



# **AGENDA**

## **Cromwell Community Board Meeting Tuesday, 23 January 2024**

**Date: Tuesday, 23 January 2024**

**Time: 2.00 pm**

**Location: Cromwell Service Centre, 42 The Mall,  
Cromwell**

(A link to the live stream will be available on the Central Otago District Council's website.)

**Peter Kelly  
Chief Executive Officer**



Notice is hereby given that a meeting of the Cromwell Community Board will be held in Cromwell Service Centre, 42 The Mall, Cromwell and live streamed via Microsoft Teams on Tuesday, 23 January 2024 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

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**Members** Ms A Harrison (Chair), Mr B Scott, Cr S Browne, Cr N Gillespie, Cr C Laws, Ms M McConnell, Mr W Sanford

**In Attendance** T Cadogan (Mayor), P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), S Reynolds (Governance Support Officer)

**1 APOLOGIES**

**2 PUBLIC FORUM**

**3 CONFIRMATION OF MINUTES**

Cromwell Community Board - 28 November 2023



**MINUTES OF A MEETING OF THE  
CROMWELL COMMUNITY BOARD  
HELD IN THE CROMWELL SERVICE CENTRE, 42 THE MALL, CROMWELL  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 28 NOVEMBER 2023  
COMMENCING AT 2.01 PM**

**PRESENT:** Ms A Harrison (Chair), Mr B Scott, Cr S Browne, Cr N Gillespie, Cr C Laws, Ms M McConnell, Mr W Sanford

**IN ATTENDANCE:** T Cadogan (Mayor), P Kelly (Chief Executive Officer), L van der Voort (Group Manager - Planning and Infrastructure), S Righarts (Group Manager - Business Support), D Rushbrook (Group Manager - Community Vision), D Scoones (Group Manager - Community Experience), G Bailey (Parks and Recreation Manager), G Robinson (Property and Facilities Manager), P Quinn (Project Manager – Property), L Webster (Planning and Regulatory Services Manager), D McKewen (Systems and Corporate Accountant), M Tohill (Communications Officer) W McEnteer (Governance Manager), S Reynolds (Governance Support Officer)

**1 APOLOGIES**

There were no apologies.

**2 PUBLIC FORUM**

Gavin Hurring – Affordable Housing

Mr Hurring spoke to a proposal to build 40 affordable houses to ease the housing pressures for Cromwell and encourage growth in the ward. He notes the opportunity at Gair Avenue and suggested this as a suitable location for the dwellings. He then responded to questions.

**3 CONFIRMATION OF MINUTES**

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**COMMITTEE RESOLUTION**

**Moved:** Scott

**Seconded:** Browne

That the public minutes of the Cromwell Community Board Meeting held on 24 October 2023 be confirmed as a true and correct record.

-----**CARRIED**

**4 DECLARATIONS OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

## 5 REPORTS

### 23.9.2 CROMWELL MUSEUM ACCOUNTABILITY REPORT 2022/23

To provide a report on the objectives and actions of the Cromwell Museum Trust over the past financial year.

It was noted that uncertainty around timing and scope of the new museum development meant they were unsure of what level of funding they would need in the next few years.

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#### COMMITTEE RESOLUTION

**Moved:** Harrison

**Seconded:** Laws

That the report be received.

**CARRIED**

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### 23.9.3 CROMWELL FINANCIAL REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2023

To consider the financial performance overview as at 30 September 2023.

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#### COMMITTEE RESOLUTION

**Moved:** Scott

**Seconded:** McConnell

That the report be received.

**CARRIED**

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## 6 MAYOR'S REPORT

### 23.9.4 MAYOR'S REPORT

His Worship the Mayor gave an update on his recent activities in the Teviot Valley ward.

- Detailed the work being done on draft budgets for the Long-term Plan expressing disappointment at the significant rates rises that are being projected
  - Attended the 'Future by Local Government' review and acknowledged the work Cr Alley had done as part of this review
  - Had been involved in the preliminary work for the Representation Review to assess the governance structure
  - Attended the dedication of the Cromwell Sports Mural acknowledging the diverse attendance
  - Attended a performance by Whirimako Black at Domaine Thompson commenting that it is superb venue for such events
  - Observed that the Cromwell Business meeting has returned to a breakfast format and notes he looks forward to attending the December meeting
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**COMMITTEE RESOLUTION**

**Moved:** Browne  
**Seconded:** Scott

That the Cromwell Community Board receives the report.

**CARRIED**

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**7 CHAIR'S REPORT****23.9.5 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting.

