



AGENDA

Cromwell Community Board Meeting Thursday, 18 May 2023

Date: Thursday, 18 May 2023

Time: 2.00 pm

Location: Cromwell Service Centre, 42 The Mall,
Cromwell

(A link to the live stream will be available on the Central Otago District Council's website.)

Louise van der Voort
Interim Chief Executive Officer

Notice is hereby given that a meeting of the Cromwell Community Board will be held in Cromwell Service Centre, 42 The Mall, Cromwell and live streamed via Microsoft Teams on Thursday, 18 May 2023 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

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Members Ms A Harrison (Chair), Mr B Scott, Cr S Browne, Cr N Gillespie, Cr C Laws, Ms M McConnell, Mr W Sanford

In Attendance T Cadogan (Mayor), L van der Voort (Acting Chief Executive Officer), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 CONFIRMATION OF MINUTES

Cromwell Community Board meeting - 8 May 2023

**MINUTES OF A MEETING OF THE CROMWELL COMMUNITY BOARD
HELD IN THE CROMWELL SERVICE CENTRE, 42 THE MALL, CROMWELL
AND LIVE STREAMED VIA MICROSOFT TEAMS ON MONDAY, 8 MAY 2023 COMMENCING
AT 2.05 PM**

PRESENT: Ms A Harrison (Chair), Mr B Scott, Cr S Browne, Cr C Laws, Ms M McConnell, Mr W Sanford

IN ATTENDANCE: L van der Voort (Interim Chief Executive Officer), S Righarts (Group Manager - Business Support), D Scoones (Group Manager - Community Experience), L Webster (Acting Group Manager - Planning and Infrastructure), S Finlay (Chief Financial Officer), G Bailey (Parks and Recreation Manager), P Quinn (Project Manager – Property), R Williams (Community Development Officer), A Mason (Media and Marketing Manager) via Microsoft Teams, W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION

Moved: Browne

Seconded: Laws

That the apology received from Cr Gillespie be accepted.

CARRIED

2 PUBLIC FORUM

Sharon Bell – Otago Presbyterian Support (via Microsoft Teams)

Ms Bell spoke to the 'Growing Taller' programme and detailed the need for financial support to cover wages and administrative costs.

Janeen Wood and Ali Ballentine – Cromwell and Districts Community Trust

Ms Ballentine and Ms Wood spoke to their grant application for the CDCT Chinese Settlement Project. They then responded to questions.

Jennifer Hay – The Cromwell Museum

Ms Hay presented her application with regards to funding for the Photo Album Display upgrade. She then responded to questions.

Carolyn Murray – Cromwell and Districts Promotions Group

Ms Murray spoke to the Cromwell and Districts Promotions Group's grant application.

Claire Becker-Gledhill and Suzanne Russell – WoolOn

Ms Becker-Gledhill spoke to her application to promote and continue the WoolOn Event.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Browne
Seconded: Scott

That the public minutes of the Cromwell Community Board Meeting held on 22 March 2023 be confirmed as a true and correct record.

CARRIED

4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS

23.3.2 2022/23 COMMUNITY AND PROMOTIONS GRANTS APPLICATIONS - 2ND ROUND

To consider the second round of the community and promotions grant applications for the 2022/23 financial year. To also consider an application to the 2023-24 year promotions grant.

'Health Awareness Cromwell' were unable to attend but a presentation was read out. They sought funds to help towards operational costs of providing a Health and Wellbeing Expo.

