



AGENDA

Teviot Valley Community Board Meeting Thursday, 7 September 2023

Date: Thursday, 7 September 2023

Time: 2.00 pm

**Location: Roxburgh Service Centre, 120 Scotland
Street, Roxburgh**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Dylan Rushbrook
Interim Chief Executive Officer**

Notice is hereby given that a meeting of the Teviot Valley Community Board will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh and live streamed via Microsoft Teams on Thursday, 7 September 2023 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

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Members Mr N Dalley (Chairperson), Mr M Jessop, Cr S Feinerman, Ms G Booth, Mr R Read

In Attendance T Cadogan (Mayor), P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Teviot Valley Community Board meeting - 15 June 2023

**MINUTES OF A MEETING OF THE
TEVIOT VALLEY COMMUNITY BOARD
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 15 JUNE 2023
COMMENCING AT 2.01 PM**

PRESENT: Mr M Jessop (Chair), Cr S Feinerman, Ms G Booth, Mr R Read

IN ATTENDANCE: T Cadogan (Mayor), D Rushbrook (Interim Chief Executive Officer), L Fleck (General Manager - People and Culture), N McLeod (Acting Group Manager - Business Support), L Webster (Acting Group Manager – Planning and Infrastructure), A Longman (Acting Group Manager – Community Vision), D Scoones (Group Manager - Community Experience), W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Feinerman

That apologies from Mr Dalley be received and accepted.

-----**CARRIED**

2 PUBLIC FORUM

There was no public forum.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Read

That the public minutes of the Teviot Valley Community Board Meeting held on 4 May 2023 be confirmed as a true and correct record.

-----**CARRIED**

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS

23.4.2 COMMUNITY OUTCOMES AND COMMUNITY IDEAS FOR THE DRAFT 2024-34 LONG-TERM PLAN

To consider the comments received through early community engagement for the 2024-34 Long-term Plan for the Teviot Valley ward and note the Community Outcomes that will be used in the drafting of the 2024-34 Long-term Plan.

After discussion it was agreed that if there was a community need for the provision of a dog park this could be reviewed as part of the ongoing scheduled Dog Control Policy review.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes Council has approved using the existing Community Outcomes will be used in the development of the draft 2024-34 Long-term Plan.
- C. Agrees that the suggestion of a dog park would be reviewed as part of the scheduled Dog Control Policy in 2025.

23.4.3 TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2023

To consider the financial performance overview as at 31 March 2023.

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Feinerman

That the report be received.

CARRIED

6 MAYOR'S REPORT

23.4.4 MAYOR'S REPORT

His Worship the Mayor gave an update on his activities since the last meeting;-

- Noted the selection process of the new CEO. He was enthusiastic about Peter Kelly's start on 11th September.
- Observed that Roxburgh was very busy with visitors over Kings Birthday weekend. He congratulated local businesses on their product and their diligence at being open on a public holiday.
- Attended the Millers Flat Coffee Group.

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Feinerman

That the Teviot Valley Community Board receives the report.

CARRIED

7 CHAIR'S REPORT**23.4.5 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:-

- Attended the Millers Flat Coffee Group.
 - Attended a Teviot's Prospects Trust meeting.
 - Attended the end of season meeting for the Millers Flat swimming pool.
 - Attended the Millers Flat water supply AGM.
 - Is attending the Museum committee AGM this evening.
 - Noted generally good feedback on the bin changes.
-

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Booth

That the report be received.

CARRIED

8 MEMBERS' REPORTS**23.4.6 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting:-

Cr Feinerman reported on the following:

- Attended an update with MBIE regarding the status of the Battery Project.
 - Attended a Business Breakfast. Discussion focussed around cycle trails and a possible new bridge at Ettrick, and the requirement for better signage at the end of the Roxburgh Gorge.
 - Attended a Teviot Walkways meeting, they are looking to recruit new committee members.
 - Attended a Teviot Prospects Trust meeting, planning is underway for a Garden Tour in the Spring.
 - Met with staff to scope work for a new bike and walking track to Horse Shoe Bend Bridge.
 - Updated members on discussions at last month's Council meeting. Discussed the recruitment of the new CEO and the recent visit to the Ōtākou Marae and the Otago Museum.
 - Attended an Audit and Risk meeting on 2 June.
-

- Met with the new Welcoming Communities Officer to work on connecting various volunteer groups in the district.

