



AGENDA

Teviot Valley Community Board Meeting Thursday, 15 June 2023

Date: Thursday, 15 June 2023

Time: 2.00 pm

**Location: Roxburgh Service Centre, 120 Scotland
Street, Roxburgh**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Louise van der Voort
Interim Chief Executive Officer**

Notice is hereby given that a meeting of the Teviot Valley Community Board will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh and live streamed via Microsoft Teams on Thursday, 15 June 2023 at 2.00 pm.

The link to the live stream will be available on the Central Otago District Council's website.

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Members Mr N Dalley (Chairperson), Mr M Jessop, Cr S Feinerman, Ms G Booth, Mr R Read

In Attendance T Cadogan (Mayor), L van der Voort (Interim Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Teviot Valley Community Board meeting - 4 May 2023

**MINUTES OF A MEETING OF THE TEVIOT VALLEY COMMUNITY BOARD
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 4 MAY 2023 COMMENCING
AT 2.00 PM**

PRESENT: Mr N Dalley (Chairperson), Mr M Jessop, Cr S Feinerman, Ms G Booth,
Mr R Read

IN ATTENDANCE: T Cadogan (Mayor), L van der Voort (Acting Chief Executive Officer),
S Righarts (Group Manager - Business Support), D Rushbrook (Group
Manager - Community Vision), G Bailey (Parks and Recreation Manager),
M Gordon (Parks Officer – Projects) and W McEnteer (Governance Manager)

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

There was no public forum.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Feinerman

That the public minutes of the Teviot Valley Community Board Meeting held on 23 March 2023 be confirmed as a true and correct record.

CARRIED

4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS

23.3.2 TEVIOT VALLEY WALKWAYS COMMITTEE

To consider the wishes of the Board regarding the Teviot Valley Walkways Committee.

After discussion it was agreed that removing the Walkways Committee as a subcommittee would not hinder their work and that they operated largely independently. It was also noted that a member of the Board should act as a liaison for the group. Currently Cr Feinerman fulfils this role.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Booth

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council to remove the Teviot Valley Walkways Committee as a subcommittee of the Teviot Valley Community Board from the delegations register.
- C. Notes that the Teviot Valley Community Board will nominate a liaison to the Teviot Valley Walkways Committee at the beginning of each triennium.

CARRIED

6 MAYOR'S REPORT

23.3.3 MAYOR'S REPORT

His Worship the Mayor gave an update on his activities since the last meeting.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Jessop

That the Teviot Valley Community Board receives the report.

CARRIED

Note: Cr Feinerman left the meeting at 2.29 pm and returned at 2.32 pm.

7 CHAIR'S REPORT

23.3.4 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting. In particular he reflected on the upcoming Long-term Plan process and the holistic outcomes he would like to see working through that process.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Jessop

That the report be received.

CARRIED

8 MEMBERS' REPORTS

23.3.5 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting:

Mr Jessop reported on the following:

- Attended the Millers Flat Coffee Group and noted the topics of discussion that included the gold mine and greenwaste and recycling in Millers Flat.
- Mentioned that Master of Planning students from the University of Otago were currently in the area conducting research for their Masters theses on Lake Onslow.
- Noted the recent newcomers dinner held in Millers Flat.

Mr Read reported on the following:

- Updated members on recent developments with the community garden in Roxburgh.

Ms Booth reported on the following:

- Noted that she missed the last Medical Services Trust meeting.
- Commented on the Entertainment Centre and noted the quality of the work done.

Cr Feinerman reported on the following:

- Updated members on the status of the Roxburgh Pool build. Noted the recent AGM and meetings of the pool committee.
 - Attended the business breakfast meeting.
 - Noted that the bollards by the basketball courts were removed.
 - Attended the last Audit and Risk meeting.
 - Attended the Council meeting on 30 March.
 - Attended a two day course run by the Institute of Directors in Oamaru.
 - Attended the Council meeting on 19 April via Teams and noted that the road stopping what was before the board previously was left to lie on the table pending more information.
-

COMMITTEE RESOLUTION

Moved: Dalley

Seconded: Booth

That the report be received.

