



AGENDA

Teviot Valley Community Board Meeting Wednesday, 5 February 2025

Date: Wednesday, 5 February 2025

Time: 10.00 am

**Location: Roxburgh Service Centre, 120 Scotland
Street, Roxburgh**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly
Chief Executive Officer**

Notice is hereby given that a meeting of the Teviot Valley Community Board will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh and live streamed via Microsoft Teams on Wednesday, 5 February 2025 at 10.00 am. The link to the live stream will be available on the Central Otago District Council's website.

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Members Mr N Dalley (Chairperson), Mr M Jessop, Ms G Booth, Cr S Feinerman, Mr C Pannett

In Attendance T Alley (Mayor), P Kelly (Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), L Webster (Acting Group Manager - Planning and Infrastructure), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Teviot Valley Community Board - 5 December 2024

**MINUTES OF A MEETING OF THE
TEVIOT VALLEY COMMUNITY BOARD
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 5 DECEMBER 2024
COMMENCING AT 10 AM**

PRESENT: Mr N Dalley (Chairperson), Mr M Jessop, Ms G Booth, Cr S Feinerman, Mr C Pannett

IN ATTENDANCE: T Alley (Mayor), P Kelly (Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), L Webster (Acting Group Manager - Planning and Infrastructure), P Morris (Chief Financial Officer), G Virk (Graduate Accountant), G Bailey (Parks and Recreation Manager), C Lipinski (Aquatics Manager), A Crosbie (Senior Strategy Advisor) via Microsoft Teams, B Snape (Property Officer Vincent and Teviot), M Burnett (Parks Officer – Strategy/ Planning), W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

Terri Grice - Roxburgh Transfer Station, Berms

Ms Grice spoke of the issues he and her husband have experienced with their neighbouring property a former coal mine. She stated that communication with Central Otago District Council regarding an abatement notice had been poor and she was hopeful that the requirements of the notice would be actioned as soon as possible.

She also noted that the transfer station in Roxburgh offers a very poor service and that the road surface in this area needs repaired. Ms Grice also said that she believed the board decision regarding the berms was the wrong approach and commented that the community board do not communicate positively with the community.

Ms Grice then responded to questions.

Graeme Rae – Berms

Mr Rae spoke on behalf of the Teviot Ratepayer group and stated that he was sceptical that money saved from the parks budget would be redistributed in the ward. He believed the issue should be revisited and that there should be more opportunities for the community to feedback on this topic.

Prue Brensell - 14B Scotland Street -issue with a very steep berm

Ms Brensell noted that she has a large berm to the front of her property and that despite her best attempts, due to the gradient of the area she is not able to keep it tidy. She asked for solutions to help her keep this area mown.

Ms Brensell then responded to questions.

Rick Kristel - Roxburgh Pool, Punawai Ora Committee

Mr Kristel noted that he had been involved in the pool committee for the last 35 years and that he was pleased to be part of the committee who oversaw the completion of the pool.

However the operational side of running the facility was proving very difficult with a lack of lifeguards and the inability to recruit new members to the committee. He believed the current operational model does not meet their objective of providing a safe swimming environment for

users. Following a recent meeting of the pool committee they agreed unanimously that they wanted to work together to find a solution with council taking over the ownership and the operation of the pool.

Mr Kristel then responded to questions.

Raymond Gunn - Roxburgh Pool, Punawai Ora Committee

Mr Gunn outlined the health and safety requirements of operating the pool and said the committee had no budget for covering renewals or an major repairs. He believed that they could not secure new committee members as the risk around liability was too great for a volunteer committee. He stated that he supported the move to hand the pool ownership and operational responsibility to Central Otago District Council.

Mr Gunn then responded to questions.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Jessop

That the public minutes of the Teviot Valley Community Board Meeting held on 28 November 2024 be confirmed as a true and correct record.

CARRIED

4 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

Note: Cr Feinerman declared and interest on item 24.9.4.

5 REPORTS

24.9.2 DECLARATION OF OFFICE

Mr Pannett will be required to take a declaration of office.

Mr Pannett read out the oath and it was signed by Her Worship Tamah Alley.

24.9.3 MOWING OF INDIVIDUAL GRASS VERGE ROXBURGH

To consider mowing the verge on the corner of Smith and Scotland Street Roxburgh.