Mr Read reported on the following:

- Noted a request for the reinstatement of some seating by the river opposite Selkirk Place, Roxburgh. Also requested for the area to be added to the mowing schedule.
- Noted the Community Garden is going well with a good number of active members.

Ms Booth reported on the following:

- Attended a Medical Services Trust meeting.
- Noted a quieter period in the Winter and some sickness.

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Feinerman

That the reports be received.

CARRIED

9 STATUS REPORTS

23.4.7 JUNE 2023 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

COMMITTEE RESOLUTION

Moved: Jessop
Seconded: Booth

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 27 July 2023.

The meeting closed at 2.48 pm.

CHAIR / /

4 DECLARATIONS OF INTEREST

23.5.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 660008

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - 20230907 TVCB Declarations of Interest.docx [📎](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Gill Booth			Teviot Valley Rest Home Roxburgh and District Medical Services Trust
Norman Dalley	Martel International Limited (Sole Director/Shareholder) Gilmour Development Limited (Sole Director/Shareholder) North Hill Limited (Sole Director/Shareholder) Teviot Valley Rest Home Incorporated (Chair) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Treasurer/Committee member) Dalley Family Trust (Trustee) Teviot Prospects (Member) Teviot Valley Rest Home Ltd (Director)	217 Scotland Street, Roxburgh (Property Owner) Gilchrist Town Orchard Limited (Shareholder/Director) Roxburgh and Districts Medical Services Trust (Trustee) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Committee Member)	I and H McPhail Charitable Trust Roxburgh Cemetery Trust Committee Roxburgh Swimming Pool Redevelopment Committee

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) Roxburgh Pool Committee (Chair) Sally Feinerman Trust (Trustee) Feinerman Family Trust (Trustee) MPI Teviot Valley Community Hubs group	Breen Construction (Employee / Builder)	Ida MacDonald Charitable Trust Teviot Prospects Teviot Valley Walkways Committee
Mark Jessop	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Faigans Hospitality Ltd (director) Teviot Prospects (Trustee)	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Faigans Hospitality Ltd (manager)	Teviot Museum Committee Ida MacDonald Charitable Trust
Russell Read	Central Otago Districts Arts Trust (Trustee) Community Garden (Member) Cancer Society (Councillor) Southland Boys HS Old Boys Association (Committee) Central Otago Arts Society (member)		I and H McPhail Charitable Trust Tuapeka County Bursary Fund Committee

5 REPORTS

23.5.2 MBIE NZ BATTERY PROJECT

Doc ID: 1209277

1. Purpose

MBIE Battery Project – John Doorbar the Programme Director. A brief presentation and update and time for Q&A's

2. Attachments

Nil

23.5.3 2023/24 COMMUNITY AND PROMOTIONS GRANTS APPLICATIONS - 1ST FUNDING ROUND

Doc ID: 662971

1. Purpose of Report

To consider the first round of the community and promotions grant applications for the 2023/24 financial year.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
 - B. Decides the grants to be allocated to the applicants of the community and promotions grants.
-

2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the first round of funding for the 2023/24 financial year. Applications for this funding round closed on the 23rd of July 2023 for a decision at this meeting.

The Teviot Valley Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$5,000 to distribute in the Teviot Valley community grants scheme and \$2,000 to distribute in the promotions grants scheme.

3. Discussion

Community Grants

Two community grant applications have been received in the current round requesting a total of \$2,273.76. There is a total of \$5,000 for community grants to distribute for both this initial round and the scheduled second round of funding in the first half of 2024.

