



AGENDA

Maniototo Community Board Meeting Thursday, 16 March 2023

Date: Thursday, 16 March 2023

Time: 2.00 pm

**Location: Ranfurly Service Centre, 15 Pery Street,
Ranfurly**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Sanchia Jacobs
Chief Executive Officer**

Notice is hereby given that a meeting of the Maniototo Community Board will be held in Ranfurly Service Centre, 15 Pery Street, Ranfurly and live streamed via Microsoft Teams on Thursday, 16 March 2023 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

Order Of Business

1	Apologies	5
2	Public Forum.....	5
3	Condolences	5
4	Confirmation of Minutes.....	5
	Maniototo Community Board meeting Meeting - 1 December 2022	7
5	Declaration of Interest	11
	23.1.1 Declarations of Interest Register.....	11
6	Reports	13
	23.1.2 2023-24 Annual Plan Budget and Fees and Charges Schedule	13
	23.1.3 Application to lease part of the Naseby Recreation Reserve (PRO: 5037 L1).....	53
	23.1.4 Request to Fill the Former Ranfurly Ice Rink with Water	62
	23.1.5 Māniatoto Financial Report for the Period Ending 31 December 2022.....	68
	23.1.6 Plan Change 19 Update	73
7	Mayor's Report.....	77
	23.1.7 Mayor's Report	77
8	Chair's Report	78
	23.1.8 Chair's Report.....	78
9	Members' Reports.....	79
	23.1.9 Members' Reports	79
10	Status Reports	80
	23.1.10 March 2023 Governance Report.....	80
11	Date of the Next Meeting	90

Members Mr R Hazlett (Chair), Mr M Harris, Cr S Duncan, Mr D Helm, Ms R McAuley

In Attendance T Cadogan (Mayor), S Jacobs (Chief Executive Officer), Q Penniall (Infrastructure Manager), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), L van der Voort (Group Manager - Planning and Infrastructure), W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONDOLENCES

4 CONFIRMATION OF MINUTES

Maniototo Community Board meeting - 1 December 2022

**MINUTES OF A MEETING OF THE
MANIOTOTO COMMUNITY BOARD
HELD IN THE RANFURLY SERVICE CENTRE, 15 PERY STREET, RANFURLY
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 1 DECEMBER 2022
COMMENCING AT 2.00 PM**

PRESENT: Mr R Hazlett (Chair), Cr S Duncan, Mr D Helm, Ms R McAuley

IN ATTENDANCE: Q Penniall (Infrastructure Manager), L van der Voort (Group Manager - Planning and Infrastructure), D Rushbrook (Group Manager – Community Vision), D Scoones (Group Manager – Community Experience), S Finlay (Chief Executive Officer), F Yeboah (Accountant), M De Cort (Communications Coordinator), J Remnant (Asset Management – Team Leader), W McEnteer (Governance Manager), J Harris (Governance Support Officer)

1 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION

Moved: Duncan

Seconded: Helm

That the apology received from Mr Harris be accepted.

CARRIED

2 CONDOLENCES

The Chair referred to the deaths of Maeve Collins, Pat Cormack and Gary Easson. Members stood for a moment's silence as a mark of respect.

3 PUBLIC FORUM

There was no public forum.

4 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Helm

Seconded: McAuley

That the public minutes of the Maniototo Community Board Meeting held on 1 November 2022 be confirmed as a true and correct record.

CARRIED

5 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

6 REPORTS

22.7.2 REVIEW OF MĀNIATOTO TRUST FUND GUIDELINES

To consider the administrative guidelines for the Māniatoto Trust Fund.

COMMITTEE RESOLUTION

Moved: Duncan

Seconded: Helm

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to amend clause 9 in the Guidelines Māniatoto Trust Fund to read:

“The above guidelines will operate until the end of 2025, when the future usage of the Māniatoto Trust Fund will be reviewed.”

CARRIED

22.7.3 MĀNIATOTO FINANCIAL REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2022

To consider the financial performance overview as at 30 September 2022.

COMMITTEE RESOLUTION

Moved: Duncan

Seconded: Helm

That the report be received.

CARRIED

7 MAYOR'S REPORT

22.7.4 MAYOR'S REPORT

The Mayor did not attend this meeting.

8 CHAIR'S REPORT

22.7.5 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting.

- Attended a Federated farmers meeting on Ethane emissions.
- Attended an ORC meeting on water land plans and how they are going to implement it
- Attended a meeting with Aukaha
- Has a catch up with the contractors at the Hospital
- Visited Halls ford to check the bridge

COMMITTEE RESOLUTION

Moved: Duncan
Seconded: McAuley

That the report be received.

CARRIED

9 MEMBERS' REPORTS

22.7.6 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

Mr Helm reported on the following:

- Attended rescue helicopter launch at the hangar in Mosgiel.

Cr Duncan reported on the following:

- Attended a meeting with farmers at Beaumont
- Attending a meeting with Fulton Hogan on the road running surface and gravel issues.
- Attended a MP invited meeting with regional farmers in Dunedin to discuss sequestration and carbon related issues.

Ms McAuley reported on the following:

- Advised that there are two new businesses opening in Ranfurly.

COMMITTEE RESOLUTION

Moved: Duncan

Seconded: McAuley

That the report be received.

CARRIED

10 STATUS REPORTS

22.7.7 NOVEMBER 2022 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

COMMITTEE RESOLUTION

Moved: Duncan

Seconded: Helm

That the report be received.

CARRIED

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 7 February 2023.

The Meeting closed at 3.02 pm.

CHAIR / /

5 DECLARATION OF INTEREST

23.1.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 606867

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - MCB Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Stuart Duncan	Penvose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penvose Investments - Dairy Farm at Patearoa (shareholder) Fire and Emergency New Zealand (member) JD Pat Ltd (Shareholder and Director)	Penvose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penvose Investments - Dairy Farm at Patearoa (shareholder)	Otago Regional Transport Committee Maniototo Ice Rink Committee Maniototo Curling International Inc
Mark Harris	Maniototo Lions (member) Ranfurly Curling Club (member)		Patearoa Recreation Reserve Committee
Robert Hazlett	D S Hazlett & Sons (Director)		Taieri Lake Recreation Reserve Committee
Duncan Helm	Maniototo Rugby Club (Life member) Sassenachs Rugby Club (member) Garibaldi Curling Club (member) St John Ambulance (Officer and Committee member) Sheep and beef farm (owner) Gimmerburn Cemetery (Committee member)	Nurse Manager at Maniototo Hospital	
Rebecca McAuley	Maniototo Squash Club (Secretary)		Maniototo Community Arts Council

6 REPORTS

23.1.2 2023-24 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

Doc ID: 614357

1. Purpose of Report

To approve the draft budgets for inclusion in Council's Annual Plan 2023-24 process and the 2023-24 fees and charges schedule.

Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
 - B. Agrees the draft Maniototo Ward 2023-24 Annual Plan budget and recommend to Council for inclusion in the 2023-24 Annual Plan.
 - C. Agrees to accept the Maniototo Ward 2023-24 fees and charges schedule and recommend to Council for inclusion in the 2023-24 Annual Plan.
-

2. Background

The 2023-24 draft budgets for the Maniototo Ward have been prepared on Council's request to keep the Long-term Plan (year three) budgets relatively unchanged. The year three budgets proposed an average rate increase across the district of 7.6%. This is including the impact of growth which was anticipated to be 1.9%. Currently the average increase across the district is 10.4%, after adjusting for the projected growth factor of 1.9%.

The 2023-24 Annual Plan draft budget figures result in a total increase to the Maniototo Ward rates of \$126k or 13.5%. This ensures we deliver the level of service the board has requested through both the LTP and resolutions for the year ahead.

In addition to adopting the annual plan and striking the rates for the new year, Council also adopts the annual fees and charges. A complete copy of the Fees and Charges Schedule is attached for information. There are minimal changes to fees and charges from year one of the Long-term Plan to the proposed 2023-24 Annual Plan.

3. Discussion

Council staff are presenting draft budgets to each community board for consideration at their March meetings. Once accepted, the community board budgets will be provided to Council to consider including in the 2023-24 Annual Plan.

Elected member remuneration has increased upon instruction from the Remuneration Authority.

Community board and Council property has been subjected to the three yearly revaluation.

The increases in the revaluations on our buildings reflect as increases in the depreciation expense and therefore rate funding for the depreciation.

Appendix 2 shows the cost centres that are funded by Maniototo Community Ward Targeted Rates and outlines the changes made. Please note that the ward rate is specific to rateable units in the ward and is not the district wide rate and does not allow for increased growth.

4. Financial Considerations

The 2023-24 Annual Plan draft budget figures result in a total increase to the Maniototo Ward rates of \$126k or 13.5%.

During the compilation of the 2023-24 budgets council staff have identified the need to reconsider elements of the financial strategy ready for the compilation of the 2024-34 LTP to ensure appropriate repayment of both external debt and reserve deficits occur.

5. Options

To accept the draft 2023-24 budget and 2023-24 Fees and Charges Schedule for recommendation to Council for inclusion in the 2023-24 Annual Plan.

Option 1 - (recommended)

Advantages:

- Meets statutory requirements
- Provides transparent expenditure management
- The Maniototo budget will feed into Council's Annual Plan budget for 2023-24
- Meets the ratepayers' expectations
- Allows changes to reflect prior Council and Community Board decisions post setting of the 2021-31 Long-term Plan
- Allows for Fees and Charges to be updated to reflect the most accurate charges.

Disadvantages:

- Some members of the community may feel disadvantaged paying increased rates.

Option 2

Decline the draft 2023-24 budget and 2023-24 Fees and Charges Schedule for recommendation to Council for inclusion in the 2023-24 Annual Plan and do not recommend it to Council for inclusion in the 2023-24 Annual Plan process.

Advantages:

- Status quo remains and rate payers do not incur increased rates.

Disadvantages:

- Delay in the annual plan process or the 2023-24 Annual Plan may not accurately reflect the Community Board's prior decisions.
- Run the risk of delaying the annual plan process and therefore potentially miss the legislative deadlines
- May not reflect a fair distribution of costs to the rate payer
- Does not reflect the intention of the 2021-31 Long-term Plan (year three)
- Loss in revenue or a greater reliance on the ratepayer though not correctly the most up-to-date fees and charges.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of the community by involving community board members in robust and transparent financial decision making.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, consistent with all council plans and policies.
Considerations as to sustainability, the environment and climate change impacts	No implications, as this has been factored in the 2021-31 Long-term Plan and there have been no changes to these considerations and assumptions used to prepare the 2021-31 Long-term Plan.
Risks Analysis	The risk of not accepting this report is that Council will lose the ability to adopt the 2023-24 Annual Plan and set the rates for the income required to meet the activities Council is required to carry out. Council will not meet legislative requirements and may be exposed to legal challenges.
Significance, Consultation and Engagement (internal and external)	This is a significant step in the annual plan process, as it ensures the Community Board is across its ward-specific budget, and feedback to Council's overall 2023-24 Annual Plan which will be consulted upon.

7. Next Steps

Once this report is accepted and changes made where necessary, it will be submitted to Council for inclusion in the 2023-24 Annual Plan, which is planned to be adopted for consultation on 30 March 2023.

A complete schedule of the fees and charges will be submitted to each of the relevant community boards for approval. Once approved, the total suite of fees and charges will be presented to Council with the recommendation that Council adopt the proposed fees and charges as part of the adoption process when adopting the 2023-24 Annual Plan.

8. Attachments

Appendix 1 - Fees and Charges 2023-24 [↓](#)

Appendix 2 - MCB Draft 2023-24 Annual Plan Budgets [↓](#)

Appendix 3 - MCB Draft 2023-24 Annual Plan Capital Expenditure Budgets [↓](#)

Appendix 4 - MCB Draft Annual Plan Budget - Sample Rates [↓](#)

Report author:

Reviewed and authorised by:



Susan Finlay
Chief Financial Officer
9/03/2023

Saskia Righarts
Group Manager - Business Support
9/03/2023

FEES AND CHARGES 2023-24

THREE WATERS		2023/24 Includes GST	2022/23 Includes GST	Comments
Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost the service as scheduled in the rating section of the 10-year Plan, based on the number of complete months remaining in the financial year.	DESIGNATED WASTEWATER TREATMENT PLANT			
	Disposal of septage tank load less than 3,000 litres	135	130	Fees have remained the same charge for a number of years. This also brings charging into line with neighbouring authority.
	Every additional 1,000 litres discharges (or part thereof)	45	40	Fees have remained the same charge for a number of years. This also brings charging into line with neighbouring authority.
	Designated Septage station disposal cost/litre	0.045	0.04	Fees have remained the same charge for a number of years. This also brings charging into line with neighbouring authority.
	TRADE WASTE			
	Application fee deposit (invoiced at actual cost)	240	240	
	Application to transfer trade waste discharge consent	80	80	
	Annual fee	160	160	
	THREE WATERS - PER APPLICATION			
	Approved contractors (per application)	80	80	
	Non-approved contractors (per application)	160	160	
	Non-approved contractors (per application)	At cost	At cost	
	BULK TANKER WATER FROM FIRE HYDRANTS			
	Bulk water application fee	No charge	No charge	
	Tanker / Standpipe Inspection (at least annual)	100	100	
	Hydrant Standpipe Hire / month (excluding water usage)	N/A	30	Remove - no longer applicable
	Water Usage Per m³	1.80	1.80	
	BULK WATER SUPPLY			
	Network connected bulk water rate (per m³)	0.9	0.86	Fees have remained the same for a number of years.
	REMOVAL OF WATER RESTRICTOR			
	Temporary restrictor removal fee	At cost	At cost	
	WATER METER ACCURACY TESTS			
	House visit and assessment	55	55	
	Meter removal and calibration	525	525	
	Meter validated as accurate	80	80	
	Meter validated as inaccurate	No charge	No charge	
	Final meter read	40	40	
	OTHER			
	Unauthorised and other activities	At cost	At cost	
	CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)			
	Financial Contributions - Reserves			
	Urban	2,380	2,380	
	Rural	1,190	1,190	
	Note: Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.			

FEES AND CHARGES 2023-24

THREE WATERS		2023/24	2022/23	Comments
		Includes GST	Includes GST	
DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS				
Water Supply				
Lake Dunstan Water Supply (Alexandra / Clyde)		7,131	7,131	
Cromwell		3,877	3,877	
Naseby		4,044	4,044	
Omakau / Ophir		10,917	10,917	
Patearoa		3,267	3,267	
Ranfurly		2,492	2,492	
Roxburgh		3,321	3,321	
Wastewater				
Alexandra / Clyde		7,536	7,536	
Cromwell		3,139	3,139	
Naseby		3,399	3,399	
Omakau / Ophir		4,992	4,992	
Ranfurly		796	796	
Roxburgh		4,670	4,670	
PART CHARGES IN LIEU OF RATES				
The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.				
Water Supply – per month				
If already rated as serviceable		23.12	23.12	
If not rated as serviceable before		37.91	37.91	
Wastewater – per month				
If already rated as serviceable		27.20	27.20	
If not rated as serviceable before		54.40	54.40	

FEES AND CHARGES 2023-24

ENVIRONMENTAL SERVICES	2023/24 Includes GST	2022/23 Includes GST	Comments
TRANSFER STATION CHARGES			
Standard size refuse bag (60 litres)	8	8	
Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)	8	8	
Child car seat recycling (Alexandra and Cromwell only)	10	10	
Car body (all tanks pierced and drained)	20	20	
Whiteware and separated metal (excludes fridges, freezers and air-conditioning units)	No charge	No charge	
Fridges, freezers and air-conditioning units (disposal charge)	25	16.5	
Gas bottle disposal (any size)	11	11	
Transfer Station with Weigh Facility (Alexandra/Cromwell)			
General waste charge by weight per tonne	405	345	Increases in charges driven by landfill disposal costs, Emissions Trading Scheme, waste levy charges, operational changes and fuel costs
Greenwaste by weight by tonne	75	n/a	Charges updated to reflect true costs of acceptance and processing
Transfer Station without Weigh Facility (Ranfurly/Roxburgh)			
General waste charge by volume per cubic metre (assessed by operator)	85	70	
Greenwaste charge by volume per cubic metre (assessed by operator)	15	- New charge	
Greenwaste minimum charge (small car/boot load - 0.5 cubic metre or less)	8	- New charge	
Tyre Disposal			
Car tyres (per tyre)*	7	6	Increased costs of collection/recycling
4x4 and small truck tyres (per tyre)*	11	10	Increased costs of collection/recycling
Large truck tyres (per tyre)*	22	20	Increased costs of collection/recycling
Tractor / Loader tyres*	125	115	Increased costs of collection/recycling
* Charges for tyres without rims. Note: Tyres that contain rims at the time of disposal will incur an additional fee twice that of the charge listed above.			
GREENWASTE DEPOSITED IN GREENWASTE AREA			
Car load	N/A	No charge	Now charged by tonne or m ³ depending on location
Trailer or ute load	N/A	5	Now charged by tonne or m ³ depending on location
Trailer-load charge by volume per cubic metre	N/A	5	Now charged by tonne or m ³ depending on location
CLEANFILL/HARDFILL DEPOSITED IN CLEANFILL/HARDFILL AREA			
Charge by volume per cubic metre	N/A	15	
Single axle trailer*	50	n/a	Updated charging methodology
Tandem axle trailer*	70	n/a	Updated charging methodology
*Domestic quantities of cleanfill/hardfill only			

FEES AND CHARGES 2023-24

ENVIRONMENTAL SERVICES	2023/24 Includes GST	2022/23 Includes GST	Comments
HAZARDOUS WASTE			
Class 2 (per kg)	5	n/a	New - Updated charging methodology
Class 3 (per kg)	5	n/a	New - Updated charging methodology
Class 4 (per kg)	8	n/a	New - Updated charging methodology
Class 5 (per kg)	9	n/a	New - Updated charging methodology
Class 6 Intractable Pesticides (per kg)	41	n/a	New - Updated charging methodology
Class 6 (per kg)	10	n/a	New - Updated charging methodology
Class 8 (per kg)	4	n/a	New - Updated charging methodology
Class 9 (per kg)	3	n/a	New - Updated charging methodology
Waste Oils (per kg/litre)	2	n/a	New service
Up to 20kg or 20 litres	N/A	10	Charges covered above
Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre).	N/A	10	Charges covered above
WHEELIE BIN CHARGES			
Replacement of bin due to damage (not wear and tear)	55	50	
Initial change of bin size	No charge	No charge	
Additional organics bin (240L) per annum	91.49	n/a	New charge
Additional mixed recycling bin (240L) per annum	64.6	59.41	
Additional glass recycling bin (240L) per annum	64.6	59.41	
Additional rubbish (red) bin (140L) per annum	215.49	282.80	
Additional rubbish (red) bin (240L) per annum	369.41		New charge
Upsize rubbish (red) bin to(240L) per annum	153.92	n/a	Possible - New charge to upsize red bin
Bin delivery and administration charge (for additional bins/replacement bins/change of bin)	35	50	
PART CHARGES IN LIEU OF RATES			
The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.			
Waste Management – per month			
Additional organics bin (240L)	7.62	n/a	New charge
Additional mixed recycling bin (240L)	5.38	4.95	
Additional glass recycling bin (240L)	5.38	4.95	
Additional rubbish (red) bin (140L)	17.96	23.57	
Additional rubbish (red) bin (240L) per annum	30.78		New charge
Upsize rubbish (red) bin to 240L	12.83	n/a	New charge

FEES AND CHARGES 2023-24

ROADING	2023/24 Includes GST	2022/23 Includes GST	Comments
LICENCE TO OCCUPY			
Single owner	190	180	Staff processing costs
Multiple owner	At cost	At cost	
TRAFFIC MANAGEMENT PLAN APPROVAL			
Commercial organisations and events	95	90	Staff processing costs
Non-profit community events	No charge	No charge	
TEMPORARY ROAD CLOSURE			
Commercial organisations and events	295	280	Staff processing costs
Non-profit community events	No charge	No charge	
CORRIDOR ACCESS REQUEST			
(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)			
Minor Works	No charge	No charge	
Major Works (trenches exceeding 20m in length)	85	80	Staff processing costs
Project Works	At cost	At cost	
ROAD STOPPING			
Time and disbursements plus legal and survey costs	At cost	At cost	
Miscellaneous fees	At cost	At cost	
(other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)			
RAPID NUMBER			
New	70	70	
Replacement	50	50	
DUST SUPPRESSION			
Residential house with 100m of road to Council programmed timetable	No charge	No charge	
Residential house with 100m of road outside programme works	At cost	At cost	
Commercial and other applications to Council programmed timetable	At cost	At cost	
OTHER			
Commercial fingerboard signs	At cost	At cost	
DEVELOPMENT CONTRIBUTIONS			
Roading			
Residential	1719	1719	
Business	Nil*	NIL*	
* Fixed business contributions are non-longer applicable. All contributions are calculated on the basis of a household unit equivalent (HUE).			

