



# **AGENDA**

## **Cromwell Community Board Meeting Monday, 12 February 2024**

**Date: Monday, 12 February 2024**

**Time: 2.00 pm**

**Location: Cromwell Service Centre, 42 The Mall,  
Cromwell**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly  
Chief Executive Officer**



Notice is hereby given that a meeting of the Cromwell Community Board will be held in Cromwell Service Centre, 42 The Mall, Cromwell and live streamed via Microsoft Teams on Monday, 12 February 2024 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

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**Members** Ms A Harrison (Chair), Mr B Scott, Cr S Browne, Cr N Gillespie, Cr C Laws, Ms M McConnell, Mr W Sanford

**In Attendance** T Cadogan (Mayor), P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

**1 APOLOGIES**

**2 PUBLIC FORUM**

**3 CONFIRMATION OF MINUTES**

Cromwell Community Board - 23 January 2024



**MINUTES OF A MEETING OF THE  
CROMWELL COMMUNITY BOARD  
HELD IN THE CROMWELL SERVICE CENTRE, 42 THE MALL, CROMWELL  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 23 JANUARY 2024  
COMMENCING AT 2.01 PM**

**PRESENT:** Ms A Harrison (Chair), Cr S Browne, Cr N Gillespie (via Microsoft Teams),  
Cr C Laws, Ms M McConnell (via Microsoft Teams), Mr W Sanford

**IN ATTENDANCE:** T Cadogan (Mayor), P Kelly (Chief Executive Officer), L van der Voort (Group  
Manager - Planning and Infrastructure), S Righarts (Group Manager -  
Business Support) (via Microsoft Teams), D Rushbrook (Group Manager -  
Community Vision), D Scoones (Group Manager - Community Experience),  
S Finlay (Chief Financial Officer), G Bailey (Parks and Recreation Manager),  
A Mason (Media and Marketing Manager), R Williams (Community  
Development Advisor), W McEnteer (Governance Manager), S Reynolds  
(Governance Support Officer)

**1 APOLOGIES**

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**COMMITTEE RESOLUTION**

**Moved:** Laws  
**Seconded:** Browne

That apologies from Mr B Scott and Ms M McConnell be received and accepted.

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**CARRIED**

Ms McConnell joined the meeting (via Microsoft Teams) at 2.03 pm

**2 PUBLIC FORUM**

There were no speakers for public forum.

**3 CONFIRMATION OF MINUTES**

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**COMMITTEE RESOLUTION**

**Moved:** Laws  
**Seconded:** Sanford

That the public minutes of the Cromwell Community Board Meeting held on 28 November 2023 be  
confirmed as a true and correct record.

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**CARRIED**

**4 DECLARATIONS OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no  
further declarations of interest.

**5 REPORTS**

Note: Ms Carolyn Murray from Cromwell Promotions joined the meeting for Item 24.1.2

**24.1.2 GRANT ACCOUNTABILITY REPORT CROMWELL AND DISTRICTS PROMOTIONS GROUP 2022-2023**

To consider the grant accountability report provided by Cromwell and Districts Promotions Group for the 2022-2023 year activities.

The committee volunteers and the two employed contractors received acknowledgment for their contributions. It was noted that the professionalism of the group has grown and that they are delivering value for corporate sponsors and a range of large events which serve to promote the Cromwell ward and the whole region.

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**COMMITTEE RESOLUTION**

**Moved:** Sanford  
**Seconded:** Browne

That the report be received.

**CARRIED**

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**24.1.3 DELEGATIONS TO COMMUNITY BOARDS**

To consider the proposed changes to the Manual of Delegations in relation to community boards.

After discussion it was noted that there could be a perception that assets were being stripped away from Cromwell, however it was clarified that the community board could not own assets.

In addition it was noted that there needed to be ongoing communication with the community regarding the Board's new proposed role in decision making.

The Board indicated that they would make a submission regarding the proposal and asked staff to assist with any resources needed to inform that submission.