The details of this round's applications are provided in the table below:

	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
1	Roxburgh Pioneer Energy Brass Band	Operational Costs	Contribution towards power, rates and insurance	1/07/2023	\$7,763	\$2,000
2	Dunstan Kāhui Ako	Dunstan Kāhui Ako Festival of the Arts	Transport costs for Millers Flat School	20/10/2023	\$273.76	\$273.76

Copies of the application, supporting documentation and staff assessment are provided to Board members under separate cover.

Promotion Grants

One promotion grant application has been received in the current round requesting a total of \$960 from the current financial year. There is \$2,000 to distribute for this round and the second round in the first half of 2024. The details are provided in the table below:

	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
3	Roxburgh Entertainment Centre and Promotions Inc	New Signage	Roxburgh Cinema Signage	29 Sep 2023	\$960	\$960

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

4. Financial Considerations

As detailed above, the Board has \$5,000 to distribute for the 2023/24 Community Grants round and \$2,000 for the 2023/24 Promotions Grants.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance well-being.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
Considerations as to sustainability, the environment and climate change impacts	There is no direct impact, though some applications may have a positive environmental impact.
Risks Analysis	No risks have been identified in the funding applications.
Significance, Consultation and Engagement (internal and external)	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there are impacts arising from the application.

7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

8. Attachments

- Appendix 1 - Roxburgh Pioneer Energy Brass Band Grant Assessment (under separate cover) ➡
- Appendix 2 - Roxburgh Pioneer Energy Brass Band Grant Application (under separate cover) ➡
- Appendix 3 - Roxburgh Pioneer Energy Brass Band Support Documents (under separate cover) ➡
- Appendix 4 - Kahui Ako Grant Assessment - Millers Flat School (under separate cover) ➡
- Appendix 5 - Kahui Ako Grant Application - Millers Flat School (under separate cover) ➡
- Appendix 6 - Kahui Ako Grant Supporting Documents - Millers Flat School (under separate cover) ➡
- Appendix 7 - Roxburgh Entertainment Centre Grant Assessment (under separate cover) ➡
- Appendix 8 - Roxburgh Entertainment Centre_Grant Application (under separate cover) ➡
- Appendix 9 - Roxburgh Entertainment Centre_Supporting Documents (under separate cover) ➡

Report authors:



Alison Mason
Media and Marketing Manager
14/08/2023
Reviewed and authorised by:



Rebecca Williams
Community Development Advisor
14/08/2023
Reviewed and authorised by:



Paula Penno
Community and Development Manger
14/08/2023
Reviewed and authorised by:



Anthony Longman
Acting Group Manager –Community Vision
16/08/2023



Dylan Rushbrook
Interim Chief Executive Officer
28/08/2023

23.5.4 REMOVAL OF TREES CHEVIOT STREET ROXBURGH

Doc ID: 1203873

1. Purpose

To update the Teviot Valley Community Board on the removal of Poplar trees on the unformed section of Cheviot Street.

Recommendations

That the report be received.

2. Discussion

During the construction phase of the New Roxburgh swimming pool a request was made to the previous Teviot Valley Community Board (the Board) to fell a group of Poplar trees on the unformed section of Cheviot Street. The trees are behind the Leitholm Street Pensioner flats.

The removal of the trees was requested to allow more sun into the pool and to ensure the solar heating panels being used to heat the pool had maximum sun exposure. The trees also shade the pensioner flats and other adjacent properties.

The trees are adjacent to the Roxburgh river track which is due to be upgraded this spring and it would be more cost effective to remove the trees before the track was upgraded.

At the time of the request there was no budget allocated for this work. The cost to remove the trees is \$21,000.

At the end of the 2022/23 financial year there were two capital projects that were not undertaken.

- Millers Flat Cenotaph repairs - \$5,284.
- Roxburgh wilding pine control - \$5,000.

The Millers Flat cenotaph work is not required at this time but will be reforecast for a later date through the 2024/34 Long-Term Plan.

