



AGENDA

Maniototo Community Board Meeting Thursday, 15 February 2024

Date: Thursday, 15 February 2024

Time: 2.00 pm

Location: Ranfurly Service Centre, 15 Pery Street,
Ranfurly

(A link to the live stream will be available on the Central Otago District Council's website.)

Peter Kelly
Chief Executive Officer

Notice is hereby given that a meeting of the Maniototo Community Board will be held in Ranfurly Service Centre, 15 Pery Street, Ranfurly and live streamed via Microsoft Teams on Thursday, 15 February 2024 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

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Members Mr R Hazlett (Chair), Mr M Harris, Cr S Duncan, Mr D Helm, Ms R McAuley

In Attendance T Cadogan (Mayor), P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), Q Penniall (Infrastructure Manager), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONDOLENCES

4 CONFIRMATION OF MINUTES

Maniototo Community Board - 25 January 2024

**MINUTES OF A MEETING OF THE
MANIOTOTO COMMUNITY BOARD
HELD IN THE RANFURLY SERVICE CENTRE, 15 PERY STREET, RANFURLY
AND LIVE STREAMED VIA MICROSOFT TEAMS ON THURSDAY, 25 JANUARY 2024
COMMENCING AT 2.00 PM**

PRESENT: Mr R Hazlett (Chair), Cr S Duncan, Mr D Helm, Ms R McAuley

IN ATTENDANCE: T Cadogan (Mayor), P Kelly (Chief Executive Officer) (via Microsoft Teams), L van der Voort (Group Manager - Planning and Infrastructure), Q Penniall (Infrastructure Manager), D Scoones (Group Manager - Community Experience), J Remnant (Asset Management Team Leader), W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

1 APOLOGIES

COMMITTEE RESOLUTION

Moved: Hazlett

Seconded: Helm

That apologies from Mr M Harris be received and accepted.

CARRIED

2 PUBLIC FORUM

There were no speakers at public forum.

3 CONDOLENCES

The chair referred to the death of Ian McEwan. Members stood for a moment's silence as a mark of respect.

4 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: McAuley

Seconded: Duncan

That the public minutes of the Maniototo Community Board Meeting held on 30 November 2023 be confirmed as a true and correct record.

CARRIED

5 DECLARATIONS OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

6 REPORTS

24.1.2 DELEGATIONS TO COMMUNITY BOARDS

To consider the proposed changes to the Manual of Delegations in relation to community boards.

Discussion followed around the opportunities for the board to have a voice at the Council table and noted the importance of having clear reporting channels.

It was also noted that should the delegations be updated as recommended there would be a review of the changes after a period of time.

COMMITTEE RESOLUTION

Moved: Duncan
Seconded: Helm

- A. Receives the report and notes the level of significance.
- B. Notes the ability for the Maniototo Community Board to make a submission on proposed changes to the Manual of Delegations regarding delegations to community boards.
- C. Notes that written submissions need to be made to the Governance Manager by Sunday 11 February 2024.

.CARRIED

7 MAYOR'S REPORT

24.1.3 MAYOR'S REPORT

His Worship the Mayor gave an update on his recent activities in the ward.

- Noted that he enjoyed the 125th celebration and was impressed by the art exhibition and the quality of the work displayed
- Noted that the representation review pre-consultation questions will be presented at next week's Council meeting for review. Discussion followed on the possible inclusion of a question on the preferred spelling of 'Maniototo' in relation to the Maniototo Community Board.

COMMITTEE RESOLUTION

Moved: Duncan
Seconded: McAuley

That the Maniototo Community Board receives the report.

CARRIED

8 CHAIR'S REPORT

24.1.4 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting.

