



AGENDA

Cromwell Community Board Meeting Wednesday, 13 September 2023

Date: Wednesday, 13 September 2023

Time: 2.00 pm

**Location: Cromwell Service Centre, 42 The Mall,
Cromwell**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly
Chief Executive Officer**

Notice is hereby given that a meeting of the Cromwell Community Board will be held in Cromwell Service Centre, 42 The Mall, Cromwell and live streamed via Microsoft Teams on Wednesday, 13 September 2023 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

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Members Ms A Harrison (Chair), Mr B Scott, Cr S Browne, Cr N Gillespie, Cr C Laws, Ms M McConnell, Mr W Sanford

In Attendance T Cadogan (Mayor), P Kelly (Chief Executive Officer), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), L Fleck (General Manager - People and Culture), N McLeod (Acting Group Manager - Business Support), L Webster (Acting Group Manager – Planning and Infrastructure), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Cromwell Community Board meeting - 1 August 2023

**MINUTES OF A MEETING OF THE
CROMWELL COMMUNITY BOARD
HELD IN THE CROMWELL SERVICE CENTRE, 42 THE MALL, CROMWELL
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 1 AUGUST 2023
COMMENCING AT 2.00 PM**

PRESENT: Ms A Harrison (Chair), Mr B Scott, Cr S Browne, Cr C Laws, Ms M McConnell, Mr W Sanford

IN ATTENDANCE: T Cadogan (Mayor), L van der Voort (Interim Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), L Fleck (General Manager - People & Culture), L Webster (Interim Group Manager - Planning & Infrastructure), S Finlay (Chief Financial Officer), G Robinson (Property and Facilities Manager), P Quinn (Property Manager), R Williams (Community Development Officer), G Bailey (Parks and Recreation Manager), M Burnett (Parks Officer - Strategy & Planning), W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Laws
Seconded: Sanford

That apologies from Cr N Gillespie be received and accepted.

CARRIED

2 PUBLIC FORUM

There was no public forum.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Scott

That the public minutes of the Cromwell Community Board Meeting held on 20 June 2023 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS

23.6.2 TRANSFER OF GRANT

To consider the transfer of a grant to build a community tool shed from the Lake Dunstan Charitable Trust to the Mōkihi Reforestation Trust.

After discussion it was noted that the purpose of the grant remains unchanged and that the tool shed and its facilities will be available to be shared by the wider community.

COMMITTEE RESOLUTION

Moved: Browne

Seconded: Sanford

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to the transfer of grant funding of \$8580.00 to build a community tool shed from the Lake Dunstan Charitable Trust to the Mōkihi Reforestation Trust.

CARRIED

6 MAYOR'S REPORT

23.6.3 MAYOR'S REPORT

His Worship the Mayor gave an update on his recent activities since the last meeting.

Highlights included attending the LGNZ National Conference held in Christchurch at the new Te Pae centre, and the shortlisting of a new Independent Chair for the Audit and Risk Committee.

His Worship noted the passing of Jo McKenzie-McLean and attended the funeral. He acknowledged that the loss of someone so young and talented was incredibly sad.

COMMITTEE RESOLUTION

Moved: McConnell

Seconded: Laws

That the Cromwell Community Board receives the report.

CARRIED

Note: The Chair also acknowledged the passing of Jo McKenzie-McLean.

7 CHAIR'S REPORT

23.6.4 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting.

- Attended June and July Cromwell Museum Trust meetings. The group are busy working on activities within the current venue, but also looking ahead to thinking and investigating future possibilities for a new space.
- Highlighted an exhibition to be held at the Gate Conference Centre early next week.
This will include work from the six ECE and all three Cromwell Schools with a theme of 'Turangawaewae', 'A Place to Stand; our Place our Home'. This exhibition concludes a Learning Celebration fortnight which has included visiting authors and students attending other schools and ECE centres.

COMMITTEE RESOLUTION

Moved: Harrison

Seconded: Scott

That the report be received.

CARRIED

8 MEMBERS' REPORTS

23.6.5 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

Ms McConnell reported on the following:

- Attended the Central Otago Sports Awards to celebrate sports people across the region. It was noted that CODC was not a part of the night.
- Attended the monthly Cromwell and Districts Community Trust meeting. Discussion around utilising the funds the Cromwell Community Board had recently granted them to kick start the resource consent process for the Chinese settlement in Old Cromwell.
- Attended the Westpac Queenstown Women in Business Conference.
- Attended a hearing on State Highway 6 upgrades for Waka Kotahi.
- Undertook a site visit for the fast tracked application for Wooing Tree Stage 4. She stated that if any future items relating to this site arise she will declare a conflict of interest.

Cr Laws reported on the following:

- Attended the Lake Dunstan Water Supply official opening.
- Attended Cromwell Community House meetings in June and July. Noted that the current staff are doing a fantastic job, but they are very busy with many members of the community needing extra services and assistance.
- Attended June and July Council meetings. Discussed the resolution to demolish the Cromwell Hall passed in the July meeting.

Mr Sanford reported on the following:

- Attended a couple of dig nights at Bannockburn Inlet with Cromwell Mountain bike club.
-

- Attended the Forest Lodge Orchard Monarch electric autonomous tractor launch.
- Attended a Lake Dunstan Charitable Trust meeting.
- Attended Connect Cromwell Steering Group meeting, noted that this group will be wound up once bike stands have been distributed.
- Attended Cromwell Junior Football prize giving.
- Had a tour of Hector Egger with the affordable housing group.
- Met with a shop owner in the mall to discuss development ideas

Mr Sanford requested that with regards to the significant projects underway in Cromwell there is a more regular flow of information between council staff and elected members.

Cr Browne reported on the following:

- Attended the Dunstan Junior Netball Tournaments held in Alexandra.
- Attended the Central Otago Swimming Championships in Wanaka, noting the three Cromwell schools excelled.
- Attended Cromwell College Matariki night.
- Attended the Winterstellar Community Day at Central Stories, Alexandra.
- Attended Forest Lodge Orchard Monarch electric autonomous tractor launch, noting the goods turnout and uniqueness of this project.
- Started a Funky hockey programme, which was well attended especially with those new to the sport.
- Attended Jo McKenzie-McLean's funeral.

Mr Scott reported on the following:

- Attended a planning meeting for the Cromwell and Districts Promotions group for 'Light up Winter' which will take place this Saturday 5th August.
- Attended the Forest Lodge Orchard launch of their first electric tractor.

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Sanford

That the report be received.

CARRIED

9 STATUS REPORTS

23.6.6 AUGUST GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider current status report updates.

COMMITTEE RESOLUTION

Moved: McConnell
Seconded: Laws

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is Monday 11th September 2023.