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**COMMITTEE RESOLUTION**

**Moved:** Browne  
**Seconded:** Gillespie

- A. Receives the report and notes the level of significance.
- B. Notes the ability for the Cromwell Community Board to make a submission on proposed changes to the Manual of Delegations regarding delegations to community boards.
- C. Notes that written submissions need to be made to the Governance Manager by Sunday 11 February 2024.

**CARRIED**

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**6 MAYOR'S REPORT****24.1.4 MAYOR'S REPORT**

His Worship the Mayor gave an update on his recent activities in the Cromwell ward

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- Attended the 'sod-turning' ceremony for the Kawarau Gorge cycle trail noting with enthusiasm the impact this addition to the trails network will have on the region
- Had undertaken some parking monitoring in Alexandra and Clyde and gave an report on this experience. He noted that Mr Scott has been monitoring parking in Cromwell and he looks forward to hearing his findings
- Attended the Pasifika community Christmas celebration in Cromwell and noted the very important part that this community plays in the ward

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#### **COMMITTEE RESOLUTION**

**Moved:**            **Laws**  
**Seconded:**      **Browne**

That the Cromwell Community Board receives the report.

**CARRIED**

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### **7            CHAIR'S REPORT**

#### **24.1.5      CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting.

- Reported on a good Christmas break despite having covid in the household
- Expressed concerns around issues with members of their community not able to find safe, long-term housing options and hopes the board can find some solutions to this problem in the forthcoming year

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#### **COMMITTEE RESOLUTION**

**Moved:**            **Harrison**  
**Seconded:**      **Laws**

That the report be received.

**CARRIED**

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### **8            MEMBERS' REPORTS**

#### **24.1.6      MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting.

Cr Laws reported on the following:

- Attended a meeting and end of year social event for Cromwell Community House
  - Attended a Historic Precinct meeting
  - Attended a Council meeting on 13<sup>th</sup> December
-

Mr Sanford reported on the following:

- Attended Cromwell Car Show
- Attended Alpine Street Machines swap meet and Cromwell Vintage Car Club open day
- Attended the Friday Night Cruise event in Cromwell
- Attended the Speedway
- Attended the St Bathans Fête
- Noted the lack of open toilet facilities around the Cromwell sports courts, and requested that this was investigated
- Had received comments on the need for arts spaces in Cromwell and requests some conversation around the most suitable venue for this
- On behalf of Connect Cromwell has applied for a Resource Consent to install bike stands around Lake Dunstan. As part of this process he reflected that the current channels for communicating with LINZ were untenable

Cr Browne reported the following:

- Was privileged to be the manger for 21 competing athletes from Cromwell at the Colgate Games in Dunedin
- Met with Nikki Wortelboer from RSL (Recreation, Sport, Leisure) Consultancy who is running a project for hockey NZ looking into how districts operated their facilities

Cr Gillespie reported on the following:

- Attended Council meetings in November and December
- Attend the December, final Hearings Panel meeting of the year
- Attended the Senior Citizens Christmas Lunch
- Echoed Mr Sanford's issues around communication with LINZ and hopes that this relationship can be enhanced in the future

Ms McConnell reported on the following (sent via email):

- Attended the National Cherry Stone Spitting Competition in the Historic Precinct
- Attended the Cromwell Heritage Precincts Food and Wine Festival
- Attended the Town & Country country music club event
- Supported participants at the Mountain Bike Classic on 30 December, the Lake Dunstan Fun Triathlon on 2 January and the Lake Dunstan Cycle Challenge 6 January

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## COMMITTEE RESOLUTION

**Moved:** Sanford

**Seconded:** Laws

That the report be received.

**CARRIED**

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**9 STATUS REPORTS****24.1.7 JANUARY 2024 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider current status report updates.

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**COMMITTEE RESOLUTION**

**Moved:** Browne  
**Seconded:** Laws

That the report be received.

**CARRIED**

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**10 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 12 February 2024.