Discussion followed on the level of community consultation that had taken place and the potential risk of setting a precedent by mowing some areas of berms.

It was also noted that a Grass Verges Policy was being formed and that this policy would be presented in a report to Council at the December meeting. The board opted to leave this item on the table until this policy had been approved by Council. The report would be brought back to the board at their next meeting on 5 February 2025.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Jessop

That the item is left on the table for consideration following the Grass Verges Policy being adopted by Council.

CARRIED

Note: Cr Feinerman left the room at 11.14 am for item 24.8.4 and did not vote.

24.9.4 VESTING THE IDA MACDONALD ROXBURGH POOL PUNAWAI ORA IN THE CENTRAL OTAGO DISTRICT COUNCIL

To consider vesting of the Ida Macdonald Roxburgh Community Pool in Council.

Discussion followed around the best outcome for the community and the cost implications of possible divestment. The board noted their understanding of the situation the committee found themselves in, the inability to recruit lifeguards and to fund ongoing operational costs and maintenance.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Pannett

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes that the pool committee are unable to provide ongoing governance, and an operational and financial model to ensure that the Ida Macdonald Roxburgh Pool remains open.
- C. Recommends to Council that the Ida Macdonald Roxburgh Pool is vested in the Central Otago District Council as a consultation item in the 2025-34 Draft Long-term Plan.
- D. Recommends that the Ida Macdonald Roxburgh Pool Committee carry out a formal valuation and due diligence on the pool assets being vested to Council and cover all other expenses incurred in the transition and undertake actions to ensure the pool can be vested to Central Otago District Council.
- E. Recommends to Council to discuss option 1 of resolution 24.11.5 One District: Central Otago Consultation report.
- F. Recommends to Council that operational costs for the Ida Macdonald Roxburgh Pool are included in the 2025-34 Draft Long-term Plan.
- G. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

Note: Cr Feinerman returned to the table at 12.04 pm.

24.9.13 LEVEL OF SERVICE - TEVIOT VALLEY BUILDINGS

To consider the level of service for Teviot Valley buildings as part of the Long-Term Plan 2025/34 process.

Discussion followed discussing the usage of the halls and the community expectation of council to provide halls as part of their core services. The earthquake strengthening requirements were discussed as well as significant operational costs of some underused halls.

It was also noted that the ward had already previously divested some of their hall assets to community groups.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Jessop

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that the following buildings are retained as budgeted in the draft Long-Term Plan 2025/34:
 - Roxburgh Service Centre & Hall
 - Roxburgh Entertainment Centre
 - Millers Flat Hall
- C. Recommends to Council that the following buildings are considered for divestment as part of the draft Long-Term Plan 2025/34 consultation document:
 - Roxburgh Squash Court
 - Millers Flat Bowling Club

CARRIED

Note: By permission of the meeting item 24.9.8 was moved forward.

24.9.8 TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2024

To consider the financial performance overview as at 30 September 2024.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Feinerman

That the report be received.

CARRIED

Note: The meeting adjourned at 12.52 pm and was resumed at 1.15 pm

24.8.5 GRANT BUDGET RECOMMENDATIONS

To consider the provision of Community Board grants and confirm the value of relevant grant budgets.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Feinerman

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council a maximum of \$21,774 be available to the TVCB through their reserves to fund Community Grants in 2025/26 and 2026/27 financial years.
- C. Recommends to Council a maximum of \$16,948 be available to the TVCB through their reserves to fund Promotions & Events Grants in 2025/26 and 2026/27 financial years.
- D. Recommends to Council TVCB does not need seek Council approval to spend reserve funds for Community or Promotions Grants within the 2025/26 and 2026/27 financial years.
- E. Notes any allocation of Community or Promotions Grant reserves in the March 2025 Grant round will diminish the associated reserve fund by the corresponding amount.

CARRIED

24.8.6 UPDATE TO THE REGISTER OF DELEGATIONS FOR COMMUNITY BOARDS

To consider changes to the Register of Delegations as they apply to community boards.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Pannett

That the report be received.

CARRIED

24.8.7 MANAGING UNREASONABLE COMPLAINANT CONDUCT

To update the Board on the Unreasonable Complainant Conduct workstream and seek feedback before finalising the relevant policies in early 2025.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Booth

That the report be received.

