

**MINUTES OF A MEETING OF THE  
CROMWELL COMMUNITY BOARD  
HELD IN THE CROMWELL SERVICE CENTRE, 42 THE MALL, CROMWELL  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 9 FEBRUARY 2023  
COMMENCING AT 2.00 PM**

**PRESENT:** Ms A Harrison (Chair), Mr B Scott, Cr S Browne, Cr N Gillespie, Cr C Laws, Ms M McConnell

**IN ATTENDANCE:** Q Penniall (Acting Chief Executive Officer), D Rushbrook (Group Manager - Community Vision) (via Teams), G Bailey (Acting Group Manager - Community Experience), L Webster (Acting Group Manager - Planning and Infrastructure), S Finlay (Chief Financial Officer), R Williams (Community Development Advisor), D Beange (Welcoming Communities Officer), G Robinson (Property and Facilities Manager), A Rodgers (Principal Policy Planner), M De Cort (Communications Coordinator), S Reynolds (Customer Services Officer) and W McEnteer (Governance Manager)

## 1 APOLOGIES

There were no apologies

## 2 PUBLIC FORUM

### Rosanna Ottaway

Ms Ottaway provided an outline of an idea Connect Cromwell had for funding secure bike locks in Cromwell township. She then responded to questions.

### Paula Clark and Mike Driscoll

Ms Clark and Mr Driscoll gave an update on the proposed renovations for the Cromwell Sports Club. They then responded to questions.

## 3 CONFIRMATION OF MINUTES

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### COMMITTEE RESOLUTION

**Moved:** Scott  
**Seconded:** Browne

That the public minutes of the Cromwell Community Board Meeting held on 28 November 2022 be confirmed as a true and correct record.

**CARRIED**

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## 4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

## 5 REPORTS

Note: Martin Anderson and Jennifer Hay from Cromwell Museum joined the meeting for item 23.1.2.

**23.1.2 CROMWELL MUSEUM - UPDATED MEMORANDUM OF UNDERSTANDING AND NEW TRUSTEE**

To consider an updated memorandum of understanding with the Cromwell Museum Trust and the endorsement of a new Trustee.

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**COMMITTEE RESOLUTION**

**Moved:** Gillespie

**Seconded:** Scott

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves the updated memorandum of understanding with the Cromwell Museum Trust, as attached at appendix 1 of the report.
- C. Endorses Donna Hipkins as the new trustee to the Cromwell Museum Trust.

**CARRIED**

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**23.1.3 CROMWELL SPORTS CLUB REQUEST FOR FUNDING**

To consider a request for funding from the Cromwell Sports Club Incorporated to upgrade its facilities on Anderson Park Recreation Reserve.

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**COMMITTEE RESOLUTION**

**Moved:** Laws

**Seconded:** McConnell

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance for the release of the Cromwell Sports Club Reserve Fund.
- B. Agrees to release the Cromwell Sports Club Fund reserve (3151) amount of \$69,333 to the Cromwell Sports Club towards the upgrade of its facilities.
- C. Agrees to consider any additional contribution towards the upgrade of the Cromwell Sports Club facilities on Anderson Park Recreation Reserve as part of the 2024-34 Long-term Plan process.
- D. Agrees that the release of the Cromwell Sports Club Fund reserve (3151) is subject to the Sports Club achieving its fundraising targets from other funders.

**CARRIED**

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Note: Rebekah de Jong from the Central Otago District Arts Trust joined the meeting for item 23.1.4.

**23.1.4 MULTICULTURAL MURAL ON THE CROMWELL FOOTBALL CLUB ON ALPHA STREET**

To approve the placement of a multicultural mural that reflects the diversity of the community on the Cromwell Football Club building on Alpha Street in Cromwell.

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After discussion it was noted that the name of the building was the Alpha Street Pavilion and that this should be recognised in the resolution.

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### COMMITTEE RESOLUTION

**Moved:** Browne  
**Seconded:** Scott

That the Cromwell Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves installation of a multicultural mural on the Alpha Street Pavilion building on Alpha Street in Cromwell.
- C. Agrees to proceeding with installation on either the Southern and Western façade (facing playgrounds) or only Southern façade (facing Alpha Street), depending on upcoming building renovations.