11 RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Scott

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|---|--|--|
| Confidential Minutes from Ordinary Board Meeting | s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 23.6.7 - August Confidential Governance Report | s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

CARRIED

The public were excluded at 2.31 pm

The meeting closed at 2.35 pm

4 DECLARATIONS OF INTEREST

23.7.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 1200602

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - 20230911 CCB Declarations of Interest.docx [↓](#)

| Name | Member's Declared Interests | Spouse/Partner's Declared Interests | Council Appointments |
|----------------|---|---|--|
| Sarah Browne | Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Shareholder) Central Otago Sports Turf Trust (Trustee) Central Football and Multisport Turf Trust (Trustee) Sutherland Architecture Studio Ltd (Employee) | Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Employee) | Cromwell Youth Trust Tarras Community Plan Group |
| Neil Gillespie | Contact Energy (Senior Specialist - Hydro Sustainability) Clyde & Districts Emergency Rescue Trust (Secretary and Trustee) Cromwell Volunteer Fire Brigade (Chief Fire Officer) Cromwell Bowling Club (patron) Otago Local Advisory Committee - Fire Emergency New Zealand Returned Services Association (Member) | | Tarras Hall Committee |
| Anna Harrison | Principal Goldfields Primary School Runs the Dunstan Zone swimming championships Cromwell Swim Club past president and club group coach Central Otago Primary School Sport Association (member) Dunstan Zone Sports Group (member) Principal of Goldfields Primary School | Mojo Modern Joinery Cromwell (Owner / Director) | Bannockburn Community Centre Management Committee Inc Cromwell District Museum |

| Name | Member's Declared Interests | Spouse/Partner's Declared Interests | Council Appointments |
|-------------------|--|---|--|
| Cheryl Laws | The Message (Director) Wishart Family Trust (Trustee) Wooing Tree (Assistant Manager - Cellar Door) Daffodil Day Cromwell Coordinator | Otago Regional Council (Councillor) The Message (Director) | Cromwell Resource Centre Trust Old Cromwell Incorporated |
| Mary McConnell | Harrison Grierson Ltd (Employee) Contractor to Environmental Protection Authority and QLDC | Southern Lakes Motors (Shareholder and dealer principal) | Cromwell and Districts Community Trust Lowburn Hall Committee |
| Wally Sanford | Connect Cromwell (Steering Group Member) Landpro Ltd (Employee) Southland Zodiac Zephyr Club (Member) Survey and Spatial New Zealand (Voting Member) | Vinpro (Employee) | Lake Dunstan Charitable Trust |
| Bob Scott | Cromwell Golf Club (President) Central Football Project Trust (Trustee) | | Bannockburn Recreation Reserve Management Committee Inc Cromwell and Districts Promotions Group |

5 REPORTS

23.7.2 2023/24 COMMUNITY AND PROMOTIONS GRANTS APPLICATIONS - 1ST FUNDING ROUND

Doc ID: 662973

1. Purpose of Report

To consider the first round of the community and promotions grant applications for the 2023/24 financial year.

Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
 - B. Decides the grants to be allocated to the applicants of the community and promotions grants.
-

2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the first round of funding for the 2023/24 financial year. Applications for this funding round closed on the 23rd of July 2023 for a decision at this meeting.

The Cromwell Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$49,925 to distribute in the Cromwell community grants scheme and \$106,224 to distribute in the promotions grants scheme. The following table illustrates the commitments already made and the amounts left to distribute in the 2023/24 year.

Promotions grant applications were accepted in the March 2023 round for funding from the 2023/24 financial year. This is due to the timing of this funding round not allowing the applicants to apply and have a Board decision prior to the funding commitment being required.

| Promotions Grants | |
|-------------------------------------|-----------------------|
| Total budget for 2022/23 | \$106,224 |
| Less committed from previous rounds | \$95,000 ¹ |
| Balance left to distribute | \$11,224 |

3. Discussion

Community Grants

Two community grant applications have been received in the current round requesting a total of \$20,686.38. There is a total of \$49,925 for community grants to distribute for both this initial round and the scheduled second round of funding in the first half of 2024.

The details of this round's applications are provided in the table below:

| | Name of Organisation | Name of project / service | Purpose of funding | When does the project start | Total costs | Amount requested |
|---|--|--------------------------------------|---------------------------------|------------------------------------|------------------------|-------------------------|
| 1 | Bannockburn Bowling Club | New Kitchen | Upgrade of the existing Kitchen | 2/10/2023 | \$139,150.00 | \$10,000 |
| 2 | Central Otago Queenstown Trail Network Trust | Kawarau Gorge Trail Resource Consent | Charge of the Peer Review | 1/9/2023 | \$7.9M for total build | \$10,686.38 |

Copies of the application, supporting documentation and staff assessment are provided to Board members under separate cover.

Promotion Grants

Two promotions grant applications have been received in the current round requesting a total of \$5,500 from the current financial year. There is \$11,224 to distribute for this round and the second round in the first half of 2024. The details are provided in the table below:

| No | Name of Organisation | Name of project / service | Purpose of funding | When does the project start | Total costs | Amount requested |
|-----------|-----------------------------|----------------------------------|--|------------------------------------|--------------------|-------------------------|
| 3 | Arts Central | Arts Central Exhibition 2024 | Advertising, promotion and venue hire | 29/02/2024 | \$6,985 | \$1,500 |
| 4 | Dare to Sweat Events | Spirited Women Event 2023 | Advertising Promotion and Media activation | 9/02/2024 | \$531,782 | \$4,000 |

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

¹Resolution 23.3.2. Cromwell and Districts Promotions Group 2023-2024 projects

4. Financial Considerations

As detailed above, the Board has \$49,925 to distribute for the 2023/24 Community Grants round and \$11,224 for the 2023/24 Promotions Grants.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

6. Compliance

| | |
|---|---|
| Local Government Act 2002 Purpose Provisions | This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance well-being. |
| Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc. | Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications. |
| Considerations as to sustainability, the environment and climate change impacts | There is no direct impact, though some applications may have a positive environmental impact. |
| Risks Analysis | No risks have been identified in the funding applications. |
| Significance, Consultation and Engagement (internal and external) | The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there are impacts arising from the application. |

7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

8. Attachments

- Appendix 1 - Bannockburn Bowling Club Grant Assessment (under separate cover)** [⇒](#)
Appendix 2 - Bannockburn Bowling Club Grant Application (under separate cover) [⇒](#)
Appendix 3 - Bannockburn Bowling Club Supporting Documents (under separate cover) [⇒](#)
Appendix 4 - Central Otago Queenstown Trail Network Trust Grant Assessment (under separate cover) [⇒](#)
Appendix 5 - Central Otago Queenstown Trail Network Trust Grant Application (under separate cover) [⇒](#)
Appendix 6 - Central Otago Queenstown Trail Network Trust Supporting Documents (under separate cover) [⇒](#)
Appendix 7 - Cromwell Community Arts Grant Assessment (under separate cover) [⇒](#)
Appendix 8 - Cromwell Community Arts Grant Application (under separate cover) [⇒](#)
Appendix 9 - Cromwell Community Arts Supporting Documents (under separate cover) [⇒](#)
Appendix 10 - Dare to Sweat Spirited Women Grant Assessment (under separate cover) [⇒](#)
Appendix 11 - Dare to Sweat Spirited Women Grant Application (under separate cover) [⇒](#)
Appendix 12 - Dare to Sweat Spirited Women Supporting Documents (under separate cover) [⇒](#)

Report authors:



Alison Mason
Media and Marketing Manager
14/08/2023
Reviewed and authorised by:



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Community Development Advisor
14/08/2023
Reviewed and authorised by:



Paula Penno
Community and Development Manager
14/08/2023
Reviewed and authorised by:



Anthony Longman
Acting Group Manager – Community
Vision
15/08/2023



Dylan Rushbrook
Interim Chief Executive Officer
18/08/23

23.7.3 CROMWELL GOLF CLUB - FUNDING REQUEST

Doc ID: 662315

1. Purpose of Report

To consider a request from the Cromwell Golf Club for financial assistance with the purchase of a new greens mower from the Club's Fund Account.

Recommendations

That the Cromwell Community Board

- A. **Receives** the report and accepts the level of significance.
 - B. **Recommends** that the Board approves funding of \$10,000 from the Cromwell Golf Club fund to assist with the cost of a new greens mower.
 - C. **Directs** that this funding be subject to the provision of a copy of the invoice for the new greens mower.
-

2. Background

The Cromwell Golf Club currently leases land situated on a Part Section Block XCII Town of Cromwell comprising 22.279 ha.