FEES AND CHARGES 2023-24

	PLANNING AND REGULATORY		Comments
	2023/24 Includes GST	2022/23 Includes GST	
<i>Estimated value of work, includes Project Check Fee. The cost of any peer review of professional documents is at the applicant's cost. All Building Control Fees are based on the average time taken to complete administration, processing and inspections based on the value of the building consent or other building work. Work in excess of this time may be charged for at time and disbursements. Any other charge for information, certification or inspection, or recording of safe and sanitary certificates not specifically provided for to be charged at time and disbursements (\$140 minimum).</i>	BUILDING CONTROL CHARGES		
	Residential alterations and new		
	Up to and including \$5,000	450	450
	Over \$5,000 and not exceeding \$10,000	691	691
	Over \$10,000 and not exceeding \$20,000	1141	1141
	Over \$20,000 and not exceeding \$40,000	1671	1671
	Over \$40,000 and not exceeding \$80,000	1971	1971
	Over \$80,000 and not exceeding \$200,000	2651	2651
	Over \$200,000 and not exceeding \$350,000	3460	3556 Changes to reflect costs between residential v commercial
	Over \$350,000 and not exceeding \$500,000	3636	3712 Changes to reflect costs between residential v commercial
	Over \$500,000 and not exceeding \$750,000	4017	4017
	Over \$750,000 and not exceeding \$1,000,000	4467	4467
	Exceeding \$1 million (minimum deposit plus additional time if necessary)	4242	4852 Changes to reflect costs between residential v commercial
	Farm shed with engineers PS1, conservatories, new swimming pools, other consents with <3 inspections (no amenities)	953	953
	Commercial alterations and new		
	Up to \$10,000	841	841
	\$10,000 - \$20,000	1441	1441
	\$20,000 - \$40,000	1971	1971
	\$40,000 - \$80,000	2121	2121
	\$80,000 - \$200,000	3251	3251
	\$200,000 - \$350,000	3556	3406 Changes to reflect costs between residential v commercial
	\$350,000 - \$500,000	3712	3636 Changes to reflect costs between residential v commercial
	\$500,000 - \$750,000	4167	4167
	Exceeding \$750,000 (minimum deposit plus additional time if necessary)	4852	4242 Changes to reflect costs between residential v commercial
	BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1000.00 or part thereof	\$1 for every \$1000.00 or part thereof
	MBIE Levy - (projects under \$20,444 are exempt)	\$1.75 for every \$1000.00	\$1.75 for every \$1000.00
	OTHER BUILDING CONSENT CHARGES		
	Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required	As required
	Amendments to Building Consents actual cost of work to be recovered at time and disbursements	\$150.00 deposit + \$150.00 / hour	\$150.00 deposit + \$150.00 / hour
	Erection of marquee	316	316
	Heating / fire appliances - free standing	241	241
	Heating / fire appliances - inbuilt and second-hand	391	391
	Wetback fire / diesel boilers	391	391
	Inspection cancellation (same day) no fee if cancelled the previous day	150	150

FEES AND CHARGES 2023-24

PLANNING AND REGULATORY	2023/24 Includes GST	2022/23 Includes GST	Comments
Other building charges			
Certificate of Acceptance			
Minor work up to \$5,000	1103	1103	
Residential \$5,000 to \$20,000	1478	1478	
Residential \$20,000+	2453	2453	
Commercial – \$615 deposit plus hourly rate	\$675.00 + hourly rate	\$675.00 + hourly rate	
Change of Use (initial fee)	252	252	
Relocation report within the district	\$150 (report) plus \$150 per hour of inspection	\$150 (report) plus \$150 per hour of inspection	
New compliance schedule	\$150.00 / hour	\$150.00 / hour	
Amended compliance schedule	110	110	
WOF monitoring features and renewal	\$150.00 / hour	\$150.00 / hour	
Certificate for Public Use	504	504	
Notice to Fix	225	225	
Fire Service assessment of building consents (plus costs)	150	150	
Demolition	300	300	
Inspection of unsatisfactory work (per visit or inspections not already provided for)	150	150	
Swimming pool inspection barriers and compliance (each inspection)	\$150.00 / hour	\$150.00 / hour	
Swimming pool registration	55	55	
Water test fee (fee plus actual test cost)	120	120	
Assessment of building consent exemption application (deposit) + \$150.00 / hour processing or inspection	\$150.00 / hour	\$150.00 / hour	
Title search	27	27	
Minor variations (to building consents)	\$150.00 / hour	\$150.00 / hour	
Cancellation of inspection (any inspection cancelled on the day)	150		- To address the issue of late notification of a cancellation that could have been used for another customer, to try and reduce waiting times and improve customer service.
BWOF monitoring	\$150.00 / hour		- New charge due to MBIE requiring Territory Authority to undertake on site ins
Building Consent Report (annual fee)	69	69	
Project Information Memorandum – Residential	412	412	
Project information memorandum – Commercial	525	525	

FEES AND CHARGES 2023-24

PLANNING AND REGULATORY	2023/24 Includes GST	2022/23 Includes GST	Comments
Time and disbursements			
Hourly rates for processing all applications - Officers	150	150	
Mileage (dollar(s) per km)	1	1	
Hourly rates for processing all applications - Support	105	105	
ENVIRONMENTAL HEALTH			
Annual inspection			
Camping grounds	336	336	
Hairdresser shops	225	225	
Offensive trades	225	225	
Funeral directors	225	225	
Follow up inspection fee (hourly rate)	150	150	
Change of ownership	150	150	
ANNUAL REGISTRATION			
Camping grounds	168	168	
Hairdresser shops	168	168	
Offensive trades	168	168	
Funeral directors	168	168	
FOOD CONTROL PLANS / NATIONAL PROGRAMMES			
Initial registration	403	403	
Annual registration	201	201	
Audit fee			
Food control plan (single-site)	520	504	Reflects new anticipated costs from Ministry of Primary Industry
Food control plan (multi-site)	820	804	Reflects new anticipated costs from Ministry of Primary Industry
National Programme 1	377	336	Reflects new anticipated costs from Ministry of Primary Industry
National Programme 2	461	420	Reflects new anticipated costs from Ministry of Primary Industry
National Programme 3	545	504	Reflects new anticipated costs from Ministry of Primary Industry
Subsequent verifications and enforcement (hourly rate)	168	168	
BYLAW AND POLICY			
Trading in Public Place General Bylaw			
Application fee			
Fee per annum	420	420	
Class 4 Gambling and Board Venue application fee (deposit)	336	336	
Hourly rates for processing all applications	168	168	
ALCOHOL LICENSING			
Local Authority Compliance Certificate			
Building	150	150	
Planning	150	150	
Public notification fee	125	125	

FEES AND CHARGES 2023-24

	PLANNING AND REGULATORY	2023/24 Includes GST	2022/23 Includes GST	Comments
Any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this.	ANIMAL CONTROL			
	Dog Registration Fees			
	Non-working dogs	55	55	
	Working dogs	12	12	
	Late penalty fee (percentage of base fee)	150% of annual registration fee	150% of annual registration fee	
	Dog Impounding Charges			
	First impounding (for each 12 months)	100	100	
	Second impounding (for each 12 months)	150	150	
	Third and subsequent impounding (for each 12 months)	200	200	
	Sustenance	35	22	Reflects increased costs for out of hours contract.
	Destruction of dog	At cost	At cost	
	Microchipping	At cost	32	Costs should be lower as we encourage microchipping and train staff to do this in house.
	Licence to keep more than 3 dogs			
	Application	75	75	
	Inspection fee	\$150.00 / hour	\$150.00 / hour	
	Annual permit fee	150	150	
	REFUNDS			
	Refund administration fee	Refer to Governance and Corporate Services	Refer to Governance and Corporate Services section	
	NOISE CONTROL			
	Return of Seized Equipment			
	Administration charge	84	84	
	Storage fee	5 per day	5 per day	
	Non-compliance with Excessive Noise Direction	500	500	
	Non-compliance with Abatement Notice regarding unreasonable noise	750	750	
	Contractor charge (add to administration charge)			
	Alexandra / Clyde	70	60	Reflects increased in out of hours contract
	Cromwell	80	70	Reflects increased in out of hours contract
	Ranfurly	110	100	Reflects increased in out of hours contract
	Roxburgh / Naseby	90	80	Reflects increased in out of hours contract
	ENFORCEMENT			
	Monitoring and enforcement - hourly rate	150	150	

FEES AND CHARGES 2023-24

	PLANNING AND REGULATORY		2022/23 Comments	
		2023/24 Includes GST	2022/23 Includes GST	
<p>All applications for resource and subdivision consent and changes to the District Plan will be charged on a time charge /hourly rate, plus disbursements basis although a minimum payment (deposit fee) is required as detailed. Applications will not be processed unless accompanied by the appropriate application or deposit fee. In accordance with Section 36 of the Resource Management Act where a charge is payable, the Council will not perform the action to which the charge relates until the charge has been paid in full. Note: This applies to all fees and charges in relation to Resource Management functions. Applications which are incomplete or require the applicant to undergo remedial works will incur further costs on a time and disbursement basis.</p>	PLANNING (all deposits non-refundable)			
	Subdivision Charges			
	Land Subdivision Consent			
	Consent application deposit (notified to formal hearing)	2500	2000	Reflects average costs to reduce the need for invoicing
	Consent application deposit (non-notified to formal hearing)	2000	1500	Reflects average costs to reduce the need for invoicing
	Consent application deposit (under delegated authority)	1000	900	Reflects average costs to reduce the need for invoicing
	Minor boundary adjustment	430	430	
	Plan Certification - 223 (deposit)	200 + hourly rate	150	Provide clarity on fees and actual costs
	Plan Certification - 224(c) (deposit)	300 + hourly rate	260	Provide clarity on fees and actual costs
	Minor amendment to cross lease / unit title plan (deposit)	510 + hourly rate	510	Provide clarity on fees and actual costs
	Other Charges			
	Completion certificates	80	80	
	Overseas Investment Regulations Certificates (deposit)	150	150	
	Compliance certificates / Certificate of Compliance (S139) (deposit)	550	550	
	Certified copy of Council resolution	80	80	
	Registered bond	At cost	At cost	
	Release from registered bond	At cost	At cost	
	Right of way consents (deposit) (Section 348 LGA)	225	225	
	Certificate of approval of survey plans (s.226(1)(e)(ii))	150	150	
	Change or cancellation of amalgamation condition (deposit) (Section 241)	160	160	
	Cancellation of easement (Section 243)	200 + hourly rate	160	Provide clarity on fees and actual costs
	Cancellation or amendment of consent notice (Section 221)	200 + hourly rate	180	Provide clarity on fees and actual costs
	Hourly rates for processing all applications - Officers	150	-	New fee. Provide clarity on fees
	Hourly rates for processing all applications - Support	105	-	New fee. Provide clarity on fees
	Specialist assessments	At cost	-	New fee. Provide clarity on fees and actual costs
	Engineering assessment/inspections	150	-	New fee. Provide clarity on fees and actual costs
	Mileage (dollar(s) per km)	1	-	New fee. Provide clarity on fees and actual costs
	Land Use Consent			
	Consent application deposit (notified to formal hearing)	2000	2000	
	Consent application deposit (non-notified to formal hearing)	1500	1500	
	Consent application deposit (under delegated authority)	750	600	Provide clarity on fees and actual costs
	Non-compliance with bulk and location requirements - deposit (under delegated authority)	N/A	N/A	
	Minor breach of standards (deposit)	350	350	
	Application for extension of lapse date (deposit (section 125)	300	300	
	Minor Change or Cancellation of Consent Condition (delegated section 127) (deposit)	400 + hourly rate	400	Provide clarity on fees and actual costs
	Complex Change or Cancellation of Consent Condition (delegated section 127) (deposit)	600 + hourly rate	600	Provide clarity on fees and actual costs
	Change or Cancellation of Consent Condition to Formal Hearing (section 127) (deposit)	1000	1000	

FEES AND CHARGES 2023-24

	PLANNING AND REGULATORY	2023/24 Includes GST	2022/23 Includes GST	Comments
	Monitoring Consent Holders (per hour + mileage)	\$150 / hour + mileage	\$150 / hour + mileage	
	Hearing of Objection to Resource Consent (deposit)	800	800	
	Resource consent exemption (section 87BB) (fixed fee)	225	225	
	Boundary activity (section 87BA) (fixed fee)	300	300	
	Application for Heritage Orders and Designations (deposit)			
	Outline plan approval (deposit)	390 + hourly rate	390	Provide clarity on fees and actual costs
	Outline plan approval (waiver)	150/hour	-	New fee. Provide clarity on fees and actual costs
	Minor, no research (plus public notification)	1000	1000	
	Moderate, standard research requirements (plus public notification)	5000	5000	
	Major, affects large area of district (plus public notification)	10500	10500	
	APPLICATION FOR DISTRICT PLAN CHANGE (DEPOSIT)			
Because such procedures are lengthy and involved, it is appropriate that provision be made for ongoing fee charging, for the processing, report preparation, briefing of Chairperson, attendance of planning consultant and / or staff at hearing or in preparation of application to the Chief Executive Officer in the event of an application under delegated authority and for the preparation and drafting of the decision and release to all parties. DBH and BRANZ levies apply to work over \$20,000.	Minor effect – not requiring research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	2500	2500	
	Moderate effect – requiring limited research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	7500	7500	
	Major effect – affects significant part of District Plan / major land use effects (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	15000	15000	
	Information Charges			
	Resource Management Act information	At cost	At cost	
	All other information requested in writing (time charge + disbursements basis min)	80	80	
	NES record search	150	150	
	LAND INFORMATION MEMORANDUM (LIM)			
	Residential Search			
	Provided in 10 working days (electronic)	185 (non-refundable)	185 (non-refundable)	
	Provided in 5 working days (electronic)	263 (non-refundable)	263 (non-refundable)	
	Provided in 10 working days (paper)	315 (non-refundable)	315 (non-refundable)	
	Provided in 5 working days (paper)	420 (non-refundable)	420 (non-refundable)	

FEES AND CHARGES 2023-24

	PLANNING AND REGULATORY	2023/24	2022/23	Comments
		Includes GST	Includes GST	
	Commercial Search			
Provided in 10 working days (electronic)		263 (non-refundable)	263 (non-refundable)	
Provided in 5 working days (electronic)		368 (non-refundable)	368 (non-refundable)	
Provided in 10 working days (paper)		368 (non-refundable)	368 (non-refundable)	
Provided in 5 working days (paper)		420 (non-refundable)	420 (non-refundable)	
Other charges (engineering, technical consultancy and valuation fees) – to be in addition to all fees where additional information may be required or a report commissioned, or where attendance at a meeting is requested and for administration, inspection and / or supervision.		At cost	At cost	

FEES AND CHARGES 2023-24

	POOLS, PARKS AND CEMETERIES		Comments
	2023/24 Includes GST	2022/23 Includes GST	
Cricket rates are variable depending on level of pitch preparation; seasonal rates available on application and by negotiation.	DISTRICT CEMETERIES		
	Plot Charge (Standard) - all cemeteries in the District		
	Standard plot fees - including memorial structures plot, Cromwell Cemetery	900	900
	Ashes plot	400	400
	Memorial wall (plinth which allows for 32 plaques) - Alexandra Cemetery	100	100
	Memorial wall (which allows for 88 plaques double-sided) - Cromwell Cemetery	100	100
	RSA Plot - Cromwell Cemetery	No charge	No charge
	Stillborn babies	No charge	No charge
	Burial Fees District		
	Monday to Friday and Saturday mornings only and excluding Saturday afternoon's. No burials Sundays, statutory public holidays.		
	Standard re-opening and burial - Double Depth Standard	1200	950 Increased costs of burial by Contractor
	Casket larger than standard (213cm x 76.2cm x 50.8cm) – additional to above fee	120	120
	Burial of ashes	400	400
	Out of District Fee (6 months or more)	100	95 Increased costs
	Burial of infants (up to 10 years / re-opening)	300	300
	Disinterment costs / re-interment	At cost	At cost
	Breaking concrete	At cost	At cost
	Memorial Permit processing fee	15	10 Increased costs
	NASEBY CEMETERY		
	Plot Fees		
	Standard plot fees	400	300 Fees not covering cost of maintenance
	Ashes plot	200	156 Fees not covering cost of maintenance
	Burial fees invoiced directly by Sexton	N/A	N/A
	RANFURLY CEMETERY		
	Plot Fees		
	Standard plot fees	400	300 Fees not covering cost of maintenance
	Ashes plot	200	156 Fees not covering cost of maintenance
	Burial fees invoiced directly by Sexton		
	PARKS		
	Sports Grounds (Alexandra and Clyde)		
	First class cricket wicket per ground (per day - wickets 1 & 2)	300	250 Fees not covering cost of maintenance
	Casual (per ground per day)	130	123 Fees not covering cost of maintenance
	Cricket wickets (per day - wickets 3 & 4) per wicket	135	135
	Changing Rooms		
	Changing rooms (per room) including showers	15	15
	Use of showers per day	5	5
	Athletics (per day)	135	135
	Litter collection (per litter bin per day) - Additional fee	30	30
	Schools and school aged children exempt from ground charges	No charge	No charge
	Club Seasonal Rates (Including club training, regular season fixtures)		
	Rugby - Senior teams only	900	850 Increased cost of maintenance
	Football - Senior teams only	900	1500 Increased cost of maintenance
	Softball - Senior teams only	500	500
	Athletics - Senior teams only	500	500
	Club Cricket only (excludes first class cricket) - Senior teams only	1600	1600
	Touch Rugby – per season	600	500 Increased cost of maintenance
	End of season cleaning fee	At cost	200 Actual Cost

FEES AND CHARGES 2023-24

	POOLS, PARKS AND CEMETERIES		2023/24	2022/23	Comments
			Includes GST	Includes GST	
A \$400 bond is required for circuses and fairs, amusement device operators are also required to pay the appropriate inspection licensing fees to operate devices in the district.	Other Parks and Reserves Alexandra and Clyde – including Pioneer Park – per day				
	Commercial activity or event including circus, gypsy fair, Blossom Festival	400	400		
	Non-Profit Community Groups	No charge	No charge		
	Commercial market days	\$55 including power	\$55.00 including power		
	Commercial – car displays, advertising, vendors	150	146	Increased cost of maintenance	
	Basic space hire – no preparation / services required	No charge	No charge		
	Non Commercial – community group activity includes rubbish and area preparation, e.g. school fairs	No charge	No charge		
	Amusement devices (activity or device)	\$11.50 application fee for one device and \$2.30 extra device	\$11.50 application fee for one device and \$2.30 per extra device		
		For longer periods \$1.15 per week per device	For longer periods \$1.15per week per device		
		Engineering Fee at cost	Engineering fee at cost		
	Council power box (power already connected per hour)	5	5		
	Electricity boxes (if available) (power and connection)	At cost	At cost		
	Bond to cover potential damage - refundable upon inspection grounds are in good condition	400	400		
	CROMWELL				
	Anderson Park Pavilion				
	Club per season	574	574		
	Casual day hire	58	58		
	ANDERSON PARK (junior sport free) - school and school age children exempt				
	Sports Club Rentals (per player per season)				
	Anderson Park grounds	51	51		
	Netball / tennis courts	20	20		
	Club Seasonal Rates (Including club training, regular season fixtures)				
	Rugby - Senior teams only	1500	1500		
	Football - Senior teams only	1500	1500		
	Softball - Senior teams only	500	500		
	Athletics - Senior teams only	500	500		
	Club Cricket only (excludes first class cricket) - Senior teams only	1200	1200		
	Touch Rugby – per season	500	500		
	Casual Users (per day)				
	Non-sporting activities (per ground plus electricity)	75	75		
	Touch (per field)	45	45		
	Rugby (per field)	69	69		
Alpha Street Pavilion					
Football Club per annum	573	573			
Casual day hire	58	58			
ALPHA STREET RESERVE (per day) - school and school age children exempt					
Commercial activity or event including circus and gypsy fair, circus	400	400			
Club Seasonal Rates (Including club training, regular season fixtures)					
Football - Senior teams only	1500	1500			
Touch Rugby – per season	500	500			
Sports Club Rentals (per player per season) (junior sports free)					
Alpha Street grounds	51	51			