The wilding pine budget was not required as there was no subsidised wilding conifer control programme developed for Teviot Valley last financial year. With the Government subsidy now ended it is unlikely there will be one.


The short fall of \$10,000 will be funded from the proceeds from the felling of Grovers Hill forestry. It is anticipated that following the cost of pest control, planting and on-going maintenance there will be approximately a \$30,000 surplus.

3. Attachments

Nil

Report author:

Reviewed and authorised by:



Gordon Bailey
Parks and Recreation Manager
17/08/2023

David Scoones
Group Manager - Community Experience
31/08/2023

23.5.5 INTERIM TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2023

Doc ID: 662123

1. Purpose

To consider the financial performance overview as at 30 June 2023.

Recommendations

That the report be received.

2. Discussion

These statements are designed to give an overview of financial performance. It is important to note that as the Annual Report 30 June 2023 is not yet compiled that the figures below may change as required.

The operating statement for the twelve months ending 30 June 2023 shows an unfavourable variance of (\$277k) against the revised budget.

2022/23	12 MONTHS ENDING 30 JUNE 2023				2022/23
Full Year Annual Plan \$000		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000	Full Year Revised Budget \$000
	Income:				
22	Internal Interest Revenue	35	22	13	22
18	User Fees & Other	65	18	47	18
-	Reserves Contributions	10	-	10	-
529	Rates	535	529	6	529
-	Govt Grants & Subsidies	108	-	108	-
-	Other Capital Contributions	-	28	(28)	-
569	Total Income	753	597	156	569
	Expenditure				
11	Rates Expense	12	11	(1)	11
147	Cost Allocations	148	147	(1)	147
47	Other Costs	40	91	51	91
24	Building Repairs and Mtce	26	24	(2)	24
10	Staff	11	10	(1)	10
13	Fuel & Energy	10	13	3	13
137	Contracts	137	137	-	137
42	Grants	539	42	(497)	42
18	Members Remuneration	18	18	-	18
6	Internal Interest Expense	-	6	6	6
146	Depreciation	137	146	9	146
601	Total Expenses	1,078	645	(433)	645
(32)	Operating Surplus / (Deficit)	(325)	(48)	(277)	(76)

Income for period ending 30 June 2023

Operating income has a favourable variance of \$156k to the revised budget.

- User fees and other income has a favourable of \$47k. This is due to the final payment of \$35k from the de-forestation of the Roxburgh Forest. This income will be available to contribute towards the replanting costs.
- Reserve contribution has a favourable variance of \$10k. These are difficult to gauge when setting the budget as they are dependent on developer's timeframe.
- Rates has a favourable variance of \$6k. This is mainly due to the rates adjustment increasing depreciation reserves which happens at the end of the financial year.
- Government grants and subsidies has favourable variance of \$108k. Better off funding received from the Department of Internal Affairs has been allocated towards Roxburgh pool fencing project.

Expenditure for period ending 30 June 2023

Expenditure has an unfavourable variance of (\$433k) to revised budget.

- Other costs have a favourable variance of \$51k. This includes compliance schedule \$19k and engineers fees \$23k. Engineers fees are tracking behind budget, this includes detailed seismic assessments for community halls, engineering fees for the Roxburgh Entertainment Centre and the redirection of budget for a conservation plan (resolution 23.2.3).
- Grants has an unfavourable variance of (\$497k). This is due to the \$500k capital contribution made towards the Roxburgh community pool upgrade. This is 50% loan and 50% reserve funded.

Capital Expenditure

Capital expenditure (CAPEX) for the period ending 30 June 2023 reflects that CAPEX expenditure has \$630k favourable to revised budget. The actual capital spend year to date is 8% of the revised budget.

