



AGENDA

Assessment Committee Meeting Tuesday, 20 September 2022

Date: Tuesday, 20 September 2022

Time: 10:00 am

Location: Whare Tūhono, William Fraser Building, 1
Dunorling Street, Alexandra

(Due to COVID-19 restrictions and limitations of the physical space, public access will be available through a live stream of the meeting.)

The link to the live stream will be available on the Central Otago District Council's website.)

Notice is hereby given that an Assessment Committee meeting will be held in Whare Tūhono, William Fraser Building, 1 Dunorling Street, Alexandra on Tuesday, 20 September 2022 at 10:00 am.

Order Of Business

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Members Cr S Calvert, Cr T Alley, R De Jong, T Goudie, M Huffadine, R Kinney, K Moore, T Riwi

In Attendance J Whyte (Creative Communities New Zealand Administrator)

1 APOLOGIES

2 CONFIRMATION OF MINUTES

Assessment Committee meeting - 22 March 2022

**MINUTES OF CENTRAL OTAGO DISTRICT COUNCIL
ASSESSMENT COMMITTEE
HELD IN WHARE TŪHONO, WILLIAM FRASER BUILDING, 1 DUNORLING STREET,
ALEXANDRA ON TUESDAY, 22 MARCH 2022 AT 10.00 AM**

PRESENT: Cr S Calvert (Chair), Cr T Alley, R De Jong, M Huffadine, R Kinney, K Moore,
IN ATTENDANCE: J Whyte (Creative Communities New Zealand Administrator)

1 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Kinney

That the apologies received from T Riwi and T Goudie be accepted.

CARRIED

2 CONFIRMATION OF MINUTES

22.1.1 PUBLIC MINUTES OF ORDINARY ASSESSMENT COMMITTEE MEETING

COMMITTEE RESOLUTION

Moved: Kinney
Seconded: Alley

That the public minutes of the Assessment Committee Meeting held 28 September 2021 be confirmed as a true and correct record.

CARRIED

3 DECLARATION OF INTEREST

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

4 REPORTS

22.1.2 OVERVIEW OF THE 2021/22 FINANCIAL YEAR

To consider the overview of the 2021/22 Financial Year.

COMMITTEE RESOLUTION

Moved: Calvert
Seconded: Huffadine

That the report be received.

CARRIED

22.1.3 REPORT FORMS

To receive correspondence from last year's applicants.

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Huffadine

That the report be received.

CARRIED

22.1.4 2021/22 CREATIVE COMMUNITIES NEW ZEALAND ANNUAL FUNDING ROUND

To allocate Creative Communities New Zealand (CCNZ) funds to worthy applications received from groups, organisations and individuals within the Central Otago District, relating to arts and cultural activities.

COMMITTEE RESOLUTION

Moved: Alley
Seconded: Calvert

That the Assessment Committee
Receives the report and accepts the level of significance.

CARRIED

COMMITTEE RESOLUTION

Moved: Kinney
Seconded: Moore

B. Agrees that \$29,205.26 be allocated to applications listed in the attached table in a manner befitting Creative New Zealand guidelines and eligibility criteria.

CARRIED

COMMITTEE RESOLUTION

Moved: Kinney
Seconded: De Jong

C. Resolved that the Assessment Committee proposed to pay to the Cromwell Community Arts Council – Arts Exhibition \$12,496 provided quotes for advertising and materials are supplied. On understanding the Coordinators fees meet the Creative Communities scheme criteria.

| Applicant | Project | Project description | Amount allocated |
|---------------------------------|-------------------------|---|------------------------|
| The Caninspire Trust | Canbead workshops | Art Therapy workshops in Alexandra. | \$785 |
| Cathy Irons | Nikau Harp Trio | Concert performance followed by an interactive opportunity for the audience. | \$1,326 |
| Cromwell Community Arts Council | Arts Central Exhibition | Showcase of visual arts created in the Cromwell Basin and surrounding region. | \$12,496 |
| Cromwell Community Arts Council | Across the Bridge 2022 | Arts workshops and exhibition. | \$9,500 |
| Cromwell Community Arts Council | Tokowha | Classical voice concert. | Application withdrawn. |

CARRIED

COMMITTEE RESOLUTION

Moved: Calvert

Seconded: Kinney

- D. Resolved that the remaining balance of \$ 5,098.26 be held over to the September funding round for allocation.

CARRIED

The Meeting closed at 11:35 am.

.....
CHAIR / /

3 REPORTS

22.2.1 CCS OVERVIEW OF THE FINANCIAL YEAR REPORT

Doc ID: 592027

1. Purpose

To consider the overview of the 2022 Financial year.

Recommendations

That the report be received.

2. Discussion

At the Creative Communities New Zealand (CCNZ) Assessment Committee held on 22 March 2022, four applications were awarded funding, allocating a total of \$24,107.00

The grant allocations covered a range of events based in Central Otago.

The Canspire Trust – Canbead workshops
Cathy Irons – Nikau Harp Trio
Cromwell Community Arts Council – Arts Central Exhibition
Cromwell Community Arts Council – Across the Bridge 2022

The ethnicity breakdown of these projects included two involving European ethnicities and two involving multiple ethnicities.

Central Otago District Arts Trust – People and Place – Central Otago Art Stories have returned their grant allocation of \$5,000.00 as they have shelved the project for now and will reapply once they have reassessed their project plan.

3. Attachments

Appendix 1 - Cromwell Community Arts Council Arts Exhibition 2022 report back [↓](#)

Report author:



Judith Whyte
Parks and Recreation Administration Officer
22/08/2022

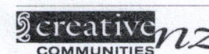
Reviewed and authorised by:



Paula Penno
Community and Engagement Manager
22/08/2022

Cromwell Report Forms

Creative Communities Scheme (CCS) Project Report Form



All recipients of funds from the Creative Communities Scheme must complete this form within two months after their project is completed. If you do not complete and return this form you will be ineligible for future funding through the Creative Communities Scheme.

1. Project/grant number: _____
2. Name of applicant: Cromwell & Districts Community Arts Council Inc
3. Name and location of project: Arts Central Exhibition 2022 (ACE 22)
4. GST number if registered: 102-458-524
5. Date of project: Good Friday 15 April to Easter Monday 18 April 2022
6. Amount received from the Creative Communities Scheme: \$ 12,496
7. Number of participants: 41 (artists)
8. Number of attendees: 492

9. Please give details of how the money was spent. Your contribution to the project and the Creative Communities Scheme funding you received must be accounted for, and copies of purchase orders or copies of invoices must be attached.

| | | |
|-------------------------------|----|---------------|
| <u>Co-Ordinator Fee</u> | \$ | <u>10,000</u> |
| <u>Venue Hire</u> | \$ | <u>2,435</u> |
| <u>Display Materials</u> | \$ | <u>2,104</u> |
| <u>Advertising/Publishing</u> | \$ | <u>2,657</u> |
| <u>Tutor's Fees</u> | \$ | <u>520</u> |

10. Please provide details about the project or activities that were supported by the Creative Communities scheme. Explain what was successful, and what did not work so well.

Attendees were very engaged with the exhibition staying a long time viewing it. The minimalistic style of the exhibition with an airy flow produced positive vibes. Exhibiting artists were very pleased and several other artists indicated an eagerness to take part in any future exhibition. Pleasingly a small number of pre-

exhibition detractors acknowledged the exhibition was much better than they had envisaged and judged it in fact to have been a success.

11. Give a brief description of the highlights of your project, including the number of participants.

The first and foremost highlight was the staging of an exhibition after a gap of some years

Perhaps equally importantly emerging and less well-established artists had an opportunity to display their works in an environment where they were not overwhelmed by "the big guns".

12. How did your project benefit your community?

It created a new awareness of talent in a community that has grown very rapidly over recent years.

13. What, if any, are the next steps (for your project, for you and/or for the people involved)?

We plan to hold a similar exhibition during Easter 2023. _____

14. This report was completed by:

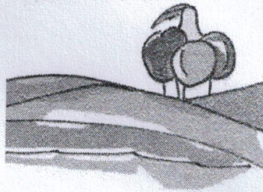
Name: **Peter Mead** _____

Address: **82 Neplusultra Street, Cromwell** _____

Date: **19 July 2022** _____ Phone: **027 445 1266** _____

Email: **perome@xtra.co.nz** _____ Fax: _____

ARTS
CENTRAL



18 July 2022

Judith Whyte
Creative Communities Administrator
Central Otago District Council
1 Dunorling Street
ALEXANDRA

Dear Judith,

We highly appreciate the support of the Assessment Committee in granting us \$12,496 toward the costs of our *Arts Central Exhibition 2022 (ACE 22)* held over Easter 2022.

We are mindful that this was a large grant and in reporting on this we believe we should do more than merely complete the simplified Project Report Form.

Our mandate goes beyond just advocating on behalf of the arts. It extends to promoting, supporting and encouraging both the community's interest in and participation in all art forms.

In previous times the Cromwell Combined Society of Arts & Crafts held an annual exhibition of arts and crafts but ceased doing so 6 years ago. It was this void and the reality there had been no indication of any other party intending to hold an exhibition that prompted us to act.

Doing so presented significant financial challenges. We do receive toward many of the events and activities we present generous support from the Central Lakes Trust. But they, as you are aware, are a charitable trust and following a Charities Services decision in 2014 to the effect that exhibitions where art works are sold confer a private benefit and therefore are not charitable, they no longer are able to grant funds toward such exhibitions. Consequently, whether our planned exhibition was going to go ahead or not depended entirely on the Assessment Committee approving in full the amount we applied for.

It transpired we were subsequently able to secure limited funding from the Central Lakes Trust associated with the educational activity of workshops dealing with the digitalisation of works of art which formed part of the project. However, the Creative Communities grant was the absolutely vital part in enabling the exhibition to be held.

Completion of the Project Report Form does not provide a complete record of the financial outcome which we feel given the size of the grant the Assessment Committee is entitled to. Accordingly, we provide on a GST exclusive basis this record here.

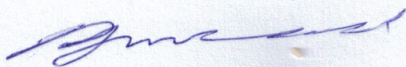
| | |
|---------------------------------------|--------------------|
| INCOME | |
| Grant – Creative Communities | \$12,496.00 |
| Grant - Central Lakes Trust | \$ 2,120.00 |
| Artists Entry Fees | \$ 730.38 |
| Commissions on Sales | \$ 2,110.87 |
| Donations | \$ 815.60 |
| Total Income | \$18,272.85 |
| LESS EXPENSES | |
| Co-Ordinator Fee | \$10,000.00 |
| Venue Hire | \$ 2,434.78 |
| Display Materials | \$ 2,104.16 |
| Advertising/Publishing | \$ 2,656.74 |
| Workshop Tutor | \$ 520.00 |
| Printing | \$ 249.61 |
| Bank & Merchant Commissions & Charges | \$ 237.55 |
| Total Expenses | \$18,202.84 |
| SURPLUS | \$ 70.01 |

As indicated in the Project Report Form the exhibition was successful and in being so dispelled the doubts of some sceptics.

We plan to hold this exhibition over Easter 2023. We will need the Assessment Committee's support to do so but envisage this will be at a lower level than this year. On the income side we anticipate increasing the amounts received from commissions on sales with possibly only modest increases in artists entry fees and donations from attendees. On the expenses side we expect the co-ordinators fee to be substantially less with reductions also in the expenses for display materials and advertising/publishing costs.

We hope the Assessment Committee share our view that the grant was a good spend of Creative Communities funding and that our reporting on this is both transparent and adequate.

Yours sincerely,



Peter Mead
Treasurer – Arts Central.



Southern Lakes ITM Building Centre
 64 - 68 McNulty Road
 PO Box 111 Cromwell
 New Zealand
 Phone: +64 3 4450081
 Fax: +64 3 4450105

Tax Invoice 1322161

To:
 ARTS CENTRAL
 Cromwell & Districts Community Arts Coun
 82 Nepulsutra St
 Cromwell 9310

Tax Invoice # : 1322161
 Invoice Date : 10/05/2022
 Customer Code : ARTS
 GST : 100 939 398
 Our Internal # : 6870444
 Phone# : 0274 451 266
 Fax# :

Customer O/N:

Salesperson: Brigitta Cheney

| | | | | |
|---------|--------------------------------------|--------|-------|--------|
| P043131 | 8x50 CSK Sq Dr S/F Screws ZC (100) | 3 | 12.27 | 36.81 |
| 110466 | Aquadhere Exterior PVA 500ml | 1 | 13.23 | 13.23 |
| 7525CUD | 75x25 Clears UT Dry D4S (65x19), Mtr | 22.800 | 4.85 | 110.58 |

Lineal

Taken 25/3/2022

Re-charged from Cromwell Building Contractors account

| | |
|--------------|---------------|
| Subtotal | 160.62 |
| Tax (GST) | 24.09 |
| Total | 184.71 |

Total Units 4
 Total Transaction Lines 4

Payment Method Charge To Account
 Bank Account Details
 ANZ Invercargill
 06 0925 0438290 00

Pa 17/05



Southern Lakes ITM Building Centre
64 - 68 McNulty Road
PO Box 111 Cromwell
New Zealand
Phone: +64 3 4450081
Fax: +64 3 4450105

Tax Invoice 1322200

To:
ARTS CENTRAL
Cromwell & Districts Community Arts Coun
82 Nepulsultra St
Cromwell 9310

Tax Invoice # : 1322200
Invoice Date : 10/05/2022
Customer Code : ARTS
GST : 100 939 398
Our Internal # : 6870525
Phone# : 0274 451 266
Fax# :

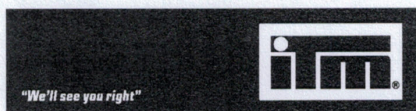
Customer O/N:

Salesperson: Brigitta Cheney

| | | | | |
|---------|---|-----------|-------|--------|
| 7525CUD | 75x25 Clears UT Dry D4S (65x19), Mtr | 46.500 | 4.85 | 225.52 |
| | <i>Lineal</i> | | | |
| CD12.0 | Plywood CD 2400x1200x12 | 5.00 | 57.08 | 285.40 |
| | Taken 23/03/2022 | | | |
| | Re-charged from Cromwell Building Contractors account | | | |
| | | | ===== | |
| | | Subtotal | | 510.92 |
| | | Tax (GST) | | 76.64 |
| | | | ===== | |
| | | Total | | 587.56 |

Total Units 5
Total Transaction Lines 3

Payment Method Charge To Account
Bank Account Details
ANZ Invercargill
06 0925 0438290 00



Southern Lakes ITM Building Centre
64 - 68 McNulty Road
PO Box 111 Cromwell
New Zealand
Phone: +64 3 4450081
Fax: +64 3 4450105

Tax Invoice 1322205

To:
ARTS CENTRAL
Cromwell & Districts Community Arts Coun
82 Nepulsultra St
Cromwell 9310

Tax Invoice # : **1322205**
Invoice Date : **10/05/2022**
Customer Code : **ARTS**
GST : **100 939 398**
Our Internal # : **6870532**
Phone# : **0274 451 266**
Fax# :

Customer O/N:

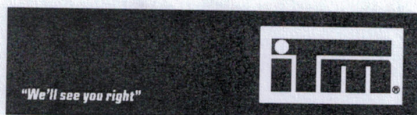
Salesperson: Brigitta Cheney

| | | | | |
|---------|---|----|------|-------|
| P090294 | 100mm Strap Hinge (ZP) | 10 | 2.46 | 24.60 |
| | Taken 22/03/2022 | | | |
| | Re-charged from Cromwell Building Contractors account | | | |

| | |
|-----------|-------|
| Subtotal | 24.60 |
| Tax (GST) | 3.69 |
| Total | 28.29 |

Total Units 10
Total Transaction Lines 2

Payment Method Charge To Account
Bank Account Details
ANZ Invercargill
06 0925 0438290 00



Southern Lakes ITM Building Centre
 64 - 68 McNulty Road
 PO Box 111 Cromwell
 New Zealand
 Phone: +64 3 4450081
 Fax: +64 3 4450105

Tax Invoice 1322210

To:
ARTS CENTRAL
 Cromwell & Districts Community Arts Coun
 82 Nepulsultra St
 Cromwell 9310

Tax Invoice # : **1322210**
 Invoice Date : **10/05/2022**
 Customer Code : **ARTS**
 GST : **100 939 398**
 Our Internal # : **6870537**
 Phone# : **0274 451 266**
 Fax# :

Customer O/N:

Salesperson: Brigitta Cheney

| | | | | |
|---------|--------------------------------------|--------|-------|--------|
| 7525CUD | 75x25 Clears UT Dry D4S (65x19), Mtr | 41.800 | 4.85 | 202.73 |
| | <i>Lineal</i> | | | |
| P055813 | 6x16 CSK Pozi T/F Screws ZP (200) | 1 | 9.69 | 9.69 |
| P056445 | 8x32 CSK Pozi T/F Screws ZP (200) | 1 | 12.49 | 12.49 |
| P090294 | 100mm Strap Hinge (ZP) | 10 | 2.46 | 24.60 |
| ROPE6 | 6mm Superfilm Rope Yellow (per m) | 10 | 0.56 | 5.60 |

Taken 22/03/2022

Re-charged from Cromwell Building Contractors account

| | | |
|-----------|-------|--------|
| Subtotal | ===== | 255.11 |
| Tax (GST) | | 38.27 |
| Total | ===== | 293.38 |

Total Units 22
 Total Transaction Lines 6

Payment Method Charge To Account
 Bank Account Details
 ANZ Invercargill
 06 0925 0438290 00



Westpac Merchant Services
Private Bag 92503
Wellesley Street
Auckland 1141
Phone: 0800 888 066
Email: merchant_assist@westpac.co.nz
westpac.co.nz/merchant-fees

ARTS CENTRAL
CROMWELL & DISTRICTS COMMUNITY ARTS COUN
82 NEPLUSULTRA STREET
CROMWELL 9310

Westpac Merchant Statement

Account Name: **ARTS CENTRAL**
Merchant Number: **0003-003-229111-1**
Statement Date: **02 May 2022**

Your business payments activity

| | NUMBER OF SALES | VALUE OF SALES \$ | NUMBER OF RETURNS | VALUE OF RETURNS \$ | NET SALES \$ | MSF RATE | TOTAL MSF \$ |
|----------------------|--------------------|----------------------|----------------------|------------------------|-----------------|----------|-----------------|
| MASTERCARD | | | | | | | |
| Credit | 0 | 0.00 | 0 | 0.00 | 0.00 | 2.90% | 0.00 |
| Contactless Credit | 0 | 0.00 | 0 | 0.00 | 0.00 | 2.30% | 0.00 |
| Contactless Debit | 1 | 250.00 | 0 | 0.00 | 250.00 | 0.60% | 1.50 |
| VISA | | | | | | | |
| Credit | 2 | 3,880.00 | 0 | 0.00 | 3,880.00 | 2.90% | 112.52 |
| Contactless Credit | 10 | 1,605.00 | 0 | 0.00 | 1,605.00 | 2.30% | 36.92 |
| Contactless Debit | 3 | 605.00 | 0 | 0.00 | 605.00 | 0.60% | 3.63 |
| UPI | | | | | | | |
| Credit | 0 | 0.00 | 0 | 0.00 | 0.00 | 0.00% | 0.00 |
| Contactless Credit | 0 | 0.00 | 0 | 0.00 | 0.00 | 0.00% | 0.00 |
| Total | 16 | 6,340.00 | 0 | 0.00 | 6,340.00 | | 154.57 |
| Fees and adjustments | | | | | | | \$34.50 |
| Total MSF | | | | | | | \$189.07 |

Direct debit notification

The amount of \$189.07 will be direct debited from your nominated bank account 03-1735-0017588-00 on 16 May 2022.

CLG 16/05

Merchant Number: **0003-003-229111-1**
 Statement Date: **02 May 2022**

Transaction detail

| DATE | TYPE | NUMBER OF SALES | VALUE OF SALES \$ | NUMBER OF RETURNS | VALUE OF RETURNS \$ | NET SALES \$ |
|---------------------------------|------|-----------------|-------------------|-------------------|---------------------|-----------------|
| Mastercard | | | | | | |
| Contactless Debit | | | | | | |
| 15/04 | E | 1 | 250.00 | 0 | 0.00 | 250.00 |
| Contactless Debit Total | | 1 | 250.00 | 0 | 0.00 | 250.00 |
| Visa | | | | | | |
| Credit | | | | | | |
| 14/04 | E | 1 | 2,985.00 | 0 | 0.00 | 2,985.00 |
| 15/04 | E | 1 | 895.00 | 0 | 0.00 | 895.00 |
| Credit Total | | 2 | 3,880.00 | 0 | 0.00 | 3,880.00 |
| Contactless Credit | | | | | | |
| 08/04 | E | 1 | 20.00 | 0 | 0.00 | 20.00 |
| 14/04 | E | 1 | 20.00 | 0 | 0.00 | 20.00 |
| 15/04 | E | 2 | 930.00 | 0 | 0.00 | 930.00 |
| 16/04 | E | 2 | 145.00 | 0 | 0.00 | 145.00 |
| 17/04 | E | 4 | 490.00 | 0 | 0.00 | 490.00 |
| Contactless Credit Total | | 10 | 1,605.00 | 0 | 0.00 | 1,605.00 |
| Contactless Debit | | | | | | |
| 15/04 | E | 3 | 605.00 | 0 | 0.00 | 605.00 |
| Contactless Debit Total | | 3 | 605.00 | 0 | 0.00 | 605.00 |

Transaction description

E EFTPOS

Fees and adjustments detail

Get Paid Device

| | | | |
|-------------------|--|------------------|------------|
| | | GST No: | 93-259-688 |
| | | AMOUNT \$ | |
| MONTHLY FEE (x01) | | | 30.00 |
| | | GST | \$4.50 |
| | | Total | \$34.50 |



Tax Invoice/Statement

Allied Press Limited

GST Registration 27-997-198

Council
CROMWELL AND DISTRICTS COMMUNITY
ARTS
82 Neplusultra Street
Cromwell,
New Zealand

Customer Number: T134574
Invoice Date: 30/04/2022
Invoice Number T134574/Apr22
Page: Page 2 of 2

Balance B/Fwd:

0.00

Payments

| Payment Date | Payment Ref | Description | Payment Amount |
|-----------------------|-------------|-------------|----------------|
| 12/01/2023 | 12/01/2023 | 00 52 | 0 |
| 12/02 | 12/02/2023 | 00 52 | 0 |
| Total Payments | | | 0 |

Prior Period Adjustments

[illegible]

Publications

| Publ. Date | Invoice Ref | Customer Ref | Booking Ref | Description | Ad Space | Net Amount | GST Amount | Total Amou |
|------------|-------------|--------------|-------------|-------------------|----------|------------|------------|------------|
| 07/04/2022 | IN00637563 | | | CROMWELL BULLETIN | 10 x 9 | 80.00 | 12.00 | 92 |
| 14/04/2022 | IN00637564 | | | CROMWELL BULLETIN | 10 x 9 | 80.00 | 12.00 | 92 |
| | | | | | | | | 184 |

Mountain Scene

| | | | | | | | | |
|------------|------------|----------------------|--------|--------|--------|--------------|-----------------------|------------|
| 07/04/2022 | IN00627832 | VICTORIA DAW 2468702 | ACE 22 | 10 x 2 | 140.00 | 21.00 | 161 | |
| 14/04/2022 | IN00630524 | VICTORIA DAW 2468702 | ACE 22 | 10 x 2 | 140.00 | 21.00 | 161 | |
| | | | | | | Total | Mountain Scene | 322 |

The News Central Otago

| | | | | | | | |
|------------|------------|----------------------|--------|--------|-------|------------------------|-----|
| 07/04/2022 | IN00627929 | VICTORIA DAW 2468692 | ACE 22 | 10 x 2 | 74.20 | 11.13 | 85 |
| 14/04/2022 | IN00630667 | VICTORIA DAW 2468692 | ACE 22 | 10 x 2 | 74.20 | 11.13 | 85 |
| | | | | | total | The News Central Otago | 170 |

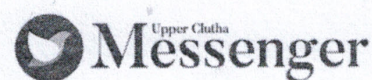
Otago Daily Times

| | | | | | | | |
|------------|------------|----------------------|--------|--------|--------------|--------------------------|------------|
| 06/04/2022 | IN00628090 | VICTORIA DAW 2468703 | ACE 22 | 10 x 2 | 67.80 | 10.17 | 77 |
| 09/04/2022 | IN00629095 | VICTORIA DAW 2468704 | ACE 22 | 10 x 2 | 71.40 | 10.71 | 82 |
| 13/04/2022 | IN00630860 | VICTORIA DAW 2468703 | ACE 22 | 10 x 2 | 67.80 | 10.17 | 77 |
| 16/04/2022 | IN00631421 | VICTORIA DAW 2468704 | ACE 22 | 10 x 2 | 71.40 | 10.71 | 82 |
| | | | | | Total | Otago Daily Times | 320 |

| | |
|-----------------------|------|
| Total Current Charges | 996, |
|-----------------------|------|

| | |
|--|------|
| Total Amount Due - CROMWELL AND DISTRICTS COMMUNITY ARTS | 996. |
|--|------|

Pail
41/5



TAX INVOICE

Arts Central

Invoice Date
27 Apr 2022Invoice Number
INV-7329GST Number
087-563-197Upper Clutha Messenger
Ltd11 Brownston Street
WanakaWanaka 9305
NEW ZEALAND

| Description | Quantity | Unit Price | Discount | Amount NZD |
|---|----------|------------|----------|------------|
| 06.04.22 B&W display ad 13.04.22 | 2.00 | 65.00 | 30.00% | 91.00 |
| Subtotal (includes a discount of 39.00) | | | | 91.00 |
| TOTAL GST 15% | | | | 13.65 |
| TOTAL NZD | | | | 104.65 |

Due Date: 27 Apr 2022

Direct credit details: 06 0943 0072042 00

Please quote your account or invoice number.

PA
27/04

PAYMENT ADVICE

To: Upper Clutha Messenger Ltd
11 Brownston Street
Wanaka
Wanaka 9305
NEW ZEALANDCustomer
Invoice NumberArts Central
INV-7329Amount Due
104.65Due Date
27 Apr 2022

Amount Enclosed

Enter the amount you are paying above


Peter Mead

From: Victoria Dawes <victoria@artscentral.co.nz>
Sent: Thursday, 21 April 2022 1:12 PM
To: Peter Mead
Subject: ACE Materials for reimbursement 1/2

From: The Warehouse – Orders <orders@thewarehouse.twg.co.nz>
Date: 6 April 2022 at 11:52:26 GMT+12
To: victoria@artscentral.co.nz
Subject: Thanks for your order [#20096056]
Reply-To: The Warehouse - Customer Service <reply-fea311757564057c75-57561_HTML-814331717-7326852-46431@orders.twg.co.nz>

[VIEW IN BROWSER](#)

\$615.85

thewarehouse 

Thanks for your Order

Hi Victoria,

Here is the summary of your order, please check the details.

You will receive an email when your items have been processed and are on their way.

Easy as order tracking

Did you know you can track your order in our app? You'll be able to see the most up-to-date tracking info this way. Click below to download the app and login to check on your order status.



THE GATE
CROMWELL

Golden Gate Lodge

Barry Avenue, PO Box 114
Cromwell, New Zealand
Ph 03 4451777
www.thegate.nz

Page 1 of 1

TAX INVOICE / RECEIPT

GST Number: 63-040-177

Arts Society

| Folio ID | Folio | CheckIn | CheckOut | Balance |
|----------|--------|------------|----------|----------|
| ARTS | 213479 | 13/04/2022 | | 2,800.00 |

Master

Order Number No

| Date | Room | Description / Voucher | Charges | Credits | Balance |
|------------|------|---|---------|---------|-----------------|
| 13/04/2022 | ARTS | Food & Beverage Charge - 529491 <i>Venue Hire</i> | 300.00 | | 300.00 |
| 14/04/2022 | ARTS | Food & Beverage Charge - 529724 | 500.00 | | 800.00 |
| 15/04/2022 | ARTS | Food & Beverage Charge - 530068 | 500.00 | | 1,300.00 |
| 16/04/2022 | ARTS | Food & Beverage Charge - 530266 | 500.00 | | 1,800.00 |
| 17/04/2022 | ARTS | Food & Beverage Charge - 530687 | 500.00 | | 2,300.00 |
| 18/04/2022 | ARTS | Food & Beverage Charge - 531039 | 500.00 | | 2,800.00 |
| | | Balance Due | | | 2,800.00 |

Summary and Taxes

| | |
|---------------|----------|
| Taxable Sales | 2,434.77 |
| G.S.T. - 15% | 365.23 |

Paid

26/04

AT
20/04/2022 10:35 am

Thank you for staying at the Harvest Hotel
Invoices are G.S.T inclusive
Bank Account : 06-0921-0070708-00

VICTORIA CLAIRE DAWES

TAX INVOICE

Arts Central

Invoice Date
31 Mar 2022

Invoice Number
INV-0063

Reference
ACE'22 2/2

Victoria Claire Dawes
Attention: Victoria
Dawes
7 Quartz Lane
Mount Pisa
Cromwell, RD3 9383
NEW ZEALAND

| Description | Quantity | Unit Price | Amount NZD |
|---|----------|------------------|-----------------|
| Exhibition Contractor - Selecting the show: Curation, working through artist descriptions and supporting artists who need a bit more work on theirs, planning a draft layout, and organising all of the props | 40.00 | 40.00 | 1,600.00 |
| Exhibition Contractor - Show Installation, Present for 4 full open days taking sales talking to purchasers and artists etc, Show takedown, packing sold work for purchasers. | 80.00 | 40.00 | 3,200.00 |
| Exhibition Contractor - Administration tidy-up, reflection, and notes for ACE'23 | 10.00 | 40.00 | 400.00 |
| | | Subtotal | 5,200.00 |
| | | TOTAL NZD | 5,200.00 |

Due Date: 14 Apr 2022

Please make payment to the following account
Miss V C Dawes
12-3150-0167598-00

Many Thanks,
Victoria

Pa
20/04

54

PAYMENT ADVISE

To: Victoria Claire Dawes
Attention: Victoria Dawes
7 Quartz Lane
Mount Pisa
Cromwell, RD3 9383
NEW ZEALAND

Customer: Arts Central
Invoice Number: INV-0063
Amount Due: 5,200.00
Due Date: 14 Apr 2022
Amount Enclosed:

Enter the amount you are paying above

Invoice.**Date.** 4-4-2022 **Invoice No.** 109**Invoice To,** Victoria Dawes**MENZSHED**
CROMWELL

c/o Dennis Booth

Street Address, [REDACTED]**City,** Cromwell**Code.** 9310**Phone** [REDACTED]**Email** victoria@artscentral.co.nz**JOB No.** 109**JOB.** manufacture tressels/table tops & accesories

| Quantity | Description | Unit Price | Line Total |
|----------|----------------------------|------------|------------|
| Ten | tressels/tops & accesories | | |

This job was for labour only, all material was supplied by Arts Central.
All tressels and tops were left in a natural state, painting by others.

Total Hours for the job was sixteen hours @ \$40.00 per hour.

pel
*7/4***Sub Total = \$640.00****Total = \$640.00****Bank Account.** 03-1369-0379465-00**Thank You for your Custom.**

VICTORIA CLAIRE DAWES

TAX INVOICE

Arts Central

Invoice Date
25 Mar 2022

Invoice Number
INV-0062

Reference
ACE'22 Event
Coordinator

Victoria Claire Dawes
Attention: Victoria
Dawes
7 Quartz Lane
Mount Pisa
Cromwell, RD3 9383
NEW ZEALAND

| Description | Quantity | Unit Price | Amount NZD |
|--|----------|------------------|-----------------|
| Exhibition Contractor - Initial planning, online form & marketing materials establishment | 40.00 | 40.00 | 1,600.00 |
| Exhibition Contractor - Communicating with Artists & Groups. Emails, Phone Calls, Group Outreach | 40.00 | 40.00 | 1,600.00 |
| Exhibition Contractor - Workshop Planning & Facilitation. Preparing Materials for application support workshop, 2 days doing the support workshops, 1 day supporting and organizing files after Tim Hawkins's workshops. | 40.00 | 40.00 | 1,600.00 |
| | | Subtotal | 4,800.00 |
| | | TOTAL NZD | 4,800.00 |

Due Date: 8 Apr 2022

Please make payment to the following account
Miss V C Dawes
12-3150-0167598-00

Many Thanks,
Victoria

Pa
7/4

PAYMENT ADVICE

To: Victoria Claire Dawes
Attention: Victoria Dawes
7 Quartz Lane
Mount Pisa
Cromwell, RD3 9383
NEW ZEALAND

Customer: Arts Central
Invoice Number: INV-0062
Amount Due: 4,800.00
Due Date: 8 Apr 2022

Amount Enclosed

Please attach this invoice to any payment above



Central Lakes Photography
Unit 1/27 Miners Terrace
Bannockburn 9384
RD 2 Cromwell

Ph. 0274 341 724

tim@centrallakesphotography.co.nz

TAX INVOICE
No 4157

GST No. 44-337-878

Peter Mead
Creative NZ
Cromwell

Order No.

31 March 2022

| QUANTITY | DESCRIPTION | UNIT PRICE | AMOUNT |
|--------------|--|------------|----------|
| 1.00 | Photography of Art and Craft for Easter Show | \$520.00 | \$520.00 |
| SUBTOTAL | | | 520.00 |
| FREIGHT | | | |
| G.S.T | | | 78.00 |
| Total to pay | | | 598.00 |

Payment by internet banking: 06 0921 0065204 00.

Pd

2/4



TAX INVOICE

Attention: Brian Reed
Cromwell & Districts Community Arts

Date
25 March 2022

Invoice Number
INV-SL1300

Client Order No.

GST Number
133-156-712

Signbiz Southern Lakes
46 Russell Street
Alexandra
9320
Phone: 03-664-4500

14 Chardonnay Street
Cromwell
9310
Phone: 03-445-4500

Swimming Pool Sign

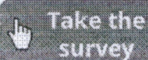
Job No: J001837

| Costs | Quantity | Rate | Amount |
|--|----------|------------|--------|
| Swimming Pool Sign Description: ACE 22 Exhibition Sign Overlay New pool signage / 2460 x 1240mm for event on 21st March Artwork provided - needs to be re-laid and proofed - promotional print + laminate | 1.00 | 237.48 | 237.48 |
| | | Subtotal | 237.48 |
| | | GST | 35.62 |
| | | Total | 273.10 |
| | | Amount Due | 273.10 |

Due Date: 1 April 2022

By Direct Credit to: 03 1700 0329397 000

By Credit Card: Please contact accounts@signbiz.co.nz, with all standard credit card information to make a credit card payment
Please be aware there is a 3% surcharge.



PAYMENT ADVICE

Signbiz Southern Lakes
PO Box 35006
Email: accounts@signbiz.co.nz
Web: www.signbiz.co.nz

Customer Cromwell & Districts Community Arts
Invoice Number INV-SL1300
Amount Due 273.10
Due Date 1 April 2022
Amount Enclosed

Enter the amount you are paying above

Transaction details

25 March 2022 at 11:30:04 AM NZDT | Transaction ID: 682490589N795723A

Payment sent to Kmart NZ Holdings Limited

Payment Status: Completed

Payment Type: Checkout

Gross amount

-\$70.00 NZD

Shipping address

Victoria Dawes



Confirmed

| Order details | Quantity | Price | Subtotal |
|------------------------------|----------|----------------|-------------|
| Foldable Display Table Easel | 7 | \$10.00 NZD | \$70.00 NZD |
| | | Purchase Total | \$70.00 NZD |

Your Payment

| | |
|------------------|--------------|
| Purchase Total | -\$70.00 NZD |
| Sales Tax | \$0.00 NZD |
| Shipping Amount | \$0.00 NZD |
| Handling Amount | \$0.00 NZD |
| Insurance Amount | \$0.00 NZD |
| Gross Amount | -\$70.00 NZD |
| PayPal Fee | \$0.00 NZD |
| Net Amount | -\$70.00 NZD |

Invoice ID

107880979

Contact info

Kmart NZ Holdings Limited

The receiver of this payment is **Non-US - Unverified**<http://kmart.co.nz>kmartonlineshop@kmart.com.au

Payment Sent to

kmartonlineshop@kmart.com.au

Funding details

Funding Type: PayPal balance

Funding Source: -\$70.00 NZD - PayPal Account

Need help?

Go to the Resolution Center for help with this transaction, to settle a dispute or to open a claim.

Paid
25/03





22.2.2 2022 CCS ANNUAL FUNDING ROUND REPORT

Doc ID: 592057

1. Purpose of Report

To allocate Creative Communities New Zealand (CCNZ) funds to worthy applications received from groups, organisations, and individuals within the Central Otago District, relating to arts and cultural activities.

Recommendations

That the Assessment Committee

- A. Receives the report and accepts the level of significance.
- B. Receives the report and accepts the level of significance.
- C. Agrees that \$23,916.46 be allocated to applications listed in the attached table in a manner befitting Creative New Zealand guidelines and eligibility criteria.

2. Background

Grant allocations from Creative New Zealand for the Creative Communities scheme are received in August and March. The Creative Communities Assessment Committee for the Central Otago District Council has therefore elected to hold two funding rounds per annum – in September and March. The Creative Communities New Zealand annual allocation is generally split evenly between these two funding rounds.

The Creative Communities Assessment Committee for the Central Otago District Council has delegated authority, from Creative New Zealand to assess the Creative Communities applications received from Central Otago community organisations.

3. Discussion

Proposal

| | |
|--|--------------------|
| Opening Balance | \$ 5,449.06 |
| September funding allocation | \$13,967.40 |
| Returned funds from Central Otago Arts Trust | \$ 5,000.00 |
| Less advertising/administration allocation | -\$ 500.00 |
| Balance available for September Funding Round | \$23,916.46 |

4. Financial Considerations

Creative Communities Approved roll over of all 21/22 unspent funds

Creative Communities have confirmed, we have approved for all Councils to roll over all unspent funds from 2021/22.

When deciding which applications are most eligible the Committee should refer to the Creative Communities New Zealand principles, objectives, and funding priorities for assistance, as **attached**

5. Attachments

- Appendix 1 - CCS Principles [↓](#)
- Appendix 2 - Central Otago CCS Application 22-23 [↓](#)
- Appendix 3 - Cromwell Art Group CCS Application (Withdrawn) [↓](#)
- Appendix 4 - Jo Jago Art CCS Application [↓](#)
- Appendix 5 - Everybody is a Treasure Trust CCS Application [↓](#)
- Appendix 6 - Blake Central Stories CCS Application [↓](#)
- Appendix 7 - M Galloway CCS Application [↓](#)
- Appendix 8 - Central Otago Art Society CCS Application [↓](#)
- Appendix 9 - Cromwell Pottery Club CCS Application [↓](#)
- Appendix 10 - Cromwell Community Arts Council letter [↓](#)
- Appendix 11 - Cromwell CA Council Arts Exhibition 2023 CCS Application [↓](#)
- Appendix 12 - Cromwell CA Council Annemarie Nelson CCS Application [↓](#)
- Appendix 13 - Cromwell CA Council Tokowha CCS Application [↓](#)
- Appendix 14 - R Hembrown CCS Application [↓](#)
- Appendix 15 - Maniototo Community Arts Council CCS Application [↓](#)
- Appendix 16 - Davey's Backyard Skiffle Show CCS Application [↓](#)
- Appendix 17 - Magic Carpet Music Trust CCS Application [↓](#)
- Appendix 18 - Cromwell and District Promotion Group CCS Application [↓](#)

Report author:

Reviewed and authorised by:



Judith Whyte
Parks and Recreation Administration Officer
22/08/2022



Paula Penno
Community and Engagement Manager
22/08/2022

Creative Communities New Zealand Principles, Objectives and Funding Priorities

Purpose of the Scheme

1. To increase participation in the arts;
2. To increase the range and diversity of arts activity, thereby making the arts more attractive and relevant to the various communities that make up a district.
3. Under the scheme “the arts” is defined as “all forms of creative and interpretative expression”.

Eligibility Requirements under the Scheme

Requirements that the applicant and proposed project must meet – to be eligible for funding under the scheme, an application must meet **all** of the following requirements

The applicant:

- An application can be from an individual or from a group
- Individual applicants must be New Zealand citizens or permanent residents
- If the applicant has previously received funding under the Creative Communities Scheme, either as an individual or as a member of a group, a satisfactory project completion report must be provided before any further applications from that applicant will be considered.

The application form:

- The applicant must use the standard application form provided by Creative New Zealand for the Creative Communities Scheme.

The proposed project:

- Must have an arts or cultural focus
- Must meet one or more of the three funding criteria
- Must benefit local communities
- Must take place within the city or district where the application is made, or benefit local communities within that city or district
- Must not take place outside New Zealand
- Must not start before an application for funding has been approved

- Must not have already been funded through Creative New Zealand's contestable funding programme for the same purpose
- Must not already been funded through Creative New Zealand's multi-year funding programme
- Must be scheduled to be completed within 12 months after funding is approved

Funding Priorities:

Broad community involvement – the project will create opportunities for local communities to engage with and participate in arts activities

This may involve:

- (a) a programme of dance activities and workshops
- (b) a series of master classes for musicians
- (c) an arts expo of local craft groups promoting weaving, pottery and carving
- (d) a programme of emerging contemporary visual artists

Diversity – the project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.

This may involve:

- (a) The production of a German language play by a local German culture group
- (b) A wānanga series on Maori weaving
- (c) A song-writing workshop for a group with experience of disability
- (d) A photographic exhibition by a group of recent migrants that communicates their experiences

Young People – The project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

This may involve:

- (a) A collaborative event featuring music performances and workshops in dance and music
- (b) Support for the recording of a compilation CD by young musicians in local bands
- (c) Support for a magazine that presents creative writing by young people

Changes to CCS Funding Criteria:

- Travel and accommodation costs for projects taking place within your area are eligible. Examples might include:
- Travel and/or accommodation costs to bring in a visiting artist to teach or present work
- Travel costs to take a group of young people from one part of your district to attend an arts event in another part of your district
- **Kai(food) is now eligible for CCS Funding** – Assessment committees can now support reasonable requests for funding to provide food for artists, participants, and audience for community arts activities.

Projects or activities that cannot be funded

- Activities without an arts focus - e.g. – puzzles, upholstery, magic, model-making, speech contests, fitness – based dance (such as aerobics or gymnastics), martial arts (such as tai chi or karate)
- Projects within the scope of other sectors or organisations
 - arts activities in an educational institution that are normally funded through curriculum and operating budgets
 - Projects that are the core business of an organisation or service provider
 - Projects that mainly deliver outcomes for other sectors, such as health, heritage or the environment
 - Local Council projects normally funded from the Council's own resources
- **Facilities and capital items**
 - Applicants who want support for buying or maintaining capital item will need to go to other funders.
 - The development of facilities, such as fixed items, whitewear, floor coverings, furnishings, gallery and theatre lights, stage curtains or building restoration
 - Buying of capital items or equipment, such as cameras, computers, instruments, costumes or uniforms
- **Competitions and prizes**
 - Entry fees of competitions, contests and exams
 - Prize monies, awards, judges' fees and trophies
- International Events

- Specific costs that are not eligible:
 - Ongoing administration and service costs (such as salaries) that are related to a specific project
 - Travel for individuals or groups to attend events, presentations or shows
 - CCS cannot fund travel or accommodation costs for activity taking place outside your area.
 - Fundraising projects or related costs
 - Payment of royalties
 - Retrospective project costs (for projects already started or completed)
 - Elimination of accumulated debt or debt servicing
 - Buying of artworks for collections held by, for example, councils, museums, galleries or communities

CCS funding information updates

What should we do when there are ineligible costs in the budget?

- We want applicants to show the full cost of their project, however some of these costs, such as food or the purchasing or repairing of capital items might be ineligible. As long as there is other income in the budget that can cover the costs of these items this is not a problem. You can tag the CCS funding to the eligible costs and make sure this is noted in the letter to the successful applicant.

Are projects allowed to make a profit?

- **Budgeting to make a profit:** Applicants should not be expecting CCS to support them to make a profit. However, sometimes a project does make a profit.
- We expect CCS applicants to present an accurate budget, backed up by quotes or past history, which shows what is required *for the project to break even*. CCS can then fund the anticipated shortfall. CCS funding of *more* than the anticipated shortfall should only be given if the committee believes that the costs and/or income have been inaccurately estimated.
- Sometimes applicants inflate costs or minimise projected income sources, such as ticket sales, to reduce the risk and increase the chances of making a profit. It is appropriate for them to be wisely conservative in their estimations of other income. It is up to the administrator and assessment committee to pool their knowledge to identify how accurate a budget is.

- Remember that CCS cannot support fundraising i.e. an applicant cannot request support for projects that are donating funds to another cause. In effect this would result in CCS funds being allocated to that cause. However, it is appropriate for charities or other groups to independently fundraise at events that are supported by CCS.
- **Unexpected profit:** If, as a result of unexpected ticket sales or donations, for example, a group does make a profit, they do not have to return funds to CCS. We would expect that the extra money is either used as part of that project, to cover ineligible costs or for another similar project/activity.
- **Money in the bank -** It is not uncommon to receive an application from a group that has enough money in the bank to potentially cover the costs of the project. However, these funds are sometimes tagged to other projects (e.g. development of venues or purchasing of equipment) or reserves held to make sure that the group or organisation remains viable or can close down or transition in a steady way if something unforeseen happens (staff illness, earthquake, etc).
- If an organisation does have significant reserves, we would expect them to clearly articulate what these are being held for and why they can't use these for this project. An administrator may need to request this as additional information once the application has been received.

Old guidance: If the project is cancelled (as opposed to postponed), they will have to pay back any funds that they have not yet spent.

If they have already spent some funds, i.e., a venue hire deposit, and they can receive a refund on that deposit, they should pay that back also. This is as per existing CCS guidelines.

New guidance: If a project has been cancelled due to the Delta outbreak and the current COVID-19 alert levels, and *all* CCS funds have been expended on non-refundable costs, CNZ does not require funds to be returned.

If the applicant has spent *some* of their CCS grant, the following applies:

- Applicants should seek refunds for any costs they have already incurred.
- Applicants can use their grant to honour personnel costs or contracts with freelancers and artists who would have been involved with delivering the project.
- Remaining funds should be returned to the council.

If the applicant has spent *none* of their CCS grant, the following applies:

- Applicants can use their grant to honour personnel costs or contracts with freelancers and artists who would have been involved with delivering the project.
- Remaining funds should be returned to the council.

All applicants need to provide details of how they have spent their funds in their project completion report.

2021/22

Type into the yellow fields and select from drop-down menus.
Complete a row for each application.
Please do not include GST in any of the amounts.

| | Reason for Decline |
|----|--------------------|
| IE | Ineligible |
| IC | Incomplete |
| LP | Low Priority |

| | |
|---|-----------------------------------|
| - | Total Number of Approved Projects |
|---|-----------------------------------|

Application withdrawn Tutor unwell and
unable to take workshops



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

March to September 2022

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, TYPE INTO
FORM AND RETURN THIS
FORM TO:**

*Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340*

Phone: 03 440 0056

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

Full name of applicant: Cromwell Art Group (as part of Cromwell Combined Art)

Contact person (for a group): Elspeir Welsh

Street address/PO Box: [REDACTED]

Suburb: —

Town/City: Cromwell

Postcode: 9310

Country: New Zealand

Email: [REDACTED]

Telephone (day): 03 445 3233

All correspondence will be sent to the above email or postal address

Name on bank account: Cromwell Art Group GST number:

Bank account number: [REDACTED]

If you are successful, your grant will be deposited into this account and proof of bank account will need to be provided

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā: Detail: X

Māori: Detail:

Pacific Island: Detail:

Asian: Detail:

Middle Eastern/Latin American/African: Detail:

Other: Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: No

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

Council website

Creative NZ website

Social media

Council mail-out

Local paper

Radio

Council staff member

Poster/flyer/brochure

Word of mouth

Other (please provide detail)

PART 2: PROJECT DETAILS

Project name: Landscape Painting Workshop

Brief description of project:

landscape painting workshop in water based on

Project location, timing and numbers

Venue and suburb or town: Cromwell Combined Arts Rooms
Inniscent St Cromwell

Start date: 1st October 2022

Finish date: 2nd October 2022

Number of active participants: 10

Number of viewers/audience members: 10

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities ☒

Diversity: Support the diverse artistic cultural traditions of local communities ☒

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts ☐

Artform or cultural arts practice: (select **ONE** and mark with an X.)

Craft/object art ☒

Dance

Inter-arts

Literature

Music

Ngā toi Māori

Pacific arts

Multi-artform (including film)

Theatre

Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

Creation only ☒

Presentation only (performance or concert)

Creation and presentation

Presentation only (exhibition)

Workshop/wānanga

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

We want to have a workshop to learn new techniques in landscape painting.

2. The process/Te whakatutuki: How will the project happen?

The project will happen at the Societies rooms with tutor Wayne Edgerton who is a professional artist and also a very experienced teacher.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

The people attending will be members of the Camwell Art Group who are all very keen painter + also very keen to learn new skills.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

We hope to do at least 2 paintings which Wayne will demonstrate step by step giving a guide as how to go about it also colour mixing + setting up a painting. All the steps to end up with a successful painting. The participants will be supplying their own materials + paints, including canvases.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes

Do NOT include GST in your budget

☒ No

Include GST in your budget

Project costs

Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.

Item eg hall hire

Detail eg 3 days' hire at \$100 per day

Amount eg \$300

Artists Fees

\$1700

Travel + Accomodation

300

Total Costs

\$2,000

Project Income

Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.

