

**MINUTES OF A MEETING OF THE  
TEVIOT VALLEY COMMUNITY BOARD  
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 4 APRIL 2024  
COMMENCING AT 9.30 AM**

**PRESENT:** Mr N Dalley (Chairperson), Mr M Jessop, Cr S Feinerman, Ms G Booth,  
Mr R Read

**IN ATTENDANCE:** T Cadogan (Mayor), P Kelly (Chief Executive Officer), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), V Chopra (Contractor Chief Financial Officer) via Microsoft Teams, D McKewen (Systems and Corporate Accountant), G Robinson (Property and Facilities Manager), G Bailey (Parks and Recreation Manager), R Williams (Community Development Officer), S Reynolds (Governance Support Officer)

## **1 APOLOGIES**

There were no apologies.

## **2 PUBLIC FORUM**

### Barbara Fraser - Teviot Valley Museum

Ms Fraser spoke to the grant application for Teviot District Museum that would be put towards operational costs. She made a note of the expenses related to relocating to the Masonic Lodge building and the additional operational costs the committee is currently facing. They have a strong volunteer base and in addition to their weekend opening hours, they conduct research projects and offer special openings for various groups during the week.

## **3 CONFIRMATION OF MINUTES**

### **COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That the public minutes of the Teviot Valley Community Board Meeting held on 8 February 2024 be confirmed as a true and correct record.

**CARRIED**

## **4 DECLARATIONS OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

## 5 REPORTS

### 24.2.2 2023/24 COMMUNITY GRANTS APPLICATIONS - 2ND ROUND

To consider the second round of the community and promotions grant applications for the 2023/24 financial year.

It was noted that a funding clinic was held in the valley in March and social media advertising took place. This was the only grant application received in this round.

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#### COMMITTEE RESOLUTION

**Moved:** Dalley

**Seconded:** Booth

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Allocates \$2,000 to the Teviot District Museum Inc. towards operational costs, from the 2023/24 community grants budget.

**CARRIED**

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### 24.2.3 MOWING OF GRASS VERGES ROXBURGH

To consider options for mowing the grass verges within Roxburgh.

In 2023 the Board requested an investigation to explore delivery options for this service and alternative uses for the budget in the open spaces contract. It was noted that this service was unique to the Roxburgh township and was not provided in any other ward in Central Otago.

The open spaces contract budget had faced challenges in recent years due to rising costs and increased service areas, including an additional cemetery and expanded trail networks.

After discussion, it was observed that removing this service could result in a more effective and equitable distribution of the open spaces budget.

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#### COMMITTEE RESOLUTION

**Moved:** Dalley

**Seconded:** Jessop

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. The Board ceases to fund the mowing verges in Roxburgh and redistributes the budget across other costs centres within the open spaces contract area. And that Council is asked to develop a grass verge policy for the district.

**CARRIED** with Ms Booth recording her vote against

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**24.2.4 TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD 31 DECEMBER 2023**

To consider the financial performance overview as at 31 December 2023.

It was noted that for future presentations it would be useful to have consistent headings in the delivery of quarterly and Annual Plan and Long-term Plan financial information.

It was also noted that in the Long-term Plan there would be a separate column detailing the depreciation rather than this showing in the Reserves account.

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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Feinerman

That the report be received.

**CARRIED**

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**24.2.5 2024-25 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE**

To approve the draft budgets and the Teviot Valley ward component of the 2024-25 fees and charges schedule for inclusion in Council's Annual Plan 2024-25 process.

A discussion followed detailing the Teviot ward rate implications of the potential increase to the grant budget but despite this there was still consensus to increase the grants budget.

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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Jessop

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that the Teviot Valley Community Grants Fund be increased by \$5,000 from \$5,200 to \$10,200 for the 2024-25 year.
- C. Agrees the draft Teviot Valley Ward 2024-25 Annual Plan budget and recommends to Council for inclusion in the 2024-25 Annual Plan.
- D. Agrees to accept the Teviot Valley ward 2024-25 fees and charges schedule and recommend to Council for inclusion in the 2024-25 Annual Plan.