- Acknowledged the issues discussed in public forum and noted the increasing shortage of housing and affordability challenges for many families in the community
  - Noted that Cromwell Lake Dunstan Lions Club are holding their charity Christmas Tree event
  - Attended at the Cromwell Spring Carnival swim meet
  - Attended the Goldfields Primary School Kids Duathlon noting the successful event
  - Attended the Highlands Enduro 10<sup>th</sup> Anniversary and acknowledged students from Cromwell Primary and Goldfields choirs who sang at the event
  - Noted a very busy end of Term 4 and expected changes with the Ministry of Education
- 

**COMMITTEE RESOLUTION**

**Moved:** Harrison  
**Seconded:** McConnell

That the report be received.

**CARRIED**

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**8 MEMBERS' REPORTS****23.9.6 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting.

Mr Scott reported on the following:

- Noted that he has visited to Hawkes Bay and acknowledged the devastation following the cyclone
- Assisted in the organisation of and attended the Charity Golf Day held put on by the Cromwell Lake Dunstan Lions Club, noted that they raised 41k allowing the Cromwell Rowing Club to purchase a new rowing boat
- Attended a meeting of the Cromwell and Districts Promotions group as they plan the Cherry Festival, which will be held on 27<sup>th</sup> December

Cr Browne reported on the following:

- Attended the October Council meeting
-

- Attended the Cromwell Polyfest, noting the impressive turnout
- Attended a Cromwell Youth Trust meeting
- Attended the mural unveiling on Alpha Street, noting the diversity of the event and the great work by the Welcoming Communities team
- Attended the Dunstan triathlon, noting excellent results for ward schools
- Attended an athletics country meeting in Alexandra, noting the exceptional standard of the facilities
- Attended the junior rugby club Rogaine at Webbs orchard
- Attended a 'Shaping our Future' workshop noting the interesting discussions
- Attended the Elected Members Christmas lunch

Cr Gillespie reported on the following:

- Attended the 'Hidden Threads' exhibition opening night at the Cromwell Museum
- Attended the annual United Fire Brigade Conference, noting the excellent speakers and refreshing diversity of leadership
- Attended a site visit at the Cromwell Mall for Councillors
- Gave an update on the October Council meeting
- Gave an update on recent Hearings Panel meetings

Mr Sanford reported on the following:

- Has installed five bike stands on the Cromwell Gorge Cycling and Walking Trail
- Has been playing social netball on Mondays
- Attended the Informatics talk by Brad Olsen
- Attended the walk through of the mall with Councillors and Board members
- Saw local band Ord Road play at Scott Base
- Attended Cromwell Speedway
- Attended the Cromwell Junior Rugby Club Rogaine at Webbs orchard
- Attended the Cromwell Mountain bike club dig night
- Attended the Elected Members Christmas lunch at The Packing Shed

Cr Laws reported on the following:

- Gave an update on the October Council meeting
- Attended the walk around Cromwell Town Centre
- Was an apology for the Old Cromwell meeting
- Attended the Elected Member Christmas lunch noting the great venue

Ms McConnell reported on the following:

- Was an apology for the Cromwell District Community Trust meeting but gave an update noting they are seeking a grant from Aotea Gaming Trust for funding the ongoing Chinese Settlement
- Attended 'The Matter of Art' exhibition at Central Stories celebrating the diversity of Central Otago Artists
- Attended the Cromwell Festive fête

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## COMMITTEE RESOLUTION

**Moved:** Browne  
**Seconded:** Scott

That the report be received.

**CARRIED**

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## 9 STATUS REPORTS

### 23.9.7 NOVEMBER GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider current status report updates.

#### COMMITTEE RESOLUTION

**Moved:** Sanford  
**Seconded:** McConnell

That the report be received.

**CARRIED**

## 10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 23 January 2024.

## 11 RESOLUTION TO EXCLUDE THE PUBLIC

#### COMMITTEE RESOLUTION

**Moved:** Laws  
**Seconded:** Scott

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>Confidential Minutes of Ordinary Board Meeting</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>23.9.8 - Cromwell Memorial Hall</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>23.9.9 - November Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting

	without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
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**CARRIED**

The public were excluded at 3.10 pm and the meeting closed at 4.24 pm.

