



AGENDA

Vincent Community Board Meeting Tuesday, 5 September 2023

Date: Tuesday, 5 September 2023

Time: 10.00 am

**Location: Ngā Hau e Whā, William Fraser Building, 1
Dunorling Street, Alexandra**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Dylan Rushbrook
Interim Chief Executive Officer**

Notice is hereby given that a meeting of the Vincent Community Board will be held in Ngā Hau e Whā, William Fraser Building, 1 Dunorling Street, Alexandra and live streamed via Microsoft Teams on Tuesday, 5 September 2023 at 10.00 am. The link to the live stream will be available on the Central Otago District Council's website.

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Members Cr T Alley (Chairperson), Dr R Browne, Mr J Cromb, Mr T Hammington, Mr D Johns, Cr M McPherson, Cr T Paterson

In Attendance T Cadogan (Mayor), D Rushbrook (Interim Chief Executive Officer), L Fleck (General Manager - People and Culture), N McLeod (Acting Group Manager - Business Support), L Webster (Acting Group Manager – Planning and Infrastructure), A Longman (Acting Group Manager – Community Vision), D Scoones (Group Manager - Community Experience), W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Vincent Community Board meeting - 12 June 2023

**MINUTES OF A MEETING OF THE
VINCENT COMMUNITY BOARD
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON MONDAY, 12 JUNE 2023 COMMENCING
AT 2.00 PM**

PRESENT: Cr T Alley, Dr R Browne, Mr J Cromb, Mr T Hammington, Cr M McPherson,
Cr T Paterson,

IN ATTENDANCE: T Cadogan (Mayor) (via Microsoft teams), L van der Voort (Interim Chief
Executive Officer), S Righarts (Group Manager - Business Support),
D Rushbrook (Group Manager - Community Vision), D Scoones (Group
Manager - Community Experience), L Webster (Acting Group Manager –
Planning and Infrastructure), P Penno (Community and Engagement Manager),
C Martin (Project Manager - Organisational), D McKewen (Accountant),
W McEnteer (Governance Manager), S Reynolds (Governance Support
Officer)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Paterson
Seconded: McPherson

That the apology from Mr D Johns be received and accepted.

CARRIED

2 PUBLIC FORUM

There was no public forum.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Paterson

That the public minutes of the Vincent Community Board Meeting held on 19 May 2023 be confirmed
as a true and correct record.

CARRIED

4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no
further declarations of interest.

5 REPORTS

23.5.2 ROAD NAME APPROVAL REPORT - SUNDERLAND PARK SUBDIVISION

To consider a request to name four roads in the Sunderland Park subdivision.

COMMITTEE RESOLUTION

Moved: McPherson

Seconded: Cromb

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to approve four road names as Pateke Drive, Koreke Lane, Kiwi Close, and Pukeko Way.

CARRIED

23.5.3 ROAD NAME APPROVAL REPORT - CLYDE RETIREMENT VILLAGE

To consider a request to name eight roads in the Clyde Retirement Village subdivision.

COMMITTEE RESOLUTION

Moved: Browne

Seconded: Cromb

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to approve eight road names as Rabbitt Avenue, Lines Drive, Tweeddale Drive, van Bortel Crescent, Bogue Lane, Parks Lane, Gregory Lane, and Grenfell Lane.

CARRIED

23.5.4 VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2023

To consider the financial performance overview as at 31 March 2023.

COMMITTEE RESOLUTION

Moved: Paterson

Seconded: Browne

That the report be received.

CARRIED

Note: Tim Coughlan from the Blossom Festival committee joined the meeting for item 23.5.5.

23.5.5 GRANT ACCOUNTABILITY ALEXANDRA BLOSSOM FESTIVAL 2022

To provide an accountability report from Alexandra Blossom Festival Inc. for the 2022 year event and activities.

COMMITTEE RESOLUTION

Moved: Paterson
Seconded: Browne

That the report be received.

CARRIED

Note: Mr Hammington arrived at 2.35 pm.

23.5.6 COMMUNITY OUTCOMES AND COMMUNITY IDEAS FOR THE DRAFT 2024-34 LONG-TERM PLAN

To consider the comments received through early community engagement for the 2023-34 Long-term Plan for the Vincent ward and note the Community Outcomes that will be used in the drafting of the 2024-34 Long-term Plan.

Discussion followed on the submissions received, detailing the process and the next stages.

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Cromb

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes Council has approved using the existing Community Outcomes in the development of the draft 2024-34 Long-term Plan.
- C. Considers the community ideas and agrees the below submissions be further investigated in Long-term Plan discussion:-
 - i. Item 9 - a multi-purpose sports facility in Alexandra.
 - ii. Item 21 - to restore Kamaka Walkway vegetation.
 - iii. Item 37 - an adventure playground in Alexandra.
 - iv. Item 58 - a staged native vegetation planning in the area adjacent to Clyde River Park.

CARRIED

23.5.7 APPROVAL OF THE DRAFT OMAKAU AND OPHIR RESERVES MANAGEMENT PLAN 2022

To request that the Vincent Community Board resolves to notify the draft Omakau and Ophir Reserves Reserve Management Plan for public submission.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Paterson

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to approve the draft Omakau and Ophir Reserves Management Plan 2023 and notify the plan for public submission in accordance with the Reserves Act 1977.
- C. Agree that the Vincent Community Board hear submissions received on the draft plan.

CARRIED

6 MAYOR'S REPORT**23.5.8 MAYOR'S REPORT**

His Worship the Mayor gave an update on his recent activities in the Vincent Ward, in particular the appointment of the new CEO Peter Kelly. He also noted improvements to the Alexandra water supply following the Lake Dunstan Water Supply opening.

- Attended a meeting with the Chair of the Omakau Community Hub build.
 - Attended a Alexandra Youth Trust AGM.
 - Attended a COLAB business breakfast.
-

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Browne

CARRIED

7 CHAIR'S REPORT**23.5.9 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting, noting the excitement around the appointment of the new CEO and the positivity around the visit to the Otako Marae and the tour of the Otago Museum.

- Attended a meeting for the Clyde business community to give feedback on the Sunderland Street phase of the CBD upgrade.
 - Met with the Elections Commission and Dunstan High School about some civics education.
 - Met with the Chair of the Omakau Hub project.
-

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Cromb

That the report be received.

CARRIED

8 MEMBERS' REPORTS

23.5.10 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting

Dr Browne reported on the following:-

- Attended meetings of the Creative Writers Circle.
- Attended meetings of the Central Otago District Arts Trust.
- Attended a business breakfast meeting.
- Attended a meeting of the Jolendale Park Charitable Trust.
- Attended meetings of the Alexandra and Districts Museum Inc.
- Attended a meeting of the Central Otago REAP board.
- Attended a performance of Les Mis by Waiata Theatre.
- Attended an open day at the Aurum on Clutha retirement village.

Mr Hammington reported on the following:-

- Attended the open day at the Aurum on Clutha retirement village and noted the very good attendance.

Cr McPherson reported on the following:-

- Ongoing attendance of the Plan Change 19 Hearings.
- Attended the trip to the Ōtākou Marae and the Otago Museum, both fantastic experiences.
- Sat on the Executive Committee to recruit the new CEO and notes that he is looking forward to working with Peter Kelly.
- Noted the positive feedback on the water in the Alexandra.
- Attended an open day at the Aurum on Clutha retirement village.

Cr Paterson reported on the following:-

- Attended visits to the Ōtākou Marae and Otago Museum.
- Sat on the Executive Committee to recruit the new CEO.
- Chaired a Central Otago Health Incorporated meeting
- Attended a meeting Omakau domain committee meeting.
- Attended a Manuherekia Exemplar Group meeting.

Mr Cromb reported on the following:-

- Attended a St Bathans Residents AGM.
- Attended a ceremony for the reburial of early settlers at the Drybread Cemetery.
- Did a radio interview for Wellington Access Radio discussing the LGA review.
- Attended a hui of The Otago Region Wilding Conifer Management Leaders, in Queenstown.

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Cromb

That the report be received.

CARRIED

Note: Mr Cromb left the meeting at 3.07 pm.

9 STATUS REPORTS**23.5.11 JUNE 2023 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Paterson

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 25 July 2023.

Note: Mr Cromb returned to the meeting at 3.09 pm.

11 RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Cromb

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for

	(including commercial and industrial negotiations)	which good reason for withholding would exist under section 6 or section 7
23.5.12 - June 2023 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The public were excluded at 3.09 pm and the meeting closed at 3.12 pm.

