



AGENDA

Maniototo Community Board Meeting Thursday, 17 February 2022

Date: Thursday, 17 February 2022

Time: 2.00 pm

Location: Microsoft Teams and Live Streamed

(Unless there is a move from the current Red Alert level, in which case it may be held at Ranfurly Service Centre, 15 Pery Street, Ranfurly.

In both cases, due to COVID-19 restrictions and limitations of the physical space, public access will be available through a live stream of the meeting.

The link to the live stream will be available on the Central Otago District Council's website.)

**Sanchia Jacobs
Chief Executive Officer**

Notice is hereby given that a meeting of the Maniototo Community Board will be held via Microsoft Teams and live streamed on Thursday, 17 February 2022 at 2.00 pm. A link will be provided on the Central Otago District Council website.

Order Of Business

1	Apologies	5
2	Public Forum.....	5
3	Condolences	5
4	Confirmation of Minutes	5
	Maniototo Community Board meeting Meeting - 18 November 2021	7
5	Declaration of Interest.....	12
	22.1.1 Declarations of Interest Register	12
6	Reports	14
	22.1.2 Appointments to External Bodies	14
	22.1.3 2022-23 Annual Plan Budget and Fees and Charges Schedule.....	18
7	Mayor's Report.....	40
	22.1.4 Mayor's Report	40
8	Chair's Report	41
	22.1.5 Chair's Report	41
9	Members' Reports	42
	22.1.6 Members' Reports	42
10	Status Reports	43
	22.1.7 February 2022 Governance Report	43
11	Date of the Next Meeting.....	46
12	Resolution to Exclude the Public.....	47
	22.1.8 February 2022 Confidential Governance Report	47

Members Mr R Hazlett (Chair), Mr M Harris (Deputy Chair), Cr S Duncan, Mr D Helm, Ms S Umbers

In Attendance T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), R Williams (Governance Manager), W McEnteer (Governance Support Officer)

1 APOLOGIES

2 PUBLIC FORUM

3 CONDOLENCES

4 CONFIRMATION OF MINUTES

Maniototo Community Board meeting - 18 November 2021

**MINUTES OF A MEETING OF THE MANIOTOTO COMMUNITY BOARD
HELD IN THE RANFURLY SERVICE CENTRE, 15 PERY STREET, RANFURLY AND LIVE
STREAMED ON MICROSOFT TEAMS ON THURSDAY, 18 NOVEMBER 2021 COMMENCING
AT 2.00 PM**

PRESENT: Mr R Hazlett (Chair), Mr M Harris (Deputy Chair), Cr S Duncan, Mr D Helm, Ms S Umbers

IN ATTENDANCE: T Cadogan (Mayor) (via Microsoft Teams), S Righarts (Chief Advisor), L Macdonald (Executive Manager – Corporate Services), M Tohill (Communications Advisor), R Williams (Governance Manager) and W McEnteer (Governance Support Officer)

1 PUBLIC FORUM

Roy Noble (Project Manager) – Transpower

Mr Noble gave an update on the Clutha and Upper Waitaki Lines Project before responding to questions.

2 APOLOGIES

There were no apologies.

3 CONDOLENCES

The Chair referred to the deaths of Moreen Price, Ian Smith, Les Gill, Keith Edwards and Josephine Steele. Members stood for a moment's silence as a mark of respect.

4 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Umbers

Seconded: Helm

That the public minutes of the Maniototo Community Board Meeting held on 14 October 2021 be confirmed as a true and correct record.

CARRIED

5 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

6 REPORTS

21.8.2 MANIOTOTO FINANCIAL REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2021

To consider the financial performance overview as at 30 September 2021.

COMMITTEE RESOLUTION

Moved: Helm
Seconded: Harris

That the report be received.

CARRIED

7 MAYOR'S REPORT**21.8.3 MAYOR'S REPORT**

His Worship the Mayor reported on his activities since the last meeting:

- Attended Coffee and Chat sessions in the Maniototo.
 - Attended a meeting in Cambrians with representatives of AWS Legal regarding potential impacts of the Water Services Act.
 - Attended a site visit in Naseby regarding possible water sources for Naseby.
 - Attended and MC'd the Eden Hore Central Otago event at the Orchard Garden. Noted that it was a very successful event.
 - Attended the 100 year anniversary of the Hayes Family homestead.
 - Gave an update on COVID-19 vaccination rates in the Maniototo.
 - Business a business breakfast in Ranfurly.
 - Noted the upcoming Maniototo Curling Incorporated meeting.
 - Gave an update to Members about current issues in the Three Waters space.
-

COMMITTEE RESOLUTION

Moved: Duncan
Seconded: Umbers

That the Maniototo Community Board receives the report.

CARRIED

8 CHAIR'S REPORT**21.8.4 CHAIR'S REPORT**

The Chair will give an update on activities and issues since the last meeting:

- Noted the pit off Goff Road, Ranfurly that is used for dirt fill. He commented that it needed to be tidied and that there could be some possible options for future use of the area.
 - Noted the work on the plans to replace the John Street playground. Also noted that the flying fox for Naseby had been ordered.
 - Attended a water meeting at Maniototo Stadium.
 - Noted the open letter on Three Waters sent to Minister Mahuta by the Council Members.
 - Noted that the swimming dam in Naseby would be filled shortly.
 - Noted a trip to Naseby to look at options for other water supplies there.
-

- Noted the gravel that had been washed out from under the Idaburn bridge. Noted there were no detour options for trucks should there be a problem with it in the future.
 - Noted that the Ranfurly pool was set to open shortly, but that a part for the heat pump was needed that needed to be shipped from Auckland.
-

COMMITTEE RESOLUTION

Moved: Hazlett
Seconded: Duncan

That the report be received.

CARRIED

9 MEMBERS' REPORTS

21.8.5 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting:

Ms Umbers reported on the following:

- Noted that the entrance to the Ranfurly cemetery had stone pillars to fit a gate, but that a gate had never been fitted
- Noted the fire at the old school house in Patearoa.

Mr Harris had nothing to report.

Mr Helm reported on the following:

- Noted that there was a lot of Broom in bloom at the moment.

Councillor Duncan reported on the following:

- Commented on a recent trip to Falls Dam to look at the Hawkdun scheme.
- Attended a meeting at Taumata Arowai.
- Attended a Council meeting. Gave an update to Members on some items discussed
- Noted the opening of the Eden Hore collection at the Orchard Garden.
- Noted a visit to the Idaburn bridge and mentioned that there was a lot of gravel that had come out from underneath the bridge.
- Noted an upcoming pre-agenda meeting for Council.

Note: Councillor Duncan left the meeting at 2.54 pm.

COMMITTEE RESOLUTION

Moved: Harris
Seconded: Helm

That the report be received.

CARRIED

10 STATUS REPORTS**21.8.6 NOVEMBER 2021 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

COMMITTEE RESOLUTION

Moved: Umbers

Seconded: Harris

That the report be received.

CARRIED

Note: Councillor Duncan returned to the meeting at 2.55 pm.

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 17 February 2022.

12 RESOLUTION TO EXCLUDE THE PUBLIC**COMMITTEE RESOLUTION**

Moved: Umbers

Seconded: Helm

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
21.8.7 - November 2021 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The public were excluded at 2.55pm and the meeting closed at 2.58 pm.

5 DECLARATION OF INTEREST

22.1.1 DECLARATIONS OF INTEREST REGISTER

Doc ID: 567606

1. Purpose

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2. Attachments

Appendix 1 - MCB Declarations of Interest [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Stuart Duncan	Penrose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penrose Investments - Dairy Farm at Patearoa (shareholder) Fire and Emergency New Zealand (member) JD Pat Ltd (Shareholder and Director)	Penrose Farms - Wedderburn Cottages and Farm at Wedderburn (shareholder) Penrose Investments - Dairy Farm at Patearoa (shareholder)	Otago Regional Transport Committee Patearoa Recreation Reserve Committee Design and Location of the Sun for the Interplanetary Cycle Trail Working Group
Mark Harris	Maniototo Lions (member) Ranfurly Curling Club (member)		Patearoa Water Scheme Liaison Committee
Robert Hazlett	D S Hazlett & Sons (Director)		Taieri Lake Recreation Reserve Committee
Duncan Helm	Maniototo Rugby Club (Life member) Sassenachs Rugby Club (member) Garibaldi Curling Club (member) St John Ambulance (Officer and Committee member) Sheep and beef farm (owner) Gimmerburn Cemetery (Committee member)	Nurse Manager at Maniototo Hospital	
Sue Umbers	Maniototo Health Services		Maniototo Community Arts Council

6 REPORTS

22.1.2 APPOINTMENTS TO EXTERNAL BODIES

Doc ID: 565250

1. Purpose of Report

To consider the Board's appointments to external organisations.

Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
 - B. Agrees that all appointments to external organisations are liaison roles.
 - C. Agrees that the Board's role on the Patearoa Water Scheme Liaison Committee be investigated, with a view to removing it from the list, if possible.
 - D. Agrees that the Design and Location of the Sun for the Interplanetary Cycle Trail Working Group and the Maniototo Promotions Group be removed from the list of external organisations.
 - E. That the Board's role on the Maniototo Community Arts Council and the Maniototo Ice Rink Committee be liaison positions.
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2. Background

Section 52 of the Local Government Act sets out the role of community boards, part of which is to "represent, and act as an advocate for, the interest of its community; and ... to communicate with community organisations and special interest groups within the community". To help facilitate this, community boards form relationships with external organisations. Many of these relationships are informal, others are on an 'as required' basis and others are formalised.