FEES AND CHARGES 2023-24

POOLS, PARKS AND CEMETERIES		2023/24 Includes GST	2022/23 Includes GST	Comments
Other Parks and Reserves – Cromwell per day				
Basic space hire – space only no preparation required	No charge	No charge		
Non-Profit – community group activity including rubbish and area preparation eg. school fairs	No charge	No charge		
Commercial – Market days	55	55		
Commercial – Car displays / advertising, vendors	150	145		Increased cost of maintenance
Amusement devices (activity or device)	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device.	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device.		
	Engineering fee at cost	Engineering fee at cost		
MĀNIATOTO PARK				
Sports clubs (per annum)	907	907		
Sports ground (per day)	117	117		
Outdoor netball / tennis courts	150	150		
Basic space hire – no preparation required	No charge	No charge		
Non-Profit Community activity (general use including rubbish and ground preparation)	No charge	No charge		
Commercial activity	122	122		
Athletics (per day) - Schools	No charge	No charge		
Athletics (per half day)	No charge	No charge		
Other Parks and Reserves – Māniatoto per day				
Basic space hire – space only no preparation required	No charge	No charge		
Non-commercial – community group activity including rubbish and area preparation e.g.; school fairs	38	38		
Junior Cricket – Naseby	No charge	No charge		
Commercial – Market days, Vendors	55	55		
Commercial – Car displays / advertising	145	145		
TEVIOT VALLEY				
King George Park - Community activity	No charge	No charge		
King George Park - Commercial activity	80	80		
Basic space hire – no preparation required	No charge	No charge		
Commercial Market, Vendor	55	55		
BIG FRUIT EVENT SIGNS (Includes install / removal costs)				
6 signs available (maximum 2 signs per event booking)				
Commercial event per event, per sign frame	350	350		
Non-commercial event per event, per sign frame	50	50		
EVENT BANNERS				
Banner install / removal and fixings per sign - Big Fruit Reserve	50	50		
Banner install / removal and fixings per sign on FlagTrax system	10	10		
ALEXANDRA POOL AND CROMWELL POOL				
Single Admission				
Adult (18 years old)	7	6.5		Increase costs, labour, material utility charges
Child (School Age)	4	3.5		Increase costs, labour, material utility charges
Pre-schooler (with maximum of 2 per 1 paying parent / caregiver)	No charge	No charge		
Gold Card and tertiary student 17% off entry	6	5.5		Increase costs, labour, material utility charges
Community Services Card holder 17% off entry	6	5.5		Increase costs, labour, material utility charges
Shower	6	5		Increase costs, labour, material utility charges
Family - maximum 2 adults and 4 children	18.5	17		Increase costs, labour, material utility charges
Family - 1 Adult and 4 children	17.5	16.4		Increase costs, labour, material utility charges
Replacement swim card if lost	2.5	2		Increase cost of replacement
Gym/Swim Pass 30% off adult entry only	5	-		Actual cost with 30% discount

FEES AND CHARGES 2023-24

POOLS, PARKS AND CEMETERIES		2023/24 Includes GST	2022/23 Includes GST	Comments
Membership Card and Yearly Pass				
Adult - 10 swims	63	58.5	1 free swim - increase in costs	
Adult - 25 swims	160	138	2 free swims - increase in costs	
Adult - 50 Swims	330	260	3 free swims - increase in costs	
Adult yearly pass (includes Aqua Fit classes)	480	480		
Child - 10 swims	36	30	1 free swim - increase in costs	
Child - 25 swims	92	74.5	2 free swims - increase in costs	
Child - 50 Swims	188	140	3 free swims - increase in costs	
Child yearly pass	240	240		
Prepaid Swim Membership Prices				
Family - 6 Months	429	429		
Family - 12 Months	709	709		
Direct Debit Swim Membership Prices				
Child - 6 Months	5.00 / week	5.00 / week		
Child - 12 Months	4.00 / week	4.00 / week		
Adult - 6 Months	12.00 / week	12.00 / week		
Adult - 12 Months	10.00 / week	10.00 / week		
Family - 6 Months	19.00 / week	19.00 / week		
Family - 12 Months	16.00 / week	16.00 / week		
Gold Card, Community Services Card and Tertiary Students Card Holders				
10 swims (includes 17% discount)	\$59	17% off the above adult prices	Includes 17% discount	
25 swims (includes 17% discount)	\$137	17% off the above adult prices	Includes 17% discount	
Yearly pass (includes 17% discount)	\$400	17% off the above adult prices	Includes 17% discount	
Aquarobics and Aqua Fit				
Casual Adult entry and class	11.5	11	Increased costs	
Adult - 11 class membership concession (includes pool entry)	115	110	1 free class - increase costs	
Aqua class only when used with 10/25/50 swim concession card	5	4.5	Increased costs	
Gold Card, Community Services Card, tertiary student entry and class (includes 17% discount)	\$9.5	17% off the above adult prices	Including 17% discount	
Gold Card, Community Services Card, tertiary student - 11 class membership concession (includes pool entry) (includes 17% discount)	\$5	17% off the above adult prices	Including 17% discount	
Aqua Fit Class only excluding pool entry	5	No charge	Mistake last year	
Aqua Fit/Swim	11.5			
School Hire				
District primary schools per lane / block per hour – min charge 1 hour (excludes pool entry)	10	9	Increase in operating costs	
District high schools per lane / block per hour – min charge 1 hour (excludes pool entry)	10	9	Increase in operating costs	
Non-district schools –Min charge 1 hour (excludes pool entry)	15	13	Increase in operating costs	
Therapeutic pool per hour	40	36	Increase in operating costs	
Central Otago Swimming Clubs / Non-Commercial (as per definition)				
Tues, Thurs non-competitive club nights per lane, excludes entry (does not include development or squad coaching sessions)	10	9	Increase in operating costs	
Lane hire per lane per hour excludes pool entry minimum 1 hour (including development or squad coaching sessions)	10	9	Increase in operating costs	
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour (or by agreement with Aquatics Manager), includes staff time	150	150		
Kayak Polo	Pool entry plus staff time	Pool entry plus staff time		

FEES AND CHARGES 2023-24

POOLS, PARKS AND CEMETERIES		2023/24 Includes GST	2022/23 Includes GST	Comments
Commercial Operators				
Lane hire per lane per hour excludes pool entry min 1 hour (or by agreement with Aquatics Manager)		35	30	Increase operating costs
Students - 10 swim pool entry concession card		10	10	
Commercial Advertising fee per A1 size sign		1000	-	This is a new charge designed to attract additional income from commercial advertising.
Additional Charges				
Additional staff after hours		\$50 per hour per staff member	\$50 per hour per staff member	
Meeting Room Charges (where available)				
Kitchen surcharge per half day		45	45	
Kitchen surcharge per hour		15	15	
Meeting room hire per half day		45	45	
Meeting room hire per hour		15	15	
Birthday Party options				
Normal entry fee applies		4		New charge to promote birthday party income
Normal entry plus Party room hire fee	Refer to entry and room hire fees			- New charge to promote birthday party income
Full package - Birthday child free - room hire - decorations - pool toys - invitations	\$10 per child			- New charge to promote birthday party income
BBQ Hire	\$15 per hour			- New available for hire at parties etc.
Inflatable Hire	\$25 Per hour			- New available for hire at parties etc.
Over 80 Years old	No charge			- New to attract older people
Toddler Time - 1 under 5 years old - plus 1 parent	5			- New to attract young families
SWIMMING LESSONS – CENTRAL SWIM SCHOOL (includes pool entry) Payment in advance or by direct debit				
10 x toddler / preschool lesson	120		111	\$12.00 a lesson to cover increased costs
- 10 swim pool entry concession card	0		10	0 pool entry free
TOTAL	120		121	
10 x school age lessons	130		111	\$13 a lesson to cover increased expenses
- 10 swim pool entry concession card	10		10	\$1 pool entry fee
TOTAL	140		121	
10 x 45 Advanced level	140		118	\$14 a lesson to defray increased expenses
- 10 swim pool entry concession card	10		10	\$1 pool entry fee
TOTAL	150		128	
Weekday private lesson				
15 minutes	20		19	To cover increased expenses
30 minutes	40		39	To cover increased expenses
5 day block holiday classes - Under 5-years \$60 including pool entry fee	65		55	To cover increased expenses
- 5 swim pool entry concession card - Private swim school	5		5	
TOTAL	70		60	Total \$70 including swim entry

FEES AND CHARGES 2023-24

POOLS, PARKS AND CEMETERIES	2023/24 Includes GST	2022/23 Includes GST	Comments
Family Discount:			
<i>If you have 3 or more members of your family learning to swim, only the first two members will pay standard price, then all additional children will receive 30% off standard price.</i>			
Multi-Lesson Discount:			
<i>Students attending more than one lesson per week are eligible for a 20% discount off their second lesson that week.</i>			
Direct Debit fees for payment of lessons above will incur these additional charges	0.6	0.6	
Direct Debit Transaction Fee - successful transaction from bank account, credit union or building society	2.35%	2.35%	
Direct Debit Transaction Fee - successful transaction from Visa / Mastercard	4.22%	4.22%	
Direct Debit Transaction Fee - successful transaction from Amex / Diners Card	0.6	0.6	
Failed Transaction Fee	11.5	11.5	
Dishonour Fee by customer	44	44	
Investigation Fee - charged back to customer			
RANFURLY SWIM CENTRE			
Admission			
Child	3	2.5	To cover increased expenses
Adult	5.5	5	To cover increased expenses
Child - 11 x swims (swim card) - includes 1 free swim	27	25	1 free swim
Adult - 11 x swims (swim card) - includes 1 free swim	50	50	1 free swim
Season pass (single)	100	95	To cover increased expenses
Season pass (family) plus \$10 per child	118	118	
Mānīatoto Area School	522	522	
St John's School	154	154	
Aquabelles (per season)	412	412	
Other groups (per season)	412	412	
Professional coaching per hour	27	27	

FEES AND CHARGES 2023-24

PROPERTY AND COMMUNITY FACILITIES		2023/24 Includes GST	2022/23 Includes GST	Comments
A \$25 booking fee is applicable for non-payment on landing	AIRPORT LANDING FEES (PER LANDING)			
	Private aircraft	10	10	
	Commercial light aircraft / twin engine	20	20	
	Passenger planes < 18 passenger capacity	30	30	
	Passenger planes > 18 passenger capacity	60	60	
	Emergency services (Police, Rural Fire, Air Ambulance)	No charge	No charge	
	New Zealand Armed Forces	No charge	No charge	
A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours. Bookings for the Jordan Lounge are made with the Senior Citizens on (03) 448 7007.	APPLICATION FOR EASEMENT OR LEASE FOR ACCESS OR INFRASTRUCTURE PURPOSES (ROADING, SERVICES, TELECOMMUNICATIONS, POWER ETC)			
	Time plus legal, survey and advertisement costs	At cost	At cost	
	Deposit - no reserve status	500	500	
	Deposit - reserve land	1000	1000	
	COMMUNITY FACILITIES			
	ALEXANDRA COMMUNITY CENTRE			
	Hall and Bar			
	Commercial whole day	275	275	
	Commercial half day	170	170	
	Commercial hourly rate	35	35	
	Non-commercial whole day	160	160	
	Non-commercial half day	100	100	
	Non-commercial hourly rate	20	20	
	Hall, Kitchen and Bar			
	Commercial whole day	300	300	
	Commercial half day	200	200	
	Non-commercial whole day	180	180	
	Non-commercial half day	125	125	
	Hall, Reading Room, Kitchen and Bar			
	Commercial whole day	345	345	
	Commercial half day	225	225	
	Non-commercial whole day	225	225	
	Non-commercial half day	135	135	
	Whole Complex			
	Commercial whole day	455	455	
	Commercial half day	300	300	
	Non-commercial whole day	280	280	
	Non-commercial half day	170	170	
	Hire of equipment (away from hall, daily rate)			
	Trestles (each)	5	5	
	Chairs (each)	2	2	
	Portable stage pieces (each)	5	5	

FEES AND CHARGES 2023-24

PROPERTY AND COMMUNITY FACILITIES		2023/24 Includes GST	2022/23 Includes GST	Comments
A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours.	ALEXANDRA MEMORIAL THEATRE			
	Commercial / non-local or by agreement with Chief Executive Officer			
	Evening performance	670	670	
	Matinee performance (afternoon)	505	505	
	Rehearsal (includes heating)	225	225	
	Hourly rate (includes heating)	105	105	
	Hourly rate (no heating)	50	50	
	Amateur local non-profit making incorporated societies and educational institutes			
	Evening performance	235	235	
	Matinee performance (afternoon)	180	180	
	Rehearsal (no heating)	60	60	
	Rehearsal (with heating)	125	125	
	Hourly rate (includes heating)	60	60	
	Hourly rate (no heating)	30	30	
	CENTRAL STORIES BUILDING			
	Meeting room and theatre			
	Commercial hire	\$40 / hour	\$40 / hour	
	Non-commercial hire	\$20 / hour	\$20 / hour	
	CROMWELL MEMORIAL HALL			
	Whole complex (auditorium, supper room, west wing, kitchen)			
	Commercial whole day		470	
	Commercial half day		315	
	Non-commercial whole day		190	
	Non-commercial half day		140	

FEES AND CHARGES 2023-24

PROPERTY AND COMMUNITY FACILITIES		2023/24 Includes GST	2022/23 Includes GST	Comments
	Sporting events - tournaments whole day		145	
	Sporting events - club nights / half day tournaments		115	
	Sporting events - schools		115	
	Hourly rate (only available on application to the Cromwell Community Board)		25	
	After 1am charge per hour		25	
	Auditorium (not including kitchen)			
	Commercial whole day		300	
	Commercial half day		185	
	Non-commercial whole day		160	
	Non-commercial half day		105	
	Sporting events - tournaments whole day		115	
	Sporting events - club nights / half day tournaments		85	
	Sporting events - schools		85	
	Sporting events - tournaments whole day		115	
	Hourly rate (only available on application to the Cromwell Community Board)	Cromwell Hall closed	20	Remove as the Cromwell Hall is Closed
	After 1am charge per hour		20	
	Supper Room or West Wing (not including kitchen)			
	Commercial whole-day		155	
	Commercial half day		115	
	Non-commercial whole day		90	
	Non-commercial half day		75	
	Supper Room and Kitchen			
	Commercial whole day		180	
	Commercial half day		125	
	Non-commercial whole day		115	
	Non-commercial half day		90	
	Commercial whole day		180	
	Hourly rate (only available on application to the Cromwell Community Board)		90	
	After 1am charge per hour		25	
	Kitchen per hour		25	
	Stage per hour		25	
	Hire of trestles and chairs (away from hall)			
	Trestles (each)		5	
	Chairs (each)		5	
	Refundable deposit for 1-20 chairs		85	
	Refundable deposit for more than 20 chairs		115	
	Crockery breakages (at hall)		At cost	

FEES AND CHARGES 2023-24

PROPERTY AND COMMUNITY FACILITIES		2023/24 Includes GST	2022/23 Includes GST	Comments
	NASEBY HALL			
	Whole day hire (not exceeding 24 hours)	105	105	
	Half day hire (not exceeding 4 hours)	40	40	
	Hourly rate if less than half day	20	20	
	NASEBY PAVILION			
	Whole day hire (not exceeding 24 hours)	35	35	
	Half day hire (not exceeding 4 hours)	20	20	
	WAIPIATA HALL			
	24 hour period	105	105	
	Hourly rate	8	8	
	Waipiata Darts Club per annum	405	405	
	WALLACE MEMORIAL HALL			
	Whole day hire (not exceeding 24 hours)	35	35	
	Half day hire (not exceeding 4 hours)	20	20	
A \$200 bond is required for social functions.	RANFURLY HALL			
	Meetings	55	55	
	Meetings in supper room (hourly rate)	20	20	
	Furniture auctions	55	55	
	Local concerts	90	90	
	Visiting artists and concerts	120	120	
	Weddings and cabarets etc	180	180	
	Local schools: sports day / events (subject to conditions)	No charge	No charge	
	PATEAROA HALL			
	Whole day hire and funerals	105	105	
	Half day hire	35	35	
	Meeting room (locals)	20	20	
	Meeting room (non-locals)	30	30	
	Discretionary bond	260	260	
	Hire of tables and chairs (away from hall)			
	Tables	10	10	
	Padded chairs	2	2	
	Plastic chairs	1	1	
This hall is now under Council management. Fees last set by community hall committee in 2007. Fees in line with other provincial halls but with a discount as hall is in poor condition.	OMAKAU HALL			
	Whole day hire (not exceeding 24 hours)	60	60	
	Half day hire (not exceeding 6 hours)	25	25	
	Hourly rate	7	7	
	Hire of trestles and chairs (away from hall)			
	Trestles (each)	5	5	
	Chairs (each)	1	1	

FEES AND CHARGES 2023-24

PROPERTY AND COMMUNITY FACILITIES		2023/24 Includes GST	2022/23 Includes GST	Comments
A \$200 bond is required for social functions.	ROXBURGH ENTERTAINMENT CENTRE			
	Theatre			
	Evenings	310	310	
	Conferences	310	310	
	Matinees, meetings and rehearsals	150	150	
	Hourly rate for non-profits groups only	20	20	
	Dance Hall			
	Commercial whole day (social functions, weddings, funerals)	310	310	
	Commercial half day (social functions, weddings, funerals)	150	150	
	Hourly rate for non-profit groups only	20	20	
Track lighting is additional to all other fees.	Track lighting (per day) room (per day)	55	55	
	Track lighting - supper	30	30	
	Track lighting - dance hall (per day)	30	30	
A \$200 bond is required for social functions in the Stadium	Kitchen			
	Commercial hire whole day (social functions, weddings, funerals)	150	150	
	Commercial half day (social functions, weddings, funerals)	105	105	
	Hourly rate for non-profit groups only	20	20	
	Whole complex (non-discountable)	570	570	
	ROXBURGH MEMORIAL HALL			
	Whole Hall			
	Whole day hire (not exceeding 24 hours)	105	105	
	Half day hire (not exceeding 6 hours)	40	40	
	Hourly rate	20	20	
	MĀNIATOTO STADIUM			
	Stadium sports session (not exceeding 2 hours)	20	20	
	Stadium sports session (not exceeding 4 hours)	35	35	
	Stadium only (day rate – not exceeding 24 hours)	115	115	
	Stadium / kitchen / bar (day rate) weddings, cabarets	170	170	
	Stadium frost cloth canopy	300	300	
	Local schools sports day / events (subject to conditions)	No charge	No charge	
	Rugby Clubrooms			
	Rugby clubrooms (day rate – not exceeding 8 hours)	85	85	
	Rugby clubrooms (half day rate – not exceeding 4 hours)	45	45	
	Rugby clubroom / kitchen / bar (day rate not exceeding 24 hours)	145	145	
	Rugby clubroom / kitchen / bar (half day rate not exceeding 4 hours)	70	70	
	Local schools sports day / events (subject to conditions)	No charge	No charge	
	Kitchen			
	Kitchen whole day (not exceeding 24 hours)	55	55	
	Kitchen half day (not exceeding 4 hours)	27	27	

