



# AGENDA

## Vincent Community Board Meeting Tuesday, 3 May 2022

**Date:** Tuesday, 3 May 2022

**Time:** 2.00 pm

**Location:** Ngā Hau e Whā, William Fraser Building, 1  
Dunorling Street, Alexandra

(Due to COVID-19 restrictions and limitations of the physical space, public access will be available through a live stream of the meeting.)

The link to the live stream will be available on the Central Otago District Council's website.)

**Sanchia Jacobs**  
**Chief Executive Officer**



Notice is hereby given that a meeting of the Vincent Community Board will be held in Ngā Hau e Whā, William Fraser Building, 1 Dunorling Street, Alexandra and live streamed via Microsoft Teams on Tuesday, 3 May 2022 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

## Order Of Business

|           |  |           |
|-----------|--|-----------|
| <b>1</b>  | <b>Apologies .....</b>   | <b>5</b>  |
| <b>2</b>  | <b>Public Forum.....</b>   | <b>5</b>  |
| <b>3</b>  | <b>Confirmation of Minutes .....</b>                                 | <b>5</b>  |
|           | Vincent Community Board meeting Meeting - 22 March 2022 .....        | 7         |
| <b>4</b>  | <b>Declaration of Interest.....</b>                                  | <b>16</b> |
|           | 22.3.1 Declarations of Interest Register .....                       | 16        |
| <b>5</b>  | <b>Reports .....</b>   | <b>19</b> |
|           | 22.3.2 2022-23 Annual Plan Budget and Fees and Charges Schedule..... | 19        |
|           | 22.3.3 March 2022 Community and Promotions Grants Applications.....  | 43        |
| <b>6</b>  | <b>Mayor's Report.....</b>   | <b>61</b> |
|           | 22.3.4 Mayor's Report .....  | 61        |
| <b>7</b>  | <b>Chair's Report .....</b>  | <b>62</b> |
|           | 22.3.5 Chair's Report .....  | 62        |
| <b>8</b>  | <b>Members' Reports .....</b>  | <b>63</b> |
|           | 22.3.6 Members' Reports.....   | 63        |
| <b>9</b>  | <b>Status Reports .....</b>  | <b>64</b> |
|           | 22.3.7 May 2022 Governance Report .....                              | 64        |
| <b>10</b> | <b>Date of the Next Meeting.....</b>                                 | <b>86</b> |
| <b>11</b> | <b>Resolution to Exclude the Public.....</b>                         | <b>87</b> |
|           | 22.3.8 May 2022 Confidential Governance Report .....                 | 87        |



**Members** Cr M McPherson (Chairperson), Mr R Garbutt (Deputy Chair), Dr R Browne, Cr L Claridge, Cr I Cooney, Ms A Robinson, Ms S Stirling-Lindsay

**In Attendance** T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), W McEnteer (Governance Manager), J Harris (Governance Support Officer)

**1 APOLOGIES**

**2 PUBLIC FORUM**

**3 CONFIRMATION OF MINUTES**

Vincent Community Board meeting - 22 March 2022



**MINUTES OF A MEETING OF THE VINCENT COMMUNITY BOARD  
HELD VIA MICROSOFT TEAMS AND LIVE STREAMED  
ON TUESDAY, 22 MARCH 2022 COMMENCING AT 2.01 PM**

**PRESENT:** Cr M McPherson (Chairperson), Mr R Garbutt (Deputy Chair), Dr R Browne, Cr L Claridge, Cr I Cooney, Ms S Stirling-Lindsay

**IN ATTENDANCE:** T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), G Bailey (Parks and Recreation Manager), N Aaron (Parks Officer – Strategy and Planning), L Stronach (Team Leader – Statutory Property), F Somerville (Roading Administration Assistant), R Williams (Community Development Officer), W McEnteer (Governance Manager)

## 1 APOLOGIES

### APOLOGY

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#### COMMITTEE RESOLUTION

**Moved:** Garbutt  
**Seconded:** Claridge

That the apology received from Ms Robinson be accepted.

**CARRIED**

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## 2 PUBLIC FORUM

### Chris Winter – Wilding pines at the Half Mile

Mr Winter spoke to the Board about the wilding pines at the Half Mile Reserve, before responding to questions.

### Rachel Baxter – Haehaeata Trust

Ms Baxter spoke on behalf of the Haehaeata Trust before responding to questions.

### Dai Johns – Alexandra Rugby Football Club

Mr Johns (Secretary / Manager of the Alexandra Rugby Football Club) spoke to the Board regarding the power account from the rugby club that was to be discussed later in the meeting before responding to questions.

## 3 CONFIRMATION OF MINUTES

A correction was noted in the minutes for item 22.1.2, where it was agreed to send a letter of congratulations to the Ophir Hall Committee, particularly Malcolm Topliss.

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**COMMITTEE RESOLUTION**

**Moved:** Garbutt  
**Seconded:** Browne

That, subject to the amendment above, the public minutes of the Vincent Community Board Meeting held on 1 February 2022 be confirmed as a true and correct record.

**CARRIED**

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**4 DECLARATION OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

**5 REPORTS**

Note: Trudy Anderson, Community Ranger from the Department of Conservation, Andrea Howard, Environmental Implementation Manager and Gavin Udy, Programme Manager - Wallabies and Wilding Conifers from the Otago Regional Council, Grahame Sydney, Richard Bowman and Phil Murray from the Central Otago Wilding Conifers Control Group joined the meeting for item 22.2.2.

**22.2.2 HALF MILE RECREATION RESERVE AND WILDING CONIFER REMOVAL**

To consider the removal of wilding conifers from the Half Mile Recreation Reserve in Alexandra and redevelopment of the site, as part of a wider planned wilding conifer removal programme within the Vincent Ward.

Recommendations B-E in the report lapsed for want of a seconder.

After discussion it was agreed that any ad-hoc resolution might create unintended consequences. It was agreed to leave the item to lie on the table and for staff to bring back the development plan after consultation with the public to be considered by the Board.

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**COMMITTEE RESOLUTION**

**Moved:** McPherson  
**Seconded:** Garbutt

That the Vincent Community Board

A. Receives the report and accepts the level of significance.

**CARRIED**

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**COMMITTEE RESOLUTION**

**Moved:** Browne  
**Seconded:** Claridge

B. Agrees that no felling of any trees occur in the Half Mile Reserve until a full, comprehensive Alexandra Recreation Reserve Plan, with associated budgeting, is developed and consulted upon by the community.

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- C. Agrees that a comprehensive plan, together with a budget, be prepared for plantings within the existing flora at the Half Mile Reserve, these plantings to eventually replace the existing pines.
- D. Agrees that any tree removal does not detrimentally affect the amenity value of the Reserve for the local community.
- E. Agrees that the programme for the removal of wilding conifers at Boot Hill, Lower Manorburn Dam Reserve and Alexandra Airport does not proceed until the Alexandra Recreation Reserve Plan is completed.

**WITHDRAWN** (with the agreement of the mover and seconder)

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#### **COMMITTEE RESOLUTION**

**Moved:** McPherson  
**Seconded:** Stirling-Lindsay

That the item be left to lie on the table until a development plan for the area had been consulted on and brought back to the Board for its consideration.

**.CARRIED**

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#### **22.2.3 ALEXANDRA RUGBY FOOTBALL CLUB POWER ACCOUNT**

To consider a request from the Alexandra Rugby Football Club for reimbursement of a proportion of historical electricity invoices.

After discussion it was agreed that there was some difference between the figure presented by the Alexandra Rugby Football Club and staff and that to move forward, the difference could be split.

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#### **COMMITTEE RESOLUTION**

**Moved:** Garbutt  
**Seconded:** Stirling-Lindsay

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Recommends to Council that they approve \$10,000.00 from the General Development Alexandra reserves account to action payment for historical electricity invoices to the Alexandra Rugby Football Club as a final settlement.

**CARRIED**

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Note: Councillor Claridge left the meeting at 5.18 pm and returned at 5.19 pm.

#### **22.2.4 CLYDE HOLIDAY PARK**

To approve the Clyde Holiday Park rules, complaints procedure and fees.

After discussion it was agreed that council should be made aware of complaints regarding the manager of the Clyde Holiday Park as soon as they are received. A clause would be written into the complaints procedures before being finalised.

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**COMMITTEE RESOLUTION**

**Moved:** Garbutt  
**Seconded:** Stirling-Lindsay

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves the Clyde Holiday Park rules, complaints procedure and fees for 2022, with the addition of a clause "*A copy of any complaint regarding the manager must be forwarded to the Council upon receipt of the complaint*".
- C. Receives the annual guest nights data provided in the report.

**CARRIED**

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**22.2.5 VALLANCE COTTAGE RESERVE BIODIVERSITY BORDER PLANTING**

To consider a proposal from the Alexandra Garden Club to plant a biodiversity border along the Tarbert Street side of the Vallance Cottage Reserve. To approve a Memorandum of Understanding between Council and the Alexandra Garden Club for this proposal.

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**COMMITTEE RESOLUTION**

**Moved:** McPherson  
**Seconded:** Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves a proposal from the Alexandra Garden Club to plant a Biodiversity Border along the Tarbert Street side of Vallance Cottage Reserve, with final design and location to be agreed upon with council staff.
- C. Agrees to enter a Memorandum of Understanding between Council and the Alexandra Garden Club for the establishment of a biodiversity border at the Vallance Cottage Reserve.

**CARRIED**

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**22.2.6 PROPOSED ROAD STOPPING - UNFORMED UNNAMED ROAD OFF POOLE ROAD (PREVIOUSLY KNOWN AS PART OF BOUNDARY ROAD)**

To consider a proposal to stop an unnamed unformed road off Poole Road in accordance with the provisions of the Local Government Act 1974.

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**COMMITTEE RESOLUTION**

**Moved:** Stirling-Lindsay  
**Seconded:** Browne

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
  - B. Recommends to Council to approve the proposal to stop the unnamed unformed road off the northern end of Poole Road, subject to:
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- 
- The provisions of the Local Government Act 1974.
  - The public notification process outlined in the same Act.
  - No objections being received within the public notification period.
  - The Road being surveyed into three parcels as shown in figure 11 (overview of proposed stopping).
  - The area marked "A" in figure 11, being stopped, classified as recreation reserve, then amalgamated with Lot 24 DP 3194 in accordance with the provisions of the Reserves Act 1977.
  - The areas marked "B" and "C" in figure 11, being stopped, classified as recreation reserve, then vested in the Central Otago District Council in accordance with the provisions of the Reserves Act 1977.
  - An easement (in gross) in favour of (and as approved by) Aurora Energy Limited being registered over the areas marked "A", "B", and "C", as shown in figure 11 to protect the infrastructure identified in figure 13.
  - The costs outlined in table 1 being paid from the Dunstan Park Development account.

C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

**CARRIED**

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#### **22.2.7 ROAD NAME APPROVAL REPORT - BRASSKNOCKER ROAD DEVELOPMENT**

To consider a request to name two rights of way in the Brassknocker Road Development, Springvale.

After discussion it was agreed that right of way one would be named Kahu Lane and right of way two would be named Ridgeway Lane, but that these names would be subject to the approval of the developers.

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#### **COMMITTEE RESOLUTION**

**Moved:** McPherson  
**Seconded:** Stirling-Lindsay

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Subject to the approval of the developers agrees in principle to approve two road names. Right of way one to be named Kahu Lane and right of way two to be named Ridgeway Lane.

**CARRIED**

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#### **22.2.8 VINCENT FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2021**

To consider the financial performance overview as at 31 December 2021.

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**COMMITTEE RESOLUTION**

**Moved: McPherson**  
**Seconded: Garbutt**

That the report be received.

**CARRIE**

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**6 MAYOR'S REPORT**

**22.2.9 MAYOR'S REPORT**

His Worship the Mayor had previously left the meeting.

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**7 CHAIR'S REPORT**

**22.2.10 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Attended a meeting of the Hearings Panel.
  - Attended a Teams meeting with Tourism Central Otago regarding upcoming events in the district.
  - Discussed the ongoing issue in St Bathans with historic power poles.
  - Attended an Executive Committee meeting.
  - Attended a Council meeting and updated members of the issues discussed there.
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- 

**COMMITTEE RESOLUTION**

**Moved: McPherson**  
**Seconded: Garbutt**

That the report be received.

**CARRIED**

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**8 MEMBERS' REPORTS**

**22.2.11 MEMBERS' REPORTS**

Members gave an update on activities and issues since the last meeting:

Ms Stirling-Lindsay reported on the following:

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- Noted a number of AGMs coming up, including Blossom Festival and the BMX Club.
- Met with representatives from the Parks and Recreation team and the Youth Council around the proposed pump track at the bike park.

Councillor Cooney reported on the following:

- Attended a tour of the Half Mile reserve.
- Attended pre-agenda leads meeting for Council.
- Attended Council meeting.

Councillor Claridge reported on the following:

- Attended the recent Colab Business Breakfast.
- Couldn't make Council meeting due to work commitments.

Dr Browne reported on the following:

- Two meetings of Central Otago Districts Arts Trust.
- Attended the AGM of the Otago Regional Orchestra.
- Attended a tour of the Half Mile reserve.
- Attended a strategic planning day for REAP, regarding how to handle things in a changing environment.
- Attended a meeting of the Alexandra and Districts Museum Inc.
- Attended the Alexandra Business Breakfast and noted an address from local MP, Joseph Mooney.
- Attended an opening of exhibition at Clyde Museum, which is a joint art and museum exhibit.
- Attended the AGM of Dunstan Friendship Club.
- Attended two meeting of the Creative Writing Circle.
- Noted possible downstream effects of the current European war.

Mr Garbutt reported on the following

- Attended a meeting of the Central Otago Heritage Trust.
- Assisted with a new Clyde museum exhibition and noted the revamped foyer area.
- Gave a speech at Grey Power in February.
- Attended a tour of the Half Mile reserve.
- Attended an online lecture from the Dunedin Astronomical Society.
- Noted the new art exhibition at the Clyde Museum.

- Noted a recent trip to Akaroa, where there has been a struggle with no tourism. He noted the effects of the Dunstan Trail and the Rail Trail for the Central Otago region.

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**COMMITTEE RESOLUTION**

**Moved:** McPherson  
**Seconded:** Cooney

That the report be received.

**CARRIED**  
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**9 STATUS REPORTS**

**22.2.12 MARCH 2022 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

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**COMMITTEE RESOLUTION**

**Moved:** McPherson  
**Seconded:** Browne

That the report be received.

**CARRIED**  
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**10 DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 3 May 2022.

**11 RESOLUTION TO EXCLUDE THE PUBLIC**  
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**COMMITTEE RESOLUTION**

**Moved:** McPherson  
**Seconded:** Claridge

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered       | Reason for passing this resolution in relation to each matter   | Ground(s) under section 48 for the passing of this resolution   |
|---|---|---|
| <b>Confidential Minutes of Ordinary Board Meeting</b> | s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for |

|  |   |  |
|--|---|--|
|  | (including commercial and industrial negotiations)  | withholding would exist under section 6 or section 7   |
| <b>22.2.13 - Clyde Holiday Park Financial Report</b>       | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| <b>22.2.14 - March 2022 Confidential Governance Report</b> | s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)  | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

**CARRIED**

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The public were excluded at 6.04pm and the meeting closed at 6.17 pm.

3 May 2022

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## **4 DECLARATION OF INTEREST**

### **22.3.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 578598**

#### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### **2. Attachments**

**Appendix 1 - VCB Declarations of Interest** [↓](#)

| Name             | Member's Declared Interests   | Spouse/Partner's Declared Interests   | Council Appointments   |
|------------------|---|---|--|
| Roger Browne     | Central Otago REAP (Chair)<br>Creative Writers Circle (Chair)<br>Dunstan Friendship Club (member)<br>University of the Third Age (U3A) (member)<br>Central Cinema Incorporated<br>Central Otago Regional Orchestra (member)<br>Last Chance Irrigation Co (shareholder)<br>Alexandra Clyde and Districts Business Group (member) | Dunstan Friendship Club (member)<br>University of the Third Age (U3A) (member)<br>Central Cinema Incorporated<br>Central Otago Regional Orchestra (member)<br>Last Chance Irrigation Co (shareholder) | Manorburn Recreation Reserve Committee<br>Alexandra District Museum Inc. (Central Stories)<br>Keep Alexandra Clyde Beautiful Society |
| Lynley Claridge  | Affinity Funerals (Director)<br>Central Otago Chamber of Commerce (Advisory Panel)  | Affinity Funerals (Shareholder)   | Alexandra Council for Social Services  |
| Ian Cooney       | Castlewood Nursing Home (Employee)  |   | Omakau Recreation Reserve Committee<br>Promote Alexandra   |
| Russell Garbutt  | Garbutt family Trust (Trustee)<br>Dunstan Golf Club (member)<br>Dunstan Golf Club (committee member)<br>Central Lakes Districts Heating Trust (Trustee)<br>Vallance Cottage (Co-Chair)  |   | Clyde Community Centre Committee<br>Clyde Community Plan Group<br>Clyde Historical Museum Committee                                  |
| Martin McPherson | Alexandra Blossom Festival  | CODC (employee)<br>CODC (employee) (Daughter)   |  |

|                           |   |  |  |
|---------------------------|---|--|--|
| Anna Robinson             | <p>Mountain Bikers of Alexandra – member</p> <p>Thyme Festival – committee member</p> <p>Last Chance Irrigation Scheme – shareholder</p> <p>Clyde Primary School – family member attends</p> <p>Making a Difference for Central Otago (MAD4CO) – committee member</p> <p>Alexandra United Football Club – member</p> <p>Central Otago Football Association - member</p> <p>Vallance Cottage Working Group</p> <p>Otago Catchment Community Inc (contractor)</p> | <p>Dunstan High School – employee</p> <p>Central Rock-climbing Club – treasurer</p> <p>LANDSAR – member</p> <p>Mountain Bikers of Alexandra – member</p> | <p>Alexandra Community House Trust</p> <p>Keep Alexandra Clyde Beautiful Society</p> <p>St Bathans Area Community Association Inc.</p>                                 |
| Sharleen Stirling-Lindsay | <p>Project Adapt (member)</p> <p>Alexandra Newcomers Network</p> <p>Blossom Festival Committee Inc (Chair)</p> <p>Alexandra and District Youth Trust (Puna Rangitahi) (staff)</p> <p>Woolon Committee Member</p> <p>Alexandra Community Arts Council</p> <p>Alexandra Community House Board</p> <p>Community Plan Group</p>   | <p>Alexandra BMX Club (board member)</p> <p>Alexandra BMX Souths Committee</p>   | <p>Alexandra and Districts Youth Trust</p> <p>Blossom Festival - Chair</p> <p>St Bathans Area Community Association Inc</p> <p>Ophir Welfare Association Committee</p> |

## 5 REPORTS

### 22.3.2 2022-23 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

Doc ID: 577259

#### 1. Purpose of Report

To approve the final budgets for the Vincent ward for inclusion in Council's Annual Plan 2022-23 process and the 2022-23 fees and charges schedule.

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#### Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees the final Vincent ward 2022-23 Annual Plan budget and recommend to Council for inclusion in the 2022-23 Annual Plan.
- C. Agrees to accept the Vincent ward 2022-23 fees and charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.

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#### 2. Background

The 2022-23 final budgets for the Vincent ward have been prepared on Council's request to keep the 2021-22 Long-term Plan (year two) budgets relatively unchanged. The draft budget was presented to the Community Board in February 2022.

At the time of presenting the budgets, the overall Council average annual rates increase was projected be 7.7%, down from 7.8% as adopted for year two of the 2021-31 Long-term Plan. The Vincent ward's average rates increase, excluding district wide rates and metered water, was projected to be around 5.9%.

