



# **AGENDA**

## **Vincent Community Board Meeting Tuesday, 2 May 2023**

**Date: Tuesday, 2 May 2023**

**Time: 2.00 pm**

**Location: Ngā Hau e Whā, William Fraser Building, 1  
Dunorling Street, Alexandra**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Louise van der Voort  
Interim Chief Executive Officer**





Notice is hereby given that a meeting of the Vincent Community Board will be held in Ngā Hau e Whā, William Fraser Building, 1 Dunorling Street, Alexandra and live streamed via Microsoft Teams on Tuesday, 2 May 2023 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

## Order Of Business

<b>1</b>	<b>Apologies .....</b>	<b>5</b>
<b>2</b>	<b>Public Forum.....</b>	<b>5</b>
<b>3</b>	<b>Confirmation of Minutes.....</b>	<b>5</b>
	Vincent Community Board meeting Meeting - 21 March 2023.....	7
<b>4</b>	<b>Declarations of Interest .....</b>	<b>13</b>
	23.3.1 Declarations of Interest Register.....	13
<b>5</b>	<b>Reports .....</b>	<b>16</b>
	23.3.2 2022/23 Community and Promotions Grants Applications - 2nd Round.....	16
	23.3.3 Alexandra District Museum Inc Accountability Report 2021-22 .....	21
	23.3.4 Half Mile Recreation Reserve Redevelopment.....	62
<b>6</b>	<b>Mayor's Report.....</b>	<b>85</b>
	23.3.5 Mayor's Report .....	85
<b>7</b>	<b>Chair's Report .....</b>	<b>86</b>
	23.3.6 Chair's Report.....	86
<b>8</b>	<b>Members' Reports.....</b>	<b>87</b>
	23.3.7 Members' Reports .....	87
<b>9</b>	<b>Status Reports .....</b>	<b>88</b>
	23.3.8 May 2023 Governance Report.....	88
<b>10</b>	<b>Date of the Next Meeting .....</b>	<b>109</b>
<b>11</b>	<b>Resolution to Exclude the Public .....</b>	<b>110</b>
	23.3.9 May 2023 Confidential Governance Report .....	110



**Members** Cr T Alley (Chairperson), Dr R Browne, Mr J Cromb, Mr T Hammington, Mr D Johns, Cr M McPherson, Cr T Paterson

**In Attendance** T Cadogan (Mayor), L van der Voort (Interim Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

**1 APOLOGIES**

**2 PUBLIC FORUM**

**3 CONFIRMATION OF MINUTES**

Vincent Community Board meeting - 21 March 2023



**MINUTES OF A MEETING OF THE  
VINCENT COMMUNITY BOARD  
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,  
ALEXANDRA  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 21 MARCH 2023  
COMMENCING AT 2.00 PM**

**PRESENT:** Cr T Alley (Chairperson), Dr R Browne, Mr J Cromb, Mr D Johns,  
Cr M McPherson, Cr T Paterson

**IN ATTENDANCE:** T Cadogan (Mayor), S Righarts (Group Manager - Business Support),  
D Rushbrook (Group Manager - Community Vision), D Scoones (Group  
Manager - Community Experience), L van der Voort (Group Manager -  
Planning and Infrastructure), S Finlay (Chief Financial Officer, Contractor),  
D McKewen (Accountant), G Virk (Graduate Accountant), G Bailey (Parks and  
Recreation Manager), W McEnteer (Governance Manager), S Reynolds  
(Governance Support Officer)

## **1 APOLOGIES**

There were no apologies.

## **2 PUBLIC FORUM**

### Trevor Lawrence – Iceinline Roof Project

Mr Lawrence gave an overview of the proposed roof project and its benefits to the community. He then responded to questions.

### Ken Churchill – The Half Mile Reserve Moving Forward

Mr Churchill requested a plan for the clearance and replanting of the Half Mile Reserve. He asked for community involvement throughout this process.

## **3 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

**Moved:** Browne

**Seconded:** Johns

That the public minutes of the Vincent Community Board Meeting held on 31 January 2023 be confirmed as a true and correct record.

**CARRIED**

## **4 DECLARATION OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

## 5 REPORTS

### 23.2.2 WILDING CONIFER CONTROL POLICY

To advise the decision from Council whether the Wilding Conifer Control Policy permits a staged approach to wilding conifer removal on Council land.

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#### COMMITTEE RESOLUTION

**Moved:** McPherson  
**Seconded:** Cromb

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes the Council's decision that the staged removal of wilding conifers from within individual identified sites is not permitted on Council owned or managed land.
- C. Notes that this includes the removal of trees from the Half Mile Recreation Reserve.

**CARRIED**

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After discussion the items from 23.1.2 were lifted off the table and considered. It was agreed that the redevelopment of the Half Mile Reserve should take place following a landscape plan being presented to the board for its consideration.

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#### COMMITTEE RESOLUTION

**Moved:** McPherson  
**Seconded:** Cromb

- D. Authorises the redevelopment of the Half Mile Reserve, subject to the approval of a landscape plan by the Community Board.
- E. Directs the CEO to investigate funding opportunities for the development of the Half Mile Recreation Reserve with options reported back to the Vincent Community Boards May 2023 meeting.

**CARRIED**

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### 23.2.3 2023-24 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

To approve the draft budgets and the Vincent ward component of the 2023-24 fees and charges schedule for inclusion in Council's Annual Plan 2023-24 process.

After discussion it was agreed that the fees and charges for the Alexandra Pool would not increase and the schedule would be changed to reflect this.

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#### COMMITTEE RESOLUTION

**Moved:** Paterson  
**Seconded:** Browne

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That the Vincent Community Board

A. Receives the report and accepts the level of significance.

B. Agrees the draft Vincent ward 2023-24 Annual Plan budget and recommend to Council for inclusion in the 2023-24 Annual Plan.

C. Agrees to accept the Vincent ward 2023-24 fees and charges schedule and recommend to Council for inclusion in the 2023-24 Annual Plan without increases to the entry prices at the Alexandra Pool.

**CARRIED**

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### **Attachments**

1 Tabled document with workings for options for IceInLine

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## **23.2.4 VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2022**

To consider the financial performance overview as at 31 December 2022.

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### **COMMITTEE RESOLUTION**

**Moved:** McPherson

**Seconded:** Johns

That the report be received.

**CARRIED**

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## **6 MAYOR'S REPORT**

### **23.2.5 MAYOR'S REPORT**

His Worship the Mayor gave a verbal update of his activities since the last meeting before responding to questions.

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### **COMMITTEE RESOLUTION**

**Moved:** Alley

**Seconded:** Paterson

That the Vincent Community Board receives the report.

**CARRIED**

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## **7 CHAIR'S REPORT**

### **23.2.6 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting.

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- Attended a Tourism Advisory Board meeting to discuss the DMP
- Attended VCB workshop and site visit
- Attended a Alexandra Community House celebration of their 10<sup>th</sup> Anniversary
- Met with David Scoones and Nikki Williams to discuss future plans for the libraries
- Met with the Deputy Principal at Dunstan High School about how CODC and board members could be part of Civics education in at the school
- Met with Anna Robinson (Otago Catchment Community Inc) and Trudy Anderson (consultant), and other board members to discuss the need for a biodiversity policy in Central Otago

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## COMMITTEE RESOLUTION

**Moved:** Alley  
**Seconded:** Paterson

That the report be received.

**CARRIED**

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## 8 MEMBERS' REPORTS

### 23.2.7 MEMBERS' REPORTS

Members will gave an update on activities and issues since the last meeting.

Dr Browne reported on the following:

- Attended a meeting with Alexandra U3A
- Attended a meeting of ADMI (Alexandra District Museum Inc)
- Attended a meeting with the Dunstan Friendship Club
- Attended a Creative Writers Circle meeting
- Attended the Central Otago Regional Orchestra AGM
- Attended a Central Otago District Arts Trust meeting
- Presented a session on climate change to Lawrence U3A
- Attended VCB workshop and site visit
- Met with Anna Robinson (Otago Catchment Community Inc) and Trudy Anderson (consultant), and other board members to discuss the need for a biodiversity policy in Central Otago

Mr Johns reported on the following:

- Noted that the Golf Course is still very busy with visitors from all over New Zealand
  - Attended a Vallance Cottage meeting
  - Noted that planning is still underway with the RSA for wood deliveries for members
  - Attended the VCB site visit to Central Stories.
-



Cr McPherson reported on the following:

- Attended a Council meeting
- Attended a Hearings Panel meeting
- Will attend the Blossom Festival AGM next week

Cr Paterson reported on the following:

- Attended a Manuherekia Exemplar Catchment meeting
- Chaired a Central Otago Health Incorporated meeting

Mr Cromb reported on the following:

- Met with Anna Robinson (Otago Catchment Community Inc) and Trudy Anderson (consultant), and other board members to discuss the need for a biodiversity policy in Central Otago
- VCB workshop day and site visit.
- Attended the Omakau A&P Show and assisted on the CODC stall to demonstrate the new arrangements for kerbside collection

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## COMMITTEE RESOLUTION

**Moved:** Alley  
**Seconded:** Browne

That the report be received.

**CARRIED**

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Note: Cr Paterson left the meeting at 3.02 pm.

## 9 STATUS REPORTS

### 23.2.8 MARCH 2023 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

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## COMMITTEE RESOLUTION

**Moved:** McPherson  
**Seconded:** Cromb

That the report be received.

**CARRIED**

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Note: Cr Paterson returned to the meeting at 3.05 pm.

## 10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 2 May 2023.

**11 RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION**

**Moved:** McPherson  
**Seconded:** Cromb

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>Confidential Minutes of Ordinary Board Meeting</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>23.2.9 - March 2023 Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

The public were excluded at 3.06pm and the meeting closed at 3.08 pm.

## **4 DECLARATIONS OF INTEREST**

### **23.3.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 652058**

#### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### **2. Attachments**

**Appendix 1 - 20230502 VCB Declarations of Interests.pdf** [↓](#)

Name	Board/Council	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tamah Alley	Councillor and Vincent CB	Manuherikia Irrigation Co-operative (shareholder) Oamaru Landing Service (OLS) (family connection) Cliff Care Ltd (family connection) Aviation Cherries Ltd (Director) Tenaya New Zealand Ltd (Director and Shareholder)	Manuherikia Irrigation Co-operative Society Ltd (shareholder) Emergency Management Otago Group Controller (employee) Aviation Cherries Ltd (Director)	Alexandra Community House Trust Central Otago Wilding Conifer Control Group
Roger Browne	Vincent CB	Central Otago REAP (Chair) Creative Writers Circle (Chair) Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder) Alexandra Clyde and Districts Business Group (member) Central Otago District Arts Trust (Member)	Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder)	Manorburn Recreation Reserve Committee Alexandra and Districts Museum Inc (Central Stories) Keep Alexandra / Clyde Beautiful Society
Jayden Cromb	Vincent CB	The Terrace School (Deputy Chair) Alexandra and Districts Youth Trust (Chair) Community Networks Aotearoa (Trustee) Alexandra Council of Social Services (Member) Uruuruwhenua Health Inc (Employee)	Ranui Rest Home (Employee)	Alexandra Council for Social Services St Bathans Area Community Association
Tony Hammington	Vincent CB	RDA Consulting (Director and Shareholder) Cycling Southland (General Manager) Leaning Rock Village (Chair) Central Otago Wakatipu Cycling (Chair) Clyde Earnsclough RFC (Committee) Promote Dunstan (Committee)	Wrapt Gift Shop (Employee)	Alexandra Blossom Festival Committee Clyde Historical Museum Committee
Dai Johns	Vincent CB	Sub Par Golf Ltd (Owner) Alexandra Golf Club (Manager) Alexandra Rugby Football Club (Manager)		Vallance Cottage Working Group
Martin McPherson	Councillor and Vincent CB	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	Alexandra and Districts Youth Trust

Name	Board/Council	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tracy Paterson	Councillor and Vincent CB	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A and T Paterson Family Trust (trustee) A Paterson Family Trust (trustee) Central Otago Health Inc (Chair) Bob Turnbull Trust (Trustee / Chair) New Zealand Wool Classers Association (board member) Central Otago A&P Association (member) Maunherikia Exemplar Governance Group (member)	Matakanui Station (director and shareholder) Matakanui Development Co (director and shareholder) A Paterson Family Trust (trustee) A and T Paterson Family Trust (trustee) Federated Farmers (on the executive team) Omakau Irrigation Co (director) Matakanui Combined Rugby Football Club (Committee) Manuherikia Catchment Group (member) Omakau Domain Board Omakau Hub Committee (Chair) Manuherikia Valley Community Hub Trust (Trustee) Southern Cross Sheep Ltd (Director) Mt Stalker Ltd (Trustee) Mt Stalker Pastoral Ltd	Omakau Recreation Reserve Committee Ophir Welfare Association Committee Central Otago Health Incorporated

## 5 REPORTS

### 23.3.2 2022/23 COMMUNITY AND PROMOTIONS GRANTS APPLICATIONS - 2ND ROUND

Doc ID: 621299

#### 1. Purpose of Report

To consider the second round of the community and promotions grant applications for the 2022/23 financial year.

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#### Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
  - B. Decides the grants to be allocated to the applicants of the community and promotions grants.
- 

#### 2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the second round of funding for the 2022/23 financial year. Applications for the second round closed on the 19<sup>th</sup> of March 2023 for a decision at this meeting.

The Vincent Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$120,000 to distribute in the Vincent community grants scheme and \$41,750 to distribute in the promotions grants scheme. The following table illustrates the commitments already made and the amounts left to distribute in the 2022/23 year.

Promotions grant applications have been accepted for funding from the 2023/24 financial year. This is due to the timing of the next funding round scheduled for July 2023 not allowing the applicants to apply and have a Board decision prior to the funding commitment being required. The Board has budgeted \$41,750 in the draft 2023/24 Annual Plan for promotions grants.

<b>Community Grants</b>	
<b>Total budget for 2022/23</b>	120,000
Plus returned grants	0
Less committed from previous rounds	95,195
Cost of room hire for funding clinic	76
<b>Balance left to distribute</b>	<b>24,729</b>
<b>Promotions Grants</b>	
<b>Total budget for 2022/23</b>	41,750
Plus grant no longer required	3,130 <sup>1</sup>
Plus uncommitted funds from the 21/22 financial year	11,816
Less committed from previous rounds	53,000 <sup>2</sup>
<b>Balance left to distribute</b>	<b>\$3,696</b>

### 3. Discussion

#### Community Grants

Five community grant applications have been received in the current round requesting a total of \$25,390.40. There is a total of \$24,805 for community grants to distribute for this second round of funding.

The details of this round's applications are provided in the table below:

	<b>Name of Organisation</b>	<b>Name of project / service</b>	<b>Purpose of funding</b>	<b>When does the project start</b>	<b>Total costs</b>	<b>Amount requested</b>
1	Alexandra and Districts Youth Trust	Alexandra Touch Rugby Tournament	Field hire	27/10/2023	\$994.90	\$500.00
2	Alexandra Community Advice Network Inc	Operational Expenses	Proportion of our co-ordinator's salary, rent and general office operating expenses	1/07/2023	\$23,830.00	\$4,000.00
3	Arts and Crafts Alexandra Inc	Operating Lease Costs	Lease and associated costs	1/01/2023	\$5,400.00	\$1,000.00
4	Alexandra Rotary Club	Annual Book Sale	General Expenses	1/01/2024	\$2,818.92	\$2,800.00

<sup>1</sup> Badlands declined to uplift their grant.

<sup>2</sup> Resolution 21.7.2 committed \$10,000 to Winterstellar in 2022/23, \$1,000 to the CODAT in 2022/23 for the Cover to Cover event and \$24,500 for the 2022 Alexandra Blossom Festival. Resolution 22.3.3 allocated \$3,000 to the Central Otago A&P Association. Resolution 22.6.2 committed \$8,000 to the Prospector MTB Race, \$5,000 to Waiata Theatre Production.

5	Family Works (Presbyterian Support Otago) Alexandra	Growing Taller Programme (Alexandra)	Programme Costs	25/07/2023	\$18,945.92	\$17,090.40
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Copies of the application, supporting documentation and staff assessment are provided to Board members under separate cover.

### Promotion Grants

One promotions grant application has been received in the current round requesting a total of \$9,990 from the current financial year. There is \$3,696 to distribute for this second round. The details are provided in the table below:

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
6	WoolOn Creative Fashion Society	WoolOn Event/s 2023	Lighting, Sound and Catwalks	10/03/23	\$112,697	\$9,990 <sup>3</sup>

Two promotion grant applications have been received in the current round requesting a total of \$34,500 from the 2023-24 financial year. There is \$41,750 budgeted in the draft Annual Plan to distribute. The details are provided in the table below:

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
7	Alexandra Blossom Festival	Blossom Festival event 2023	Infrastructure, Clean up, waste, electrical, fencing, sound, screen, technical, staging	18/09/23	\$241,934	\$24,500
8	Otago Cricket Assn	T20 Super Smash Cricket	Broadcast towers and consents	28/12/23	\$78,100	\$10,000

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

<sup>3</sup> This grant application is being presented to both Cromwell and Vincent Boards for consideration.



#### 4. Financial Considerations

As detailed above, the Board has \$24,805 to distribute for the 2022/23 Community Grants round and \$3,696 for the 2022/23 Promotions Grants. It has \$41,750 in the draft 2023-24 annual plan budget for promotions grants.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

#### 5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

#### 6. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance well-being.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	There is no direct impact, though some applications may have a positive environmental impact.
<b>Risks Analysis</b>	No risks have been identified in the funding applications.
<b>Significance, Consultation and Engagement (internal and external)</b>	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there are impacts arising from the application.