CARRIED

9 STATUS REPORTS

23.3.6 MAY 2023 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

COMMITTEE RESOLUTION

Moved: Dalley

Seconded: Feinerman

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 15 June 2023.

The Meeting closed at 2.45 pm.

.....
CHAIR / /

4 DECLARATIONS OF INTEREST

23.4.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 656193

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - 20230615 TVCB Declarations of Interests [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Gill Booth			Teviot Valley Rest Home Roxburgh and District Medical Services Trust
Norman Dalley	Martel International Limited (Sole Director/Shareholder) Gilmour Development Limited (Sole Director/Shareholder) North Hill Limited (Sole Director/Shareholder) Teviot Valley Rest Home Incorporated (Chair) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Treasurer/Committee member) Dalley Family Trust (trustee) Teviot Prospects (member) Teviot Valley Rest Home Ltd (Director)	217 Scotland Street, Roxburgh (Property Owner) Gilchrist Town Orchard Limited (Shareholder/Director) Roxburgh and Districts Medical Services Trust (trustee) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (committee member)	I and H McPhail Charitable Trust Roxburgh Cemetery Trust Committee Roxburgh Swimming Pool Redevelopment Committee
Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) Roxburgh Pool Committee (Chair) Sally Feinerman Trust (Trustee) Feinerman Family Trust (Trustee) MPI Teviot Valley Community Hubs group	Breen Construction (employee / builder)	Ida MacDonald Charitable Trust Teviot Prospects
Mark Jessop	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Faigans Hospitality Ltd (director) Teviot Prospects (Trustee)	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Faigans Hospitality Ltd (manager)	Teviot Museum Committee Ida MacDonald Charitable Trust

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Russell Read	Central Otago Districts Arts Trust (Trustee) Community Garden (Member) Cancer Society (Councillor) Southland Boys HS Old Boys Association (Committee) Central Otago Arts Society (member)		I and H McPhail Charitable Trust Tuapeka County Bursary Fund Committee

5 REPORTS

23.4.2 COMMUNITY OUTCOMES AND COMMUNITY IDEAS FOR THE DRAFT 2024-34 LONG-TERM PLAN

Doc ID: 654355

1. Purpose of Report

To consider the comments received through early community engagement for the 2024-34 Long-term Plan for the Teviot Valley ward and note the Community Outcomes that will be used in the drafting of the 2024-34 Long-term Plan.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes Council has approved using the existing Community Outcomes will be used in the development of the draft 2024-34 Long-term Plan.
- C. Considers the community ideas and agrees on the action that should be taken.

2. Background

Community Outcomes

The purpose of local government is to promote well-being of communities in the present and for the future¹. This requires local authorities to actively demonstrate, through policy, strategy, and work programmes, that well-being (as defined by communities) is reflected and prioritised in planning and delivery of services.

Community Outcomes express community perspective on well-being within a local authority context. They are the outcomes that a local authority aims to achieve in order to promote social, economic, environmental and cultural well-being².

Central Otago District Council's current Community Outcomes were developed for the 2021-31 Long-term Plan. Community feedback through a range of engagement processes were analysed and grouped into common themes. This shaped Council's Community Outcomes:

¹ Local Government Act 2002, s. 10.1(b)

² Local Government Act 2002, section 5 (1)



These Community Outcomes provide a high-level set of goals for all services and activities. By aiming for these Community Outcomes when developing a draft Long-term Plan through plans strategies and work programmes, Council seeks to improve the social, cultural, economic, and environmental well-being of the people in this district, now and for the future.

Community ideas

This year Council took a proactive approach to preparing for the long-term planning cycle. Using the “ideas” tool in Council’s *Let’s Talk* engagement platform, the community was invited to share ideas in an online environment for what needs to be considered for the next ten years and beyond.

The ideas could have been something small that might have a big impact or something bigger that needed to be on the radar, given consideration or explored further. It could have been a project that needs financial support to happen, or maybe needed Council’s backing in some other non-financial way. Those who shared ideas could post photos, comment, or like other ideas.

The platform was open from 3 April through to 1 May 2023. Fifty-eight ideas were received from across the district.