4 DECLARATION OF INTEREST

23.6.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 660325

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - 20230905 VCB Declarations of Interest.docx [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tamah Alley	Manuherikia Irrigation Co-operative (shareholder) Cliff Care Ltd (family connection) Aviation Cherries Ltd (Director) Tenaya New Zealand Ltd (Director and Shareholder) Central Otago Queenstown Trails Network Trust (Trustee)	Manuherikia Irrigation Co-operative Society Ltd (shareholder) Emergency Management Otago Group Controller (employee) Aviation Cherries Ltd (Director)	Alexandra Community House Trust Central Otago Wilding Conifer Control Group Destination Advisory Board
Roger Browne	Central Otago REAP (Member) Creative Writers Circle (Chair) Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder) Alexandra Clyde and Districts Business Group (member) Central Otago District Arts Trust (member) Jolendale Park Charitable Trust (trustee) Haehaeata Trust (Patron)	Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder)	Manorburn Recreation Reserve Committee Alexandra and Districts Museum Inc (Central Stories) Keep Alexandra / Clyde Beautiful Society

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Jayden Cromb	The Terrace School (Chair) Alexandra and Districts Youth Trust (Chair) Community Networks Aotearoa (Trustee) Alexandra Council of Social Services (Member)	Ranui Rest Home (Employee)	Alexandra Council for Social Services St Bathans Area Community Association
Tony Hammington	RDA Consulting (Director and Shareholder) Cycling Southland (General Manager) Leaning Rock Village (Chair) Central Otago Wakatipu Cycling (Chair) Clyde Earnsclough RFC (Committee) Promote Dunstan (Committee)	Wrapt Gift Shop (Employee)	Alexandra Blossom Festival Committee Clyde Historical Museum Committee
Dai Johns	Sub Par Golf Ltd (Owner) Alexandra Golf Club (Manager) Alexandra Rugby Football Club (Manager)		Vallance Cottage Working Group
Martin McPherson	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	Alexandra and Districts Youth Trust

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tracy Paterson	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A and T Paterson Family Trust (trustee) A Paterson Family Trust (trustee) Central Otago Health Inc (Chair) Bob Turnbull Trust (Trustee / Chair) New Zealand Wool Classers Association (vice chair) Central Otago A&P Association (member) Maunherikia Exemplar Governance Group (member)	Matakanui Station (director and shareholder) Matakanui Development Co (director and shareholder) A Paterson Family Trust (trustee) A and T Paterson Family Trust (trustee) Federated Farmers (on the executive team) Omakau Irrigation Co (director) Matakanui Combined Rugby Football Club (Committee) Manuherikia Catchment Group (member) Omakau Domain Board Omakau Hub Committee (Chair) Manuherikia Valley Community Hub Trust (Trustee) Southern Cross Sheep Ltd (Director) Mt Stalker Ltd (Trustee) Mt Stalker Pastoral Ltd DKIL Ltd (Shareholder)	Omakau Recreation Reserve Committee Ophir Welfare Association Committee Central Otago Health Incorporated

5 REPORTS

23.6.2 2023/24 COMMUNITY AND PROMOTIONS GRANTS APPLICATIONS - 1ST FUNDING ROUND

Doc ID: 662968

1. Purpose of Report

To consider the first round of the community and promotions grant applications for the 2023/24 financial year.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
 - B. Decides the grants to be allocated to the applicants of the community and promotions grants.
-

2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the first round of funding for the 2023/24 financial year. Applications for this funding round closed on the 23rd of July 2023 for a decision at this meeting.

The Vincent Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$120,000 to distribute in the Vincent community grants scheme and \$41,750 to distribute in the promotions grants scheme. The following table illustrates the commitments already made and the amounts left to distribute in the 2023/24 year.

Promotions grant applications were approved for funding from the 2023/24 financial year at the Board's May 2023 meeting. This is due to the timing of this funding round not allowing the applicants to apply and have a Board decision prior to the funding commitment being required.

Promotions Grants	
Total budget for 2023/24	\$41,750
Less committed from previous rounds	\$34,500 ¹
Balance left to distribute	\$7,250

3. Discussion

Community Grants

Five community grant applications have been received in the current round requesting a total of \$188,192.61. There is a total of \$120,000 for community grants to distribute for both this initial round and the scheduled second round of funding in the first half of 2024.

The details of this round's applications are provided in the table below:

	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
1	Alexandra District Museum Inc.	Central Stories Museum and Art Gallery annual operating costs	Employment expenses and operational costs	1/11/2023	\$247,000	\$167,000
2	Alexandra and Districts Youth Trust	Rent for Alexandra Youth Hub	Contribution towards rental costs	1/09/2023	\$13,500	\$13,000
3	Alexandra and District Pipe Band Inc.	Hall hire funding	Financial assistance with hall hire costs	1/7/2023	\$3,092	\$3,000
4	Dunstan Kāhui Ako	Dunstan Kāhui Ako Festival of the Arts	Transportation costs to attend the festival	20/10/2023	\$5,145	\$2,660
5	Up-Cycles Charitable Trust ²	Up-Cycles Hub Establishment	To purchase equipment required to set up the hub	31/12/2022	\$2,532.61	\$2,532.61

Copies of the application, supporting documentation and staff assessment are provided to Board members under separate cover.

Promotion Grants

Three promotions grant applications have been received in the current round requesting a total of \$11,653.20 from the current financial year. There is \$7,250 to distribute for this round and the second round in the first half of 2024. The details are provided in the table below:

¹ Resolution 23.3.2 Alexandra Blossom Festival \$24,500, Otago Cricket Association \$10,000.

² Charitable Status pending

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
6	The Prospector Race Ltd	The Prospector MTB Race 2024	Event marketing and media hosting	8/03/2024	\$148,468	\$7,250
7	Central Otago A & P Association	126 th Central Otago A & P Show	Childrens Entertainment	10/02/2024	\$93,575	\$6,000
8	Alexandra Musical Society	Mamma Mia 2023 Production	Show advertising, rights and royalties	23/09/2023	\$69,451	\$5,653

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

4. Financial Considerations

As detailed above, the Board has \$120,000 to distribute for the 2023/24 Community Grants round and \$7,250 for the 2023/24 Promotions Grants.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance well-being.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
Considerations as to sustainability, the environment and climate change impacts	There is no direct impact, though some applications may have a positive environmental impact.

Risks Analysis	No risks have been identified in the funding applications.
Significance, Consultation and Engagement (internal and external)	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there are impacts arising from the application.

7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

8. Attachments

- Appendix 1 - ADMI Grant Assessment (under separate cover) [⇒](#)
- Appendix 2 - ADMI Grant Application (under separate cover) [⇒](#)
- Appendix 3 - ADMI Supporting Documents (under separate cover) [⇒](#)
- Appendix 4 - Alexandra and Districts Youth Trust Grant Assessment (under separate cover) [⇒](#)
- Appendix 5 - Alexandra and Districts Youth Trust Grant Application (under separate cover) [⇒](#)
- Appendix 6 - Alexandra and Districts Youth Trust Supporting Documents (under separate cover) [⇒](#)
- Appendix 7 - Alexandra Pipe Band Grant Assessment (under separate cover) [⇒](#)
- Appendix 8 - Alexandra Pipe Band Grant Application (under separate cover) [⇒](#)
- Appendix 9 - Alexandra Pipe Band Supporting Documents (under separate cover) [⇒](#)
- Appendix 10 - Dunstan Kahui Ako Grant Assessment (under separate cover) [⇒](#)
- Appendix 11 - Dunstan Kahui Ako Funding Application (under separate cover) [⇒](#)
- Appendix 12 - Dunstan Kahui Ako Supporting Documents (under separate cover) [⇒](#)
- Appendix 13 - Up-Cycles Grant Assessment (under separate cover) [⇒](#)
- Appendix 14 - Up-Cycles Grant Application (under separate cover) [⇒](#)
- Appendix 15 - Up-Cycles Supporting Documents (under separate cover) [⇒](#)
- Appendix 16 - The Prospector Race_Grant Assessment (under separate cover) [⇒](#)
- Appendix 17 - The Prospector Race_Grant Application (under separate cover) [⇒](#)
- Appendix 18 - The Prospector Race_Supporting Documents (under separate cover) [⇒](#)
- Appendix 19 - Central Otago A and P Assoc_Grant Assessment (under separate cover) [⇒](#)
- Appendix 20 - Central Otago A and P Assoc_Grant Application (under separate cover) [⇒](#)
- Appendix 21 - Central Otago A and P Assoc_Supporting Documents (under separate cover) [⇒](#)
- Appendix 22 - Alexandra Musical Society_Grant Assessment (under separate cover) [⇒](#)
- Appendix 23 - Alexandra Musical Society_Grant Application (under separate cover) [⇒](#)
- Appendix 24 - Alexandra Musical Society_Supporting Documents (under separate cover) [⇒](#)

Report authors:



Alison Mason
Media and Marketing Manager
14/08/2023
Reviewed and authorised by:



Paula Penno
Community and Development Manger
14/08/2023
Reviewed and authorised by:



Rebecca Williams
Community Development Advisor
14/08/2023
Reviewed and authorised by:



Anthony Longman
Acting Group Manager – Community
Vision
15/08/2023



Dylan Rushbrook
Interim Chief Executive Officer
18/08/23

23.6.3 PIONEER PARK ELECTRICAL INFRASTRUCTURE

Doc ID: 1201050

1. Purpose

To update the Vincent Community Board on the replacement of the electrical infrastructure situated within Pioneer Park.