FEES AND CHARGES 2023-24

PROPERTY AND COMMUNITY FACILITIES		2023/24 Includes GST	2022/23 Includes GST	Comments
A whole day is more than 6 hours, half day is less than 6 hours. The stadium has a wooden gymnasium floor and is therefore not suitable for events requiring seating or furniture unless provision is made to protect the floor.	Hire of trestles away from the Stadium			
	Hire of trestles away from the stadium (per trestle)	3	3	
	Hire of chairs away from the stadium (per chair)	1	1	
	Charges per annum			
	Mānīatoto Squash Club	1550	1550	
	A&P Association (per show)	825	825	
	Mānīatoto seasonal toilets			
	Mānīatoto Summer seasonal toilets (Nov-May) - open toilets outside of the season	30	30	
	Service toilets outside of season - daily fixed charge	15	15	
	MOLYNEUX PARK			
	Stadium			
	Commercial hourly rate	35	35	
	Non-commercial hourly rate	25	25	
	Commercial - whole day	305	305	
	Commercial - half day	205	205	
	Non-commercial - whole day	170	170	
	Non-commercial - half day	125	125	
	Kitchen - whole day (includes foyer toilets)	55	55	
	Kitchen - half day (includes foyer toilets)	30	30	
	Gas heating token (20 mins)	2	2	
	Electric heating token (15 mins)	0.5	0.5	
	Changing rooms (per room)	15	15	
	COUNCIL OFFICE HIRE			
	William Fraser Building			
	Council Chambers whole day	115	115	
	Council Chambers half day	55	55	
	Tea making facilities (per person per tea break)	2	2	
	Cromwell Service Centre			
	Council Chambers whole day	115	115	
	Council Chambers half day	55	55	
	Tea making facilities (per person per tea break)	2	2	
	Ranfurly Service Centre			
	Council Chambers whole day	55	55	
	Council Chambers half day	35	35	
	Meeting room whole day	35	35	
	Meeting room half day	25	25	
	Roxburgh Service Centre			
	Council Chambers whole day	55	55	
	Council Chambers half day	35	35	

FEES AND CHARGES 2023-24

	SERVICE CENTRES, i-SITES AND LIBRARIES	2023/24 Includes GST	2022/23 Includes GST	Comments
Located at Alexandra, Cromwell, Ranfurly and Roxburgh	VISITOR INFORMATION CENTRES			
	Booking commission (on operator bookings)	10-20%	10-20%	
	Cancellation fee (payable by customer)	10-20%	10-20%	
	Event tickets	Up to 20%	Up to 20%	
	Booking fee	6	6	
	DISPLAY			
	Wall / poster (6 months) A1	-	310	No longer available
	Wall / poster (full year) A1	-	520	No longer available
	Local operators (per brochure per centre per annum)	115	115	
	Outside region operators (per brochure per centre per annum)	200	200	
	Commercial series publications per centre	N/A	562	
	Commercial series publications all four centres	N/A	1405	
	Commercial individual publications (per centre per annum)	N/A	172	
	TV OPERATOR ADVERTISING			
	Per month	25	42	Reduced to encourage local content
	Per 6 months (summer / winter)	150	187	Reduced to encourage local content
	Per year	300	338	Reduced to encourage local content
	One-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As required	As required	
	FAX CHARGES			
	All locations up to 3 pages (per fax)	N/A	3	
	LIBRARIES			
	Interloan books from outside district (plus and externally imposed charges per book)	Up to \$15	Up to \$15	
	Replacement cards	5	5	
	OVERDUE BOOKS (per book per day)			
	Adults	0.2	0.2	
	DVDs (per week)	3	3	
	Lost / Damaged books	Replacement cost & \$10.00 processing fee	Replacement cost & \$10.00 processing fee	
	COMPUTER USE			
	Half-hour	2	2	

FEES AND CHARGES 2023-24

SERVICE CENTRES, i-SITES AND LIBRARIES	2023/24	2022/23	Comments
	Includes GST	Includes GST	
PHOTOCOPYING AND PRINTING			
A4 per sheet up to 20 sheets (black and white)	0.2	0.2	
A4 per sheet up to 20 sheets (colour)	1.3	1.3	
A4 per sheet more than 20 sheets (black and white)	0.1	0.1	
A4 per sheet more than 20 sheets (colour)	0.6	0.6	
A3 per sheet up to 20 sheets (black and white)	0.4	0.4	
A3 per sheet up to 20 sheets (colour)	2	2	
A3 per sheet more than 20 sheets (black and white)	0.2	0.2	
A3 per sheet more than 20 sheets (colour)	1	1	
A4 double sided (black and white)	0.3	0.3	
A4 double sided (colour)	2	2	
A3 double sided (black and white)	0.8	0.8	
A3 double sided (colour)	4	4	
A2, A1 & A0 per sheet (black & white)	N/A	N/A	
A2, A1 & A0 per sheet (colour)	N/A	N/A	
Own paper per sheet (black and white)	0.1	0.10	
Own paper per sheet (colour)	0.6	0.60	
Own paper double sided per sheet (black and white)	0.1	0.10	
Own paper double sided per sheet (colour)	0.6	0.60	
Providing of regular meeting agenda (per agenda)	36	36	
SCANNING			
A4 per sheet	0.2	0.20	
A4 per sheet more than 20 sheets	N/A	N/A	
A3 per sheet	0.5	0.50	
A3 per sheet more than 20 sheets	N/A	N/A	
A2, A1 & A0	N/A	N/A	

FEES AND CHARGES 2023-24

COMMUNITY, ECONOMIC AND STRATEGIC DEVELOPMENT	2023/24 Includes GST	2022/23 Includes GST
TOURISM CENTRAL OTAGO		
Central Otago related products / operators registration fee (outside region operators as approved by Tourism Central Otago)	up to \$1000.00	up to \$1000.00
There may be one-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As required	As required

FEES AND CHARGES 2023-24

GOVERNANCE AND BUSINESS SUPPORT		2023/24 Includes GST	2022/23 Includes GST	Comments
REFUNDS				
Administration fee		25	25	Recommend removal as never charged and refunds have to prescribe under the requirements of LTP
RATING SERVICES				
Water rates final read		40	40	
Water rates final self-read		No charge	No charge	
Printed copy of complete Rating Information Database		460	460	
MAPS / AERIAL PHOTOGRAPHY				
Printing as per the above photocopying charges				
Custom maps (per hour cost)		102	102	
Electronic copies of aerials		POA	POA	
PROJECTOR				
Projector hire (per day)		51	51	
RECORDS, ARCHIVES AND LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT				
Records, archives and official information request time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows, after the first hour. This is at the discretion of Council and will be discussed at time of engagement.				
First 1 hour		38	38	To be reviewed at LTP
For additional half hour or part thereof		N/A	N/A	To be reviewed at LTP
Council's preferred method for delivery of the requested information is digitally for sustainability purposes. If you require the information to be printed or posted, please refer to Service Centres and Libraries section.				



Maniototo Community Board

16 March 2023

Appendix Two

Maniototo Community Board – Draft 2023-24 Annual Plan Budget - Income and Expenditure

Annual Report 2021/22	Annual Plan 2023/24 Budget	Annual Plan 2022/23	Annual Plan 2023/24	AP 2022/23 vs AP 2023/24 \$ Change	AP 2022/23 vs AP 2023/24 % Change	LTP Year 3 2023/24	LTP vs AP 2023/24 \$ Change
Income							
969,817 Rates		933,680	1,059,962	126,282	13.5%	979,758	80,205
193,869 User Fees & Other		186,064	186,091	27	0.0%	186,091	-
- Other Capital Contributions		12,500	3,200	(9,300)	(74.4%)	3,200	-
14,400 Reserves contributions		-	-	-	-	-	-
16,782 Internal Interest Revenue		40,757	29,780	(10,976)	(26.9%)	34,734	(4,953)
1,194,868 TOTAL INCOME		1,173,001	1,279,034	(106,033)	(9.0%)	1,203,782	75,251
Expenditure							
111,793 Staff		77,260	105,152	27,892	36.1%	77,266	27,886
195,068 Overhead Costs		205,995	220,813	14,818	7.2%	207,365	13,448
29,219 Other Costs		38,402	35,559	(2,843)	(7.4%)	37,218	(1,659)
37,017 Buildings Repairs & Maintenance		24,050	24,050	-	0.0%	24,050	-
6,362 Internal Interest Expense		15,390	13,431	(1,959)	(12.7%)	16,504	(3,072)
2,841 Technology Costs		2,900	2,900	-	0.0%	2,900	-
42,704 Electricity & Fuel		51,213	51,213	-	0.0%	51,213	-
1,307 Office Expenses		1,650	1,650	-	0.0%	1,650	-
683 Vehicle Costs		3,585	3,585	-	-	3,585	-
8 Health & Safety		100	100	-	-	100	-
17,526 Members Remuneration		17,970	21,325	3,355	18.7%	18,326	2,999
41,209 Rates Expense		40,457	42,479	2,023	5.0%	42,479	-
2,235 Conferences & Courses		6,928	4,928	(2,000)	(28.9%)	4,928	-
20,895 Grants		23,900	23,900	-	0.0%	23,900	-
229,578 Contracts		258,876	276,210	17,334	6.7%	268,756	7,454
5 Professional Fees		3,650	6,650	3,000	82.2%	6,650	-
163,881 Depreciation		257,196	353,399	96,203	37.4%	265,775	87,624
902,331 TOTAL EXPENDITURE		1,029,522	1,187,345	157,823	15.3%	1,052,665	134,680
292,538 OPERATING SURPLUS/(DEFICIT)		143,479	91,689	(263,856)	36.1%	151,117	(59,428)

Income

The main variances are:

- Interest revenue has decreased due to the drop in fund surplus reserves.
- Other Capital Contributions has decreased by \$9.3k. This is in line with the Long-Term Plan year 3.



Expenditure

The main variances are:

- Resourcing Costs has increased by \$31k. Members remuneration has increased due to the Remuneration Authority. Other Staff costs have increased by \$25k due to seasonal pool staff costs as a result of increased staffing for health and safety requirements.
- Overhead costs have increased by \$15k.
- Contract costs increased for maintenance work in parks and reserves and buildings to maintain in the Māniatoto ward. This increase in costs is slightly offset by the drop in other costs.
- Depreciation costs have increased, particularly buildings. The 30 June 2022 revaluation of building and land assets showed an increase in the value of these assets resulting in higher depreciation costs for buildings. Particular buildings to note are: Centennial Milkbar, Maniototo Stadium, Maniototo Arts Centre, Ranfurly Railway Station, Naseby Public Hall and Ranfurly Pool. All of these buildings are 100% rate funded for depreciation.

Rates for the 2023-24 Annual Plan comparison to Annual Plan 2022-23

Promotion Rate		AP 2022/23	AP 2023/24	AP 2022/23 vs AP 2023/24 \$ Change	AP 2022/23 vs AP 2023/24 % Change	LTP Year 3 2023/24	LTP vs AP 2023/24 \$ Change
5033	Maniototo Promotion	5,000	5,000	-	0.0%	5,000	-
		5,000	5,000	-	0.0%	5,000	-

Targeted rate for promotion within each community board based on the use to which the rating unit is placed.
The targeted rates are based on the capital value.

Recreation and Culture Charge		AP 2022/23	AP 2023/24	AP 2022/23 vs AP 2023/24 \$ Change	AP 2022/23 vs AP 2023/24 % Change	LTP Year 3 2023/24	LTP vs AP 2023/24 \$ Change
5039	Centennial Milkbar	19,757	34,382	14,624	42.5%	21,523	12,859
5132	Maniototo Trust Fund	(6,750)	(4,500)	2,250	(50.0%)	(4,500)	-
	Farms Park Farm						
5353	Maniototo	-	2,000	2,000	100%	2,000	-
5412	Maniototo Stadium	52,335	71,981	19,646	27.3%	47,956	24,025
5413	Oturehua Domain	12,787	2,627	(10,159)	(386.7%)	8,710	(6,083)
	Maniototo Arts						
5414	Centre	34,859	24,386	(10,473)	(42.9%)	19,226	5,160
5415	Public Hall Ranfurly	8,294	41,379	33,084	80.0%	16,697	24,681
	Ranfurly Railway						
5416	Station	25,352	42,398	17,046	40.2%	24,398	18,000
	Community Halls						
5417	Maniototo	8,815	26,921	18,106	67.3%	26,253	669
5421	Public Hall Naseby	10,630	32,970	22,341	67.8%	10,665	22,306
5441	Maniototo Hospital	80,950	80,950	-	(0.0%)	80,950	-
	Other Reserves						
5462	Maniototo	332,161	321,968	(10,193)	(3.2%)	357,508	(35,540)
5491	Ranfurly Pool	155,637	209,265	53,628	25.6%	164,544	44,721
	Naseby Dam						
5492	Reserve	39,905	6,671	(33,234)	(498.2%)	41,116	(34,445)
		774,732	893,399	118,666	13.3%	817,046	76,353



Targeted rate for recreation and culture based on a uniform charge per rating unit. Recreation and culture charges fund the operations and maintenance of parks and reserves, swimming pools, museums, sports club loan assistance, community halls and other recreation facilities and amenities.

Ward Services Charge		AP 2022/23	AP 2023/24	AP 2022/23 vs AP 2023/24 \$ Change	AP 2022/23 vs AP 2023/24 % Change	LTP Year 3 2023/24	LTP vs AP 2023/24 \$ Change
5111	General Reserves Maniototo Farms Hall Wilson Rd	11,723	-	(11,723)		13,193	(13,193)
5352	Maniototo Property General	4,248	7,277	3,028	41.6%	7,596	(319)
5355	Maniototo Endowment Land	20,848	24,489	3,641	14.9%	22,441	2,049
5356	Income Naseby	(13,000)	(13,110)	(110)	0.8%	(15,000)	1,890
5358	Pioneer Store Naseby	7,194	14,926	7,733	51.8%	7,764	7,163
5431	Grants Maniototo	15,500	15,500	-	0.0%	15,500	-
		46,513	49,082	2,569	5.2%	51,493	(2,410)

Targeted rate for ward services based on capital value for each rating unit. For housing & property, grants, recreation reserve committees and other works.

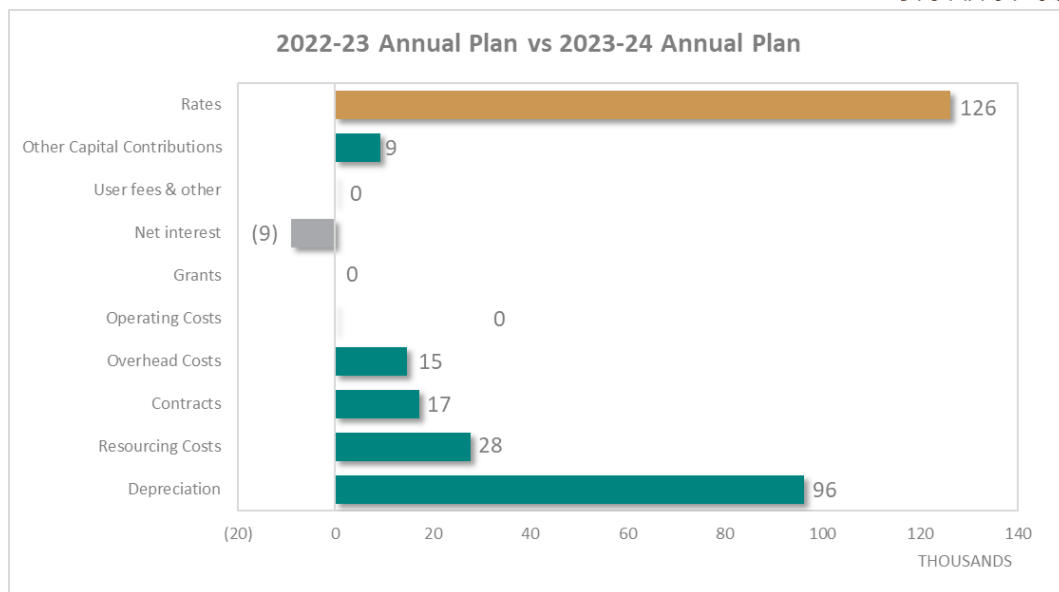
Ward Services Rate		AP 2022/23	AP 2023/24	AP 2022/23 vs AP 2023/24 \$ Change	AP 2022/23 vs AP 2023/24 % Change	LTP Year 3 2023/24	LTP vs AP 2023/24 \$ Change
5211	Elected Members Maniototo	95,860	101,187	5,327	(5.3%)	94,670	6,517
5831	Ranfurly Cemetery	12,381	12,118	(263)	2.2%	12,611	(493)
5832	Naseby Cemetery	(807)	(824)	(17)	(2.1%)	(801)	(23)
		107,434	112,481	5,047	4.5%	106,480	6,001

Targeted rates for ward services based on a uniform charge for each rating unit. Ward services charges are used to fund Community Board elected members costs and other works for each respective ward.

	AP 2022/23	AP 2023/24	AP 2022/23 vs AP 2023/24 \$ Change	AP 2022/23 vs AP 2023/24 % Change
Planned Annual Plan Rate Movement	933,680	1,059,962	126,282	13.5%

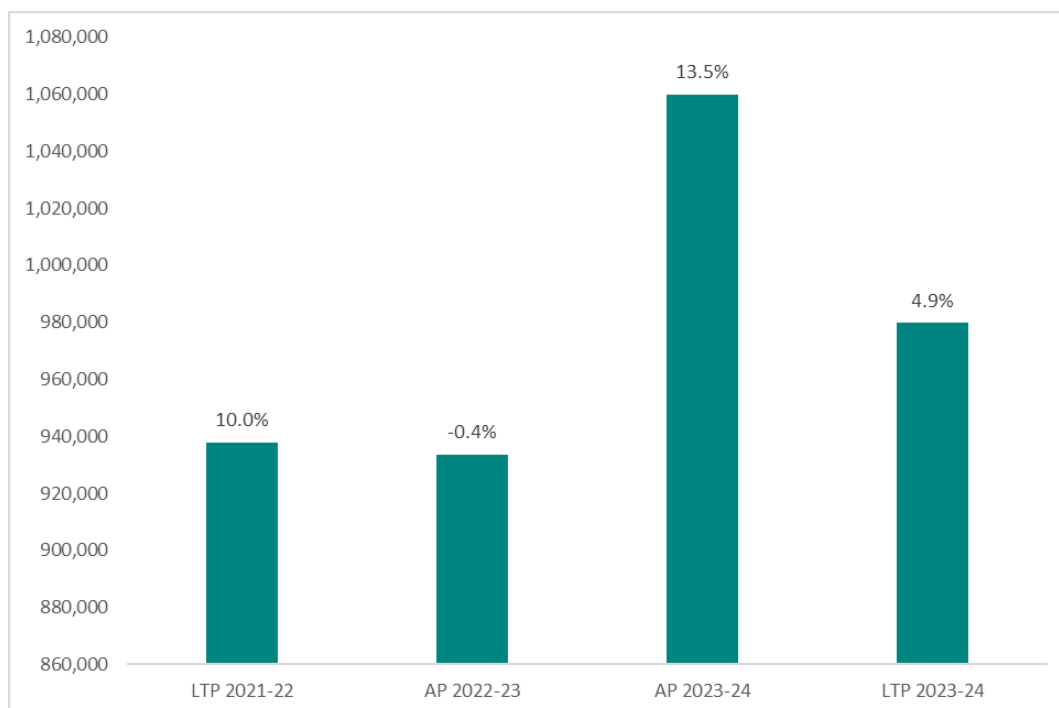
Effect on the Rates for Annual Plan 2023-24

The Annual Plan draft figures result in a rate increase for the community board rates of \$126k compared to Annual Plan 2022-23. The main increase is due to higher contract costs, resourcing costs and depreciation. This graph shows the total rates increase in brown and the major contributors to the increase/decrease of rates. Lines in grey show factors that reduce the rates required while the green lines show factors that will increase the rate requirement.