3. Discussion

Community Outcomes for the draft 2024-34 Long-term Plan

Council’s current Community Outcomes have provided the framework for strategies and policies over the past three years. Community engagement throughout this period suggests that these are still accurate and relevant for our Central Otago communities.

Council staff are currently undertaking a project to develop a District Vision and Well-being Framework for Central Otago. Community aspirations described through this process will include things that are beyond the direct control of Council. However, its development will inform the future vision and direction for Central Otago District Council, which will in turn provide a refresh of Council’s Community Outcomes.

The community engagement and connection process for the District Vision will be occurring alongside the development of the 2024-34 Long-term Plan. However, the project will not be completed in time to inform any possible amendment to the current Community Outcomes.

As such Council has approved using the existing Community Outcomes for the draft 2024-2034 Long-term Plan

Community ideas for Council's consideration

There was one idea received from the community which relates to the Teviot Valley Ward activities. This idea, together with staff comments, are included in **appendix 1**.

4. Options

Option 1 – (Recommended)

Consider the communities' ideas and consider what is included for consideration in the draft 2024-34 Long-term Plan.

Advantages:

- Enables Council to consider community ideas before drafting the 2024-34 Long-term Plan.

Disadvantages:

- None identified.

Option 2

Do not consider the communities' ideas and consider what ideas are included for consideration in the draft 2024-34 Long-term Plan.

Advantages:

- None identified.

Disadvantages:

- Council may omit including ideas and opportunities into their long-term planning processes that are meaningful and relevant to our communities.
- Does not meet the expectations of the community.

5. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities, by considering the views of the community in drafting the 2024-34 Long-term Plan.
Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?	The recommended actions from the Teviot Valley Community Board and their estimated funding will be modelled and incorporated into the draft 2024-34 Long-term Plan.

Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this paper is consistent with all Council plans and policies.
Considerations as to sustainability, the environment and climate change impacts	Considerations to climate change occur throughout the long-term plan documentation and are specifically considered in the infrastructure strategy.
Risks Analysis	There is no risk to the Board in considering this paper.
Significance, Consultation and Engagement (internal and external)	The development of the 2024-34 Long-term Plan will include public consultation, in line with the legislative requirements of the Local Government Act 2002.

6. Next Steps

Following direction from Teviot Valley Community Board, the community ideas which receive support will be included in the draft 2024-34 Long-term Plan process.

All submitters will receive an update on the outcome of the consideration of their ideas(s).

7. Attachments

Appendix 1 - 20230526 LTP Brainstorm Report TVCB 15 June.pdf [↓](#)

Report author:

Reviewed and authorised by:



Christina Martin
Project Manager - Organisational
24/05/2023



Saskia Righarts
Group Manager - Business Support
26/05/2023

Talk It Up Data			Business Support Analysis					Staff Input				
Idea #	Title	Description	Idea Location (ward)	Is this idea a Council Activity?	If no, refer contact to:	If yes, which departments?	If yes, delegation?	Any workstreams already in process this relates to?	If not, budget est?	If not, staff time est?	If not, quick win/further investigation required?	Staff Comment
Teviot Valley Community Board												
11	Make a fenced off dog exercise area beside the park in Roxburgh so people traveling through have somewhere safe to let their dogs have a run		Teviot Valley	Yes		Parks and Recreation Dog Control	TVCB	No	<\$500	Med	Further Investigation Required	<p>Through the public consultation of the Dog Control Policy in 2020, a site in Cromwell and in Clyde were identified as potential fenced dog parks. For these areas to be established, the fencing installation and maintenance would need to come from community led funding (i.e no rates funding). Once the community board approved a fencing plan, Council staff would work with the community group to provide a water source for dogs drinking water, waste bin, seating (bench) for dog owners, some shade, mow the grass and signage, as detailed in the Dog Control Policy 2020.</p> <p>To date, neither dog park have been activated by the community. The provision of a dog park in Roxburgh could be achieved using a similar approach. However, if this is to be achieved before the next policy review due in 2025 provision for a public consultation process will need to be provided for. This would involve minor costs for advertising and a moderate level of staff time.</p>

23.4.3 TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2023

Doc ID: 652226

1. Purpose

To consider the financial performance overview as at 31 March 2023.