COMMITTEE RESOLUTION

Moved: Browne
Seconded: McConnell

That the Cromwell Community Board:

- A. Receives the report and accepts the level of significance.
 - B. Allocates \$900 to Health Awareness Cromwell towards venue hire and advertising of a Health and Wellbeing Expo from the 2022/23 community grants budget.
 - C. Allocates \$9,000 to the Cromwell and Districts Community Trust towards stage one of the Chinese Settlement Project from the 2022/23 community grants budget.
 - D. Allocates \$6,950 to the Cromwell Museum Trust towards the design and construction of four photo albums from the 2022/23 community grants budget.
 - E. Allocates \$2,900 to Family Works towards the Growing Taller Programme (Cromwell) from the 2022/23 community grants budget.
 - F. Allocates \$6,490 to the WoolOn Creative Fashion Society for lighting, sound and catwalk costs at the 2023 WoolOn event from the promotions grants budget in the 2022/23 financial year.
 - G. Allocates \$95,000 to the Cromwell and Districts Promotions Group for Light Up Winter, Fireworks and Street Party, Cherry Spitting Competition, Summer Series and Cromwell Ambassador Programme from the promotions grants budget in the 2023/2024 financial year, subject to the following:
 - i. approval of the 2023/2024 Annual Plan;
 - ii. an agreement being signed between both parties confirming the Boards expectations of deliverables.
-

CARRIED

Note: With the permission of the meeting items 23.3.4 – 23.3.6 were moved forward.

6 MAYOR'S REPORT

23.3.4 MAYOR'S REPORT

His Worship the Mayor was not present at this meeting.

7 CHAIR'S REPORT

23.3.5 CHAIR'S REPORT

The Chair gave an update on her activities and issues since the last meeting:

- Attended a Central Otago Principals association meeting in March
 - Attended the Central Otago Leaders meeting in April
 - Was an apology for the Museum Trust meeting in April
 - Attended the ANZAC service at the Cromwell Cenotaph
 - Noted that Goldfields School hosted RSA members for their ANZAC assembly
-

COMMITTEE RESOLUTION

Moved: Harrison
Seconded: McConnell

That the report be received.

CARRIED

8 MEMBERS' REPORTS

23.3.6 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting:

Ms McConnell reported on the following:

- Attended a Cromwell and Districts Community Trust meeting in April
 - Met with the Plunket community liaison officer
 - Attended a conference for the NZ Planning Institute, to discuss resource management reform
-
-

Cr Laws reported on the following:

- Attended Sanchia's farewell
- Noted the passing of Leigh-Anne Fox, and attended her memorial
- Attended a tree-planting morning at the Clyde Hill run by Fulton Hogan
- Attended the April Council meeting and gave members an update on topics discussed
- Attended the ANZAC Day commemoration in Tarras

Mr Sanford reported on the following:

- Was involved with Connect Cromwell 'Winning Ideas 2023' allocating of funding
- Met with Saskia and Cheryl to discuss the Long-term Plan process
- Attended the ANZAC Day ceremony at Lowburn Hall
- Attended a Plan Change 19 workshop

Cr Browne reported on the following:

- Attended the April Council meeting and gave members an update on topics discussed
- Planning is underway for the Cromwell Athletics Club hosting an inaugural event next year
- Noted good attendance for all winter sports

Mr Scott reported on the following:

- Met with the Cromwell Toy Library to secure them a new home at the Polytechnic Campus
- Attended a Cromwell and Districts Promotion Group meeting in April
- Attended the Cromwell and Districts Promotions Group Quiz
- Attended the ANZAC Day service in Bannockburn and an ANZAC Day medal presentation at the Cromwell Golf Course

COMMITTEE RESOLUTION

Moved: Sanford
Seconded: Scott

That the report be received.

CARRIED

Note: Cr Gillespie joined the meeting via Microsoft Teams at 3.00 pm and left at 3.48 pm.

Note: Jessie Sutherland of SA Studio and Chris Jack from Jasmox (via telephone), joined the meeting for item 23.3.3.

23.3.3 CROMWELL MEMORIAL HALL

To consider adoption of the final stage of design for the Cromwell Memorial Hall and for approval of the demolition of the existing Cromwell Memorial Hall, procurement of construction services, and funding arrangements.

After discussion there was concern raised around a lack of projected costings for the operational and maintenance of the building and the likely rating implications. It was also noted where the future land sales may come from was missing from the recommendations.