When presenting the budget in February, a few changes were identified, these have since been corrected and has resulted in the average rates increase for the Vincent ward decreasing to an average rate increase of 5.0%. This excludes district-wide rates and metered water. The overall council rates, while still being finalised with Council is also projected to be less than the initially reported 7.7%.

In addition to adopting the annual plan and setting the rates for the new financial year, Council adopts the annual fees and charges. A complete copy of the Fees and Charges 2022-23 Schedule is attached for information. There were minimal changes across the full suites of fees and charges from year one of the Long-term Plan to the proposed 2022-23 Annual Plan.

#### 3. Discussion

Council staff presented draft budgets to each community board for consideration at their February meetings. Staff identified a couple of changes required, the most significant for the

Vincent ward was a double up of community grants in one area, which has since been corrected.

This final version of the Vincent ward annual budget now needs to be incorporated into the all-of-council annual budget as part of the 2022-23 Annual Plan, scheduled to be adopted 01 June 2022.

Appendix 1 shows the cost centres that are funded by Vincent Community Ward rates and outlines the changes made between the current year and 2022-23. The ward rate is specific to rateable units in the ward and is not the district wide rate, or metered water.

#### 4. Financial Considerations

There is a rating increase of \$165k equating to 5.0% increase, compared to year one of the long-term plan.

The main variances are:

- Property and facilities \$103.6k, with Clyde Community Centre making up \$63k, as per the 2021-31 Long-term Plan, year two
- Parks and reserves \$52k with Molyneux Park and Molyneux Pool being the key contributors. Both budgeted to increase in the 2021-31 Long-term Plan, although there is a slight increase to the long-term Plan budget due to increased depreciation and movement in the financial reserves post the Long-term Plan adoption.

#### 5. Options

To accept the final 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan.

##### Option 1 - (recommended)

Advantages:

- Meets statutory requirements
- Provides transparent expenditure management
- The Vincent ward budget will feed into Council's annual plan budget for 2022-23
- Meets the ratepayers' expectations
- Allows changes to reflect prior Council and Community Board decisions
- Allows for Fees and Charges to be updated to reflect the most accurate charges.

Disadvantages:

- Some members of the community may feel disadvantaged paying increased rates.

##### Option 2

Decline the final 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan and do not recommend it to Council for inclusion in the 2022-23 Annual Plan process

Advantages:

- Status quo remains and rate payers do not incur increased rates.

Disadvantages:

- Delay in the annual plan process or the 2022-23 Annual Plan may not accurately reflect the Community Board's prior decisions.
- Run the risk of delaying the annual plan process and therefore potentially miss the legislative deadlines
- May not reflect a fair distribution of costs to the rate payer
- Reliance on financial reserves through not reflecting the true cost of activities, and therefore not rating accurately.

## 6. Compliance

|   |  |
|---|--|
| <b>Local Government Act 2002 Purpose Provisions</b>   | This decision enables democratic local decision making and action by, and on behalf of the community by involving community board members in robust and transparent financial decision making.   |
| <b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b> | Yes, consistent with all council plans and policies, and the 2022-23 Annual Plan is closely aligned to year two of the 2021-31 Long-term Plan.   |
| <b>Considerations as to sustainability, the environment and climate change impacts</b>  | No implications, as this has been factored in the 2021-31 Long-term Plan and there have been no changes to these considerations and assumptions used to prepare the 2021-31 Long-term Plan.  |
| <b>Risks Analysis</b>   | The risk of not accepting this report is that Council will lose the ability to adopt the 2022-23 Annual Plan and set and collect, the required rates to fund the activities Council is required to carry out. Council will not meet legislative requirements and may be exposed to legal challenges. |
| <b>Significance, Consultation and Engagement (internal and external)</b>  | This is a significant step in the annual plan process, as it ensures the Community Board is across its ward-specific budget, and feedback to Council's overall 2022-23 Annual Plan.  |

## 7. Next Steps

Once this report is accepted and changes made where necessary, it will be submitted to Council for recommendation to be included in the final 2022-23 Annual Plan scheduled to be adopted 1 June 2022.

A complete schedule of the fees and charges has been submitted to each of the relevant community boards for approval. Once approved, the total suite of fees and charges will also be presented to Council with the recommendation that Council adopt the proposed fees and charges as part of the adoption process when adopting the 2022-23 Annual Plan.

**8. Attachments**

**Appendix 1 - Vincent Rates Summary** [↓](#)

**Appendix 2 - Vincent Fees and Charges 2022-23** [↓](#)

Report author:

Reviewed and authorised by:



Kim McCulloch  
Management Accountant  
11/04/2022

Leanne Macdonald  
Executive Manager - Corporate Services  
12/04/2022

| Sundry |                                    | AP 2022/23     | LTP Year 1<br>2021/22 | LTP Year 1 vs<br>AP22/23<br>\$ Change | LTP Year 1 vs<br>AP 22/23<br>% Change | LTP Year 2<br>2022/23 | LTP Year 2 vs<br>AP 2022/23<br>\$ Change |
|--------|------------------------------------|----------------|-----------------------|---------------------------------------|---------------------------------------|-----------------------|--|
| 2033   | Alexandra Promotions               | 41,750         | 41,750                | 0                                     | 0.0%                                  | 41,750                | 0  |
| 2111   | General Development Alexandra      | (8,631)        | (12,000)              | (3,369)                               | 39.0%                                 | (8,631)               | 0  |
| 2211   | Elected Members Vincent            | 141,738        | 134,793               | (6,945)                               | (4.9%)                                | 139,264               | (2,474)                                  |
| 2431   | Vincent grants                     | 137,495        | 138,986               | 1,490                                 | 1.1%                                  | 216,795               | 79,300                                   |
| 2434   | Blossom Festival                   | 0              | 0                     | 0                                     |                                       | 0                     | 0  |
| 4111   | General Revenues & Development E/M | 0              | 0                     | 0                                     |                                       | 0                     | 0  |
| 4463   | Clyde - Alexandra Walkway          | 0              | 0                     | 0                                     |                                       | 0                     | 0  |
|        |                                    | <b>312,352</b> | <b>303,528</b>        | <b>(8,824)</b>                        | <b>(2.8%)</b>                         | <b>389,178</b>        | <b>76,826</b>                            |

| Property and Facilities |                                     | AP 2022/23     | LTP Year 1<br>2021/22 | LTP Year 1 vs<br>AP22/23<br>\$ Change | LTP Year 1 vs<br>AP 22/23<br>% Change | LTP Year 2<br>2022/23 | LTP Year 2 vs<br>AP 2022/23<br>\$ Change |
|-------------------------|-------------------------------------|----------------|-----------------------|---------------------------------------|---------------------------------------|-----------------------|--|
| 2351                    | Property general Vincent            | 183,901        | 176,784               | (7,117)                               | (3.9%)                                | 179,435               | (4,466)                                  |
| 2352                    | National Bank Alexandra             | (34,075)       | (32,377)              | 1,698                                 | (5.0%)                                | (34,162)              | (86)                                     |
| 2353                    | Tarbert Street Building             | 72,565         | 62,629                | (9,937)                               | (13.7%)                               | 61,360                | (11,206)                                 |
| 2354                    | Central Stories                     | 46,326         | 33,409                | (12,917)                              | (27.9%)                               | 67,245                | 20,919                                   |
| 2411                    | Alexandra Community Centre          | 75,212         | 55,192                | (20,019)                              | (26.6%)                               | 60,505                | (14,707)                                 |
| 2412                    | Molyneux Stadium Alexandra          | 32,567         | 23,483                | (9,084)                               | (27.9%)                               | 33,388                | 821                                      |
| 4410                    | Becks Hall                          | 10,725         | 62,826                | 52,101                                | 485.8%                                | 7,628                 | (3,097)                                  |
| 4411                    | Clyde Community Centre              | 71,300         | 7,859                 | (63,441)                              | (89.0%)                               | 72,003                | 703                                      |
| 4412                    | Omakau Community Centre             | 5,956          | 5,197                 | (759)                                 | (12.7%)                               | 5,956                 | 1  |
| 4413                    | Ophir Community Centre              | 43,897         | 20,165                | (23,732)                              | (54.1%)                               | 40,919                | (2,978)                                  |
| 4414                    | Moa Creek/Poolburn Community Centre | 42,609         | 25,253                | (17,356)                              | (40.7%)                               | 42,614                | 6  |
| 4415                    | Clyde Museums                       | 1,096          | 8,002                 | 6,906                                 | 630.2%                                | 527                   | (568)                                    |
|                         |                                     | <b>552,078</b> | <b>448,421</b>        | <b>(103,656)</b>                      | <b>(18.8%)</b>                        | <b>537,418</b>        | <b>(14,660)</b>                          |

| Parks and Reserves |  | AP 2022/23       | LTP Year 1<br>2021/22 | LTP Year 1 vs<br>AP22/23<br>\$ Change | LTP Year 1 vs<br>AP 22/23<br>% Change | LTP Year 2<br>2022/23 | LTP Year 2 vs<br>AP 2022/23<br>\$ Change |
|--------------------|--|------------------|-----------------------|---------------------------------------|---------------------------------------|-----------------------|--|
| 2451               | Manorburn Recreation Reserve Committee | 5,157            | 4,660                 | (497)                                 | (9.6%)                                | 5,157                 | 0  |
| 2461               | Molyneux Park                          | 303,280          | 274,582               | (28,698)                              | (9.5%)                                | 285,667               | (17,613)                                 |
| 2462               | Other reserves Alexandra               | 1,034,749        | 1,041,183             | 6,434                                 | 0.6%                                  | 1,030,956             | (3,793)                                  |
| 2463               | Pioneer Park                           | 51,654           | 49,820                | (1,834)                               | (3.6%)                                | 51,567                | (88)                                     |
| 2492               | Molyneux Pool                          | 1,043,193        | 1,014,644             | (28,549)                              | (2.7%)                                | 1,028,039             | (15,154)                                 |
| 2757               | Town Centre                            | 4,064            | 4,217                 | 152                                   | 3.7%                                  | 4,682                 | 618                                      |
| 2831               | Alexandra Cemetery                     | 59,793           | 60,577                | 784                                   | 1.3%                                  | 61,557                | 1,764                                    |
| 4461               | Clyde & Fraser domains                 | 112,140          | 111,504               | (635)                                 | (0.6%)                                | 113,019               | 880                                      |
| 4831               | Clyde Cemetery                         | (10,109)         | (9,621)               | 488                                   | (4.8%)                                | (9,643)               | 466                                      |
| 4832               | Omakau Cemetery                        | 7,806            | 7,620                 | (185)                                 | (2.4%)                                | 7,695                 | (110)                                    |
|                    |  | <b>2,611,727</b> | <b>2,559,185</b>      | <b>(52,542)</b>                       | <b>(2.0%)</b>                         | <b>2,578,696</b>      | <b>(33,031)</b>                          |

|                    | AP 2022/23       | LTP Year1<br>2021/22 | AP 22/23 vs<br>LTP 21/22<br>\$ Change | AP 22/23 vs<br>LTP 21/22<br>% Change |
|--------------------|------------------|----------------------|---------------------------------------|--------------------------------------|
| <b>Total Rates</b> | <b>3,476,157</b> | <b>3,311,135</b>     | <b>(165,022)</b>                      | <b>(5.0%)</b>                        |

NB: This excludes District wide rates and water meter rates collected with the District ward and excludes growth in ratepayer base.

## FEES AND CHARGES 2022-23

| THREE WATERS   |  | 2022/23      | 2021/22      |
|--|--|--------------|--------------|
|  |  | Includes GST | Includes GST |
| <b>DESIGNATED WASTEWATER TREATMENT PLANT</b>   |  |              |              |
| Disposal of septage tank load less than 3,000 litres   |  | 130          | 130          |
| Every additional 1,000 litres discharges (or part thereof)   |  | 40           | 40           |
| Designated Septage station disposal cost/litre   |  | 0.04         | 0.04         |
| <b>TRADE WASTE</b>   |  |              |              |
| Application fee deposit (invoiced at actual cost)  |  | 240          | 240          |
| Application to transfer trade waste discharge consent  |  | 80           | 80           |
| Annual fee   |  | 160          | 160          |
| <b>THREE WATERS - PER APPLICATION</b>  |  |              |              |
| Approved contractors (per application)   |  | 80           | 80           |
| Non-approved contractors (per application)   |  | 160          | 160          |
| Non-approved contractors (per application)   |  | At cost      | At cost      |
| <b>BULK TANKER WATER FROM FIRE HYDRANTS</b>  |  |              |              |
| Bulk water application fee   |  | No charge    | No charge    |
| Tanker / Standpipe Inspection (at least annual)  |  | 100          | 100          |
| Hydrant Standpipe Hire / month (excluding water usage)   |  | 30           | 30           |
| Water Usage Per m <sup>3</sup>   |  | 1.80         | 1.80         |
| <b>BULK WATER SUPPLY</b>   |  |              |              |
| Network connected bulk water rate (per m <sup>3</sup> )  |  | 0.86         | 0.86         |
| <b>REMOVAL OF WATER RESTRICTOR</b>   |  |              |              |
| Temporary restrictor removal fee   |  | At cost      | At cost      |
| <b>WATER METER ACCURACY TESTS</b>  |  |              |              |
| House visit and assessment   |  | 55           | 55           |
| Meter removal and calibration  |  | 525          | 525          |
| Meter validated as accurate  |  | 80           | 80           |
| Meter validated as inaccurate  |  | No charge    | No charge    |
| Final meter read   |  | 40           | 40           |
| <b>OTHER</b>   |  |              |              |
| Unauthorised and other activities  |  | At cost      | At cost      |
| <b>CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)</b>  |  |              |              |
| <b>Financial Contributions - Reserves</b>  |  |              |              |
| Urban  |  | 2380         | 2380         |
| Rural  |  | 1190         | 1190         |
| <b>Note:</b> Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.  |  |              |              |
| <b>DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS</b>   |  |              |              |
| <b>Water Supply</b>  |  |              |              |
| Lake Dunstan Water Supply (Alexandra / Clyde)  |  | 7131         | 7131         |
| Cromwell   |  | 3877         | 3877         |
| Naseby   |  | 4044         | 4044         |
| Omakau / Ophir   |  | 10917        | 10917        |
| Patearoa   |  | 3267         | 3267         |
| Ranfurly   |  | 2492         | 2492         |
| Roxburgh   |  | 3321         | 3321         |
| <b>Wastewater</b>  |  |              |              |
| Alexandra / Clyde  |  | 7536         | 7536         |
| Cromwell   |  | 3139         | 3139         |
| Naseby   |  | 3399         | 3399         |
| Omakau / Ophir   |  | 4992         | 4992         |
| Ranfurly   |  | 796          | 796          |
| Roxburgh   |  | 4670         | 4670         |
| <b>THREE WATERS AND WASTE MANAGEMENT PART CHARGES IN LIEU OF RATES</b>   |  |              |              |
| The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 <sup>st</sup> July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining. |  |              |              |
| <b>Water Supply – per month</b>  |  |              |              |
| If already rated as serviceable  |  | 23.12        | 23.12        |
| If not rated as serviceable before   |  | 37.91        | 37.91        |
| <b>Wastewater – per month</b>  |  |              |              |
| If already rated as serviceable  |  | 27.20        | 27.20        |
| If not rated as serviceable before   |  | 54.40        | 54.40        |
| <b>Waste Management – per month</b>  |  |              |              |
| Additional household rubbish bin   |  | 23.57        | 22.24        |
| Additional mixed recycling bin   |  | 4.95         | 4.67         |
| Additional glass recycling bin   |  | 4.95         | 4.67         |

Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost the service as scheduled in the rating section of the 10 year Plan, based on the number of complete months remaining in the financial year.

## FEES AND CHARGES 2022-23

| ENVIRONMENTAL SERVICES   |  | 2022/23      | 2021/22      |
|--|--|--------------|--------------|
|  |  | Includes GST | Includes GST |
| <b>TRANSFER STATION CHARGES</b>  |  |              |              |
| Standard size refuse bag (60 litres)   |  | 8            | 8            |
| Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)                              |  | 8            | 8            |
| Child car seat recycling (Alexandra and Cromwell only)   |  | 10           | 10           |
| Car body (all tanks pierced and drained)   |  | 20           | 20           |
| Whiteware and separated metal (excl fridges)   |  | No charge    | No charge    |
| Fridges (degassing charge)   |  | 16.5         | -            |
| Gas bottle disposal (any size)   |  | 11           | -            |
| <b>Transfer Station with Weigh Facility</b>  |  |              |              |
| General waste charge by weight per tonne   |  | 345          | 334.61       |
| Tyres by weight by tonne   |  | 455          | 444.72       |
| <b>Transfer Station without Weigh Facility</b>   |  |              |              |
| General waste charge by volume per cubic metre (assessed by operator)  |  | 70           | 67           |
| Car tyres  |  | 5            | 5            |
| Truck tyres  |  | 22           | 21           |
| Tractor / Loader tyres   |  | 89           | 86           |
| <b>GREENWASTE DEPOSITED IN GREENWASTE AREA</b>   |  |              |              |
| Car load   |  | No charge    | No charge    |
| Trailer or ute load  |  | 5            | 5            |
| Trailer-load charge by volume per cubic metre  |  | 5            | 5            |
| <b>CLEANFILL DEPOSITED IN CLEANFILL AREA</b>   |  |              |              |
| Charge by volume per cubic metre   |  | 15           | 15           |
| <b>HAZARDOUS WASTE</b>   |  |              |              |
| Up to 20kg or 20 litres  |  | 10           | 10           |
| Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre). |  | 10           | 10           |
| <b>WHEELIE BIN CHARGES</b>   |  |              |              |
| Replacement of bin due to damage (not wear and tear)   |  | 50           | 50           |
| Initial change of bin size   |  | No charge    | No charge    |
| All subsequent changes to bin size   |  | N/A          | N/A          |
| Additional mixed recycling bin (per annum)   |  | 59.41        | 56.06        |
| Additional glass recycling bin (per annum)   |  | 59.41        | 56.06        |
| Additional rubbish (red) bin (per annum)   |  | 282.80       | 266.85       |
| Administration fee   |  | 50           | 50           |

Where weighing facilities are available Council reserves the right to charge by weight, where no weighing facilities are available Council reserves the right to charge by volume as assessed by the operator. All fees are user pays (ie waste producer pays) and include a waste minimisation charge to help fund recycling and other waste reduction initiatives. Fees also include charges associated with the Emissions Trading Scheme.