Recommendations

That the report be received.

2. Discussion

These statements are designed to give an overview of financial performance.

The operating statement for the nine months ending 31 March 2023 shows an unfavourable variance of (\$294k) against the revised budget.

2022/23	9 MONTHS ENDING 31 MARCH 2023				2022/23
Full Year Annual Plan \$000		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000	Full Year Revised Budget \$000
	Income				
22	Internal Interest Revenue	24	16	8	22
18	User Fees & Other	21	13	8	18
-	Reserves Contributions	11	-	11	-
529	Rates	421	396	25	529
28	Other Capital Contributions	-	21	(21)	28
	Govt Grants & Subsidies	108	-	108	
596	Total Income	585	446	139	596
	Expenditure				
11	Rates Expense	12	9	(3)	11
147	Cost Allocations	111	111	-	147
47	Other Costs	15	79	64	91
10	Staff	11	8	(3)	10
13	Fuel & Energy	8	9	1	13
137	Contracts	99	104	5	137
24	Building Repairs and Mtce	21	18	(3)	24
42	Grants	539	33	(506)	42
18	Members Remuneration	13	13	-	18
6	Internal Interest Expense	-	4	4	6
146	Depreciation	102	110	8	146
602	Total Expenses	931	498	(433)	646
(6)	Operating Surplus / (Deficit)	(346)	(52)	(294)	(49)

This table has rounding (+/-1)

Income for period ending 31 March 2023

Operating income has a favourable variance of \$139k to the revised budget.

- Rates has a favourable variance of \$25k. This is mainly due to the rates adjustment increasing depreciation reserves which happens at the end of the financial year.
- Other capital contributions has an unfavourable variance of (\$21k). Capital donations for the Millers Flat Hall project are still waiting to be received. Applications to external funders will be made upon the availability of quotes.
- Government grants and subsidies has favourable variance of \$108k. Better off funding received from the Department of Internal Affairs has been allocated towards Roxburgh pool fencing.

Expenditure for period ending 31 March 2023

Expenditure has an unfavourable variance of (\$433k) to revised budget.

- Rates expense shows an unfavourable variance of (\$3k). The key reason being that Central District Otago Council property annual rates for 2022/23 has been paid in full this period. This will be aligned with the budget at the end of the financial year.
- Other costs have a favourable variance of \$64k. This includes professional fees \$45k, compliance schedule \$15k and staff training and conference \$2k. Professional fees are tracking behind budget, this includes detailed seismic assessments for community halls and engineering fees for the Roxburgh Entertainment Centre, including the redirection of budget for a conservation plan (resolution 23.2.3).
- Contracts has a favourable variance of \$5k. These expenses are needs-based and will vary against budget from time to time. This includes Roxburgh reserves contract ordered work \$7k. This is off setting the unfavourable variance of Roxburgh entertainment centre contract ordered work (\$2k).
- Grants has an unfavourable variance of (\$506k). This is due to the \$500k capital contribution made towards the Roxburgh community pool upgrade. This is 50% loan and 50% reserve funded.

Capital Expenditure

Capital expenditure (CAPEX) for the period ending 31 March 2023 reflects that CAPEX expenditure has \$214k favourable to revised budget. The actual capital spend year to date is 3% of the revised budget.

2022/23 Full Year Annual Plan \$000	9 MONTHS ENDING 31 MARCH 2023				2022/23 Full Year Revised Budget \$000
		YTD	YTD	YTD	
		Actual \$000	Revised Budget \$000	Variance \$000	
	Parks & Reserves				
1	Roxburgh Reserves - Landscaping & Planting	4	2	(2)	3
31	Roxburgh Reserves - Bins, Signs, Structures	7	19	12	46
2	Millers Flat Recreation Reserve - Tennis Courts	-	4	4	6
34	Total Parks & Reserves	11	25	14	54
	Property				
494	Roxburgh Town Hall	8	208	200	575
494	Total Property	8	208	200	575
528	Total Capital Expenditure	19	233	214	629

This table has rounding (+/-1)

Parks and reserves – have an overall favourable variance of \$14k

- Roxburgh reserves bins, signs, structures – the King George Park playground equipment (roundabout) replacement project is on hold pending reassessment due to budget restrictions.