2022/23 Full Year Annual Plan \$000	12 MONTHS ENDING 30 JUNE 2023					2022/23 Full Year Revised Budget \$000
		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		
	Parks & Reserves					
1	Roxburgh Reserves - Landscaping & Planting	4	3	(1)	●	3
31	Roxburgh Reserves - Bins, Signs, Structures	7	46	39	●	46
2	Millers Flat Recreation Reserve - Tennis Courts	-	6	6	●	6
34	Total Parks & Reserves	11	55	44	●	55
	Property					
494	Roxburgh Town Hall	20	575	555	●	575
	Millers Flat Hall	24	55	31		55
494	Total Property	44	630	586	●	630
528	Total Capital Expenditure	55	685	630	●	685

Parks and reserves – have an overall favourable variance of \$44k

- Roxburgh reserves bins, signs, structures – the King George Park playground equipment (roundabout) replacement project is on hold pending reassessment due to budget restrictions.

Property – have an overall favourable variance of \$586k

- Roxburgh entertainment centre fire upgrade project has a favourable variance \$200k. The tender has been awarded and the building consent process is underway. Roxburgh entertainment centre earthquake project has a favourable variance of \$362k. This project has been put on hold since Roxburgh entertainment centre no longer needs earthquake strengthening.

Reserve Funds table for Teviot Valley Ward

- As at 30 June 2022 the Teviot Valley Ward has an audited closing reserve funds balance of \$1.496M. This is the ward specific reserves and does not factor in the district-wide reserves which are in deficit at (\$27.8M). Refer to Appendix 1.
- Taking the 2021/22 audited Annual Report closing balance and adding 2022/23 income and expenditure, carry forwards and resolutions, the Teviot Valley Ward is projected to end the 2022/23 financial year with a closing balance of \$393k.

3. Attachments**Appendix 1 - Teviot Valley Community Board Reserves Table 2022-23** [↓](#)

Report author:

Reviewed and authorised by:



Donna McKewen
Accountant
8/08/2023



Saskia Righarts
Group Manager – Business Support
25/08/2023

AUDITED - 2021/22 Annual Report					2022/23 AP	Adjusted 2022/23 AP Closing*	Forecast 1 including Carry-Forwards FY2022/23	
TEVIOT VALLEY RESERVES	Opening Balance	Transfers In	Transfers Out	Closing Balance	Net Transfers In and Out	AP Closing Balance	In/Out	Revised Closing Balance
	A	B	C	D = A + B - C	E	F = D + E	G	H = F + G
Teviot Valley Promotion								
7033 - Roxburgh Promotions	14,897	137	(468)	14,566	282	14,849	-	14,849
	14,897	137	(468)	14,566	282	14,849	-	14,849
Teviot Valley Recreation and Culture								
7411 - Community Halls Teviot	9,697	84	(694)	9,087	(34,842)	(25,755)	(16,910)	(42,665)
7413 - Roxburgh Memorial Hall	-	-	-	-	-	-	-	-
7414 - Roxburgh Entertainment Centre	212,959	50,239	-	263,199	(480,800)	(217,602)	(97,704)	(315,306)
7461 - Reserves Roxburgh (all)	-	-	-	-	(25,499)	(25,499)	(4,694)	(30,193)
7463 - Teviot Valley Walkway Committee	10,509	3,401	-	15,356	54	15,411	(11,415)	3,996
7491 - Roxburgh Pool	50,659	12,889	-	59,418	28,909	88,327	(250,000)	(161,673)
7492 - Millers Flat Pool	19,815	3,428	-	20,109	3,238	23,347	-	23,347
	303,639	70,042	(694)	367,169	(508,940)	(141,771)	(380,723)	(522,494)
Teviot Ward Services Rate								
7111 - General Revenues & Development Roxburgh	723,477	73,716	-	793,077	53,697	846,774	(250,000)	596,774
7341 - Forestry Roxburgh	-	-	-	-	-	-	-	-
7351 - Endowment Land Roxburgh	166,137	1,537	(7,985)	159,689	(3,522)	156,168	-	156,168
7353 - Other Property Roxburgh	-	-	-	-	-	-	(10,000)	(10,000)
7431 - Roxburgh Grants	15,378	3,248	-	18,626	491	19,117	-	19,117
7451 - Millers Flat Recreation Reserve Committee	3,618	38,008	-	41,625	(1,398)	40,228	(4,440)	35,788
	908,610	116,509	(7,985)	1,013,018	49,269	1,062,286	(264,440)	797,846
Teviot Ward Services Charge								
7211 - Elected Members Teviot Valley	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Teviot Ward Specific Reserves								
7130 - CE Horseshoe Bend Fund	0	-	-	-	-	-	-	-
7131 - Roxburgh Hydro Village Upgrade Fund	(165)	-	(2)	(167)	-	(167)	-	(167)
	(165)	-	(2)	(167)	-	(167)	-	(167)
Teviot Ward Development Fund								
7122 - Teviot Valley Reserves Contribution	89,726	13,467	(1,626)	101,567	1,899	103,465	-	103,465
	89,726	13,467	(1,626)	101,567	1,899	103,465	-	103,465
Grand Total	1,316,706	200,155	(10,774)	1,496,153	(457,491)	1,038,662	(645,163)	393,499