#### 7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

#### 8. Attachments

**Appendix 1 - VCB Grants Decision Table (under separate cover) [⇒](#)**

- Appendix 2 - Alexandra Touch Tournament Grant Assessment (under separate cover)** [⇒](#)
- Appendix 3 - Alexandra Touch Tournament Grant Application (under separate cover)** [⇒](#)
- Appendix 4 - Alexandra Touch Tournament Supporting Documentation (under separate cover)** [⇒](#)
- Appendix 5 - ACAN Grant Assessment (under separate cover)** [⇒](#)
- Appendix 6 - ACAN Grant Application (under separate cover)** [⇒](#)
- Appendix 7 - ACAN Supporting Documentation (under separate cover)** [⇒](#)
- Appendix 8 - Alex Arts and Crafts Grant Assessment (under separate cover)** [⇒](#)
- Appendix 9 - Alex Arts and Crafts Grant Application (under separate cover)** [⇒](#)
- Appendix 10 - Alex Arts and Crafts Supporting Documentation (under separate cover)** [⇒](#)
- Appendix 11 - Rotary Book Sale Grant Assessment (under separate cover)** [⇒](#)
- Appendix 12 - Rotary Book Sale Grant Application (under separate cover)** [⇒](#)
- Appendix 13 - Rotary Book Sale Supporting Documentation (under separate cover)** [⇒](#)
- Appendix 14 - PSO Growing Taller Grant Assessment (under separate cover)** [⇒](#)
- Appendix 15 - PSO Growing Taller Grant Application (under separate cover)** [⇒](#)
- Appendix 16 - PSO Growing Taller Supporting Documentation (under separate cover)** [⇒](#)
- Appendix 17 - WoolOn 2023 - Grant Assessment (under separate cover)** [⇒](#)
- Appendix 18 - WoolOn 2023 Grant Application (under separate cover)** [⇒](#)
- Appendix 19 - WoolOn 2023 Supporting Documents (under separate cover)** [⇒](#)
- Appendix 20 - Alexandra Blossom Festival 2023 - Grant Assessment (under separate cover)** [⇒](#)
- Appendix 21 - Alexandra Blossom Festival 2023\_Grant Application (under separate cover)** [⇒](#)
- Appendix 22 - Alexandra Blossom Festival 2023\_Supporting Documents (under separate cover)** [⇒](#)
- Appendix 23 - Otago Cricket T20 Super Smash\_Grant Assessment (under separate cover)** [⇒](#)
- Appendix 24 - Otago Cricket T20 Super Smash\_Grant Application (under separate cover)** [⇒](#)
- Appendix 25 - Otago Cricket T20 Super Smash\_Supporting Documents (under separate cover)** [⇒](#)

Report authors:

Reviewed and authorised by:



Alison Mason  
Media and Marketing Manager  
23/03/2023



Dylan Rushbrook  
Group Manager Community Vision  
17/04/23



Rebecca Williams  
Community Development Advisor  
23/03/2023



Louise van der Voort  
Interim Chief Executive Officer  
21/04/2023

### 23.3.3 ALEXANDRA DISTRICT MUSEUM INC ACCOUNTABILITY REPORT 2021-22

Doc ID: 623896

#### 1. Purpose

To provide an accountability report on the objectives and actions of the Alexandra District Museum Inc over the 2021/22 financial year.

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#### Recommendations

That the report be received.

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#### 2. Discussion

Alexandra District Museum Inc. (ADMI), operating as Central Stories Museum and Art Gallery, received \$80,120.80 from the Vincent Community Board for the 2021/22 financial year. This grant contributed to operational costs of the museum and art gallery. ADMI's financial report demonstrates that they have also generated income from other sources to enable them to carry out their activities.

As a condition of funding, ADMI is required to provide an annual report to the community board. The accountability report and supporting documentation are attached as appendix 1 and 2.

ADMI have supplied their financial statements for the 2021/22 financial year, which also includes a statement of service performance. The statement of service performance discusses some of the challenges the organisation faced in the 2021/22 financial year, particularly relating to staffing. ADMI also presented to the public forum of Vincent Community Board in May 2022, to provide the Board with an update on its activities at that stage.

The statement of service performance and the minutes of the annual general meeting note the tremendous contribution made by Malcolm Macpherson to ADMI, and it is fitting to acknowledge his contribution in this report also. Mr Macpherson's contribution has ensured that solid foundations were laid for the organisation to build upon since then.

The attached accountability report touches on the support provided by the Vincent Community Board for the 2022/23 financial year. In the 2022/23 financial year the Board provided a grant amount of \$82,000 along with a one-off payment of \$26,667 to align the organisation's funding to the Board's annual grants round (1 November 2023). Formal reporting for the 2022/23 financial year will occur next year.

Finally, ADMI have included a strategic plan for the 2023/2024 year in their supporting documentation. This plan indicates funding requirements of \$142,000 in year one, with additional levels of expenditure in years two and three. Decisions about the Vincent Community Board's financial contribution to ADMI will be made as part of the first round of grant applications in September of this year. These decisions will be made in the context of the Board's fixed contestable grants budget. The Board may wish to explore what other funding sources ADMI are seeking to meet their funding targets.

### 3. Attachments

**Appendix 1 - ADMI Accountability Report** [↓](#)

**Appendix 2 - ADMI Accountability Report Supporting Documentation** [↓](#)

Report author:

Reviewed and authorised by:



Rebecca Williams  
Community Development Advisor  
3/04/2023

Louise van der Voort  
Acting Chief Executive Officer  
26/04/2023

# Grants - Report Back (Accountability) GRA230344449



1 Dunorling Street  
PO Box 122, Alexandra 9340  
New Zealand

03 440 0056

Info@codc.govt.nz  
www.codc.govt.nz



## Grant Accountability

Original Application Number

519613

## The Applicant:

Organisaton Name

Central Stories Museum and Art Gallery

Project Name:

Alexandra District Museum

Contact

Janice Millis

Data redacted from next 3 fields

Phone

Email

Address

## The Project:

Amount granted by Central Otago District Council 108667.00

Total cost of the project 108667.00

If there was any significant variation from your original budget, what were the main reasons for this? No

What outcomes were achieved from the project/event? (max 500 words) The outcomes for this grant were that we were able to appoint an Operations Manager who has been able to manage the Museum and Art Gallery and achieve a level of activity which pre dates pre Covid times and greater, as shown in our attached report.

How did your organisation acknowledge the support of the Council grant? We acknowledged the Council grant by inviting board members to experience all that is the Alexandra Museum and Art Gallery, with performing

When did you receive your grant funding? 08/07/2022

Support Documents Ticked

- Proof of expenditure (including receipts, invoices and/or financial statements)
- Economic impact assessment (if relevant)
- Annual report

Grants of \$10,000 or more

## Declaration:

All information provided is complete and correct

True

Have read and acknowledge the standard Central Otago  
Terms and Conditions of Grant Funding

Yes

Information about your application (including the  
applicant's name, project title, and a summary of the  
proposal) and any approved funding may be made  
publicly available by Council

Yes

Name:

Janice Millis

Date

23/03/2023

Signature





## Alexandra and Districts Museum Inc. (ADMI)

Trading as: Central Stories Museum and Art Gallery

Vincent Community Board & Central Otago District Council  
Alexandra.

March 2023

We thank you for the opportunity to report on ADMI's activities through a very tumultuous time.

At the end of the year of 2022 Malcolm Macpherson found that his health was failing and stepped aside from the chair of ADMI. What huge boots to fill with Malcolm's stepping aside. We will provide you with a run down on all that we have achieved:

1. Attached is our Financial Report compiled by Flannery Tait.
2. Graphs, showing the increase in foot traffic into Central Stories Museum and Art Gallery and the effect that Covid had on our staffing.
3. A month by month list of activities within Central Stories.
4. A strategic plan for the next 3 years.

We have appointed a board of new and experienced members, which are continuing to work towards Malcolm's vision for Central Stories. Along, with this we have appointed an Operations Manager – Paula Stephenson - who I'm sure you will agree has managed to create a hub of activity in Central Stories and recently ADMI have employed an accounts person – Andy Davey. Paula has a band of volunteers to help with the day to day running of a very successful Museum, Art Gallery and Performing Arts Centre.

ADMI's main aim is to:

- a. Provide public information on the people, landscape and lifestyles of past and present of Alexandra and surrounding communities.
- b. Preserve, research and curate collections which are held in trust for the Vincent community and make these collections available to the families of Vincent.
- c. Provide educational experiences for schools, community groups and visitors.
- d. ADMI is now in the History curriculum of our schools they visit and interact regularly.
- e. Highlight the Ward and surrounding environment as a living space with its own stories.
- f. Educate and inform the Ward of significant landmark events and cultural activities, assist with the celebration of significant local festivities.
- g. Provide expert museology advice for the local community.
- h. Provide engaging facility that contributes to the long term value and cultural well-being of the residents of and visitors to the Ward.
- i. Uphold the obligations as per the Museums Aotearoa Code of Ethical Practice and the Treaty of Waitangi.

**Central Stories Museum and Art Gallery**  
21 Centennial Ave, PO Box 308, Alexandra 9340, Central Otago, New Zealand  
P+F: 64 (03) 448-6230 enquiries@centralstories.com www.centralstories.com

**Purpose of Document**

The purpose of this agreement is to specify the outcomes that are to be provided by ADMI, trading as Central Stories Museum and Art Gallery, in return for investment by VCB. This document forms the Service Level Agreement (SLA) for the delivery of the intended service.

Achievements and Partnerships formed:

- Reap – Education
- Otago Museum
- Otago University
- Central Otago Museum Trust
- Te Papa – information and support

Signatures:

Signed for and on behalf of Alexandra District Museum Incorporated

\_\_\_\_\_

Date \_\_\_\_\_

Signed for and on behalf of Vincent Community Board

\_\_\_\_\_

Date \_\_\_\_\_

**Central Stories Museum and Art Gallery**

21 Centennial Ave, PO Box 308, Alexandra 9340, Central Otago, New Zealand  
P+F: 64 (03) 448-6230 [enquiries@centralstories.com](mailto:enquiries@centralstories.com) [www.centralstories.com](http://www.centralstories.com)



# Strategic Plan ADMI 2023/24

		1 st Year Project			
<b>Staff: 2021/22/23</b>  Staff Central Stories is restricted and dependent on financial assistance.	<p>Whilst we have a volunteer roster. We require adequate staffing levels:</p> <ol style="list-style-type: none"> <li>1. Manager 35 hours a week (Paula Stephenson) already in place.</li> <li>2. FOH Officer and assistant to Paula: part time 35 hours a week on roster.</li> <li>3. Collection Manager</li> <li>4. Accounts Assistant 6 hours a week.</li> </ol>		<p>Set Budget annually Staffing organised by the manager in consultation with The Board. Staff to have signed contract, time sheets</p> <p>ADMI employed and funded by ADMI \$11,000.00</p>	<p>Finance: \$87,000.00</p> <p>For 2023/2024 - Wages</p>	<p>Appropriately trained and experience staff in place, engaged in meaning work schedules and motivated towards the best outcome for Central Stories. Project outcome, Staff feedback Exhibitions.</p> <p><b>(Yearly requirement)</b></p>

## Strategic Plan ADMI 2023/24

<b>IT Upgrade:</b>  IT hardware needs to be upgraded and streamlined within the Central Stories hub	1. Budget for IT provider 2. Staff Training 3. Consolidation of current IT systems.	1.	2. Engage a single IT provider to manage and audit systems. 3. Review of in-house and external systems and applications 4. Engage website designer to optimize and update the existing website. 5. Staff training	\$ 5000.00	
<b>Museum/Art Exhibitions 2023/2024:</b>  We have on average 3 Exhibitions per month plus entertainment and school trips providing history in the school's curriculum.	1. Staff time/Salary 2. School Holiday programmes and education of special times of the year e.g. Matariki, World War 1, Waitangi Day, Easter, Kings Birthday		To have funding to employ staff and volunteers to interchange the Museum exhibits and Gallery.	\$ 55,000.00	

## Strategic Plan ADMI 2023/24

	Weekend, Christmas etc. 3. Budget for exhibitions 4. Help with liaising and planning and changing exhibits within the Museum and Galleries. 5. Openings and events to be hosted by staff and volunteers				
<b>TOTAL FUNDING REQUIRED for appropriate staffing levels</b>				<b>\$87,000.00</b>	
<b>General Expenses for running of Central Stories</b>				<b>\$ 55,000.00</b>	
<b>TOTAL</b>				<b>\$142,000.00</b>	

## Strategic Plan ADMI 2023/24

		2nd Year Projects		
<b>Wages</b>	Ongoing		87000.00	Ongoing
<b>Education Programmes for Schools and Holiday Programmes</b>	Items for to implement programmes and prizes for entrants		24000.00	ongoing
Retail Space Development	To erect shelving and add wheel to plinths already displaying artwork		6000.00	
Staging	For musical events and NZ Arts on Tour	Set of 8 pieces of 1 metre x 1 metre	3000.00	
Display Tables	Fold out		3000.00	
E-Hive	To collate all Museum pieces		600.00	
AV Room			50000.00	
Lighting the Walls with moving characters			20000.00	
<b>TOTAL for 1 st year</b>			<b>193,000.00</b>	

## Strategic Plan ADMI 2023/24

## 3rd Year Project

Wages			87000.00	Ongoing
Elizabeth Stevens Exhibition	Display backing		2000.00	
Signage for each Artist	Display boards		3000.00	
Museum Curator Course	Trained in Otago Museum		10000.00	
Time management Course			1000.00	
Water Wheel	Light and animate the Water Wheel		25000.00	
Education Programmes for Schools and Holiday programme			24000.00	Ongoing
<b>TOTAL for 2<sup>nd</sup> year</b>			<b>174,000.00</b>	



### Minutes of Alexandra District Museum Board Inc- AGM

Thursday 17<sup>th</sup> November 2022 at 7.00pm

- Welcome: The Chair: Roger Browne (standing in for Malcolm Macpherson),  
Welcomed Members and Guests to the AGM 2022.
- Present 24 Members and 5 guests
- Apologies Loretta and Andrew Bush, Kevin and Sue MacKenzie, Greg Hunter,  
Malcolm & Sue Macpherson, Barry Willis and Bob Kilgour.  
**Moved: That the apologies are accepted. Stu Millis**  
**Phil Tosswill Seconded**
- Confirmation  
Of Minutes 2021 **Moved that the minutes are adopted. They were moved and**  
**Seconded but did not hear who did this.**
- Correspondence Nil
- Presidents Annual  
Report Roger Browne read Malcolm's report. See attached  
**Moved that the Annual Report is accepted Michael Rooney/**  
**Helena Heydelaar.**
- Stu Millis thanked Roger Browne on his support that he provides to Central Stories**  
**and the funding he helped ensure that we received from Vincient Community Board**  
**(VCB).**
- Financial Report Performance report was prepared by Flannery Tait Ltd. It is currently  
at the auditors and is still under Subject to Review. Paul Checketts  
presented the report and explained that it still needed to be audited  
by ICL. Paul went through the grants that we had received and the  
reduced revenue we had from exhibition hire and shop sales,  
due to Covid and the museum being closed for a few months last  
year. Plus the ongoing impact Covid had.

#### Central Stories Museum and Art Gallery

21 Centennial Ave, PO Box 308, Alexandra 9340, Central Otago, New Zealand  
P+F: 64 (03) 448-6230 enquiries@centralstories.com www.centralstories.com



As this report was only a draft, the reports were not moved or seconded.

**Helena Heydelaar talked about Malcolm keeping Central Stories running after losing staff. Malcolm solely ran the whole place for over 6 months. During this time, he ran concerts like the Summertime Series, fundraised, applied and received grants like the hardship grant, and fundamentally kept the museum and shop open.**

Nominations: Nominations for the 2022/2023 ADMI Board were received from: Graham Creighton, Helena Heydelaar, Janice Millis, Stu Millis, Kevin MacKenzie, Greg Hunter, Kathi McLean, Shona Bain, Russell Read, and Andrew Davey. Elections were held. Paula Stephenson and Maggie Hope counted the votes.

While Votes were being Counted:

Roger Browne spoke about all the school children and their parents who have been to Central Stories to see the school exhibits. Our members should try and encourage council members to come to functions that are on at Central Stories. More publicity in The News is needed, to inform the population.

Paula thanked the existing board and the work they have done. That Central Stories was built by the community for the community to be used as an arts and cultural center and that should be remembered with each decision made. She thanked the volunteers who are the backbone of Central Stories and thanked all the people who have stood to become board members this year.

Roger Browne read out the election results

New Board: New Board Members are: Graham Creighton, Helena Heydelaar, Janice Millis, Stu Millis, Kevin MacKenzie, Greg Hunter, Kathi McLean, and Andrew Davey.

**Central Stories Museum and Art Gallery**  
21 Centennial Ave, PO Box 308, Alexandra 9340, Central Otago, New Zealand  
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Board Members selected by CODC and VCB

VCB Roger Browne CODC Unknown

General Business                      Stu Millis moved that Malcolm Macpherson become a life member. Michael Rooney seconded. Michael Rooney has got the certificate and framed it. To decide on the best way to present this to Malcolm.

