

**MINUTES OF A MEETING OF THE TEVIOT VALLEY COMMUNITY BOARD  
HELD IN THE ROXBURGH SERVICE CENTRE, 120 SCOTLAND STREET, ROXBURGH  
AND LIVE STREAMED VIA MICROSOFT TEAMS ON FRIDAY, 9 SEPTEMBER 2022  
COMMENCING AT 2.02 PM**

**PRESENT:** Mr R Gunn (Chair), Ms S Feinerman (Deputy Chair), Ms C Aitchison,  
Mr N Dalley, Cr S Jeffery

**IN ATTENDANCE:** T Cadogan (Mayor), L van der Voort (Acting Chief Executive Officer),  
S Righarts (Group Manager - Business Support), R Williams (Community  
Development Advisor), K McCullough (Corporate Accountant), C Martin  
(Property & Facilities Officer), W McEnteer (Governance Manager) and  
J Harris (Governance Support Officer)

Note: The Chair referred to the death of Her Majesty the Queen. The meeting stood for a moment's  
silence as a mark of respect.

## **1 APOLOGIES**

THERE WERE NO APOLOGIES FOR THIS MEETING.

Note: Ms Aitchison arrived at the meeting at 2.04 pm.

## **2 PUBLIC FORUM**

Peter MacDougall – Teviot Valley Museum Inc

Mr MacDougall spoke in support of the Teviot Valley Museum funding application before  
responding to questions.

Ritchie McNeish – Roxburgh Golf Course

Mr McNeish spoke regarding the Roxburgh golf club lease. He spoke in particular about the large  
number of volunteer hours that are put in on behalf of the club. He then responded to questions.

## **3 CONFIRMATION OF MINUTES**

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**COMMITTEE RESOLUTION**

**Moved:** Jeffery  
**Seconded:** Feinerman

That the public minutes of the Teviot Valley Community Board Meeting held on 16 June 2022 be  
confirmed as a true and correct record.

**CARRIED**

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## **4 DECLARATION OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no  
further declarations of interest.

## 5 REPORTS

### 22.5.2 2022/23 COMMUNITY AND PROMOTIONS GRANTS APPLICATIONS

To consider the first round of the community and promotions grants applications for the 2022/23 financial year.

After discussion it was agreed that the Teviot Museum should receive a grant, subject to completing the purchase of the masonic lodge building.

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#### COMMITTEE RESOLUTION

**Moved:** Jeffery

**Seconded:** Gunn

That the Teviot Valley Community Board:

- A. Receives the report and accepts the level of significance.
- B. Allocates \$2,000 to the Roxburgh Pioneer Energy Brass Band Inc. from the 2022/23 community grants budget.
- C. Allocates up to \$1,786 to the Teviot District Museum Inc. towards their operating costs from the 2022/23 community grants budget subject to the purchase of the masonic lodge building.

**CARRIED**

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### 22.5.3 ROXBURGH GOLF CLUB LEASE - RENT REVIEW.

To consider the Roxburgh Golf Club Lease rent review and a request for additional land to be incorporated into the Lease.

After discussion it was agreed that although the club should still be assessed for their lease costs, they could apply through the community grants process to mitigate some of those costs.

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#### COMMITTEE RESOLUTION

**Moved:** Gunn

**Seconded:** Jeffery

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to recommend to Council:
  1. That for the five years commencing 01 July 2021, the rent payable under the lease held by the Roxburgh Golf Club shall be assessed in accordance with the (original version of) Council's 2019 Leasing and Licensing Policy, at \$772 per annum plus GST.
  2. To vary the lease by increasing the area by 0.3000 hectares to approximately 45.3000 hectares by including the land containing the car park.
- C. Notes that the Board encourages the club to apply for a grant through the community grants process.

**CARRIED**

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Note: The meeting adjourned at 3.18 pm and returned at 3.21 pm.

#### **22.5.4 TEVIOT VALLEY INTERIM FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2022**

To consider the financial performance overview as at 30 June 2022.

