

**MINUTES OF A COUNCIL MEETING OF THE CENTRAL OTAGO DISTRICT COUNCIL  
HELD AT NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,  
ALEXANDRA  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON WEDNESDAY, 27 SEPTEMBER 2023  
COMMENCING AT 10.30 AM**

**PRESENT:** His Worship the Mayor T Cadogan (Chairperson), Cr N Gillespie, Cr T Alley, Cr S Browne, Cr L Claridge, Cr I Cooney, Cr S Duncan, Cr S Feinerman, Cr C Laws

**IN ATTENDANCE:** P Kelly (Chief Executive Officer), L Webster (Acting Group Manager - Planning and Infrastructure), L Fleck (General Manager - People and Culture), N McLeod (Acting Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), J Muir (Three Waters Director), Q Penniall (Infrastructure Manager), P Fleet (Roeading Manager), G Robinson (Property and Facilities Manager), R Parker (Team Leader – Enforcement and Animal Control), N Lanham (Economic Development Manager), R Williams (Community Development Advisor), P Penno (Communication and Engagement Manager), D Shaw (Civil Defence), T Bates (Property Officer), W McEnteer (Governance Manager)

Note: Cr Alley gave a karakia to begin the meeting.

## **1 APOLOGIES**

### **APOLOGY**

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### **RESOLUTION**

**Moved:** Duncan  
**Seconded:** Alley

That the apologies received from Crs McKinlay, McPherson and Paterson be accepted.

-----**CARRIED**

## **2 PUBLIC FORUM**

### Gillian White – Volunteer South

Ms White spoke to Volunteer South's community grant application.

### Caroline Tamblyn – Central Otago Health Inc

Ms Tamblyn spoke to Central Otago Health community grant application.

### Dana Young - Life Education Trust Heartland Otago Southland

Ms Young spoke to Life Education Trust Heartland Otago Southland's community grant application before responding to questions.

### Maggie Hope and David Ritchie – Central Otago Heritage Trust

Ms Hope and Mr Ritchie spoke to Central Otago Heritage Trust's community grant application before responding to questions.

Rebekah de Jong and Jan Bean - Central Otago District Arts Trust

Ms de Jong and Ms Bean spoke to Central Otago District Arts Trust's community grant application before responding to questions.

Graeme Rae

Mr Rae spoke on his belief that there was a lack of information around where council stood on the Three Waters issue. He also spoke on tourism and questioned whether it brought enough benefit to the entire community to be included in rates. He then responded to questions

**3 CONFIRMATION OF MINUTES****RESOLUTION**

**Moved:** Gillespie  
**Seconded:** Browne

That the public minutes of the Ordinary Council Meeting held on 30 August 2023 be confirmed as a true and correct record.

**CARRIED**

**4 DECLARATIONS OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. Cr Alley declared an interest in the Central Otago Queenstown Trail Network Trust portion of item 23.9.3. She not discuss or vote on that portion of the item.

Note: Cr Alley assumed the Chair as the Community Vision and Experience portfolio lead.

Note: Owen Booth, Jo Knight and Luke Juergensen from Sport Otago joined the meeting for item 23.9.2.

**5 REPORTS****23.9.2 SPORT OTAGO'S GRANT ACCOUNTABILITY REPORT 2022/23**

To provide a report on the activity of Sport Otago over the past financial year, as required by the Grants Policy.

Messrs Booth and Juergensen and Ms Knight gave a presentation on their activities over the last year before responding to questions.

**RESOLUTION**

**Moved:** Browne  
**Seconded:** Feinerman

That the report be received.

**CARRIED**

**Attachments**

1 Sport Otago Report Back Presentation

Note: Cr Alley declared an interest in the Central Otago Queenstown Trail Network Trust portion of item 23.9.3. She did not discuss or vote on that portion of the item. Cr Feinerman took the Chair for that portion of the item.

### 23.9.3 2023/24 DISTRICT WIDE GRANT APPLICATIONS

To consider the first round of the district wide grant applications for the 2023/24 financial year.

After discussion it was agreed to exhaust the grant allocation for the 2023/24 financial year as there would be little money left after grants had been allocated.