In terms of the Reserves Act 1977, the former Cromwell Borough Council established fund accounts for each of the clubs that leased Council reserve land. Each club fund account is funded by the annual rentals that the club pays for the land.

The purpose of the fund accounts is to enable the lessees to build up a capital development fund able to be called upon to spend on their particular reserve/facilities for specific projects. Use of the fund is subject to approval by the Cromwell Community Board.

The balance of the Cromwell Golf Club Fund Account as at 30 June 2023 is \$25,614 (note this is an unaudited figure and is subject to change as part of Audit and any end of financial year adjustments).

3. Discussion

Attached is a letter (see Appendix 1) from the Cromwell Golf Club requesting funds to purchase a new mower as the current greens mower has reached an age where it no longer provides a cut to a sufficient standard and will soon start costing an uneconomical amount in ongoing maintenance. The Club states that the mower will be used on the Council's reserve land it leases, as well as the Club's freehold land that makes up the balance of the golf course.

The club gained three quotes from reputable suppliers and the quoted rates ranged from \$69,000 to \$105,000 exc. gst. Their preferred supplier is Power Turf and attached (see

Appendix 2) is a quote from Power Turf for the preferred model of mower which is the 2023 Jacobsen Eclipse 360 Diesel Hybrid Greens Mower.

The total cost is \$85,900 +gst and the club has applied to the Pub Charity for supplementary funding and will finance the remaining balance themselves.

4. Financial Considerations

The Club's annual rentals have been accumulating within the account for several years. The Club has sufficient money within the account to provide for recommended funding of \$10,000.

5. Options

Option 1 – (Recommended)

The Board approves the request for funding from the Cromwell Golf Club's fund account to assist with the purchase of a new mower.

Advantages:

- The club can use the funds that have accumulated within its fund account to assist with the capital developments / purchase.
- The upkeep of the greens via a quality mower is key to providing good-quality facilities.

Disadvantages:

- The funds will be diminished by \$10,000 for future projects which might be required.

Option 2

The Board declines the request for funding from the Cromwell Golf Club's fund account to assist with the purchase of a new mower.

Advantages:

- The fund remains intact for future projects.

Disadvantages:

- The purpose of the Club's fund account is to accumulate funds to assist with the redevelopment of the Club's facilities, and the purchase of a mower is not directly facility redevelopment. However, the mower is an item of plant that directly contributes to upkeep and redevelopment of the course.
- The decision to decline the funding request would be inconsistent with previous Board decisions to provide funds as requested by the club for similar machinery.
- If the Board declined the request, the Club would need to raise additional funding to assist with the costs of a new mower.

- The quality of the greens could be affected by use of a substandard mower.

6. Compliance

| | |
|---|--|
| Local Government Act 2002 Purpose Provisions | <p>This decision enables democratic local decision making and action by, and on behalf of communities by meeting the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost effective for households and business.</p> <p>Providing funding towards the Cromwell Golf Club's mower will enable the greens to be maintained to a high standard.</p> |
| Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc. | Not applicable in this instance. |
| Considerations as to sustainability, the environment and climate change impacts | It is noted that the supplier does also stock a battery powered mower, however this does not fully meet the needs of the Golf Club and so the next best option is the chosen hybrid model. |
| Risks Analysis | There are no risks associated with the request for funding from the Club's account. |
| Significance, Consultation and Engagement (internal and external) | The proposal does not exceed any of the thresholds nor meet any of the criteria in the Significance and Engagement Policy and public consultation is not considered required. |

7. Next Steps

- Inform Cromwell Golf Club of the Board's decision.
- Payment of the \$10,000 to be processed on receipt of a copy of the invoice.

8. Attachments

Appendix 1 - Cromwell Golf Club - Greens Mower Funding Letter - August 2023 [↓](#)

Appendix 2 - Cromwell Golf Club - Greens Mower quote - August 2023. [↓](#)

Report author:

Reviewed and authorised by:

Helen Giles.



Helen Giles

Property and Facilities Officer (Cromwell)

21/08/2023

Lee Webster

Acting Group Manager – Planning
and Infrastructure

1/09/2023



Cromwell Golf Club (Inc)

Established 1903

"Great golf is a matter of club selection"

PO Box 27, Cromwell 9342

Central Otago, New Zealand

Phone: 03 445 0165

Email: cromwell@cromwellgolf.co.nz

Web: www.cromwellgolf.co.nz

3 July, 2023

The Chief Executive
Central Otago District Council
PO Box 122
Alexandra 9320

Re: Grant Application – Cromwell Golf Club

The Cromwell Golf Club wish to apply to the Council for a grant from the Cromwell Golf Club Fund (3135) under the Cromwell Reserves account. The club needs to purchase a new greens mower (2023 Jacobsen Eclipse 360 Diesel Hybrid Greens Mower).

As the existing greens mower has reached an age where it no longer provides a cut to a sufficient standard and will soon start costing an uneconomical amount in ongoing maintenance. The greens mower will be used extensively on the Council's reserve land as well as part of the Club owned adjacent land.

We have received several quotes from three suppliers for greens mowers, with the model above to be provide by Power Turf New Zealand Ltd. The Golf Club is applying for \$10,000 from the Cromwell Golf Club Fund (3135) towards this cost.

Should you have any questions regarding this application please do not hesitate to contact me.

Regards,

A handwritten signature in blue ink, appearing to read "Dean Gerling", with a long horizontal line extending to the right.

Dean Gerling
Manager
Cromwell Golf Club





30 Kingsford Smith Driv
Rangiora, 740
GST No: 101 – 305 - 05
p. 03 310 600

Cromwell Golf Club
Neplusultra Street
Cromwell
Attn: Jud Rawcliffe

16th June 2023

Dear Jud,

Thank you for your enquiry regarding pricing and information on our Jacobsen Greens Mower range. Please find below and attached specifications and quotes for our Jacobsen GP400 Triplex Diesel Greens Mower, Jacobsen Eclipse 360 Hybrid Diesel Greens Mower, and Jacobson Eclipse 360 Lithium Greens Mower.

We are excited about our Lithium offering, this option seems like the future, and this model is proving very successful. With a large capacity 250AH battery, you would expect to get a minimum of 40 Greens mowing on a single charge. No ongoing expenses for diesel, engine oil, filters, hydraulic oil, reduced servicing requirements, and very quiet operation for early morning mowing.

If required, we can tailor different finance packages depending on the Clubs preferred form of ownership. This includes outright purchase, operating lease, finance lease, or Hire Purchase. I have included one Hire Purchase scenario option below.

We would love the opportunity to work closely with you and partner more closely with the Cromwell Golf Club going forward. We value long term relationships and backing up our customers and the product.

That said, should we be successful in supplying product to you, **we would like to include an initial offer of sponsorship (or similar) to the value of \$4000 + GST**. This could be in the form of sponsorship, corporate membership, clothing, educational opportunities (i.e Conferences), or anywhere else you and the Club deem the spend appropriate.

We would also include a 3rd years warranty on any of the below options.

These quotations are valid for 30 days, but in the current environment are only valid while current stocks last, then could be subject to change. All Hire Purchase pricing is subject to interest rate changes prior to delivery.

For any further information don't hesitate to contact me, and thanks again for the exciting opportunity to supply this quotation to the Cromwell Golf Club.