**11 RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION**

**Moved:** Gillespie  
**Seconded:** Browne

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>Confidential Minutes of Ordinary Board Meeting</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>24.1.8 - January 2024 Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

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The public were excluded at 3.11 pm and the meeting closed at 3.18 pm

## **4 DECLARATION OF INTEREST**

### **24.2.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 1440839**

#### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### **2. Attachments**

**Appendix 1 - 20240212 CCB Declarations of Interest.docx** [↓](#)

<b>Name</b>	<b>Member's Declared Interests</b>	<b>Spouse/Partner's Declared Interests</b>	<b>Council Appointments</b>
Sarah Browne	Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Shareholder) Central Otago Sports Turf Trust (Trustee) Central Football and Multisport Turf Trust (Trustee) Sutherland Architecture Studio Ltd (Employee)	Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Employee)	Cromwell Youth Trust Tarras Community Plan Group
Neil Gillespie	Contact Energy (Senior Specialist - Hydro Sustainability) Clyde & Districts Emergency Rescue Trust (Secretary and Trustee) Cromwell Volunteer Fire Brigade (Chief Fire Officer) Cromwell Bowling Club (patron) Otago Local Advisory Committee - Fire Emergency New Zealand Returned Services Association (Member)		Tarras Hall Committee
Anna Harrison	Principal Goldfields Primary School Runs the Dunstan Zone swimming championships Cromwell Swim Club past president and club group coach Central Otago Primary School Sport Association (member) Dunstan Zone Sports Group (member)	Mojo Modern Joinery Cromwell (Owner / Director)	Bannockburn Community Centre Management Committee Inc Cromwell District Museum

<b>Name</b>	<b>Member's Declared Interests</b>	<b>Spouse/Partner's Declared Interests</b>	<b>Council Appointments</b>
Cheryl Laws	The Message (Director) Wishart Family Trust (Trustee) Wooring Tree (Assistant Manager - Cellar Door) Daffodil Day Cromwell Coordinator	Otago Regional Council (Councillor) The Message (Director)	Cromwell Resource Centre Trust Old Cromwell Incorporated
Mary McConnell	Harrison Grierson Ltd (Employee) Contractor to Environmental Protection Authority and QLDC	Southern Lakes Motors (Shareholder and dealer principal)	Cromwell and Districts Community Trust Lowburn Hall Committee
Wally Sanford	Connect Cromwell (Steering Group Member) Landpro Ltd (Employee) Southland Zodiac Zephyr Club (Member) Cromwell Mountain bike Club (Member) Survey and Spatial New Zealand (Voting Member)	Vinpro (Employee)	Lake Dunstan Charitable Trust
Bob Scott	Cromwell Golf Club (President) Central Football Project Trust (Trustee) Dunes Owners Management Committee (Member)		Bannockburn Recreation Reserve Management Committee Inc Cromwell and Districts Promotions Group

## **5 MAYOR'S REPORT**

### **24.2.2 MAYOR'S REPORT**

**Doc ID: 1440832**

#### **1. Purpose**

To consider an update from His Worship the Mayor.

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#### **Recommendations**

That the Cromwell Community Board receives the report.

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His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

#### **2. Attachments**

**Nil**



## **6 CHAIR'S REPORT**

### **24.2.3 CHAIR'S REPORT**

**Doc ID: 1440834**

#### **1. Purpose**

The Chair will give an update on activities and issues since the last meeting.

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#### **Recommendations**

That the report be received.

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#### **2. Attachments**

**Nil**

## **7 MEMBERS' REPORTS**

### **24.2.4 MEMBERS' REPORTS**

**Doc ID: 1440835**

#### **1. Purpose**

Members will give an update on activities and issues since the last meeting.

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#### **Recommendations**

That the report be received.

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#### **2. Attachments**

**Nil**

## 8 STATUS REPORTS

### 24.2.5 FEBRUARY 2024 GOVERNANCE REPORT

Doc ID: 1446710

#### 1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider current status report updates.

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#### Recommendations

That the report be received.

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#### 2. Discussion

##### Status Reports

The status reports have been updated with actions since the previous meeting (see Appendix 1).

