Depreciation has been calculated using the maximum rates permitted by the Income Tax Act 2007.

Gains and losses on disposal of fixed assets are taken into account in determining the net result for the year.

An item of property, plant and equipment is derecognised upon disposal or when no further future economic benefits are expected from its use or disposal. Any gain or loss arising from derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

Income Tax

Alexandra Blossom Festival is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash



Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Trade and Other Receivables

Accounts Receivable are recognised initially at fair value and subsequently measured at amortised cost using effective interest method, less an allowance for any uncollectable amounts. Individual debts that are known to uncollectible are written off in the period that they were identified.

Goods and Services Tax

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Investments

Investments are recorded at cost.

Tier 2 PBE Accounting Standards Applied

Alexandra Blossom Festival has adopted Tier 2 PBE accounting standards in the preparation of these accounts.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.



Notes to the Performance Report

Alexandra Blossom Festival For the year ended 31 December 2023

	2023	2022
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Donations	200	945
Festival Sponsorship	78,961	85,335
Grant - CODC Infrastructure	24,500	24,500
Grants - Other	22,445	52,140
Total Donations, fundraising and other similar revenue	126,106	162,920
Revenue from providing goods or services		
Bar Sales	12,584	14,087
Garden Tour Proceeds	4,120	6,017
Park Ticket Sales	50,655	61,302
Side Show Fees	10,000	12,500
Stalls	20,378	18,313
Total Revenue from providing goods or services	97,737	112,219
Interest, dividends and other investment revenue		
Interest on Deposits	2,543	2,239
Total Interest, dividends and other investment revenue	2,543	2,239
Other revenue		
Courier Charge	-	3
Total Other revenue	-	3
	2023	2022

2. Analysis of Expenses

Volunteer and employee related costs		
Event Management	45,649	45,000
Secretarial Fees	3,000	3,000
Total Volunteer and employee related costs	48,649	48,000
Costs related to providing goods or services		
Artists Fees/Accom/Travel	22,486	56,165
Banners	202	-
Bar Costs	8,745	9,740
Cleanup/Waste	2,544	4,818
Commission on Ticket sales	-	1,056
Design	3,995	2,338
Electrical	5,563	5,424
Equipment Hire	7,966	7,689
Exhibition	-	1,962
Fencing	2,484	2,364
Fireworks	10,000	9,500

Notes to the Performance Report



	2023	2022
Float Building Costs	3,946	3,146
Float Building Incentive	6,000	7,500
Float Prizes	6,000	6,500
FMX - MotoCross	2,690	4,950
Food/Catering/Volunteers Tent	1,182	728
Free Tickets (2016 = Free Rides)	5,470	6,604
Freight/Courier	15	-
Hosting/Sponsors Costs	719	500
Manpower	2,500	2,500
Miscellaneous	1,986	2,356
Motor Vehicle Costs	519	1,005
Permits, licenses	2,419	2,834
Photography/Video	1,780	1,500
Princess Costs	415	1,438
Print Advertising	3,924	3,513
Printing and copying	2,647	3,524
Prizes	612	800
Programme Costs	1,765	1,556
Radio Advertising	2,427	2,000
Security	6,191	5,067
Senior Queens Expenses	-	609
Social Media Advertising	6,576	9,565
Sound/Screens/Technical	13,202	14,675
St Johns	2,328	3,308
Staging	5,450	4,800
Toilet Hire/Clean	3,752	3,445
Traffic Management Plan and Road Closure	9,000	9,000
Website Hosting/maintenance	2,132	2,696
Total Costs related to providing goods or services	159,630	207,174
Grants and donations made		
Donations	1,415	-
Total Grants and donations made	1,415	-
Other expenses		
ACC Levies	25	88
Accounting Fees	10,000	10,000
Audit (Review) Fees	1,189	1,083
Bank and EFTPOS Fees	36	113
Committee Meeting expenses	621	1,007
Computer Expenses	-	382
Depreciation	764	808
Insurance	1,545	432
Loss on Sale of Asset	5	-
Postage & Stationery	335	2,084

Notes to the Performance Report



Xero Software Charges	223	346
Total Other expenses	14,742	16,341

2023 2022

3. Analysis of Assets

Bank accounts and cash

BNZ Bus First Online Account	516	9,540
BNZ Cheque Account	21,438	19,247
BNZ Markets/Online Sales	23,989	3,920
BNZ Rapid Save	19,252	25,826
Total Bank accounts and cash	65,195	58,533

Debtors and prepayments

Accounts Receivable (Xero)	-	5,750
Accrued Income	-	675
Prepayments	1,136	1,098
Total Debtors and prepayments	1,136	7,524

Investments

Term Deposit 1020	30,488	29,968
Term Deposit 1021	57,588	56,606
Total Investments	88,076	86,574

Investments

BNZ Term Deposit 1020 is invested for 189 days at 3.35%, maturing on 14 April 2023.

BNZ Term Deposit 1021 is invested for 189 days at 3.35%, maturing on 14 April 2023.

2023 2022

4. Analysis of Liabilities

Creditors and accrued expenses

Accrued Payables	2,334	2,363
GST	3,058	2,058
Income in Advance	-	52
Total Creditors and accrued expenses	5,393	4,473

2023 2022

5. Accumulated Funds

Accumulated Funds

Opening Balance	150,455	144,588
Accumulated surpluses or (deficits)	1,949	5,867
Total Accumulated Funds	152,404	150,455
Total Accumulated Funds	152,404	150,455



6. Commitments

There are no capital commitments as at 31 December 2023 (Last year - nil).

7. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 December 2023 (Last year - nil).