## **4 DECLARATIONS OF INTEREST**

### **24.1.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 1415345**

#### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### **2. Attachments**

**Appendix 1 - 20240123 CCB Declarations of Interest.docx** [↓](#)

<b>Name</b>	<b>Member's Declared Interests</b>	<b>Spouse/Partner's Declared Interests</b>	<b>Council Appointments</b>
Sarah Browne	Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Shareholder) Central Otago Sports Turf Trust (Trustee) Central Football and Multisport Turf Trust (Trustee) Sutherland Architecture Studio Ltd (Employee)	Anderson Browne Construction and Development (Director and Shareholder) Infinite Energy Ltd (Employee)	Cromwell Youth Trust Tarras Community Plan Group
Neil Gillespie	Contact Energy (Senior Specialist - Hydro Sustainability) Clyde & Districts Emergency Rescue Trust (Secretary and Trustee) Cromwell Volunteer Fire Brigade (Chief Fire Officer) Cromwell Bowling Club (patron) Otago Local Advisory Committee - Fire Emergency New Zealand Returned Services Association (Member)		Tarras Hall Committee
Anna Harrison	Principal Goldfields Primary School Runs the Dunstan Zone swimming championships Cromwell Swim Club past president and club group coach Central Otago Primary School Sport Association (member) Dunstan Zone Sports Group (member) Principal of Goldfields Primary School	Mojo Modern Joinery Cromwell (Owner / Director)	Bannockburn Community Centre Management Committee Inc Cromwell District Museum

<b>Name</b>	<b>Member's Declared Interests</b>	<b>Spouse/Partner's Declared Interests</b>	<b>Council Appointments</b>
Cheryl Laws	The Message (Director) Wishart Family Trust (Trustee) Wooring Tree (Assistant Manager - Cellar Door) Daffodil Day Cromwell Coordinator	Otago Regional Council (Councillor) The Message (Director)	Cromwell Resource Centre Trust Old Cromwell Incorporated
Mary McConnell	Harrison Grierson Ltd (Employee) Contractor to Environmental Protection Authority and QLDC	Southern Lakes Motors (Shareholder and dealer principal)	Cromwell and Districts Community Trust Lowburn Hall Committee
Wally Sanford	Connect Cromwell (Steering Group Member) Landpro Ltd (Employee) Southland Zodiac Zephyr Club (Member) Cromwell Mountainbike Club (Member) Survey and Spatial New Zealand (Voting Member)	Vinpro (Employee)	Lake Dunstan Charitable Trust
Bob Scott	Cromwell Golf Club (President) Central Football Project Trust (Trustee) Dunes Owners Management Committee (Member)		Bannockburn Recreation Reserve Management Committee Inc Cromwell and Districts Promotions Group

## 5 REPORTS

### 24.1.2 GRANT ACCOUNTABILITY REPORT CROMWELL AND DISTRICTS PROMOTIONS GROUP 2022-2023

Doc ID: 1425271

#### 1. Purpose

To consider the grant accountability report provided by Cromwell and Districts Promotions Group for the 2022-2023 year activities.

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#### Recommendations

That the report be received.

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#### 2. Discussion

The Cromwell Community Board approved a promotion grant of \$90,000 for the Cromwell and Districts Promotion groups contractor, marketing and operating costs in the 2022-2023 year as per the following resolution.

##### Resolution: 22.4.8

- B. Allocates a promotion grant of \$90,000 to the Cromwell and Districts Promotions group for delivery of projects as outlined in the funding application for the 2022/2023 financial year.

As required by Council's grant policy, the group has provided the completed grant accountability report together with a copy of the annual financial performance report and chairpersons report.

#### 3. Attachments

**Appendix 1 - Grant Accountability Report 2022-2023 Cromwell and Districts Promotions Group (under separate cover) [↗](#)**

Report author:

Reviewed and authorised by:



Alison Mason  
Media and Marketing Manager  
15/12/2023



Dylan Rushbrook  
Group Manager - Community Vision  
20/12/2023



### 24.1.3 DELEGATIONS TO COMMUNITY BOARDS

Doc ID: 1425176

#### 1. Purpose

To consider the proposed changes to the Manual of Delegations in relation to community boards.

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#### Recommendations

- A. Receives the report and notes the level of significance.
  - B. Notes the ability for the Cromwell Community Board to make a submission on proposed changes to the Manual of Delegations regarding delegations to community boards.
  - C. Notes that written submissions need to be made to the Governance Manager by Sunday 11 February 2024.
- 

#### 2. Discussion

##### Background

S52 of the Local Government Act 2002 describes the role of community boards in the following way:

The role of a community board is to -

- a) represent, and act as an advocate for, the interests of its community; and
- b) consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- c) maintain an overview of services provided by the territorial authority within the community; and
- d) prepare an annual submission to the territorial authority for expenditure within the community; and
- e) communicate with community organisations and special interest groups within the community; and
- f) undertake any other responsibilities that are delegated to it by the territorial authority.

Traditionally, community boards in the Central Otago district have exercised delegations over and above these key roles identified in legislation. In particular, they have had an implied control over assets in their wards including land and revenues. This has relied on a two-step process of gaining community board approval before ratification at Council.