Kind Regards,

Liam McLeod
General Manager

liam@powerturf.co.nz

M: 0272798976





30 Kingsford Smith Driv
Rangiora, 740
GST No: 101 – 305 - 05
p. 03 310 600

Option Two: 2023 Jacobsen Eclipse 360 Diesel Hybrid Greens Mower

1 x Unit Currently Available October 2023

13 HP Kubota diesel engine
15 hours run time / 19L fuel usage
3 x 22-inch signature cutting heads
15 blade cutting reels
Auto Park brake
1.6mm – 11mm Height of cut range
1.72m cutting width
618kg total weight
No hydraulic oil
Front working light
50-hour service kit provided
Rear Roller Brushes
Grooved Front Rollers
3-year factory warranty
Delivery and Installation



| | |
|--------------------------|----------------|
| Cromwell Golf Club Price | \$85,900 + GST |
| GST Component | \$12,885 |
| GST Inclusive | \$98,785 |

Hire Purchase Scenario:

With Hire Purchase, the club takes legal ownership immediately, and hence can claim the full GST component back at the clubs first available claim period. I have factored this GST amount being claimed and included as a repayment in month 3.

| | |
|---|-------------|
| Deposit upon delivery | \$28,633 |
| 3 Months after delivery: Repayment (GST claimed and repaid) | \$12,885 |
| 12 Months after delivery: Repayment | \$33,433.24 |
| 24 Months after delivery: Repayment | \$33,433.24 |



23.7.4 INTERIM CROMWELL FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2023

Doc ID: 662121

1. Purpose

To consider the financial performance overview as at 30 June 2023.

Recommendations

That the report be received.

2. Background

These statements are designed to give an overview on the financial performance. It is important to note that as the Annual Report 30 June 2023 is compiled that the figures below may change as required.

The operating statement for the twelve months ending 30 June 2023 shows a favourable variance of \$4.973 against the revised budget.

| 2022/23 Full Year Annual Plan \$000 | AS AT 30 JUNE 2023 | YTD Actual \$000 | YTD Revised Budget \$000 | YTD Variance \$000 | | 2022/23 Full Year Revised Budget \$000 |
|---|--------------------------------------|------------------------|-----------------------------------|--------------------------|---|--|
| | Income: | | | | | |
| 391 | Internal Interest Revenue | 633 | 391 | 242 | ● | 391 |
| 12,830 | Land Sale Proceeds | 10,230 | 12,830 | (2,600) | ● | 12,830 |
| 621 | User Fees & Other | 597 | 621 | (24) | ● | 621 |
| - | Reserves Contributions | 395 | - | 395 | ● | - |
| - | External Interest & Dividends | 26 | - | 26 | ● | - |
| - | Govt grants & subsidies | 118 | - | 118 | ● | - |
| 3,219 | Rates | 3,272 | 3,219 | 53 | ● | 3,219 |
| 17,061 | Total Income | 15,271 | 17,061 | (1,790) | ● | 17,061 |
| | Expenditure | | | | | |
| 136 | Rates Expense | 125 | 136 | 11 | ● | 136 |
| 10,032 | Cost of Sale of Land | 3,455 | 10,032 | 6,577 | ● | 10,032 |
| 32 | Professional Fees | 3 | 32 | 29 | ● | 32 |
| 943 | Cost Allocations | 946 | 943 | (3) | ● | 943 |
| 262 | Fuel & Energy | 241 | 262 | 21 | ● | 262 |
| 197 | Grants | 217 | 205 | (12) | ● | 205 |
| 244 | Other Costs | 317 | 251 | (66) | ● | 251 |
| 577 | Contracts | 527 | 577 | 50 | ● | 577 |
| 106 | Internal Interest Expense | 47 | 106 | 59 | ● | 106 |
| 123 | Building Repairs and Mtce. | 114 | 120 | 6 | ● | 120 |
| 750 | Staff | 693 | 750 | 57 | ● | 750 |
| 44 | Members Remuneration | 33 | 44 | 11 | ● | 44 |
| 843 | Depreciation | 820 | 843 | 23 | ● | 843 |
| 14,289 | Total Expenses | 7,538 | 14,301 | 6,763 | ● | 14,301 |
| 2,772 | Operating Surplus / (Deficit) | 7,733 | 2,760 | 4,973 | ● | 2,760 |

This table has rounding (+/- 1)

Income for period ending 30 June 2023

Operating income reflects an unfavourable variance to the revised budget of (\$1.79M).

- Land sales has an unfavourable variance of (\$2.6M). Majority of the Cemetery Road sections have been sold, with a few to be sold in the future as development continues.
- User fees and other has an unfavourable variance of (\$24k). Pool/swim school (\$61k) are the main unfavourable variances. This pool/swim school variance is being driven by a GST error of (\$26k) for pool income, with the remaining variance relating to lower-than-expected pool admissions income of (\$35k). Other misc income is higher than budget by \$27k, the purchase of investment property on Murray Terrace has increased lease income.
- Internal interest revenue has a favourable variance of \$242k. This is mainly due to Cromwell Memorial Hall and Cromwell Town Centre projects being carried forward to 2022/23, therefore property reserves are higher than planned. The higher surplus in reserves and increasing market interest rates are driving this favourable variance.
- Reserves contributions has a favourable variance of \$395k. These are difficult to gauge when setting budgets and are dependent on developers' timeframes.
- Government grants and subsidies has a favourable variance of \$118k. This is due to Better Off Funding received from the Department of Internal Affairs (DIA) towards the Cromwell pool liner replacement. This funding has been carried forward into 2023/24 and will be spent alongside the capital project.

| 2022/23 Full Year Annual Plan \$000 | User Fees and Other Income | | | | | 2022/23 Full Year Revised Budget \$000 |
|--|-------------------------------|---------------------|-----------------------------|-----------------------|---|---|
| | | YTD Actual \$000 | YTD Revised Budget \$000 | YTD Variance \$000 | | |
| 114 | Other Misc Income | 141 | 114 | 27 | ● | 114 |
| 238 | Rentals & Hires | 242 | 238 | 4 | ● | 238 |
| 253 | Cromwell Pool / Swim School | 192 | 253 | (61) | ● | 253 |
| 16 | Cemeteries | 22 | 16 | 6 | ● | 16 |
| 621 | Total User Fees Income | 597 | 621 | (24) | | 621 |

This table has rounding (+/- 1)

Expenditure for period ending 30 June 2023

Expenditure has a favourable variance of \$6.763M against the revised budget. The variances are detailed below:

- Cost of sales of land has a favourable variance of \$6.577M. Cost of sales are linked to land sales and reflect the development costs for subdivision. Majority of Cromwell Cemetery Road Subdivision sections have been sold, it is expected that additional development cost would come through which will result to a change to cost of sale value stated in this report.
- Professional fees \$29k and contracts \$50k has a favourable variance. These expenses are needs-based, and they will vary against budget from time to time. The contract variance is driven by timing of work carried out for planned maintenance work at Cromwell reserves.

- Grants have an unfavourable variance of (\$12k) against the revised budget. This is due to timing of the promotions grants and the budget. Of the \$205k revised budget, \$95k year-to-date has been allocated for promotional activities, and \$122k has been spent on general grants. The Cromwell grant of \$49k to the Cromwell bike park has been funded from the Cromwell reserves contribution fund (resolution 22.4.7).
- Other costs has an unfavourable variance of (\$66k). These costs are needs-based and will vary against budget from time to time. Of this variance the following are unfavourable against the year-to-date revised budget: Chemical costs of (\$34k) for the Cromwell pool have increased significantly and work is underway to see if a more cost-effective solution can be found. Cromwell reserves water charges of (\$45k), irrigation on park reserves was higher than budget.
- Staff costs has a favourable variance of \$57k. Cromwell pool staff remuneration is behind budget. This is due to staff shortages and the pool shut down at the beginning of the financial year. Recruitment is ongoing to ensure the pool is adequately staffed.
- Depreciation has a favourable variance of \$23k. The 30 June 2022 land and building valuation increased the building assets values and depreciation as a result. This has been offset by a decrease in parks passive land depreciation creating a small favourable variance.