At the beginning of each triennium, each community board appoints members to external committees and organisations where the relationship has been formalised. These appointments vary from appointing the chairperson and trustees through to liaison positions.

This report follows on from a workshop held with the Board in 2021 and provides an opportunity to consider what appointments are made to external organisations, including the type of appointment.

Conflicts of Interest

The Office of the Auditor-General has provided good practice guidelines called "*Managing conflicts of interest: A guide for the public sector.*"

In this, the Office of the Auditor-General notes that there are different types of conflicts:

- Financial conflict of interest
- Non-financial conflicts of interest
- Conflicts of roles
- Pre-determination

The guide states that the public need to be confident that decisions of public entities (which includes community boards):

- are made impartially and for the right reasons; and
- are not influenced by personal interests or ulterior motives.

This means that the Board, and its members, need to identify and manage any conflicts of interest for each decision made.

Liaison vs Representative Positions

Liaison positions provide a formal contact from community boards to external organisations. However, the function is that of liaison only. This means that the role does not have voting rights on the external organisation and although the role may attend some meetings of the external group, it is not a requirement to attend them all unless both parties consider it to be mutually beneficial. Liaison positions can generally participate in discussions and vote on topics relevant to the external organisation at community board meetings without creating a conflict of interest, however members should monitor this and not participate in any item where they think a conflict may exist.

Representative positions are a formal member of the governing body of the external organisation. This means that the role should attend all meetings of the external body and has voting rights. It also means that the individual would have very limited opportunity to participate in discussions and voting relating to the external organisation at community board meetings, without creating a conflict of interest.

Existing Appointments

At the beginning of the 2019-2022 triennium, the Maniototo Community Board made the following appointments to external organisations:

- Design and Location of the Sun for the Interplanetary Cycle Trail Working Group – 1 representative
- Maniototo Community Arts Council – 1 representative
- Maniototo Ice Rink Committee – 1 representative
- Patearoa Water Scheme Liaison Committee – 1 representative

3. Discussion

The Community Board has relationships with a number of external organisations and special interest groups. Over time, the Board has formalised the relationship with some of these organisations through appointing liaison or representative positions to the external organisation.

Given the potential for creating conflict of interests during decision making at community boards, it is recommended that appointments to external organisations are liaison positions, rather than formal representatives. This would allow the formal relationships to continue, while minimising the risk of creating a conflict.

During discussion at the workshop it was noted that the Design and Location of the Sun for the Interplanetary Cycle Trail Working Group is no longer operating and should be removed from the list. It was also suggested that the Maniototo Promotions Group, which is listed in the Delegations Register, be removed.

The Board's role on the Patearoa Water Scheme Liaison Committee was questioned at the workshop and it is recommended that this is investigated further, with a view to removing it from the list.

The Community Board agreed that the roles on the Maniototo Community Arts Council and the Maniototo Ice Rink Committee be liaison positions.

4. Financial Considerations

There are no financial considerations arising from this report.

5. Options

Option 1 – (Recommended)

That all appointments made by the Maniototo Community Board to external organisations are liaison positions. That the Board's role on the Patearoa Water Scheme Liaison Committee be investigated, with a view to removing it from the list. That the Design and Location of the Sun for the Interplanetary Cycle Trail Working Group and the Maniototo Promotions Group be removed. That the Board's role on the Maniototo Community Arts Council and the Maniototo Ice Rink Committee be liaison positions.

Advantages:

- These changes would reduce the potential of creating conflicts of interest and would be more in line with the Office of the Auditor-General guidelines.
- Relationships with external organisations would be maintained in an appropriate manner.

Disadvantages:

- There is the potential for organisations to see the proposed changes as a "downgrading" of their relationship with the Board.

Option 2

Make no changes.

Advantages:

- Relationships would continue as they have in the past.

Disadvantages:

- Known conflicts of interest would continue to exist and require ongoing careful management.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of communities by ensuring the Community Board fulfills its role set out in s52 of the Local Government Act.
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	<p>AND</p> <p>This decision promotes the social/cultural/economic/environmental wellbeing of communities, in the present and for the future by forming appropriate relationships with organisations that work to enhance the wellbeing of the District.</p>
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	The recommended option is consistent with all other Council plans and policies.
Considerations as to sustainability, the environment and climate change impacts	There are no implications created by the recommended option.
Risks Analysis	The recommended option aims to minimise the risk to Council of poorly managed conflicts of interest, whilst maintaining strong relationships with external organisations.
Significance, Consultation and Engagement (internal and external)	<p>The recommended option does not meet the threshold of the Significance and Engagement Policy.</p> <p>If the Board agrees with the recommended option, discussion with the affected external organisations will take place.</p>

7. Next Steps

Once a decision has been made, discussion will take place with the external organisations where changes are proposed. The list of appointments to external organisations will be updated for the new triennium.

8. Attachments

Nil

Report author:



Rebecca Williams
Governance Manager
1/02/2022

Reviewed and authorised by:



Sanchia Jacobs
Chief Executive Officer
4/02/2022

22.1.3 2022-23 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

Doc ID: 565540

1. Purpose of Report

For the Maniototo Community Board to approve the draft budgets for inclusion in Council's Annual Plan 2022-23 process and the 2022-23 fees and charges schedule.

Recommendations

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees the draft Maniototo ward 2022-23 Annual Plan budget and recommend to Council for inclusion in the 2022-23 Annual Plan.
- C. Agrees to accept the Maniototo ward 2022-23 fees and charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.

2. Background

The 2022-23 draft budgets for the Maniototo Ward have been prepared on Council's request to keep the Long-term Plan (year two) budgets relatively unchanged. The year two budgets proposed an average rate increase across the district of 7.8%. This is including the impact of growth which was anticipated to be 1.9%. Currently the average increase across the district is 7.7%, after adjusting for actual growth of 2.4%, up from the projected growth factor of 1.9%.

The 2022-23 Annual Plan draft budget figures result in a total increase to the Maniototo Ward rates of \$249k or 4.7%. This includes the district-wide rates collected within the Maniototo Ward and is adjusted for the impact of growth in the ratepayer base. Looking at the Maniototo Ward specific rates, which excludes district wide rates and metered water rates, and excludes any provision for growth, the rate decreases by \$11k which equates to a decrease of 1.2%.

In addition to adopting the annual plan and striking the rates for the new year, Council also adopts the annual fees and charges. A complete copy of the Fees and Charges Schedule is attached for information. There are minimal changes to fees and charges from year one of the Long-term Plan to the proposed 2022-23 Annual Plan.

3. Discussion

Council staff are presenting draft budgets to each community board for consideration at their February meetings. Once accepted, the community board budgets will be provided to Council to consider including in the 2022-23 Annual Plan.

As part of the preparing the 2021-31 Long-term Plan, the Council prepares a Financial Strategy. That strategy includes a council-imposed rating increase cap set for the district at average rate increase of 6.9%, including growth in rating units. As adopted in the 2021-31 Long-term Plan, years two and three were approved to exceed this 6.9% cap at 7.8 and 7.6% respectively. As mentioned, the proposed 2022-23 Annual Plan is currently sitting at 7.7% after allowing for actual growth of 2.4%, up from the projected growth factor of 1.9%.

Appendix 1 shows the cost centres that are funded by Maniototo Community Ward Targeted Rates and outlines the changes made. Please note that the ward rate is specific to rateable units in the ward and is not the district wide rate and does not allow for increased growth.

4. Financial Considerations

Targeted rating decrease of \$10.8k equating to 1.2% decrease, compared to the 2021-31 Long-term Plan (Year 1)

5. Options

To accept the draft 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan.

Option 1 - (recommended)

Advantages:

- Meets statutory requirements
- Provides transparent expenditure management
- The Maniototo budget will feed into Council's Annual Plan budget for 2022-23
- Meets the ratepayers' expectations
- Allows changes to reflect prior Council and Community Board decisions post setting of the 2021-31 Long-term Plan
- Allows for Fees and Charges to be updated to reflect the most accurate charges.

Disadvantages:

- Some members of the community may feel disadvantaged paying increased rates.

Option 2

Decline the draft 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan and do not recommend it to Council for inclusion in the 2022-23 Annual Plan process

Advantages:

- Status quo remains and rate payers do not incur increased rates.

Disadvantages:

- Delay in the annual plan process or the 2022-23 Annual Plan may not accurately reflect the Community Board's prior decisions.
- Run the risk of delaying the annual plan process and therefore potentially miss the legislative deadlines
- May not reflect a fair distribution of costs to the rate payer
- Does not reflect the intention of the 2021-31 Long-term Plan (year two)
- Loss in revenue or a greater reliance on the ratepayer though not correctly the most up-to-date fees and charges.

6. Compliance

Local Government Act 2002 Purpose Provisions	This decision enables democratic local decision making and action by, and on behalf of the community by involving community board members in robust and transparent financial decision making.
Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.	Yes, consistent with all council plans and policies.
Considerations as to sustainability, the environment and climate change impacts	No implications, as this has been factored in the 2021-31 Long-term Plan and there have been no changes to these considerations and assumptions used to prepare the 2021-31 Long-term Plan.
Risks Analysis	The risk of not accepting this report is that Council will lose the ability to adopt the 2022-23 Annual Plan and set the rates for the income required to meet the activities Council is required to carry out. Council will not meet legislative requirements and may be exposed to legal challenges.
Significance, Consultation and Engagement (internal and external)	This is a significant step in the annual plan process, as it ensures the Community Board is across its ward-specific budget, and feedback to Council's overall 2022-23 Annual Plan. Council is not consulting on the 2022-23 Annual Plan as there have been no significant changes since consulting on the 2021-31 Long-term Plan, including year two, being 2022-23.