#### 3. Attachments

**Appendix 1 - 20240212 CCB Status Updates.docx** [↓](#)

Report author:



Sarah Reynolds  
Governance Support Officer  
1/02/2024

Reviewed and authorised by:



Saskia Righarts  
Group Manager - Business Support  
1/02/2024

Status Updates		Committee: Cromwell Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
23/01/2024	Delegations to Community Boards	24.1.3	That the Cromwell Community Board: A. Receives the report and notes the level of significance. B. Notes the ability for the Cromwell Community Board to make a submission on proposed changes to the Manual of Delegations regarding delegations to community boards. C. Notes that written submissions need to be made to the Governance Manager by Sunday 11 February 2024.	Governance Manager	<b>29 Jan 2024</b> Action memo sent to report writer, no further update until the submission date closes on 11 <sup>th</sup> February.
13/09/2023	2023/24 Community and Promotions Grants Applications - 1st Funding Round	23.7.2	That the Cromwell Community Board: A. Receives the report and accepts the level of significance. B. Allocates \$10,000 to the Bannockburn Bowling Club towards the costs of a new kitchen from the 2023/24 community grants budget. C. Allocates \$4,000 to Dare 2 Sweat Events for marketing and promotion of the Feb 2024 Spirited Women Adventure Race from the promotions grants budget in the 2023/24 financial year. D. Allocates \$1,500 to Arts Central towards costs for advertising and promotion of the exhibition, venue hire and display materials at ACE 24 from the promotions grants budget in the 2023/2024 financial year. E. Declines the application for \$7,686 to Central Otago Queenstown Trail Network Trust towards resource consent costs from the 2032/24 community grants budget. The Board would like to request that the grant is brought to Council.	Media and Marketing Manager	<b>29 Jan 2024</b> All grants uplifted. <b>MATTER CLOSED</b> <b>08 Jan 2024</b> Dare to Sweat grant uplifted. Arts Central Grant not yet uplifted. <b>07 Nov 2023</b> No further update. <b>29 Sep 2023</b> All Applicants advised of Board decision and supplied with details on how to uplift grant.
8/05/2023	Cromwell Memorial Hall	23.3.3	That the Cromwell Community Board: A. Receives the report and accepts the level of significance.	Project Manager - Property	<b>30 Jan 2024</b> A further report developing the operational model tabled for the February meeting. <b>10 Nov 2023</b>

			<p>B. Adopts developed design for the Cromwell Memorial Hall building as detailed in appendix one of the report.</p> <p>C. Approves the commencement of detailed design.</p> <p>D. Approves the demolition of the existing hall building and appropriate salvaging.</p> <p>E. Approves the procuring of construction and demolition services.</p> <p>F. Notes that the 2021/31 Long Term Plan funds the Cromwell Memorial Hall project at a cost of \$31.5M and that the developed design estimate is now expected to be \$42.849M.</p> <p>G. Notes the shortfall in project funding of \$11.349M of which \$5M is expected to be met from external funders that are to be confirmed in November 2023 and that the remaining \$6.349M is proposed to be funded by way of by land sales from the Cemetery Road industrial development.</p> <p>H. Prior to approval of the detailed design, the Board receives for its approval:</p> <p>i. The proposed operating model for the facility</p> <p>ii. The projected operating and maintenance costs</p> <p>iii. The likely rating implications going forward</p> <p>I. The Board notes the district review of museum services and recommends to Council that it considers the Cromwell Memorial Hall project in that review.</p> <p>J. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>		<p>Report deferred to the November meeting.</p> <p><b>06 Oct 2023</b> Report to be presented to the October meeting.</p> <p><b>18 Aug 2023</b> Report to be presented at the 11 September Cromwell Community Board meeting.</p> <p><b>17 Jul 2023</b> Consultant engaged to complete a financial assessment; this will be presented to Cromwell Board at the 11 September meeting.</p> <p><b>02 Jun 2023</b> Detailed design due to be completed in August 2023.</p>
8/05/2023	2022/23 Community and Promotions Grants Applications - 2nd Round	23.3.2	<p>That the Cromwell Community Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Allocates \$900 to Health Awareness Cromwell towards venue hire and advertising of a Health and Wellbeing Expo from the 2022/23 community grants budget.</p>	Community Development Advisor	<p><b>29 Jan 2024</b> The Health Awareness Expo has been postponed until April 2024. The grant to Family Works was paid in January 2024.</p> <p><b>08 Jan 2024</b> The Health Awareness Expo has been postponed until April 2024. Family Works have been asked for an update on their programme.</p>