8. Related Parties

The following material transactions occurred with related parties during the year:

Secretarial payments of \$3,000 were made to the secretary of the committee (2022: \$3,000). There was \$1,750 outstanding as at balance date (2022: \$1,750).

Accountancy fee payment of \$5,000 was made to BDO. In addition BDO also provided \$5,000 sponsorship of accountancy fees. The treasurer of the committee is a partner of BDO. (2022: Accountancy fee payment of \$5,000 was made to Findex. In addition Findex also provided \$5,000 sponsorship of accountancy fees. The treasurer of the committee was a partner of Findex).

9. Sponsorship and Grants

There has been a huge number of people and organisations that have donated cash, their goods, their time and their efforts to the 2023 Blossom Festival. It is impossible to list them all, but the committee wants to pass on a huge thank you to everyone. In particular the Alexandra Blossom Festival Committee acknowledges and thanks the following groups for the grants and sponsorship they received as follows:

- Contact Energy - PRINCIPLE SPONSOR
- Central Otago District Council
- Aotea Gaming Trust
- BDO Southern Lakes and Central Otago
- Delta
- Fulton Hogan
- Otago Community Trust
- Pub Charity

10. Goods or Services Provided to the Entity in Kind

All significant donations of goods or services are recorded in the financial statements.

11. Registered Charity

The Alexandra Blossom Festival Committee became a registered charity on 22 April 2020.

12. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).



Depreciation Schedule

Alexandra Blossom Festival For the year ended 31 December 2023

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DISPOSALS	RATE	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Assets									
Banners & Flags	31 Aug 2019	3,416	1,025	-	-	30.00%	308	2,698	718
Container	27 May 2014	3,000	1,205	-	-	10.00%	121	1,915	1,085
Flags	31 Jul 2023	1,765	-	1,765	-	30.00%	265	265	1,500
Gazebo	19 Feb 2020	352	80	-	-	40.00%	32	304	48
HP Notebook, Monitor & Docking Station	18 Jun 2018	1,755	78	-	-	50.00%	39	1,716	39
Website ¹	1 Oct 2014	8,271	5	-	5	60.00%	-	-	-
Total Assets		18,559	2,393	1,765	5		764	6,898	3,390
Total		18,559	2,393	1,765	5		764	6,898	3,390

1. NOTE:

Opening asset value discrepancy of \$63 exists between 2022 & 2023 accounts for Website asset. The asset has been fully written off in 2023 so we have accepted the discrepancy as immaterial.



Independent Auditors Report

Alexandra Blossom Festival
For the year ended 31 December 2023

24.4.3 2024/25 PROMOTIONS GRANT APPLICATIONS

Doc ID: 1439246

1. Purpose of Report

To consider applications for promotions grants in the 2024/25 financial year.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
 - B. Decides the grants to be allocated to the applicants of the Promotions Grants.
-

2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and its fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. Applications closed on 10 March 2024 for the second round of funding for the 2023/24 financial year. Applications were also accepted for promotions grants from the 2024/25 year draft budget. The Board considered the community grant applications at its meeting held on 2 April 2024.

The Vincent Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

The draft 2024-25 year annual plan has allocated \$50,000 to distribute in Vincent's promotions grants scheme. The following table illustrates the commitments already made, noting there are no funds remaining to allocate in the 2023/24 financial year. There are currently no pre-approved commitments to the 2024/25 draft promotions budget of \$50,000.

Promotions Grants	
Total Budget for 2023/24	41,750
Less committed from previous rounds	41,750
Balance left to distribute	0
Total Budget for 2024/25	50,000
Plus returned grants	0

Less committed from previous rounds	0
Balance left to distribute	50,000

3. Discussion

Promotion Grants

There are no promotion grant funds left to distribute in the 2023/2024 financial year. There is \$50,000 proposed in the draft annual plan budget for the 2024/25 financial year. Seven promotions grant applications have been received for the 2024/25 financial year. The total of all applications is \$76,308 which is greater than the proposed draft Annual Plan budget amount of \$50,000. The details are provided in the table below:

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
1	Alexandra Blossom Festival Inc	Alexandra Blossom Festival - 2024	Staging, technical, electrical, cleaning, fencing and waste costs	September 2024	\$254,167.56	\$24,500.00
2	Dare 2 Sweat Events	Spirited Women - All Women's Adventure Race	Marketing and promotion	February 2025	\$413,456.36	\$4,000.00
3	Alexandra Musical Society	2024 Annual Blossom Festival production - Saturday Night Fever	Marketing and promotion	September 2024	\$80,531.74	\$8,208.45
4	WoolOn Creative and Fashion Society Incorporated	WoolOn Creative Fashion Event 2024	Lighting, Sound and Catwalk	August 2024	\$143,960.00	\$9,990.00
5	St Bathans Area Community Association Inc.	St Bathans Fete 2025	Traffic management, road closure cost, equipment hire and programs.	January 2025	\$6,890.00	\$2,110.00
6	Clyde Classic	Clyde Classic	Traffic management, LINZ costs and Equipment Hire	October 2024	\$14,690.00	\$7,500.00

7	Dare 2 Sweat Events	Goldrush Multi-sport Event 2025	Event Promotion, Signage, Marshals and local staff	March 2025	\$271,128.50	\$20,000.00
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Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

4. Financial Considerations

The draft 2024-25 annual plan budget has \$50,000 budgeted for promotions grants and there are no existing pre-approved grants committed.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

Any approved grants in this round will be subject to the draft budgets remaining unaltered and the adoption of the annual plan.