## FEES AND CHARGES 2022-23

| <b>ROADING</b>  | <b>2022/23</b>      | <b>2021/22</b>      |
|---|---------------------|---------------------|
|   | <b>Includes GST</b> | <b>Includes GST</b> |
| <b>LICENCE TO OCCUPY</b>  |                     |                     |
| Single owner  | 180                 | 180                 |
| Multiple owner  | At cost             | At cost             |
| <b>TRAFFIC MANAGEMENT PLAN APPROVAL</b>   |                     |                     |
| Commercial organisations and events   | 90                  | 90                  |
| Non-profit community events   | No charge           | No charge           |
| <b>TEMPORARY ROAD CLOSURE</b>   |                     |                     |
| Commercial organisations and events   | 280                 | 280                 |
| Non-profit community events   | No charge           | No charge           |
| <b>CORRIDOR ACCESS REQUEST</b>  |                     |                     |
| <i>(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)</i>   |                     |                     |
| Minor Works   | No charge           | No charge           |
| Major Works (trenches exceeding 20m in length)  | 80                  | 80                  |
| Project Works   | At cost             | At cost             |
| <b>ROAD STOPPING</b>  |                     |                     |
| Time and disbursements plus legal and survey costs  | At cost             | At cost             |
| Miscellaneous fees<br>(other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement) | At cost             | At cost             |
| <b>RAPID NUMBER</b>   |                     |                     |
| New   | 70                  | 70                  |
| Replacement   | 50                  | 50                  |
| <b>DUST SUPPRESSION</b>   |                     |                     |
| Residential house with 100m of road to Council programmed timetable   | No charge           | No charge           |
| Residential house with 100m of road outside programme works   | At cost             | At cost             |
| Commercial and other applications to Council programmed timetable   | At cost             | At cost             |
| <b>OTHER</b>  |                     |                     |
| Commercial fingerboard signs  | At cost             | At cost             |
| <b>DEVELOPMENT CONTRIBUTIONS</b>  |                     |                     |
| <b>Roading</b>  |                     |                     |
| Residential   | 1719                | 1719                |
| Business  | NIL*                | NIL*                |
| * Fixed business contributions are non-longer applicable. All contributions are calculated on the basis of a household unit equivalent (HUE).                               |                     |                     |

## FEES AND CHARGES 2022-23

|  | PLANNING AND REGULATORY   |  |
|--|---|--|
|  | 2022/23<br>Includes GST   | 2021/22<br>Includes GST                          |
|  | <b>BUILDING CONTROL CHARGES</b>   |  |
|  | <b>Residential alterations and new</b>  |  |
|  | Up to and including \$5,000   | 316  |
|  | Over \$5,000 and not exceeding \$10,000   | 691  |
|  | Over \$10,000 and not exceeding \$20,000  | 1141   |
|  | Over \$20,000 and not exceeding \$40,000  | 1671   |
|  | Over \$40,000 and not exceeding \$80,000  | 1971   |
|  | Over \$80,000 and not exceeding \$200,000   | 2651   |
|  | Over \$200,000 and not exceeding \$350,000  | 3556   |
|  | Over \$350,000 and not exceeding \$500,000  | 3712   |
|  | Over \$500,000 and not exceeding \$750,000  | 4017   |
|  | Over \$750,000 and not exceeding \$1,000,000  | 4467   |
|  | Exceeding \$1 million (minimum deposit plus additional time if necessary)   | 4852   |
|  | Rural farm shed with engineers PS1, conservatories, new swimming pools, other consents with <3 inspections (no amenities) | 953  |
|  | <b>Commercial alterations and new</b>   |  |
|  | Up to \$10,000  | 841  |
|  | \$10,000 - \$20,000   | 1441   |
|  | \$20,000 - \$40,000   | 1971   |
|  | \$40,000 - \$80,000   | 2121   |
|  | \$80,000 - \$200,000  | 3251   |
|  | \$200,000 - \$350,000   | 3406   |
|  | \$350,000 - \$500,000   | 3636   |
|  | \$500,000 - \$750,000   | 4167   |
|  | Exceeding \$750,000 (minimum deposit plus additional time if necessary)   | 4242   |
|  | BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)   | \$1 for every \$1000.00 or part thereof          |
|  | MBIE Levy - (projects under \$20,444 are exempt)  | \$1.75 for every \$1000.00                       |
|  | <b>OTHER BUILDING CONSENT CHARGES</b>   |  |
|  | Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)           | As required                                      |
|  | Amendments to Building Consents actual cost of work to be recovered at time and disbursements                             | \$150.00 deposit + \$150.00 / hour               |
|  | Erection of marquee   | 316  |
|  | Heating / fire appliances - free standing   | 241  |
|  | Heating / fire appliances - inbuilt and second-hand   | 391  |
|  | Wetback fire / diesel boilers   | 391  |
|  | Wind machines (horticultural)   | N/A  |
|  | Inspection cancellation (same day) no fee if cancelled the previous day   | 150  |
|  | <b>Other building charges</b>   |  |
|  | <b>Certificate of Acceptance</b>  |  |
|  | Minor work up to \$5,000  | 1103   |
|  | Residential \$5,000 to \$20,000   | 1478   |
|  | Residential \$20,000+   | 2453   |
|  | Commercial – \$615 deposit plus hourly rate   | \$675.00 + hourly rate                           |
|  | Change of Use (initial fee)   | 252  |
|  | Relocation report within the district   | \$150 (report) plus \$150 per hour of inspection |
|  | New compliance schedule   | \$150.00 / hour                                  |
|  | Amended compliance schedule   | 110  |
|  | WOF monitoring features and renewal   | \$150.00 / hour                                  |
|  | Certificate for Public Use  | 504  |
|  | Notice to Fix   | 225  |
|  | Fire Service assessment of building consents (plus costs)   | 150  |
|  | Demolition  | 300  |
|  | Inspection of unsatisfactory work (per visit or inspections not already provided for)                                     | 150  |
|  | Swimming pool exemption (referred to Council)   | N/A  |
|  | Swimming pool inspection barriers and compliance (each inspection)  | \$150.00 / hour                                  |
|  | Swimming pool registration  | 55   |
|  | Water test fee (fee plus actual test cost)  | 120  |
|  | Assessment of building consent exemption application (deposit) + \$150.00 / hour processing or inspection                 | \$150.00 / hour                                  |
|  | Title search  | 27   |
|  | Minor variations (to building consents)   | \$150.00 / hour                                  |
|  | Building Consent Report (annual fee)  | 69   |

## FEES AND CHARGES 2022-23

|  | 2022/23<br>Includes GST         | 2021/22<br>Includes GST         |
|--|---------------------------------|---------------------------------|
| <b>PLANNING AND REGULATORY</b>                             |                                 |                                 |
| <b>Project Information Memorandum – Residential</b>        | 412                             | 412                             |
| <b>Project information memorandum – Commercial</b>         | 525                             | 525                             |
| <b>Time and disbursements</b>                              |                                 |                                 |
| Hourly rates for processing all applications               | 150                             | 150                             |
| Mileage (dollar(s) per km)                                 | 1                               | 1                               |
| Hourly rates for processing all applications               | 105                             | 105                             |
| <b>ENVIRONMENTAL HEALTH</b>                                |                                 |                                 |
| <b>Annual inspection</b>                                   |                                 |                                 |
| Camping grounds  | 336                             | 336                             |
| Hairdresser shops  | 225                             | 168                             |
| Offensive trades   | 225                             | 168                             |
| Funeral directors  | 225                             | 168                             |
| Follow up inspection fee (hourly rate)                     | 150                             | 168                             |
| Change of ownership  | 150                             | 168                             |
| <b>ANNUAL REGISTRATION</b>                                 |                                 |                                 |
| Camping grounds  | 168                             | 168                             |
| Hairdresser shops  | 168                             | 168                             |
| Offensive trades   | 168                             | 168                             |
| Funeral directors  | 168                             | 168                             |
| Miscellaneous Bylaw and general licence fees               | N/A                             | N/A                             |
| Late payment fee   | N/A                             | N/A                             |
| <b>FOOD CONTROL PLANS / NATIONAL PROGRAMMES</b>            |                                 |                                 |
| Initial registration                                       | 403                             | 403                             |
| Annual registration  | 201                             | 201                             |
| <b>Audit fee</b>   |                                 |                                 |
| Food control plan (single-site)                            | 504                             | 504                             |
| Food control plan (multi-site)                             | 804                             | 804                             |
| National Programme 1                                       | 336                             | 336                             |
| National Programme 2                                       | 420                             | 420                             |
| National Programme 3                                       | 504                             | 504                             |
| Subsequent verifications and enforcement (hourly rate)     | 168                             | 168                             |
| Site rental fee  | N/A                             | N/A                             |
| <b>BYLAW AND POLICY</b>                                    |                                 |                                 |
| <b>Trading in Public Place General Bylaw</b>               |                                 |                                 |
| <b>Application fee</b>                                     |                                 |                                 |
| Fee per annum  | 420                             | 420                             |
| Class 4 Gambling and Board Venue application fee (deposit) | 336                             | 336                             |
| Hourly rates for processing all applications               | 168                             | 168                             |
| Additional sandwich board                                  | N/A                             | N/A                             |
| <b>ALCOHOL LICENSING</b>                                   |                                 |                                 |
| <b>Local Authority Compliance Certificate</b>              |                                 |                                 |
| Building   | 150                             | 150                             |
| Planning   | 150                             | 150                             |
| Public notification fee                                    | 125                             | 125                             |
| <b>ANIMAL CONTROL</b>                                      |                                 |                                 |
| <b>Dog Registration Fees</b>                               |                                 |                                 |
| Non-working dogs   | 55                              | 55                              |
| Working dogs   | 12                              | 12                              |
| Late penalty fee (percentage of base fee)                  | 150% of annual registration fee | 150% of annual registration fee |
| <b>Dog Impounding Charges</b>                              |                                 |                                 |
| First impounding (for each 12 months)                      | 100                             | 100                             |
| Second impounding (for each 12 months)                     | 150                             | 150                             |
| Third and subsequent impounding (for each 12 months)       | 200                             | 200                             |
| Sustenance   | 22                              | 22                              |
| Destruction of dog   | At cost                         | At cost                         |
| Notification   | N/A                             | N/A                             |
| Microchipping  | 32                              | 32                              |
| <b>Licence to keep more than 3 dogs</b>                    |                                 |                                 |
| Application  | 75                              | 75                              |
| Inspection fee   | \$150.00 / hour                 | \$150.00 / hour                 |
| Annual permit fee  | 150                             | 150                             |

Any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this.

## FEES AND CHARGES 2022-23

|  | PLANNING AND REGULATORY                            |  |
|--|--|--|
|  | 2022/23<br>Includes GST                            | 2021/22<br>Includes GST                            |
| <b>REFUNDS</b>   |  |  |
| Refund administration fee  | Refer to Governance and Corporate Services section | Refer to Governance and Corporate Services section |
| <b>NOISE CONTROL</b>   |  |  |
| <b>Return of Seized Equipment</b>  |  |  |
| Administration charge  | 84   | 84   |
| Storage fee  | 5<br>(per day)                                     | 5<br>(per day)                                     |
| Non-compliance with Excessive Noise Direction  | 500  | -  |
| Non-compliance with Abatement Notice regarding unreasonable noise                        | 750  | -  |
| <b>Contractor charge (add to administration charge)</b>                                  |  |  |
| Alexandra / Clyde  | 60   | 60   |
| Cromwell   | 70   | 70   |
| Ranfurlly  | 100  | 100  |
| Roxburgh / Naseby  | 80   | 80   |
| <b>ENFORCEMENT</b>   |  |  |
| Monitoring and enforcement - hourly rate   | 150  | 150  |
| <b>PLANNING (all deposits non-refundable)</b>  |  |  |
| <b>Subdivision Charges</b>   |  |  |
| <b>Land Subdivision Consent</b>  |  |  |
| Consent application deposit (notified to formal hearing)                                 | 2000   | 2000   |
| Consent application deposit (non-notified to formal hearing)                             | 1500   | 1500   |
| Consent application deposit (under delegated authority)                                  | 900  | 900  |
| Minor boundary adjustment  | 430  | 430  |
| Plan Certification - 223   | 150  | 150  |
| Plan Certification - 224(c) (deposit)  | 260  | 260  |
| Minor amendment to cross lease / unit title plan (deposit)                               | 510  | 510  |
| <b>Other Charges</b>   |  |  |
| Completion certificates  | 80   | 80   |
| Overseas Investment Regulations Certificates (deposit)                                   | 150  | 150  |
| Compliance certificates / Certificate of Compliance (S139) (deposit)                     | 550  | 550  |
| Certified copy of Council resolution   | 80   | 80   |
| Registered bond  | At cost  | At cost  |
| Release from registered bond   | At cost  | At cost  |
| Right of way consents (deposit) (Section 348 LGA)  | 225  | 225  |
| Certificate of approval of survey plans (s.226(1)(e)(ii))                                | 150  | 150  |
| Change or cancellation of amalgamation condition (deposit) (Section 241)                 | 160  | 160  |
| Cancellation of easement (Section 243)   | 160  | 160  |
| Cancellation or amendment of consent notice (Section 221)                                | 180  | 180  |
| <b>Land Use Consent</b>  |  |  |
| Consent application deposit (notified to formal hearing)                                 | 2000   | 2000   |
| Consent application deposit (non-notified to formal hearing)                             | 1500   | 1500   |
| Consent application deposit (under delegated authority)                                  | 600  | 600  |
| Non-compliance with bulk and location requirements - deposit (under delegated authority) | N/A  | N/A  |
| Minor breach of standards (deposit)  | 350  | 350  |
| Application for extension of lapse date (deposit (section 125))                          | 300  | 300  |
| Minor Change or Cancellation of Consent Condition (delegated section 127) (deposit)      | 400  | 400  |
| Complex Change or Cancellation of Consent Condition (delegated section 127) (deposit)    | 600  | 600  |
| Change or Cancellation of Consent Condition to Formal Hearing (section 127) (deposit)    | 1000   | 1000   |
| Monitoring Consent Holders (per hour + mileage)  | \$150 / hour + mileage                             | \$150 / hour + mileage                             |
| Hearing of Objection to Resource Consent (deposit)                                       | 800  | 800  |
| Resource consent exemption (section 87BB) (fixed fee)                                    | 225  | 225  |
| Boundary activity (section 87BA) (fixed fee)   | 300  | 300  |
| <b>Application for Heritage Orders and Designations (deposit)</b>                        |  |  |
| Outline plan approval (deposit)  | 390  | 390  |
| Minor, no research (plus public notification)  | 1000   | 1000   |
| Moderate, standard research requirements (plus public notification)                      | 5000   | 5000   |
| Major, affects large area of district (plus public notification)                         | 10500  | 10500  |

All applications for resource and subdivision consent and changes to the District Plan will be charged on a time charge, plus disbursements basis although a minimum payment is required as set out below.

Applications will not be processed unless accompanied by the appropriate application or deposit fee. In accordance with Section 36 of the Resource Management Act where a charge is payable, the Council will not perform the action to which the charge relates until the charge has been paid in full. Note: This applies to all fees and charges in relation to Resource Management functions. Applications which are incomplete or require the applicant to undergo remedial works will incur further costs on a time and disbursement basis.



**FEES AND CHARGES 2022-23**

|   | <b>2022/23</b>  | <b>2021/22</b>  |
|---|---|---|
|   | <b>Includes GST</b>   | <b>Includes GST</b>   |
| <b>POOLS, PARKS AND CEMETERIES</b>  |   |   |
| <b>DISTRICT CEMETERIES</b>  |   |   |
| <b>Plot Charge (Standard) - all cemeteries in the District</b>  |   |   |
| Standard plot fees - including memorial structures plot, Cromwell Cemetery  | 900   | 900   |
| Memorial Structures Plot - Cromwell Cemetery  | N/A   | N/A   |
| Ashes plot  | 400   | 400   |
| Memorial wall (plinth which allows for 32 plaques) - Alexandra Cemetery   | 100   | 100   |
| Memorial wall (which allows for 88 plaques double-sided) - Cromwell Cemetery  | 100   | 100   |
| RSA Plot - Cromwell Cemetery  | No charge   | No charge   |
| Stillborn babies  | No charge   | No charge   |
| <b>Burial Fees District</b>   |   |   |
| <i>Monday to Friday and Saturday mornings only and excluding Saturday afternoon's. No burials Sundays, statutory public holidays.</i> |   |   |
| Standard re-opening and burial - Double Depth Standard  | 950   | 950   |
| Casket larger than standard (213cm x 76.2cm x 50.8cm) – additional to above fee   | 120   | 120   |
| Burial of ashes   | 400   | 400   |
| Out of District Fee (6 months or more)  | 95  | 95  |
| Burial of infants (up to 10 years / re-opening)   | 300   | 300   |
| Disinterment costs / re-interment   | At Cost   | At Cost   |
| Breaking concrete   | At Cost   | At Cost   |
| Memorial Permit processing fee  | 10  | 10  |
| <b>NASEBY CEMETERY</b>  |   |   |
| <b>Plot Fees</b>  |   |   |
| Standard plot fees  | 300   | 300   |
| Ashes plot  | 156   | 156   |
| <i>Burial fees invoiced directly by Sexton</i>  | N/A   | N/A   |
| <b>RANFURLY CEMETERY</b>  |   |   |
| <b>Plot Fees</b>  |   |   |
| Standard plot fees  | 300   | 300   |
| Ashes plot  | 156   | 156   |
| <i>Burial fees invoiced directly by Sexton</i>  |   |   |
| <b>PARKS</b>  |   |   |
| <b>Sports Grounds (Alexandra and Clyde)</b>   |   |   |
| First class cricket wicket per ground (per day - wickets 1 & 2)   | 250   | 250   |
| Casual (per ground per day)   | 123   | 123   |
| Cricket wickets (per day - wickets 3 & 4) per wicket  | 135   | 135   |
| Changing rooms (per room) including showers   | 15  | 15  |
| Athletics (per day)   | 135   | 135   |
| Litter collection (per litter bin per day) - Additional fee   | 30  | 30  |
| Schools and school aged children exempt from charges  | No charge   | No charge   |
| <b>Club Seasonal Rates (Including club training, regular season fixtures)</b>   |   |   |
| Rugby - Senior teams only   | 850   | 850   |
| Football - Senior teams only  | 1500  | 1500  |
| Softball - Senior teams only  | 500   | 500   |
| Athletics - Senior teams only   | 500   | 500   |
| Club Cricket only (excludes first class cricket) - Senior teams only  | 1600  | 1600  |
| Touch Rugby – per season  | 500   | 500   |
| Use of showers per day  | 5   | -   |
| End of season cleaning fee  | 200   | -   |
| <b>Other Parks and Reserves Alexandra and Clyde – including Pioneer Park – per day</b>  |   |   |
| Commercial activity or event including circus, gypsy fair, Blossom Festival   | 400   | 400   |
| Non-Profit Community Groups   | No charge   | No charge   |
| Commercial market days  | \$55.00 including power   | \$55.00 including power   |
| Commercial – car displays, advertising, vendors   | 146   | 146   |
| Basic space hire – no preparation / services required   | No charge   | No charge   |
| Non Commercial – community group activity includes rubbish and area preparation, e.g. school fairs                                    | No charge   | No charge   |
| Amusement devices (activity or device)  | \$11.50 application fee for one device and \$2.30 per extra device<br>For longer periods \$1.15per week per device<br>Engineering fee at cost | \$11.50 application fee for one device and \$2.30 per extra device.<br>For longer periods \$1.15per week per device.<br>Engineering fee at cost |
| Council power box (power already connected per hour)  | 5   | 5   |
| Electricity boxes (if available) (power and connection)   | At cost   | At cost   |
| Bond to cover potential damage - refundable upon inspection grounds are in good condition   | 400   | N/A   |
| <b>CROMWELL SPORTS PAVILIONS</b>  |   |   |
| <b>Alpha Street Pavilion</b>  |   |   |
| Football Club per annum   | 573   | 573   |
| Casual day hire   | 58  | 58  |
| <b>Anderson Park Pavilion</b>   |   |   |
| Club per season   | 574   | 574   |
| Casual day hire   | 58  | 58  |

*Cricket rates are variable depending on level of pitch preparation; seasonal rates available on application and by negotiation.*