Property – have an overall favourable variance of \$200k

- Roxburgh entertainment centre fire upgrade project has a favourable variance \$200k. The tender has been awarded and the building consent process is underway.

Reserve Funds table for Teviot Valley Ward

- As at 30 June 2022 the Teviot Valley Ward has an audited closing reserve funds balance of \$1.496M. This is the ward specific reserves and does not factor in the district-wide reserves which are in deficit at (\$27.8M). Refer to Appendix 1.
- Taking the 2021/22 audited Annual Report closing balance and adding 2022/23 income and expenditure, carry forwards and resolutions, the Teviot Valley Ward is projected to end the 2022/23 financial year with a closing balance of \$393k.

3. Attachments

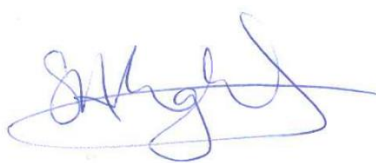
Appendix 1 - Teviot Valley Community Board Reserves Table 2022/23 [↓](#)

Report author:

Reviewed and authorised by:



Donna McKewen
Accountant
25/05/2023



Saskia Righarts
Group Manager – Business Support
26/05/2023

AUDITED - 2021/22 Annual Report					2022/23 AP	Adjusted 2022/23 AP Closing*	Forecast 1 including Carry-Forwards FY2022/23	
TEVIOT VALLEY RESERVES	Opening Balance	Transfers In	Transfers Out	Closing Balance	Net Transfers In and Out	AP Closing Balance	In/Out	Revised Closing Balance
	A	B	C	D = A + B - C	E	F = D + E	G	H = F + G
Teviot Valley Promotion								
7033 - Roxburgh Promotions	14,897	137	(468)	14,566	282	14,849	-	14,849
	14,897	137	(468)	14,566	282	14,849	-	14,849
Teviot Valley Recreation and Culture								
7411 - Community Halls Teviot	9,697	84	(694)	9,087	(34,842)	(25,755)	(16,910)	(42,665)
7413 - Roxburgh Memorial Hall	-	-	-	-	-	-	-	-
7414 - Roxburgh Entertainment Centre	212,959	50,239	-	263,199	(480,800)	(217,602)	(97,704)	(315,306)
7461 - Reserves Roxburgh (all)	-	-	-	-	(25,499)	(25,499)	(4,694)	(30,193)
7463 - Teviot Valley Walkway Committee	10,509	3,401	-	15,356	54	15,411	(11,415)	3,996
7491 - Roxburgh Pool	50,659	12,889	-	59,418	28,909	88,327	(250,000)	(161,673)
7492 - Millers Flat Pool	19,815	3,428	-	20,109	3,238	23,347	-	23,347
	303,639	70,042	(694)	367,169	(508,940)	(141,771)	(380,723)	(522,494)
Teviot Ward Services Rate								
7111 - General Revenues & Development Roxburgh	723,477	73,716	-	793,077	53,697	846,774	(250,000)	596,774
7341 - Forestry Roxburgh	-	-	-	-	-	-	-	-
7351 - Endowment Land Roxburgh	166,137	1,537	(7,985)	159,689	(3,522)	156,168	-	156,168
7353 - Other Property Roxburgh	-	-	-	-	-	-	(10,000)	(10,000)
7431 - Roxburgh Grants	15,378	3,248	-	18,626	491	19,117	-	19,117
7451 - Millers Flat Recreation Reserve Committee	3,618	38,008	-	41,625	(1,398)	40,228	(4,440)	35,788
	908,610	116,509	(7,985)	1,013,018	49,269	1,062,286	(264,440)	797,846
Teviot Ward Services Charge								
7211 - Elected Members Teviot Valley	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Teviot Ward Specific Reserves								
7130 - CE Horseshoe Bend Fund	0	-	-	-	-	-	-	-
7131 - Roxburgh Hydro Village Upgrade Fund	(165)	-	(2)	(167)	-	(167)	-	(167)
	(165)	-	(2)	(167)	-	(167)	-	(167)
Teviot Ward Development Fund								
7122 - Teviot Valley Reserves Contribution	89,726	13,467	(1,626)	101,567	1,899	103,465	-	103,465
	89,726	13,467	(1,626)	101,567	1,899	103,465	-	103,465
Grand Total	1,316,706	200,155	(10,774)	1,496,153	(457,491)	1,038,662	(645,163)	393,499