5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance wellbeing.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
Considerations as to sustainability, the environment and climate change impacts	Events bring larger numbers of people together and will therefore have some environmental impacts. Applicants are required to facilitate their activities in line with Councils strategies.
Risks Analysis	All events have a level of risk associated with bringing together numbers of people and partaking in activities associated with the event. It is each grant recipients' responsibility to obtain and/or have in place the appropriate consents,

	plans and licences (including resource consent, health and safety plans etc) as required by legislation, agencies, property owners and/or individuals to undertake the project/s.
Significance, Consultation and Engagement (internal and external)	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place to check for potential impacts arising from the applications, as needed.

7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and subject to the confirmation and approval of draft Annual Plan budgets payments will be made after 1 July 2024 in the new financial year.

8. Attachments

- Appendix 1 - Alexandra Blossom Festival - Assessment (under separate cover) ⇨
- Appendix 2 - Alexandra Blossom Festival - Application (under separate cover) ⇨
- Appendix 3 - Alexandra Blossom Festival - Supporting Documents (under separate cover) ⇨
- Appendix 4 - Dare to Sweat Events - Spirited Women - Assessment (under separate cover) ⇨
- Appendix 5 - Dare to Sweat Events - Spirited Women - Application (under separate cover) ⇨
- Appendix 6 - Dare to Sweat Events - Spirited Women - Supporting Documents (under separate cover) ⇨
- Appendix 7 - Alexandra Musical Society - Assessment (under separate cover) ⇨
- Appendix 8 - Alexandra Musical Society - Application (under separate cover) ⇨
- Appendix 9 - Alexandra Musical Society - Supporting Documents (under separate cover) ⇨
- Appendix 10 - WoolOn Creative Fashion - Assessment (under separate cover) ⇨
- Appendix 11 - WoolOn Creative Fashion - Application (under separate cover) ⇨
- Appendix 12 - WoolOn Creative Fashion - Supporting Documents (under separate cover) ⇨
- Appendix 13 - St Bathans Fete - Assessment (under separate cover) ⇨
- Appendix 14 - St Bathans Fete - Application (under separate cover) ⇨
- Appendix 15 - St Bathans Fete - Supporting Documents (under separate cover) ⇨
- Appendix 16 - Clyde Classic - Assessment (under separate cover) ⇨
- Appendix 17 - Clyde Classic - Application (under separate cover) ⇨
- Appendix 18 - Clyde Classic - Supporting Documents (under separate cover) ⇨
- Appendix 19 - Dare 2 Sweat Events - Goldrush - Assessment (under separate cover) ⇨
- Appendix 20 - Dare 2 Sweat Events - Goldrush - Application (under separate cover) ⇨
- Appendix 21 - Dare 2 Sweat Events - Goldrush - Supporting Documents (under separate cover) ⇨

Report authors:

Reviewed and authorised by:



Alison Mason
Media and Marketing Manager
15/03/2024

Peter Kelly
Chief Executive Officer
27/03/2024

6 MAYOR'S REPORT

24.4.4 MAYOR'S REPORT

Doc ID: 1487428

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Vincent Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

24.4.5 CHAIR'S REPORT

Doc ID: 1487421

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

24.4.6 MEMBERS' REPORTS

Doc ID: 1487420

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

24.4.7 APRIL 2024 GOVERNANCE REPORT

Doc ID: 1487483

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

Minutes from the March meeting of Keep Alexandra / Clyde Beautiful

Minutes for the March meeting of Keep Alexandra / Clyde Beautiful are attached (see Appendix 2). These minutes were previously sent out to members.

3. Attachments

Appendix 1 - VCB Status Updates [↓](#)

Appendix 2 - KACB March Committee Minutes 20 Mar 2024 [↓](#)

Status Updates	Committee: Vincent Community Board
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Meeting	Report Title	Resolut ion No	Resolution	Officer	Status
2/04/2024	2024-25 Annual Plan Budget and Fees and Charges Schedule	24.3.6	<p>That the Vincent Community Board:</p> <ul style="list-style-type: none"> A. Receives the report and accepts the level of significance. B. Recommends to Council that the Promotions Grants be increased by \$8,250 from \$41,750 to \$50,000 for the 2024-25 year. C. Agrees the draft Vincent Ward 2024-25 Annual Plan budget and recommends to Council for inclusion in the 2024-25 Annual Plan. D. Agrees to accept the increase in pool charges according to the 2024-25 fees and charges schedule, subject to the Cromwell Community Board also agreeing to this increase to ensure consistency in charging. E. Agrees to accept the Vincent Ward 2024-25 fees and charges schedule and recommend to Council for inclusion in the 2024-25 Annual Plan, with the following amendments: <ul style="list-style-type: none"> I. That the cost for 50-swims for an adult is \$315, and the cost for 50-swims for a child is \$180. II. That the Omakau Hall charge is removed for the 2024-25 period. III. That the fee for Hazardous Waste 'Up to 20kg or 20 Litres and 100kg or 100 litres' is removed as it is not applicable 	.	<p>12 Apr 2024 Outcomes will be presented at the 24 April Council meeting. MATTER CLOSED 09 Apr 2024 Action memo sent to report writer.</p>
2/04/2024	Molyneux Stadium	24.3.4	<p>That the Vincent Community Board:</p> <ul style="list-style-type: none"> A. Receives the report and accepts the level of significance. B. Approves expenditure of an estimated \$20,000 for a quantity surveyor's cost estimate for compliance and maintenance work to bring the Molyneux Stadium up to current building standards to be funded from existing unspent budgets. 	Property Officer	<p>12 Apr 2024 Confirmed pricing will now be obtained and a quantity surveyor will be engaged to carry out the work. 09 Apr 2024 Action memo sent to report writer.</p>

