



AGENDA

Vincent Community Board Meeting Tuesday, 2 May 2023

Date: Tuesday, 2 May 2023

Time: 2.00 pm

Location: Ngā Hau e Whā, William Fraser Building, 1
Dunorling Street, Alexandra

(A link to the live stream will be available on the Central Otago District Council's website.)

Louise van der Voort
Interim Chief Executive Officer

Notice is hereby given that a meeting of the Vincent Community Board will be held in Ngā Hau e Whā, William Fraser Building, 1 Dunorling Street, Alexandra and live streamed via Microsoft Teams on Tuesday, 2 May 2023 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

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Members Cr T Alley (Chairperson), Dr R Browne, Mr J Cromb, Mr T Hammington, Mr D Johns, Cr M McPherson, Cr T Paterson

In Attendance T Cadogan (Mayor), L van der Voort (Interim Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Vincent Community Board meeting - 21 March 2023

**MINUTES OF A MEETING OF THE
VINCENT COMMUNITY BOARD
HELD IN THE NGĀ HAU E WHĀ, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 21 MARCH 2023
COMMENCING AT 2.00 PM**

PRESENT: Cr T Alley (Chairperson), Dr R Browne, Mr J Cromb, Mr D Johns,
Cr M McPherson, Cr T Paterson

IN ATTENDANCE: T Cadogan (Mayor), S Righarts (Group Manager - Business Support),
D Rushbrook (Group Manager - Community Vision), D Scoones (Group
Manager - Community Experience), L van der Voort (Group Manager -
Planning and Infrastructure), S Finlay (Chief Financial Officer, Contractor),
D McKewen (Accountant), G Virk (Graduate Accountant), G Bailey (Parks and
Recreation Manager), W McEnteer (Governance Manager), S Reynolds
(Governance Support Officer)

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

Trevor Lawrence – Iceinline Roof Project

Mr Lawrence gave an overview of the proposed roof project and its benefits to the community. He then responded to questions.

Ken Churchill – The Half Mile Reserve Moving Forward

Mr Churchill requested a plan for the clearance and replanting of the Half Mile Reserve. He asked for community involvement throughout this process.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Browne

Seconded: Johns

That the public minutes of the Vincent Community Board Meeting held on 31 January 2023 be confirmed as a true and correct record.

CARRIED

4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS

23.2.2 WILDING CONIFER CONTROL POLICY

To advise the decision from Council whether the Wilding Conifer Control Policy permits a staged approach to wilding conifer removal on Council land.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Cromb

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes the Council's decision that the staged removal of wilding conifers from within individual identified sites is not permitted on Council owned or managed land.
- C. Notes that this includes the removal of trees from the Half Mile Recreation Reserve.

CARRIED

After discussion the items from 23.1.2 were lifted off the table and considered. It was agreed that the redevelopment of the Half Mile Reserve should take place following a landscape plan being presented to the board for its consideration.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Cromb

- D. Authorises the redevelopment of the Half Mile Reserve, subject to the approval of a landscape plan by the Community Board.
- E. Directs the CEO to investigate funding opportunities for the development of the Half Mile Recreation Reserve with options reported back to the Vincent Community Boards May 2023 meeting.

CARRIED

23.2.3 2023-24 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

To approve the draft budgets and the Vincent ward component of the 2023-24 fees and charges schedule for inclusion in Council's Annual Plan 2023-24 process.

After discussion it was agreed that the fees and charges for the Alexandra Pool would not increase and the schedule would be changed to reflect this.

COMMITTEE RESOLUTION

Moved: Paterson
Seconded: Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees the draft Vincent ward 2023-24 Annual Plan budget and recommend to Council for inclusion in the 2023-24 Annual Plan.
- C. Agrees to accept the Vincent ward 2023-24 fees and charges schedule and recommend to Council for inclusion in the 2023-24 Annual Plan without increases to the entry prices at the Alexandra Pool.

CARRIED

Attachments

- 1 Tabled document with workings for IcelnLine
-

23.2.4 VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2022

To consider the financial performance overview as at 31 December 2022.