COMMITTEE RESOLUTION

Moved: **Browne**
Seconded: **Scott**

That the Cromwell Community Board:

- A. Receives the report and accepts the level of significance.
- B. Adopts developed design for the Cromwell Memorial Hall building as detailed in appendix one of the report.
- C. Approves the commencement of detailed design.
- D. Approves the demolition of the existing hall building and appropriate salvaging.
- E. Approves the procuring of construction and demolition services.
- F. Notes that the 2021/31 Long Term Plan funds the Cromwell Memorial Hall project at a cost of \$31.5M and that the developed design estimate is now expected to be \$42.849M.
- G. Notes the shortfall in project funding of \$11.349M of which \$5M is expected to be met from external funders that are to be confirmed in November 2023 and that the remaining \$6.349M is proposed to be funded by way of by land sales from the Cemetery Road industrial development.
- H. Prior to approval of the detailed design, the Board receives for its approval:
 - i. The proposed operating model for the facility
 - ii. The projected operating and maintenance costs
 - iii. The likely rating implications going forward
- I. The Board notes the district review of museum services and recommends to Council that it considers the Cromwell Memorial Hall project in that review.
- J. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

9 STATUS REPORTS

Note: The meeting was adjourned at 4.08 pm and resumed at 4.13 pm.

23.3.7 MAY GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider current status report updates.

COMMITTEE RESOLUTION

Moved: **Laws**
Seconded: **Sanford**

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 18 May 2023.

11 RESOLUTION TO EXCLUDE THE PUBLIC**COMMITTEE RESOLUTION**

Moved: Browne
Seconded: Scott

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
23.3.8 - May Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The public were excluded at 4.17 pm and the meeting closed at 4.21 pm.

3 DECLARATION OF INTEREST

23.4.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 654164

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Sarah Browne	Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Shareholder) Central Otago Sports Turf Trust (Trustee) Central Football and Multisport Turf Trust (Trustee)	Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Employee)	Cromwell Youth Trust Tarras Community Plan Group
Neil Gillespie	Contact Energy (Senior Specialist - Hydro Sustainability) Clyde & Districts Emergency Rescue Trust (Secretary and Trustee) Cromwell Volunteer Fire Brigade (Chief Fire Officer) Cromwell Bowling Club (patron) Otago Local Advisory Committee - Fire Emergency New Zealand Returned Services Association (Member)		Tarras Hall Committee
Anna Harrison	Principal Goldfields Primary School Runs the Dunstan Zone swimming championships Cromwell Swim Club past president and club group coach Central Otago Primary School Sport Association (member) Dunstan Zone Sports Group (member) Principal of Goldfields Primary School	Mojo Modern Joinery Cromwell (Owner / Director)	Bannockburn Community Centre Management Committee Inc Cromwell District Museum

Cheryl Laws	The Message (Director) Wishart Family Trust (Trustee) Wooing Tree (Assistant Manager - Cellar Door) Daffodil Day Cromwell Coordinator	Otago Regional Council (Councillor) The Message (Director)	Cromwell Resource Centre Trust Old Cromwell Incorporated
Mary McConnell	Harrison Grierson Ltd (Employee) Contractor to Environmental Protection Authority and QLDC	Southern Lakes Motors (Shareholder and dealer principal)	Cromwell and Districts Community Trust Lowburn Hall Committee
Wally Sanford	Connect Cromwell (Steering Group Member) Landpro Ltd (Employee) Southland Zodiac Zephyr Club (Member) Survey and Spatial New Zealand (Voting Member)	Vinpro (Employee)	Lake Dunstan Charitable Trust
Bob Scott	Cromwell Golf Club (President) Central Football Project Trust (Trustee)		Bannockburn Recreation Reserve Management Committee Inc Cromwell and Districts Promotions Group

4 REPORTS

23.4.2 ANNUAL PLAN SUBMITTERS THAT WISH TO BE HEARD.

Doc ID: 654132

1. Purpose

Individual submitters will speak to their Annual Plan submission.