Recommendations

That the report be received.

2. Discussion

Approximately 20 years ago the Alexandra Blossom Festival installed an electrical network consisting of underground cabling and power boxes distributed throughout the Centennial Avenue end of Pioneer Park. This infrastructure was subsequently donated to Council who continue to maintain it on behalf of the community.

This infrastructure is primarily used to provide electricity to the vendors and sideshow operator associated with the Blossom Festival. It is also used for different events such as circus, markets, and concerts at other times of the year.

Councils' electrical contractor have recently undertaken a review of the electricity network throughout Pioneer Park. They have advised that the existing infrastructure has reached the stage where it requires to be upgraded to ensure it meets the increasing demand of users and complies with today's electricity standards. They further advise this work requires to be undertaken prior to this year's Blossom Festival as many of the electrical outlets are not able to meet the required electricity demand.

In recent years the Blossom Festival has had to hire additional generators to supply all the vendors who attend the festival an adequate amount of electricity without causing power failures.

Other vendors who use the park are only able to use certain parts due to serviceability of electrical boxes. The work will ensure all electrical connections within the park comply with safety standards.

The upgrade includes replacement of the power boxes on Shannon Street and next to the Tennis Courts with new switch board cabinets. Along the Tarbert Streets side the existing electrical pillars will be resupplied with a larger supply capability as this area carry's the largest electricity loads typically used by food trucks.

A new cable will be trenched around the eastern end of the Tennis Courts to provide a reliable electricity source to that area of the park.

The value of work to upgrade the electricity infrastructure at Pioneer Park is \$90,000 which has been funded from rate funded depreciation reserves in Pioneer Park account 2463.

The work is anticipated to be completed before this year's Blossom Festival.

3. Attachments

Nil

Report author:



Gordon Bailey
Parks and Recreation Manager

9/08/2023

Reviewed and authorised by:



David Scoones
Group Manager - Community
Experience
21/08/2023

23.6.4 CLYDE HOLIDAY PARK

Doc ID: 1201068

1. Purpose of Report

To approve the Clyde Holiday Park fees for 2023/24.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
 - B. Approves the Clyde Holiday Park fees for 2023/24.
 - C. Receives the annual guest nights data provided in the report.
-

2. Background

In 2019 Council entered a ten-year commercial lease for the operation of the Clyde Holiday Park with Clyde Holiday Park Limited, operated by Gary and Roslyn Ryan.

There are some clauses within the lease that require approval by Council such as approving fees.

Clyde Holiday Park Fees:

Clause 7.2 of the lease states.

The Lessee must obtain the Council's approval for any camping fees, other occupation fees and bonds charged to the public for use of the Premises.

3. Discussion

The lessee is currently operating under a set of fees and charges approved by the Vincent Community Board (the Board) in March 2022. These are available on the camps website and at the camp.

The lessee has requested the Boards approval to increase the fees charged for cabins only. This is due to increases in utility and commodity prices experienced over the last twelve months.

Reporting

The lease also requires that the lessee reports at least annually on usage rates for the Clyde Holiday Park. The lessee has provided the following guest night figures in the table below to satisfy that requirement. It should be noted the 2019/20 year start the lease commenced in November 2019.

Annual Guest Nights

	Adult	Child
2019/20	4600	590
2020/21	6037	712
2021/22	6898	774
2022/23	7260	817

4. Financial Considerations

Any income derived from the fees is income retained by the lessee.

The lessee is seeking Board approval to increase the hire fee for cabins by \$10.00 per night to offset increases in commodity and utility prices.

A full list of fees and charges for Board approval are attached as **Appendix 1**.

5. OptionsOption 1 – (Recommended)

Approve the Clyde Holiday Park fees and receive the annual guest nights data provided in the report.

Advantages:

- Lease requirements are complied with.
- The Lessee can implement fees for the 2023/24 year.

Disadvantages:

- Lease requirements are not complied with.

Option 2

Suggest amendments to the Clyde Holiday Park fees and receive the annual guest nights data provided in the report.

Advantages:

- The Board have had an opportunity to input into the rules for the Clyde Holiday Park.

Disadvantages:

- The lease states that the Council consent not to be unreasonably withheld.
- Amending the fees requested may impact on the financial viability of the camp operation.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by ensuring the operation of the Clyde Holiday Park is complying with the conditions set out within its lease.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	The decision is consistent with the Clyde Reserves Management Plan 2018.
Considerations as to sustainability, the environment and climate change impacts	The decision has no impacts on sustainability, the environment or climate change.
Risks Analysis	There are no risks identified that will impact on Council in this decision.
Significance, Consultation and Engagement (internal and external)	Not applicable for this decision.

7. Next Steps

Advise the Lessee that the fees for the 2023/24 year have been approved.

8. Attachments**Appendix 1 - Clyde Holiday Park Fees and Charges** [↓](#)

Report author:



Gordon Bailey
Parks and Recreation Manager
9/08/2023

Reviewed and authorised by:



David Scoones
Group Manager - Community Experience
21/08/2023

Clyde Camp Pricing Schedule

	Current Pricing	2023 – 2024 New Pricing
Power/Non-Powered (Per Person)		
Adult - 16 Years and above	\$20.00	\$20.00
Child 5-15 Years	\$10.00	\$10.00
Under 5 Years	Free	Free
Family Cabins (x 2 People)	\$70.00	\$80.00
Basic Cabins (x 2 People)	\$60.00	\$70.00
Additional Adults	\$20.00	\$20.00
Additional Child	\$10.00	\$10.00
Additional Linen available	\$10.00	\$10.00
Showers, laundry and Dryer	\$2.00 coins required	\$2.00 coins required
Caravan Storage (In advance) – (Yearly August till September)	\$400.00	\$400.00

23.6.5 INTERIM VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2023

Doc ID: 662126

1. Purpose

To consider the financial performance overview as at 30 June 2023.

Recommendations

That the report be received.

2. Background

These statements are designed to give an overview on the financial performance. It is important to note that as the Annual Report 30 June 2023 is still being compiled the figures below may change as required.

The operating statement for the twelve months ending 30 June 2023 shows a favourable variance of \$969k against the revised budget.

2022/23 Full Year	AS AT 30 JUNE 2023					2022/23 Full Year
Annual Plan \$000		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		Revised Budget \$000
	Income					
974	User fees & Other	783	954	(171)	●	954
-	Govt grants & subsidies	518	-	518	●	-
3,480	Rates	3,519	3,480	40	●	3,480
-	Reserves Contributions	127	-	127	●	-
248	Internal Interest Revenue	217	248	(32)	●	248
-	External Interest & Dividends	8	-	8	●	-
2,100	Land Sales	4,433	2,100	2,333	●	2,100
6,802	Total Income	9,605	6,782	2,823	●	6,782
	Expenditure					
81	Rates expense	95	81	(15)	●	81
163	Grants	204	225	21	●	225
277	Other Costs	229	269	40	●	269
782	Cost Allocations	788	782	(6)	●	782
1,200	Cost of Sales	3,133	1,200	(1,933)	●	1,200
681	Staff	788	702	(86)	●	702
218	Fuel & Energy	183	218	35	●	218
829	Contracts	843	897	54	●	897
13	Administrative Expenses	9	13	4	●	13
204	Building Repairs and Mtce	204	205	1	●	205
29	Professional Fees	41	59	18	●	59
87	Internal Interest Expense	74	87	13	●	87
47	Members Remuneration	29	47	18	●	47
1,074	Depreciation	1,092	1,074	(18)	●	1,074
5,685	Total Expenses	7,712	5,858	(1,854)	●	5,858
1,117	Operating Surplus / (Deficit)	1,893	923	969	●	923

This table has rounding (+/-1)

Income for period ending 30 June 2023

Operating income shows a favourable variance of \$2.823M.

- User fees and other income has an unfavourable variance of (\$171k). The Camping ground income has an unfavourable variance of (\$101k), this is due a budget of \$148k from Clyde recreation reserve centre power and non-power sites which will no longer be received. The pool/swim school variance of (\$74k) is being driven by a GST error of (\$33k) and lower than expected admissions and swim school income of (\$41k).
- Government grants and subsidies has a favourable variance of \$518k. New Zealand Lotteries funding for Alexandra Community Centre \$298k, Alexandra Riverpark funding \$125k, and Better off Funding for re-lining of Alexandra pool \$95k has been received. This funding will be carried forward to 2023/24 to fund the projects as they progress.
- Rates shows a favourable variance of \$40k against revised budget. This is predominately due to the rates adjustment taking money from reserves (reducing the impact on rates) and this takes place at the end of the financial year.
- Reserves contributions have a favourable variance of \$127k. These are difficult to gauge when setting budgets as they are dependent on developers' timeframes.
- Internal interest revenue has an unfavourable variance of (\$32k). Interest revenue is lower than budget due to lower-than-expected reserve balances. This is due to the timing of the Dunstan Park subdivision sales and the release dates for each stage.
- Land sales has a favourable variance of \$2.333M. Dunstan Park subdivision stage 3 is nearly complete with a few sections remaining to be sold.