Recently, the long-term planning process and the challenging operating environment going forward has prompted Council to reconsider the continued appropriateness of these delegations and implied powers of the community boards, with a view to amending them to better align with the legislation.

##### Proposal

It is proposed that much of the delegated authority given to community boards be returned to Council. Also, it is proposed that the delegation by exception be removed and that community boards have specific powers to act.

Instead, community boards would be tasked with advocating and gaining feedback from a grassroots level within their wards in accordance with provisions in the Local Government Act 2002, and then be able to feed this back to Council.

These changes acknowledge the ongoing importance of the community boards in being a strong voice for their community, while ensuring that a whole district view is taken in critical decisions that are currently facing the community. These changes are reflected in the attached appendix.

**Feedback and Submission process**

Members will have the opportunity to discuss the proposed changes at the meeting. After the meeting, further thoughts on the changes can be provided in writing. These are due to the Governance Manager by the end of Sunday 11 February 2024.

**Next steps**

Once feedback and any submissions from boards are received, they will be collated into a report that will be presented to Council at their February 2024 meeting.

**3. Attachments****Appendix 1 - Proposed Revised Community Board Delegations** [↓](#)

Report author:



Peter Kelly  
Chief Executive Officer  
10/01/2024

## COMMUNITY BOARDS

**REPORTING TO:** Council

**CONSTITUTION:**

Vincent Community Board	Four directly elected representatives and three appointees
Cromwell Community Board	Four directly elected representatives and three appointees
Teviot Valley Community Board	Four directly elected representatives and one appointee
Maniototo Community Board	Four directly elected representatives and one appointee

**MEETING FREQUENCY:** Every six weeks or as required

**OBJECTIVES:**

*(Local Government Act, 2002 - section 52)*

1. To represent, and act as an advocate for, the interests of its community.
2. To consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the Community Board.
3. To maintain an overview of services provided by the territorial authority within the community.
4. To prepare an annual submission to the territorial authority for expenditure within the community.
5. To communicate with community organisations and special interest groups within the community.
6. To undertake any other responsibilities that are delegated to it by the territorial authority.

**POWER TO ACT:**

The Council delegates to the community boards the following functions, duties, powers and discretions, as they apply to their respective ward(s), subject to any delegation made by the Council on a "district-wide" basis:

**Community wellbeing**

- a) promote the social, economic, environmental and cultural well-being of local communities
- b) monitor the overall well-being of local communities

**Community leadership**

- a) to provide leadership to local communities on the strategic issues and opportunities that they face
- b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities
- c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes

- d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities

**Engagement and relationships**

- a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community

**Advocacy**

- a) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of district services and levels of service within the board area.
- b) Advocate on policies relating to services and programmes which have effects at ward level
- c) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service
- d) advocate to Council on any other matters that the board resolves to do so.

**Submissions**

- a) Make formal submissions on Reserve Management Plans under the Reserves Act 1977
- b) Make submissions in respect of parking and traffic management including the placement of road signage, controls on vehicle parking, traffic constraints and controls. The Board will also put forward its preference for priorities for road improvement works within the Board's area.

**Local activities**

- a) Make grants and donations within approved budgets
- b) Advise Council on rates, user charges and fees to fund activities and services located in the relevant ward
- c) Provision of street naming and reserve naming within their ward

**Limitations on Authority**

- a) The community board's "power to act", pursuant to this delegation, is limited to matters which relate *solely* to the Ward.
- b) The community board has a responsibility to ensure that its policies, actions and decisions are always within the overall strategic plans and direction, annual and long-term plans, policies and priority programmes adopted by the Council. Whenever a community board considers that this is either not possible or in the circumstances of the case not felt to be desirable, the community board's decision will be by way of a recommendation to the Council.
- c) Before making any decision pursuant to these delegated functions, duties and powers, the community board will satisfy itself (where appropriate) that adequate provision has been made in the approved estimates for the proposed works.

## **6 MAYOR'S REPORT**

### **24.1.4 MAYOR'S REPORT**

**Doc ID: 1415346**

#### **1. Purpose**

To consider an update from His Worship the Mayor.

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#### **Recommendations**

That the Cromwell Community Board receives the report.

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His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

#### **2. Attachments**

**Nil**

## **7 CHAIR'S REPORT**

### **24.1.5 CHAIR'S REPORT**

**Doc ID: 1415347**

#### **1. Purpose**

The Chair will give an update on activities and issues since the last meeting.

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#### **Recommendations**

That the report be received.