COMMITTEE RESOLUTION

Moved: McPherson

Seconded: Johns

That the report be received.

CARRIED

6 MAYOR'S REPORT

23.2.5 MAYOR'S REPORT

His Worship the Mayor gave a verbal update of his activities since the last meeting before responding to questions.

COMMITTEE RESOLUTION

Moved: Alley

Seconded: Paterson

That the Vincent Community Board receives the report.

CARRIED

7 CHAIR'S REPORT

23.2.6 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting.

- Attended a Tourism Advisory Board meeting to discuss the DMP
- Attended VCB workshop and site visit
- Attended a Alexandra Community House celebration of their 10th Anniversary
- Met with David Scoones and Nikki Williams to discuss future plans for the libraries
- Met with the Deputy Principal at Dunstan High School about how CODC and board members could be part of Civics education in at the school
- Met with Anna Robinson (Otago Catchment Community Inc) and Trudy Anderson (consultant), and other board members to discuss the need for a biodiversity policy in Central Otago

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Paterson

That the report be received.

CARRIED

8 MEMBERS' REPORTS

23.2.7 MEMBERS' REPORTS

Members will gave an update on activities and issues since the last meeting.

Dr Browne reported on the following:

- Attended a meeting with Alexandra U3A
- Attended a meeting of ADMI (Alexandra District Museum Inc)
- Attended a meeting with the Dunstan Friendship Club
- Attended a Creative Writers Circle meeting
- Attended the Central Otago Regional Orchestra AGM
- Attended a Central Otago District Arts Trust meeting
- Presented a session on climate change to Lawrence U3A
- Attended VCB workshop and site visit
- Met with Anna Robinson (Otago Catchment Community Inc) and Trudy Anderson (consultant), and other board members to discuss the need for a biodiversity policy in Central Otago

Mr Johns reported on the following:

- Noted that the Golf Course is still very busy with visitors from all over New Zealand
 - Attended a Vallance Cottage meeting
 - Noted that planning is still underway with the RSA for wood deliveries for members
 - Attended the VCB site visit to Central Stories.
-

Cr McPherson reported on the following:

- Attended a Council meeting
- Attended a Hearings Panel meeting
- Will attend the Blossom Festival AGM next week

Cr Paterson reported on the following:

- Attended a Manuherehia Exemplar Catchment meeting
- Chaired a Central Otago Health Incorporated meeting

Mr Cromb reported on the following:

- Met with Anna Robinson (Otago Catchment Community Inc) and Trudy Anderson (consultant), and other board members to discuss the need for a biodiversity policy in Central Otago
- VCB workshop day and site visit.
- Attended the Omakau A&P Show and assisted on the CODC stall to demonstrate the new arrangements for kerbside collection

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Browne

That the report be received.

CARRIED

Note: Cr Paterson left the meeting at 3.02 pm.

9 STATUS REPORTS

23.2.8 MARCH 2023 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Cromb

That the report be received.

CARRIED

Note: Cr Paterson returned to the meeting at 3.05 pm.

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 2 May 2023.

11 RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION

Moved: McPherson
Seconded: Cromb

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
23.2.9 - March 2023 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The public were excluded at 3.06pm and the meeting closed at 3.08 pm.

2 May 2023

4 DECLARATIONS OF INTEREST

23.3.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 652058

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - 20230502 VCB Declarations of Interests.pdf [↓](#)