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#### **COMMITTEE RESOLUTION**

**Moved: Dalley**  
**Seconded: Aitchison**

That the report be received.

**CARRIED**

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#### **6 MAYOR'S REPORT**

##### **22.5.5 MAYOR'S REPORT**

His Worship the Mayor gave an update on his recent activities before responding to questions.

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#### **COMMITTEE RESOLUTION**

**Moved: Gunn**  
**Seconded: Dalley**

That the Teviot Valley Community Board receives the report.

**CARRIED**

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#### **7 CHAIR'S REPORT**

##### **22.5.6 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting.

- Attended the Teviot Valley Resthome meeting.
  - Attended the Roxburgh Pool redevelopment fundraising dinner and auction and associated meetings.
  - Attended community consultation meeting with Waka Kotahi regarding the culverts at Blackjack Creek and Golf Course Creek and the road closure of SH8 for that work.
  - Attended two NZ Battery project Technical Reference Group meetings in Wellington.
  - Attended a Social Impact Assessment meeting with Teviot Valley Business group.
  - Attended Roxburgh Medical Services Trust meeting.
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#### **COMMITTEE RESOLUTION**

**Moved: Feinerman**  
**Seconded: Dalley**

That the report be received.

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**CARRIED**

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## **8 MEMBERS' REPORTS**

### **22.5.7 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting:

Ms Feinerman reported on the following:

- Attended Pool meetings and the Roxburgh Pool redevelopment fundraising dinner and auction.
- Attended the Better Off funding workshop with Council.
- Attended the Community Hub meeting.
- Attended the Walking Committee meeting.
- Attended the Teviot Prospects meeting.
- Attended a Fibre investigation meeting.
- Attended a seasonal workers workshop to find ways to welcome them into the community.
- Advised that she had received a letter to pass on to the Council on Health and Safety at the transfer station and the need for a mobile access ramp to access the height of the bins.
- Noted that the Spring Garden Tour is on 29 October.

Mr Dalley reported on the following:

- Attended the Teviot Valley Resthome meeting.
- Attended community consultation meeting with Waka Kotahi regarding the culverts at Blackjack Creek and Golf Course Creek and the road closure of SH8 for that work.
- Noted that Roxburgh will feature on TVNZ's 'Small town NZ' promotion on 16 September 2022.
- Noted the Banners application for staff to follow up on.

Cr Jeffrey reported on the following:

- Attended community consultation meeting with Waka Kotahi regarding the culverts at Blackjack Creek and Golf Course Creek and the road closure of SH8 for that work.
- Attended a Fibre investigation meeting.
- Attended the Business Breakfast meeting.
- Attended the Teviot Valley Spatial Plan workshop.
- Attended the Better Off funding workshop with Council.
- Attended the Regional Skills and Leadership Group meeting.
- Attended the Teviot Prospects meeting.
- Attending the Regional Seasonal Employers' Regional Chairs meeting.

Ms Aitchison reported on the following:

- Attended a Lions meeting.
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### **COMMITTEE RESOLUTION**

**Moved: Feinerman**

**Seconded: Dalley**

That the report be received.

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**CARRIED**

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## 9 STATUS REPORTS

### 22.5.8 SEPTEMBER 2022 GOVERNANCE REPORT

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

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#### COMMITTEE RESOLUTION

**Moved:** Jeffery  
**Seconded:** Aitchison

That the report be received.

**CARRIED**

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## 10 DATE OF THE NEXT MEETING

The date of the next scheduled meeting is 2 November 2022.

## 11 RESOLUTION TO EXCLUDE THE PUBLIC

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#### COMMITTEE RESOLUTION

**Moved:** Jeffery  
**Seconded:** Aitchison

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>Confidential Minutes of Ordinary Board Meeting</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>22.5.9 - September 2022 Confidential Governance Report</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

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		withholding would exist under section 6 or section 7
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**CARRIED**

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The public were excluded at 4.23 pm and the meeting closed at 4.33 pm.