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#### **2. Attachments**

Nil

## **8 MEMBERS' REPORTS**

### **24.1.6 MEMBERS' REPORTS**

**Doc ID: 1415348**

#### **1. Purpose**

Members will give an update on activities and issues since the last meeting.

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#### **Recommendations**

That the report be received.

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#### **2. Attachments**

Nil

## 9 STATUS REPORTS

### 24.1.7 JANUARY 2024 GOVERNANCE REPORT

Doc ID: 1415351

#### 1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider current status report updates.

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#### Recommendations

That the report be received.

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#### 2. Discussion

##### Status Reports

The status reports have been updated with actions since the previous meeting (see Appendix 1).

#### 3. Attachments

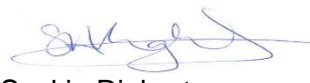
**Appendix 1 - 20240123 CCB Status Updates.docx** [↓](#)

Report author:



Sarah Reynolds  
Governance Support Officer  
10/01/2024

Reviewed and authorised by:



Saskia Righarts  
Group Manager - Business Support  
10/01/2024



<b>Status Updates</b>		<b>Committee:</b> Cromwell Community Board			
<b>Meeting</b>	<b>Report Title</b>	<b>Resolution No</b>	<b>Resolution</b>	<b>Officer</b>	<b>Status</b>
8/05/2023	Cromwell Memorial Hall	23.3.3	<p>That the Cromwell Community Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Adopts developed design for the Cromwell Memorial Hall building as detailed in appendix one of the report.</p> <p>C. Approves the commencement of detailed design.</p> <p>D. Approves the demolition of the existing hall building and appropriate salvaging.</p> <p>E. Approves the procuring of construction and demolition services.</p> <p>F. Notes that the 2021/31 Long Term Plan funds the Cromwell Memorial Hall project at a cost of \$31.5M and that the developed design estimate is now expected to be \$42.849M.</p> <p>G. Notes the shortfall in project funding of \$11.349M of which \$5M is expected to be met from external funders that are to be confirmed in November 2023 and that the remaining \$6.349M is proposed to be funded by way of by land sales from the Cemetery Road industrial development.</p> <p>H. Prior to approval of the detailed design, the Board receives for its approval:</p> <p>i. The proposed operating model for the facility</p> <p>ii. The projected operating and maintenance costs</p> <p>iii. The likely rating implications going forward</p> <p>I. The Board notes the district review of museum services and recommends to Council that it considers the Cromwell Memorial Hall project in that review.</p> <p>J. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p>	Project Manager - Property	<p><b>10 Jan 2024</b> No update due to staff being away.</p> <p><b>10 Nov 2023</b> Report deferred to the November meeting.</p> <p><b>06 Oct 2023</b> Report to be presented to the October meeting.</p> <p><b>18 Aug 2023</b> Report to be presented at the 11 September Cromwell Community Board meeting.</p> <p><b>17 Jul 2023</b> Consultant engaged to complete a financial assessment; this will be presented to Cromwell Board at the 11 September meeting.</p> <p><b>02 Jun 2023</b> Detailed design due to be completed in August 2023.</p>

8/05/2023	2022/23 Community and Promotions Grants Applications - 2nd Round	23.3.2	<p>That the Cromwell Community Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Allocates \$900 to Health Awareness Cromwell towards venue hire and advertising of a Health and Wellbeing Expo from the 2022/23 community grants budget.</p> <p>C. Allocates \$9,000 to the Cromwell and Districts Community Trust towards stage one of the Chinese Settlement Project from the 2022/23 community grants budget.</p> <p>D. Allocates \$6,950 to the Cromwell Museum Trust towards the design and construction of four photo albums from the 2022/23 community grants budget.</p> <p>E. Allocates \$2,900 to Family Works towards the Growing Taller Programme (Cromwell) from the 2022/23 community grants budget.</p> <p>F. Allocates \$6,490 to the WoolOn Creative Fashion Society for lighting, sound and catwalk costs at the 2023 WoolOn event from the promotions grants budget in the 2022/23 financial year.</p> <p>G. Allocates \$95,000 to the Cromwell and Districts Promotions Group for Light Up Winter, Fireworks and Street Party, Cherry Spitting Competition, Summer Series and Cromwell Ambassador Programme from the promotions grants budget in the 2023/2024 financial year, subject to the following:</p> <ol style="list-style-type: none"> <li>approval of the 2023/2024 Annual Plan;</li> <li>an agreement being signed between both parties confirming the Boards expectations of deliverables.</li> </ol>	Community Developme nt Advisor	<p><b>08 Jan 2024</b> The Health Awareness Expo has been postponed until April 2024. Family Works have been asked for an update on their programme.</p> <p><b>10 Nov 2023</b> Most grants have been paid. Both Health Awareness Cromwell and Family Works have been set up as new suppliers, however invoices are yet to be received.</p> <p><b>06 Oct 2023</b> Grants are yet to be paid to Health Awareness Cromwell and Family Works. Health Awareness Cromwell were contacted by staff and asked for an update on the expo – a response has not yet been received. Family Works have been set up as a new supplier however staff have not had a response to the request for an invoice.</p> <p><b>01 Jun 2023</b> All grant recipients have been informed of the outcome of their application. Purchase orders and new supplier forms have been raised and are being worked through for each successful applicant.</p>
9/02/2023	Cromwell Sports Club Request for Funding	23.1.3	<p>That the Cromwell Community Board:</p> <p>A. Receives the report and accepts the level of significance for the release of the Cromwell Sports Club Reserve Fund.</p>	Community Developme nt Advisor	<p><b>08 Jan 2024</b> Follow up meeting scheduled for February.</p> <p><b>10 Nov 2023</b></p>