Meeting Closure                      7.50pm

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_



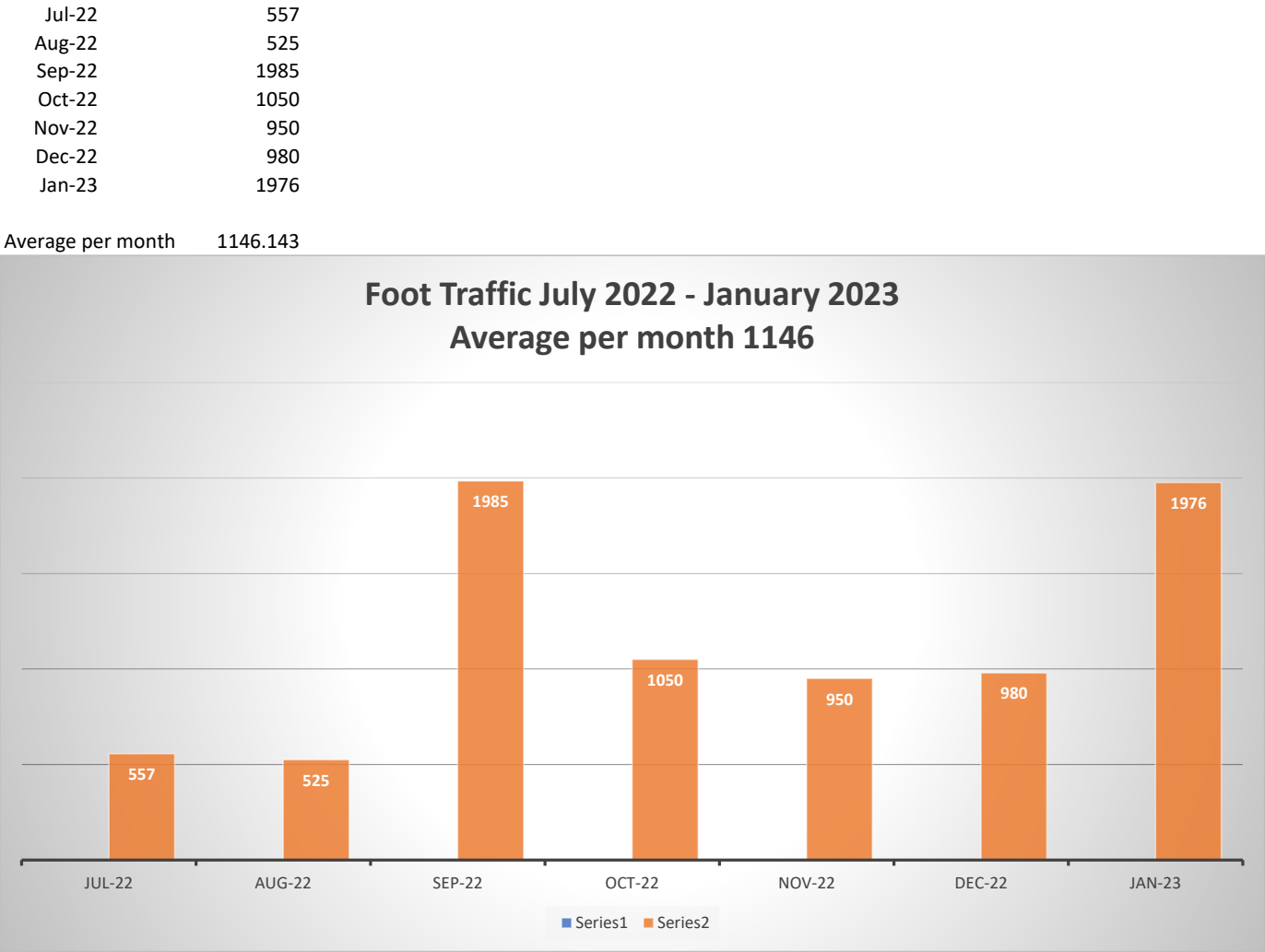
## ***Mission Statement***

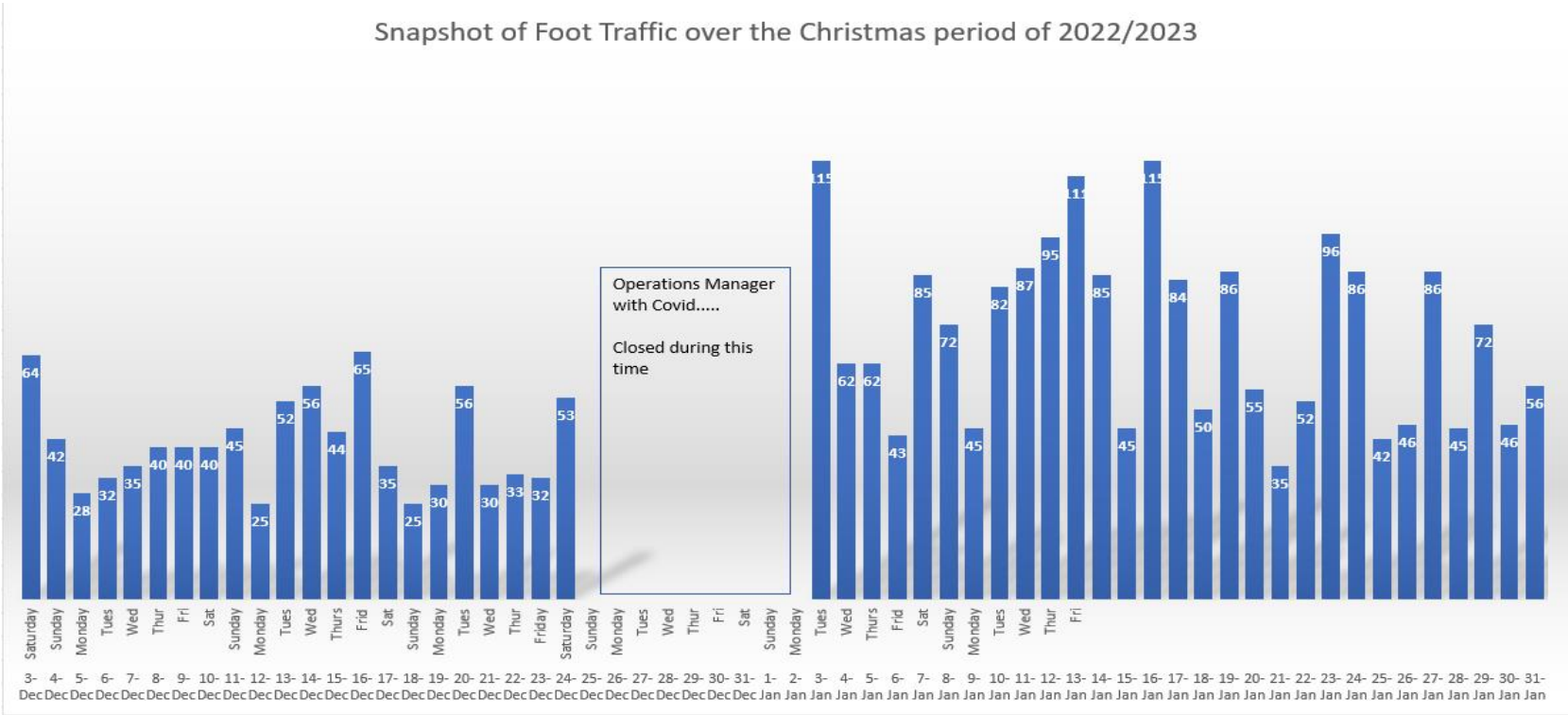
**Central Stories – Preserving and conveying the history of Central Otago for generations to come**



MONTH	Activity	Numbers Attended	Timeline	Comments
January 2022	A night of Entertainment	55		
	Cabaret Night	51		
February 2022	Mundi Trio	57		
	Waiata Night of Entertainment	56		
July 2022`	Winterstellar Exhibition		9 weeks July & August	
	Rennie Pearson Evening	55		

<i>Month</i>	<i>Activity</i>	<i>Numbers attended</i>	<i>timeline</i>	<i>Comments</i>
<b>Covid 2021/22</b>				
<b>August 2022</b>	<ul style="list-style-type: none"> <li>- Jazz Evening</li> <li>- Winter Stella Exhibition</li> </ul>	70  30	1 evening  1 week	Evenings entertainment by local artists: Janice Millis & Les Richardson, Waiata Theatre Group
<b>September 2022</b>	<ul style="list-style-type: none"> <li>- NZ Arts on Tour – Solutude</li> <li>- Schools Group</li> <li>- Tu Tonu Talk</li> <li>- Blossom Festival Exhibition</li> <li>- Artist Corner</li> <li>- Textile Workshop</li> <li>- Countdown Interviews</li> <li>- Central Otago Art Exhibition</li> </ul>	40 200 30 300 75 30  150	1 evening  1 day Blossom Festival Week   3 days Blossom Festival week	
<b>October 2022</b>	<ul style="list-style-type: none"> <li>- Jane Coombs Exhibition</li> <li>- NZ Arts on Tour – The Bicycle Tour</li> <li>- Cathy Irons Trio</li> <li>- Poetry Party</li> <li>- Coombs Evening</li> <li>- Wool On – Open Night</li> <li>- Oral History Evening</li> </ul>	30 45 45 55 30 45 62	1 week 1 evening 1 evening 1 evening 1 evening 1 evening 1 evening	Local Poets
November 2022	<ul style="list-style-type: none"> <li>- NZ Cake Decorators Exhibition</li> <li>- I Kututu Research Room</li> <li>- School Exhibition from CO Schools</li> <li>- Pottery Exhibition</li> <li>- Dunedin School Colleges Visit</li> <li>- Artisan Market Day</li> </ul>	200 700 30 60 300	1 weekend  2 weeks   1 day	
December 2022	<ul style="list-style-type: none"> <li>- Wool On Exhibition of garments</li> <li>- The story of Merino Wool</li> <li>- Fashion Event</li> <li>- All About Wool Exhibition in CO</li> <li>- Chinese New Year in Lawrence</li> <li>- Meeting Room CODC</li> </ul>	250 85 100	1 month 1 evening 1 evening 1 month	Jillian Jopp presented her families story of wool in Central Otago
February 2022	<ul style="list-style-type: none"> <li>- Art Classes</li> <li>- Eden Hore Exhibition</li> <li>-</li> </ul>	20	8 evenings 1 month	
March 2022	<ul style="list-style-type: none"> <li>- Studio 5 Opening Exhibition</li> <li>- Studio 5 Exhibition</li> <li>- Arts on Tour – Hanna</li> <li>- Martin Bainbridge workshop</li> </ul>	53  62	1 evening 1 month 1 evening	Local Clyde Artists







# Performance Report

Alexandra District Museum Incorporated  
For the year ended 30 June 2022

Prepared by Flannery Tait Limited



FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Contents

3	Entity Information
5	Approval of Financial Report
6	Statement of Service Performance
8	Statement of Financial Performance
9	Statement of Financial Position
11	Statement of Cash Flows
12	Statement of Accounting Policies
14	Notes to the Performance Report
20	Depreciation Schedule
22	Review Report

FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Entity Information

### Alexandra District Museum Incorporated For the year ended 30 June 2022

'Who are we?', 'Why do we exist?'

#### Legal Name of Entity

Alexandra District Museum Incorporated

#### Other Name of Entity

Central Stories Museum and Art Gallery

#### Entity Type and Legal Basis

Incorporated Society and Registered Charity

#### Registration Number

CC32070

#### Entity's Purpose or Mission

To provide and maintain a public museum and art gallery

#### Entity Structure

Governance is provided by a Board elected from the Museum's members. Local government appoint two additional Board members.

#### Main Sources of Entity's Cash and Resources

Revenue from local government to provide Museum & Gallery services to the Central Otago region. Revenue from donations and grants. Revenue from goods sold and commissions earned from art sales. Revenue from members subscriptions.

#### Main Methods Used by Entity to Raise Funds

Grants and donations are applied for as and when required for exhibitions and fixed asset purchases.

#### Entity's Reliance on Volunteers and Donated Goods or Services

The entity relies on gifts of volunteer time and expertise to complete work in many areas such as board governance, research, exhibitions, reception and visitor hosting.

#### Physical Address

21 Centennial Avenue, Alexandra, New Zealand, 9320

#### Postal Address

P O Box 308, Alexandra, 9340



## Entity Information

**Officers**

President	Malcolm Macpherson / Dianne Duncan
Secretary	Malcolm Macpherson / Nola Hambleton

**Board Members**

Lorraine Bennett-English (Appointed 28-10-21)

Roger Browne (VCB)

Barry Hambleton

Helena Heydelaar

Barrie Wills

Michael Rooney

Stu Millis



FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Approval of Financial Report

### Alexandra District Museum Incorporated For the year ended 30 June 2022

The board members are pleased to present the approved financial report including the historical financial statements of Alexandra District Museum Incorporated for the year ended 30 June 2022.

APPROVED

---

Malcolm Macpherson

President

Date .....

---

Helena Heydelaar

Board Member

Date .....



FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Statement of Service Performance

### Alexandra District Museum Incorporated For the year ended 30 June 2022

'What did we do?', 'When did we do it?'

#### Description of Entity's Outcomes

#### Description and Quantification of the Entity's Outputs

During the year Central Stories Museum and Art Gallery achieved the following outputs :

This has been a year of change and turmoil as the effects of underfunding and Covid 19 restrictions wreaked havoc on the institution's operations.

General Manager Brian Budd and Front of House officer Mandy Clearwater left during the previous year, when it became clear that withdrawal of the Central Otago District Council's annual grant would make their positions untenable. Then chair Dianne Duncan, with the assistance of part-time employee Clare Acton and volunteers, kept the museum ticking over until Moniza Fenton began on November 1st 2022. Moniza finished on 25th March to go to full-time work in Christchurch. Jemma Parker started on December 1st 2022 and finished on April 15th to focus on her studies. Both left comprehensive 'user guides' – hand-over documents covering their areas of responsibility.

Malcolm Macpherson, Stu Millis and Lorraine Bennett were appointed board members at the 2021 AGM. Malcolm was subsequently elected chair. During the year Nola Hambleton, Barry Hambleton and Lorraine Bennett resigned. Nola Hambleton accepted a Life Membership, recognising her long contribution as member and secretary.

Malcolm Macpherson was volunteer acting manager from Moniza's departure and for the remainder of this financial year, working about 35 hours weeks and keeping the museum open most of the time (Covid restrictions and illness meant restricted hours and short-term closures were unavoidable). Invaluable help was provided by: volunteer cleaner Joe Stevens; front of house volunteers Jean Checketts, Kari Sheat, and Rozena Hallum; and Margaret Jarrold, Margaret Bennie, and Sue McKenzie in the research room. Sheridan Easdale continued her great work as collections manager, and Robyn McFarlane kept the accounts in order. Board members Barry Hambleton, Mike Rooney, Helena Hydelaar, Lorraine Bennett, and Stu Millis helped with events. Phil Tossill pitched in on several occasions.

At a meeting on 13th June 2022 the Vincent Community Board resolved to allocate \$82,000 towards ADMI's annual operating costs for the 2022/23 financial year and agreed to a one-off adjustment of \$26,667 to ensure existing levels of funding until 1st November 2023, when the first round of grants from the 2023/24 financial year will be paid. This outcome was the result of careful negotiation with CODC staff members, especially Rebecca Williams and Paula Penno, and the active support of community board members. It does not put ADMI back on a sustainable funding pathway, but does provide foundation funding. It is greatly appreciated.

In the previous year, ADMI was successful in applying for \$16,000 from Te Papa National Services' Museum Hardship Fund to supplement the manager's and front of house wages, and the balance of these funds will be applied to management wages within the terms of the grant in this financial year. An application in this financial year for \$28,000 was partially successful, \$16,000 (the maximum available, the allocation committee was complimentary about the quality of our application) was granted for loss of income, exhibition technician costs, storage boxes for collection management and a notebook computer. This money will also be spent and accounted for within the term of the grant – some variation will occur because the application budget was for \$28,000, and partial funding means that adjustments to priorities will be necessary.

We had a grant of \$2,000 from the Alexandra Community Arts Council's CLASS scheme on June 10th for a sound system, since purchased and operational.

In December 2021 the Henderson Gallery hosted Robyn Bardas' exhibition 'Red. Tussock line'. With the help of curators Nigel Wilson, Rebekah de Jong and Lorraine Bennett an invitational exhibition of local artists accompanied the summer season – in the Henderson and Heafey Galleries – with contributions from the Dunedin School of Art. We hosted the annual Top Art NZQA exhibition – installed by Rebekah de Jong. We also hosted a number of school groups – from Alexandra Primary's 5- and



6-year-olds to senior high school groups from Dunstan High School and Cromwell College. A group of teachers from Dunstan High School visited to discuss how the museum might support the new national history curriculum. We have been Central Otago host for events organised by Otago Museum as part of their TuTonu regional outreach programme, and for events promoted by the Central Otago Heritage Trust. We support the Central Otago Oral History Project.

Central Stories' four-event summer season (Summer at Central Stories) was a great success. Two sell-outs, a total audience of 220 people, with great support from a band of volunteers and our members. Waiaata Theatre Productions, a local semi-professional entrainment group, featured at two of the events, with an eclectic mix of showtime favourites, folk and country-ish music. A cabaret night with veteran Jazz pianist Les Richardson and Janice Millis, joined by Bruce Potter and his brother and their two talented daughters was also a great event. The Arts on Tour-promoted Mundi Trio rounded out the programme.

The summer season was financially worth-while, but it's not just about money. We need to offer variety, make the best use of our special venue, and attract new audiences, all in support of our guardianship responsibilities. Keeping our doors open, employing skilled professionals, being relevant to our communities – are the underlying purposes.



FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Statement of Financial Performance

### Alexandra District Museum Incorporated For the year ended 30 June 2022

'How was it funded?' and 'What did it cost?'

	NOTES	2022	2021
<b>Revenue</b>			
Donations, fundraising and other similar revenue	1	19,975	34,460
Fees, subscriptions and other revenue from members	1	22,261	3,725
Revenue from providing goods or services	1	101,847	155,593
Interest, dividends and other investment revenue	1	1,077	1,367
<b>Total Revenue</b>		<b>145,162</b>	<b>195,145</b>
<b>Expenses</b>			
Volunteer and employee related costs	2	88,887	111,804
Costs related to providing goods or services	2	49,144	84,015
Other expenses	2	13,947	15,674
<b>Total Expenses</b>		<b>151,979</b>	<b>211,493</b>
<b>Surplus/(Deficit) for the Year</b>		<b>(6,817)</b>	<b>(16,348)</b>

This Statement is to be read in conjunction with the accompanying Notes and Review Report.



FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Statement of Financial Position

### Alexandra District Museum Incorporated As at 30 June 2022

'What the entity owns?' and 'What the entity owes?'

	NOTES	30 JUN 2022	30 JUN 2021
<b>Assets</b>			
<b>Current Assets</b>			
<b>Bank and cash</b>			
Kiwibank Business Banking		9,884	7,759
Kiwibank Online Call Account		328	328
SBS		2,013	2,013
Westpac 025		563	321
Westpac 00		164,702	159,124
Cash on Hand		200	288
<b>Total Bank and cash</b>		<b>177,690</b>	<b>169,831</b>
Debtors and prepayments	3	638	91
Inventory		10,000	13,428
Westpac term deposit		52,184	51,498
<b>Total Current Assets</b>		<b>240,512</b>	<b>234,848</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	7	124,847	138,794
<b>Total Non-Current Assets</b>		<b>124,847</b>	<b>138,794</b>
<b>Total Assets</b>		<b>365,358</b>	<b>373,642</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	4	6,271	6,452
Income Received in Advance	6	1,245	1,530
Goods and services tax		1,201	8,064
Unused donations and grants with conditions	5	16,000	10,137
<b>Total Current Liabilities</b>		<b>24,717</b>	<b>26,183</b>
<b>Total Liabilities</b>		<b>24,717</b>	<b>26,183</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>340,642</b>	<b>347,459</b>

This Statement is to be read in conjunction with the accompanying Notes and Review Report.

## Statement of Financial Position



	NOTES	30 JUN 2022	30 JUN 2021
<b>Accumulated Funds</b>			
Accumulated surpluses or (deficits)	10	160,642	167,459
<b>Reserves</b>			
Elizabeth Heafey Reserve	11	180,000	180,000
<b>Total Reserves</b>		<b>180,000</b>	<b>180,000</b>
<b>Total Accumulated Funds</b>		<b>340,642</b>	<b>347,459</b>

This Statement is to be read in conjunction with the accompanying Notes and Review Report.

# Statement of Cash Flows

Alexandra District Museum Incorporated  
For the year ended 30 June 2022

'How the entity has received and used cash'

Account	2022	2021
<b>Cash Flows from Operating Activities</b>		
Donations, fundraising and other similar receipts	25,598	44,597
Fees, subscriptions and other receipts from members	22,237	4,994
Receipts from providing goods or services	100,505	152,476
Interest, dividends and other investment receipts	795	2,451
GST	(6,661)	132
Payments to suppliers and employees	(133,929)	(210,254)
<b>Total Cash Flows from Operating Activities</b>	<b>8,545</b>	<b>(5,603)</b>
<b>Cash Flows from Investing and Financing Activities</b>		
Receipts from sale of investments	0	76,483
Payments to acquire property, plant and equipment	0	(15,250)
Payments to purchase investments	(687)	(51,840)
<b>Total Cash Flows from Investing and Financing Activities</b>	<b>(687)</b>	<b>9,393</b>
<b>Net Increase/ (Decrease) in Cash</b>	<b>7,858</b>	<b>3,790</b>
<b>Cash Balances</b>		
Cash and cash equivalents at beginning of period	169,831	166,042
Cash and cash equivalents at end of period	177,690	169,831
<b>Net change in cash for period</b>	<b>7,858</b>	<b>3,790</b>

This Statement is to be read in conjunction with the accompanying Notes and Review Report.