* The Annual Plan closing balance has been adjusted to reflect the closing balance of the Annual Report and the Annual Plan movement. This is to enable a running estimate of the total Reserves balance.

6 MAYOR'S REPORT

23.4.4 MAYOR'S REPORT

Doc ID: 656165

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Teviot Valley Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

23.4.5 CHAIR'S REPORT

Doc ID: 656173

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

23.4.6 MEMBERS' REPORTS

Doc ID: 656171

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

23.4.7 JUNE 2023 GOVERNANCE REPORT

Doc ID: 656175

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

Recommendations

That the report be received.

2. Discussion

Status Report

The status reports have been updated with any actions since the previous meeting (see appendix 1).

3. Attachments

Appendix 1 - 20230615 TVCB Status Updates.docx [↓](#)

Report author:



Sarah Reynolds
Governance Support Officer
26/05/2023

Reviewed and authorised by:



Saskia Righarts
Group Manager - Business Support
01/06/2023

Status Updates		Committee: Teviot Valley Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
17/06/2021	Allocation of Teviot Valley Walkways Reserve Fund	21.5.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the proposed work programme and expenditure to come from the Teviot Valley Walkways Reserve.</p> <p>C. Agrees to retain the Teviot Valley Walkways Reserve account.</p> <p>D. Recommend to Council that the delegation from the Teviot Valley Community Board to the Teviot Valley Walkways Committee be reviewed as part of the next delegation manual update.</p>	Parks Officer - Projects	<p>30 May 2023 The contractor has been contacted to ensure delivery is on track with the winter timeframe offered. This is confirmed.</p> <p>18 Apr 2023 Work on the River Track is stalled by contractor availability. The work is currently deferred on that basis until winter.</p> <p>03 Mar 2023 Work on the River Track is stalled by contractor availability. The work is currently deferred on that basis until winter.</p> <p>03 Nov 2022 Funding to complete maintenance improvements on the Roxburgh River Track has been approved. Through Teviot Prospects the Walkway Advisory Group and Council staff are coordinating the works for completion in early 2023. The section of track alongside the Roxburgh swimming pool development will not be completed until the pool is completed., Signs for Grovers Hill will be installed once the replanting of the site and track development is resolved.</p> <p>30 Aug 2022 Walkway development focus is the length adjacent to the swimming pool project. Work was stalled while the pool demolition was carried out. This is now complete and track construction imminent. The balance of the work is subject to a trail funding application to Council.</p> <p>21 Apr 2022</p>