			<p>B. Agrees to release the Cromwell Sports Club Fund reserve (3151) amount of \$69,333 to the Cromwell Sports Club towards the upgrade of its facilities.</p> <p>C. Agrees to consider any additional contribution towards the upgrade of the Cromwell Sports Club facilities on Anderson Park Recreation Reserve as part of the 2024-34 Long-term Plan process.</p> <p>D. Agrees that the release of the Cromwell Sports Club Fund reserve (3151) is subject to the Sports Club achieving its fundraising targets from other funders.</p>		<p>Meeting held with Cromwell Sports club and discussed the challenges of this LTP next follow up meeting to be had in November.</p> <p><b>06 Oct 2023</b> Meeting has been scheduled to discuss feasibility report and next steps.</p> <p><b>22 Aug 2023</b> A meeting is being scheduled between CODC staff and Cromwell Sports Club to discuss feasibility report and next steps.</p> <p><b>17 Jul 2023</b> Matter on hold until considered as part of the 2024/34 Long-term Plan process.</p> <p><b>01 Jun 2023</b> Matter on hold until considered as part of the 2024/34 Long-term Plan process.</p> <p><b>21 Apr 2023</b> Matter on hold until considered as part of the 2024/34 Long-term Plan process.</p> <p><b>07 Mar 2023</b> The Sports Club advised of the resolution. MATTER ON HOLD until considered as part of the 2024/34 Long-term Plan process.</p> <p><b>15 Feb 2023</b> Action memo sent to staff.</p>
12/09/2022	2022/23 Community and Promotions Grants Applications	22.6.3	<p>That the Cromwell Community Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Allocates \$11,270 to the Bannockburn Community Centre Management Committee Inc. towards floor resurfacing and refurbishment of the bell tower from the 2022/23 community grants budget.</p> <p>C. Allocates \$5,000 to the Tarras School towards resurfacing the school pool from the 2022/23 community grants budget.</p> <p>D. Allocates \$13,903.50 to the Cromwell Menz Shed Charitable Trust towards building security fencing</p>	Community Development Advisor	<p><b>08 Jan 2024</b> The plans for the shed are being finalised and will be submitted for building consent early in 2024. Once consent has been granted, fund raising will continue, with applications expected to be submitted to funders in April.</p> <p><b>10 Nov 2023</b> No further update on the Cromwell Menz Shed since the last meeting.</p> <p><b>06 Oct 2023</b></p>