**FEES AND CHARGES 2022-23**

|   | <b>2022/23</b>  | <b>2021/22</b>  |
|---|---|---|
|   | <b>Includes GST</b>   | <b>Includes GST</b>   |
| <b>POOLS, PARKS AND CEMETERIES</b>  |   |   |
| <b>ANDERSON PARK (junior sport free) - school and school age children exempt</b>                    |   |   |
| <b>Sports Club Rentals (per player per season)</b>  |   |   |
| Anderson Park grounds   | 51  | 51  |
| Netball / tennis courts   | 20  | 20  |
| <b>Club Seasonal Rates (Including club training, regular season fixtures)</b>                       |   |   |
| Rugby - Senior teams only   | 1500  | 1500  |
| Football - Senior teams only  | 1500  | 1500  |
| Softball - Senior teams only  | 500   | 500   |
| Athletics - Senior teams only   | 500   | 500   |
| Club Cricket only (excludes first class cricket) - Senior teams only                                | 1200  | 1200  |
| Touch Rugby – per season  | 500   | 500   |
| <b>Casual Users (per day)</b>   |   |   |
| Non-sporting activities (per ground plus electricity)   | 75  | 75  |
| Touch (per field)   | 45  | 45  |
| Rugby (per field)   | 69  | 69  |
| <b>ALPHA STREET RESERVE (per day) - school and school age children exempt</b>                       |   |   |
| Commercial activity or event including circus and gypsy fair, circus                                | 400   | 400   |
| <b>Club Seasonal Rates (Including club training, regular season fixtures)</b>                       |   |   |
| Football - Senior teams only  | 1500  | 1500  |
| Touch Rugby – per season  | 500   | 500   |
| <b>Sports Club Rentals (per player per season) (junior sports free)</b>                             |   |   |
| Alpha Street grounds  | 51  | 51  |
| Alpha Street ground lights - per hour   | N/A   | N/A   |
| <b>Other Parks and Reserves – Cromwell per day</b>  |   |   |
| Basic space hire – space only no preparation required   | No charge   | No charge   |
| Non-Profit – community group activity including rubbish and area preparation eg. school fairs       | No charge   | No charge   |
| Commercial – Market days  | 55  | 55  |
| Commercial – Car displays / advertising, vendors  | 145   | 145   |
| Amusement devices (activity or device)  | \$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device. | \$11.50 application fee for one device and \$2.30 per extra device. For longer periods \$1.15per week per device. |
|   | Engineering fee at cost   | Engineering fee at cost   |
| <b>MĀNIATOTO PARK</b>   |   |   |
| Sports clubs (per annum)  | 907   | 907   |
| Sports ground (per day)   | 117   | 117   |
| Outdoor netball / tennis courts   | 150   | 150   |
| Basic space hire – no preparation required  | No charge   | No charge   |
| Non-Profit Community activity (general use including rubbish and ground preparation)                | No charge   | No charge   |
| Commercial activity   | 122   | 122   |
| Athletics (per day) - Schools   | No charge   | No charge   |
| Athletics (per half day)  | No charge   | No charge   |
| <b>Other Parks and Reserves – Māniatoto per day</b>   |   |   |
| Basic space hire – space only no preparation required   | No charge   | No charge   |
| Non-commercial – community group activity including rubbish and area preparation e.g.; school fairs | 38  | 38  |
| Junior Cricket – Naseby   | No charge   | No charge   |
| Commercial – Market days, Vendors   | 55  | 55  |
| Commercial – Car displays / advertising   | 145   | 145   |
| <b>Rugby Clubrooms</b>  |   |   |
| Rugby clubrooms (per day)   | 86  | 86  |
| <b>TEVIOT VALLEY</b>  |   |   |
| King George Park - Community activity   | No charge   | No charge   |
| King George Park - Commercial activity  | 80  | 80  |
| Basic space hire – no preparation required  | No charge   | No charge   |
| Commercial Market, Vendor   | 55  | 55  |
| <b>MOLYNEUX PARK - this is property not parks</b>   |   |   |
| <b>Stadium</b>  |   |   |
| Commercial hourly rate  | 35  | 35  |
| Non-commercial hourly rate  | 25  | 25  |
| Gas heating token (20 mins)   | 2   | 2   |
| Electric heating token (15 mins)  | 0.5   | 0.5   |
| Commercial - whole day  | 305   | 305   |
| Commercial - half day   | 205   | 205   |
| Commercial - whole day  | 170   | 170   |
| Commercial - half day   | 125   | 125   |
| Kitchen - whole day (includes foyer toilets)  | 55  | 55  |
| Kitchen - half day (includes foyer toilets)   | 30  | 30  |
| Changing rooms (per room)   | 15  | 15  |

A \$400 bond is required for circuses and fairs, amusement device operators are also required to pay the appropriate inspection licensing fees to operate devices in the district.

A whole day is more than 6 hours, half day is less than 6 hours. The stadium has a wooden gymnasium floor and is therefore not suitable for events requiring seating or furniture unless provision is made to protect the floor.

## FEES AND CHARGES 2022-23

| <b>POOLS, PARKS AND CEMETERIES</b>  | <b>2022/23</b>                 | <b>2021/22</b>                 |
|---|--------------------------------|--------------------------------|
|   | <b>Includes GST</b>            | <b>Includes GST</b>            |
| <b>ALEXANDRA POOL AND CROMWELL POOL</b>   |                                |                                |
| <b>Single Admission</b>   |                                |                                |
| Adult (18 years old)  | 6.5                            | 6.5                            |
| Child (School Age)  | 3.5                            | 3.5                            |
| Preschooler (with maximum of 2 per 1 paying parent / caregiver)   | No charge                      | No charge                      |
| Gold Card and tertiary student 17% off entry  | 5.5                            | 5.5                            |
| Community Services Card holder 17% off entry  | 5.5                            | 5.5                            |
| Shower  | 5                              | 5                              |
| Family - maximum 2 adults and 4 children  | 17                             | 17                             |
| Family - 1 Adult and 4 children   | 16.4                           | 16.4                           |
| Replacement swim card if lost   | 2                              | 2                              |
| BBQ Hire - per event  | N/A                            | N/A                            |
| Gym/Swim Pass 30% off adult entry only  |                                |                                |
| <b>Membership Card and Yearly Pass</b>  |                                |                                |
| Adult - 10 swims  | 58.5                           | 58.5                           |
| Adult - 25 swims  | 138                            | 138                            |
| Adult - 50 Swims  | 260                            | 260                            |
| Adult yearly pass (includes Aqua Fit classes)   | 480                            | 480                            |
| Child - 10 swims  | 30                             | 30                             |
| Child - 25 swims  | 74.5                           | 74.5                           |
| Child - 50 Swims  | 140                            | 140                            |
| Child yearly pass   | 240                            | 240                            |
| <b>Prepaid Swim Membership Prices</b>   |                                |                                |
| Family - 6 Months   | 429                            | 429                            |
| Family - 12 Months  | 709                            | 709                            |
| <b>Direct Debit Swim Membership Prices</b>  |                                |                                |
| Child - 6 Months  | 5.00 / week                    | 5.00 / week                    |
| Child - 12 Months   | 4.00 / week                    | 4.00 / week                    |
| Adult - 6 Months  | 12.00 / week                   | 12.00 / week                   |
| Adult - 12 Months   | 10.00 / week                   | 10.00 / week                   |
| Family - 6 Months   | 19.00 / week                   | 19.00 / week                   |
| Family - 12 Months  | 16.00 / week                   | 16.00 / week                   |
| <b>Gold Card, Community Services Card and Tertiary Students Card Holders</b>  |                                |                                |
|   | 17% off the above adult prices | 17% off the above adult prices |
| 10 swims  | 17% off the above adult prices | 17% off the above adult prices |
| 25 swims  | 17% off the above adult prices | 17% off the above adult prices |
| Yearly pass   | 17% off the above adult prices | 17% off the above adult prices |
| <b>Aquarobics and Aqua Fit</b>  |                                |                                |
| Casual Adult entry and class  | 11                             | 11                             |
| Adult - 11 class membership concession (includes pool entry)  | 110                            | 110                            |
| Aqua class only when used with 10/25/50 swim concession card  | 4.5                            | 4.5                            |
| Gold Card, Community Services Card, tertiary student entry and class  | 17% off the above adult prices | 17% off the above adult prices |
| Gold Card, Community Services Card, tertiary student - 11 class membership concession (includes pool entry)   | 17% off the above adult prices | 17% off the above adult prices |
| Aqua Fit Class only excluding pool entry  | No charge                      | No charge                      |
| <b>School Hire</b>  |                                |                                |
| District primary schools per lane / block per hour – min charge 1 hour (excludes pool entry)  | 9                              | 9                              |
| District high schools per lane / block per hour – min charge 1 hour (excludes pool entry)   | 9                              | 9                              |
| Non-district schools –Min charge 1 hour (excludes pool entry)   | 13                             | 13                             |
| Therapeutic pool per hour   | 36                             | 36                             |
| <b>Central Otago Swimming Clubs / Non-Commercial (as per definition)</b>  |                                |                                |
| Tues, Thurs non-competitive club nights per lane, excludes entry (does not include development or squad coaching sessions)                          | 9                              | 9                              |
| Lane hire per lane per hour excludes pool entry minimum 1 hour (including development or squad coaching sessions)                                   | 9                              | 9                              |
| Swim meets / competition nights full 25 metre pool hire includes pool entry min 1 hour (or by agreement with Aquatics Manager), includes staff time | 150                            | 150                            |
| Kayak Polo  | Pool entry plus staff time     | Pool entry plus staff time     |
| <b>Commercial Operators</b>   |                                |                                |
| Lane hire per lane per hour excludes pool entry min 1 hour (or by agreement with Aquatics Manager)  | 30                             | 30                             |
| Students - 10 swim pool entry concession card   | 10                             | 10                             |
| <b>Additional Charges</b>   |                                |                                |
| Additional staff after hours  | \$50 per hour per staff member | \$50 per hour per staff member |
| <b>Meeting Room Charges (where available)</b>   |                                |                                |
| Kitchen surcharge per half day  | 45                             | 45                             |
| Kitchen surcharge per hour  | 15                             | 15                             |
| Meeting room hire per half day  | 45                             | 45                             |
| Meeting room hire per hour  | 15                             | 15                             |

## FEES AND CHARGES 2022-23

| <b>POOLS, PARKS AND CEMETERIES</b>  | <b>2022/23</b>      | <b>2021/22</b>      |
|---|---------------------|---------------------|
|   | <b>Includes GST</b> | <b>Includes GST</b> |
| <b>SWIMMING LESSONS – CENTRAL SWIM SCHOOL (includes pool entry)</b>   |                     |                     |
| <b>Payment in advance or by direct debit</b>  |                     |                     |
| 10 x toddler / preschool lesson - Starfish, Turtles, Seals, Dolphin, Goldfish, Clownfish, Pufferfish and Rainbowfish  | 111                 | 111                 |
| - 10 swim pool entry concession card  | 10                  | 10                  |
| <b>TOTAL</b>  | <b>121</b>          | <b>121</b>          |
| 10 x school age lessons - Seahorse, Otter, Snapper, Crocodile, Barracuda, Piranha, Stingray, Marlin   | 111                 | 111                 |
| - 10 swim pool entry concession card  | 10                  | 10                  |
| <b>TOTAL</b>  | <b>121</b>          | <b>121</b>          |
| 10 x 45 minute stroke development - Sharks Squad  | 118                 | 118                 |
| - 10 swim pool entry concession card  | 10                  | 10                  |
| <b>TOTAL</b>  | <b>128</b>          | <b>128</b>          |
| <b>Weekday private lesson</b>   |                     |                     |
| 15 minutes  | 19                  | 19                  |
| 30 minutes  | 39                  | 39                  |
| 5 day block holiday classes   | 55                  | 55                  |
| - 5 swim pool entry concession card   | 5                   | 5                   |
| <b>Family Discount:</b>   |                     |                     |
| <i>If you have 3 or more members of your family learning to swim, only the first two members will pay standard price, then all additional children will receive 30% off</i> |                     |                     |
| <b>Multi-Lesson Discount:</b>   |                     |                     |
| <i>Students attending more than one lesson per week are eligible for a 20% discount off their second lesson that week.</i>  |                     |                     |
| <b>Direct Debit fees for payment of lessons above will incur these additional charges</b>   | 0.6                 | 0.6                 |
| Direct Debit Transaction Fee - successful transaction from bank account, credit union or building society   | 2.35%               | 2.35%               |
| Direct Debit Transaction Fee - successful transaction from Visa / Mastercard  | 4.22%               | 4.22%               |
| Direct Debit Transaction Fee - successful transaction from Amex / Diners Card   | 0.6                 | 0.6                 |
| Failed Transaction Fee  | 11.5                | 11.5                |
| Dishonour Fee by customer   | 44                  | 44                  |
| Investigation Fee - charged back to customer  |                     |                     |
| <b>RANFURLY SWIM CENTRE</b>   |                     |                     |
| <b>Admission</b>  |                     |                     |
| Child   | 2.5                 | 2.5                 |
| Adult   | 5                   | 5                   |
| Child - 11 x swims (swim card)  | 25                  | 25                  |
| Adult - 11 x swims (swim card)  | 50                  | 50                  |
| Season pass (single)  | 95                  | 95                  |
| Season pass (family) plus \$10 per child  | 118                 | 118                 |
| Māniatoto Area School   | 522                 | 522                 |
| St John's School  | 154                 | 154                 |
| Aquabelles (per season)   | 412                 | 412                 |
| Other groups (per season)   | 412                 | 412                 |
| Professional coaching per hour  | 27                  | 27                  |

## FEES AND CHARGES 2022-23

| PROPERTY AND COMMUNITY FACILITIES   |   | 2022/23  | 2021/22      |  |
|---|---|--|--------------|--|
|   |   | Includes GST   | Includes GST |  |
| <i>A \$25 booking fee is applicable for non-payment on landing</i>  | <b>AIRPORT LANDING FEES (PER LANDING)</b>   |  |              |  |
|   | Private aircraft  | 10   | 10           |  |
|   | Commercial light aircraft / twin engine   | 20   | 20           |  |
|   | Passenger planes < 18 passenger capacity  | 30   | 30           |  |
|   | Passenger planes >18 passenger capacity   | 60   | 60           |  |
|   | Emergency services (Police, Rural Fire, Air Ambulance)  | No charge  | No charge    |  |
|   | New Zealand Armed Forces  | No charge  | No charge    |  |
|   | <b>APPLICATION FOR EASEMENT OR LEASE FOR ACCESS OR INFRASTRUCTURE PURPOSES (ROADING, SERVICES, TELECOMMUNICATIONS, POWER ETC)</b> |  |              |  |
|   | Time plus legal, survey and advertisement costs   | At cost  | At cost      |  |
|   | Deposit - no reserve status   | 500  | 500          |  |
|   | Deposit - reserve land  | 1000   | 1000         |  |
| <i>A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours. Bookings for the Jordan Lounge are made with the Senior Citizens on (03) 448 7007.</i> | <b>COMMUNITY FACILITIES</b>   |  |              |  |
|   | <b>ALEXANDRA COMMUNITY CENTRE</b>   |  |              |  |
|   | <b>Hall and Bar</b>   |  |              |  |
|   | Commercial whole day  | 275  | 275          |  |
|   | Commercial half day   | 170  | 170          |  |
|   | Commercial hourly rate  | 35   | 35           |  |
|   | Non-commercial whole day  | 160  | 160          |  |
|   | Non-commercial half day   | 100  | 100          |  |
|   | Non-commercial hourly rate  | 20   | 20           |  |
|   | <b>Hall, Kitchen and Bar</b>  |  |              |  |
|   | Commercial whole day  | 300  | 300          |  |
|   | Commercial half day   | 200  | 200          |  |
|   | Non-commercial whole day  | 180  | 180          |  |
|   | Non-commercial half day   | 125  | 125          |  |
|   | <b>Hall, Reading Room, Kitchen and Bar</b>  |  |              |  |
|   | Commercial whole day  | 345  | 345          |  |
|   | Commercial half day   | 225  | 225          |  |
|   | Non-commercial whole day  | 225  | 225          |  |
|   | Non-commercial half day   | 135  | 135          |  |
|   | <b>Whole Complex</b>  |  |              |  |
|   | Commercial whole day  | 455  | 455          |  |
|   | Commercial half day   | 300  | 300          |  |
|   | Non-commercial whole day  | 280  | 280          |  |
|   | Non-commercial half day   | 170  | 170          |  |
|   | <b>Hire of equipment (away from hall, daily rate)</b>   |  |              |  |
|   | Trestles (each)   | 5  | 5            |  |
|   | Chairs (each)   | 2  | 2            |  |
|   | Portable stage pieces (each)  | 5  | 5            |  |
|   |   | <b>ALEXANDRA MEMORIAL THEATRE</b>  |              |  |
|   |   | <b>Commercial / non-local or by agreement with Chief Executive Officer</b> |              |  |
| Evening performance   |   | 670  | 670          |  |
| Matinee performance (afternoon)   |   | 505  | 505          |  |
| Rehearsal (includes heating)  |   | 225  | 225          |  |
| Hourly rate (includes heating)  |   | 105  | 105          |  |
| Hourly rate (no heating)  |   | 50   | 50           |  |
| <b>Amateur local non-profit making incorporated societies and educational institutes</b>  |   |  |              |  |
| Evening performance   |   | 235  | 235          |  |
| Matinee performance (afternoon)   |   | 180  | 180          |  |
| Rehearsal (no heating)  |   | 60   | 60           |  |
| Rehearsal (with heating)  |   | 125  | 125          |  |
| Hourly rate (includes heating)  |   | 60   | 60           |  |
| Hourly rate (no heating)  |   | 30   | 30           |  |
| <b>CENTRAL STORIES BUILDING</b>   |   |  |              |  |
| <b>Meeting room and theatre</b>   |   |  |              |  |
| Commercial hire   |   | \$40 / hour  | \$40 / hour  |  |
| Non-commercial hire   | \$20 / hour   | \$20 / hour  |              |  |
| <i>A \$200 bond is required for social functions; a whole day is more than 6 hours, half day is less than 6 hours.</i>  | <b>CROMWELL MEMORIAL HALL</b>   |  |              |  |
|   | <b>Whole complex (auditorium, supper room, west wing, kitchen)</b>  |  |              |  |
|   | Commercial whole day  | 470  | 470          |  |
|   | Commercial half day   | 315  | 315          |  |
|   | Non-commercial whole day  | 190  | 190          |  |
| Non-commercial half day   | 140   | 140  |              |  |

## FEES AND CHARGES 2022-23

| PROPERTY AND COMMUNITY FACILITIES              |   | 2022/23<br>Includes GST | 2021/22<br>Includes GST |
|--|---|-------------------------|-------------------------|
|  | Sporting events - tournaments whole day                                     | 145                     | 145                     |
|  | Sporting events - club nights / half day tournaments                        | 115                     | 115                     |
|  | Sporting events - schools   | 115                     | 115                     |
|  | Hourly rate (only available on application to the Cromwell Community Board) | 25                      | 25                      |
|  | After 1am charge per hour   | 25                      | 25                      |
|  | <b>Auditorium (not including kitchen)</b>                                   |                         |                         |
|  | Commercial whole day  | 300                     | 300                     |
|  | Commercial half day   | 185                     | 185                     |
|  | Non-commercial whole day  | 160                     | 160                     |
|  | Non-commercial half day   | 105                     | 105                     |
|  | Sporting events - tournaments whole day                                     | 115                     | 115                     |
|  | Sporting events - club nights / half day tournaments                        | 85                      | 85                      |
|  | Sporting events - schools   | 85                      | 85                      |
|  | Sporting events - tournaments whole day                                     | 115                     | 115                     |
|  | Hourly rate (only available on application to the Cromwell Community Board) | 20                      | 20                      |
|  | After 1am charge per hour   | 20                      | 20                      |
|  | <b>Supper Room or West Wing (not including kitchen)</b>                     |                         |                         |
|  | Commercial whole-day  | 155                     | 155                     |
|  | Commercial half day   | 115                     | 115                     |
|  | Non-commercial whole day  | 90                      | 90                      |
|  | Non-commercial half day   | 75                      | 75                      |
|  | <b>Supper Room and Kitchen</b>  |                         |                         |
|  | Commercial whole day  | 180                     | 180                     |
|  | Commercial half day   | 125                     | 125                     |
|  | Non-commercial whole day  | 115                     | 115                     |
|  | Non-commercial half day   | 90                      | 90                      |
|  | Commercial whole day  | 180                     | 180                     |
|  | Hourly rate (only available on application to the Cromwell Community Board) | 90                      | 90                      |
|  | After 1am charge per hour   | 25                      | 25                      |
|  | Kitchen per hour  | 25                      | 25                      |
|  | Stage per hour  | 25                      | 25                      |
|  | <b>Hire of trestles and chairs (away from hall)</b>                         |                         |                         |
|  | Trestles (each)   | 5                       | 5                       |
|  | Chairs (each)   | 5                       | 5                       |
|  | Refundable deposit for 1-20 chairs  | 85                      | 85                      |
|  | Refundable deposit for more than 20 chairs                                  | 115                     | 115                     |
|  | Crockery breakages (at hall)  | At cost                 | At cost                 |
|  | <b>NASEBY HALL</b>  |                         |                         |
|  | Whole day hire (not exceeding 24 hours)                                     | 105                     | 105                     |
|  | Half day hire (not exceeding 4 hours)                                       | 40                      | 40                      |
|  | Hourly rate if less than half day   | 20                      | 20                      |
|  | <b>NASEBY PAVILION</b>  |                         |                         |
|  | Whole day hire (not exceeding 24 hours)                                     | 35                      | 35                      |
|  | Half day hire (not exceeding 4 hours)                                       | 20                      | 20                      |
|  | <b>WAIPIATA HALL</b>  |                         |                         |
|  | 24 hour period  | 105                     | 105                     |
|  | Hourly rate   | 8                       | 8                       |
|  | Waipiata Darts Club per annum   | 405                     | 405                     |
|  | <b>WALLACE MEMORIAL HALL</b>  |                         |                         |
|  | Whole day hire (not exceeding 24 hours)                                     | 35                      | 35                      |
|  | Half day hire (not exceeding 4 hours)                                       | 20                      | 20                      |
|  | <b>RANFURLY HALL</b>  |                         |                         |
|  | Meetings  | 55                      | 55                      |
|  | Meetings in supper room (hourly rate)                                       | 20                      | 20                      |
|  | Furniture auctions  | 55                      | 55                      |
|  | Local concerts  | 90                      | 90                      |
|  | Visiting artists and concerts   | 120                     | 120                     |
|  | Weddings and cabarets etc   | 180                     | 180                     |
|  | Local schools: sports day / events (subject to conditions)                  | No charge               | No charge               |
| A \$200 bond is required for social functions. |   |                         |                         |