Income eg ticket sales

Detail eg 250 tickets at \$15 per ticket

Amount eg \$3,750

10 participants @ \$80 each

800

Total Income

\$ 800

Costs less income

This is the maximum amount you can request from CCS

\$

Amount you are requesting from the Creative Communities Scheme

\$ 1200

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--------|----------|---------------------------|
| | Nike | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|---------------|-----------------|--|
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include within your reserves statement or policy what the funding is reserved for.

Annual Balance

Recent Statement

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.

I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)

complete the project within a year of the funding being approved

complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed

return any unspent funds

keep receipts and a record of all expenditure for seven years

participate in any funding audit of my organisation or project conducted by the local council

contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme

acknowledge CCS funding at event openings, presentations, or performances

use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:

I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987

I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.

I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.

I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Name

Elspeth Welsh

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

Elspeth Welsh

Signed:

(Applicant or arts organisation's contact person)

(Parent/guardians signature for applicants under 16 years of age)

Date:

Elspeth Welsh

Date:

2017/22

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.



Westpac New Zealand Ltd
PO Box 934
Shortland Street
Auckland 1140
Phone: 0800 400 600

13 June 2022

Cromwell Art Group
C/- Mrs C E Jackson
35 Antrim Street
Cromwell 9310

Non - Profit Organisation

Account name: **Cromwell Art Group**
Trading as

Account number: **03 1735 0008374-00**
Last summary date: **11 March 2022**
This summary date: **13 June 2022**
Summary number: **97**

At a glance

your current balance


\$830.72

Current credit interest rates

These are the current per annum interest rates. They are subject to change without notice.

| BALANCE | INTEREST RATE |
|--------------------|---------------|
| Under \$5,000 | 0.00% |
| \$5,000 to \$9,999 | 0.25% |
| \$10,000 and over | 0.25% |

The interest you earned for this period was calculated on your daily credit balance and paid to you monthly.

 **Your transactions**

Cromwell Art Group
Trading as


Account number: 03 1733 00063/4-00
This summary date: 13 June 2022
Summary number: 97

| TYPE | NAME OF OTHER PARTY | TRANSACTION PARTICULARS | MONEY OUT \$ | MONEY IN \$ | DATE | BALANCE \$ |
|--|---------------------|-------------------------|--------------|-------------|------|------------|
| There has not been any money in or money out since your last summary | | | | | | |
| OPENING BALANCE | | | | | | 830.72 |
| CLOSING BALANCE | | | | | | 830.72 |

To report lost or stolen cards or PINs (Personal Identification Number) phone 0800 888 111, 24 hours a day.

If you have any questions please call us on 0800 400 600.

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Westpac New Zealand Limited  westpac.co.nz



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

March to September 2022

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, TYPE INTO
FORM AND RETURN THIS
FORM TO:**

***Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340***

Phone: 03 440 0056

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application, you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities are for the Central Otago District.

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided, please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

- | | |
|--------------------------|--|
| <input type="checkbox"/> | My project has an arts or creative cultural focus |
| <input type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input type="checkbox"/> | I have answered all of the questions in this form |
| <input type="checkbox"/> | I have provided quotes and other financial details |
| <input type="checkbox"/> | I have provided a detailed summary of what the applied CCS funding amount is requested for |
| <input type="checkbox"/> | I have provided other supporting documentation |
| <input type="checkbox"/> | I have read and signed the declaration |
| <input type="checkbox"/> | I have made a copy of this application for my records |

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☒ Group ☐

| | | | |
|-------------------------------|---------|------------|-------------|
| Full name of applicant: | Jo Jago | | |
| Contact person (for a group): | | | |
| Street address/PO Box: | | | |
| Suburb: | Wanaka | Town/City: | Wanaka |
| Postcode: | 9305 | Country: | New Zealand |
| Email: | | | |
| Telephone (day): | | | |

All correspondence will be sent to the above email or postal address

| | | | |
|-----------------------|------------------|-------------|-----|
| Name on bank account: | Jago Partnership | GST number: | n/a |
| Bank account number: | | | |

If you are successful, your grant will be deposited into this account and proof of bank account will need to be provided

Ethnicity of applicant/group (mark with an X, you can select multiple options)

| | | | |
|--|-------------------------------------|---------|--|
| New Zealand European/Pākehā: | <input checked="" type="checkbox"/> | Detail: | |
| Māori: | <input type="checkbox"/> | Detail: | |
| Pacific Island: | <input type="checkbox"/> | Detail: | |
| Asian: | <input type="checkbox"/> | Detail: | |
| Middle Eastern/Latin American/African: | <input type="checkbox"/> | Detail: | |
| Other: | <input type="checkbox"/> | Detail: | |

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☒ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

| | | |
|--|--|--|
| <input checked="" type="checkbox"/> Council website | <input type="checkbox"/> Creative NZ website | <input checked="" type="checkbox"/> Social media |
| <input type="checkbox"/> Council mail-out | <input type="checkbox"/> Local paper | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Council staff member | <input type="checkbox"/> Poster/flyer/brochure | <input type="checkbox"/> Word of mouth |
| <input type="checkbox"/> Other (please provide detail) | | |

PART 2: PROJECT DETAILS

Project name: Watercolour for Beginners

Brief description of project:

Cromwell Watercolour Workshops for Beginners

Project location, timing and numbers

| | | | |
|---------------------------------------|---------------------------------|--------------|------------|
| Venue and suburb or town: | Lowburn Hall, Lowburn, Cromwell | | |
| Start date: | 01/02/2023 | Finish date: | 30/06/2023 |
| Number of <i>active</i> participants: | 48 | | |
| Number of viewers/audience members: | 48+ | | |

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

- ☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities
- ☐ **Diversity:** Support the diverse artistic cultural traditions of local communities
- ☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

- | | | |
|---|---|--|
| <input type="checkbox"/> Craft/object art | <input type="checkbox"/> Dance | <input type="checkbox"/> Inter-arts |
| <input type="checkbox"/> Literature | <input type="checkbox"/> Music | <input type="checkbox"/> Ngā toi Māori |
| <input type="checkbox"/> Pacific arts | <input type="checkbox"/> Multi-artform (including film) | <input type="checkbox"/> Theatre |
| <input checked="" type="checkbox"/> Visual arts | | |

Activity best describes your project? (select **ONE** and mark with an X)

- | | |
|--|---|
| <input type="checkbox"/> Creation only | <input type="checkbox"/> Presentation only (performance or concert) |
| <input type="checkbox"/> Creation and presentation | <input type="checkbox"/> Presentation only (exhibition) |
| <input checked="" type="checkbox"/> Workshop/wānanga | |

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

I would like to run beginners watercolour classes for adults and children in Cromwell using good quality materials and taught in a fun way that also embraces boosting self esteem, creativity and the general well-being of participants. These will be introductory workshops to watercolour, to encourage beginners to give it a go. Whilst on the face of it they are simply learning to use watercolour, in the bigger picture people benefit hugely from this type of art class in the way of stress relief, mental health, promoting creativity and more. I run classes that encourage people and their skills, and help them achieve art that they never thought they could do. They leave with a huge grin on their faces, and artwork they are proud of, having had a fun and relaxing time. Funding is needed as the cost of the courses is significant, and not everyone would have the opportunity to attend if they had to pay the actual cost of the courses. Because of this funding is sought to cover some of the costs (materials, venue hire and tutors fees etc.).

2. The process/Te whakatutuki: How will the project happen?

The workshop series will be co-ordinated and taught by myself (Jo Jago). I will also ticket, advertise, market & do all administration. I am experienced in running and teaching watercolour workshops and support from the local community has already been offered to me to facilitate workshops in Cromwell as there are currently no art tuition based activities available in the area, and the community wants to have creative opportunities available to it.

The six workshops will run over three days at the Lowburn Hall on suitable dates that excludes the busy Christmas/New Year period, either before December 2022, or from February - June 2023 depending on hall availability. There will be several different class times to enable a range of community members can attend. I will set up, run and pack down each event myself. Other interested volunteers may also assist.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Jo Jago - Artist
www.jojagoart.com
Instagram: @jojagoart & @oceanartbyjojago
Facebook: @jojagoart & @oceanartbyjojago

Experienced tutor and artist exhibiting & teaching regularly around NZ, based in Wanaka.
My children live 50/50 in Wanaka and Pisa Moorings (Cromwell)

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

(Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities)

Ticket prices will be low to ensure all community members are able to financially afford to can participate in one of the six watercolour workshops over several days.

There are no other art classes, nor watercolour classes available to the public in Cromwell at this time, and this project will provide access for the local community to participate in creating watercolour art and to spend time with myself (an exhibiting/teaching artist/tutor).

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☒ Include GST in your budget

| | | |
|---|--|--------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| Hall Hire | Lowburn Hall - Please see attached budget for full details (3 days) | \$345.00 |
| Materials | 48 attendees x \$20 | \$960.00 |
| Tutor | 6 x workshops | \$900.00 |
| Equipment | 48 attendees x \$10 | \$480.00 |
| Admin | Short Term Administrative Costs x 6 workshops | \$150.00 |
| Promo & Publicity | 6 workshops x \$40 | \$240.00 |
| Ticketing | Ticketing Fees (\$0.49 per ticket + 1.5%) | \$31.08 |
| Payment Fees | Payment Processing Fees (2%) | \$19.20 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Costs | | \$ 3,125.28 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| Children | \$5 per child x 24 children | \$120.00 |
| Adults | \$16 per adult x 24 adults | \$384.00 |
| Other | Fundraising, donations, own funds (minimum amount, possibly more) | \$629.28 |
| | | |
| | | |
| | | |
| Total Income | | \$ 1133.28 |
| Costs less income | <i>This is the maximum amount you can request from CCS</i> | \$ 1992.00 |
| Amount you are requesting from the Creative Communities Scheme | | \$ 1992.00 |

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|------------------------------------|----------|---------------------------|
| | N/A - No other funding applied for | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|--------------------------------|-----------------|--|
| | N/A - No other grants received | | |
| | | | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include within your reserves statement or policy what the funding is reserved for.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations, or performances
- ☐ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

| | | |
|---------|---|--|
| Name | <input type="text" value="Jo Jago"/> | <input type="text"/> |
| | (Print name of contact person/applicant) | (Print name of parent/guardian for applicants under 16 years of age) |
| Signed: | <input type="text" value="Jo Jago"/> | <input type="text"/> |
| | (Applicant or arts organisation's contact person) | (Parent/guardians signature for applicants under 16 years of age) |
| Date: | <input type="text" value="18/07/2022"/> | <input type="text"/> |

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.



Lowburn Hall Society Inc

Hall Charges and Fees

Hall Hire

Effective from 01 February 2022 for any new bookings, Lowburn Hall charges a base rate of \$25 plus \$10 per hour or part thereof for casual's events.

Weddings booked from Friday 3.00 pm onwards until Sunday 10.00 am are charged at \$600 for the weekend and includes catering equipment, crockery etc. if required. Please advise at time of booking.

Camp Events/Sleepovers: On approval of all details supplied

Hirer to report any damage and to be responsible for any repair or replacement costs incurred.

Hall key not returned Hirer will be charged \$20 replacement fee.



Communities around the world are feeling the effects of the coronavirus (COVID-19) on their live experiences. We're here to help in any way we can.

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Choose the solution that's right for you

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Professional

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Free

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2%



Start Selling

Ticket types (e.g. "Early Bird")

Unlimited

Public event listings



Private (unlisted) events



Unlimited events



Standard checkout form



Digital or printed tickets

Mobile tickets

Donation tickets



Ability to pass online ticket fees to attendees



Hi there! I'm Haven, a bot. How can I help you today?



One listing for multiple recurring events



Custom URL



Waitlists



At-the-door sales via app



Customizable attendee info collection



Customizable order confirmation message



Reserved seating



Registration transfers



Group registration



Promote & Grow

100% mobile-optimized purchase flow



Public listing on Eventbrite & our consumer app



Industry-leading search engine optimization



Automated social notifications



Attendee social sharing tools



Abandoned order emails

Distribution to partner websites

Ticket sales on Facebook



Email invitations



Hi there! I'm Haven, a bot. How can I help you today?



Email marketing, CRM, and paid advertising integrations



Sell on your website



Track & Optimize

Sales/RSVP summary dashboard



Detailed exports of all data



iOS and Android Organizer mobile app



Google Analytics integration



Survey integrations



Self-service tracking pixels



Detailed cross-event analytics



Detailed analytics by ticket type



Streamline Operations

Ticket scanning via app



Attendee check-in via app



Access to open API

Badge printing integrations

Session management integrations



On-site attendee app integrations



Hi there! I'm Haven, a bot. How can I help you today?





Stay Secure

Accepts all major credit cards



PCI-DSS 3.2 Level 1 compliance



Payout by direct deposit or check



Secure payment processing



Scheduled Payouts



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New Zealand ▼



Hi there! I'm Haven, a bot. How can I help you today?



WATERCOLOUR WORKSHOPS**Materials - \$20 per person, based on the following**

| Total Cost | Item | Price | Count |
|--------------------|--|--------------|--------------|
| \$ 450.00 | Paints | \$ 45.00 | 10 |
| \$ 390.00 | Paper, Cards, Envelopes | \$ 65.00 | 50 |
| \$ 10.99 | Paper towels | \$ 10.99 | |
| \$ 9.98 | Baby Wipes | \$ 4.99 | |
| \$ 28.98 | Masking Tape | \$ 14.49 | |
| \$ 118.00 | Glue Dots | \$ 5.90 | |
| \$ 1,007.95 | | | |
| \$ 47.95 | Discount on products supplied by Jo Jago Art | | |
| \$ 960.00 | Total Grant Requested | | |

| Notes | Basis |
|------------------------------|------------|
| 1 set per person | Consumable |
| 5 cards per person | Consumable |
| | Consumable |
| | Consumable |
| 64 dots (15 cards, 3 people) | Consumable |

[Back to Baby Care](#)

Silk Pure & Natural Ultra Thick Baby Wipes 72pk

\$6.93 per 100ea



4⁹⁹
ea

1

Ea

Add

 Add to list 



BOSTIK CLEAR GLU DOTS REPOSITIONABLE

BOS0037590



Price: \$5.90

QUANTITY:

1

Details

GLU DOTS REMOVABLE

Removable adhesive dots.

Bostik Glu Dots Removable are ideal for arts & craft, scrap booking, photo albums, card making, collages and model making. Each pack contains 64 transparent dots.

Glu Dots are safe, simple to use, and the perfect size to allow for precise and accurate placing of small objects.

Product Details:

Instant bond

Double sided

Acid and lignin free

Non-yellowing



DRAFT QUOTE

Jo Jago Art

Date
1 Aug 2022

Expiry
31 Dec 2022

Quote Number
QU-0002

Reference
Watercolour Workshops

GST Number
093-435-567

BRIGHT SPARKS WANAKA
PO Box 720
Wanaka 9343
T: 03-443-2511
E: accounts@
brightsparkswanaka.co.nz
W: www.
brightsparkswanaka.co.nz

| Description | Quantity | Unit Price | Discount | Amount NZD |
|---|----------|------------|----------|------------|
| Admin Short Term Administrative Costs x 6 workshops | 1.00 | 260.87 | 50.00% | 130.43 |
| Promo & Publicity 6 workshops x \$40 | 1.00 | 417.39 | 50.00% | 208.70 |
| Subtotal (includes a discount of 339.12) | | | | 339.13 |
| TOTAL GST 15% | | | | 50.87 |
| TOTAL NZD | | | | 390.00 |

Watercolour Workshops in Cromwell**ADDITIONAL INFORMATION****Materials - \$20 per person**

Please note cheap materials can be purchased, and this results in a cheap and unsatisfactory result. This is especially disappointing for people just starting out as they often do not realise the issue is with the materials they are using, not their skills. For this reason, I am passionate (but frugal) about which watercolour materials I use and teach with.

Good quality materials that are covered in this charge are:

- Pigments/Paints
- 100% Cotton Watercolour paper, plus good non-watercolour paper cards & envelopes
- Paper towels
- Baby wipes
- Masking tape
- Glue dots

Equipment - \$10 per person

A full watercolour set up is expensive. So the best solution I have come up with is to set up a watercolour kit for students that they can use when learning with me. These items are costly and need replacing as with the usual wear & tear or get damaged. The following is included at a rate of \$10 per person which avoids the expensive costs of setting up a full kit for someone who may or may not wish to continue with watercolour.

The kit includes good quality:

- Fine Liner Pigment Pens (varying sizes, usually 0.1, 0.2, 0.3, 0.4, 0.5, 0.7, 0.8, 1.0 shared between students)
- Soft drawing pencils
- Graphite pencils
- Kneadable eraser
- Regular Eraser
- Masking Fluid
- White Gouache (or similar)
- Pens for adding to dried artwork
- Paint brushes
- Paint palettes (for mixing paints)
- Additional paint pallets (for storing paints)
- Water containers
- Rulers and shape templates
- Paper cutting equipment
- Spray bottles
- Pipettes
- Flat Boards (to tape paper to for painting)
- Cloth for drying brushes to paint with the correct ratio of water to pigment
- Sponges (for use in painting)
- Sponges for clean up
- Sketch books
- Light box for tracing
- Hairdryers for drying artwork before painting next layer
- Clean up materials (sponges, tea towels etc)

PRICING INFORMATION FOR ABOVE MATERIALS & EQUIPMENT**MATERIALS**

- \$45 – Paints - <https://www.joagoart.com/products/watercolour-greeting-cards-blank-sets>
- \$16 (10 pack) / \$65 (50 pack) - 100% Cotton Watercolour paper and blank greeting cards with envelopes - <https://www.joagoart.com/products/greeting-card-sets-blank>
- \$10.99 (6 pk) - Paper towels - https://www.newworld.co.nz/shop/product/5218025_ea_000nw?name=ultra-2-ply-paper-towels
- \$4.99 - Thick Baby wipes - https://www.newworld.co.nz/shop/product/5082119_ea_000nw?name=pure-%26-natural-ultra-thick-baby-wipes
- \$14.49 - Masking tape - https://www.bunnings.co.nz/frog-tape-24mm-x-55m-delicate-surface-masking-tape_p0088299
- \$5.90 (64 dots) - Glue dots <https://www.gordonharris.co.nz/product/25737-bostik-clear-glu-dots-repositionable>

KIT HIRE - \$10 per person covers the loan of the following for the classes

- Est \$40 incl postage - Paint brushes - \$29.95 + postage from UK - <https://www.rosemaryandco.com/set-20-beginner-medium>
- \$11.29-\$9.03 - Paint palettes (for mixing paints) - <https://www.hobbyland.co.nz/products/das-palette-plastic-large-folding>
- Additional paint pallets (for storing paints)
- \$20 - Fine Liner Pigment Pen Sets (0.3, 0.5 & 0.7) - <https://www.joagoart.com/products/pigment-pens>
- \$22.39-\$27.99 (6 pack) - Soft water soluble drawing pencils - <https://www.hobbyland.co.nz/products/derwent-water-soluble-sketching-tin-of-6>
- \$7.64-\$8.99 - Kneadable eraser - <https://www.hobbyland.co.nz/products/derwent-kneadable-eraser>
- \$5.09-\$5.99 - Regular Eraser & Sharpener - <https://www.hobbyland.co.nz/products/milan-look-range-capsule-eraser-sharpener>
- \$23.20-\$27.29 - Masking Fluid - <https://www.hobbyland.co.nz/products/winsor-and-newton-water-colour-masking-fluid-75ml>
- \$27.99 per tube – Black & White Gouache (or similar opaque paint) - <https://www.gordonharris.co.nz/category/3469-winsor-newton-designer-gouache-37ml>
- \$33.75 – Gold and Silver - <https://www.hobbyland.co.nz/products/art-spectrum-gouache-watercolour-paint-30ml>
- Toothbrush
- Pens for adding details to dried artwork
 - Angelic - \$15.74 - <https://www.hobbyland.co.nz/products/uni-ball-signio-angelic-0-7mm-capped-assorted?variant=37474517811351>
 - 0.7mm Fine - <https://www.hobbyland.co.nz/products/uni-ball-signio-fine-0-7mm-capped-assorted?variant=37474517844119>
 - 1.0mm - \$15.74 – Assorted - <https://www.hobbyland.co.nz/products/uni-ball-signio-sparkling-1-0mm-capped-assorted?variant=37474808529047>
 - 1.0mm - \$20.99 – Broad - <https://www.hobbyland.co.nz/products/uni-ball-signio-broad-1-0mm-hangsell-capped-pack-of-5-assorted>
- \$9 - White Gel Pens - <https://www.joagoart.com/products/uniball-signio-gel-pen>
- Water containers
- Rulers and shape templates
 - \$34.99-27.99 – Metal Ruler - <https://www.gordonharris.co.nz/product/21495-stainless->

[steel-ruler-40-1000mm?categoryId=4363](#)

\$46.80-\$37.44 - Elipse Template - <https://www.gordonharris.co.nz/product/12406-faber-172601-template-isometric-ellipse?categoryId=4371>

\$44.99-\$35.99 – Circle Template - <https://www.gordonharris.co.nz/product/11465-staedtler-drafting-template-circles-large?categoryId=4371>

- Paper cutting equipment
 - Spray bottles
 - Pipettes
 - Flat Boards (to tape paper to for painting)
 - Cloth for drying brushes to paint with the correct ratio of water to pigment
 - Sponges (for use in painting)
 - Sponges, towels & cloths for clean up
 - Sketch books
 - \$20-\$30 each, purchased second hand - Hairdryers for drying artwork before painting next layer
 - Clean up materials (towels, sponges, tea towels etc)
- \$3.99 (4pk) – Sponges - https://www.newworld.co.nz/shop/product/5021695_ea_000nw?name=stayfresh-anti-bacterial-handy-sponges

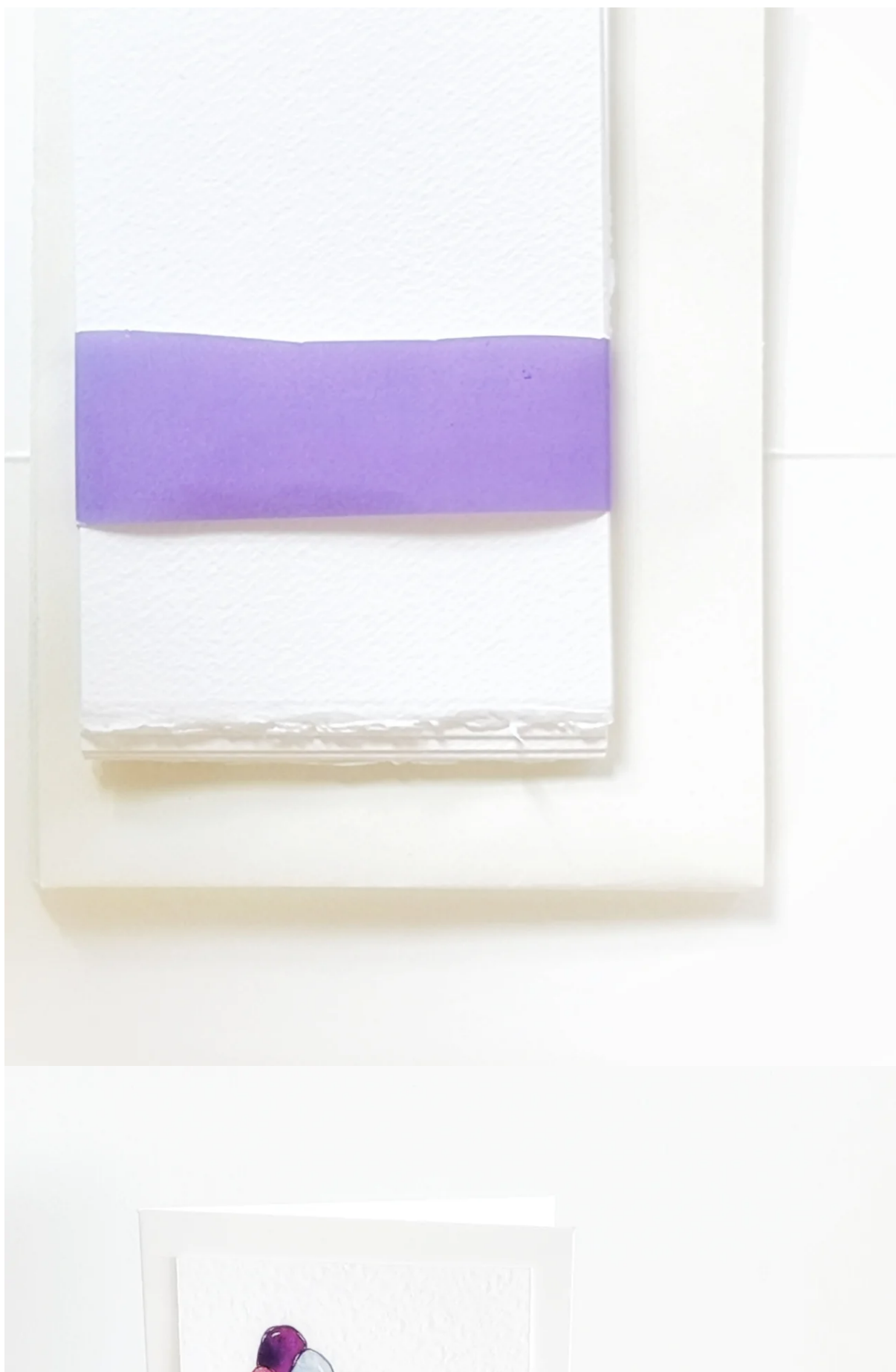
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Greeting Card Sets (Blank) – JO JAGO ART



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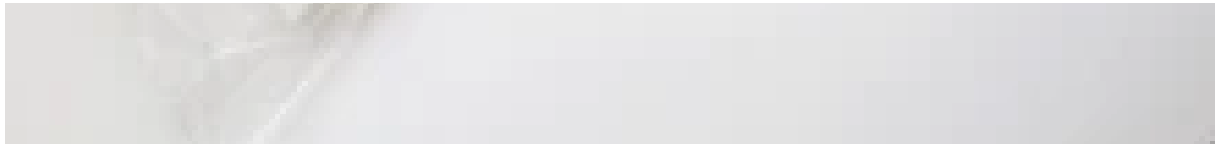






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Greeting Card Sets (Blank) – JO JAGO ART



FABRIANO

Greeting Card Sets (Blank)

\$16.00

Size

REGULAR

MINI

<https://www.jojagoart.com/products/greeting-card-sets-blank>

5/11

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Greeting Card Sets (Blank) – JO JAGO ART

Count

10 PACK

20 PACK

50 PACK

ADD TO CART

BUY IT NOW

Blank greeting cards & envelopes with top-grade watercolour paper sized to fit your cards.
Available in two sizes.

After struggling for some time and looking worldwide for suitable cards and top-grade watercolour paper at an affordable price Jo has created these packs to fill a gap in the market. They are not available elsewhere. Enjoy!

Regular: A6 (105x148mm) with C6 envelopes

Mini: A7 (74x105mm) with C7 envelopes

* Cellophane bags are available separately for those who wish to sell cards or keep them in pristine condition before they are used

PAPER: **Fabriano Artistico**, 300gsm, 100% cotton, artist-grade

ARTISTICO: A classic white paper used by artists for centuries, this natural warm white paper is achieved without the use of optical brighteners. Papers are synthetically sized both internally and externally so that no animal by-products are used. Fabriano's Artistico papers are mould-made of 100% cotton and are acid-free/pH neutral and chlorine-free. Papers are luxurious yet durable and can handle lifting and scraping without compromising their integrity. Synthetically sized both internally and externally so that no animal by-products are used. Suitable for all water media, printmaking, digital printing, charcoal, pastel, and other drawing applications.

ABOUT FABRIANO

Very few companies can claim a longer or more distinguished heritage than Fabriano. Dating back to 1264, the Fabriano mill's fine arts papers were used and highly praised by Michelangelo. Fabrianese paper masters pioneered many of the processes now common in paper manufacture today, including the watermark and the technique of surface sheet gluing using gelatine. In 2002, Fabriano became part of the Fedrigoni Group, which backed it with significant new investments. The company is committed to renewable energy and makes extensive use of self-generated

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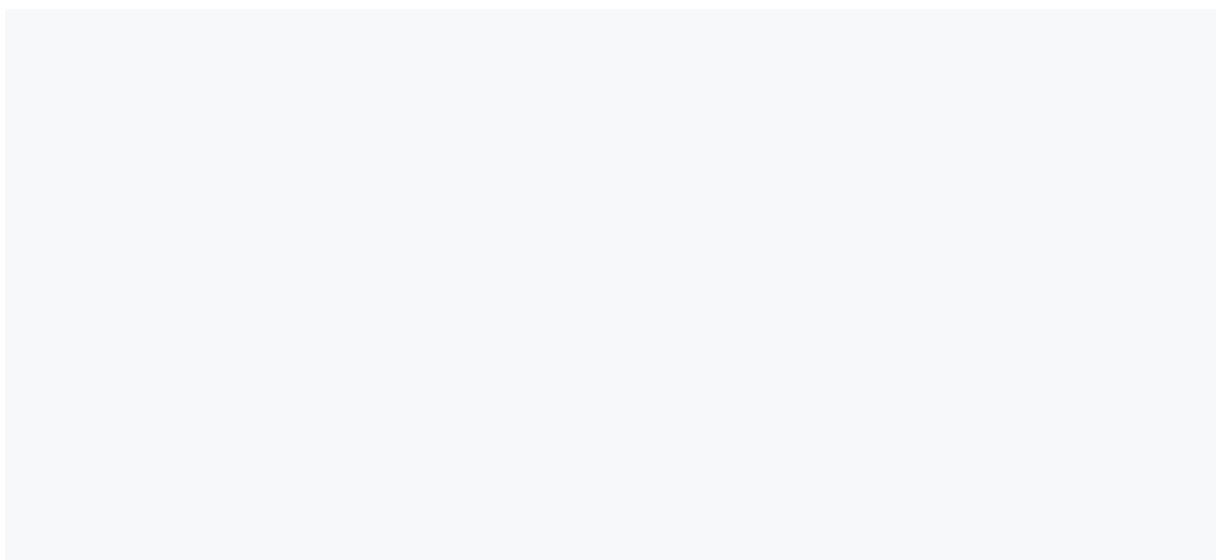
Greeting Card Sets (Blank) – JO JAGO ART

hydroelectric power. Still based in the Italian town of Fabriano, the company celebrates 750 years of quality paper made in the same place with the same passion and dedication.

Funds from your purchase go towards new equipment for Jo Jago Art's lessons.

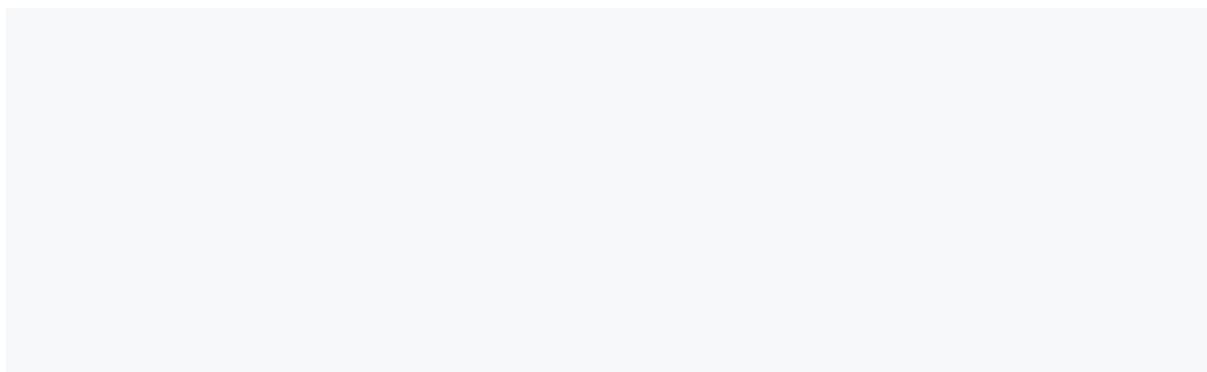
 Share  Tweet  Pin it

You may also like

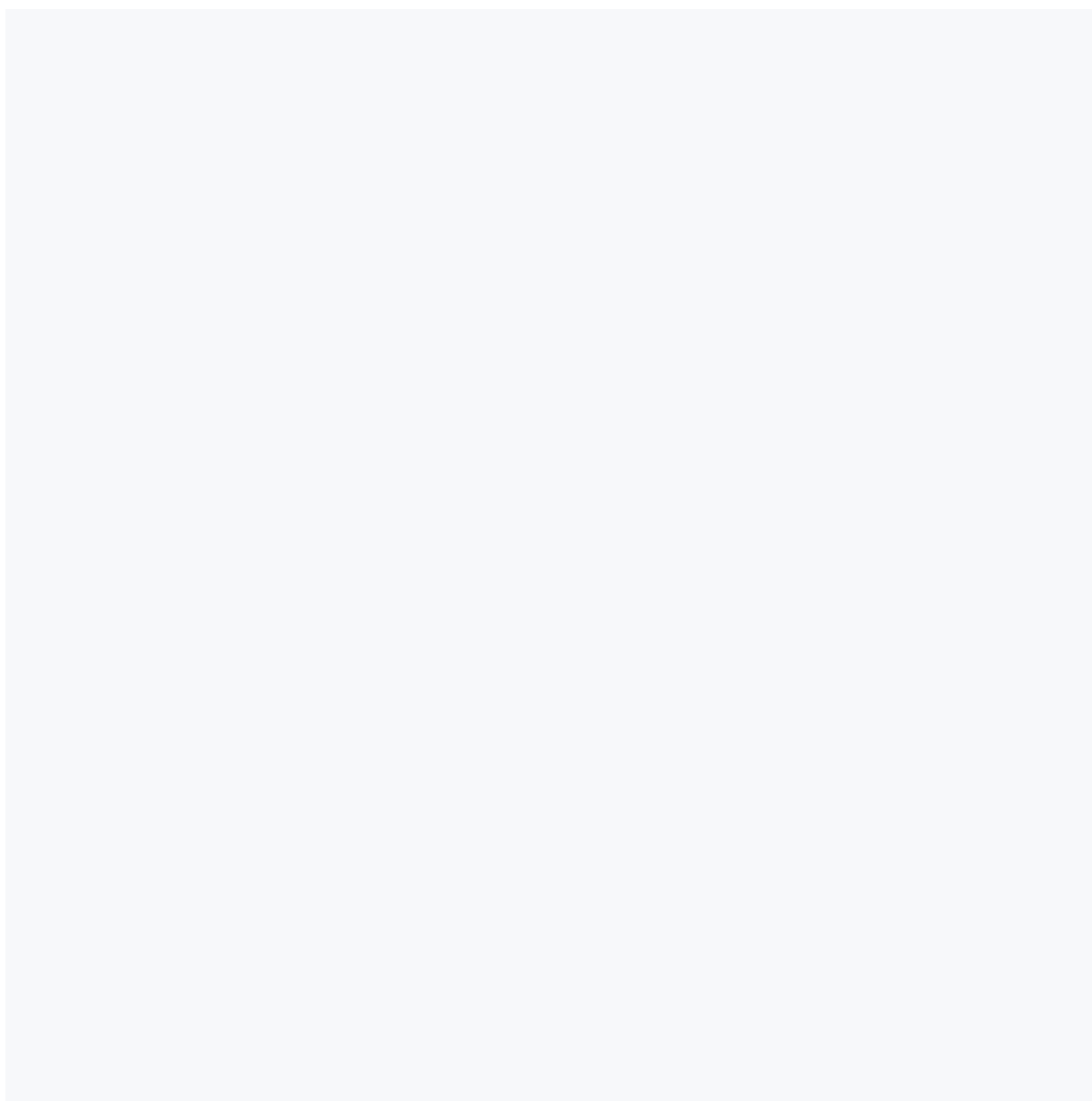


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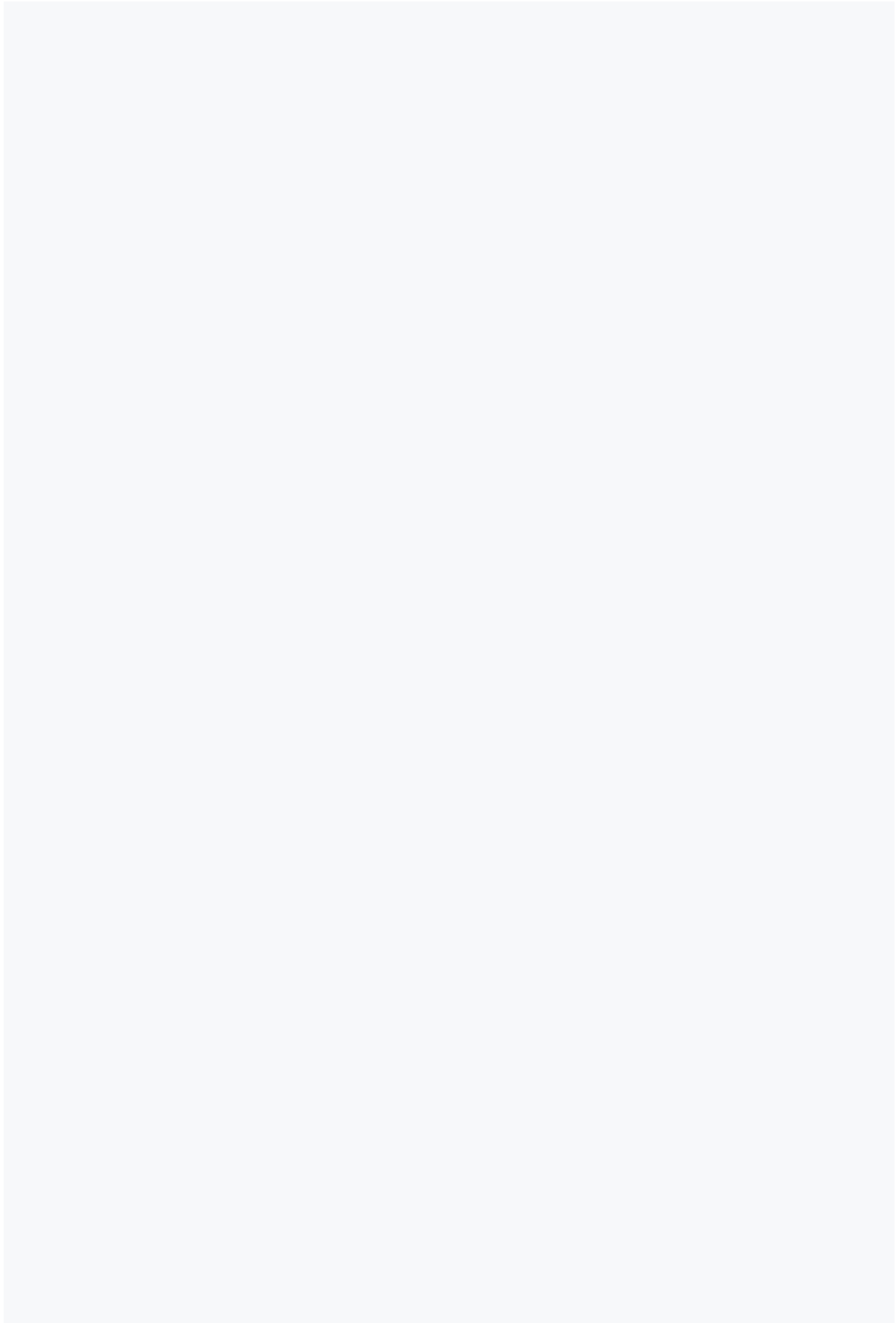
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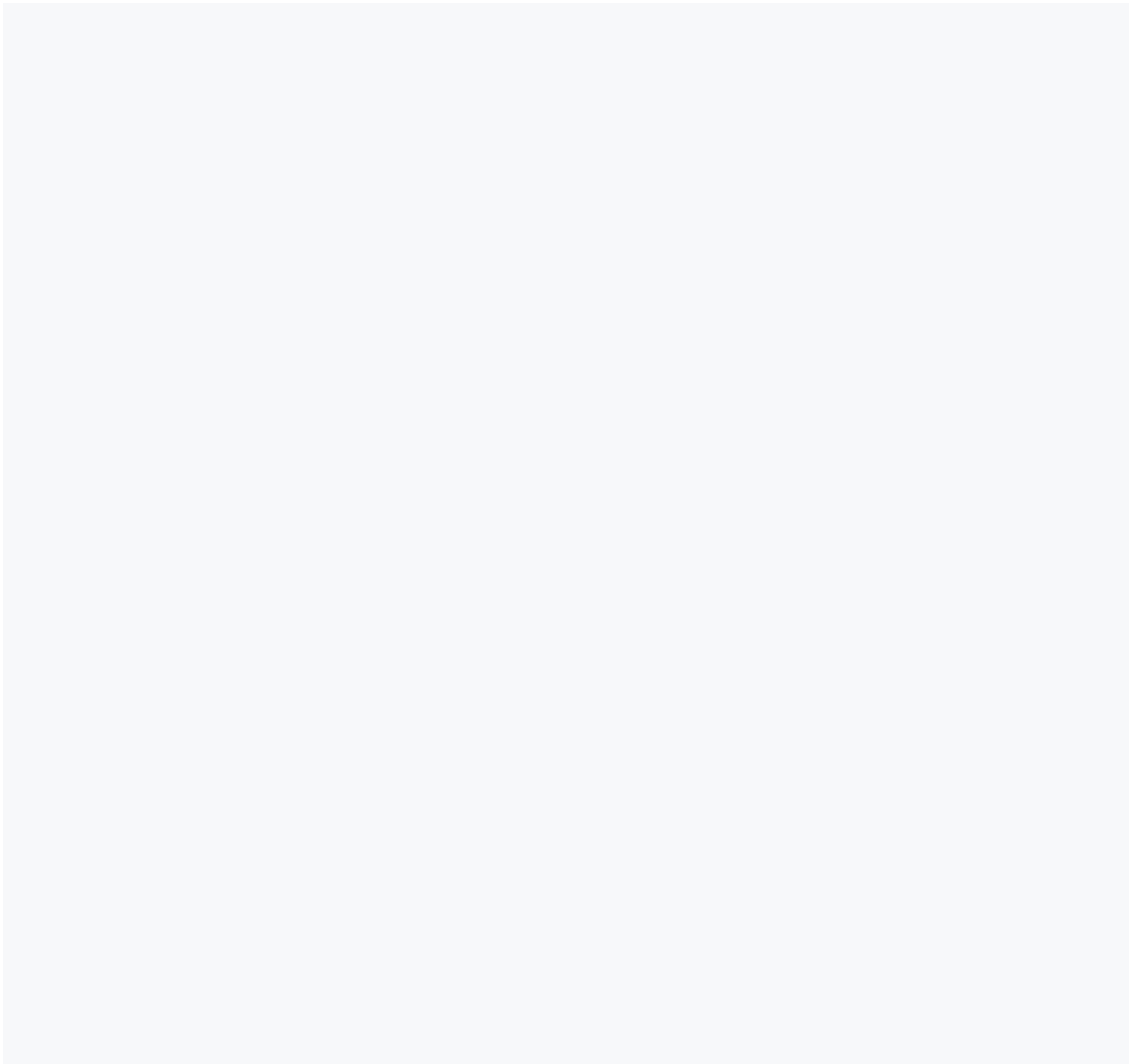


Cellophane Bags for Greeting Cards – \$9

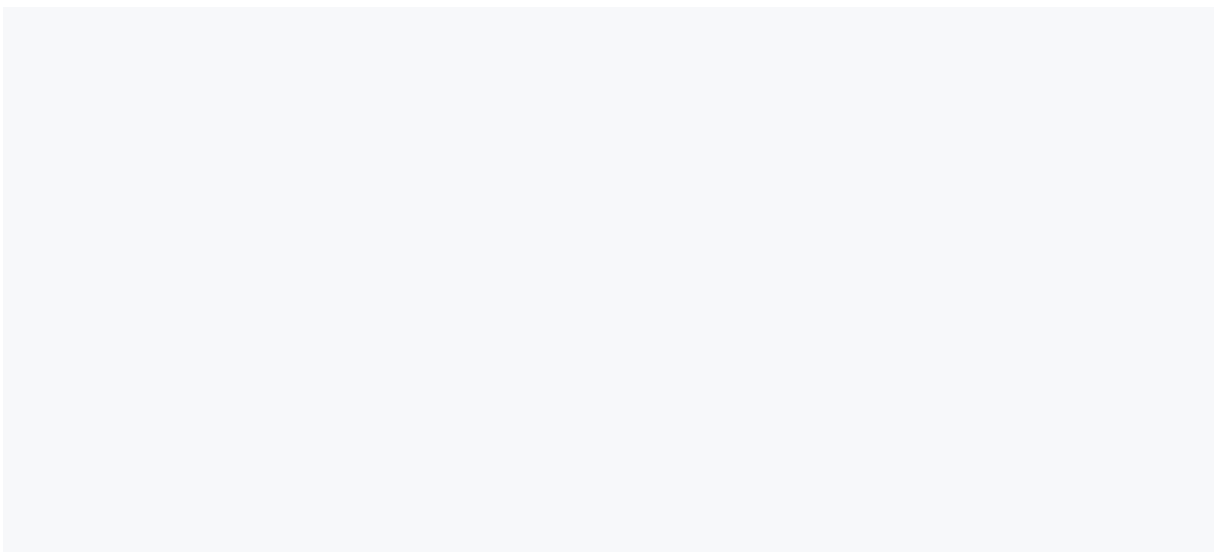


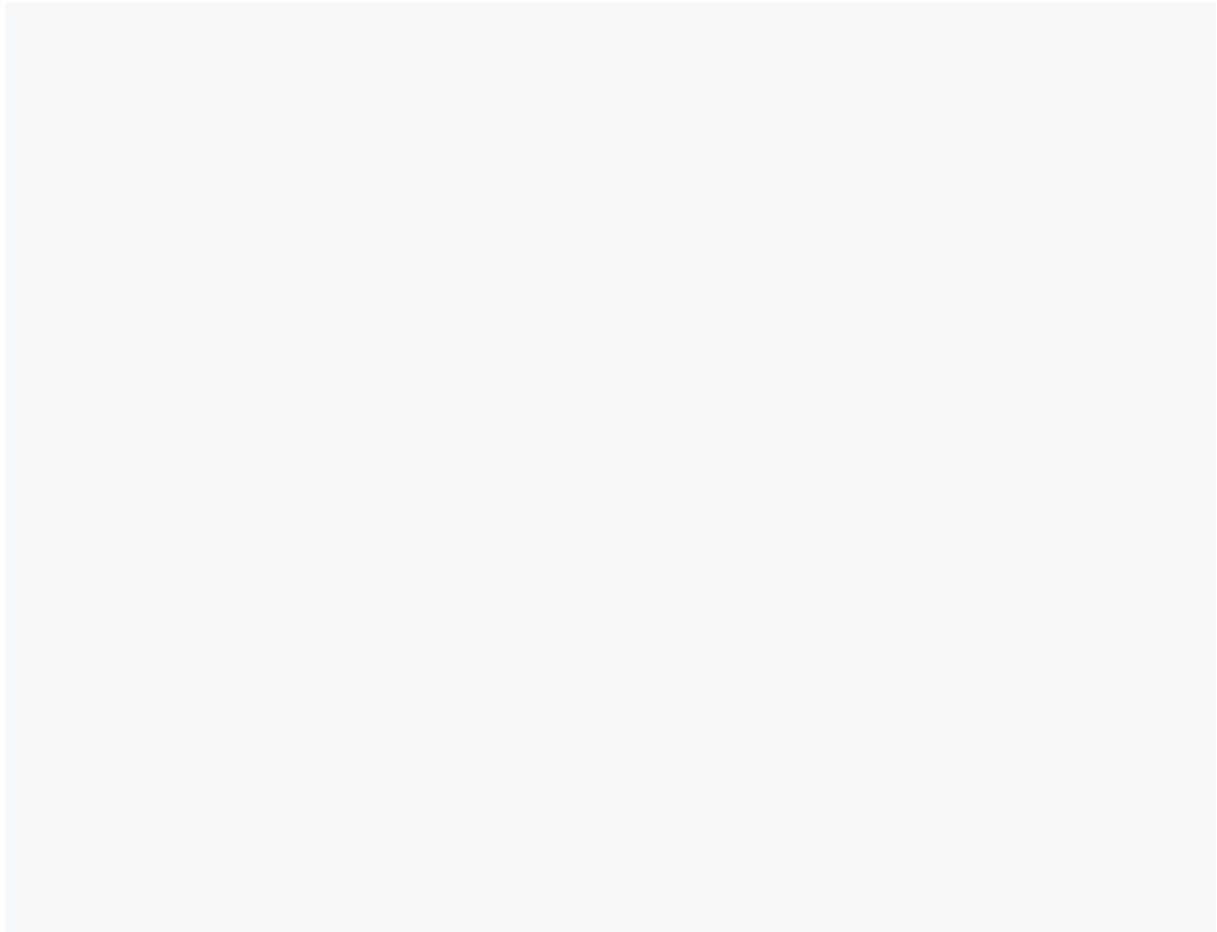
Canson Moulin du Roy Watercolour Paper Pad – \$20





Pigment Pens – **\$20**





Hedgehog – \$10

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[Back to Cleaning Products](#)**Handee Ultra 2 Ply Paper Towels 6pk****878**
ea

Non Clubcard 10.99

1

Ea

Add

Add to list ▾

Handee Ultra white paper towel, 60 sheets per roll.

Handee Ultra paper towel is super absorbent and ultra strong wet or dry. Handee Ultra is biodegradable, food safe and microwave safe. New Zealand's most loved paper towel is proudly made in Kawerau, Bay of Plenty and has reduced their carbon footprint but utilising local geothermal steam. Handee Ultra is a FSC® certified product that supports responsible forestry and certified by Environmental Choice New Zealand. Please do not flush.