Capital Expenditure

Capital expenditure (CAPEX) for the period ending 30 June 2023 has a year-to-date favourable variance of \$13.9M. The actual CAPEX spent to date is 15% of the total revised budget.

| 2022/23 Full Year Annual Plan \$000 | AS AT 30 JUNE 2023 | YTD Actual \$000 | YTD Revised Budget \$000 | YTD Variance \$000 | | 2022/23 Full Year Revised Budget \$000 |
|--|---|------------------------|--------------------------------|--------------------------|---|---|
| | Parks and Reserves | | | | | |
| 80 | Cromwell Reserves - Playground equipment | 5 | 98 | 93 | ● | 98 |
| 38 | Cromwell Reserves - Irrigation | 57 | 64 | 7 | ● | 64 |
| 20 | Cromwell Reserves - Landscaping | 42 | 41 | (1) | ● | 41 |
| - | Cromwell Reserves - Recreation Equipment | 13 | 40 | 27 | ● | 40 |
| 74 | Cromwell Reserves - Fencing & Bins | 62 | 100 | 38 | ● | 100 |
| 5 | Cromwell - Fencing | 3 | 5 | 2 | ● | 5 |
| - | Cromwell Cemetery | 1 | 7 | 6 | ● | 7 |
| 10 | Anderson Park - Landscaping | 1 | 41 | 40 | ● | 41 |
| 15 | Anderson Park - Irrigation & Bins | 36 | 28 | (8) | ● | 28 |
| - | Anderson Park - Fencing | - | 9 | 9 | ● | 9 |
| - | Anderson Park - Lighting | - | 46 | 46 | ● | 46 |
| - | Cromwell - Other | - | 35 | 35 | ● | 35 |
| 242 | Total Parks & Reserves | 220 | 514 | 294 | | 514 |
| | Cromwell Swimming Pool | | | | | |
| 5 | Building upgrades | - | 5 | 5 | ● | 5 |
| 20 | Machinery & Plant | 81 | 176 | 95 | ● | 176 |
| 14 | Recreation equipment / furniture & fittings | 16 | 14 | (2) | ● | 14 |
| 39 | Total Cromwell Swimming Pool | 97 | 195 | 98 | | 195 |
| | Property | | | | ● | |
| 3,262 | Cromwell Front Reserve | 336 | 5,039 | 4,703 | ● | 5,039 |
| 7,617 | Cromwell Memorial Hall | 1,843 | 9,803 | 7,960 | ● | 9,803 |

| 2022/23 Full Year Annual Plan \$000 | AS AT 30 JUNE 2023 | YTD | YTD | YTD | 2022/23 Full Year Revised Budget \$000 |
|--|----------------------------------|-----------------|-------------------------|-------------------|---|
| | | Actual \$000 | Revised Budget \$000 | Variance \$000 | |
| 550 | Cromwell - Building Improvements | - | 708 | 708 | 708 |
| 35 | Tarras Community Centre | 3 | 140 | 137 | 140 |
| 11,464 | Total Property | 2,182 | 15,690 | 13,508 | 15,690 |
| 11,745 | Total Capital Expenditure | 2,499 | 16,399 | 13,900 | 16,399 |

This table has rounding (+/- 1)

Parks and Reserves has an overall favourable variance of \$294k

- Cromwell reserves playground has a favourable variance of \$93k. The installation of outdoor gym equipment and a new drinking fountain on Alpha Street Reserve did not progress during the year due to other priorities and issues in the programme. A request to carry forward the funding for the outdoor gym equipment will be submitted.
- Cromwell reserves fencing and bins have a favourable variance of \$38k. This is driven by the timing of project budget, work programme and availability of contractors to perform work.
- Anderson Park lighting has a favourable variance of \$46k. Anderson Park netball courts light project is being reassessed, as the current lights are not used by the Netball Club.
- Anderson Park landscaping has a favourable variance of \$40k. This project is expected to be carried forward to 2023/24 financial year. Rose planting works to start in July 2023.

Cromwell swimming pool has an overall favourable variance of \$98k

- Machinery and plant have a favourable variance of \$95k. The pool heat pump project is waiting on practical completion prior to releasing retention payments.

Property has an overall favourable variance of \$13.508M

- Cromwell front reserves (Town Centre upgrade) has a favourable variance of \$4.703M. The design works for the Cromwell Town Centre project are still in the preliminary concept plan stage.
- Cromwell Memorial Hall has a favourable variance of \$7.960M. The project is still in design phase with detailed design expected to be completed within one month. The existing building is planned for demolition in October 2023.

Reserve Funds table for Cromwell Ward

- As at 30 June 2022 the Cromwell Ward has an audited closing reserve funds balance of \$19.528M. This is the ward specific reserves and does not factor in the district-wide reserves which are in deficit at (\$27.8M). Refer to Appendix 1.
- Taking the 2021/22 audited Annual Report closing balance and adding 2022/23 income and expenditure, carry forwards and resolutions, the Cromwell Ward is projected to end the 2022/23 financial year with a closing balance of \$3.89M.

3. Attachments

Appendix 1 - Cromwell Reserves 2022-23 [↓](#)

Report author:



Donna McKewen
Accountant
8/08/2023

Reviewed and authorised by:



Saskia Righarts
Group Manager – Business Support
24/08/2023

| | AUDITED - 2021/22 Annual Report | | | | 2022/23 AP | Adjusted 2022/23 AP Closing* | Forecast 1 including Carry- Forwards FY2022/23 | |
|---|---------------------------------|------------------|--------------------|--------------------|-----------------------------|------------------------------------|---|----------------------------|
| CROMWELL RESERVES | Opening Balance | Transfers In | Transfers Out | Closing Balance | Net Transfers In and Out | AP Closing Balance | In/Out | Revised Closing Balance |
| | A | B | C | D = A + B - C | E | F = D + E | G | H = F + G |
| Cromwell Recreation and Culture Charge | | | | | | | | |
| 3412 - Bannockburn Community Centre | (273,150) | 2,925 | - | (270,224) | - | (270,224) | - | (270,224) |
| 3414 - Cromwell Memorial Hall | (148,462) | - | (200,644) | (349,106) | (7,635,722) | (7,984,828) | (2,186,177) | (10,171,005) |
| 3416 - Cromwell Sports Pavilions | 71,269 | 8,185 | - | 79,455 | 3,494 | 82,948 | - | 82,948 |
| 3417 - Tarras Community Centre | 11,338 | 15,237 | - | 26,575 | 13,664 | 40,238 | (105,270) | (65,032) |
| 3419 - Cromwell Resource Centre Building | (33,078) | 2,742 | - | (30,337) | 834 | (29,503) | - | (29,503) |
| 3463 - Cromwell Reserves | - | - | - | - | (52,832) | (52,832) | (131,768) | (184,600) |
| 3491 - Cromwell Pool | (383,316) | - | (640,646) | (1,023,962) | 29,234 | (994,728) | (160,267) | (1,154,995) |
| 3418 - Cromwell Museum | - | - | - | - | - | - | - | - |
| 3461 - Anderson Park | 73,446 | 656 | (84,365) | (10,264) | (21,334) | (31,598) | (98,818) | (130,416) |
| | (681,953) | 29,745 | (925,656) | (1,577,864) | (7,662,662) | (9,240,526) | (2,682,300) | (11,922,827) |
| Cromwell Ward Services Rate | | | | | | | | |
| 3111 - Cromwell General Revenues | 4,972,404 | 376,630 | - | 5,349,035 | 422,791 | 5,771,826 | - | 5,771,826 |
| 3341 - Forestry Cromwell | - | - | - | - | - | - | - | - |
| 3351 - Property General Cromwell | 4,907,376 | 48,597 | (167,264) | 4,788,709 | (661,450) | 4,127,260 | (158,485) | 3,968,774 |
| 3352 - Endowment Land Cromwell | 2,971,859 | 1,095,044 | - | 4,066,903 | 60,269 | 4,127,173 | 0 | 4,127,173 |
| 3353 - Medical Centre Cromwell | (122) | - | (1) | (123) | - | (123) | - | (123) |
| 3361 - Industrial Estate Cromwell | 6,714,810 | 61,949 | (94,429) | 6,682,331 | (16,979) | 6,665,352 | - | 6,665,352 |
| 3431 - Cromwell Community Grants | - | - | - | - | - | - | (8,579) | (8,579) |
| 3451 - Bannockburn Recreation Reserve Committee | 13,387 | 123 | (6,748) | 6,763 | 529 | 7,292 | - | 7,292 |
| 3757 - Cromwell Town Centre | (1,437,501) | 67,997 | - | (1,369,503) | (3,151,619) | (4,521,122) | (1,811,153) | (6,332,275) |
| | 18,142,215 | 1,650,341 | (268,441) | 19,524,114 | (3,346,458) | 16,177,657 | (1,978,217) | 14,199,440 |
| Cromwell Promotion Charge | | | | | | | | |
| 3033 - Crom Promotions | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - | - |
| Cromwell Ward Services Charge | | | | | | | | |
| 3831 - Cromwell Cemetery | - | - | - | - | - | - | (7,482) | (7,482) |
| 3832 - Nevis Cemetery | 1,525 | 24 | - | 1,549 | 470 | 2,019 | - | 2,019 |
| 3211 - Elected Members - Cromwell | - | - | - | - | - | - | - | - |
| | 1,525 | 24 | - | 1,549 | 470 | 2,019 | (7,482) | (5,463) |
| Cromwell Ward Specific Reserves | | | | | | | | |
| 3120 - Cromwell Athenaeum Trust | 86,079 | 793 | - | 86,872 | 1,782 | 88,654 | - | 88,654 |
| 3122 - CO Sports Turf Trust | 24,595 | 2,233 | - | 26,828 | 786 | 27,613 | - | 27,613 |
| 3125 - Cromwell Bowling Club fund | 11,186 | 2,850 | - | 14,036 | 357 | 14,394 | - | 14,394 |
| 3135 - Cromwell Golf Club fund | 15,222 | 4,607 | - | 19,829 | 486 | 20,316 | - | 20,316 |
| 3139 - Cromwell Land Endowment fund | 231,635 | 2,134 | - | 233,769 | 5,465 | 239,234 | - | 239,234 |
| 3150 - Cromwell Speedway Club Fund | 5,006 | 2,058 | - | 7,064 | 160 | 7,224 | - | 7,224 |
| 3151 - Cromwell Sports Club Fund | 65,969 | 3,364 | - | 69,333 | 1,140 | 70,473 | - | 70,473 |
| 3153 - Cromwell Squash Club Fund | 4,521 | 42 | - | 4,563 | 144 | 4,707 | - | 4,707 |
| 3157 - Cromwell Vintage Car Club Fund | 4,871 | 1,418 | - | 6,289 | 156 | 6,444 | - | 6,444 |
| 3760 - Cromwell Master Plan | (778,579) | - | (7,348) | (785,927) | - | (785,927) | - | (785,927) |
| | (329,494) | 19,498 | (7,348) | (317,344) | 10,476 | (306,867) | - | (306,867) |
| Cromwell Ward Development Fund | | | | | | | | |
| 3146 - Cromwell Reserves Contribution | 1,770,695 | 171,819 | (44,171) | 1,898,343 | 37,212 | 1,935,554 | - | 1,935,554 |
| | 1,770,695 | 171,819 | (44,171) | 1,898,343 | 37,212 | 1,935,554 | - | 1,935,554 |
| Grand Total | 18,902,988 | 1,871,426 | (1,245,616) | 19,528,798 | (10,960,961) | 8,567,837 | (4,667,999) | 3,899,837 |

* The Annual Plan closing balance has been adjusted to reflect the closing balance of the Annual Report and the Annual Plan movement. This is to enable a running estimate of the total Reserves balance.

6 MAYOR'S REPORT

23.7.5 MAYOR'S REPORT

Doc ID: 1200603

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Cromwell Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

23.7.6 CHAIR'S REPORT

Doc ID: 1200604

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

23.7.7 MEMBERS' REPORTS

Doc ID: 1200611

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

23.7.8 SEPTEMBER GOVERNANCE REPORT

Doc ID: 1200639

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider current status report updates.

Recommendations

That the report be received.

2. Discussion

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

2023 Cromwell Arts Exhibition 2023 Report Back

The Cromwell & Districts Community Arts Council Inc (t/a Arts Central) have submitted their report for the Arts Exhibition 2023 (see Appendix 2).

3. Attachments

Appendix 1 - 20230913 CCB Status Updates.docx [↓](#)

Appendix 2 - JUL23 - Cromwell Arts Exhibition 23 - Report Back - .pdf [↓](#)

Report author:

Reviewed and authorised by:



Sarah Reynolds
Governance Support Officer
23/08/2023



Saskia Righarts
Group Manager - Business Support
23/08/2023

| Status Updates | | Committee: Cromwell Community Board | | | |
|----------------|---|-------------------------------------|---|--|---|
| Meeting | Report Title | Resolution No | Resolution | Officer | Status |
| 1/08/2023 | Transfer of Grant | 23.6.2 | That the Cromwell Community Board A. Receives the report and accepts the level of significance. B. Agrees to the transfer of grant funding of \$8580.00 to build a community tool shed from the Lake Dunstan Charitable Trust to the Mōkihi Reforestation Trust. | Community Development Advisor | 21 Aug 2023 Invoice from Mōkihi Reforestation Trust has been received and paid. Staff will ensure accountability requirements are met when project is completed. MATTER CLOSED 07 Aug 2023 Action memo send to report writer |
| 20/06/2023 | Request by Cromwell Squash Club to make improvements within exterior lease area | 23.5.3 | A. That the Cromwell Community Board A. Receives the report and accepts the level of significance. B. Approves the request by the Cromwell Squash Club to make improvements to the exterior of their building to concrete 2 areas that are currently stoned/soil area and install a low fence. C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution. | Property and Facilities Officer (Cromwell) | 18 Aug 2023 Work is planned to be completed by the end of August. 13 Jul 2023 The squash club have been notified and work is underway. 23 Jun 2023 Action memo sent to staff. |
| 8/05/2023 | Cromwell Memorial Hall | 23.3.3 | That the Cromwell Community Board: A. Receives the report and accepts the level of significance. B. Adopts developed design for the Cromwell Memorial Hall building as detailed in appendix one of the report. C. Approves the commencement of detailed design. D. Approves the demolition of the existing hall building and appropriate salvaging. E. Approves the procuring of construction and demolition services. F. Notes that the 2021/31 Long Term Plan funds the Cromwell Memorial Hall project at a cost of \$31.5M and that the developed design estimate is now expected to be \$42.849M. G. Notes the shortfall in project funding of \$11.349M of which \$5M is expected to be met from external funders that are to be confirmed in November 2023 and that the remaining \$6.349M is proposed to be funded by way of by land sales from the Cemetery Road industrial development. | Project Manager - Property | 18 Aug 2023 Report to be presented at the October CCB meeting. 17 Jul 2023 Consultant engaged to complete a financial assessment; this will be presented to Cromwell Board at the 11 September meeting. 02 Jun 2023 Detailed design due to be completed in August 2023. |

