

**MINUTES OF A MEETING OF THE  
CROMWELL COMMUNITY BOARD  
HELD IN THE CROMWELL SERVICE CENTRE, 42 THE MALL, CROMWELL  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON WEDNESDAY, 22 MARCH 2023  
COMMENCING AT 2.00 PM**

**PRESENT:** Ms A Harrison (Chair), Mr B Scott, Cr S Browne, Cr N Gillespie, Cr C Laws,  
Mr W Sanford

**IN ATTENDANCE:** S Righarts (Group Manager - Business Support), D Rushbrook (Group  
Manager - Community Vision), D Scoones (Group Manager - Community  
Experience), L van der Voort (Group Manager - Planning and Infrastructure),  
G Robinson (Property and Facilities Manager), L Stronach (Team Leader  
Statutory Property), T Bates (Property Officer), A Rodgers (Principal Policy  
Planner), G Bailey (Parks and Recreation Manager), W McEnteer  
(Governance Manager), S Reynolds (Governance Support Officer)

## 1 DECLARATION OF OFFICE

### 23.2.1 DECLARATION OF OFFICE

The new member of the Cromwell Community Board was required to take the Declaration of Office. The Deputy Mayor asked Mr Sanford to give his declaration. It was read aloud before being sighted and signed.

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## 2 APOLOGIES

### APOLOGY

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### COMMITTEE RESOLUTION

**Moved:** Browne  
**Seconded:** Sanford

That the apology received from Ms McConnell be accepted.

**CARRIED**

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## 3 PUBLIC FORUM

### Robbie Dick – Lease for Central Wormworx

Mr Dick spoke with regards to his lease held by Central Wormworx Limited.

### Janeen Wood – Cars on the Cycleway in Pisa Moorings

Ms Wood gave an update on the issue of vehicles traversing the Lake Dunstan Trail and detailed four areas where this was most problematic.

## 4 CONFIRMATION OF MINUTES

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### COMMITTEE RESOLUTION

**Moved:** Scott  
**Seconded:** Browne

That the public minutes of the Cromwell Community Board Meeting held on 9 February 2023 be confirmed as a true and correct record.

**CARRIED**

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## 5 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. Crs Laws and Gillespie declared an interest in item 23.2.4. They did not discuss or vote on the item.

## 6 REPORTS

### 23.2.3 REQUEST TO EXTEND THE LEASE HELD BY CENTRAL WORMWORX LIMITED (PRO: 3112 L2)

To consider a proposal to grant a short extension to the lease held by Central Wormworx Limited over part of Lot 4 Deposited Plan 526140.

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### COMMITTEE RESOLUTION

**Moved:** Scott  
**Seconded:** Laws

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to vary the lease held by Central Wormworx Limited, over part of Lot 4 DP 526140, as follows:
  - Additional Right(s) of Renewal: One (1) of One (1) Year (commencing 01 July 2023), followed by One (1) of Two (2) Years (commencing 01 July 2024).
  - Rental: No change.
  - New Final Expiry Date: 30 June 2026.
  - Right(s) of Assignment: Nil.
  - Cancellation Clause: Post renewal dated 01 July 2024, (if exercised), either party may cancel the Lease with no less than six (6) months written notice.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

**CARRIED**

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Note: Crs Laws and Gillespie declared an interest in item 23.2.4. They did not discuss or vote on the item.

#### **23.2.4 REVIEW OF PROPOSAL TO DISPOSE OF PART OF RECORD OF TITLE 13B/860 TO WAKA KOTAHI NEW ZEALAND TRANSPORT AGENCY AS AGENTS OF THE CROWN (PRO: 62-3047-00).**

To consider the compensation required in disposing approximately 1,740 square metres of Record of Title OT13B/860, to Waka Kotahi as agents of the Crown, for the purpose of constructing a roundabout at the intersection of State Highway 8B and Barry Avenue.

