

**MINUTES OF A MEETING OF THE  
TEVIOT VALLEY COMMUNITY BOARD  
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 23 NOVEMBER 2023  
COMMENCING AT 9.30 AM**

**PRESENT:** Mr N Dalley (Chairperson), Mr M Jessop, Cr S Feinerman, Ms G Booth,

**IN ATTENDANCE:** T Cadogan (Mayor), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), L Fleck (General Manager – People and Culture), G Robertson (Property and Facilities Manager), G Bailey (Parks and Recreation Manager), M Gordon (Parks Officer – Projects), D McKewen (Systems and Corporate Accountant), M Tohill (Communications Officer), S Reynolds (Governance Support Officer)

## **1 APOLOGIES**

### **COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That apologies from Mr R Read be received and accepted.

**CARRIED**

## **2 PUBLIC FORUM**

There was no public forum.

## **3 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That the public minutes of the Teviot Valley Community Board Meeting held on 19 October 2023 be confirmed as a true and correct record.

**CARRIED**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

## 5 REPORTS

### 23.7.2 ETTRICK CEMETERY TRUSTEES

To consider a request from the Ettrick Cemetery Trustees for Council to assume the administration, management and operation of the Ettrick cemetery.

It was noted that the Millers Flat/Ettrick volunteer Fire Brigade would continue to assist with grounds work and that they would liaise with staff to compile a Health & Safety plan.

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#### COMMITTEE RESOLUTION

**Moved:** Dalley  
**Seconded:** Feinerman

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to accepting the administration, management, and operation of the Ettrick Cemetery from the Ettrick Cemetery Trustees.
- C. Notes the increase in fees that will apply in adopting this resolution.
- D. Authorises the Chief Executive Officer to undertake all necessary actions to implement this resolution.

**CARRIED**

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Note: Russell Marsh arrived late for Item 23.7.2 but spoke on behalf of the trustees and explained why there was a need for them to pass the administration, management and operation of the cemetery to Council.

### 23.7.3 TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2023

To consider the financial performance overview as at 30 September 2023.

It was noted that the decision to offset rates increases with income from Endowment Land Roxburgh would be reviewed as part of the Long-term Plan budget discussions.

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#### COMMITTEE RESOLUTION

**Moved:** Dalley  
**Seconded:** Feinerman

That the report be received.

**CARRIED**

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**6 MAYOR'S REPORT****23.7.4 MAYOR'S REPORT**

His Worship the Mayor gave an update on his recent activities in the Teviot Valley ward.

- Detailed the work being done on draft budgets for the Long-term Plan expressing disappointment at the significant rates rises that are being projected
- Attended the 'Future by Local Government' review and acknowledged the work Cr Alley had done as part of this review
- Had been involved in the preliminary work for the Representation Review to assess the governance structure
- Attended the Roxburgh Business Breakfast and made some useful connections with new people in the community

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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That the Teviot Valley Community Board receives the report.

**CARRIED**

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**7 CHAIR'S REPORT****23.7.5 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting.

- Echoed the issues discussed by His Worship the Mayor in relation to the increased costs and projected rates rises, and noted that he is keen to view the budget projections in the Long-term Plan that will be presented to the next meeting
- Attended a Teviot Valley Rest Home meeting
- Was an apology to the Roxburgh Business Breakfast meeting
- Noted that some members of the community are enquiring about berm mowing and whether this service will continue. He was keen to convey that no decision has been made, but that this service will be considered as part of the Long-term Plan discussions

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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That the report be received.

**CARRIED**

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## 8 MEMBERS' REPORTS

### 23.7.6 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

Ms Booth reported on the following:

- Attended a Business Breakfast meeting

Cr Feinerman reported on the following:

- Attended three Spatial Plan workshops noting the great discussions taking place
- Attended an Ida MacDonald Charitable Trust meeting
- Detailed the work underway as they move towards the completion of the Roxburgh Swimming Pool and prepare for the opening on 17 December
- Attended the Roxburgh Business Breakfast
- Spoke with the members of the Golf Course encouraging them to participate in the 'Open Spaces Strategy' to suggest the option for campers to park overnight at the reserve
- Gave an update on development progress on bike tracks around the ward
- Attended a Teviot Prospects meeting
- Noted there had been a number of incidents at the skate park with users sustaining injuries as they land off the jump. Could the berm here be looked at to make it safer
- Gave an update on the October Council meeting

Mr Jessop reported on the following:

- Attended a Teviot Museum committee meeting
- Attended Ida MacDonald Charitable Trust meeting
- Attended recent Millers Flat community coffee mornings, noting a good attendance
- Attended the Alexandra Business Group meeting
- Attended a Spatial Plan meeting
- Attended a Central Otago Resilience Trust meeting, noting what an important initiative it is
- Attended a Teviot Prospects meeting
- Attended the Garden Show event
- Noted the positive progress made on the mountain biking tracks at Grovers Hill
- Attended the recent Garage Sale fundraiser and acknowledged the large amount on funds raised and good participation from the community

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### COMMITTEE RESOLUTION

**Moved:** Dalley  
**Seconded:** Booth

That the report be received.

**CARRIED**

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**9 STATUS REPORTS****23.7.7 NOVEMBER 2023 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That the report be received.

**CARRIED**

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**10 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 25 January 2024.

**The meeting closed at 10.21 pm**

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**CHAIR / /**