- Noted the improvements being made to waste water infrastructure on Thomas Street
- Expressed frustration over slow response times for contractors attending water leaks in the ward
- Noted the removal of the willow trees at Maniototo Lions Park and that there is a plan replacement native planting
- Noted some issues with corrugations and pot holes on local roads
- Observed some broom in the ward needs spraying
- Noted that Oturehua Pool is nearly completed
- Requested some detail around the progress of the school turf and for information on the process for applying for funding through the Long-term Plan, should the board support this project

COMMITTEE RESOLUTION

Moved: Hazlett
Seconded: Duncan

That the report be received.

CARRIED

9 MEMBERS' REPORTS

24.1.5 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting.

Ms McAuley reported on the following:

- Has received some project work from year 7/8 students detailing what they would like for the future of their town
- Noted that the town has been busy over the summer months
- Requested more regular street sweeping
- Wanted to explore a project to form a BMX/pump track behind the main street and requested some assistance with next steps for gaining landowner permissions

Mr Helm reported on the following:

- Noted that the broom and gorse on the side of the roads needs some attention
- Commented that St. Johns callouts have been relatively quiet

Cr Duncan reported on the following:

- Attended the St Johns, penguin group discussion about what the kids want for the town, noted some really great ideas
 - Noted a shortage of recruits for the volunteer fire brigade
 - Attended the 125th celebration event
 - Attended St Johns School 'Go Racing' night observing good attendance
 - Attended the opening of the Maniototo Christmas tree
 - Attended an open day for Tiaki Maniototo
 - Attended the art exhibition as part of the 125th celebrations also noting the high standard of exhibits
 - Congratulated the local children who are competing in the Youth Olympic Games
 - Noted that he is looking forward to a busy year at Council in a Long-term plan year
-

COMMITTEE RESOLUTION

Moved: **McAuley**
Seconded: **Helm**

That the report be received.

CARRIED

10 STATUS REPORTS

24.1.6 JANUARY 2024 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

COMMITTEE RESOLUTION

Moved: **Duncan**
Seconded: **Helm**

That the report be received.

CARRIED

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 15 February 2024.

The meeting closed at 3.11pm

CHAIR / /

5 DECLARATIONS OF INTEREST

24.2.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 1440841

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - 20240215 MCB Declarations of Interest.docx [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Stuart Duncan	Penrose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penrose Investments - Dairy Farm at Patearoa (shareholder) Fire and Emergency New Zealand (member) JD Pat Ltd (shareholder and director)	Penrose Farms - Wedderburn Cottages and Farm at Wedderburn (Shareholder) Penrose Investments - Dairy Farm at Patearoa (shareholder)	Otago Regional Transport Committee Maniototo Ice Rink Committee Maniototo Curling International Inc
Mark Harris	Maniototo Lions (member) Ranfurly Curling Club (member)		Patearoa Recreation Reserve Committee
Robert Hazlett	D S Hazlett & Sons (director)		Taieri Lake Recreation Reserve Committee
Duncan Helm	Maniototo Rugby Club (life member) Sassenachs Rugby Club (member) Garibaldi Curling Club (member) St John Ambulance (officer and Committee member) Sheep and beef farm (owner) Gimmerburn Cemetery (committee member)	Nurse Manager at Maniototo Hospital	
Rebecca McAuley	Maniototo Squash Club (secretary)		Maniototo Community Arts Council

6 REPORTS

24.2.2 NASEBY CEMETERY EXTENSION STRATEGY

Doc ID: 1432578

1. Purpose

To receive the proposed plan for the expansion of the Naseby Cemetery to accommodate future burial requirements.

Recommendations

That the report be received.

2. Discussion

Naseby Cemetery was established in 1860.

Operational for 164 years, the occupied part of the cemetery is now close to capacity requiring that Council now plan for future burial needs of the Naseby community.

In 2023 an assessment of burial demand, forecast population growth of Naseby, and the potential burial capacity of the undeveloped area of the property was completed.

That assessment has been used to develop a proposed layout for an expanded cemetery.