* The Annual Plan closing balance has been adjusted to reflect the closing balance of the Annual Report and the Annual Plan movement. This is to enable a running estimate of the total Reserves balance.

6 MAYOR'S REPORT

23.5.6 MAYOR'S REPORT

Doc ID: 656165

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Teviot Valley Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

23.5.7 CHAIR'S REPORT

Doc ID: 660009

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

23.5.8 MEMBERS' REPORTS

Doc ID: 656171

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

23.5.9 SEPTEMBER 2023 GOVERNANCE REPORT

Doc ID: 657820

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

Recommendations

That the report be received.

2. Discussion

Status Report

The status reports have been updated with any actions since the previous meeting (see appendix 1).

3. Attachments

Appendix 1 - 20230907 TVCB Status Updates.docx [↓](#)

Report author:



Sarah Reynolds
Governance Support Officer
16/08/2023

Reviewed and authorised by:



Saskia Righarts
Group Manager - Business Support
16/08/2023

Status Updates		Committee: Teviot Valley Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
15/06/2023	Community Outcomes and Community Ideas for the draft 2024-34 Long-term Plan	23.4.2	Recommendations That the Teviot Valley Community Board A. Receives the report and accepts the level of significance. B. Notes Council has approved using the existing Community Outcomes will be used in the development of the draft 2024-34 Long-term Plan. C. Agrees that the suggestion of a dog park would be reviewed as part of the scheduled Dog Control Policy in 2025.	Project Manager - Organisational	16 Aug 2023 This has been passed onto the regulatory team and the suggestion of a dog park will be reviewed as part of the scheduled Dog Control Policy 2025. MATTER CLOSED 22 Jun 2023 Action memo sent to staff
23/03/2023	Roxburgh Entertainment Centre Maintenance Project	23.2.3	That the Teviot Valley Community Board A. Receives the report and accepts the level of significance. B. Approves the Roxburgh Entertainment Centre roof repair costs, estimated at an initial cost of \$61,000 and ongoing of \$1,500, are included in the Long-term Plan 2024-34. C. Notes the Roxburgh Entertainment Centre is no longer required to be earthquake strengthened to 67% NBS IL4. This is because the Central Otago Emergency Management is going to execute a memorandum of understanding with the Roxburgh Area School to use their hall as the ward's Civil Defence Centre. D. To approve the reallocation of \$336,000 of the \$362,000 capital budget no longer required to earthquake strengthen the Roxburgh Entertainment Centre to the full replacement of the south wall (WSP Report Option 3), and an Asbestos Refurbishment Survey and Building Condition Assessment.	Property and Facilities Officer - Vincent and Teviot Valley	14 Aug 2023 Reports have now been received by staff for review. Still awaiting quotes from construction partners. 04 Jul 2023 Awaiting reports back from WSP. Quotes are taking place based on Fire & Accessibility reports. 08 Jun 2023 WSP have completed their site visits and are now working on testing and producing the reports. Plans and assessments should be completed by the end of July. 06 Apr 2023 Council staff has engaged engineer to undertake the work described in the report. 03 Apr 2023 Action memo sent to staff.