			<p>C. Allocates \$9,000 to the Cromwell and Districts Community Trust towards stage one of the Chinese Settlement Project from the 2022/23 community grants budget.</p> <p>D. Allocates \$6,950 to the Cromwell Museum Trust towards the design and construction of four photo albums from the 2022/23 community grants budget.</p> <p>E. Allocates \$2,900 to Family Works towards the Growing Taller Programme (Cromwell) from the 2022/23 community grants budget.</p> <p>F. Allocates \$6,490 to the WoolOn Creative Fashion Society for lighting, sound and catwalk costs at the 2023 WoolOn event from the promotions grants budget in the 2022/23 financial year.</p> <p>G. Allocates \$95,000 to the Cromwell and Districts Promotions Group for Light Up Winter, Fireworks and Street Party, Cherry Spitting Competition, Summer Series and Cromwell Ambassador Programme from the promotions grants budget in the 2023/2024 financial year, subject to the following:</p> <ol style="list-style-type: none"> <li>approval of the 2023/2024 Annual Plan;</li> <li>an agreement being signed between both parties confirming the Boards expectations of deliverables.</li> </ol>		<p><b>10 Nov 2023</b> Most grants have been paid. Both Health Awareness Cromwell and Family Works have been set up as new suppliers, however invoices are yet to be received.</p> <p><b>06 Oct 2023</b> Grants are yet to be paid to Health Awareness Cromwell and Family Works. Health Awareness Cromwell were contacted by staff and asked for an update on the expo – a response has not yet been received. Family Works have been set up as a new supplier however staff have not had a response to the request for an invoice.</p> <p><b>01 Jun 2023</b> All grant recipients have been informed of the outcome of their application. Purchase orders and new supplier forms have been raised and are being worked through for each successful applicant.</p>
9/02/2023	Cromwell Sports Club Request for Funding	23.1.3	<p>That the Cromwell Community Board:</p> <ol style="list-style-type: none"> <li>Receives the report and accepts the level of significance for the release of the Cromwell Sports Club Reserve Fund.</li> <li>Agrees to release the Cromwell Sports Club Fund reserve (3151) amount of \$69,333 to the Cromwell Sports Club towards the upgrade of its facilities.</li> <li>Agrees to consider any additional contribution towards the upgrade of the Cromwell Sports Club facilities on Anderson Park Recreation Reserve as part of the 2024-34 Long-term Plan process.</li> <li>Agrees that the release of the Cromwell Sports Club Fund reserve (3151) is subject to the Sports</li> </ol>	Community Development Advisor	<p><b>29 Jan 2024</b> Meeting with the Cromwell Sports Club scheduled for 22<sup>nd</sup> February.</p> <p><b>08 Jan 2024</b> Follow up meeting scheduled for February.</p> <p><b>10 Nov 2023</b> Meeting held with Cromwell Sports club and discussed the challenges of this LTP next follow up meeting to be had in November.</p> <p><b>06 Oct 2023</b> Meeting has been scheduled to discuss feasibility report and next steps.</p> <p><b>22 Aug 2023</b></p>