2. Attachments

Nil

23.4.3 SUBMISSIONS ON THE 2023-24 ANNUAL PLAN CONSULTATION DOCUMENT

Doc ID: 653243

1. Purpose of Report

To consider the submissions to the 2023-24 Annual Plan Consultation Document on matters relating to the Cromwell ward.

Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
 - B. Considers the submissions and decides on the action that should be taken.
 - C. Recommends to Council the action the Board would like taken as a result of the submissions.
-

2. Background

The Annual Plan consultation opened on 3 April 2023 and closed on 1 May 2023.

The annual planning cycle presents an opportunity to hear from the community on key items that were not consulted on in the last Long-term Plan, and any other aspects of the Annual Plan. This year there was one consultation item, a proposal to support Icelnline with a grant towards the construction of a roof over its ice rink at Molyneux Park in Alexandra.

Promotion of the 2023-24 Annual Plan Consultation Document included:

- Public notice in the Otago Daily Times on 3 April 2023
- Hard copies were made available at the Alexandra office and Cromwell Service Centre
- Facebook posts on 6 April, 17 and 26 April 2023
- Shares on Elected Member Facebook pages
- Discussion on Mayor Tim's Facebook Live sessions
- Media releases
- Notice in CODC Noticeboard in The News on 6, 13, 20, 27 April 2023
- Advertising in the Central App in April 2023 was viewed 48,904 times, with 198 people clicking forward to the Let's Talk consultation page
- Digital displays on screens in Council office and libraries.

A total of 175 submissions were received through the Let's Talk consultation platform.

3. Discussion

The 2023-24 Annual Plan Consultation Document focused on receiving community feedback on the funding options for the Icelnline ice rink at Molyneux Park. Respondents were asked to

choose between four funding options, including an option to not support with any funding. The Cromwell Community Board do not need to consider IcelnLine submissions, and they will be considered by the Vincent Community Board on the 19 May 2023.

Annual Plan comments for the Cromwell Community Board

The annual planning cycle presents an opportunity for public feedback and input on other matters of the annual plan. Two submitters provided comments were received relating to Cromwell. Please see **appendix 1** for these submissions, together with staff comments, for the Cromwell Community Board's consideration.

4. Options

Option 1 – (Recommended)

Consider the submissions and recommend to Council the action the Board would like taken as a result of the submissions.

Advantages:

- Follows due process as set out in the Local Government Act 2002.
- Enables the Cromwell Community Board to hear and consider community views before making a recommendation to Council.

Disadvantages:

- None identified.

Option 2

Do not consider the submissions and recommend to Council the action the Cromwell Community Board would like taken as a result of the submissions.

Advantages:

- None identified.

Disadvantages:

- Does not follow due legal process.
- Does not meet the expectations of the community.
- Risk of not meeting statutory deadlines to enable rates to be struck.

5. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by considering the views of the community in setting the 2023-24 Annual Plan.
Financial implications – Is this decision consistent with proposed activities and budgets in long term plan/annual plan?	This paper is consistent with the budgets presented in the draft 2023-24 Annual Plan documentation.

Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, this paper is consistent with all Council plans and policies.
Considerations as to sustainability, the environment and climate change impacts	Considerations to climate change occur throughout the Long-term Plan documentation and are specifically considered in the Infrastructure Strategy.
Risks Analysis	There is no risk to the Cromwell Community Board in considering this paper and the public submissions on the draft 2023 - 24 Annual Plan.
Significance, Consultation and Engagement (internal and external)	The draft 2023-24 Annual Plan has been publicly consulted on following the process in the Local Government Act 2002.

6. Next Steps

The Cromwell Community Board's recommendation will be considered by Council at their meeting on 31 May 2023.