| | | | | | |
|------------|--|--------|--|-------------------------------|--|
| | | | <p>H. Prior to approval of the detailed design, the Board receives for its approval:</p> <p>i. The proposed operating model for the facility</p> <p>ii. The projected operating and maintenance costs</p> <p>iii. The likely rating implications going forward.</p> <p>I. The Board notes the district review of museum services and recommends to Council that it considers the Cromwell Memorial Hall project in that review.</p> <p>J. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p> | | |
| 9/02/2023 | Cromwell Sports Club Request for Funding | 23.1.3 | <p>That the Cromwell Community Board</p> <p>A. Receives the report and accepts the level of significance for the release of the Cromwell Sports Club Reserve Fund.</p> <p>B. Agrees to release the Cromwell Sports Club Fund reserve (3151) amount of \$69,333 to the Cromwell Sports Club towards the upgrade of its facilities.</p> <p>C. Agrees to consider any additional contribution towards the upgrade of the Cromwell Sports Club facilities on Anderson Park Recreation Reserve as part of the 2024-34 Long-term Plan process.</p> <p>D. Agrees that the release of the Cromwell Sports Club Fund reserve (3151) is subject to the Sports Club achieving its fundraising targets from other funders.</p> | Community Development Advisor | <p>22 Aug 2023 A meeting is being scheduled between CODC staff and Cromwell Sports Club to discuss feasibility report and next steps.</p> <p>17 Jul 2023 Matter on hold until considered as part of the 2024/34 Long-term Plan process.</p> <p>01 Jun 2023 Matter on hold until considered as part of the 2024/34 Long-term Plan process.</p> <p>21 Apr 2023 Matter on hold until considered as part of the 2024/34 Long-term Plan process.</p> <p>07 Mar 2023 The Sports Club advised of the resolution. MATTER ON HOLD until considered as part of the 2024/34 Long-term Plan process.</p> <p>15 Feb 2023 Action memo sent to staff.</p> |
| 12/09/2022 | 2022/23 Community and Promotions Grants Applications | 22.6.3 | <p>That the Cromwell Community Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Allocates \$11,270 to the Bannockburn Community Centre Management Committee Inc. towards floor resurfacing and refurbishment of the bell tower from the 2022/23 community grants budget.</p> | Community Development Advisor | <p>21 Aug 2023 Central Lakes Trust have awarded \$197,000 towards the Cromwell Menz Shed project in August. The project is now considering other funding options before proceeding with the build.</p> <p>01 Jun 2023</p> |

| | | | | | |
|--|--|--|--|--|--|
| | | | <p>C. Allocates \$5,000 to the Tarras School towards resurfacing the school pool from the 2022/23 community grants budget.</p> <p>D. Allocates \$13,903.50 to the Cromwell Menz Shed Charitable Trust towards building security fencing from the 2022/23 community grants budget, subject to the land being suitable for development.</p> <p>E. Allocates \$1,520 to the Cromwell and Districts Community Arts Council Inc. for venue hire for the annual arts exhibition from the promotions grants budget in the 2022/23 financial year.</p> | | <p>Accountability for the Tarras Pool project has been received. The Bannockburn Hall floor resurfacing is expected to take place in July 2023. The site for the proposed Cromwell Menz Shed has been cleared and the Menz Shed are now waiting for updated quotes to advance their project.</p> <p>21 Apr 2023 The Solid Waste team have recently met with the Cromwell Menz Shed. The stockpile of glass is still to be moved so that the Menz Shed can obtain a new quote.</p> <p>07 Mar 2023 The delay in the payment of the grant to the Cromwell Menz Shed continues. Solid Waste advises gas monitoring was completed over the Christmas break and a report with results and recommendations has been finalised. The Menz Shed are now looking to obtain new quotes for completing this work but require CODC to move the stockpiled glass before this can be completed. The stockpiled glass will be relocated in the coming weeks to assist with progressing the Menz Shed development.</p> <p>31 Jan 2023 The delay in the payment of the grant to the Cromwell Menz Shed continues. Solid Waste advises that gas monitoring was completed over the Christmas break and a report with the results and recommendations is currently being reviewed.</p> <p>07 Nov 2022 Grants to the Bannockburn Community Centre Management Committee and the Tarras School have been paid. There has been a delay in the payment of the grant to the Cromwell Menz Shed as Council engaged a consultant to provide guidance around the requirements for the construction of a shed in the vicinity of the closed landfill. The consultant's report identified that further investigation around potential gas risk is required to determine what mitigations need to be included with the construction.</p> |
|--|--|--|--|--|--|

| | | | | | |
|------------|--|--------|--|-----------------------------|---|
| 12/09/2022 | 2022/23 Community and Promotions Grants Applications | 22.6.3 | <p>That the Cromwell Community Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Allocates \$11,270 to the Bannockburn Community Centre Management Committee Inc. towards floor resurfacing and refurbishment of the bell tower from the 2022/23 community grants budget.</p> <p>C. Allocates \$5,000 to the Tarras School towards resurfacing the school pool from the 2022/23 community grants budget.</p> <p>D. Allocates \$13,903.50 to the Cromwell Menz Shed Charitable Trust towards building security fencing from the 2022/23 community grants budget, subject to the land being suitable for development.</p> <p>E. Allocates \$1,520 to the Cromwell and Districts Community Arts Council Inc. for venue hire for the annual arts exhibition from the promotions grants budget in the 2022/23 financial year.</p> | Media and Marketing Manager | <p>15 Aug 2023 Report received and grant finalised. MATTER CLOSED</p> <p>17 Jul 2023 Quotes have been received, terms for the lease have been agreed and the Menz Shed are now applying to the major funders for the build of the property. The Menz Shed are to talk to the builders about the best timing to build the fence.</p> <p>29 May 2023 No change.</p> <p>18 Apr 2023 No further update.</p> <p>03 Mar 2023 No further update – community arts event not held until Easter 2023. Report back not expected until after 30 June 2023.</p> <p>31 Jan 2023 No further update.</p> <p>07 Nov 2022 Cromwell Community Arts advised of approved grant. Purchase order raised. Grant not yet uplifted.</p> |
| 15/02/2022 | Cromwell Cemetery Development Plan | 22.1.2 | <p>That the Cromwell Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Subject to any land currently under contract for disposal, classify the remainder of Lot 3 Deposit Plan 505292 as Local Purpose – (Cemetery) Reserve under the provisions of the Reserves Act 1977.</p> <p>Subject to</p> <ul style="list-style-type: none"> <input type="checkbox"/> Public consultation in accordance with the Reserves Act 1977. <input type="checkbox"/> The consent of the Minister of Conservation <p>C. Extend designation 200 (subject to the process under the Resource Management Act 1991) to include the newly classified area above.</p> <p>D. Approves the proposed Cromwell Cemetery Development Plan 2021.</p> | Parks Officer - Projects | <p>18 Aug 2023 Status updates on hold while the classification process takes place. Funding is being included in the Draft LTP to further develop and then implement the concept.</p> <p>18 Jul 2023 Status updates on hold while the classification process takes place.</p> <p>02 Jun 2023 No change.</p> <p>18 Apr 2023 No change.</p> <p>03 Mar 2023 No further update.</p> <p>31 Jan 2023 Status updates on hold while the reserve classification process takes place.</p> <p>09 Nov 2022</p> |