Rates Increase and Comparisons

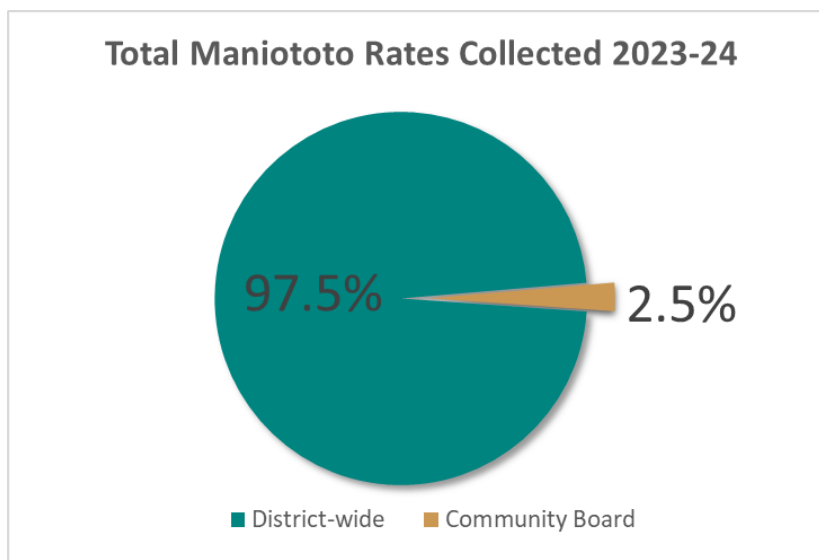
This graph shows the rates requirements, and the rates increases from the previous Long-term Plan Year 1 2021-22 and Annual Plan 2022-23, along with the draft Annual Plan 2023-24 and Long-term Plan Year 3 2023-24 that will be collected in the district.



Maniototo Rates Collected



This graph shows the makeup of rates collected in the Maniototo Ward in terms of the Community Board rates and Districtwide rates. The Community Board rates make up 2.5% of the rates collected in the district. The main driver of the rate movements comes from the District-wide rates.





Maniototo Community Board

16 March 2023

Appendix Three

Maniototo Community Board – Draft 2023-24 Annual Plan Budget – Capital Expenditure

CAPITAL EXPENDITURE	AP 2023/24	LTP Year 3 2023/24	Movement
Pools Parks and Cemeteries			
Maniototo Reserves	48,000	48,000	-
Ranfurly Pool	27,000	27,000	-
Naseby Swimming Dam	7,000	7,000	-
Oturehua Domain	-	-	-
Ranfurly Cemetery	-	-	-
Naseby Cemetery	-	-	-
Taieri Lake Recreation Reserves	-	-	-
Total Pools Parks and Cemeteries	82,000	82,000	-
Property and Community Facilities			
Maniototo Park Stadium Ranfurly	-	-	-
Maniototo Arts Centre	8,500	8,500	-
Community Halls Maniototo	6,000	6,000	-
Property General Maniototo	5,000	5,000	-
Centennial Milkbar	-	-	-
Ranfurly Public Hall	-	-	-
Naseby Public Hall	3,200	3,200	-
Pioneer Store Naseby	21,000	21,000	-
Total Property and Community Facilities	43,700	43,700	-
TOTAL CAPITAL EXPENDITURE	125,700	125,700	-

Capital Expenditure

A total cost of \$125k for the Annual Plan 2023-24 has been included in the capital expenditure programme. This remains unchanged from the Long-term Plan year 3.



Project Grouping	Project Description	AP 2023-24	LTP Year 3 2023-24	Movement
Pools Parks and Cemeteries				
Maniototo Reserves	Maniototo Flagtrax			-
		33,000	33,000	-
	Timber edging Naseby Rec Reserve	10,000	10,000	-
	Fencing contributions	3,000	3,000	-
Naseby Swimming Dam	Charlemont Street car park landscaping	2,000	2,000	-
	Concrete renewal on dam floor	7,000	7,000	-
Ranfurly Pool	Renew Tereaflake flooring in changing rooms and foyer	27,000	27,000	-
Total Pools Parks and Cemeteries		82,000	82,000	-
Property and Community Facilities				
Community Halls Maniototo	Waipiata Hall replace servery bench top			-
		2,000	2,000	-
	Patearoa Recreation Reserve - Hall: Grounds Paths and Fences	4,000	4,000	-
Maniototo Arts Centre	Arts Centre Replace windows stage 2	8,500	8,500	-
Naseby Public Hall	Naseby Hall upgrade switch board	3,200	3,200	-
Pioneer Store Naseby	Earthquake Strengthening Pioneer Store	21,000	21,000	-
Property General Maniototo	Maniototo Fencing Contribution	5,000	5,000	-
Total Property and Community Facilities		43,700	43,700	-
TOTAL CAPITAL EXPENDITURE		125,700	125,700	-

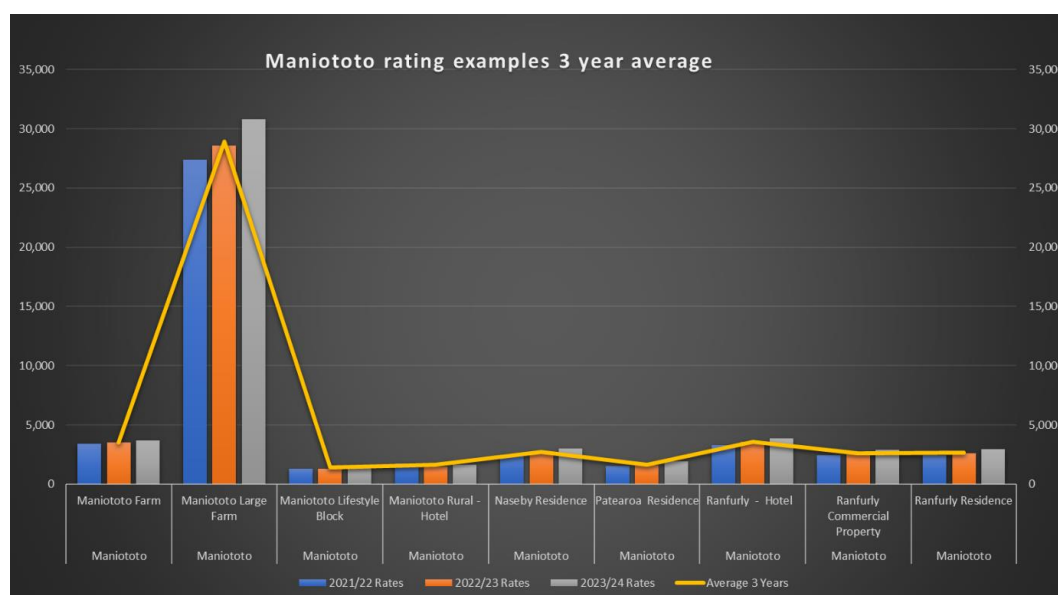
Maniototo Community Board

16 March 2023

Appendix Four

Maniototo Community Board – Draft 2023-24 Annual Plan Budget – Sample Rates

Ward	Rating Examples	2021/22 Rates	2022/23 Rates	2023/24 Rates	Average 3 Years	% change 22/23 vs 23/24
Maniototo	Maniototo Farm	3,383	3,509	3,719	3,537	6%
Maniototo	Maniototo Large Farm	27,383	28,569	30,799	28,917	8%
Maniototo	Maniototo Lifestyle Block	1,288	1,322	1,563	1,391	18%
Maniototo	Maniototo Rural - Hotel	1,781	1,496	1,630	1,636	9%
Maniototo	Naseby Residence	2,483	2,651	3,020	2,718	14%
Maniototo	Patearoa Residence	1,529	1,560	1,913	1,667	23%
Maniototo	Ranfurly - Hotel	3,294	3,600	3,868	3,587	7%
Maniototo	Ranfurly Commercial Property	2,414	2,574	2,895	2,628	12%
Maniototo	Ranfurly Residence	2,441	2,606	2,929	2,659	12%



These examples are based on the draft unaudited QV rateable properties 3 yearly revaluation.

23.1.3 APPLICATION TO LEASE PART OF THE NASEBY RECREATION RESERVE (PRO: 5037 L1)**Doc ID: 600986****1. Purpose of Report**

To consider an application to lease part of the Naseby Recreation Reserve for grazing purposes.

Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to grant the Applicants a lease over 12 hectares (more or less) of the Naseby Recreation Reserve as shown in figure 3, being Sections 1, 3, and part Section 2 Survey Office Plan 370699 and Section 145 Block I Naseby Survey District, on the following terms and conditions:
- Commencement 01 July 2022
 - Term Five (5) Years
 - Right of Renewal One (1) of Five (5) Years
 - Rent \$760 per annum plus GST
 - Rent Review Dates 01 July 2025, 2028, and 2031
 - Rent Review Methodology Adjustment by CPI

Subject to:

- Public access to the irrigation dam (on Crown Land) being maintained.
 - The Applicants paying all costs associated with the public advertising.
 - The lease complying with the provisions of the Reserves Act 1977.
 - The Minister of Conservation's consent.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.
-

2. BackgroundLand Status

The Naseby Recreation Reserve (the Reserve) is a Crown derived reserve. The Reserve vested in the Central Otago District Council (Council) in March 2007 and is held subject to the provisions of the Reserves Act 1977. It has an overall area of approximately 33.7153 hectares.

The Reserve is contained in records of title 351186 and 351187. Record of title 351186 consists of five parcels of land which have an area of approximately 33.7054 hectares. The land is described as Sections 1-3 Survey Office Plan (SO) 370699 and Sections 72 and 72A Block I Naseby Survey District.

Record of title 351187 consists of a single parcel of land which has an area of just 0.0099 hectares more or less. The land is described as Section 145 Block I Naseby Survey District. A plan of the Reserve, which is somewhat disjointed, is shown below in figure 1.

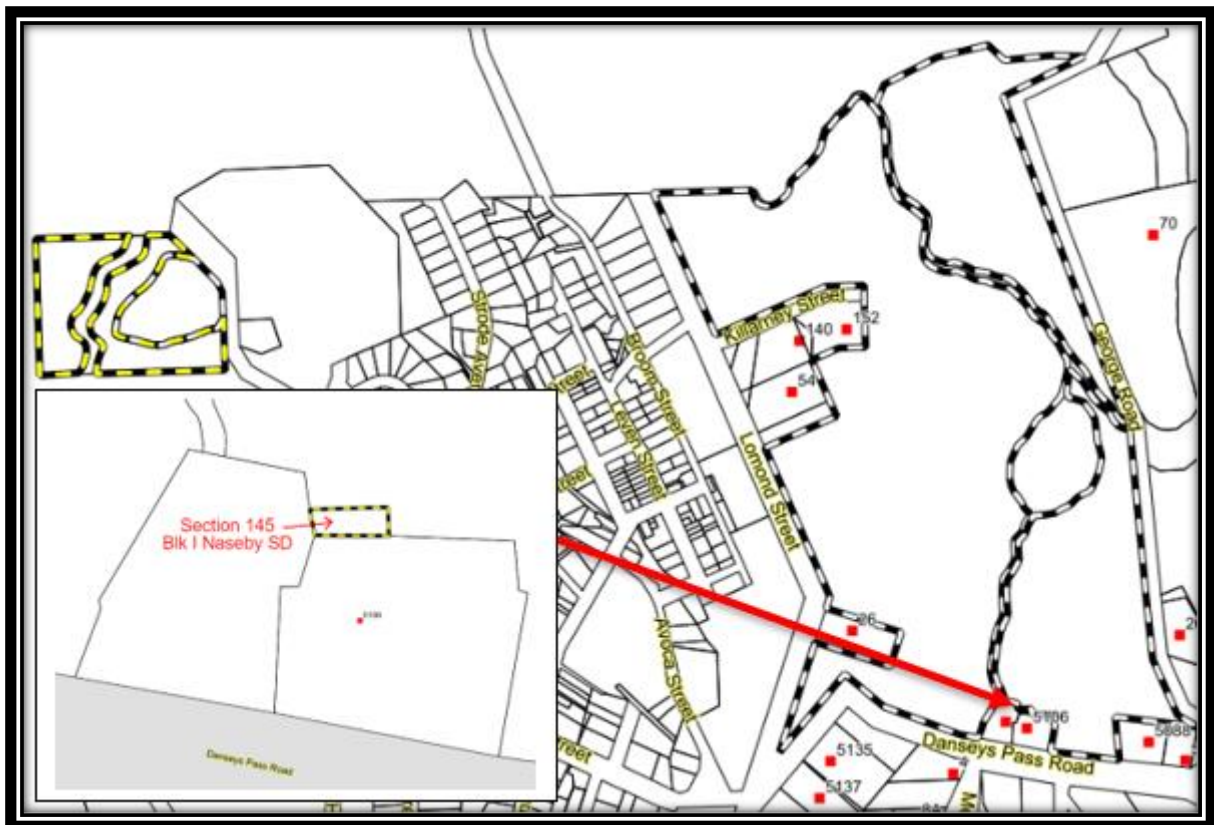


Figure 1 – Plan of Naseby Recreation Reserve

Original Lease

Samuel and Wendy Inder (the Applicants) live at 5106 Danseys Pass Road. Their property backs onto the western end of the Reserve.

In 2007, the Maniototo Community Board (the Board) granted the Applicants a grazing lease over an 11.6800 hectare section of the Reserve that adjoins the rear of their property.

The terms of that lease, which has since expired, were recorded as follows:

Commencement:	01 July 2007.
Term:	Fifteen (15) years.
Rights of Renewal:	Nil.
Final Expiry Date:	30 June 2022
Annual Rent:	Nil rental shall be payable during the term of this Lease, subject to Clauses 7 and 8 hereof.

Clause 7 of the lease relates to the maintenance and care of the land. It required the lessee to keep the land, and any existing improvements on it, in good order and repair, and prohibited the construction of any new improvements not directly associated with the permitted use of the land.

Clause 7 also prohibited unauthorised use of the land for residential purposes, the lighting of fires, and the cutting down of any trees or bush. It also required the lessee to keep the land clear of noxious weeds and to manage pests and vermin.

Clause 8 of the lease required the lessee to:

- Fence (stock proof) the property at their own expense (in lieu of rent).
- Pay all rates and other charges levied against the land.
- Maintain public access to the irrigation dam on the Crown Land that is contained within the leased area.

The lease also contained a clause making it subject to a performance review after five years.

A plan of the land contained in the original lease (which was previously known Part Section 94 Block I Naseby Survey District) is outlined in red below in figure 2.

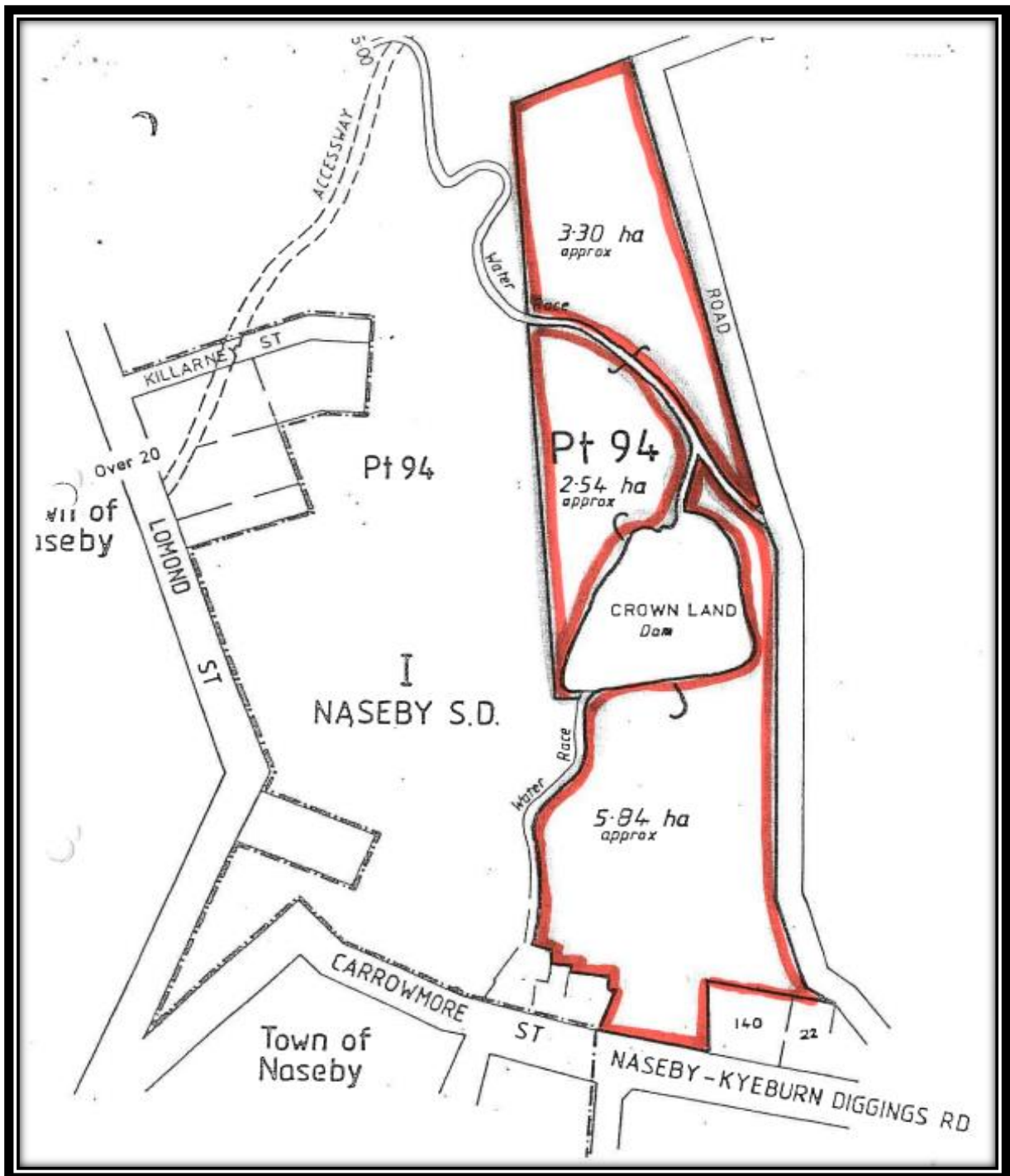


Figure 2 – Plan of the land contained in the original lease.

Application for Funding Assistance For Fencing

In February 2009, the Applicants (as the original lessee) asked the Board (as lessor) to contribute to the cost of fencing the western boundary and part of the George Road frontage.

The lessee estimated the number of metres of fencing required, and suggested that if Council provided materials, they would arrange for the fences to be erected.

On consideration, the Board agreed to contribute approximately 1,200 metres of fencing materials at a cost of \$6,500 plus GST.

Application for New Lease

On expiry of the original lease in June last year, the Applicants advised that they were keen to renew the lease or enter into another. A plan of the lease area, which has an area of approximately 12 hectares, is shown below in figure 3.