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Frog Tape 24mm x 55m Delicate Surface Masking Tape - Bunnings New Zealand



Frog Tape

Frog Tape 24mm x 55m Delicate Surface Masking Tape

★★★★☆ 4.0 (229)

I/N: 0088299



1/7



Select your preferred purchase method

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We are unable to determine your nearest store

Search nearby stores

Features

Details

Returns

Shop Online

Ratings & Reviews

\$14.49

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https://www.bunnings.co.nz/frog-tape-24mm-x-55m-delicate-surface-masking-tape_p0088299

1/4

8/15/22, 2:04 PM

Frog Tape 24mm x 55m Delicate Surface Masking Tape - Bunnings New Zealand

- ✓ PaintBlock reacts with water - based paint to form a micro barrier, preventing paint bleed
- ✓ Conveniently packed in a plastic tub to protect the all important edge of the tape roll
- ✓ For use on delicate surfaces such as fresh paint (24hrs minimum dried), wallpaper, finished wood, laminates etc.

A premium quality Delicate Surface painters tape treated with a patented paint block technology. This creates a professional finish every time. Even first time painters can achieve a super sharp edge line.

Details

Dimensions

Product

Package



Width

150mm



Height

150mm



Length

28mm

Weight



Easy To Carry

Total Weight 1.02kg

Specifications

Colour

Other

Model Name

Frog Tape Delicate Surface 24mm x 55m

Model Number

240661

Adhesion level

Light

UV Resistant (Yes/No)

Yes

Thickness (mm)

9

Maximum application temperature (°C)

93

Metres Per Roll

55

Returns

We will gladly assist with returns and exchanges of this product in accordance with our returns and exchanges policy.

[Return Policy >](#)**\$14.49**[Add to Cart](#)



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

March to September 2022

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, TYPE INTO
FORM AND RETURN THIS
FORM TO:**

***Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340***

Phone: 03 440 0056

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application, you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities are for the Central Otago District.

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided, please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

| | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | My project has an arts or creative cultural focus |
| <input checked="" type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input checked="" type="checkbox"/> | I have answered all of the questions in this form |
| <input checked="" type="checkbox"/> | I have provided quotes and other financial details |
| <input checked="" type="checkbox"/> | I have provided a detailed summary of what the applied CCS funding amount is requested for |
| <input checked="" type="checkbox"/> | I have provided other supporting documentation |
| <input checked="" type="checkbox"/> | I have read and signed the declaration |
| <input checked="" type="checkbox"/> | I have made a copy of this application for my records |

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

Full name of applicant: Every Body is a Treasure Trust

Contact person (for a Mandi Lynn

Street address/PO Box: [REDACTED]

Suburb: Te Marua Town/City: Upper Hutt

Postcode: 5018 Country: New Zealand

Email: [REDACTED]

Telephone (day): [REDACTED]

All correspondence will be sent to the above email or postal address

Name on bank account: Every Body is a Treasure Trust GST number: 123-933-699

Bank account number: [REDACTED]

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā: ☒ Detail: [REDACTED]

Māori: ☒ Detail: We have Cultural Advisers and a Kaumatua volunteer in our group (letter of support attached)

Pacific Peoples: ☐ Detail: [REDACTED]

Asian: ☐ Detail: [REDACTED]

Middle Eastern/Latin American/African: ☐ Detail: [REDACTED]

Other: ☐ Detail: [REDACTED]

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☒ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☒ Council website ☐ Creative NZ website ☐ Social media
☐ Council mail-out ☐ Local paper ☐ Radio
☐ Council staff member ☐ Poster/flyer/brochure ☐ Word of mouth
☐ Other (please provide detail) [REDACTED]

PART 2: PROJECT DETAILS

Project name: **Central Otago District - Visual Poetry Jam**

Brief description of project:

Day workshops for creative and artistic youth in the region, using cellphone technology to teach photography, visual storytelling and creative critical thinking skills. Scholarships for further on-line classes for a year of mentorship are available for any students who apply.

Project location, timing and numbers

Venue and suburb or town:

TBD

Start date:

September 2022

Finish date:

September 2023

Number of *active* participants:

30

Number of viewers/audience members:

n/a

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☒ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☒ Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☐ Creation and presentation

☐ Presentation only (exhibition)

☒ Workshop/wānanga

PROJECT DETAILS

1. The idea/Te kaupapa: What do you want to do?

The Cellphone Paradox

Cellphones and kids usually equal frustration for adults. Zoning out and checking out of family and community. But if you want to engage a teen nowadays one of the best ways to reach them is through their phone.

Our youth codeveloped program celebrates the amazing piece of creative technology that our students are packing and shows them how to use it for good in their community.



When we first started Click Happy we were teaching only with DSLR's but this limited the kids who could participate to those who had the equipment. So we have shifted to making it a cellphone friendly course because that is, we have found, what most have, even in the lower-decile schools we have found.

Visual Poetry Jam Session - <https://visualpoets.org/>

Regional youth are brought together usually at the local library to learn cellphone photography / street photography from a master photographer. Some schools host the events too.

The students learn to use their phones like DSLR's and get training on composition.

This year we are creating a rainbow exhibition made up of students "treasures" We bring 9 boxes with us, one for each colour of the rainbow plus black and white full of fabric and items all in the same colour scheme.

The youth then get to experiment with creating monochromatic images featuring their treasure. Then they move to another colour and get to have a live experience of colour theory and how different colours interact. The images collected will be used in a national photography exhibition of youth photography.

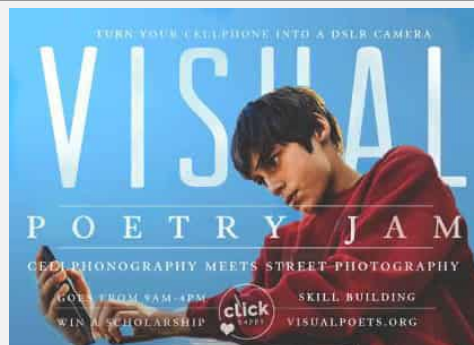
The students are offered a chance to continue studying online (at no additional cost) and join youth from all over the country to develop their visual storytelling skills in Click Happy Plus.

Click Happy Plus - On-line - Weekly Mentorship

In Click Happy Plus On-line, students are taught documentary photography skills by a past winner of New Zealand's Creative Photographer of the Year and then are challenged to use their skills to create a photographic essay for a local non profit / community organisation.

Helping to shift youth from checked-out consumers to compassionate community-focused creators.

2. The process/Te whakatutuki: How will the project happen?



Young Talent Scouting

We promote a photography competition to all of the schools in the region and contact libraries too.

We contact local community centers and local schools starting with the lowest decile, or geographically most remote schools in the region and offer spots to two schools, who are invited to bring 15 visual artists to the workshop. The opportunity is for youth/students from Years 7+ (age 10+) to Year 13, Teachers or Youth Workers and homeschoolers.

These workshops are usually run in conjunction and collaboration with the local library.

One of the side-effects of our program is that we are developing disaffected voices. Voices that are not heard as often in New Zealand's Film and Television Industry. Women in Film and Television have backed the program.

Our students have taken out the top prizes for young photographers in New Zealand.



Ava Thomas - 16 - Whanganui - Kiwitea Ava won the De Ruiter's Young Photographer of the Year prize this year and clocked a \$5000.00 scholarship to spend on upgrading her kit. Ava is one of the most active mentors now in the program supporting the development of other young photographers.



Mattheus Elwood, Central Auckland, Winner of New Zealand Geographic's Young Photographer of the Year



Sophie Hansen - 14
Young Photographer of the Year,
Sophie won the the Alex Mao Award at the Auckland Festival of Photography 2022.



2. The process/Te whakatutuki: How will the project happen? (continued - part 2)

The Visual Poetry Jam Session

The students from the two schools are shuffled and put into groups pairing the most confident artists with the least confident.

Three mini workshops are run on the day:

3 mini-innovation workshops:

- "Fail Forward over the Rainbow" - Innovation through creative exploration (teaches creative grit) - 9 boxes each containing a colour of the rainbow plus black and white are placed in stations for the kids to explore photographically with their "taonga" they have brought with them.
- "Perspectives of a Dog and a Drone" (can be altered if your school has a strict no dog policy) In this workshop we learn composition techniques and then the youth get to test their understanding by photographing a friendly Irish doodle dog named Gritty at her level or below. Then fly a drone and film the students at work and show them the area around their school from new perspectives. (weather permitting)
- "Improve on it" - How to edit your photos in Lightroom to open a whole new world of creative play.
- "Emotional Literacy through photography" This is the rainy day option for Dog/Drone and involves photography and acting out emotions drawn from the "Aroha's Way" deck.

Scholarships are made available to Click Happy Plus on-line for any student wishing to continue with the advanced elements of the program.

The time and date of the workshops are decided after funding is in place

Once in Click Happy Plus on-line, the students are engaged with learning Documentary Photography skills to use in support of a local non-profit/community organisation.

They can take this program with a cellphone or a DSLR.

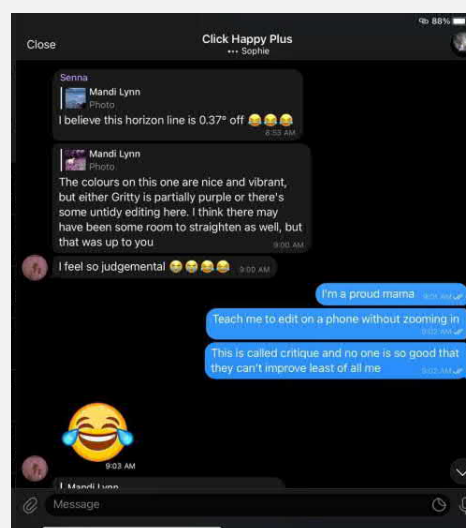
Mandi Lynn and the youth mentors, mentor students from across the nation over Zoom. This program teaches photography and creative wellbeing skills side by side.

The past students have commented that they appreciated the tools they were given to regulate their mental wellbeing as much as their tools they received to become better artists.

When one of the Click Happy Plus students, Cameron was asked to comment on what they have learned about photography in the program he said *"Everything, I have learned everything that I know about photography from Click Happy."* Cameron is just about to shoot his image collection for their non profit which is a bird sanctuary.

Click Happy's Student Run National Image Critique Channel

The master class and mentorship takes place over two terms but the students who connect with the program are folded into the National Click Happy program, which is an ongoing peer-to-peer support platform. This is where the students provide image critiques to each other online through a private Telegram channel. We use Telegram because it is a free app and stores images for later referral and tags that image with the student who produced it. It also stores links that have been shared among the students. It is a way for the shy students to work and to have space and time to reply. They are also taught critical language and thinking skills that were taught to Mandi as a National Photography Awards judge for the New Zealand Institute of Professional Photographers. The students vote on the top image of the week and then that student gets to throw down the next week's creative challenge. The Click Happy Telegram channel has been co-developed and is student run Tuakana-Teina style.



Truly - This is an example where one of the students pulled up the tutor on her work as well. Probably the best example of how the students are comfortable learning in this setting and are growing as artists and learning to critique.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Homeschoolers and youth in the area can sign up for the Workshops. Schools are given an opportunity to put forward 15 visual artists to the program and we give them the information needed on how to prepare their phones before coming to the course. If students do not have a phone or camera we are able to or provide them with a tablet/phone to use on the day from our lending library. Schools will also provide adult supervision for the workshop.

Local Library - In 95% of the regions we work in, our first point of contact is the local library which usually provides a venue for the workshops and helps us to decide on the schools to invite. This works in two directions because the libraries are always looking for exciting content to offer the local youth and they also struggle to engage with this age group so libraries are always keen to have youth focused programs.

Every Body is a Treasure Trust (<https://themojolution.org/>) - Coordinates the Click Happy Program - Pre Production, school communications, registrations, consent form collation, and liaising with library, and the tech support for running the online programs.

Mandi Lynn (<https://mandi-lynn.com/>) - Past winner of New Zealand's Creative Photographer of the Year, Documentary Filmmaker - first doco director to win a Fresh Shorts Grant from the NZ Film Commission. TEDx speaker. Community Artist. Youth worker.

Click Happy Interns - Youth who have completed the full program and who now support the youth coming through the Telegram channel. The interns also help to manage our social media pages and help to plan events. (<https://clickhappy.org/>)

We have a "living document" of the current tour [https://clickhappy.org/tour2022/...](https://clickhappy.org/tour2022/)

We are working with the following schools either through scholarships for our year-long online mentorship or by arranging visits to the school to work with the youth over the next few months/year, so any funding to help would be appreciated.

- KingsView School
- Cromwell College
- Roxburgh Area School

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The project was co-developed by youth for youth.

Once students enter Click Happy Plus on-line, they join a national collective of young artists who support each other online in their development as photographers. Providing critiques and feedback and encouragement. The point of the Visual Poetry Jams is to broaden the youth's creative community locally by having two schools come together and then mix groups up between the two schools. They are learning but also building connections. Then once they join the Click Happy Plus on-line program their creative community is broadened to include national members.

We target the lowest decile schools or the most geographically isolated schools to ensure equity and inclusion in creative opportunities. When we ran these workshops just opening to the public we found it was usually the privileged youth who were driven by their parents to the workshops. By holding the workshops with schools this way we are able to access youth who are hand-picked by their teachers as having talent and who might not have this sort of creative extension opportunity otherwise.

Diverse voices we support (everyone really!)

- Maori + Pacific
- Neurodiverse
- Girls
- Rainbow youth
- Immigrants
- Disabled youth

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people. (continued - part 2)

Our priority has been to reach out to communities and youth as voiced by teachers and principals:

- 'Limited access to resources to further develop this interest. Being in a small rural area with a small number of students this limits our ability to better access funding.'
- 'Our tamariki are amongst the most disadvantaged in New Zealand in terms of socio-economic status. This translates to lower literacy and numeracy skills and when students are struggling with this, it is nearly impossible for them to access creative programmes such as this. I have no doubt that some of our tamariki will have the creative minds to excel in areas such as this. All they need is the chance.'
- 'Our youth aren't exposed to events like these. Encouraging creativity is hard, this would be an amazing experience for our taiohi'
- 'A lot of our students have come from backgrounds where they haven't had the tools necessary to grow their skills. They all have phenomenal stories to tell, they just don't have the means, and alternatively haven't been told they actually do have the means to tell them.'
- 'Lack of self belief - they often don't see themselves as artists or creative, even though they absolutely are! Lack of equipment - e.g. cameras, ipads and to some extent art consumables.'
- 'Access to equipment, knowledge and skills around visual storytelling'
- 'Oral language for some students, being able to say what's going inside themselves can be expressed more from a creative side, but having the know how to do this too.'

Our New Magazine is Building and Connecting Communities too

A core group of Click Happy students not content with the volume of their collective voice in New Zealand have taken the initiative to collectively create a vision for a national youth magazine called "*Create Happy*" – their first "Innovation" issue came out on Matariki (see <https://createhappy.org>).

The tagline is: "Forget finding yourself...we are creating ourselves." There are 4 issues planned over the next year – one edition for each value they support.

- Innovation – Creative problem solving and inspiration
- Compassion – Connection, collaboration, self care, the work of the heart
- GUTS – Grit, resilience, courage, emotional fluency, mana
- Impact – Their ability to change their world for the better

Our magazine editor is a 13-year-old home-schooler who is being mentored by our Trust's founder. Their goal is to have the magazine printed in physical form by the 4th issue and to be available in grocery stores around the country.



PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☒ Do NOT include GST in your budget
 No ☐ Include GST in your budget

| | | |
|---|--|--------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| General Program Admin & Expenses | Project Preparation / Visual Poetry Jam - Event Coordination, Marketing, Communication, Administration & General/Minor Event Expenses/Art Supplies/Travel & on road expenses | 1600 |
| Event Presentation | Project Presentation (Live Event Facilitation) | 800 |
| Post Program | Student followups / Image archiving / Reporting etc | 600 |
| | | |
| Click Happy Plus | Click Happy Plus access for regional Youth • Weekly Zoom Master Classes • "Year Long" | 800 |
| Tech Support | Project Administration & Technical Support • eMailing and TXT support • Webservices | 200 |
| | | |
| Equipment/Venue | Venue and Camera Lending Library | 600 |
| | | |
| Total Costs | | \$ 4600 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| Donated by Click Happy | Venue and Camera Lending Library | 600 |
| Donated by Click Happy | Visual Poetry Jam & Click Happy Plus & Tech Support | 1000 |
| | | |
| | | |
| | | |
| | | |
| Total Income | | \$ 1600 |
| Costs less income | This is the maximum amount you can request from CCS | \$ 3000 |
| Amount you are requesting from the Creative Communities Scheme | | \$ 3000 |

Please note : Usually the maximum amount for each project is \$2,000.00, consideration will include funds available and the time of the year.

Other financial information - Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts. If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

Other financial information

Tell us about any other funding you have applied for for this project.

Remember, you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes.

| Date applied | Who to | How much | Confirmed/unconfirmed |
|--------------|--------------------|----------|-----------------------|
| May 2022 | COGS Central Otago | 3000 | Confirmed |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted |
|-------|---|-----------------|-------------------------------------|
| 20/21 | Dunedin - Arts | 3974 | yes |
| 20/21 | Dunedin(Click) | 3973 | yes |
| 20/21 | Dunedin(Mojo) | 4000 | yes |
| 20/21 | Hamilton (ClickHappy) | 2000 | yes |
| 20/21 | Manukau (ClickHappy) | 3500 | yes |
| 20/21 | Henderson(ClickHappy) | 4500 | yes |
| 20/21 | Kaipatiki(Clickhappy) | 4500 | yes |
| 20/21 | Masterton(ClickHappy) | 2000 | yes |
| 20/21 | Papakura(ClickHappy) - delays due to COVID lockdowns | 4500 | pending |
| 20/21 | Waikato(Click) | 2000 | yes |
| 20/21 | Waikato(Mojo) - delays due to COVID | 1500 | pending |
| 20/21 | Waitomo(ClickHappy) | 3500 | yes |
| 20/21 | Wellington(ClickHappy) | 4500 | yes |
| 21/22 | Invercargill(ClickHappy) | 2700 | pending |
| 21/22 | Hauraki - Visual Poetry Jams and Online Class Programs | 4000 | pending |
| 21/22 | S Taranaki - Visual Poetry Jams & Online Class Programs | 3300 | pending |
| 21/22 | Porirua - Visual Poetry Jams and Online Class Programs | 4000 | pending |
| 21/22 | Grey - Visual Poetry Jams and Online Class Programs | 3478 | pending |
| 21/22 | Masterton - Visual Poetry Jams and Online Class Programs | 4000 | pending |
| 21/22 | Ōpōtiki - Visual Poetry Jams and Online Class Programs | 4000 | pending |
| 21/22 | Ruapehu - Visual Poetry Jams and Online Class Programs | 4000 | pending |
| 21/22 | Waitaki - Visual Poetry Jams and Online Class Programs | 4000 | pending |
| 21/22 | Whanganui - Visual Poetry Jams and Online Class Programs | 3500 | pending |
| 21/22 | Carterton - Visual Poetry Jams and Online Class Programs | 2000 | pending |
| 22/23 | Rangitikei - Visual Poetry Jams and Online Class Programs | 4000 | new |
| 22/23 | Whakatāne - Visual Poetry Jams & Online Class Programs | 4000 | new |
| 22/23 | Far North - Visual Poetry Jams and Online Class Programs | 3500 | new |


PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations, or performances
- ☒ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

| | | |
|---------|--|--|
| Name | <input type="text" value="Mandi Lynn"/> | <input type="text"/> |
| | (Print name of contact person for applicant) | (Print name of parent/guardian for applicants under 16 years of age) |
| Signed: |  Digitally signed by Mandi Lynn DN: cn=Mandi Lynn, c=NZ, o=Every Body is a Treasure Charitable Trust (CC56586), email=hello@clickhappy.org Date: 2022.08.02 12:12:41 +1200 (Applicant or arts organisation's contact person) | <input type="text"/> |
| | | (Parent/guardians signature for applicants under 16 years of age) |
| Date: | <input type="text" value="2 August 2022"/> | Date: <input type="text"/> |

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.



DRAFT QUOTE

Everybody is a Treasure Trust
191 Plateau Road
Te Marua
Upper Hutt 5018
NEW ZEALAND

Date
31 Jul 2022

Quote Number
QU-0095

Reference
Events for Central Otago
District - Visual Poetry
Jams

GST Number
100126249

Clever Koru Ltd (Mandi
Lynn)
191 Plateau Road
Te Marua
Upper Hutt
NEW ZEALAND

| Description | Quantity | Unit Price | Amount NZD |
|--|----------|------------------|-----------------|
| Project Preparation / Visual Poetry Jam - Event Coordination, Marketing, Communication, Administration & General/Minor Event Expenses/Art Supplies/Travel & on road expenses | 32.00 | 50.00 | 1,600.00 |
| Project Presentation (Facilitation) | 8.00 | 100.00 | 800.00 |
| Post Event Administration - Student followups / Image archiving / Reporting etc | 12.00 | 50.00 | 600.00 |
| | | Subtotal | 3,000.00 |
| | | TOTAL GST 15% | 450.00 |
| | | TOTAL NZD | 3,450.00 |



DRAFT QUOTE

Everybody is a Treasure Trust
191 Plateau Road
Te Marua
Upper Hutt 5018
NEW ZEALAND

Date
31 Jul 2022

Quote Number
QU-0096

Reference
Central Otago - "Click
Happy Plus" Year Long
Online Programme

GST Number
100126249

Clever Koru Ltd (Mandi
Lynn)
191 Plateau Road
Te Marua
Upper Hutt
NEW ZEALAND

| Description | Quantity | Unit Price | Amount NZD |
|---|----------|------------|-----------------|
| Click Happy Plus access for regional Youth | 16.00 | 50.00 | 800.00 |
| <ul style="list-style-type: none"> • Weekly Zoom Master Classes to learn Documentary Photography from Mandi Lynn • "Year Long" • Weekly image challenges • Image critiques • Mentorship while working on a non-profit photo essay • Chance to be selected to be featured in our Web series/Art Exhibits | | | |
| Project Administration | | | |
| Program/Project Administration & Technical Support | 4.00 | 50.00 | 200.00 |
| <ul style="list-style-type: none"> • eMailing and TXT support • Webservices | | | |
| Subtotal | | | 1,000.00 |
| TOTAL GST 15% | | | 150.00 |
| TOTAL NZD | | | 1,150.00 |

Submission CCS22_1_167 started

ANZ Internet Banking

secure.anz.co.nz/IBCS/service/home#

ANZ

EVERY BODY IS A TREASURE CH...

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Balances

EvryBdy isa Treasure

06-0773-0813863-00

View recent transactions

GST Savings

06-0773-0813863-01

View recent transactions

Grant Holding Acct

06-0773-0813863-02

View recent transactions

\$1,560.08

Available: \$1,560.08

\$5,867.44

Available: \$5,867.44

\$941,311.97

Available: \$941,311.97

HOW CAN WE HELP?

Submission CCS22_1_167 started

ANZ Internet Banking

secure.anz.co.nz/IBCS/service/account#/Ude28cxk/transactions

ANZ

EVERY BODY IS A TREASURE CH...

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Your settings

Documents

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Grant Holding Acct

06-0773-0813863-02 | Business Premium Call Account

Quick transfer

Transactions

Account details

Statements

Filter

Export

Print

Filter by date range

Start date

End date

Apply filter

Clear filter

Showing transactions from the last 30 days

Search transactions

| Date | Type | Details | Deposits | Withdrawals | Balance |
|-------------|----------|--|-------------|-------------|---------|
| 07 Sep 2021 | Transfer | From: 06-0773-0813863-00 Credit Transfer 062827 | \$10,000.00 | | |

What our students have to say about the ClickHappy Program and some of their work:





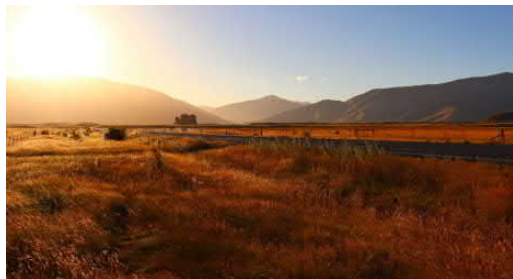
"Click happy has helped me grow so much as an aspiring photographer. I've learnt so many new techniques and made some good friends along the way. I have enjoyed this opportunity so much!"

Jade McLeod - 17 - Buller West Coast - Year 13 - Homeschooler working through Te Kura, Net Nz



"When I started Click Happy I would have never thought I would get this much from it. Before starting this course my camera was something scary, full of buttons. Now it's not scary at all, I understand what all the buttons do and more. I understand and use shutter speed, aperture, and ISO. I've learnt what composition is and how lighting affects the mood of your photos. Click happy has also taught me how to tell a story, before a photo was just a moment. Now I know how to tell stories, and use those stories to impact people. Click happy is not all about photography though. I've met an amazing group of like-minded people who are so welcoming and nice. They have encouraged me and given me invaluable advice on multiple levels. Overall Click happy has definitely helped me improve my photography and given me the confidence to take more opportunities, no matter how scary they seem."

Abigail - 15 - Year 10 Carmel College

| | | |
|---|--|--|
|  |  |  |
| <p>"Getting me into the community a lot more than what I'm used to and I loved how it made you more aware of the beautiful scenes around us that we don't realize on a day to day basis. I also like the way Click Happy along with Mandi was so helpful when I was at the bottom of the grit pit"</p> <p><i>Jayden 13 - Te Kura Kaupapa O Pohutukawa MSWA</i></p> <p>("the grit pit" is when you stretch out of your comfort zone and find yourself struggling or in a free fall as you transition between what you know and what is unknown but where good growth lies. I showed this in a diagram but the kids labeled it themselves "the Grit Pit")</p> | <p>" I am grittier and am more confident that I can complete long term goals and tasks like this course. It made me persevere and find new ways to problem solve and think outside the box. I liked the PAD (<i>photo of the day</i>) challenge, & even though sometimes I edited all my photos at once I'm very very proud of myself for taking a photo every single day, 42/42!!"</p> <p><i>Gin -15 Waiopahu College</i></p> | <p>" I used to be a very shy and nonindependent person, Click Happy helped me learn that I can be myself, I know that i have Definitely grown as a person this summer. I enjoyed Meeting new people, having such a great teacher and student mentors (Mandi you are always so supportive and positive. You give me feedback that makes me so happy and feel like I have accomplished something). I also really liked doing new challenges eg things u would never do." <i>Jessie 12 St Josephs (2021) St Kevins College (2022)</i></p> |






"When I first joined Click Happy, New Zealand was in the middle of a national lockdown. Desperate to get me to do something, mum signed me up for the Click Happy programme. 2 years on, I can look back at those photos I took that lockdown and proudly say I have come far and learnt lots. Click Happy enabled me to understand not only how to take a photograph well, but to tell a story with my work. Mandi taught me how to handle manual settings, how to set up a photo properly, and more. But not only is Click Happy a photography programme, it also teaches students how to be empathetic, self-compassionate, gritty, grateful, and to make an impact on our world as a youth."

Lola 13 - Whanganui Girls' College



"I have learned to see the world through different eyes. Perspectives have changed and things taken for granted have become wonderfully new again and given me joy and more respect for the world around me and my place in it. I have learned so many new skills and continue to do so in a challenging and supportive environment. It's been heartening to learn alongside rangatahi and to pass on to my students my newfound skills. The foundation values are very much needed in today's world and it has been great to be a part of a programme that recognises the need to teach core values such as compassion."

Faithe – Teacher/Youth Worker - Opotiki Primary

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|--|--|--|
|  |  |  |
| <p>"I've become more confident in my photography skills. I am grittier. I am not afraid to fail forward, and I have met a lot of new people who are passionate about the same things I am. "</p> <p><i>Jumana - 13 - Hamilton Girls' High School</i></p> | <p>" Now when I take photos I think more about the story, angles, composition and lots more that makes a good photo instead of just pushing down the button." <i>Hazel – 12 - Royal Oak Intermediate</i></p> | <p>"I feel that I have become more confident in taking photos in general. It used to be quite scary taking photos in public but I have grown the confidence to that now."</p> <p><i>Scarlett- 13- Nga Tawa</i></p> |



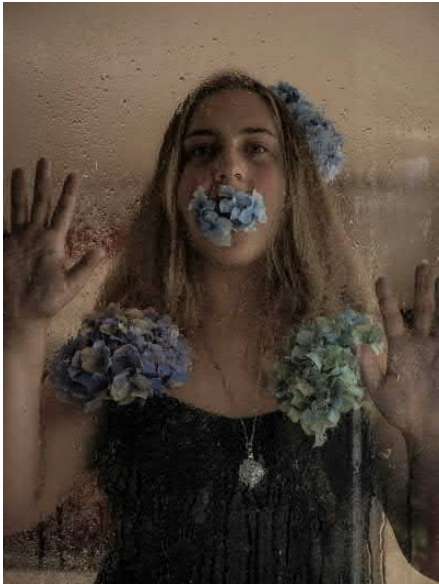


"I have made so many friends in click happy and learnt so much about photography! I have recently won a photography competition (Alex Mao Award) (winning image below) and I don't think I could have ever done it without click happy! It is a very supportive environment and everyone is always happy to help you out. I have learnt about manual settings, composition, angles and lots of other camera skills!"




Sophie Hansen - 14 - Year 7 - Waikato Diocesan School For Girls






"It's helped me express my true self and really find a deeper passion I never knew I had. It's helped me develop as a person and to understand how I function more."

Sydney - 15 - Year 11 - Taupō Nui-a-Tia College

| | | |
|--|---|---|
|  |  |  |
| <p>"I'm more confident in my control over the outcome of an image through using manual settings and have become more free in the way I make my images."</p> <p><i>Dani – 16 - Homeschooler</i></p> | <p>"I've of course become more confident in my photography skills but also I have learned persistence and becoming a more strong and independent person. "</p> <p><i>Amber - 13 - Caramel College</i></p> | <p>"Thanks to Click Happy, I'm not afraid to be myself, and to express my creativity through photography."</p> <p><i>Jun - 18 Graduate of Papakura Highschool</i></p> |

| | | |
|--|---|--|
|  |  |  |
| <p>"I had a wonderful experience with the Click Happy Program , I didn't expect it would be like this at all , there's a lot of learning and I need to go back to my presentation files and read them again to grasp all the learning as its not just about photography but it teaches you important life skills"</p> <p><i>Skyler - 11 - Royal Oak Intermediate</i></p> | <p>"I've developed my creativity and grit and learned more about some important concepts in photography." <i>Humaira - 16 - Zayed College for Girls</i></p> | <p>"Everyone there is so kind with great positive feedback also to help improve, and i've learnt so much about photography since the beginning" <i>Ariana Jones - 12 - Chilton St. James</i></p> |

| | | |
|--|---|---|
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| <p>"For me Click happy was a great way to extend further outside my comfort zone. I have never really been somebody who liked posting pictures of myself but Click Happy has been a really great space in experimenting with self portraits and other various skills. I have learned that perfection isn't everything and that even if I don't finish something, tomorrow gives me reason to try harder and create something new and inspiring. I am not afraid to fail, I am more experimental and I have gained more experience through this course. "</p> <p><i>Kriya - 14 - Carmel College</i></p> | <p>"My skills have definitely gotten better. I found out a way that I can sorta tell a story within photography which I find really useful."</p> <p><i>Sydney - Taupo Nui-a-Tia College</i></p> | <p>"I am more confident in my photography skills and less afraid to step out of my comfort zone, to make mistakes and take risks."</p> <p><i>Sariah - 16 TKKM o Te Kotuku</i></p> |

What do you believe are some of the barriers faced by your students in developing their visual storytelling skills?

'Low level of skills in our community, only a few photographers among us but our students have such amazing talent (our photography competitions show that).'

School Region - Marlborough + Kaikoura

'Our tamariki are amongst the most disadvantaged in New Zealand in terms of socio-economic status. This translates to lower literacy and numeracy skills and when students are struggling with this, it is nearly impossible for them to access creative programmes such as this. I have no doubt that some of our tamariki will have the creative minds to excel in areas such as this. All they need is the chance.'

School Region - Whangarei / Kaipara

'Our youth in the far north aren't exposed to events like these. Encouraging creativity is hard, this would be an amazing experience for our taiohi'

School Region - Far North

'Limited access to resources to further develop this interest. Being in a small rural area with a small number of students this limits our ability to better access funding.'

School Region - Whanganui/Wairarapa/Rangitikei

'A lot of our students have come from backgrounds where they haven't had the tools necessary to grow their skills. They all have phenomenal stories to tell, they just don't have the means, and alternatively haven't been told they actually do have the means to tell them.'

School Region - Waitakere

'Not knowing how to adjust lighting settings

Patience

Timing for action photos - not getting it quite right

Not knowing how to edit - and what editing tools are best value

Knowing how to angles right and using the rule of thirds

Fear of judgement from peers'

School Region - Southland (Southland, Gore, Invercargill)

'Their confidence in sharing and celebrating their ideas, thoughts and imagination with others.'

School Region - Whanganui/Wairarapa/Rangitikei

'One of the main barriers could be a lack of confidence and skills in this area. Another might be the focus from schools to focus on written storytelling?'

School Region - Tongariro (Taupo/Turangi)

'Grasping a concept and developing it further.'

School Region - North Taranaki (New Plymouth)

'Making a genuine connection with the curriculum and the space within the timetable to use such tools.

View visual storytelling skills as critical for young people as other core learning areas'

School Region - Waitakere

'Lack of self belief - they often don't see themselves as artists or creative, even though they absolutely are!

Lack of equipment - e.g. cameras, ipads and to some extent art consumables.'

School Region - Whitireia (Kapiti and Porirua)

'Access to equipment

Knowledge and skills around visual storytelling'

School Region - Great Barrier

'Confidence. Colonisation.'

School Region - Whitireia (Kapiti and Porirua)

'Using their imagination and creativity to get started.'

School Region - Coastal Otago (Waitaki + Clutha + Dunedin)

'Oral language for some students, being able to say what's going inside themselves can be expressed more from a creative side, but having the know how to do this too.'

School Region - Rotorua

'Affordability and expectations of self'

School Region - Coastal Otago (Waitaki + Clutha + Dunedin)

'Access to digital tools and internet within and outside of school.'

School Region - West Coast

'Time, motivation (inspiration and purpose), support technical and practical'

School Region - Coastal Otago (Waitaki + Clutha + Dunedin)

'Just sparking that interest of students and teachers. Access to cellphones at home. We do have iPads available at school.'

School Region - Manukau

'Any covid imposed restrictions. E.g. Rostered learning days atm. 3 days a week. Making 2-3 lessons us online.'

School Region - Whitireia (Kapiti and Porirua)

'Confidence and ability to finish a task'

School Region - Central Otago (Queenstown + Central)

'Lack of equipment and specialist knowledge.'

School Region - Southland (Southland, Gore, Invercargill)

If you could change one thing about how students creative spark is kept lit in the NZ school system what would you change and why?

'More time in the curriculum to explore creative ideas and thinking - we have a really crowded curriculum that seems driven by solely academic factors.'

School Region - Marlborough + Kaikoura

'Make this integrated into reading, writing, and speaking through the arts. This gives all of our tamariki the ability to share there skills and meet those curriculum strands.'

School Region - Whanganui/Waimarino/Rangitikei

'Having 'experts' readily available and willing to come into schools to share their wisdom and passion.

Having more clubs based systems at school - where passionate people can share and develop capacity,

Time!

School Region - Southland (Southland, Gore, Invercargill)

'Allow freedom of choice, access to more experts, and take away the barrier of cost.'

School Region - Tongariro (Taupo/Turangi)

'Abolish NZQA credit crunching!'

School Region - North Taranaki (New Plymouth)

'Less onus on assessment of baseline subjects and more emphasis on integration of these with the "forgotten" subjects such as art, science, technology, languages and social sciences.'

School Region - Whangarei / Kaipara

'Teacher understanding of how tools of this nature can ignite not only a passion in this area but support the development of a passion for other areas of the arts including writing.'

School Region - Waitakere

'More time and priority given to the arts.'

School Region - Whitiareia (Kapiti and Porirua)

'Allowing a pure and natural curiosity to guide the creative process with minimal adult intrusion Also bringing creativity into all aspects of the curriculum'

School Region - Great Barrier

'Get to know your students, I mean really get to know them. Build a relationship with them that allows them to believe in themselves, and let them know, sometimes learning happens in many different ways. This is a gift. Find these students gifts, believe in their potential, let THEIR spark shine everywhere. Every child has it, we just need to see it.'

School Region - Rotorua

'Having the tools available for students to use freely within the learning environment.'

School Region - West Coast

'Art programmes where all students create versions of the same thing and closed/limited creative opportunities'

School Region - Coastal Otago (Waitaki + Clutha + Dunedin)

'In a normal situation there is freedom to include opportunities in the curriculum.'

School Region - Whitiareia (Kapiti and Porirua)

Special nature of your school?

'Rural - U3'

School Region - Marlborough + Kaikoura

'Our school is very low decile and the majority of families have had little educational opportunities so the challenges are real. However, the teaching staff and school community all want the very best for their children and provide support whenever they can.'

School Region - Whangarei / Kaipara

'We are a Kura Kaupapa - total immersion. However, other languages are always welcome.'

School Region - Whanganui/Waimarino/Rangitikei

'Our school runs at a 15:1 student to teacher ratio. They are not used to large classes, and it is also why we are unable to host, as we don't have a space big enough for 40'

School Region - Waitakere

'We have a high percentage of DLD and dyslexic students at our school. We are a rural school - native bush area nearby (5 min drive away) Farming community'

School Region - Southland (Southland, Gore, Invercargill)

'We are a rural school of 23 tamariki from Years 1 to 8. Our kura is just 10 minutes from Whanganui settled close to the banks of the Whangaehu Awa. We have a beautiful rural outlook, something that needs to be celebrated and appreciated.'

Thanks for the opportunity ... :)'

School Region - Whanganui/Waimarino/Rangitikei

'We are a full primary with some wonderful learners '

School Region - Tongariro (Taupo/Turangi)

'68% maori creative students.....gaining in confidence!!!'

School Region - North Taranaki (New Plymouth)

'Our students move across the school to various specialist teachers. They start and finish their day with their homeroom teachers.'

Our students spend their two years in our school with the same homeroom teacher and relationships are embedded in the development of our programmes and approach to learning. It is our intention to grow global citizens for the amazing and extraordinary world ahead.'

School Region - Waitakere

'Our students are keen to learn anything. They are extremely creative and have produced some amazing art without a lot of direction. I'm incredibly excited about what they could do with knowledgeable direction.'

School Region - Whitiareia (Kapiti and Porirua)

'Beautiful isolated, unique and mesmerising location. A small school with limited resources so opportunities like this would be incredible'

School Region - Great Barrier

'Mostly Maori and Pacific students'

School Region - Whitiireia (Kapiti and Porirua)

'Fun, friendly, caring unique individuals.'

School Region - Coastal Otago (Waitaki + Clutha + Dunedin)

'We are a dual medium school. Auraki and Rumaki.

We have recently become an Apple distinguished school.

We believe in our Taonga.'

School Region - Rotorua

'40 percent Maori, also good number of Pacific Island and Syrian students'

School Region - Coastal Otago (Waitaki + Clutha + Dunedin)

'We have reluctant learners that respond to learning when creative opportunities are available.

The relativity is related to anxiety in general life and struggling to cope.'

School Region - West Coast

'We have a very warm and welcoming environment. Our goal is to give our students the best two years of their schooling life. We have a large number of Pasifika students and poverty is an issue for many of our families.'

School Region - Coastal Otago (Waitaki + Clutha + Dunedin)

'We are a very diverse and super friendly full primary school. We would love the opportunity for a number of our students to take advantage of a full day cellphonography course at our school to embrace and enhance their skills and talents and showcase these to the world!'

School Region - Manukau

'The senior students are kind and visitors are greatly welcomed to celebrate their cultural arts practices. This however, puts pressure on students to perform unless built into a plan.'

School Region - Whitiireia (Kapiti and Porirua)

'We are a very small rural school so students have not had much exposure to art galleries/creative shows etc'

School Region - Central Otago (Queenstown + Central)

'We are a te reo Maaori speaking Kura. Our curriculum is based on Te Aho Matua.'

School Region - Southland (Southland, Gore, Invercargill)



Church Street
Opotiki
3122

Saturday 26 March 2022

To whom it may concern

I am writing this letter to support Mandi Lynn's application for financial assistance to enable her to continue her work as an artist, seek mentorship to assist with development of the Click Happy programme, and to complete her masters study around the possibility of using Click Happy as a bi-culturally acceptable arts tool for supporting the mental well-being of rangatahi in schools.

I am the specialist arts teacher (dance, drama, music, visual arts) and teacher in charge of ORS students (special needs students who require on-going high levels of differentiated support such as ASD) at Opotiki Primary School, a decile 1 school with 94% Maori students. In my role as the above, Mandi was referred to me just prior to the summer of 2021, when she through the Click Happy Trust offered 10 students and staff the opportunity to participate in a photography course for six weeks. As a result I enrolled myself and five students.

I saw Click Happy not only as a great opportunity to learn new artistic skills in an area that the school needed to become more proficient in (digital art), but also as a means of sharing students stories and understandings around a host of other things they are

currently involved in. Some of these include our new Mana Potential Programme (learning/behaviour management programme that supports the school's values of Manaakitia, Tohetoa, Kaitiakitanga), the Manutaki (school leadership) programme, World Vision involvement (2022 theme around sustainable water), the Youth for the Environment programme, the Battle Upstream programme and various other initiatives around environmental awareness. I also saw this as a great way to increase student ownership of their work by getting them to shoot images and evidence of their own learning journeys, and then being able to share these with peers and whanau through their personal online journals (Seesaw), the school newsletter and the end of year magazine.

Having completed the summer programme and put myself in the shoes of the students, I have been inspired to continue the journey by continuing on with the 201 Course which will lead to helping promote the cause of a non for profit organisation. In doing so, I have been given access to another modified version of Click Happy 101, as well as been offered the opportunity to be a mentor for the new inductees, a member on the newly developing indigenous arm, given a voice in helping to deliver a Maori lens/ worldview regarding course content. I am grateful for being granted the opportunity to modify the programme to work with a small group of ten students in the school and to contribute to the Click Happy Monochromatic Rainbow Challenge Exhibition.

I have chosen to do all of the above because firstly, I believe that the intention of the kaupapa is honest in its intent to assist students in becoming more aware of their own personal well-being through a well thought out programme built around values and emotions that mirrors much of the rhetoric around the current state of mental well-being within education at present. Secondly, because it actively promotes the student voice (personal and group) which research suggests is imperative if today's learners are to make sense of learning in any meaningful context. Thirdly, through continuous questioning and regular weekly, face to face online chats and feedback, involving other teachers and students themselves, the programme continues to evolve to meet the changing demands of learning in a non prescriptive Covid world. Lastly, because it is

FUN and I have learned so much that I want to continue to be enthused and pass that on to the kids I work with, and hopefully they in turn to their peers.

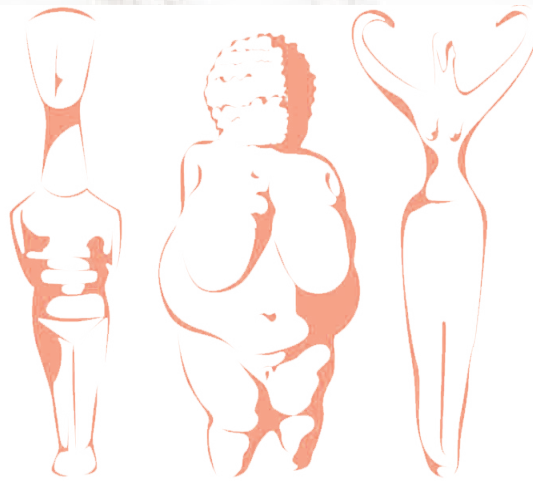
Through chats online, Zoom hui and seeing her TED Talks video I have come to know Mandi as a person of integrity who has committed her life to making a difference in the life of rangatahi by sharing her artistic talents. She is also authentic in wanting to reflect the bicultural make up of the schools and rangatahi she works with. For this reason also I have agreed to help mentor her as a kaumatua in writing a book on her experiences. The challenges are many, ideas too copious to count, time and resources always insufficient. But, she is a lady of determination and grit and I know that with the right support she will achieve her dreams in passing forward her skills, knowledge and unique worldview of the place rangatahi have in helping to build a better future for everybody.

Naku noa,



Faithe Hanrahan
M.Ed Psychology (Massey University)

SEPT 2021- ANNUAL REPORT



EVERY BODY IS A TREASURE

Charitable Trust
CC56586

ANNUAL REPORT

COMMUNITY CHANGE STARTS WITH SELF COMPASSION



Explore Our World

Our Vision

Unblocked creative youth happy in their own skin
collectively making the world a better place than they
found it.

To get there we need:

A Mojolution - (a mind-body-spirit trauma healing
revolution)



SELF COMPASSION

OUR MISSION

“If you can’t love yourself how the hell ya gonna love somebody else?” RuPaul

To put it simply we have left our kids a steaming mess and it is our mission to help equip youth with the holistic tools to deal with it.

We use embodied art creation as a tool to assist in bringing about the Mojolution.

Embodied art is felt, and has the goal of assisting with the restoring of the balance of mind body and spirit \in the subject, the artist and the patrons.

To give a leg up to diverse voices through training opportunities in Impact Marketing (art creation that impacts changes in behaviour).

To support youth in creating embodied art in order to develop tools to become aware

of and help heal historical traumas within themselves, their communities, and their planet.

To use action research to continually evolve and improve our workshop outcomes with youth.

To co-develop a strong national community of young embodied creative changemakers.

Changemakers with the storytelling skills necessary to evolve cultural mindsets and heal cultural-historical traumas.

Make whatever we do fun, inclusive, and community building.

about

Our Journey

WHO WE SERVE

Inclusivity means not 'just we're allowed to be there,' but we are valued. I've always said: smart teams will do amazing things, but truly diverse teams will do impossible things.

~ Claudia Brind-Woody

Women on a journey towards deeper pools of self-compassion.

Mothers who struggle with body shame and who have kids who they want to not suffer as they have.

Youth who want to learn to become self compassionate.

The Youth we wish to serve most:

Creative youth who think

differently and may struggle within the structure of traditional schools.

Creative youth who left school early due to a disconnect with the curriculum, bullying, or family problems.

The outstanding young creatives at schools.

Youth from the lowest decile schools within a region.

Diverse voices

- Maori + Pacific
- Neurodiverse
- Girls
- Rainbow youth
- Immigrants
- Disabled youth

"Our ability to reach unity in diversity will be the beauty and the test of our civilization."

~ Mahatma Gandhi





Heartivists.org

Our Youth

OUR WHY

Our journey as a trust began with witnessing the beginnings of body shame in our founder's 5-year-old niece. Which was soon followed by two community suicides of female rangitahi. Something had to change.

"Auntie Mandi? Am I fat?" Two sentences that changed my world. Unpacking the personal triggers that sat in that question from the cultural triggers sent me on a lifelong journey of self and cultural awareness.

What we have uncovered in the journey though is the understanding that embodied self-compassion is the key. And that means honouring and untangling the historical traumas that have led to generations of women not being happy in their skins. And with a youth population struggling with anxiety and depression.

To change this we need to change the culture. And that means we need self-aware embodied storytellers to imagine a new future. So we realized that to get there we need to support the well-being of our future storytellers so that they can tell a better story than the one we are currently consuming.

So we work at culture change by focusing on the well being and the skill development of young creatives who will be the next generation of change-makers. Storytellers who are embodied, confident, compassionate, emotionally fluent, engaged at a community level and who come from diverse backgrounds will have the collective mana to change the cultural narrative.

Our why is to support them on their wellness and creative journey, and to give them a leg up by teaching embodied creativity using only their phones, their minds, their bodies, and their spirits as tools to achieve that end. - Mandi Lynn Founder / Director

State of

OUR GROWTH

From
1 region in 2018
4 in 2019
6 in 2020
16 in 2021
24 in 2022

It started with an all-volunteer team and expenses funded mostly by a photography studio that wanted to change how women see themselves and a few Creative Community grants.

In the years that followed the project grew from a body-positive program to one that looked at body shame more holistically. Meaning what were the societal impacts of

shame and what could we do to prevent them. One of the most profound impacts was on a person's self-belief which impacted their creative potential. So we started looking at how we could teach Embodied Creativity.

The youth we were working with helped us codevelop the program and COGS and Creative Communities committees around the country began funding our work.

Together we created Click Happy - teaching embodied creativity using only a camera.

To see an Interactive map of where we have been follow this link

<https://clickhappy.org/>



every Body is a Treasure

Our Story

THE CARAVAN

A love letter on wheels.

When Click Happy started to become popular and grow from a small local idea to a New Zealand embraced idea...we had to get smart. We couldn't afford hotels in each town we visited so we needed a solution. There was one albeit rough as guts in our backyard.