# Statement of Accounting Policies

## Alexandra District Museum Incorporated For the year ended 30 June 2022

'How did we do our accounting?'

### Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Revenue

Revenue is accounted for as follows:

**Donations** are accounted for depending on whether they have been provided with a "use or return" condition attached or not. Where no use or return conditions are attached to the donation, revenue is recorded as income when the cash is received. Where donations include a use or return condition, the donation is recorded as a liability on receipt. The donation is subsequently recognised within the Statement of Financial Performance as the performance conditions are met. Donated goods or services and donated items for the Museum Collection are not recognised in the Financial Statements.

**Grant income** is accounted for depending on whether or not it has a "use or return" condition attached. Where no use or return conditions are attached, the revenue is recorded as income when the cash is received. Where income includes a use or return condition, it is recorded as a liability on receipt. The income is then subsequently recognised within the Statement of Financial Performance as the performance conditions are met.

**Interest income** is recognised on an accruals basis.

### Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

### Income Tax

Alexandra District Museum Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Inventory

Inventory is stated at the lower of cost, determined on a first-in first-out basis, and net realisable value.

### Fixed Assets & Depreciation

Since 01 July 2003 the Museum capitalises items purchased for more than \$500 that are expected to have an enduring benefit as Fixed Assets. Subsequent to initial recognition fixed assets are stated at cost less aggregate depreciation.

Fixed assets purchased prior to 01 July 2003 were recognised in the Statement of Financial Performance and not in the Balance Sheet. Because there was no reliable asset schedule or valuation available at that time a decision was made not to bring these



fixed assets into the Balance Sheet when the situation was corrected.

The Museum has not recorded its collection of donated heritage assets as it would be impractical to attempt to place a value on such assets due to their rarity and local historical significance.

Depreciation has been calculated using the maximum rates permitted by the Income Tax Act 2007 with the exception of Artwork which is not depreciated.

### **Changes In Accounting Policies**

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.



FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Notes to the Performance Report

### Alexandra District Museum Incorporated For the year ended 30 June 2022

	2022	2021
<b>1. Analysis of Revenue</b>		
<b>Donations, fundraising and other similar revenue</b>		
Donations to Research Room	-	30
Donations (Boxes & Other)	1,163	5,430
Grants received & applied	18,813	29,000
<b>Total Donations, fundraising and other similar revenue</b>	<b>19,975</b>	<b>34,460</b>
<b>Fees, subscriptions and other revenue from members</b>		
Membership Subscriptions	1,901	2,013
Donations from Members	20,360	1,712
<b>Total Fees, subscriptions and other revenue from members</b>	<b>22,261</b>	<b>3,725</b>
<b>Revenue from providing goods or services</b>		
Arts Gold Entry fees	52	-
CODC Grant	-	48,968
Collection Storage & Maintenance - Eden Hall	1,920	-
Commissions on Good Art Shop Sales	2,931	3,545
Commissions on sale of Exhibition Artworks	1,291	4,449
Commissions on ticket sales	313	734
Counter & Book Sales	6,260	16,518
Exhibition & Programmes Income	8,008	4,415
ODT Theatre income	-	613
Photograph & Research Room income	72	361
Room Hire	878	2,539
Vincent Community Board	80,121	73,452
<b>Total Revenue from providing goods or services</b>	<b>101,847</b>	<b>155,593</b>
<b>Interest, dividends and other investment revenue</b>		
Interest Received - Bank	108	76
Interest Received - Investments	969	1,290
<b>Total Interest, dividends and other investment revenue</b>	<b>1,077</b>	<b>1,367</b>



	2022	2021
<b>2. Analysis of Expenses</b>		
<b>Volunteer and employee related costs</b>		
ACC Levies	582	213
Staff Training & Recruitment	1,430	1,184
Wages	86,875	110,407
<b>Total Volunteer and employee related costs</b>	<b>88,887</b>	<b>111,804</b>
<b>Costs related to providing goods or services</b>		
Accountancy Fees & Software	3,346	3,151
Advertising	208	876
Arts Gold Expenses	-	707
Asset Repairs & Replacement	-	1,230
Bank Fees & Charges	636	758
Cleaning	2,656	3,226
Collection costs	688	4,092
Computer Expenses	6,898	14,121
Consultants and Technical support	5,948	11,870
Energy use	6,692	8,168
Entertainment & Promotion Expenses	195	2,395
Freight & Cartage	-	36
Gallery Programmes & Expenses	1,168	2,212
General Expenses & Supplies	1,955	2,371
Insurance	4,264	4,103
Legal expenses	-	44
Plant & Equipment Hire (Eftpos & Copier)	2,585	2,730
Postage Printing & Stationery	123	1,422
<b>Purchases - Stock</b>		
Opening Stock	13,428	11,594
Purchases - Stock	2,249	14,992
Closing Stock	(10,000)	(13,428)
<b>Total Purchases - Stock</b>	<b>5,677</b>	<b>13,159</b>
Repairs & Maintenance	-	765
Review Fees	1,538	1,394
Security Expenses	827	446
Subscriptions & Levies	380	380
Telephone, Tolls & Internet Charges	1,955	2,455
Travelling Expenses	-	185
<b>Total Costs related to providing goods or services</b>	<b>47,739</b>	<b>82,297</b>
<b>Other expenses</b>		
Depreciation	13,844	15,674
Loss/Gain on Sale	104	-
<b>Total Other expenses</b>	<b>13,947</b>	<b>15,674</b>



### 3. Accounts Receivable

	2022	2021
Trade Receivables	329	65
Accrued Interest	309	26
<b>Total</b>	<b>638</b>	<b>91</b>

### 4. Accounts Payable

	2022	2021
Trade Creditors	5,905	4,677
Employee Costs Payable	366	1,775
<b>Total</b>	<b>6,271</b>	<b>6,452</b>

### 5. Unused Donations and Grants with conditions that are recorded as a liability

	2022	2021
Southern Trust (Arts Gold)	Nil	10,137
Te Papa Hardship Grant (June 22)	16,000	Nil
<b>Total</b>	<b>16,000</b>	<b>10,137</b>

### 6. Income Received in Advance

	2022	2021
Arts Gold Entries	Nil	261
Memberships	1,245	1,269
<b>Total</b>	<b>1,245</b>	<b>1,530</b>



## 7. Property, Plant & Equipment

### This Year

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Building Fitout	70,435	0	0	6,091	64,344
Plant & Equipment	68,359	0	0	7,856	60,503
<b>Total</b>	<b>138,794</b>	<b>0</b>	<b>0</b>	<b>13,947</b>	<b>124,847</b>

### Last Year

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Building Fitout	77,208	0	0	6,773	70,435
Plant & Equipment	62,010	15,250	0	8,901	68,359
<b>Total</b>	<b>139,218</b>	<b>15,250</b>	<b>0</b>	<b>15,674</b>	<b>138,794</b>

## 8. Significant Grants and Donations with conditions which have not been recorded as a liability

### Rotary Club of Alexandra donation:

Amount Received \$7,669

Amount Unspent at 30 June 2022 \$4,500

In 2015 the Museum received a donation of \$7,669 from the Rotary Club of Alexandra with the condition that the funds be spent on projects related to the historic Waterwheel situated near the main entrance to Central Stories. The Board and Staff continue to look for the best possible project to utilise the unspent balance of these funds. There have been no funds applied to Waterwheel related projects during the year.

## 9. Grants Received

The following grants were received during the year:

Grantor	Purpose	Total received	Used 2021-22
Te Papa Hardship Grants (2)	Covid support	32,000	16,000
Alexandra Arts Council	General	2,000	2,000
Southern Trust	Arts Gold	813	813
<b>Total</b>		<b>34,813</b>	<b>18,813</b>



## 10. Accumulated Funds

	2022	2021
<b>Surpluses</b>		
Opening Balance	167,459	360,265
Current year earnings	(6,314)	(16,348)
Transfer to Reserves	-	(176,458)
Closing Balance - Surpluses	161,145	167,459
<b>Reserves</b>		
Opening Balance	180,000	3,542
Transfer from Retained Earnings	-	176,458
Closing Balance - Reserves	180,000	180,000
<b>Total Accumulated Funds</b>	<b>341,145</b>	<b>347,459</b>

## 11. Elizabeth Heafey Reserve

In 2001 Elizabeth Heafey bequeathed a total of \$348,000 to the Alexandra District Museum. In 2007 the Elizabeth Heafey Reserve was created by the Board to set aside \$5,000 for the purchase of collection items. In the 2020-21 year the Board agreed to increase the Elizabeth Heafey Reserve by a further \$176,458 in order to show the full amount (\$180,000) estimated as remaining in the Elizabeth Heafey Reserve at that time. No funds have been expended from the Elizabeth Heafey reserve during the year.

## 12. Commitments

There are no commitments as at 30 June 2022. (Last year - nil).

## 13. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2022. (Last year - nil).

## 14. Related Parties

For 2021-22 Roger Browne (VCB) was Community Board representative appointed to the Museum Board.

There were no significant transactions between the Museum and it's Board members during the year that should be disclosed as related party transactions.

(Last year Nigel McKinlay represented CODC and Roger Browne represented VCB. Last year there were no significant transactions between the Museum and it's Board members that required disclosure as related party transactions).

**15. Events After the Balance Date**

There are no events after balance date that materially affect this Report

**16. Ability to Continue Operating**

The Alexandra District Museum continues to face challenges obtaining operational funding and the Board have reduced the Museum's operating hours as a result. Total funds held are sufficient to enable the Museum to continue operating.





FLANNERY TAIT  
CHARTERED ACCOUNTANTS

## Depreciation Schedule

### Alexandra District Museum Incorporated For the year ended 30 June 2022

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	RATE	DEPRECIATION	CLOSING VALUE
<b>Building Fitout</b>							
2nd Gallery	27,085	18,001	-	-	3.00%	540	17,461
Hydestore Art Storage System	68,332	39,341	-	-	10.00%	3,934	35,407
Addition to Entrance Sign	8,019	1,660	-	-	12.00%	199	1,461
Entrance Sign	36,497	6,858	-	-	12.00%	823	6,035
Reception Desk	9,489	4,576	-	-	13.00%	595	3,981
<b>Total Building Fitout</b>	<b>149,423</b>	<b>70,436</b>	<b>-</b>	<b>-</b>		<b>6,091</b>	<b>64,345</b>
<b>Plant &amp; Equipment</b>							
Artwork - A long way to Cambrian	832	832	-	-		-	832
Artwork - Differing Realities	2,209	2,209	-	-		-	2,209
Artwork - Marilyn Webb Maniototo River Print	1,120	1,120	-	-		-	1,120
Artwork - Michael Rooney	590	590	-	-		-	590
Artwork - Russell Clark Exhibition Panels	11,860	11,860	-	-		-	11,860
Artwork - Stuart Elms	8,889	8,889	-	-		-	8,889
Artwork - Stuart Elms	5,333	5,333	-	-		-	5,333
Oamaru Stone Sculpture	1,778	1,778	-	-		-	1,778
Flagpole & Flags	4,945	2,033	-	-	8.00%	163	1,871
Exhibition Panels	2,190	1,013	-	-	10.00%	101	911
Exhibition Partitions	929	393	-	-	10.00%	39	354
Gallery Panels - "Behind the Name"	939	398	-	-	10.00%	40	358
Hydestor Shelving System	33,024	13,979	-	-	10.00%	1,398	12,581
Shelving - Research Room	3,439	2,786	-	-	10.00%	279	2,507
Shelving	2,905	648	-	-	12.00%	78	570
4 x Acrylic Tops for Display Cabinets	1,840	543	-	-	16.00%	87	456
Conference Chairs x 30	2,000	1,893	-	-	16.00%	303	1,590
Counter Top Lockable Jewellery Cabinet	525	356	-	-	16.00%	57	299
Upright Display Cabinet	1,059	437	-	-	16.00%	70	367
Upright Display Cabinet	1,059	437	-	-	16.00%	70	367
2 Acrylic Tops for Display Cabinet	731	56	-	-	19.20%	11	45
Cabinet for Clare Cup	1,251	86	-	-	19.20%	17	70
Display Screens	2,890	184	-	-	19.20%	35	149
Lighting Boxes	1,222	175	-	-	24.00%	42	133
Mannequins x 15	7,327	447	-	-	25.00%	112	335
Camera	695	95	-	95	40.00%	-	-
Mobile Whiteboard	664	139	-	-	40.00%	55	83
Recording Equipment	1,359	245	-	-	40.00%	98	147

This Statement is to be read in conjunction with the accompanying Notes and Review Report.

## Depreciation Schedule



**FLANNERY TAIT**  
CHARTERED ACCOUNTANTS

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	RATE	DEPRECIATION	CLOSING VALUE
Canon Scanner	429	-	-	-	48.00%	-	-
Past Perfect Software	2,511	-	-	-	48.00%	-	-
Acer Computer & Monitor	557	4	-	4	50.00%	-	-
Adobe Design Software	1,046	2	-	2	50.00%	-	-
Dell Optiplex 955	566	2	-	2	50.00%	-	-
HP Probook	3,225	2,016	-	-	50.00%	1,008	1,008
HP Probook	3,225	2,016	-	-	50.00%	1,008	1,008
HP6200 Pro PC	1,585	3	-	-	50.00%	1	1
iMac 27" Computer	2,601	4	-	-	50.00%	2	2
Paste Perfect Software	707	19	-	-	50.00%	10	10
PC ex CODC	343	136	-	-	50.00%	68	68
PC ex CODC	343	136	-	-	50.00%	68	68
PC ex CODC	343	136	-	-	50.00%	68	68
PC ex CODC	343	136	-	-	50.00%	68	68
Surface Pro ex CODC	669	265	-	-	50.00%	132	132
Website Nov 2020	6,800	4,533	-	-	50.00%	2,267	2,267
Climate Station	6,846	-	-	-	60.00%	-	-
<b>Total Plant &amp; Equipment</b>	<b>135,741</b>	<b>68,359</b>	<b>-</b>	<b>104</b>		<b>7,752</b>	<b>60,503</b>
<b>Total</b>	<b>285,163</b>	<b>138,795</b>	<b>-</b>	<b>104</b>		<b>13,844</b>	<b>124,848</b>

This Statement is to be read in conjunction with the accompanying Notes and Review Report.



## Review Report

**Alexandra District Museum Incorporated**  
**For the year ended 30 June 2022**

### 23.3.4 HALF MILE RECREATION RESERVE REDEVELOPMENT

Doc ID: 650334

#### 1. Purpose of Report

To approve the redevelopment plan for the Half Mile recreation Reserve.

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#### Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
  - B. Approves the redevelopment plan option B for the Half Mile Recreation Reserve.
  - C. That options for funding the redevelopment of the Half Mile Recreation Reserve are included in the 2024-2034 Long Term Plan.
  - D. Directs the interim CEO to continue to investigate third party funding opportunities for the development of the Half Mile Recreation Reserve.
- 

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#### 2. Background

##### Redevelopment Plan Survey.

At its March 2022 meeting the Vincent Community Board (the Board) resolved the following.

*That the item be left on the table until a development plan for the area has been consulted on and brought back to the Board for its consideration.*

*Moved: McPherson*

*Seconded: Stirling-Lindsay*

A development plan was subsequently prepared which proposed a natural central Otago landscape that would highlight the natural rock formations found within the reserve and include areas of native plantings, with provision for shelter plantings along the western boundary. The plan also highlighted heritage features identified within the site.

The survey was carried out during June 2022. The concept plan and background information provided for the survey is shown in **Appendix 1**.

The overall summary of the survey responses indicated that the majority of responses received from the wider community support the removal of the trees and that proposed redevelopment will enhance the Half Mile reserve.

Of the respondents who identified as being residents of the Bridge Hill area, the results were more evenly split.

##### Half Mile Recreation Reserve Wilding Conifer Removal.

At its 21 March 2023 meeting the Board resolved the following.

*That the Vincent Community Board*

- A. Receives the report and accepts the level of significance.*
- B. Notes the Councils decision that the staged removal of wilding conifers from within individual identified sites is not permitted on Council owned or managed land.*
- C. Notes that this includes the removal of trees from the Half Mile Recreation Reserve.*

After discussion the items from 23.1.2 (from January 2023 meeting) were lifted off the table and considered. It was agreed that the redevelopment of the Half Mile Reserve should take place following a landscape plan being presented to the board for its consideration.

- D. Authorises the redevelopment of the Half Mile Reserve, subject to the approval of a landscape plan by the Community Board.*
- E. Directs the CEO to investigate funding opportunities for the development of the Half Mile Recreation Reserve with options reported back to the Vincent Community Boards May 2023 meeting.*

### 3. Discussion

Following the community survey on the redevelopment of the Half Mile Reserve, a revised redevelopment plan has been prepared and can be found in **Appendix 2**.

The redevelopment plan has two options for replanting, both based on the natural central Otago landscape redevelopment concept plan that was consulted on in 2022.

The native grey shrubland plantings proposed for in and around the rock tors are in keeping with what was existing on this site originally and are plants known to grow in the local environment. Over time it is envisaged that these planting will slowly spread within the site to increase native biodiversity and native habitat. There are some restrictions to planting close to the rock tors within the site to ensure Council complies with its approved Lizard Management Plan.

Both plans show shelter being planted along the boundary of the neighbouring residents with groups of native grey shrubland, and shade plantings throughout the site. These types of native plants would have once been found naturally within the site. Over time it is envisaged these plantings will increase the biodiversity within the reserve.

Option A allows for shelter plantings along the western boundary consisting entirely of natives, being Kanuka, Manuka, Pittosporum, and native Beech. With irrigation it is anticipated that these plants will be between 2 and 5 metres in height after 8 – 10 years. The planting will be tiered, with Kanuka, Manuka and Pittosporum providing shelter from ground level to mid height with the Beech providing taller shelter.

Option B shows the same native plantings as option A, but the planting has been moved approximately 5 m off the boundary line to enable a row of Lombardy Poplar trees to be planted to provide more rapid growth and therefore quicker shelter. After year 8 – 10 it is envisaged that this initial shelter will be removed. This would leave the semi mature native shelter to mature and provide the shelter going forward.