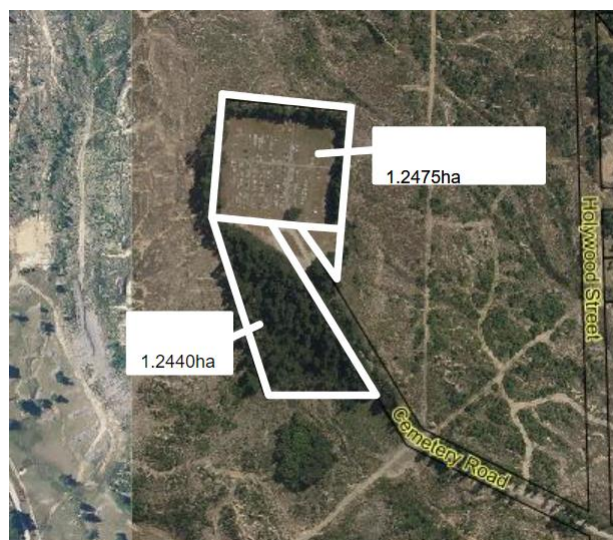
The Site

The cemetery property is accessed via Cemetery Road, Naseby.



Figure 1 Cemetery Location

The undeveloped Lot is 1.2440 hectares in size and currently planted in mature pines. The site is not level.

*Figure 2 Cemetery size*

Once the empty plots (marked in green below) are occupied the existing cemetery area will be 'full'.

Typical of well-established cemeteries, along with a structured layout reflecting societal and religious beliefs of the 19th Century, many graves are unmarked or located outside the fenced boundary of the site. So, while it appears there is a lot of room in the Naseby Cemetery available for burials, that is not the case.

There are currently (January 2024) six ashes plots and nine burial plots available (this excluded those plots that have been reserved which will absorb some demand).



Figure 3 Cemetery Occupancy. Red = Occupied, Purple = Missing information. Yellow = Reserved. Green = Empty

The Assessment

Utilising Naseby specific population growth projections (2020 and 2022), and burial rates from the last five years, it is estimated that an additional 482 plots will be required to meet that community's needs over the next century – that's five burials per year. For context, Cromwell is predicted to require 2100 plots over the next century.

The Proposal

Based on the assessment, it is estimated that two ashes and three burials per annum will see the requirement for the cemetery to be extended and operational during 2026.

The proposed layout requires approximately 0.6ha of the 1.2Ha Lot to be developed to accommodate demand for the next 100 years. The design provides dedicated ashes and separate burial plots, for access to be retained via the existing road, and reflects the east facing layout of the existing cemetery - a reflection of religious beliefs in the 19th century.



Figure 4 Proposed cemetery layout

Aside from the initial site preparation works, fencing, signage, and provision of water, the construction of beams can be implemented as demand requires.

The surrounding property is privately owned by forestry company Ernslaw One Limited.

The cemetery development will require the removal of the over mature trees from the unused sections of cemetery. Through recent discussions Ernslaw One Limited (EOL), agree in

principle to remove these trees at their cost and at their convenience, retaining any value gained from the sale of logs.

Implementation of this plan has been reflected in the preparation of the Draft 2024 -2034 Long Term Plan, with funding set aside in year one - \$10,000, year two - \$10,000 and \$100,000 in year three to implement the plan.

It is envisaged that in years one and two a detailed construction plan will be prepared, and trees will be removed including stumps. Year three will see the plan being implemented with cemetery beams and landscaping, fencing etc being installed.

3. Attachments

Appendix 1 - Naseby Cemetery_Strategy_20230703.pdf [↓](#)

Report author:



Gordon Bailey
Parks and Recreation Manager

22/01/2024

Reviewed and authorised by:



David Scoones
Group Manager - Community
Experience
29/01/2024



NASEBY CEMETERY
OUTLINE STRATEGY

3 JULY 2023



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INTRODUCTION

BACKGROUND

Established in 1860, Naseby Cemetery is one of Central Otago’s earliest cemeteries. The site was originally criss-crossed by water races and over run by stray cattle, pigs and goats. The Naseby Cemetery is surround by Douglas Fir that is used for recreational facilities such as walking and biking as well as ongoing logging operations.