			C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.		
2/04/2024	2023/24 Community Grants Applications - 2nd Round	24.3.2	That the Vincent Community Board: A. Receives the report and accepts the level of significance. B. Notes that the Rotary Club have withdrawn their application. C. Allocated \$420 to Central Otago Friendship Network for venue hire for the Monday Social Space project from the 2023/24 community grants budget	Community Development Advisor	15 Apr 2024 Grant recipient has been advised of the outcome and are being set up as a new supplier. 09 Apr 2024 Action memo sent to report writer.
2/04/2024	2023/24 Community Grants - Late Funding Application	24.3.12	That the Vincent Community Board: A. Receives the report and accepts the level of significance. B. Accepts the late community grant application from the Alexandra Community Advice Network C. Allocated \$3,000 to Alexandra Community Advice Network for Contribution towards ongoing operational costs from the 2023/24 community grants budget	Community Development Advisor	15 Apr 2024 Grant recipient has been advised and purchase order raised, waiting for invoice. 09 Apr 2024 Action memo sent to report writer.
23/01/2024	Delegations to Community Boards	24.1.3	That the Vincent Community Board: A. Receives the report and notes the level of significance. B. Notes the ability for the Vincent Community Board to make a submission on proposed changes to the Manual of Delegations regarding delegations to community boards. C. Notes that written submissions need to be made to the Governance Manager by Sunday 11 February.	Governance Manager	14 Mar 2024 Further action on this item will happen via Council following districtisation discussions. MATTER CLOSED 29 Jan 2024 Action memo sent to staff

16/11/2021	Clyde Museum Redevelopment - Clyde Police Lock-up	21.9.3	<p>That the Vincent Community Board:</p> <ul style="list-style-type: none"> A. Receives the report and accepts the level of significance. B. Approves the proposal to move the Clyde Police Lock-up from the rear of the Blyth Street Museum (Lot 1 Deposited Plan 27008) to a location near the Clyde Railway Station on the Railway Station Recreational Reserve (Lot 31 Deposited Plan 19044). C. Approves the budget of \$46,000 to be funded from the Vincent General Reserves (4111). D. Agree to issue a lease to the Clyde Historical Museum Group Incorporated over approximately 30m² of the Clyde Railway Station Recreation Reserve. <p>This lease will be issued under the Reserves Act 1977 and is subject to the Community Leasing and Licensing Policy.</p>	Property and Facilities Officer - Vincent and Teviot Valley	<p>12 Apr 2024 Still waiting for a quote from the builder.</p> <p>18 Mar 2024 Have found a builder confident to help with job, awaiting quote.</p> <p>26 Feb 2024 Awaiting feedback from builder as to simplicity of lifting floorboards and reattaching to piles and costs associated.</p> <p>08 Feb 2024 Council staff are looking into removing the internal flooring as a way to resecure and finding costs associated.</p> <p>25 Jan 2024 No change.</p> <p>08 Jan 2024 Builder is looking at alternative ways to resecure the building to the piles after lifting.</p> <p>29 Nov 2023 Council staff have had a builder onsite to see what can be done. Looking at options on the most affordable way forward, that also enhances the new location.</p> <p>25 Oct 2023 Council staff have obtained quotes to lift the Lockup, and now looking at options to then lower it with appropriate ramps to meet current accessibility standards.</p> <p>25 Sep 2023 Clyde Police lockup is situated onsite however easy accessibility is still an issue so looking at alternative options (such as lowering the lockup), council staff to update Clyde Museum Inc.</p> <p>14 Aug 2023 Currently exploring other ramp options to allow better accessibility.</p> <p>04 Jul 2023 The current design boasts many features also a unique timber. Scope of works to change slightly and awaiting re-quote. Staff are investigating other options to allow easier accessibility.</p> <p>26 May 2023</p>
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				<p>Have received one quote, however the quote included features that are no longer required. Have asked for amendments.</p> <p>18 Apr 2023 Staff are still awaiting quotes for alternative options as the previous quotes are high.</p> <p>02 Mar 2023 Quotes have been received but they are high due to the design of the accessible ramps into the building. Staff are investigating ramp options to reduce costs. Clyde Museum Group Incorporated have been updated.</p> <p>23 Dec 2022 Two quotes to complete the project have been received. A report to the Vincent Community Board to approve additional budget required to complete the project will be tabled early 2023.</p> <p>01 Nov 2022 The building was relocated on 5 September. There was unexpected additional expenses in the move. When they started lifting the building up it was found that the floor was not connect to the walls and there was borer being present in the bearers. Both items needed to be addressed before the building was moved. Then when the contractor started to dig the holes for the piles at the new site, beside the Clyde Railway Station, they found an underground steel tank. An archaeologist was called in and concluded that it was most likely a soak pit system that was installed when the station was first build in 1907. The site was recorded, and approval given to fill the tank with concrete. These unexpected costs has put the project over budget. A review of the remaining costs to achieve building consent is underway.</p> <p>24 Aug 2022 Building consent granted. The building is due to be moved within the week of 29 August 2022.</p> <p>13 Jul 2022 Resource Consent granted. Awaiting Building Consent.</p> <p>23 May 2022 Resource Consent lodged. Contractors engaged. Building consent documentation underway.</p> <p>20 Apr 2022 Procurement of contractors continues, and assessment of quotes received is underway. On-going.</p>
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					<p>31 Mar 2022 Procurement of contractors continues. Assessment of quotes received underway.</p> <p>04 Mar 2022 Procurement of contractors underway.</p> <p>07 Jan 2022 Action memo received. Procurement of contractor to move the building is underway.</p>
12/05/2020	Alexandra Cemetery Arnott Street Boundary Treatment	20.2.9	<p>That the Vincent Community Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees that the planting of the Salvation Army community garden screen planting and the fencing and planting of the northern Arnott Street buffer zone proceed as approved in the 2019/2020 Annual Plan.</p> <p>C. Agrees to the removal of all encroachments on the reserve, and the fencing of the common boundary between Arnott Street East and the reserve, where no common boundary fence exists, by the end of the calendar year.</p>	Parks and Recreation Manager	<p>12 Apr 2024 ON HOLD 14 Mar 2024 With the resignation of the Officer in charge of this project in January the project is on hold until a replacement has been appointed. The encroachment matters will be dealt with by the newly appointed Officers.</p> <p>08 Jan 2024 Due to other pressing issues the communication intended with landowners remains incomplete at years end. This will be resolved in the new year.</p> <p>30 Oct 2023 Letters are to be sent out to landowners before the end of November. The process of encroachment removal and boundary fencing will then recommence early in 2024.</p> <p>Oct 2023 The boundary planting is now complete. The trees are mainly deciduous and have been underplanted with bulbs. The next phase of works focuses on boundary fencing residential neighbours.</p> <p>11 Aug 2023 The new trees are scheduled for arrival in the third week in August. The autumn planted bulbs are starting to come through so a spring display from both quarters is imminent.</p> <p>04 Jul 2023 The fencing and irrigation install along the Fulton Hogan boundary is complete and bulbs have been installed. Trees for the site are due for delivery in spring.</p> <p>26 May 2023</p>

