



AGENDA

Teviot Valley Community Board Meeting Thursday, 5 May 2022

Date: Thursday, 5 May 2022

Time: 2.00 pm

**Location: Roxburgh Service Centre, 120 Scotland
Street, Roxburgh**

(Due to COVID-19 restrictions and limitations of the physical space, public access will be available through a live stream of the meeting.)

The link to the live stream will be available on the Central Otago District Council's website.)

**Sanchia Jacobs
Chief Executive Officer**

Notice is hereby given that a meeting of the Teviot Valley Community Board will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh and live streamed via Microsoft Teams on Thursday, 5 May 2022 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

Order Of Business

1	Apologies	5
2	Public Forum.....	5
3	Confirmation of Minutes	5
	Teviot Valley Community Board meeting Meeting - 24 March 2022.....	7
4	Declaration of Interest.....	13
	22.3.1 Declarations of Interest Register	13
5	Reports	16
	22.3.2 2022-23 Annual Plan Budget and Fees and Charges Schedule.....	16
6	Mayor's Report.....	40
	22.3.3 Mayor's Report.....	40
7	Chair's Report	41
	22.3.4 Chair's Report	41
8	Members' Reports	42
	22.3.5 Members' Reports	42
9	Status Reports	43
	22.3.6 April 2022 Governance Report.....	43
10	Date of the Next Meeting.....	51

Members Mr R Gunn (Chair), Ms S Feinerman (Deputy Chair), Ms C Aitchison, Mr N Dalley, Cr S Jeffery

In Attendance T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), W McEnteer (Governance Manager), J Harris (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONFIRMATION OF MINUTES

Teviot Valley Community Board meeting - 24 March 2022

**MINUTES OF A MEETING OF THE
TEVIOT VALLEY COMMUNITY BOARD
HELD IN THE MICROSOFT TEAMS AND LIVE STREAMED
ON THURSDAY, 24 MARCH 2022 COMMENCING AT 2.03 PM**

PRESENT: Mr R Gunn (Chair), Ms S Feinerman (Deputy Chair), Ms C Aitchison,
Mr N Dalley, Cr S Jeffery

IN ATTENDANCE: T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald
(Executive Manager - Corporate Services), L van der Voort (Executive
Manager - Planning and Environment), S Righarts (Chief Advisor), G Bailey
(Parks and Recreation Manager), Kim McCulloch (Corporate Accountant),
L Stronach (Team Leader – Statutory Property), M Tohill (Communications
Support), R Williams (Community Development Officer), W McEnteer
(Governance Manager)

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

Anne Todd – Banners in Scotland Street, Roxburgh

Ms Todd spoke to replacing the banners in Scotland Street, Roxburgh and replacing them with more colourful options, which could showcase different produce from the Teviot Valley. She then responded to questions.

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Feinerman

Seconded: Dalley

That the public minutes of the Teviot Valley Community Board Meeting held on 3 February 2022 be confirmed as a true and correct record.

----- **CARRIED**

4 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

5 REPORTS

22.2.2 APPLICATION TO LEASE LOCAL PURPOSE RESERVE LAND (PRO: 65-7027-00)

To consider an application to lease part of Part Section 142 Block I Teviot Survey District being the Roxburgh Local Purpose (Public Utility) Reserve.

After discussion it was agreed that the frequency of rent reviews should be added to the terms and conditions of the lease.

COMMITTEE RESOLUTION

Moved: Jeffery
Seconded: Gunn

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves the granting of a lease over approximately 2 hectares of Part Section 142 Block I Teviot Survey District (as shown in figure 1), being Local Purpose (Public Utility) Reserve, to Roxburgh Excavation, on the following terms and conditions:
- Term: Five (5) Years
 - Rights of Renewal: Two (2) of Five (5) Years
 - Commencement Date: 01 April 2022
 - Rental: \$2,000 per annum plus GST plus outgoings
 - Rent Review Methodology: Market Rental
 - Rent Review Frequency: On Renewal
 - Final Expiry: 31 March 2037
 - Permitted Use: Industrial/Agricultural Storage Yard

Subject to:

- The Applicant deer fencing the perimeter of the demised area.
 - Ownership of the fencing (and any gates) transferring to Council on cancellation, expiry, or determination.
 - The provisions of the Reserves Act 1977.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

22.2.3 APPLICATION FOR EASEMENT OVER LOCAL PURPOSE (PUBLIC UTILITY) RESERVE

To consider granting an easement in gross over Part Section 142 Block I Teviot Survey District being Local Purpose (Public Utility) Reserve.

COMMITTEE RESOLUTION

Moved: Feinerman
Seconded: Aitchison

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to grant an easement (in gross) to Aurora Energy Limited containing the right to convey electricity over Part Section 142 Block I Teviot Survey District for \$1, subject to:
- Aurora Energy Limited (or their agents) obtaining all consents, permits, and other rights associated with installing the cable between the existing transformer and the new Point of Supply.
 - The final easement plan being approved by the Chief Executive Officer.
-

-
- The Minister of Conservation's consent.

C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

CARRIED

22.2.4 TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2021

To consider the financial performance overview as at 31 December 2021.

COMMITTEE RESOLUTION

Moved: Jeffery
Seconded: Aitchison

That the report be received.

CARRIED

6 MAYOR'S REPORT

22.2.5 MAYOR'S REPORT

His Worship the Mayor updated members on items of interest in the Teviot Valley and gave an update on current issues in the Three Waters space. He then responded to questions from members.

COMMITTEE RESOLUTION

Moved: Gunn
Seconded: Feinerman

That the Teviot Valley Community Board receives the report.

CARRIED

7 CHAIR'S REPORT

22.2.6 CHAIR'S REPORT

The Chair gave an update on activities and issues since the last meeting:

- Attended a meeting of the Ida McDonald Trust
 - Attended the farewell for Dr Leon Dittrich.
 - Attended a meeting with Nick Taylor from Nick Taylor and Associates regarding the proposed Lake Onslow project.
 - Attended a NZ Battery Project Technical Reference Group meeting.
 - Attended two Roxburgh Medical Services Trust meetings.
-

- Attended a meeting of the Roxburgh Pool Committee.
 - Attended a meeting of the Teviot Valley Watercare group.
 - Noted the picnic table on Cheviot Street, Roxburgh that had been removed, but never put back. Staff would investigate.
-

COMMITTEE RESOLUTION

Moved: Dalley
Seconded: Aitchison

That the report be received.

CARRIED

8 MEMBERS' REPORTS

22.2.7 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting:

Ms Feinerman reported on the following:

- Attended a Welcoming Communities meeting.
- Attended two fruit growers meetings with the Ministry of Primary Industries.
- Attended a not for profit governance workshop in Cromwell.
- Attended a meeting of the Tuapeka Bursary committee. Noted the quality of the applications from the Teviot Valley.
- Attended a meeting of the Walkways Committee. Noted the upgrades planned for the river track.
- Attended a meeting of the Roxburgh Swimming Pool Meeting. Noted that the committee is close to signing a contract for construction.

Ms Aitchison reported on the following:

- Gave an update on the Roxburgh Entertainment Committee.
 - Attended two sessions of the Dinner Club.
 - Attended a Lions meeting.
 - Attended a meeting of the Roxburgh Museum. Noted a survey the museum is currently holding regarding whether there was interest in a yearly subscription for the museum.
 - Noted a letter from Cliff Parker regarding the loss of a doctor at the medical centre. It was noted that the Medical Services Trust was working through those issues.
 - Noted a Roxburgh Museum meeting following this meeting.
-

Councillor Jeffery reported on the following:

- Noted communication with Cliff Parker regarding doctors at the medical centre.
- Attended a meeting of the Hearings Panel.
- Attended the business breakfast meeting in Roxburgh. Reported that numbers were down on previous meetings.
- Attended a debrief with Horticulture and Viticulture Central Otago Labour Survey funders.
- Spoke at a plaque opening for an Eion Edgar memorial.
- Attended a fruit growers meeting with the Ministry of Primary Industries.
- Attended the farewell for Dr Leon Dittrich.
- Attended an Audit and risk meeting.
- Attended an update on Three Waters.
- Attended a meeting of the Executive Committee.
- Attended a meeting of the Hearings Panel.
- Attended the March Council meeting.
- Attended a Regional Labour Market meeting.
- Attended a meeting of the Roxburgh Medical Services Trust.
- Mentioned the Contact Energy toilet in lake Roxburgh village and noted that this issue with the closed toilets had been going on for two years.

Mr Dalley had nothing to report.

COMMITTEE RESOLUTION

Moved: Aitchison

Seconded: Gunn

That the report be received.

CARRIED

9 STATUS REPORTS

22.2.8 MARCH 2022 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

COMMITTEE RESOLUTION

Moved: **Feinerman**

Seconded: **Jeffery**

That the report be received.

CARRIED

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 5 May 2022.

The meeting closed at 3.26 pm.