Several areas have been set aside for various community plantings. Council often receives requests from those who have been granted New Zealand citizenship and receive a plant if

Council has an area where they can plant their plant as many recipients don't have room or are renting. A similar area has been proposed for planting of Trees for Babies and general community planting.

There are some native plants already growing within the site and some non-spreading exotic trees that the logging contractor will try and preserve during the logging operation.

Both options have been socialised with affected neighbours and their preference will be provided to the Board at its meeting.

There are several archaeological sites within the reserve which are highlighted as sites of interest within the redevelopment plan.

No formal parking areas have been shown in the redevelopment plan as formal access from the State Highway would require consultation with Waka Kotahi.

Further development could be considered on Aronui Road entrance, where there is an existing informal entrance.

The reserve has no water connection but following discussions with neighbouring residents there is an option that water may be made available from the Old Golf Course Road town water supply, with access through a neighbouring property being permitted.

Options for using town water supply are being worked through with Councils infrastructure team. This includes the installation of a header tank from which a network of irrigation will be connected. There is town water supply within close proximity of the reserve which would allow a connection to the header tank. A provisional sum for irrigation has been included in the cost estimate for planting.

The irrigation would be used for the establishment of the plantings and then would be disestablished.

It is anticipated that the removal of the wildings on the reserve will be completed by the end of June 2023. Weed control and any additional site tidy up will be undertaken during the summer months with planting anticipated Winter/ Spring 2024.

#### **4. Financial Considerations**

The redevelopment plan including irrigation has been estimated to cost.

- Option A - \$170,000 to implement.
- Option B - \$180,000 to implement. excludes additional cost to remove these trees in 8 – 10 years' time.

This cost estimates have been derived from comparable similar projects undertaken in recent times.

The redevelopment cost may be less if community and volunteer groups can be involved in aspects of the redevelopment.

Local community input and buy-in from the Alexandra and wider Central Otago community has the potential to make this reserve redevelopment a success and is something Council will be actively working towards over the next year.

Funding for the implementation of redevelopment plan needs to be decided and it is suggested funding is allocated through the 2024/34 Long-Term Plan.

Alternative funding options for the project are as follows.

Options for funding include.

- General Reserves Alexandra - which had a balance on 30 June 2022 of \$1,464,765. This fund would be the most appropriate fund to use for this project.
- In addition, the Alexandra Reserves Contribution Fund was considered- which had a balance on 30 June 2022 of \$680,548 however \$333,000 of this Fund is already committed for the Omakau Community Hub project. Leaving a balance of \$347,580. This fund is generated by reserves contributions levied on subdivisions and is typically used to enhance or create new assets that have been impacted by growth.

Other projects under consideration - the Board is currently consulting on IceinLine Central Incorporated request for a \$400,000 grant towards the construction of a roof over the existing ice rink at Molyneux Park.

- There are several other possible funding sources for projects like this, including the Otago Regional Councils - Eco Fund. Not all are available for Council to apply for directly but are available for community groups and trusts to access.

Investigations have been undertaken to determine what funding sources may be available for this project. There are not a lot of funding options available for such a project. Options identified include.

- Central Lakes Trust.
- Otago Community Trust.
- Lotteries Environmental and Heritage Fund.
- ORC environment fund - Because of the criteria of this fund Council couldn't apply directly but could support a community group to do some of the native planting component by providing funding for the plants.
- Local Businesses.
- Volunteer groups.

Applying for funding through any of the above channels have a varied timeframe.

Future maintenance requirement for the Half Mile Recreation reserve will be included in the next Long-Term Plan for consideration.

## 5. Options

### Option 1 – (Recommended)

That the Vincent Community Board approve the redevelopment plan, Option B for the Half Mile Recreation Reserve.

Advantages:

- The Half Mile Recreation Reserve is redeveloped, and the indigenous biodiversity of the site is improved over time.
- Community groups can participate in the redevelopment of the reserve.
- Shelter to neighbouring residents is achieved at a quicker rate than option A.

Disadvantages:

- Additional costs to remove the exotic shelter in future years.
- Roots of the exotic shelter may slow growth of native shelter plantings as they seek additional sources of moisture.

### Option 2

That the Vincent Community Board approved the redevelopment plan Option A for the Half Mile Recreation Reserve.

Advantages:

- The Half Mile Recreation Reserve is redeveloped, and the indigenous biodiversity of the site is improved over time.
- Community groups can participate in the redevelopment of the reserve.
- Plantings at the reserve would consist of entirely native plants.

Disadvantages:

- Potentially slower shelter development for neighbours.

## 6. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision enables democratic local decision making and action by, and on behalf of communities by ensuring Council policy is followed and reserves are redeveloped to enhance the areas biodiversity.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	Wilding Conifer Control Policy Long Term Plan 2021/31
<b>Considerations as to sustainability, the environment and climate change impacts</b>	Wilding pines are classified as a weed which through their uncontrolled spread impact on biodiversity, landscapes and with wider environment.
<b>Risks Analysis</b>	Unable to secure adequate water to the new planting sites.



<b>Significance, Consultation and Engagement (internal and external)</b>	Community has been engaged with this project.
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## 7. Next Steps

Inform the public and neighbours of the Boards decision.  
Prepare budget information for Long Term Plan  
Determine third party funding options that are available.

## 8. Attachments

**Appendix 1 - Half Mile Reserve final document.pdf** [↓](#)

**Appendix 2 - BM211004\_Half\_Mile\_Reserve\_DevDesign\_RevD\_20230426.pdf** [↓](#)

Report author:

Reviewed and authorised by:



Gordon Bailey  
Parks and Recreation Manager

David Scoones  
Group Manager - Community  
Experience

20/04/2023

27/04/2023





# ALEXANDRA HALF MILE RECREATION RESERVE

PROPOSED DEVELOPMENT PLAN

MAY 2022





CONTENTS

INTRODUCTION	1
BACKGROUND	1
PURPOSE	1
SITE ANALYSIS	2
SITE HISTORY / ARCHAEOLOGICAL SURVEY	2
WIDER SITE CONNECTIONS	3
USER GROUPS	3
SITE FEATURES	4
SITE FEATURES	5
PROPOSED DEVELOPMENT PLAN	6
PLANTING PALETTE	7
RESERVE PLANTING	7
RIPARIAN PLANTING	8
ADDITIONAL PLANTING	9



# INTRODUCTION

## BACKGROUND

Central Otago District Council is committed to being a responsible landowner. This includes the eradication of wilding conifers, recognised nationally and regionally as a pest species, on Council-owned land. We are committed to doing this in a timely and prioritised way to reduce potential long-term cost to the ratepayer if they are not removed. The wilding conifers on the 15-hectare Half Mile Recreation Reserve have been causing significant issues with seed spread and need to be removed. The Half Mile Recreation Reserve is known as a take-off site because of the prevailing nor'wester which disperses the seed in an easterly direction. Controlling the wilding conifers on Council land will help the surrounding landowners by mitigating the spread of wilding conifers from council-owned land.

## PURPOSE

Council is looking to fell the wilding conifers and is seeking opportunities to enhance the site, turn it into a usable reserve for the community to provide opportunities for replacement native planting to bring it back to an authentic Central Otago environment.

This concept plan considers and includes:

- Existing user groups and the way that they use the current site
- Pedestrian linkage to nearby reserves and walkways
- Native planting opportunities that can withstand the dry harsh Alexandra climate
- Showcase the historical archaeological features that are located throughout the reserve
- Screening and wind protection for the adjacent properties
- Provide a space for people to enjoy the unique Central Otago biodiversity
- A family friendly recreational space for the community to explore
- Opportunities for interested volunteers to assist in the ongoing maintenance and enhancement of the area.



Figure 1: Existing wild thyme field



Figure 2: Existing informal trail



Figure 3: Existing unique rock formation



SITE ANALYSIS

SITE HISTORY / ARCHAEOLOGICAL SURVEY

An archaeological survey was undertaken by Kopuwai Consulting on 10 September 2021. The survey revealed several archaeological sites and features consisting of:

- A sluice gulch remnant now truncated by the state highway and Aronui Road from other sections of the gold working sequence across the highway and below Aronui Road. The specific reserve remnant features small ground sluice face in rough 'U' shape, containing hand stacked tailings with some artefact scatters of billy tin and porcelain shards. No obvious water supply race was located.
- Two pre 1900 water races. One active and one with destroyed and disturbed sections. Previously known as Caledonian, Golden Beach, Alexandra Borough Water Race, Lanes Dam, and Last Chance water races. The source of these races is Butchers Creek dating from 1864 and Conroys Creek dating from 1866. A water right from Butchers Creek by Chinese miner and market gardener Lye Bow was sold to the Alexandra Borough in 1907 for the town water supply via Half Mile Dam (Ketts), Borough Dam (Aronui dam) and Lanes Dam. Refer early survey plans SO451 & SO446.
- Historic old road alignment (Alexandra - Roxburgh) – schist retained with functioning boxed schist water race culvert.
- Possible old track access – poorly defined – likely historic link track/ road between upper borough dam and Aronui Dam refer early survey plan SO451.



Figure 4: Retrolens aerial (extract from the Kopuwai Consulting report)



Figure 5: Historic sluiced gulch billy tin and porcelain artefacts (extract from the Kopuwai Consulting report)



Figure 6: Historic map showing Alexandra borough water races and dams (extract from the Kopuwai Consulting report)



Figure 7: Historic control gates for splitting the water race (extract from the Kopuwai Consulting report)



SITE ANALYSIS

WIDER SITE CONNECTIONS

Located in the heart of Central Otago, Alexandra has a range of parks and reserves scattered across the town providing for a number of recreational activities.

The Half Mile Recreation Reserve is located to the south of the bridge that crosses the Clutha/Mata-Au River and as you enter into Alexandra when travelling from Roxburgh and Dunedin.

Lifestyle blocks extend from the northern boundary of the reserve and a residential settlement is located to the north east. Jolendale Park is adjacent to the reserve, across Aronui Road and is a 6ha reserve of semi-natural parkland on top of Bridge Hill.

Given the location of the reserve there is an opportunity to link in with Jolendale Park and create an extension to the existing walking loops though that area.

Due to the reserve being located at the entrance into Alexandra there is also an opportunity to celebrate the arrival into the town or provide an area for people travelling and passing through Alexandra to have a break and stretch their legs.

USER GROUPS

Strava heatmaps show that both the biking and walking user groups follow the same route around the reserve and enter/exit from the western corner and the north eastern corner of the site. Given where people are entering and exiting it would make sense that user groups are predominantly those that live in the area and access the reserve from their house rather than driving to the reserve.

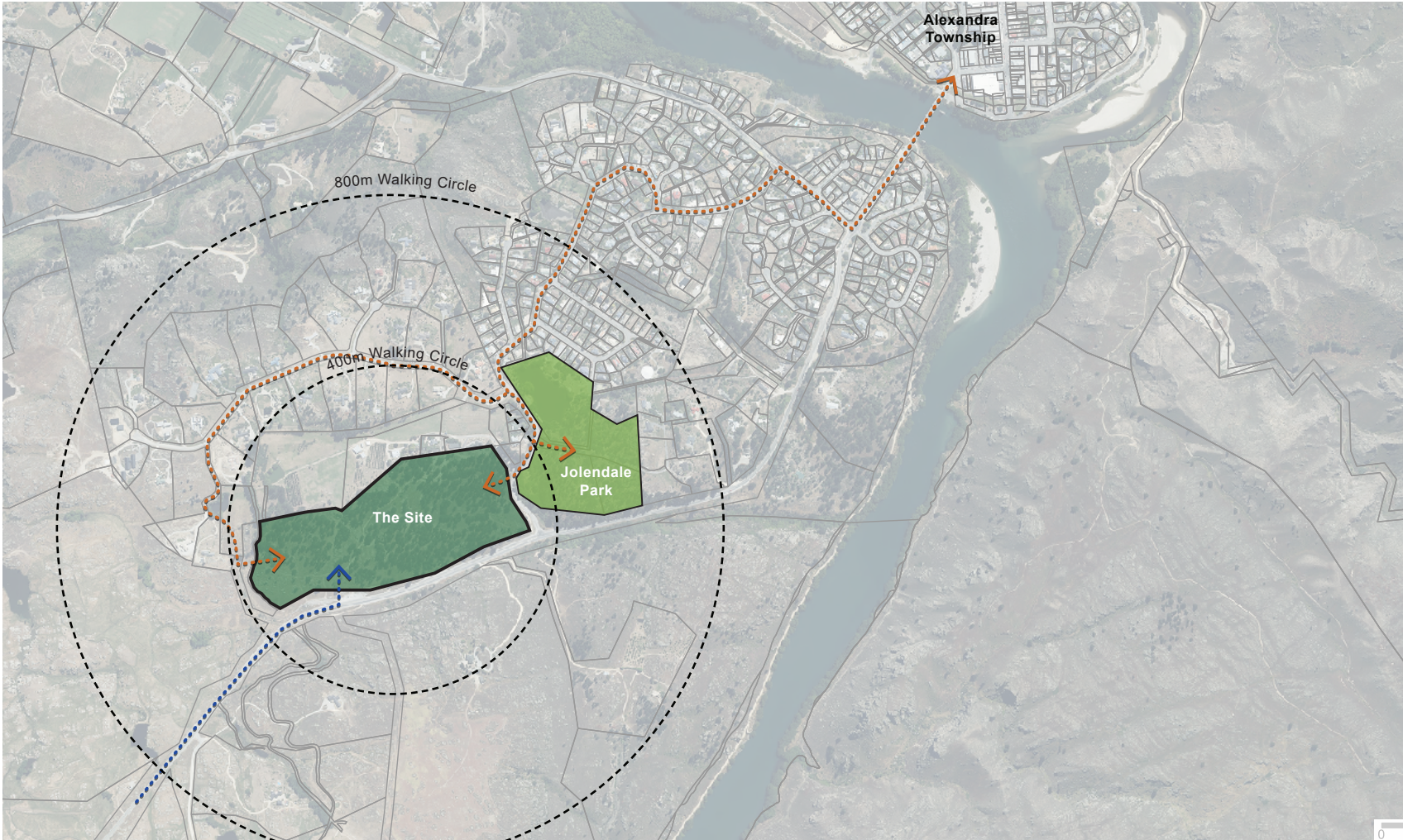


Figure 8: Wider site context



Figure 9: Strava heatmap - biking



Figure 10: Strava heatmap - walking



SITE ANALYSIS

SITE FEATURES

Alexandra has a unique landscape that is characteristic of tors: large, free-standing rock outcrops that rise abruptly from the surrounding smooth and gentle slopes of a rounded hill summit or ridge crest. The site reflects that and has several tors visible, especially in the western portion of the site.

Several existing features are located throughout the site and present opportunities to add focal points within the reserve and link them into the trail network.

These include unique rock formations that create interesting landforms across the site, archaeological features from historic sluicing activities and view shafts out across the Alexandra landscape to the surrounding hills in the background.

The features are currently hidden under the canopy of the wilding conifers and removal of these will provide an opportunity to celebrate the landscape which is so unique and special to Alexandra.

This project will not only remove the wilding conifers, it will also enhance the entrance to Alexandra.

LEGEND

- Archaeological Feature
- View Point
- Landscape Feature
- Public Amenity Opportunity

See following page for reference photos



Figure 11: Existing site features located across the reserve



SITE ANALYSIS

SITE FEATURES

LEGEND

Archaeological Feature

View Point

Landscape Feature

Public Amenity Opportunity



1. ARCHAEOLOGICAL FEATURE  
Water race and schist culvert



2. VIEW POINT  
View looking west to the surrounding mountain ranges



3. ARCHAEOLOGICAL FEATURE  
Control gates for spilling water race



4. VIEW POINT  
View looking west to the surrounding mountain ranges



5. LANDSCAPE FEATURE  
Tors that the trail junction



6. PUBLIC AMENITY OPPORTUNITY  
Open space area



7. VIEW POINT  
View looking south to the surrounding mountain ranges



8. ARCHAEOLOGICAL FEATURE  
Sluicing remnants



9. LANDSCAPE FEATURE  
Unique rock formations



10. PUBLIC AMENITY OPPORTUNITY  
Open space area



11. PUBLIC AMENITY OPPORTUNITY  
Open space area



12. THYME FIELD  
Naturally occurring



PROPOSED DEVELOPMENT PLAN

The proposed development plan for the Half Mile Recreation Reserve offers minimal amenity intervention and can be used by walkers or bikers.

Removal of wilding conifers occurs across the extent of the site revealing the existing tors and unique features of the landscape. The site would be retained as an open landscape, reflective of the surrounding Central Otago landscape.

Native tree planting is proposed along the northern boundary to provide a wind break from the prevailing southerly winds and to delineate the reserve.

Informal trails will be retained as per the existing layout. It is intended that the space provides an opportunity for the user to explore the site on their own accord. Minimal signage would be used to highlight historic features such as the mining artefacts.

Existing tors are prominent across the western portion of the reserve. Removing the wilding conifers will reveal these unique features and it is proposed to keep the area open for people to explore the space as they wish.

It is proposed to enhance the water race that extends along the western site boundary with pockets of native riparian planting that would self seed overtime.

Small pockets of native planting have been included in the central part of the eastern section of the site, around the existing open space. It is intended that these natives would be low maintenance and drought tolerant which require little care once established and would eventually self seed across the site.



LEGEND

- 1

Informal trails
- 2

Enhanced water race with pockets of native riparian planting
- 3

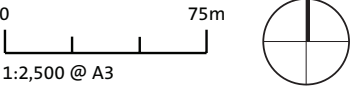
Viewing points
- 4

Open area to showcase the unique Alexandra landscape and tors
- 5

Pockets of native shrubland, with the potential to self spread over time
- 6

Existing open space area
- 7

Shelter trees to provide screening from the southerly winds and to delineate the reserve





PLANTING PALETTE

RESERVE PLANTING

Alexandra is one of the farthest towns from a coastline in New Zealand and experiences cold winters and warm summers relative to the rest of the country. Temperatures regularly drop below zero in winter and can rise above thirty degrees in the summer months making it a harsh environment for plants.

Planting in Alexandra often consists of barren landscapes with pockets of native planting and wild thyme. The Half Mile Reserve is a dry and wind exposed site. At some point small groups of native planting have been implemented within the reserve. Some species such as the kanuka and corokia have been successful with other species dying.

The proposed planting strategy looks to use plants that can withstand the harsh climate, attract bees and birds to the area and provide shade in the open areas.

To ensure the successful establishment of the native planting and trees it is proposed to install some temporary water tanks on the high points of the reserve to provide irrigation. Once the plants are established the tanks could then be removed.