Name	Board/Committee	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tamah Alley	Councillor and Vincent CB	Manuherikia Irrigation Co-operative (shareholder) Oamaru Landing Service (OLS) (family connection) Cliff Care Ltd (family connection) Aviation Cherries Ltd (Director) Tenaya New Zealand Ltd (Director and Shareholder)	Manuherikia Irrigation Co-operative Society Ltd (shareholder) Emergency Management Otago Group Controller (employee) Aviation Cherries Ltd (Director)	Alexandra Community House Trust Central Otago Wilding Conifer Control Group
Roger Browne	Vincent CB	Central Otago REAP (Chair) Creative Writers Circle (Chair) Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder) Alexandra Clyde and Districts Business Group (member) Central Otago District Arts Trust (Member)	Dunstan Friendship Club (member) University of the Third Age (U3A) (member) Central Cinema Incorporated Central Otago Regional Orchestra (member) Last Chance Irrigation Co (shareholder)	Manorburn Recreation Reserve Committee Alexandra and Districts Museum Inc (Central Stories) Keep Alexandra / Clyde Beautiful Society
Jayden Cromb	Vincent CB	The Terrace School (Deputy Chair) Alexandra and Districts Youth Trust (Chair) Community Networks Aotearoa (Trustee) Alexandra Council of Social Services (Member) Uruuruwhenua Health Inc (Employee)	Ranui Rest Home (Employee)	Alexandra Council for Social Services St Bathans Area Community Association
Tony Hammington	Vincent CB	RDA Consulting (Director and Shareholder) Cycling Southland (General Manager) Leaning Rock Village (Chair) Central Otago Wakatipu Cycling (Chair) Clyde Earnsclough RFC (Committee) Promote Dunstan (Committee)	Wrapt Gift Shop (Employee)	Alexandra Blossom Festival Committee Clyde Historical Museum Committee
Dai Johns	Vincent CB	Sub Par Golf Ltd (Owner) Alexandra Golf Club (Manager) Alexandra Rugby Football Club (Manager)		Vallance Cottage Working Group
Martin McPherson	Councillor and Vincent CB	Alexandra Blossom Festival	CODC (employee) CODC (employee) (Daughter)	Alexandra and Districts Youth Trust

Name	Board/Committee	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Tracy Paterson	Councillor and Vincent CB	Matakanui Station (Director and shareholder) Matakanui Development Co (Director and shareholder) A and T Paterson Family Trust (trustee) A Paterson Family Trust (trustee) Central Otago Health Inc (Chair) Bob Turnbull Trust (Trustee / Chair) New Zealand Wool Classers Association (board member) Central Otago A&P Association (member) Maunherikia Exemplar Governance Group (member)	Matakanui Station (director and shareholder) Matakanui Development Co (director and shareholder) A Paterson Family Trust (trustee) A and T Paterson Family Trust (trustee) Federated Farmers (on the executive team) Omakau Irrigation Co (director) Matakanui Combined Rugby Football Club (Committee) Manuherikia Catchment Group (member) Omakau Domain Board Omakau Hub Committee (Chair) Manuherikia Valley Community Hub Trust (Trustee) Southern Cross Sheep Ltd (Director) Mt Stalker Ltd (Trustee) Mt Stalker Pastoral Ltd	Omakau Recreation Reserve Committee Ophir Welfare Association Committee Central Otago Health Incorporated

2 May 2023

5 REPORTS

23.3.2 2022/23 COMMUNITY AND PROMOTIONS GRANTS APPLICATIONS - 2ND ROUND

Doc ID: 621299

1. Purpose of Report

To consider the second round of the community and promotions grant applications for the 2022/23 financial year.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
 - B. Decides the grants to be allocated to the applicants of the community and promotions grants.
-

2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. This is the second round of funding for the 2022/23 financial year. Applications for the second round closed on the 19th of March 2023 for a decision at this meeting.

The Vincent Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$120,000 to distribute in the Vincent community grants scheme and \$41,750 to distribute in the promotions grants scheme. The following table illustrates the commitments already made and the amounts left to distribute in the 2022/23 year.

Promotions grant applications have been accepted for funding from the 2023/24 financial year. This is due to the timing of the next funding round scheduled for July 2023 not allowing the applicants to apply and have a Board decision prior to the funding commitment being required. The Board has budgeted \$41,750 in the draft 2023/24 Annual Plan for promotions grants.

Community Grants	
Total budget for 2022/23	120,000
Plus returned grants	0
Less committed from previous rounds	95,195
Cost of room hire for funding clinic	76
Balance left to distribute	24,729
Promotions Grants	
Total budget for 2022/23	41,750
Plus grant no longer required	3,130 ¹
Plus uncommitted funds from the 21/22 financial year	11,816
Less committed from previous rounds	53,000 ²
Balance left to distribute	\$3,696

3. Discussion

Community Grants

Five community grant applications have been received in the current round requesting a total of \$25,390.40. There is a total of \$24,805 for community grants to distribute for this second round of funding.