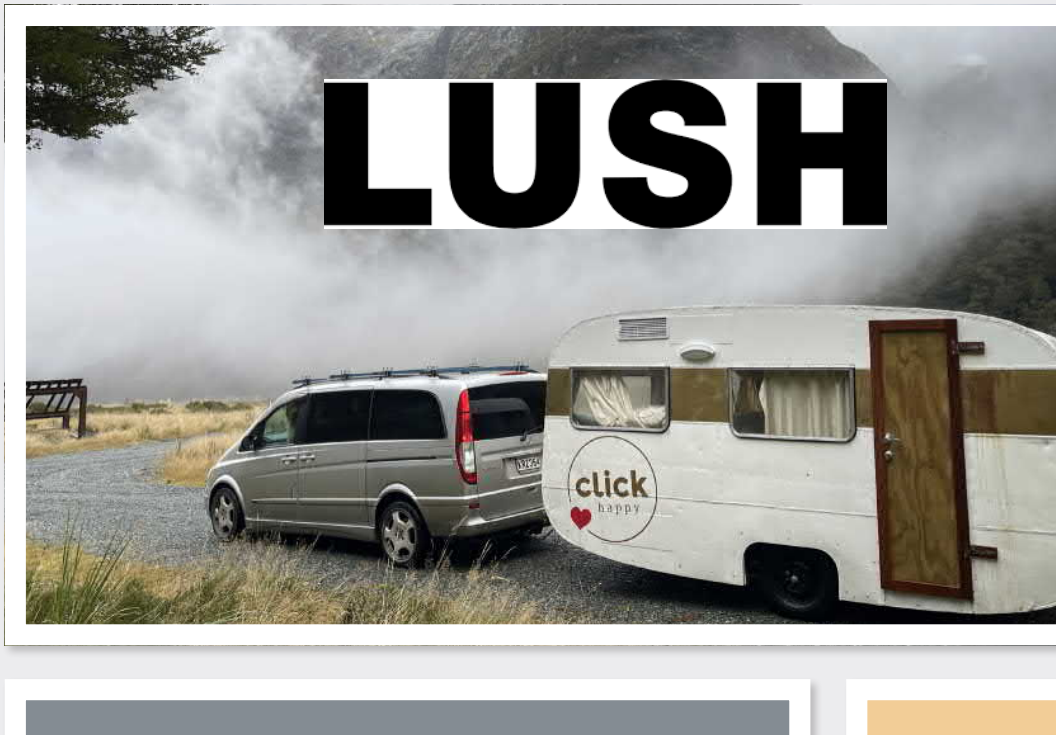
The caravan was born in 1960. She was FULL of holes. Many who saw her wrote her off...but not Craig.

For Craig, she was a challenge and a long term solution to the accommodation problem.

To add context Craig is disabled. He walks with two sticks and his hands don't work the way others do due to Gillam Barre's syndrome he contracted when he was 17.

But that didn't get in the way of dedicating over 6 months to bringing this baby back to life with the help from a grant from Lush's Charity Pot and the help of friends and Volunteers.

Craig knew that life on the road would be challenging and he wanted to make sure that there was a safe comfortable cozy spot to come home to unwind, regroup, and get ready for the next adventure.



HeArtivists.org

Click Happy Year in Review

WHAT WE DID

Renovated the Click Happy Caravan.

Kitted out the Van to hold a photography studio on wheels.

Fundraised to gather 14 DSLR cameras to teach manual settings, Click Happy.

Travelled from Kaitaia down to Cromwell putting on Click Happy workshops for youth in 16 regions.

Taught the advanced Click Happy Plus program to the 2nd Pilot group online via zoom and with web-based training.

Further Codeveloped Click Happy Plus to include an online telegram channel for the youth to connect and challenge and support each other from around the




country.

Co-Developed the program to be more friendly to those with fewer resources. By shifting to Cellphone Photography.

Developed and taught a cellphone photography workshop that uses cellphones like DSLRs.

Developed an adult version of Click Happy called Create Happy and delivered the pilot in Collaboration with King Street Studios.

Developed Visual Poetry Jam Vision for delivery in spring of 2121 through 2022 where schools come together in the community to learn the beginning skillsets of Impact Marketing.





SELF COMPASSION

WHAT WE LEARNED

STRENGTH LIES IN DIFFERENCES, NOT IN SIMILARITIES.
- STEPHEN R. COVEY -

If you market directly in libraries and on Facebook the main participants will be more affluent usually students of New Zealand European descent who own cameras of their own.

Our goal is to develop the skillsets of diverse voices. To create a national youth incubator for marginalized youth to tell their stories. The New Zealand Film industry is working to increase the volume of diverse voices working in the sector. And without diverse storytellers, the cultural narrative projected to the masses is pretty one-sided.

So our goal is to use our leverage to help lift up unique voices. But at the same time do what we can to help

heal historical traumas by sticking to our trusts knitting and teaching mindful self-compassion and creative embodiment. We can't change the past but we can provide research-based tools to help heal and move forward together.

If you bring in a kit for youth to work on but they don't have the financial means to afford one themselves it leads to inequality of opportunity. But if you teach from a cellphone you increase your reach to most people and can eventually upskill to more technical equipment in time.

When everyone is included, everyone wins.
~ Jesse Jackson

theMojolution.org



OUR NEXT ITERATION

Visual Poetry Jams

True Visual Poets are culture builders. Their stories shape culture and open up dialogue. They are visionaries that see past what is, to what is possible.

We are on the hunt for the next generation of Visual Poets. The next generation of Creative Changemakers.

- We are looking for diverse voices to support in several ways.
1. To learn the skills necessary to create imagery that makes a difference and causes people to take positive action (Impact Marketing).
 2. To give a wellbeing toolbox that increases your creative mana and capacity to finish what you start.
 3. To have a lot of fun in the process.

2-3 Schools come together for the day to learn cellphone photography.

The teachers select the 10 most promising creative voices in their schools and give them the opportunity to broaden their creative community to include young artists from around the country.

Students collaborate to tell the story of a slice of their community using their phones.

They are all given passage into Click Happy Plus where they get 2 terms of mentorship in documentary photography and impact marketing. Then they are supported while they create content for a local non-profit.

Students from other schools in the region are given a chance to apply for a space in the regional Jam and to win the scholarships to continue with Click Happy Plus.

Diversity is being invited to the party; inclusion is being asked to dance.
~ Verna Myers

very Body is a Treasure

From the horses mouth

FEEDBACK

For our pilot program we focused on Qualitative feedback in the form of weekly check ins and midterm and end of term feedback forms.

Next year we will be more focused on the quantitative numbers such as: Conversions from Visual Poetry Jams into the Click Happy Plus Program. Number of Click Happy Plus participants who complete the program and create a visual essay for a non profit.

But for now we feel like we are definitely tacking in the right direction based on the feedback and self portraits we have received.

"I loved the mentor and the environment she created. I really enjoyed having a purpose for my photos, like I take lots of photos but this cause has given them a background story. I want people to be able to feel my images. I feel like I have learnt a lot about how to achieve that during this course."

-Te Kahariki Waitai - 15 - Otaki

"Click Happy is a really good course that has really gotten me to open my eyes in terms of photography! I've learnt an extraordinary amount during this course. I appreciate how everyone involved is so kind and welcoming. The constructive criticism is very helpful and makes me think about how I could improve my work in many different aspects. The amount of creativity I have encountered in these people is phenomenal."


-Khanya Ndebele - 16 - Rodney/North Shore District


"I loved the passion that was put into all of our teaching, and the way you made sure all of us were on the same page. I loved the way you made our mental wellbeing a big part of it! "

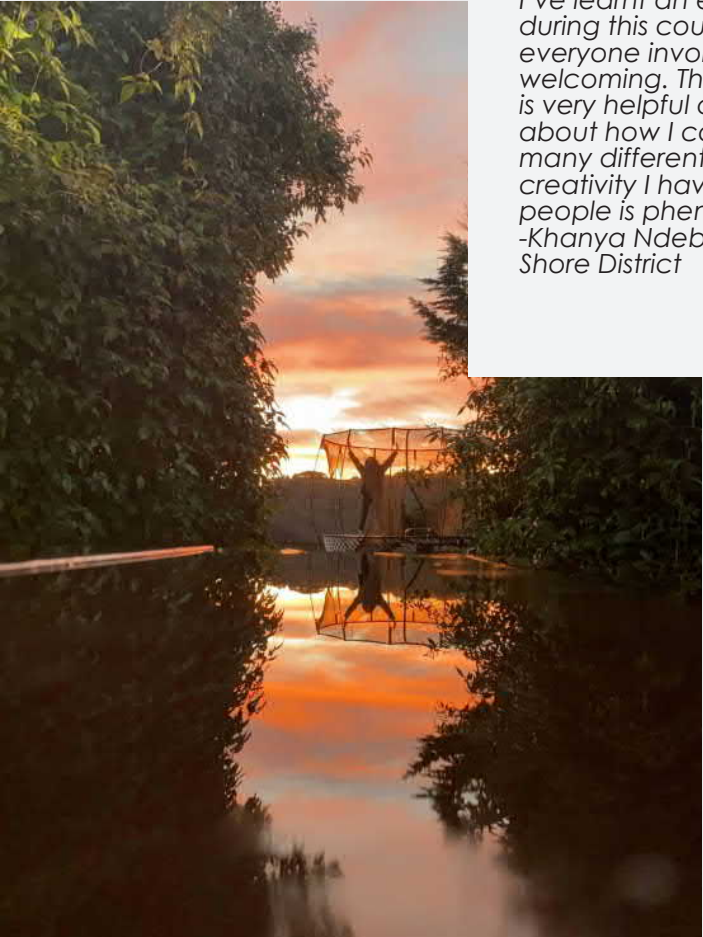
- Senna Watson - 13 - Waikato


"If I could describe this course in one word, I'd have to say, "inspiring". Mandi really opened our eyes to the wider world of photography and how it's more than just "taking a picture". Furthermore, we have learnt skills that allow us to adapt our thoughts and ideas, allowing us to create art that we were passionate about. All I can say is, THANK YOU!"

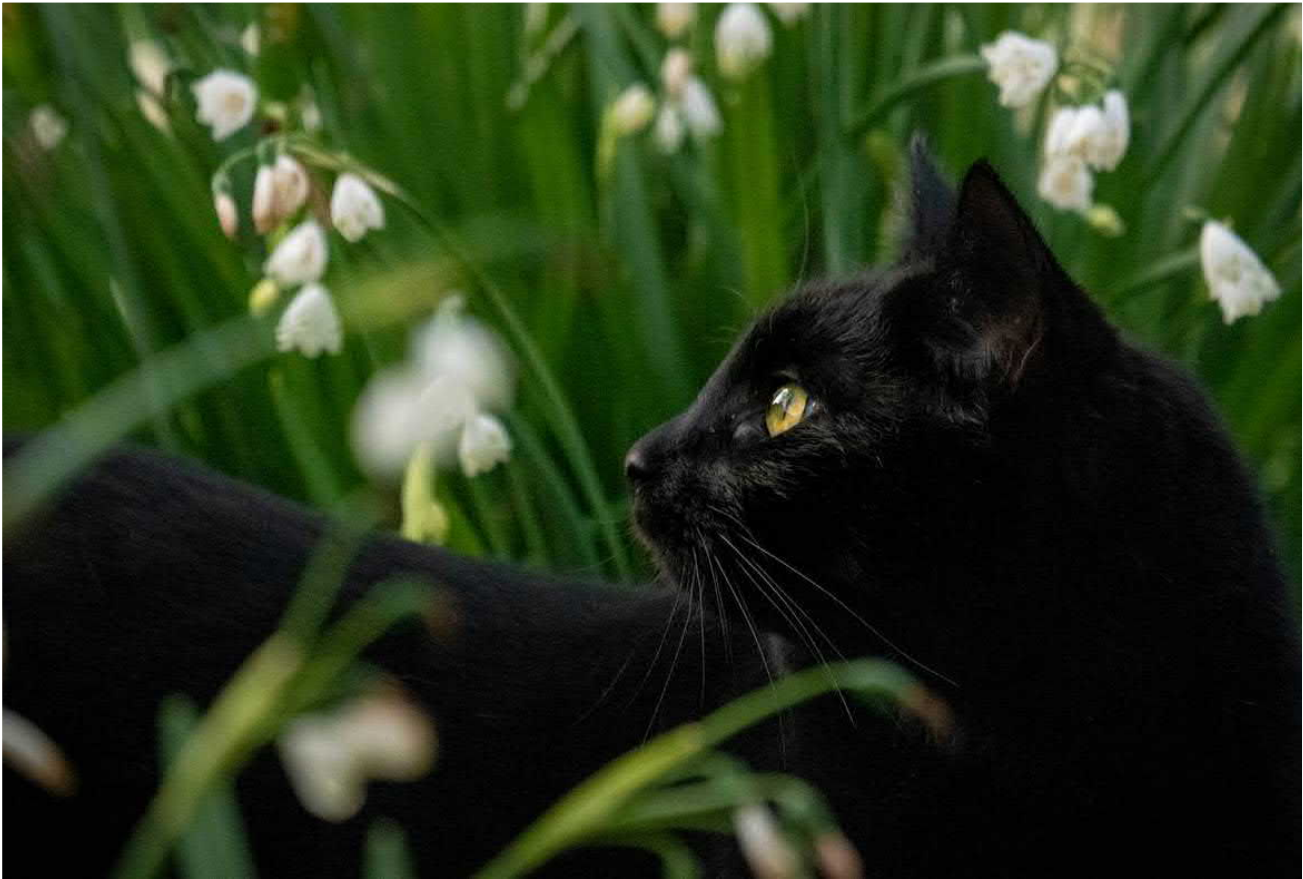
-Mabel Arakura - 17 - Lower Hutt











SELF COMPASSION

OUR ALUMNI

“SUCCESS IS LIKING YOURSELF, LIKING WHAT YOU DO, AND LIKING HOW YOU DO IT.”

- MAYA ANGELOU -

Cover Girl

Not every one of the students we meet makes it through Click Happy Plus. Some discover visual storytelling doesn't light their fire. And that is not a worry, because for some Click Happy sets off fireworks.

Ava Thomas is one of those talents that joined us in our first iteration during the first lockdown. By the middle of the course, she was already getting paid to work on magazines. She actually got paid more for her imagery than her journalist mother did to write the story. Ava just discovered that the image of her cat made the cover of the SPCA calendar this year. She is only a year 11 at school so we can't wait to see what happens next.

Working for Warner Brothers

Nadia Darby was a student just out of film school who was desperate for a break. She was passionate about Editing but didn't have any real-world experience. We brought her on to Finding Venus and found her to be an insightful editor.

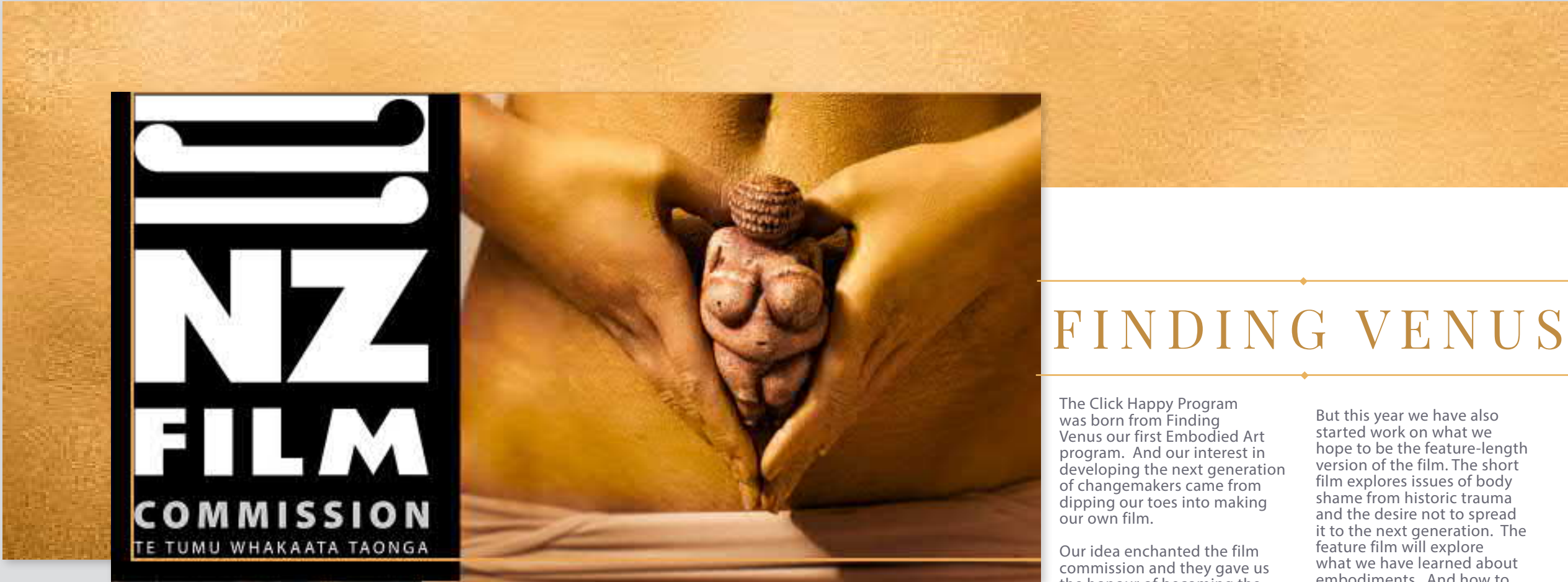
Our films editor was so impressed with her that he made connections for her at Warner Brothers his old studio. We are happy to report that she is now working for them in Auckland.

And we hope she is just the beginning of the talented storytellers we discover and support.

“Success is achieved and maintained by those who try and keep trying.”

W. Clement Stone

findingvenus



The image features the NZ Film Commission logo on the left, which includes the text 'NZ FILM COMMISSION' and 'TE TUMU WHAKAATA TAONGA' in a stylized font. To the right of the logo is a photograph showing a pair of hands gently holding a small, dark, textured clay figure that resembles a stylized human form. The background of the entire section is a warm, golden-brown color.

FINDING VENUS

The Click Happy Program was born from Finding Venus our first Embodied Art program. And our interest in developing the next generation of changemakers came from dipping our toes into making our own film.

Our idea enchanted the film commission and they gave us the honour of becoming the first doco team to win a fresh shorts grant.

The short film is at the tail end of post-production and will be released to film festivals in 2022.

But this year we have also started work on what we hope to be the feature-length version of the film. The short film explores issues of body shame from historic trauma and the desire not to spread it to the next generation. The feature film will explore what we have learned about embodiments. And how to help the next generation to become or stay embodied. it also explores the impact on the planet of the disembodiment of humans and the impact of technology on our mental health.

SHIELD MAIDENS

The Every Body is a Treasure Exhibition is where everything started and continues to impact women’s lives as we travel from region to region.

The Luscious Order of Golden Shield Maidens added the Dunedin branch to the list of participants. We held an exhibition of the images to date and continued collecting stories that we can

use to help create our feature film.

This year we plan on adding a Shield Maiden Tour during terms 2-3. Our goal is to get an additional 100 images to complete our exhibition. And start cutting our feature film.



THE EXHIBITION

“What a beautiful exhibition! Amazing photography and a wonderful way to show each body IS beautiful. Well done”

Highly awarded and publicised the Every Body is a Treasure exhibition is still growing. The goal is 600 women and we will continue to photograph until we meet that goal.

The exhibition will then travel the country while teaching self-compassion workshops.

We also created a piece called the Choice and it was featured in a group show In Otaki and travelled with the exhibition to Dunedin. This piece used the words of women who had

participated in the filming of Finding Venus. The comments were placed in two dials. One representing negative body thoughts and the other positive body thoughts.

Participants are able to adjust the dials and bring up either dialogue. Exploring the role of mindset in our embodied experience.

We also were able to include the first story of a transgender woman in the exhibition and hope to use her story in our feature film. The next journey for the workshop series is Raglan which hit a snag and had to be cancelled due to the Lockdown.





Our Funders

OUR VILLAGE

There is not a nicer feeling than opening up an email that says congratulations we think the work you are doing matters and we and we want to back you.

These are the organizations that have made our work possible. We consider the start of our funding year the COGS applications. It's our invitation to bring the program to the region. Once we have received that invitation then we tell the local Creative Communities committees what we are planning to do with the Visual Poetry Jams.

But along the way, we have found other fans of our work, like LUSH who helped us get our caravan sorted and get us on the road. And ANZ saw what we were up to and decided to

underwrite the online Click Happy Plus program this year. Dunedin City Council got excited about our offerings and brought us down to not only teach Click Happy but set up our exhibition.

Masterton City council granted us a well-being grant to start Click Happy in the city and Upper Hutt and Lower Hutt and Manurewa had our backs as well.

Our work has become so much in demand that we have had to shut the doors on the photography studio that started the trust in order to do this work of our hearts. And without our funders, it would in no way be possible.

Performance Report

Every Body is a Treasure Charitable Trust (CC56586)
For the year ended 31 March 2021

Prepared by Active 2001 Limited

Contents

- 3 Compilation Report
- 4 Approval of Financial Report
- 5 Statement of Financial Performance
- 6 Statement of Financial Position
- 7 Statement of Cash Flows

Compilation Report

Every Body is a Treasure Charitable Trust (CC56586) For the year ended 31 March 2021

Compilation Report to the Directors of Every Body is a Treasure Charitable Trust (CC56586).

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Every Body is a Treasure Charitable Trust (CC56586) for the year ended 31 March 2021.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Trustees are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Every Body is a Treasure Charitable Trust (CC56586) other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

Active 2001 Limited

Level 1, 8 Raroa Road

Lower Hutt

Dated: 9 July 2021

Approval of Financial Report

Every Body is a Treasure Charitable Trust (CC56586) For the year ended 31 March 2021

The Trustees are pleased to present the approved financial report including the historical financial statements of Every Body is a Treasure Charitable Trust for year ended 31 March 2021.

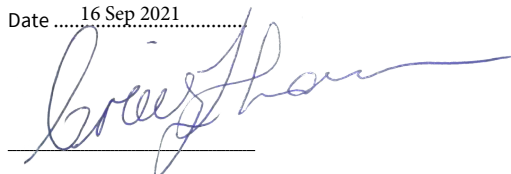
APPROVED



Mandi Lynn

Trustee

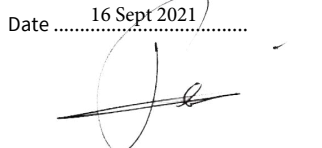
Date 16 Sep 2021



Craig Thompson

Trustee

Date 16 Sept 2021



Penny Aspin

Trustee

Date 16 Sept 2021

Statement of Financial Performance

Every Body is a Treasure Charitable Trust (CC56586) For the year ended 31 March 2021

'How was it funded?' and 'What did it cost?'

| | NOTES | 2021 | 2020 |
|--|-------|----------------|---------------|
| Revenue | | | |
| Donations, fundraising and other similar revenue | | 136,263 | 66,930 |
| Revenue from providing goods or services | | 1,565 | 495 |
| Interest, dividends and other investment revenue | | 22 | 25 |
| Other revenue | | - | 97 |
| Total Revenue | | 137,850 | 67,546 |
| Expenses | | | |
| Volunteer and employee related costs | | 6,811 | 9,570 |
| Costs related to providing goods or service | | 92,481 | 37,712 |
| Other expenses | | 281 | - |
| Total Expenses | | 99,573 | 47,282 |
| Surplus/(Deficit) for the Year | | 38,277 | 20,264 |

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

Every Body is a Treasure Charitable Trust (CC56586) As at 31 March 2021

'What the entity owns?' and 'What the entity owes?'

| | NOTES | 31 MAR 2021 | 31 MAR 2020 |
|---|-------|---------------|---------------|
| Assets | | | |
| Current Assets | | | |
| Bank accounts and cash | | 58,576 | 41,515 |
| Debtors and prepayments | | 4,061 | - |
| Other Current Assets | | 22 | 16 |
| Total Current Assets | | 62,659 | 41,531 |
| Non-Current Assets | | | |
| Property, Plant and Equipment | | 23,279 | 3,419 |
| Total Non-Current Assets | | 23,279 | 3,419 |
| Total Assets | | 85,937 | 44,950 |
| Liabilities | | | |
| Current Liabilities | | | |
| Creditors and accrued expenses | | 11,148 | 8,438 |
| Total Current Liabilities | | 11,148 | 8,438 |
| Total Liabilities | | 11,148 | 8,438 |
| Total Assets less Total Liabilities (Net Assets) | | 74,789 | 36,512 |
| Accumulated Funds | | | |
| Capital contributed by owners or members | | (69) | (69) |
| Accumulated surpluses or (deficits) | | 74,858 | 36,581 |
| Total Accumulated Funds | | 74,789 | 36,512 |

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Cash Flows

Every Body is a Treasure Charitable Trust (CC56586) For the year ended 31 March 2021

'How the entity has received and used cash'

| | 2021 | 2020 |
|---|-----------------|-----------------|
| Cash Flows from Operating Activities | | |
| Donations, fundraising and other similar receipts | 128,694 | 62,904 |
| Receipts from providing goods or services | 1,800 | 569 |
| Interest, dividends and other investment receipts | 22 | 25 |
| Cash receipts from other operating activities | 19,015 | 13,008 |
| GST | 51 | (2,009) |
| Payments to suppliers and employees | (114,120) | (44,959) |
| Cash flows from other operating activities | (50) | - |
| Total Cash Flows from Operating Activities | 35,414 | 29,538 |
| Cash Flows from Investing and Financing Activities | | |
| Payments to acquire property, plant and equipment | (18,347) | (2,340) |
| Capital repaid to owners or members | - | (69) |
| Cash flows from other investing and financing activities | (6) | (6) |
| Total Cash Flows from Investing and Financing Activities | (18,353) | (2,415) |
| Net Increase/(Decrease) in Cash | 17,061 | 27,122 |
| Bank Accounts and Cash | | |
| Opening cash | (41,515) | (14,393) |
| Closing cash | (58,576) | (41,515) |
| Net change in cash for period | (17,061) | (27,122) |

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Connect

Every Body is a Treasure

CONTACT: +64 4 210 7776
+64211412646

EMAIL: thetrust@themojolution.org

HEAD OFFICE: 191 Plateau Road
Te Marua Upper Hutt



WWW.THEMOJOLUTION.ORG





WOMEN IN FILM AND
TELEVISION (NZ) INC.
PHONE +64 9 373 4071
PO Box 90 415, Auckland 1142
wiftnz.org.nz

2 November, 2021

To whom it may concern,

Mandi Lynn is an up-and-coming filmmaker and has been an active and engaged member of the Women in Film and Television community since 2017.

Along with her strong interest in teaching and mentoring, Mandi's previous careers as a photographer and a Women's Health Nurse Consultant bring creativity and empathy to her projects.

She was 2017's New Zealand Creative Photographer of the Year and is the director of *Finding Venus*, a New Zealand Film Commission-funded short film.

The charitable organisation that runs Mandi's latest project, Click Happy, is seeking funding for a youth-focused programme to help develop the next generation of young visual storytellers and creative change-makers.

The Click Happy programme is available for students aged 11 years and over who identify in one or more of the following groups: female, Māori, Pasifika, immigrant, disabled, neurodiverse and LGBTQ+.

The programme aims to teach them how to safely and creatively use their cellphones, with the further aim of evolving the programme into a cellphone-based filmmaking school where the students are challenged with creating content for non-profits of their choosing.

Click Happy plans to gift scholarships to youth in the programme from decile 1-4 schools and has been given start-up funding in 27 regions around the country.

I wish to offer our whole-hearted support of Mandi Lynn and the Click Happy programme. This industry will never be truly diverse and represent all of Aotearoa until many more women and diverse voices graduate and mature into the screen sector.

We need committed and resolute women like Mandi supporting young people as they engage with a complex industry.

Yours sincerely,

Patricia Watson
Executive Director



15 Redwood Street, Seddon 7210. Phone: (03) 5757 417

17th of May 2022

To whom it may concern

CLICK HAPPY PHOTOGRAPHY

We are writing to support Click Happy Photography to apply for funding support to deliver their work with our school (and other local Marlborough Schools).

Allowing our students to have outlets for creativity and knowing they can have a voice in many ways is incredibly powerful and important for our students. Seddon School definitely believes that students need to be given opportunities to learn and explore. Being a rural school we often miss out on these sorts of opportunities and feel that this programme would be incredibly beneficial to our learners.

The school runs a range of photography based engagement programmes already and we have a number of highly talented budding photographers who would benefit from having further professional direction with their skills.

We hope you are able to consider any applications favourably to allow our learners to connect with this amazing programme.

Kind regards

Anita Phillips
Principal

King Street Artworks

Help Yourself to the Healing Power of Art

08/09/2021

Letter of Support for Click Happy Program (Everybody Is A Treasure Charitable Trust)

King Street Artworks is a 25-year-old DHB funded creative space in Masterton. Our open door/no cost policy ensures anyone in the community can look after their own mental health and wellbeing by coming to the workshop to connect and create.

We first met Mandi Lynn (ClickHappy) when she approached us as a potential venue for one of her workshops for youth.

I sat in the first workshop and was hooked, Mandi as a teaching style that immediately engages the youth and I could see the passion she has for passing on her knowledge of photography and the creative process.

I immediately saw the potential for us to hold such a workshop for King Street Artists and made plans to do so in August 2021.

The workshop had a focus on building resilience through the creative process and using a device that everyone has in their pocket- their phone. The workshop was a great success and Mandi showed that her skills and knowledge base is easily transferred from youth to adult. She readily shared her story and patiently worked through some very new concepts with the participants. I know that people felt both challenged and supported as they moved through their creative processes.

We look forward to bring Mandi back in the future and know that this is just the beginning of a long-term relationship that will both enhance King Streets program and broaden King Street Artists skill set.

It gives me great pleasure to support and recommend the ClickHappy workshop.

Kind regards



Ian Chapman

027 455 3365



Ara Taiohi
148 Cuba Street
Wellington 6011

8th November 2021

RE: Letter of Support from Ara Taiohi for Every Body is a Treasure

Tēnā koe,

Ara Taiohi is pleased to provide this reference for Every Body is a Treasure.

Ara Taiohi is the peak body for youth development in Aotearoa. Our vision is Te Puawaitanga Taiohi o Aotearoa – that young people thrive in Aotearoa. We are a membership organisation and represent the voice of the youth development sector.

Every Body is a Treasure is a valued member of Ara Taiohi. Their work to support young people's creativity and wellbeing is both appreciated and necessary. We are pleased to be in relationship with Every Body is a Treasure as we share a commitment to supporting young people to thrive.

Ara Taiohi is supportive of the Click Happy programme that Every Body is a Treasure facilitates; it has great reach across the country and provides excellent opportunities for taiohi to not only gain a new skill or interest, but to explore their creativity and identity with the support of positive youth development practice. We commend Every Body is a Treasure for their ability to serve young people and the range of communities they engage with across the motu. They have done so with a commitment to positive youth development in a way that is responsive to needs and helps build quality relationships with young people.

Please feel free to contact me if you require any more information.
Ngā mihi nui,

Jane Zintl
Executive Officer, Ara Taiohi
She/her/wahine



NZ Institute of
Professional
Photography
(NZIPP)
PO Box 133158,
Eastridge,
AUCKLAND 1146.

w: www.nzipp.org.nz
e: info@nzipp.org.nz

19 May 2020

To Whom it May Concern;

We are writing to you in support of NZIPP Accredited Professional Photographer
Mandi Lynn.

Mandi is well known in the photographic community for her skill as a multi-award
winning photographer, and photography judge; and for her project work, and as
the creator of "Click Happy".

The Click Happy project is unlike any other we have witnessed recently in New
Zealand, and is an excellent resource for budding young photographers. The
project is unique and relevant to it's target market, and provides practical, hands
on knowledge to attendees.

During the lockdown period, Mandi had a significant number of attendees to her
program, with measured success in the attendees knowledge after just 10 days.

Mandi's commitment to this project is truly admirable and we are excited to see
this project continue in the future.

Yours sincerely

Sarah McGregor
NZIPP Executive Director

21 June 2021

To Whom it May Concern:

I am writing to warmly recommend Click Happy into your school. Mandi Lynn worked with us at Naenae College who taught aspects of her Click Happy programme voluntarily to a class of senior Photography students and reported to me in my position as HOD Art over the past year and a half.

She was always willing to offer her assistance to teach the students fundamental photography skills and core self values. She quickly gained the respect and trust of learners and was praised for her reliability and collaborative spirit. Her presence teaching Click Happy has made a positive impact on student engagement and student well-being. Mandi supported students to feel confident in who they are and encouraged students to share their stories through Photography.

Mandi's strong contribution during her time has given students opportunities to have access to DSLR camera kits and practice their manual settings in a low decile school that has limited tools and resources. Also I got the privilege of learning from Mandi while observing her lessons as a second year teacher. Mandi has a driven passion for Click Happy to make this accessible to all ages whether that be in a school setting, online learning or in the community at workshops.

Mandi has my highest recommendation and know your school will benefit from having Click Happy. I would not hesitate to have Click Happy back again if the opportunity emerged. If you have any follow up questions or need more information, please feel free to contact me kys@naenae-college.school.nz

Sincerely,



Sarah Kennedy
HOD Art
Naenae College

**Te Kura O Okiwi**

Okiwi School
PO Box 96001
Claris
Great Barrier Island 0960
Ph: 09 429 0138
principal@okiwischool.co.nz

20.5.21

Click Happy

Tena koe Mandi,
I have just finished reading about the Click Happy in Libraries Programme.
Please could you bring the programme to Aotea, Great Barrier Island. There are libraries at the 3 primary schools and an Auckland Library outlet at Claris where the Learning Hub for secondary Te Kura students is based.

There are then four groups of rangatahi on this island that would benefit from such an awesome programme. The well being and creative resilience promoted by such an innovative and engaging workshop would be extremely well received by our youth who rarely get such opportunities.

The skills learned and doors opened by your award winning mahi would make a valuable contribution to the development of our students.
Haere mai, nau mai ki tenei mōtu!
Nga mihi me noho ora mai,

Colin Griffiths
Tumuaki

He aha te mea nui o te ao? He tangata, he tangata, he tangata.
What is the most important thing in all the world? It is people, it is people, it is people.

WESTLAND DISTRICT LIBRARY

20 Sewell Street
Private Bag 704
Hokitika

Phone: 03 755 6208

Email: natasha.morris@westlib.co.nz

Website: www.westlib.co.nz

Westland District Library serves the 8600 residents of Westland. Much of the district is geographically isolated and is only just beginning to get access to mobile networks and broadband services. As part of our Long Term Plan, our library service is working to help our residents upskill, to improve their information literacy and utilise the opportunities that information technology can provide. This includes learning how to keep themselves safe online and increasingly, their children. We recognise that while technology has the capacity to support our wellbeing there are influences that can have a significant negative impact on wellbeing. I believe that the Click Happy programme aligns with our values and our goal to support the wellbeing of our community. It is a unique way for the library to engage with older children and young adults, to help support our whanau, to raise awareness of and provide opportunities to discuss these sensitive topics.

Being able to work with Click Happy would allow us the opportunity to invite teens into the library where they are able to explore and connect in a unique way. Building connections is always our top priority when working with the youth of Westland, I believe that collaborating with Click Happy will give us the opportunity to connect. It is also a wonderful opportunity to allow teens the time and space to be creative in a positive way alongside their peers.





Monday 21st June 2021

Kia ora Mandy

It has been great talking to you recently and we are really keen for the opportunity to host you at our libraries.

There is a real need in our areas to offer activities for young adults as this is an area that is sorely lacking right now. Being able to offer a free photography workshop in our community libraries would be fantastic and I know it would be a great skill for our young adults to learn.

The libraries that would be interested are in the following district councils:

Thames Coromandel District Council

- Thames
- Mercury Bay
- Tairua

Hauraki District Council

- Paeroa
- Waihi
- Ngatea

Matamata-Piako Council

- Te Aroha
- Morrinsville
- Matamata

This would be a historic event as it is the first time we are collaborating together over these districts.

I am looking forward to this opportunity.

Naku noa na

Shana Allan
Community Engagement Librarian

Thames Library
503 Mackay Street
Thames 3500
07 868 6616
thameslibrary@tcdc.govt.nz

Mercury Bay Library
22 Victoria Street,
Whitianga 3510
07 866 4776
mblibrary@tcdc.govt.nz

Tairua Library
2 Manaia Road
Tairua 3508
07 864 7960
tairualibrary@tcdc.govt.nz

25 March 2021

To Whom It May Concern

I am writing in support of the Click Happy's grant application.

The concept of providing a skill (photography), a wellbeing and an action (philanthropy) is a powerful opportunity for participants. Libraries that I have spoken to who hosted their event highly recommend it.

In rural communities such as ours in Northland there aren't a lot of offerings for youth, I am grateful that ClickHappy can bring their programme to us with funding assistance.

The potential for continued online learning through Click Happy Plus, their creativity mentorship programme, will add real value to the youth who best engage with the activity and give a chance future employment and lifestyle changes.

I am happy to support Click Happy in obtaining further funding.

Yours faithfully



Lisa Salter

Kaipara District Library Manager



12.05.2021

Dear Clickhappy

We are very interested in partnering with your organisation to bring this excellent creative programme for youth to the Ashburton Public Library. As well as encouraging talent, it promises to raise social awareness among our young people, enabling them to gain a wider understanding of the local community.

We can provide a venue and promotion, and would use our network of contacts to help attract participants and interest in the programme.

Looking forward to hearing from you.

Yours faithfully

A handwritten signature in black ink, appearing to read "Jill Watson", is written over a light blue horizontal line.

Jill Watson

Library Manager

ASHBURTON DISTRICT COUNCIL

5 Baring Square West
Ashburton

PO Box 94
Ashburton 7740

P (03) 307 7700
E info@adc.govt.nz

www.ashburtondc.govt.nz

19/05/21



PO Box 747
Peel Street, Gisborne 4040
New Zealand
Phone: 06-867 6709
email: info@gpl.govt.nz
www.gpl.govt.nz
Gisborne District Council

To whom It may concern,

We would be very happy to host Click Happy initiative in The H.B Williams Memorial Library here in Gisborne during Term 4 2021.

Kind Regards

A handwritten signature in blue ink, appearing to read "Beka Melville".

Beka Melville

Customer Service Librarian: Promotions and Events



www.feildinglibrary.co.nz

Cnr of Bowen and Stafford Sts
Feilding

15 May 2021

To Whom It May Concern,

Manawatu District Libraries – Feilding would relish the opportunity to partner with Click Happy, Mandi Lynn, to deliver a free photography workshop at our Library during the later half of 2021 for our districts Youth with a focus on wellbeing.

This unique workshop opportunity aligns with goals 2 & 4 of our Library Strategy i.e. Act as a catalyst for learning, discovery and creation; Work with others to add value to our community.

Our district's Youth would benefit directly from this workshop as they would gain valuable on-camera/media skills, communication tools and be mentored by an award-winning photographer, and Be Body Positive facilitator. It would allow them the opportunity to connect with others and view life through the lens.

Several of the students will also be selected to receive scholarships for two terms of mentorship that results in learning documentary photography and working with a non-profit that they believe in.

Manawatu District Libraries – Feilding is looking forward to working with Click Happy to deliver this workshop and supports their funding application.

Yours Sincerely,

Vicki Wills

Vicki Wills
Partnerships and Programmes Lead
Manawatu District Libraries - Feilding



Napier Libraries
1 Tennyson Street
NAPIER
4110

Re: Click Happy Photography

Hi Mandi

It was great talking to you on the phone the other day.

Napier Libraries would be happy to provide the space for Click Happy to run a one off photography event at the library. We understand that there is no cost to the library or to students attending the one off event and we will advertise the event through our normal channels of the Library facebook page and if you have posters for the event we are happy to put them on our notice boards.

Keep in touch and we are looking forward to seeing you in Term 4 of this year.

Warm regards

A handwritten signature in blue ink, which appears to read "Mary-Anne Pay".

Mary-Anne Pay

COMMUNITY ENGAGEMENT LEAD

Visitor Experiences, PO Box 940, Taradale 4140

t +64 6 834 4180 m +64 27 263 6576 www.napierlibrary.co.nz

www.facebook.com/napierlibraries



1 Ariki Street
Private Bag 2025
New Plymouth 4342
New Zealand

T. 06 759 6060
F. 06 759 6072

www.pukeariki.com

14 June 2021

Mandi Lynn
Click Happy
hello@clickhappy.org

Click Happy Workshops in the North Taranaki District

Dear Mandi

We would like to request you visit our libraries to run the Click Happy Workshops.

We can provide up to five venues in our area depending on your availability. These include Puke Ariki Library, Bell Block Library, Inglewood Library, Oakura Library and Waitara Library.

We have a marketing team who market our programming via a 3 monthly *What's on* booklet, posters and flyers and social media posts. We would use these channels to market Click Happy Workshops.

Yours sincerely,
Rebecca Beyer
Pūkenga Kura Hapori | Community Library and Programming Lead
Rebecca.Beyer@npdc.govt.nz | m.0272610025



Tēnā koe,

I am writing on behalf of Porirua City Libraries to request a collaboration with Click Happy to bring your photography and wellbeing programme to our library.

The technical aspect of your programme aligns with our current focus on young people's digital engagement, while the wellbeing aspects serve our ongoing objective of being a safe, inclusive space for young people and our community in general.

We look forward to exploring the potential of collaborating with you through this programme.

Ngā mihi,

Amelia Byrnes

Young Persons' Digital Engagement Specialist – Library
Mātanga Pārekareka i te Mahihiko Taiohi – Whare Pukapuka
amelia.byrnes@porirua.govt.nz
021 325 179



Tokoroa Office: Phone (07) 885 0340 Fax (07) 885 0718
Putaruru Office: Phone (07) 883 7189 Fax (07) 883 7215
Tirau Agency (Information Centre): Phone (07) 883 1202

Private Bag 7 (Torphin Crescent) Tokoroa 3444 • Website: www.southwaikato.govt.nz • Email: info@southwaikato.govt.nz

Enquiries to: E Curtin
Phone: (07) 885 0708
Email: ebony.curtin@southwaikato.govt.nz

12 May 2021

Tēnā koe Mandi

CLICK HAPPY IN SOUTH WAIKATO LIBRARIES

The South Waikato District Libraries would love to host Click Happy at our Tokoroa and Putāruru branches. We recognize this as a great opportunity for the young people in our communities.

We can provide space in both of our libraries for the workshops to be held, or will arrange alternative space if additional space is needed. The Libraries will engage with Council's Communications Team to promote and advertise the workshops, and our Junior and Youth Programming staff can liaise with local schools and youth organisations to garner support.

Library staff will be on hand to assist during the workshops where required.

Mandi, thank you for bringing Click Happy to our attention. We are excited at the prospect of this being available in our district.

Please let me know if you require any additional information,

Ngā mihi

A handwritten signature in black ink, appearing to read "Ebony Curtin".

Ebony Curtin
Customer Service and Library Manager

the South Waikato ... discover it ... live it ... love it ...



Photography Workshops for SDC libraries2 messages

Natasha Edgar <Natasha.Edgar@southlanddc.govt.nz>

Wed, May 12, 2021 at 1:06 PM

To: "hello@clickhappy.org" <hello@clickhappy.org>

Cc: Mark Fraser <Mark.Fraser@southlanddc.govt.nz>

Kia Ora Mandi,

Thank you for your time on the phone today. I am writing to confirm that we see real value for our communities in offering your photography workshops. As you mentioned it would be a 2022 term one programme. This gives us plenty of time to select the most appropriate libraries within our region for hosting and work together setting dates and promo.

I look forward to working with you and wish you success is your funding applications,

Nga mihi nui

**Natasha Edgar****Culture and Community Co-ordinator****Southland District Council**

PO Box 903

Invercargill 9840

P: 0800 732 732 | F: 0800 732 329

www.southlanddc.govt.nz



Click Happy in Tairāwhiti

Beka Melville <Beka.Melville@gdc.govt.nz>
To: "hello@clickhappy.org" <hello@clickhappy.org>

Tue, Mar 30, 2021 at 10:02 AM

Kia ora Mandi,

Your email about Click Happy arrived in my inbox last week. What an awesome initiative.

I have recently started at the Library here in Gisborne as the Promotions and Events Librarian. It turns out that we have a mutual friend, Mara Elwood.

I was studying the PGDip Art Therapy with her in 2020.

Apart from the website do you have other info that I can share with the head Librarian and YA Librarians to get them on board? Do you attend school libraries too?

As that could be an option to add locations around the coast.

Have a wonderful day and I look forward to hearing from you.

Kind regards

Beka

Beka Melville | Customer Service Librarian: Promotions and Events | **HB Williams Memorial Library**
Gisborne District Council | P O Box 747, Gisborne, 4040 | Aotearoa, New Zealand
ph +64 6 867 6709 | **url** www.gpl.govt.nz



Click happy workshops1 message

Israel Randell <Israel.Randell@whakatane.govt.nz>
To: "hello@clickhappy.org" <hello@clickhappy.org>

Fri, May 14, 2021 at 2:14 PM

Kia ora Mandi,

I was passed your details from my colleague who has given me a small run down of your workshops. I'm the gallery curator and I think it would be awesome to have your workshops in our space as part of our gallery public programmes. I think it could be cool to also create a link between the exhibition currently being shown and the content that they create through your workshop. We would love to talk more about how we could support your funding application. We hope that this message has got to you in time and you haven't missed any windows of opportunity.

Ngā mihi,

Israel Randell

CURATOR EXHIBITIONS

KAIWHAKARITE WHAKAATURANGA TAONGA

WHAKATĀNE LIBRARY & EXHIBITION CENTRE | Te Kōputu a te whanga a Toi

P 07 306 0509 **Ext** 8703 **M** 0223119043 **F** 07 306 0571

E Israel.Randell@whakatane.govt.nz **W** whakatane.govt.nz

[49 Kakahoroa Drive](#), PO Box 361, Whakatāne 3158, New Zealand





Click Happy2 messages

Jane Barlow <Jane@whanganuilibrary.com>
To: "hello@clickhappy.org" <hello@clickhappy.org>

Mon, May 17, 2021 at 9:05 AM

Good Morning

I would like to make an expression of interest in having Click Happy come to the Whanganui District Library.

I feel this would be a wonderful opportunity to engage with our teenage community members.

We have a very active library with lots of wonderful programmes and think that this we be an amazing addition to what we can offer our Whanganui youth.

Thanks

Jane Barlow

Jane Barlow | Senior Children's Librarian

P: +64 6 349 1000 | M: +64

www.whanganuilibrary.com

Whanganui District Library



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui



Click Happy for Dunedin Libraries

Kay Mercer <Kay.Mercer@dcc.govt.nz>
To: Mandi Lynn <artists@alamojostudio.com>

6 July 2021 at 10:27

Kia ora Mandi

So lovely to hear from you. I hope you enjoyed your tour, and thank you for bringing your workshop to the Library. I think it was a shame you had to share space with the Wild Dunedin Festival at that busy time of year as I think that put some constraints on the workshop.

We'd love to have you back any time, but maybe we can find a date where you can have the space to yourself next time.

I really like the sound of the poetry jam. We have Ignition Children's Book Festival coming up in October, and one of the events we had thought about was a Poetry Slam event for teens with a climate change theme on Thursday 30th September. We had in mind Festival guests [Selina Tusitala Marsh](#) and [Victor Rodger](#) coming along to judge the performers or MC. I'm wondering if there is a tie-in for what you're doing there. Can you tell me more, and is it something we can work with our special guests? Selina is a poet, Victor is a playwright.

Another of our Festival events is non-fiction writer Gillian Whalley-Torckler talking about using photography to illustrate books. Perhaps there's a connection we could look at there too. We'll be having a number of workshops happening over the course of the Festival 30th September-5th October, so I'm wondering if that timing might work for you and we include you on that programme. If the timing is right for your tour, of course.

Have a think and let me know.

All best

Kay

[Kay Mercer](#)

Events Coordinator
Dunedin Public Libraries

P 03 477 4000 | **DD** 03 474 3419 | **M** 021 942 081 | **E** kay.mercer@dcc.govt.nz

PO Box 5045, Dunedin 9054

New Zealand

www.dunedin.govt.nz





Feedback for the Click Happy

1 message

Pamela Quinlan <pquinlan@taupo.govt.nz>
To: "hello@clickhappy.org" <hello@clickhappy.org>

Wed, Apr 7, 2021 at 2:50 PM

Good Afternoon Mandi

Thank you so very much for the amazing Click Happy workshop you held at the Turangi Library last Thursday.

We had five participants in total that stayed for the two hour programme and they thoroughly enjoyed themselves.

The workshop you ran was amazing and I would like to really express how valuable the Click Happy programme is and ask any of your sponsors, grant providers and charity trusts to please continue supporting you in your wellbeing programme.

Workshops like these really make a difference in a young person's life.

I witnessed your gentle approach, quietly engaging with the children before they took part in the session.

You made them feel comfortable with your friendly caring manner and communicating with them at a level they could relate to.

It was really beautiful to watch.

Our kiddies here in Turangi can be quite a boisterous lot but you had them feeling relaxed and special.

They sensed that you were a cool person and genuinely here to show them something thrilling.

Over the 2 hour period the children became fully engaged, excited, they learned a lot and had plenty of fun.

Gritty was an added attraction for kids as they photographed actions shot of her much to the enjoyment of the wee photographers.

It was so wonderful to see the delight in their faces when they discovered what a camera was capable of doing.

Alastair Keucke a local member of our Turangi Photography Club enjoyed watching the children grow from knowing nothing at all about a camera, to being able to ascertain how to get clarity and adjust exposure for a clearer shot it, was awesome.

We are going to touch base and see if we can keep the momentum flowing with the kids and I will attempt to contact their parents/guardians to see if they would like to follow this through and let them do your online workshop.

Either way you did a fabulous job and gave the children a skill they can build on if they decide to pursue this any further.

I want to wish you safe travels and congratulate you on taking this wonderful workshop around New Zealand.