					<p>Walkway development on Grovers Hill and the Roxburgh River track is unlikely to be completed before the end of the financial year due to the time delays caused by the pine tree removal on Grovers Hill and the funding application and swimming pool demolition not yet progressed for the River Track.</p> <p>14 Mar 2022 Waiting for trees to be removed on the Grovers Hill reserve. Work is now focussed on the Roxburgh River Track. The river track work due to be completed in June.</p> <p>10 Jan 2022 Teviot Walkways Committee have applied to Council for additional funding to contribute to the project cost to upgrade the Roxburgh River Track. Awaiting tree removal on Grovers Hill before completing signage install.</p> <p>10 Nov 2021 Staff are working with the Walkways Committee to implement signage and track improvements.</p> <p>08 Oct 2021 Staff continue to work with Walkways Committee to implement signage and track improvements.</p> <p>24 Aug 2021 Staff working with Walkways Committee to implement signage and track improvements.</p> <p>19 Jul 2021 Signage design being completed on a site-by-site basis, starting with the River Track. Improvements on Grovers Hill will wait until the wind-blown forestry damage is removed.</p> <p>21 Jun 2021 Action memo sent to Parks Officer - Projects and Finance</p>
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21/10/2021	Promotion Grant Applications 2021 - 22 First Round	21.8.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Declines a promotions grant for the Central Otago District Arts Trust.</p> <p>GRA210750614 Central Otago District Arts Trust – Cover to Cover events – graphic design</p> <p>Year 1 LTP 2021/22 applied \$700 Decline: \$0</p> <p>C. Approves a promotions grant for Cavalcade Host Town Committee of \$2,500 to be funded from the Roxburgh Promotions Reserve (7033) for marquee hire.</p> <p>GRA210925282 The Cavalcade Host Town Committee Inc. - Millers Flat Cavalcade 2022</p> <p>Year 1 LTP 2021/2022 applied \$10,304 Approve: \$2,500</p> <p>D. Approves a promotions grant of \$500 to be funded from the Teviot Valley Promotions budget for marketing and promotions costs.</p> <p>GRA210804641 Teviot Prospects Cherry Chaos Event Management and Marketing</p> <p>Year 1 LTP 2021/22 applied \$2,000 Approve: \$500</p> <p>Year 2 LTP 2022/23 applied \$2,000 Decline: \$0</p> <p>Year 3 LTP 2023/24 applied \$2,000 Decline: \$0</p>	Media and Marketing Manager	<p>30 May 2023 No change.</p> <p>18 Apr 2023 Report back not yet available. Staff to follow up if nothing received by end of June 2023 to allow time for all costs etc to be processed.</p> <p>03 Mar 2023 The cavalcade proceeded as planned. The host town events, and hoedown will take place on Saturday 4 March 2023. A report back can be expected within 3 – 4 months of the event to allow for final financial costs to be processed. No further report expected until approx. 30 Jun 2023.</p> <p>26 Aug 2022 No further update until the event has taken place February/March 2022</p> <p>02 Jun 2022 No further update expected until after Cavalcade event in February 2023</p> <p>14 Mar 2022 Cavalcade to retrain their promotion grant for their postponed event, now to be held March 2023. Discussed and agreed by Board at February 2022 meeting. On hold until the report back post-event in 2023. ON HOLD</p> <p>02 Feb 2022 Email received from Cherry Chaos Event Manager confirming that the approved grant will not be uplifted due to the event not proceeding. Grant will therefore remain available for applications in next funding round.</p> <p>19 Jan 2022 Cavalcade grant was uplifted in December. The Cherry Chaos event has been cancelled so the grant has not been uplifted.</p> <p>08 Nov 2021</p>
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					Applicants advised of Board decision with details on when and how to draw down approved grants. 28 Oct 2021 Action memo sent to the Media and Marketing Manager and to Finance.
25/11/2021	Roxburgh Cemetery Trustees	21.9.3	That the Teviot Valley Community Board A. Receives the report and accepts the level of significance. B. Agrees to accept the administration, management and operation of the Roxburgh Cemetery from the Roxburgh Cemetery Trustees to the Central Otago District Council, subject to the land encroachment of the Cemetery being resolved.	Parks and Recreation Manager	30 May 2023 No further updates this is still sitting with DOC. 18 Apr 2023 No further updates. 03 Mar 2023 No further update. 13 Jan 2023 No further update at this time. 25 Aug 2022 The issue is waiting for DOC to undertake land transfer. Multiple attempts have been made to DOC to progress this work. 08 Jun 2022 The neighbouring property has now been surveyed. DOC have yet to update Council on next steps. 21 Apr 2022 There have been no changes since the last advisory. 14 Mar 2022 Still waiting for DOC to complete the survey and land transfer requirements for the cemetery. 14 Jan 2022 The Department of Conservation and the Ministry of Health have been advised of the Board's decision. We are now waiting for DOC to complete the survey and land transfer requirements for the cemetery. 30 Nov 2021 Action memo sent to the Parks and Recreation Manager and to Finance.