## FEES AND CHARGES 2022-23

| PROPERTY AND COMMUNITY FACILITIES   |  | 2022/23                                 | 2021/22      |
|---|--|---|--------------|
|   |  | Includes GST                            | Includes GST |
|   | <b>PATEAROA HALL</b>   |   |              |
|   | Whole day hire and funerals  | 105                                     | 105          |
|   | Half day hire  | 35                                      | 35           |
|   | Meeting room (locals)  | 20                                      | 20           |
|   | Meeting room (non-locals)  | 30                                      | 30           |
|   | Discretionary bond   | 260                                     | 260          |
|   | <b>Hire of tables and chairs (away from hall)</b>                    |   |              |
|   | Tables   | 10                                      | 10           |
|   | Padded chairs  | 2                                       | 2            |
|   | Plastic chairs   | 1                                       | 1            |
| <i>This hall is now under Council management. Fees last set by community hall committee in 2007. Fees in line with other provincial halls but with a discount as hall is in poor condition.</i> | <b>OMAKAU HALL</b>   |   |              |
|   | Whole day hire (not exceeding 24 hours)                              | 60                                      | 60           |
|   | Half day hire (not exceeding 6 hours)                                | 25                                      | 25           |
|   | Hourly rate  | 7                                       | 7            |
|   | <b>Hire of trestles and chairs (away from hall)</b>                  |   |              |
|   | Trestles (each)  | 5                                       | 5            |
|   | Chairs (each)  | 1                                       | 1            |
| <i>A \$200 bond is required for social functions.</i>   | <b>ROXBURGH ENTERTAINMENT CENTRE</b>                                 |   |              |
|   | <b>Theatre</b>   |   |              |
|   | Evenings   | 310                                     | 310          |
|   | Conferences  | 310                                     | 310          |
|   | Matinees, meetings and rehearsals                                    | 150                                     | 150          |
|   | Hourly rate for non-profits groups only                              | 20                                      | 20           |
|   | <b>Dance Hall</b>  |   |              |
|   | Commercial whole day (social functions, weddings, funerals)          | 310                                     | 310          |
|   | Commercial half day (social functions, weddings, funerals)           | 150                                     | 150          |
|   | Hourly rate for non-profit groups only                               | 20                                      | 20           |
|   | <i>Track lighting is additional to all other fees.</i>               | Track lighting (per day) room (per day) | 55           |
| Track lighting - supper   |  | 30                                      | 30           |
| Track lighting - dance hall (per day)   |  | 30                                      | 30           |
|   | <b>Kitchen</b>   |   |              |
|   | Commercial hire whole day (social functions, weddings, funerals)     | 150                                     | 150          |
|   | Commercial half day (social functions, weddings, funerals)           | 105                                     | 105          |
|   | Hourly rate for non-profit groups only                               | 20                                      | 20           |
|   | Whole complex (non-discountable)                                     | 570                                     | 570          |
|   | <b>ROXBURGH MEMORIAL HALL</b>  |   |              |
|   | <b>Whole Hall</b>  |   |              |
|   | Whole day hire (not exceeding 24 hours)                              | 105                                     | 105          |
|   | Half day hire (not exceeding 6 hours)                                | 40                                      | 40           |
|   | Hourly rate  | 20                                      | 20           |
| <i>A \$200 bond is required for social functions in the Stadium</i>   | <b>MĀNIATOTO STADIUM</b>   |   |              |
|   | Stadium sports session (not exceeding 2 hours)                       | 20                                      | 20           |
|   | Stadium sports session (not exceeding 4 hours)                       | 35                                      | 35           |
|   | Stadium only (day rate – not exceeding 24 hours)                     | 115                                     | 115          |
|   | Stadium / kitchen / bar (day rate) weddings, cabarets                | 170                                     | 170          |
|   | Stadium frost cloth canopy   | 300                                     | 300          |
|   | Local schools sports day / events (subject to conditions)            | No charge                               | No charge    |
|   | <b>Rugby Clubrooms</b>   |   |              |
|   | Rugby clubrooms (day rate – not exceeding 8 hours)                   | 85                                      | 85           |
|   | Rugby clubrooms (half day rate – not exceeding 4 hours)              | 45                                      | 45           |
|   | Rugby clubroom / kitchen / bar (day rate not exceeding 24 hours)     | 145                                     | 145          |
|   | Rugby clubroom / kitchen / bar (half day rate not exceeding 4 hours) | 70                                      | 70           |
|   | Local schools sports day / events (subject to conditions)            | No charge                               | No charge    |
|   | <b>Kitchen</b>   |   |              |
|   | Kitchen whole day (not exceeding 24 hours)                           | 55                                      | 55           |
|   | Kitchen half day (not exceeding 4 hours)                             | 27                                      | 27           |
|   | <b>Hire of trestles away from the Stadium</b>                        |   |              |
|   | Hire of trestles away from the stadium (per trestle)                 | 3                                       | 3            |
|   | Hire of chairs away from the stadium (per chair)                     | 1                                       | 1            |
|   | <b>Charges per annum</b>   |   |              |
|   | Māniatoto Squash Club  | 1550                                    | 1550         |
|   | A&P Association (per show)   | 825                                     | 825          |

### FEES AND CHARGES 2022-23

| PROPERTY AND COMMUNITY FACILITIES  |  | 2022/23<br>Includes GST | 2021/22<br>Includes GST |
|--|--|-------------------------|-------------------------|
| <b>Māniatoto seasonal toilets</b>  |  |                         |                         |
| Māniatoto Summer seasonal toilets (Nov-May) - open toilets outside of the season |  | 30                      | 30                      |
| Service toilets outside of season - daily fixed charge                           |  | 15                      | 15                      |
| <b>COUNCIL OFFICE HIRE</b>   |  |                         |                         |
| <b>William Fraser Building</b>   |  |                         |                         |
| Council Chambers whole day   |  | 115                     | 115                     |
| Council Chambers half day  |  | 55                      | 55                      |
| Tea making facilities (per person per tea break)                                 |  | 2                       | 2                       |
| <b>Cromwell Service Centre</b>   |  |                         |                         |
| Council Chambers whole day   |  | 115                     | 115                     |
| Council Chambers half day  |  | 55                      | 55                      |
| Tea making facilities (per person per tea break)                                 |  | 2                       | 2                       |
| <b>Ranfurly Service Centre</b>   |  |                         |                         |
| Council Chambers whole day   |  | 55                      | 55                      |
| Council Chambers half day  |  | 35                      | 35                      |
| Meeting room whole day   |  | 35                      | 35                      |
| Meeting room half day  |  | 25                      | 25                      |
| <b>Roxburgh Service Centre</b>   |  |                         |                         |
| Council Chambers whole day   |  | 55                      | 55                      |
| Council Chambers half day  |  | 35                      | 35                      |

## FEES AND CHARGES 2022-23

|  | <b>SERVICE CENTRES, i-SITES AND LIBRARIES</b>                   | <b>2022/23<br/>Includes GST</b>              | <b>2021/22<br/>Includes GST</b> |
|--|---|--|---------------------------------|
| <i>Located at<br/>Alexandra,<br/>Cromwell,<br/>Ranfurly and<br/>Roxburgh</i>   | <b>VISITOR INFORMATION CENTRES</b>                              |  |                                 |
|  | Booking commission (on operator bookings)                       | 10-20%                                       | 10-20%                          |
|  | Cancellation fee (payable by customer)                          | 10-20%                                       | 10-20%                          |
|  | Event tickets   | Up to 20%                                    | Up to 20%                       |
|  | Booking fee   | 6  | 6                               |
|  |   |  |                                 |
|  | <b>DISPLAY</b>  |  |                                 |
|  | Wall / poster (6 months) A1                                     | 310  | 310                             |
|  | Wall / poster (full year) A1                                    | 520  | 520                             |
|  | Local operators (per brochure per centre per annum)             | 115  | 115                             |
|  | Outside region operators (per brochure per centre per annum)    | 200  | 200                             |
|  | Commercial series publications per centre                       | 562  | 562                             |
|  | Commercial series publications all four centres                 | 1405   | 1405                            |
|  | Commercial individual publications (per centre per annum)       | 172  | 172                             |
|  |   |  |                                 |
|  | <b>BIG FRUIT EVENT SIGNS (Includes install / removal costs)</b> |  |                                 |
|  | 6 signs available (maximum 2 signs per event booking)           |  |                                 |
|  | Commercial event per event, per sign frame                      | 350  | 350                             |
|  | Non-commercial event per event, per sign frame                  | 50   | 50                              |
|  |   |  |                                 |
|  | <b>EVENT BANNERS</b>  |  |                                 |
| Banner install / removal and fixings per sign - Big Fruit Reserve  | 50  | 50   |                                 |
| Banner install / removal and fixings per sign on FlagTrax system   | 10  | 10   |                                 |
|  |   |  |                                 |
| <b>PLASMA TV OPERATOR ADVERTISING</b>  |   |  |                                 |
| Per month  | 42  | 42   |                                 |
| Per 6 months (summer / winter)   | 187   | 187  |                                 |
| Per year   | 338   | 338  |                                 |
| One-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis | As Required   | As Required                                  |                                 |
|  |   |  |                                 |
| <b>SCANNING</b>  |   |  |                                 |
| A4 per sheet up to 20 sheets   | N/A   | 0.2  |                                 |
| A4 per sheet more than 20 sheets   | N/A   | 0.2  |                                 |
| A3 per sheet up to 20 sheets   | N/A   | 0.5  |                                 |
| A3 per sheet more than 20 sheets   | N/A   | 0.5  |                                 |
| A2, A1 & A0  | N/A   | 1  |                                 |
|  |   |  |                                 |
| <b>FAX CHARGES</b>   |   |  |                                 |
| All locations up to 3 pages (per fax)  | 3   | 3  |                                 |
| Additional pages per page  | N/A   | N/A  |                                 |
|  |   |  |                                 |
| <b>WORD PROCESSING</b>   |   |  |                                 |
| Per hour   | N/A   | 46   |                                 |
|  |   |  |                                 |
| <b>LIBRARIES</b>   |   |  |                                 |
| Interloan books from outside district (plus and externally imposed charges per   | Up to \$15  | Up to \$15                                   |                                 |
| Replacement cards  | 5   | 5  |                                 |
|  |   |  |                                 |
| <b>OVERDUE BOOKS (per book per day)</b>  |   |  |                                 |
| Adults   | 0.2   | 0.2  |                                 |
| DVDs (per week)  | 3   | 3  |                                 |
| Lost / Damaged books   | Replacement cost &<br>\$10.00 processing fee                    | Replacement cost &<br>\$10.00 processing fee |                                 |
|  |   |  |                                 |
| <b>COMPUTER USE</b>  |   |  |                                 |
| Half-hour  | 2   | 2  |                                 |
|  |   |  |                                 |
| <b>PHOTOCOPYING AND PRINTING</b>   |   |  |                                 |
| A4 per sheet up to 20 sheets (black and white)   | 0.2   | 0.2  |                                 |
| A4 per sheet up to 20 sheets (colour)  | 1.3   | 1.3  |                                 |
| A4 per sheet more than 20 sheets (black and white)   | 0.1   | 0.1  |                                 |
| A4 per sheet more than 20 sheets (colour)  | 0.6   | 0.6  |                                 |
| A3 per sheet up to 20 sheets (black and white)   | 0.4   | 0.4  |                                 |
| A3 per sheet up to 20 sheets (colour)  | 2   | 2  |                                 |
| A3 per sheet more than 20 sheets (black and white)   | 0.2   | 0.2  |                                 |
| A3 per sheet more than 20 sheets (colour)  | 1   | 1  |                                 |
| A4 double sided (black and white)  | 0.3   | 0.4  |                                 |
| A4 double sided (colour)   | 2   | 2  |                                 |
| A3 double sided (black and white)  | 0.8   | 0.8  |                                 |
| A3 double sided (colour)   | 4   | 4  |                                 |

**FEES AND CHARGES 2022-23**

| <b>SERVICE CENTRES, i-SITES AND LIBRARIES</b>      | <b>2022/23<br/>Includes GST</b> | <b>2021/22<br/>Includes GST</b> |
|--|---------------------------------|---------------------------------|
| A2, A1 & A0 per sheet (black & white)              | N/A                             | N/A                             |
| A2, A1 & A0 per sheet (colour)                     | N/A                             | N/A                             |
| Own paper per sheet (black and white)              | 0.10                            | 0.10                            |
| Own paper per sheet (colour)                       | 0.60                            | 0.60                            |
| Own paper double sided per sheet (black and white) | 0.10                            | 0.20                            |
| Own paper double sided per sheet (colour)          | 0.60                            | 1.00                            |
| Providing of regular meeting agenda (per agenda)   | 36                              | 36                              |
| <b>SCANNING</b>                                    |                                 |                                 |
| A4 per sheet                                       | 0.20                            | 0.20                            |
| A4 per sheet more than 20 sheets                   | N/A                             | 0.20                            |
| A3 per sheet                                       | 0.50                            | 0.50                            |
| A3 per sheet more than 20 sheets                   | N/A                             | 0.45                            |
| A2, A1 & A0  | N/A                             | N/A                             |

**FEES AND CHARGES 2022-23**

| <b>COMMUNITY, ECONOMIC AND STRATEGIC DEVELOPMENT</b>  | <b>2022/23<br/>Includes GST</b> | <b>2021/22<br/>Includes GST</b> |
|---|---------------------------------|---------------------------------|
| <b>TOURISM CENTRAL OTAGO</b>  |                                 |                                 |
| Booking commission on operator bookings via website booking engine  | N/A                             | N/A                             |
| Central Otago related products / operators registration fee (outside region operators as approved by Tourism Central Otago)               | up to \$1000.00                 | up to \$1000.00                 |
| There may be one-off projects carried out during the year where operators who participate contribute to the costs on a case-by-case basis | As required                     | As required                     |

### FEES AND CHARGES 2022-23

| <b>GOVERNANCE AND CORPORATE SERVICES</b>   | <b>2022/23<br/>Includes GST</b>        | <b>2021/22<br/>Includes GST</b>        |
|--|--|--|
| <b>PHOTOCOPYING AND PRINTING</b>   |  |  |
| A4 per sheet up to 20 sheets (black and white)   | Refer to Service Centres and Libraries | Refer to Service Centres and Libraries |
| A4 per sheet up to 20 sheets (colour)  | Refer to Service Centres and Libraries | Refer to Service Centres and Libraries |
| A4 per sheet more than 20 sheets (black and white)   | Refer to Service Centres and Libraries | Refer to Service Centres and Libraries |
| A4 per sheet more than 20 sheets (colour)  | Refer to Service Centres and Libraries | Refer to Service Centres and Libraries |
| Additional pages per page  | Refer to Service Centres and Libraries | Refer to Service Centres and Libraries |
| <b>WORD PROCESSING</b>   |  |  |
| Per hour   | Refer to Service Centres and Libraries | Refer to Service Centres and Libraries |
| <b>REFUNDS</b>   |  |  |
| Administration fee   | 25                                     | 25                                     |
| <b>RATING SERVICES</b>   |  |  |
| Water rates final read   | 40                                     | 40                                     |
| Water rates final self-read  | No charge                              | No charge                              |
| Printed copy of complete Rating Information Database   | 460                                    | 460                                    |
| <b>MAPS / AERIAL PHOTOGRAPHY</b>   |  |  |
| <i>Printing as per the above photocopying charges</i>  |  |  |
| Custom maps (per hour cost)  | 102                                    | 102                                    |
| Electronic copies of aerials   | POA                                    | POA                                    |
| <b>PROJECTOR</b>   |  |  |
| Projector hire (per day)   | 51                                     | 51                                     |
| <b>RECORDS, ARCHIVES AND LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT</b>  |  |  |
| Records, archives and official information request time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time involved is in excess of one hour should be charged out as follows, after the first hour. This is at the discretion of Council and will be discussed at time of engagement. |  |  |
| First 1 hour   | No charge                              | No charge                              |
| Every half hour <b>after</b> the first 1 hour  | 38                                     | 38                                     |
| For additional half hour or part thereof   | N/A                                    | N/A                                    |
| <i>Council's preferred method for delivery of the requested information is digitally for sustainability purposes. If you require the information to be printed or posted, please refer to Service Centres and Libraries section.</i>   |  |  |

### 22.3.3 MARCH 2022 COMMUNITY AND PROMOTIONS GRANTS APPLICATIONS

Doc ID: 576931

#### 1. Purpose of Report

To consider the March 2022 community and promotions grant applications to the Vincent Community Board.

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#### Recommendations

That the Vincent Community Board

- A. Receives the report and accepts the level of significance.
  - B. Decides the grants to be allocated to the applicants of the community and promotions grants.
- 

#### 2. Background

The Central Otago District Council contributes to the social, economic, environmental and cultural well-being of the local community through the contestable grants process.

The objectives of the grants process are:

- Enhance well-being in the district (social, economic, environmental and cultural)
- Empower local communities
- Facilitate the delivery of community outcomes
- Promote our regional identity: Central Otago A World of Difference.

There are two types of grants that can be applied for, community grants and promotions grants. Each are funded using different targeted rates, which means that one pool cannot subsidise the other. Each application must be considered on its own merit and its fit with the relevant grant criteria and available budget.

The Board considers grant applications in two rounds annually. Applications for the first round closed at the end of August 2021 for a decision in September, with the second round closing at the end of March 2022 for a decision in May 2022.

A comprehensive review of the grants policy took place in August 2019 with further reviews undertaken in June 2021 and January 2022. These reviews were to streamline the process and improve the community experience in using the policy.

The Vincent Community Board is delegated the authority to consider applications for activities and projects within its boundaries.