7. Next Steps

Once this report is accepted and changes made where necessary, it will be submitted to Council for inclusion in the 2022-23 Annual Plan, which is planned to be adopted on 1 June 2022.

A complete schedule of the fees and charges will be submitted to each of the relevant community boards for approval. Once approved, the total suite of fees and charges will be

presented to Council with the recommendation that Council adopt the proposed fees and charges as part of the adoption process when adopting the 2022-23 Annual Plan.

8. Attachments

Appendix 1 - Maniototo Rates Summary [↓](#)

Appendix 2 - Fees and Charges 2022-23 [↓](#)

Report author:

Reviewed and authorised by:



Ann McDowall
Finance Manager
18/01/2022

Leanne Macdonald
Executive Manager - Corporate Services
18/01/2022

Sundry		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change
5033	Maniototo Promotion	5,000	5,000	0	0.0%
5111	General Revenues Maniototo	(0)	14,482	14,482	(48,274,400.0%)
5211	Elected Members Maniototo	95,444	91,987	(3,457)	(3.6%)
5132	Maniototo Trust Fund	(6,750)	(9,000)	(2,250)	33.3%
5431	Maniototo grants	15,500	15,500	0	0.0%
5441	Maniototo Hospital Grant	80,950	80,950	(0)	(0.0%)
		190,144	198,919	8,775	4.6%

Property and Facilities		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change
5039	Centennial Milkbar	19,756	18,046	(1,710)	(8.7%)
5341	Forestry Maniototo			0	
5352	Farms Hall Wilson Rd Maniototo	4,199	3,959	(240)	(5.7%)
5353	Farms Park Farm Maniototo	0	0	0	
5355	Property general Maniototo	20,953	21,247	293	1.4%
5356	Endowment Land Income Naseby	(13,000)	(15,000)	(2,000)	15.4%
5358	Pioneer Store Naseby	7,216	11,496	4,280	59.3%
5412	Maniototo Stadium	53,827	72,117	18,290	34.0%
5414	Maniototo Arts Centre	35,183	2,192	(32,991)	(93.8%)
5415	Ranfurly Public Hall	8,604	5,348	(3,256)	(37.8%)
5417	Community Halls Maniototo	9,998	8,667	(1,332)	(13.3%)
5421	Naseby Public Hall	10,739	29,108	18,369	171.0%
		157,477	157,178	(298)	(0.2%)

Parks and Reserves		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change
5413	Oturehua Domain	13,148	7,385	(5,763)	(43.8%)
5462	Other Reserves Maniototo	335,129	338,916	3,787	1.1%
5491	Ranfurly Pool	154,397	154,970	573	0.4%
5492	Naseby Dam Reserve	39,926	34,758	(5,168)	(12.9%)
5831	Ranfurly Cemetery	12,216	13,035	819	6.7%
5832	Naseby Cemetery	(734)	(847)	(114)	15.5%
		554,082	548,216	(5,866)	(1.1%)

	AP 2022/23	LTP Year 1 2021/22	AP 22/23 vs LTP 21/22 \$ Change	AP 22/23 vs LTP 21/22 % Change
Total Rates	927,055	937,875	10,820	1.2%

NB: This excludes District wide rates and water meter rates collected with the District war and excludes growth in ratepayer base.

FEES AND CHARGES 2022-23

THREE WATERS		2022/23 Includes GST	2021/22 Includes GST
Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost the service as scheduled in the rating section of the 10 year Plan, based on the number of complete months remaining in the financial year.	DESIGNATED WASTEWATER TREATMENT PLANT		
	Disposal of septage tank load less than 3,000 litres	130	130
	Every additional 1,000 litres discharges (or part thereof)	40	40
	Designated Septage station disposal cost/litre	0.04	0.04
	TRADE WASTE		
	Application fee deposit (invoiced at actual cost)	240	240
	Application to transfer trade waste discharge consent	80	80
	Annual fee	160	160
	THREE WATERS - PER APPLICATION		
	Approved contractors (per application)	80	80
	Non-approved contractors (per application)	160	160
	Non-approved contractors (per application)	At cost	At cost
	BULK TANKER WATER FROM FIRE HYDRANTS		
	Bulk water application fee	No charge	No charge
	Tanker / Standpipe Inspection (at least annual)	100	100
	Hydrant Standpipe Hire / month (excluding water usage)	30	30
	Water Usage Per m ³	1.80	1.80
	BULK WATER SUPPLY		
	Network connected bulk water rate (per m ³)	0.86	0.86
	REMOVAL OF WATER RESTRICTOR		
	Temporary restrictor removal fee	At cost	At cost
	WATER METER ACCURACY TESTS		
	House visit and assessment	55	55
	Meter removal and calibration	525	525
	Meter validated as accurate	80	80
	Meter validated as inaccurate	No charge	No charge
	Final meter read	40	40
	OTHER		
	Unauthorised and other activities	At cost	At cost
	CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)		
	Financial Contributions - Reserves		
	Urban	2380	2380
	Rural	1190	1190
	Note: Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.		
	DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS		
	Water Supply		
	Lake Dunstan Water Supply (Alexandra / Clyde)	7131	7131
	Cromwell	3877	3877
	Naseby	4044	4044
	Omakau / Ophir	10917	10917
	Patearoa	3267	3267
	Ranfurly	2492	2492
	Roxburgh	3321	3321
	Wastewater		
	Alexandra / Clyde	7536	7536
	Cromwell	3139	3139
	Naseby	3399	3399
	Omakau / Ophir	4992	4992
	Ranfurly	796	796
	Roxburgh	4670	4670
	THREE WATERS AND WASTE MANAGEMENT PART CHARGES IN LIEU OF RATES		
	The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 st July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.		
	Water Supply – per month		
	If already rated as serviceable	23.12	23.12
	If not rated as serviceable before	37.91	37.91
	Wastewater – per month		
	If already rated as serviceable	27.20	27.20
	If not rated as serviceable before	54.40	54.40
	Waste Management – per month		
	Additional household rubbish bin	23.39	22.24
	Additional mixed recycling bin	4.76	4.67
	Additional glass recycling bin	4.76	4.67

FEES AND CHARGES 2022-23

ENVIRONMENTAL SERVICES		2022/23 Includes GST	2021/22 Includes GST	Comments
<p>Where weighing facilities are available Council reserves the right to charge by weight, where no weighing facilities are available Council reserves the right to charge by volume as assessed by the operator. All fees are user pays (ie waste producer pays) and include a waste minimisation charge to help fund recycling and other waste reduction initiatives. Fees also include charges associated with the Emissions Trading Scheme.</p>	TRANSFER STATION CHARGES			
	Standard size refuse bag (60 litres)	8	8	
	Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)	8	8	
	Child car seat recycling (Alexandra and Cromwell only)	10	10	
	Car body (all tanks pierced and drained)	20	20	
	Whiteware and separated metal (excl fridges)	No charge	No charge	Added exclusion for fridges.
	Fridges (degassing charge)	16.5		- Cost of degassing fridges.
	Gas bottle disposal (any size)	11		- Cost of gas bottle disposal.
	Transfer Station with Weigh Facility			
	General waste charge by weight per tonne	345	334.61	Increase in waste levy of \$10 per tonne driving increased transfer station charges.
	Tyres by weight by tonne	455	444.72	
	Transfer Station without Weigh Facility			
	General waste charge by volume per cubic metre (assessed by operator)	70	67	
	Car tyres	5	5	
	Truck tyres	22	21	
	Tractor / Loader tyres	89	86	
	GREENWASTE DEPOSITED IN GREENWASTE AREA			
	Car load	No charge	No charge	
	Trailer or ute load	5	5	
	Trailer-load charge by volume per cubic metre	5	5	
	CLEANFILL DEPOSITED IN CLEANFILL AREA			
	Charge by volume per cubic metre	15	15	
	HAZARDOUS WASTE			
	Up to 20kg or 20 litres	10	10	
	Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre).	10	10	
	WHEELIE BIN CHARGES			
	Replacement of bin due to damage (not wear and tear)	50	50	
	Initial change of bin size	No charge	No charge	
	All subsequent changes to bin size	N/A	N/A	
	Additional mixed recycling bin (per annum)	58.98	56.06	
	Additional glass recycling bin (per annum)	58.98	56.06	
	Additional rubbish (red) bin (per annum)	280.73	266.85	
	Administration fee	50	50	

FEES AND CHARGES 2022-23

ROADING	2022/23 Includes GST	2021/22 Includes GST
LICENCE TO OCCUPY		
Single owner	180	180
Multiple owner	At cost	At cost
TRAFFIC MANAGEMENT PLAN APPROVAL		
Commercial organisations and events	90	90
Non-profit community events	No charge	No charge
TEMPORARY ROAD CLOSURE		
Commercial organisations and events	280	280
Non-profit community events	No charge	No charge
CORRIDOR ACCESS REQUEST <i>(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)</i>		
Minor Works	No charge	No charge
Major Works (trenches exceeding 20m in length)	80	80
Project Works	At cost	At cost
ROAD STOPPING		
Time and disbursements plus legal and survey costs	At cost	At cost
Miscellaneous fees (other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)	At cost	At cost
RAPID NUMBER		
New	70	70
Replacement	50	50
DUST SUPPRESSION		
Residential house with 100m of road to Council programmed timetable	No charge	No charge
Residential house with 100m of road outside programme works	At cost	At cost
Commercial and other applications to Council programmed timetable	At cost	At cost
OTHER		
Commercial fingerboard signs	At cost	At cost
DEVELOPMENT CONTRIBUTIONS		
Roading		
Residential	1719	1719
Business	NIL*	NIL*
* Fixed business contributions are non-longer applicable. All contributions are calculated on the basis of a household unit equivalent (HUE).		

FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY		2022/23	2021/22	Comments
			Includes GST	Includes GST	
Estimated value of work, includes Project Check Fee. The cost of any peer review of professional documents is at the applicant's cost. All Building Control Fees are based on the average time taken to complete administration, processing and inspections based on the value of the building consent or other building work. Work in excess of this time may be charged for at time and disbursements. Any other charge for information, certification or inspection, or recording of safe and sanitary certificates not specifically provided for to be charged at time and disbursements (\$140 minimum).	BUILDING CONTROL CHARGES				
	Residential alterations and new				
	Up to and including \$5,000	450	316	Time often more than 2 hours	
	Over \$5,000 and not exceeding \$10,000	691	691		
	Over \$10,000 and not exceeding \$20,000	1141	1141		
	Over \$20,000 and not exceeding \$40,000	1671	1671		
	Over \$40,000 and not exceeding \$80,000	1971	1971		
	Over \$80,000 and not exceeding \$200,000	2651	2651		
	Over \$200,000 and not exceeding \$350,000	3556	3556		
	Over \$350,000 and not exceeding \$500,000	3712	3712		
	Over \$500,000 and not exceeding \$750,000	4017	4017		
	Over \$750,000 and not exceeding \$1,000,000	4467	4467		
	Exceeding \$1 million (minimum deposit plus additional time if necessary)	4852	4852		
	Rural farm shed with engineers PS1, conservatories, new swimming pools, other consents with <3 inspections (no amenities)	953	953	This is to include applications for new swimming pools too, as the processing time and number of inspections are appropriate.	
	Commercial alterations and new				
	Up to \$10,000	841	841		
	\$10,000 - \$20,000	1441	1441		
	\$20,000 - \$40,000	1971	1971		
	\$40,000 - \$80,000	2121	2121		
	\$80,000 - \$200,000	3251	3251		
	\$200,000 - \$350,000	3406	3406		
	\$350,000 - \$500,000	3636	3636		
	\$500,000 - \$750,000	4167	4167		
	Exceeding \$750,000 (minimum deposit plus additional time if necessary)	4242	4242		
	BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1000.00 or part thereof	\$1 for every \$1000.00 or part thereof		
	MBIE Levy - (projects under \$20,444 are exempt)	\$1.75 for every \$1000.00	\$1.75 for every \$1000.00		
	OTHER BUILDING CONSENT CHARGES				
	Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required	As required		
	Amendments to Building Consents actual cost of work to be recovered at time and disbursements	\$150.00 deposit + \$150.00 / hour	\$150.00 deposit + \$150.00 / hour		
	Erection of marquee	316	316		
	Heating / fire appliances - free standing	241	241		
	Heating / fire appliances - inbuilt and second-hand	391	391		
	Wetback fire / diesel boilers	391	391		
Wind machines (horticultural)	N/A	N/A			
Inspection cancellation (same day) no fee if canceled the previous day	\$150	-	This is to reduce the number of cancellations that could be used by others, and the administration of trying to reschedule inspections as a result to ensure the BCO is efficient.		
Other building charges					
Certificate of Acceptance					
Minor work up to \$5,000	1103	1103			
Residential \$5,000 to \$20,000	1478	1478			
Residential \$20,000+	2453	2453			
Commercial - \$615 deposit plus hourly rate	\$675.00 + hourly rate	\$675.00 + hourly rate			
Change of Use (initial fee)	252	252			
Relocation report within the district	\$150 (report) plus \$150 per hour of inspection	\$150.00 / hour	This reflects the actual time to write the report as well as the time to undertake the inspection.		
New compliance schedule	\$150.00 / hour	\$150.00 / hour			
Amended compliance schedule	110	110			
WOF monitoring features and renewal	\$150.00 / hour	\$150.00 / hour			
Certificate for Public Use	504	504			
Notice to Fix	225	225			
Fire Service assessment of building consents (plus costs)	150	150			
Demolition	300	300			
Inspection of unsatisfactory work (per visit or inspections not already provided for)	150	150			
Swimming pool exemption (referred to Council)	N/A	N/A			
Swimming pool inspection barriers and compliance (each inspection)	\$150.00 / hour	\$150.00 / hour			
Swimming pool registration	55	55			
Water test fee (fee plus actual test cost)	120	120			
Assessment of building consent exemption application (deposit) + \$150.00 / hour processing or inspection	\$150.00 / hour	\$150.00 / hour			
Title search	27	27			
Minor variations (to building consents)	\$150.00 / hour	\$150.00 / hour			
Building Consent Report (annual fee)	\$69	\$69	Annual fee to provide the monthly figures to customers who are registered to receive this.		
Project Information Memorandum – Residential		412	412		
Project information memorandum – Commercial		525	525		
Time and disbursements					
Hourly rates for processing all applications	150	150			
Mileage (dollar(s) per km)	1	1			
Hourly rates for processing all applications	105	105			
ENVIRONMENTAL HEALTH					
Annual inspection					
Camping grounds	336	336			
Hairdresser shops	225	168	reflects average 1.5 hours of officer time, including an average travel time, inspection and report		
Offensive trades	225	168	reflects average 1.5 hours of officer time, including an average travel time, inspection and report		
Funeral directors	225	168	reflects average 1.5 hours of officer time, including an average travel time, inspection and report		
Follow up inspection fee (hourly rate)	150	168	To reflect the hourly rate		
Change of ownership	150	168	To reflect the hourly rate		
ANNUAL REGISTRATION					
Camping grounds	168	168			
Hairdresser shops	168	168			
Offensive trades	168	168			
Funeral directors	168	168			
Miscellaneous Bylaw and general licence fees	N/A	N/A			
Late payment fee	N/A	N/A			

FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY		2021/22 Comments
	2022/23 Includes GST	2021/22 Includes GST	
<p><i>In accordance with the Sale and Supply of Alcohol (Fees) Regulations 2019, the fees for On, Off and Club Licenses are reduced to one level lower than the fee category assessed under the Regulations.</i></p> <p><i>Any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this.</i></p> <p><i>All applications for resource and subdivision consent and changes to the District Plan will be charged on a time charge, plus disbursements basis although a minimum payment is required as set out below. Applications will not be processed unless accompanied by the appropriate application or deposit fee. In accordance with Section 36 of the Resource Management Act where a charge is payable, the Council will not perform the action to which the charge relates until the charge has been paid in full. Note: This applies to all fees and charges in relation to Resource Management functions. Applications which are incomplete or require the applicant to undergo remedial works will incur further costs on a time and disbursement basis.</i></p>	FOOD CONTROL PLANS / NATIONAL PROGRAMMES		
	Initial registration	403	403
	Annual registration	201	201
	Audit fee		
	Food control plan (single-site)	504	504
	Food control plan (multi-site)	804	804
	National Programme 1	336	336
	National Programme 2	420	420
	National Programme 3	504	504
	Subsequent verifications and enforcement (hourly rate)	168	168
	Site rental fee	N/A	N/A
	BYLAW AND POLICY		
	Trading in Public Place General Bylaw		
	Application fee		
	Fee per annum	420	420
	Class 4 Gambling and Board Venue application fee (deposit)	336	336
	Hourly rates for processing all applications	168	168
		N/A	N/A
	Additional sandwich board		
			Remove regulation
	ALCOHOL LICENSING		
	Local Authority Compliance Certificate		
	Building	150	150
	Planning	150	150
	Public notification fee	125	125
	ANIMAL CONTROL		
	Dog Registration Fees		
	Non-working dogs	55	55
	Working dogs	12	12
	Late penalty fee (percentage of base fee)	150% of annual registration fee	150% of annual registration fee
	Dog Impounding Charges		
	First impounding (for each 12 months)	100	100
	Second impounding (for each 12 months)	150	150
	Third and subsequent impounding (for each 12 months)	200	200
	Sustenance	22	22
	Destruction of dog	At cost	At cost
	Notification	N/A	N/A
	Microchipping	32	32
	Licence to keep more than 3 dogs		
	Application	75	75
	Inspection fee	\$150.00 / hour	\$150.00 / hour
	Annual permit fee	150	150
	REFUNDS		
	Refund administration fee	Refer to Governance and	Refer to Governance
	NOISE CONTROL		
	Return of Seized Equipment		
	Administration charge	84	84
	Storage fee	5 (per day)	5 (per day)
	Non-compliance with Excessive Noise Direction	500	- Statutory infringement notice - details for clarity to public
	Non-compliance with Abatement Notice regarding unreasonable noise	750	- Statutory infringement notice - details for clarity to public
	Contractor charge (add to administration charge)		
	Alexandra / Clyde	60	60
	Cromwell	70	70
	Ranfurly	100	100
	Roxburgh / Naseby	80	80
	ENFORCEMENT		
	Monitoring and enforcement - hourly rate	150	150
	PLANNING (all deposits non-refundable)		
	Subdivision Charges		
	Land Subdivision Consent		
	Consent application deposit (notified to formal hearing)	2000	2000
	Consent application deposit (non-notified to formal hearing)	1500	1500
	Consent application deposit (under delegated authority)	900	900
	Minor boundary adjustment	430	430
	Plan Certification - 223	150	150
	Plan Certification - 224(c) (deposit)	260	260
	Minor amendment to cross lease / unit title plan (deposit)	510	510
	Other Charges		
	Completion certificates	80	80
	Overseas Investment Regulations Certificates (deposit)	150	150
	Compliance certificates / Certificate of Compliance (S139) (deposit)	550	550
	Certified copy of Council resolution	80	80
	Registered bond	At cost	At cost
	Release from registered bond	At cost	At cost
	Right of way consents (deposit) (Section 348 LGA)	225	225
	Certificate of approval of survey plans (s.226(1)(e)(ii))	150	150
	Change or cancellation of amalgamation condition (deposit) (Section 241)	160	160
	Cancellation of easement (Section 243)	160	160
	Cancellation or amendment of consent notice (Section 221)	180	180
	Land Use Consent		
	Consent application deposit (notified to formal hearing)	2000	2000
	Consent application deposit (non-notified to formal hearing)	1500	1500
	Consent application deposit (under delegated authority)	600	600
	Non-compliance with bulk and location requirements - deposit (under delegated authority)	N/A	N/A
	Minor breach of standards (deposit)	350	350