**CARRIED**

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## 6 MAYOR'S REPORT

### 24.2.6 MAYOR'S REPORT

His Worship the Mayor gave an update on his recent activities in the Teviot Valley ward and responded to questions.

- Attended Waitangi Day celebrations at Te Rau Aroha Marae at Bluff and on the following day, attended the Otago/Southland combined Mayoral Forum and Te Roopu Taiao meeting with southern iwi leaders in Invercargill
- Spoke at parliament on behalf of LGNZ to National Party MP's on the subject of Localism
- Sat as LGNZ National Council representative and in that role joined President Mayor Sam Broughton and CEO Susan Freeman-Greene on a trip around most of Zone 6 meeting with Mayors, Chairs and councils, being QLDC, CODC, DCC, ORC, Clutha, Gore, Invercargill and Environment Southland
- Attended the LGNZ National Council meeting
- Attended a meeting with Health Minister Dr Shane Reti at parliament
- Attended a Council meeting noting the discussion on representation review
- Attended the Zone 5 and 6 (South Island) Conference in Christchurch
- Noted that Council has been fortunate to get funding through the Mayor's Taskforce for Jobs programme and requested that members link up with potential recipients of this fund
- Attended the Roxburgh Business Breakfast and noted the disappointing attendance at recent gatherings
- Attended the Pioneer Energy 100 Year celebration, noting the great event on a perfect day

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### COMMITTEE RESOLUTION

**Moved:** Dalley  
**Seconded:** Feinerman

That the Teviot Valley Community Board receives the report.

**CARRIED**

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## 7 CHAIR'S REPORT

### 24.2.7 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting.

- Acknowledged Mr Jessop for his presentation to Council on behalf of the board
  - Noted the important advocacy role of the community board and requested that board members supported as many community events as possible
  - Noted that he was an apology for the Pioneer 100 Year Celebration but has received positive feedback
  - Noted he had been involved in making changes at the Rest Home, and hoped the new management structure would be an improvement and ensure the facilities future
  - Noted significant amounts of rubbish at Pinders Pond
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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Feinerman

That the report be received.

**CARRIED**

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**8 MEMBERS' REPORTS****24.2.8 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting:

Mr Jessop reported on the following:

- Attended the Pioneer 100 Years of Energy Celebration and noted the excellent event and high attendance
- Attended and spoke at the February Council meeting
- Attended Teviot Valley Museum committee meetings
- Attended Teviot Prospects meetings
- Attended Millers Flat community meetings
- Requested an update on the Teviot Spatial Plan process

Mr Read had nothing to report.

Ms Booth reported on the following:

- Attended a Medical Trust meeting
- Noted that as a liaison for the Roxburgh Entertainment Centre had not been receiving notifications about meetings

Cr Feinerman reported on the following:

- Attended a Teviot Prospects meeting
  - Attended a stakeholders meeting for the Teviot Spatial Plan
  - Roxburgh Pool Punawai hosted a closing day celebration with free swims and a range of activities, in collaboration with 'Parks Week' and acknowledged the successful day with great support
  - Attended a walkways meeting noted that they had intended to apply to Otago Regional Council for a grant however had a change of direction and are going to partnership with the Haehaeata trust to develop a planting plan
  - Attended a cycle trails meeting in Roxburgh
  - Attended the Pioneer Energy 100 year celebration
  - Attended a visit to Puketeraki Marae at Karitane noting the a wonderful experience
  - Gave an update on recent Council meetings
  - Attended the March Audit & Risk meeting
  - Had undertaken Emergency Management training and completed CIMS training (Coordinated Incident Management System)
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**COMMITTEE RESOLUTION**

**Moved:** Dalley  
**Seconded:** Booth

That the report be received.

**CARRIED**

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**9 STATUS REPORTS****24.2.9 APRIL 2024 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

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**Recommendations**

That the report be received.

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**10 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 2 May 2024.

The meeting closed at 11.58 am

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**CHAIR** / /