				<p>Contractor is due to commence the fencing and irrigation install in the last week of May. Tree install will follow in spring.</p> <p>17 Apr 2023 Site preparation is almost complete. The install of irrigation and rabbit fencing has been delayed until May 2023.</p> <p>03 Mar 2023 Preparation of the planting area has commenced. The irrigation install will follow, in April 2023.</p> <p>17 Jan 2023 Contractors are designing the irrigation required for the industrial boundary tree planting. Trees for the site have been ordered for supply in winter. Once costs are known focus will return to the Arnott Street residential boundaries and fence discussions with residents.</p> <p>31 Oct 2022 Boundary fencing and the lead in process reprioritised to 2023. Maintenance of the former grazing area has commenced. Awaiting confirmation that Aurora have completed their cable install and site clean-up along the Fulton Hogan boundary to schedule the installation of irrigation and trees.</p> <p>24 Aug 2022 The process of engaging with affected reserve neighbours to fence the common boundary between the cemetery reserve and private property is to commence in September. Letters will be sent to each party inviting them to provide feedback on their preferred fencing style. Some guidance will be shared on the best fencing design for public/private boundaries.</p> <p>11 Jul 2022 Grazing tenant has now left the site and removed the fencing between the residential properties on Arnott Street and the Cemetery Reserve. Staff will now resume boundary fencing discussions with those affected. Council will maintain the area to an appropriate standard via the Open Space maintenance contract.</p> <p>24 May 2022 This project remains stalled however will be focussed on during the winter period.</p> <p>14 Apr 2022</p>
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				<p>Encroachment removal along the Arnott Street boundary of the cemetery reserve has not been progressed over the summer period due to the projects needing to take priority during the season. Some residents have completed the removal of their encroachments voluntarily in the interim.</p> <p>August 2021 Removal of encroachments rescheduled with residents to Summer 2021. On hold until further progress. On hold.</p> <p>May - July 2021 Planting is now well established. Encroachment timeline removal not finalised.</p> <p>March 2021 Final neighbouring property owners still in discussion with Council on a timeline for removal of encroachments.</p> <p>February 2021 Encroachment removal and boundary fencing works imminent.</p> <p>December 2020 The planting and irrigation components of the project are now complete, and plants are thriving. Encroachment removal and boundary fencing discussions with property owners is to commence in January 2021.</p> <p>November 2020 Planting, irrigation mains, fencing, and plant protection completed. Temporary irrigation is still in place to establish both the border and the grass cover while the irrigation contractor waited for the planting to be completed. Permanent irrigation completion is imminent. One neighbour to the site has been of great support in keeping the irrigation operating through high wind periods to both control dust and ensure plant survival.</p> <p>September 2020 Works stalled due to contractor availability. Issues will be addressed to see planting and fencing completed by the end of September.</p> <p>July 2020</p>
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					<p>Community Garden screen planting project commenced 13 July 2020 with the removal of the derelict water race and the installation of irrigation. Fencing will follow with the planting likely to be completed by 31st August 2020.</p> <p>May 2020 Letter sent to all Arnott Street property owners who adjoin the reserve advising them of the Board's decision. Project re-costing underway for a June start on implementation of buffer planting works. Removal of the derelict water race reviewed as possible pending agreement from Heritage New Zealand.</p> <p>May 2020 Action memo sent to Parks Projects Officer.</p>
5/09/2017	Council Owned Land, Pines Plantation Area North of Molyneux Park Netball Courts Alexandra – Consider Sale/Development of Residential Land (PRO 61-2079-00)	17.7.12	<p>That the Vincent Community Board:</p> <p>A. RESOLVED that the report be received, and the level of significance accepted.</p> <p>B. RESOLVED that the Board agreed to the sale of part of Lot 25 DP 3194 and part of Lot 6 DP 300663, located south of the Trans power corridor at the north end of Alexandra and adjacent to the Central Otago Rail trail.</p> <p>C. RESOLVED that the Board agreed to sale of the land by way of a joint venture development and sale of Lots, the minimum terms and conditions including:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The joint venture partner funding development with no security registered over the land. <input type="checkbox"/> Council receiving block value. <input type="checkbox"/> Council receiving 50% of the net profit, with a minimum guaranteed of \$500,000. <input type="checkbox"/> Priority order of call on sales income: <p>First: Payment of GST on the relevant sale. Second: Payment of any commission and selling costs on the relevant sale. Third: Payment to the Developer of a fixed portion of the estimated Project Development Costs per lot as specified in the Initial Budget Estimate and as updated by the Development Costs Estimate breakdown.</p>	Property and Facilities Manager	<p>12 Apr 2024 As per the memo presented to the 2 April 2024 meeting; development of Stage 4 is underway with most of the below-ground civil works finished. Stormwater and bulk earthworks yet to be completed.</p> <p>14 Mar 2024 12-month defects period is now complete for stage 3. Stage 4 roading to start second quarter of 2024.</p> <p>17 Jan 2024 Roading to start first quarter 2024. No further change.</p> <p>27 Oct 2023 Stage 1, 2 and 3 all sold. Stage 4 in-ground infrastructure complete. Road surfacing and kerbing to follow.</p> <p>20 Sep 2023 No Change.</p> <p>10 Aug 2023 No change.</p> <p>04 Jul 2023 Stage 3 - 2 of the 4 remaining sections are under offer. Other stages have no change.</p> <p>26 May 2023</p>