FEES AND CHARGES 2022-23

	PLANNING AND REGULATORY		2022/23	2021/22	Comments	
			Includes GST	Includes GST		
Because such procedures are lengthy and involved, it is appropriate that provision be made for ongoing fee charging, for the processing, report preparation, briefing of Chairperson, attendance of planning consultant and / or staff at hearing or in preparation of application to the Chief Executive Officer in the event of an application under delegated authority and for the preparation and drafting of the decision and release to all parties. DBH and BRANZ levies apply to work over \$20,000.	Application for extension of lapse date (deposit (section 125)		300	300		
	Minor Change or Cancellation of Consent Condition (delegated section 127) (deposit)		400	400		
	Complex Change or Cancellation of Consent Condition (delegated section 127) (deposit)		600	600		
	Change or Cancellation of Consent Condition to Formal Hearing (section 127) (deposit)		1000	1000		
	Monitoring Consent Holders (per hour + mileage)		\$150 / hour + mileage	\$150 / hour + mileage		
	Hearing of Objection to Resource Consent (deposit)		800	800		
	Resource consent exemption (section 87BB) (fixed fee)		225	225		
	Boundary activity (section 87BA) (fixed fee)		300	300		
	Application for Heritage Orders and Designations (deposit)					
	Outline plan approval (deposit)		390	390		
	Minor, no research (plus public notification)		1000	1000		
	Moderate, standard research requirements (plus public notification)		5000	5000		
	Major, affects large area of district (plus public notification)		10500	10500		
	APPLICATION FOR DISTRICT PLAN CHANGE (DEPOSIT)					
	Minor effect – not requiring research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councilors' fees. Applicant to provide all documentation to Council's satisfaction).		2500	2500		
	Moderate effect – requiring limited research (plus public notification and disbursements and all costs associated with conducting a hearing, including Councilors' fees. Applicant to provide all documentation to Council's satisfaction).		7500	7500		
	Major effect – affects significant part of District Plan / major land use effects (plus public notification and disbursements and all costs associated with conducting a hearing, including Councilors' fees. Applicant to provide all documentation to Council's satisfaction).		15000	15000		
	Information Charges					
	Resource Management Act information		At cost	At cost		
	All other information requested in writing (time charge + disbursements basis min)		80	80		
NES record search		150	150			
LAND INFORMATION MEMORANDUM (LIM)						
Residential Search						
Provided in 10 working days (electronic)		185	185			
	(non-refundable)		(non-refundable)			
Provided in 5 working days (electronic)		263	263			
	(non-refundable)		(non-refundable)			
Provided in 10 working days (paper)		315	315			
	(non-refundable)		(non-refundable)			
Provided in 5 working days (paper)		420	420			
	(non-refundable)		(non-refundable)			
Commercial Search						
Provided in 10 working days (electronic)		263	263			
	(non-refundable)		(non-refundable)			
Provided in 5 working days (electronic)		368	368			
	(non-refundable)		(non-refundable)			
Provided in 10 working days (paper)		368	368			
	(non-refundable)		(non-refundable)			
Provided in 5 working days (paper)		420	420			
	(non-refundable)		(non-refundable)			
Other charges (engineering, technical consultancy and valuation fees) – to be in addition to all fees where additional information may be required or a report commissioned, or where attendance at a meeting is requested and for administration, inspection and / or supervision.		At cost	At cost			

FEES AND CHARGES 2022-23

	POOLS, PARKS AND CEMETERIES	
	2022/23 Includes GST	2021/22 Includes GST
DISTRICT CEMETERIES		
Plot Charge (Standard) - all cemeteries in the District		
Standard plot fees - including memorial structures plot, Cromwell Cemetery	900	900
Memorial Structures Plot - Cromwell Cemetery	N/A	N/A
Ashes plot	400	400
Memorial wall (plinth which allows for 32 plaques) - Alexandra Cemetery	100	100
Memorial wall (which allows for 88 plaques double-sided) - Cromwell Cemetery	100	100
RSA Plot - Cromwell Cemetery	No charge	No charge
Stillborn babies	No charge	No charge
Burial Fees District		
Monday to Friday and Saturday mornings only and excluding Saturday afternoon's. No burials Sundays, statutory public holidays.		
Standard re-opening and burial - Double Depth Standard	950	950
Casket larger than standard (213cm x 76.2cm x 50.8cm) – additional to above fee	120	120
Burial of ashes	400	400
Out of District Fee (6 months or more)	95	95
Burial of infants (up to 10 years / re-opening)	300	300
Disinterment costs / re-interment	At Cost	At Cost
Breaking concrete	At Cost	At Cost
Memorial Permit processing fee	10	10
NASEBY CEMETERY		
Plot Fees		
Standard plot fees	300	300
Ashes plot	156	156
Burial fees invoiced directly by Sexton	N/A	N/A
RANFURLY CEMETERY		
Plot Fees		
Standard plot fees	300	300
Ashes plot	156	156
Burial fees invoiced directly by Sexton		
PARKS		
Sports Grounds (Alexandra and Clyde)		
First class cricket wicket per ground (per day - wickets 1 & 2)	250	250
Casual (per ground per day)	123	123
Cricket wickets (per day - wickets 3 & 4) per wicket	135	135
Changing rooms (per room) including showers	15	15
Athletics (per day)	135	135
Litter collection (per litter bin per day) - Additional fee	30	30
Schools and school aged children exempt from charges	No charge	No charge
Club Seasonal Rates (Including club training, regular season fixtures)		
Rugby - Senior teams only	850	850
Football - Senior teams only	1500	1500
Softball - Senior teams only	500	500
Athletics - Senior teams only	500	500
Club Cricket only (excludes first class cricket) - Senior teams only	1600	1600
Touch Rugby – per season	500	500
Use of showers per day	5	-
End of season cleaning fee	200	-
Other Parks and Reserves Alexandra and Clyde – including Pioneer Park – per day		
Commercial activity or event including circus, gypsy fair, Blossom Festival	400	400
Non-Profit Community Groups	No charge	No charge
Commercial market days	\$55.00 including power	\$55.00 including power
Commercial – car displays, advertising, vendors	146	146
Basic space hire – no preparation / services required	No charge	No charge
Non Commercial – community group activity includes rubbish and area preparation, e.g. school fairs	No charge	No charge
Amusement devices (activity or device)	\$11.50 application fee for one device and \$2.30 per extra device For longer periods \$1.15per week per device Engineering fee at cost	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device. Engineering fee at cost
Council power box (power already connected per hour)	5	5
Electricity boxes (if available) (power and connection)	At cost	At cost
Bond to cover potential damage - refundable upon inspection grounds are in good condition	400	N/A
CROMWELL SPORTS PAVILIONS		
Alpha Street Pavilion		
Football Club per annum	573	573
Casual day hire	58	58
Anderson Park Pavilion		
Club per season	574	574
Casual day hire	58	58

Cricket rates are variable depending on level of pitch preparation; seasonal rates available on application and by negotiation.

FEES AND CHARGES 2022-23

	POOLS, PARKS AND CEMETERIES	
	2022/23 Includes GST	2021/22 Includes GST
ANDERSON PARK (junior sport free) - school and school age children exempt		
Sports Club Rentals (per player per season)		
Anderson Park grounds	51	51
Netball / tennis courts	20	20
Club Seasonal Rates (Including club training, regular season fixtures)		
Rugby - Senior teams only	1500	1500
Football - Senior teams only	1500	1500
Softball - Senior teams only	500	500
Athletics - Senior teams only	500	500
Club Cricket only (excludes first class cricket) - Senior teams only	1200	1200
Touch Rugby – per season	500	500
Casual Users (per day)		
Non-sporting activities (per ground plus electricity)	75	75
Touch (per field)	45	45
Rugby (per field)	69	69
ALPHA STREET RESERVE (per day) - school and school age children exempt		
Commercial activity or event including circus and gypsy fair, circus	400	400
Club Seasonal Rates (Including club training, regular season fixtures)		
Football - Senior teams only	1500	1500
Touch Rugby – per season	500	500
Sports Club Rentals (per player per season) (junior sports free)		
Alpha Street grounds	51	51
Alpha Street ground lights - per hour	N/A	N/A
Other Parks and Reserves – Cromwell per day		
Basic space hire – space only no preparation required	No charge	No charge
Non-Profit – community group activity including rubbish and area preparation eg. school fairs	No charge	No charge
Commercial – Market days	55	55
Commercial – Car displays / advertising, vendors	145	145
Amusement devices (activity or device)	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device.	\$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device.
	Engineering fee at cost	Engineering fee at cost
MANIOTOTO PARK		
Sports clubs (per annum)	907	907
Sports ground (per day)	117	117
Outdoor netball / tennis courts	150	150
Basic space hire – no preparation required	No charge	No charge
Non-Profit Community activity (general use including rubbish and ground preparation)	No charge	No charge
Commercial activity	122	122
Athletics (per day) - Schools	No charge	No charge
Athletics (per half day)	No charge	No charge
Other Parks and Reserves – Maniototo per day		
Basic space hire – space only no preparation required	No charge	No charge
Non-commercial – community group activity including rubbish and area preparation e.g.: school fairs	38	38
Junior Cricket – Naseby	No charge	No charge
Commercial – Market days, Vendors	55	55
Commercial – Car displays / advertising	145	145
Rugby Clubrooms		
Rugby clubrooms (per day)	86	86
TEVIOT VALLEY		
King George Park - Community activity	No charge	No charge
King George Park - Commercial activity	80	80
Basic space hire – no preparation required	No charge	No charge
Commercial Market, Vendor	55	55
MOLYNEUX PARK - this is property not parks		
Stadium		
Commercial hourly rate Sports-groups (per hour)	35	35
Non-commercial hourly rate Vincent-sports-groups (per hour)	25	25
Gas heating token (20 mins)	2	2
Electric heating token (15 mins)	0.5	0.5
Commercial Sports-groups whole day	305	305
Commercial Sports-groups-half day	205	205
Commercial Vincent-sport-groups whole day	170	170
Commercial-Vincent-sport-groups half day	125	125
Kitchen whole day (includes foyer toilets)	55	55
Kitchen half day (includes foyer toilets)	30	30
Changing rooms (per room)	15	15