			Club achieving its fundraising targets from other funders.		<p>A meeting is being scheduled between CODC staff and Cromwell Sports Club to discuss feasibility report and next steps.</p> <p><b>17 Jul 2023</b> Matter on hold until considered as part of the 2024/34 Long-term Plan process.</p> <p><b>01 Jun 2023</b> Matter on hold until considered as part of the 2024/34 Long-term Plan process.</p> <p><b>21 Apr 2023</b> Matter on hold until considered as part of the 2024/34 Long-term Plan process.</p> <p><b>07 Mar 2023</b> The Sports Club advised of the resolution. MATTER ON HOLD until considered as part of the 2024/34 Long-term Plan process.</p> <p><b>15 Feb 2023</b> Action memo sent to staff.</p>
12/09/2022	2022/23 Community and Promotions Grants Applications	22.6.3	<p>That the Cromwell Community Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Allocates \$11,270 to the Bannockburn Community Centre Management Committee Inc. towards floor resurfacing and refurbishment of the bell tower from the 2022/23 community grants budget.</p> <p>C. Allocates \$5,000 to the Tarras School towards resurfacing the school pool from the 2022/23 community grants budget.</p> <p>D. Allocates \$13,903.50 to the Cromwell Menz Shed Charitable Trust towards building security fencing from the 2022/23 community grants budget, subject to the land being suitable for development.</p> <p>E. Allocates \$1,520 to the Cromwell and Districts Community Arts Council Inc. for venue hire for the annual arts exhibition from the promotions grants budget in the 2022/23 financial year.</p>	Community Development Advisor	<p><b>29 Jan 2024</b> No update from Menz Shed since the beginning of the month.</p> <p><b>08 Jan 2024</b> The plans for the shed are being finalised and will be submitted for building consent early in 2024. Once consent has been granted, fund raising will continue, with applications expected to be submitted to funders in April.</p> <p><b>10 Nov 2023</b> No further update on the Cromwell Menz Shed since the last meeting.</p> <p><b>06 Oct 2023</b> The Bannockburn Hall's accountability report is a separate report on the September agenda. The Cromwell Menz Shed project is advancing, they are currently waiting for working drawings and will then apply for building consent. Once consent is granted an application for funding will be submitted to the Otago Community Trust.</p>

					<p><b>21 Aug 2023</b> Central Lakes Trust have awarded \$197,000 towards the Cromwell Menz Shed project in August. The project is now considering its other funding options before proceeding with the build.</p> <p><b>01 Jun 2023</b> Accountability for the Tarras Pool project has been received. The Bannockburn Hall floor resurfacing is expected to take place in July 2023. The site for the proposed Cromwell Menz Shed has been cleared and the Menz Shed are now waiting for updated quotes to advance their project.</p> <p><b>21 Apr 2023</b> The Solid Waste team have recently met with the Cromwell Menz Shed. The stockpile of glass is still to be moved so that the Menz Shed can obtain a new quote.</p> <p><b>07 Mar 2023</b> The delay in the payment of the grant to the Cromwell Menz Shed continues. Solid Waste advises gas monitoring was completed over the Christmas break and a report with results and recommendations has been finalised. The Menz Shed are now looking to obtain new quotes for completing this work but require CODC to move the stockpiled glass before this can be completed. The stockpiled glass will be relocated in the coming weeks to assist with progressing the Menz Shed development.</p> <p><b>31 Jan 2023</b> The delay in the payment of the grant to the Cromwell Menz Shed continues. Solid Waste advises that gas monitoring was completed over the Christmas break and a report with the results and recommendations is currently being reviewed.</p> <p><b>07 Nov 2022</b></p>
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					Grants to the Bannockburn Community Centre Management Committee and the Tarras School have been paid. There has been a delay in the payment of the grant to the Cromwell Menz Shed as Council engaged a consultant to provide guidance around the requirements for the construction of a shed in the vicinity of the closed landfill. The consultant's report identified that further investigation around potential gas risk is required to determine what mitigations need to be included with the construction.
15/02/2022	Cromwell Cemetery Development Plan	22.1.2	<p>That the Cromwell Community Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Subject to any land currently under contract for disposal, classify the remainder of Lot 3 Deposit Plan 505292 as Local Purpose – (Cemetery) Reserve under the provisions of the Reserves Act 1977.</p> <p>Subject to</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Public consultation in accordance with the Reserves Act 1977.</li> <li><input type="checkbox"/> The consent of the Minister of Conservation</li> </ul> <p>C. Extend designation 200 (subject to the process under the Resource Management Act 1991) to include the newly classified area above.</p> <p>D. Approves the proposed Cromwell Cemetery Development Plan 2021.</p> <p>E. That funding be included in future long-term plans to provide for implementation of the plan.</p> <p>F. Authorises the Chief Executive Officer to do all that is necessary to give effect to the resolution.</p>	Parks and Recreation Manager	<p><b>30 Jan 2024</b> Classification of the cemetery land is in the work schedule but will take some time to be progressed due to other priorities. Funding has been included in the draft 2024 Long Term Plan to expand the approved development plan into more detail suitable for construction.</p> <p><b>08 Jan 2024</b> Classification of the cemetery land is in the work schedule but will take some time to be progressed due to other priorities. Funding has been included in the draft 2024 Long Term Plan to expand the approved development plan into more detail suitable for construction.</p> <p><b>07 Nov 2023</b> No change.</p> <p><b>02 Oct 2023</b> No change.</p> <p><b>18 Aug 2023</b> Status updates on hold while the classification process takes place. Funding is being included in the Draft LTP to further develop and then implement the concept.</p> <p><b>18 Jul 2023</b> Status updates on hold while the classification process takes place.</p> <p><b>02 Jun 2023</b> No change.</p>