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#### **COMMITTEE RESOLUTION**

**Moved: Sanford**  
**Seconded: Browne**

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes the previous agreement with Waka Kotahi for the compulsory acquisition of this land.
- C. Recommends to Council the Community Board resolution of 21 June 2022 to dispose of approximately 1,740 square metres of Record of Title OT13B/860 to Waka Kotahi New Zealand Transport Agency for \$118,000 (One Hundred and Eighteen Thousand Dollars) plus GST (if any) be upheld.
- D. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

**CARRIED**

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#### **23.2.5 2023-24 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE**

To approve the draft budgets and the Cromwell Ward 2023-24 fees and charges schedule for inclusion in Council's Annual Plan 2023-24 process.

After discussion it was agreed that the fees and charges for the Cromwell Pool would not increase and the schedule would be changed to reflect this.

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#### **COMMITTEE RESOLUTION**

**Moved: Browne**  
**Seconded: Laws**

#### **Recommendations**

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees the draft Cromwell Ward 2023-24 Annual Plan budgets and recommend to Council for inclusion in the 2023-24 Annual Plan.
- C. Agrees to accept the Cromwell Ward 2023-24 Fees and Charges schedule and recommend to Council for inclusion in the 2023-24 Annual Plan without increases to the entry prices at the Cromwell Pool.

**CARRIED**

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**23.2.6 CROMWELL FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2022**

To consider the financial performance overview as at 31 December 2022.

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**COMMITTEE RESOLUTION**

**Moved:** Gillespie

**Seconded:** Scott

That the report be received.

**CARRIED**

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**7 MAYOR'S REPORT****23.2.7 MAYOR'S REPORT**

His Worship the Mayor was not present at this meeting.

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**8 CHAIR'S REPORT****23.2.8 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Attended two Museum Trust meetings in February and March. MOU signed in March. Note good visitor numbers throughout the summer.
  - Volunteered at the interclub swim meet.
  - Attended The Goldfields School Colour Run. Gave thanks to the Cromwell Volunteer Fire Brigade who supported the event.
  - Attended the drop in sessions at McNulty House with Year 5/6 from the school.
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**COMMITTEE RESOLUTION**

**Moved:** Harrison

**Seconded:** Scott

That the report be received.

**CARRIED**

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**9 MEMBERS' REPORTS****23.2.9 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting:

Cr Laws reported on the following

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- Attended a Cromwell Community House meeting and updated members on some issues discussed
- Attended an Old Cromwell Incorporated meeting
- Attended a Council meeting and gave members and update on topics discussed

Mr Sandford reported on the following

- Notes some negative feedback regarding Lowburn freedom camping. In relation to this he has been asked to be a board member on the Lake Dunstan Charitable Trust.
- Attended the McNulty House open day and noted positive feedback for the project.

Cr Gillespie reported on the following

- Attended March Council meeting.
- Attended a Hearings Panel meeting and updated members on some issues discussed.
- Attended the open day at McNulty House.

Cr Browne reported on the following

- Attended the McNulty House open day and had some very positive interactions.
- Notes that she is working with the CODC waste team to increase the positive messaging around the new waste contract and kerbside collection.
- Has attended various sports groups meetings. Has noted that most are running at capacity.
- Attended a meeting with the Aquatics team and is encouraged by some positive changes in this space and attempt to increase visitors.

Mr Scott reported on the following

- Attended a Cromwell and District Promotions Group meeting
- Attended the NZ Open Final Qualifying Golf Tournament which brought a large number of people to Cromwell
- Attended the open day at McNulty House which received good attendance and positive responses
- Attended a planning meeting for a Quiz Night for the Cromwell and Districts Promotions Group

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## COMMITTEE RESOLUTION

**Moved:** Browne  
**Seconded:** Laws

That the report be received.

**CARRIED**

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**10 STATUS REPORTS****23.2.10 MARCH 2023 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider current status report updates.

**COMMITTEE RESOLUTION**

**Moved: Sanford**  
**Seconded: Gillespie**

That the report be received.

**CARRIED**

**11 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 8 May 2023.

**12 RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION**

**Moved: Laws**  
**Seconded: Scott**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>Confidential Minutes of Ordinary Board Meeting</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>23.2.11 - Gair Avenue Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>23.2.12 - March 2023 Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting

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	without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
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**CARRIED**

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The public were excluded at 3.27 pm and the meeting closed at 4.04 pm.