Annually, there is \$120,000 to distribute in the Vincent community grants scheme and \$41,750 to distribute in the promotions grants scheme. The following table illustrates the commitments already made and the amounts left to distribute.

| Type of grant  | 2021/22       | 2022/23             |
|--|---------------|---------------------|
| <b>Community Grants Budget</b>                             | 120,000       | 120,000             |
| Less distributed 1 <sup>st</sup> Round and hardship grants | 114,140       | 0                   |
| Plus returned grants                                       | 0             | 0                   |
| Less committed from previous rounds                        | 0             | 0                   |
| <b>Balance left to distribute</b>                          | <b>5,860</b>  | <b>120,000</b>      |
| <b> </b>   |               |                     |
| Type of grant  | 2021/22       | 2022/23             |
| <b>Promotions Grants Budget</b>                            | 41,750        | 41,750              |
| Less distributed 1 <sup>st</sup> Round                     | 32,500        |                     |
| Plus returned grants                                       | 26,000        |                     |
| Less committed from previous rounds                        | 0             | 35,500 <sup>1</sup> |
| <b>Balance left to distribute</b>                          | <b>35,250</b> | <b>6,250</b>        |

### 3. Discussion

#### Community Grants

One community grant application has been received in the current round requesting a total of \$5,000 dollars. There is \$5,860 to distribute. The details are provided in the table below:

| No | Name of Organisation                     | Name of project / service                      | Purpose of funding  | When does the project start | Total costs | Amount requested |
|----|--|--|---|-----------------------------|-------------|------------------|
| 1  | Galloway and Springvale Hall Society Inc | Upkeep and Futureproofing of the Galloway Hall | Replacement of entrance doors, insulation upgrade and new bore pump | 1/07/2022                   | \$6,140.00  | \$5,000.00       |

Copies of the application, supporting documentation and staff assessment are provided to Board members under separate cover.

It should be noted that there has been a recent conversation with the Alexandra District Museum Incorporated and due to exceptional circumstances, a late application from that organisation will be submitted to the June meeting for the Board's consideration. The request will be for 2022/2023 funding. The Alexandra District Museum Incorporated received a total of \$80,000 for the 2021/22 financial year.

#### Promotion Grants

Three promotion grant applications have been received in the current round requesting a total of \$40,930. All applications are for events in the 2022/2023 financial year, however they are able to be committed to in the 2021/22 financial year. There is \$35,250 to distribute in

<sup>1</sup> Resolution 21.7.2 committed \$10,000 to Winterstellar in 2022/23 (subject to a satisfactory report back), \$1,000 to the CODAT in 2022/23 for the Cover to Cover event and \$24,500 for the 2022 Alexandra Blossom Festival.

the 2021/2022 financial year and \$6,250 left to distribute for the 2022/2023 financial year. Any grants approved through this funding round committing the 2022/2023 financial year funds will need to be subject to the adoption of the 2022/23 Annual Plan. The details are provided in the table below:

| No | Name of Organisation          | Name of project / service                   | Purpose of funding  | When does the project start | Total costs | Amount requested |
|----|-------------------------------|---|---|-----------------------------|-------------|------------------|
| 2  | Central Otago A&P Association | 125th Central Otago A&P Show 10-11 Feb 2023 | Children's Entertainment – Feb 2023 event                   | 10/02/2023                  | \$11,654.28 | \$7,500.00       |
| 3  | Badlands / Neil Gellatly      | Badlands Stage 1                            | To assist with cost of signage and trail construction costs | 1/07/2022                   | \$6,338.76  | \$4,930.22       |
| 4  | Historic Clyde Inc            | Karearea Sculpture                          | Commission Karearea Sculpture 2022-2023                     | 1/07/2022                   | \$74,000.00 | \$28,500.00      |

Copies of the applications, supporting documentation and staff assessments are provided to Board members under separate cover.

#### 4. Financial Considerations

As detailed above, the Board has \$5,860 to distribute for the 2021/22 Community Grants round and \$35,250 for the 2021/22 Promotion Grants. The 2022/23 budget amounts are also provided in the discussion section above. Boards have the delegated authority to spend within this budget. Any recommendations above these amounts would fall outside of that delegation and would need to be by way of a recommendation to Council.

For this funding round, organisations were able to apply for the remainder of the 2021/22 financial year grants budgets, or for the 2022/23 financial year, for projects that take place in that financial year. Any funding granted for the 2022/23 financial year will need to be subject to the approval of the draft 2022/23 Annual Plan.

When considering applications for a future financial year, members will need to be mindful that any approvals will decrease the grant amount available for that financial year's funding round and may cause the perception of an uneven playing field to other applicants.

#### 5. Options

The Board is asked to consider each application and determine the appropriate level of funding. There are no other options as the Board has the delegation to allocate grants from the contestable funds.

## 6. Compliance

|   |   |
|---|---|
| <b>Local Government Act 2002 Purpose Provisions</b>   | This decision promotes the social, cultural, economic and environmental wellbeing of communities, in the present and for the future by providing a contestable funding pool that enables projects to be delivered in the community that enhance wellbeing.        |
| <b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b> | Yes, this decision is consistent with the Grants Policy, and other plans and policies that may be impacted by any of the individual grant applications.   |
| <b>Considerations as to sustainability, the environment and climate change impacts</b>  | There is no direct impact, some applications may have a positive environmental impact from time to time.  |
| <b>Risks Analysis</b>   | No risks have been identified in the funding applications.  |
| <b>Significance, Consultation and Engagement (internal and external)</b>  | The funding rounds were advertised in the local newspaper, Council's website and Facebook page, and through combined agency community funding clinics. Discussions with departments of Council have taken place where there impacts arising from the application. |

## 7. Next Steps

Once the Board has made a decision on the level of funding for each organisation, this will be communicated to each applicant and payments made.

## 8. Attachments

**Appendix 1 - Galloway Hall Grant Application Staff Assessment (under separate cover)**

[⇒](#)

**Appendix 2 - Galloway Hall Grant Application (under separate cover)** [⇒](#)

**Appendix 3 - Galloway Hall Supporting Documentation (under separate cover)** [⇒](#)

**Appendix 4 - Galloway Hall Grant Accountability Report** [↓](#)

**Appendix 5 - Central Otago A P Association Grant Application Staff Assessment (under separate cover)** [⇒](#)

**Appendix 6 - Central Otago A P Association Grant Application (under separate cover)**

[⇒](#)

**Appendix 7 - Central Otago A P Association Supporting Documentation (under separate cover)** [⇒](#)

**Appendix 8 - Badlands Grant Application Staff Assessment (under separate cover)** [⇒](#)

**Appendix 9 - Badlands Grant Application (under separate cover)** [⇒](#)

**Appendix 10 - Badlands Supporting Documentation (under separate cover)** [⇒](#)

**Appendix 11 - Historic Clyde Inc Grant Application Staff Assessment (under separate cover)** [⇒](#)

**Appendix 12 - Historic Clyde Inc Grant Application (under separate cover)** [⇒](#)

**Appendix 13 - Historic Clyde Inc Supporting Documentation (under separate cover)** [⇒](#)

Report authors:



Alison Mason  
Media and Marketing Manager

Reviewed and authorised by:



Rebecca Williams  
Community Development Advisor  
6/04/2022



Sanchia Jacobs  
Chief Executive Officer  
20/04/2022

# Grants - Report Back (Accountability)

## GRA220333608



1 Dunorling Street  
PO Box 122, Alexandra 9340  
New Zealand

03 440 0056

Info@codc.govt.nz  
www.codc.govt.nz



## Grant Accountability

Original Application Number

GRA210723656

## The Applicant:

Organisaton Name

Galloway & Springvale Hall Society Incorporated  
Upkeep of the Galloway Hall

Project Name:

Contact

Phone

Email

Address

## The Project:

Amount granted by Central Otago District Council

5000.00

Total cost of the project

7368.32

If there was any significant variation from your original budget, what were the main reasons for this?

We were able to enlist the help and support from a small team of qualified trades people who donated their time and skills to us for the roofing project and the refurbishment & fit out of the storage shed. They also kindly donated some materials as well.

What outcomes were achieved from the project/event?  
(max 500 words)

The original iron on the back half of the hall roof has been replaced, including valleys and flashings. The roof is now watertight in every way. The storage shed has new rafters, iron and lights. The interior has been tidied and gaps filled to make it more secure and birdproof! Some of the decorative timbers under the gable ends have also been strengthened & all new timber has been painted.

How did your organisation acknowledge the support of the Council grant?

The Council grant will be recognised in the end of year accounts which will be uploaded to the Charities Services Annual Return Summary

When did you receive your grant funding?

04/11/2021

Support Documents Ticked

- Proof of expenditure (including receipts, invoices and/or financial statements)
- Photos of the event or project

Grants of \$10,000 or more

## Declaration:

All information provided is complete and correct True

Have read and acknowledge the standard Central Otago Terms and Conditions of Grant Funding Yes

Information about your application (including the applicant's name, project title, and a summary of the proposal) and any approved funding may be made publicly available by Council Yes

Name: Tracey Lawson

Date 15/03/2022

Signature (8 kb)



Galloway Hall Society Inc 1st May 2021 to 30th April 2022

| Item                           | Date       | Amount      | Hall Hire Donations | Subs & Donations | Interest | Grants      | Power    | Rates     | Hall Upgrade Repair & Main | Misc     | Insurance | Postage Printing & Stationery | Function Expenses | Advertising |
|--------------------------------|------------|-------------|---------------------|------------------|----------|-------------|----------|-----------|----------------------------|----------|-----------|-------------------------------|-------------------|-------------|
| W Pratt                        | 3/05/2021  | \$ 100.00   |                     | \$ 100.00        |          |             |          |           |                            |          |           |                               |                   |             |
| ain                            | 14/05/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| y Loughnan                     | 14/05/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| teid                           | 14/05/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| B Currie                       | 14/05/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| M Morgan                       | 17/05/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| denklau                        | 19/05/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| tephens                        | 19/05/2021 | \$ 200.00   |                     | \$ 200.00        |          |             |          |           |                            |          |           |                               |                   |             |
| K Warren                       | 20/05/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| spower                         | 20/05/2021 | \$ 73.34    |                     |                  |          |             | \$ 73.34 |           |                            |          |           |                               |                   |             |
| DC Rates                       | 20/05/2021 | \$ 131.99   |                     |                  |          |             |          | \$ 131.99 |                            |          |           |                               |                   |             |
| cher for S Tompkins/admin      | 24/05/2021 | \$ 33.78    |                     |                  |          |             |          |           |                            | \$ 30.00 |           | \$ 3.78                       |                   |             |
| k D Vercoe                     | 25/05/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| ean                            | 26/05/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| inell                          | 27/05/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| F McKnight                     | 27/05/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| dit Interest                   | 31/05/2021 | \$ 0.51     |                     |                  | \$ 0.51  |             |          |           |                            |          |           |                               |                   |             |
| C Kelly                        | 3/06/2021  | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| M Hore                         | 3/06/2021  | \$ 100.00   |                     | \$ 100.00        |          |             |          |           |                            |          |           |                               |                   |             |
| stry Club                      | 4/06/2021  | \$ 100.00   | \$ 100.00           |                  |          |             |          |           |                            |          |           |                               |                   |             |
| Penno                          | 4/06/2022  | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| Vright                         | 4/06/2022  | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| R Keen                         | 8/06/2021  | \$ 50.00    |                     | \$ 50.00         |          |             |          |           |                            |          |           |                               |                   |             |
| Moore/A Patrick                | 10/06/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| C Wright                       | 10/06/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| ains                           | 10/06/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| owe                            | 17/06/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| spower                         | 21/06/2021 | \$ 70.32    |                     |                  |          |             | \$ 70.32 |           |                            |          |           |                               |                   |             |
| R Robinson                     | 28/06/2021 | \$ 50.00    |                     | \$ 50.00         |          |             |          |           |                            |          |           |                               |                   |             |
| dit Interest                   | 30/06/2021 | \$ 0.51     |                     |                  | \$ 0.51  |             |          |           |                            |          |           |                               |                   |             |
| C Lawson                       | 14/07/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| spower                         | 20/07/2021 | \$ 73.01    |                     |                  |          |             | \$ 73.01 |           |                            |          |           |                               |                   |             |
| teid Hall Hire                 | 29/07/2021 | \$ 500.00   | \$ 500.00           |                  |          |             |          |           |                            |          |           |                               |                   |             |
| dit Interest                   | 30/07/2021 | \$ 0.52     |                     |                  | \$ 0.52  |             |          |           |                            |          |           |                               |                   |             |
| P Kitto                        | 11/08/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| spower                         | 20/08/2021 | \$ 64.12    |                     |                  |          |             | \$ 64.12 |           |                            |          |           |                               |                   |             |
| DC Rates                       | 20/08/2021 | \$ 148.17   |                     |                  |          |             |          | \$ 148.17 |                            |          |           |                               |                   |             |
| sey subs                       | 31/08/2021 | \$ 30.00    |                     | \$ 30.00         |          |             |          |           |                            |          |           |                               |                   |             |
| dit Interest                   | 31/08/2021 | \$ 0.57     |                     |                  | \$ 0.57  |             |          |           |                            |          |           |                               |                   |             |
| cher Dimond - roofing material | 13/09/2021 | \$ 2,851.61 |                     |                  |          |             |          |           | \$ 2,851.61                |          |           |                               |                   |             |
| spower                         | 20/09/2021 | \$ 73.97    |                     |                  |          |             | \$ 73.97 |           |                            |          |           |                               |                   |             |
| teid - refund bond money       | 20/09/2021 | \$ 300.00   | \$ 300.00           |                  |          |             |          |           |                            |          |           |                               |                   |             |
| dit Interest                   | 30/09/2021 | \$ 0.45     |                     |                  | \$ 0.45  |             |          |           |                            |          |           |                               |                   |             |
| spower                         | 20/10/2021 | \$ 73.01    |                     |                  |          |             | \$ 73.01 |           |                            |          |           |                               |                   |             |
| dit Interest                   | 29/10/2021 | \$ 0.38     |                     |                  | \$ 0.38  |             |          |           |                            |          |           |                               |                   |             |
| C rates                        | 29/10/2021 | \$ 70.74    |                     |                  |          |             |          | \$ 70.74  |                            |          |           |                               |                   |             |
| DC Hall Grant 2021/22          | 4/11/2021  | \$ 5,000.00 |                     |                  |          | \$ 5,000.00 |          |           |                            |          |           |                               |                   |             |
| idd - Classic Car Club         | 16/11/2021 | \$ 570.00   | \$ 570.00           |                  |          |             |          |           |                            |          |           |                               |                   |             |
| spower                         | 22/11/2021 | \$ 63.20    |                     |                  |          |             | \$ 63.20 |           |                            |          |           |                               |                   |             |
| DC Rates                       | 22/11/2021 | \$ 148.17   |                     |                  |          |             |          | \$ 148.17 |                            |          |           |                               |                   |             |



The roof with new roofing iron.



The Storage Shed with new timberwork & roofing iron.

Refurbished roof apex detail and paint



Inside the storage shed.





M 021 447 381 P 03 448 7310

# INVOICE

Registered Master Builder 7865 Licensed Builder 106741

GST NO. 87-600-289

Galloway Hall  
Galloway

Date: 9/02/2022

Invoice # 2022022

**Job:** Paint Gables at Galloway Hall as requested  
Visit site and organise materials  
Sand and Prime Gables

|                  |  |    |               |
|------------------|--|----|---------------|
| <b>Labour</b>    | 10.5 hours @ \$65/hr                         | \$ | 682.50        |
| <b>Mileage</b>   | 36km return x 2 trips @ \$1/km               | \$ | 72.00         |
| <b>Materials</b> | Levene Exterior Low Sheen 4L 'Karakal'       | \$ | 63.03         |
|                  | Incidentals: Scraper, Sandpaper, brushes etc | \$ | 30.00         |
|                  |  | \$ | 847.53        |
|                  |  | \$ | 127.13        |
|                  | <b>Total incl GST</b>                        | \$ | <u>974.66</u> |

Payment Due 10 days after date of invoice please

*Thank you for the work.*

**Please pay on Invoice as no Statement will be issued**

*This is a payment claim under the Construction Contracts Act 2002*

ONLINE PAYMENTS. ANZ: 06-0323-0124411-00  
PLEASE USE NAME AND INVOICE NUMBER AS REFERENCE

DAVE COCKBURN CONSTRUCTION LTD PO BOX 47, OMAKAU 9352 p 03 4478310 e dave@davecockburn.co.nz www.davecockburn.co.nz



Kd 2/3/22

# Company Bee Honey

**Galloway Hall Soc.**

**Invoice date**  
09/02/2022

**Invoice number**  
INV-00522

**GST number**  
12 907 508

**Company Bee Honey**  
209 Fisher Lane  
3 RD  
Galloway  
ALEXANDRA 9393

Phone 027 2059 829

gallowaygold@xtra.co.nz

## Tax Invoice

| Item   | Quantity | Price                   | Total     |
|--|----------|-------------------------|-----------|
| All prices are inclusive of GST                | 1.00     |                         |           |
| Supply Timber 76m 100 x 50 Shed Repairs. ex PL | 1.00     | \$275.47                | \$275.4   |
| Supply timber roof repairs Squ Posts etc ex PL | 1.00     | \$667.24                | \$667.2   |
| Supply 20 mm Pipe for trees 70 metres          | 1.00     | \$170.00                | \$170.0   |
|  |          | <b>Includes GST of:</b> | \$145.1   |
|  |          | <b>Total:</b>           | \$1,112.7 |

## Payment instructions

Please include Inv # in your reference. Bank Account nat 060 917 0032119 00

Payments within 7 days unless otherwise arranged, please.