28/11/2019	Otago Fish and Game Council Proposal to Construct a Jetty and Walking Track at Pinders Pond, Roxburgh (COM 07-65-006)	19.9.6	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees in principle to the proposal to construct a floating pontoon and associated walking track on Pinders Pond Reserve, and to initiate community engagement on the proposal.</p> <p>C. Notes that a further report will be presented that conveys the findings from the community engagement process and informs a final decision.</p>	Parks Officer - Projects	<p>30 May 2023 No change.</p> <p>18 Apr 2023 Contact Energy have progressed plans for the project and have met with staff to plan the next steps. A report for information is to be prepared for the June 2023 agenda.</p> <p>03 Mar 2023 Contact Energy contacted staff in early February 2023 with a concept plan and have advised a final design will be provided once completed.</p> <p>03 Nov 2022 No communication from either external party so the project has not progressed. Plans for the proposed walkway and pontoon are to be supplied to Council and are required to enable quality consultation with the community.</p> <p>29 Aug 2022 No communication from either external party so the project has not progressed from the last report.</p> <p>August 2021 Further correspondence sent attempting to progress project. Project unable to progress until able to engage with Contact Energy. ON HOLD</p> <p>February – July 2021 Contact was made with Contact Energy Ltd. prior to Christmas requesting a status update. Awaiting detail design material.</p> <p>December 2020 Awaiting detail design material.</p> <p>November 2020 Awaiting detail design material. The planned consultation process is likely to be rescheduled into 2021.</p> <p>September 2020 Design detail work is progressing.</p> <p>July 2020 Design detail has not yet been received.</p> <p>June 2020</p>
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24/11/2022	Grovers Hill Recreation Reserve Re-Planting Options	22.7.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees that the Roxburgh Recreation Reserve area – Grovers Hill is replanted with eleven hectares of Pinus Attenuata and one hectare of mixed natives.</p>	Parks and Recreation Manager	<p>30 May 2023 No further updates.</p> <p>18 Apr 2023 Windrowing has been completed pest management will be undertaken as the next phase.</p> <p>03 Mar 2023 No further update at this time.</p> <p>13 Jan 2023 There will be no further updates until autumn when site is anticipated to be windrowed ready for planting.</p> <p>09 Dec 2022 Sent and copied 1 December 2022</p>
23/03/2023	Roxburgh Entertainment Centre Maintenance Project	23.2.3	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the Roxburgh Entertainment Centre roof repair costs, estimated at an initial cost of \$61,000 and ongoing of \$1,500, are included in the Long-term Plan 2024-34.</p> <p>C. Notes the Roxburgh Entertainment Centre is no longer required to be earthquake strengthened to 67% NBS IL4. This is because the Central Otago</p>	Property and Facilities Officer	<p>08 Jun 2023 The engineers have completed their site visits and are now working on testing and producing the reports. Plans and assessments should be completed by the end of July.</p> <p>06 Apr 2023 Council staff has engaged engineer to undertake the work described in the report.</p> <p>03 Apr 2023 Action memo sent to staff.</p>

			<p>Emergency Management is going to execute a memorandum of understanding with the Roxburgh Area School to use their hall as the ward's Civil Defence Centre.</p> <p>D. To approve the reallocation of \$336,000 of the \$362,000 capital budget no longer required to earthquake strengthen the Roxburgh Entertainment Centre to the full replacement of the south wall (WSP Report Option 3), and an Asbestos Refurbishment Survey and Building Condition Assessment.</p> <p>E. To approve the reallocation of \$15,900 of the \$26,251 operational budget no longer required for the Roxburgh Entertainment Centre earthquake strengthening to carry out a Conservation Plan.</p>		
4/05/2023	Teviot Valley Walkways Committee	23.3.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council to remove the Teviot Valley Walkways Committee as a subcommittee of the Teviot Valley Community Board from the delegations register.</p> <p>C. Notes that the Teviot Valley Community Board will nominate a liaison to the Teviot Valley Walkways Committee at the beginning of each triennium.</p>	Governance Manager	<p>08 Jun 2023 The item has been before Council and the Teviot Valley Walkways Committee has been removed from the delegations register. MATTER CLOSED</p> <p>10 May 2023 Action memo sent to staff</p>

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 27 July 2023.