The details of this round's applications are provided in the table below:

	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
1	Alexandra and Districts Youth Trust	Alexandra Touch Rugby Tournament	Field hire	27/10/2023	\$994.90	\$500.00
2	Alexandra Community Advice Network Inc	Operational Expenses	Proportion of our co-ordinator's salary, rent and general office operating expenses	1/07/2023	\$23,830.00	\$4,000.00
3	Arts and Crafts Alexandra Inc	Operating Lease Costs	Lease and associated costs	1/01/2023	\$5,400.00	\$1,000.00
4	Alexandra Rotary Club	Annual Book Sale	General Expenses	1/01/2024	\$2,818.92	\$2,800.00

¹ Badlands declined to uplift their grant.

² Resolution 21.7.2 committed \$10,000 to Winterstellar in 2022/23, \$1,000 to the CODAT in 2022/23 for the Cover to Cover event and \$24,500 for the 2022 Alexandra Blossom Festival. Resolution 22.3.3 allocated \$3,000 to the Central Otago A&P Association. Resolution 22.6.2 committed \$8,000 to the Prospector MTB Race, \$5,000 to Waiata Theatre Production.

5	Family Works (Presbyterian Support Otago) Alexandra	Growing Taller Programme (Alexandra)	Programme Costs	25/07/2023	\$18,945.92	\$17,090.40
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Copies of the application, supporting documentation and staff assessment are provided to Board members under separate cover.

Promotion Grants

One promotions grant application has been received in the current round requesting a total of \$9,990 from the current financial year. There is \$3,696 to distribute for this second round. The details are provided in the table below:

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
6	WoolOn Creative Fashion Society	WoolOn Event/s 2023	Lighting, Sound and Catwalks	10/03/23	\$112,697	\$9,990 ³

Two promotion grant applications have been received in the current round requesting a total of \$34,500 from the 2023-24 financial year. There is \$41,750 budgeted in the draft Annual Plan to distribute. The details are provided in the table below:

No	Name of Organisation	Name of project / service	Purpose of funding	When does the project start	Total costs	Amount requested
7	Alexandra Blossom Festival	Blossom Festival event 2023	Infrastructure, Clean up, waste, electrical, fencing, sound, screen, technical, staging	18/09/23	\$241,934	\$24,500
8	Otago Cricket Assn	T20 Super Smash Cricket	Broadcast towers and consents	28/12/23	\$78,100	\$10,000

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

³ This grant application is being presented to both Cromwell and Vincent Boards for consideration.

4. Financial Considerations

As detailed above, the Board has \$24,805 to distribute for the 2022/23 Community Grants round and \$3,696 for the 2022/23 Promotions Grants. It has \$41,750 in the draft 2023-24 annual plan budget for promotions grants.

The Board has the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance well-being.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.
Considerations as to sustainability, the environment and climate change impacts	There is no direct impact, though some applications may have a positive environmental impact.
Risks Analysis	No risks have been identified in the funding applications.
Significance, Consultation and Engagement (internal and external)	The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there are impacts arising from the application.

7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

8. Attachments

Appendix 1 - VCB Grants Decision Table (under separate cover) [⇒](#)