Kind regards

Pam

Pamela Quinlan Turangi Public Library Supervisor

Turangi Public Library • Town Centre, Turangi 3334

D +64 7 386 0631 **T** +64 7 386 8908 **E** pquinlan@taupo.govt.nz

Follow us on [Facebook](#) and [Twitter](#)

www.taupo.govt.nz



Thanks so much

2 messages

Denise P. Lamb <Denise.Lamb@waidc.govt.nz>

Wed, Mar 3, 2021 at 12:04 PM

To: Mandi Lynn <artists@alamojostudio.com>

Cc: Library Coordinators <LibraryCoordinators@waidc.govt.nz>, Kayla Pinny <Kayla.Pinny@waidc.govt.nz>

Good morning Mandi

I have had fabulous feedback from the 3 sites that held the Click Happy Workshops.

Thanks so much from the Team.

Keep up the fabulous work.

Denise

Nga mihi nui,

Denise Lamb

Library Coordinator – Huntly, Te Kauwhata, Meremere. PSA Delegate

Waikato District Libraries

Te Kaunihera aa Takiwaa o Waikato

■ **Waea puukoro:** 0800 492 452 ext 5400

Poutaapeta Mahi: 142 Main Street, Huntly

Waahi Mahi: 142 Main Street, Huntly





Click Happy for your photography students?

Jen Benavides <jbenavides@kaitaiacollege.school.nz>
To: ClickHappy <hello@clickhappy.org>

Tue, Mar 23, 2021 at 3:30 PM

Thank you so much Mandy, today was awesome!

 [Alex Campbell-Lewis KC.JPG](#)

 [Breeze Adams KC.JPG](#)

 [Isabella Cutler KC.JPG](#)

 [Kayah Covich KC.JPG](#)

 [Lennox Goodhue KC.JPG](#)

 [Nirvana Johnson KC.JPG](#)

 [Noah Phimester KC.JPG](#)

 [Odyssey Travers KC.JPG](#)

 [Rapeta Walker KC.JPG](#)

 [Shyanne Cummings KC.JPG](#)



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

Email: ask.us@fndc.govt.nz
Website: www.fndc.govt.nz

Private Bag 752, Memorial Avenue
Kaikohe 0440, New Zealand
Freephone: 0800 920 029
Phone: (09) 401 5200
Fax: (09) 401 2137

25 March 2021

To whom it may concern:

Far North District Libraries has successfully worked with Click-Happy to provide photographic programming for local children and teenagers.

The workshops in three of our libraries were well-facilitated and well-attended. Mandi Lynn was confident and professional with the participants. The sessions were an appropriate mix of some theory and proportionately more activity – students learning through doing, with an expert hand to guide them.

There would be real value in Click-Happy courses continuing, particularly in areas like the Far North, where there are high levels of social deprivation and limited access to quality equipment and instruction. These sessions also have the potential to flick a switch for some of the participants and open up potential career pathways that they may not have realized existed.

We recommend the Click-Happy, and hope that it continues and grows.

Yours sincerely,



Chris Pigott

Manager - Libraries & Museum

District Services, Far North District Council | **24-hour Contact Centre** 0800 920 029

DDI +6494015758 | M +64272812530 | Chris.Pigott@fndc.govt.nz



Thank you

Sarah Ormsby <ormsby@brucemclaren.school.nz>
To: ClickHappy <hello@clickhappy.org>

12 March 2021 at 13:28

Kia ora Mandi,

I just wanted to touch base to say thank you again for the awesome session you ran with our ākonga yesterday. They were full engaged, motivated, had fun and got so much out of your session. The students continue to ask if you are coming back!!!

Wishing you all the best, and thanks again for your amazing mahi.

Ngā mihi nui,
Sarah Ormsby
Visual Arts Teacher
Bruce McLaren Intermediate.





FROM SCROLLING CONSUMER INTO A CONNECTED CREATOR

Click Happy is an award-winning wellbeing program tucked into a cellphone photography program. It has been co-designed by youth from all over New Zealand in collaboration with a past winner of New Zealand's Creative Photographer of the Year who is also a holistic nurse.

Many of our youth are grappling with their relationship with their devices. Sometimes it can be a catalyst for disengagement from their families and communities.

So we flip device time on its head and use it as a tool to explore personal wellbeing, creativity, and community connection.

Youth get to learn how to use their cellphones like a DSLR (the fancy cameras). And their challenges focus on the following.

- Photography - skill building with a phone and a DSLR.
- Philosophy - of Wellbeing
- Philanthropy - building a culture of community service

Behind the Lens

ABOUT

Click Happy is an award winning wellness program hidden in a photography course.

It started with this question, “Auntie Mandi? Am I fat?” It was asked by my 5 year old niece and it broke my heart.

The maternal line of

our family has forever struggled with body shame and here I was looking at it barrelling down on the next generation. So I went on an artistic mission to find a “cure” for our family curse.

I travelled the country interviewing women and girls and asking them about their relationship with their body. I discovered



some uncomfortable truths. Such as many girls start to dramatically lose their self kindness around the age of 10 - 12 and that many women in their 60's have never recovered it. Self harm and suicide are common in New Zealand and **most kids I interviewed know someone who either hurts themselves regularly or has taken their own life.**

So where does the solution lie? If you look at the research one of the strongest mitigators of anxiety, depression, non suicidal self injury, and suicidal ideation is **Self Compassion.** So

we dove into the research and then co-developed the program with youth in Upper Hutt and South Auckland and we together came up with the HeArtivist framework.

We then coupled it with the Tiny Habits method from Dr. B.J. Fogg out of Stanford to make the changes stick. Together it works to develop self compassion, creative resilience, and emotional fluency.

The Click Happy Program uses photography and visual story telling to teach this framework to youth aged 10-22.

*by Mandi Lynn - Founder
Director Click Happy*





4 LEVELS

1 - Visual Poetry Jams

Community workshops held around the country usually in conjunction with community libraries or schools where students learn Cellphonography as a gateway into the program.

2. Click Happy Crew

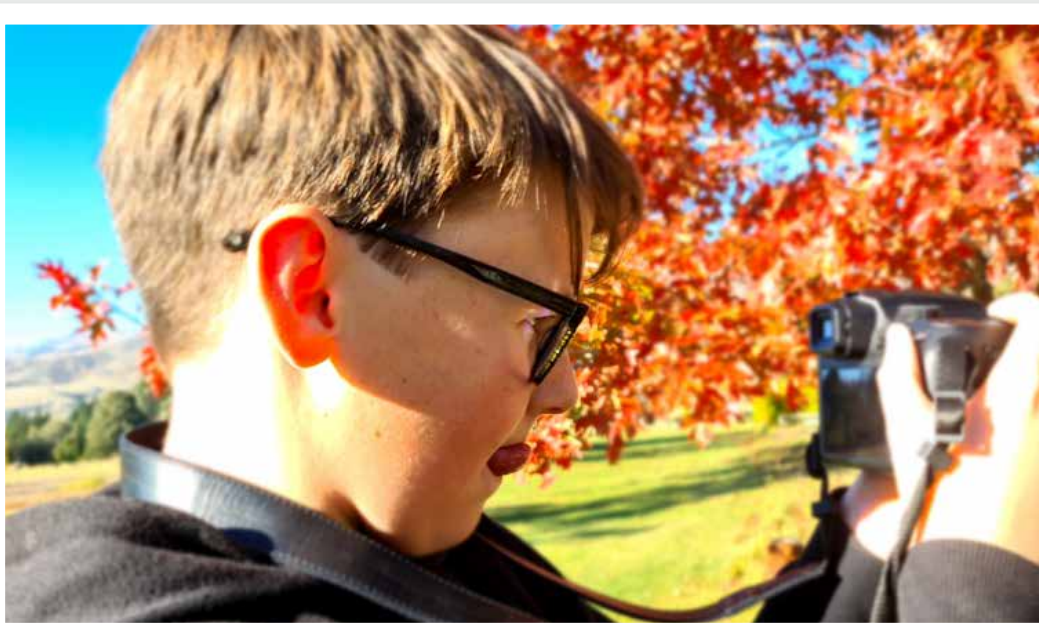
Year long Master Class where the youth are mentored in Documentary photography skills. This intake comes from those that attended the Poetry Jams and showed either the most talent or the most grit.

3. Visual Poetry Society

Once the students are confident in their visual story telling skills they are challenged to tell a good news story of the work of a non profit in their region. Those that complete and editorial piece of work about their community are admitted to the VPS.

4. Click Happy Interns

Plus Graduates who are keen to pay it forward by acting as mentors for less experienced photographers and by learning to curate the end of year exhibition of student work.



VISUAL POETRY JAMS

Visual Poetry Jams are designed to expose youth to the idea of their cellphone camera as a tool to make their world a better place.

Schools are invited to bring 10 of their most talented visual artists together to learn how to unleash the power of their cellphone cameras and how to edit the images on their phone with free software that pro photographers use.

The goal is to shift youth **from simply being consumers of content to compassionate creators.**

The youth get to collaborate with youth from other schools and start to build their regional creative communities. They learn to compassionately critique each others work and work together to tell a visual story based on the workshops challenges.





click happy

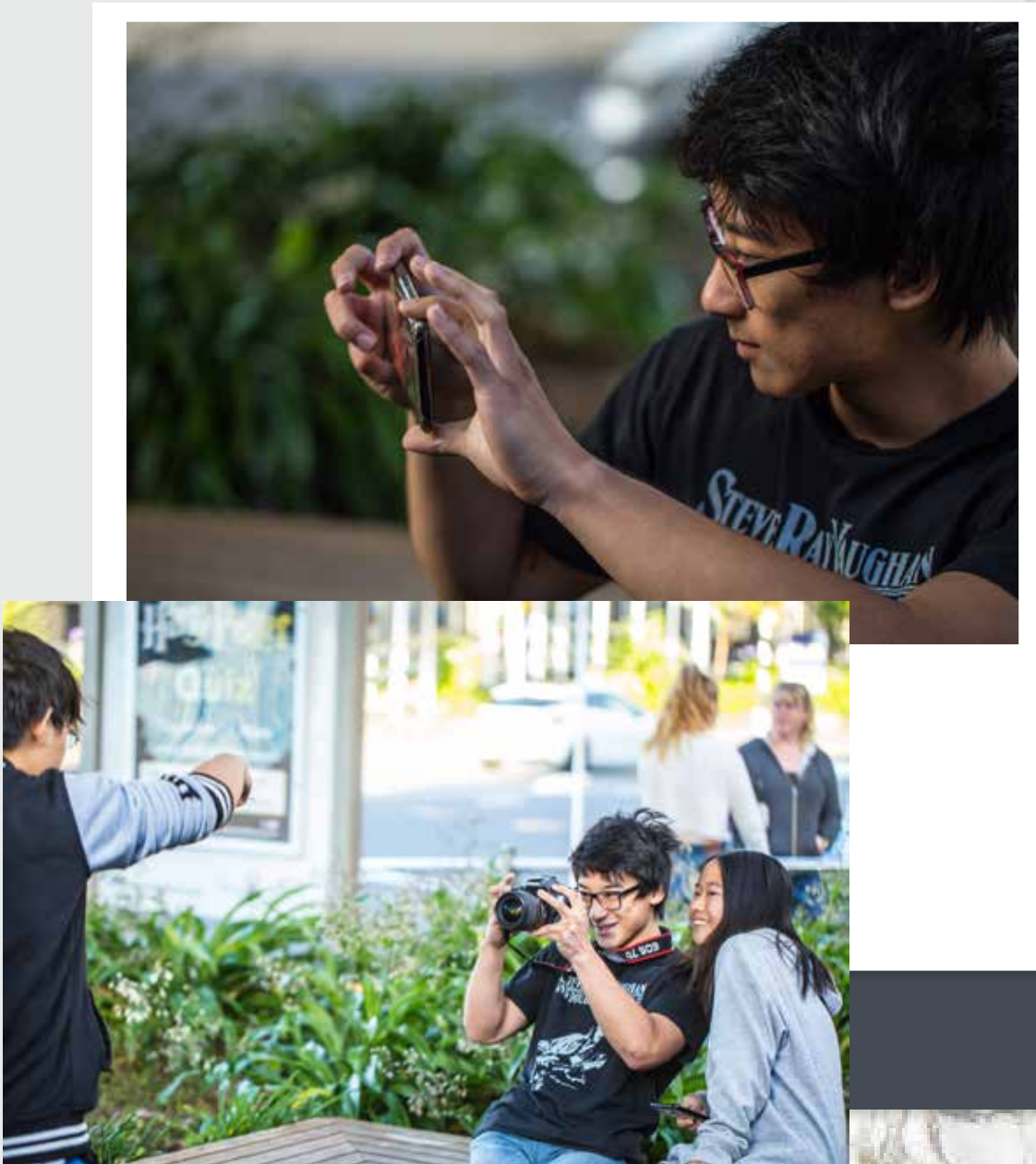
MENTORSHIP

Click Happy Plus is a photographic Master Class with Mandi Lynn, past winner of New Zealand's Creative Photographer of the Year to learn Documentary Photography Skills. It also just happens to be a deep dive into the HeArtivist wellness framework.

Slowly and methodically we are reaching out into the communities of New Zealand to find the Visual Poets and support their development. Its kind of like a Rep League but for young visual storytellers.

The program is taught via Zoom in most regions allowing students from all over the country to collaborate and share with each other. This creates a new social group that can act as a reprieve from the social challenges in their school friend groups.

An 8 week program that works equally in developing skills in visual story telling as well as the soft skills needed to make it as a crucial member of a creative team. Click Happy Plus ends with a challenge to take their new skills and pay it forward in the community by offering their support to a local non profit.



THE VISUAL POET SOCIETY

Our Click Happy Community is comprised of youth who are HeArtivists (Heart + Art + Activism). They want to use their art to make the world a better place. They are learning visual storytelling so that they can help local charities by documenting the good work happening in the community.

Think of it as the counterpoint to the News Media that only benefits from showing the drama and fear. We are showcasing the love and beauty and gratitude for what surrounds us. Some use DSLR's some use cell-phones. All make an impact and make new friends in the process.



Visual Poets Society



CLICK HAPPY INTERNS

Click Happy Interns have graduated from Click Happy Plus and are keen to use their new skills to help other young creatives.

Click Happy Interns pick how they want to pay their training forward.

They can work as mentors for youth doing the Click Happy Challenges.

They can train to become youth curators and give image feedback and select images for the Click Happy Instagram page.

They can work on the HeArtist Podcast (coming soon). Which interviews artists who are using their art to make their community a better place.

They can help develop content for the Click Happy You tube Channel. (also coming soon).

They can write grants to help gain cameras for underfunded school photography programs.





Meet the

CURATORS

Once we have reached a critical mass of imagery we will be creating an exhibition. This contains work first screened by the Youth Curators who decide what they feel best represents the work of Click Happy artists and then they give their selections to our World Class photographers to help them to curate

into a final exhibition. Our curators are photographers who have made significant names for themselves in the industry and who have put their hands up to support our up and coming young photographers. To read details of the curators check out our Facebook page: facebook.com/ClickHappyChallenge/



WINNING! SO PROUD

This year was a great year for Click Happy Students.

Mattheus Elwood took out the New Zealand Geographic Young Photographer of the Year.

Ava Thomas took out the De Ruiter’s Young photographer of the Year prize and won a \$5000.00 scholarship.





THE TRUST

For beautiful eyes, look for the good in others; for beautiful lips, speak only words of kindness; and for poise, walk with the knowledge that you are never alone.

- AUDREY HEPBURN -

Body shame in a five year old and the suicides of a two young local girls were the inciting incidents that got our community to rally to start Every Body is a Treasure Trust.

The dream is to start a Mojolution. To tip the scales from body shaming to body treasuring among the women of New Zealand. Happier women mean happier families. Less energy wasted on

worrying about lumpy butts means more energy available for solving the communities problems.

Healing mother nature could start with simply healing mothers first... not so far fetched really. Imagine a world where instead of 80% of girls entering adulthood at war with their bodies they were instead, deeply self compassionate.



EVERY BODY
IS A TREASURE
CHARITABLE TRUST

SPREADING GRASS ROOTS

Our trust is locally grown but our “local” has spread to much of New Zealand.

1000’s of volunteer hours have gone into the research and development of Click Happy, coupled with codevelopment by our youth Interns.

We had an idea of what might work but the youth had better ones about what would really engage them.

We knew we are on to something when without paid advertising 750 kids signed up for the program from all over New Zealand during lockdown.

So far we have had 29 NZ regions invite us to come and teach it to their youth through COGS or community funding:

From the Far North down the spine of the country to Invercargill.

And now we have a waiting list of 16 regions that are asking for us to come visit in addition to the 15 that want us back.





ATTITUDES ARE SKILLS

We are developing the next generation of creative changemakers.

1. Self - Compassion

When your self talk is kind, you retain your power/energy/mana to be patient, creative, empathetic, resourceful, and just nicer people.

2 - Grit

We learn to finish what we start and to handle the inevitable non-fun parts that come with creating something worthwhile.

3. Creative Problem Solving

What Sweet Opportunity is this?
What is the lesson in the challenge? Lemons to Lemonade stand anyone?

4. Service

We are all connected and to help others is to help us all.



THE LEAD FACILITATOR

Mandi Lynn is a holistic nurse, youth worker and master photographer. She is a TEDx speaker, past winner of New Zealand's Creative Photographer of the Year and a documentary film director. But what she really is, is a champion for youth. She is the Founder of Every Body is a Treasure Trust. Click Happy is the result of 27 years of working in Women's Health, 12

years working as a professional photographer, and 4 years of deep community research and consultation with families and youth. Click Happy is ever evolving with student feedback. It is the course she wished was available for her back when she was a struggling youth.



Check out

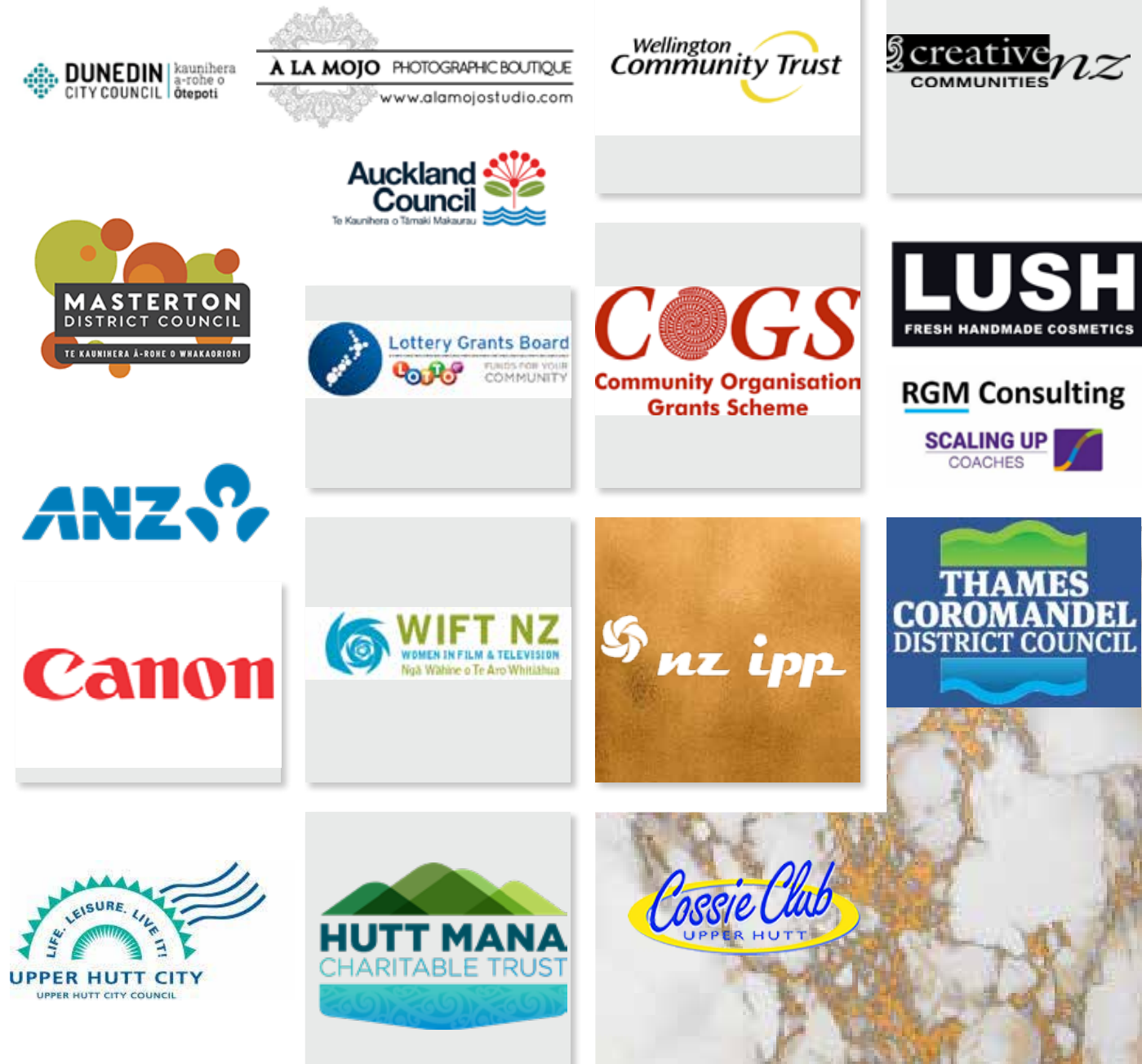
OUR CHAMPIONS

None of this would have been possible without those who have vision and could see what we saw.

They backed us to build Click Happy from a whiff of an idea . These funds gave us the oxygen to burst this idea into reality and we are SOOOOOOOOOOOO grateful!

Some backed us

with money and some backed us with volunteers, some with gear, and some with industry support. They are all heroes to us. I wish you could be a fly on the wall each time we got a positive answer to a grant request. "YUS!!!!" "WHOOO HOOO!" Each one gave us validation that we are on the right track.





Before -
Shell of a 1960
caravan full
of holes and
character.



After 100's of volunteer hours invested in the
renovation and financial support from LUSH.



HEARTIVIST HQ

You Gotta Dream Big Right?

So we had an idea.
A cracker of one.
We took a 1960's caravan
and with a grant from
LUSH and hundreds of
volunteer hours. Turned
it into a mobile content
creation studio for young
visual story tellers. One
that we took on its
maiden voyage from
Kaitaia all the way to
Cromwell in term 1 of
2021.

It doubles as an
inexpensive means of

housing our facilitator as
they travel to out of the
way places in the regions
gathering talented youth
into the Click Happy Plus
program.

And at the same time It
is a studio on wheels,
transporting sound
gear, photography, film
making equipment to
help us teach modern
story telling to develop
budding visual poets.

We are slowly adding to
the tech available in the
studio.



THE VISUAL POET MANIFESTO

I am a Visual Poet in training. I will always be.
I am humble enough to know this.
I am open to possibilities by always staying curious.
I am continually developing my ability to focus in a distracting world.
I ask better questions by using two ears and one mouth in that ratio.
My word is my bond. if I say I am going to do something...it is done.
I build a strong creative community around me by giving to others and knowing I am worthy enough to receive support in return.
I take full responsibility for the mastering of my art by first mastering myself.
I am gritty. Tenacious. Honourable. Committed. Dependable.
Soft front | Strong back.
I waste not one drop of my creative energy by being unkind to myself or others.
I honour all of my emotions by naming and lovingly releasing the ones that decrease my energy and cultivating the emotions that feed my creative energy.
I know that emotion is the fuel for my dreams... so I choose rocket fuel.
I choose to ground myself in love, possibility, and curiosity before I create so that what I create makes the world a better place.
I know that what I echo out into the world is eventually echoed back.
So I choose to focus on beauty, love, and possibility even where there is pain, injustice, and fear.
This does not mean that I turn a blind eye, No, if I don't like something, I use my creative powers to envision a better world.
Then I take action to bring that world into focus so that others can see.
I understand that clear vision coupled with action is the only thing that ever changes the world.
Because I am a creative change maker. I start with me.
I'm a Visual Poet in training. I will always be.



Explore Our World

Every Body is a Treasure Trust
Clickhappy.org
hello@clickhappy.org
0211412646



Our program is codeveloped with our youth and is always evolving. This is our story which we last updated 17May2022 To find out where we are now [please visit our website.](#)



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

March to September 2022

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, TYPE INTO
FORM AND RETURN THIS
FORM TO:**

***Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340***

Phone: 03 440 0056

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application, you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities are for the Central Otago District.

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided, please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

- | | |
|--------------------------|--|
| <input type="checkbox"/> | My project has an arts or creative cultural focus |
| <input type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input type="checkbox"/> | I have answered all of the questions in this form |
| <input type="checkbox"/> | I have provided quotes and other financial details |
| <input type="checkbox"/> | I have provided a detailed summary of what the applied CCS funding amount is requested for |
| <input type="checkbox"/> | I have provided other supporting documentation |
| <input type="checkbox"/> | I have read and signed the declaration |
| <input type="checkbox"/> | I have made a copy of this application for my records |

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group?

Individual

☒

Group

☐

Full name of applicant:

Marc Blake

Contact person (for a group):

Street address/PO Box:

Suburb:

Town/City:

Queenstown

Postcode:

9300

Country:

New Zealand

Email:

Telephone (day):

All correspondence will be sent to the above email or postal address

Name on bank account:

Marc Blake

GST number:

Bank account number:

If you are successful, your grant will be deposited into this account and proof of bank account will need to be provided

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☐

No:

☒

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☒

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide detail)

PART 2: PROJECT DETAILS

Project name: Marc Blake - Solo Exhibition and art talks at Central Stories

Brief description of project:

Artist Marc Blake will present an exhibition of new works spanning painting, photography, digital

Project location, timing and numbers

Venue and suburb or town: Central Stories, Alexandra

Start date: April 30 2023 Finish date: June 1 2023

Number of *active* participants:

1

Number of viewers/audience members:

Approx 400 (physical)

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☒ Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☐ Creation and presentation

☒ Presentation only (exhibition)

☐ Workshop/wānanga

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

Established contemporary artist Marc Blake will present an exhibition of new works at Central Stories, spanning painting, photography, digital and video. This exhibition will present a diverse and highly original selection of artwork, with a contemporary focus, with the aim to stimulate discussion and bring awareness to contemporary concepts and practice. This will also further be encouraged through free public and student talks at the exhibition by the artist.

2. The process/Te whakatutuki: How will the project happen?

The artworks will be transported from Queenstown to the museum and installed April 30. The exhibition will be installed in both the Henderson and Grant galleries in Central stories. Should this grant be approved, Marc will also offer an artist talk in the gallery, which will be free for the public to attend, as well as liaising with HOD Shelly Sanders at Dunstan High School, for a guided walkthrough of the show to students, as well as a Q&A session with them. The show will be de-installed on June 1.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Marc Blake is a visual artist based in Queenstown whose work explores personal and shared histories and experiences and the evolving influence of digital technology on art, life and culture. Marc was born and raised in Auckland and has been exhibiting widely since 2005, including the Auckland Art Gallery, The Kyoto Cultural Museum, The Dowse and a residency and exhibition at BankART NYK, Yokohama. Marc has received and been a finalist in numerous art awards and has 19 works in NZ's largest collection.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The core idea is to introduce new approaches and spark new dialogues around current art methodologies and concepts to Central Otago. The exhibition will be installed specifically for these gallery spaces and Marc's multidisciplinary artworks will provide viewers with an engaging journey through which they can encounter a highly unique, contemporary practice. It is hoped that the work will challenge traditional, regionalist art, stimulate debate and introduce new ideas and pathways for both young and old. Marc will offer an artist talk in the gallery, which will be free for the public to attend, as well as a guided talk with senior arts students.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☒ Include GST in your budget

| | | |
|---|--|--------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| Gallery Hire | May 1 - 31, 2023 (paid in advance) | 1000 |
| Van Hire/Transport | 2 days - April 30 & June 1 - Hirepool Maxi van | 430 |
| Install/deinstall | 2 days @ \$300/day - April 30 & June 1 | 600 |
| Promotion | Vinyl text for gallery wall - print and install | 400 |
| Promotion | Wall cards (printing) | 300 |
| Promotion | Large format vinyl window poster | 229.43 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Costs | | \$2959.43 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Income | | \$ |
| Costs less income | <i>This is the maximum amount you can request from CCS</i> | \$2959.43 |
| Amount you are requesting from the Creative Communities Scheme | | \$2959 |

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--------|----------|---------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------------|------------------------------|-----------------|--|
| 21/09/2021 | Solo Exhibition (Queenstown) | 1000 | Yes |
| | | | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include within your reserves statement or policy what the funding is reserved for.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
 - ☐ complete the project within a year of the funding being approved
 - ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
 - ☐ return any unspent funds
 - ☐ keep receipts and a record of all expenditure for seven years
 - ☐ participate in any funding audit of my organisation or project conducted by the local council
 - ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
 - ☐ acknowledge CCS funding at event openings, presentations, or performances
 - ☐ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
 - ☐ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
 - ☐ I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
 - ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
 - ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

| | | |
|---------|---|--|
| Name | Marc Blake | |
| | (Print name of contact person/applicant) | (Print name of parent/guardian for applicants under 16 years of age) |
| Signed: |  | |
| | (Applicant or arts organisation's contact person) | (Parent/guardians signature for applicants under 16 years of age) |
| Date: | 8 August 2022 | |
| | | Date: |

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.

**Kerry Hastie**

11 February 2022 at 2:53 PM

RE: A4 print onto heavy card

To: BROKER Galleries

Hi Marc

Many thanks for your file. I have found the previous job bag so have your job booked into production with the same specs as that one (9 Feb 2021 - \$30.00+gst)

will be ready to collect on Tuesday.

Have a lovely weekend.

Kerry

Kerry Hastie

Director



59 Gorge Road, Queenstown 9300

Tel (03) 442 5992 ext 218 | mobile 021 374 233

[Website](#) | [email](#) | [upload](#)

PRIDE IN PRINT AWARDS

Picturebox Ltd.
36 Grant Road
Frankton
Queenstown

20 July 2022

QUOTATION (Estimate)

Installation and de-installation of artworks at Central Stories, Alexandra for Marc Blake exhibition.

- Paintings, framed photographic works, 4K OLED television.
- May 2023

| | | |
|--------------------|----------|--------------------------|
| Labour & materials | 12 Hours | \$525 |
| Travel | 2 Hours | \$75 |
| | | <u>\$600 (incl. GST)</u> |

Promotional Printing (Vinyl wall text)

\$300 (incl. GST)

- Vinyl lettering (layout, print, cut, install backing)
- Approx. 500 words, variable sizes (10m)

ANZ
06-0241-0255055-00
GST 99-654-112



TAX INVOICE

Marc Blake
NEW ZEALAND

Invoice Date Sign It Signs Ltd
166 Glenda Drive
Invoice Number Frankton
Queenstown
GST Number www.signitsigns.co.nz
97-361-096

| Description | Quantity | Unit Price | Amount NZD |
|--|----------|------------|------------|
| Item Title: A1 Poster - Laminated Description: A1 Poster - Laminated X2 A1 posters MATT LAM Artwork: To be supplied Size: 594mm x 841mm Material: Standard Poster Stock - DTech Photopaper Delivery: TO BE INSTALLED Finishing: Trim to Size Notes: MATT LAM Qty: 1 | 1.00 | 114.50 | 114.50 |
| Item Title: Install Description: Install Time Delivery: INSTALL Qty: 1 | 1.00 | 85.00 | 85.00 |
| Subtotal | | | 199.50 |
| TOTAL GST 15% | | | 29.93 |
| TOTAL NZD | | | 229.43 |

Due Date: QUOTATION

Bank account details:
12-3195-0002498-00

Swift Code: ASBBNZ2A

Ph: 03 442 2020
Email: accounts@signitsigns.co.nz

NON-ACCEPTANCE OF CHEQUES FOR ACCOUNT PAYMENTS FROM 1st April 2021

We also have eft-pos and credit card facilities
Interest and/or collection costs will be charged on overdue amounts.
All goods remain the property of Sign It Signs until paid for in full.



aaaaaaa

Quotation Form

501a Blenheim Road, Christchurch, New Zealand

P O Box 6053, Christchurch 8442, New Zealand

PHONE: 03 348 8219 FAX: 03 348 2945

NZ FREE PHONE: 0800 15 15 15

email: christchurch.vehicles@hirepool.co.nz

To: Marc Blake
Ph 027 5112721

From: Hirepool Vehicles
Christchurch
Hannah Hancox

Email: marcblake2020@gmail.com

Date: 09/08/2022

Hello Marc

Thank you for enquiring with Hirepool Vehicle Rentals.
Costs as per your phone call are set out below.

Pick Up Christchurch 8am 30/04/2023
Return Christchurch 8am 31/04/2023

1 Day Hire

| | | |
|----------------|--------------------------------|------------------------|
| Maxi Cargo Van | 1 Day rate | \$153.00 |
| | Insurance | \$45.00 (Excess \$500) |
| | GST | \$29.70 |
| | Estimated total | \$227.70 |
| | Excess kms rate after 150 free | 17.25c per km |

If you have any queries or wish to book, please do not hesitate to contact us.

Regards,
Hannah Hancox

Begin forwarded message:

From: Paula Stephenson <prs5031@gmail.com>
Subject: Re: Exhibition at Central Stories dates + Price confirmation
Date: 4 August 2022 at 4:30:38 PM NZST
To: Studio Marc Blake <studio@marcblake.co.nz>

Hi Marc

Please see below the information that you have been waiting for.

Yes the dates 1-31st May 2023 work for us.

To hire both galleries for the month of May is \$1000.00. These are the new new rates that will come into force beginning of 2023.

If you could draft a letter inviting you to exhibit, for me to sign, that would be very much appreciated.

Good luck with your application and please don't hesitate to contact me for any further information/ help.

Thank you

Kind regards
Paula
Central Stories Museum
Alexandra

Sent from my iPhone



Creative Communities Scheme

Application Form

Funding for local arts projects

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CLOSING DATE:

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Alexandra 9340***

Phone: 03 440 0056

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- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | My project has an arts or creative cultural focus |
| <input checked="" type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input checked="" type="checkbox"/> | I have answered all of the questions in this form |
| <input checked="" type="checkbox"/> | I have provided quotes and other financial details |
| <input checked="" type="checkbox"/> | I have provided a detailed summary of what the applied CCS funding amount is requested for |
| <input type="checkbox"/> | I have provided other supporting documentation |
| <input checked="" type="checkbox"/> | I have read and signed the declaration |
| <input checked="" type="checkbox"/> | I have made a copy of this application for my records |

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group?

Individual

☒

Group

☐

Full name of applicant:

Matthew Galloway

Contact person (for a group):

Street address/PO Box:

Suburb:

Town/City:

Dunedin

Postcode:

9077

Country:

New Zealand

Email:

Telephone (day):

All correspondence will be sent to the above email or postal address

Name on bank account:

M A & M C Galloway

GST number:

N/A

Bank account number:

If you are successful, your grant will be deposited into this account and proof of bank account will need to be provided

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☐

No:

☒

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☒

Word of mouth

☐

Other (please provide detail)

PART 2: PROJECT DETAILS

Project name: The Power that Flows Through Us

Brief description of project:

A multi-site public art project exploring the social, political, and economic consequences of the construction of the Clyde Dam.

Project location, timing and numbers

Venue and suburb or town:

Clyde township and dam

Start date:

24 November 2022

Finish date:

8 January 2023

Number of *active* participants:

10

Number of viewers/audience members:

3500

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

☐

Diversity: Support the diverse artistic cultural traditions of local communities

☐

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐

Craft/object art

☐

Dance

☐

Inter-arts

☐

Literature

☐

Music

☐

Ngā toi Māori

☐

Pacific arts

☐

Multi-artform (including film)

☐

Theatre

☒

Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐

Creation only

☐

Presentation only (performance or concert)

☐

Creation and presentation

☒

Presentation only (exhibition)

☐

Workshop/wānanga

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

I'm in the process of creating a multi-site "arts trail" employing drone footage, sculpture, design and publishing to examine the complicated, socio-political context of the Clyde Dam. Dedicated public exhibition sites have been confirmed in Cromwell Township in the historic precinct (see attached map for details). These installations will provide locals and tourists with a high-quality contemporary art experience, creating a deeper understanding of the region's political and environmental history.

I have received Ministry of Culture and Heritage Funding for the creation of this new work (\$20,000), but am now seeking funding to ensure that this project is accessible to the different audiences who will come into contact with it. I am applying for \$2500 for three things: standing outdoor signage to accompany the sculptural installations which will provide important contextual information to the project; a top-up to wages to employ an on-the-ground co-ordinator who will be on hand to engage with the local community during the exhibition; and speaker's fees for two public programmes including a panel discussion with local residents to share personal and historic stories regarding the various impacts and benefits of the dam, and a poetry reading with Brian Turner of poems written about the dam. These public programmes will create points of entry into the work for locals and visitors passing through Cromwell.

2. The process/Te whakatutuki: How will the project happen?

This project will take the form of an ambitious multi-site contemporary art installation comprised of several main elements: drone footage of the Clyde Dam installed as a projection in the historic Wishart stables; new sculptures of reproduced political cartoons from the era of the Dam's construction, and a new publication of writing and interviews with those who were involved in the construction of the dam as well as those opposed to it. This publication will take the form of a newspaper, and will be distributed in towns across the region. This project builds on work produced for the exhibition Optimism and its afterlives at Enjoy Contemporary Art Space in Wellington (2020), work from this exhibition can be seen here (<https://enjoy.org.nz/optimism-and-its-afterlives>).

With the sites confirmed, I have begun production of the work. I was given access to film the interior of the Clyde Dam in July and this footage is currently being edited. This film will be projected at large scale in the Wishart stables in the historic precinct in Cromwell. I have undertaken, or plan to undertake a number of interviews with people involved on both sides of the Dam issue including Peter Mead, Elwyn Hughes, and Edward Ellison from Ōtakau Marae. I am currently designing the newspaper these will feature in, with 2000 copies made available for free in newspaper distribution boxes in Cromwell, Clutha, and Clyde. All these works will be on display for six weeks.

I will travel with a technician (Jon Wilson) and curator (Jamie Hanton) a week before the project opens to install the work. Funding from the Ministry of Culture and Heritage. We hope to host one of the public programme events during the opening weekend of the exhibition with the second occurring towards the end. Rebekah de Jong has been engaged as an on-the-ground project manager once the exhibition is underway to answer any questions that may come up from local communities and ensure that the works remain in place and operational. At the close of the exhibition I will travel to de-install the works.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

I have been in consultation with a wide range of community groups and advocates based in and around central Otago for over two years. It's incredibly important that this project reflects the diversity of opinions and perspectives of those involved with the creation of the dam. I have also been in conversation with arts, culture, and heritage groups who have been instrumental in securing the sites in which the artworks will be installed including Jennifer Hay at the Cromwell Museum, Rebekah de Jong, and Helen Scoles as well as others from Old Cromwell Inc.

Biographies of key project personnel follow:

Matthew Galloway is an artist, designer and researcher based in Ōtepoti Dunedin. His research-based practice employs the tools and methodologies of design in an editorial way, and often within a gallery context. This way of working emphasises design and publishing as an inherently political exercise and involves an interdisciplinary approach to producing publications and art objects. In 2019 he was awarded a residency at Cria747 in Turin, Italy. In 2016 he was a selected participant in Talente International Craft Fair, Munich, Germany, and ART1816, Tindouf, Algeria. He was awarded with a Merit Award at the 2016 National Contemporary Art Awards for *Fountain is a Copy?* — a collaboration with Ella Sutherland. Galloway is currently based in Dunedin, New Zealand. Recent exhibitions include *The Factory & its Memories*, Cria747, Turin, Italy (2019); *The Freedom of the Migrant*, The Physics Room, Ōtautahi (2019) and Dunedin Public Art Gallery, Ōtepoti (2018); *Provincia 53*, Art, Territory and Decolonisation, Museo de Arte Contemporáneo de Castilla y León, León, Spain, and *This Time of Useful Consciousness*, The Dowse Art Museum, Te Whanganui-a-Tara, Aotearoa New Zealand (both 2017). He is also the founding editor of *Pan journal* (online and short-run print), initiated in 2020.

Providing curatorial support for this project is Jamie Hanton. Based in Ōtautahi Christchurch, Hanton is a curator, writer, and art advisor who has worked in the visual arts sector for over 15 years. He was Director of the non-commercial art project space, The Blue Oyster between 2011-14, and Curator Art Collections Kaitiaki Toi at the University of Canterbury, 2014-16. Between 2016-21 he was Director of The Physics Room Contemporary Art Space where he initiated the Unconditional series of exhibitions which saw The Physics Room partner with a number of regional galleries around Te Waiapouamu including the Suter Gallery, Nelson, the Ashburton Art Gallery, the Aigantighe Art Gallery, Timaru, and The Eastern Southland Gallery, Gore. He is currently the Managing Curator of SCAPE Public Art. He enjoys the challenge of working in the public realm, and believes that non-traditional spaces are where the most vital and urgent work can take place.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

This project will deliver to the Access and participation criterion: creating opportunities for local communities to engage with, and participate in local arts activities. Central Otago has a rich art scene with a great deal of painters and photographers working, living, and selling in the area. It does not, however, accommodate non-commercial contemporary public art. This project will utilise two main sites: the Clyde Dam and the Cromwell Heritage Precinct to present large-scale temporary public artwork. By working in these highly visible and accessible areas, local communities and visitors to the area will be able to freely engage with high quality public art. This application, which will support the interpretation of these artworks through professional signage, an on-the-ground co-ordinator, and two public events, is intended to ensure that local communities are able to engage with the work on their own terms, that they have the resources and opportunities to find out more about the complex issues surrounding the dam's construction and its consequences.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☒ Include GST in your budget

| | | |
|---|--|--------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| Sculpture fabrication | New public artworks made from powder-coated steel | \$3000 |
| Drone footage of dam | Interior footage shot with drone showing the dam in action | \$2500 |
| Newspaper boxes | Placed in X sites around Central Otago these will hold the newspapers | \$3500 |
| Newspaper production | Printing of 2000 copies of the newspaper | \$1135 |
| Writer's fees | To produce content for the newspaper | \$1500 |
| Artist fee | To create new work | \$2500 |
| Curator fee | To assist with planning, writing, and logistics | \$1500 |
| Project co-ordinator fee | Working on the ground before and during the exhibition | \$3000 |
| Travel and accommodation | Trips to research, shoot footage, and install artwork | \$1000 |
| Signage production | Free-standing signs to accompany each site | \$1500 |
| Public programme fees | Speaker fees for a panel discussion and a poetry reading | \$750 |
| Equipment hire | Projector hire | \$615 |
| | | |
| | | |
| | | |
| Total Costs | | \$22500 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| Ministry of Culture and Heritage Grant | Grant to produce new work for public display in Central Otago | \$20,000 |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Income | | \$20,000 |
| Costs less income | <i>This is the maximum amount you can request from CCS</i> | \$2500 |
| Amount you are requesting from the Creative Communities Scheme | | \$2500 |

From: [Jamie Hanton](#)
To: [Judith Whyte](#)
Cc: [Matthew Galloway](#)
Subject: Re: Creative Communities Application
Date: Friday, 12 August 2022 2:35:26 pm
Attachments: [image002.png](#)

Kia ora Judith,

Apologies for that, the breakdown is as follows:

Signage: \$1500, this is based on an approximate from a Christchurch sign-maker who has said 3 standing signs would cost \$500 each. We don't have quotes for this currently but can get some to you in the next week.

Speaker fees: \$750, this is based on \$250 per speaker x 3, one of which will be Brian Turner and then two panelists (TBC) for the community session.

Co-ordinator top-up: \$250 (for a total of \$3000, \$2750 of which comes from the Ministry of Culture and Heritage fund): 75 hours at \$40 an hour.

Is that what you are looking for?

Many thanks,
Jamie

On Fri, Aug 12, 2022 at 1:12 PM Judith Whyte <judith.whyte@codc.govt.nz> wrote:

Kia ora Jamie thank you for submitting the CCS application. Missing from the application is the breakdown of what the 2,500 will be used towards and quotes and financial information to back this up.

Could you please provide kind regards Judith



JUDITH WHYTE
PARKS AND RECREATION ADMINISTRATION OFFICER
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New Zealand

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m +64 27 328 1100
e judith.whyte@codc.govt.nz
w www.codc.govt.nz

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Residential Zoning

We want your feedback on the proposed changes to the residential chapter of the District Plan.

Visit: lets-talk.codc.govt.nz/plan-change-19 for all the details.



PLAN 19
CHANGE

From: Jamie Hanton <jamiehanton@gmail.com>
Sent: Friday, 12 August 2022 1:00 pm
To: Judith Whyte <judith.whyte@codc.govt.nz>
Cc: Matthew Galloway <matthew.galloway@gmail.com>
Subject: Re: Creative Communities Application

Kia ora Judith,

Please find attached the Creative Communities application with two supporting documents: an early concept plan that has a map of sites, and an updated plan that shows the sculptural works.

Please don't hesitate to contact me or Matt if you have any questions.

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/unconfirmed |
|--------------|----------------------------------|----------|-----------------------|
| August 2021 | Ministry of Culture and Heritage | \$20,000 | Confirmed |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|---------------|-----------------|--|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include within your reserves statement or policy what the funding is reserved for.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations, or performances
- ☐ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

Name

Matthew Galloway

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

Matthew Galloway

(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

12/08/2022

Date:

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.

Nga mihi,

Jamie

On Mon, Jul 18, 2022 at 9:40 AM Judith Whyte <judith.whyte@codc.govt.nz> wrote:

Thanks Matt and Jamie for clarifying, look forward to receiving you CCS Application.

Regards Judith



JUDITH WHYTE
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New Zealand

p +64 3 440 0618
m +64 27 328 1100
e judith.whyte@codc.govt.nz
w www.codc.govt.nz

FOLLOW US ON



From: Matthew Galloway <matthew.galloway@gmail.com>
Sent: Monday, 18 July 2022 9:24 am
To: Judith Whyte <judith.whyte@codc.govt.nz>
Cc: Jamie Hanton <jamiehanton@gmail.com>
Subject: Re: Creative Communities Application

Kia ora Jamie and Judith,

Jamie - thanks for kicking off this conversation, and hi again Judith - thanks for all your help connecting us with the right people earlier this year - everyone has been so helpful!

We do not have any CNZ money, only a grant from the Ministry of Culture and Heritage. I have been in touch with them, and they have encouraged me to seek CNZ or Creative Communities grants for additional funding.

I hope that helps clarify?

Thanks,

Matt

On Wed, 13 Jul 2022 at 10:28, Judith Whyte <judith.whyte@codc.govt.nz> wrote:

Good Morning Jamie I was of the understanding that Matt already has Creative NZ Funding is this correct? If yes then we are unable to fund with a CCS Application. Could you advise Kind regards Judith



JUDITH WHYTE
PARKS AND RECREATION ADMINISTRATION OFFICER
1 Dunorling Street
PO Box 122, Alexandra 9340
New Zealand

p +64 3 440 0618
m +64 27 328 1100
e judith.whyte@codc.govt.nz
w www.codc.govt.nz

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HOW DO WE MEASURE UP?

Tell us what you think of the services and facilities we provide.

Go to <https://lets-talk.codc.govt.nz/codc2022> to take our 2022 Residents' Survey.



From: Jamie Hanton <jamiehanton@gmail.com>
Sent: Wednesday, 13 July 2022 10:14 am
To: Judith Whyte <judith.whyte@codc.govt.nz>
Cc: Matthew Galloway <matthew.galloway@gmail.com>
Subject: Creative Communities Application

Kia ora Judith,

I hope this finds you well! I'm just getting in touch because Matt Galloway and I are looking to put an application into the next round of the Central Otago Creative Communities fund. I believe you've been in touch with Matt about the project earlier this year. I'm assisting Matt with some curatorial / logistical things.

Things are really starting to take shape and we have a number of sites confirmed around the Heritage precinct in Cromwell, with a few more to be confirmed around Clyde.

We have received some Ministry of Culture and Heritage Funding and Matt is able to draw on some research funds for the fabrication and installation of the work, but we would be looking for some additional support to help with the production of didactic signage and to pay someone to take care of the work while it is up, approximately four-to-six weeks from mid-late November through Christmas. We'd also look at co-ordinating with whoever was looking after the work to run some public programming which may include talks or workshops for the local community. Do you think these activities would be supported by the Creative Communities Fund? We'd really love the project to come alive for the local communities and think that good signage and human interpretation would help with this!

Please let me know if you have any questions, we could potentially share an update of the project before the application goes in.

Thanks for your help with this!

Nga mihi,

Jamie Hanton

--

Matthew Galloway

+64 27 426 6313

matthew-galloway.co.nz



10/08/2022

To Creative Communities,

Please find attached our application for funds toward a two-day copper wire weaving workshop we hope to offer to the community in November 2022.

Through conversations with members and non-members of the Central Otago Art Society as well as a survey we initiated in 2021 it became evident that there is an increased appetite for arts workshops in Central Otago.

After discussion within our committee, we decided to coordinate a 2-day workshop in November. If this is successful, we agreed to look at creating a plan to host a series of similar workshops in 2023 over a 12-month period.

We hope to hold classes which we believe will appeal to a diverse range of people in our community, in arts disciplines not normally offered in Central Otago. Our intention is to keep workshop participation costs low to ensure they are accessible to the wider community.

The Central Otago Art Society committee would like to thank you for taking the time to consider our application.

