

**MINUTES OF A MEETING OF THE
MANIOTOTO COMMUNITY BOARD
HELD IN THE RANFURLY SERVICE CENTRE, 15 PERY STREET, RANFURLY
AND LIVE STREAMED VIA MICROSOFT TEAMS ON TUESDAY, 1 NOVEMBER 2022
COMMENCING AT 2.00 PM**

PRESENT: Cr S Duncan, Mr M Harris, Mr R Hazlett (Chair), Mr D Helm, Ms R McAuley

IN ATTENDANCE: T Cadogan (Mayor), S Jacobs (Chief Executive Officer), Q Penniall (Infrastructure Manager), S Righarts (Group Manager - Business Support), L Fleck (General Manager - People and Culture), M Tohill (Communications Support), W McEnteer (Governance Manager), J Harris (Governance Support Officer)

Note: The Chief Executive Officer assumed to Chair to begin the meeting.

1 APOLOGIES

There were no apologies.

The Chief Executive Officer welcomed everyone to the first meeting of the triennium.

2 REPORTS

22.6.1 DECLARATION OF OFFICE

The Chief Executive Officer asked His Worship the Mayor to invite members to give their declaration of office. Each member then made their declaration of office.

22.6.2 APPOINTMENT OF CHAIR AND DEPUTY CHAIR

To select a voting system and to appoint the Chair and Deputy Chair.

COMMITTEE RESOLUTION

Moved: Duncan
Seconded: Helm

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Selects System B for the appointment of the Chair and Deputy Chair of the Board, or a representative of the Board.

CARRIED

Mr Hazlett was nominated for Chair by Cr Duncan and seconded by Mr Harris. There were no other nominations and Mr Hazlett was confirmed as Chair.

Note: Mr Hazlett assumed the Chair.

Mr Harris was nominated for Deputy Chair by Mr Helm and seconded by Cr Duncan. There were no other nominations and Mr Harris was confirmed as Deputy Chair.

22.6.3 STATUTORY ADVICE AND CODE OF CONDUCT

To provide advice concerning legislation relevant to the role of members and to adopt a code of conduct.

Members were provided with information on the legislative framework for members and their responsibilities as members when they are acting in their official capacity.

COMMITTEE RESOLUTION

Moved: Harris

Seconded: Helm

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Notes the advice given on relevant legislation.
- C. Adopts the Code of Conduct.

CARRIED

22.6.4 ADOPTION OF STANDING ORDERS

To adopt a revised version of Standing Orders.

COMMITTEE RESOLUTION

Moved: Helm

Seconded: Duncan

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Adopts the revised Local Government New Zealand Standing Orders with the following amendments:
 - i. Enable provisions for meetings by audio visual link
 - ii. Enable a casting vote for the chairperson
 - iii. Endorse option C (informal) as the default for speaking and moving motions.

CARRIED

22.6.5 COUNCIL ORGANISATIONS AND POLICY ON APPOINTMENT OF DIRECTORS

To advise of the effect of appointing members to serve on its behalf in outside organisations and to receive the Policy on Appointment and Remuneration of Directors to Council Controlled Organisations and Council Organisations.

COMMITTEE RESOLUTION

Moved: Duncan

Seconded: Harris

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Makes appointments as recommended elsewhere in the agenda in light of the contents of this report.
- C. Receives the Policy on Appointment and Remuneration of Directors to Council Controlled Organisations and Council Organisations.

CARRIED

22.6.6 COMMUNITY BOARD EXPENDITURE

To inform members of their responsibilities in relation to incurring expenditure on behalf of the Board.

COMMITTEE RESOLUTION

Moved: Duncan

Seconded: Helm

That the report be received.

CARRIED

22.6.7 APPOINTMENTS TO SUB-COMMITTEES AND OTHER COMMUNITY ORGANISATIONS

For the Board to appoint community board representatives to sub-committees and other community organisations where necessary.

COMMITTEE RESOLUTION

Moved: Duncan

Seconded: Harris

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
 - B. Appoints representatives to community sub-committees as follows:
 - Patearoa Recreation Reserve Committee – Mr Harris
 - Taieri Lake Recreation Reserve Committee – Mr Hazlett
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C. Appoints representatives to community organisations as follows:

- Maniototo Community Arts Council – Ms McAuley
- Maniototo Ice Rink Committee – Cr Duncan

CARRIED

22.6.8 PROPOSED MEETING SCHEDULE FOR THE REMAINDER OF 2022 AND 2023

To approve a schedule of meetings for the remainder of 2022 and 2023.

COMMITTEE RESOLUTION

Moved: McAuley
Seconded: Helm

That the Maniototo Community Board

- A. Receives the report and accepts the level of significance.
- B. Adopts the proposed meeting schedule.

CARRIED

3 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 1 December 2022.

The Meeting closed at 2.29 pm.

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CHAIR / /