A \$400 bond is required for circuses and fairs, amusement device operators are also

A whole day is more than 6 hours, half day is less than 6 hours. The stadium has a wooden gymnasium floor and is therefore not suitable for events requiring seating or furniture unless provision is made to protect the floor.

FEES AND CHARGES 2022-23

POOLS, PARKS AND CEMETERIES		2022/23	2021/22
		Includes GST	Includes GST
ALEXANDRA POOL AND CROMWELL POOL			
Single Admission			
Adult (18 years old)		6.5	6.5
Child (School Age)		3.5	3.5
Preschooler (with maximum of 2 per 1 paying parent / caregiver)	No charge		No charge
Gold Card and tertiary student 17% off entry		5.5	5.5
Community Services Card holder 17% off entry		5.5	5.5
Shower		5	5
Family - maximum 2 adults and 4 children		17	17
Family - 1 Adult and 4 children		16.4	16.4
Replacement swim card if lost		2	2
BBQ Hire - per event	N/A		N/A
Gym/Swim Pass 30% off adult entry only			
Membership Card and Yearly Pass			
Adult - 10 swims		58.5	58.5
Adult - 25 swims		138	138
Adult - 50 Swims		260	260
Adult yearly pass (includes Aqua Fit classes)		480	480
Child - 10 swims		30	30
Child - 25 swims		74.5	74.5
Child - 50 Swims		140	140
Child yearly pass		240	240
Prepaid Swim Membership Prices			
Family - 6 Months		429	429
Family - 12 Months		709	709
Direct Debit Swim Membership Prices			
Child - 6 Months	5.00 / week		5.00 / week
Child - 12 Months	4.00 / week		4.00 / week
Adult - 6 Months	12.00 / week		12.00 / week
Adult - 12 Months	10.00 / week		10.00 / week
Family - 6 Months	19.00 / week		19.00 / week
Family - 12 Months	16.00 / week		16.00 / week
Gold Card, Community Services Card and Tertiary Students Card Holders			
	17% off the above adult prices		17% off the above adult prices
10 swims	17% off the above adult prices		17% off the above adult prices
25 swims	17% off the above adult prices		17% off the above adult prices
Yearly pass	17% off the above adult prices		17% off the above adult prices
Aquarobics and Aqua Fit			
Casual Adult entry and class		11	11
Adult - 11 class membership concession (includes pool entry)		110	110
Aqua class only when used with 10/25/50 swim concession card		4.5	4.5
Gold Card, Community Services Card, tertiary student entry and class	17% off the above adult prices		17% off the above adult prices
Gold Card, Community Services Card, tertiary student - 11 class membership concession (includes pool entry)	17% off the above adult prices		17% off the above adult prices
Aqua Fit Class only excluding pool entry	No charge		No charge
School Hire			
District primary schools per lane / block per hour – min charge 1 hour (excludes pool entry)		9	9
District high schools per lane / block per hour – min charge 1 hour (excludes pool entry)		9	9
Non-district schools – Min charge 1 hour (excludes pool entry)		13	13
Therapeutic pool per hour		36	36
Central Otago Swimming Clubs / Non-Commercial (as per definition)			
Tues, Thurs non-competitive club nights per lane, excludes entry (does not include development or squad coaching sessions)		9	9
Lane hire per lane per hour excludes pool entry minimum 1 hour (including development or squad coaching sessions)		9	9
Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour (or by agreement with Aquatics Manager), includes staff time		150	150
Kayak Polo	Pool entry plus staff time		Pool entry plus staff time
Commercial Operators			
Lane hire per lane per hour excludes pool entry min 1 hour (or by agreement with Aquatics Manager)		30	30
Students - 10 swim pool entry concession card		10	10
Additional Charges			
Additional staff after hours	\$50 per hour per staff member		\$50 per hour per staff member
Meeting Room Charges (where available)			
Kitchen surcharge per half day		45	45
Kitchen surcharge per hour		15	15
Meeting room hire per half day		45	45
Meeting room hire per hour		15	15

FEES AND CHARGES 2022-23

POOLS, PARKS AND CEMETERIES		2022/23	2021/22
		Includes GST	Includes GST
SWIMMING LESSONS – CENTRAL SWIM SCHOOL (includes pool entry)			
Payment in advance or by direct debit			
10 x toddler / preschool lesson - Starfish, Turtles, Seals, Dolphin, Goldfish, Clownfish, Pufferfish and Rainbowfish		111	111
- 10 swim pool entry concession card		10	10
TOTAL		121	121
10 x school age lessons - Seahorse, Otter, Snapper, Crocodile, Barracuda, Piranha, Stingray, Marlin		111	111
- 10 swim pool entry concession card		10	10
TOTAL		121	121
10 x 45 minute stroke development - Sharks Squad		118	118
- 10 swim pool entry concession card		10	10
TOTAL		128	128
Weekday private lesson			
15 minutes		19	19
30 minutes		39	39
5 day block holiday classes		55	55
- 5 swim pool entry concession card		5	5
Family Discount:			
<i>If you have 3 or more members of your family learning to swim, only the first two members will pay standard price, then all additional children will receive 30% off</i>			
Multi-Lesson Discount:			
<i>Students attending more than one lesson per week are eligible for a 20% discount off their second lesson that week.</i>			
Direct Debit fees for payment of lessons above will incur these additional charges		0.6	0.6
Direct Debit Transaction Fee - successful transaction from bank account, credit union or building society		2.35%	2.35%
Direct Debit Transaction Fee - successful transaction from Visa / Mastercard		4.22%	4.22%
Direct Debit Transaction Fee - successful transaction from Amex / Diners Card		0.6	0.6
Failed Transaction Fee		11.5	11.5
Dishonour Fee by customer		44	44
Investigation Fee - charged back to customer			
RANFURLY SWIM CENTRE			
Admission			
Child		2.5	2.5
Adult		5	5
Child - 11 x swims (swim card)		25	25
Adult - 11 x swims (swim card)		50	50
Season pass (single)		95	95
Season pass (family) plus \$10 per child		118	118
Maniototo Area School		522	522
St John's School		154	154
Aquabelles (per season)		412	412
Other groups (per season)		412	412
Professional coaching per hour		27	27

FEES AND CHARGES 2022-23

PROPERTY AND COMMUNITY FACILITIES		2022/23	2021/22
		Includes GST	Includes GST
A \$25 booking fee is applicable for non-payment on landing	AIRPORT LANDING FEES (PER LANDING)		
	Private aircraft	10	10
	Commercial light aircraft / twin engine	20	20
	Passenger planes < 18 passenger capacity	30	30
	Passenger planes >18 passenger capacity	60	60
	Emergency services (Police, Rural Fire, Air Ambulance)	No charge	No charge
	New Zealand Armed Forces	No charge	No charge
	APPLICATION FOR EASEMENT OR LEASE FOR ACCESS OR INFRASTRUCTURE PURPOSES (ROADING, SERVICES, TELECOMMUNICATIONS, POWER ETC)		
	Time plus legal, survey and advertisement costs	At cost	At cost
A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours. Bookings for the Jordan Lounge are made with the Senior Citizens on (03) 448 7007.	Deposit - no reserve status	500	500
	Deposit - reserve land	1000	1000
	COMMUNITY FACILITIES		
	ALEXANDRA COMMUNITY CENTRE		
	Hall and Bar		
	Commercial whole day	275	275
	Commercial half day	170	170
	Commercial hourly rate	35	35
	Non-commercial whole day	160	160
	Non-commercial half day	100	100
	Non-commercial hourly rate	20	20
	Hall, Kitchen and Bar		
	Commercial whole day	300	300
	Commercial half day	200	200
	Non-commercial whole day	180	180
	Non-commercial half day	125	125
	Hall, Reading Room, Kitchen and Bar		
	Commercial whole day	345	345
	Commercial half day	225	225
	Non-commercial whole day	225	225
	Non-commercial half day	135	135
	Whole Complex		
	Commercial whole day	455	455
	Commercial half day	300	300
	Non-commercial whole day	280	280
	Non-commercial half day	170	170
	Hire of equipment (away from hall, daily rate)		
	Trestles (each)	5	5
	Chairs (each)	2	2
	Portable stage pieces (each)	5	5
	ALEXANDRA MEMORIAL THEATRE		
	Commercial / non-local or by agreement with Chief Executive Officer		
	Evening performance	670	670
	Matinee performance (afternoon)	505	505
	Rehearsal (includes heating)	225	225
	Hourly rate (includes heating)	105	105
	Hourly rate (no heating)	50	50
	Amateur local non-profit making incorporated societies and educational institutes		
	Evening performance	235	235
	Matinee performance (afternoon)	180	180
	Rehearsal (no heating)	60	60
	Rehearsal (with heating)	125	125
	Hourly rate (includes heating)	60	60
	Hourly rate (no heating)	30	30
	CENTRAL STORIES BUILDING		
	Meeting room and theatre		
	Commercial hire	\$40 / hour	\$40 / hour
	Non-commercial hire	\$20 / hour	\$20 / hour
	CROMWELL MEMORIAL HALL		
	Whole complex (auditorium, supper room, west wing, kitchen)		
	Commercial whole day	470	470
A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours.	Commercial half day	315	315
	Non-commercial whole day	190	190
	Non-commercial half day	140	140