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

Full name of applicant: CENTRAL OTAGO ART SOCIETY

Contact person (for a group): NIGEL WILSON

Street address/PO Box: [REDACTED]

Suburb: [REDACTED] Town/City: ALEXANDRA

Postcode: 9320 Country: New Zealand

Email: [REDACTED]

Telephone (day): [REDACTED]

All correspondence will be sent to the above email or postal address

Name on bank account: CENTRAL OTAGO ART SOCIETY GST number: N/A

Bank account number: [REDACTED]

If you are successful, your grant will be deposited into this account and proof of bank account will need to be provided

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā: ☒ Detail: [REDACTED]

Māori: ☐ Detail: [REDACTED]

Pacific Island: ☐ Detail: [REDACTED]

Asian: ☐ Detail: [REDACTED]

Middle Eastern/Latin American/African: ☐ Detail: [REDACTED]

Other: ☐ Detail: [REDACTED]

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☒ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐ Council website ☐ Creative NZ website ☐ Social media

☐ Council mail-out ☐ Local paper ☐ Radio

☐ Council staff member ☐ Poster/flyer/brochure ☒ Word of mouth

☐ Other (please provide detail) [REDACTED]

PART 2: PROJECT DETAILS

Project name: COPPER WIRE WEAVING WORKSHOP

Brief description of project:

day COPPER WIRE WEAVING IS A UNIQUE CRAFT TO BE TUTORED BY TALENTED ARTIST JASMINE CLARK. IT IS THE FIRST WORKSHOP OF ITS TYPE TO BE HELD LOCALLY

Project location, timing and numbers

Venue and suburb or town: ALEXANDRA COMMUNITY HOUSE

Start date: 05/11/2022 **Finish date:** 06/11/2022

Number of active participants: 10

Number of viewers/audience members: N/A

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

- ☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities
- ☐ **Diversity:** Support the diverse artistic cultural traditions of local communities
- ☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Craft/object art | <input type="checkbox"/> Dance | <input type="checkbox"/> Inter-arts |
| <input type="checkbox"/> Literature | <input type="checkbox"/> Music | <input type="checkbox"/> Ngā toi Māori |
| <input type="checkbox"/> Pacific arts | <input type="checkbox"/> Multi-artform (including film) | <input type="checkbox"/> Theatre |
| <input type="checkbox"/> Visual arts | | |

Activity best describes your project? (select **ONE** and mark with an X)

- | | |
|--|---|
| <input type="checkbox"/> Creation only | <input type="checkbox"/> Presentation only (performance or concert) |
| <input type="checkbox"/> Creation and presentation | <input type="checkbox"/> Presentation only (exhibition) |
| <input checked="" type="checkbox"/> Workshop/wānanga | |

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

TO OFFER THE LOCAL COMMUNITY AN OPPORTUNITY TO PARTICIPATE IN A UNIQUE SCULPTURE WORKSHOP. NO PREVIOUS EXPERIENCE IS REQUIRED SO IT IS HOPED TO DRAW ON A WIDER RANGE OF PEOPLE: YOUNGER, MALE AS WELL AS FEMALE PARTICIPANTS

2. The process/Te whakatutuki: How will the project happen?

COAS COMMITTEE FACILITATES CLASSES & WORKSHOPS FOR MEMBERS & LOCALS. WE PROVIDE A VENUE & ADVERTISE LOCALLY. Liaison with the tutor to confirm numbers, costs, requirements for the weekend

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

JASIMINE CLARK IS A SCULPTURAL ARTIST BASED IN ARROWTOWN. SHE WILL TEACH TECHNIQUES TO CREATE COPPER WIRE SCULPTURES. SHE IS PASSIONATE ABOUT HER CRAFT & AM SURE SHE WILL INSPIRE PARTICIPANTS TO CONTINUE BEING CREATIVE AFTER THIS WEEKEND.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

THIS IS THE FIRST WORKSHOP OF ITS KIND IN THE AREA. NO PREVIOUS EXPERIENCE IS REQUIRED. MATERIALS ARE SUPPLIED. IT IS OVER A WEEKEND. ALLOWING YOUNGER PEOPLE WHO WORK AN OPPORTUNITY TO PARTICIPATE. FUNDING TO HELP WITH COSTS WILL OPEN TO THOSE WITH LIMITED FINANCIAL ABILITY.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☒ Include GST in your budget

| | | |
|---|--|--------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| Tutors Fees & materials | x2 days | \$960 |
| Advertising in The News | x2 | \$309 |
| Promotional Material Design & Print | | \$144.68 |
| Venue Hire x 2 Full days | | \$230.00 |
| Advertising CO App x 2 | | \$82.92 |
| Project Coordination | 15 hours volunteer @ \$25 p.h | \$(375.00) |
| Total Costs | W Volunteer (\$2101.60) - | \$1726.60 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| Workshop fee | Based on 8 pax attending 8 pax @ \$100.00 for 2 days | 800.00 |
| Total Income | | \$ |
| Costs less income | This is the maximum amount you can request from CCS | \$926.00 |
| Amount you are requesting from the Creative Communities Scheme | | \$926.60 |

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|-----------------|--------|----------|---------------------------|
| 2021 | N/A | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|-------------------------------------|-----------------|--|
| 2020 | Denis Kent Retrospective Exhibition | \$2869 | Yes. |
| | | | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include within your reserves statement or policy what the funding is reserved for.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations, or performances
- ☒ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Name

Judy Campbell

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

J. Campbell

(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

10/08/20

Date:

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.



TAX INVOICE

Central Otago Art Society

Invoice Date
17 Dec 2021

Invoice Number
INV-12812

GST Number
120-770-705

The Inland App
Company Ltd t/a The
Central App
28 Old Golf Course
Road
accounts@centralapp.n
z
0272990479
NZBN 9429043326785

| Description | Quantity | Unit Price | Amount NZD |
|---|----------|-----------------------|-------------|
| Art At The Packing Shed listing in the Whats On Guide for 14 days. From (1st Jan 2022 at 5:30am) | 1.00 | 36.05 | 36.05 |
| | | Subtotal | 36.05 |
| | | TOTAL GST 15% | 5.41 |
| | | TOTAL NZD | 41.46 |
| | | Less Amount Paid | 41.46 |
| | | AMOUNT DUE NZD | 0.00 |

Due Date: 24 Dec 2021

Thank you for your business - it is really appreciated!
We prefer payment by internet banking to 03-1733-0097094-000.

PAYMENT ADVICE

To: The Inland App Company Ltd t/a The Central App
28 Old Golf Course Road
accounts@centralapp.nz
0272990479
NZBN 9429043326785

Customer Central Otago Art Society
Invoice Number INV-12812
Amount Due 0.00
Due Date 24 Dec 2021
Amount Enclosed

Enter the amount you are paying above



25/03/2021

Hello Arts Society

This letter is to inform you that as of April 1st we are changing our pricing model.

- Pricing is now shown and will be quoted as **inclusive** of GST.
- We have changed the periods we consider to be half and full days:
 - Half day is from 3.00 – 4.50 hours
 - Full day is from 5.00 – 8.00 hours
- There have been increases in some charges to meet increasing costs. We have tried to minimise these where possible.

| | Hour | Half Day | Full Day |
|-------------|---------|----------|----------|
| Room A | \$21.50 | \$61.00 | \$95.00 |
| Room A & B | \$30.00 | \$87.00 | \$130.00 |
| Room B or C | \$13.00 | \$35.00 | \$52.00 |
| Room D | \$11.00 | \$30.00 | \$45.00 |

Member Groups will have the 10% discount applied to these prices.

Please feel free to get in touch with us if you have any questions.

Kind Regards

Jane Scott
Administration Secretary
Alexandra Community House
14 – 20 Centennial Avenue
Alexandra
03 440 0740
admin@ach.org.nz



CENTREPOINT MALL
P: 03 448 7788
E: INFO@PRINTCENTRE.CO.NZ



QUOTE

Central Otago Art
Society

Quote Date
29 Jun 2022

Valid Until
20/07/2022 12:00:00 a.m.

Quote Number
QU-1108

Account Number

Reference

GST Number
067-356-829



| Description | Quantity | Unit Price | Disc % | Discount Amount | GST | Amount NZD |
|--|----------|------------|--------|-----------------|-----|---------------|
| A4COL3, A4 Colour Print 21 - 50 | 30.00 | 0.87 | | | 15% | 26.10 |
| P300A4-1, A4 Silk Gloss/Matt 300GSM | 30.00 | 0.99 | | | 15% | 29.70 |
| Design, Design - per hour | 1.00 | 70.00 | | | 15% | 70.00 |
| Subtotal [includes discount of] | | | | | | 125.80 |
| Total GST 15% | | | | | | 18.88 |
| TOTAL NZD | | | | | | 144.68 |

Terms and conditions

1. This quotation is valid for a period of 30 days.
2. The quotation is based on the order specification as detailed above.
3. If the number of items included in the order is increased the unit price would be reduced accordingly.

THE News

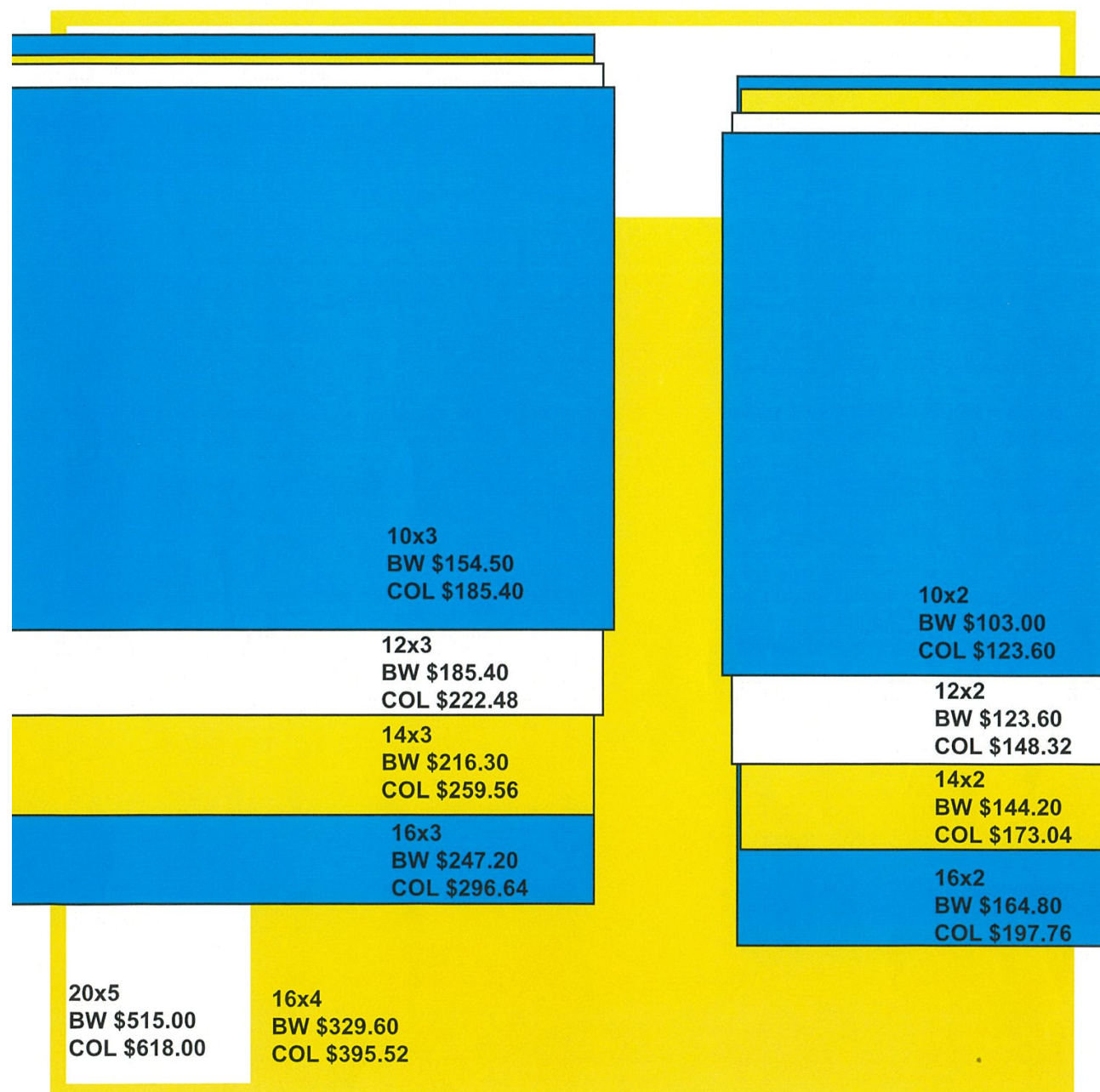
Lakes District & Central Otago

Sample Price and Sizes

1 column = 3.4cm
2 column = 7.3cm
3 column = 11.1cm

4 column = 15.0cm
5 column = 18.8cm
6 column = 22.6cm

7 column = 26.5cm
Height for full page 38cm



Copper wire weaving workshop with Jasmine Clark

2 x day wire weaving workshop, 10am - 3pm 5/6 November 2022

Class limit 10

Tutor fees \$800

Materials \$160

Come and learn copper wire weaving with Arrowtown artist Jasmine Clark, on this 2 x day course you will learn techniques to create your own beautiful copper wire sculptures and baskets.

instagram/facebook @jasmineclarkartist



CENTRAL OTAGO ART SOCIETY INCORPORATED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

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CENTRAL OTAGO ART SOCIETY INCORPORATED**Statement of Responsibility
For the year ended 31 December 2021**

The committee members accept responsibility for the preparation of annual financial statements and the judgements used in the attached financial statements.

The committee accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the society's financial reporting.

It is the opinion of the committee that the annual financial statements for the year ended 31 December 2021 fairly reflect the financial position and operations of the society.

The Society's 2021 financial statements are authorised for issue by the Committee.

Name:

Name:

Signature:

Signature:

Date:

Date:

| |
|---|
| <p>Central Otago Art Society</p> <p>Entity Information</p> <p>"Who are we?", "Why do we exist?"</p> <p>Year ending 31 December 2021</p> |
|---|

| | |
|---|---|
| Legal Name of Entity:* | Central Otago Art Society Incorporated |
| Other Name of Entity (if any): | |
| Type of Entity and Legal Basis (if any):* | Incorporated Society/Registered Charity |
| Registration Number: | CC41733 |

Entity's Purpose or Mission: *

As a Society we foster and encourage participation in the visual art sector in the local community
Development of creativity and skills from beginners to exhibiting artists through tutored
workshops & regular classes, guest speakers and social events.

Exhibitions not only for artists but to give the public an appreciation of visual art

Donations made to organisations, where appropriate, within the local art community

Entity Structure: *

AGM held March each year – open to members and general public

Election held for President, Vice President, Secretary, Treasurer/Membership, Newsletter
Editor, Exhibition Secretary and up to seven committee members

One patron has been appointed and currently four life memberships have been awarded

COAS is a member of Arts and Crafts Inc – a separately Incorporated Entity that acts a parent
group to 6 other arts and crafts groups

Central Otago Art Society

Entity Information

"Who are we?", "Why do we exist?"

Year ending 31 December 2021

Main Sources of the Entity's Cash and Resources:*

Annual Subscription (approx. 90 members)

Exhibitions – At least two per year – January, Easter, September

Sponsors – fund prizes for our major Blossom Festival Exhibition

Grants from local bodies to help fund Workshops, classes & Art Events

Assets – lighting and screens for exhibitions

Main Methods Used by the Entity to Raise Funds:*

Subscriptions – cover running costs

Exhibitions – artist entry fees, commission from sales, raffles

Covers cost to run exhibitions plus surplus

Entity's Reliance on Volunteers and Donated Goods or Services: *

COAS relies on committee volunteers for day to day running of the Society

Exhibitions require many hours of voluntary input

Key positions, such as Newsletter Editor, Exhibition Secretary, Treasurer & Membership Website Editor, require much greater specialised input and are reimbursed

Central Otago Art Society

Entity Information

"Who are we?", "Why do we exist?"

Year ending 31 December 2021

Additional Information*

The Central Otago Art Society is spread over a wide area – as well as Central Otago membership encompasses Otago, Southland, South Canterbury

This leaves a small group in Alexandra to rely on for voluntary input

Contact details

| | |
|---|------------------------------------|
| Physical Address: | 14-20 Centennial Avenue, Alexandra |
| Postal Address: | |
| Phone/Fax: | 027 2929 258 Treasurer |
| Email/Website: | centralotagoartsociety@gmail.com |
|  | |
|  | |

Central Otago Art Society
Statement of Service Performance
"What did we do?"
Year ending 31 December 2021

Description of the Entity's Outcomes:

Art classes & workshops are advertised to local community as well as members
This gives the public a chance to experience new mediums & ideas with the opportunity to develop skills on an ongoing basis.
Exhibitions are not only for artists but to give the general public an ongoing appreciation for visual arts

| Description and Quantification (to the extent practicable) of the Entity's Outputs:* | Actual* | Budget | Actual* |
|--|-----------|-----------|-----------|
| | This Year | This Year | Last Year |
| Exhibitions (Jan April Sept) | 2 | 3 | 2 |
| Art Classes – 6 weekly drawing blocks x 8 pupils | | | |
| Workshops tutors as available | 0 | 2 | 0 |
| Monthly newsletters | 8 | 12 | 8 |
| Monthly Art – 2 Mondays per month | 19 | 20 | 19 |
| Social nights – guest speakers | 1 | 3 | 2 |
| | | | |
| | | | |

Additional Output Measures:

Website operating well and attracting interest and enquiries from wider community. www.centralotagoartsociety.com

Facebook page now set up running in conjunction with website

Additional Information:

Donations made to Clyde Lodge for use of building for exhibitions
COAS now donates an end of year prize to the Dunstan High School Art Dept
This is usually a new publication of a NZ art book

Ability to donate being reassessed after 2020 COVID restrictions

CENTRAL OTAGO ART SOCIETY INCORPORATED
Statement of Financial Performance
For the Year Ended 31 December 2021

| <u>Income</u> | 2021 | 2020 |
|---|---------------|----------------|
| Subscriptions | 1,710 | 1,930 |
| Grants | | |
| Alexandra Community Arts Grant (Tutor Fees) | 2,000 | 500 |
| Trust Power (Dennis Kent Retro) | - | 1,000 |
| CODC Creative Communities (Dennis Kent Retro) | - | 2,869 |
| Total Grants | 2,000 | 4,369 |
| Commission from Exhibition Sales | 5,334 | 5,133 |
| Exhibition Income | | |
| Raffles | 1,575 | 827 |
| Entry Fees | 960 | 880 |
| Admission | 2,312 | 1,596 |
| | 4,847 | 3,303 |
| Other Income | | |
| Art Class | 2,040 | 1,470 |
| Sponsorship | 3,000 | 3,000 |
| Donations | 160 | - |
| Interest | 420 | 939 |
| | 5,620 | 5,409 |
| Total Income | 19,511 | 20,144 |
| <u>Expenditure</u> | 2021 | 2020 |
| Exhibition Expenses | | |
| Catering | 708 | 1,045 |
| Exhibition Honorarium | 500 | 500 |
| Easter Exhibition | 27 | - |
| Dennis Kent Retrospective | - | 3,869 |
| Packing Shed Expenses | - | 1,230 |
| Blossom Festival - Other | 1,537 | - |
| | 2,772 | 6,644 |
| Prize Payments | 3,500 | 3,500 |
| Art Class Expenses | | |
| Tutor Fees | 3,000 | 2,760 |
| | 3,000 | 2,760 |
| Other Expenses | | |
| Accountants Review Fees | 978 | 920 |
| Advertising | 973 | 802 |
| Arts & Crafts Affiliation | 30 | 30 |
| Bank Fees | 526 | 481 |
| Donations | 369 | - |
| Hall Hire | 800 | 1,565 |
| Insurance | 981 | 960 |
| Room Rent - Committee & Art Class | 1,078 | 874 |
| Newsletter Honorarium | 500 | 500 |
| Website Administrator Honorarium | 500 | 500 |
| Treasurer Honorarium | 500 | 2,000 |
| Printing & Stationery | 504 | 986 |
| Screen Storage | 1,140 | 2,280 |
| Sundry | 785 | 1,411 |
| | 9,664 | 13,309 |
| Non Cash Expenses | | |
| Depreciation (Note 3) | 319 | 9 |
| Total Expenditure | 19,255 | 26,222 |
| Net Profit / (Deficit) | 256 | (6,078) |

These financial statements are to be read in conjunction with the attached review opinion

CENTRAL OTAGO ART SOCIETY INCORPORATED
Balance Sheet
For the Year Ended 31 December 2021

| | Notes | 2021 | 2020 |
|-----------------------------------|-------|----------------------|----------------------|
| <u>EQUITY</u> | | | |
| <u>Accumulated Funds</u> | | | |
| Opening Balance | | 29,997 | 36,075 |
| Net Profit / (Deficit) | | 256 | (6,078) |
| Closing Balance | | <u>30,253</u> | <u>29,997</u> |
| Represented by: | | | |
| <u>Current Assets</u> | | | |
| SBS - Cheque Account | | 26 | 292 |
| BNZ - PayClip Account | | 2,172 | 2,122 |
| SBS - Term Deposit 14-561241 | | 22,256 | 21,935 |
| SBS - Term Deposit 22-561241 | | 6,860 | 6,761 |
| Prepaid Insurance | | 407 | 887 |
| Total Current Assets | | <u>31,721</u> | <u>31,997</u> |
| <u>Fixed Assets</u> | 3 | | |
| Plant & Equipment | | <u>532</u> | - |
| Total Fixed Assets | | <u>532</u> | - |
| <u>Less Liabilities</u> | | | |
| Grants Received in Advance | 5 | <u>2,000</u> | <u>2,000</u> |
| <u>Current Liabilities</u> | | <u>2,000</u> | <u>2,000</u> |
| Net Assets | | <u><u>30,253</u></u> | <u><u>29,997</u></u> |

 President

 Treasurer

These financial statements are to be read in conjunction with the attached review opinion

CENTRAL OTAGO ART SOCIETY INCORPORATED
Statement of Cash Flows
For the Year Ended 31 December 2021

| | 2021 | 2020 |
|--|----------------|----------------|
| | \$ | \$ |
| <u>Cash Flows from Operating Activities</u> | | |
| Cash was received from: | | |
| Donations, fundraising and other similar receipts | 6,735 | 10,196 |
| Fees, subscriptions and other receipts from members | 1,710 | 1,930 |
| Receipts from providing goods or services | 22,206 | 24,446 |
| Interest, dividends and other investment receipts | 420 | 939 |
| Cash was applied to: | | |
| Payments to suppliers and employees | 29,647 | 42,467 |
| Donations or grants paid | 369 | - |
| Net Cash Flows from Operating Activities | <u>1,055</u> | <u>(4,956)</u> |
| <u>Cash flows from Investing and Financing Activities</u> | | |
| Cash was received from: | | |
| Capital contributed from members | - | - |
| Sale of Investments | - | 4,963 |
| Cash was applied to: | | |
| Purchase of Investments | 420 | 916 |
| Purchase of plant & equipment | 851 | - |
| Capital repaid to members | - | - |
| Net Cash Flows from Investing and Financing Activities | <u>(1,271)</u> | <u>4,047</u> |
| Net Increase / (Decrease) in Cash | <u>(216)</u> | <u>(909)</u> |
| Opening Cash | 2,414 | 3,323 |
| Closing Cash | <u>2,198</u> | <u>2,414</u> |
| <u>This is represented by:</u> | | |
| SBS - Cheque Account | 26 | 292 |
| BNZ - PayClip Account | 2,172 | 2,122 |
| Total Cash | <u>2,198</u> | <u>2,414</u> |

These financial statements are to be read in conjunction with the attached review opinion

CENTRAL OTAGO ART SOCIETY INCORPORATED
Notes to Accounts
For the Year Ended 31 December 2021

1. Statement of Accounting Policies

a. Reporting Entity

The financial statements presented here are for the Central Otago Art Society Incorporated (the Society).

The Society has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

b. Measurement Base

2. Specific Accounting Policies

The following specific accounting policies which materially effect the measurement of financial performance and financial position have been applied.

a. Investments

Investments have been recorded at cost.

b. Fixed Assets

All fixed assets are stated at cost less depreciation using rates permitted by the Income Tax Act 2007.

c. Income Tax

As a registered charitable entity the Society is exempt from Income Tax having fully complied with all statutory conditions for these exemptions.

d. Goods and Services Tax (GST)

The Society is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

e. Bank Accounts & Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

f. Grants

Grants received are recognised as income, unless specific conditions attach to a grant and repayment is required when these conditions are not met. In these cases, the grant is treated as a liability until the conditions are met.

g. Tier 2 PBE Accounting Standards Applied

Central Otago Art Society has not adopted any Tier 2 PBE Accounting Standards in the preparation of these financial statements.

h. Changes in Accounting Policies

There have been no changes to accounting policies applied this year. All policies have been applied on a consistent basis with the previous year.

3. Asset Schedule

| Asset Description | Cost | Purchase Date | Current year depreciation | Sale Proceeds | Loss on Donation | Depreciation bought forward | Tax Book Value |
|-------------------------------------|---------------|----------------|---------------------------|---------------|------------------|-----------------------------|----------------|
| <u>Plant & Equipment</u> | | | | | | | |
| Light Fittings | 9,537 | 2005 | 0 | | | 9,537 | 0 |
| Screens | 9,846 | September 2006 | 0 | | | 9,846 | 0 |
| New Screens | 2,030 | September 2011 | 0 | | | 2,030 | 0 |
| Lap Top | 772 | April 2021 | 289 | | | 0 | 482 |
| Printer | 79 | April 2021 | 30 | | | 0 | 49 |
| | <u>22,264</u> | | <u>319</u> | <u>0</u> | <u>0</u> | <u>21,413</u> | <u>532</u> |

4. Related Parties

Honorariums are paid to members of the society for administration work performed. The amounts of the honorariums are set by the management committee and are disclosed in the statement of financial performance. There are no other related party transactions apart from those that occur in the ordinary course of business e.g. running art classes & tutorials. At 31 December 2021 no amounts were owing to related parties (Last year: \$0).

These financial statements are to be read in conjunction with the attached review opinion

CENTRAL OTAGO ART SOCIETY INCORPORATED
Notes to Accounts
For the Year Ended 31 December 2021

5. Grants in Advance

The Society received \$2,000 from Alexandra Community Arts Council for Monday Painters classes to be held in 2022. This grant has been recorded as a *liability* in the current year as it relates to classes that had not been held at balance date.

6. Covid 19 Impact

The Coronavirus Covid 19 Pandemic lockdown measures that have been in place over the past two years have created a number of challenges for the committee. In 2020 they resulted in the cancellation of the Easter Exhibition at Clyde, which is normally a significant source of income. In the current year no events were cancelled. We were able to successfully hold the Easter Exhibition at Clyde and the Revised Blossom Festival at a new venue, where the exhibition was held for a month. The committee responded to the drop in income by reviewing costs and reducing these where possible, while continuing to look at all other outgoing costs. While there remains some risk that coronavirus will continue to impact activities, the Society's reserves should ensure there is little risk to the ability of Central Otago Art Society to continue to operate on a solid financial footing.

These financial statements are to be read in conjunction with the attached review opinion



69 Tarbert Street
PO Box 267
Alexandra 9240
Tel: 08 440 0100
Fax: 08 448 8229
enquiries@icla.co.nz
www.icla.co.nz

INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT To the Members of Central Otago Art Society Incorporated

Report on the Financial Statements

We have reviewed the accompanying financial statements of Central Otago Art Society Incorporated, which comprise the Balance Sheet as at 31 December 2021, and the Statement of Financial Performance and Cash Flows for the year then ended, and Notes to the Financial Statements.

Committee Members' Responsibility for the Financial Statements

The Committee Members are responsible for the preparation and fair presentation of these financial statements in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit), and for such internal control as the Committee Members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The Committee Members are also responsible for the other information. The other information comprises the entity information and statement of service performance but does not include the financial statements and our conclusion thereon.

Assurance Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements. We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the financial statements, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of the financial statements in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

Our conclusion on the financial statements does not cover the other information (the entity information and statement of service performance) and we do not express any form of assurance conclusion thereon.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on the financial statements.

Other than in our capacity as assurance practitioner we have no relationship with, or interests in, Central Otago Art Society Incorporated.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the accompanying financial statements do not present fairly, in all material respects, the financial position of Central Otago Art Society Incorporated as at 31 December 2021, and of its financial performance and cash flows for the year then ended in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

ICL Chartered Accountants

**ICL Chartered Accountants Limited
Alexandra**

21 March 2022



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

March to September 2022

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, TYPE INTO
FORM AND RETURN THIS
FORM TO:**

***Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340***

Phone: 03 440 0056

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application, you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities are for the Central Otago District.

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided, please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

- | | |
|--------------------------|--|
| <input type="checkbox"/> | My project has an arts or creative cultural focus |
| <input type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input type="checkbox"/> | I have answered all of the questions in this form |
| <input type="checkbox"/> | I have provided quotes and other financial details |
| <input type="checkbox"/> | I have provided a detailed summary of what the applied CCS funding amount is requested for |
| <input type="checkbox"/> | I have provided other supporting documentation |
| <input type="checkbox"/> | I have read and signed the declaration |
| <input type="checkbox"/> | I have made a copy of this application for my records |

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

| | | | |
|-------------------------------|---------------------------|------------|-------------|
| Full name of applicant: | The Cromwell Pottery Club | | |
| Contact person (for a group): | Victoria Dawes | | |
| Street address/PO Box: | <div></div> | | |
| Suburb: | <div></div> | Town/City: | Cromwell |
| Postcode: | 9383 | Country: | New Zealand |
| Email: | <div></div> | | |
| Telephone (day): | <div></div> | | |

All correspondence will be sent to the above email or postal address

| | | | |
|-----------------------|-------------|-------------|--|
| Name on bank account: | Lyn Grey | GST number: | |
| Bank account number: | <div></div> | | |

If you are successful, your grant will be deposited into this account and proof of bank account will need to be provided

Ethnicity of applicant/group (mark with an X, you can select multiple options)

| | | | |
|--|-------------------------------------|---------|------------|
| New Zealand European/Pākehā: | <input checked="" type="checkbox"/> | Detail: | 38 Members |
| Māori: | <input type="checkbox"/> | Detail: | |
| Pacific Island: | <input type="checkbox"/> | Detail: | |
| Asian: | <input checked="" type="checkbox"/> | Detail: | 2 Members |
| Middle Eastern/Latin American/African: | <input type="checkbox"/> | Detail: | |
| Other: | <input type="checkbox"/> | Detail: | |

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☒ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

| | | |
|--|--|---|
| <input type="checkbox"/> Council website | <input type="checkbox"/> Creative NZ website | <input type="checkbox"/> Social media |
| <input type="checkbox"/> Council mail-out | <input type="checkbox"/> Local paper | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Council staff member | <input type="checkbox"/> Poster/flyer/brochure | <input checked="" type="checkbox"/> Word of mouth |
| <input type="checkbox"/> Other (please provide detail) | <div></div> | |

PART 2: PROJECT DETAILS

Project name: Raku Firing Display

Brief description of project:

For The Cromwell Pottery Club to put on a public display of Raku firing at the Waitangi Day Market in Old Cromwell.

Project location, timing and numbers

Venue and suburb or town:

Cromwell Pottery Club - Old Cromwell

Start date:

1 Oct 2022

Finish date:

6 Feb 2023

Number of *active* participants:

8

Number of viewers/audience members:

250

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

☐

Diversity: Support the diverse artistic cultural traditions of local communities

☐

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☒

Craft/object art

☐

Dance

☐

Inter-arts

☐

Literature

☐

Music

☐

Ngā toi Māori

☐

Pacific arts

☐

Multi-artform (including film)

☐

Theatre

☐

Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐

Creation only

☐

Presentation only (performance or concert)

☒

Creation and presentation

☐

Presentation only (exhibition)

☐

Workshop/wānanga

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

Raku firing is one of the most immediately captivating processes within the field of Ceramics and Pottery. Red hot pots are drawn from the kiln at the top temperature of the firing and put into containers of combustible materials. The flames are smothered and the smoke is captured by the work creating deep black clay and pearlescent glaze finishes. The outcomes are unpredictable and wildly exciting. As a process it is as fascinating to observe as it is to participate in.

About 12 months ago The Cromwell Pottery Club spent over \$800 repairing its Raku kiln. Since the repair took place the kiln has only been used once. Within the club there are very few remaining members that have experience using the kiln or the confidence to share the knowledge with other members of the club.

The club has in the past 18 months experienced an influx of new members who are eager to learn the Raku process from Lynne Wilson and to share the process with the community of Cromwell through a public firing demonstration on February 5th 2023 in conjunction with the Waitangi Weekend Market in Old Cromwell.

The ultimate goal of the project is that through the mentoring process with Lynne the participating members will be able to continue to Raku fire together and have the confidence to put on public demonstrations into the future at The Pottery Clubrooms in Old Cromwell.

2. The process/Te whakatutuki: How will the project happen?

The project will be broken down into four stages. To start each stage Lynne will lead a workshop that focuses on the main processes that go into successfully producing pieces through Raku firing. From what to consider when you start making the pieces to glazing and firing the kiln. The final stage will be a full day of Raku firing where Lynne supervises the participants as they take the lead firing the kiln.

Stage 1

1st October 2022 - Making pieces for Raku Firing 4hr Workshop

Lynne will share her experience with making pieces for Raku firing. This workshop will cover the important considerations that go into designing pieces that are able to withstand the Raku process. Participants will also learn some surface techniques that can be applied during the raw clay stages of making.

Between Stages 1 & 2 members will be making pieces for Raku in their own time with all of the considerations that Lynne has taught them in mind.

Stage 2

November 2022 - Raku Glazes and Glazing for the Kiln 4hr Workshop

Lynne will teach the group how to prepare glazes for Raku and demonstrate glazing techniques that everyone will use to get their work ready for the kiln.

Stage 3

November 2022 - Firing 4hr Workshop

Lynne will be teaching the members of the club how to set up and use the Raku kiln, they will learn about the process and important safety considerations.

Between stages 3 & 4 everyone will have a chance to reflect on the work that came out of the kiln and make fresh pieces that will be fired during the public display at Stage 4.

Stage 4

5th February 2023 - Public Raku Demonstration in Old Cromwell 8hr workshop

The public firing presentation will take place on Sunday February 5th in the Heritage Precinct to coincide with the Waitangi Weekend Market. Club members will be leading the firing and Lynne will be there to supervise, give advice, and answer all of their questions.

3. The people/Nga tangata: Tell us about the key people and/or the groups involved.

The Cromwell Pottery Club has been located in its clubrooms next to the Heritage Precinct for 25 years. The facility is incredibly unique as it is set up for members to be able to use 7 days per week it is not common to find a pottery club with such amazing open access and facilities and it is a treasure for the community of Cromwell. The club currently has 40 members, 18 of these members joined the club over the past 18 months.

Lynne Wilson discovered the joy of working with clay at The Cromwell Pottery Club in 2002. Lynne was mentored by June Bolton who was a life member of the club, their partnership instilled a love of the mysterious crackle found behind the flames in a Raku firing. Lynne has gone on to establish her own studio and practice in Cromwell. She exhibits regularly around Central Otago.

Victoria Dawes has been a member of The Cromwell Pottery Club for 2 years, for 18 months she has been offering introductory pottery classes to club members and the general public. These classes have been helping to bring new members into the club. Her role in this project is to administrate, organise member participant fees, order materials and help facilitate with the market for the public demonstration.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Access and Participation

The Waitangi Day Market provides a perfect opportunity for the Pottery Club to put on a public demonstration that will have a large audience because the Precinct has a naturally high foot traffic on market days. Raku firing is a naturally very captivating process for the public to watch. It is a great opportunity for the club to raise awareness of their activities and engage people in the moment while they are browsing and buying from other market stalls.

The legacy of this project is the skills and confidence that the members of The Pottery Club gain. By the end of the project they will be fully equipped to use the Raku kiln that is currently sitting in the shed. With these new skills they will be able to fire together and to put on public firings themselves in the future.

1. The idea/Te kaupapa: What do you want to do?

Raku firing is one of the most immediately captivating processes within the field of Ceramics and Pottery. Red hot pots are drawn from the kiln at the top temperature of the firing and put into containers of combustible materials. The flames are smothered and the smoke is captured by the work creating deep black clay and pearlescent glaze finishes. The outcomes are unpredictable and wildly exciting. As a process it is as fascinating to observe as it is to participate in.

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Stage 2**November 2022 - Raku Glazes and Glazing for the Kiln 4hr Workshop**

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Stage 3**November 2022 - Firing 4hr Workshop**

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PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☒ Include GST in your budget

| | | |
|---|--|---------------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item <i>eg hall hire</i> | Detail <i>eg 3 days' hire at \$100 per day</i> | Amount <i>eg \$300</i> |
| Tutor - Lynne Wilson | 20hrs@\$60p/h - 3x4hr learnings sessions 1x8hr public display | \$1200 |
| Administration | 10hrs@\$40p/h - organizing: participants, materials, logistics | \$400 |
| Raku Glaze | Materials - 3 colours of Raku glaze + shipping | \$274 |
| LPG Gas Bottles | Materials - 4 Gas Bottles = 2 bottles per firing | \$155.96 |
| Clay | Materials - 8 bags of clay (1 per participant) + shipping | \$643 |
| Contingency 10% | For unexpected costs or inflation in materials | \$250 |
| | | |
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| | | |
| | | |
| | | |
| | | |
| Total Costs | | \$2922.96 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income <i>eg ticket sales</i> | Detail <i>eg 250 tickets at \$15 per ticket</i> | Amount <i>eg \$3,750</i> |
| Participant Fees x8 | \$80 cost for participants x8 | \$640 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Income | | \$640 |
| Costs less income | <i>This is the maximum amount you can request from CCS</i> | \$2282.96 |
| Amount you are requesting from the Creative Communities Scheme | | \$2282.96 |

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--------|----------|---------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|---------------|-----------------|--|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include within your reserves statement or policy what the funding is reserved for.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations, or performances
- ☐ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

Name

Victoria Dawes

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

Victoria C Dawes

(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

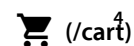
Date:

11 August 2022

Date:

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.

 Mitre 10 Cromwell Open 8:00 AM - 5:30 PM [CHANGE STORE](#) 



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Shopping Cart

Delivery method



Click & Collect - Free



Home Delivery

Pickup location

Store

Mitre 10 Cromwell

[Change](#)

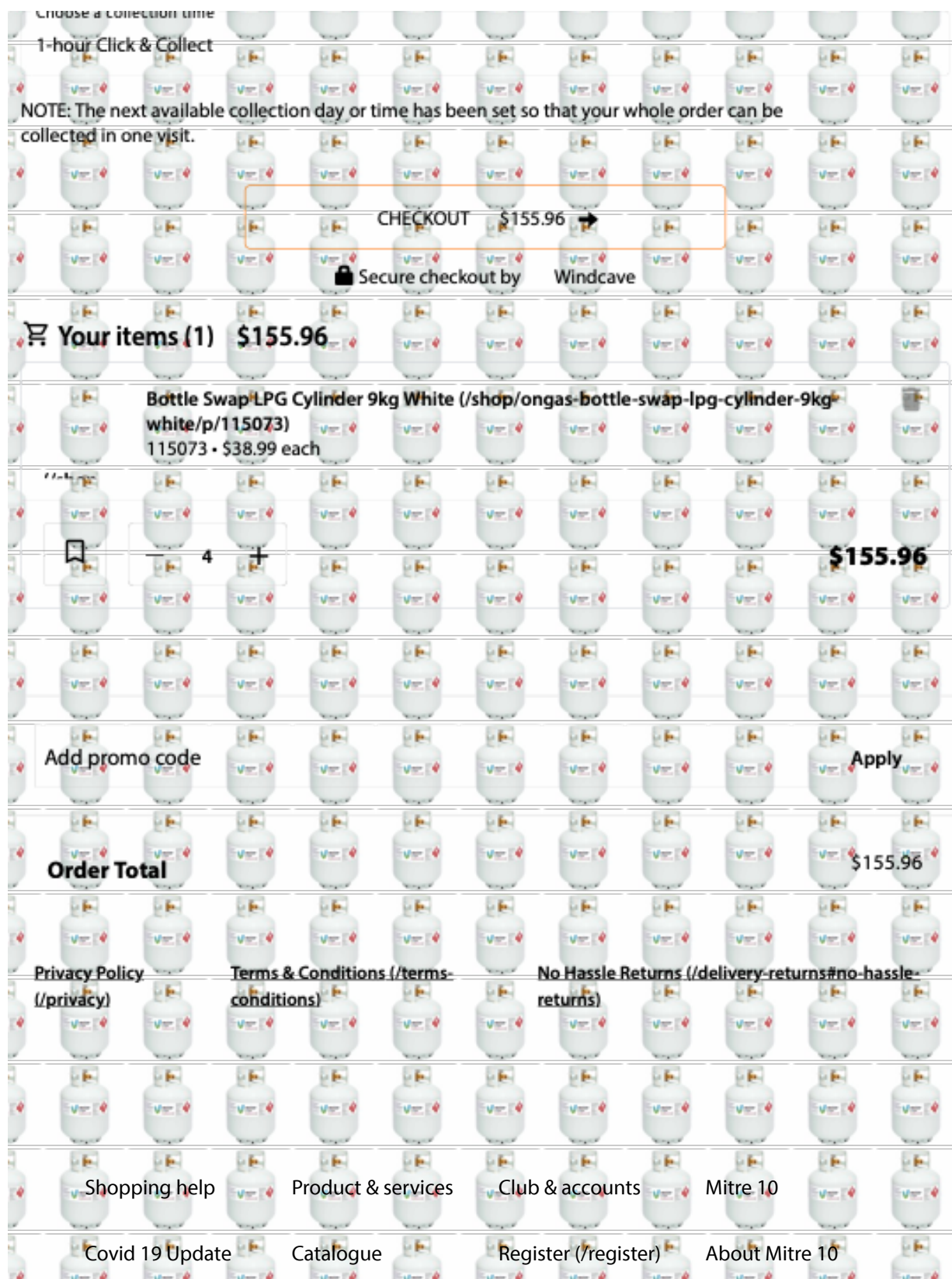
Customer
Service Desk

Pickup day & time

We've chosen a day when your whole order can be collected

Choose a collection day

Tuesday - 09 August



+64 9 271 2626 | botpots@botpots.co.nz



Shopping Cart > Checkout > Order Complete

✓ Cart updated.



Whitestone Clay

\$54.50

- 8 +

\$436.00

Coupon code

APPLY COUPON

UPDATE CART

CART TOTALS

Subtotal \$436.00

Shipping

BotPots Shipping By Courier: \$207.00

Shipping to **Cromwell 9310**.

New Zealand

Otago

Cromwell

9310

UPDATE TOTALS

Total **\$643.00**



or 6 weekly interest-free payments from **\$107.20** with LAYBUY [what's this?](#)



PROCEED TO CHECKOUT →



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Shopping Cart > Checkout > Order Complete

| |
|---|
|  |
|  |
| Laguna Dry Raku Tutti Frutti R2 |
| \$24.00 |
| <div><div>-</div><div>2</div><div>+</div></div> |
| \$48.00 |

| |
|---|
|  |
|  |
| Laguna Dry Raku Black Laquer R25 |
| \$30.00 |
| <div><div>-</div><div>3</div><div>+</div></div> |
| \$90.00 |

| |
|---|
|  |
|  |
| Laguna Dry Raku Uguisi Nightingale R23 |
| \$28.00 |
| <div><div>-</div><div>3</div><div>+</div></div> |
| \$84.00 |

| | | |
|--|---|--|
| <input type="text" value="Coupon code"/> | <input type="button" value="APPLY COUPON"/> | <input type="button" value="UPDATE CART"/> |
|--|---|--|

| | |
|--------------------|----------|
| CART TOTALS | |
| Subtotal | \$222.00 |

Cromwell Pottery Club Finances

The most recent financial report for the Pottery Club is on the next page of this document.
(Sept '20 - Aug '21)

In March '22 the existing club treasurer resigned and left the club. Since then Lyn Grey who used to be the treasurer for the group has remained as the name on the account looking after the accounts while the club secures a new treasurer.

Karen Dennis a new member of the club has agreed to take on the role, the position will be discussed and voted on at the club AGM on September 3rd. At this time the '21 - '22 report will be consolidated.

With the increased membership and activity in the clubrooms over the past 18 months the clubs largest electric kiln is showing its age and is too small to accommodate all of the club work for glaze firing most months. The primary goal for the club is fundraising for a replacement of this kiln with a target of \$20,000. This is why the club doesn't have funds to be able to put towards this project.

The intention in putting this application together is that particularly for the new members of the club it is unsustainable and draining for a clubs focus to be solely on fundraising. This grant would be an opportunity for the club to keep up the energy and momentum that is happening in the community, gain skills and confidence to be able to bring the Raku firings back to Old Cromwell Town. In the past they were always a crowd pleaser even as spontaneous events.

As of August 10th 2022 the club account balances:

Total - \$6,191.63

The Pottery Club has x3 electric kilns and x4 pottery wheels. There is always a minimum of \$2000 held in a savings account to cover unexpected maintenance on these pieces of equipment.

\$1,911.93 of this was raised at a have a go day on Saturday 6th August. The fundraiser was specifically to raise money for the replacement of the largest of the clubs electric kilns.

The rest of the money in the accounts is used for the club to pay electricity charges, purchase materials to keep the club glaze buckets full any surplus funds from the year '21 - '22 are earmarked to go towards the new electric kiln that the club is fundraising towards.

Profit Loss Account FY21

CROMWELL POTTERY GROUP
FINANCIAL ACCOUNTS SEPTEMBER 20-AUGUST 2021**INCOME****Subscriptions**

| | | |
|----------------------------|-------|---------------|
| September/Oct | 200 | |
| October | 1525 | |
| November | 235 | |
| Subs to CAS | -1350 | |
| Net income for subs | | 610.00 |

Other income

| | | |
|-----------------------------|--------|---------------|
| Sales Invoices | 120 | 120.00 |
| Other income Newbies | | |
| September/Oct | 250 | |
| November | 50 | |
| Subtotal for Newbies | | 300.00 |
| Sale of pyrometer | 40 | 40.00 |
| Firing received | | |
| Sept/Oct | 200.00 | |
| November | 212.28 | |
| December/Jan | 37.22 | |
| Subtotal for Firings | | 449.50 |

| | | |
|---------------------|--|----------------|
| Total Income | | 1519.50 |
|---------------------|--|----------------|

EXPENDITURE

| | | |
|------------------------------------|--------|---------------|
| Electricity | | 308.14 |
| Clay Supplies | | |
| November | 172.92 | |
| Dec/January | 69.50 | |
| Sub total for Clay supplies | | 242.42 |

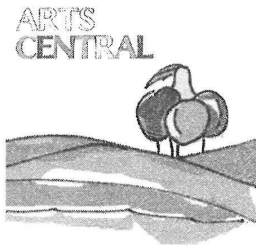
| | | |
|---------------------------|--|---------------|
| Total for Expenses | | 550.56 |
|---------------------------|--|---------------|

| | | |
|-------------------|--|---------------|
| Net income | | 968.94 |
|-------------------|--|---------------|

Cash At Hand

| | | |
|--|--------|----------------|
| Balance at bank | | |
| 1 September 2020 | 819.65 | |
| Net income Sept-January 2021 | 968.94 | |
| Members accounts adjustment re clay pu | 162.42 | |
| Balance at bank 31 January 2021 | | 1951.51 |
| Members Accounts as at 31 January 2021 | | -468.14 |
| On Deposit Funds | | 1998.22 |

| | | |
|------------------------------------|--|----------------|
| Total Funds 31 January 2021 | | 3481.59 |
|------------------------------------|--|----------------|



10 August 2022

Judith Whyte
Creative Communities Administrator
Central Otago District Council
1 Dunorling Street, Alexandra.

Dear Judith,

Enclosed is our application for a grant of \$8,450.

Our application comprises the following three parts: -

| | |
|----------------------------------|---------|
| Tokowha – Music concert | \$2,280 |
| Annemarie Nelson – Music concert | \$2,400 |
| ACE 23 – Visual arts exhibition | \$3,770 |

ACE 23 is planned for Easter 2023 [7 – 10 April 2023] but given the huge amount of work required to prepare for this exhibition we are applying for funding now as the next funding round will effectively be too late.

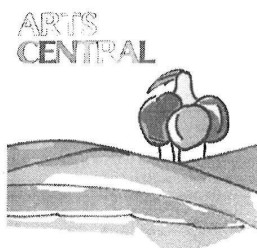
We wish to have myself speak to the Tokowha and Annemarie Nelson parts of the application and PKay Maracin in relation to ACE 23.

The detail of each part of the application has been completed separately as the layout of the form precludes it being provided otherwise.

It has not been possible to obtain quotes for most expenses but those listed are based predominately on our best estimates derived from our experience of presenting 16 separate events last year alone.

Kind regards,

Peter Mead
Treasurer – Arts Central



10 August 2022

Judith Whyte
Creative Communities Administrator
Central Otago District Council
1 Dunorling Street, Alexandra.