CARRIED

6 MAYOR'S REPORT**24.9.9 MAYOR'S REPORT**

The Mayor was not present for this part of the meeting so no report was received.

7 CHAIR'S REPORT**24.9.10 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting.

- Attended the November Council meeting to give an update on activities in the ward
 - Attended the additional Teviot Valley Meeting to formalise the nomination of Curtis Pannett to the board.
 - Chaired a health meeting with an update from Hayley Anderson, Chief Executive of Central Otago Health Services Ltd, with a number of other health agencies to discuss the challenges in the health sector in Central Otago and the importance of collaboration in this area.
 - Attended two Roxburgh Pool meetings.
 - Attended rest home meetings, the Roxburgh Entertainment Centre meeting and a Business group meeting.
-

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Feinerman

That the report be received.

CARRIED

8 MEMBERS' REPORTS**24.8.11 MEMBERS' REPORTS**

Members will gave an update on activities and issues since the last meeting.

Mr Jessop reported on the following:

- Had been liaising with Curtis Pannett about his appointment and notes he is pleased to have him around the table.
 - Had been in conversation with members of the community about berms.
-

- Hosted Mayor Alley in Millers Flat to show her around the settlement and the proposed project to regenerate the domain.
- Had completed work with Teviot Prospects to reinstate the Living Wall.
- Had undertaken development work on the Millers Flat Sports Hub, noting they had experienced issues with inaccurate survey plans.
- Attended Teviot Prospects meetings.
- Attended the Teviot Valley Garage sale noting the success of this event.
- Attended the Garden Tour run by Teviot Prospects.
- Attended a funding clinic in Roxburgh.

Ms Booth reported on the following:

- Attended a Medical Services meeting.
- Attended a Teviot Prospects meeting.

Mr Pannett reported on the following:

- Noted that Teviot Water Care Group had undertaken water testing in the area and are putting it into hibernation until the issue becomes more pressured again.
- Attended a Teviot Irrigation group meeting.
- Noted that he was pleased to be on the board and looked forward to making a contribution.

Cr Feinerman reported on the following:

- Attended a Community Response Group meeting noting that they have some good initiatives underway including a brochure that will be available soon with clear emergency procedures.
- Attended an Emergency Management districtwide training day.
- Attended four pool committee meetings and noted they held a successful opening day event.
- Has been liaising with Ben Hamilton from Sports Central to establish some ramps and jumps for children to use at Grovers Hill.
- Had received complaints about the hemlock and other invasive species that have overgrown around the natives on Grovers Hill.
- Responded to some derogatory online social media commentary, confirming that at Local Government New Zealand conferences there is never alcohol available for attendees and that elected members are mostly billeted at friends or colleagues accommodation.
- Had attended several Long-term Plan workshops for Council
- Gave an update on October and November Council meetings
- Attended a 'Strategic Doing' conference in Dunedin, noting how useful it was to help achieve positive outcomes.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Jessop

That the report be received.

CARRIED

9 STATUS REPORTS

24.8.12 DECEMBER 2024 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Pannett

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 5 February 2025.

The meeting closed at 2.18 pm.

.....
CHAIR / /

4 DECLARATIONS OF INTEREST

25.1.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 2016168

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Gill Booth			Teviot Valley Rest Home Roxburgh and District Medical Services Trust
Norman Dalley	Martel International Limited (Sole Director/Shareholder) Gilmour Development Limited (Sole Director/Shareholder) North Hill Limited (Sole Director/Shareholder) Teviot Valley Rest Home Incorporated (Chair) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Treasurer/Committee member) Dalley Family Trust (Trustee) Teviot Prospects (Member) Teviot Valley Rest Home Ltd (Director)	217 Scotland Street, Roxburgh (Property Owner) Gilchrist Town Orchard Limited (Shareholder/Director) Roxburgh and Districts Medical Services Trust (Trustee) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Committee Member)	I and H McPhail Charitable Trust Roxburgh Cemetery Trust Committee Roxburgh Swimming Pool Redevelopment Committee