FEES AND CHARGES 2022-23

PROPERTY AND COMMUNITY FACILITIES		2022/23 Includes GST	2021/22 Includes GST
	Sporting events - tournaments whole day	145	145
	Sporting events - club nights / half day tournaments	115	115
	Sporting events - schools	115	115
	Hourly rate (only available on application to the Cromwell Community Board)	25	25
	After 1am charge per hour	25	25
	Auditorium (not including kitchen)		
	Commercial whole day	300	300
	Commercial half day	185	185
	Non-commercial whole day	160	160
	Non-commercial half day	105	105
	Sporting events - tournaments whole day	115	115
	Sporting events - club nights / half day tournaments	85	85
	Sporting events - schools	85	85
	Sporting events - tournaments whole day	115	115
	Hourly rate (only available on application to the Cromwell Community Board)	20	20
	After 1am charge per hour	20	20
	Supper Room or West Wing (not including kitchen)		
	Commercial whole-day	155	155
	Commercial half day	115	115
	Non-commercial whole day	90	90
	Non-commercial half day	75	75
	Supper Room and Kitchen		
	Commercial whole day	180	180
	Commercial half day	125	125
	Non-commercial whole day	115	115
	Non-commercial half day	90	90
	Commercial whole day	180	180
	Hourly rate (only available on application to the Cromwell Community Board)	90	90
	After 1am charge per hour	25	25
	Kitchen per hour	25	25
	Stage per hour	25	25
	Hire of trestles and chairs (away from hall)		
	Trestles (each)	5	5
	Chairs (each)	5	5
	Refundable deposit for 1-20 chairs	85	85
	Refundable deposit for more than 20 chairs	115	115
	Crockery breakages (at hall)	At cost	At cost
	NASEBY HALL		
	Whole day hire (not exceeding 24 hours)	105	105
	Half day hire (not exceeding 4 hours)	40	40
	Hourly rate if less than half day	20	20
	NASEBY PAVILION		
	Whole day hire (not exceeding 24 hours)	35	35
	Half day hire (not exceeding 4 hours)	20	20
	WAIPIATA HALL		
	24 hour period	105	105
	Hourly rate	8	8
	Waipiata Darts Club per annum	405	405
	WALLACE MEMORIAL HALL		
	Whole day hire (not exceeding 24 hours)	35	35
	Half day hire (not exceeding 4 hours)	20	20
	RANFURLY HALL		
	Meetings	55	55
	Meetings in supper room (hourly rate)	20	20
	Furniture auctions	55	55
	Local concerts	90	90
	Visiting artists and concerts	120	120
	Weddings and cabarets etc	180	180
	Local schools: sports day / events (subject to conditions)	No charge	No charge

A \$200 bond is required
for social functions.

FEES AND CHARGES 2022-23

PROPERTY AND COMMUNITY FACILITIES		2022/23 Includes GST	2021/22 Includes GST
<p><i>This hall is now under Council management. Fees last set by community hall committee in 2007. Fees in line with other provincial halls but with a discount as hall is in poor condition.</i></p> <p><i>A \$200 bond is required for social functions.</i></p> <p><i>Track lighting is additional to all other fees.</i></p>	PATEAROA HALL		
	Whole day hire and funerals	105	105
	Half day hire	35	35
	Meeting room (locals)	20	20
	Meeting room (non-locals)	30	30
	Discretionary bond	260	260
	Hire of tables and chairs (away from hall)		
	Tables	10	10
	Padded chairs	2	2
	Plastic chairs	1	1
	OMAKAU HALL		
	Whole day hire (not exceeding 24 hours)	60	60
	Half day hire (not exceeding 6 hours)	25	25
	Hourly rate	7	7
	Hire of trestles and chairs (away from hall)		
	Trestles (each)	5	5
	Chairs (each)	1	1
	ROXBURGH ENTERTAINMENT CENTRE		
	Theatre		
	Evenings	310	310
	Conferences	310	310
	Matinees, meetings and rehearsals	150	150
	Hourly rate for non-profits groups only	20	20
	Dance Hall		
	Commercial whole day (social functions, weddings, funerals)	310	310
	Commercial half day (social functions, weddings, funerals)	150	150
	Hourly rate for non-profit groups only	20	20
	Track lighting (per day) room (per day)	55	55
	Track lighting - supper	30	30
	Track lighting - dance hall (per day)	30	30
<p><i>A \$200 bond is required for social functions in the Stadium</i></p>	Kitchen		
	Commercial hire whole day (social functions, weddings, funerals)	150	150
	Commercial half day (social functions, weddings, funerals)	105	105
	Hourly rate for non-profit groups only	20	20
	Whole complex (non-discountable)	570	570
	ROXBURGH MEMORIAL HALL		
	Whole Hall		
	Whole day hire (not exceeding 24 hours)	105	105
	Half day hire (not exceeding 6 hours)	40	40
	Hourly rate	20	20
	MANIOTOTO STADIUM		
	Stadium sports session (not exceeding 2 hours)	20	20
	Stadium sports session (not exceeding 4 hours)	35	35
	Stadium only (day rate – not exceeding 24 hours)	115	115
	Stadium / kitchen / bar (day rate) weddings, cabarets	170	170
	Stadium frost cloth canopy	300	300
	Local schools sports day / events (subject to conditions)	No charge	No charge
	Rugby Clubrooms		
	Rugby clubrooms (day rate – not exceeding 8 hours)	85	85
	Rugby clubrooms (half day rate – not exceeding 4 hours)	45	45
	Rugby clubroom / kitchen / bar (day rate not exceeding 24 hours)	145	145
	Rugby clubroom / kitchen / bar (half day rate not exceeding 4 hours)	70	70
	Local schools sports day / events (subject to conditions)	No charge	No charge
	Kitchen		
	Kitchen whole day (not exceeding 24 hours)	55	55
	Kitchen half day (not exceeding 4 hours)	27	27
	Hire of trestles away from the Stadium		
	Hire of trestles away from the stadium (per trestle)	3	3
	Hire of chairs away from the stadium (per chair)	1	1
	Charges per annum		
	Maniototo Squash Club	1550	1550
	A&P Association (per show)	825	825

FEES AND CHARGES 2022-23

PROPERTY AND COMMUNITY FACILITIES		2022/23	2021/22
		Includes GST	Includes GST
Maniototo seasonal toilets			
Maniototo Summer seasonal toilets (Nov-May) - open toilets outside of the season		30	30
Service toilets outside of season - daily fixed charge		15	15
COUNCIL OFFICE HIRE			
William Fraser Building			
Council Chambers whole day		115	115
Council Chambers half day		55	55
Tea making facilities (per person per tea break)		2	2
Cromwell Service Centre			
Council Chambers whole day		115	115
Council Chambers half day		55	55
Tea making facilities (per person per tea break)		2	2
Ranfurly Service Centre			
Council Chambers whole day		55	55
Council Chambers half day		35	35
Meeting room whole day		35	35
Meeting room half day		25	25
Roxburgh Service Centre			
Council Chambers whole day		55	55
Council Chambers half day		35	35