.....
CHAIR / /

4 DECLARATION OF INTEREST

22.3.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 579080

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - TVCB Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Cushla Aitchison	Roxburgh and District Lions Club (member)	Roxburgh and District Lions Club (member)	I and H McPhail Charitable Trust Roxburgh Entertainment Centre Improvement and Promotions Inc. Teviot District Museum Committee
Norman Dalley	Martel International Limited (Sole Director/Shareholder) Gilmour Development Limited (Sole Director/Shareholder) North Hill Limited (Sole Director/Shareholder) Teviot Valley Rest Home Incorporated (Chair) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Treasurer/Committee member) Dalley Family Trust (trustee) Teviot Prospects (member) Teviot Valley Rest Home Ltd (Director)	217 Scotland Street, Roxburgh (Property Owner) Gilchrist Town Orchard Limited (Shareholder/Director) Roxburgh and Districts Medical Services Trust (trustee) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (committee member)	I and H McPhail Charitable Trust Roxburgh Cemetery Trustee Committee
Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) New Zealand Motor Caravan Association (NZMCA) Member Roxburgh Pool Committee (Chair)	Breen Construction (employee / builder) NZMCA (member)	Teviot Valley Walkways Committee Ida MacDonald Charitable Trust Tuapeka County Bursary Fund Committee Teviot Prospects

Raymond Gunn	Stonehaven Limited (Director) Stonehaven Trust (Trustee) Roxburgh Gun Club (Secretary) Central Otago Wilding Conifer Control Group (member) Roxburgh Trotting Club (member) Roxburgh A&P Society (member) Coal Creek Cycleway Trust (Trustee) Teviot Valley Resthome Inc (Medical Services Trust delegate) Teviot Valley Water Care Group (Committee Member) NZ Battery Project Technical Reference Group (TRG) (member)	Stonehaven Trust (Trustee)	Ida MacDonald Charitable Trust Roxburgh and District Medical Services Trust Roxburgh Swimming Pool Redevelopment Committee
Stephen Jeffery	G & S Smith family Trust (Trustee) K & EM Bennett's family Trust (Trustee) Roxburgh Gorge Trail Charitable Trust (Chair) Roxburgh and District Medical Services Trust (Trustee) Central Otago Clutha Trails Ltd (Director) Teviot Prospects (Trustee) Teviot Valley Community Development Scheme Governance Group Central Otago Queenstown Network Trust		

5 REPORTS

22.3.2 2022-23 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

Doc ID: 577258

1. Purpose of Report

To approve the final budgets for the Teviot Valley ward for inclusion in Council's Annual Plan 2022-23 process and the 2022-23 fees and charges schedule.

Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to accept the Teviot Valley ward final 2022-23 Annual Plan budgets and recommend to Council for inclusion in the 2022-23 Annual Plan.
- C. Agrees to accept the Teviot Valley ward 2022-23 Fees and Charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.

2. Background

The 2022-23 final budgets for the Teviot Valley ward have been prepared on Council's request to keep the 2021-22 Long-term Plan (year two) budgets relatively unchanged. The draft budget was presented to the Community Board in February 2022.

At the time of presenting the budgets, the overall Council average annual rates increase was projected be 7.7%, down from 7.8% as adopted for year two of the 2021-31 Long-term Plan. The Teviot Valley ward's average rates increase, excluding district-wide rates and metered water, was projected to be around 6.9% (\$34k).

When presenting the budget in February, a few errors were identified, these have since been corrected and has resulted in the average rates increase for the Teviot Valley ward decreasing to an average rate increase of 5.2% (\$26k). This excludes district-wide rates and metered water. The overall Council rates, while still being finalised with Council is also projected to be less than the initially reported 7.7%.

In addition to adopting the annual plan and setting the rates for the new financial year, Council adopts the annual fees and charges. A complete copy of the Fees and Charges 2022-23 Schedule is attached for information. There were minimal changes across the full suites of fees and charges from year one of the Long-term Plan to the proposed 2022-23 Annual Plan

3. Discussion

Council staff presented draft budgets to each community board for consideration at their February meetings. Staff identified a couple of changes that were required.

This final version of the Teviot Valley ward's annual budget now needs to be incorporated into the all-of-Council annual budget as part of the 2022-23 Annual Plan, scheduled to be adopted 01 June 2022.

Appendix 1 shows the cost centres that are funded by Teviot Valley Community ward rates and outlines the changes made between the current year and 2022-23. The ward rate is specific to rateable units in the ward and is not the district wide rate, or metered water.

4. Financial Considerations

If adopted by Council, there will be an overall rating increase of \$26k (5.2%).

The main variances are:

- Cost of the Roxburgh Pool being principal plus interest on the loan, and reduced reserve balances from the use of reserves.
- Changes in the asset database (Teviot Valley walkway and Roxburgh Entertainment Centre) which impacts on the cost of reserves and depreciation.

5. Options

Option 1 - (recommended)

To accept the final Teviot Valley ward 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan.

Advantages:

- Meets statutory requirements
- Provides transparent expenditure management
- The Teviot Valley Ward's budget will feed into Council's Annual Plan budget for 2022-23
- Meets the ratepayers' expectations
- Allows changes to reflect Council and Community Board decisions post setting of the 2021-31 Long-term Plan
- Allows for Fees and Charges to be updated to reflect the most accurate charges.

Disadvantages:

- Some members of the community may feel disadvantaged paying increased rates.

Option 2

Decline the final Teviot Valley ward 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan and do not recommend it to Council for inclusion in the 2022-23 Annual Plan process.

Advantages:

- Status quo remains and rate payers do not incur increased rates.

Disadvantages:

- Delay in the annual plan process or the 2022-23 Annual Plan may not accurately reflect the Community Board's prior decisions.
- Run the risk of delaying the annual plan process and therefore potentially missing the legislative deadlines
- May not reflect a fair distribution of costs to the rate payer
- Does not reflect the intention of the 2021-31 Long-term Plan (year two)
- Reliance on financial reserves through not reflecting the true cost of activities, and therefore not rating accurately.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of the community by involving community board members in robust and transparent financial decision making.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, consistent with all council plans and policies, and the 2022-23 Annual Plan is closely aligned to year two of the 2021-31 Long-term Plan.
Considerations as to sustainability, the environment and climate change impacts	No implications, as this has been factored in the 2021-31 Long-term Plan and there have been no changes to these considerations and assumptions used to prepare the 2021-31 Long-term Plan.
Risks Analysis	The risk of not accepting this report is that Council will lose the ability to adopt the 2022-23 Annual Plan and set and collect, the required rates to fund the activities Council is required to carry out. Council will not meet legislative requirements and may be exposed to legal challenges.
Significance, Consultation and Engagement (internal and external)	This is a significant step in the annual plan process, as it ensures the Community Board is across its ward-specific budget, and feedback to Council's overall 2022-23 Annual Plan.

7. Next Steps

Once this report is accepted and changes made where necessary, it will be submitted to Council for recommendation to be included in the final 2022-23 Annual Plan scheduled to be adopted 1 June 2022.

A complete schedule of the fees and charges has been submitted to each of the relevant community boards for approval. Once approved, the total suite of fees and charges will also

be presented to Council with the recommendation that Council adopt the proposed fees and charges as part of the adoption process when adopting the 2022-23 Annual Plan.

8. Attachments

Appendix 1 - Teviot Valley Rates Summary [↓](#)

Appendix 2 - Fees and Charges 2022-23 [↓](#)

Report author:

Reviewed and authorised by:



Kim McCulloch
Management Accountant
11/04/2022



Leanne Macdonald
Executive Manager - Corporate Services
12/04/2022

Sundry		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
7033	Roxburgh Promotions	2,000	2,000	0	0.0%	2,000	0
7111	General Revenues & Development Roxburgh	(5,000)	(5,000)	(0)	0.0%	(5,000)	0
7211	Elected Members Teviot Valley	95,010	91,138	(3,872)	(4.1%)	93,133	(1,877)
7431	Roxburgh grants	5,200	5,200	0	0.0%	5,200	0
		97,210	93,338	(3,872)	(4.0%)	95,333	(1,877)

Property and Facilities		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
7351	Endowment land Roxburgh	(12,443)	(12,498)	(55)	0.4%	(12,443)	0
7353	Other property Roxburgh	15,965	17,622	1,657	10.4%	15,792	(173)
7411	Community Halls Teviot	75	3,414	3,338	4,431.8%	152	77
7413	Roxburgh Memorial Hall	330	730	400	121.2%	330	0
7414	Roxburgh Town Hall	47,529	106,814	59,285	124.7%	45,610	(1,919)
		51,457	116,081	64,625	125.6%	49,441	(2,016)

Parks and Reserves		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
7451	Millers Flat Recreation Reserve Committee	39,432	39,438	6	0.0%	39,364	(68)
7461	Reserves Roxburgh (all)	213,438	203,739	(9,699)	(4.5%)	212,557	(881)
7463	Teviot Valley Walkway Committee	18,009	3,309	(14,700)	(81.6%)	3,453	(14,556)
7491	Roxburgh Pool	89,589	28,180	(61,409)	(68.5%)	65,964	(23,625)
7492	Millers Flat Pool	20,007	18,893	(1,114)	(5.6%)	20,022	14
		380,476	293,561	(86,915)	(22.8%)	341,359	(39,117)

	AP 2022/23	LTP Year 1 2021/22	AP 22/23 vs LTP 21/22 \$ Change	AP 22/23 vs LTP 21/22 % Change
Total Rates	529,142	502,980	(26,163)	(5.2%)

NB: This excludes district wide rates and water meter rates collected within the District ward and excludes growth in ratepayer base.