**Due date: 16/02/2022**



**QUOTATION NO: 15406**

**QUOTATION PREPARED FOR:**

INV BARRY DRIEHUIS CASH A/C  
 PO BOX 1400  
 INVERCARGILL  
 INVERCARGILL

**INVERCARGILL SALES CENTR  
 140 MERSEY STREE  
 INVERCARGILL**

**PH:**  
**FAX:**

**PH: 03 214 554  
 FAX: 03 214 557  
 MOB:**

**JOB REFERENCE:** THE GALLOWAY HALL  
**ATTENTION:**

**PREPARED ON :** 5/08/2021 **AT:** 14:0  
**EXPIRY DATE :** 4/09/2021

| ITEM NUMBER | ITEM DESCRIPTION   | QUANTITY | UM | UNIT PRICE | -- ALTERNATIVE --<br>UM PRICE | EXTENDED<br>VALU |
|-------------|--|----------|----|------------|-------------------------------|------------------|
| 3057016     | CORRUGATE .40 GALV GALVANISED<br>Quantity Length UM<br>1 @ 102.220 LM                        | 102.220  | LM | 12.42      |                               | 1269.5           |
| 3222396     | STD RIDGE GALV A/E GALVANISED<br>Quantity Length UM<br>1 @ 5.600 LM                          | 5.600    | LM | 11.92      |                               | 66.7             |
| 3433598     | FLASHING .55 401-450 GALV 3F GALVANISED<br>Quantity Length UM<br>1 @ 11.000 LM               | 11.000   | LM | 15.49      |                               | 170.3            |
| 3433621     | FLASHING .55 501-550 GALV 2F GALVANISED<br>Quantity Length UM<br>1 @ 1.360 LM                | 1.360    | LM | 17.28      |                               | 23.5             |
| 3433608     | FLASHING .55 451-500 GALV 1F GALVANISED<br>Quantity Length UM<br>1 @ 2.000 LM<br>WITH ALEDGE | 2.000    | LM | 17.11      |                               | 34.2             |
| 3433584     | FLASHING .55 351-400 GALV 1F GALVANISED<br>Quantity Length UM<br>1 @ 4.000 LM<br>WITH ALEDGE | 4.000    | LM | 14.33      |                               | 57.3             |
| 3433528     | FLASHING .55 101-150 GALV 5F GALVANISED<br>Quantity Length UM<br>1 @ 4.000 LM                | 4.000    | LM | 9.11       |                               | 36.4             |
| 3433681     | FLASHING .55 751-800 GALV 2F GALVANISED<br>Quantity Length UM<br>1 @ 1.260 LM<br>WITH ALEDGE | 1.260    | LM | 26.46      |                               | 33.3             |
| 3236002     | THERMAKRAFT 215SS 1250X40 50M2   | 2.000    | EA | 87.06      |                               | 174.12           |
| 3050153     | UNITITE 14X65 (100)  | 9.000    | EA | 18.00      |                               | 162.00           |

Continued on next page



**QUOTATION NO: 154060**

| ITEM NUMBER | ITEM DESCRIPTION               | QUANTITY | UM | UNIT PRICE | -- ALTERNATIVE --<br>UM PRICE | EXTENDED VALUE |
|-------------|--------------------------------|----------|----|------------|-------------------------------|----------------|
| 3050154     | ROOF WASHER GM40 ZNAL (100)    | 2.000    | EA | 27.00      |                               | 54.00          |
| 3048780     | EPDM SEALING WASHER 30MM (100) | 2.000    | EA | 27.00      |                               | 54.00          |
| 3235428     | BOSTIK SAFESEAL MS GREY 300ML  | 2.000    | EA | 26.83      |                               | 53.66          |
| 3234364     | RIVET 51-53 ALUMINIUM (100)    | 2.000    | EA | 8.24       |                               | 16.48          |
| 3234116     | AQUASEAL NO 7 205-305 BLACK    | 1.000    | EA | 106.22     |                               | 106.22         |
| 3999900     | STANDARD FREIGHT CHARGE ZONE A | 1.000    | EA | 167.66     |                               | 167.66         |

**QUOTATION NUMBER MUST BE QUOTED ON ALL ORDERS OR QUOTED RATES MAY NOT APPLY**

**QUOTATION PREPARED BY  
BARRY DRIEHUIS**

Fletcher Dimond  
06 0241 0005021 03

|                 |                 |
|-----------------|-----------------|
| <b>SUBTOTAL</b> | 2,479.67        |
| <b>GST</b>      | 371.94          |
| <b>TOTAL</b>    | <u>2,851.61</u> |

I/We accept Dimond Roofing's quotation as per the above quote number and also accept Dimond Roofing's standard terms and conditions of sale

Signed  Date 23.08.21 Your order no. \_\_\_\_\_

**PLEASE REFER TO ATTACHED TAGS FOR ALL CLAUSES RELATING TO THIS QUOTE**

Continued on next page

Page 2 of 3



# Galloway Hall

New World Alexandra

Mike Vercoe pd  
Phone: (03) 448 6955 18.2.22  
TAX INVOICE GST NO: 102-927-788

Rec# 0051271290 Date 9/01/2022 16:05:23  
Operator Lily Lane 5  
New World Clubcard: 601435....2586 Airpoints

|                       |          |              |          |
|-----------------------|----------|--------------|----------|
| RW MEGA PORK SLICES K | 1 @      | \$17.48 EA = | \$17.48  |
| BEEF RIBEYE HALF KG   | 1 @      | \$80.36 EA = | \$80.36  |
| VOGELS BREAD CHIA &SE | 1 @      | \$7.49 EA =  | \$7.49   |
| BANANAS KG IMPORT     | 0.8850 @ | \$2.99 KG =  | \$2.65   |
| TOMATOES KG NZ        | 0.9600 @ | \$4.99 KG =  | \$4.79 * |
| PANS KIWIFRUIT GREEN  | 1 @      | \$5.99 EA =  | \$5.99   |
| LETTUCE COMPANY LTD H | 1 @      | \$4.29 EA =  | \$4.29   |
| CAPSICUMS 1KG NZ      | 1 @      | \$6.29 EA =  | \$6.29   |

Total including GST \$129.34

029351 CRT / Farmlands \$129.34

NEW WORLD ALEXANDRA  
91 CENTENNIAL AVENUE  
ALEXANDRA

```

-----EFTPOS-----*
TERMINAL          14004705
TIME              09Jan22 16:05
TRAN 029351      CREDIT
FARM
CARD              ....4548
AUTH 032017
PURCHASE          NZD129.34
TOTAL             NZD129.34

```

ACCEPTED

```

*-----*
CUSTOMER COPY

```

(\*) Promotional Savings -\$1.92

All prices include GST  
Thank You for shopping with us

3 May 2022

---

**6 MAYOR'S REPORT**

**22.3.4 MAYOR'S REPORT**

**Doc ID: 578594**

**1. Purpose**

To consider an update from His Worship the Mayor.

---

**Recommendations**

That the Vincent Community Board receives the report.

---

His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

**2. Attachments**

**Nil**

3 May 2022

---

**7 CHAIR'S REPORT**

**22.3.5 CHAIR'S REPORT**

**Doc ID: 578595**

**1. Purpose**

The Chair will give an update on activities and issues since the last meeting.

---

**Recommendations**

That the report be received.

---

**2. Attachments**

**Nil**

3 May 2022

---

## **8 MEMBERS' REPORTS**

### **22.3.6 MEMBERS' REPORTS**

**Doc ID: 578597**

#### **1. Purpose**

Members will give an update on activities and issues since the last meeting.

---

#### **Recommendations**

That the report be received.

---

#### **2. Attachments**

**Nil**

## 9 STATUS REPORTS

### 22.3.7 MAY 2022 GOVERNANCE REPORT

Doc ID: 577806

#### 1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the status report updates.

---

#### Recommendations

That the report be received.

---

#### 2. Discussion

##### Status Reports

The status reports have been updated with any actions since the previous meeting (see appendix 1).

#### 3. Attachments

##### Appendix 1 - VCB Status Report [↓](#)

Report author:



Julie Harris  
Governance Support Officer  
14/04/2022

Reviewed and authorised by:



Sanchia Jacobs  
Chief Executive Officer  
14/04/2022

|                       |   |
|-----------------------|---|
| <b>Status Updates</b> | <b>Committee:</b> Vincent Community Board |
|-----------------------|---|

| Meeting   | Report Title   | Resolution No | Resolution   | Officer                         | Status   |
|-----------|--|---------------|--|---------------------------------|--|
| 5/09/2017 | Council Owned Land, Pines Plantation Area North of Molyneux Park Netball Courts Alexandra – Consider Sale/Development of Residential Land (PRO 61-2079-00) | 17.7.12       | <p><b>Recommendations</b></p> <p>A. RESOLVED that the report be received, and the level of significance accepted.</p> <p>B. RESOLVED that the Board agreed to the sale of part of Lot 25 DP 3194 and part of Lot 6 DP 300663, located south of the Trans power corridor at the north end of Alexandra and adjacent to the Central Otago Rail trail.</p> <p>C. RESOLVED that the Board agreed to sale of the land by way of a joint venture development and sale of Lots, the minimum terms and conditions including:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The joint venture partner funding development with no security registered over the land.</li> <li><input type="checkbox"/> Council receiving block value.</li> <li><input type="checkbox"/> Council receiving 50% of the net profit, with a minimum guaranteed of \$500,000.</li> <li><input type="checkbox"/> Priority order of call on sales income:</li> </ul> <p><b>First:</b> Payment of GST on the relevant sale.<br/> <b>Second:</b> Payment of any commission and selling costs on the relevant sale.<br/> <b>Third:</b> Payment to the Developer of a fixed portion of the estimated Project Development Costs per lot as specified in the Initial Budget Estimate and as updated by the Development Costs Estimate breakdown.<br/> <b>Fourth:</b> Payment of all of the balance settlement monies to Council until it has received a sum equivalent to the agreed block value.<br/> <b>Fifth:</b> Payment of all of the balance settlement monies to Council until it has received an amount equivalent to the agreed minimum profit share to Council</p> | Property and Facilities Manager | <p><b>13 Apr 2022</b><br/>                     September 2017 – Action Memo sent to Property and Facilities Manager.</p> <p>September 2017- On agenda for Council approval for the land sale. , November 2017 – Council solicitor has provided first draft of RFI document for staff review.,</p> <p>December 2017 – Request for Proposals was advertised in major New Zealand newspapers, at the end of November 2017 with proposals due by 22 December. Three complying, proposals received.,</p> <p>February 2018 – Requests received. Council staff have been finalising the preferred terms, of agreement to get the best outcome prior to selecting a party, including understanding tax, implications.,</p> <p>March 2018 – Staff finalising the preferred terms of agreement., April 2018 – No change.,</p> <p>June 2018 – Preferred developer approved. All interested parties being advised week of 11, June. Agreement still being finalised to enable negotiation to proceed.,</p> <p>August 2018 – Risk and Procurement Manager finalising development agreement to allow, development to proceed.,</p> <p>September 2018 – The development agreement is under final review.,</p> <p>October 2018 – The development agreement is with the developer’s accountant for, information. Execution imminent.,</p> |

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|  |  |  | <p><b>Sixth:</b> Payment of all of the balance to the Developer for actual Project Costs incurred in accordance with this Agreement.</p> <p><b>Seventh:</b> Payment of all of the balance amounts (being the Profit Share) to be divided 50 / 50 (after allowance for payment of the Minimum Profit to Council.</p> <p>D. RESOLVED that the Board agreed to delegate to the Chief Executive the authority to select the preferred joint venture offer and negotiate "without prejudice" a joint venture agreement.</p> <p>E. AGREED that the Chief Executive be authorised to do all necessary to achieve a joint venture agreement.</p> | <p>January 2019 – Development agreement was signed by AC &amp; JV Holdings before Christmas. Subdivision plan now being developed for resource consent application and removal of trees expected to start mid to late January.,</p> <p>March 2019 – Concept plan is in final draft. Next step is for the surveyor to convert to a, scheme plan and apply for resource consent. The fencer is booked in for March.,</p> <p>April 2019 – Security fencing has been completed. Felling of trees expected to commence, in the next month. Concept plan is in final draft. Next step is for the surveyor to apply for, resource consent.,</p> <p>May 2019 - Tree felling commenced 20 May and is expected to take up to 6 weeks to, complete. Subdivision scheme plan close to being finalised before resource consent, application.,</p> <p>June 2019 – Tree felling complete. Subdivision consent expected to be lodged in July or, August.,</p> <p>July 2019 – Subdivision consent expected to be lodged in August.,</p> <p>September 2019 - The affected party consultation process with NZTA, Transpower and, DOC for the application to connect Dunstan Road to the State Highway is almost complete., The developer is also close to finalising the subdivision plan to allow for the resource, consent to be lodged.,</p> <p>October 2019 - The affected party consultation process with NZTA and Transpower is now, complete however the</p> |
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|  |  |  |  |  | <p>process with DOC is still being progressed. Once finalized, the, application to connect Dunstan Road to the State Highway will be complete. Subdivision, consent will then be lodged.,</p> <p>November 2019 – Subdivision consent was lodged on 22 November 2019.,</p> <p>January 2019 – Subdivision consent granted 18 December 2019.,</p> <p>February 2020 – The developer is working on engineering design for subdivision to be, approved by Council. Work expected to start on site for subdivision in approximately 6, weeks.,</p> <p>May 2020 – Delays with engineering design and construction start date due to Covid 19., Engineering design mostly complete and work on site expected to start soon with a staged, approach. Awaiting outcome of Shovel Ready Projects application which may affect how, this development progresses.,</p> <p>July 2020 – Still awaiting outcome of Shovel Ready Projects application which may affect, how development progresses.,</p> <p>August 2020 – Continuing to await outcome of Shovel Ready Projects application as this, may affect how development progresses.,</p> <p>September 2020 – Work expected to start on site in October for Stage 1 and some sections will be marketed. Stage 1 completion scheduled for April 2021.,</p> <p>November 2020 – Variation to agreement has been drafted to accommodate staging. Currently with developer for consideration. Discussions are also being held about future</p> |
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|           |  |         |   |                        | <p>entity, as one partner has passed away. ,</p> <p>December 2020 – Deed of novation signed by all parties.,</p> <p>February 2021 – 3910 contract executed. Detailed update was emailed to the board separate to this Status Report.,</p> <p>March 2021 – Construction work continues.,</p> <p>May 2021 – Stage Three ready to be released for sale.,</p> <p>July 2021 – 50% of Stage 3 under offer. Development tracking well., August 2021 – Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 6 sold, 5 under contract, 8 unsold.,</p> <p>September 2021 - Development work programme on track. Lots sold: Stage 1 – 16 sold; Stage 2 – 13 sold, 3 unsold; Stage 3 – 10 sold, 9 unsold or under offer. ,</p> <p>October 2021 – 224c application has been submitted. Once 224c is approved, titles can be applied for. ,</p> <p>November 2021- 224c Approved. Titles applied for.,</p> <p>December 2021- Waiting for Land Information New Zealand to issue titles.,</p> <p>January 2022- Stage one titles received, and stage two titles applied for. ,</p> <p>March 2022 – Stage two 223c and 224c applications submitted. Awaiting approval.</p> |
| 3/12/2019 | Development of a Multi-use Community Hub | 19.8.13 | That the Board:<br>A. <b>Receives</b> the report and accepts the level of | Community and Engageme | <p><b>13 Apr 2022</b></p> <p>December 2019 – Action memo sent to Community and Engagement Manager.,</p>  |

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|  | <p>at the Omakau Recreation Reserve (PRJ 01-2017-01)</p> |  | <p>significance.</p> <p>B. <b>Agrees</b> to support in principle the development of a purpose-built multi-use community facility for Omakau and surrounding communities, as outlined in Global Leisure Group's feasibility study.</p> <p>C. <b>Approves</b> the construction of the facility on the Omakau Recreation Reserve, at a location to be determined by the community, subject to project funding and regulatory consent approvals.</p> <p>D. <b>Agrees in principle</b>, subject to further work, that the rough concept design for the facility be progressed to developed design stage, to enable future funding discussions and consideration by the Board.</p> | <p>nt Manager</p> | <p>March 2020 – The Omakau Recreation Reserve Committee is progressing community conversations about an appropriate building site and user needs, so that the detailed design will take into account as many potential users as possible.,</p> <p>April 2020 – The COVID-19 lockdown has temporarily stalled community meetings.,</p> <p>June 2020 - The working group for this project are re-establishing meetings as of 10 June. (Their first meeting is this evening).,</p> <p>July-December 2020 – The working group has confirmed the building site and is currently developing draft building designs.,</p> <p>February 2021 – A \$1million financial contribution to the construction of the hub has been included as a consultation topic in Council's 2021 Long-term Plan community engagement.,</p> <p>May 2021 – Endorsed by VCB and will be considered by Council at 1 June 2021 meeting.,</p> <p>June 2021 – Resolved by Council to include in Year 3 of the 2021 Long-term Plan.,</p> <p>July-August 2021 – A subcommittee of the working group has been formed to progress the design. ,</p> <p>September 2021 – The subcommittee is continuing to work on progressing the design.,</p> <p>November 2021-April 2022 – the Committee is continuing to progress the design plans and the formation of a charitable trust.</p> |
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| 12/05/2020 | Alexandra Cemetery Arnott Street Boundary Treatment | 20.2.9 | <p>That the Board:</p> <p>A. <b>Receives</b> the report and accepts the level of significance.</p> <p>B. <b>Agrees</b> that the planting of the Salvation Army community garden screen planting and the fencing and planting of the northern Arnott Street buffer zone proceed as approved in the 2019/2020 Annual Plan.</p> <p>C. <b>Agrees</b> to the removal of all encroachments on the reserve, and the fencing of the common boundary between Arnott Street East and the reserve, where no common boundary fence exists, by the end of the calendar year.</p> | Parks Officer - Projects | <p><b>13 Apr 2022</b><br/>                 May 2020 – Action memo sent to Parks Projects Officer,</p> <p>May 2020 – Letter sent to all Arnott Street property owners who adjoin the reserve advising them of the Board’s decision. Project re-costing underway for a June start on implementation of buffer planting works. Removal of the derelict water race reviewed as possible pending agreement from Heritage New Zealand.,</p> <p>July 2020 – Community Garden screen planting project commenced 13 July 2020 with the removal of the derelict water race and the installation of irrigation. Fencing will follow with the planting likely to be completed by 31st August 2020.,</p> <p>September 2020 – Works stalled due to contractor availability. Issues will be addressed to see planting and fencing completed by the end of September.,</p> <p>November 2020 – Planting, irrigation mains, fencing, and plant protection completed. Temporary irrigation is still in place to establish both the border and the grass cover while the irrigation contractor waited for the planting to be completed. Permanent irrigation completion is imminent. One neighbour to the site has been of great support in keeping the irrigation operating through high wind periods to both control dust and ensure plant survival.,</p> <p>December 2020 – The planting and irrigation components of the project are now complete and plants are thriving. Encroachment removal and boundary fencing discussions with property owners is to commence in January 2021.,</p> |
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|                                 |                                   |        |  |                                | <p>February 2021 - Encroachment removal and boundary fencing works imminent.,</p> <p>March 2021 – Final neighbouring property owners still in discussion with Council on a timeline for removal of encroachments.,</p> <p>May - July 2021 – Planting is now well established. Encroachment timeline removal not finalised. ,</p> <p>August 2021 – Removal of encroachments rescheduled with residents to Summer 2021. On hold until further progress. ON HOLD</p> <p><b>14 Apr 2022</b><br/>Encroachment removal along the Arnott Street boundary of the cemetery reserve has not been progressed over the summer period due to the projects needing to take priority during the season. Some residents have completed the removal of their encroachments voluntarily in the interim.</p> |                       |     |                                |     |                                 |    |                          |    |   |   |
| 15/09/2020                      | Alexandra Theatre – Stage Upgrade | 20.5.5 | <p>That the Board:</p> <p>A. <b>Receives</b> the report and accepts the level of significance.</p> <p>B. <b>Agrees</b> to proceed with the Alexandra Theatre Stage Upgrade Project at an updated estimate cost at the detailed design stage of \$590,000.</p> <p>C. <b>Approves</b> the updated funding structure of the project to be as follows:</p> <table border="1" data-bbox="779 1141 1384 1305"> <tr> <td>Central Otago District Council</td> <td>33%</td> </tr> <tr> <td>Otago Community Trust</td> <td>10%</td> </tr> <tr> <td>Lotteries Community Facilities</td> <td>44%</td> </tr> <tr> <td>Trans power Community Care Fund</td> <td>8%</td> </tr> <tr> <td>Alexander McMillan Trust</td> <td>5%</td> </tr> </table> <p>The draft Long-Term Plan 2021/31 to be updated once the project tender has been</p> | Central Otago District Council | 33%   | Otago Community Trust | 10% | Lotteries Community Facilities | 44% | Trans power Community Care Fund | 8% | Alexander McMillan Trust | 5% | Property and Facilities Officer (Vincent and Teviot Valley) | <p><b>13 Apr 2022</b><br/>September 2020 – Action memo sent to the Property and Facilities Officer – Vincent and Teviot Valley.,</p> <p>November 2020 – Drafting of tender documents are underway.,</p> <p>December 2020 – Tender has now closed and assessment is underway.,</p> <p>February 2021 – Contract awarded subject to funding. Funding applications underway.,</p> <p>March 2021 – Funding applications lodged. Outcome expected end June 2021.,</p> <p>May 2021 – Otago Community Trust funding approved in full. Report to Board to be tabled at its June meeting, requesting funding for asbestos removal which must be</p> |
| Central Otago District Council  | 33%                               |        |  |                                |   |                       |     |                                |     |                                 |    |                          |    |   |   |
| Otago Community Trust           | 10%                               |        |  |                                |   |                       |     |                                |     |                                 |    |                          |    |   |   |
| Lotteries Community Facilities  | 44%                               |        |  |                                |   |                       |     |                                |     |                                 |    |                          |    |   |   |
| Trans power Community Care Fund | 8%                                |        |  |                                |   |                       |     |                                |     |                                 |    |                          |    |   |   |
| Alexander McMillan Trust        | 5%                                |        |  |                                |   |                       |     |                                |     |                                 |    |                          |    |   |   |