FEES AND CHARGES 2022-23

Located at Alexandra, Cromwell, Ranfurly and Roxburgh	SERVICE CENTRES, i-SITES AND LIBRARIES	2022/23 Includes GST	2021/22 Includes GST	Comments
	VISITOR INFORMATION CENTRES			
	Booking commission (on operator bookings)	10-20%	10-20%	
	Cancellation fee (payable by customer)	10-20%	10-20%	
	Event tickets	Up to 20%	Up to 20%	
	Booking fee	6	6	
	DISPLAY			
	Wall / poster (6 months) A1	310	310	
	Wall / poster (full year) A1	520	520	
	Local operators (per brochure per centre per annum)	115	115	
	Outside region operators (per brochure per centre per annum)	200	200	
	Commercial series publications per centre	562	562	
	Commercial series publications all four centres	1405	1405	
	Commercial individual publications (per centre per annum)	172	172	
	BIG FRUIT EVENT SIGNS (Includes install / removal costs)			
	6 signs available (maximum 2 signs per event booking)			
	Commercial event per event, per sign frame	350	350	
	Non-commercial event per event, per sign frame	50	50	
	EVENT BANNERS			
	Banner install / removal and fixings per sign - Big Fruit Reserve	50	50	
	Banner install / removal and fixings per sign on FlagTrax system	10	10	
	PLASMA TV OPERATOR ADVERTISING			
	Per month	42	42	
	Per 6 months (summer / winter)	187	187	
	Per year	338	338	
	One-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis	As Required	As Required	
	SCANNING			
	A4 per sheet up to 20 sheets	N/A	0.2	Remove - Double-up
	A4 per sheet more than 20 sheets	N/A	0.2	Remove - Double-up
	A3 per sheet up to 20 sheets	N/A	0.5	Remove - Double-up
	A3 per sheet more than 20 sheets	N/A	0.5	Remove - Double-up
	A2, A1 & A0	N/A	1	Remove - Double-up
	FAX CHARGES			
	All locations up to 3 pages (per fax)	3	3	
	Additional pages per page	N/A	N/A	
	WORD PROCESSING			
	Per hour	N/A	46	No longer required
	LIBRARIES			
	Interloan books from outside district (plus and externally imposed charges per book)	Up to \$15	Up to \$15	
	Replacement cards	5	5	
	OVERDUE BOOKS (per book per day)			
	Adults	0.2	0.2	
	DVDs (per week)	3	3	
	Lost / Damaged books	Replacement cost & \$10.00 processing fee	Replacement cost & \$10.00 processing fee	
	COMPUTER USE			
	Half-hour	2	2	
	PHOTOCOPYING AND PRINTING			
	A4 per sheet up to 20 sheets (black and white)	0.2	0.2	
	A4 per sheet up to 20 sheets (colour)	1.3	1.3	
	A4 per sheet more than 20 sheets (black and white)	0.1	0.1	
	A4 per sheet more than 20 sheets (colour)	0.6	0.6	
	A3 per sheet up to 20 sheets (black and white)	0.4	0.4	
	A3 per sheet up to 20 sheets (colour)	2	2	
	A3 per sheet more than 20 sheets (black and white)	0.2	0.2	
	A3 per sheet more than 20 sheets (colour)	1	1	
	A4 double sided (black and white)	0.3	0.4	Slight decrease
	A4 double sided (colour)	2	2	
	A3 double sided (black and white)	0.8	0.8	
	A3 double sided (colour)	4	4	
	A2, A1 & A0 per sheet (black & white)	N/A	N/A	
	A2, A1 & A0 per sheet (colour)	N/A	N/A	
	Own paper per sheet (black and white)	0.10	0.10	
	Own paper per sheet (colour)	0.60	0.60	
	Own paper double sided per sheet (black and white)	0.10	0.20	Slight decrease
	Own paper double sided per sheet (colour)	0.60	1.00	Slight decrease
	Providing of regular meeting agenda (per agenda)	36	36	
	SCANNING			
	A4 per sheet up to 20 sheets	0.20	0.20	
	A4 per sheet more than 20 sheets	N/A	0.20	No longer required
	A3 per sheet up to 20 sheets	0.50	0.50	
	A3 per sheet more than 20 sheets	N/A	0.45	No longer required
	A2, A1 & A0	N/A	N/A	

FEES AND CHARGES 2022-23

COMMUNITY, ECONOMIC AND STRATEGIC DEVELOPMENT		2022/23 Includes GST	2021/22 Includes GST
TOURISM CENTRAL OTAGO			
Booking commission on operator bookings via website booking engine		N/A	N/A
Central Otago related products / operators registration fee (outside region operators as approved by Tourism Central Otago)		up to \$1000.00	up to \$1000.00
There may be one-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis		As required	As required

FEES AND CHARGES 2022-23

GOVERNANCE AND CORPORATE SERVICES		
	2022/23 Includes GST	2021/22 Includes GST
PHOTOCOPYING AND PRINTING		
A4 per sheet up to 20 sheets (black and white)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet up to 20 sheets (colour)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet more than 20 sheets (black and white)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
A4 per sheet more than 20 sheets (colour)	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
Additional pages per page	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
WORD PROCESSING		
Per hour	Refer to Service Centres and Libraries	Refer to Service Centres and Libraries
REFUNDS		
Administration fee	25	25
RATING SERVICES		
Water rates final read	40	40
Water rates final self-read	No charge	No charge
Printed copy of complete Rating Information Database	460	460
MAPS / AERIAL PHOTOGRAPHY		
<i>Printing as per the above photocopying charges</i>		
Custom maps (per hour cost)	102	102
Electronic copies of aerials	POA	POA
PROJECTOR		
Projector hire (per day)	51	51
RECORDS, ARCHIVES AND LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT		
Records, archives and official information request time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows, after the first hour. This is at the discretion of Council and will be discussed at time of engagement.		
First 1 hour	No charge	No charge
Every half hour after the first 1 hour	38	38
For additional half hour or part thereof	N/A	N/A
<i>Council's preferred method for delivery of the requested information is digitally for sustainability purposes. If you require the information to be printed or posted, please refer to Service Centres and Libraries section.</i>		

7 MAYOR'S REPORT

22.1.4 MAYOR'S REPORT

Doc ID: 562484

1. Purpose

To consider an update from His Worship the Mayor.

Recommendations

That the Maniototo Community Board receives the report.

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

2. Attachments

Nil

8 CHAIR'S REPORT

22.1.5 CHAIR'S REPORT

Doc ID: 562488

1. Purpose

The Chair will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

9 MEMBERS' REPORTS

22.1.6 MEMBERS' REPORTS

Doc ID: 562492

1. Purpose

Members will give an update on activities and issues since the last meeting.

Recommendations

That the report be received.

2. Attachments

Nil

10 STATUS REPORTS

22.1.7 FEBRUARY 2022 GOVERNANCE REPORT

Doc ID: 567044

1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

Recommendations

That the report be received.

2. Discussion

Legacy Status Reports

The legacy status reports have been updated with any actions since the previous meeting (appendix 1).

3. Attachments

Appendix 1 - MCB Legacy Status Reports [↓](#)

Report author:

Reviewed and authorised by:



Wayne McEnteer
Governance Support Officer
2/02/2022



Sanchia Jacobs
Chief Executive Officer
8/02/2022



Maniototo Community Board Status Report on Resolutions

Planning and Environment

Resolution 20.3.6

Lease of Kyeburn Reserve (Doc ID 446033)

That the Board:

- A. **Receives** the report and accepts the level of significance.
- B. **Agrees** to formally acknowledge that the Kyeburn Hall is owned by the Kyeburn Hall Committee.
- C. **Agrees** to recommend that Council grants the Committee a lease pursuant to Section 61 (2A) of the Reserves Act 1977, on the following terms:
 - 1. Permitted use: Community Hall
 - 2. Term: 33 years
 - 3. Rights of Renewal: None
 - 4. Land Description: Sec 20 Blk VII Maniototo SD
 - 5. Area: 0.4837 hectares
 - 6. Rent: \$1.00 per annum if requested

Subject to the Kyeburn Hall Committee:

- 1. Becoming an Incorporated Society
- 2. Being responsible for all outgoings, including utilities, electricity telephone, rubbish collection, rates and ground maintenance.

STATUS

ON HOLD

August – On hold until meeting able to take place

July 2021 – The Committee requested that the meeting be delayed until July, due to an illness.

May 2021 – due to delays, Property and Facilities Officer – Ranfurly to discuss next steps with Committee in June.

February - April 2021 – Property and Facilities Officer - Ranfurly to meet Committee in May 2021 and discuss next steps.

September – December 2020 – Hall Committee are still working on getting their Incorporated status.

24 July 2020 – Council ratified the lease. Waiting for confirmation from the Hall Committee of their Incorporated status to issue the lease.

25 June 2020 – Kyeburn Hall Committee advised of Board's resolution. Report for ratification of Lease going to Council on 15 July 2020.

June 2020 – Action memo sent to Property and Facilities Officer - Ranfurly

Resolution 19.5.9 – September 2019

Ex Patearoa School Building – Consent to Sublease (PRO 64-5111-L1)

- A. RESOLVED that the report be received and the level of significance accepted.
- B. RESOLVED that the Board consent to the Patearoa Community Trust Incorporated subleasing the school building to Dairy Farm Partnership for a term expiring 31 December 2021, subject to the Chief Executive Officer being satisfied with the sublease agreement.
- C. RESOLVED that the Board consent to a variation of the lease between the Patearoa Community Trust Incorporated and Council by amending clause 3.2 to refer specifically to any future income from “a camping ground”, when the Trust income from the reserve is greater than operating costs.

STATUS

ON HOLD

February 2022 – The Patearoa Community Trust have informally contacted staff regarding the lease. Discussions continue with the Trust. The January 2022 review is a rent review.

August 2021 – No response from Chairman of the Patearoa Community Trust, the lease is up for review in 2022 with the process commencing in January 2022. On hold until lease is reviewed in 2022.

July 2021 – Formally emailed the Chair of the Patearoa Community Trust to progress matters, but have not yet received a reply.

June 2021 - Letter sent to Patearoa Community Trust chairman (Hunter Stevenson), requesting a copy of the sub lease given it is understood Dairy Farm Partnership continue to occupy the school building on an exclusive, permanent basis for which the Trust is receiving payment. Letter copied to Max Paterson.

September 2020 – Updates to resume once matter no longer on hold.

May – July 2020 – No further progress to date

March 2020 – As per the below. Resolution to be placed on hold until the agreement has been received.

January 2020 - Patearoa Community Trust have advised that they are on hold with the proposed sub-lease with Dairy Farm Partnership.

November 2019 – Council's Property and Facilities Officer – Maniototo has followed up with the Patearoa Community Trust and is waiting to view the agreement between the Trust and Dairy Farm Partnership.

October 2019 – Action memo sent to the Property and Facilities Officer – Maniototo.

11 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 31 March 2022.

12 RESOLUTION TO EXCLUDE THE PUBLIC

Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Confidential Minutes of Ordinary Board Meeting	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
22.1.8 - February 2022 Confidential Governance Report	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7