			<p>Fourth: Payment of all of the balance settlement monies to Council until it has received a sum equivalent to the agreed block value.</p> <p>Fifth: Payment of all of the balance settlement monies to Council until it has received an amount equivalent to the agreed minimum profit share to Council</p> <p>Sixth: Payment of all of the balance to the Developer for actual Project Costs incurred in accordance with this Agreement.</p> <p>Seventh: Payment of all of the balance amounts (being the Profit Share) to be divided 50 / 50 (after allowance for payment of the Minimum Profit to Council.</p> <p>D. RESOLVED that the Board agreed to delegate to the Chief Executive the authority to select the preferred joint venture offer and negotiate “without prejudice” a joint venture agreement.</p> <p>E. AGREED that the Chief Executive be authorised to do all necessary to achieve a joint venture agreement.</p>	<p>Stages 1 & 2 - All 32 sections sold., Stage 3 - Titles issued at end of March and 15 out of 19 sections sold, 4 remaining unsold., Stage 4 - Nearing completion. Road sealing now delayed until after winter. Titles expected towards end of year., 20 sections in Stage 4 on market as house and land packages. One under negotiation but none sold as yet. Home builder looking at also providing 2-bedroom option as well as 3-bedroom as may appeal more to market for these smaller sections.</p> <p>18 Apr 2023 Stage 3 titles issued., Settlement of 14 sections on the 31st March 2023., 4 sections left unsold.</p> <p>14 Feb 2023 Still awaiting title. 224 issued for Stage 3</p> <p>13 Jan 2023 Current sales are as follows: 32 sections in Stage 1 and 2 are sold. 3 sections out of 19 have not been sold in Stage 3. 20 sections in Stage 4 are now on market with two lots under offer., Stage 3 titles are expected by end of March 2023 and Stage 4 in second quarter of 2023.</p> <p>03 Nov 2022 Current sales are as follows: Stage 1 and 2: 32 Sections Sold. Stage 3: 17 sections under contract, 2 sections unsold. Stage 4: Due to be released November 2022.</p> <p>24 Aug 2022 Current sales are as follows, sales Stage 1 and 2: 32 sections sold. Stage 3: 16 sections under contract, 3 sections unsold. Stage 4: 20 sections not yet on the market</p> <p>June 2022 Stage 2: All lots sold. Titles issued. Stage 3: 14 sold, 1 under contract, 1 under offer, 3 remaining unsold.</p> <p>May 2022 Stage two Titles received and settled. Stage three on track.</p> <p>March 2022 Stage two 223c and 224c applications submitted. Awaiting approval.</p> <p>January 2022 Stage one titles received, and stage two titles applied for.</p> <p>December 2021</p>
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				<p>Waiting for Land Information New Zealand to issue titles.</p> <p>November 2021 224c Approved. Titles applied for.</p> <p>October 2021 224c application has been submitted. Once 224c is approved, titles can be applied for.</p> <p>September 2021 Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 10 sold, 9 unsold or under offer.</p> <p>July 2021 50% of Stage 3 under offer. Development tracking well. August 2021.</p> <p>Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 6 sold, 5 under contract, 8 unsold.</p> <p>May 2021 Stage Three ready to be released for sale.,</p> <p>March 2021 Construction work continues.</p> <p>February 2021 contract executed. Detailed update was emailed to the board separate to this Status Report.</p> <p>December 2020 Deed of novation signed by all parties.</p> <p>November 2020 Variation to agreement has been drafted to accommodate staging. Currently with developer for consideration. Discussions are also being held about future entity, as one partner has passed away.</p> <p>September 2020 Work expected to start on site in October for Stage 1 and some sections will be marketed. Stage 1 completion scheduled for April 2021.</p> <p>August 2020 Continuing to await outcome of Shovel Ready Projects application as this, may affect how development progresses.</p> <p>July 2020 Still awaiting outcome of Shovel Ready Projects application which may affect, how development progresses.</p> <p>May 2020</p>
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				<p>Delays with engineering design and construction start date due to Covid 19., Engineering design mostly complete and work on site expected to start soon with a staged, approach. Awaiting outcome of Shovel Ready Projects application which may affect how, this development progresses.</p> <p>February 2020 The developer is working on engineering design for subdivision to be, approved by Council. Work expected to start on site for subdivision in approximately 6, weeks.</p> <p>January 2019 Subdivision consent granted 18 December 2019.</p> <p>October 2019 The affected party consultation process with NZTA and Transpower is now, complete however the process with DOC is still being progressed. Once finalized, the application to connect Dunstan Road to the State Highway will be complete. Subdivision, consent will then be lodged.</p> <p>November 2019 Subdivision consent was lodged on 22 November 2019.</p> <p>September 2019 The affected party consultation process with NZTA, Transpower and, DOC for the application to connect Dunstan Road to the State Highway is almost complete., The developer is also close to finalising the subdivision plan to allow for the resource, consent to be lodged.</p> <p>July 2019 Subdivision consent expected to be lodged in August.</p> <p>June 2019 Tree felling complete. Subdivision consent expected to be lodged in July or, August.</p> <p>May 2019 Tree felling commenced 20 May and is expected to take up to 6 weeks to, complete. Subdivision scheme plan close to being finalised before resource consent, application.</p> <p>April 2019 Security fencing has been completed. Felling of trees expected to commence, in the next month. Concept plan is in final draft. Next step is for the surveyor to apply for, resource consent.</p> <p>March 2019</p>
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				<p>Concept plan is in final draft. Next step is for the surveyor to convert to a, scheme plan and apply for resource consent. The fencer is booked in for March.</p> <p>January 2019 Development agreement was signed by AC & JV Holdings before Christmas. Subdivision plan now being developed for resource consent application and removal of trees expected to start mid to late January.</p> <p>October 2018 The development agreement is with the developer's accountant for, information. Execution imminent.</p> <p>September 2018 The development agreement is under final review.</p> <p>August 2018 Risk and Procurement Manager finalising development agreement to allow development to proceed.</p> <p>June 2018 Preferred developer approved. All interested parties being advised week of 11 June. Agreement still being finalised to enable negotiation to proceed.</p> <p>March 2018 Staff finalising the preferred terms of agreement., April 2018 – No change.</p> <p>February 2018 Requests received. Council staff have been finalising the preferred terms, of agreement to get the best outcome prior to selecting a party, including understanding tax, implications.</p> <p>December 2017 Request for Proposals was advertised in major New Zealand newspapers, at the end of November 2017 with proposals due by 22 December. Three complying, proposals received.</p> <p>November 2017 Council solicitor has provided first draft of RFI document for staff review.</p> <p>September 2017 Action Memo sent to Property and Facilities Manager. On agenda for Council approval for the land sale.</p>
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Minutes of KACB Committee meeting 20 Mar 2024