Full Year Annual Plan \$000		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		Full Year Full Year Revised Budget \$'000
234	Camping Grounds	133	234	(101)	●	234
265	Pool / Swim School	191	265	(74)	●	265
310	Rentals & Hires	324	310	14	●	310
45	Cemeteries	42	45	(4)	●	45
120	Other Misc Income	93	100	(7)	●	100
974	Total User Fees Income	783	954	(171)		954

This table has rounding (+/-1)

Expenditure for period ending 30 June 2023

Expenditure shows an unfavourable variance of (\$1.854M). These variances are detailed below:

- Rates expense have an unfavourable variance of (\$15k) against revised budget. This is predominately due to Central Otago District Council property annual rates for 2022-23 has been paid in full in July 2022.
- Professional fees \$18k and contracts \$54k all have favourable variances. These expenses are more needs-based and will vary against budget from time-to-time.

- Grants has a favourable variance of \$21k. All grants have been awarded from the 2022/23 grants pool, with the remaining balance being unallocated during the financial year.
- Other costs have a favourable variance of \$40k. This includes water charges \$24k, compliance schedules \$8k, marketing and publicity \$12k, grounds maintenance \$6k, weed control \$5k and chemical costs of (\$27k). The cost of chemicals used to treat the Alexandra pool has increased significantly. This is being assessed to see if a more cost-effective solution can be found.
- Staff has an unfavourable variance of (\$86k). The Alexandra pool swim school programme has been condensed into the first quarter of the calendar year and the outdoor pool that was opened early this financial year which required extra staff.
- Fuel and energy has a favourable variance of \$35k. Electricity is lower than expected. This is predominately due to the Alexandra pool \$15k, Molyneux park and stadium \$6k, Omakau recreational centre \$5k, Pioneer Park \$3k and Central Stores \$5k.
- Cost of sales has an unfavourable variance of (\$1.933M). This is due to development costs for the Dunstan Park subdivision stage 3. Cost of sales is linked to the land sales mentioned earlier and reflect the development costs for subdivisions.

Capital Expenditure

Capital expenditure (CAPEX) for the period ending 30 June 2023 reflects a favourable variance of \$1.596M against the revised budget. The actual CAPEX spent to 30 June 2023 is 27% of the total revised budget.

2022/23 Full Year Annual Plan \$000	AS AT 30 JUNE 2023					2022/23 Full Year Revised Budget \$000
		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		
	Parks & Reserves:					
69	Camping Grounds	51	123	72	●	123
50	Cemeteries	33	125	92	●	125
146	Molyneux Pool	113	146	33	●	146
352	Parks and Reserves	250	650	400	●	650
49	Pioneer Park	20	67	47	●	67
330	Alexandra Town Centre	93	392	299	●	392
996	Total Parks & Reserves:	560	1,503	943		1,503
	Property:					
-	Tarbert Street Building	7	129	122	●	129
10	Clyde Community Centre	8	64	56	●	64
-	Alexandra Community Centre	5	352	347	●	352
72	Clyde Museums	1	72	71	●	72
-	Poolburn Hall	9	14	5	●	14
-	Molyneux Stadium	-	52	52	●	52
82	Total Property:	30	683	653		683
1,078	Total Capital Expenditure	590	2,186	1,596		2,186

Total for Parks and Reserves shows an overall favourable variance of \$943k

- Cemeteries has a favourable variance of \$92k. Alexandra cemetery irrigation works as per programme has been completed and the remaining works will be carried forward to 2023/24 financial year. Omakau cemetery kiosk projects are all at design stage. The Alexandra cemetery fencing project at the community garden has started and it is expected to be carried forward to 2023/24 financial year.
- Parks and reserves has a favourable variance of \$400k. The major driver to this favourable variance includes the Omakau Recreational Reserve playground of \$145k and irrigation works, which are waiting for the location of the new community building to be confirmed before progressing. Molyneux park construction of the asphalted scooter track project has been delayed and will be carried forward.
- Alexandra Town Centre has a favourable variance of \$299k. The main driver to this variance is the Alexandra River Park project. The project is at design stage, and it is expected to be carried forward to 2023/24 financial year.
- Pioneer Park has a favourable variance of \$47k. The replacement of the senior swing set and outdoor exercise equipment projects are expected to be completed in Winter.

Property has an overall favourable variance of \$653k.

- Tarbert Street building has a favourable variance of \$122k. This is due to the library renovation project, currently in detailed design stage. Construction work is expected to commence in the new financial year.
- Clyde Community Centre has a favourable variance of \$56k. The replacement entrance carpet for Clyde Hall project is on hold. The kitchen and toilet project are expected to commence in September/October 2023.
- Alexandra Community Centre shows a favourable variance \$348k. Alexandra Memorial Theatre stage upgrade and earthquake strengthening Alexandra community centre projects has a favourable variance of \$346k. The project is planned to start in August 2023, and it is expected to finish January 2024.
- Clyde museum has a favourable variance of \$71k. The project is at the details stage, and it is expected to be carried forward to 2023/24 financial year.

Reserve Funds table for Vincent Ward

- As of 30 June 2022, the Vincent ward has an audited closing reserve funds balance of \$5.96M. These are ward specific reserves and do not factor in the district-wide reserves which are in deficit at (\$27.8M). Please refer to Appendix 1.
- Taking the 2021-22 audited Annual Report closing balance and adding 2022-23 income and expenditure, carry forwards and resolutions, the Vincent ward is projected to end the 2022-23 financial year with a closing balance of \$6.535M.

3. Attachments

Appendix 1 - 202212 Vincent Reserves 2022-23.pdf [🔗](#)

Report author:



Donna McKewen
Accountant
23/08/2023

Reviewed and authorised by:



Saskia Righarts
Group Manager - Business Support
23/08/2023

	AUDITED - 2021/22 Annual Report				2022/23 AP	Adjusted 2022/23 AP Closing*	Forecast 1 including Carry- Forwards FY2022/23	
VINCENT RESERVES	Opening Balance	Transfers In	Transfers Out	Closing Balance D = A + B - C	Net Transfers In and Out	AP Closing Balance F = D + E	In/Out	Revised Closing Balance H = F + G
	A	B	C	D = A + B - C	E	F = D + E	G	H = F + G
Vincent Recreation and Culture Charge								
2411 - Alexandra Community Centre	-	-	-	-	(16,136)	(16,136)	(351,500)	(367,636)
2412 - Molyneux Stadium Alexandra	-	-	-	-	(36,255)	(36,255)	(51,500)	(87,755)
2462 - Other Reserves Alexandra	-	-	-	-	-	-	(66,005)	(66,005)
2463 - Pioneer Park	-	-	-	-	-	-	(17,315)	(17,315)
2492 - Molyneux Pool	(1,570,075)	336,517	-	(1,621,557)	(50,990)	(1,672,548)	(3,466)	(1,676,014)
4410 - Becks Hall	(44,545)	-	(55,978)	(100,523)	(6,069)	(106,592)	-	(106,592)
4411 - Clyde Community Centre	(15,000)	-	(11,797)	(26,797)	13,510	(13,286)	(54,000)	(67,286)
4412 - Omakau Community Centre	90,088	828	(21,573)	69,343	1,166	70,509	-	70,509
4413 - Ophir Community Centre	35,602	42,578	(61,082)	17,099	10,970	28,069	-	28,069
4414 - Moa Creek/Poolburn Community Centre	68,530	15,325	-	83,855	16,375	100,230	(30,270)	69,960
4415 - Clyde Museums	-	-	-	-	(80,323)	(80,323)	(60,350)	(140,673)
4461 - Clyde & Fraser Domains	27,015	-	(61,367)	(34,352)	(47,515)	(81,867)	(15,669)	(97,536)
4463 - Clyde - Alexandra Walkway	22,305	194	-	22,499	(11,507)	10,992	-	10,992
4491 - Clyde Pool	-	-	-	-	-	-	-	-
	(1,386,080)	395,442	(211,796)	(1,590,434)	(206,774)	(1,797,207)	(650,075)	(2,447,282)
Vincent Ward Services Rate								
2111 - General Development Alexandra	1,325,574	3,089,835	-	4,803,409	1,544,978	6,348,387	-	6,348,387
2342 - Pines Forestry	-	-	-	-	-	-	-	-
2351 - Property General Vincent	-	-	-	-	73,193	73,193	(5,000)	68,193
2352 - 37 Tarbert St	-	-	-	-	-	-	-	-
2353 - 39-43 Tarbert St	-	-	-	-	4,744	4,744	(129,167)	(124,423)
2354 - Central Stories	60,254	513	(2,629)	58,138	1,925	60,063	(1,000)	59,063
2431 - Vincent Grants	(56,841)	13,816	-	(43,025)	6,833	(36,192)	(26,667)	(62,859)
2451 - Manorburn Recreation Reserve Committee	45,887	3,562	-	49,449	182	49,631	-	49,631
2757 - Alexandra Town Centre	(21,338)	-	(45,538)	(66,875)	(35,500)	(102,375)	(62,781)	(165,156)
4111 - General Revenues & Development E/M	1,167,095	10,793	(127,913)	1,049,975	132,149	1,182,125	-	1,182,125
	2,503,538	3,118,703	(176,080)	5,834,161	1,728,504	7,562,665	(224,615)	7,338,050
Vincent Ward Promotional Charge								
2033 - Alexandra Promotions	-	-	-	-	-	-	(34,946)	(34,946)
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	(34,946)	(34,946)
Vincent Ward Services Charge								
2211 - Elected Members Vincent	-	-	-	-	-	-	-	-
2831 - Alexandra Cemetery	-	-	-	-	-	-	(71,048)	(71,048)
4831 - Clyde Cemetery	(10,251)	7,947	-	(2,304)	735	(1,568)	-	(1,568)
4832 - Omakau Cemetery	-	-	-	-	-	-	(4,482)	(4,482)
	(10,251)	7,947	-	(2,304)	735	(1,568)	(75,530)	(77,098)
Vincent Ward Specific Reserves								
2130 - Alexandra Brass Band Fund	20,554	189	-	20,743	657	21,400	-	21,400
2131 - Alexandra Flood Maintenance Fund	15,017	138	-	15,155	480	15,635	-	15,635
2135 - Alexandra Land Endowment Fund	613,336	5,650	-	618,986	13,788	632,774	-	632,774
2153 - Vallance Cottage	(30,785)	-	(9,729)	(40,514)	2,828	(37,686)	-	(37,686)
4121 - Clyde Utilities Fund	22,810	210	-	23,020	729	23,749	-	23,749
4123 - Earnscleugh Amenity Trust	60,962	562	-	61,524	1,948	63,472	-	63,472
4127 - E/M Rural Land Subdivision Fund	484,995	27,811	(2,070)	510,736	7,750	518,486	-	518,486
	1,186,888	34,560	(11,798)	1,209,650	28,179	1,237,829	-	1,237,829
Vincent Ward Development Fund								
2137 - Alexandra Reserves Contribution Fund	508,064	157,360	-	665,424	10,424	675,848	-	675,848
	508,064	157,360	-	665,424	10,424	675,848	-	675,848
Alex Town Centre Upgrade 1991								
2763 - Alexandra Capital Works 93	19,304	178	-	19,482	617	20,099	-	20,099
2764 - Alexandra Town Centre Loan	(129,119)	-	(47,493)	(176,612)	-	(176,612)	-	(176,612)
	(109,815)	178	(47,493)	(157,130)	617	(156,513)	-	(156,513)
Grand Total	2,692,345	3,714,190	(447,167)	5,959,367	1,561,685	7,521,053	(985,166)	6,535,887

* The Annual Plan closing balance has been adjusted to reflect the closing balance of the Annual Report and the Annual Plan movement. This is to enable a running estimate of the total Reserves balance.

6 MAYOR'S REPORT

23.6.6 MAYOR'S REPORT

Doc ID: 659999

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Vincent Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

23.6.7 CHAIR'S REPORT

Doc ID: 660003

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

23.6.8 MEMBERS' REPORTS

Doc ID: 660006

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

23.6.9 SEPTEMBER 2023 GOVERNANCE REPORT

Doc ID: 660004

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

3. Attachments

Appendix 1 - 20230905 VCB Status Updates .docx [↓](#)

Report author:



Sarah Reynolds
Governance Support Officer
14/08/2023

Reviewed and authorised by:



Saskia Righarts
Group Manager - Business Support
14/08/2023

Status Updates		Committee: Vincent Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
12/06/2023	Approval of the Draft Omakau and Ophir Reserves Management Plan 2022	23.5.7	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to approve the draft Omakau and Ophir Reserves Management Plan 2023 and notify the plan for public submission in accordance with the Reserves Act 1977.</p> <p>C. Agree that the Vincent Community Board hear submissions received on the draft plan.</p>	Parks and Recreation Manager	<p>14 Aug 2023 Consultation closes on 17 August. A report detailing the themes from feedback received will be provided to the Board at its next meeting.</p> <p>04 Jul 2023 Draft Plan now out for public consultation.</p> <p>22 Jun 2023 Action memo sent to staff</p>
2/05/2023	Half Mile Recreation Reserve Redevelopment	23.3.4	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the redevelopment plan option B for the Half Mile Recreation Reserve, with engagement with the community on shelter tree options along the boundary and within the key walking areas.</p> <p>C. That options for funding the redevelopment of the Half Mile Recreation Reserve are included in the 2024-2034 Long Term Plan.</p> <p>D. Directs the interim CEO to continue to investigate third party funding opportunities for the development of the Half Mile Recreation Reserve.</p>	Parks and Recreation Manager	<p>14 Aug 2023 Feedback on shade plant options being sought, this closes on 2nd September.</p> <p>04 Jul 2023 Feedback on shelter trees is being collated.</p> <p>26 May 2023 Community engagement on shelter tree options is underway.</p> <p>10 May 2023 Action memo sent to staff.</p>
31/01/2023	Central Otago Riding for the Disabled and Dunstan Equestrian Centre Development.	23.1.4	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees in principle to support the Central Otago Group Riding for the Disabled and Dunstan Equestrian Centre proposed development for the Dunstan Recreation Reserve. Subject to the Board's further</p>	Property and Facilities Officer - Vincent and Teviot Valley	<p>14 Aug 2023 Further information regarding costing and design have now been received. This project will be added to the LTP process. Staff to update DEC.</p>

			<p>approval of a feasibility study, concept plans, high level costings, and proposed funding structure.</p> <p>C. Agrees to an extension of the lease held by the Central Otago Riding Group for the Disabled over Section 6 Survey Office 524226, for two years, together with the right for the tenant to give two months' notice to terminate. The new final expiry date is 30 June 2025.</p>		<p>04 Jul 2023 Central Otago Riding for the Disabled (CORDA) have advised due to limited volunteers there is not the capacity for them to continue with the meetings etc, however representation of CORDA will still be maintained via their membership with DEC.</p> <p>Awaiting updated designs from local contractor and costings. Report will now be presented at the following VCB meeting 5th September 2023 to allow group time to collate costings and designs.</p> <p>26 May 2023 The group continued to gather information but are still waiting on draft plans. Have rescheduled the report to be presented at the next VCB meeting in July.</p> <p>19 Apr 2023 The groups continue to work on gathering the information required for a June report to the Board.</p> <p>02 Mar 2023 A deed of variation to extend Central Otago Riding for the Disabled has been executed. The groups are working on gathering the information required for the Board to consider public consultation of the Council contributing funding to the project. They are aiming for this to be presented to the June Vincent Community Board meeting.</p> <p>27 Feb 2023 Action memo sent to staff.</p>
6/09/2022	Alexandra River Park	22.6.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to develop the Alexandra River Park.</p> <p>C. Approves the concept design for the Alexandra River Park and agrees to proceed with detailed design.</p> <p>D. Notes that the final detailed design will be presented to the Vincent Community Board for approval.</p> <p>E. Authorises the Chief Executive Officer to do all that is necessary to give effect to the resolution.</p>	Parks and Recreation Manager	<p>14 Aug 2023 Report expected before end of the year.</p> <p>04 Jul 2023 Report to be presented at September meeting.</p> <p>26 May 2023 Work is continuing preparing a draft landscape plan for this site to be presented to the Boards July meeting.</p> <p>27 Mar 2023 Work is continuing with all parties to develop a detailed landscape plan.</p> <p>27 Feb 2023 A landscape architect has been appointed and design meeting with River Park Trust, Aukaha and Council due to commence in March.</p> <p>13 Jan 2023</p>