			E. To approve the reallocation of \$15,900 of the \$26,251 operational budget no longer required for the Roxburgh Entertainment Centre earthquake strengthening to carry out a Conservation Plan.		
24/11/2022	Grovers Hill Recreation Reserve Re-Planting Options	22.7.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees that the Roxburgh Recreation Reserve area – Grovers Hill is replanted with eleven hectares of Pinus attenuata and one hectare of mixed natives.</p>	Parks and Recreation Manager	<p>15 Aug 2023 Planting of Pinus attenuata has been completed. MATTER CLOSED</p> <p>04 Jul 2023 Pest management was undertaken in early July and access tracks are due to be installed by mid-August.</p> <p>30 May 2023 No further updates.</p> <p>18 Apr 2023 Windrowing has been completed pest management will be undertaken as the next phase.</p> <p>03 Mar 2023 No further update.</p> <p>13 Jan 2023 There will be no further updates until autumn when site is anticipated to be windrowed ready for planting.</p> <p>09 Dec 2022 Sent and copied 1 December 2022</p>
25/11/2021	Roxburgh Cemetery Trustees	21.9.3	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to accept the administration, management and operation of the Roxburgh Cemetery from the Roxburgh Cemetery Trustees to the Central Otago District Council, subject to the land encroachment of the Cemetery being resolved.</p>	Parks and Recreation Manager	<p>15 Aug 2023 DOC have advised they are still progressing with this project.</p> <p>04 Jul 2023 No further updates this is still sitting with DOC.</p> <p>30 May 2023 No further updates this is still sitting with DOC.</p> <p>18 Apr 2023 No further updates.</p> <p>03 Mar 2023 No further update.</p> <p>13 Jan 2023 No further update.</p> <p>25 Aug 2022</p>

					<p>The issue is waiting for DOC to undertake land transfer. Multiple attempts have been made to DOC to progress this work.</p> <p>08 Jun 2022 The neighbouring property has now been surveyed. DOC have yet to update Council on next steps.</p> <p>21 Apr 2022 There have been no changes since the last advisory.</p> <p>14 Mar 2022 Still waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p>14 Jan 2022 The Department of Conservation and the Ministry of Health have been advised of the Board's decision. We are now waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p>30 Nov 2021 Action memo sent to the Parks and Recreation Manager and to Finance.</p>
17/06/2021	Allocation of Teviot Valley Walkways Reserve Fund	21.5.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the proposed work programme and expenditure to come from the Teviot Valley Walkways Reserve.</p> <p>C. Agrees to retain the Teviot Valley Walkways Reserve account.</p> <p>D. Recommend to Council that the delegation from the Teviot Valley Community Board to the Teviot Valley Walkways Committee be reviewed as part of the next delegation manual update.</p>	Parks Officer - Projects	<p>17 Aug 2023 Work has been stalled while approvals from the Department of Conservation are obtained.</p> <p>04 Jul 2023 Work is expected to commence in July.</p> <p>30 May 2023 The contractor has been contacted to ensure delivery is on track with the winter timeframe offered. This is confirmed.</p> <p>18 Apr 2023 Work on the River Track is stalled by contractor availability. The work is currently deferred on that basis until winter.</p> <p>03 Mar 2023 Work on the River Track is stalled by contractor availability. The work is currently deferred on that basis until winter.</p> <p>03 Nov 2022</p>