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) Roxburgh Pool Committee (Chair) Sally Feinerman Trust (Trustee) Feinerman Family Trust (Trustee) MPI Teviot Valley Community Hubs group	Breen Construction (Employee / Builder)	Ida MacDonald Charitable Trust Teviot Prospects Teviot Valley Walkways Committee
Mark Jessop	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Faigans Hospitality Ltd (director) Teviot Prospects (Trustee)	Hillside Family Trust (Trustee) Sunny Days Trust (Trustee) Faigans Hospitality Ltd (manager)	Teviot Museum Committee Ida MacDonald Charitable Trust
Curtis Pannett	Teviot Valley Irrigation Company Ltd (Director/ Shareholder) Teviot Valley Water Care Group (Member) Rabobank Client Council (Councillor) Hill Springs Farming Company Ltd (Sole Director/Shareholder) Roxburgh Golf Club (Member)		

5 REPORTS

25.1.2 MOWING OF INDIVIDUAL GRASS VERGE ROXBURGH

Doc ID: 2026557

1. Purpose of Report

To consider mowing the verge on the corner of Smith and Scotland Street Roxburgh.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
 - B. Declines mowing of the grass verge on the corner of Smith and Scotland Streets, Roxburgh.
-

2. Background

A number of years ago, the Teviot Valley Community Board (the Board) resolved that Council should mow all the grass verges within the township of Roxburgh. Despite extensive searching of files, the exact decision, and reasons for it cannot be found.

Roxburgh was the only township within the district that had verges mowed other than verges that are adjacent to Council owned land.

At its March 2024 meeting the Board resolved the following

Moved: Dalley

Seconded: Jessop

That the Teviot Valley Community Board

A. Receives the report and accepts the level of significance.

B. The Board ceases to fund the mowing verges in Roxburgh and redistributes the budget across other costs centres within the open spaces contract area. And that Council is asked to develop a grass verge policy for the district.

This resolution was actioned from 1 July 2024. While it is acknowledged that once a service such as verge mowing has been undertaken within a community it can be a challenge to reverse the decision as it could be seen as a reduction in services to ratepayers. In Roxburgh the vast majority of residents have undertaken the maintenance of their verge following the Board's decision earlier in the year, not to continue mowing them.

3. Discussion

It came to Council's attention that the verge on the corner of Smith and Scotland Street had not been maintained by the adjacent resident. It was understood that there are several Council and other utility infrastructure assets on this verge that made it challenging to maintain.



The Board had also been alerted to residents who were unable to mow their adjacent verge due to illness, age or similar restrictions.

At the boards 5th December meeting the report 24.8.3 Mowing of Individual Grass Verge Roxburgh was left to lie on the table until Council considered a report to adopt a Grass Verge Policy.

The Grass Verge Policy was adopted by Council at its 18 December 2024 meeting. The policy is attached as **Appendix 1**.

The Board now needs to consider this report with the knowledge that a Grass Verge Policy is in place. It should also be noted that there is the following clarification in the policy: -

“In Roxburgh and Lake Roxburgh Village only, there is a process for property owners who by way of illness, age or similar restrictions is unable to do the work or is unable to make alternative arrangements (including applying to Ministry of Social Development), the Council may undertake verge cutting up to twice a year. The Council may require a medical certificate in such cases”.

4. Financial Considerations

There are no financial considerations as any costs incurred through additional verge mowing would be minimal and would be included in the existing budget.

5. Options

Option 1 (Recommended)

The Board declines the mowing of the grass verge on the corner of Smith and Scotland Streets, Roxburgh.

Advantages:

- This is in line with the Council Grass Verge Policy.
- Potential to set a precedent for mowing other verges is avoided.
- Corrects a historic inconsistency in the service of grass verge mowing throughout the district.

Disadvantages:

- The resident may not mow the adjacent verge.

Option 2

The Board approves the mowing of the grass verge on the corner of Smith and Scotland Streets Roxburgh.

Advantages

- The area of verge is kept tidy.

Disadvantages:

- There is potential to set a precedent for mowing other verges.
- This would be inconsistent with the Grass Verge Policy.
- There would be inconsistent delivery of grass verge mowing services throughout the district.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by determining the priority spending of budgets within the Teviot Ward to deliver the most appropriate and affordable levels of service.
Decision consistent with other Council plans and policies? Such	Yes consistent with the Grass Verge Policy.

as the District Plan, Economic Development Strategy etc.	
Considerations as to sustainability, the environment and climate change impacts	Not applicable
Risks Analysis	The decision does not trigger Councils risk matrix.
Significance, Consultation and Engagement (internal and external)	This decision does not trigger Council's Significance and Engagement policy.