					<p>Resource consents from both ORC and CODC have now been issued. Progress will now begin on developing a final plan for the Boards approval.</p> <p>31 Oct 2022 Resource consents that are required for this project have been applied for. Outcome expected by mid-December.</p> <p>16 Sep 2022 Action memo sent to Officer.</p>
22/03/2022	Vallance Cottage Reserve Biodiversity Border Planting	22.2.5	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves a proposal from the Alexandra Garden Club to plant a Biodiversity Border along the Tarbert Street side of Vallance Cottage Reserve, with final design and location to be agreed upon with council staff.</p> <p>C. Agrees to enter a Memorandum of Understanding between Council and the Alexandra Garden Club for the establishment of a biodiversity border at the Vallance Cottage Reserve.</p>	Parks and Recreation Manager	<p>14 Aug 2023 No updates.</p> <p>04 Jul 2023 No updates.</p> <p>26 May 2023 No change.</p> <p>27 Mar 2023 No further update.</p> <p>27 Feb 2023 No further update.</p> <p>13 Jan 2023 No correspondence from the Garden Club has been received on this matter.</p> <p>31 Oct 2022 MOU has not been signed. No further progress has been made.</p> <p>11 Jul 2022 MOU was sent to the group and currently waiting for returned signed copy from the group. Follow up email has been sent.</p> <p>23 May 2022 Staff continue to work with the club on plans for this project. The club has confirmed planting will not start before May 2023.</p> <p>20 Apr 2022 Staff are working with the Garden Club on their plans for this project.</p> <p>30 Mar 2022 Action memo sent to the report writer.</p>

16/11/2021	Clyde Museum Redevelopment - Clyde Police Lock-up	21.9.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the proposal to move the Clyde Police Lock-up from the rear of the Blyth Street Museum (Lot 1 Deposited Plan 27008) to a location near the Clyde Railway Station on the Railway Station Recreational Reserve (Lot 31 Deposited Plan 19044).</p> <p>C. Approves the budget of \$46,000 to be funded from the Vincent General Reserves (4111).</p> <p>D. Agree to issue a lease to the Clyde Historical Museum Group Incorporated over approximately 30m² of the Clyde Railway Station Recreation Reserve.</p> <p>This lease will be issued under the Reserves Act 1977 and is subject to the Community Leasing and Licensing Policy.</p>	Property and Facilities Officer - Vincent and Teviot Valley	<p>14 Aug 2023 Currently exploring other ramp options to allow better accessibility.</p> <p>04 Jul 2023 The current design boasts many features also a unique timber. Scope of works to change slightly and awaiting re-quote. Staff are investigating other options to allow easier accessibility.</p> <p>26 May 2023 Have received one quote, however the quote included features that are no longer required. Have asked for amendments.</p> <p>18 Apr 2023 Staff are still awaiting quotes for alternative options as the previous quotes are high.</p> <p>02 Mar 2023 Quotes have been received but they are high due to the design of the accessible ramps into the building. Staff are investigating ramp options to reduce costs. Clyde Museum Group Incorporated have been updated.</p> <p>23 Dec 2022 Two quotes to complete the project have been received. A report to the Vincent Community Board to approve additional budget required to complete the project will be tabled early 2023.</p> <p>01 Nov 2022 The building was relocated on 5 September. There were unexpected additional expenses in the move. When they started lifting the building up it was found that the floor was not connect to the walls and there was borer being present in the bearers. Both items needed to be addressed before the building was moved. Then when the contractor started to dig the holes for the piles at the new site, beside the Clyde Railway Station, they found an underground steel tank. An archaeologist was called in and concluded that it was most likely a soak pit system that was installed when the station was first build in 1907. The site was recorded, and approval given to fill the tank with concrete. These unexpected costs have put the project over budget. A review of the remaining costs to achieve building consent is underway.</p> <p>24 Aug 2022 Building consent granted. The building is due to be moved within the week of 29 August 2022.</p>
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					<p>13 Jul 2022 Resource Consent granted. Awaiting Building Consent.</p> <p>23 May 2022 Resource Consent lodged. Contractors engaged. Building consent documentation underway.</p> <p>20 Apr 2022 Procurement of contractors continues, and assessment of quotes received is underway. On-going.</p> <p>31 Mar 2022 Procurement of contractors continues. Assessment of quotes received underway.</p> <p>04 Mar 2022 Procurement of contractors underway.</p> <p>07 Jan 2022 Action memo received. Procurement of contractor to move the building is underway.</p>
19/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	Recommends to Council that staff convene a meeting of Central Otago District Council, Central Otago Hockey Association, Central Lakes Trust and Molyneux Turf Incorporated to discuss a way forward on the proposed multi-use turf and facilities at Molyneux Park.	Parks and Recreation Manager	<p>14 Aug 2023 Molyneux Turf Incorporated to appear at today's public forum to give an update.</p> <p>04 Jul 2023 No change.</p> <p>26 May 2023 No change.</p> <p>27 Mar 2023 No further update.</p> <p>27 Feb 2023 No further update.</p> <p>13 Jan 2023 No further update from Hockey on this matter.</p> <p>31 Oct 2022 No further update.</p> <p>24 Aug 2022 No further update</p> <p>11 Jul 2022 The first stage of the feasibility report in November 2021 has been completed. MTI has now extended the study to explore another location additional to Molyneux Park as a further option for consideration. MTI intend presenting the VCB with the finalised report in the coming months.</p> <p>24 May 2022 This item is currently on hold.</p>

					<p>19 Apr 2022 No further updates.</p> <p>03 Mar 2022 No further updates.</p> <p>14 Jan 2022 No further update.</p> <p>03 Nov 2021 Molyneux Turf Incorporated have engaged a consultant to assist them in the preparation of a business case for the proposed turf. Completion date for this is unknown.</p> <p>20 Aug 2021 A meeting has been held with key stakeholders for the proposed hockey turf. As an outcome from that meeting a comprehensive feasibility study produced by the hockey club is necessary to progress the matter. This is a requirement of funding agencies and would enable the matter to be considered by the Vincent Community Board.</p>										
15/09/2020	Alexandra Theatre – Stage Upgrade	20.5.5	<p>That the Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to proceed with the Alexandra Theatre Stage Upgrade Project at an updated estimate cost at the detailed design stage of \$590,000.</p> <p>C. Approves the updated funding structure of the project to be as follows:</p> <table><tr><td>Central Otago District Council</td><td></td></tr><tr><td>Otago Community Trust</td><td></td></tr><tr><td>Lotteries Community Facilities</td><td></td></tr><tr><td>Trans power Community Care Fund</td><td></td></tr><tr><td>Alexander McMillan Trust</td><td></td></tr></table> <p>The draft Long-Term Plan 2021/31 to be updated once the project tender has been concluded.</p> <p>D. Approves the updated project programme as outlined in the report and instructs Council staff to start the tendering process.</p>	Central Otago District Council		Otago Community Trust		Lotteries Community Facilities		Trans power Community Care Fund		Alexander McMillan Trust		Property Officer	<p>15 Aug 2023 The Hall is now closed until around November as Breen’s have started work on earthquake strengthening and compliance. Scaffolding is also up around the theatre for some initial structural work to start before main work starts in theatre in October/November.</p> <p>10 Jul 2023 Construction contract signed with Breen Construction. Construction to be done in phases so both Hall and Theatre aren’t closed at the same time. Some work to start in theatre in July and final completion of all stages estimated by end of March 2024. Funding grants received from Lotteries and Otago Community Trust.</p> <p>26 May 2023 Construction contract being finalised for signing. First instalment of funding from Lotteries due on lodging of building consent received.</p> <p>06 Apr 2023 Building Consent application lodged and approval imminent. Construction Contract being reviewed by contractor for signing. Tentative start date in August 2023.</p> <p>02 Mar 2023</p>
Central Otago District Council															
Otago Community Trust															
Lotteries Community Facilities															
Trans power Community Care Fund															
Alexander McMillan Trust															