FEES AND CHARGES 2022-23

THREE WATERS		2022/23 Includes GST	2021/22 Includes GST
Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost the service as scheduled in the rating section of the 10 year Plan, based on the number of complete months remaining in the financial year.	DESIGNATED WASTEWATER TREATMENT PLANT		
	Disposal of septage tank load less than 3,000 litres	130	130
	Every additional 1,000 litres discharges (or part thereof)	40	40
	Designated Septage station disposal cost/litre	0.04	0.04
	TRADE WASTE		
	Application fee deposit (invoiced at actual cost)	240	240
	Application to transfer trade waste discharge consent	80	80
	Annual fee	160	160
	THREE WATERS - PER APPLICATION		
	Approved contractors (per application)	80	80
	Non-approved contractors (per application)	160	160
	Non-approved contractors (per application)	At cost	At cost
	BULK TANKER WATER FROM FIRE HYDRANTS		
	Bulk water application fee	No charge	No charge
	Tanker / Standpipe Inspection (at least annual)	100	100
	Hydrant Standpipe Hire / month (excluding water usage)	30	30
	Water Usage Per m ³	1.80	1.80
	BULK WATER SUPPLY		
	Network connected bulk water rate (per m ³)	0.86	0.86
	REMOVAL OF WATER RESTRICTOR		
	Temporary restrictor removal fee	At cost	At cost
	WATER METER ACCURACY TESTS		
	House visit and assessment	55	55
	Meter removal and calibration	525	525
	Meter validated as accurate	80	80
	Meter validated as inaccurate	No charge	No charge
	Final meter read	40	40
	OTHER		
	Unauthorised and other activities	At cost	At cost
	CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)		
	Financial Contributions - Reserves		
	Urban	2380	2380
	Rural	1190	1190
	Note: Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.		
	DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS		
	Water Supply		
	Lake Dunstan Water Supply (Alexandra / Clyde)	7131	7131
	Cromwell	3877	3877
	Naseby	4044	4044
	Omakau / Ophir	10917	10917
	Patearoa	3267	3267
	Ranfurly	2492	2492
	Roxburgh	3321	3321
	Wastewater		
	Alexandra / Clyde	7536	7536
	Cromwell	3139	3139
	Naseby	3399	3399
	Omakau / Ophir	4992	4992
	Ranfurly	796	796
	Roxburgh	4670	4670
	THREE WATERS AND WASTE MANAGEMENT PART CHARGES IN LIEU OF RATES		
	The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.		
	Water Supply – per month		
	If already rated as serviceable	23.12	23.12
	If not rated as serviceable before	37.91	37.91
	Wastewater – per month		
	If already rated as serviceable	27.20	27.20
	If not rated as serviceable before	54.40	54.40
	Waste Management – per month		
	Additional household rubbish bin	23.57	22.24
	Additional mixed recycling bin	4.95	4.67
	Additional glass recycling bin	4.95	4.67

FEES AND CHARGES 2022-23

ENVIRONMENTAL SERVICES		2022/23 Includes GST	2021/22 Includes GST
<p>Where weighing facilities are available Council reserves the right to charge by weight, where no weighing facilities are available Council reserves the right to charge by volume as assessed by the operator. All fees are user pays (ie waste producer pays) and include a waste minimisation charge to help fund recycling and other waste reduction initiatives. Fees also include charges associated with the Emissions Trading Scheme.</p>	TRANSFER STATION CHARGES		
	Standard size refuse bag (60 litres)	8	8
	Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)	8	8
	Child car seat recycling (Alexandra and Cromwell only)	10	10
	Car body (all tanks pierced and drained)	20	20
	Whiteware and separated metal (excl fridges)	No charge	No charge
	Fridges (degassing charge)	16.5	-
	Gas bottle disposal (any size)	11	-
	Transfer Station with Weigh Facility		
	General waste charge by weight per tonne	345	334.61
	Tyres by weight by tonne	455	444.72
	Transfer Station without Weigh Facility		
	General waste charge by volume per cubic metre (assessed by operator)	70	67
	Car tyres	5	5
	Truck tyres	22	21
	Tractor / Loader tyres	89	86
	GREENWASTE DEPOSITED IN GREENWASTE AREA		
	Car load	No charge	No charge
	Trailer or ute load	5	5
	Trailer-load charge by volume per cubic metre	5	5
	CLEANFILL DEPOSITED IN CLEANFILL AREA		
	Charge by volume per cubic metre	15	15
	HAZARDOUS WASTE		
	Up to 20kg or 20 litres	10	10
	Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre).	10	10
	WHEELIE BIN CHARGES		
	Replacement of bin due to damage (not wear and tear)	50	50
	Initial change of bin size	No charge	No charge
	All subsequent changes to bin size	N/A	N/A
	Additional mixed recycling bin (per annum)	59.41	56.06
	Additional glass recycling bin (per annum)	59.41	56.06
	Additional rubbish (red) bin (per annum)	282.80	266.85
	Administration fee	50	50

FEES AND CHARGES 2022-23

ROADING	2022/23 Includes GST	2021/22 Includes GST
LICENCE TO OCCUPY		
Single owner	180	180
Multiple owner	At cost	At cost
TRAFFIC MANAGEMENT PLAN APPROVAL		
Commercial organisations and events	90	90
Non-profit community events	No charge	No charge
TEMPORARY ROAD CLOSURE		
Commercial organisations and events	280	280
Non-profit community events	No charge	No charge
CORRIDOR ACCESS REQUEST <i>(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)</i>		
Minor Works	No charge	No charge
Major Works (trenches exceeding 20m in length)	80	80
Project Works	At cost	At cost
ROAD STOPPING		
Time and disbursements plus legal and survey costs	At cost	At cost
Miscellaneous fees (other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)	At cost	At cost
RAPID NUMBER		
New	70	70
Replacement	50	50
DUST SUPPRESSION		
Residential house with 100m of road to Council programmed timetable	No charge	No charge
Residential house with 100m of road outside programme works	At cost	At cost
Commercial and other applications to Council programmed timetable	At cost	At cost
OTHER		
Commercial fingerboard signs	At cost	At cost
DEVELOPMENT CONTRIBUTIONS		
Roading		
Residential	1719	1719
Business	NIL*	NIL*
* Fixed business contributions are non-longer applicable. All contributions are calculated on the basis of a household unit equivalent (HUE).		

FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY	
	2022/23 Includes GST	2021/22 Includes GST
<i>Estimated value of work, includes Project Check Fee. The cost of any peer review of professional documents is at the applicant's cost. All Building Control Fees are based on the average time taken to complete administration, processing and inspections based on the value of the building consent or other building work. Work in excess of this time may be charged for at time and disbursements. Any other charge for information, certification or inspection, or recording of safe and sanitary certificates not specifically provided for to be charged at time and disbursements (\$140 minimum).</i>	BUILDING CONTROL CHARGES	
	Residential alterations and new	
	Up to and including \$5,000	450
	Over \$5,000 and not exceeding \$10,000	691
	Over \$10,000 and not exceeding \$20,000	1141
	Over \$20,000 and not exceeding \$40,000	1671
	Over \$40,000 and not exceeding \$80,000	1971
	Over \$80,000 and not exceeding \$200,000	2651
	Over \$200,000 and not exceeding \$350,000	3556
	Over \$350,000 and not exceeding \$500,000	3712
	Over \$500,000 and not exceeding \$750,000	4017
	Over \$750,000 and not exceeding \$1,000,000	4467
	Exceeding \$1 million (minimum deposit plus additional time if necessary)	4852
	Rural farm shed with engineers PS1, conservatories, new swimming pools, other consents with <3 inspections (no amenities)	953
	Commercial alterations and new	
	Up to \$10,000	841
	\$10,000 - \$20,000	1441
	\$20,000 - \$40,000	1971
	\$40,000 - \$80,000	2121
	\$80,000 - \$200,000	3251
	\$200,000 - \$350,000	3406
	\$350,000 - \$500,000	3636
	\$500,000 - \$750,000	4167
	Exceeding \$750,000 (minimum deposit plus additional time if necessary)	4242
	BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1000.00 or part thereof
	MBIE Levy - (projects under \$20,444 are exempt)	\$1.75 for every \$1000.00
	OTHER BUILDING CONSENT CHARGES	
	Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required
	Amendments to Building Consents actual cost of work to be recovered at time and disbursements	\$150.00 deposit + \$150.00 / hour
	Erection of marquee	316
	Heating / fire appliances - free standing	241
	Heating / fire appliances - inbuilt and second-hand	391
	Wetback fire / diesel boilers	391
	Wind machines (horticultural)	N/A
	Inspection cancellation (same day) no fee if cancelled the previous day	150
	Other building charges	
	Certificate of Acceptance	
	Minor work up to \$5,000	1103
	Residential \$5,000 to \$20,000	1478
	Residential \$20,000+	2453
	Commercial – \$615 deposit plus hourly rate	\$675.00 + hourly rate
	Change of Use (initial fee)	252
	Relocation report within the district	\$150 (report) plus \$150 per hour of inspection
	New compliance schedule	\$150.00 / hour
	Amended compliance schedule	110
	WOF monitoring features and renewal	\$150.00 / hour
	Certificate for Public Use	504
	Notice to Fix	225
	Fire Service assessment of building consents (plus costs)	150
	Demolition	300
	Inspection of unsatisfactory work (per visit or inspections not already provided for)	150
	Swimming pool exemption (referred to Council)	N/A
	Swimming pool inspection barriers and compliance (each inspection)	\$150.00 / hour
	Swimming pool registration	55
	Water test fee (fee plus actual test cost)	120
	Assessment of building consent exemption application (deposit) + \$150.00 / hour processing or inspection	\$150.00 / hour
	Title search	27
	Minor variations (to building consents)	\$150.00 / hour
	Building Consent Report (annual fee)	69

FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY		2022/23	2021/22
			Includes GST	Includes GST
	Project Information Memorandum – Residential		412	412
	Project information memorandum – Commercial		525	525
	Time and disbursements			
	Hourly rates for processing all applications		150	150
	Mileage (dollar(s) per km)		1	1
	Hourly rates for processing all applications		105	105
	ENVIRONMENTAL HEALTH			
	Annual inspection			
	Camping grounds		336	336
	Hairdresser shops		225	168
	Offensive trades		225	168
	Funeral directors		225	168
	Follow up inspection fee (hourly rate)		150	168
	Change of ownership		150	168
	ANNUAL REGISTRATION			
	Camping grounds		168	168
	Hairdresser shops		168	168
	Offensive trades		168	168
	Funeral directors		168	168
	Miscellaneous Bylaw and general licence fees		N/A	N/A
	Late payment fee		N/A	N/A
	FOOD CONTROL PLANS / NATIONAL PROGRAMMES			
	Initial registration		403	403
	Annual registration		201	201
	Audit fee			
	Food control plan (single-site)		504	504
	Food control plan (multi-site)		804	804
	National Programme 1		336	336
	National Programme 2		420	420
	National Programme 3		504	504
	Subsequent verifications and enforcement (hourly rate)		168	168
	Site rental fee		N/A	N/A
	BYLAW AND POLICY			
	Trading in Public Place General Bylaw			
	Application fee			
	Fee per annum		420	420
	Class 4 Gambling and Board Venue application fee (deposit)		336	336
	Hourly rates for processing all applications		168	168
	Additional sandwich board		N/A	N/A
	ALCOHOL LICENSING			
	Local Authority Compliance Certificate			
	Building		150	150
	Planning		150	150
	Public notification fee		125	125
Any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this.	ANIMAL CONTROL			
	Dog Registration Fees			
	Non-working dogs		55	55
	Working dogs		12	12
	Late penalty fee (percentage of base fee)		150% of annual registration fee	150% of annual registration fee
	Dog Impounding Charges			
	First impounding (for each 12 months)		100	100
	Second impounding (for each 12 months)		150	150
	Third and subsequent impounding (for each 12 months)		200	200
	Sustenance		22	22
	Destruction of dog		At cost	At cost
	Notification		N/A	N/A
	Microchipping		32	32
	Licence to keep more than 3 dogs			
	Application		75	75
	Inspection fee		\$150.00 / hour	\$150.00 / hour
	Annual permit fee		150	150

FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY	
	2022/23 Includes GST	2021/22 Includes GST
	REFUNDS	
	Refund administration fee	Refer to Governance and Corporate Services section
	NOISE CONTROL	
	Return of Seized Equipment	
	Administration charge	84
	Storage fee	5 (per day)
	Non-compliance with Excessive Noise Direction	500
	Non-compliance with Abatement Notice regarding unreasonable noise	750
	Contractor charge (add to administration charge)	
	Alexandra / Clyde	60
	Cromwell	70
	Ranfurly	100
	Roxburgh / Naseby	80
	ENFORCEMENT	
	Monitoring and enforcement - hourly rate	150
	PLANNING (all deposits non-refundable)	
	Subdivision Charges	
	Land Subdivision Consent	
	Consent application deposit (notified to formal hearing)	2000
	Consent application deposit (non-notified to formal hearing)	1500
	Consent application deposit (under delegated authority)	900
	Minor boundary adjustment	430
	Plan Certification - 223	150
	Plan Certification - 224(c) (deposit)	260
	Minor amendment to cross lease / unit title plan (deposit)	510
	Other Charges	
	Completion certificates	80
	Overseas Investment Regulations Certificates (deposit)	150
	Compliance certificates / Certificate of Compliance (S139) (deposit)	550
	Certified copy of Council resolution	80
	Registered bond	At cost
	Release from registered bond	At cost
	Right of way consents (deposit) (Section 348 LGA)	225
	Certificate of approval of survey plans (s.226(1)(e)(ii))	150
	Change or cancellation of amalgamation condition (deposit) (Section 241)	160
	Cancellation of easement (Section 243)	160
	Cancellation or amendment of consent notice (Section 221)	180
	Land Use Consent	
	Consent application deposit (notified to formal hearing)	2000
	Consent application deposit (non-notified to formal hearing)	1500
	Consent application deposit (under delegated authority)	600
	Non-compliance with bulk and location requirements - deposit (under delegated authority)	N/A
	Minor breach of standards (deposit)	350
	Application for extension of lapse date (deposit (section 125))	300
	Minor Change or Cancellation of Consent Condition (delegated section 127) (deposit)	400
	Complex Change or Cancellation of Consent Condition (delegated section 127) (deposit)	600
	Change or Cancellation of Consent Condition to Formal Hearing (section 127) (deposit)	1000
	Monitoring Consent Holders (per hour + mileage)	\$150 / hour + mileage
	Hearing of Objection to Resource Consent (deposit)	800
	Resource consent exemption (section 87BB) (fixed fee)	225
	Boundary activity (section 87BA) (fixed fee)	300
	Application for Heritage Orders and Designations (deposit)	
	Outline plan approval (deposit)	390
	Minor, no research (plus public notification)	1000
	Moderate, standard research requirements (plus public notification)	5000
	Major, affects large area of district (plus public notification)	10500

FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY	2022/23 Includes GST	2021/22 Includes GST
<i>Because such procedures are lengthy and involved, it is appropriate that provision be made for ongoing fee charging, for the processing, report preparation, briefing of Chairperson, attendance of planning consultant and / or staff at hearing or in preparation of application to the Chief Executive Officer in the event of an application under delegated authority and for the preparation and drafting of the decision and release to all parties. DBH and BRANZ levies apply to work over \$20,000.</i>	APPLICATION FOR DISTRICT PLAN CHANGE (DEPOSIT)		
	Minor effect – not requiring research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	2500	2500
	Moderate effect – requiring limited research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	7500	7500
	Major effect – affects significant part of District Plan / major land use effects (plus public notification and disbursements and all costs associated with conducting a hearing, including Councillors' fees. Applicant to provide all documentation to Council's satisfaction).	15000	15000
	Information Charges		
	Resource Management Act information	At cost	At cost
	All other information requested in writing (time charge + disbursements basis min)	80	80
	NES record search	150	150
	LAND INFORMATION MEMORANDUM (LIM)		
	Residential Search		
	Provided in 10 working days (electronic)	185 (non-refundable)	185 (non-refundable)
	Provided in 5 working days (electronic)	263 (non-refundable)	263 (non-refundable)
	Provided in 10 working days (paper)	315 (non-refundable)	315 (non-refundable)
	Provided in 5 working days (paper)	420 (non-refundable)	420 (non-refundable)
	Commercial Search		
	Provided in 10 working days (electronic)	263 (non-refundable)	263 (non-refundable)
	Provided in 5 working days (electronic)	368 (non-refundable)	368 (non-refundable)
	Provided in 10 working days (paper)	368 (non-refundable)	368 (non-refundable)
	Provided in 5 working days (paper)	420 (non-refundable)	420 (non-refundable)
	Other charges (engineering, technical consultancy and valuation fees) – to be in addition to all fees where additional information may be required or a report commissioned, or where attendance at a meeting is requested and for administration, inspection and / or supervision.	At cost	At cost

FEES AND CHARGES 2022-23

	POOLS, PARKS AND CEMETERIES	
	2022/23 Includes GST	2021/22 Includes GST
Cricket rates are variable depending on level of pitch preparation; seasonal rates available on application and by negotiation.	DISTRICT CEMETERIES	
	Plot Charge (Standard) - all cemeteries in the District	
	Standard plot fees - including memorial structures plot, Cromwell Cemetery	900
	Memorial Structures Plot - Cromwell Cemetery	N/A
	Ashes plot	400
	Memorial wall (plinth which allows for 32 plaques) - Alexandra Cemetery	100
	Memorial wall (which allows for 88 plaques double-sided) - Cromwell Cemetery	100
	RSA Plot - Cromwell Cemetery	No charge
	Stillborn babies	No charge
	Burial Fees District	
	Monday to Friday and Saturday mornings only and excluding Saturday afternoon's. No burials Sundays, statutory public holidays.	
	Standard re-opening and burial - Double Depth Standard	950
	Casket larger than standard (213cm x 76.2cm x 50.8cm) – additional to above fee	120
	Burial of ashes	400
	Out of District Fee (6 months or more)	95
	Burial of infants (up to 10 years / re-opening)	300
	Disinterment costs / re-interment	At Cost
	Breaking concrete	At Cost
	Memorial Permit processing fee	10
	NASEBY CEMETERY	
	Plot Fees	
	Standard plot fees	300
	Ashes plot	156
	Burial fees invoiced directly by Sexton	N/A
	RANFURLY CEMETERY	
	Plot Fees	
	Standard plot fees	300
	Ashes plot	156
	Burial fees invoiced directly by Sexton	
	PARKS	
	Sports Grounds (Alexandra and Clyde)	
	First class cricket wicket per ground (per day - wickets 1 & 2)	250
	Casual (per ground per day)	123
	Cricket wickets (per day - wickets 3 & 4) per wicket	135
	Changing rooms (per room) including showers	15
	Athletics (per day)	135
	Litter collection (per litter bin per day) - Additional fee	30
	Schools and school aged children exempt from charges	No charge
	Club Seasonal Rates (Including club training, regular season fixtures)	
	Rugby - Senior teams only	850
	Football - Senior teams only	1500
	Softball - Senior teams only	500
	Athletics - Senior teams only	500
	Club Cricket only (excludes first class cricket) - Senior teams only	1600
	Touch Rugby – per season	500
	Use of showers per day	5
	End of season cleaning fee	200
	Other Parks and Reserves Alexandra and Clyde – including Pioneer Park – per day	
	Commercial activity or event including circus, gypsy fair, Blossom Festival	400
	Non-Profit Community Groups	No charge
	Commercial market days	\$55.00 including power
	Commercial – car displays, advertising, vendors	146
	Basic space hire – no preparation / services required	No charge
	Non Commercial – community group activity includes rubbish and area preparation, e.g. school fairs	No charge
	Amusement devices (activity or device)	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device. Engineering fee at cost
	Council power box (power already connected per hour)	5
	Electricity boxes (if available) (power and connection)	At cost
	Bond to cover potential damage - refundable upon inspection grounds are in good condition	400
	CROMWELL SPORTS PAVILIONS	
	Alpha Street Pavilion	
	Football Club per annum	573
	Casual day hire	58
	Anderson Park Pavilion	
	Club per season	574
	Casual day hire	58