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#### RESOLUTION

**Moved:** Duncan  
**Seconded:** Browne

That the Council

- A. Receives the report and accepts the level of significance.
- B. Declines the application from Bowel Cancer Aotearoa Charitable Trust due to the precedent it would set for other national health services related applications.
- C. Declines the application from the Cancer Society of NZ Otago and Southland division due to the precedent it would set for other national health services related applications.
- D. Allocates \$4,000 to the Life Education Trust delivery costs from the 2023/24 district community grants budget.
- E. Declines the application from the Good Bitches Baking Queenstown and Central Otago Chapter towards the Baking it Better programme from the 2023/24 district community grants.
- F. Allocates \$5,000 to Volunteer South towards the costs for the "Lighthouse Initiative" from the 2023/24 district community grants budget.
- G. Allocates \$44,000 to the Central Otago District Arts Trust towards operational costs from the 2023/24 community grants budget.
- H. Allocates \$7,556 to Central Otago Health Inc towards administrative costs from the 2023/24 district community grants budget.
- I. Allocates \$44,000 to the Central Otago Heritage Trust towards operational costs from the 2023/24 community grants budget.
- J. Allocates \$46,444 to Sport Otago towards operating costs for Sport Central from the 2023/24 district community grants budget.

**CARRIED**

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Note: Cr Feinerman assumed the Chair as the Community Vision and Experience portfolio deputy lead.

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#### RESOLUTION

**Moved:** Duncan  
**Seconded:** Browne

- K. Accepts the recommendation from the Cromwell Community Board to consider the applications from the Central Otago Queenstown Trail Network Trust
  - L. Declines the application from the Central Otago Queenstown Trail Network Trust towards resource consent costs from the 2032/24 community grants budget.
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**CARRIED**

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Note: Cr Alley resumed the Chair.

After discussion it was decided to include a resolution to recognise that there would not be a second round of applications for community grants as the fund was exhausted.

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#### **RESOLUTION**

**Moved:** Duncan

**Seconded:** Browne

M. Notes there would be no second round of district wide community grant applications.

**CARRIED**

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#### **23.9.4 CROMWELL AERODROME**

To consider approval of unbudgeted expenditure to create a gravel vehicle accessway for hangar sites at Cromwell Aerodrome.

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#### **RESOLUTION**

**Moved:** Gillespie

**Seconded:** Duncan

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves unbudgeted expenditure of \$30,000 to create a gravel vehicle accessway for hangar sites at Cromwell Aerodrome to be funded from Cromwell Aerodrome hangar site rental income.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

**CARRIED**

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#### **23.9.5 APPLICATION FOR MINISTER OF CONSERVATION'S CONSENT TO THE GRANTING OF EASEMENTS OVER RECREATION RESERVE.**

To consider granting (pursuant to delegated authority) the Minister of Conservation's consent to the granting of easements over Lot 25 DP 18733 and Lot 31 DP 19044.

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#### **RESOLUTION**

**Moved:** Duncan

**Seconded:** Feinerman

That the Council

- A. Receives the report and accepts the level of significance.
  - B. To grant (pursuant to the Instrument of Delegation dated 12 June 2013) the Minister of Conservation's consent to the granting of:
    - An easement (in gross), to the Central Otago District Council, being the right to convey sewerage and sewage over Lot 25 DP 18733, and;
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- An easement (in gross), to the Central Otago District Council, being the right to convey sewage over Lot 31 DP 19044.

**CARRIED**

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Note: Cr Laws assumed the Chair as the Three Waters and Waste portfolio deputy lead.

### **23.9.6 RANFURLY WATER INCIDENT FEBRUARY 2023**

To consider the events that led to the Ranfurly drinking water supply being placed on water restrictions and a boil water notice in February 2023.

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#### **RESOLUTION**

**Moved:** Duncan

**Seconded:** Alley

That the Council

- A. Receives the report and accepts the level of significance.
- B. Agrees to the actions outlined in this report.
- C. Directs the Chief Executive Officer to provide a report on progress in delivering these actions to the 13 December Council meeting.
- D. Agrees to progress the business case work to guide investment in water treatment upgrades for the Mānīatoto water supplies to meet New Zealand Drinking Waters Standard compliance and improve resilience.