7. Next Steps

Following the Board decision the resident will be notified.

8. Attachments

Appendix 1 - Grass Verge Policy [↓](#)



Grass Verge Maintenance Policy

Department:	Parks and Recreation
Document ID:	TBC
Approved by:	Council 18 December 2024
Effective date:	31 January 2025
Next review:	1 July 2026

Purpose:

The Grass Verge Maintenance Policy covers the responsibilities of property owners for maintaining the verge bordering their property. It also covers verges outside Council properties.

Principles and objectives:

Due to the large number of urban road verges across the district Council does not maintain verges or frontages of private property throughout the district, except where otherwise provided for in this Policy. Adjacent property owners are encouraged to mow verges outside their property.

Scope:

Vegetation and fire risk is not managed under this policy.

Landscaping including removal of grass, laying of gravel or similar product is not part of this policy. Street tree planting is covered by CODC Tree Policy, and all other road reserve landscaping is subject to CODC Roading approval.

Definitions:

Verge	the area between the street and the property boundary. It includes the outside verge (between the kerb and footpath) and the inside verge (between the footpath and property boundary).
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	For the purpose of this policy a verge is defined as located in an area with a speed limit of 70 km/hr or less.
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Policy:

Verges Adjacent to Private Property

The Verge mowing policy applies to all areas within the Central Otago District Council area.

1. The maintenance of all grass verges is to be encouraged as the civic responsibility of the adjacent property owner.
2. In Roxburgh and Lake Roxburgh Village only, where the adjacent property owner is by way of illness, age, or similar restrictions, unable to do the work or is unable to make alternative arrangements (including applying to Ministry of Social Development), the Council may undertake verge cutting up to twice a year. The Council may require a medical certificate in such cases. This is a grandfather clause relating to previous arrangements in these areas and is time limited to the 2024-2027 policy. It will be reviewed in 2027.
3. Requests to maintain verges outside this this policy will be dealt with on a case-by-case basis by Councils Parks and Recreation Manager.

Grass Verges Adjacent to Council Property

Council maintains grass verges outside Council Property including Reserves, Cemeteries, Facilities (Pools, Halls, Community Centres, Libraries).

Related documents:

Central Otago District Council Tree Policy
 Central Otago District Council Roading Policy

25.1.3 REPRESENTATION ON EXTERNAL COMMITTEES

Doc ID: 2028590

Report Author:	Wayne McEnteer, Governance Manager
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

1. Purpose of Report

To consider replacing Russell Read on two external committees.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
 - B. Appoints a member as a representative to the I and H McPhail Charitable Trust.
 - C. Appoints a member as a representative to the Tuapeka County Bursary Fund Committee.
-

2. Background

Each triennium members of the Board are appointed to external committees either as a liaison or a representative. The definition of a liaison is a member will keep in contact with an organisation, but does not have voting rights within that organisation. A representative means that the members are an active participant in meetings and organisation. In this case, both positions are a representative.

3. Discussion

Russell Read was the Board representative on the I and H McPhail Charitable Trust and the Tuapeka County Bursary Fund Committee. These positions have become vacant since his resignation and should be filled until the upcoming elections in October 2025. The Board should choose a replacement, which will then be notified to the relevant organisation.

4. Financial Considerations

There are no financial considerations as this forms part of elected members' work.

5. Options

Option 1 – (Recommended)

Appoint a member to be a representative for the I and H McPhail Charitable Trust and the Tuapeka County Bursary Fund Committee.

Advantages:

- The Board will be fulfilling its obligations to external committees with which it has a relationship.
- The Board is represented in the community.

Disadvantages:

- The current arrangement places significant demand on elected member time.

Option 2

Do not appoint a member to either of the organisations.

Advantages:

- There will be no extra work for elected members.

Disadvantages:

- These organisations will be short of representatives.
- It does not support the ongoing relations between the Board and community groups.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by confirming representation on external committees.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	This is consistent with Council policy regarding appointments to external committees.
Considerations as to sustainability, the environment and climate change impacts	There are no considerations to be made in this space.
Risks Analysis	There are no risks associated with this decision.
Significance, Consultation and Engagement (internal and external)	This does not trigger the Significance and Engagement Policy.