			<p>from the 2022/23 community grants budget, subject to the land being suitable for development.</p> <p>E. Allocates \$1,520 to the Cromwell and Districts Community Arts Council Inc. for venue hire for the annual arts exhibition from the promotions grants budget in the 2022/23 financial year.</p>		<p>The Bannockburn Hall's accountability report is a separate report on the September agenda. The Cromwell Menz Shed project is advancing, they are currently waiting for working drawings and will then apply for building consent. Once consent is granted an application for funding will be submitted to the Otago Community Trust.</p> <p><b>21 Aug 2023</b> Central Lakes Trust have awarded \$197,000 towards the Cromwell Menz Shed project in August. The project is now considering it's other funding options before proceeding with the build.</p> <p><b>01 Jun 2023</b> Accountability for the Tarras Pool project has been received. The Bannockburn Hall floor resurfacing is expected to take place in July 2023. The site for the proposed Cromwell Menz Shed has been cleared and the Menz Shed are now waiting for updated quotes to advance their project.</p> <p><b>21 Apr 2023</b> The Solid Waste team have recently met with the Cromwell Menz Shed. The stockpile of glass is still to be moved so that the Menz Shed can obtain a new quote.</p> <p><b>07 Mar 2023</b> The delay in the payment of the grant to the Cromwell Menz Shed continues. Solid Waste advises gas monitoring was completed over the Christmas break and a report with results and recommendations has been finalised. The Menz Shed are now looking to obtain new quotes for completing this work but require CODC to move the stockpiled glass before this can be completed. The stockpiled glass will be relocated in the coming weeks to assist with progressing the Menz Shed development.</p> <p><b>31 Jan 2023</b></p>
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					<p>The delay in the payment of the grant to the Cromwell Menz Shed continues. Solid Waste advises that gas monitoring was completed over the Christmas break and a report with the results and recommendations is currently being reviewed.</p> <p><b>07 Nov 2022</b> Grants to the Bannockburn Community Centre Management Committee and the Tarras School have been paid. There has been a delay in the payment of the grant to the Cromwell Menz Shed as Council engaged a consultant to provide guidance around the requirements for the construction of a shed in the vicinity of the closed landfill. The consultant's report identified that further investigation around potential gas risk is required to determine what mitigations need to be included with the construction.</p>
15/02/2022	Cromwell Cemetery Development Plan	22.1.2	<p>That the Cromwell Community Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Subject to any land currently under contract for disposal, classify the remainder of Lot 3 Deposit Plan 505292 as Local Purpose – (Cemetery) Reserve under the provisions of the Reserves Act 1977.</p> <p>Subject to</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Public consultation in accordance with the Reserves Act 1977.</li> <li><input type="checkbox"/> The consent of the Minister of Conservation</li> </ul> <p>C. Extend designation 200 (subject to the process under the Resource Management Act 1991) to include the newly classified area above.</p> <p>D. Approves the proposed Cromwell Cemetery Development Plan 2021.</p>	Parks Officer - Projects	<p><b>08 Jan 2024</b> Classification of the cemetery land is in the work schedule but will take some time to be progressed due to other priorities. Funding has been included in the draft 2024 Long Term Plan to expand the approved development plan into more detail suitable for construction.</p> <p><b>07 Nov 2023</b> No change.</p> <p><b>02 Oct 2023</b> No change.</p> <p><b>18 Aug 2023</b> Status updates on hold while the classification process takes place. Funding is being included in the Draft LTP to further develop and then implement the concept.</p> <p><b>18 Jul 2023</b> Status updates on hold while the classification process takes place.</p> <p><b>02 Jun 2023</b> No change.</p>

			<p>E. That funding be included in future long-term plans to provide for implementation of the plan.</p> <p>F. Authorises the Chief Executive Officer to do all that is necessary to give effect to the resolution.</p> <p>ith Mr Murray recording his vote against</p>		<p><b>18 Apr 2023</b> No change.</p> <p><b>03 Mar 2023</b> No further update.</p> <p><b>31 Jan 2023</b> Status updates on hold while the reserve classification process takes place.</p> <p><b>09 Nov 2022</b> Status updates on hold while the reserve classification process takes place.</p> <p><b>30 Aug 2022</b> Status updates on hold while the classification process takes place.</p> <p><b>28 Apr 2022</b> Status updates on hold while the classification process takes place.</p> <p><b>17 Mar 2022</b> The process for the design and classification of the Cemetery Reserve is underway.</p> <p><b>21 Feb 2022</b> Action memo sent to the Parks Officer - Projects.</p>
18/05/2021	Submissions on the Long-term Plan 2021-31 Consultation Document	21.4.3	<p>That the Cromwell Community Board:</p> <p>Recommends to the Council that staff are requested to investigate the request for a toilet from the Cromwell Bike park further and provide a report for consideration in a future annual or long-term plan.</p>	Property and Facilities Manager	<p><b>10 Jan 2024</b> No update due to staff being away.</p> <p><b>04 Dec 2023</b> A late change of location for the toilet means contractors work has been halted. Work now to be completed early in the new year.</p> <p><b>30 Oct 2023</b> No Change.</p> <p><b>03 Oct 2023</b> No Change</p> <p><b>31 Aug 2023</b> No change.</p> <p><b>17 Jul 2023</b> Toilet has been programmed for a November 2023 install.</p> <p><b>29 May 2023</b></p>