FEES AND CHARGES 2022-23

	POOLS, PARKS AND CEMETERIES		2022/23	2021/22
			Includes GST	Includes GST
<p>A \$400 bond is required for circuses and fairs, amusement device operators are also required to pay the appropriate inspection licensing fees to operate devices in the district.</p>	ANDERSON PARK (junior sport free) - school and school age children exempt			
	Sports Club Rentals (per player per season)			
	Anderson Park grounds		51	51
	Netball / tennis courts		20	20
	Club Seasonal Rates (Including club training, regular season fixtures)			
	Rugby - Senior teams only		1500	1500
	Football - Senior teams only		1500	1500
	Softball - Senior teams only		500	500
	Athletics - Senior teams only		500	500
	Club Cricket only (excludes first class cricket) - Senior teams only		1200	1200
	Touch Rugby – per season		500	500
	Casual Users (per day)			
	Non-sporting activities (per ground plus electricity)		75	75
	Touch (per field)		45	45
	Rugby (per field)		69	69
	ALPHA STREET RESERVE (per day) - school and school age children exempt			
	Commercial activity or event including circus and gypsy fair, circus		400	400
	Club Seasonal Rates (Including club training, regular season fixtures)			
	Football - Senior teams only		1500	1500
	Touch Rugby – per season		500	500
	Sports Club Rentals (per player per season) (junior sports free)			
	Alpha Street grounds		51	51
	Alpha Street ground lights - per hour		N/A	N/A
	Other Parks and Reserves – Cromwell per day			
	Basic space hire – space only no preparation required		No charge	No charge
	Non-Profit – community group activity including rubbish and area preparation eg. school fairs		No charge	No charge
	Commercial – Market days		55	55
	Commercial – Car displays / advertising, vendors		145	145
	Amusement devices (activity or device)		\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device.	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device.
			Engineering fee at cost	Engineering fee at cost
	MĀNIATOTO PARK			
	Sports clubs (per annum)		907	907
	Sports ground (per day)		117	117
	Outdoor netball / tennis courts		150	150
	Basic space hire – no preparation required		No charge	No charge
	Non-Profit Community activity (general use including rubbish and ground preparation)		No charge	No charge
	Commercial activity		122	122
	Athletics (per day) - Schools		No charge	No charge
	Athletics (per half day)		No charge	No charge
	Other Parks and Reserves – Māniatoto per day			
	Basic space hire – space only no preparation required		No charge	No charge
	Non-commercial – community group activity including rubbish and area preparation e.g.; school fairs		38	38
	Junior Cricket – Naseby		No charge	No charge
	Commercial – Market days, Vendors		55	55
	Commercial – Car displays / advertising		145	145
	Rugby Clubrooms			
	Rugby clubrooms (per day)		86	86
	TEVIOT VALLEY			
	King George Park - Community activity		No charge	No charge
	King George Park - Commercial activity		80	80
	Basic space hire – no preparation required		No charge	No charge
	Commercial Market, Vendor		55	55
<p>A whole day is more than 6 hours, half day is less than 6 hours. The stadium has a wooden gymnasium floor and is therefore not suitable for events requiring seating or furniture unless provision is made to protect the floor.</p>	MOLYNEUX PARK - this is property not parks			
	Stadium			
	Commercial hourly rate		35	35
	Non-commercial hourly rate		25	25
	Gas heating token (20 mins)		2	2
	Electric heating token (15 mins)		0.5	0.5
	Commercial - whole day		305	305
	Commercial - half day		205	205
	Commercial - whole day		170	170
	Commercial - half day		125	125
	Kitchen - whole day (includes foyer toilets)		55	55
	Kitchen - half day (includes foyer toilets)		30	30
	Changing rooms (per room)		15	15

FEES AND CHARGES 2022-23

POOLS, PARKS AND CEMETERIES		2022/23	2021/22
		Includes GST	Includes GST
ALEXANDRA POOL AND CROMWELL POOL			
Single Admission			
Adult (18 years old)		6.5	6.5
Child (School Age)		3.5	3.5
Preschooler (with maximum of 2 per 1 paying parent / caregiver)	No charge		No charge
Gold Card and tertiary student 17% off entry		5.5	5.5
Community Services Card holder 17% off entry		5.5	5.5
Shower		5	5
Family - maximum 2 adults and 4 children		17	17
Family - 1 Adult and 4 children		16.4	16.4
Replacement swim card if lost		2	2
BBQ Hire - per event	N/A		N/A
Gym/Swim Pass 30% off adult entry only			
Membership Card and Yearly Pass			
Adult - 10 swims		58.5	58.5
Adult - 25 swims		138	138
Adult - 50 Swims		260	260
Adult yearly pass (includes Aqua Fit classes)		480	480
Child - 10 swims		30	30
Child - 25 swims		74.5	74.5
Child - 50 Swims		140	140
Child yearly pass		240	240
Prepaid Swim Membership Prices			
Family - 6 Months		429	429
Family - 12 Months		709	709
Direct Debit Swim Membership Prices			
Child - 6 Months	5.00 / week		5.00 / week
Child - 12 Months	4.00 / week		4.00 / week
Adult - 6 Months	12.00 / week		12.00 / week
Adult - 12 Months	10.00 / week		10.00 / week
Family - 6 Months	19.00 / week		19.00 / week
Family - 12 Months	16.00 / week		16.00 / week
Gold Card, Community Services Card and Tertiary Students Card Holders			
	17% off the above adult prices		17% off the above adult prices
10 swims	17% off the above adult prices		17% off the above adult prices
25 swims	17% off the above adult prices		17% off the above adult prices
Yearly pass	17% off the above adult prices		17% off the above adult prices
Aquarobics and Aqua Fit			
Casual Adult entry and class		11	11
Adult - 11 class membership concession (includes pool entry)		110	110
Aqua class only when used with 10/25/50 swim concession card		4.5	4.5
Gold Card, Community Services Card, tertiary student entry and class	17% off the above adult prices		17% off the above adult prices
Gold Card, Community Services Card, tertiary student - 11 class membership concession (includes pool entry)	17% off the above adult prices		17% off the above adult prices
Aqua Fit Class only excluding pool entry	No charge		No charge
School Hire			
District primary schools per lane / block per hour – min charge 1 hour (excludes pool entry)		9	9
District high schools per lane / block per hour – min charge 1 hour (excludes pool entry)		9	9
Non-district schools – Min charge 1 hour (excludes pool entry)		13	13
Therapeutic pool per hour		36	36
Central Otago Swimming Clubs / Non-Commercial (as per definition)			
Tues, Thurs non-competitive club nights per lane, excludes entry (does not include development or squad coaching sessions)		9	9
Lane hire per lane per hour excludes pool entry minimum 1 hour (including development or squad coaching sessions)		9	9
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour (or by agreement with Aquatics Manager), includes staff time		150	150
Kayak Polo	Pool entry plus staff time		Pool entry plus staff time
Commercial Operators			
Lane hire per lane per hour excludes pool entry min 1 hour (or by agreement with Aquatics Manager)		30	30
Students - 10 swim pool entry concession card		10	10
Additional Charges			
Additional staff after hours	\$50 per hour per staff member		\$50 per hour per staff member
Meeting Room Charges (where available)			
Kitchen surcharge per half day		45	45
Kitchen surcharge per hour		15	15
Meeting room hire per half day		45	45
Meeting room hire per hour		15	15

FEES AND CHARGES 2022-23

POOLS, PARKS AND CEMETERIES		2022/23	2021/22
		Includes GST	Includes GST
SWIMMING LESSONS – CENTRAL SWIM SCHOOL (includes pool entry)			
Payment in advance or by direct debit			
10 x toddler / preschool lesson - Starfish, Turtles, Seals, Dolphin, Goldfish, Clownfish, Pufferfish and Rainbowfish		111	111
- 10 swim pool entry concession card		10	10
TOTAL		121	121
10 x school age lessons - Seahorse, Otter, Snapper, Crocodile, Barracuda, Piranha, Stingray, Marlin		111	111
- 10 swim pool entry concession card		10	10
TOTAL		121	121
10 x 45 minute stroke development - Sharks Squad		118	118
- 10 swim pool entry concession card		10	10
TOTAL		128	128
Weekday private lesson			
15 minutes		19	19
30 minutes		39	39
5 day block holiday classes		55	55
- 5 swim pool entry concession card		5	5
Family Discount:			
<i>If you have 3 or more members of your family learning to swim, only the first two members will pay standard price, then all additional children will receive 30% off</i>			
Multi-Lesson Discount:			
<i>Students attending more than one lesson per week are eligible for a 20% discount off their second lesson that week.</i>			
Direct Debit fees for payment of lessons above will incur these additional charges		0.6	0.6
Direct Debit Transaction Fee - successful transaction from bank account, credit union or building society		2.35%	2.35%
Direct Debit Transaction Fee - successful transaction from Visa / Mastercard		4.22%	4.22%
Direct Debit Transaction Fee - successful transaction from Amex / Diners Card		0.6	0.6
Failed Transaction Fee		11.5	11.5
Dishonour Fee by customer		44	44
Investigation Fee - charged back to customer			
RANFURLY SWIM CENTRE			
Admission			
Child		2.5	2.5
Adult		5	5
Child - 11 x swims (swim card)		25	25
Adult - 11 x swims (swim card)		50	50
Season pass (single)		95	95
Season pass (family) plus \$10 per child		118	118
Mānātoto Area School		522	522
St John's School		154	154
Aquabelles (per season)		412	412
Other groups (per season)		412	412
Professional coaching per hour		27	27