**CARRIED**

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### **23.9.7 SEPTEMBER WASTEWATER COMPLIANCE STATUS UPDATE**

To consider progress on achieving Otago Regional Council Consent compliance for Central Otago District Council wastewater activities.

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#### **RESOLUTION**

**Moved:** Alley

**Seconded:** Feinerman

That the report be received.

**CARRIED**

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Note: His Worship the Mayor left the meeting at 12.05 pm.

### **23.9.8 OTAGO REGIONAL WASTE ASSESSMENT**

To consider the Otago Regional Waste Assessment that has been completed in partnership with the four other Otago territorial authorities.

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**RESOLUTION**

**Moved:** Feinerman  
**Seconded:** Browne

That the Council

- A. Receives the report and accepts the level of significance.
- B. Notes the 2023 Otago Regional Waste Assessment is now complete, as per section 51 of the Waste Minimisation Act 2008.
- C. Resolves to proceed with developing a new Central Otago Waste Minimisation and Management Plan.

**CARRIED**

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Note: Cr Duncan assumed the Chair as the Roding portfolio lead.

Note: His Worship the Mayor returned to the meeting at 12.08 pm.

**23.9.9 BENDIGO LOOP ROAD - DUST SUPPRESSION**

To consider approving dust suppression of a 3km section of the southern end of Bendigo Loop Road.

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**RESOLUTION**

**Moved:** Alley  
**Seconded:** Claridge

That the Council

- A. Receives the report and accepts the level of significance.
- B. Approves construction of a dust suppression seal on a 3km section of Bendigo Loop Road privately funded by landowners.

**CARRIED**

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Note: With the permission of the meeting, item 23.9.10 was left until later in the meeting.

Note: Cr Gillespie assumed the Chair as the Planning and Regulatory portfolio lead.

**23.9.11 DOG CONTROL POLICY AND PRACTICES REPORT 2022-2023**

To consider the dog control policy and practices undertaken in the 2022/2023 financial year, in accordance with Section 10A of the Dog Control Act 1996.

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**RESOLUTION**

**Moved:** Browne  
**Seconded:** Duncan

That the report be received.

**CARRIED**

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Note: His Worship the Mayor resumed the Chair.

Note: Cr Duncan left the meeting at 12.34 pm and returned at 12.35 pm.

### **23.9.12 FUTURE FOR LOCAL GOVERNMENT REVIEW: FINAL RECOMMENDATIONS**

To provide an update of the Future for Local Government review process.

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#### **RESOLUTION**

**Moved:** Alley

**Seconded:** Gillespie

That the report be received.

**CARRIED**

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Note: Cr Claridge left the meeting at 12.44 pm and returned at 12.47 pm.

### **23.9.13 RESIDENTS' OPINION SURVEY REPORT**

To consider the summary report of the Central Otago District Council 2023 Residents' Opinion Survey.

Staff gave a presentation of the results of the survey before responding to questions.

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#### **RESOLUTION**

**Moved:** Duncan

**Seconded:** Alley

That the report be received.

**CARRIED**

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#### **Attachments**

1 Resident Opinion Survey Presentation

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Note: The meeting adjourned at 12.58 pm and returned at 1.30 pm.

### **23.9.14 RECOMMENDATION OF APPOINTMENT OF LOCAL CIVIL DEFENCE CONTROLLER**

To consider supporting a recommendation to the Otago Group Manager of Civil Defence Emergency Management to appoint Garreth Robinson as a local controller.

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#### **RESOLUTION**

**Moved:** Gillespie

**Seconded:** Cadogan

That the Council

A. Receives the report and accepts the level of significance.

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- B. Recommends to the Otago Civil Defence Emergency Group Manager that Garreth Robinson be appointed as a Local Civil Defence Controller (statutory position).

**CARRIED**

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Note: With the permission of the meeting item 23.9.10 was moved here.