At the entrance gate, on the left hand side, lies the Protestants and Catholics are to the right. The Chinese were placed on the right, outside the cemetery wall, where the large ornamental trees stand. There is still approx five Chinese gravestones visible under the tress just inside the boundary fence.

The cemetery is administered and maintained by Council and operates as a dry land cemetery.

Naseby Cemetery has many paupers’ graves. Most of these were marked with sarsen stones, also called Chinamen’s rocks by early gold miners.

Cemetery records show that about 56 Chinese miners were buried at Naseby and some of these burials sites can still be found today around the perimeter under the trees. Although it’s known that some graves were exhumed with their bodies taken back to China as was the custom.

DISTRICT PLAN

The Naseby Cemetery is zoned Rural Resource Area and has a designation (119) classification of “Cemetery” – Local Purpose Reserve

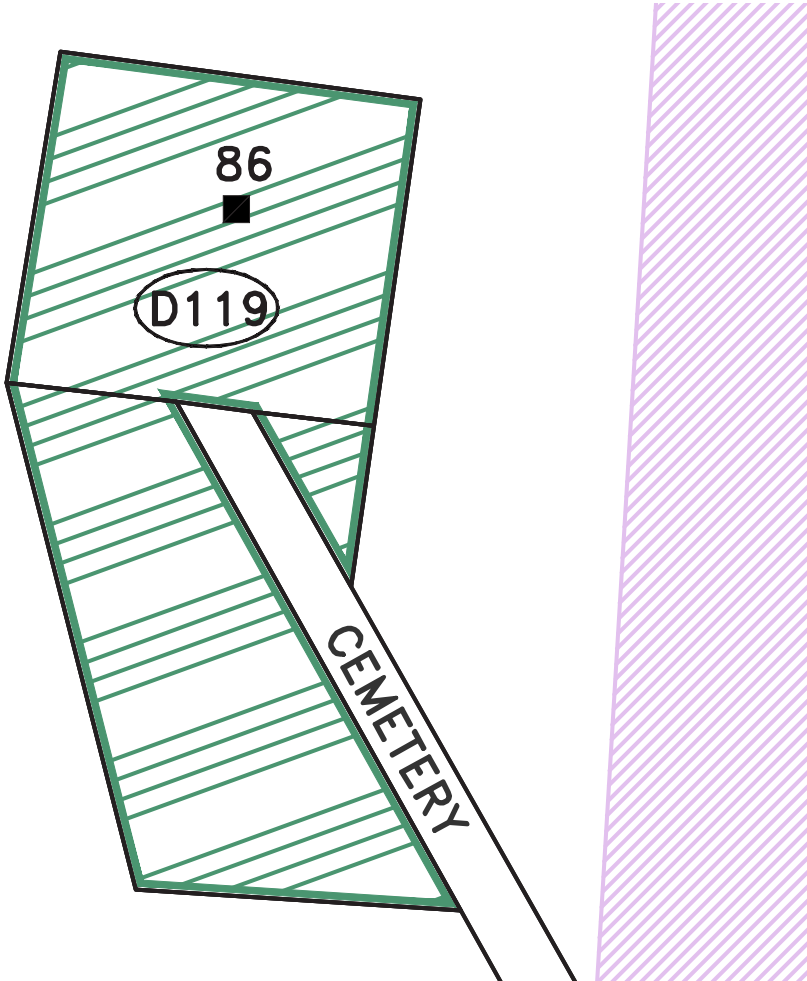
The Naseby Cemetery has also been recorded as a heritage place / site (86)



Figure 2: Cromwell Cemetery Boundary



Figure 2: Cromwell Cemetery Boundary



STATISTICS

NASEBY POPULATION

- There has been a slight increase in resident population since 2000, although very low compared to the district-wide trend.
- Naseby town is largely isolated and away from bigger towns and therefore growth in this town is driven by any growth in employment in the area.
- Large influence of visitor population being a very small town with tourist attractions.
- Indicators suggest short and long-term growth will remain low.