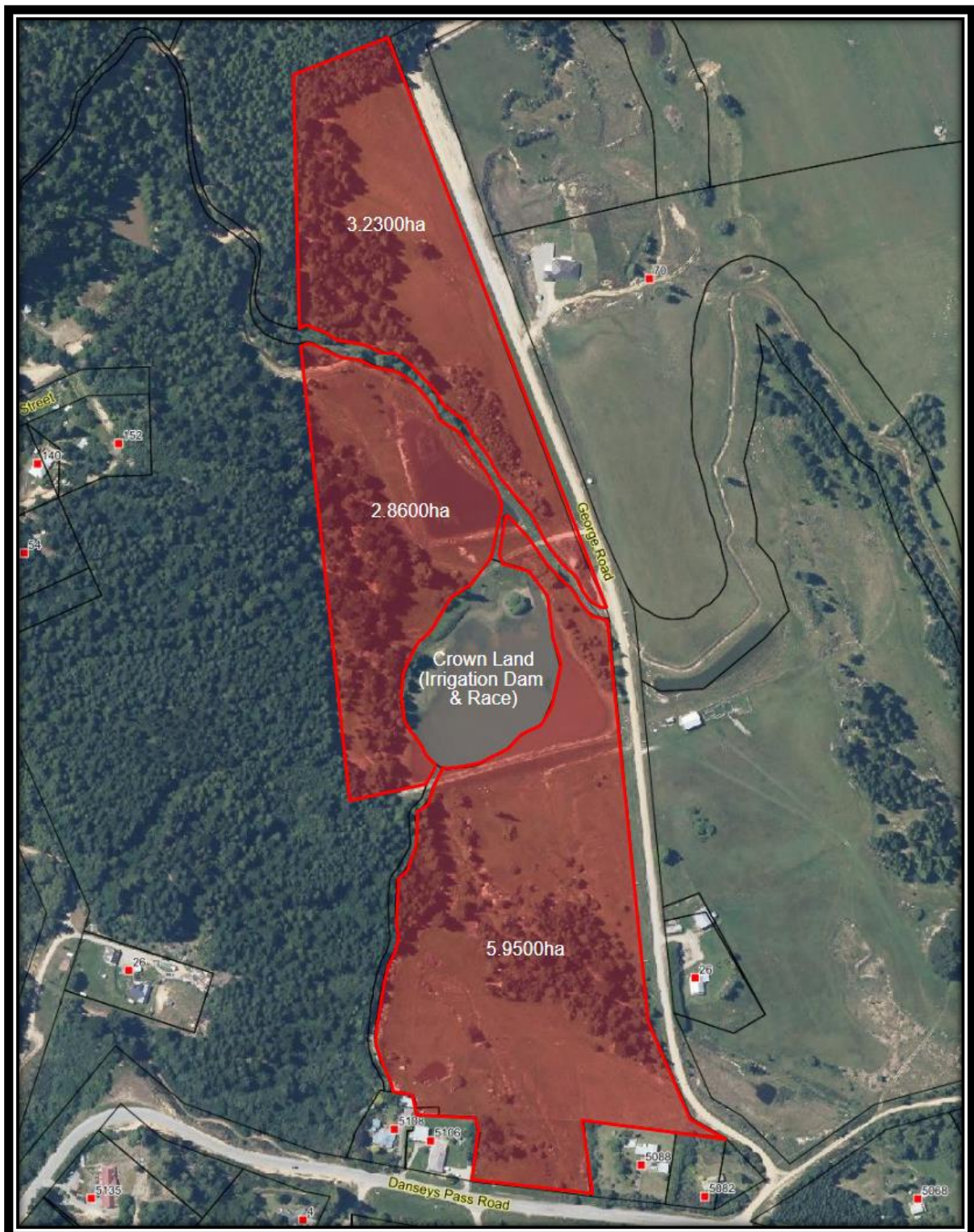


Figure 3 – Plan of the lease area, being 12 hectares (more or less).

3. Discussion

Legislation and Policy

As noted previously, the land is held subject to the Reserves Act 1977. The purpose of the Reserves Act 1977 (the Act) is to provide for and to protect reserves for the benefit of the community.

Section 73 of the Act provides for the leasing of recreation reserves for farming or grazing purposes. In particular, section 73(1) states:

Where any recreation reserve or any part of such a reserve is not for the time being required for the purpose for which it was classified, or where the Minister considers it in the public interest, or where the administering body of any recreation reserve has decided under section 53(1)(a)(ii) that it is necessary or desirable to farm or graze the reserve or any part thereof, leases of the reserve or of any part thereof may be granted by the administering body with the prior consent of the Minister in cases where the reserve is vested in such a body, or by the Minister in any other case.

The granting of a lease for grazing purposes over the area identified in figure 3 is also consistent with section 53(1)(a)(ii) of the Act. Section 53(1)(a)(ii) of the Act provides for the leasing of recreation reserve by the administering body for the following purposes:

to farm or graze or afforest as a part of a development, improvement, or management programme.

Section 73(3A)(a) of the Act states that every lease granted under section 73(1) shall be subject to the provisions of Schedule 1 of the Act. The provisions of Schedule 1 as they relate to section 73(1) include:

- Term: May not exceed 33 years.
- Rent: As approved by the Minister of Conservation.
- Termination: The land must be used for the purpose of grazing. If at any time the lessor is of the opinion that the land leased is not being used or is not being sufficiently used for the purpose specified in the lease, or if the lessor considers the land is required for the purpose of public recreation, the lease may be terminated.
- Compensation for improvements: On termination, surrender, or expiry, the land and all improvements shall revert to the lessor without compensation being payable to the lessor.
- Erection of buildings: The lease shall prohibit the erection of any building without the written consent of the Minister of Conservation.
- Protection of natural features: The lessee shall be required to prevent the destruction of or damage to any natural, scenic, historic, cultural, archaeological, biological, geological, or other scientific features, or indigenous flora and fauna.
- Other terms and conditions: As approved by the Minister of Conservation.

Before granting any lease under subsection 73(1) the administering body must advertise their intention to grant the lease in accordance with section 119 of the Act.

The public then has the right to object to or make a submission on the proposal to grant the lease.

All objections or submissions relating to the proposal that are compliant with section 120 of the Act must then be considered prior to the granting of any lease.

In this instance, the proposal to grant the lease will be advertised in the Central Otago News.

By delegated authority, Council's Hearings Panel will consider any objections or submissions received. The Hearings Panel will then make a recommendation to the Minister of Conservation.

Effect on the Reserve

The state of the has land contained in the lease has improved significantly since the original lease was granted in 2007.

While granting a new lease will mean the public is again excluded from part of the Reserve for a period of time, Council has no plans to use or develop the land for recreational purposes at this time, however. Should Council determine that the land is required for recreational purposes, the Act contains provision for the cancellation of the lease at any time.

Additional benefits associated with leasing the land include the lessee being responsible for potential hazards such as fire risk, and the management of noxious pests and weeds, meaning the benefits of the proposal outweigh any perceived loss of public access.

Community Leasing and Licensing Policy

The Council adopted a Community Leasing and Licensing Policy in 2019.

The purpose of the policy is to provide a consistent and equitable framework for determining the terms and conditions under which Council owned or administered lands will be occupied by community groups or clubs.

As the land will be occupied for private gain, the policy does not apply to this matter.

4. Financial Considerations

The original lease was granted at a nil rental in recognition of the Applicant's investment in fencing the land.

Noting that Council contributed to the cost of the fencing materials, the lease area is fully fenced with all fences now belonging to Council.

Council has a variety of land holdings in the Maniototo including both reserve and endowment land. Due to the rural nature of the area, much of that land holding is tenanted for farming or grazing purposes.

The last time Council engaged an independent valuer to assess the market rental for farmland in the Maniototo was in July 2022. That valuation cost Council just over \$4,000 plus GST.

While desktop estimates can be a more affordable way of assessing market rentals or property values, desktop estimates are now about \$1,500 plus GST. This means it would be better value to use existing rental evidence to determine the new rental.

The details of some comparable leases and their rentals are shown below in the table 1.

Land Type	Lease Type	Area (Hectares)	Term (Years)	Current Rental (per annum)	Rent Reviewed	Rent Review Methodology	Annual Rental (per hectare)
Recreation Reserve (Naseby)	Farming	23.6040	20	\$1,332	2019	Market Value	\$56.43
Freehold (Naseby)	Farming	362.7768	21	\$20,400	2019	Market Value	\$56.23
Recreation Reserve (Patearoa)	Grazing	11.0000	6	\$1,500	2020	Informally	\$122.73
Gravel Reserve (Patearoa)	Grazing	3.6100	5	\$500	2020	Informally	\$138.50

Table 1 – Details of other similar leases and rentals

As the lease area compares favourably to the land contained in the two farming leases, it is proposed that the new annual rental be assessed at a rate of \$56.33 per hectare, then adjusted by Consumer Price Index (CPI).

Adjusting the 2019 hectare rate by CPI would bring that rate current in the most cost effective manner.

Using that methodology would make the new annual rental \$760 per annum plus GST.

The Applicants will also be responsible for the cost of the public advertising and all outgoings associated with the land, including local and regional authority rates.

5. Options

Option 1 – (Recommended)

To agree to grant the Applicants a lease over 12 hectares (more or less) of the Naseby Recreation Reserve as shown in figure 3, being Sections 1, 3, and part Section 2 Survey Office Plan 370699 and Section 145 Block I Naseby Survey District, on the following terms and conditions:

- Commencement 01 July 2022
- Term Five (5) Years
- Right of Renewal One (1) of Five (5) Years
- Rent \$760 per annum plus GST
- Rent Review Dates 01 July 2025, 2028, and 2031
- Rent Review Methodology Adjustment by CPI

Subject to:

- Public access to the irrigation dam (on Crown Land) being maintained.
- The Applicants paying all costs associated with the public advertising.
- The lease complying with the provisions of the Reserves Act 1977.
- The Minister of Conservation's consent.

Advantages:

- The Applicants will continue to manage and maintain an area of reserve that is not currently required for recreational purposes.
- Having a third party manage the land will reduce Council costs.
- An income will be generated from the land.
- The lease may be cancelled should the land be required for recreational purposes.
- The proposal is consistent with the provisions of the Reserves Act 1977.

Disadvantages:

- The public will be excluded from part of the Naseby Recreation Reserve.

Option 2

To not agree to grant the Applicant a lease over part of the Naseby Recreation Reserve.

Advantages:

- The land would remain accessible to the public.

Disadvantages:

- The unused area may become overgrown and deteriorate.
- The costs associated with managing the fire risk and noxious pests and weeds would fall to Council.
- Does not recognise the provisions of the Reserves Act 1977.

Option 3

To approve the granting of a lease on other terms and/or conditions determined by the Board.

Advantages:

- The Board may determine that alternative terms and or conditions are appropriate.

Disadvantages:

- Alternate terms or conditions may not be as anticipated or acceptable to the Applicant.
- Alternate term or conditions may not be consistent with the Reserves Act 1977.

6. Compliance

Local Government Act 2002 Purpose Provisions	While the recommendation does not relate to a Council service or activity, Council does have a responsibility to manage and maintain reserves under its management in accordance with the Reserves Act 1977.
---	--

Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	The recommendation is consistent with the provisions of the Reserves Act 1977.
Considerations as to sustainability, the environment and climate change impacts	There are no sustainability, environmental, or climate change impacts associated with the recommended option.
Risks Analysis	<p>There are no risks to Council associated with the recommended option, however.</p> <p>Should the lease not be granted, and the land not be maintained, it could become a fire hazard or result in noxious pest or weed liabilities for Council.</p>
Significance, Consultation and Engagement (internal and external)	<p>The Significance and Engagement Policy has been considered with none of the criteria being met or exceeded.</p> <p>The granting of the lease will be subject to public consultation in accordance with the sections 119 and 120 of the Reserves Act 1977.</p>

7. Next Steps

The following steps will be taken to enable the lease to be executed:

- | | |
|---|-------------------------|
| 1. Community Board approval | 16 March 2023 |
| 2. Public notification period | 23 March to 01 May 2023 |
| 3. Submissions considered by Hearings Panel | Mid to late May 2023 |
| 4. Application for Minister of Conservation's Consent | July 2023 |

8. Attachments

Nil

Report author:



Linda Stronach
Team Leader - Statutory Property
6/03/2023

Reviewed and authorised by:



Louise van der Voort
Group Manager - Planning and Infrastructure
6/03/2023

23.1.4 REQUEST TO FILL THE FORMER RANFURLY ICE RINK WITH WATER

Doc ID: 595060

1. Purpose of Report

To enable the Maniototo Community Board to consider a submission request to the 2021/31 Long-term Plan to fill the former Ranfurly Ice Rink with water, add plantings and create walkways around the site.

Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Declines the request for filling the former Ranfurly Ice Rink with water, add plantings and create walkways around the site.
- C. The Maniototo Rugby Club is approached to determine their interest in leasing the site for additional cropping.

2. Background

As part of the Long-term Plan 2021/31, a submission was received requesting that the Maniototo Community Board consider filling in the former Ranfurly Ice Rink with water, add plantings and create walkways around the site. Council subsequently requested that a report be brought back to the Maniototo Community Board to consider this submission.

The area commonly known as the “old Ranfurly Ice Skating Rink” (the rink area) is outlined within the area below in red.



The legal description and status of the areas concerned are Section 5 and 41 (Recreation Reserve) and part Section 6 (Cemetery Reserve) Block 1, Town of Ranfurly reserve land vested in Central Otago District Council.

The rink area was primarily created to provide a ponding area for stormwater in heavy rain events. Stormwater from the town network flows into the East Eweburn Creek and is piped through Maniototo Park (the Park) from Pery Street to Alexandra Street. Most of the time the creek has a minimal water flow if any. During high rain fall events the water flows out into the open swale in the park and can be diverted into the rink area to take pressure off the piped system and prevent any backflow of water flooding the Rugby Grounds on the park.

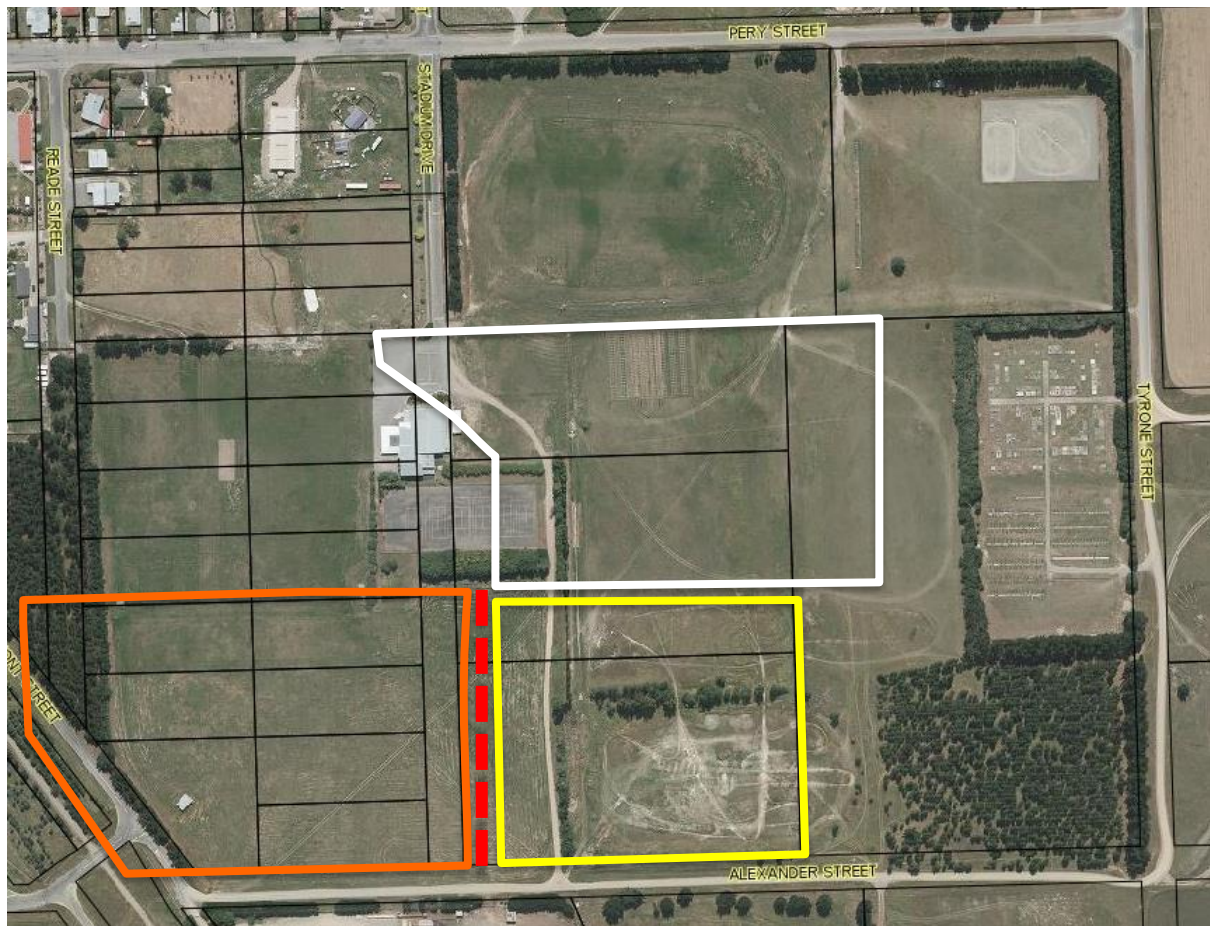
The accumulated water from the rink area then flows under Alexandra Street and joins back up with the East Eweburn Creek.

The rink area was formally leased out to a local BMX and motor bike club providing a place where BMX and motor bikes could be ridden. This lease expired in 2018. Since then the area has been used informally as a bike track. It does provide a place where motor bikes can be ridden keeping them off the fully developed and maintained reserve areas.

The Maniototo Ward Reserve Management Plan 2016 provides some guidance outlined below on a possible future use of this area.

What became the second ice rink at Maniototo Park (adjacent to Alexander Road) has been developed into a moto cross area. There is no club or group currently looking after this area, so it has become disused and overgrown. If no recreation or sport group wishes to utilise this area/facility there is the option that this land could then be made available to the Maniototo Rugby Club as additional land for the growing of lucerne, approximately 2.6 hectares. Note: this will continue to be a ponding area for stormwater during periods of heavy rain.

Proposed changes to field usage:(as set out in the Reserve Management Plan).



- *Orange outline – former hockey ground area, current dog exercise area, proposed to be used as additional cropping area by Maniototo Rugby Club.*
- *Yellow outline – former ice rink / moto cross/ BMX track area, proposed for additional cropping area by Maniototo Rugby Club. Note this area floods during high rain fall.*
- *White outline – proposed dog exercise area (away from designated playing field areas, note this was the original exercise area).*
- *Red dotted line – proposal to close this vehicle access route to Alexandra Street as vehicles having an impact on playing field area behind stadium.*

The perimeter of the rink area is untidy and has old pipe, posts and wire structures lying around the site. This would be tidied up as part of any lease agreement.

Should the lease agreement not eventuate a tidy up of the area will be included as part of the next Long Term Plan budget considerations.

3. Discussion

Filling the former Ice Rink with Water

There was a submission to the 2021-31 Long Term Plan to fill the old ice rink area with water and create a pond add planting and creating walkways. Staff have considered this submission but consider the request to be problematic for the following reasons:

- It would create a hazardous water area – the pond would be situated within the park, close to the tennis/netball courts the Stadium and rugby grounds.
- The area is not suitable in its current state to permanently hold water – it would need to be lined to create a pond.
- It is estimated it would take 10 million litres of water to fill the rink and would require a constant flow of fresh water to ensure water circulation to prevent the water becoming stagnant and a breeding ground for mosquitos.
- There is no adequate water source.
 - Using treated water from the town supply to fill the pond would be costly, unsustainable, and unlikely to be approved.
 - The tributary of the East Eweburn Creek has minimal if any water flow. It would be very difficult and unlikely to gain a resource consent from Otago Regional Council for any water take for a pond purely for aesthetic values.

Creation of Walkways

The Otago Central Rail Trail runs through Ranfurly and provides a formed trail for walking, cycling and horse riding.

Naseby located 13.8km from Ranfurly has many walking trails available in the Naseby Recreational Area owned and operated by private forestry company Ernslaw One Ltd.