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| | | | <p>E. That funding be included in future long-term plans to provide for implementation of the plan.</p> <p>F. Authorises the Chief Executive Officer to do all that is necessary to give effect to the resolution.</p> <p>ith Mr Murray recording his vote against</p> | | <p>Status updates on hold while the reserve classification process takes place.</p> <p>30 Aug 2022 Status updates on hold while the classification process takes place.</p> <p>28 Apr 2022 Status updates on hold while the classification process takes place.</p> <p>17 Mar 2022 The process for the design and classification of the Cemetery Reserve is underway.</p> <p>21 Feb 2022 Action memo sent to the Parks Officer - Projects.</p> |
| 18/05/2021 | Submissions on the Long-term Plan 2021-31 Consultation Document | 21.4.3 | That the Cromwell Community Board recommends to the Council that staff are requested to investigate the request for a toilet from the Cromwell Bike Park further and provide a report for consideration in a future annual or long-term plan. | Property and Facilities Manager | <p>17 Jul 2023 Toilet has been programmed for a November 2023 install.</p> <p>29 May 2023 Procurement process for toilet supply and services in progress.</p> <p>27 Apr 2023 Procurement process for toilet supply and services commencing.</p> <p>01 Mar 2023 Project planning is underway.</p> <p>27 Jan 2023 Better Off Funding has been approved. Project plan in progress.</p> <p>15 Nov 2022 Waiting on Better Off Funding</p> <p>31 Aug 2022 Funding through infrastructure to be confirmed September 2022. Background investigations (e.g. checking placement of services, getting quotes) have started to get the project underway.</p> <p>14 Jul 2022 Report being prepared and is scheduled for the November Council meeting.</p> <p>08 Jun 2022 A report is being prepared to Council for next financial year.</p> <p>17 May 2022</p> |

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| | | | | | <p>A verbal report was presented to CCB at their meeting on 9 May 2022 by Garreth Robinson (on behalf of the report writer) with an update plus to advise that a report is being prepared for the September meeting to go to Council requesting funding from the AP 23/24.</p> <p>17 Mar 2022 The survey has been received and a report is being prepared which will be presented to the Cromwell Community Board on 9 May 2022.</p> <p>24 Nov 2021 Property and Facilities Officer - Cromwell has emailed Bike Park committee to follow up and remind them of survey requirements. These should be available end of February 2022.</p> <p>24 Aug 2021 Cromwell Bike Park committee to undertake a usage study of the toilet facilities at the site in summer to reflect peak usage</p> |
| 8/03/2021 | Cromwell Pool Heating Upgrade | 21.2.6 | <p>That the Cromwell Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves additional funding of up to \$162,000 for the Cromwell Pool water sourced heating project from the Cromwell Reserves Contribution cost centre.</p> | Parks and Recreation Manager | <p>15 Aug 2023 Heating coil has arrived; contractor will not be able to install until mid-September.</p> <p>17 Jul 2023 Heating coil is expected to be installed late August.</p> <p>30 May 2023 Staff are working with the contactors to finalise practical completion. An additional heating coil is also being installed to assist with the consistency of heating within the pool heating system.</p> <p>27 Apr 2023 No change.</p> <p>03 Mar 2023 Work is continuing on practical completion of heat pump and associated works.</p> <p>13 Jan 2023 Heat pump running as anticipated, practical completion of the work is due late January.</p> <p>09 Nov 2022 Project is nearing completion with a few small areas for contractor still to work through prior to handing back to Council.</p> |

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| | | | | | <p>30 Aug 2022 Commissioning work is still being undertaken to ensure the systems are operating efficiently.</p> <p>18 Jul 2022 The pool is now back operating with final commissioning being undertaken.</p> <p>08 Jun 2022 Work is well underway on this project. It is anticipated that the pool will reopen 4 July.</p> <p>28 Apr 2022 Work is currently taking place.</p> <p>17 Mar 2022 The heat pump is expected this week (14 - 18 March 2022). Work on the installation projected to take place after Easter.</p> <p>21 Jan 2022 Formal contract documents are being developed for this work.</p> <p>10 Nov 2021 Final designs have been prepared and are being priced by the contractor Hanlons. Price is expected mid-November.</p> <p>07 Oct 2021 Hanlons Plumbing have been appointed as contractor for this work. The heat pump is due around Feb 2022</p> <p>24 Aug 2021 Heat pump ordered, expected to arrive in approximately 6 months' time. In process of preparing detailed design work for pricing by preferred contractor.</p> <p>19 Jul 2021 Preferred contractor has been identified. Work is now progressing to prepare documentation for this contract.</p> <p>02 Jun 2021 The evaluation process for selecting a preferred contractor for undertaking the heat pump upgrade has taken place. Work is continuing on background checks before appointing a preferred contractor. This is expected to occur in early June.</p> |
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| | | | | | <p>30 Apr 2021 Request for proposal to engage a suitable contractor was sent out late April with evaluation of tenders received scheduled for late May.</p> <p>09 Apr 2021 The procurement plan is currently being prepared.</p> <p>12 Mar 2021 Action memo sent to the Parks and Recreation Manager</p> |
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Grants - Report Back (Accountability) GRA230656916



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Grant Accountability

Original Application Number

GRA220338172

The Applicant:

Organisaton Name

Cromwell & Districts Community Arts Council Inc (t/a Arts Central)

Project Name:

Arts Exhibition 2023 (ACE 23)

Contact

Peter Mead

Data redacted from next 3 fields

Phone

Email

Address

The Project:

Amount granted by Central Otago District Council

1520.00

Total cost of the project

6410.00

If there was any significant variation from your original budget, what were the main reasons for this?

The only significant variation was income from 'Commision on Sales' which was much less than budgeted. This was not entirely unexpected. Sales of displayed works are unpredictable at all exhibitions but more so for an exhibition such as this which was an opportunity for local emerging and less well established artists to display their works in an environment where they were not over-whelmed by 'the big guns'.

What outcomes were achieved from the project/event? (max 500 words)

43 artists displayed works [only fractionally below hoped for 50]. 108 works were exhibited [in line with expectation]. 425 people viewed the exhibition [71% of total hoped for]. These outcomes were satisfactory. The community got the chance to view the work of artists which they otherwise would not generally be able to do. It also highlighted the scope of opportunities available within the community to become creative.

How did your organisation acknowledge the support of the Council grant?

Announcement at Soiree held as part of Exhibition also in Catalogue of Exhibits. Arts Central is particularly grateful to the Cromwell Community Board for its grant as Art Exhibitions are ineligible for funding from the Central Lakes Trust our major funder.

When did you receive your grant funding?

30/11/2022

Support Documents Ticked

- Proof of expenditure (including receipts, invoices and/or financial statements)
- Photos of the event or project

Grants of \$10,000 or more

Declaration:

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Yes

Terms and Conditions of Grant Funding

Information about your application (including the Yes

applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council

Name:

Peter Mead (Treasurer)

Date

20/06/2023

Signature



10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 24 October 2023.

11 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|---|--|--|
| 23.7.9 - Cromwell Town Centre Project | s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 23.7.10 - September Confidential Governance Report | s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