- Appendix 2 - Alexandra Touch Tournament Grant Assessment (under separate cover)** [⇒](#)
- Appendix 3 - Alexandra Touch Tournament Grant Application (under separate cover)** [⇒](#)
- Appendix 4 - Alexandra Touch Tournament Supporting Documentation (under separate cover)** [⇒](#)
- Appendix 5 - ACAN Grant Assessment (under separate cover)** [⇒](#)
- Appendix 6 - ACAN Grant Application (under separate cover)** [⇒](#)
- Appendix 7 - ACAN Supporting Documentation (under separate cover)** [⇒](#)
- Appendix 8 - Alex Arts and Crafts Grant Assessment (under separate cover)** [⇒](#)
- Appendix 9 - Alex Arts and Crafts Grant Application (under separate cover)** [⇒](#)
- Appendix 10 - Alex Arts and Crafts Supporting Documentation (under separate cover)** [⇒](#)
- Appendix 11 - Rotary Book Sale Grant Assessment (under separate cover)** [⇒](#)
- Appendix 12 - Rotary Book Sale Grant Application (under separate cover)** [⇒](#)
- Appendix 13 - Rotary Book Sale Supporting Documentation (under separate cover)** [⇒](#)
- Appendix 14 - PSO Growing Taller Grant Assessment (under separate cover)** [⇒](#)
- Appendix 15 - PSO Growing Taller Grant Application (under separate cover)** [⇒](#)
- Appendix 16 - PSO Growing Taller Supporting Documentation (under separate cover)** [⇒](#)
- Appendix 17 - WoolOn 2023 - Grant Assessment (under separate cover)** [⇒](#)
- Appendix 18 - WoolOn 2023 Grant Application (under separate cover)** [⇒](#)
- Appendix 19 - WoolOn 2023 Supporting Documents (under separate cover)** [⇒](#)
- Appendix 20 - Alexandra Blossom Festival 2023 - Grant Assessment (under separate cover)** [⇒](#)
- Appendix 21 - Alexandra Blossom Festival 2023_Grant Application (under separate cover)** [⇒](#)
- Appendix 22 - Alexandra Blossom Festival 2023_Supporting Documents (under separate cover)** [⇒](#)
- Appendix 23 - Otago Cricket T20 Super Smash_Grant Assessment (under separate cover)** [⇒](#)
- Appendix 24 - Otago Cricket T20 Super Smash_Grant Application (under separate cover)** [⇒](#)
- Appendix 25 - Otago Cricket T20 Super Smash_Supporting Documents (under separate cover)** [⇒](#)

Report authors:



Alison Mason
Media and Marketing Manager
23/03/2023



Rebecca Williams
Community Development Advisor
23/03/2023

Reviewed and authorised by:



Dylan Rushbrook
Group Manager Community Vision
17/04/23



Louise van der Voort
Interim Chief Executive Officer
21/04/2023

23.3.3 ALEXANDRA DISTRICT MUSEUM INC ACCOUNTABILITY REPORT 2021-22

Doc ID: 623896

1. Purpose

To provide an accountability report on the objectives and actions of the Alexandra District Museum Inc over the 2021/22 financial year.

Recommendations

That the report be received.

2. Discussion

Alexandra District Museum Inc. (ADMI), operating as Central Stories Museum and Art Gallery, received \$80,120.80 from the Vincent Community Board for the 2021/22 financial year. This grant contributed to operational costs of the museum and art gallery. ADMI's financial report demonstrates that they have also generated income from other sources to enable them to carry out their activities.

As a condition of funding, ADMI is required to provide an annual report to the community board. The accountability report and supporting documentation are attached as appendix 1 and 2.

ADMI have supplied their financial statements for the 2021/22 financial year, which also includes a statement of service performance. The statement of service performance discusses some of the challenges the organisation faced in the 2021/22 financial year, particularly relating to staffing. ADMI also presented to the public forum of Vincent Community Board in May 2022, to provide the Board with an update on its activities at that stage.

The statement of service performance and the minutes of the annual general meeting note the tremendous contribution made by Malcolm Macpherson to ADMI, and it is fitting to acknowledge his contribution in this report also. Mr Macpherson's contribution has ensured that solid foundations were laid for the organisation to build upon since then.

The attached accountability report touches on the support provided by the Vincent Community Board for the 2022/23 financial year. In the 2022/23 financial year the Board provided a grant amount of \$82,000 along with a one-off payment of \$26,667 to align the organisation's funding to the Board's annual grants round (1 November 2023). Formal reporting for the 2022/23 financial year will occur next year.

Finally, ADMI have included a strategic plan for the 2023/2024 year in their supporting documentation. This plan indicates funding requirements of \$142,000 in year one, with additional levels of expenditure in years two and three. Decisions about the Vincent Community Board's financial contribution to ADMI will be made as part of the first round of grant applications in September of this year. These decisions will be made in the context of the Board's fixed contestable grants budget. The Board may wish to explore what other funding sources ADMI are seeking to meet their funding targets.