### **23.9.10 FORMATION OF LEGAL ROAD - BANNOCKBURN**

To consider an application to form an unformed legal road for a proposed subdivision at Hawksburn Road, Bannockburn.

After discussion it was agreed to leave the item to lie on the table until the October meeting to allow for communication with the affected neighbour to the proposed paper road.

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#### **RESOLUTION**

**Moved:** Gillespie  
**Seconded:** Browne

That the item lie on the table until the next meeting in order to contact the neighbour of the applicant of the proposed paper road.

**CARRIED**

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## **6 MAYOR'S REPORT**

### **23.9.15 MAYOR'S REPORT**

His Worship the Mayor spoke to his report. He also added comment on the cryptosporidium outbreak in Queenstown and the minimum flows draft decision for the Manukereki River. He then responded to questions.

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#### **RESOLUTION**

**Moved:** Duncan  
**Seconded:** Browne

That the Council receives the report.

**CARRIED**

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## **7 STATUS REPORTS**

### **23.9.16 SEPTEMBER 2023 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations, consider Council's forward work programme, business plan and status report updates.

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**RESOLUTION**

**Moved:** Cadogan  
**Seconded:** Alley

That Council receives the report.

**CARRIED**

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**8 COMMUNITY BOARD MINUTES****23.9.17 MINUTES OF THE VINCENT COMMUNITY BOARD MEETING HELD ON 5 SEPTEMBER 2023**

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**RESOLUTION**

**Moved:** Alley  
**Seconded:** Browne

That the unconfirmed Minutes of the Vincent Community Board Meeting held on 5 September 2023 be noted.

**CARRIED**

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**23.9.18 MINUTES OF THE CROMWELL COMMUNITY BOARD MEETING HELD ON 13 SEPTEMBER 2023**

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**RESOLUTION**

**Moved:** Alley  
**Seconded:** Browne

That the unconfirmed Minutes of the Cromwell Community Board Meeting held on 13 September 2023 be noted.

**CARRIED**

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**23.9.19 MINUTES OF THE TEVIOT VALLEY COMMUNITY BOARD MEETING HELD ON 7 SEPTEMBER 2023**

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**RESOLUTION**

**Moved:** Alley  
**Seconded:** Browne

That the unconfirmed Minutes of the Teviot Valley Community Board Meeting held on 7 September 2023 be noted.

**CARRIED**

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**9 COMMITTEE MINUTES****23.9.20 MINUTES OF THE ASSESSMENT COMMITTEE MEETING HELD ON 12 SEPTEMBER 2023**  
-----**RESOLUTION**

**Moved:** Alley  
**Seconded:** Browne

That the unconfirmed Minutes of the Assessment Committee Meeting held on 12 September 2023 be noted.

**CARRIED**

  
-----**23.9.21 MINUTES OF THE ASSESSMENT COMMITTEE MEETING HELD ON 19 SEPTEMBER 2023**  
-----**RESOLUTION**

**Moved:** Alley  
**Seconded:** Browne

That the unconfirmed Minutes of the Assessment Committee Meeting held on 19 September 2023 be noted.

**CARRIED**

  
-----**10 DATE OF NEXT MEETING**

The date of the next scheduled meeting is 25 October 2023.

**11 RESOLUTION TO EXCLUDE THE PUBLIC**  
-----**RESOLUTION**

**Moved:** Cadogan  
**Seconded:** Browne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Council Meeting	s 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(i) - the withholding of the information is necessary to	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

  
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	<p>protect information where the making available of the information would disclose a trade secret</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	withholding would exist under section 6 or section 7
<b>23.9.22 - Water Services Operations and Maintenance Contract 2022</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>23.9.23 - Disposal of Muttontown Road Wastewater Treatment Site</b>	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>23.9.24 - September 2023 Confidential Governance Report</b>	<p>s7(2)(b)(i) - the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<b>23.9.25 - Confidential Minutes of the Vincent Community Board Meeting held on 5 September 2023</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>23.9.26 - Confidential Minutes of the Cromwell Community Board Meeting held on 13 September 2023</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

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The public were excluded at 1.56 pm and the meeting closed at 2.29 pm.