7. Next Steps

Both organisations will be informed of the change.

8. Attachments

Nil

6 MAYOR'S REPORT

25.1.4 MAYOR'S REPORT

Doc ID: 2015377

1. Purpose

To consider an update from Her Worship the Mayor.

Recommendations

That the Teviot Valley Community Board receives the report.

Her Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

5 February 2025

7 CHAIR'S REPORT

25.1.5 CHAIR'S REPORT

Doc ID: 1989853

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

25.1.6 MEMBERS' REPORTS

Doc ID: 2016060

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

25.1.7 FEBRUARY 2025 GOVERNANCE REPORT

Doc ID: 2016407

Report Author:	Sarah Reynolds, Governance Support Officer
Reviewed and authorised by:	Saskia Righarts, Group Manager - Business Support

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

Teviot Valley Works Update

Regulatory Update

At the December Council meeting, it was decided that there would be a consultation to renew the Alcohol Restrictions in Public Places Bylaw, with the inclusion of the Teviot Valley in the Blossom Festival Temporary Alcohol Restriction Zone, and a new Temporary Alcohol Restriction Zone for the Merino Shears weekend.

Status Reports

The status reports have been updated with any actions since the previous meeting (see Appendix 1).

3. Attachments

Appendix 1 - TVCB Status Updates [↓](#)

Status Updates		Committee: Teviot Valley Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
5/12/2024	Level of Service - Teviot Valley Buildings	24.9.1	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council that the following buildings are retained as budgeted in the draft Long-Term Plan 2025/34:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Roxburgh Service Centre & Hall <input type="checkbox"/> Roxburgh Entertainment Centre <input type="checkbox"/> Millers Flat Hall <p>C. Recommends to Council that the following buildings are considered for divestment as part of the draft Long-Term Plan 2025/34 consultation document:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Roxburgh Squash Court <input type="checkbox"/> Millers Flat Bowling Club 	Asset Management Team Leader - Property	<p>18 Dec 2024 Resolutions presented to Council on 18 December 2024 and will be fed into the Long-term Plan. MATTER CLOSED 20 Dec 2024 Action memo sent to report writer.</p>
5/12/2024	Grant Budget Recommendations	24.8.5	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Recommends to Council a maximum of \$21,774 be available to the TVCB through their reserves to fund Community Grants in 2025/26 and 2026/27 financial years.</p> <p>C. Recommends to Council a maximum of \$16,948 be available to the TVCB through their reserves to fund Promotions & Events Grants in 2025/26 and 2026/27 financial years.</p> <p>D. Recommends to Council TVCB does not need seek Council approval to spend reserve funds for Community or Promotions Grants within the 2025/26 and 2026/27 financial years.</p> <p>E. Notes any allocation of Community or Promotions Grant reserves in the March 2025 Grant round will diminish the associated reserve fund by the corresponding amount.</p>	Group Manager - Community Vision	<p>20 Jan 2025 To be fed into the Long-term Plan. MATTER CLOSED 20 Dec 2024 Action memo sent to report writer.</p>

5/12/2024	Vesting the Ida MacDonald Roxburgh pool Punawai Ora in the Central Otago District Council	24.8.4	<p>That the Teviot Valley Community Board</p> <ul style="list-style-type: none"> A. Receives the report and accepts the level of significance. B. Notes that the pool committee are unable to provide ongoing governance, and an operational and financial model to ensure that the Ida Macdonald Roxburgh Pool remains open. C. Recommends to Council that the Ida Macdonald Roxburgh Pool is vested in the Central Otago District Council as a consultation item in the 2025-34 Draft Long-term Plan. D. Recommends that the Ida Macdonald Roxburgh Pool Committee carry out a formal valuation and due diligence on the pool assets being vested to Council and cover all other expenses incurred in the transition and undertake actions to ensure the pool can be vested to Central Otago District Council. E. Recommends to Council to discuss option 1 of resolution 24.11.5 One District: Central Otago Consultation report. F. Recommends to Council that operational costs for the Ida Macdonald Roxburgh Pool are included in the 2025-34 Draft Long-term Plan. G. Authorises the Chief Executive to do all that is necessary to give effect to the resolution. 	Aquatics Manager	<p>16 Jan 2025 To be fed into the Long-term Plan. MATTER CLOSED 20 Dec 2024 Action memo sent to report writer.</p>
5/12/2024	Mowing of Individual Grass Verges Roxburgh	24.8.3	<p>That the item is left on the table for consideration following the Grass Verges Policy being adopted by Council.</p>	Parks and Recreation Manager	<p>20 Jan 2025 Report to come to the February meeting. 20 Dec 2024 Action memo sent to report writer.</p>