Date: Tuesday 20 Mar, Start time: 10:00am, End time 12:10pm.	
Location: Alex District Club	
People present: Sue, Allan, Bev, Jo, Roger, Ann, MaryAnn	
Apologies: Karin	
<p>Hot topic items</p> <ul style="list-style-type: none"> ● Chat with Gordon Bailey, Parks and Recreation Manager CODC <ul style="list-style-type: none"> ○ Long Term plan -next year - aim to get new sites into LTP eg Lookout Pines. ○ MOU - decide on changes by May ○ Dropping projects requires 3 months lead time, and a full handover. ○ We should consider dropping projects in order to do new ones ○ Water provision now more expensive with backflow presenter needed ○ William Connor is Ian Mann’s replacement ○ We can continue to get help from Delta for mulch provision, via Judith Whyte or Gordon. ○ Kamaka Walkway - large pines on slope in the list for removal action. No existing seats would be removed. But may be temporarily moved out of the way ○ 35th anniversary / promotion of KACB ● AGM -speaker, preparation, venue 	
Review agenda: Any other business?	
<p>Approve previous minutes:</p> <ul style="list-style-type: none"> ● https://docs.google.com/document/d/1ZBaA_DSzNxL6Ka1BgoQ-Q226-Q5AyiBV/edit?usp=drive_link&oid=112000541469783157402&rtpof=true&d=true 	
Items From previous minutes:	
Trees for babies	File note on agreed policy? Karin
Attend meeting of VCB in 2023	Bev to follow up

*Future guests – David Scoones, CODC Group Manager - Community Experience, Ian Mann's replacement, Lucy Francke, Enviroschools: our relationships with local schools	
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Correspondence

From	Subject	Date
Volunteer South	Sunserae Nelson prospective volunteer	18 Feb 2024
Volunteer South	Monthly newsletter Connect	20 Feb 2024
Volunteer South	Update of roles advertised	23 Feb 2024
Welcome to new members sent out following the Speed dating day https://docs.google.com/document/d/1Egfc5yX6dHPnZAEDETsZeHn-zETGUYxHD/edit?usp=sharing&ouid=112000541469783157402&rtfpof=true&sd=true	Melissa Larsen, Pam Davidson Ciara Nic Aidin, Eve O'Brien (co friendship network) Frances Anderson , Nick Brullman , Ginny Velenski, Natalia Panferova , Pippa Wellstead Sally Turner	27 Feb 2024
Feb minutes	to providers etc	27 Feb 2024
KNZB news		4 Mar 2024
Newsletter to members: outlined current projects		28 Feb 2024
Abi Hawkins	Public consultation for draft Waste Management and Minimisation plan now open	15 Mar 2024
Vol South - action add to lists, obtain email	Murray Wood wants to volunteer	15 Mar 2024

Vol South Facebook Requesting KACB committee member	https://www.facebook.com/100064439691687/posts/pfbjd02v6AZnYkbLPbQt7fCkpiKupMkSZoQWPxvg2a5w4WkvS9932y2g14vGL553BhcH13WI/?app=fbl	27 Feb 2024
Facebook 8 items	Top post: KACB's latest newsletter 29 Feb	15 Feb - 17 Mar
Sue Ingham Action contact, add to lists	Met a U3A: says offered to donate plants and no reply.	15 Mar 2024
Vol South newsletter	KACB advert for volunteers on committee	18 Mar 2024
Development of a Protected Areas Network for New Zealand	Live session 26 Mar	19 Mar 2024

Regular reports

Finance

- payments approved
 - Jojo, Shaky, Tipwaste: \$23
 - Ann: Archives, \$17.98
 - MaryAnn: Spray for Railtrail, tap fitting for water tank \$122.95
 - Sue: Exhibition, \$8.97

Current account: \$2429.13

Bonus Saver: \$1843.11

Term Investment: \$6282.30

Credit note for Shaky irrigation: \$687.72

Project reports

Rail trail. MaryAnn reports using less spray needed now to combat weeds around trees. Also picking up large amounts of rubbish, often from the cafe.