3. Attachments

Appendix 1 - ADMI Accountability Report [↓](#)

Appendix 2 - ADMI Accountability Report Supporting Documentation [↓](#)

Report author:

Reviewed and authorised by:



Rebecca Williams
Community Development Advisor
3/04/2023

Louise van der Voort
Acting Chief Executive Officer
26/04/2023

Grants - Report Back (Accountability)

GRA230344449



1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

03 440 0056

Info@codc.govt.nz
www.codc.govt.nz



Grant Accountability

Original Application Number 519613

The Applicant:

Organisaton Name Central Stories Museum and Art Gallery
Project Name: Alexandra District Museum
Contact Janice Millis
 Data redacted from next 3 fields
Phone
Email
Address

The Project:

Amount granted by Central Otago District Council 108667.00
Total cost of the project 108667.00
If there was any significant variation from your original budget, what were the main reasons for this? No
What outcomes were achieved from the project/event? (max 500 words) The outcomes for this grant were that we were able to appoint an Operations Manager who has been able to manage the Museum and Art Gallery and achieve a level of activity which pre dates pre Covid times and greater, as shown in our attached report.
How did your organisation acknowledge the support of the Council grant? We acknowledged the Council grant by inviting board members to experience all that is the Alexandra Museum and Art Gallery, with performing
When did you receive your grant funding? 08/07/2022
Support Documents Ticked

- Proof of expenditure (including receipts, invoices and/or financial statements)
- Economic impact assessment (if relevant)
- Annual report

Grants of \$10,000 or more

Declaration:

All information provided is complete and correct True


Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

Name: Janice Millis

Date 23/03/2023

Signature



23.3.4 HALF MILE RECREATION RESERVE REDEVELOPMENT

Doc ID: 650334

1. Purpose of Report

To approve the redevelopment plan for the Half Mile recreation Reserve.

Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
 - B. Approves the redevelopment plan option B for the Half Mile Recreation Reserve.
 - C. That options for funding the redevelopment of the Half Mile Recreation Reserve are included in the 2024-2034 Long Term Plan.
 - D. Directs the interim CEO to continue to investigate third party funding opportunities for the development of the Half Mile Recreation Reserve.
-

2. Background

Redevelopment Plan Survey.

At its March 2022 meeting the Vincent Community Board (the Board) resolved the following.

That the item be left on the table until a development plan for the area has been consulted on and brought back to the Board for its consideration.

*Moved: McPherson
Seconded: Stirling-Lindsay*

A development plan was subsequently prepared which proposed a natural central Otago landscape that would highlight the natural rock formations found within the reserve and include areas of native plantings, with provision for shelter plantings along the western boundary. The plan also highlighted heritage features identified within the site.

The survey was carried out during June 2022. The concept plan and background information provided for the survey is shown in **Appendix 1**.

The overall summary of the survey responses indicated that the majority of responses received from the wider community support the removal of the trees and that proposed redevelopment will enhance the Half Mile reserve.

Of the respondents who identified as being residents of the Bridge Hill area, the results were more evenly split.

Half Mile Recreation Reserve Wilding Conifer Removal.

At its 21 March 2023 meeting the Board resolved the following.

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.*
- B. Notes the Councils decision that the staged removal of wilding conifers from within individual identified sites is not permitted on Council owned or managed land.*
- C. Notes that this includes the removal of trees from the Half Mile Recreation Reserve.*

After discussion the items from 23.1.2 (from January 2023 meeting) were lifted off the table and considered. It was agreed that the redevelopment of the Half Mile Reserve should take place following a landscape plan being presented to the board for its consideration.

- D. Authorises the redevelopment of the Half Mile Reserve, subject to the approval of a landscape plan by the Community Board.*
- E. Directs the CEO to investigate funding opportunities for the development of the Half Mile Recreation Reserve with options reported back to the Vincent Community Boards May 2023 meeting.*

3. Discussion

Following the community survey on the redevelopment of the Half Mile Reserve, a revised redevelopment plan has been prepared and can be found in **Appendix 2**.