<p>23/03/2023</p>	<p>Roxburgh Entertainment Centre Maintenance Project</p>	<p>23.2.3</p>	<p>That the Teviot Valley Community Board</p> <ul style="list-style-type: none"> A. Receives the report and accepts the level of significance. B. Approves the Roxburgh Entertainment Centre roof repair costs, estimated at an initial cost of \$61,000 and ongoing of \$1,500, are included in the Long-term Plan 2024-34. C. Notes the Roxburgh Entertainment Centre is no longer required to be earthquake strengthened to 67% NBS IL4. This is because the Central Otago Emergency Management is going to execute a memorandum of understanding with the Roxburgh Area School to use their hall as the ward's Civil Defence Centre. D. To approve the reallocation of \$336,000 of the \$362,000 capital budget no longer required to earthquake strengthen the Roxburgh Entertainment Centre to the full replacement of the south wall (WSP Report Option 3), and an Asbestos Refurbishment Survey and Building Condition Assessment. E. To approve the reallocation of \$15,900 of the \$26,251 operational budget no longer required for the Roxburgh Entertainment Centre earthquake strengthening to carry out a Conservation Plan. 	<p>Property and Facilities Officer - Vincent and Teviot Valley</p>	<p>20 Jan 2025 CCC inspection was due January 8th 2025, however fire in building has taken precedence. Repairs and cleaning underway with insurance company aware of situation.</p> <p>13 Nov 2024 Dampers are in New Zealand and are on their way from Auckland. Minor painting touch ups etc still to be complete, defects will be checked once contractor has finished installing dampers and repairing fire compliance issues still outstanding.</p> <p>11 Oct 2024 On inspection of the boiler, it was discovered the fire box had deteriorated and is unsafe to use. This has been removed and is undergoing repairs. Once this is repaired and installed, Breens will complete upgrades around boiler and new damper. Wall has been finished, with only internal painting/finishing to go. CPU is in place to use the theatre without the heater</p> <p>22 Aug 2024 Breens and subcontractors working through solutions to get diesel boiler compliant. Once this work has been completed operation can resume. South wall is almost complete.</p> <p>08 Jul 2024 Construction is underway with Aotea completing the lights and fire system upgrade. Electrical certificates received, just waiting for fire compliance paperwork. Breens have completed the majority of the fire and accessibility work, awaiting the completion of gib stopping and painting. The South Wall rot is more extensive than the reports showed. Erected safety fence and propped roof to make safe. Engaged an engineer to design a solution to meet appropriate standards. Report expected 12th July.</p>
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					<p>22 May 2024 Awaiting accessibility floor plan to go with report, to finalise building consent. Breen's and Aotea ready to start in June. Contract to be returned for signing from Breen's.</p> <p>16 Apr 2024 Building consent has been submitted along with relevant plans, and following this a timeline will be prepared for the work to be completed. Contractor has provided Cost Reimbursement offer for South Wall Rot repairs, staff to meet and review offer and seek any clarifications.</p> <p>18 Mar 2024 Followed up with construction partner around next steps. Obtaining further information from electricians to submit a building consent for the fire and accessibility works, still awaiting cost estimate for South Wall Rot.</p> <p>08 Feb 2024 Met with construction partner on 2nd Feb 24 to assess the South Wall Rot and to measure for a cost estimate - need timelines around this work to coincide with the Fire and Accessibility upgrades to allow the contract to be signed.</p> <p>08 Jan 2024 Confirmed queries with construction partners and are happy to proceed, so awaiting the contract. Also, waiting for confirmation on site visit with Breen's for South Wall Rot. Borer has already been treated, and mould tests taken.</p> <p>29 Nov 2023 Quote has been received by Breen's (our construction partner). This has some matters than need assessing. Site visits have been booked to review. Also awaiting response from Breen's re South Wall Rot. Issues identified in the building assessment are already being remedied.</p> <p>31 Oct 2023</p>
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				<p>Resolutions A, B, C and E are all now completed subject to the carry forwards taking place., Now that the earthquake strengthening is no longer necessary, priority has shifted to the severe rotting issue on the south wall., Council staff are reviewing the conservation plan and asbestos report to ascertain how to proceed with repairs and to comply with the Fire and Accessibility Reports that have been undertaken., Still awaiting the quote from our construction partner. Fire Design Solutions had provided initial information, however the RECIP Committee felt we needed to utilise the space under the tiered seating. Further review has been undertaken and the construction partner has come back and the subcontractors Contego (fire protection services) are still finding the information too light to quote appropriately. Council staff included it as a provisional sum to keep the ball rolling as we need. Construction partner unsure about the south wall rot, so investigation around this is taking place.</p> <p>25 Sept 2023 Council staff are reviewing the documents received by WSP. Construction partner is just awaiting updated plans from fire design services to complete quotes.</p> <p>14 Aug 2023 Reports have now been received by staff for review. Still awaiting quotes from construction partners.</p> <p>04 Jul 2023 Awaiting reports back from WSP. Quotes are taking place based on Fire & Accessibility reports.</p> <p>08 Jun 2023 WSP have completed their site visits and are now working on testing and producing the reports. Plans and assessments should be completed by the end of July.</p>
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					<p>06 Apr 2023 Council staff has engaged engineer to undertake the work described in the report.</p> <p>03 Apr 2023 Action memo sent to staff.</p>
25/11/2021	Roxburgh Cemetery Trustees	21.9.3	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to accept the administration, management and operation of the Roxburgh Cemetery from the Roxburgh Cemetery Trustees to the Central Otago District Council, subject to the land encroachment of the Cemetery being resolved.</p>	Parks and Recreation Manager	<p>20 Jan 2025 Still with Lawyers.</p> <p>20 Nov 2024 No update.</p> <p>14 Oct 2024 Still with lawyers, no update.</p> <p>02 Sept 2024 This is a very complex issue and is still being worked through with lawyers. Next update will be when there has been progress.</p> <p>29 Aug 2024 Still sitting with lawyers at present.</p> <p>15 Jul 2024 The certificate of title for the Roxburgh Cemetery should be issued early August.</p> <p>31 May 2024 Still waiting for the certificate of title to be issued.</p> <p>04 Mar 2024 Council is waiting on a certificate of title for the cemetery to be issued this still may take a couple of months.</p> <p>09 Jan 2024 Council is waiting on a certificate of title for the cemetery to be issued this may take a couple of months.</p> <p>07 Nov 2023 Council is waiting on a certificate of title for the cemetery to be issued.</p> <p>06 Oct 2023 Councils Property Team are now progressing the transfer of Title into Councils name.</p> <p>15 Aug 2023</p>