FEES AND CHARGES 2022-23

PROPERTY AND COMMUNITY FACILITIES		2022/23	2021/22
		Includes GST	Includes GST
A \$25 booking fee is applicable for non-payment on landing	AIRPORT LANDING FEES (PER LANDING)		
	Private aircraft	10	10
	Commercial light aircraft / twin engine	20	20
	Passenger planes < 18 passenger capacity	30	30
	Passenger planes >18 passenger capacity	60	60
	Emergency services (Police, Rural Fire, Air Ambulance)	No charge	No charge
	New Zealand Armed Forces	No charge	No charge
	APPLICATION FOR EASEMENT OR LEASE FOR ACCESS OR INFRASTRUCTURE PURPOSES (ROADING, SERVICES, TELECOMMUNICATIONS, POWER ETC)		
	Time plus legal, survey and advertisement costs	At cost	At cost
A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours. Bookings for the Jordan Lounge are made with the Senior Citizens on (03) 448 7007.	Deposit - no reserve status	500	500
	Deposit - reserve land	1000	1000
	COMMUNITY FACILITIES		
	ALEXANDRA COMMUNITY CENTRE		
	Hall and Bar		
	Commercial whole day	275	275
	Commercial half day	170	170
	Commercial hourly rate	35	35
	Non-commercial whole day	160	160
	Non-commercial half day	100	100
	Non-commercial hourly rate	20	20
	Hall, Kitchen and Bar		
	Commercial whole day	300	300
	Commercial half day	200	200
	Non-commercial whole day	180	180
	Non-commercial half day	125	125
	Hall, Reading Room, Kitchen and Bar		
	Commercial whole day	345	345
	Commercial half day	225	225
	Non-commercial whole day	225	225
	Non-commercial half day	135	135
	Whole Complex		
	Commercial whole day	455	455
	Commercial half day	300	300
	Non-commercial whole day	280	280
	Non-commercial half day	170	170
	Hire of equipment (away from hall, daily rate)		
	Trestles (each)	5	5
	Chairs (each)	2	2
	Portable stage pieces (each)	5	5
	ALEXANDRA MEMORIAL THEATRE		
	Commercial / non-local or by agreement with Chief Executive Officer		
	Evening performance	670	670
	Matinee performance (afternoon)	505	505
	Rehearsal (includes heating)	225	225
	Hourly rate (includes heating)	105	105
	Hourly rate (no heating)	50	50
	Amateur local non-profit making incorporated societies and educational institutes		
	Evening performance	235	235
	Matinee performance (afternoon)	180	180
	Rehearsal (no heating)	60	60
	Rehearsal (with heating)	125	125
	Hourly rate (includes heating)	60	60
	Hourly rate (no heating)	30	30
	CENTRAL STORIES BUILDING		
	Meeting room and theatre		
	Commercial hire	\$40 / hour	\$40 / hour
	Non-commercial hire	\$20 / hour	\$20 / hour
	CROMWELL MEMORIAL HALL		
	Whole complex (auditorium, supper room, west wing, kitchen)		
	Commercial whole day	470	470
A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours.	Commercial half day	315	315
	Non-commercial whole day	190	190
	Non-commercial half day	140	140

FEES AND CHARGES 2022-23

PROPERTY AND COMMUNITY FACILITIES		2022/23 Includes GST	2021/22 Includes GST
	Sporting events - tournaments whole day	145	145
	Sporting events - club nights / half day tournaments	115	115
	Sporting events - schools	115	115
	Hourly rate (only available on application to the Cromwell Community Board)	25	25
	After 1am charge per hour	25	25
	Auditorium (not including kitchen)		
	Commercial whole day	300	300
	Commercial half day	185	185
	Non-commercial whole day	160	160
	Non-commercial half day	105	105
	Sporting events - tournaments whole day	115	115
	Sporting events - club nights / half day tournaments	85	85
	Sporting events - schools	85	85
	Sporting events - tournaments whole day	115	115
	Hourly rate (only available on application to the Cromwell Community Board)	20	20
	After 1am charge per hour	20	20
	Supper Room or West Wing (not including kitchen)		
	Commercial whole-day	155	155
	Commercial half day	115	115
	Non-commercial whole day	90	90
	Non-commercial half day	75	75
	Supper Room and Kitchen		
	Commercial whole day	180	180
	Commercial half day	125	125
	Non-commercial whole day	115	115
	Non-commercial half day	90	90
	Commercial whole day	180	180
	Hourly rate (only available on application to the Cromwell Community Board)	90	90
	After 1am charge per hour	25	25
	Kitchen per hour	25	25
	Stage per hour	25	25
	Hire of trestles and chairs (away from hall)		
	Trestles (each)	5	5
	Chairs (each)	5	5
	Refundable deposit for 1-20 chairs	85	85
	Refundable deposit for more than 20 chairs	115	115
	Crockery breakages (at hall)	At cost	At cost
	NASEBY HALL		
	Whole day hire (not exceeding 24 hours)	105	105
	Half day hire (not exceeding 4 hours)	40	40
	Hourly rate if less than half day	20	20
	NASEBY PAVILION		
	Whole day hire (not exceeding 24 hours)	35	35
	Half day hire (not exceeding 4 hours)	20	20
	WAIPIATA HALL		
	24 hour period	105	105
	Hourly rate	8	8
	Waipiata Darts Club per annum	405	405
	WALLACE MEMORIAL HALL		
	Whole day hire (not exceeding 24 hours)	35	35
	Half day hire (not exceeding 4 hours)	20	20
	RANFURLY HALL		
	Meetings	55	55
	Meetings in supper room (hourly rate)	20	20
	Furniture auctions	55	55
	Local concerts	90	90
	Visiting artists and concerts	120	120
	Weddings and cabarets etc	180	180
	Local schools: sports day / events (subject to conditions)	No charge	No charge

A \$200 bond is required
for social functions.

FEES AND CHARGES 2022-23

PROPERTY AND COMMUNITY FACILITIES		2022/23 Includes GST	2021/22 Includes GST
	PATEAROA HALL		
	Whole day hire and funerals	105	105
	Half day hire	35	35
	Meeting room (locals)	20	20
	Meeting room (non-locals)	30	30
	Discretionary bond	260	260
	Hire of tables and chairs (away from hall)		
	Tables	10	10
	Padded chairs	2	2
<i>This hall is now under Council management. Fees last set by community hall committee in 2007. Fees in line with other provincial halls but with a discount as hall is in poor condition.</i>	OMAKAU HALL		
	Whole day hire (not exceeding 24 hours)	60	60
	Half day hire (not exceeding 6 hours)	25	25
	Hourly rate	7	7
	Hire of trestles and chairs (away from hall)		
	Trestles (each)	5	5
	Chairs (each)	1	1
	ROXBURGH ENTERTAINMENT CENTRE		
<i>A \$200 bond is required for social functions.</i>	Theatre		
	Evenings	310	310
	Conferences	310	310
	Matinees, meetings and rehearsals	150	150
	Hourly rate for non-profits groups only	20	20
	Dance Hall		
	Commercial whole day (social functions, weddings, funerals)	310	310
	Commercial half day (social functions, weddings, funerals)	150	150
	Hourly rate for non-profit groups only	20	20
<i>Track lighting is additional to all other fees.</i>	Track lighting (per day) room (per day)	55	55
	Track lighting - supper	30	30
	Track lighting - dance hall (per day)	30	30
	Kitchen		
	Commercial hire whole day (social functions, weddings, funerals)	150	150
	Commercial half day (social functions, weddings, funerals)	105	105
	Hourly rate for non-profit groups only	20	20
	Whole complex (non-discountable)	570	570
	ROXBURGH MEMORIAL HALL		
	Whole Hall		
	Whole day hire (not exceeding 24 hours)	105	105
	Half day hire (not exceeding 6 hours)	40	40
<i>A \$200 bond is required for social functions in the Stadium</i>	Hourly rate	20	20
	MĀNIATOTO STADIUM		
	Stadium sports session (not exceeding 2 hours)	20	20
	Stadium sports session (not exceeding 4 hours)	35	35
	Stadium only (day rate – not exceeding 24 hours)	115	115
	Stadium / kitchen / bar (day rate) weddings, cabarets	170	170
	Stadium frost cloth canopy	300	300
	Local schools sports day / events (subject to conditions)	No charge	No charge
	Rugby Clubrooms		
	Rugby clubrooms (day rate – not exceeding 8 hours)	85	85
	Rugby clubrooms (half day rate – not exceeding 4 hours)	45	45
	Rugby clubroom / kitchen / bar (day rate not exceeding 24 hours)	145	145
	Rugby clubroom / kitchen / bar (half day rate not exceeding 4 hours)	70	70
	Local schools sports day / events (subject to conditions)	No charge	No charge
	Kitchen		
	Kitchen whole day (not exceeding 24 hours)	55	55
	Kitchen half day (not exceeding 4 hours)	27	27
	Hire of trestles away from the Stadium		
	Hire of trestles away from the stadium (per trestle)	3	3
	Hire of chairs away from the stadium (per chair)	1	1
	Charges per annum		
	Māniatoto Squash Club	1550	1550
	A&P Association (per show)	825	825