7. Attachments

Appendix 1 - Annual Plan 2023-34 submissions for consideration by the Cromwell Community Board [↓](#)

Report author:

Reviewed and authorised by:



Christina Martin
Project Manager - Organisational
8/05/2023



Saskia Righarts
Group Manager - Business Support
9/05/2023

Survey Response						Staff Analysis		
First Name	Last Name	I am submitting	What ward do you live in?	Do you want to speak to Council or local Community Board about your feedback?	Iceinline Ice Rink Roof Funding Option supported.	Do you have any other comments on the 2023-2024 Annual Plan? To learn more, follow this link Annual Plan 2023-24 Consultation Document	Department	Staff Comments
David	George	as an individual	Cromwell	Yes - CCB and CNL	Option 2: 50/50 reserves/loan funding	We need a more co-ordinated approach to the consultation process. The population of the Cromwell Ward has quadrupled since 1977. Getting everybody on the same page "has it's moments".	Community and Engagement	The Communications and Engagement team will continue to look into new ways of connecting with the community, and agrees with the submitter's comment that with a growing and changing demographic we need to work especially hard at this.
Gordon	Stewart	as an individual	Cromwell	Yes - CCB		ATTENTION CROMWELL COMMUNITY BOARD This is a similar submission to one I made some years back. Nothing happened. Perhaps with some new faces on the Board I may at least get an acknowledgement to my suggestions. 1. The Board should approach the Council with respect to sealing the remaining 600m of Sandflat Road. During summer this is a disgusting piece of rough dusty track connecting the major tourist attractions of the Jones Fruit stall and Highlands Motorsport park with the wineries and bike tracks of Bannockburn. It is also a bypass of Cromwell for Bannockburn traffic coming and going out of the District. A BIG bonus for the Board would be the value a sealed road would add to your land that adjoins the unsealed section of the road.	Roading	CODC currently do not receive any additional subsidised share from Waka Kotahi (NZTA) for seal extension works nor do we have council approved funding for this project in the current 3 year funding period (2021-2024). The combination of increased traffic volumes and associated costs to maintain this section of Sandflat Road a seal extension may be warranted. This will be investigated alongside the development of our funding proposal for the next three year period 2024-27 and the project put forward to Council for consideration
Gordon	Stewart	as an individual	Cromwell	Yes - CCB		2. In the past the Board funded and developed a walking and biking track linking Lynn Lane and Schoolhouse Road. This has not been named or promoted with signage. The Campbell Family, represented by Annette Napier, wrote to the Board suggesting the track be named the Campbell Track in memory of Flight Lieutenant Colin Campbell who was lost over Europe in World War 2. She did not receive a reply. Colin walked this way to school and was a colleague of James Lynn who Lynn Lane was named after. The Campbells are 7th generations of residents in the valley.	Parks and Recreation	Staff are currently developing a Reserves Naming Policy that is expected to be presented to Council in the next few months. This policy will provide guidance on the process and appropriateness of naming reserves including tracks such as this. There is signage at both ends of this track indicating its for biking/walking and the destination.
Gordon	Stewart	as an individual	Cromwell	Yes - CCB		3. There is a public walking and biking easement from Lowburn Valley Road up Sugar Loaf Drive past the old airstrip, around Denby's orchard and down to Clark Road. This should be identified with signage and stakes. Perhaps your Promotion Group, Lions or Rotary could assist.	Parks and Recreation	This easement runs through the Shaw farm. A number of years back orange triangle markers were stapled to the wooden fenceposts to delineate the track. Many are still in place, replacements markers will be added where required. Appropriate signage will also be updated if required at each end of the track.
Gordon	Stewart	as an individual	Cromwell	Yes - CCB		4. In 2018 the Board was approached by the Central Lakes Equestrian Club, your voluntary committee which manages the Racecourse Reserve for you. The CLEC sought a contribution from the Board to develop an automatic irrigation system based on a water bore on the property. The CLEC have spent \$35,000 proving the bore and obtaining a permit for it. The CLEC have \$100,000 on deposit for partial funding of the scheme. The Board's reply was that the CLEC did not have a ten year plan and needed to produce one. Subsequently a 50 page document was produced and distributed to the Board members. This gave a history of the Reserve, a summary of the CLEC's achievements and its proposals for the future.	Parks and Recreation	Before any commitment to support upgrading the irrigation system at the Racecourse reserve was considered the CCB requested that a Cromwell Reserves Supply and Demand analysis be undertaken, which would determine what future reserves and related facilities Cromwell may require over the next 30 years, given its predicated increase in population over that time. At the same all the users groups that use the Racecourse Reserve were surveyed to determine what their requirements and use of the Racecourse reserve maybe over the same period. Queenstown Lakes-Central Otago Sub-Regional Sport & Recreation Facility Strategy was published in September 2018 and revised in 2020. This document has not been adopted by Council, but it does identify the Racecourse reserve as a location for recreational growth in the Cromwell area. Council has engaged with the CLEC several times over the past 18 months on this. This was completed late December 2022. The CCB will receive a report on the finding at its June 2023 meeting. The Board will then determine options for the Racecourse reserve including whether a new Reserve Management Plan will be prepared. Funding decisions for irrigation will be considered through the 2024/34 Long Term Plan.
Gordon	Stewart	as an individual	Cromwell	Yes - CCB		YES Why isnt the remaining 600m of Sandflat Road sealed ? 1. This road is a significant link between the major tourist attractions of Mrs Jones's Fruit Stall and Highlands Motorsport park with the Bannockburn Wineries and Bike Trails. 2. It is a well used road by Bannockburn traffic to bypass Cromwell, particularly for heavy traffic. It would be used more if the surface was sealed. Over 300 residents live on the Bannockburn side of the Kawarau. With the proposed subdivisions to come, many more will be living here in the near future and this road will get increased use. During the summer months it is disgustingly rough and dusty. 3. This road was in the Council's 5 year sealing plan in 2005. 4. You, the council are spending significant money carting gravel from Tarras and grading this section regularly. 5. Ironically in the late 1950's the Vincent County Council preferred to seal Sandflat and Pearson Road as they were shorter than Bannockburn Road. A significant protest from the locals saw the direct route sealed. Gordon Stewart	Roading	See the roading department comments above.