					<p>DOC have advised they are still progressing with this project.</p> <p>04 Jul 2023 No further updates this is still sitting with DOC.</p> <p>30 May 2023 No further updates this is still sitting with DOC.</p> <p>18 Apr 2023 No further updates.</p> <p>03 Mar 2023 No further update.</p> <p>13 Jan 2023 No further update at this time.</p> <p>25 Aug 2022 The issue is waiting for DOC to undertake land transfer. Multiple attempts have been made to DOC to progress this work.</p> <p>08 Jun 2022 The neighbouring property has now been surveyed. DOC have yet to update Council on next steps.</p> <p>21 Apr 2022 There have been no changes since the last advisory.</p> <p>14 Mar 2022 Still waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p>14 Jan 2022 The Department of Conservation and the Ministry of Health have been advised of the Board's decision. We are now waiting for DOC to complete the survey and land transfer requirements for the cemetery.</p> <p>30 Nov 2021 Action memo sent to the Parks and Recreation Manager and to Finance.</p>
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25.1.8 UPDATE - PLAY STRATEGY

Doc ID: 2010940

Report Author:	Maria Burnett, Parks Officer - Planning and Strategy
Reviewed and authorised by:	David Scoones, Group Manager - Community Experience

1. Purpose

To consider the creation of a Play Strategy.

Recommendations

That the report be received.

2. Discussion

This will be presented via video.

3. Attachments

Nil

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 20 March 2025.