*Note that planting showing is only a small selection of what could be planted. Additional species have been included on page 9 and would be confirmed during detail design.*

TREES



**Kowhai,**  
Sophora microphylla



**Kanuka**  
Kunzea ericoides



**Mountain Beech**  
Fuscospora cliffortioides  
*(Will require irrigation)*

GREY SHRUBLAND



**Korokio**  
Corokia cotoneaster



**Mingimingi**  
Coprosma propinqua




**Small-leaved Pohuehue**  
Muehlenbeckia complexa




**Red Tussock**  
Chionochloa rubra  
*(Will require irrigation)*


GROUNDCOVER



**Hebe buchananii**  
Hebe buchananii  
*(Will require irrigation)*



**Muehlenbeckia axillaris**  
Creeping pohuehue



**Leafless Pohuehue**  
Muehlenbeckia ephedroides

# PLANTING PALETTE

## RIPARIAN PLANTING

The existing water race that extends along the western boundary of the reserve is currently covered in rank grass. It is proposed to restore this water race and enhance it by planting riparian native vegetation along it.

Planting riparian areas adds further benefit to the environment as plants function like a sieve, helping to filter out sediment and nutrients before they enter waterways. Stabilising riparian plants help prevent land erosion and increase the habitat for native wildlife.

Within riparian margins, there are three planting zones where different types of plants should be planted. Planting the upper and lower banks with vegetation will help improve conditions in waterways for animals that live in there as well as improve terrestrial biodiversity.

*Note that planting showing is only a small selection of what could be planted. Additional species would be confirmed during detailed design.*

### LOWER BANK



**Pukio / Swamp Sedge**  
Carex virgata

### MIDDLE BANK



**Harakeke/flax**  
Phormium tenax



**Toetoe**  
Austroderia richardii



**Mingimingi**  
Coprosma propinqua



**Mānuka**  
Leptospermum scoparium

### UPPER BANK



**Korokio**  
Corokia cotoneaster



**Whipcord hebe**  
leonohebe cupressoides



**Kowhai,**  
Sophora microphylla



**Kanuka**  
Kunzea ericoides

PLANTING PALETTE

ADDITIONAL PLANTING SPECIES LIST

The following plant list has been provided by Haehaeata Natural Heritage Trust. Species include those naturally occurring locally or once did and therefore should thrive and if given the chance naturally re-establish.

BOTANICAL NAME	COMMON NAME
TREES	
Myrsine divaricata	Weeping mapou
Olearia fimbriata	
Olearia lineata	Narrow leaf tree daisy
Olearia odorata	Scented tree daisy
Pittosporum tenuifolium	Kohuhu
Pseudopanax ferox	Horoeka, Fierce lancewood
SHRUBS	
Aciphylla aurea	Golden spanaird
Aristotelia fruticosa	Mountain wineberry
Carmichaelia crassicaulis	Coral Broom
Carmichaelia compacta	Cromwell broom
Carmichaelia kirkii	Climbing broom
Carmichaelia petriei	Desert broom
Coprosma intertexta	
Coprosma virescens	
Discaria toumatou	Matagouri
Melicytus alpinus	Porcupine shrub
Ozothamnus vauvilliersii	Mountain tauhinu
Pimelea aridula	Native Daphne
Veronica cupressoides	Cypress hebe
Veronica pimeleoides ssp faucicola	Hebe
GRASSES	
Festuca nova-zelandiae	Fescue or hard tussock
Poa cita	Silver tussock
Poa colensoi	Blue tussock
GROUND COVERS	
Acaena novae-zelandiae	Red bidibid
Raoulia australis	Golden scabweed
Raoulia beauverdii	





# ALEXANDRA HALF MILE RESERVE

## DEVELOPED DESIGN

26 APRIL 2023

REV D





CONCEPT MASTERPLAN - NATURAL CENTRAL OTAGO LANDSCAPE

Removal of wilding conifers occurs across the extent of the site revealing the existing tors and unique features of the landscape. Once the conifers have been removed the site would be retained as an open landscape, reflective of the surrounding Central Otago Landscape.

The proposed masterplan for Half Mile Reserve looks to take a light approach with minimal amenity intervention that can be used by walkers or casual riders (mountain biking is not encouraged).

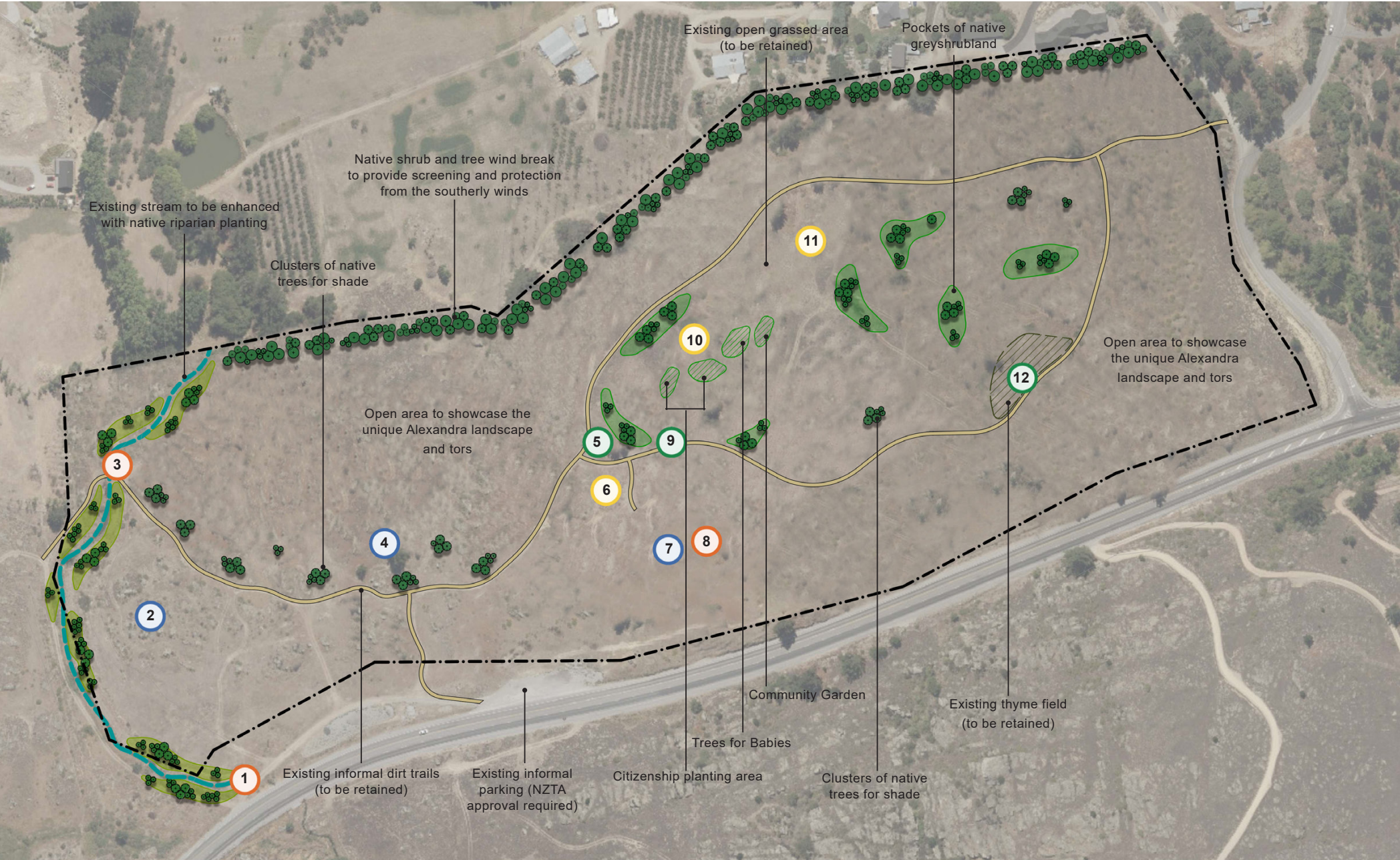
Native tree planting is proposed along the northern boundary to provide a wind break for the residents to the north from the prevailing southerly winds.

Informal trails will be retained as per the existing layout. It is intended that the space provides an opportunity for the user to explore the site on their own accord. Minimal signage would be used to highlight historic features such as the mining artefacts.

Existing tors are prominent across the western portion of the reserve. Removing the wilding pines will reveal these unique features and it is proposed to keep the area open for people to explore the space as they wish.

It is proposed to enhance the water race that extends along the western site boundary with pockets of native riparian planting that would self seed overtime.

Small pockets of native planting have been included in the central part of the eastern section of the site, around the existing grassed area. It is intended that these natives would be low maintenance and drought tolerant which require little care once established and would eventually self seed across the site.



Site Features

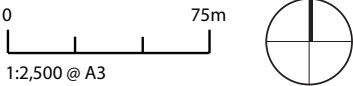
Archaeological Feature\*

Landscape Feature\*

View Point\*

Public Amenity Opportunity\*

\*refer to next page for more specific information





SITE FEATURES

- LEGEND
- Archaeological Feature
  - View Point
  - Landscape Feature
  - Public Amenity Opportunity



1. ARCHAEOLOGICAL FEATURE  
Water race and schist culvert



2. VIEW POINT  
View looking west to the surrounding mountain ranges



3. ARCHAEOLOGICAL FEATURE  
Control gates for the water race



4. VIEW POINT  
View looking west to the surrounding mountain ranges



5. LANDSCAPE FEATURE  
Tors at the trail junction



6. PUBLIC AMENITY OPPORTUNITY  
Open grassed area



7. VIEW POINT  
View looking south to the surrounding mountain ranges



8. ARCHAEOLOGICAL FEATURE  
Sluicing remnants



9. LANDSCAPE FEATURE  
Unique rock formations



10. PUBLIC AMENITY OPPORTUNITY  
Open grassed area




11. PUBLIC AMENITY OPPORTUNITY  
Open grassed area



12. THYME FIELD




PLANTING PLAN - OPTION A NATIVES ONLY




NATIVE TREES

Botanical Name	Common Name	Qty
<i>Fuscospora cliffortioides</i>	Mountain Beech	90
<i>Kunzea ericoides</i>	Kanuka	127
<i>Leptospermum scoparium</i>	Manuka	39
<i>Pittosporum tenuifolium</i>	Kohuhu	93
<i>Plagianthus regius</i>	Ribbonwood	74



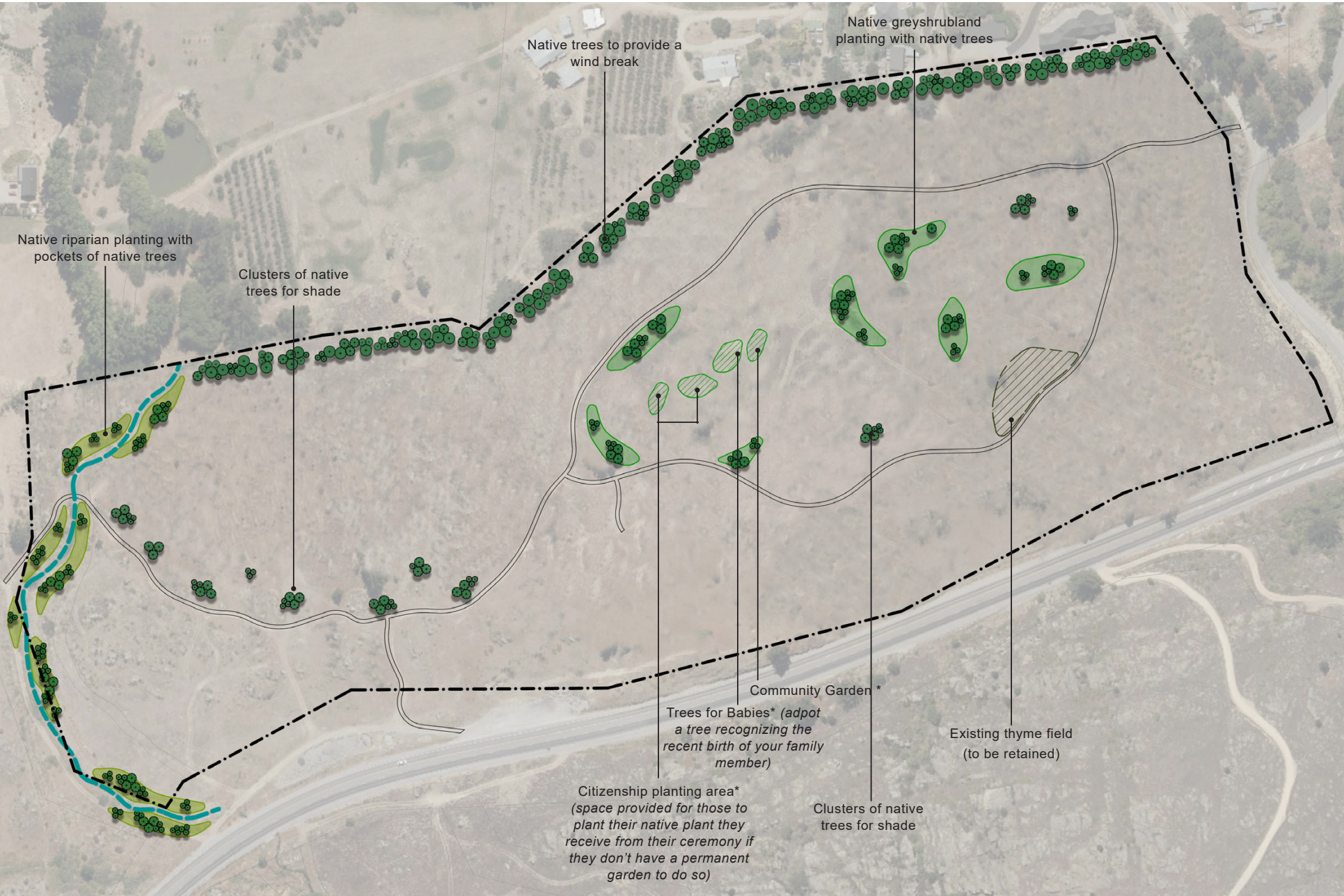
NATIVE SHRUB MIX

Botanical Name	Common Name	% Mix/Qty
<i>Aristotelia fruticosa</i>	Red Tussock	13%   1,082
<i>Chionochloa rubra</i>	Coprosma	7%   146
<i>Coprosma propinqua</i>	Corokia	8%   107
<i>Hebe buechananii</i>	Hollow Leaved Hebe	5%   416
<i>Muehlenbeckia complexa</i>	Pohuehue	7%   53
<i>Muehlenbeckia ephedroides</i>	Leafless Pōhuehue	5%   67
<i>Pachystegia insignis</i>	Marlborough Rock Daisy	5%   416
Open space allowance for self seeding		50%



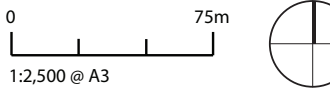
RIPARIAN PLANTING

Botanical Name	Common Name	% Mix Qty
<i>Austroderia richardii</i>	Toetoe	5%   63
<i>Carex virgata</i>	Pukio	20%   1,568
<i>Coprosma propinqua</i>	Coprosma	5%   98
<i>Corokia cotoneaster</i>	Corokia	5%   63
<i>Leonohebe cupressoides</i>	Cypress Hebe	5%   63
<i>Phormium tenax</i>	Harekeke	10%   126
Open space allowance for self seeding		50%



OPTION A PLANTING STRATEGY


Option A planting strategy proposes a native only species mix across the site. Native shrubland planting with native trees are proposed along the northern boundary to provide a wind break for the southerly winds. Although natives can often be slow growing the proposed species for the wind break mix includes species with medium growth rates, with an average of 1m growth per year.




\* Exact location and area of planting to be confirmed on site




PLANTING PLAN - OPTION B EXOTIC / NATIVE SHELTER BELT

 EXOTIC TREES


Botanical Name	Common Name	Qty
<i>Populus nigra</i> 'Italica'	Lombardy Poplar	116

 NATIVE TREES

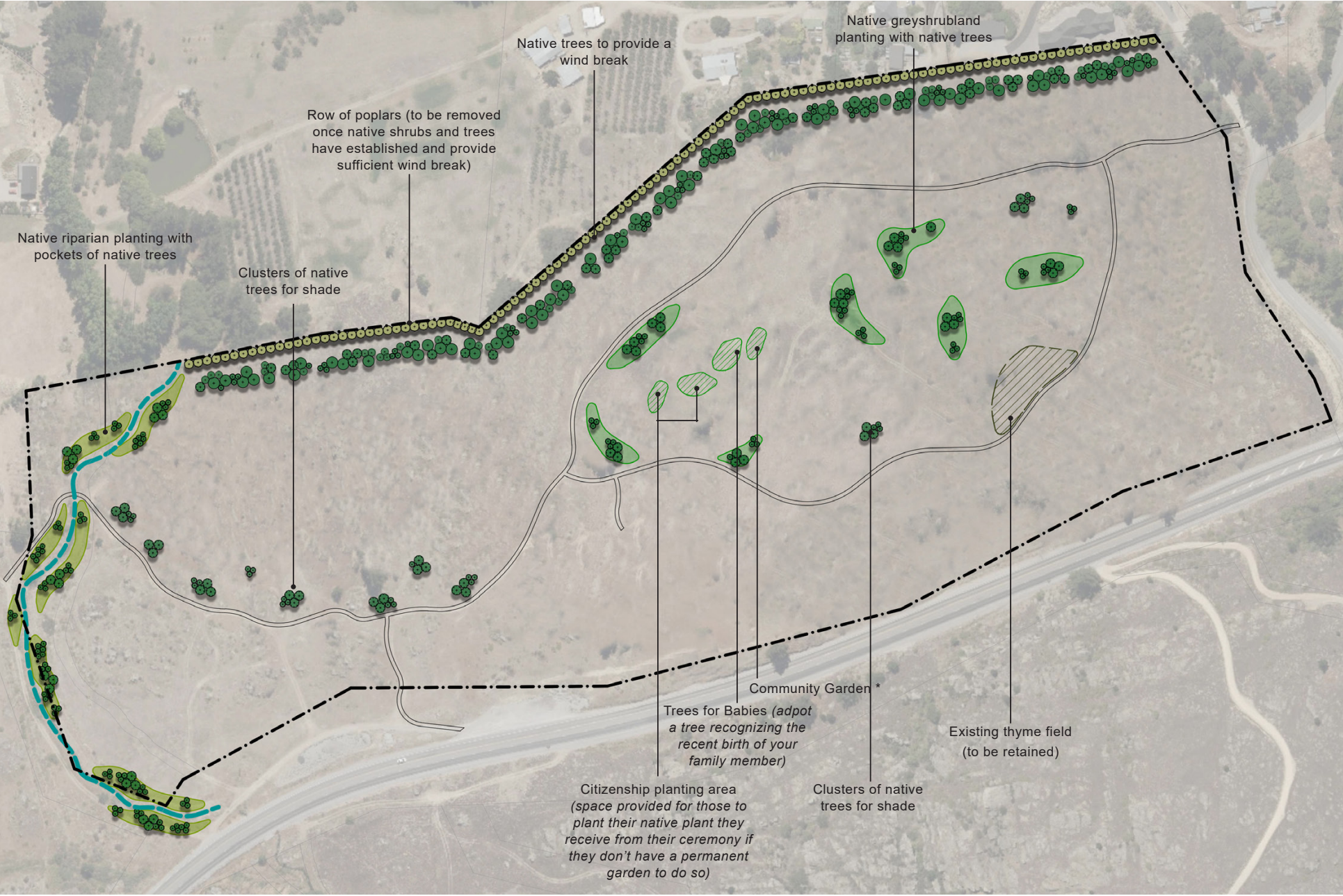
Botanical Name	Common Name	Qty
<i>Fuscopora cliffortioides</i>	Mountain Beech	90
<i>Kunzea ericoides</i>	Kanuka	127
<i>Leptospermum scoparium</i>	Manuka	39
<i>Pittosporum tenuifolium</i>	Kohuhu	93
<i>Plagianthus regius</i>	Ribbonwood	74

 NATIVE SHRUB MIX

Botanical Name	Common Name	% Mix Qty
<i>Aristotelia fruticosa</i>	Red Tussock	13%  1,082
<i>Chionochloa rubra</i>	Coprosma	7%   146
<i>Coprosma propinqua</i>	Corokia	8%   107
<i>Hebe buchananii</i>	Hollow Leaved Hebe	5%   416
<i>Muehlenbeckia complexa</i>	Pohuehue	7%   53
<i>Muehlenbeckia ephedroides</i>	Leafless Pōhuehue	5%  67
<i>Pachystegia insignis</i>	Marlborough Rock Daisy	5%  416
Open space allowance for self seeding		50%

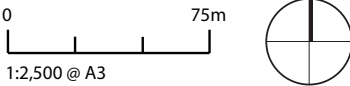
 RIPARIAN PLANTING

Botanical Name	Common Name	% Mix Qty
<i>Austroderia richardii</i>	Toetoe	5%   63
<i>Carex virgata</i>	Pukio	20%  1,568
<i>Coprosma propinqua</i>	Coprosma	5%   98
<i>Corokia cotoneaster</i>	Corokia	5%   63
<i>Leonohebe cupressoides</i>	Cypress Hebe	5%   63
<i>Phormium tenax</i>	Harekeke	10%   126
Open space allowance for self seeding		50%



OPTION B PLANTING STRATEGY

Option B planting strategy looks to plant a fast growing exotic shelter belt of poplars along the northern boundary, with native shrubs and tree planting in front. The poplar shelter belt will provide a short term solution for a wind break whilst the native planting establishes. It should be noted polars have different water and nutrient requirements, which can alter the soil chemistry and affect the native plants growing nearby.