FEES AND CHARGES 2022-23

PROPERTY AND COMMUNITY FACILITIES		2022/23 Includes GST	2021/22 Includes GST
	Māniatoto seasonal toilets		
	Māniatoto Summer seasonal toilets (Nov-May) - open toilets outside of the season	30	30
	Service toilets outside of season - daily fixed charge	15	15
	COUNCIL OFFICE HIRE		
	William Fraser Building		
	Council Chambers whole day	115	115
	Council Chambers half day	55	55
	Tea making facilities (per person per tea break)	2	2
	Cromwell Service Centre		
	Council Chambers whole day	115	115
	Council Chambers half day	55	55
	Tea making facilities (per person per tea break)	2	2
	Ranfurly Service Centre		
	Council Chambers whole day	55	55
	Council Chambers half day	35	35
	Meeting room whole day	35	35
	Meeting room half day	25	25
	Roxburgh Service Centre		
	Council Chambers whole day	55	55
	Council Chambers half day	35	35

FEES AND CHARGES 2022-23

	SERVICE CENTRES, i-SITES AND LIBRARIES	2022/23 Includes GST	2021/22 Includes GST
Located at Alexandra, Cromwell, Ranfurly and Roxburgh	VISITOR INFORMATION CENTRES		
	Booking commission (on operator bookings)	10-20%	10-20%
	Cancellation fee (payable by customer)	10-20%	10-20%
	Event tickets	Up to 20%	Up to 20%
	Booking fee	6	6
	DISPLAY		
	Wall / poster (6 months) A1	310	310
	Wall / poster (full year) A1	520	520
	Local operators (per brochure per centre per annum)	115	115
	Outside region operators (per brochure per centre per annum)	200	200
	Commercial series publications per centre	562	562
	Commercial series publications all four centres	1405	1405
	Commercial individual publications (per centre per annum)	172	172
	BIG FRUIT EVENT SIGNS (Includes install / removal costs)		
	6 signs available (maximum 2 signs per event booking)		
	Commercial event per event, per sign frame	350	350
	Non-commercial event per event, per sign frame	50	50
	EVENT BANNERS		
	Banner install / removal and fixings per sign - Big Fruit Reserve	50	50
	Banner install / removal and fixings per sign on FlagTrax system	10	10
	PLASMA TV OPERATOR ADVERTISING		
	Per month	42	42
	Per 6 months (summer / winter)	187	187
	Per year	338	338
	One-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As Required	As Required
	SCANNING		
	A4 per sheet up to 20 sheets	N/A	0.2
	A4 per sheet more than 20 sheets	N/A	0.2
	A3 per sheet up to 20 sheets	N/A	0.5
	A3 per sheet more than 20 sheets	N/A	0.5
	A2, A1 & A0	N/A	1
	FAX CHARGES		
	All locations up to 3 pages (per fax)	3	3
	Additional pages per page	N/A	N/A
	WORD PROCESSING		
	Per hour	N/A	46
	LIBRARIES		
	Interloan books from outside district (plus and externally imposed charges per	Up to \$15	Up to \$15
	Replacement cards	5	5
	OVERDUE BOOKS (per book per day)		
	Adults	0.2	0.2
	DVDs (per week)	3	3
	Lost / Damaged books	Replacement cost & \$10.00 processing fee	Replacement cost & \$10.00 processing fee
	COMPUTER USE		
	Half-hour	2	2
	PHOTOCOPYING AND PRINTING		
	A4 per sheet up to 20 sheets (black and white)	0.2	0.2
	A4 per sheet up to 20 sheets (colour)	1.3	1.3
	A4 per sheet more than 20 sheets (black and white)	0.1	0.1
	A4 per sheet more than 20 sheets (colour)	0.6	0.6
	A3 per sheet up to 20 sheets (black and white)	0.4	0.4
	A3 per sheet up to 20 sheets (colour)	2	2
	A3 per sheet more than 20 sheets (black and white)	0.2	0.2
	A3 per sheet more than 20 sheets (colour)	1	1
	A4 double sided (black and white)	0.3	0.4
	A4 double sided (colour)	2	2
	A3 double sided (black and white)	0.8	0.8
	A3 double sided (colour)	4	4

FEES AND CHARGES 2022-23

	SERVICE CENTRES, i-SITES AND LIBRARIES	2022/23	2021/22
		Includes GST	Includes GST
	A2, A1 & A0 per sheet (black & white)	N/A	N/A
	A2, A1 & A0 per sheet (colour)	N/A	N/A
	Own paper per sheet (black and white)	0.10	0.10
	Own paper per sheet (colour)	0.60	0.60
	Own paper double sided per sheet (black and white)	0.10	0.20
	Own paper double sided per sheet (colour)	0.60	1.00
	Providing of regular meeting agenda (per agenda)	36	36
	SCANNING		
	A4 per sheet	0.20	0.20
	A4 per sheet more than 20 sheets	N/A	0.20
	A3 per sheet	0.50	0.50
	A3 per sheet more than 20 sheets	N/A	0.45
	A2, A1 & A0	N/A	N/A

FEES AND CHARGES 2022-23

COMMUNITY, ECONOMIC AND STRATEGIC DEVELOPMENT	2022/23 Includes GST	2021/22 Includes GST
TOURISM CENTRAL OTAGO		
Booking commission on operator bookings via website booking engine	N/A	N/A
Central Otago related products / operators registration fee (outside region operators as approved by Tourism Central Otago)	up to \$1000.00	up to \$1000.00
There may be one-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As required	As required

FEES AND CHARGES 2022-23

GOVERNANCE AND CORPORATE SERVICES		
	2022/23 Includes GST	2021/22 Includes GST
PHOTOCOPYING AND PRINTING		
A4 per sheet up to 20 sheets (black and white)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet up to 20 sheets (colour)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet more than 20 sheets (black and white)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet more than 20 sheets (colour)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
Additional pages per page	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
WORD PROCESSING		
Per hour	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
REFUNDS		
Administration fee	25	25
RATING SERVICES		
Water rates final read	40	40
Water rates final self-read	No charge	No charge
Printed copy of complete Rating Information Database	460	460
MAPS / AERIAL PHOTOGRAPHY		
<i>Printing as per the above photocopying charges</i>		
Custom maps (per hour cost)	102	102
Electronic copies of aerials	POA	POA
PROJECTOR		
Projector hire (per day)	51	51
RECORDS, ARCHIVES AND LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT		
Records, archives and official information request time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows, after the first hour. This is at the discretion of Council and will be discussed at time of engagement.		
First 1 hour	No charge	No charge
Every half hour after the first 1 hour	38	38
For additional half hour or part thereof	N/A	N/A
<i>Council's preferred method for delivery of the requested information is digitally for sustainability purposes. If you require the information to be printed or posted, please refer to Service Centres and Libraries section.</i>		

6 MAYOR'S REPORT

22.3.3 MAYOR'S REPORT

Doc ID: 579078

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Teviot Valley Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

7 CHAIR'S REPORT

22.3.4 CHAIR'S REPORT

Doc ID: 579076

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

8 MEMBERS' REPORTS

22.3.5 MEMBERS' REPORTS

Doc ID: 579077

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 STATUS REPORTS

22.3.6 APRIL 2022 GOVERNANCE REPORT

Doc ID: 578558

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

Recommendations

That the report be received.

2. Discussion

Status Report

The status reports have been updated with any actions since the previous meeting (see appendix 1).

Teviot Valley Community Board Forward Work Programme

The TVCB Forward Work Programme has been updated (see appendix 2).

3. Attachments

Appendix 1 - TVCB Status Reports [↓](#)

Appendix 2 - TVCB Forward Work Programme [↓](#)

Report author:

Reviewed and authorised by:



Julie Harris
Governance Support Officer
21/04/2022



Sanchia Jacobs
Chief Executive Officer
26/04/2022

Status Updates		Committee: Teviot Valley Community Board			
Meeting	Report Title	Resolution No	Resolution	Officer	Status
28/11/2019	Otago Fish and Game Council Proposal to Construct a Jetty and Walking Track at Pinders Pond, Roxburgh (COM 07-65-006)	19.9.6	<p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees in principle to the proposal to construct a floating pontoon and associated walking track on Pinders Pond Reserve, and to initiate community engagement on the proposal.</p> <p>C. Notes that a further report will be presented that conveys the findings from the community engagement process and informs a final decision.</p>	Parks Officer - Projects	<p>December 2019 – Action memo sent to the Parks Officer Projects.</p> <p>January 2020 – Otago Fish and Game Council and Contact Energy are to provide Council with design drawings for the community engagement process.</p> <p>April 2020 – Plans have not yet been made available to plan the community engagement process.</p> <p>June 2020 – Initial scoping of the site and advice on the track detail has been completed by Contact Energy Ltd. Awaiting design detail from Otago Fish and Game Council and Contact Energy so that public consultation can be carried out.</p> <p>July 2020 – Design detail has not yet been received.</p> <p>September 2020 – Design detail work is progressing.</p> <p>November 2020 – Awaiting detail design material. The planned consultation process is likely to be rescheduled into 2021.</p> <p>December 2020 - Awaiting detail design material.</p> <p>February – July 2021 – Contact was made with Contact Energy Ltd. prior to Christmas requesting a status update. Awaiting detail design material.</p> <p>August 2021 – Further correspondence sent attempting to progress project. Project unable to progress until able to engage with Contact Energy. ON HOLD</p>