23.4.4 APPOINTMENT TO PROJECT ADVISORY GROUP

Doc ID: 654059

1. Purpose of Report

To consider an appointment of a community board representative for the project advisory group for the Cromwell Town Centre.

Recommendations

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
 - B. Decides which member should be appointed to the project advisory group for the Cromwell Town Centre project.
-

2. Background

In 2021 a project advisory group was established to oversee the development of the Cromwell Town Centre project.

3. Discussion

At the inaugural meeting of the Board, Mary McConnell was named as the Cromwell Community Board representative on the Project Advisory Group for the Cromwell Town Centre project. Ms McConnell has indicated that she is unable to continue her role on the advisory group due to other commitments. Therefore, another representative needs to be chosen from among the community board members.

4. Financial Considerations

There are no financial considerations as a result of this decision. This is an advisory group and decision making remains with the Board.

5. Options

Option 1 – (Recommended)

Elect a replacement on the Project Advisory Group for the Cromwell Town Centre project.

Advantages:

- Ensures consistency and representation of the Board on the Project Advisory Group.

Disadvantages:

- None identified.

Option 2

Opt for no replacement on the Project Advisory Group for the Cromwell Town Centre project.

Advantages:

- There are no advantages to this option.

Disadvantages:

- There will be diminished representation of the Board in the Project Advisory Group.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by appointing an elected member to a project advisory group.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Considerations of council plans and policies are not applicable to this decision.
Considerations as to sustainability, the environment and climate change impacts	There are no impacts to be considered as a result of this decision.
Risks Analysis	There are no risks to be noted.
Significance, Consultation and Engagement (internal and external)	This decision does not trigger any parts of the Significance and Engagement Policy.

7. Next Steps

The Project Advisory Group will be informed of the decision.

8. Attachments

Nil

Report author:



Garreth Robinson
Property and Facilities Manager
10/05/2023

Reviewed and authorised by:



Louise van der Voort
Interim Chief Executive Officer
10/05/2023

5 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 20 June 2023.