					<p><b>18 Apr 2023</b> No change.</p> <p><b>03 Mar 2023</b> No further update.</p> <p><b>31 Jan 2023</b> Status updates on hold while the reserve classification process takes place.</p> <p><b>09 Nov 2022</b> Status updates on hold while the reserve classification process takes place.</p> <p><b>30 Aug 2022</b> Status updates on hold while the classification process takes place.</p> <p><b>28 Apr 2022</b> Status updates on hold while the classification process takes place.</p> <p><b>17 Mar 2022</b> The process for the design and classification of the Cemetery Reserve is underway.</p> <p><b>21 Feb 2022</b> Action memo sent to the Parks Officer - Projects.</p>
18/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	<p>That the Cromwell Community Board:</p> <p>Recommends to the Council that staff are requested to investigate the request for a toilet from the Cromwell Bike Park further and provide a report for consideration in a future annual or long-term plan.</p>	Property and Facilities Manager	<p><b>01 Feb 2024</b> Project is on hold while investigations take place for a new location due to feedback from residents.</p> <p><b>04 Dec 2023</b> A late change of location for the toilet means contractors work has been halted. Work now to be completed early in the new year.</p> <p><b>30 Oct 2023</b> No Change.</p> <p><b>03 Oct 2023</b> No Change</p> <p><b>31 Aug 2023</b> No change.</p> <p><b>17 Jul 2023</b> Toilet has been programmed for a November 2023 install.</p>

					<p><b>29 May 2023</b> Procurement process for toilet supply and services in progress.</p> <p><b>27 Apr 2023</b> Procurement process for toilet supply and services commencing.</p> <p><b>01 Mar 2023</b> Project planning is underway.</p> <p><b>27 Jan 2023</b> Better Off Funding has been approved. Project plan in progress.</p> <p><b>15 Nov 2022</b> Waiting on Better Off Funding</p> <p><b>31 Aug 2022</b> Funding through infrastructure to be confirmed September 2022. Background investigations (e.g. checking placement of services, getting quotes) have started to get the project underway.</p> <p><b>14 Jul 2022</b> Report being prepared and is scheduled for the November Council meeting.</p> <p><b>08 Jun 2022</b> A report is being prepared to Council for next financial year.</p> <p><b>17 May 2022</b> A verbal report was presented to CCB at their meeting on 9 May 2022 by Garreth Robinson (on behalf of the report writer) with an update plus to advise that a report is being prepared for the September meeting to go to Council requesting funding from the AP 23/24.</p> <p><b>17 Mar 2022</b> The survey has been received and a report is being prepared which will be presented to the Cromwell Community Board on 9 May 2022.</p> <p><b>07 Jan 2022</b> This is a double-up.</p> <p><b>24 Nov 2021</b></p>
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					Property and Facilities Officer - Cromwell has emailed Bike Park committee to follow up and remind them of survey requirements. These should be available end of February 2022.
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**9            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 2 April 2024.

## 10 RESOLUTION TO EXCLUDE THE PUBLIC

### Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>Confidential Minutes of Ordinary Board Meeting</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>24.2.6 - Cromwell Memorial Hall - Supplementary Information</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>24.2.7 - Cromwell Memorial Hall Project - Construction Contract Award</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>24.2.8 - February 2024 Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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