					<p>Report to Council was tabled and recommendations to combine the projects procurement were approved. Breen Construction have priced work which is within budget. Construction contract is in the process of being executed. Building Consent lodged. Estimated start date is in October.</p> <p>23 Dec 2022 Better off Funding is confirmed. A report will be tabled at the Council's meeting in January. This report promotes the combining and procurement of the Alexandra Theatre Stage Upgrade Project and the Alexandra Community Centre Earthquake Strengthening and Building Compliance Project's. By doing so we will be able to meet funding agreement deadlines and gain efficiencies in terms of cost, management, and time.</p> <p>01 Nov 2022 The contractor is progressing with their cost estimate. Awaiting the outcome of the Better off Funding.</p> <p>24 Aug 2022 Work is still in the process of being re-priced. The building contractor is finding it hard to get a sub-contractor to reprice and commit to the work schedule. A rough cost estimate was provided by the building contractor and the funding shortfall has been used for consideration within the Better off Funding project.</p> <p>13 Jul 2022 Work is being re-priced.</p> <p>23 May 2022 Invasive investigation completed. Engineering design completed and with contractor to price.</p> <p>14 April 2022 The fire and accessibility report has been received. An invasive investigation to determine the connection between parts of the buildings within the complex is underway. This invasive investigation will give the information required for the earthquake strengthening modelling.</p> <p>January 2022 – March 2022 No further update.</p> <p>December 2021 Chasing engineer's fire and accessibility reports and earthquake modelling results. Requested an 8-month extension on the Lotteries funding agreement.</p> <p>November 2021</p>
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				<p>Awaiting engineer's fire and accessibility reports and earthquake modelling results.</p> <p>October 2021</p> <p>The engineering design for strengthening is finished. QS of this design has been received. When taking the approach of combining both the Stage Upgrade and the Earthquake Strengthening Projects the estimated construction costs are over the combined budget. It has also been identified that an accessibility report and a fire report will be required as part of the building consent for both projects. The engineer has both reports underway. Any resulting costs to bring the building up to current code will also need to be factored into these projects.</p> <p>The engineer has suggested council could opt for only the hall section of the Community Centre to be strengthened if the Theatre is not required for Emergency Management purposes. Council's Emergency Management Officer has been consulted and confirmed this could be a possibility the Board may like to consider. The engineer has been instructed to do further modelling to see how the parts of the complex will perform in an earthquake if they are at different strengthening levels. Once received a report to the Board for a decision to either provide further funding or to proceed but only strengthen the hall side of the complex to 67% will be tabled.</p> <p>September 2021</p> <p>Central Lakes Trust approved \$32,000. Funding remains \$46,500 short. The building is due to be strengthened up to 67% through funding provided this financial year. Possibility of combining these projects for potential cost savings is being explored. Engineer's design for strengthening work underway.</p> <p>August 2021</p> <p>Asbestos removal complete. Central Lakes Trust application submitted. Decision due mid-August.</p> <p>July 2021</p> <p>Funding for asbestos removal approved. Asbestos being removed 5-18 July. Lotteries funding approved in full. Transpower and Alexander McMillan Trust funding applications declined. Central Lakes Trust approached again and will consider application in August funding round.</p> <p>May 2021</p> <p>Otago Community Trust funding approved in full. Report to Board to be tabled at its June meeting, requesting funding for asbestos removal which must be completed before construction commences.</p>
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					<p>March 2021 Funding applications lodged. Outcome expected end June 2021.</p> <p>February 2021 Contract awarded subject to funding. Funding applications underway.</p> <p>December 2020 Tender has now closed. Assessment is underway.</p> <p>November 2020 Drafting of tender documents are underway.</p> <p>September 2020 Action memo sent to the Property and Facilities Officer – Vincent and Teviot Valley.</p>
12/05/2020	Alexandra Cemetery Arnott Street Boundary Treatment	20.2.9	<p>That the Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees that the planting of the Salvation Army community garden screen planting and the fencing and planting of the northern Arnott Street buffer zone proceed as approved in the 2019/2020 Annual Plan.</p> <p>C. Agrees to the removal of all encroachments on the reserve, and the fencing of the common boundary between Arnott Street East and the reserve, where no common boundary fence exists, by the end of the calendar year.</p>	Parks Officer - Projects	<p>11 Aug 2023 The new trees are scheduled for arrival in the third week in August. The autumn planted bulbs are starting to come through so a spring display from both quarters is imminent.</p> <p>04 Jul 2023 The fencing and irrigation install along the Fulton Hogan boundary is complete and bulbs have been installed. Trees for the site are due for delivery in spring.</p> <p>26 May 2023 Contractor is due to commence the fencing and irrigation install in the last week of May. Tree install will follow in spring.</p> <p>17 Apr 2023 Site preparation is almost complete. The install of irrigation and rabbit fencing has been delayed until May 2023.</p> <p>03 Mar 2023 Preparation of the planting area has commenced. The irrigation install will follow, in April 2023.</p> <p>17 Jan 2023 Contractors are designing the irrigation required for the industrial boundary tree planting. Trees for the site have been ordered for supply in winter. Once costs are known focus will return to the Arnott Street residential boundaries and fence discussions with residents.</p> <p>31 Oct 2022 Boundary fencing and the lead in process reprioritised to 2023. Maintenance of the former grazing area has commenced. Awaiting confirmation that Aurora have completed their cable install and site clean-up along the Fulton Hogan boundary to schedule the installation of irrigation and trees.</p>

					<p>24 Aug 2022 The process of engaging with affected reserve neighbours to fence the common boundary between the cemetery reserve and private property is to commence in September. Letters will be sent to each party inviting them to provide feedback on their preferred fencing style. Some guidance will be shared on the best fencing design for public/private boundaries.</p> <p>11 Jul 2022 Grazing tenant has now left the site and removed the fencing between the residential properties on Arnott Street and the Cemetery Reserve. Staff will now resume boundary fencing discussions with those affected. Council will maintain the area to an appropriate standard via the Open Space maintenance contract.</p> <p>24 May 2022 This project remains stalled however will be focussed on during the winter period.</p> <p>14 Apr 2022 Encroachment removal along the Arnott Street boundary of the cemetery reserve has not been progressed over the summer period due to the projects needing to take priority during the season. Some residents have completed the removal of their encroachments voluntarily in the interim.</p> <p>14 Apr 2022 Encroachment removal along the Arnott Street boundary of the cemetery reserve has not been progressed over the summer period due to the projects needing to take priority during the season. Some residents have completed the removal of their encroachments voluntarily in the interim.</p> <p>August 2021 Removal of encroachments rescheduled with residents to Summer 2021. On hold until further progress. ON HOLD</p> <p>May - July 2021 Planting is now well established. Encroachment timeline removal not finalised.</p> <p>March 2021 Final neighbouring property owners still in discussion with Council on a timeline for removal of encroachments.</p> <p>February 2021 Encroachment removal and boundary fencing works imminent.</p> <p>December 2020</p>
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					<p>The planting and irrigation components of the project are now complete, and plants are thriving. Encroachment removal and boundary fencing discussions with property owners is to commence in January 2021.</p> <p>November 2020 Planting, irrigation mains, fencing, and plant protection completed. Temporary irrigation is still in place to establish both the border and the grass cover while the irrigation contractor waited for the planting to be completed. Permanent irrigation completion is imminent. One neighbour to the site has been of great support in keeping the irrigation operating through high wind periods to both control dust and ensure plant survival.</p> <p>September 2020 Works stalled due to contractor availability. Issues will be addressed to see planting and fencing completed by the end of September.</p> <p>July 2020 Community Garden screen planting project commenced 13 July 2020 with the removal of the derelict water race and the installation of irrigation. Fencing will follow with the planting likely to be completed by 31st August 2020.</p> <p>May 2020 Letter sent to all Arnott Street property owners who adjoin the reserve advising them of the Board's decision. Project re-costing underway for a June start on implementation of buffer planting works. Removal of the derelict water race reviewed as possible pending agreement from Heritage New Zealand.</p> <p>May 2020 Action memo sent to Parks Projects Officer.</p>
3/12/2019	Development of a Multi-use Community Hub at the Omakau Recreation Reserve (PRJ 01-2017-01)	19.8.13	<p>That the Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to support in principle the development of a purpose-built multi-use community facility for Omakau and surrounding communities, as outlined in Global Leisure Group's feasibility study.</p> <p>C. Approves the construction of the facility on the Omakau Recreation Reserve, at a location to be determined by the</p>	Property Officer	<p>15 Aug 2023 Report to come to the October meeting.</p> <p>10 Jul 2023 Concept Design and funding structure scheduled to be presented to VCB for approval on 5 September.</p> <p>26 May 2023 Concept Design being finalised for approval by Vincent Community Board. Manuherekia Valleys Charitable Trust have provided a funding strategy and updated timeline for project with construction planned in 2025.</p> <p>06 Apr 2023</p>