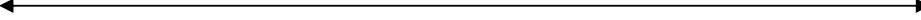


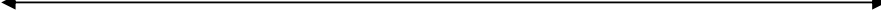
17/06/2021	Allocation of Teviot Valley Walkways Reserve Fund	21.5.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the proposed work programme and expenditure to come from the Teviot Valley Walkways Reserve.</p> <p>C. Agrees to retain the Teviot Valley Walkways Reserve account.</p> <p>D. Recommend to Council that the delegation from the Teviot Valley Community Board to the Teviot Valley Walkways Committee be reviewed as part of the next delegation manual update.</p>	Parks Officer - Projects	<p>21 Jun 2021 Action memo sent to Parks Officer - Projects and Finance</p> <p>19 Jul 2021 Signage design being completed on a site-by-site basis, starting with the River Track. Improvements on Grovers Hill will wait until the wind-blown forestry damage is removed.</p> <p>24 Aug 2021 Staff working with Walkways Committee to implement signage and track improvements</p> <p>08 Oct 2021 Staff continue to work with Walkways Committee to implement signage and track improvements</p> <p>10 Nov 2021 Staff are working with the Walkways Committee to implement signage and track improvements.</p> <p>10 Jan 2022 Teviot Walkways Committee have applied to Council for additional funding to contribute to the project cost to upgrade the Roxburgh River Track. Awaiting tree removal on Grovers Hill before completing signage install.</p> <p>14 Mar 2022 Waiting for trees to be removed on the Grovers Hill reserve. Work is now focussed on the Roxburgh River Track. The river track work due to be completed in June.</p> <p>21 Apr 2022 Walkway development on Grovers Hill and the Roxburgh River track is unlikely to be completed before the end of the financial year due to the time delays caused by the pine tree removal on Grovers Hill and the funding application and swimming pool demolition not yet progressed for the River Track.</p>
21/10/2021	Promotion Grant Applications 2021 - 22 First	21.8.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of</p>	Media and Marketing Manager	<p>28 Oct 2021 Action memo sent to the Media and</p>

	Round		<p>significance.</p> <p>B. Declines a promotions grant for the Central Otago District Arts Trust.</p> <p>GRA210750614 Central Otago District Arts Trust – Cover to Cover events – graphic design</p> <p>Year 1 LTP 2021/22 applied \$700 Decline: \$0</p> <p>C. Approves a promotions grant for Cavalcade Host Town Committee of \$2,500 to be funded from the Roxburgh Promotions Reserve (7033) for marquee hire.</p> <p>GRA210925282 The Cavalcade Host Town Committee Inc. - Millers Flat Cavalcade 2022</p> <p>Year 1 LTP 2021/2022 applied \$10,304 Approve: \$2,500</p> <p>D. Approves a promotions grant of \$500 to be funded from the Teviot Valley Promotions budget for marketing and promotions costs.</p> <p>GRA210804641 Teviot Prospects Cherry Chaos Event Management and Marketing</p> <p>Year 1 LTP 2021/22 applied \$2,000 Approve: \$500</p> <p>Year 2 LTP 2022/23 applied \$2,000 Decline: \$0</p> <p>Year 3 LTP 2023/24 applied \$2,000 Decline: \$0</p>		<p>Marketing Manager and to Finance.</p> <p>08 Nov 2021 Applicants advised of Board decision with details on when and how to draw down approved grants</p> <p>19 Jan 2022 Cavalcade grant was uplifted in December. The Cherry Chaos event has been cancelled so the grant has not be uplifted.</p> <p>02 Feb 2022 Email received from Cherry Chaos Event Manager confirming that the approved grant will not be uplifted due to the event not proceeding. Grant will therefore remain available for applications in next funding round.</p> <p>14 Mar 2022 Cavalcade to retrain their promotion grant for their postponed event, now to be held March 2023. Discussed and agreed by Board at February 2022 meeting. On hold until the report back post-event in 2023. ON HOLD</p>
25/11/2021	Roxburgh Cemetery Trustees	21.9.3	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to accept the administration, management and operation of the Roxburgh Cemetery from the Roxburgh Cemetery Trustees to the Central Otago District Council, subject to the land encroachment</p>	Parks and Recreation Manager	<p>30 Nov 2021 Action memo sent to the Parks and Recreation Manager and to Finance.</p> <p>14 Jan 2022 The Department of Conservation and the Ministry of Health have been advised of the Board's decision. We are now waiting for DOC to complete the survey and land</p>

			of the Cemetery being resolved.		transfer requirements for the cemetery. 14 Mar 2022 Still waiting for DOC to complete the survey and land transfer requirements for the cemetery. 21 Apr 2022 There have been no changes since the last advisory.
3/02/2022	Appointments to External Bodies	22.1.4	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees that appointments to the Roxburgh Entertainment Centre and Improvement Committee, Teviot District Museum Committee, Teviot Prospects and the Roxburgh Swimming Pool Redevelopment Committee are liaison positions.</p> <p>C. That a liaison position on the Teviot Valley Rest Home be added to the list of external appointments.</p>	Community Development Advisor	<p>09 Feb 2022 Action memo was sent to the Governance Manager.</p> <p>11 Mar 2022 Currently working with the various organisations to make the necessary changes.</p> <p>21 Apr 2022 The draft delegations document has been updated to reflect the changes made. MATTER CLOSED</p>
24/03/2022	Application to Lease Local Purpose Reserve Land (PRO: 65-7027-00)	22.2.2	<p>That the Teviot Valley Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the granting of a lease over approximately 2 hectares of Part Section 142 Block I Teviot Survey District (as shown in figure 1), being Local Purpose (Public Utility) Reserve, to Roxburgh Excavation, on the following terms and conditions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Term: Five (5) Years <input type="checkbox"/> Rights of Renewal: Two (2) of Five (5) Years <input type="checkbox"/> Commencement Date: 01 April 2022 <input type="checkbox"/> Rental: \$2,000 per annum plus GST plus outgoings <input type="checkbox"/> Rent Review Methodology: Market Rental 	Team Leader - Statutory Property	<p>07 Apr 2022 Lease agreement executed, applicant granted access - MATTER CLOSED</p>

			<input type="checkbox"/> Rent Review Frequency: On Renewal <input type="checkbox"/> Final Expiry: 31 March 2037 <input type="checkbox"/> Permitted Use: Industrial/Agricultural Storage Yard Subject to: <input type="checkbox"/> The Applicant deer fencing the perimeter of the demised area. <input type="checkbox"/> Ownership of the fencing (and any gates) transferring to Council on cancellation, expiry, or determination. <input type="checkbox"/> The provisions of the Reserves Act 1977. C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.		
24/03/2022	Application for Easement over Local Purpose (Public Utility) Reserve	22.2.3	That the Teviot Valley Community Board A. Receives the report and accepts the level of significance. B. Agrees to grant an easement (in gross) to Aurora Energy Limited containing the right to convey electricity over Part Section 142 Block I Teviot Survey District for \$1, subject to: <ul style="list-style-type: none"> - Aurora Energy Limited (or their agents) obtaining all consents, permits, and other rights associated with installing the cable between the existing transformer and the new Point of Supply. - The final easement plan being approved by the Chief Executive Officer. - The Minister of Conservation's consent. C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.	Team Leader - Statutory Property	07 Apr 2022 Applicant advised of outcome (report to Council for Minister of Conservation's consent approved at their meeting of 27 April 2022) - MATTER CLOSED

Teviot Valley Community Board Forward Work Programme 2022

Area of work and Lead Department	Reason for work	Expected timeframes											
		Jan 22	Feb 22	Mar 22	April 22	May 22	Jun 22	Jul 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22
Annual Plan 2021/22													
2021/22 Annual Plan Executive Manager Corporate Services	Legislative requirement under the Local Government Act 2002		Fees and charges		Preparing budget and the annual plan document	Approval of daft budget	Adoption						
Teviot Valley Spatial Plan - TBC													
Teviot Spatial Plan Executive Manager: Planning & Environment	Teviot Valley Community Board priority		Workshop			Update on the project plan							
Roading Programme													
Roading Programme Executive Manager: Infrastructure	Teviot Valley Community Board priority	Metalling unsealed roads 				Development of district bridge strategy commences 							
Property Programme													
Property Programme Executive Manager: Planning & Environment	Teviot Valley Community Board priority	Roxburgh Entertainment Stage Project ongoing Roxburgh Entertainment Exterior Works (eg roof repairs, painting) 					DSA assessment s complete – Roxburgh Entertainment Centre and Millers Flat						
Parks and Recreation Programme													
Parks and recreation Programme Executive Manager: Planning & Environment	Teviot Valley Community Board priority	Signage and walkway development projects progressed 				Parks and recreation strategy development 							

Other Council and external priorities:

Area of work and Lead Department	Reason for work	Expected timeframes											
		Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22
Lake Onslow Proposal													
Lake Onslow Proposal Chair of TVCB/Economic Development Manager	Key central government legislative priority	Stage 1: Feasibility study; Board meeting Feb 2022											
Sustainability Strategy Action Plan													
Sustainability Strategy Environmental Services Manager/Executive Manager Infrastructure	Key Council priority						Council update					Council update	
Roxburgh Pool													
Roxburgh Pool Chair of Roxburgh Swimming Pool Committee/Executive Manager Planning and Environment	Key community priority	Outcome from lotteries application known; building consent complete	Construction										

10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 16 June 2022.