



# **ATTACHMENTS MINUTES**

**Council Meeting**

**Wednesday, 29 January 2025**



## Table of Contents

---

|         |  |   |
|---------|--|---|
| 25.1.8  | Ranfurly Water Treatment Plant - Protozoa Barrier  |   |
|         | Appendix 1 Procurement Schedule for Ranfurly and Patearoa Protozoa Barriers.....                         | 4 |
| 25.1.9  | Patearoa Water Treatment Plant - Protozoa Barrier  |   |
|         | Appendix 1 Procurement Schedule for Ranfurly and Patearoa Protozoa Barriers.....                         | 6 |
| 25.1.24 | Draft Consultation Document and Supporting Material for the 2025-34 Long-term Plan for Audit New Zealand |   |
|         | Appendix 1 Version 4 of the draft consultation document tabled at meeting. ....                          | 8 |

### Proposed Timeline for Ranfurly and Patearoa Protozoa Barriers

The proposed timeline for the procurement is as follows.

| Steps | Task   | Date  |
|-------|--|---|
| 1.    | Procurement Plan Approved                                  | 31 <sup>st</sup> January subject to Council approval on the 29th of January |
| 2.    | Tender Documents developed and approved                    | February 2025   |
| 3.    | Tender release date  | 10 March 2025   |
| 4.    | Supplier site visits/product testing                       | 28 March 2025   |
| 5.    | Deadline for suppliers' questions (deadline for questions) | 04 April 2025   |
| 6.    | Deadline for Council to answer vendor questions            | 09 April 2025   |
| 7.    | <b>Deadline for quote/proposal</b>                         | 16 April 2025   |
| 8.    | Evaluation Panel meets                                     | 05 May 2025   |
| 9.    | Advise bidders of the outcome                              | 23 May 2025   |
| 10.   | Unsuccessful Respondents notified of the award of Contract | 23 May 2025   |
| 11.   | Due diligence and contract negotiation                     | 23 May 2025 Onwards   |
| 12.   | Contract award notice published on GETS                    | 23 May 2025   |
| 13.   | Respondents debrief – week starting                        | 03 June 2025 Onwards  |
| 14.   | <b>Anticipated Contract start date:</b>                    | <b>04 June 2025</b>   |

### Proposed Timeline for Alexandra Water Mains

The proposed timeline for the procurement is as follows.

| Steps | Task   | Date  |
|-------|--|---|
| 1.    | Procurement Plan Approved                                  | 31 <sup>st</sup> January subject to Council approval on the 29th of January |
| 2.    | Tender Documents developed and approved                    | December 2024   |
| 3.    | Tender release date  | 17 <sup>th</sup> February 2025  |
| 4.    | Deadline for suppliers' questions (deadline for questions) | Five Working Days before date tenders close                                 |
| 5.    | Deadline for Council to answer vendor questions            | Three Working Days before date tenders close                                |
| 6.    | <b>Deadline for quote/proposal</b>                         | 17 <sup>th</sup> March 2025   |
| 7.    | Evaluation Panel meets                                     | 24 <sup>th</sup> March 2025   |
| 8.    | Supplier site visits/product testing                       | 3 <sup>rd</sup> March 2025  |
| 9.    | Advise bidders of outcome                                  | 7 <sup>th</sup> April 2025  |
| 10.   | Unsuccessful Respondents notified of award of Contract     | 7 <sup>th</sup> April 2025  |
| 11.   | Due diligence and contract negotiation                     | 7 <sup>th</sup> April 2025 Onwards  |
| 12.   | Contract award notice published on GETS                    | 7 <sup>th</sup> April 2025  |
| 13.   | Respondents debriefs – week starting                       | 14 <sup>th</sup> April 2025   |
| 14.   | <b>Anticipated Contract start date:</b>                    | <b>1<sup>st</sup> of May 2025</b>   |

### Proposed Timeline for Ranfurly and Patearoa Protozoa Barriers

The proposed timeline for the procurement is as follows.

| Steps | Task   | Date  |
|-------|--|---|
| 1.    | Procurement Plan Approved                                  | 31 <sup>st</sup> January subject to Council approval on the 29th of January |
| 2.    | Tender Documents developed and approved                    | February 2025   |
| 3.    | Tender release date  | 10 March 2025   |
| 4.    | Supplier site visits/product testing                       | 28 March 2025   |
| 5.    | Deadline for suppliers' questions (deadline for questions) | 04 April 2025   |
| 6.    | Deadline for Council to answer vendor questions            | 09 April 2025   |
| 7.    | <b>Deadline for quote/proposal</b>                         | 16 April 2025   |
| 8.    | Evaluation Panel meets                                     | 05 May 2025   |
| 9.    | Advise bidders of the outcome                              | 23 May 2025   |
| 10.   | Unsuccessful Respondents notified of the award of Contract | 23 May 2025   |
| 11.   | Due diligence and contract negotiation                     | 23 May 2025 Onwards   |
| 12.   | Contract award notice published on GETS                    | 23 May 2025   |
| 13.   | Respondents debrief – week starting                        | 03 June 2025 Onwards  |
| 14.   | <b>Anticipated Contract start date:</b>                    | <b>04 June 2025</b>   |

### Proposed Timeline for Alexandra Water Mains

The proposed timeline for the procurement is as follows.

| Steps | Task   | Date  |
|-------|--|---|
| 1.    | Procurement Plan Approved                                  | 31 <sup>st</sup> January subject to Council approval on the 29th of January |
| 2.    | Tender Documents developed and approved                    | December 2024   |
| 3.    | Tender release date  | 17 <sup>th</sup> February 2025  |
| 4.    | Deadline for suppliers' questions (deadline for questions) | Five Working Days before date tenders close                                 |
| 5.    | Deadline for Council to answer vendor questions            | Three Working Days before date tenders close                                |
| 6.    | <b>Deadline for quote/proposal</b>                         | 17 <sup>th</sup> March 2025   |
| 7.    | Evaluation Panel meets                                     | 24 <sup>th</sup> March 2025   |
| 8.    | Supplier site visits/product testing                       | 3 <sup>rd</sup> March 2025  |
| 9.    | Advise bidders of outcome                                  | 7 <sup>th</sup> April 2025  |
| 10.   | Unsuccessful Respondents notified of award of Contract     | 7 <sup>th</sup> April 2025  |
| 11.   | Due diligence and contract negotiation                     | 7 <sup>th</sup> April 2025 Onwards  |
| 12.   | Contract award notice published on GETS                    | 7 <sup>th</sup> April 2025  |
| 13.   | Respondents debriefs – week starting                       | 14 <sup>th</sup> April 2025   |
| 14.   | <b>Anticipated Contract start date:</b>                    | <b>1<sup>st</sup> of May 2025</b>   |



















































