**CARRIED**

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### 23.1.5 CROMWELL MEMORIAL HALL/EVENTS CENTRE PROJECT UPDATE

To present update on preliminary design for the Cromwell Memorial Hall/Events Centre.

After discussion it was agreed that the Board should endorse both the preliminary design and next steps, rather than just receive an update on them.

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### COMMITTEE RESOLUTION

**Moved:** Browne  
**Seconded:** McConnell

- A. Receives the report and accepts the level of significance.
- B. Endorses the preliminary design of the Cromwell Memorial Hall/ Events Centre for engagements with the community.
- C. Endorses the next steps as outlined in the report:
  - Preliminary design information released to public on the Let's Talk – consultation section of the Central Otago District Council webpage.
  - Schedule drop-in sessions for public feedback in March.
  - Meeting with external funders.
  - Completion of developed design.
  - Project Advisory Group review in March and April.
  - Developed design presented to the Board for approval at May meeting.

**CARRIED**

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### 23.1.6 PLAN CHANGE 19 UPDATE

To update the Community Board on the progress of Plan Change 19 including detailing the process, submissions received, and next stages.

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**COMMITTEE RESOLUTION**

**Moved:** Browne  
**Seconded:** Laws

That the report be received.

**CARRIED**

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**6 MAYOR'S REPORT****23.1.7 MAYOR'S REPORT**

His Worship the Mayor was not present at this meeting.

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**7 CHAIR'S REPORT****23.1.8 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Attended the By-Election candidates public meeting.
  - The Chair hoped that everyone has placed their vote for the Cromwell Community Board by-election.
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**COMMITTEE RESOLUTION**

**Moved:** Harrison  
**Seconded:** Browne

That the report be received.

**CARRIED**

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**8 MEMBERS' REPORTS****23.1.9 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting:

**Mr Scott reported on the following:**

- Attended the 'A Very Central Christmas' event at McNulty House.
- Attended the Cromwell and Districts Promotions Group meeting.
- Attended the By-Election candidates public meeting.

**Cr Browne reported on the following:**

- Attended the Tarras Community Group meeting.
  - Attended the inaugural Cromwell Athletics Club meeting.
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**Cr Gillespie reported on the following**

- Advised of some items of interest from the December Council meeting – Private Plan Change 21 was approved in principal. The Plan Change 22 - Dark Sky was reported on and will be reported back on for approval.
- Advised of some items of interest from the January Council meeting - Three Waters Forward Works Program to 30 June 2024. Noted the passing of the following policies: Memorials Policy, Roding Bylaw, Closed Circuit Television Policy, Fraud, Bribery and Corruption Policy and the Policies Policy.
- Noted concern around the extreme fire risk in the district.

**Cr Laws reported on the following**

- Apologies to the Historic Precinct Meeting
- Advised of an item of interest from the January Council meeting – noting that Waitaki District Council are running a training meeting which will be attended by some of the Council and Community Board members

**Ms McConnell reported on the following:**

- Attended the Central Otago symposium on the Resource Management Law Reform.

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**COMMITTEE RESOLUTION**

**Moved:** Scott  
**Seconded:** Browne

That the report be received.

**CARRIED**

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**9 STATUS REPORTS****23.1.10 FEBRUARY 2023 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider current status report updates.

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**COMMITTEE RESOLUTION**

**Moved:** Gillespie  
**Seconded:** McConnell

That the report be received.

**CARRIED**

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**10 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 22 March 2023.

## 11 RESOLUTION TO EXCLUDE THE PUBLIC

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### COMMITTEE RESOLUTION

**Moved:** Gillespie  
**Seconded:** Browne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>Confidential Minutes of Ordinary Board Meeting</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>23.1.11 - Gair Avenue Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>23.1.12 - February 2023 Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

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Note: The public were excluded at 3.45 pm and the meeting closed at 5.19 pm.