				<p>Funding to complete maintenance improvements on the Roxburgh River Track has been approved. Through Teviot Prospects the Walkway Advisory Group and Council staff are coordinating the works for completion in early 2023. The section of track alongside the Roxburgh swimming pool development will not be completed until the pool is completed., Signs for Grovers Hill will be installed once the replanting of the site and track development is resolved.</p> <p>30 Aug 2022 Walkway development focus is the length adjacent to the swimming pool project. Work was stalled while the pool demolition was carried out. This is now complete and track construction imminent. The balance of the work is subject to a trail funding application to Council.</p> <p>21 Apr 2022 Walkway development on Grovers Hill and the Roxburgh River track is unlikely to be completed before the end of the financial year due to the time delays caused by the pine tree removal on Grovers Hill and the funding application and swimming pool demolition not yet progressed for the River Track.</p> <p>14 Mar 2022 Waiting for trees to be removed on the Grovers Hill reserve. Work is now focussed on the Roxburgh River Track. The river track work due to be completed in June.</p> <p>10 Jan 2022 Teviot Walkways Committee have applied to Council for additional funding to contribute to the project cost to upgrade the Roxburgh River Track. Awaiting tree removal on Grovers Hill before completing signage install.</p> <p>10 Nov 2021 Staff are working with the Walkways Committee to implement signage and track improvements.</p> <p>08 Oct 2021 Staff continue to work with Walkways Committee to implement signage and track improvements.</p> <p>24 Aug 2021</p>
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					<p>Staff working with Walkways Committee to implement signage and track improvements.</p> <p>19 Jul 2021 Signage design being completed on a site-by-site basis, starting with the River Track. Improvements on Grovers Hill will wait until the wind-blown forestry damage is removed.</p> <p>21 Jun 2021 Action memo sent to Parks Officer - Projects and Finance</p>
28/11/2019	Otago Fish and Game Council Proposal to Construct a Jetty and Walking Track at Pinders Pond, Roxburgh (COM 07-65-006)	19.9.6	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees in principle to the proposal to construct a floating pontoon and associated walking track on Pinders Pond Reserve, and to initiate community engagement on the proposal.</p> <p>C. Notes that a further report will be presented that conveys the findings from the community engagement process and informs a final decision.</p>	Parks Officer - Projects	<p>18 Aug 2023 No change, report has been deferred once again.</p> <p>04 Jul 2023 Contact Energy are working through the consenting and design details to quantify costs to enable reporting to the Board. The report previously scheduled for June has been deferred.</p> <p>30 May 2023 No change.</p> <p>18 Apr 2023 Contact Energy have progressed plans for the project and have met with staff to plan the next steps. A report for information is to be prepared for the June 2023 agenda.</p> <p>03 Mar 2023 Contact Energy contacted staff in early February 2023 with a concept plan and have advised a final design will be provided once completed.</p> <p>03 Nov 2022 No communication from either external party so the project has not progressed. Plans for the proposed walkway and pontoon are to be supplied to Council and are required to enable quality consultation with the community.</p> <p>29 Aug 2022 No communication from either external party so the project has not progressed from the last report.</p> <p>August 2021 Further correspondence sent attempting to progress project. Project unable to progress until able to engage with Contact Energy. ON HOLD</p> <p>February – July 2021</p>

				<p>Contact was made with Contact Energy Ltd. prior to Christmas requesting a status update. Awaiting detail design material.</p> <p>December 2020 Awaiting detail design material.</p> <p>November 2020 Awaiting detail design material. The planned consultation process is likely to be rescheduled into 2021.</p> <p>September 2020 Design detail work is progressing.</p> <p>July 2020 Design detail has not yet been received.</p> <p>June 2020 Initial scoping of the site and advice on the track detail has been completed by Contact Energy Ltd. Awaiting design detail from Otago Fish and Game Council and Contact Energy so that public consultation can be carried out.</p> <p>April 2020 Plans have not yet been made available to plan the community engagement process.</p> <p>January 2020 Otago Fish and Game Council and Contact Energy are to provide Council with design drawings for the community engagement process.</p> <p>December 2019 Action memo sent to the Parks Officer Projects</p>
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10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 19 October 2023.