Patearoa has the Sowburn Walkway which starts in the Patearoa village and goes to Dykes Dam - a walk of approximately 20 minutes.

There is free and clear access to all areas in Maniototo Park providing a place for people to walk. The area to the north above the old ice rink, while it has long grass, does receive a seasonal mow. It has a walking track mown through it giving walkers an option of heading out onto Alexandra Street or up through the tree block onto Tyrone Street where there are ample safe road verges to walk long.

There is a range of choices for people to go walking, both in and around Ranfurly and in the smaller rural villages, therefore the creation of new walkways in Ranfurly is not warranted.

Filling the rink area with water and providing a walkway around it is not feasible, it is recommended that the Board does not progress this project any further.

As outlined in the Maniototo Ward Reserve Management Plan staff will approach the Maniototo Rugby Club to determine if they have an interest in leasing the site for additional cropping. A condition of grazing would require the site perimeters to be tidied up.

4. Financial Considerations

There are no financial implications at this time to be taken into consideration. Should the Rugby club not wish to proceed with a lease of the area, funding to enable the site to be tidied up will be included in the next Long-Term Plan for consideration.

5. Options

Option 1 – (Recommended)

The Board having considered the submission, declines the request for filling the former Ranfurly Ice Rink with water, add plantings and create walkways around the site.

And the Maniototo Rugby Club is approached to determine their interest in leasing the site for additional cropping.

Advantages:

- This option maintains the original purpose of the old ice rink area to serve as an overflow during heavy rain events to prevent flooding on the developed reserve including the rugby grounds.
- There is no current budget available to tidy up the perimeter of the “old ice rink” which would be covered as part of an agreement with the Rugby Club.
- The Rugby Club have an opportunity to increase their income.

Disadvantages:

- If the Rugby Club declines the lease offer the site tidy up will be priced to be considered in the next Long-Term Plan 24/34.

Option 2

The Board investigates filling the old ice rink area with water and landscaping its surrounds with the project to be considered as part of the 2024/34 Long Term Plan.

Advantages:

- There are no advantages with this option given there is no adequate water source, and it would create an unacceptable health and safety risk to Council.

Disadvantages:

- Further investigation will cost staff time and resources with no favourable outcome.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by allowing the Maniototo Community Board to further consider a submission from the community made during the LTP 21/31 process.
Decision consistent with other Council plans and policies? Such	The Maniototo Ward Reserve Management Plan 2016.

as the District Plan, Economic Development Strategy etc.	
Considerations as to sustainability, the environment and climate change impacts	There is no sustainability, environmental or climate change implications to consider.
Risks Analysis	Health and safety considerations of an unfenced and unsupervised body of water have been considered in the report.
Significance, Consultation and Engagement (internal and external)	There are no implications to Councils Significance and Engagement Policy.

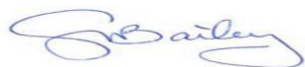
7. Next Steps

Advise the submitter the outcome of the Maniototo Community Boards decision.
Contact the the Maniototo Rugby Club to determine their interest in leasing the site for additional cropping.

8. Attachments

Nil

Report author:



Gordon Bailey
Parks and Recreation Manager
2/03/2023

Reviewed and authorised by:



David Scoones
Group Manager - Community Experience
6/03/2023

23.1.5 MĀNIATOTO FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2022

Doc ID: 615441

1. Purpose

To consider the financial performance overview as at 31 December 2022.

Recommendations

That the report be received.

2. Discussion

These statements are designed to give an overview of financial performance.

The operating statement for the six months ending 31 December 2022 shows an unfavourable variance of (\$18k) against the revised budget.

2022/23 Full Year Annual Plan \$000	6 MONTHS ENDING 31 DECEMBER 2022	YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		2022/23 Full Year Revised Budget \$000
	Income					
186	User Fees and Other Income	94	97	(3)	●	194
41	Internal Interest Revenue	20	20	-	●	41
934	Rates	465	467	(2)	●	934
-	Reserves Contributions	12	-	12	●	-
13	Other capital contributions	-	-	-	●	13
1,174	Total Income	591	584	7	●	1,182
	Expenditure					
40	Rates Expense	42	20	(22)	●	40
54	Other Costs	17	27	10	●	61
77	Staff	43	33	(10)	●	167
259	Contracts	77	87	10	●	304
24	Grants	12	10	(2)	●	21
51	Fuel and Energy	23	24	1	●	51
24	Building Repairs and Mtce	9	15	6	●	29
206	Cost Allocations	97	103	6	●	206
15	Internal Interest Expense	5	8	3	●	15
4	Professional fees	5	28	23	●	96
257	Depreciation	180	129	(51)	●	257
18	Members Remuneration	8	9	1	●	18
1,029	Total Expenses	518	493	(25)	●	1,265
145	Operating Surplus / (Deficit)	73	91	(18)		(83)

This table has rounding (+/-1)

Income for period ending 31 December 2022

Operating income reflects a favourable variance to the revised budget of \$7k.

- Overall income is slightly behind budget. There are minimal variances in user fees and other income and rates.
- Reserves contribution have a favourable variance of \$12k. These are difficult to gauge when setting budget as they are dependent on developers' timeframe.

Expenditure for period ending 31 December 2022

Expenditure has an unfavourable variance of (\$25k) against the revised budget. The variances are detailed below:

- Other costs at \$10k and contracts at \$10k are all favourable year-to-date. These expenses are more needs-based and therefore the variance is a timing issue only. The contracts variance relates to both planned maintenance at \$7k and physical works contracts at \$3k.
- Rates expense have an unfavourable variance of (\$22k) against the revised budget. This is mainly due to Central Otago District Council property annual rates for 2022/23 financial year paid in full in July 2022. This will be aligned with the budget by the end of the financial year.
- Staff has an unfavourable variance of (\$10k). This is mainly due to the timing of the Ranfurly Pool seasonal staff budgets. This should realign with budget as the year progresses.
- Depreciation has an unfavourable variance of (\$51k). This is due to an increase in the building valuation increases as at 30 June 2022.

2022/23 Full Year Annual Plan \$000	User Fees and Other Income	YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000		2022/23 Full Year Revised Budget \$000
149	Rentals & Hires	76	78	(2)	●	149
10	Pool / Swim School	1	6	(5)	●	10
3	Cemeteries	-	1	(1)	●	3
2	Donations	1	1	-	●	2
22	Other Misc Income	16	11	5	●	22
186	Total User Fees Income	94	97	(3)	●	186

This table has rounding (+/-1)

Capital Expenditure

Capital expenditure (CAPEX) for the period ending 31 December 2022 reflects that CAPEX spending is \$5k favourable to the revised budget. The actual capital spend year to date is 34% of the total revised budget.

2022/23 Full Year Annual Plan \$000	6 MONTHS ENDING 31 DECEMBER 2022				2022/23 Full Year Revised Budget \$000
		YTD Actual \$000	YTD Revised Budget \$000	YTD Variance \$000	
	Parks & Reserves:				
154	Other Reserves	129	117	(12)	255
5	Taieri Lake Reserve	-	3	3	5
3	Ranfurly Pool	1	3	2	3
7	Naseby Dam Reserve	7	7	-	7
2	Oturehua Domain	-	-	-	5
-	Cemeteries	-	5	5	10
171	Total Parks & Reserves:	137	135	(2)	285
	Property:				
15	Property General	2	6	4	16
10	Community Halls	4	-	(4)	10
97	Maniototo Stadium	-	-	-	104
13	Naseby Hall	-	13	13	13
5	Ranfurly Arts Centre	6	-	(6)	5
140	Total Property:	12	19	7	148
311	Total Capital Expenditure	149	154	5	433

The significant variances are:

Parks and Reserves has an overall unfavourable variance of (\$2k)

- Other reserves have an unfavourable variance of (\$12k). The Naseby flying fox project has been completed for a total of \$39k. The John Street playground project has started with project due to be completed in the third quarter of the financial year.

Property has an overall favourable variance of \$7k.

- Naseby Hall wall heaters replacement project has a favourable variance of \$13k. The heaters have arrived, and the project is expected to be completed in March 2023.
- Ranfurly Arts Centre has an unfavourable variance of (\$6k). The window and door replacements project that was carried forward from 2021/22 are now complete.

Reserve Funds table for Māniatoto Ward

- As of 30 June 2022, the Māniatoto ward had an audited closing balance in the Reserve Funds of \$1.046M. This is the ward-specific reserves and does not factor in the district-wide reserves which are in deficit at (\$27.8M). Refer to Appendix 1.
- Taking the 2021/22 audited Annual Report closing balance and adding 2022/23 income and expenditure, carry forwards and resolutions, the Māniatoto ward is projected to end the 2022/23 financial year with a closing balance of \$842k.

3. Attachments

Appendix 1 - Mānīatoto Reserve Funds 2022-23 [↓](#)

Report author:



Frank Yeboah
Accountant
23/02/2023

Reviewed and authorised by:



Saskia Righarts
Group Manager – Business Support
3/03/2023

AUDITED - 2021/22 Annual Report

2022/23 AP

Adjusted 2022/23
AP Closing*Forecast 1 including Carry-Forwards
FY2022/23

MANIOTOTO RESERVES	Opening Balance	Transfers In	Transfers Out	Closing Balance	Net Transfers In and Out	AP Closing Balance	In/Out	Revised Closing Balance
	A	B	C	D = A + B - C	E	F = D + E	G	H = F + G
Maniototo Recreation and Culture Charge								
5039 - Centennial Milkbar	124,574	1,151	(13,800)	111,925	1,959	113,883	-	113,883
5132 - Maniototo Trust Fund	276,478	2,547	(17,644)	261,381	(5,279)	256,102	3,400	259,502
5412 - Maniototo Stadium	206,830	1,903	(7,563)	201,171	(72,539)	128,632	(45,798)	82,834
5413 - Otarehwa Domain	42,184	2,045	-	44,229	4,117	48,346	(2,500)	45,846
5414 - Maniototo Arts Centre	-	-	-	-	11,825	11,825	-	11,825
5415 - Ranfurly Public Hall	-	-	-	-	(6,995)	(6,995)	(11,326)	(18,321)
5416 - Ranfurly Railway Station	317	3,517	-	3,834	6,012	9,846	-	9,846
5417 - Community Halls Maniototo	-	-	-	-	(11,363)	(11,363)	(35,784)	(47,147)
5421 - Naseby Public Hall	-	-	-	-	(15,119)	(15,119)	(20,858)	(35,977)
5441 - Maniototo Hospital Grant	(60,167)	-	(45,223)	(105,389)	80,950	(24,439)	-	(24,439)
5462 - Other Reserves Maniototo	35,014	308	(13,582)	21,740	(60,485)	(38,744)	(116,476)	(155,220)
5491 - Ranfurly Pool	189,871	1,746	(31,951)	159,665	23,631	183,296	(86,945)	96,351
5492 - Naseby Dam Reserve	24,053	23,150	-	47,203	27,723	74,927	-	74,927
	839,154	36,368	(129,763)	745,759	(15,563)	730,196	(316,287)	413,909
Maniototo Ward Services Rate								
5111 - General Revenues Maniototo	(568,764)	291,705	-	(277,060)	60,469	(216,591)	-	(216,591)
5341 - Forestry Maniototo	-	-	-	-	-	-	-	-
5352 - Farms Hall Wilson Rd Maniototo	66,330	124,398	-	190,728	99,168	289,896	2	289,898
5353 - Farms Park Farm Maniototo	-	-	-	-	-	-	-	-
5355 - Property General Maniototo	57,110	498	(21,530)	36,078	(11,626)	24,452	(1,072)	23,380
5356 - Endowment Land Income Naseby	80,881	738	(182,643)	(101,023)	3,071	(97,952)	-	(97,952)
5358 - Pioneer Store Naseby	-	-	-	-	-	-	(17,366)	(17,366)
5451 - Patearoa Recreation Reserve Committee	90,650	3,571	-	94,221	4,311	98,532	(5,720)	92,812
5431 - Maniototo Grants	-	-	-	-	-	-	-	-
	(273,793)	420,909	(204,173)	(57,057)	155,393	98,337	(24,156)	74,181
Maniototo Promotion Charge								
5033 - Maniototo Promotions	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Maniototo Ward Services Charge								
5211 - Elected Members Maniototo	-	-	-	-	-	-	-	-
5831 - Ranfurly Cemetery	1,467	102,077	-	103,544	200	103,745	(7,363)	96,382
5832 - Naseby Cemetery	9,896	87	(8,732)	1,252	318	1,569	(2,493)	(924)
	11,363	102,164	(8,732)	104,796	518	105,314	(9,856)	95,458
Maniototo Ward Specific Reserves								
5125 - Maniototo Land SD Fund	236,063	22,699	(6,049)	252,713	5,606	258,319	-	258,319
	236,063	22,699	(6,049)	252,713	5,606	258,319	-	258,319
Grand Total	812,788	582,140	(348,717)	1,046,212	145,954	1,192,166	(350,299)	841,867

* The Annual Plan closing balance has been adjusted to reflect the closing balance of the Annual Report and the Annual Plan movement. This is to enable a running estimate of the total Reserves balance.

23.1.6 PLAN CHANGE 19 UPDATE

Doc ID: 620836

1. Purpose

To update the Community Board on the progress of Plan Change 19 including detailing the process, submissions received, and next stages.

Recommendations

That the report be received.

2. Discussion

Background

The operative Central Otago District Plan (the Plan) was publicly notified on 18 July 1998 and was amended by decisions on submissions on 1 July 2000. It became operative on 1 April 2008 after references to the Environment Court were settled.

The Residential chapter of the Central Otago District Plan has not been subject to a full review since it was originally drafted in 1998. Minor alterations have been made to the residential provisions as a result of private plan change requests and Council initiated plan changes. Plan Change 19 (PC19) is the most significant Council initiated plan change since the Plan Change 5 series which was a full landscape classification and review of the development and subdivision provisions in the Rural Resource Area. Given its significance it is appropriate to update the Council and Community Boards on the progress of the plan change.

Council has chosen to approach planning for growth through extensive community consultation and the development of spatial plans. The Cromwell Spatial Plan was adopted by Council in 2018 followed by the Vincent Spatial Plan that was adopted by Council in January 2022. In late 2022 Council approved the development of the Teviot Valley Spatial Plan which is now underway. This approach provides certainty and allows for decisions to be made around investment in infrastructure.

The spatial plans have been prepared by the Council to respond to demand for residential land and housing affordability concerns in the district, and to plan for the anticipated growth over the next 30 years.

PC19 implements the direction set by the Cromwell and Vincent spatial plans by proposing rezoning of land for residential use, identifying some areas for future growth, and includes new provisions for managing land use and subdivision within the residential zones.

Plan Change 19

Plan change 19 proposes to make a complete and comprehensive change to the way the district's residential areas are zoned and managed. It is consistent with the National Planning Standards, being the Government templated format for district plans.

PC19 proposes to:

- Replace the current Section 7 Residential Resource Area of the Plan with a new Residential Zone Section, comprising chapters on:
 - Large Lot Residential Zones;
 - Low-Density Residential Zones;
 - Medium Density Residential Zones (including medium density design guidelines);
 - Residential Subdivisions; and
- Amend the planning maps to rezone land in general accordance with what has been identified in the Vincent and Cromwell Spatial Plans and to reflect the new zone names above; and
- Amend Section 18 definitions to insert new definitions that apply in the Residential Zones chapter and make consequential amendments to existing definitions to clarify the sections of the Plan where they apply; and
- Make consequential changes to other sections of the Plan to reflect the proposed new zones.

Medium density guidelines and heritage guidelines have also been developed to ensure higher density developments achieve good urban design, access to open space and protect heritage values in heritage precincts.

PC19 proposes to align with current best planning practice and the National Planning Standards. Where changes to the current approach are not considered necessary to achieve the outcomes sought for residential areas, the current provisions are proposed to be rolled over into the new residential zone chapters, albeit in a refined manner.

The National Planning Standards have been implemented through PC 19 to the extent that it has been possible to do so ahead of the full District Plan Review; including the adoption of the Zone Framework Standard for the new Residential Zones and Residential chapter, and the adoption of definitions insofar as they apply to the provisions proposed in the Residential chapter.

Plan Change 19 Process Timeline – to date

Date	Process
26 January 2022	Vincent Spatial Plan adopted by Council
February – May	Plan Change 19 and Medium Density Guidelines finalised and engagement with statutory parties undertaken.
1 June 2022	Plan Change 19 (including medium density guidelines) approved for release by Council
9 July 2022	Plan Change 19 publicly notified
Week of 25 th July	PC 19 drop-in sessions Alexandra
Week of 1 st August	Drop-in sessions Alexandra and Cromwell
Week of 22 nd August	Drop-in sessions Alexandra (including evening timeslot)
Week of 29 th August	Drop-in sessions Cromwell (including evening timeslot)
2 September 2022	Submissions Closed (171 submissions received)
1 December 2022	Submissions on summary of decisions requested in submissions publicly notified

19 December 2022	Submissions on summary of decisions requested in submissions closed (77 further submissions received)
------------------	--

This is a complex plan change which has attracted a large number of submissions covering a broad range of plan provisions and topics.

Potential Private Plan Changes

Prior to notification of PC19 Council staff sought legal advice on the potential impact of receiving and processing requests for private plan changes to the Residential Chapter of the operative District Plan alongside a comprehensive review of the residential provisions.

If Council were to accept a private plan change on the operative District Plan, it would potentially be faced with considering a request to change the Plan at the same time it is undertaking a comprehensive change to the objectives and policies of the plan. This is not what is contemplated by the legislation and is not considered to be sound resource management practice. As noted above PC19 is a comprehensive re-write of a whole chapter of the operative plan with a new suite of objectives, policies, and rules. The running of the two processes side by side would also likely cause confusion, particularly as the comprehensive review of the residential chapter of the plan will effectively rewrite the provisions of a private plan change.

When deciding whether to adopt, accept, convert, or reject a private plan change, one of the things Council considers is the integrated effects of the change. And Clause 25 (4) (c) of the First Schedule to the Resource Management Act 1991 allows Council to reject a request on the basis that the request is not in accordance with sound resource management practice.

Council has two years to process a private plan change from notification to decisions, which is the same timeframe for processing of a Council initiated plan change. PC 19 is progressing well within that two-year period and hearings are anticipated to be around ten months from notification. A private plan change proposal that reflects the residential zoning in the Vincent Spatial Plan (adopted by Council January 2022), is unlikely to be disadvantaged by the request being processed as part of PC 19.

If a private plan change request was received that proposed to adopt the provisions of proposed PC19, but were not contemplated by the spatial plans, it would not create the same issues and could potentially be accepted.

Giving Effect to a Plan Change

In terms of when a plan change can be relied upon for the purpose of the lodging of a resource consent, until hearings on submissions have been conducted, submitters have had the opportunity to participate, a decision has been issued that is beyond the appeal period, the provisions cannot be relied upon.

A plan change process is by no means a rubber stamp. During the processing and hearing of a plan change, (council initiated or private), the provisions may change as the Hearings Panel considers the submission received. This process is transparent, and it is important that the submitters feel heard.

Applications for resource consent are not able to be processed under the new provisions until the plan change decisions have been issued and are beyond challenge. This is because the plan change provisions have no legal effect and there is no certainty that a plan change will be approved in its notified form.

Similarly, there can be no certainty of the outcome of any future subdivision or resource consent granted under the proposed rules, until those provisions are beyond challenge. Any expectation regarding the outcome of a plan change, and any future resource consent to be processed under those provisions, should be undertaken with an understanding of the risk that the provisions may change. Council has two years to process the plan change and a decision on PC 19 is required by 9 July 2024.

Next Steps

While the dates for hearings are yet to be set, Council is intending to progress to the next stages of the plan change in the first quarter of 2023, starting with consideration of whether pre-hearing meetings would be appropriate in relation to some issues raised in submissions, and the preparation of the section 42A recommendation to the Hearings Panel. The next stages of the process are outlined below:

1. Pre-Hearing Meetings (if required).
2. Preparation and circulation of section 42A recommendation report and evidence exchange.
3. Hearings held.
4. Decisions released.
5. Appeals (if any)

It is hoped that hearings may be able to be scheduled in April/May, however that will be dependent on the outcome of any pre-hearing meetings (if required).