The redevelopment plan has two options for replanting, both based on the natural central Otago landscape redevelopment concept plan that was consulted on in 2022.

The native grey shrubland plantings proposed for in and around the rock tors are in keeping with what was existing on this site originally and are plants known to grow in the local environment. Over time it is envisaged that these planting will slowly spread within the site to increase native biodiversity and native habitat. There are some restrictions to planting close to the rock tors within the site to ensure Council complies with its approved Lizard Management Plan.

Both plans show shelter being planted along the boundary of the neighbouring residents with groups of native grey shrubland, and shade plantings throughout the site. These types of native plants would have once been found naturally within the site. Over time it is envisaged these plantings will increase the biodiversity within the reserve.

Option A allows for shelter plantings along the western boundary consisting entirely of natives, being Kanuka, Manuka, Pittosporum, and native Beech. With irrigation it is anticipated that these plants will be between 2 and 5 metres in height after 8 – 10 years. The planting will be tiered, with Kanuka, Manuka and Pittosporum providing shelter from ground level to mid height with the Beech providing taller shelter.

Option B shows the same native plantings as option A, but the planting has been moved approximately 5 m off the boundary line to enable a row of Lombardy Poplar trees to be planted to provide more rapid growth and therefore quicker shelter. After year 8 – 10 it is envisaged that this initial shelter will be removed. This would leave the semi mature native shelter to mature and provide the shelter going forward.

Several areas have been set aside for various community plantings. Council often receives requests from those who have been granted New Zealand citizenship and receive a plant if

Council has an area where they can plant their plant as many recipients don't have room or are renting. A similar area has been proposed for planting of Trees for Babies and general community planting.

There are some native plants already growing within the site and some non-spreading exotic trees that the logging contractor will try and preserve during the logging operation.

Both options have been socialised with affected neighbours and their preference will be provided to the Board at its meeting.

There are several archaeological sites within the reserve which are highlighted as sites of interest within the redevelopment plan.

No formal parking areas have been shown in the redevelopment plan as formal access from the State Highway would require consultation with Waka Kotahi.

Further development could be considered on Aronui Road entrance, where there is an existing informal entrance.

The reserve has no water connection but following discussions with neighbouring residents there is an option that water may be made available from the Old Golf Course Road town water supply, with access through a neighbouring property being permitted.

Options for using town water supply are being worked through with Councils infrastructure team. This includes the installation of a header tank from which a network of irrigation will be connected. There is town water supply within close proximity of the reserve which would allow a connection to the header tank. A provisional sum for irrigation has been included in the cost estimate for planting.

The irrigation would be used for the establishment of the plantings and then would be disestablished.

It is anticipated that the removal of the wildings on the reserve will be completed by the end of June 2023. Weed control and any additional site tidy up will be undertaken during the summer months with planting anticipated Winter/ Spring 2024.

4. Financial Considerations

The redevelopment plan including irrigation has been estimated to cost.

- Option A - \$170,000 to implement.
- Option B - \$180,000 to implement. excludes additional cost to remove these trees in 8 – 10 years' time.

This cost estimates have been derived from comparable similar projects undertaken in recent times.

The redevelopment cost may be less if community and volunteer groups can be involved in aspects of the redevelopment.

Local community input and buy-in from the Alexandra and wider Central Otago community has the potential to make this reserve redevelopment a success and is something Council will be actively working towards over the next year.

Funding for the implementation of redevelopment plan needs to be decided and it is suggested funding is allocated through the 2024/34 Long-Term Plan.

Alternative funding options for the project are as follows.

Options for funding include.

- General Reserves Alexandra - which had a balance on 30 June 2022 of \$1,464,765. This fund would be the most appropriate fund to use for this project.
- In addition, the Alexandra Reserves Contribution Fund was considered- which had a balance on 30 June 2022 of \$680,548 however \$333,000 of this Fund is already committed for the Omakau Community Hub project. Leaving a balance of \$347,580. This fund is generated by reserves contributions levied on subdivisions and is typically used to enhance or create new assets that have been impacted by growth.