					<p>Procurement process for toilet supply and services in progress.</p> <p><b>27 Apr 2023</b> Procurement process for toilet supply and services commencing.</p> <p><b>01 Mar 2023</b> Project planning is underway.</p> <p><b>27 Jan 2023</b> Better Off Funding has been approved. Project plan in progress.</p> <p><b>15 Nov 2022</b> Waiting on Better Off Funding</p> <p><b>31 Aug 2022</b> Funding through infrastructure to be confirmed September 2022. Background investigations (eg checking placement of services, getting quotes) have started to get the project underway.</p> <p><b>14 Jul 2022</b> Report being prepared and is scheduled for the November Council meeting.</p> <p><b>08 Jun 2022</b> A report is being prepared to Council for next financial year.</p> <p><b>17 May 2022</b> A verbal report was presented to CCB at their meeting on 9 May 2022 by Garreth Robinson (on behalf of the report writer )with an update plus to advise that a report is being prepared for the September meeting to go to Council requesting funding from the AP 23/24.</p> <p><b>17 Mar 2022</b> The survey has been received and a report is being prepared which will be presented to the Cromwell Community Board on 9 May 2022.</p> <p><b>07 Jan 2022</b> This is a double-up.</p> <p><b>24 Nov 2021</b></p>
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					<p>Property and Facilities Officer - Cromwell has emailed Bike Park committee to follow up and remind them of survey requirements. These should be available end of February 2022.</p> <p><b>24 Aug 2021</b> Cromwell Bike Park committee to undertake a usage study of the toilet facilities at the site in summer to reflect peak usage</p>
8/03/2021	Cromwell Pool Heating Upgrade	21.2.6	<p>That the Cromwell Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves additional funding of up to \$162,000 for the Cromwell Pool water sourced heating project from the Cromwell Reserves Contribution cost centre.</p>	Parks and Recreation Manager	<p><b>08 Jan 2024</b> Pool running to expectations, monitoring will continue over summer.</p> <p><b>MATTER CLOSED</b></p> <p><b>07 Nov 2023</b> Final adjustments are being made to the heating coil operating systems.</p> <p><b>06 Oct 2023</b> The Heating Coil has been installed, calibration of the coil with the rest of the Pool plant is taking place.</p> <p><b>15 Aug 2023</b> Heating coil has arrived; contractor will not be able to install until mid-September.</p> <p><b>17 Jul 2023</b> Heating coil is expected to be installed late August.</p> <p><b>30 May 2023</b> Staff are working with the contactors to finalise practical completion. An additional heating coil is also being installed to assist with the consistency of heating within the pool heating system.</p> <p><b>27 Apr 2023</b> No change.</p> <p><b>03 Mar 2023</b> Work is continuing on practical completion of heat pump and associated works.</p> <p><b>13 Jan 2023</b> Heat pump running as anticipated, practical completion of the work is due late January.</p> <p><b>09 Nov 2022</b></p>



					<p>Project is nearing completion with a few small areas for contractor still to work through prior to handing back to Council.</p> <p><b>30 Aug 2022</b> Commissioning work is still being undertaken to ensure the systems are operating efficiently.</p> <p><b>18 Jul 2022</b> The pool is now back operating with final commissioning being undertaken.</p> <p><b>08 Jun 2022</b> Work is well underway on this project. It is anticipated that the pool will reopen 4 July.</p> <p><b>28 Apr 2022</b> Work is currently taking place.</p> <p><b>17 Mar 2022</b> The heat pump is expected this week (14 - 18 March 2022). Work on the installation projected to take place after Easter.</p> <p><b>21 Jan 2022</b> Formal contract documents are being developed for this work.</p> <p><b>10 Nov 2021</b> Final designs have been prepared and are being priced by the contractor Hanlons. Price is expected mid-November.</p> <p><b>07 Oct 2021</b> Hanlons Plumbing have been appointed as contractor for this work. The heat pump is due around Feb 2022</p> <p><b>24 Aug 2021</b> Heat pump ordered, expected to arrive in approximately 6 months' time. In process of preparing detailed design work for pricing by preferred contractor.</p> <p><b>19 Jul 2021</b> Preferred contractor has been identified. Work is now progressing to prepare documentation for this contract.</p> <p><b>02 Jun 2021</b></p>
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					<p>The evaluation process for selecting a preferred contractor for undertaking the heat pump upgrade has taken place. Work is continuing on background checks before appointing a preferred contractor. This is expected to occur in early June.</p> <p><b>30 Apr 2021</b> Request for proposal to engage a suitable contractor was sent out late April with evaluation of tenders received scheduled for late May.</p> <p><b>09 Apr 2021</b> The procurement plan is currently being prepared.</p> <p><b>12 Mar 2021</b> Action memo sent to the Parks and Recreation Manager</p>
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**10            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 12 February 2024.

**11 RESOLUTION TO EXCLUDE THE PUBLIC**

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**Recommendations**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>Confidential Minutes of Ordinary Board Meeting</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>24.1.8 - January 2024 Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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