Dear Judith,

The amount recorded as Westpac \$22,539 in our Statement of Financial Position as at 30 June 2022 is made up of the following account balances.

| | | |
|-------------------------------|----------|---|
| Operating Account | \$3,892 | The balance of this account has subsequently been reduced by way of payment of GST and creditors. |
| Grants Received But Not Spent | \$13,506 | The funds in this account comprise the Creative Communities Grant toward Across the Bridge \$9,500 plus unspent grants from Otago Community Trust (\$1,725) & CODC – Cromwell Community Board (\$1,955) and a commercial sponsorship toward Across The Bridge \$326 |
| Piano Maintenance | \$4,241 | These funds are held in reserve for the maintenance of our 3 pianos |
| New Art @ Old Cromwell | \$900 | These funds are held to be applied to the 2023 holding of New Art @ Old Cromwell |

Kind regards,

Peter Mead
Treasurer – Arts Central



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

1 October 2022 to 31 March 2023

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, PRINT AND
RETURN THIS FORM TO:**

***Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340***

Phone 03 440 0056

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | My project has an arts or creative cultural focus |
| <input checked="" type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input checked="" type="checkbox"/> | I have answered all of the questions in this form |
| <input checked="" type="checkbox"/> | I have provided quotes and other financial details (see supporting correspondence) |
| <input checked="" type="checkbox"/> | I have provided other supporting documentation |
| <input checked="" type="checkbox"/> | I have read and signed the declaration |
| <input checked="" type="checkbox"/> | I have made a copy of this application for my records |

APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☒

Full name of applicant:

Cromwell Community Arts Council Inc (Arts Central)

Contact person (for a group):

Peter Mead

Street address/PO Box:

Suburb:

Town/City:

Cromwell

Postcode:

9310

Country:

New Zealand

Email:

Telephone (day):

All correspondence will be sent to the above email or postal address

Name on bank account:

Cromwell & Districts Community Arts Council

GST number:

102-458-524

Bank account number:

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☒

No:

☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide detail)

We have known about Creative Communities Scheme for many years

PROJECT DETAILS

Project name: Arts Central Exhibition 2023 (ACE'23)

Brief description of project:

Showcase of Visual Arts created in the Cromwell Basin and surrounding region

Project location, timing and numbers

Venue and suburb or town:

Conference Centre, The Gate, Barry Ave, Cromwell

Start date:

Good Friday, 7 April

Finish date:

Easter Mon, 10 Apr

Number of active participants:

50

Number of viewers/audience members:

600

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☒ Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☐ Creation and presentation

☒ Presentation only (exhibition)

☐ Workshop/wānanga

Cultural tradition of your project (mark with an X, you can select multiple options)

European:

☒ Detail:

Māori:

☒ Detail:

Pacific Island:

☒ Detail:

Asian:

☒ Detail:

Middle Eastern/Latin American/African:

☒ Detail:

Other:

☐ Detail:

PROJECT DETAILS (budget)

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

The Arts Central Exhibition 2022 (ACE '22) is a showcase of Visual Artworks including 3D Craft Objects made in the Cromwell Basin and surrounding region. The exhibition will be held at The Gate Conference Centre over Easter, 7 – 10 April 2023.

We want to showcase not only established artists but especially talent that is hiding behind closed doors, in the corner of a spare room or garage. We encourage all submissions to be fresh new work that has not been previously exhibited regionally before.

We aim to broaden the interpretation of Visual Art by including new categories (eg. jewellery, furniture making, pottery, textiles).

There are no age restrictions for the exhibition and we are highly encouraging people who have never exhibited to embrace this opportunity to showcase their work.

All members of the public are welcome to visit the exhibition. Entry to the exhibition is free, though we ask for a gold coin donation. We will be following whichever Covid guidelines are applicable at the time.

2. The process/Te whakatutuki: How will it happen?

KEY DATES:

7th January: Applications open - via online entry form.

18th March 4pm: Applications close.

19th - 24th March: Selection Process cohesive group from each artist. The goal is for each individual's work to be presented in the best possible light.

25th March: Selection results will be announced by email.

6th April 8am – 11am: Art Work Drop Off at The Gate Conference Centre. Installation Day.

6th April 6.30pm – 8.00pm Artists Reception.

7th - 9th April 10am - 4pm: Exhibition open to the public.

10 Apr 10am – 1pm: Exhibition open to the public

10 April 1pm – 4pm; Collection of Artworks – unsold by the artists, sold by the buyer.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

The key people will be Committee Members of the applicant party – Cromwell & Districts Community Arts Council.

Local Artists: We anticipate applications from at least 50 artists and crafts people at various stages in their careers from the Cromwell Basin and surrounding regions.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Access and participation

The exhibition is open to all artists in the region. We are specifically targeting artists who have very little experience exhibiting their work in a professional grade exhibition. The exhibition will be open to the public over Easter weekend in a high traffic area of town with ample parking availability.

Peter Mead

From: Peter Mead <perome@xtra.co.nz>
Sent: Tuesday, 9 August 2022 4:59 PM
To: 'PKay Maracin'
Subject: RE: Venue hire for ACE 23

Great Thanks.

From: PKay Maracin <pkay@artscentral.co.nz>
Sent: Tuesday, 9 August 2022 3:10 PM
To: Peter Mead <perome@xtra.co.nz>
Subject: Fwd: Venue hire for ACE 23

Helpful?

Begin forwarded message:

From: Tia Gable | The Gate <tia@thegate.nz>
Subject: RE: Venue hire for ACE 23
Date: 9 August 2022 at 14:33:54 NZST
To: PKay Maracin <pkay@artscentral.co.nz>

Hi PKay,

Please see below venue hire for Easter 2023

6th April \$400 – ½ day
7th April \$800 – full day
8th April \$800 – full day
9th April \$800 – full day
10th April \$400 – ½ day

I hope this helps

**Tia Gable**

Operations Manager
The Gate Limited
p: +64 03 445 1777
a: Barry Avenue
Cromwell, New Zealand
e: tia@thegate.nz
w: www.thegate.nz

From: PKay Maracin <pkay@artscentral.co.nz>
Sent: 9 August 2022 10:43 AM
To: Tia Gable | The Gate <tia@thegate.nz>
Subject: Venue hire for ACE 23

Morning Tia!

Could you please me through the pricing for the venue hire over Easter?

We are going for funding and they need a written quote. We discussed over the phone and I know the total is \$3200 but could you put that in an eMail form?

Thanks PK

PKay Maracin
Arts Central
Co-Chair ACE'23

Fibre Arts
Website

027-8577884
www.artscentral.co.nz

This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the contents of this message which arise as a result of e-mail transmission. If verification is required

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☒ Do NOT include GST in your budget
No ☐ Include GST in your budget

| | | |
|---|--|---------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item | Detail | Amount |
| eg hall hire | eg 3 days' hire at \$100 per day | eg \$300 |
| Venue Hire | The Conference Centre, The Gate, Barry Avenue, Cromwell | 2,780 |
| Display Materials | MENZ Shed – 1 table; 6 easels with 3 boards plus painting of these | 1,300 |
| Pay Pal C/m on entries | Standard rates based on previous year | 50 |
| Website | On line form use charge | 160 |
| Advertising | Swim centre sign; rack cards; print advt; event roadside signs | 1080 |
| Printing | Toner for display materials etc | 170 |
| Eftpos Hire & Charges | Standard charges based on previous year | 200 |
| Administration | Public liability insurance, Website etc | 250 |
| Co-ordinator Honorarium | No paid co-ordinator this year | 2,000 |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Costs | | 7,990 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income | Detail | Amount |
| eg ticket sales | eg 250 tickets at \$15 per ticket | eg \$3,750 |
| Entry Fees | 50 artists @ \$17.40 (GST excl) | 870 |
| Commissions | 20% on art sales; 10% on 'shop' sales | 2,350 |
| Donations | 600 attendees | 1,000 |
| | | |
| | | |
| | | |
| Total Income | | 4,220 |
| Costs less income | This is the maximum amount you can request from CCS | 3,770 |
| Amount you are requesting from the Creative Communities Scheme | | 3,770 |

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--------------------------|----------|---|
| 28.07.22 | Cromwell Community Board | \$1,500 | Decision scheduled for 12 September |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|-----------|---|--------------------|---|
| Sept 2019 | Chamber Music Series -2019-2020 | \$1,000 | Yes |
| Sept 2019 | Across The Bridge 2019 – <i>Friday's Flock</i> | 775 | Yes |
| Apr 2020 | Hands On 2020 Arts & Crafts Workshops | 1,335 | Yes |
| Sept 2020 | Across The Bridge 2020 – <i>Youth Dance Performance</i> | 2,000 | Grant relinquished |
| Mar 2021 | Chamber Music Series – 2020-2021 | 5,625 | Yes |
| Mar 2022 | Arts Central Exhibition ACE22 | 12,496 | Yes |
| Mar 2022 | Across The Bridge 2022 [To be held in October 2022] | 9,500 | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

2022 Financial Statements in simple format attached.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to the Central Otago District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

Name

Peter Mead - Treasurer

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:



(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

10 August 2022

Date:



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

1 October to 31 March 2023

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, PRINT AND
RETURN THIS FORM TO:**

***Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340***

Phone 03 440 0056

BEFORE YOU START

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- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | My project has an arts or creative cultural focus |
| <input checked="" type="checkbox"/> | My project takes place in the local authority district that I am applying to |
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| <input checked="" type="checkbox"/> | I have provided quotes and other financial details (see supporting correspondence) |
| <input checked="" type="checkbox"/> | I have provided other supporting documentation |
| <input checked="" type="checkbox"/> | I have read and signed the declaration |
| <input checked="" type="checkbox"/> | I have made a copy of this application for my records |

APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☒

Full name of applicant:

Cromwell Community Arts Council Inc (Arts Central)

Contact person (for a group):

Peter Mead

Street address/PO Box:

Suburb:

Town/City:

Cromwell

Postcode:

9310

Country:

New Zealand

Email:

Telephone (day):

All correspondence will be sent to the above email or postal address

Name on bank account:

Cromwell & Districts Community Arts Council

GST number:

102-458-524

Bank account number:

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☒

No:

☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide detail)

We have known about Creative Communities Scheme for many years

PROJECT DETAILS

Project name:

Brief description of project:

Project location, timing and numbers

Venue and suburb or town:

Start date:

Finish date:

Number of *active* participants:

Number of viewers/audience members:

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

- ☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities
- ☐ **Diversity:** Support the diverse artistic cultural traditions of local communities
- ☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice:(select **ONE** and mark with an X.)

- | | | |
|---|---|--|
| <input type="checkbox"/> Craft/object art | <input type="checkbox"/> Dance | <input type="checkbox"/> Inter-arts |
| <input type="checkbox"/> Literature | <input checked="" type="checkbox"/> Music | <input type="checkbox"/> Ngā toi Māori |
| <input type="checkbox"/> Pacific arts | <input type="checkbox"/> Multi-artform (including film) | <input type="checkbox"/> Theatre |
| <input type="checkbox"/> Visual arts | | |

Activity best describes your project?(select **ONE** and mark with an X)

- | | |
|--|--|
| <input type="checkbox"/> Creation only | <input checked="" type="checkbox"/> Presentation only (performance or concert) |
| <input type="checkbox"/> Creation and presentation | <input type="checkbox"/> Presentation only (exhibition) |
| <input type="checkbox"/> Workshop/wānanga | |

Cultural tradition of your project (mark with an X, you can select multiple options)

- | | | |
|--|---|----------------------|
| European: | <input checked="" type="checkbox"/> Detail: | <input type="text"/> |
| Māori: | <input checked="" type="checkbox"/> Detail: | <input type="text"/> |
| Pacific Island: | <input checked="" type="checkbox"/> Detail: | <input type="text"/> |
| Asian: | <input checked="" type="checkbox"/> Detail: | <input type="text"/> |
| Middle Eastern/Latin American/African: | <input checked="" type="checkbox"/> Detail: | <input type="text"/> |
| Other: | <input type="checkbox"/> Detail: | <input type="text"/> |

PROJECT DETAILS (budget)

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa:What do you want to do?

Present a concert by vocalist Annemarie Nelson

2. The process/Te whakatutuki: How will it happen?

We are presenting this concert independently.

3. The people/Ngā tāngata:Tell us about the key people and/or the groups involved.

Biographical details of Annemarie Nelson and backing artists are attached.

4. The criteria/ Ngā paearu:Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

We are presenting this concert principally to use our concert grand piano for other than classical music concerts only.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☒ Do NOT include GST in your budget
 No ☐ Include GST in your budget

| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
|---|--|-------------------|
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| Performance Fee | Agreed with performer | 1,800 |
| Ticket Commission | Based on budgeted sales at normal commission rates | 140 |
| Venue Hire | Present rate charged | 95 |
| Advertising/Promotion | We will not spend more than this sum | 500 |
| Accommodation | Two motel units – one night – based on current rates | 340 |
| Travel | Travel from Dunedin to Bannockburn & return 450Km @83c | 374 |
| Per Diem Allowances | Allowance for meals while away from Dunedin. | 300 |
| Sound | Performer has own basic sound system but extra provision required | 300 |
| Stage | Estimate of lighting & props necessary | 750 |
| Piano Tune/Use | Based on present known costs | 450 |
| Administration | Public liability insurance, website etc | 250 |
| | | |
| | | |
| | | |
| | | |
| Total Costs | | 5299 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| Ticket Sales | 80 @ \$30.43 | 2,434 |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Income | | 2,434 |
| Costs less income | <i>This is the maximum amount you can request from CCS</i> | 2,865 |
| Amount you are requesting from the Creative Communities Scheme | | 2,400 |



Saturday 25 February 2023

ANNEMARIE NELSON

From top hotels and restaurants to cruise ships and festivals, singer, Annemarie Nelson has cemented her reputation as a consummate performer. She has wooed audiences around the world with "that voice" and her distinct blend of easy listening soul, pop and jazz standards.

Annemarie uses her rich, sultry voice to beautiful effect, giving her own memorable treatment to tried-and-true standards by artists ranging from Diana Krall to Sting and Stevie Wonder.

The lead vocalist with Dunedin's well-known Oxo Cubans band during the late-1990s, Annemarie went on to perform in Hardware Lane, Melbourne, at Rubens Palace Hotel and The Milestone, both in London, the Crown Plaza Hotel, in Amman, Jordan, and on the Aegean Odyssey cruise ship in the Mediterranean. She also had an eight-year residency at the Blue Note, in Christchurch, also played at Ombrellos, in Dunedin, and Terrace Downs Golf Resort, in Canterbury.

Accompanied by music legends William Davidson and John Meddings, who Annemarie regularly performs with all three have all been part of the Oxo Cubans band at various times.

Annemarie, William & John are prepared to play a programme of well-known and popular jazz and easy listening standards.

A great opportunity to have our concert piano used for something other than classical music!!

Venue: Coronation Hall, Bannockburn.

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--------|----------|---------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|-----------|---|-----------------|--|
| Sept 2019 | Chamber Music Series -2019-2020 | \$1,000 | Yes |
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| Mar 2022 | Arts Central Exhibition ACE22 | 12,496 | Yes |
| Mar 22 | Across The Bridge 2022 [To be held in Oct 22] | 9,500 | |
| | | | |
| | | | |
| | | | |

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- ☒ complete the project within a year of the funding being approved
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- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to the Central Otago District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Name

Peter Mead - Treasurer

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:



(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

10 August 2022

Date:



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

1 October 2022 to 31 March 2023

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, PRINT AND
RETURN THIS FORM TO:**

***Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340***

Phone 03 440 0056

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | My project has an arts or creative cultural focus |
| <input checked="" type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input checked="" type="checkbox"/> | I have answered all of the questions in this form |
| <input checked="" type="checkbox"/> | I have provided quotes and other financial details [see covering correspondence] |
| <input checked="" type="checkbox"/> | I have provided other supporting documentation |
| <input checked="" type="checkbox"/> | I have read and signed the declaration |
| <input checked="" type="checkbox"/> | I have made a copy of this application for my records |

APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☒

Full name of applicant:

Cromwell Community Arts Council Inc (Arts Central)

Contact person (for a group):

Peter Mead

Street address/PO Box:

Suburb:

Town/City:

Cromwell

Postcode:

9310

Country:

New Zealand

Email:

Telephone (day):

All correspondence will be sent to the above email or postal address

Name on bank account:

Cromwell & Districts Community Arts Council

GST number:

102-458-524

Bank account number:

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☒

No:

☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide detail)

We have known about Creative Communities Scheme for many years

PROJECT DETAILS

Project name: Tokowhā

Brief description of project:

Classical Voice Concert

Project location, timing and numbers

Venue and suburb or town:

Carrick Winery

Start date:

Sun 27 Nov 2022

Finish date:

Sun 27 Nov 2022

Number of *active* participants:

5

Number of viewers/audience members:

300

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

- ☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities
- ☐ **Diversity:** Support the diverse artistic cultural traditions of local communities
- ☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice:(select **ONE** and mark with an X.)

- | | | |
|---|---|--|
| <input type="checkbox"/> Craft/object art | <input type="checkbox"/> Dance | <input type="checkbox"/> Inter-arts |
| <input type="checkbox"/> Literature | <input checked="" type="checkbox"/> Music | <input type="checkbox"/> Ngā toi Māori |
| <input type="checkbox"/> Pacific arts | <input type="checkbox"/> Multi-artform (including film) | <input type="checkbox"/> Theatre |
| <input type="checkbox"/> Visual arts | | |

Activity best describes your project?(select **ONE** and mark with an X)

- | | |
|--|--|
| <input type="checkbox"/> Creation only | <input checked="" type="checkbox"/> Presentation only (performance or concert) |
| <input type="checkbox"/> Creation and presentation | <input type="checkbox"/> Presentation only (exhibition) |
| <input type="checkbox"/> Workshop/wānanga | |

Cultural tradition of your project (mark with an X, you can select multiple options)

- | | | |
|--|---|--|
| European: | <input checked="" type="checkbox"/> Detail: | |
| Māori: | <input checked="" type="checkbox"/> Detail: | |
| Pacific Island: | <input checked="" type="checkbox"/> Detail: | |
| Asian: | <input checked="" type="checkbox"/> Detail: | |
| Middle Eastern/Latin American/African: | <input checked="" type="checkbox"/> Detail: | |
| Other: | <input type="checkbox"/> Detail: | |

PROJECT DETAILS (budget)

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa:What do you want to do?

Present a concert by classical voice quartet "Tokowhā

2. The process/Te whakatutuki: How will it happen?

We are presenting this concert in collaboration with Chamber Music New Zealand

3. The people/Ngā tāngata:Tell us about the key people and/or the groups involved.

Biographical details of Tokowhā are attached

4. The criteria/ Ngā paearu:Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

We are presenting this concert at the Carrick Winery principally as it is a venue where we can reach out to a much larger audience than is possible at any alternative venue. We are receiving great support in doing this from the management and staff of Carrick Winery who are enthusiastic to be involved.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☒ Do NOT include GST in your budget
No ☐ Include GST in your budget

| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
|---|--|-------------------|
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| Venue Hire | Being provided at no charge by Carrick Winery | 0 |
| Performance Fee | Chamber Music NZ | 2,500 |
| Ticket sales commission | Lil Regie ticketing system which provides full details of attendees | 850 |
| Sound System | Dunstan Electronics Ltd & Omega Audio | 2,000 |
| Technical Support Lighting | Dunstan Electronics Ltd & Omega Audio | 1,000 |
| Toilets Hire | Hire King | 1,845 |
| Advertising/Promotion | Outdoor sign/ Cromwell News/ Radio/Fliers | 1,163 |
| Manaakitanga, | Included in ticket price | 8,100 |
| Security barriers | Hire King | 100 |
| Administration | Public liability insurance, Website, etc | 250 |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Costs | | 17,808 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| Ticket Sales | Includes Manaakitanga, (\$55 GST Inc) – 300 @ \$47.83 GST Exc | 14,349 |
| Grant | Cromwell Community Board | 1,175 |
| | | |
| | | |
| | | |
| | | |
| Total Income | | 15,524 |
| Costs less income | <i>This is the maximum amount you can request from CCS</i> | 2,284 |
| Amount you are requesting from the Creative Communities Scheme | | 2,280 |

Tokowhā

~~27 March – 10 April~~



Tokowhā: Matt Barris, Tomairangi Henare, Morgan Andrew King, LJ Crichton

Tokowhā is a quartet of four young artists currently wrapping up Classical Voice degrees at Te Kōki New Zealand of Music. With very different backgrounds and experiences in music, the four boys share one common interest in the joys of sharing their experiences through music. Individually the boys have performed all over NZ as soloist in choirs, principal roles in opera, award winning barbershop quartets and as members of different modern opera ensembles. They met through their studies and first collaborated as an ensemble in the first scenes of Puccini's *La bohème*. From there they have performed at museums including Te Papa and Pātaka Art + Museum as well as various events around the Wellington region, including seven concerts for Chamber Music New Zealand. Their repertoire ranges between solo and ensemble work including operatic arias, art songs, lieder, mélodie and show tunes.

Tokowhā are quickly building a devoted following in the capital, and this is an opportunity to present one of Aotearoa's most exciting and impressive young groups at the beginning of their career.

They will tour with a piano accompanist.

Lila Junior "LJ" Crichton (tenor)

NZ-born Samoan tenor Lila Junior Crichton is currently studying Classical Performance (Voice) at The New Zealand School of Music under the tutelage of Dr Margaret Medlyn. Prior to studying at Te Kōki, Lila spent 4 years as a student in the Festival Opera youth opera initiative Project Prima Volta, studying under Jose Aparicio and Anna Pierard. With PPV and Festival Opera, Lila has had the privilege of performing a couple operatic roles including "Beppe" in the 2020 Festival Opera production of 'Cav and Pag.' Whilst in Wellington, Lila has featured as a soloist in multiple choirs and has enjoyed his time performing on different stages.

Presented in association with Chamber Music New Zealand | Regional Series 2022

For more information, please contact Elliot Vaughan artistic.admin@chambermusic.co.nz



Lila has been awarded The NZSM Directors Award Scholarship, The Kapiti Chorale Award in Vocal Performance, The Deane Endowment Trust Special Jonathan Lemalu Scholarship and the 2020 Project Prima Volta Graduates Residency. All of which have given him the opportunity to work with groups like Project Prima Volta, PPVLab and the Virtuoso Strings Charitable trust and Orchestra. Lila's aspirations are to one day become an educator.

Matthew Barris (baritone/tenor)

Matt's passion for singing began with barbershop groups in his first year at Tawa College. He has competed in a number of barbershop quartets since 2015 at national competitions. In 2016 he joined Wellington based Barbershop Chorus, Vocal FX. In 2018 he travelled to Orlando, FL with Vocal FX to compete in the Barbershop Harmony Society International Chorus Competition where they placed in the top 10. Also in 2018, Matt was appointed as music director of Wellington College Barbershop Chorus, Basin Boys, where he took the chorus to their first national competition, placing third.

In 2019, Matt joined Inspirare Choir and has sung in a number of concerts with them. In 2020, Matt was appointed as co-director of FilCoro: Filipino Community Choir, alongside Elian Pagallawan. He also joined Mixed FX; a newly formed mixed barbershop chorus, as a member of the music team. Matt has recently completed his final year of his Bachelor of Music majoring in Classical Performance for Voice at the New Zealand School of Music - Te Kōkī, Victoria University of Wellington. He is looking forward to maintaining a musical career while studying to become a high school teacher.

Tomairangi Henare (baritone)

Composer and performer, Tomairangi Henare, began his journey with Tokowhā through his ongoing friendship with the other singers. He has held a fiery passion for music throughout his childhood by participating in Kapahaka, Choirs and Musical Theatre before eventually joining Hawke's Bay singing initiative Project Prima Volta. There, he was introduced to the Classical repertoire and performed various roles for PPV including Polyphemus (Handels' *Acis and Galatea*), Figaro (Mozart's *Marriage of Figaro* - Opera Scena) and a large scale opera debut as the Marchesi in Festival Opera's production of Verdi's *La traviata* [2019].

His love for Classical singing translated into studies at the New Zealand School of Music under the tutelage of Margaret Medlyn and Wade Kernot. There he has performed regularly as a soloist and with Tokowhā. Aside from performing, Tomairangi has kept his love for writing music by studying a double major in Classical Performing and Composition at the NZSM.

Morgan-Andrew King (bass)

Morgan-Andrew King is a young bass-baritone from Waikato. He is currently undertaking his fourth year in a Conjoint Degree of Biomedical Science and Music at Victoria University of Wellington. Morgan has been singing from a young age and has participated in many kapahaka and choral groups. In 2018 he was the bass soloist for the Cantoris choir in Rossini's *Petite messe solennelle*, and toured as a member of the New Zealand Secondary Students Choir in Hong Kong and Shanghai.

In 2019 he performed Faure's *Requiem* and Handel's *Dixit Dominus* with the Cantoris Choir once again; and he performed in the New Zealand School of Music's Puccini double bill operas of *Suor Angelica* and *Gianni Schicchi*, playing the role of Betto di Signa. He finished 2019 performing with the NZSO at Te Papa as part of a mixed quartet. He started 2020 in a masterclass with Jonathan Lemalu; and post-lockdown, the bulk of his performing has been with Tokowhā.

Accompanist (TBC)

A pianist will be selected by Tokowhā and CMNZ closer to the time of the concert. Keeping with the spirit of this offering, it will be an superb emerging artist at the top of their career.

Links

<https://www.facebook.com/tokowha>

CROMWELL & DISTRICTS COMMUNITY ARTS COUNCIL INC**STATEMENT OF INCOME & EXPENSES FOR THE YEAR ENDED 30 JUNE 2022**

Last Year

| INCOME | | | |
|-----------------|-------------------------------|----------|--------------|
| 29,861 | Admissions & Entry Fees | 14,848 | |
| 20,631 | Grants Received | 32,441 | |
| 8 | Interest | 33 | |
| 4,502 | Commissions | 2,111 | |
| 899 | Donations | 816 | |
| <u>55,901</u> | | | 50,249 |
| EXPENSES | | | |
| 1,532 | Admissions Booking Commission | 1,038 | |
| 10,099 | Advertising & Promotions | 9,765 | |
| 596 | Catering | 647 | |
| | Co-Ordinators Fee | 10,500 | |
| 2,289 | Depreciation | 2,289 | |
| 299 | General Expenses | 893 | |
| 2,100 | Grants Made | 3,410 | |
| 1,209 | Insurance | 1,464 | |
| 75 | Licences | - | |
| 22,295 | Performance Fees | 13,550 | |
| 451 | Piano Tuning | 557 | |
| - | Programmes | 170 | |
| 134 | Printing & Stationery | 250 | |
| 4,439 | Travel & Accommodation | 4,116 | |
| 700 | Prizes | - | |
| 140 | Repairs & Maintenance | - | |
| 261 | Sound & Lighting | - | |
| | Storage | 110 | |
| 5,035 | Tutors Fees & Materials | 5,298 | |
| 2,960 | Venues Hire | 4,139 | |
| <u>54,614</u> | | | 58,196 |
| <u>1,287</u> | SURPLUS / (-DEFICIT) | <u>-</u> | <u>7,947</u> |

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2022

| CURRENT ASSETS | | | |
|---------------------------------|-----------------------------|---------|---------------|
| 17,107 | Westpac | 22,539 | |
| 563 | Prepaid Expenses | 890 | |
| <u>17,670</u> | | | 23,429 |
| FIXED ASSET | | | |
| 55,815 | Piano & Other Equipment | | 53,526 |
| <u>73,485</u> | TOTAL ASSETS | | <u>76,955</u> |
| LESS CURRENT LIABILITIES | | | |
| - | Sundry Creditors | 538 | |
| 3,763 | Income In Advance | 14,971 | |
| 1,752 | GST Payable | 1,423 | |
| <u>5,515</u> | | | 16,932 |
| <u>67,970</u> | NET ASSETS | | <u>60,023</u> |
| ACCUMULATED FUNDS | | | |
| 66,683 | Opening Balance | 67,970 | |
| 1,287 | Plus Surplus / Less Deficit | - 7,947 | |
| <u>67,970</u> | | | <u>60,023</u> |

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--------|----------|---------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|-----------|---|-----------------|--|
| Sept 2019 | Chamber Music Series -2019-2020 | \$1,000 | Yes |
| Sept 2019 | Across The Bridge 2019 – <i>Friday's Flock</i> | 775 | Yes |
| Apr 2020 | Hands On 2020 Arts & Crafts Workshops | 1.335 | Yes |
| Sept 2020 | Across The Bridge 2020 – <i>Youth Dance Performance</i> | 2,000 | Grant relinquished |
| Mar 2021 | Chamber Music Series – 2020-2021 | 5,625 | Yes |
| Mar 2022 | ACE 22 | 12,496 | Yes |
| Mar 22 | Across The Bridge 2022 [Event being held in October 2022] | 9.500 | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

2022 Financial Statements in simple format attached.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to the Central Otago District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Name

Peter Mead - Treasurer

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:



(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

10 August 2022

Date:



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

March to September 2022

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, TYPE INTO
FORM AND RETURN THIS
FORM TO:**

***Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340***

Phone: 03 440 0056

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application, you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities are for the Central Otago District.

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided, please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

- | | |
|--------------------------|--|
| <input type="checkbox"/> | My project has an arts or creative cultural focus |
| <input type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input type="checkbox"/> | I have answered all of the questions in this form |
| <input type="checkbox"/> | I have provided quotes and other financial details |
| <input type="checkbox"/> | I have provided a detailed summary of what the applied CCS funding amount is requested for |
| <input type="checkbox"/> | I have provided other supporting documentation |
| <input type="checkbox"/> | I have read and signed the declaration |
| <input type="checkbox"/> | I have made a copy of this application for my records |

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group?

Individual

☒

Group

☐

Full name of applicant: rebecca hembrow

Contact person (for a group): rebecca hembrow

Street address/PO Box:

Suburb:

Town/City: pisa morrings

Postcode:

9383

Country:

New Zealand

Email:

Telephone (day):

All correspondence will be sent to the above email or postal address

Name on bank account: r z a hembrow

GST number:

Bank account number:

If you are successful, your grant will be deposited into this account and proof of bank account will need to be provided

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☐

No:

☒

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

I can if you would like to hear more.

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☒

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide detail)

PART 2: PROJECT DETAILS

Project name: Five ways of well being workshops

Brief description of project:

Mental Health Awareness Week is on 26 SEPTEMBER - 2 OCTOBER 2022. I want to hold three workshops which focus on how people can enhance their well being based on the five ways of well being. Five workshops would be held each evening at the library 5-6pm, one each night

Project location, timing and numbers

Venue and suburb or town:

Cromwell Lib

Start date:

26th Septemebr

Finish date:

2nd October

Number of *active* participants:

140

Number of viewers/audience members:

1000+

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

☐

Diversity: Support the diverse artistic cultural traditions of local communities

☐

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐

Craft/object art

☐

Dance

☐

Inter-arts

☐

Literature

☐

Music

☐

Ngā toi Māori

☐

Pacific arts

☒

Multi-artform (including film)

☐

Theatre

☐

Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐

Creation only

☐

Presentation only (performance or concert)

☐

Creation and presentation

☐

Presentation only (exhibition)

☒

Workshop/wānanga

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

I would organise quality workshops using quality materials and fully facilitate 15 workshops throughout mental health nz week starting on the 26th September. These five workshops will each be based on one of the five ways of wellbeing. I would hold workshops for the community for a range of ages/skill levels as outlined in the proposal attached to this application.

2. The process/Te whakatutuki: How will the project happen?

I will run workshops in the Cromwell lib during this time. The lib has already agreed to let me use the facility free of charge. Advertising would commence as soon as this application is approved. Tickets would be put out to the community to sign up for one or all of the workshops. Workshops range from 5-6pm each evening or on Sat/Sun during the day.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Key people would be Cromwell lib, CCS and tutors.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Create opportunities for local communities to engage with, and participate in local arts activities. Each workshop is based on the five ways of wellbeing and is inspired to build resilience by exercises/enhancing this area of wellbeing. All materials would be provided, and workshops would be free to the public. CCS would pay for the time of the tutors and materials so every session would be accessible to the community. Workshops would be 60 mins long.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☒ Include GST in your budget

| | | |
|---|--|--------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| lib hire for venue | Five days location hire cost of cromwell lib | \$0 |
| Tutors for workshops | Tutor @ 150 per hour for 15 hours for the week. Two tutors present for workshops to assist with the 20 people in each group. Prepare and rotate around the area to | \$4,500 |
| advertising materials online | advertising locally. Ad's on facebook's pages x 5 @ \$50 each | \$250 |
| physical poster advertising | 20 posters designed and printed @ \$1.20 each poster | \$24 |
| take notice- Sound journey | set of seven singing bowls- reused each session | \$536.39 |
| keep learning- bento cake making | 20 benton making sets \$14.27 each x 60 participants | \$856.2 |
| connect - sewing and drawing | paper/thread/needles and connect cards @ 9.67 x 60 | \$580.2. |
| be active - charcoal drawing | brown papar and charcoal @ \$10.32 x 60 participants. | \$206.4 |
| give - sustainable bags | thread/needles/t shirts @ 15 x 20 | \$300 |
| | | |
| | | |
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| | | |
| | | |
| Total Costs | | \$7,253.19 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| | | |
| | | |
| | | |
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| | | |
| | | |
| Total Income | | \$ |
| Costs less income | This is the maximum amount you can request from CCS | \$ |
| Amount you are requesting from the Creative Communities Scheme | | \$7,253.19 |

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/unconfirmed |
|--------------|--------|----------|-----------------------|
| none | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|---------------|-----------------|--|
| none | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include within your reserves statement or policy what the funding is reserved for.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations, or performances
- ☐ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

| | | |
|---------|---|--|
| Name | <input type="text" value="rebecca hembrow"/> | <input type="text"/> |
| | (Print name of contact person/applicant) | (Print name of parent/guardian for applicants under 16 years of age) |
| Signed: | <input type="text" value="rhembrow"/> | <input type="text"/> |
| | (Applicant or arts organisation's contact person) | (Parent/guardians signature for applicants under 16 years of age) |
| Date: | <input type="text" value="22/07/2022"/> | <input type="text"/> |

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.

Five ways of wellbeing workshops proposal



Concept: I would organise skilled tutors, quality materials and facilitate 15 workshops. These five workshops will each be based on one the five ways of wellbeing. We would hold five workshops during this evening in the Cromwell lib for the community for a range of ages/skill levels as outlined below in the proposal. Additional five workshops on Saturday and Sunday. The community to sign up for all or some of the workshops depending on their availability.

Proposal:

[Give]: Give the world we live in something back. Learn how to live more sustainability by joining one of our workshops in upcycling old t-shirts and transforming them into bags.



[Be active]: Do what you can to move more by creating some kinesthesia art using your whole body to create it using music as inspiration.



[Keep learning]: Do something that you've never done before, join us for bento cake decoration.



[Connect]: Feel connected to your community by producing collaborative art pieces with those in the group. A mixed media workshop using ink and thread onto canvas.



[Take notice]: Slow down to really be present and look at the world around you and within you. This workshop will focus on breathwork and sound journey.



All materials would be provided to the community and workshops would be free to the public. Workshops would be 60 mins long. I would run ticketing through eventbrite so the community can book online for the workshop/workshops they would like to attend.

Five ways of wellbeing workshops proposal



Concept: I would organise skilled tutors, quality materials and facilitate 15 workshops. These five workshops will each be based on one the five ways of wellbeing. We would hold five workshops during this evening in the Cromwell lib for the community for a range of ages/skill levels as outlined below in the proposal. Additional five workshops on Saturday and Sunday. The community to sign up for all or some of the workshops depending on their availability.

Proposal:

[Give]: Give the world we live in something back. Learn how to live more sustainability by joining one of our workshops in upcycling old t-shirts and transforming them into bags.

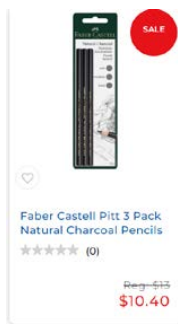


60 T-shirts provided from salvation army and various second hand stores. Approx \$5 each.
60 needed for 3 workshops during the week = \$300.

[Be active]: Do what you can to move more by creating some kinesthesia art using your whole body to create it using music as inspiration.



4 packs = \$73.6



7 packs = \$72.80



5 packs = \$60

Total = \$206.40

[Keep learning]: Do something that you've never done before, join us for bento cake decoration.



Packs produced by sugary in qt for workshops.



Party Creator 26 Piece
Icing Kit

★★★★☆ (28)

\$18 4 pack = \$72

VIP SAVE



Wiltshire Cake Turntable

★★★★☆ (103)

Reg: \$23
VIP \$16.10

20 needed = \$322



Wilton Garden Colours
Icing Colour Set 4 Pack

★★★★☆ (4)

\$20 3 packs = \$60

Satin Ice Fondant Baby Blue 1 kg

★★★★☆ 3.1 (66) Write a review



\$23

Choose a Colour:



x5 = \$115



Chelsea Icing Sugar 1kg

3.99

1 5x Add to basket

Gluten free

20 packs = \$79.80

Pams Pure Butter
500g



5⁴⁵



20 packs = \$109

Double Chocolate Muffins
6pk

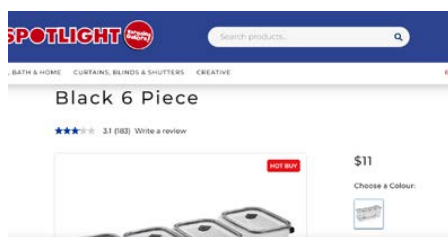


5⁴⁹



10 packs [various flavours]= \$54.90

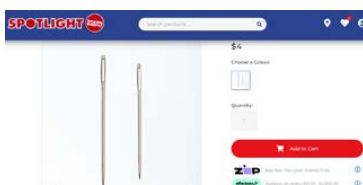
Plastic bowls



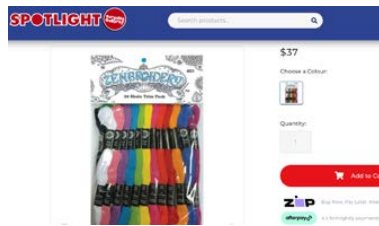
4 packs = \$44

Total= \$856.70

[Connect]: Feel connected to your community by producing collaborative art pieces with those in the group. A mixed media workshop using ink and thread onto canvas.



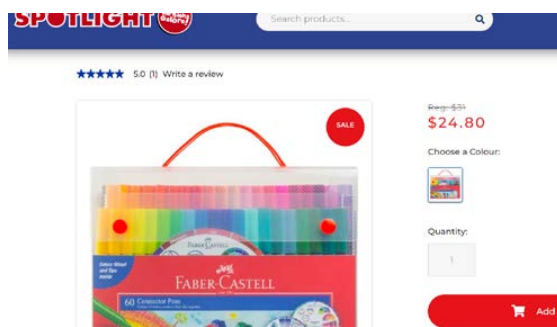
needles 10 packs X \$4 = \$40



thread 3 packs x 3 = \$111



2 packs = \$17.60



1 pack = \$24.80

\$193.40 for the workshop

[Take notice]: Slow down to really be present and look at the world around you and within you. This workshop will focus on breathwork and sound journey.



Singing bowls purchase from trademe quote:



Singing Bowl Sets
Chakra Healing
Tibetan Hammered
Himalayan

WINTER SALE IS ON- STOREWIDE
DISCOUNTS UP TO 15%

Closes: Mon 25th Jul, 11:01pm
4 days, 2 hours, 20 minutes

Add to Watchlist

6 others watchlisted

Buy Now
\$536.39 (each)
~~Was \$595.99~~

Or four interest-free payments of
\$134.10 (plus shipping) with

Details Condition: New Brand: Goslash-DIOW

Description DELIVERY TIMEFRAME: 7-14WORKING DAYS (AIR SHIPPED) in

Total= \$536.39

All materials would be provided to the community and workshops would be free to the public. Workshops would be 60 mins long. I would run ticketing through eventbrite so the community can book online for the workshop/workshops they would like to attend.

QUOTE



Creative Workshops QT
 8 Fishermans Lane
 Mt Creighton, 9300
 creativeworkshopqt@gmail.com

23/07/2022

1690

BILL TO

Creative New Zealand – Creative Community
 Scheme

Payment terms – 100% due on
 Booking.

| DESCRIPTION | QTY | UNIT PRICE | TOTAL |
|---------------------|-----|------------|-------|
| Tutor one time | 15 | 150 | 2,250 |
| Tutor two time | 15 | 150 | 2,250 |
| Wellbeing workshops | | | |

Remarks / Payment Instructions:

Bank account is 12-3126-0849839-01

SUBTOTAL 4,500

TAX RATE 0.00%

TOTAL TAX 0.00

Balance Due **\$ 4,500**

12



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

March to September 2022

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, TYPE INTO
FORM AND RETURN THIS
FORM TO:**

***Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340***

Phone: 03 440 0056

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application, you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities are for the Central Otago District.

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided, please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

- | | |
|--------------------------|--|
| <input type="checkbox"/> | My project has an arts or creative cultural focus |
| <input type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input type="checkbox"/> | I have answered all of the questions in this form |
| <input type="checkbox"/> | I have provided quotes and other financial details |
| <input type="checkbox"/> | I have provided a detailed summary of what the applied CCS funding amount is requested for |
| <input type="checkbox"/> | I have provided other supporting documentation |
| <input type="checkbox"/> | I have read and signed the declaration |
| <input type="checkbox"/> | I have made a copy of this application for my records |

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

| | | | |
|-------------------------------|----------------------------------|------------|-------------|
| Full name of applicant: | Maniatoto Community Arts Council | | |
| Contact person (for a group): | Rowena Kinney (Secretary) | | |
| Street address/PO Box: | [REDACTED] | | |
| Suburb: | Hyde | Town/City: | Ranfurly |
| Postcode: | 9397 | Country: | New Zealand |
| Email: | [REDACTED] | | |
| Telephone (day): | [REDACTED] | | |

All correspondence will be sent to the above email or postal address

| | | | |
|-----------------------|----------------------------------|-------------|-----|
| Name on bank account: | Maniototo Community Arts Council | GST number: | N/A |
| Bank account number: | [REDACTED] | | |

If you are successful, your grant will be deposited into this account and proof of bank account will need to be provided

Ethnicity of applicant/group (mark with an X, you can select multiple options)

| | | | |
|--|-------------------------------------|---------|--|
| New Zealand European/Pākehā: | <input checked="" type="checkbox"/> | Detail: | |
| Māori: | <input checked="" type="checkbox"/> | Detail: | |
| Pacific Island: | <input type="checkbox"/> | Detail: | |
| Asian: | <input type="checkbox"/> | Detail: | |
| Middle Eastern/Latin American/African: | <input type="checkbox"/> | Detail: | |
| Other: | <input type="checkbox"/> | Detail: | |

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☐ No: ☒

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

| | | |
|--|--|--|
| <input checked="" type="checkbox"/> Council website | <input type="checkbox"/> Creative NZ website | <input type="checkbox"/> Social media |
| <input type="checkbox"/> Council mail-out | <input type="checkbox"/> Local paper | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Council staff member | <input type="checkbox"/> Poster/flyer/brochure | <input type="checkbox"/> Word of mouth |
| <input type="checkbox"/> Other (please provide detail) | | |

PART 2: PROJECT DETAILS

Project name: Making Piupiu

Brief description of project:

Weekly day classes to learn traditional raranga (weaving), specifically to craft piupiu (part of traditional costume)

Project location, timing and numbers

Venue and suburb or town:

Maniatoto Community Arts Centre

Start date:

17 October 2022

Finish date:

20 December 2022

Number of *active* participants:

11

Number of viewers/audience members:

N/A

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

☒

Diversity: Support the diverse artistic cultural traditions of local communities

☐

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐

Craft/object art

☐

Dance

☐

Inter-arts

☐

Literature

☐

Music

☒

Ngā toi Māori

☐

Pacific arts

☐

Multi-artform (including film)

☐

Theatre

☐

Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☒

Creation only

☐

Presentation only (performance or concert)

☐

Creation and presentation

☐

Presentation only (exhibition)

☐

Workshop/wānanga

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

To provide an opportunity for learning Maori heritage artforms and cultural traditions. The Maniatoto Community Arts Council wish to host a visiting teacher who is committed to sharing his knowledge with the community. The classes will teach traditional Maori weaving techniques, specifically in the creation of piupiu, which the local Kapa Haka group will treasure as part of their performance costume.

2. The process/Te whakatutuki: How will the project happen?

The classes will be run once a week in term 4 at the Maniatoto Arts Centre in Ranfurly. These are full day classes - 9am to 3pm - and are ideally suited to a group of 10 participants. Reap tutor Marcanui Taura will travel from Alexandra to teach the classes, which will include protocol, associated waiata (songs) and karakia (blessings), harvesting techniques harakeke (flax) preservation and weaving skills. Participants will pay \$50 per term as a contribution towards cost.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Tutor Marcanui Taura has whakapapa to Te Kapotai of Waikare in the Bay of Islands and Te Popoto of Utakura in the Hokianga. Marcanui studied Traditional and Contemporary Maori Weaving full-time in 2010. He has a passion for Maori culture, the history and beauty of New Zealand and for sharing this with people of all ages, backgrounds and ethnicities.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Many Maori families live in the Maniatoto, at times there has been 30% Maori attendance at our local school. There is a huge connection to our past, yet opportunities for learning about and embracing Maori culture in the Maniatoto are very few. The Maniatoto Area School has a very strong Kapa Haka group, which is continues to build on their great reputation in the community, especially since their skilled performance at the inaugural Matariki celebrations in Naseby. The piupiu will become a treasured part of the group's costume and identity. There has been discussion that any future Tiako Maniatoto planting projects will include species of raranga harakeke (weaving flax) that can be harvested freely by weavers. It is envisaged that this block of classes will continue the interest in raranga and lead to further classes, eg tukutuku weaving.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☒ Include GST in your budget

| | | |
|---|--|---------------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item <i>eg hall hire</i> | Detail <i>eg 3 days' hire at \$100 per day</i> | Amount <i>eg \$300</i> |
| Venue Hire | Arts Centre per term | \$200 |
| Tutor fee | Teaching hours @ \$50/hour (\$300/day) | \$3000 |
| | Travel time /admin/preparation @ \$30/hour (\$120/day) | \$1,200 |
| Tutor Mileage | 200km @ 83c/km (\$166/day) | \$1,660 |
| Tools and materials | Provided by tutor | \$100 |
| | | |
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| | | |
| Total Costs | | \$6,160 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income <i>eg ticket sales</i> | Detail <i>eg 250 tickets at \$15 per ticket</i> | Amount <i>eg \$3,750</i> |
| Participation fee | \$50 per student | \$500 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Income | | \$500 |
| Costs less income | <i>This is the maximum amount you can request from CCS</i> | \$5660 |
| Amount you are requesting from the Creative Communities Scheme | | \$5660 |

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|------------------------------|----------|---------------------------|
| | No other funding applied for | | |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------------|--------------------------------------|-----------------|--|
| 14.9.19 | Children's Ceramic Painting Workshop | \$1,343.00 | yes |
| 21/22.6.20 | Soft Pastel Weekend Workshop | \$2,500.00 | yes |
| 6.11.21 | Children's Ceramic Painting Workshop | \$1,200.00 | yes |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

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- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations, or performances
- ☐ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
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- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

Name

Rowena Kinney

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

12.08.22

Date:

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
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- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations, or performances
- ☐ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

Name

Rowena Kinney

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

RM Kinney

(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

12.08.22

Date:

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.

MANIOTOTO COMMUNITY ARTS COUNCIL **FINANCIAL STATEMENT**

INCOME

01/04/2021-31/03/2022

EXPENDITURE

| | |
|---------------------------|----------|
| Rent | 3,473.00 |
| Insurance | 127.00 |
| fundraising | 0.00 |
| Interest | 8.07 |
| Grants | 1,200.00 |
| Courses | 0.00 |
| Raffles | 920.00 |
| Donation closure ceramics | 4,687.45 |

Total Income **10,415.52**

Loss 0.00

Total Income **10,415.52**

| | |
|--------------------------|-----------------|
| Bank fees | |
| Power | 1,986.83 |
| Insurance | 531.74 |
| Concerts | 0.00 |
| Advertising | 155.25 |
| Maniototo 4 square | 24.34 |
| Tutors | 1,915.00 |
| Gifts | 30.00 |
| Stationery | 45.10 |
| Courses | |
| Easels/ key box | 1,020.37 |
| Total Expenditure | 5,708.63 |

Profit 4,706.89

Total **10,415.52**

Closing Bal Cheq 2022 2,925.04
Unpresented Cheques 0.00

Total **2,925.04**

Saver a/c 31/03/2022 11,878.56

Total Club Funds **14,803.60**

Opening Balance 1/04/2021 2,912.62
Plus Income 10,415.52
13,328.14
Less expenditure 5,708.63

Total **7,619.51**

Saver a/c 2021 7,184.09

14,803.60

highlight was to be part of the wider reaching benefits of all of these. The community really came together for Matariki - our kapa haka group performed, someone made our skirts, the whole weaving class helping with the gorgeous korowai, the weavers proudly displaying their work. To be able to speak at the Matariki Festival in Naseby was an honor and to have knew knowledge and support to be able to put together

Following the fire at the arts centre a number of years ago we are now looking to get a pottery kiln reinstated. No simple task. We are now looking to get together some operational knowledge of the kiln as we have only a few in the community wanting to start pottery back up again.

The main working areas have had new vinyl on the floors. We also have a new oven. Thank you to Janice from CODC for all her work on this.

In my role as Maniototo Representative on The Central Otago Arts Trust, I have been able to attend a few meetings recently. I do report when I can but I think it would be great to see if anyone would like to take on this role.

| MANIOTOTO COMMUNITY ARTS COUNCIL | | |
|---|----|------------------|
| <div> <div> 1 April 2022 1 June 2022 </div> <div>Income</div> </div> | | |
| Insurance contributions | | |
| Interest | \$ | 5.78 |
| festive fete raffle | | |
| Rent | \$ | 249.00 |
| Total Income | \$ | 254.78 |
| <hr/> | | |
| Cheque | \$ | 2,800.54 |
| Savings Account | \$ | 11,884.34 |
| Total | \$ | 14,684.88 |
| Outstanding Invoices | \$ | 548.39 |
| Insurance premium | | |
| Total Expenditure | \$ | 489.09 |
| <hr/> | | |
| Expenditure | | |
| Trustpower | \$ | 462.93 |
| Insurance premium | \$ | - |
| four square purchases | | \$26.16 |

Marcanui Taura
44 Royal Terrace
Alexandra
0272462874

Pricing for Piupiu wānanga
One day per week for 10 weeks

| | | |
|------------------------|--|--------|
| Venue hire | Mānīatoto Arts Centre per term | \$200 |
| Tutor fee | 6 Hrs per day @ \$50 per hour (\$300 per week) | \$3000 |
| Travel and preparation | 4 Hrs per day @ \$30 per hour (\$120 per week) | \$1200 |
| Mileage | 200km @ 83c/km (\$166 per week) | \$1660 |
| Tools and materials | Dyes, maintenance and replacement of tools | \$100 |
| Total | | \$6160 |

Travel and preparation covers my time travelling to the venue from my home in Alexandra and back again, arriving at the venue in time to unload tools and materials from the car, set up the furniture etc at the venue as well as a final check that the venue is clean before departing including checking security etc of venue.