Heritage orchard: send history notes, MaryAnn to discuss with Rodd. Rod happy to do pruning with advice from Allan. Any thought of a project must be lead and time resourced

5 Plant gaps for Autumn - use Houheria from Kamaka

Lucerne on offer - frost tender? find out more? Ann messaged Alan Parker. (Bev is taking advice from Tim Whittacker, native plant expert on suitable conditions for the plants.)

Kamaka. Waterway weed - query was put to Gordon Bailey, CODC, and he has said this has been passed on to the Council contractor which is appreciated.

Ann has spent several days finding and fixing irrigation leaks allowing good pressure to be restored to upper areas of each section. Further checking required.

Lanes Dam Site visit 27 Mar, 4pm End of Lanes Road at edge of new subdivision

Hanging baskets: still ok

Linger and Die: Interpretation sign has faded. Get replacement via Gordon, or designer Buchan Design. Ann has forwarded photo to Gordon.

Lookout Reserve.

- Ground prepared for tussocks onto thyme bank, by the Jojos
- Need to set up planting dates
- Plants ready at Clyde Railhead Community Econursery: will need to buy pseudopanax ferox, compost, sheep pellets, Seasol. We may need more bunny circles for the more than 100 silver tussocks. We will need to extend irrigation.
- planting plans done for 250 plants.

Shaky Reserve.

- Plants ready at Clyde Railhead Community Econursery: will need to buy pseudopanax ferox, carex secta, Halls totara, avicennifolia, compost, sheep pellets, Seasol.
- Irrigation money from Council Grant available:\$687.82
- Jojos gave another spray of Roundup to this year's planting area at Shaky Bridge.
- Following that they cutback the rowan and buddleia which were overhanging the path.
- 6 hours in total, with 240kg taken to the green waste.
- Cost \$18 in addition to the \$5 for the thyme off the Lookout reserve last week.

Half mile sign. Plants under sign need weed eaten

Riverside Plantings. Really thrilled to see that 'unknown' but much appreciated helpers have weed-eated around the existing seats and shrubs along the riverbank. Still work required to clear around other plantings on other side of track but growing well all the same.

Art/Seating: Nice to see Alexandra Primary has added a wonderful mural on a wall at their school. Send letter of commendation.

Jolendale/Aronui

Maintenance of recent Trees for Babies planting at Aronui. Karin to contact CODC, KACB and Rotary to discuss.

30 bunny cages stored at container

Alexandra Garden

- *Back wall progress?*

Misc projects:

- **Sue Ingham** approached me at U3A. She said that ages ago she offered us plants. She has many native seedlings that she has propagated at her property at Kaka Point. Totara, Kowhai etc. Bearing in mind they are not eco-sourced from Central, but have been hardened here do we want any? I think she wants to give them away for benefit of community. Committee suggested we recommend she try coastal groups. eg schools, South and East Otago Groups, Penguin Trust etc. Bev to call her. Taking advice from Tim Whittacker - some plants will be suitable for some central areas.
- **Archives** - Ann is continuing to transcribe KACB archives.
- **New members**- how do we look after them? Can someone be responsible for inducting potential volunteers? Bev to send to committee members in turn
- **35th anniversary: ideas and discussion from sub committee**
 - o Dates:
 - Mon 22 July 2024 - Sun 18 August 2024 - Exhibition in Heaphy Gallery, Central Stories
 - Sat 20/Sun 21 Jul - install display in Heaphy Gallery
 - Fri 26 Jul - evening opening - 4.30 - 6pm
 - Sat 27 Jul - lunch at 'The Finery' - 12:30 for 1pm
 - o awards on display
 - o video of 70-80 photos
 - o logos / newsclippings / tools / plants
 - o projects signs (From floats + more recent)
 - o perspex cube 'Rubbish' + 'find seats' competitions
 - o flora and fauna silhouette in window
 - o will be printing costs

- o Paula hugely helpful - but no spare time to help us prepare - will need committee members to step up eg for photocopying -available at Central Stories
- **AGM planning**, 23rd April, 7pm, David Scoones has agreed to speak.
 - o Topics may be:
 - Australian experience in community project,
 - experience in engaging the community
 - o Financial Report
 - o Annual report from Chair
 - o To book Community House
 - o MaryAnn to organise supper

Trust Power Awards

- Offer Lookout and Shaky projects

Procedures-

- Procedure for roadside work needed
- Irrigation procedure needed for Kamaka
- Populate the shared drive with recent photos of each project
- Become more familiar with using the shared Drive.

Items for Newsletter/Facebook: riverbank, 35th and exhibition, AGM, welcome new members

Next meeting: AGM

- **Date: 23 April**
- **Time :7pm, pick up fob by 5, kitchen, portable TV screen**
- **Place: Alexandra Community House**
- **Chair: BevT**

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 4 June 2024.

11 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	To enable commercial or industrial negotiations
24.4.8 - April 2024 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	To enable commercial or industrial negotiations