\* Exact location and area of planting to be confirmed on site

About Boffa Miskell

Boffa Miskell is a leading New Zealand professional services consultancy with offices in Auckland, Hamilton, Tauranga, Wellington, Christchurch, Dunedin and Queenstown. We work with a wide range of local and international private and public sector clients in the areas of planning, urban design, landscape architecture, landscape planning, ecology, biosecurity, cultural heritage, graphics and mapping. Over the past four decades we have built a reputation for professionalism, innovation and excellence. During this time we have been associated with a significant number of projects that have shaped New Zealand's environment.

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09 358 2526	07 960 0006	07 571 5511	04 385 9315	03 366 8891	03 441 1670	03 470 0460

2 May 2023

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## **6 MAYOR'S REPORT**

### **23.3.5 MAYOR'S REPORT**

**Doc ID: 626213**

#### **1. Purpose**

To consider an update from His Worship the Mayor.

---

#### **Recommendations**

That the Vincent Community Board receives the report.

---

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

#### **2. Attachments**

**Nil**

## **7 CHAIR'S REPORT**

### **23.3.6 CHAIR'S REPORT**

**Doc ID: 626216**

#### **1. Purpose**

The Chair will give an update on activities and issues since the last meeting.

---

#### **Recommendations**

That the report be received.

---

#### **2. Attachments**

Nil

2 May 2023

---

## **8 MEMBERS' REPORTS**

### **23.3.7 MEMBERS' REPORTS**

**Doc ID: 626215**

#### **1. Purpose**

Members will give an update on activities and issues since the last meeting.

---

#### **Recommendations**

That the report be received.

---

#### **2. Attachments**

Nil



## 9 STATUS REPORTS

### 23.3.8 MAY 2023 GOVERNANCE REPORT

Doc ID: 626218

#### 1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

---

#### Recommendations

That the report be received.

---

#### 2. Discussion

##### Status Reports

The status reports have been updated with any actions since the previous meeting (see appendix 1).

#### 3. Attachments

**Appendix 1 - 20230502 VCB Status Updates.docx** [↓](#)

Report author:

Reviewed and authorised by:



Wayne McEnteer  
Governance Manager  
26/04/2023



Saskia Righarts  
Group Manager - Business Support  
26/04/2023

Status Updates		Committee: Vincent Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
19/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	Recommends to Council that staff are requested to investigate a request for an extension of the junior playground at Pioneer Park and provide a report for consideration in a future annual or long-term plan.	Parks and Recreation Manager	<p><b>20 Aug 2021</b> Item will be considered for a future Annual Plan or Long-term Plan. ON HOLD</p> <p><b>11 Jul 2022</b> A report on options will be prepared as part of the next Annual Plan.</p> <p><b>24 Aug 2022</b> No further update</p> <p><b>31 Oct 2022</b> No further update to report.</p> <p><b>13 Jan 2023</b> No further update</p> <p><b>27 Feb 2023</b> No further update.</p>
19/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	Recommends to Council that staff convene a meeting of Central Otago District Council, Central Otago Hockey Association, Central Lakes Trust and Molyneux Turf Incorporated to discuss a way forward on the proposed multi-use turf and facilities at Molyneux Park.	Parks and Recreation Manager	<p><b>20 Aug 2021</b> A meeting has been held with key stakeholders for the proposed hockey turf. As an outcome from that meeting a comprehensive feasibility study produced by the hockey club is necessary to progress the matter. This is a requirement of funding agencies and would enable the matter to be considered by the Vincent Community Board.</p> <p><b>03 Nov 2021</b> Molyneux Turf Incorporated have engaged a consultant to assist them in the preparation of a business case for the proposed turf. Completion date for this is unknown.</p> <p><b>14 Jan 2022</b> No further update.</p> <p><b>03 Mar 2022</b> No further updates.</p> <p><b>19 Apr 2022</b> No further updates.</p> <p><b>24 May 2022</b> This item is currently on hold.</p> <p><b>11 Jul 2022</b></p>

					<p>The first stage of the feasibility report in November 2021 has been completed. MTI has now extended the study to explore another location additional to Molyneux Park as a further option for consideration. MTI intend presenting the VCB with the finalised report in the coming months.</p> <p><b>24 Aug 2022</b> No further update</p> <p><b>31 Oct 2022</b> No further update.</p> <p><b>13 Jan 2023</b> No further update from Hockey on this matter.</p> <p><b>27 Feb 2023</b> No further update.</p> <p><b>27 Mar 2023</b> No further update.</p>
19/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	Recommends to Council that staff provide a report regarding Ice Inline for future consideration.	Parks and Recreation Manager	<p><b>20 Aug 2021</b> Item will be considered for a future Annual Plan or Long-term Plan. ON HOLD</p> <p><b>24 May 2022</b> A report re Ice In-line is to be tabled at the June meeting.</p> <p><b>11 Jul 2022</b> At its June meeting the VCB resolved that the request by IceinLine Inc for funding towards a roof over the Ice Rink be considered as part of the 2023/24 Annual plan</p> <p><b>24 Aug 2022</b> No further update</p> <p><b>31 Oct 2022</b> No further update.</p> <p><b>13 Jan 2023</b> No further update.</p> <p><b>27 Feb 2023</b> No further update.</p>
16/11/2021	Clyde Museum Redevelopment - Clyde Police Lock-up	21.9.3	That the Vincent Community Board A. Receives the report and accepts the level of significance.	Property Administration Assistant	<p><b>07 Jan 2022</b> Action memo received. Procurement of contractor to move the building is underway.</p>



			<p>B. Approves the proposal to move the Clyde Police Lock-up from the rear of the Blyth Street Museum (Lot 1 Deposited Plan 27008) to a location near the Clyde Railway Station on the Railway Station Recreational Reserve (Lot 31 Deposited Plan 19044).</p> <p>C. Approves the budget of \$46,000 to be funded from the Vincent General Reserves (4111).</p> <p>D. Agree to issue a lease to the Clyde Historical Museum Group Incorporated over approximately 30m<sup>2</sup> of the Clyde Railway Station Recreation Reserve.</p> <p>This lease will be issued under the Reserves Act 1977 and is subject to the Community Leasing and Licensing Policy.</p>	<p><b>04 Mar 2022</b> Procurement of contractors underway.</p> <p><b>31 Mar 2022</b> Procurement of contractors continues. Assessment of quotes received underway.</p> <p><b>20 Apr 2022</b> Procurement of contractors continues and assessment of quotes received is underway. On-going.</p> <p><b>23 May 2022</b> Resource Consent lodged. Contractors engaged. Building consent documentation underway.</p> <p><b>13 Jul 2022</b> Resource Consent granted. Awaiting Building Consent.</p> <p><b>24 Aug 2022</b> Building consent granted. The building is due to be moved within the week of 29 August 2022.</p> <p><b>01 Nov 2022</b> The building was relocated on 5 September. , There was unexpected additional expenses in the move. When they started lifting the building up it was found that the floor was not connect to the walls and there was borer being present in the bearers. Both items needed to be addressed before the building was moved. , Then when the contractor started to dig the holes for the piles at the new site, beside the Clyde Railway Station, they found an underground steel tank. An archaeologist was called in and concluded that it was most likely a soak pit system that was installed when the station was first build in 1907. The site was recorded and approval given to fill the tank with concrete. , These unexpected costs has put the project over budget. A review of the remaining costs to achieve building consent is underway.</p> <p><b>23 Dec 2022</b></p>
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					<p>Two quotes to complete the project have been received. A report to the Vincent Community Board to approve additional budget required to complete the project will be tabled early 2023.</p> <p><b>02 Mar 2023</b> Quotes have been received but they are high due to the design of the accessible ramps into the building. Staff are investigating ramp options to reduce costs. Clyde Museum Group Incorporated have been updated.</p> <p><b>18 Apr 2023</b> Staff are still awaiting quotes for alternative options as the previous quotes are high.</p>
22/03/2022	Vallance Cottage Reserve Biodiversity Border Planting	22.2.5	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves a proposal from the Alexandra Garden Club to plant a Biodiversity Border along the Tarbert Street side of Vallance Cottage Reserve, with final design and location to be agreed upon with council staff.</p> <p>C. Agrees to enter a Memorandum of Understanding between Council and the Alexandra Garden Club for the establishment of a biodiversity border at the Vallance Cottage Reserve.</p>	Parks and Recreation Manager	<p><b>30 Mar 2022</b> Action memo sent to the report writer.</p> <p><b>20 Apr 2022</b> Staff are working with the Garden Club on their plans for this project.</p> <p><b>23 May 2022</b> Staff continue to work with the club on plans for this project. The club has confirmed planting will not start before May 2023.</p> <p><b>11 Jul 2022</b> MOU was sent to the group and currently waiting for returned signed copy from the group. Follow up email has been sent.</p> <p><b>31 Oct 2022</b> MOU has not been signed; no further progress has been made.</p> <p><b>13 Jan 2023</b> No correspondence from the Garden Club has been received on this matter.</p> <p><b>27 Feb 2023</b> No further update.</p> <p><b>27 Mar 2023</b> No further update.</p>

3/12/2019	Development of a Multi-use Community Hub at the Omakau Recreation Reserve (PRJ 01-2017-01)	19.8.13	<p>That the Board:</p> <p>A. <b>Receives</b> the report and accepts the level of significance.</p> <p>B. <b>Agrees</b> to support in principle the development of a purpose-built multi-use community facility for Omakau and surrounding communities, as outlined in Global Leisure Group's feasibility study.</p> <p>C. <b>Approves</b> the construction of the facility on the Omakau Recreation Reserve, at a location to be determined by the community, subject to project funding and regulatory consent approvals.</p> <p>D. <b>Agrees in principle</b>, subject to further work, that the rough concept design for the facility be progressed to developed design stage, to enable future funding discussions and consideration by the Board.</p>	Property Officer	<p><b>13 Apr 2022</b> December 2019 – Action memo sent to Community and Engagement Manager., March 2020 – The Omakau Recreation Reserve Committee is progressing community conversations about an appropriate building site and user needs, so that the detailed design will take into account as many potential users as possible., April 2020 – The COVID-19 lockdown has temporarily stalled community meetings., June 2020 - The working group for this project are re-establishing meetings as of 10 June. (Their first meeting is this evening)., July-December 2020 – The working group has confirmed the building site and is currently developing draft building designs., February 2021 – A \$1million financial contribution to the construction of the hub has been included as a consultation topic in Council's 2021 Long-term Plan community engagement., May 2021 – Endorsed by VCB and will be considered by Council at 1 June 2021 meeting., June 2021 – Resolved by Council to include in Year 3 of the 2021 Long-term Plan., July-August 2021 – A subcommittee of the working group has been formed to progress the design. , September 2021 – The subcommittee is continuing to work on progressing the design., November 2021-April 2022 – the Committee is continuing to progress the design plans and the formation of a charitable trust.</p> <p><b>31 May 2022</b> No further update</p> <p><b>15 Aug 2022</b> The Manuherekia Valleys Charitable Trust deed is finalised and has been sent to Charities Services for registration.</p> <p><b>03 Nov 2022</b> No update available at this stage.</p>
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					<p><b>02 Mar 2023</b></p> <p>The community group have formed a trust. The Manuherekia Valleys Charitable Trust. They are working on the final details of the concept designs and estimated costs with staff. A report to the Board and then Council will be provided in due course to approve these plans.</p> <p><b>06 Apr 2023</b></p> <p>The Manuherekia Valleys Charitable Trust are still working on the final details of the concept designs and estimated costs with staff. A report to the Board and then Council will be provided in due course to approve these plans.</p>										
15/09/2020	Alexandra Theatre – Stage Upgrade	20.5.5	<p>That the Board:</p> <p>A. <b>Receives</b> the report and accepts the level of significance.</p> <p>B. <b>Agrees</b> to proceed with the Alexandra Theatre Stage Upgrade Project at an updated estimate cost at the detailed design stage of \$590,000.</p> <p>C. <b>Approves</b> the updated funding structure of the project to be as follows:</p> <table><tr><td>Central Otago District Council</td><td>33%</td></tr><tr><td>Otago Community Trust</td><td>10%</td></tr><tr><td>Lotteries Community Facilities</td><td>44%</td></tr><tr><td>Trans power Community Care Fund</td><td>8%</td></tr><tr><td>Alexander McMillan Trust</td><td>5%</td></tr></table> <p>The draft Long-Term Plan 2021/31 to be updated once the project tender has been concluded.</p> <p>D. <b>Approves</b> the updated project programme as outlined in the report and instructs Council staff to start the tendering process.</p>	Central Otago District Council	33%	Otago Community Trust	10%	Lotteries Community Facilities	44%	Trans power Community Care Fund	8%	Alexander McMillan Trust	5%	Property Officer	<p><b>13 Apr 2022</b></p>
Central Otago District Council	33%														
Otago Community Trust	10%														
Lotteries Community Facilities	44%														
Trans power Community Care Fund	8%														
Alexander McMillan Trust	5%														

					<p>September 2020 – Action memo sent to the Property and Facilities Officer – Vincent and Teviot Valley., November 2020 – Drafting of tender documents are underway., December 2020 – Tender has now closed and assessment is underway., February 2021 – Contract awarded subject to funding. Funding applications underway., March 2021 – Funding applications lodged. Outcome expected end June 2021., May 2021 – Otago Community Trust funding approved in full. Report to Board to be tabled at its June meeting, requesting funding for asbestos removal which must be completed before construction commences., July 2021 – Funding for asbestos removal approved. Asbestos being removed 5-18 July. Lotteries funding approved in full. Transpower and Alexander McMillan Trust funding applications declined. Central Lakes Trust approached again and will consider application in August funding round., August 2021 – Asbestos removal complete. Central Lakes Trust application submitted. Decision due mid-August. , September 2021 – Central Lakes Trust approved \$32,000. Funding remains \$46,500 short. The building is due to be strengthened up to 67% through funding provided this financial year. Possibility of combining these projects for potential cost savings is being explored. Engineer's design for strengthening work underway. , October 2021 – The engineering design for strengthening is finished. QS of this design has been received. When taking the approach of combining both the Stage Upgrade and the Earthquake Strengthening Projects the estimated construction costs are over the combined budget. , It has also been identified that an accessibility report and a fire report will be required as part of the building consent for both projects. The</p>
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					<p>engineer has both reports underway. Any resulting costs to bring the building up to current code will also need to be factored into these projects. , The engineer has suggested council could opt for only the hall section of the Community Centre to be strengthened if the Theatre is not required for Emergency Management purposes. Council's Emergency Management Officer has been consulted and confirmed this could be a possibility the Board may like to consider. , The engineer has been instructed to do further modelling to see how the parts of the complex will perform in an earthquake if they are at different strengthening levels. Once received a report to the Board for a decision to either provide further funding or to proceed but only strengthen the hall side of the complex to 67% will be tabled. , November 2021- Awaiting engineer's fire and accessibility reports and earthquake modelling results., December 2021- Chasing engineer's fire and accessibility reports and earthquake modelling results. Requested an 8-month extension on the Lotteries funding agreement. , January 2022 – March 2022 - No further update.</p> <p><b>14 Apr 2022</b> April 2022 – The fire and accessibility report has been received. An invasive investigation to determine the connection between parts of the buildings within the complex is underway. This invasive investigation will give the information required for the earthquake strengthening modelling.</p> <p><b>23 May 2022</b> Invasive investigation completed. Engineering design completed and with contractor to price.</p> <p><b>13 Jul 2022</b> Work is being re-priced.</p>
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					<p><b>24 Aug 2022</b> Work is still in the process of being re-priced. The building contractor is finding it hard to get a subcontractor to reprice and commit the work schedule. A rough cost estimate was provided by the building contractor and the funding shortfall has been used for consideration within the Better off Funding project.</p> <p><b>01 Nov 2022</b> The contractor is progressing with their cost estimate. Awaiting the outcome of the Better off Funding.</p> <p><b>23 Dec 2022</b> Better off Funding is confirmed. A report will be tabled at the Council's meeting in January. This report promotes the combining and procurement of the Alexandra Theatre Stage Upgrade Project and the Alexandra Community Centre Earthquake Strengthening and Building Compliance Project's. By doing so we will be able to meet funding agreement deadlines and gain efficiencies in terms of cost, management, and time.</p> <p><b>02 Mar 2023</b> Report to Council was tabled and recommendations to combine the projects procurement were approved. Breen Construction have priced work which is within budget. Construction contract is in the process of being executed. Building Consent lodged. Estimated start date is in October.</p> <p><b>06 Apr 2023</b> Building Consent application lodged and approval imminent. Construction Contract being reviewed by contractor for signing. Tentative start date in August 2023.</p>
12/05/2020	Alexandra Cemetery Arnott Street Boundary Treatment	20.2.9	<p>That the Board:</p> <p>A. <b>Receives</b> the report and accepts the level of significance.</p>	Parks Officer - Projects	<b>13 Apr 2022</b>