Existing Population Data	
Year	Population
2006	120
2013	120
2018	120
2019	130
2020	130
2021	130

Population increase between 2006 -2020 = 8.3%

Projected Population Data	
Year	Population
2024	133
2034	140
2054	145

Projected population increase between 2024 -2054 = 9%

Between 2020 and 2054 the average yearly increase for projected population = 0.33 % per year

Numbers gathered from Growth Projections - 2020 Rationale (Rev 4.0)

BURIAL RATES

Over the last five years there have been a total of 24 deaths recorded at the Naseby Cemetery. This includes:

- 9 Ashes
- 15 Burials

Based on the total deaths recorded in the last five years it is estimated that there will be 480 burials that will need to be accommodated for in Naseby Cemetery over the next 100 years.

If the growth of Naseby continues to increase at a rate of 0.33% per year than that would result in needing to factor in another 2 deaths giving a total of 482 or around 5 people per year over a 100 year period.

Based on the types of burials in the last five years we have assumed the following burial quantities to met the demand over the next 100 years:

37% Ashes = 178

63% Burials = 304

CEMETERY OCCUPANCY

Plot Legend

- Red represents occupied plots
- Purple represents plots missing information
- Yellow represents reserved plots
- Green represents empty plots

There is currently 6 ash plots left and 9 burial sites left.

Based on an average of 5 deaths per year (consisting of 2 ashes and 3 burials) the cemetery will reach its current capacity within the year 2026



POTENTIAL FUTURE CAPACITY

PROPOSED LAYOUT

The concept plan maintains the existing cemetery as is and develops the additional site in a way that complements the heritage and landscape / amenity values of the existing cemetery.

The proposed layout provides dedicated areas for new burials and ash plots based on current trends (No.4 and 5). It also provides flexibility for other burial techniques such as a memorial wall (No. 6).

The area in the south eastern corner (No. 7) provides for future ash plots should they be needed or provides a open amenity space in the meantime.

The existing public vehicle access off Cemetery Road will be maintained into the existing cemetery with the turning circle realigned and a new access way to the southern cemetery extension provided.

Maintenance access has been maintained (No.8) with the future cemetery area developing to the south west.

Existing pines will need to be removed and potential earthworks may need to occur to level the southern extension area.

Approximately 0.6ha is required to meet the 100 year burial projections.

It should be noted though that the projected burials rates have not taken into consideration a pandemic or natural disaster that could result in increased deaths, however given the area of land left over it would be safe to assume that the cemetery could accommodate this .



- KEY**
- 1. Existing access off Cemetery Road
 - 2. Proposed turn circle realignment
 - 3. Proposed access way through cemetery
 - 4. Proposed burial plots
 - 5. Proposed ash plots
 - 6. Potential future memorial wall area
 - 7. Potential future ash plot extension
 - 8. Existing maintenance access retained
 - 9. Proposed walkway connection

About Boffa Miskell

Boffa Miskell is a leading New Zealand professional services consultancy with offices in Auckland, Hamilton, Tauranga, Wellington, Christchurch, Dunedin and Queenstown. We work with a wide range of local and international private and public sector clients in the areas of planning, urban design, landscape architecture, landscape planning, ecology, biosecurity, cultural heritage, graphics and mapping. Over the past four decades we have built a reputation for professionalism, innovation and excellence. During this time we have been associated with a significant number of projects that have shaped New Zealand's environment.

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7 MAYOR'S REPORT

24.2.3 MAYOR'S REPORT

Doc ID: 1440846

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Maniototo Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

8 CHAIR'S REPORT

24.2.4 CHAIR'S REPORT

Doc ID: 1440847

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 MEMBERS' REPORTS

24.2.5 MEMBERS' REPORTS

Doc ID: 1440844

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 4 April 2024.