			<p>community, subject to project funding and regulatory consent approvals.</p> <p>D. Agrees in principle, subject to further work, that the rough concept design for the facility be progressed to developed design stage, to enable future funding discussions and consideration by the Board.</p>	<p>The Manuherekia Valleys Charitable Trust are still working on the final details of the concept designs and estimated costs with staff. A report to the Board and then Council will be provided in due course to approve these plans.</p> <p>02 Mar 2023 The community group have formed a trust. The Manuherekia Valleys Charitable Trust. They are working on the final details of the concept designs and estimated costs with staff. A report to the Board and then Council will be provided in due course to approve these plans.</p> <p>03 Nov 2022 No update available at this stage.</p> <p>15 Aug 2022 The Manuherekia Valleys Charitable Trust deed is finalised and has been sent to Charities Services for registration.</p> <p>31 May 2022 No further update</p> <p>November 2021 The Committee is continuing to progress the design plans and the formation of a charitable trust.</p> <p>September 2021 The subcommittee is continuing to work on progressing the design.</p> <p>July-August 2021 A subcommittee of the working group has been formed to progress the design.</p> <p>June 2021 Resolved by Council to include in Year 3 of the 2021 Long-term Plan.</p> <p>May 2021 Endorsed by VCB and will be considered by Council at the 1 June 2021 meeting.</p> <p>February 2021 A \$1million financial contribution to the construction of the hub has been included as a consultation topic in Council's 2021 Long-term Plan community engagement.</p> <p>June 2020 The working group for this project is re-establishing meetings as of 10 June. (Their first meeting is this evening).</p> <p>April 2020 The COVID-19 lockdown has temporarily stalled community meetings.</p> <p>March 2020</p>
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					<p>The Omakau Recreation Reserve Committee is progressing community conversations about an appropriate building site and user needs, so that the detailed design will consider as many potential users as possible.</p> <p>December 2019 Action memo sent to Community and Engagement Manager.</p>
5/09/2017	Council Owned Land, Pines Plantation Area North of Molyneux Park Netball Courts Alexandra – Consider Sale/Development of Residential Land (PRO 61-2079-00)	17.7.12	<p>Recommendations</p> <p>A. RESOLVED that the report be received, and the level of significance accepted.</p> <p>B. RESOLVED that the Board agreed to the sale of part of Lot 25 DP 3194 and part of Lot 6 DP 300663, located south of the Trans power corridor at the north end of Alexandra and adjacent to the Central Otago Rail trail.</p> <p>C. RESOLVED that the Board agreed to sale of the land by way of a joint venture development and sale of Lots, the minimum terms and conditions including:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The joint venture partner funding development with no security registered over the land. <input type="checkbox"/> Council receiving block value. <input type="checkbox"/> Council receiving 50% of the net profit, with a minimum guaranteed of \$500,000. <input type="checkbox"/> Priority order of call on sales income: <p>First: Payment of GST on the relevant sale.</p> <p>Second: Payment of any commission and selling costs on the relevant sale.</p> <p>Third: Payment to the Developer of a fixed portion of the estimated Project Development Costs per lot as specified in the Initial</p>	Property and Facilities Manager	<p>10 Aug 2023 No change.</p> <p>04 Jul 2023 Stage 3 - 2 of the 4 remaining sections are under offer. Other stages have no change.</p> <p>26 May 2023 Stages 1 & 2 - All 32 sections sold., Stage 3 - Titles issued at end of March and 15 out of 19 sections sold, 4 remaining unsold., Stage 4 - Nearing completion. Road sealing now delayed until after winter. Titles expected towards end of year., 20 sections in Stage 4 on market as house and land packages. One under negotiation but none sold yet. Home builder looking at also providing 2-bedroom option as well as 3-bedroom as may appeal more to market for these smaller sections.</p> <p>18 Apr 2023 Stage 3 titles issued., Settlement of 14 sections on the 31st March 2023., 4 sections left unsold.</p> <p>14 Feb 2023 Still awaiting title. 224 issued for Stage 3</p> <p>13 Jan 2023 Current sales are as follows: 32 sections in Stage 1 and 2 are sold. 3 sections out of 19 have not been sold in Stage 3. 20 sections in Stage 4 are now on market with two lots under offer., Stage 3 titles are expected by end of March 2023 and Stage 4 in second quarter of 2023.</p> <p>03 Nov 2022 Current sales are as follows: Stage 1 and 2: 32 Sections Sold. Stage 3: 17 sections under contract, 2 sections unsold. Stage 4: Due to be released November 2022.</p> <p>24 Aug 2022 Current sales are as follows: Sales: Stage 1 and 2: 32 sections sold. , Stage 3: 16 sections under contract, 3 sections unsold. , Stage 4: 20 sections not yet on the market</p> <p>June 2022</p>

			<p>Budget Estimate and as updated by the Development Costs Estimate breakdown.</p> <p>Fourth: Payment of all the balance settlement monies to Council until it has received a sum equivalent to the agreed block value.</p> <p>Fifth: Payment of all the balance settlement monies to Council until it has received an amount equivalent to the agreed minimum profit share to Council</p> <p>Sixth: Payment of all the balance to the Developer for actual Project Costs incurred in accordance with this Agreement.</p> <p>Seventh: Payment of all of the balance amounts (being the Profit Share) to be divided 50 / 50 (after allowance for payment of the Minimum Profit to Council.</p> <p>D. RESOLVED that the Board agreed to delegate to the Chief Executive the authority to select the preferred joint venture offer and negotiate "without prejudice" a joint venture agreement.</p> <p>E. AGREED that the Chief Executive be authorised to do all necessary to achieve a joint venture agreement.</p>	<p>Stage 2: All lots sold. Titles issued. Stage 3: 14 sold, 1 under contract, 1 under offer, 3 remaining unsold.</p> <p>May 2022 Stage two Titles received and settled. Stage three on track.</p> <p>March 2022 Stage two 223c and 224c applications submitted. Awaiting approval.</p> <p>January 2022 Stage one titles received, and stage two titles applied for.</p> <p>December 2021 Waiting for Land Information New Zealand to issue titles.</p> <p>November 2021 224c Approved. Titles applied for.</p> <p>October 2021 224c application has been submitted. Once 224c is approved, titles can be applied for.</p> <p>September 2021 Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 10 sold, 9 unsold or under offer.</p> <p>July 2021 50% of Stage 3 under offer. Development tracking well.</p> <p>August 2021 Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 6 sold, 5 under contract, 8 unsold.</p> <p>May 2021 Stage Three ready to be released for sale.,</p> <p>March 2021 Construction work continues.</p> <p>February 2021 contract executed. Detailed update was emailed to the board separate to this Status Report.</p> <p>December 2020 Deed of novation signed by all parties.</p> <p>November 2020 Variation to agreement has been drafted to accommodate staging. Currently with developer for consideration. Discussions are also being held about future entity, as one partner has passed away.</p> <p>September 2020 Work expected to start on site in October for Stage 1 and some sections will be marketed. Stage 1 completion scheduled for April 2021.</p>
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					<p>August 2020 Continuing to await outcome of Shovel Ready Projects application as this, may affect how development progresses.</p> <p>July 2020 Still awaiting outcome of Shovel Ready Projects application which may affect, how development progresses.</p> <p>May 2020 Delays with engineering design and construction start date due to Covid 19., Engineering design mostly complete and work on site expected to start soon with a staged, approach. Awaiting outcome of Shovel Ready Projects application which may affect how, this development progresses.</p> <p>February 2020 The developer is working on engineering design for subdivision to be, approved by Council. Work expected to start on site for subdivision in approximately 6, weeks.</p> <p>January 2019 Subdivision consent granted 18 December 2019.</p> <p>October 2019 The affected party consultation process with NZTA and Transpower is now, complete however the process with DOC is still being progressed. Once finalized, the application to connect Dunstan Road to the State Highway will be complete. Subdivision, consent will then be lodged.</p> <p>November 2019 Subdivision consent was lodged on 22 November 2019.</p> <p>September 2019 The affected party consultation process with NZTA, Transpower and, DOC for the application to connect Dunstan Road to the State Highway is almost complete., The developer is also close to finalising the subdivision plan to allow for the resource, consent to be lodged.</p> <p>July 2019 Subdivision consent expected to be lodged in August.</p> <p>June 2019 Tree felling complete. Subdivision consent expected to be lodged in July or, August.</p> <p>May 2019 Tree felling commenced 20 May and is expected to take up to 6 weeks to, complete. Subdivision scheme plan close to being finalised before resource consent, application.</p> <p>April 2019</p>
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				<p>Security fencing has been completed. Felling of trees expected to commence, in the next month. Concept plan is in final draft. Next step is for the surveyor to apply for, resource consent.</p> <p>March 2019 Concept plan is in final draft. Next step is for the surveyor to convert to a, scheme plan and apply for resource consent. The fencer is booked in for March.</p> <p>January 2019 Development agreement was signed by AC & JV Holdings before Christmas. Subdivision plan now being developed for resource consent application and removal of trees expected to start mid to late January.</p> <p>October 2018 The development agreement is with the developer's accountant for, information. Execution imminent.</p> <p>September 2018 The development agreement is under final review.</p> <p>August 2018 Risk and Procurement Manager finalising development agreement to allow development to proceed.</p> <p>June 2018 Preferred developer approved. All interested parties being advised week of 11 June. Agreement still being finalised to enable negotiation to proceed.</p> <p>March 2018 Staff finalising the preferred terms of agreement., April 2018 – No change.</p> <p>February 2018 Requests received. Council staff have been finalising the preferred terms, of agreement to get the best outcome prior to selecting a party, including understanding tax, implications.</p> <p>December 2017 Request for Proposals was advertised in major New Zealand newspapers, at the end of November 2017 with proposals due by 22 December. Three complying, proposals received.</p> <p>November 2017 Council solicitor has provided first draft of RFI document for staff review.</p> <p>September 2017 Action Memo sent to Property and Facilities Manager. On agenda for Council approval for the land sale.</p>
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10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 17 October 2023.

11 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
23.6.10 - Clyde Holiday Park Financial Report	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
23.6.11 - September 2023 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