			<p>B. <b>Agrees</b> that the planting of the Salvation Army community garden screen planting and the fencing and planting of the northern Arnott Street buffer zone proceed as approved in the 2019/2020 Annual Plan.</p> <p>C. <b>Agrees</b> to the removal of all encroachments on the reserve, and the fencing of the common boundary between Arnott Street East and the reserve, where no common boundary fence exists, by the end of the calendar year.</p>		<p>May 2020 – Action memo sent to Parks Projects Officer, May 2020 – Letter sent to all Arnott Street property owners who adjoin the reserve advising them of the Board's decision. Project re-costing underway for a June start on implementation of buffer planting works. Removal of the derelict water race reviewed as possible pending agreement from Heritage New Zealand., July 2020 – Community Garden screen planting project commenced 13 July 2020 with the removal of the derelict water race and the installation of irrigation. Fencing will follow with the planting likely to be completed by 31st August 2020., September 2020 – Works stalled due to contractor availability. Issues will be addressed to see planting and fencing completed by the end of September., November 2020 – Planting, irrigation mains, fencing, and plant protection completed. Temporary irrigation is still in place to establish both the border and the grass cover while the irrigation contractor waited for the planting to be completed. Permanent irrigation completion is imminent. One neighbour to the site has been of great support in keeping the irrigation operating through high wind periods to both control dust and ensure plant survival., December 2020 – The planting and irrigation components of the project are now complete, and plants are thriving. Encroachment removal and boundary fencing discussions with property owners is to commence in January 2021., February 2021 - Encroachment removal and boundary fencing works imminent., March 2021 – Final neighbouring property owners still in discussion with Council on a timeline for removal of encroachments., May - July 2021 – Planting is now well established. Encroachment timeline removal not finalised. August 2021 –</p>
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					<p>Removal of encroachments rescheduled with residents to Summer 2021. On hold until further progress. ON HOLD</p> <p><b>14 Apr 2022</b> Encroachment removal along the Arnott Street boundary of the cemetery reserve has not been progressed over the summer period due to the projects needing to take priority during the season. Some residents have completed the removal of their encroachments voluntarily in the interim.</p> <p><b>24 May 2022</b> This project remains stalled however will be focussed on during the winter period.</p> <p><b>11 Jul 2022</b> Grazing tenant has now left the site and removed the fencing between the residential properties on Arnott Street and the Cemetery Reserve. Staff will now resume boundary fencing discussions with those affected. Council will maintain the area to an appropriate standard via the Open Space maintenance contract.</p> <p><b>24 Aug 2022</b> The process of engaging with affected reserve neighbours to fence the common boundary between the cemetery reserve and private property is to commence in September. Letters will be sent to each party inviting them to provide feedback on their preferred fencing style. Some guidance will be shared on the best fencing design for public/private boundaries.</p> <p><b>31 Oct 2022</b> Boundary fencing and the lead in process reprioritised to 2023. Maintenance of the former grazing area has commenced. Awaiting confirmation that Aurora have completed their cable install and site clean-up along the Fulton Hogan boundary to schedule the installation of irrigation and trees.</p> <p><b>17 Jan 2023</b></p>
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					<p>Contractors are designing the irrigation required for the industrial boundary tree planting. Trees for the site have been ordered for supply in winter. Once costs are known focus will return to the Arnott Street residential boundaries and fence discussions with residents.</p> <p><b>03 Mar 2023</b> Preparation of the planting area has commenced. The irrigation install will follow, in April 2023.</p> <p><b>17 Apr 2023</b> Site preparation is almost complete. The install of irrigation and rabbit fencing has been delayed until May 2023.</p>
5/09/2017	Council Owned Land, Pines Plantation Area North of Molyneux Park Netball Courts Alexandra – Consider Sale/Development of Residential Land (PRO 61-2079-00)	17.7.12	<p><b>Recommendations</b></p> <p>A. RESOLVED that the report be received, and the level of significance accepted.</p> <p>B. RESOLVED that the Board agreed to the sale of part of Lot 25 DP 3194 and part of Lot 6 DP 300663, located south of the Trans power corridor at the north end of Alexandra and adjacent to the Central Otago Rail trail.</p> <p>C. RESOLVED that the Board agreed to sale of the land by way of a joint venture development and sale of Lots, the minimum terms and conditions including:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The joint venture partner funding development with no security registered over the land.</li> <li><input type="checkbox"/> Council receiving block value.</li> <li><input type="checkbox"/> Council receiving 50% of the net profit, with a minimum guaranteed of \$500,000.</li> <li><input type="checkbox"/> Priority order of call on sales income:</li> </ul> <p><b>First:</b> Payment of GST on the relevant sale.  <b>Second:</b> Payment of any commission and selling costs on the relevant sale.  <b>Third:</b> Payment to the Developer of a fixed portion of the estimated Project</p>	Property and Facilities Manager	<p><b>13 Apr 2022</b></p>

			<p>Development Costs per lot as specified in the Initial Budget Estimate and as updated by the Development Costs Estimate breakdown.</p> <p><b>Fourth:</b> Payment of all of the balance settlement monies to Council until it has received a sum equivalent to the agreed block value.</p> <p><b>Fifth:</b> Payment of all of the balance settlement monies to Council until it has received an amount equivalent to the agreed minimum profit share to Council</p> <p><b>Sixth:</b> Payment of all of the balance to the Developer for actual Project Costs incurred in accordance with this Agreement.</p> <p><b>Seventh:</b> Payment of all of the balance amounts (being the Profit Share) to be divided 50 / 50 (after allowance for payment of the Minimum Profit to Council.</p> <p>D. RESOLVED that the Board agreed to delegate to the Chief Executive the authority to select the preferred joint venture offer and negotiate "without prejudice" a joint venture agreement.</p> <p>E. AGREED that the Chief Executive be authorised to do all necessary to achieve a joint venture agreement.</p>		<p>September 2017 – Action Memo sent to Property and Facilities Manager., September 2017- On agenda for Council approval for the land sale. November 2017 – Council solicitor has provided first draft of RFI document for staff review., December 2017 – Request for Proposals was advertised in major New Zealand newspapers, at the end of November 2017 with proposals due by 22 December. Three complying, proposals received., February 2018 – Requests received. Council staff have been finalising the preferred terms, of agreement to get the best outcome prior to selecting a party, including understanding tax, implications., March 2018 – Staff finalising the preferred terms of agreement., April 2018 – No change., June 2018 – Preferred developer approved. All interested parties being advised week of 11, June. Agreement still being finalised to enable negotiation to proceed., August 2018 – Risk and Procurement Manager finalising development agreement to allow, development to proceed., September 2018 – The development agreement is under final review., October 2018 – The development agreement is with the developer's accountant for, information. Execution imminent., January 2019 – Development agreement was signed by AC &amp; JV Holdings before Christmas. Subdivision plan now being developed for resource consent application and removal of trees expected to start mid to late January., March 2019 – Concept plan is in final draft. Next step is for the surveyor to convert to a, scheme plan and apply for resource consent. The fencer is booked in for March., April 2019 – Security fencing has been completed. Felling of trees expected to commence, in the next month. Concept plan is in final draft. Next step is for the surveyor to apply for, resource</p>
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					<p>consent., May 2019 - Tree felling commenced 20 May and is expected to take up to 6 weeks to, complete. Subdivision scheme plan is close to being finalised before resource consent, application., June 2019 – Tree felling complete. Subdivision consent expected to be lodged in July or, August., July 2019 – Subdivision consent expected to be lodged in August., September 2019 - The affected party consultation process with NZTA, Transpower and, DOC for the application to connect Dunstan Road to the State Highway is almost complete., The developer is also close to finalising the subdivision plan to allow for the resource, consent to be lodged., October 2019 - The affected party consultation process with NZTA and Transpower is now, complete however the process with DOC is still being progressed. Once finalized, the application to connect Dunstan Road to the State Highway will be complete. Subdivision, consent will then be lodged., November 2019 – Subdivision consent was lodged on 22 November 2019., January 2019 – Subdivision consent granted 18 December 2019., February 2020 – The developer is working on engineering design for subdivision to be, approved by Council. Work expected to start on site for subdivision in approximately 6, weeks., May 2020 – Delays with engineering design and construction start date due to Covid 19., Engineering design mostly complete and work on site expected to start soon with a staged, approach. Awaiting outcome of Shovel Ready Projects application which may affect how, this development progresses., July 2020 – Still awaiting outcome of Shovel Ready Projects application which may affect, how development progresses., August 2020 – Continuing to await outcome of Shovel</p>
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					<p>Ready Projects application as this, may affect how development progresses., September 2020 – Work expected to start on site in October for Stage 1 and some sections will be marketed. Stage 1 completion scheduled for April 2021., November 2020 – Variation to agreement has been drafted to accommodate staging. Currently with developer for consideration. Discussions are also being held about future entity, as one partner has passed away. December 2020 – Deed of novation signed by all parties., February 2021 – 3910 contract executed. Detailed update was emailed to the board separate to this Status Report., March 2021 – Construction work continues., May 2021 – Stage Three ready to be released for sale., July 2021 – 50% of Stage 3 under offer. Development tracking well., August 2021 – Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 6 sold, 5 under contract, 8 unsold., September 2021 - Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 10 sold, 9 unsold or under offer. , October 2021 – 224c application has been submitted. Once 224c is approved, titles can be applied for. November 2021- 224c Approved. Titles applied for., December 2021- Waiting for Land Information New Zealand to issue titles., January 2022- Stage one titles received, and stage two titles applied for. March 2022 – Stage two 223c and 224c applications submitted. Awaiting approval., May 2022 - Stage two Titles received and settled. Stage three on track., June 2022 - Stage 2: All lots sold. Titles issued. Stage 3: 14 sold, 1 under contract, 1 under offer, 3 remaining unsold.</p> <p><b>24 Aug 2022</b></p>
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					<p>Current sales are as follows: Sales: , Stage 1 and 2: 32 sections sold. , Stage 3: 16 sections under contract, 3 sections unsold. , Stage 4: 20 sections not yet on the market</p> <p><b>03 Nov 2022</b> Current sales are as follows: Stage 1 and 2: 32 Sections Sold. Stage 3: 17 sections under contract, 2 sections unsold. Stage 4: Due to be released November 2022.</p> <p><b>13 Jan 2023</b> Current sales are as follows: 32 sections in Stage 1 and 2 are sold. 3 sections out of 19 have not been sold in Stage 3. 20 sections in Stage 4 are now on market with two lots under offer., Stage 3 titles are expected by end of March 2023 and Stage 4 in second quarter of 2023.</p> <p><b>14 Feb 2023</b> Still awaiting title. 224 issued for Stage 3</p> <p><b>18 Apr 2023</b> Stage 3 titles issued., Settlement of 14 sections on the 31st March 2023., 4 sections left unsold.</p>
13/06/2022	IceinLine Ice Rink Roof Funding Application	22.4.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees in principle to fund IceinLine Central Incorporated's request for \$400,000 towards the construction of a roof over the existing ice rink at Molyneux Park, subject to consultation in the 2023/24 Annual Plan.</p>	Parks and Recreation Manager	<p><b>17 Jun 2022</b> Action memo sent to the Parks and Recreation Manager and to Finance.</p> <p><b>11 Jul 2022</b> At its June meeting the VCB resolved that the request by IceinLine Inc for funding towards a roof over the Ice Rink be considered as part of the 2023/24 Annual plan.</p> <p><b>31 Oct 2022</b> No further update to report.</p> <p><b>13 Jan 2023</b> No further update</p> <p><b>27 Feb 2023</b> No change.</p> <p><b>27 Mar 2023</b> This proposal is going out for public feedback as part of the Annual Plan.</p>

26/07/2022	Notice of Intention to Prepare a Reserve Management Plan - Omakau Recreation Reserve	22.5.4	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees in accordance with the Reserves Act 1977 to prepare and notify for submission a Draft Reserve Management Plan for the Omakau Recreation Reserve</p>	Parks and Recreation Manager	<p><b>01 Aug 2022</b> Action Memo sent to Report Writer.</p> <p><b>01 Aug 2022</b> Liaising with relevant community groups to begin gathering information required for draft plan.</p> <p><b>03 Nov 2022</b> Plan currently being drafted.</p> <p><b>13 Jan 2023</b> Work is progressing on this but due to staff resignation this has not progressed as fast as originally anticipated.</p> <p><b>27 Feb 2023</b> No further update.</p> <p><b>27 Mar 2023</b> The draft plan is being considered at the Boards May meeting.</p>
6/09/2022	Alexandra River Park	22.6.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to develop the Alexandra River Park.</p> <p>C. Approves the concept design for the Alexandra River Park, and agrees to proceed with detailed design.</p> <p>D. Notes that the final detailed design will be presented to the Vincent Community Board for approval.</p> <p>E. Authorises the Chief Executive Officer to do all that is necessary to give effect to the resolution.</p>	Parks and Recreation Manager	<p><b>16 Sep 2022</b> Action memo sent to Officer.</p> <p><b>31 Oct 2022</b> Resource consents that are required for this project have been applied for. Outcome expected by mid-December.</p> <p><b>13 Jan 2023</b> Resource consents from both ORC and CODC have now been issued. Progress will now begin on developing a final plan for the Boards approval.</p> <p><b>27 Feb 2023</b> A landscape Architect has been appointed and design meeting with River Park trust, Aukaha and Council due to commence in March.</p> <p><b>27 Mar 2023</b> Work is continuing with all parties to develop a detailed landscape plan.</p>
22/11/2022	2021-22 Promotion Grant Funding Report Back_WinterSte llar	22.8.2	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees the report back shows satisfactory outcomes from the 2021-22 funding and approves</p>	Media and Marketing Manager	<p><b>09 Dec 2022</b> Action memo was sent to officer.</p> <p><b>19 Jan 2023</b></p>

			the release of the pre-approved grant \$10,000 for 2022-23 as detailed in VCB resolution 21.7.2.		Winterstellar advised grant approved for release. Grant now uplifted. No further action until report back due post 2023 events. <b>28 Feb 2023</b> No further update. <b>17 Apr 2023</b> No further update till late 2023 post events.
31/01/2023	Half Mile Recreation Reserve Development Plan Survey	23.1.2	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Supports the removal of all wilding conifers from the Half Mile Recreation Reserve.</p> <p style="text-align: right;"><b>LOST</b></p> <p><b>COMMITTEE RESOLUTION</b></p> <p><b>Moved: McPherson</b> <b>Seconded: Browne</b></p> <p>B. Agrees to the staging of the removal of the wilding conifers on the Half Mile Recreation Reserve.</p> <p><b>CARRIED</b> with Cr Paterson and Mr Cromb recording their vote against.</p> <p>B. Asks Council to determine whether a staged approach to the removal of pines is a breach of the Wilding Pines Policy.</p> <p>C. Agrees to leave the remaining recommendations on the table until a determination from Council was known.</p>	Parks and Recreation Manager	<p><b>27 Feb 2023</b> Action memo sent to staff.</p> <p><b>27 Feb 2023</b> Report on Council determination of Wilding Conifer Control Policy will be considered at the March meeting of Council.</p> <p><b>27 Mar 2023</b> Council decision was that staged removal is not permitted. A landscape plan is being developed for consideration at the May Board meeting.</p>



31/01/2023	Central Otago Riding for the Disabled and Dunstan Equestrian Centre Development.	23.1.4	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees in principle to support the Central Otago Group Riding for the Disabled and Dunstan Equestrian Centre proposed development for the Dunstan Recreation Reserve. Subject to the Board's further approval of a feasibility study, concept plans, high level costings, and proposed funding structure.</p> <p>C. Agrees to an extension of the lease held by the Central Otago Riding Group for the Disabled over Section 6 Survey Office 524226, for two years, together with the right for the tenant to give two months' notice to terminate. The new final expiry date is 30 June 2025.</p>	Property Administration Assistant	<p><b>27 Feb 2023</b> Action memo sent to staff.</p> <p><b>02 Mar 2023</b> A deed of variation to extend Central Otago Riding for the Disabled has been executed. The groups are working on gathering the information required for the Board to consider public consultation of the Council contributing funding to the project. They are aiming for this to be presented to the June Vincent Community Board meeting.</p> <p><b>19 Apr 2023</b> The groups continue to work on gathering the information required for a June report to the Board.</p>
21/03/2023	Wilding Conifer Control Policy	23.2.2	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Notes the Council's decision that the staged removal of wilding conifers from within individual identified sites is not permitted on Council owned or managed land.</p> <p>C. Notes that this includes the removal of trees from the Half Mile Recreation Reserve.</p> <p>D. Authorises the redevelopment of the Half Mile Reserve, subject to the approval of a landscape plan by the Community Board.</p> <p>E. Directs the CEO to investigate funding opportunities for the development of the Half Mile Recreation Reserve with options reported back to the Vincent Community Boards May 2023 meeting.</p>	Parks and Recreation Manager	<p><b>27 Mar 2023</b> Removal of all wildings is expected to commence in early June.</p>

21/03/2023	2023-24 Annual Plan Budget and Fees and Charges Schedule	23.2.3	<p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees the draft Vincent ward 2023-24 Annual Plan budget and recommend to Council for inclusion in the 2023-24 Annual Plan.</p> <p>C. Agrees to accept the Vincent ward 2023-24 fees and charges schedule and recommend to Council for inclusion in the 2023-24 Annual Plan without increases to the entry prices at the Alexandra Pool.</p>	Chief Financial Officer	<p><b>29 Mar 2023</b> Action memo sent to staff.</p> <p><b>27 Apr 2023</b> The 2023-24 Annual Plan budget and fees and charges will be submitted to Council for inclusion in the 2023-24 Annual Plan for adoption on 30 June 2023. CLOSED</p>
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**10            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 19 May 2023.

**11 RESOLUTION TO EXCLUDE THE PUBLIC**

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**Recommendations**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>23.3.9 - May 2023 Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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