Other projects under consideration - the Board is currently consulting on IceinLine Central Incorporated request for a \$400,000 grant towards the construction of a roof over the existing ice rink at Molyneux Park.

- There are several other possible funding sources for projects like this, including the Otago Regional Councils - Eco Fund. Not all are available for Council to apply for directly but are available for community groups and trusts to access.

Investigations have been undertaken to determine what funding sources may be available for this project. There are not a lot of funding options available for such a project. Options identified include.

- Central Lakes Trust.
- Otago Community Trust.
- Lotteries Environmental and Heritage Fund.
- ORC environment fund - Because of the criteria of this fund Council couldn't apply directly but could support a community group to do some of the native planting component by providing funding for the plants.
- Local Businesses.
- Volunteer groups.

Applying for funding through any of the above channels have a varied timeframe.

Future maintenance requirement for the Half Mile Recreation reserve will be included in the next Long-Term Plan for consideration.

5. Options

Option 1 – (Recommended)

That the Vincent Community Board approve the redevelopment plan, Option B for the Half Mile Recreation Reserve.

Advantages:

- The Half Mile Recreation Reserve is redeveloped, and the indigenous biodiversity of the site is improved over time.
- Community groups can participate in the redevelopment of the reserve.
- Shelter to neighbouring residents is achieved at a quicker rate than option A.

Disadvantages:

- Additional costs to remove the exotic shelter on future years.
- Roots of the exotic shelter may slow growth of native shelter plantings as they seek additional sources of moisture.

Option 2

That the Vincent Community Board approved the redevelopment plan Option A for the Half Mile Recreation Reserve.

Advantages:

- The Half Mile Recreation Reserve is redeveloped, and the indigenous biodiversity of the site is improved over time.
- Community groups can participate in the redevelopment of the reserve.
- Plantings at the reserve would consist of entirely native plants.

Disadvantages:

- Potentially slower shelter development for neighbours.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by ensuring Council policy is followed and reserves are redeveloped to enhance the areas biodiversity.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Wilding Conifer Control Policy Long Term Plan 2021/31
Considerations as to sustainability, the environment and climate change impacts	Wilding pines are classified as a weed which through their uncontrolled spread impact on biodiversity, landscapes and with wider environment.
Risks Analysis	Unable to secure adequate water to the new planting sites.

Significance, Consultation and Engagement (internal and external)	Community has been engaged with this project.
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7. Next Steps

Inform the public and neighbours of the Boards decision.
 Prepare budget information for Long Term Plan
 Determine third party funding options that are available.

8. Attachments

Appendix 1 - Half Mile Reserve final document.pdf [↓](#)

Appendix 2 - BM211004_Half_Mile_Reserve_DevDesign_RevD_20230426.pdf [↓](#)

Report author:

Reviewed and authorised by:




Gordon Bailey
 Parks and Recreation Manager

David Scoones
 Group Manager - Community
 Experience

20/04/2023

27/04/2023

2 May 2023

6 MAYOR'S REPORT

23.3.5 MAYOR'S REPORT

Doc ID: 626213

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Vincent Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

2 May 2023

7 CHAIR'S REPORT

23.3.6 CHAIR'S REPORT

Doc ID: 626216

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

2 May 2023

8 MEMBERS' REPORTS

23.3.7 MEMBERS' REPORTS

Doc ID: 626215

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

2 May 2023

9 STATUS REPORTS

23.3.8 MAY 2023 GOVERNANCE REPORT

Doc ID: 626218

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

Recommendations

That the report be received.

2. Discussion

Status Reports

The status reports have been updated with any actions since the previous meeting (see appendix 1).

3. Attachments

Appendix 1 - 20230502 VCB Status Updates.docx [↓](#)

Report author:



Wayne McEnteer
Governance Manager
26/04/2023

Reviewed and authorised by:



Saskia Righarts
Group Manager - Business Support
26/04/2023

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 19 May 2023.

11 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
23.3.9 - May 2023 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