3. Attachments

Nil

Report author:



Ann Rodgers
Principal Policy Planner
6/03/2023

Reviewed and authorised by:



Louise van der Voort
Group Manager - Planning and Infrastructure
6/03/2023

7 MAYOR'S REPORT

23.1.7 MAYOR'S REPORT

Doc ID: 606868

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Maniototo Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

Report author:



Tim Cadogan
Mayor
9/03/2023

8 CHAIR'S REPORT

23.1.8 CHAIR'S REPORT

Doc ID: 606869

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 MEMBERS' REPORTS

23.1.9 MEMBERS' REPORTS

Doc ID: 606866

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

10 STATUS REPORTS

23.1.10 MARCH 2023 GOVERNANCE REPORT

Doc ID: 606865

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

Recommendations

That the report be received.

2. Discussion

Minutes for the Mānīatoto Community Arts Council

Minutes were received from the Mānīatoto Community Arts Council for their 9 February 2023 and 23 February 2023 meetings. They were previously circulated to members (see appendices 1 & 2).

Status Reports

The status reports have been updated with any actions since the previous meeting (see appendix 3).

3. Attachments

Appendix 1 - Minutes of the Mānīatoto Community Arts Council - 9 February 2023 [↓](#)

Appendix 2 - Minutes of the Mānīatoto Community Arts Council - 23 February 2023 [↓](#)

Appendix 3 - MCB Status Update [↓](#)

Report author:

Reviewed and authorised by:



Wayne McEnteer
Governance Manager
3/03/2023



Saskia Righarts
Group Manager - Business Support
3/03/2023

The Mānīatoto Community Arts Council*Minutes of meeting held at Mānīatoto Arts Centre, Reade Street at 6.00pm on Thursday 9th February 2023*

BUSINESS		ACTION
PRESENT	A Pont, C Rosser, A Garthwaite, K Gibson, T Weir, J Greig, K Munro, R Kinney	
APOLOGIES	K Wills, L Anthony, K Mulholland, M Swinbourne APOLOGIES ACCEPTED	RK/AP
PREVIOUS MINUTES	ACCEPTED AS TRUE AND CORRECT	RK/AP
MATTERS ARISING	<p>Mānīatoto Mural was installed this afternoon and looks amazing! A vote of thanks was given to T Weir for her work in facilitating the preparation of the wall.</p> <p>A Pont has written an explanation of how the mural came about, the community consultation/selection of images, and the spelling of Mānīatoto.</p> <p>Plan: This will be circulated around the community.</p> <p>Jasmine Clark, wire weaving – could be an artist to approach re a future CCS funded weekend workshop.</p> <p>Plan: R Kinney to begin a database to record ideas for future reference</p> <p>Outside planting plan for Arts Centre (minutes 27.19.22) R Kinney met with Maggie Smythe (Gardening Club) re low maintenance planting suggestions for the grounds, to grow alongside the harakeke. Maggie stressed the importance of drought tolerant plants, such as cistus, native hebes and some varieties of korokia. She advised planting around the back boundary to frame the building and hide the fences, and watering deeply to begin with to establish deep roots, using mulch to help with moisture retention. Also suggested replacing 'gardens' along back wall of building with lawn and more seating.</p> <p>At the front, there is room for another shrub in front of heat pump. Maggie agreed that a concrete tub with succulents could work well between heat pump and sliding door.</p> <p>Plan: A Pont to approach Tiaki Mānīatoto re a possible supply of native plants.</p> <p>To source an old concrete farm trough for succulents.</p>	
CORRESPONDENCE	1.12.22: Email from J Remnant CODC re Grant from Community Trust of Maniototo and the Mānīatoto Trust Fund for the Mānīatoto Community	K M/TW

	Arts Council. We have been granted a total of \$1,500 to be used for ballet mirror. CORRESPONDENCE APPROVED	
FINANCIAL REPORT	No Financial Report	/
GENERAL BUSINESS	<p>Māniatoto Art Group - Chloe Rosser spoke about the re-introduction of the Maniototo Artists Group (est. March 1981), which has been in recess for the past few years.</p> <p>The new group had their first meeting this morning, with 3 attendees. Chloe has had more people message her their interest after her article in Positively Māniatoto (Feb 2023) and it is expected that the group will grow as the season changes and people have more free time.</p> <p>Discussion re appropriate rental for the group. Some user groups operate on a gold coin donation each session. Another option is for members to pre-pay a set amount, which could motivate people to attend regularly. A Garthwaite reported that Scrapbooking/Card-making members pay \$30 per year, with casuals paying \$2 per session. The Art Group can decide what will work best for them.</p> <p>T Weir reported that we are safe-keeping \$4,000 in our account from the previous Artists Group. A Pont moved that some of this money be used to purchase a storage cupboard or similar and a 'setting up' supply of good quality art materials. All were in favour. Responsibility for the money to be handed over to Artists Group. Discussion re difficulty of setting up a new account. It was agreed to allow the group to get established and settled in before deciding the best course of action re the account.</p> <p>J Greig to donate acrylic paint, 2 canvasses and a portable easel.</p> <p>Vote of thanks for Chloe for re-starting this group.</p> <p>Art Centre 40th Jubilee Open Day Saturday 18th March</p> <p>Dance teacher Jemma Dyer briefly joined the meeting to discuss the event. The best scenario for her dancers is to perform inside, but with the stalls etc set up outside to enable maximum dancing space in the big room.</p> <p>We compiled a list of potential groups and individuals to approach to be part of the day. This needs to be done asap as we have left it rather late.</p> <p>Dance (confirmed)</p> <p>Card-making, K Mulholland (confirmed)</p> <p>Scrapbooking, A Garthwaite to bring samples (confirmed)</p> <p>Julie Greig, Master Pastelist (confirmed)</p> <p>Anna Jeffries, Pebble Pottery (confirmed)</p> <p>Spinners and Knitters (K Munro to confirm)</p> <p>Embroidery “</p> <p>Gaylene Flamank – craft stall (R Kinney to confirm)</p> <p>Karate Club “</p> <p>Ruby Albert, flowers and wreaths “</p>	

	<p>Jane Whittaker, Artist “</p> <p>Mapley family/Miriam Canning, music “</p> <p>Shelley Johnson-Lowe - harakeke raranga (A Pont to confirm)</p> <p>Luke Anthony - wood carving “</p> <p>Kapa Haka “</p> <p>Cake Decorating – Danielle?</p> <p>Garden Club (T Weir to confirm)</p> <p>Russell Perry, Watercolourist “</p> <p>Māniatoto Art Group – C Rosser</p> <p><u>Poster</u> L Anthony to adjust 2019 version.</p> <p>R Kinney to invite Teviot, Cromwell and Alexandra Arts Councils</p> <p>Open Day will run from 10am – 3pm</p> <p>Refreshments will be Devonshire Teas – scones with jam and cream, \$5.00</p> <p>A Pont reported that 7 ‘probationers’ are learning cooking and sewing skills at the Arts Centre. Marcanui has suggested that they could cater for the Open Day as part of their baking curriculum. Their limestone carving could also be on display. This proposal was unanimously approved.</p> <p>R Kinney has been researching the historical background of the Art Centre and is writing a small article for Positively Māniatoto of how it came into being. This information could be used for a PowerPoint presentation with early photos, to be shown on the Open Day.</p> <p>The article could be put on Arts in the Māniatoto Facebook page.</p> <p>L Anthony to make 40th Jubilee banner for the Arts Centre.</p> <p>Raffle on Open Day</p> <p><u>Plan</u>: Contact all prospective participants as soon as possible (All)</p> <p>Find and invite as many founding members of MCAC as possible (ALL)</p> <p>Find old photos (All)</p> <p>Create poster and banner (L Anthony)</p> <p>Invite other local Arts Councils (R Kinney)</p> <p>Create PowerPoint (A Pont/R Kinney)</p> <p>All user groups to donate hamper items for raffle (R Kinney to advise)</p> <p>Meet again in 2 weeks to fine tune details.</p> <p>Congratulations to J Greig for her recent winning entry in PANZ Masters Circle Pastel Challenge, and to her and R Kinney for having paintings accepted in PANZ Purely Pastel national competition.</p> <p>Internet after recent issues, our new username is Ranfurly Arts Centre and the password remains as CreativeCommunity</p> <p>Second lock box – K Gibson has purchased another lockbox for the back door at the Arts Centre. Pin number to remain the same for both boxes.</p> <p><u>Plan</u>: L Anthony to install (please)</p>	
--	---	--

	<p>Curtains/Blinds J Greig has suggested a curtain for the new sliding door, as this is a potential security issue on Pastel Weekends, when artist's gear is left in the Arts Centre on view overnight.</p> <p>Discussion around new curtains and blinds for the whole building, including curtain for ballet mirror. We will order these and purchase in order of importance as funds allow.</p> <p><u>Plan:</u> R Kinney to contact Russells and arrange a measure and quote.</p> <p>Fundraising- Our recent application to the Community Trust of Maniototo or Māniatoto Trust Fund amounted to \$9,699.57 worth of items and fixtures for the Arts Centre. We were granted \$1,500 towards the ballet mirror. R Kinney suggested we follow in the footsteps of the first Arts Council by increasing our own fundraising, in addition to applying for grants. This led to a 'brainstorm' of fundraising ideas, beginning with a Garage Sale at the Arts Centre, with all user groups being approached for contributions. This is planned for Easter Saturday, 8th April. We could have a raffle and a sausage sizzle.</p> <p>Other ideas were:</p> <p>Housie</p> <p>A display of people's odd collections</p> <p>Antiques Roadshow</p> <p>Using our Māniatoto mural image for merchandising, eg jigsaw, tea towel, apron.</p> <p><u>Plan:</u> R Kinney to contact all user groups re garage sale and ask for contributions</p> <p>Begin publicity for Garage Sale immediately</p> <p>Change to Incorporated Society Status may not be necessary, as old documentation recently found at the Arts Centre states "CACs are not required to become incorporated societies as the constitution as formulated under the QE11 Arts Council Act covers their formation and legal status. The Incorporated Societies Act is used as a guide for CACs." This information dates back to 1991/92, so we need to find out if it still applies under Creative NZ.</p> <p><u>Plan:</u> R Kinney to contact Creative NZ</p> <p>Meeting closed at 8.24 pm</p>	
	<p>Next Meeting date: 23rd February 2023</p> <p>Signed:</p>	

The Mānīatoto Community Arts Council*Minutes of meeting held at Mānīatoto Arts Centre, Reade Street at 6.00pm on Thursday 23rd February 2023*

BUSINESS		ACTION
PRESENT	Amie Pont, Luke Anthony, Kristina Wills, Julie Greig, Karen Munro, Tracey Weir, Rowena Kinney	
APOLOGIES	Karen Mulholland, Marilyn Swinbourne, Ann Garthwaite, Chloe Rosser, Becky McAuley APOLOGIES ACCEPTED	KM/JG
PREVIOUS MINUTES	ACCEPTED AS TRUE AND CORRECT	TW/KM
MATTERS ARISING	<p>Mural description by A Pont, circulated around the community, has been much appreciated by business owners, being useful in answering visitor's questions. <u>Plan:</u> To create an information board to be installed next to mural</p> <p>40th Jubilee Open Day <u>Raffle:</u> All groups informed re donating raffle items. T Weir has put a labelled box in the Kiln Room to collect these. Tony Clarke is donating a mutton on behalf of the Karate Club. Raffle tickets to be sold in the community prior to Open Day. We will donate a proportion of the raffle proceeds to Red Cross Disaster Assistance. <u>User Groups Demos:</u> No Karate demonstration this time. The Tai Chi and (possibly) Line Dancers to demonstrate instead. Each ballet class to perform 2 items. <u>Decorations and displays:</u> T Weir to display photos on a large round board, mounted on an easel. R Kinney's vintage bunting over kitchen area. A PowerPoint slideshow to be created to accompany the 'History of the Arts Centre' write-up. (A Pont/R Kinney) <u>Food:</u> Marcanui has proposed that his probationers cook a BBQ, making sliders with brioche buns and homemade patties. Unanimously approved. Devonshire Teas to be sold as a fundraiser. Cake (J Greig), Scones (K Wills and K Munro), redcurrant and black currant jelly (R Kinney), Pikelets (Mat). Ceremonial fruit cake for past members (R Kinney). Self-serve hot drinks, all served on fancy china. <u>Invitations:</u> List created of founding members of Arts Council and locals who donated to wool bale installation. T Weir designed printed invitations to go into cards. These to be posted or hand delivered. A vote of thanks to T Weir for taking on this huge job. R Kinney to email various interested community members. <u>Outside:</u> Marquee to be put up prior to Open Day <u>Misc:</u> Guess the number of jellybeans jar</p>	
	<p>Email 20.02.23 from R Kinney to Creative NZ re Arts Council legal status vs Incorporated Society. Email 23.02.23 reply from Charlotte Doyle, Creative NZ</p> <p>CORRESPONDENCE APPROVED</p>	KM/KW

GENERAL BUSINESS	<p>Proposed donation of pottery wheel and kiln – which has been stored in Hendy Cook’s Granville Place shed for decades. <u>Plan:</u> Gratefully accept Hendy’s offer and ask for assistance to transport to Arts Centre. Thankyou card for Hendy Cook. A Pont moved that we pay transport and time for Alexandra Potter Kathi McLean to visit the Arts Centre and advise on how to get our kilns up and running.</p> <p>Paint colours for exterior of Arts Centre – Discussion around Art Deco colours, referencing booklet on colour schemes for Ranfurly. The consensus was a minty blue/green for the walls and burnt orange for the trim. <u>Plan:</u> A Pont to let Janice Remnant know what colours we have chosen as painting scheduled for March.</p> <p>Decluttering of Arts Centre- A working bee organised for Saturday 25th Feb to clear out the container, prior to de-cluttering the Arts Centre.</p> <p>A vote of thanks to Marcanui and probationers who replaced two leaky washers in the Arts Centre.</p> <p>Meeting closed at 8.15pm</p>	
	<p>Next Meeting date:</p> <p>Signed:</p>	

Status Updates		Committee: Maniototo Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
12/09/2019	Ex Patearoa School Building - Consent to Sublease (PRO 64-5111-L1)	19.5.9	<p>A. <u>RESOLVED</u> that the report be received and the level of significance accepted.</p> <p>B. <u>RESOLVED</u> that the Board consent to the Patearoa Community Trust Incorporated subleasing the school building to Dairy Farm Partnership for a term expiring 31 December 2021, subject to the Chief Executive Officer being satisfied with the sublease agreement.</p> <p>C. <u>RESOLVED</u> that the Board consent to a variation of the lease between the Patearoa Community Trust Incorporated and Council by amending clause 3.2 to refer specifically to any future income from "a camping ground", when the Trust income from the reserve is greater than operating costs.</p>	Asset Management Team Leader - Property	<p>October 2019 Action memo sent to the Property and Facilities Officer – Maniototo.</p> <p>November 2019 Council's Property and Facilities Officer – Maniototo has followed up with the Patearoa Community Trust and is waiting to view the agreement between the Trust and Dairy Farm Partnership.</p> <p>January 2020 Patearoa Community Trust have advised that they are on hold with the proposed sublease with Dairy Farm Partnership.</p> <p>March 2020 As per the below. Resolution to be placed on hold until the agreement has been received.</p> <p>May – July 2020 No further progress to date.</p> <p>September 2020 Updates to resume once matter no longer on hold.</p> <p>June 2021 Letter sent to Patearoa Community Trust chairman (Hunter Stevenson), requesting a copy of the sub lease given it is understood Dairy Farm Partnership continue to occupy the school building on an exclusive, permanent basis for which the Trust is receiving payment. Letter copied to Max Paterson.</p> <p>July 2021 Formally emailed the Chair of the Patearoa Community Trust to progress matters, but have not yet received a reply.</p> <p>August 2021 No response from Chairman of the Patearoa Community Trust, the lease is up for review in 2022 with the process commencing in January 2022. On hold until lease is reviewed in 2022.</p> <p>February 2022</p>

					<p>The Patearoa Community Trust have informally contacted staff regarding the lease. Discussions continue with the Trust. The January 2022 review is a rent review.</p> <p>March 2022 No further update at this time. ON HOLD</p> <p>29 Apr 2022 No further update at this stage.</p> <p>08 Jun 2022 No further update.</p> <p>29 Aug 2022 The Patearoa Community Trust have passed back the lease of the Patearoa School Section to Council where the sub lease was to be issued. Dairy Farm Partnership entity no longer occupy the building. The Patearoa Community Trust will be issued with a variation of lease for the remaining section 66 Blk Upper Taieri SD (Tennis Pavilion and Courts), permitted use being not for profit recreational activities.</p> <p>15 Nov 2022 A Licence to Occupy is being worked on for .9ha, including the decommissioned swimming pool with Taiki Maniototo, it has been publicly advertised calling for submissions. A proposal to lease the school building will be brought back to the Board in 2023.</p> <p>19 Jan 2023 December 22 – Licence to Occupy has been issued to Taiki Maniototo for .9ha. A proposal to formalise a lease for the school building will be brought to the Board in 2023</p> <p>28 Feb 2023 No Change</p>
25/06/2020	Lease of Kyeburn Reserve	20.3.6	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to formally acknowledge that the Kyeburn Hall is owned by the Kyeburn Hall Committee.</p> <p>C. Agrees to recommend that Council grants the Committee a lease pursuant to Section 61 (2A) of the</p>	Asset Management Team Leader - Property	<p>June 2020 Action memo sent to Property and Facilities Officer - Ranfurly.</p> <p>25 June 2020 Kyeburn Hall Committee advised of Board's resolution. Report for ratification of Lease going to Council on 15 July 2020.</p> <p>24 July 2020</p>

			<p>Reserves Act 1977, on the following terms:</p> <ol style="list-style-type: none"> 1. Permitted use: Community Hall 2. Term: 33 years 3. Rights of Renewal: None 4. Land Description: Sec 20 Blk VII Maniototo SD 5. Area: 0.4837 hectares 6. Rent: \$1.00 per annum if requested <p>Subject to the Kyeburn Hall Committee:</p> <ol style="list-style-type: none"> 1. Becoming an Incorporated Society 2. Being responsible for all outgoings, including utilities, electricity telephone, rubbish collection, rates and ground maintenance. 		<p>Council ratified the lease. Waiting for confirmation from the Hall Committee of their Incorporated status to issue the lease.</p> <p>February - April 2021 Property and Facilities Officer - Ranfurly to meet Committee in May 2021 and discuss next steps.</p> <p>May 2021 Due to delays, Property and Facilities Officer – Ranfurly to discuss next steps with Committee in June.</p> <p>July 2021 The Committee requested that the meeting be delayed until July, due to an illness.</p> <p>August 2021 On hold until meeting able to take place. ON HOLD</p> <p>29 Apr 2022 No further update at this stage.</p> <p>08 Jun 2022 On hold - no change.</p> <p>29 Aug 2022 On hold. No change.</p> <p>15 Nov 2022 Further informal discussions have taken place regarding an existing entity taking up the lease. Awaiting feedback from the committee.</p> <p>19 Jan 2023 On hold. No change.</p> <p>28 Feb 2023 No Change</p>
1/12/2022	Review of Māniatoto Trust Fund Guidelines	22.7.2	<p>That the Maniototo Community Board</p> <ol style="list-style-type: none"> A. Receives the report and accepts the level of significance. B. Agrees to amend clause 9 in the Guidelines Māniatoto Trust Fund to read: <i>"The above guidelines will operate until the end of 2025, when the future usage of the Māniatoto Trust Fund will be reviewed."</i> 	Asset Management Team Leader - Property	<p>19 Jan 2023 Guidelines changed. MATTER CLOSED</p>

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 11 May 2023.