Mileage is the IRD rate for this year covering fixed and running costs for the vehicle.

Tools and materials covers dyes, minimum maintenance and replacement costs of my tools used by participants as well as tea, coffee, milk etc.



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

March to September 2022

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, TYPE INTO
FORM AND RETURN THIS
FORM TO:**

***Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340***

Phone: 03 440 0056

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application, you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities are for the Central Otago District.

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided, please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

- | | |
|--------------------------|--|
| <input type="checkbox"/> | My project has an arts or creative cultural focus |
| <input type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input type="checkbox"/> | I have answered all of the questions in this form |
| <input type="checkbox"/> | I have provided quotes and other financial details |
| <input type="checkbox"/> | I have provided a detailed summary of what the applied CCS funding amount is requested for |
| <input type="checkbox"/> | I have provided other supporting documentation |
| <input type="checkbox"/> | I have read and signed the declaration |
| <input type="checkbox"/> | I have made a copy of this application for my records |

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

| | | | |
|-------------------------------|-------------------------------|----------|-------------|
| Full name of applicant: | DAVEY'S BACKYARD SKIFFLE SHOW | | |
| Contact person (for a group): | Simon Vare | | |
| Street address/PO Box: | [REDACTED] | | |
| Suburb: | Town/City: | Dunedin | |
| Postcode: | 9010 | Country: | New Zealand |
| Email: | [REDACTED] | | |
| Telephone (day): | 0274403058 | | |

All correspondence will be sent to the above email or postal address

| | | | |
|-----------------------|----------------|-------------|----------|
| Name on bank account: | Yellow Eye Ltd | GST number: | 93293444 |
| Bank account number: | [REDACTED] | | |

If you are successful, your grant will be deposited into this account and proof of bank account will need to be provided

Ethnicity of applicant/group (mark with an ☒ select multiple options)

| | | | |
|--|-------------------------------------|---------|--|
| New Zealand European/Pākehā: | <input checked="" type="checkbox"/> | Detail: | |
| Māori: | <input type="checkbox"/> | Detail: | |
| Pacific Island: | <input type="checkbox"/> | Detail: | |
| Asian: | <input type="checkbox"/> | Detail: | |
| Middle Eastern/Latin American/African: | <input type="checkbox"/> | Detail: | |
| Other: | <input type="checkbox"/> | Detail: | |

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☒ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

| | | |
|--|--|---|
| <input type="checkbox"/> Council website | <input type="checkbox"/> Creative NZ website | <input type="checkbox"/> Social media |
| <input type="checkbox"/> Council mail-out | <input type="checkbox"/> Local paper | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Council staff member | <input type="checkbox"/> Poster/flyer/brochure | <input checked="" type="checkbox"/> Word of mouth |
| <input type="checkbox"/> Other (please provide detail) | | |

PART 2: PROJECT DETAILS

Project name: Backyard skiffle workshop & show sessions

Brief description of project:

A three day programme including two school sessions, a public community session with opportunities to get involved & perform at Blossom Festival events - Friday night Mardi Gras and Saturday Festival Parade

Project location, timing and numbers

Venue and suburb or town: Alexandra Primary schools / Community House & Blossom Festival

Start date: 22.09.22 Finish date: 24.09.22

Number of *active* participants: 45-60

Number of viewers/audience members: Thousands

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

- ☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities
- ☐ **Diversity:** Support the diverse artistic cultural traditions of local communities
- ☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

- | | | |
|---|---|--|
| <input type="checkbox"/> Craft/object art | <input type="checkbox"/> Dance | <input type="checkbox"/> Inter-arts |
| <input type="checkbox"/> Literature | <input checked="" type="checkbox"/> Music | <input type="checkbox"/> Ngā toi Māori |
| <input type="checkbox"/> Pacific arts | <input type="checkbox"/> Multi-artform (including film) | <input type="checkbox"/> Theatre |
| <input type="checkbox"/> Visual arts | | |

Activity best describes your project? (select **ONE** and mark with an X)

- | | |
|---|---|
| <input type="checkbox"/> Creation only | <input type="checkbox"/> Presentation only (performance or concert) |
| <input checked="" type="checkbox"/> Creation and presentation | <input type="checkbox"/> Presentation only (exhibition) |
| <input type="checkbox"/> Workshop/wānanga | |

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

Visit Alexandra schools on the Thursday and Friday before the Blossom Festival ... to promote this participatory programme with a workshop and show where children get the chance to perform with Davey in some tunes with already made household instruments in front of each school at large... Alexandra & St Gerards with Omakau & Poolburn attending pending bus transport support . From here all will be encouraged (flyers provided at schools and into local media as well as Blossom Festival publicity) to participate in the Thursday evening public making instruments workshop at Alexandra Community House followed by performance opportunities at the Friday Blossom Festival Mardi Gras and the Saturday parade for all ages - young and old ...flyers and publicity will also be provided to all local creative groups and media (print , online and radio) . A small shared promotional campaign amongst Alexandra Media would also be undertaken pending your funding support

2. The process/Te whakatutuki: How will the project happen?

Under the experienced guidance of Davey Thorpe each school visit would run as follows . Two school visits each runs for up to four hours total with set up and pack down .

The Backyard Skiffle Band participatory shows , workshops and activities.

Schools Workshop (max 10 - 15 musically inclined kids) for about 50 minutes The workshop would be to learn a basic song (as noted in the weblink below) , playing the instruments used in the show with the aim to record the song on an iPad and perform at the end of the all schools show and for the school to film .

All school show (with a section at the end for the workshop group to perform what they learnt during the earlier workshop) Davey will also take some time to show and explain to the children about making your own instruments from household objects and highlight this opportunity as part of the Blossom Festival .

Note on the Thursday St Gerards visit there will be two workshop sessions and one all in show that way St Gerards seniors and a combined Omakau-Poolburn group will have a chance to be involved in a workshop and perform at the show to follow . The schools programme will engage with about 450 children across four schools

On the Thursday evening from 6 pm a 3-4 hour free all ages public session will run at the Community House encouraging folk of all ages to participate (targeting families through schools and local media) . Then to encourage the makers and their newly made creations onto the public stage to perform with Davey as part of his band in the Backyard Skiffle Show performance at the Friday evening Blossom Festival Mardi Gras shows and then as part of a float on the Saturday at the Blossom festival parade .

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Simon Vare Yellow Eye Ltd DunedinDavey's organiser / advisor / booker . Experienced in working and delivering a number of similar event / festival projects about NZ over the last 5-6 years . Artists In Schools Alongside Festivals & Events Te Urungi project Ministry of Arts & Culture

Davey Thorpe – Christchurch based ...creator and performer of the Backyard skiffle workshop and show programme

Martin McPherson - Event Manager Contact Alexandra Blossom Festival

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Our 2022 Backyard skiffle show project visit to Alexandra will focus on delivering this opportunity to the local Alexandra and area (Omakau and Poolburn) school children with the workshop and show visit along with targeted flyers and school newsletter information about it all and including what is happening around the Blossom Festival and the Thursday evening free public session ... The project attempts to maximise access and participation with pre visit publicity and information as well as during the actual school and public evening sessions . We can also accommodate participants on the day who haven't been to any of these pre event sessions , at the two Blossom Festival events (Mardi Gras & Parade) , with Davey having a number of already made instruments that can be used .

The school visits by Davey are not part of any current school programme and they are totally extra curricular.

We are in liason with Martin McPherson to maximise publicity around this programme including pre event publicity for the community supplying the required household items to make the instruments at the Public Thursday evening making session - print radio and online

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☒ Do NOT include GST in your budget
 No ☐ Include GST in your budget

| | | |
|---|--|--------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| | | |
| Bus transport (GoBus) | Thursday St Gerards schools session for Poolburn & Omakau | 795.65 |
| Davey Fee 2 days | 2 school visits for 450 children @\$3 per child | 1350.00 |
| Radio Central | | 250.00 |
| The News | | 233.64 |
| CentralApp online | | 250.00 |
| Facebook | | 50.00 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Costs | | \$2929.29 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| Schools x4 | 450 children total @\$3 per child (Alexandra/ St Gerards/ Omakau & Poolburn) | \$1350.00 |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Income | | \$1350.00 |
| Costs less income | <i>This is the maximum amount you can request from CCS</i> | \$1579.29 |
| Amount you are requesting from the Creative Communities Scheme | | \$1579.29 |

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/unconfirmed |
|--------------|---|----------|-----------------------|
| 20.07.22 | CLASS (Central Lakes) - evening public workshop session support covering travel / materials / sound gear, admin, fee & venue hire | 1591.30 | Confirmed |
| | | | |
| | | | |
| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------------|--|-----------------|--|
| 15.03.22 | ARO Matariki Workshops and Shows July 2022 | \$2400.00 | finalising soon |
| 22.06.20 | Daveys Backyard Skiffle Waimate Fair December 2020 | \$940.00 | held until 2022 |
| 26/06/2020 | Rob Thorne Dunedin Schools for October 2020 | \$2340.00 | YES |
| Oct 2019 | Nukes Tauranga Primary Schools | \$1450.00 | YES |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include within your reserves statement or policy what the funding is reserved for.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations, or performances
- ☐ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

Name

SIMON VARE

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

11.08.22

Date:

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.



Quotation

Quote 187921

Date 10 August 2022

Attn Simon

Your contact details for this quote

Contact Name Simon

Phone

Mobile 027 440 3058

Email sieye@xtra.co.nz

Postal address (for invoicing) if different from above

Your quote is based on your itinerary's estimated driving hours (includes positioning to and from departure and arrival points, cleaning and a half hour break for the driver every 5.5 hours) plus estimated kilometres.

Destinations:

| Departure Point/Date/Time | Destination | Return Date/Time | Adults | Primary | Price |
|--|--------------------|---------------------|--------|---------|----------|
| Omakau School 22/09/2022 11:15 AM | St Gerards Primary | 22/09/2022 01:15 PM | ? | 70 | \$320.00 |
| Omakau and Poolburn school students attending Alexandra Blossom Festival School Programme Arrive at St Gerards at 11:45am To be back in time for the PM school bus runs (departing around 1:15pm) Quote based on Pauline driving the school bus from Omakau. 36 seats but loading for 3 to a seat for prim/inter = 53 If Pauline cannot drive an additional \$90.00 incl gst Price for 22 seater if required: \$395.00 incl gst | | | | | |
| Poolburn School 22/09/2022 11:00 AM | St Gerards Primary | 22/09/2022 01:15 PM | ? | 30 | \$595.00 |
| Bus to call into Omakau Primary to collect more students. 45 seat bus allocated (67 prim/inter loading with 3 to a seat) | | | | | |

Note Date, Departure and Return times are to be confirmed.

Quoted Price \$915.00 incl GST – additional costs may apply – see details

Please confirm your acceptance by Fax or Email

Please note that this quote is issued on a best efforts basis and is valid for 5 days from the quote date

Signed by

Date

Thank you for the opportunity to receive your business

Go Bus Transport Ltd Alexandra | Phone (03) 448 6868 | After Hours | Fax n/a | Email central@gobus.co.nz

Address 35 Russell St, Alexandra

<http://www.gobus.co.nz>



Terms and Conditions

In returning this confirmation by fax or accepting the quote by email, I accept the following terms and conditions.

General

The following conditions constitute the terms of business between Go Bus Transport Ltd and the customer. Go Bus Transport Ltd may vary these conditions at any time and the customer will have been deemed to have accepted any changes once they have been advised. The extension of authorised credit terms is at the discretion of Go Bus Transport Ltd. Failure to comply with the terms and conditions found herein may constitute suspension of credit.

Customer Contact

The customer contact has a responsibility to make sure their group is at the stated departure point at least 15 minutes prior to departure. The departure point is clearly stated. Drivers are instructed to be at these points and cannot take alterations unless this is agreed with the Go Bus Charter Department. Please make sure that your group has a designated responsible person to organise your group.

Travel Details

The customer contact is solely responsible for ensuring the information on the charter quote is correct and accurate.

Alternative Vehicle

Go Bus may substitute an alternative vehicle if deemed necessary at its discretion.

Arrival Times

Go Bus does not guarantee that any journey will be completed within a given time and will not be liable for any loss or inconvenience which may arise from any delay or inability to complete a charter within the anticipated time frame, whether arising from vehicle break down, road conditions, driver unavailability or any other cause whatsoever.

Driving Hours

Go Bus drivers are required to comply with the current legislation and regulations relating to driving hours and work time. At no time will Go Bus permit itinerary changes that may result in any risk of a breach of such legislation and regulations.

Departure Times

We will endeavour to meet the quoted departure times. If circumstances beyond the control of Go Bus arise, we cannot be held liable should any delays result.

Minimum charges

Unless part of a pre-arranged series of bookings the minimum charge for any one booking is \$100+gst.

Payment

If an approved credit account is opened at the time of acceptance of quotation, payment is due on the 20th day of the month following. Go Bus reserves the right to withdraw services at its discretion if accounts are not paid on the due date. All past due items will accrue late payment charges in the amount of 10.5% per annum, or the highest permissible lawful rate unless the amount is under specific, legitimate dispute between Go Bus Transport Ltd and the customer.

If payment is not made and received in accordance with the documented credit terms, Go Bus Transport Ltd is specifically authorised to pursue all legal collection remedies and refer the matter to a debt collection agency. Any costs incurred in the process of collecting past due indebtedness will be the responsibility of the party owing said amount.

Non- credit approved hires require payment of 50% of the full amount at time of quote acceptance and the balance payable must be paid two days before travel.

Payment should be made by cheque, direct credit to the address/bank account on the invoice or by phone to our office with a credit card. Credit card payments will incur a 2.5% surcharge.

GST

Prices are quoted inclusive of GST and government taxes. Go Bus retains the right to increase the quoted price to incorporate any GST or government tax rate as applied by law between the time of the quote and the time of travel.

Final Account

Your final account may differ from your quote if your charter exceeds the hours and kilometres travelled.

Refunds/Cancellations

Cancellations with less than five days' notice will be charged 30% of the total amount owing. Cancellations less than 24 hours prior will be charged 100% of the total amount owing unless it is weather related. If the cancellation is weather related, 50% of the amount owing will be charged. A weather-related cancellation fee however can be credited to any future date for the same travel.

Final Numbers

Final passenger numbers are required (2) two business days prior to departure. No alteration to price will be made for a reduction in passenger numbers notified with less than (2) two business days' notice.

Changes to Bookings

Changes to bookings are made free of charge up to 24 hours' notice prior to departure. Any changes made to bookings with less than (1) one business day notice will incur a \$30.00 administration fee per change. This does not include changes to passenger numbers as per the above clause.

Late Bookings

Bookings made with less than 24 hours' notice may incur a \$50.00 late booking fee.

Additional Cleaning/Damage

Any damaged incurred beyond normal wear and tear will be charged to the hirer. Any additional cleaning required to the bus/coach beyond normal use will incur a minimum \$100.00 cleaning fee.

Biological Waste Cleaning (e.g.: Blood, Vomit)

If a biological incident occurs on board the driver has a specific kit for cleaning and disposing of this waste. An additional \$100.00 fee will apply for the cleaning of this type of spill.

Inappropriate and/or unacceptable behaviour on vehicle

The driver of the charter vehicle shall have the right to refuse to carry any person, adult or minor or to seek to remove or remove from the vehicle any Customer who is intoxicated, drugged, dirty or behaving in a manner which is dangerous or offensive to other Customers or the driver, or who refuses to obey a reasonable request made by an driver under these circumstances.

Alcohol & Drugs

Possession and/or consumption of Alcohol/Drugs are not permitted on board any charter bus/coach operated by Go Bus Transport Ltd in compliance with Company Policy.

Dangerous Goods

The carriage of any Dangerous goods or substances such as fuel containers and/or gas cylinders, explosives, corrosive or similar items may not be carried on board any charters bus/coach operated by Go Bus



The Alexandra Blossom Festival inc. would like to recommend and support this new participatory initiative from Davey Thorpe of Christchurch to be part of the 2022 65th Anniversary Blossom Festival Mardi gras and Saturday parade .

Davey will be targeting and encouraging young people to make their own instruments (including a Thursday evening free public workshop) and then performing as part of *Davey's Backyard Skiffle Show* on Mardi Gras Friday 23rd September.

The festival will help promote to the community for the household materials required for these workshops. Davey will spend a couple of days beforehand running his programme in the local schools (Alexandra Primary & St Gerards).With Creative Communities support we can include Poolburn and Omakau into this years programme

We see this as a great way to work together with the local Creative Communities Scheme and should ensure great publicity for all involved. This will bring an added component of access and participation to the 2022 Mardi gras events and Saturday Parade targeting pre-teens, while also being a great opportunity for families and all creatives. This programme promotes community creativity, awareness and participation through the local schools – primary pre-teen aged and will only strengthen collaboration between the festival and the wider community.

Best wishes

A handwritten signature in black ink, appearing to read 'Martin', followed by a long horizontal line.

Martin McPherson
Event Manager
021 879 849
info@blossom.co.nz

To

Davey's Backyard Skiffle Workshop and Show
C/O Simon Vare
Yellow Eye
Dunedin

Hi,

This quote for advertising on Radio Central is prepared for Simon Vare in response to his request on the 1/08/2022.

25 advertisements spread across 10 days from the 12th – 21st September 2022, and 1 live on-air talk on the Breakfast Show.

\$250 + GST.

Cheers!

Shane Norton
027 474 2636



Ph 027 440 3058

QUOTATION ONLY

Alexandra 9340

GST: 27 997 198

| Description | Amount |
|---|-----------|
| Cash Advertisement | \$ 233.64 |
| Public Notice – 12m x 3col, colour | |
| CO News, Thursday 15 th September 2022 | |
| Davey’s Backyard Skiffle Workshop & Show | |
| Total GST 15% | \$ 35.05 |
| TOTAL | \$ 268.69 |

Bank A/c # **02 0912 0168404 15**



Free to download from the app store, or online at centralapp.nz



Quote: 01/ 08 / 22

Advertorial (newsworthy - so no charge)

- In-list NEWS for a week prior
- In the Whats on Guide (no charge)
- Whats on Guide banner ad for 2 weeks
- Splash screen for one day

Value over \$ 600.

|

\$ 250+gst Fee as community service.

From: Vicki McLean <vicki@centralapp.nz> ph 0272990479

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application, you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities are for the Central Otago District.

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided, please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

- ☐ My project has an arts or creative cultural focus
- ☐ My project takes place in the local authority district that I am applying to
- ☐ I have answered all of the questions in this form
- ☐ I have provided quotes and other financial details
- ☐ I have provided a detailed summary of what the applied CCS funding amount is requested for
- ☐ I have provided other supporting documentation
- ☐ I have read and signed the declaration
- ☐ I have made a copy of this application for my records

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☒

Full name of applicant:

Magic Carpet Music Trust

Contact person (for a group):

Rakuto Kurano

Street address/PO Box:

Suburb:

Town/City:

Postcode:

8023

Country:

New Zealand

Email:

Telephone (day):

All correspondence will be sent to the above email or postal address

Name on bank account:

Magic Carpet Music Trust

GST number:

Bank account number:

If you are successful, your grant will be deposited into this account and proof of bank account will need to be provided

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

NZ European

Māori:

☐

Detail:

Pacific Island:

☐

Detail:

Asian:

☒

Detail:

Japanese

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☐ No: ☒ I am based in Christchurch.
I will be able to answer any questions the committee may have via email (rakuto.kurano@gmail.com or phone 021 0619 613)

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☒

Word of mouth

☐

Other (please provide detail)

PART 2: PROJECT DETAILS

Project name: BLOOM - string quartet presents old music & new NZ music

Brief description of project:

A string quartet led by Rakuto Kurano will present both old music & new NZ music by young NZ

Project location, timing and numbers

Venue and suburb or town:

Coronation Hall - 37 Hall Road, Bannockburn

Start date:

10 November

Finish date:

10 November

Number of *active* participants:

4

Number of viewers/audience members:

30

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

☐

Diversity: Support the diverse artistic cultural traditions of local communities

☒

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐

Craft/object art

☐

Dance

☐

Inter-arts

☐

Literature

☒

Music

☐

Ngā toi Māori

☐

Pacific arts

☐

Multi-artform (including film)

☐

Theatre

☐

Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐

Creation only

☐

Presentation only (performance or concert)

☒

Creation and presentation

☐

Presentation only (exhibition)

☐

Workshop/wānanga

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

Compositions by young New Zealand composers (under 25) are rarely included on the programme of national concert tours that happen in New Zealand. This project aims to promote the works of young New Zealand composers, as well as share music and interact with young learners of music.

This tour will include a commissioned string quartet by a young NZ composer Sarah Fouhy. The commissioned work will be self funded by Rakuto Kurano. The programme will also include a new string quartet work by Kurano.

2. The process/Te whakatutuki: How will the project happen?

This concert in Bannockburn will be one concert of a 13-concert national tour (may change depending on funding). The quartet will be travelling to Bannockburn from Wanaka (accommodation after our Queenstown concert). The musicians will engage with young audience members after the concert to share what it is like to have a career in the arts/music, and inspire other young learners of musical instruments. Post-concert conversations often provides young learners with further insight into the music industry.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

The project will be led by Rakuto Kurano (Tour Manager & Artistic Director).
Website: rakutokurano.com

Having completed five national tours and over 160 concerts in just the last three years alone, Kurano is capable of managing and directing this concert tour.

Kurano will be joined by three other professional musicians to form a string quartet.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Despite "Young People" being selected as the primary criterion for this project, I would like to argue that this project delivers equally on all three criteria.

Young students that attend the concert will be inspired to watch other young musicians performing in a more "intimate" chamber music style concert rather than an orchestral concert.

Diversity - As two works by young New Zealand composers are being performed on this concert tour, music composed in Aotearoa are being shared with the community. This concert provides the opportunity for the audience to listen and compare old classical music with new New Zealand compositions and realise the beauty that New Zealand music has to offer.

Access & Participation: The concert provides opportunities for the locals to hear NZ compositions being performed and engage with the knowledgeable string quartet musicians after the concert to ask any questions they may have about the music/arts in Aotearoa.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget

No ☒ Include GST in your budget

| | | |
|---|--|-------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item eg hall hire | Detail eg 3 days' hire at \$100 per day | Amount eg \$300 |
| Per diems | \$60 each person per day. \$60 x 4 people x 1 day | \$240 |
| Rental car | Rental car cost for Bannockburn leg of the tour | \$239 |
| Fuel | Fuel for travel associated with Bannockburn concert. | \$46 |
| Venue hire | Coronation Hall hire fee. \$95 + GST | \$110 |
| Marketing | Creation of marketing materials & Facebook ads | \$150 |
| Wages | Wages for the 4 musicians & administration | \$1200 |
| | Wages include individual preparation time, rehearsal time, time spent in Kaikoura, and time spent on organising the Kaikoura concert Bannockburn Concert. | |
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| | | |
| Total Costs | | \$1985 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income eg ticket sales | Detail eg 250 tickets at \$15 per ticket | Amount eg \$3,750 |
| Ticket sales | 30 tickets sold at an average price of \$10 | \$300 |
| | | |
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| | | |
| Total Income | | \$300 |
| Costs less income | This is the maximum amount you can request from CCS | |
| | | \$1685 |
| Amount you are requesting from the Creative Communities Scheme | | \$1685 |

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--------|----------|---------------------------|
| | | | |
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| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|---------------|--------------------|---|
| | | | |
| | | | |
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| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include within your reserves statement or policy what the funding is reserved for.

PART 3: DECLARATION


You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations, or performances
- ☐ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

| | | |
|---------|--|--|
| Name | <div style="border: 1px solid black; padding: 2px;">Rakuto Kurano</div> (Print name of contact person/applicant) | <div style="border: 1px solid black; padding: 2px;"></div> (Print name of parent/guardian for applicants under 16 years of age) |
| Signed: | <div style="border: 1px solid black; padding: 2px;"></div> (Applicant or arts organisation's contact person) | <div style="border: 1px solid black; padding: 2px;"></div> (Parent/guardians signature for applicants under 16 years of age) |
| Date: | <div style="border: 1px solid black; padding: 2px;">11/08/2022</div> | <div style="border: 1px solid black; padding: 2px;"></div> |

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.



Certificate of Incorporation

MAGIC CARPET MUSIC TRUST

50102990

NZBN: 9429050580309

This is to certify that MAGIC CARPET MUSIC TRUST was incorporated under the Charitable Trusts Act
1957 on the 17th day of May 2022

Registrar of Incorporated Societies
17th day of May 2022



To check the validity of this certificate visit
<https://app.businessregisters.govt.nz/sber-businesses/verify/9429050580309/CharitableTrust-888312.html>

Breakdown of costs – BLOOM: Bannockburn concert



Omega Rental Cars booking QUOTE

Please note this a Quote only.

This quote is valid for 7 days from today, and subject to vehicle availability at the time of booking.

To proceed with this booking, [please click here](#). A valid credit card will be required in order to confirm your reservation.

Itinerary



Vehicle:

Luxury SUV

Toyota Highlander (3500cc)

Adults:

7

Large Bags:

4

Pick up information

Location: Christchurch Airport
Time: 06/11/2022 @ 0830

Drop off information

Location: Christchurch Airport
Time: 14/11/2022 @ 0930

Hire Period: 8 days

Promo Code: bizclub

Vehicle Hire

| | | |
|--------|--------------------|-----------|
| Daily: | \$ 100.30 x 8 days | \$ 802.40 |
|--------|--------------------|-----------|

Extras:

| | | |
|-------------------------------------|----------|--------|
| Booking Fee | \$ 4.00 | \$ 4 |
| Christchurch Airport Concession Fee | \$ 5.00 | \$ 5 |
| Gold Cover - Zero Excess | \$ 18.00 | \$ 144 |

Total

NZD \$955.40

Rental car cost \$239.

\$955.40 rental car cost split across 4 concerts/locations of the first half of the tour = \$239

Fuel \$46.

120km of driving directly associated to carry out the Bannockburn concert at a fuel efficiency of 11L/100km and fuel price of \$3.20/L. If fuel costs turn out to be cheaper, any remainder will be reallocated to other categories or refunded.

Venue hire \$110.

Coronation Hall hire fee.

Per diem \$240.

\$60 per person per day. \$60 x 4 people x 1 day.

Marketing \$150.

Paid Facebook ads (unfortunately Facebook does not allow us to create quotes) and creation of advertising materials (photoshoot, printing, postage of posters, etc).

Wages \$1,200.

Tour Manager - \$450 Artistic Director - \$350

Other musicians - \$400

Internet Banking for Business



Statement Report from 01 Jul 2022 to 18 Jul 2022

| | | | | | | | | |
|--|------|-------------|------|-----------|-------|-----------------|------|-----------|
| Non Profit Org A/C - 02-0673-0161888-000 | | | | | | OPENING BALANCE | | 100.00 CR |
| Name of Other Party | Type | Particulars | Code | Reference | Debit | Credit | Date | Balance |
| | | | | | | CLOSING BALANCE | | 100.00 CR |

Internet Banking for Business



Statement Report from 01 Jul 2022 to 18 Jul 2022

| | | | | | | | | |
|--|------|-------------|------|-----------|-------|-----------------|------|---------|
| Non Profit Org A/C - 02-0673-0161888-001 | | | | | | OPENING BALANCE | | 0.00 |
| Name of Other Party | Type | Particulars | Code | Reference | Debit | Credit | Date | Balance |
| | | | | | | CLOSING BALANCE | | 0.00 |



Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

CLOSING DATE:

Friday 12 August 2022, 4pm

**FOR PROJECTS THAT TAKE
PLACE BETWEEN:**

March to September 2022

**TO SUBMIT YOUR CREATIVE
COMMUNITIES SCHEME
APPLICATION PLEASE
COMPLETE, TYPE INTO
FORM AND RETURN THIS
FORM TO:**

***Central Otago District Council
1 Dunorling Street
PO Box 122
Alexandra 9340***

Phone: 03 440 0056

BEFORE YOU START

Read the *Creative Communities Scheme Application Guide*

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- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

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- **IMPORTANT – DO NOT edit any text outside of these boxes**
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- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: *(mark with an X)*

- | | |
|--------------------------|--|
| <input type="checkbox"/> | My project has an arts or creative cultural focus |
| <input type="checkbox"/> | My project takes place in the local authority district that I am applying to |
| <input type="checkbox"/> | I have answered all of the questions in this form |
| <input type="checkbox"/> | I have provided quotes and other financial details |
| <input type="checkbox"/> | I have provided a detailed summary of what the applied CCS funding amount is requested for |
| <input type="checkbox"/> | I have provided other supporting documentation |
| <input type="checkbox"/> | I have read and signed the declaration |
| <input type="checkbox"/> | I have made a copy of this application for my records |

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

| | | | |
|-------------------------------|---|------------|-------------|
| Full name of applicant: | Cromwell & Districts Promotion Group | | |
| Contact person (for a group): | Marion Low | | |
| Street address/PO Box: | <div style="background-color: black; width: 100px; height: 1.2em;"></div> | | |
| Suburb: | <div style="background-color: black; width: 100px; height: 1.2em;"></div> | Town/City: | Cromwell |
| Postcode: | 9310 | Country: | New Zealand |
| Email: | <div style="background-color: black; width: 100px; height: 1.2em;"></div> | | |
| Telephone (day): | <div style="background-color: black; width: 100px; height: 1.2em;"></div> | | |

All correspondence will be sent to the above email or postal address

| | | | |
|-----------------------|---|-------------|--|
| Name on bank account: | Creative Workshops | GST number: | |
| Bank account number: | <div style="background-color: black; width: 100px; height: 1.2em;"></div> | | |

If you are successful, your grant will be deposited into this account and proof of bank account will need to be provided

Ethnicity of applicant/group (mark with an X, you can select multiple options)

| | | | |
|--|-------------------------------------|---------|--|
| New Zealand European/Pākehā: | <input checked="" type="checkbox"/> | Detail: | |
| Māori: | <input type="checkbox"/> | Detail: | |
| Pacific Island: | <input type="checkbox"/> | Detail: | |
| Asian: | <input type="checkbox"/> | Detail: | |
| Middle Eastern/Latin American/African: | <input type="checkbox"/> | Detail: | |
| Other: | <input type="checkbox"/> | Detail: | |

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☒ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

| | | |
|--|--|--|
| <input type="checkbox"/> Council website | <input type="checkbox"/> Creative NZ website | <input type="checkbox"/> Social media |
| <input type="checkbox"/> Council mail-out | <input type="checkbox"/> Local paper | <input type="checkbox"/> Radio |
| <input checked="" type="checkbox"/> Council staff member | <input type="checkbox"/> Poster/flyer/brochure | <input type="checkbox"/> Word of mouth |
| <input type="checkbox"/> Other (please provide detail) | | |

PART 2: PROJECT DETAILS

Project name: Fireworks & Street Party Childrens workshops

Brief description of project:

10 creative workshops for children during the Fireworks & Street Party 2022

Project location, timing and numbers

Venue and suburb or town:

Cromwell Heritage Precinct

Start date:

23 October 2022

Finish date:

23 October 2022

Number of *active* participants:

250

Number of viewers/audience members:

1500

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

☐

Diversity: Support the diverse artistic cultural traditions of local communities

☒

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☒

Craft/object art

☐

Dance

☐

Inter-arts

☐

Literature

☐

Music

☐

Ngā toi Māori

☐

Pacific arts

☐

Multi-artform (including film)

☐

Theatre

☐

Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐

Creation only

☐

Presentation only (performance or concert)

☐

Creation and presentation

☐

Presentation only (exhibition)

☒

Workshop/wānanga

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

Creative Workshops ran six workshops in 2022 which were highly successful and very well received from the community. Cromwell promotion group would like to contract them again for our Fireworks and Street Party event in the Cromwell Heritage Precinct on 23rd October 2022.

2. The process/Te whakatutuki: How will the project happen?

Creative Workshops will organise skilled tutors, quality materials and would fully facilitate 10 workshops. These 10 workshops will run from 3pm-4pm [three workshops], 4pm -5pm [three workshops] and 5pm-6pm [four workshops]. All materials would be provided and workshops would be free to the public. Workshops would be 60 mins long and will include painting (landscape/still life), drawing (caricatures) and painting with light using photography and shutter speed.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Key people would be Cromwell community, CCS, Cromwell & Districts Promotion Group and Creative Workshops.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

This would be for the community for a range of ages [under 18]/skill levels as outlined above.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☒ Include GST in your budget

| | | |
|---|--|---------------------------------|
| Project costs | Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs. | |
| Item <i>eg hall hire</i> | Detail <i>eg 3 days' hire at \$100 per day</i> | Amount <i>eg \$300</i> |
| Facilitators | 10 hour teaching and 2 hours for preparation and clean up. Total = | \$2180 |
| Materials for workshops | Paper, pencils, paint, brushes, canvas, camera hire | 2820 |
| | | |
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| | | |
| Total Costs | | \$5000 |
| Project Income | Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS. | |
| Income <i>eg ticket sales</i> | Detail <i>eg 250 tickets at \$15 per ticket</i> | Amount <i>eg \$3,750</i> |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Income | | \$ |
| Costs less income | <i>This is the maximum amount you can request from CCS</i> | \$ |
| Amount you are requesting from the Creative Communities Scheme | | \$5000 |

PROJECT DETAILS

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

| Date applied | Who to | How much | Confirmed/ unconfirmed |
|--------------|--------|----------|---------------------------|
| | | | |
| | | | |
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| | | | |
| | | | |

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

| Date | Project title | Amount received | Project completion report submitted (yes/no) |
|------|---------------|-----------------|--|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include within your reserves statement or policy what the funding is reserved for.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations, or performances
- ☐ use the CCS logo in all publicity (e.g., poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:
<http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Central Otago District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Central Otago District Council recording the personal contact details provided in this application, retaining, and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

Name

MARION LOW

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:

Marion Low

(Applicant or arts organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

9 August 2022

Date:

NOTE: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.

QUOTE



Creative Workshops QT
 8 Fishermans Lane
 Mt Creighton, 9300
 creativeworkshopqt@gmail.com

10/08/2022

1688

BILL TO

Creative New Zealand – Fireworks Street
 Party

Payment terms – 100% due on
 Booking.

| DESCRIPTION | QTY | UNIT PRICE | TOTAL |
|--|--|------------|-------|
| Workshops – 25 participants per workshop | 10 | 500 | 5,000 |
| Breakdown of costs- facilitators | 10 hour teaching and 2 hours for preparation and clean up. Total = 12 hours | 180 | 2,180 |
| Breakdown costs for materials for workshop | 10 | 282 | 2,820 |

Remarks / Payment Instructions:

Bank account is 12-3126-0849839-01

SUBTOTAL 5,000

TAX RATE 0.00%

TOTAL TAX 0.00

Balance Due \$ 5,000

Annual Report

Cromwell & Districts Promotion Group Incorporated
For the year ended 30 June 2021

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Compilation Report

Cromwell & Districts Promotion Group Incorporated For the year ended 30 June 2021

Compilation Report to the members of Cromwell & Districts Promotion Group Incorporated.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Cromwell & Districts Promotion Group Incorporated for the year ended 30 June 2021.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Governing body are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

Treasurer

P O Box 38, Cromwell

Dated: 26 August 2021

Entity Information

- **Cromwell & Districts Promotion Group Incorporated**
For the year ended 30 June 2021

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Cromwell & Districts Promotion Group Incorporated

Entity Type and Legal Basis

Incorporated Society

Registration Number

9429042668435

Entity's Purpose or Mission

Responsible for the promotion of Cromwell & Districts and to investigate, develop and promote events for the benefit of participants and Cromwell.

Entity Structure

There is a Managing Committee consisting of Chair, secretary, treasurer and at least 3 other committee members. The AGM of members decides who these office bearers shall be.

Main Sources of Entity's Cash and Resources

The CDPG receives an annual grant from the Cromwell Community Board

Main Methods Used by Entity to Raise Funds

Besides this grant CDPG charges fees, for example, entry into competitive sporting events and holding a stall at community events. There are other grants received to help defray event costs.

Entity's Reliance on Volunteers and Donated Goods or Services

Most events require a volunteers to help with the operation, the number depending upon the size of the event. Some big events, for example Light Up Winter, receive some donated goods and services

Physical Address

29 The Mall, Cromwell

Postal Address

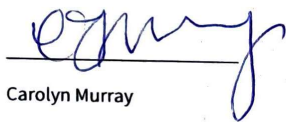
PO Box 38, Cromwell, New Zealand, 9342

Approval of Financial Report

Cromwell & Districts Promotion Group Incorporated For the year ended 30 June 2021

The Managing Committee are pleased to present the approved financial report including the historical financial statements of Cromwell & Districts Promotion Group Incorporated for year ended 30 June 2021.

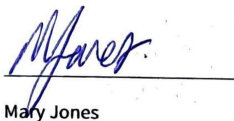
APPROVED



Carolyn Murray

Chair

Date 9/9/21



Mary Jones

Treasurer

Date 09/09/2021

Statement of Service Performance

Cromwell & Districts Promotion Group Incorporated For the year ended 30 June 2021

'What did we do?', 'When did we do it?'

Description of Outcomes

The Cromwell Promotions Group has promoted Cromwell as a family friendly town using various methods. The community events are attended by greater numbers every year and they are kept informed of happenings in the town by an ever greater readership on social media.

As well, it promotes Cromwell to new visitors through a compendium of businesses and encourages excellent standards of service by its Ambassador program.

| | 2021 | 2020 |
|--|---------|---------|
| Description and Quantification of Outputs | | |
| Total Grant, Subscription and Event Income | 190,910 | 206,024 |
| Total Event and Operational Expenditure | 193,037 | 199,591 |

Statement of Financial Performance

Cromwell & Districts Promotion Group Incorporated

For the year ended 30 June 2021

'How was it funded?' and 'What did it cost?'

| | NOTES | 2021 | 2020 |
|--|-------|----------------|----------------|
| Revenue | | | |
| Fees, subscriptions and other revenue | | | |
| Fees received | | 12,884 | 25,880 |
| Subscription from Members | | 5,770 | 11,500 |
| Total Fees, subscriptions and other revenue | | 28,654 | 37,380 |
| Donations received | | | |
| Donations Received | | - | 52 |
| Total Donations received | | - | 52 |
| Interest, dividends and other investment revenue | 1 | 1,504 | 1,295 |
| Other revenue | 1 | 14,550 | 15,555 |
| Grants | | 26,257 | 31,840 |
| Total Revenue | | 190,465 | 166,522 |
| Expenses | | | |
| Volunteer and employee related costs | 2 | 57,856 | 45,151 |
| Costs related to providing goods or service | 2 | 95,195 | 102,728 |
| Grants and donations made | 2 | 145 | - |
| Other expenses | 2 | 35,156 | 47,812 |
| Total Expenses | | 193,152 | 195,691 |
| Surplus/(Deficit) for the Year | | (2,687) | 6,831 |

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

Cromwell & Districts Promotion Group Incorporated

As at 30 June 2021

'What we own?' and 'What we owe?'

| | NOTES | 30 JUN 2021 | 30 JUN 2020 |
|---|-------|----------------|---------------|
| Assets | | | |
| Current Assets | | | |
| Bank accounts and cash | | | |
| Bank accounts and cash | 3 | 83,753 | 86,441 |
| Total Bank accounts and cash | | 83,753 | 86,441 |
| Debtors and prepayments | | | |
| Trade receivables | | 3,629 | 344 |
| Prepayments | | | |
| Event Prepayments | | 11,579 | 756 |
| Total Prepayments | | 11,579 | 756 |
| Total Debtors and prepayments | | 15,208 | 1,099 |
| Total Current Assets | | 98,961 | 87,540 |
| Non-Current Assets | | | |
| Property, Plant and Equipment | 5 | 689 | 2,088 |
| Other non-current assets | | | |
| RWT Paid | | 402 | - |
| Total Other non-current assets | | 402 | - |
| Total Non-Current Assets | | 1,090 | 2,088 |
| Total Assets | | 100,052 | 89,628 |
| Liabilities | | | |
| Income Received in Advance | | 13,963 | - |
| Current Liabilities | | 11,733 | 12,580 |
| Total Liabilities | | 25,696 | 12,580 |
| Total Assets less Total Liabilities (Net Assets) | | 74,356 | 77,048 |
| Accumulated Funds | | | |
| Accumulated surpluses or (deficits) | 6 | 74,356 | 77,048 |
| Total Accumulated Funds | | 74,356 | 77,048 |

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Cash Flows

Cromwell & Districts Promotion Group Incorporated For the year ended 30 June 2021

'How we have received and used cash'

| | 2021 | 2020 |
|---|-----------------|----------------|
| Cash Flows from Operating Activities | | |
| Donations, fundraising and other similar receipts | 105,182 | 113,315 |
| Fees, subscriptions and other receipts from members | 89,555 | 97,049 |
| Interest, dividends and other investment receipts | 1,027 | 1,217 |
| Cash receipts from other operating activities | 16,733 | 22,224 |
| GST | (7,914) | (9,504) |
| Payments to suppliers and employees | (215,213) | (204,682) |
| Donations or grants paid | (145) | - |
| Cash flows from other operating activities | 115 | (2,415) |
| Total Cash Flows from Operating Activities | (10,660) | 17,204 |
| Cash Flows from Investing and Financing Activities | | |
| Payments to acquire property, plant and equipment | - | (6,410) |
| Cash flows from other investing and financing activities | 7,973 | (150) |
| Total Cash Flows from Investing and Financing Activities | 7,973 | (6,559) |
| Net Increase/(Decrease) in Cash | (2,687) | 10,645 |
| Bank Accounts and Cash | | |
| Opening cash | 86,441 | 75,796 |
| SBS Bank Accounts | (14,202) | 23,833 |
| BNZ Bank Accounts | (19,642) | (13,188) |
| Westpac Bank Accounts | 31,156 | - |
| Closing cash | 83,753 | 86,441 |
| Net change in cash for period | (2,687) | 10,645 |

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Accounting Policies

Cromwell & Districts Promotion Group Incorporated For the year ended 30 June 2021

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

Cromwell & Districts Promotions Group is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for Accounts Payable and Accounts Receivable which are stated inclusive of GST.

Income Tax

Cromwell & Districts Promotion Group Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Cromwell & Districts Promotion Group Incorporated For the year ended 30 June 2021

| | 2021 | 2020 |
|---|---------------|---------------|
| 1. Analysis of Revenue | | |
| Donations, fundraising and other similar revenue | | |
| CODC Operational Grant Income | 86,252 | 92,648 |
| Donations Received | - | 52 |
| Total Donations, fundraising and other similar revenue | 86,252 | 92,700 |
| Fees, subscriptions and other revenue from members | | |
| Bannockburn Gutbuster Pub to Pub | 10,520 | 12,816 |
| Bannockburn Mountain Bike Classic | 11,917 | 13,994 |
| Cherry Festival Income | 129 | 1,128 |
| Cromwell Half Marathon | 9,400 | 10,817 |
| Dunstan Cycle Trail Income | 8,767 | - |
| Fireworks | 5,870 | 6,487 |
| Lake Dunstan Cycle Challenge | 9,306 | 10,553 |
| Lake Dunstan Triathlon | 6,433 | 10,017 |
| Light Up Winter | 15,510 | 12,426 |
| Spring Festival | 2,492 | 3,396 |
| Subscription Income | 9,770 | 11,100 |
| Summer Series Income | (1,479) | 56 |
| Total Fees, subscriptions and other revenue from members | 88,634 | 92,790 |
| Interest, dividends and other investment revenue | | |
| Interest Income | 1,000 | 1,151 |
| Sundry Income | 24 | 58 |
| Total Interest, dividends and other investment revenue | 1,024 | 1,209 |
| Other revenue | | |
| Compendium advertisements | 14,550 | 19,325 |
| Total Other revenue | 14,550 | 19,325 |
| | 2021 | 2020 |
| 2. Analysis of Expenses | | |
| Volunteer and employee related costs | | |
| Operating Expenses | 2,376 | 2,390 |
| Operational Contractor - Community Relationship | 28,347 | 23,569 |
| Operational Contractor - Media Manager | 26,934 | 23,092 |
| Total Volunteer and employee related costs | 57,656 | 49,051 |
| Costs related to providing goods or services | | |
| Bannockburn Gutbuster Pub to Pub - Expense | 8,942 | 14,704 |
| Bannockburn Mountain Bike Classic - Expense | 7,875 | 11,258 |
| Cherry Festival - Expense | 2,433 | 7,131 |
| Cromwell Half Marathon - Expense | 8,221 | 5,391 |

Notes to the Performance Report

| | 2021 | 2020 |
|---|---------------|----------------|
| Dunstan Cycle Trail Expense | 12,804 | - |
| Equipment | 300 | - |
| Fireworks - Expense | 11,831 | 14,278 |
| General Expenses | 174 | - |
| Insurance | 2,516 | 2,607 |
| Lake Dunstan Cycle Challenge - Expense | 9,068 | 17,223 |
| Lake Dunstan Triathlon - Expense | 7,947 | 2,589 |
| Light Up Winter | 23,282 | 24,098 |
| Light Up Winter | 114 | - |
| Photocopying | 76 | - |
| Spring Festival - Expense | 3,611 | 3,448 |
| Total Costs related to providing goods or services | 99,195 | 102,728 |

Grants and donations made

| | | |
|--|------------|----------|
| Donations Made | 145 | - |
| Total Grants and donations made | 145 | - |

Other expenses

| | | |
|-----------------------------|---------------|---------------|
| Advertising | 15,304 | 17,956 |
| AGM Expenses | 1,526 | 1,297 |
| Bad Debts | (100) | 2,113 |
| Bank Fees | 121 | 270 |
| Brochures & Compendium | 10,760 | 14,395 |
| Depreciation | 1,399 | 4,239 |
| Honorarium & Xero fee | 6,922 | 6,720 |
| Website | 224 | 823 |
| Total Other expenses | 36,156 | 47,812 |

2021 2020

3. Analysis of Assets**Bank accounts and cash**

| | | |
|-------------------------------------|---------------|---------------|
| Westpac General Account | 30,167 | - |
| Westpac Summer Series | 248 | - |
| Westpac Debit Card | 741 | - |
| BNZ Cheque Account | 1,633 | 19,957 |
| BNZ Debit Card | - | 1,185 |
| BNZ Summer Series Trust | 317 | 449 |
| SBS Non Profit | 20,214 | 10,000 |
| SBS Star Maturity | 30,433 | 54,849 |
| Total Bank accounts and cash | 83,753 | 86,441 |

Debtors and prepayments

| | | |
|--------------------------------------|---------------|--------------|
| Accounts Receivable | 3,629 | 344 |
| Event Prepayments | 11,579 | 756 |
| Total Debtors and prepayments | 15,208 | 1,099 |

Notes to the Performance Report

| | 2021 | 2020 |
|-----------------------------------|------------|----------|
| Other current assets | | |
| RWT Paid | 402 | - |
| Total Other current assets | 402 | - |

| | 2021 | 2020 |
|--|------|------|
|--|------|------|

4. Analysis of Liabilities**Creditors and accrued expenses**

| | | |
|---|---------------|---------------|
| Accounts Payable | 13,518 | 15,113 |
| Total Creditors and accrued expenses | 13,518 | 15,113 |

GST

| | | |
|------------------|----------------|----------------|
| GST | (1,785) | (2,585) |
| Total GST | (1,785) | (2,585) |

Unused donations and grants with conditions

| | | |
|--|----------|-----------|
| CODC Grant Refund | - | 52 |
| Total Unused donations and grants with conditions | - | 52 |

Other current liabilities

| | | |
|--|---------------|----------|
| Income Received in Advance | 13,963 | - |
| Rounding | - | - |
| Total Other current liabilities | 13,963 | - |

| | 2021 | 2020 |
|--|------|------|
|--|------|------|

5. Property, Plant and Equipment**Other Fixed Assets**

| | | |
|---|------------|--------------|
| Owned fixed assets | 9,080 | 9,080 |
| Accumulated depreciation - fixed assets owned | (8,391) | (6,992) |
| Total Other Fixed Assets | 689 | 2,088 |

| | | |
|--|------------|--------------|
| Total Property, Plant and Equipment | 689 | 2,088 |
|--|------------|--------------|

| | 2021 | 2020 |
|--|------|------|
|--|------|------|

6. Accumulated Funds**Accumulated Funds**

| | | |
|-------------------------------------|---------------|---------------|
| Opening Balance | 77,048 | 70,615 |
| Accumulated surpluses or (deficits) | (2,692) | 6,433 |
| Total Accumulated Funds | 74,356 | 77,048 |

| | | |
|--------------------------------|---------------|---------------|
| Total Accumulated Funds | 74,356 | 77,048 |
|--------------------------------|---------------|---------------|

7. Commitments

There are no commitments as at 30 June 2021 (Last year - nil).

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2021 (Last year - nil).

Notes to the Performance Report

Appendix 18 - Notes to the Performance Report

9. Related Parties

John Morrison, a director of EZPZadmin was the treasurer of Cromwell & Districts Promotions Group till May 2021 for which he received an honorarium.

10. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.