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|  |  |  | <p>concluded.</p> <p>D. <b>Approves</b> the updated project programme as outlined in the report and instructs Council staff to start the tendering process.</p> | <p>completed before construction commences.,</p> <p>July 2021 – Funding for asbestos removal approved. Asbestos being removed 5-18 July. Lotteries funding approved in full. Transpower and Alexander McMillan Trust funding applications declined. Central Lakes Trust approached again and will consider application in August funding round.,</p> <p>August 2021 – Asbestos removal complete. Central Lakes Trust application submitted. Decision due mid-August. ,</p> <p>September 2021 – Central Lakes Trust approved \$32,000. Funding remains \$46,500 short. The building is due to be strengthened up to 67% through funding provided this financial year. Possibility of combining these projects for potential cost savings is being explored. Engineer’s design for strengthening work underway. ,</p> <p>October 2021 – The engineering design for strengthening is finished. QS of this design has been received. When taking the approach of combining both the Stage Upgrade and the Earthquake Strengthening Projects the estimated construction costs are over the combined budget. , It has also been identified that an accessibility report and a fire report will be required as part of the building consent for both projects. The engineer has both reports underway. Any resulting costs to bring the building up to current code will also need to be factored into these projects. , The engineer has suggested council could opt for only the hall section of the Community Centre to be strengthened if the Theatre is not required for Emergency Management purposes. Council’s Emergency Management Officer has been consulted and confirmed this could be a possibility the Board may like to</p> |
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|            |                          |        |  |                              | <p>consider. , The engineer has been instructed to do further modelling to see how the parts of the complex will perform in an earthquake if they are at different strengthening levels. Once received a report to the Board for a decision to either provide further funding or to proceed but only strengthen the hall side of the complex to 67% will be tabled. ,</p> <p>November 2021- Awaiting engineer's fire and accessibility reports and earthquake modelling results.,</p> <p>December 2021- Chasing engineer's fire and accessibility reports and earthquake modelling results. Requested an 8-month extension on the Lotteries funding agreement. ,</p> <p>January 2022 – March 2022 - No further update.</p> <p><b>14 Apr 2022</b><br/>April 2022 – The fire and accessibility report has been received. An invasive investigation to determine the connection between parts of the buildings within the complex is underway. This invasive investigation will give the information required for the earthquake strengthening modelling.</p> |
| 12/04/2021 | Clyde River Park Funding | 21.3.4 | <p>That the Vincent Community Board:</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to continue to support the proposed Clyde River Park development project.</p> <p>C. Authorises \$150,000 be allocated from the Earnsclough Manuherekia Rural Land Subdivision Fund as Council contribution to the Clyde River Park development project.</p> | Parks and Recreation Manager | <p><b>16 Apr 2021</b><br/>Action memo sent to the Parks and Recreation Manager</p> <p><b>26 May 2021</b><br/>Work progressing to confirm external funding</p> <p><b>08 Jul 2021</b><br/>Work to confirm external funding continues</p> <p><b>19 Jul 2021</b><br/>Tourism Infrastructure funding grant now confirmed. Work to confirm landscaping and playground design has begun.</p> <p><b>16 Aug 2021</b></p>  |

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|            |   |        |   |                              | <p>Work is continuing on planning for the landscape and play areas. Planning is anticipated to be completed by late September.</p> <p><b>28 Sep 2021</b><br/>Planning work is continuing. Expected to be completed by November.</p> <p><b>03 Nov 2021</b><br/>Work is progressing with planting of the bank above the extension to Miners Lane now completed. Native grasses were used to help stabilise this area. Earthworks for the play area are nearing completion. A concept plan for the play area has been drafted and will be socialised with the Clyde School. At this stage delivery of any play equipment is unlikely before March 2022.</p> <p><b>14 Jan 2022</b><br/>The playground concept has been confirmed and play equipment ordered. All other landscape work has been completed.</p> <p><b>03 Mar 2022</b><br/>Playground delivery expected late March. Installation will commence following delivery.</p> <p><b>20 Apr 2022</b><br/>Playground installation commenced in April and has progressed to programme and contract price. The work includes installing an electric barbeque and picnic furniture and is expected to be complete by the end of May 2022.</p> |
| 19/05/2021 | Submissions on the Long-term Plan 2021-31 Consultation Document | 21.4.3 | Recommends to Council that staff are requested to investigate a request for an extension of the junior playground at Pioneer Park and provide a report for consideration in a future annual or long-term plan.                                    | Parks and Recreation Manager | <p><b>20 Aug 2021</b><br/>Item will be considered for a future Annual Plan or Long-term Plan. ON HOLD</p>  |
| 19/05/2021 | Submissions on the Long-term Plan 2021-31 Consultation Document | 21.4.3 | Recommends to Council that staff convene a meeting of Central Otago District Council, Central Otago Hockey Association, Central Lakes Trust and Molyneux Turf Incorporated to discuss a way forward on the proposed multi-use turf and facilities | Parks and Recreation Manager | <p><b>20 Aug 2021</b><br/>A meeting has been held with key stakeholders for the proposed hockey turf. As an outcome from that meeting a comprehensive feasibility study produced by</p>  |

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|            |   |        | at Molyneux Park.   |                              | <p>the hockey club is necessary to progress the matter. This is a requirement of funding agencies and would enable the matter to be considered by the Vincent Community Board.</p> <p><b>03 Nov 2021</b><br/>Molyneux Turf Incorporated have engaged a consultant to assist them in the preparation of a business case for the proposed turf. Completion date for this is unknown.</p> <p><b>14 Jan 2022</b><br/>No further update.</p> <p><b>03 Mar 2022</b><br/>No further updates.</p> <p><b>19 Apr 2022</b><br/>No further updates.</p>   |
| 19/05/2021 | Submissions on the Long-term Plan 2021-31 Consultation Document | 21.4.3 | Recommends to Council that staff provide a report regarding Ice Inline for future consideration.  | Parks and Recreation Manager | <p><b>20 Aug 2021</b><br/>Item will be considered for a future Annual Plan or Long-term Plan. ON HOLD</p>   |
| 31/08/2021 | Promotion Grant Applications 2021 - 22 First Round              | 21.7.2 | <p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Declines a promotions grant application from the Central Otago A &amp; P Show for Children's Entertainment</p> <p><b>GRA210733815 Central Otago A &amp; P Show – Children's Entertainment</b></p> <p>Year 1 LTP 2021/22 applied \$7,500<br/>\$0 Declined<br/>Year 2 LTP 2022/23 applied \$5,000<br/>\$0 Declined<br/>Year 3 LTP 2023/24 applied \$5,000<br/>\$0 Declined</p> <p>C. Approves a promotions grant for Year 1 and Year 2, but declines a promotions grant for Year 3 for Winterstellar Matariki and Night Sky events and</p> | Media and Marketing Manager  | <p><b>08 Sep 2021</b><br/>Action memo sent to the Media and Marketing Manager and to Finance</p> <p><b>27 Sep 2021</b><br/>All applicants have been advised in writing of funding decisions - both declined and approved. For approved grants purchase orders have also been raised.</p> <p><b>03 Nov 2021</b><br/>Central Otago District Arts Trust advised staff that Cover to Cover Authors talks deferred till early 2022 - due to Author being in Auckland and unable to travel due to COVID restrictions. , Winterstellar organiser has advised that they have sought advice regarding establishment of official entity. Staff will continue to liaise as necessary.</p> <p><b>19 Jan 2022</b><br/>No further update from Central Otago Arts Trust - Staff will follow up at end of January if nothing heard. Winterstellar organiser has</p> |

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|  |  |  | <p>exhibitions.</p> <p><b>GRA210740149 Winterstellar Matariki and Night Sky events and exhibitions</b></p> <p>Year 1 LTP 2021/22 applied \$20,000 \$4,000 approved subject to establishment of appropriate entity.</p> <p>Year 2 LTP 2022/23 applied \$25,000 \$10,000 approved subject to satisfactory report back year 1.</p> <p>Year 3 LTP 2023/24 applied \$15,000 \$0 Declined</p> <p>D. Approves a promotions grant for Year 1 and Year 2, but declines a promotions grant for Year 3 for the Central Otago District Arts Trust – Cover to Cover event.</p> <p><b>GRA210739572 Central Otago District Arts Trust – Cover to Cover events</b></p> <p>Year 1 LTP 2021/22 applied \$4,261 \$2,500 Approved</p> <p>Year 2 LTP 2022/23 applied \$7,218 \$1,000 Approved</p> <p>Year 3 LTP 2023/24 applied \$9,055 \$0 Declined</p> <p>E. Declines an application for a promotions grant from Ahipara for the Ahi Festival of Light.</p> <p><b>GRA210714507 Ahipara – Ahi Festival of Light</b></p> <p>Year 1 LTP 2021/22 applied \$25,000 \$0 Declined</p> <p>Year 2 LTP 2022/23 applied \$10,000 \$0 Declined</p> <p>Year 3 LTP 2023/24 applied \$5,000 \$0 Declined</p> <p>F. That given the \$26,000 allocation through the hardship fund process, that no additional allocation is provided for the 2021/22 FY and that \$24,500 is allocated for the 2022/23 FY.</p> | <p>confirmed that a Charitable Trust has now been established. Establishing a new bank account is in progress. Awaiting update on when grant will be uplifted.</p> <p><b>08 Mar 2022</b></p> <p>Invoice to uplift grant received from Winterstellar 8 March 2022 - authorised for payment. No further update on CODAT Authors talks however due to COVID settings it is understood that holding the event would not be possible at this time. Staff will follow up as to future plans.</p> <p><b>20 Apr 2022</b></p> <p>No further update available.</p> |
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|            |   |          | <p><b>GRA210749634 Alexandra Blossom Festival Inc. Event Infrastructure Costs</b></p> <p>Year 1 LTP 2021/22 applied \$24,500<br/>\$0 Declined<br/>Year 2 LTP 2022/23 applied \$24,500<br/>\$24,500 Approved<br/>Year 3 LTP 2023/24 Applied \$24,500<br/>\$0 Declined</p>   |         |            |         |  |          |         |         |            |         |  |          |     |         |            |         |  |          |     |         |            |          |  |          |      |         |            |         |                               |  |
| 11/10/2021 | Vincent Community Board<br>Community Grant Applications 2021-24<br>Financial Year | 21.8.3   | <p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to withhold any grant funding for years beyond year one until the conclusion of the Grant Policy Review in November 2021.</p> <p>C. Approves a community grant for Alexandra and Districts Youth Trust to cover rent costs.</p> <table border="0"> <tr> <td>2021/22</td> <td>Requested:</td> <td>\$6,000</td> </tr> <tr> <td></td> <td>Approve:</td> <td>\$6,000</td> </tr> <tr> <td>2022/23</td> <td>Requested:</td> <td>\$6,000</td> </tr> <tr> <td></td> <td>Decline:</td> <td>\$0</td> </tr> <tr> <td>2023/24</td> <td>Requested:</td> <td>\$6,000</td> </tr> <tr> <td></td> <td>Decline:</td> <td>\$0</td> </tr> </table> <p>D. Declines a community grant for Bolder Inn to cover CCTV, uniforms and equipment.</p> <table border="0"> <tr> <td>2021/22</td> <td>Requested:</td> <td>\$10,003</td> </tr> <tr> <td></td> <td>Decline:</td> <td>\$0*</td> </tr> </table> <p>*Undertake a rent review through the Community Leasing and Licensing Policy</p> <p>E. Approves a community grant for Earnsclough Community Society Inc for operational costs.</p> <table border="0"> <tr> <td>2021/22</td> <td>Requested:</td> <td>\$1,500</td> </tr> </table> | 2021/22 | Requested: | \$6,000 |  | Approve: | \$6,000 | 2022/23 | Requested: | \$6,000 |  | Decline: | \$0 | 2023/24 | Requested: | \$6,000 |  | Decline: | \$0 | 2021/22 | Requested: | \$10,003 |  | Decline: | \$0* | 2021/22 | Requested: | \$1,500 | Community Development Advisor | <p><b>21 Oct 2021</b><br/>Action memo sent to the Community Development Officer and to Finance.</p> <p><b>03 Nov 2021</b><br/>All applicants have been notified of the outcome of their application and instructions have been sent for uplifting invoices. Still awaiting on some applicants to reply and/or send through invoices.</p> <p><b>10 Jan 2022</b><br/>All applicants have been notified of the outcome of their application. Not all applicants have uplifted grants as of yet.</p> <p><b>10 Mar 2022</b><br/>All grants from the October funding round have been uplifted, aside from the Alexandra and Districts Youth Trust. Council staff have contacted the trust to remind them.</p> <p><b>20 Apr 2022</b><br/>All community grants from the October 2021 funding round have been uplifted.</p> |
| 2021/22    | Requested:  | \$6,000  |  |         |            |         |  |          |         |         |            |         |  |          |     |         |            |         |  |          |     |         |            |          |  |          |      |         |            |         |                               |  |
|            | Approve:  | \$6,000  |  |         |            |         |  |          |         |         |            |         |  |          |     |         |            |         |  |          |     |         |            |          |  |          |      |         |            |         |                               |  |
| 2022/23    | Requested:  | \$6,000  |  |         |            |         |  |          |         |         |            |         |  |          |     |         |            |         |  |          |     |         |            |          |  |          |      |         |            |         |                               |  |
|            | Decline:  | \$0      |  |         |            |         |  |          |         |         |            |         |  |          |     |         |            |         |  |          |     |         |            |          |  |          |      |         |            |         |                               |  |
| 2023/24    | Requested:  | \$6,000  |  |         |            |         |  |          |         |         |            |         |  |          |     |         |            |         |  |          |     |         |            |          |  |          |      |         |            |         |                               |  |
|            | Decline:  | \$0      |  |         |            |         |  |          |         |         |            |         |  |          |     |         |            |         |  |          |     |         |            |          |  |          |      |         |            |         |                               |  |
| 2021/22    | Requested:  | \$10,003 |  |         |            |         |  |          |         |         |            |         |  |          |     |         |            |         |  |          |     |         |            |          |  |          |      |         |            |         |                               |  |
|            | Decline:  | \$0*     |  |         |            |         |  |          |         |         |            |         |  |          |     |         |            |         |  |          |     |         |            |          |  |          |      |         |            |         |                               |  |
| 2021/22    | Requested:  | \$1,500  |  |         |            |         |  |          |         |         |            |         |  |          |     |         |            |         |  |          |     |         |            |          |  |          |      |         |            |         |                               |  |

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|  |  |  | <p>Approve: \$1,500</p> <p>2022/23 Requested: \$1,500</p> <p>Decline: \$0</p> <p>2023/24 Requested: \$1,500</p> <p>Decline: \$0</p>   |  |  |
|  |  |  | <p>F. Declines a community grant for Earnsclough Irrigation Company for Fraser River / Otewhata Riparian Enhancement Plan.</p> <p>2021/22 Requested: \$24,375</p> <p>Decline: \$0</p> <p>2022/23 Requested: \$24,375</p> <p>Decline: \$0</p>                              |  |  |
|  |  |  | <p>G. Approves a community grant for Galloway Hall for operational costs and hall maintenance.</p> <p>2021/22 Requested: \$10,000</p> <p>Approve: \$5,000</p> <p>2022/23 Requested: \$5,000</p> <p>Decline: \$0</p> <p>2023/24 Requested: \$3,000</p> <p>Decline: \$0</p> |  |  |
|  |  |  | <p>H. Approves a community grant to Haehaeata Natural Heritage Trust for Clyde Railhead Community Eco Nursery Improvements.</p> <p>2021/22 Requested: \$5,450</p> <p>Approve: \$5,450</p>   |  |  |
|  |  |  | <p>I. Declines a community grant for Historical Clyde Inc for a public art sculpture.</p> <p>2021/222 Requested: \$28,500</p> <p>Decline: \$0</p>   |  |  |
|  |  |  | <p>J. Approves a community grant for Alexandra District Museum Inc to cover operational costs for the</p>   |  |  |

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|  |  |  | <p>museum and the art gallery.</p> <p>2021/22 Requested: \$125,000<br/>Approve: \$61,758</p> <p>2022/23 Requested: \$125,000<br/>Decline: \$0</p> <p>2023/24 Requested: \$125,000<br/>Decline: \$0</p> <p>K. Declines a community grant for Otago Country Cricket for an electronic scoreboard at Molyneux Park</p> <p>2021/22 Requested: \$25,000<br/>Decline: \$0</p> <p>L. Approves a grant for the Shaky Reserve Group for a water connection including a provision that a Memorandum of Understanding will be signed between Council and Keep Alexandra Clyde Beautiful for any works carried out on Council land.</p> <p>2021/22 Requested: \$9,393<br/>Approve: \$9,393</p> <p>M. Approves a community grant for Keep Alexandra Clyde Beautiful for beautification projects including a provision that a Memorandum of Understanding will be signed between Council and Keep Alexandra Clyde Beautiful for any works carried out on Council land.</p> <p>2021/22 Requested: \$8,475<br/>Approve: \$2,500</p> <p>N. Approves a community grant for the Salvation Army for consent fees required to move a glass house.</p> <p>2021/22 Requested: \$297<br/>Approve: \$297</p> |  |  |
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|            |   |        | <p>O. Declines a community grant for Ophir Welfare Committee for Ophir pool operational costs.</p> <p>2021/22 Requested: \$1,500<br/>Decline: \$0</p> <p>2022/23 Requested: \$1,500<br/>Decline: \$0</p> <p>2023/24 Requested: \$1,500<br/>Decline: \$0</p> <p>P. Approves a community grant for the Alexandra Community Advice Network to cover administration costs.</p> <p>2021/22 Requested: \$5,000<br/>Approve: \$4,000</p> <p>2022/23 Requested: \$5,000<br/>Decline: \$0</p> <p>2023/24 Requested: \$5,000<br/>Decline: \$0</p>   |   |  |
| 16/11/2021 | Clyde Museum Redevelopment - Clyde Police Lock-up | 21.9.3 | <p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Approves the proposal to move the Clyde Police Lock-up from the rear of the Blyth Street Museum (Lot 1 Deposited Plan 27008) to a location near the Clyde Railway Station on the Railway Station Recreational Reserve (Lot 31 Deposited Plan 19044).</p> <p>C. Approves the budget of \$46,000 to be funded from the Vincent General Reserves (4111).</p> <p>D. Agree to issue a lease to the Clyde Historical Museum Group Incorporated over approximately 30m<sup>2</sup> of the Clyde Railway Station Recreation Reserve.</p> | Property and Facilities Officer (Vincent and Teviot Valley) | <p><b>07 Jan 2022</b><br/>Action memo received. Procurement of contractor to move the building is underway.</p> <p><b>04 Mar 2022</b><br/>Procurement of contractors underway.</p> <p><b>31 Mar 2022</b><br/>Procurement of contractors continues. Assessment of quotes received underway.</p> <p><b>20 Apr 2022</b><br/>Procurement of contractors continues and assessment of quotes received is underway. On-going.</p> |

|                     |   |        |  |                               |  |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |
|---------------------|---|--------|--|-------------------------------|--|-------|---------------|--------------------|----------------------|--------------------|--------------|--------------|-----------------|--------------|---|----------------|---------------------------|---------------------|--|--|---|---|---|
|                     |   |        | This lease will be issued under the Reserves Act 1977 and is subject to the Community Leasing and Licensing Policy.  |                               |  |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |
| 1/02/2022           | Clyde Hall - 50 (Alexandra) Squadron Air Training Corps Lease                       | 22.1.4 | <p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees to grant a lease of approximately 28m<sup>2</sup>, as outlined in the report, over Section 1 Block X Town of Clyde to the 50 (Alexandra) Squadron Air Training Corps.</p> <p>The general terms and conditions are as follows:</p> <table border="1"> <tr> <td>Commencement Date:</td> <td>1 July 2021</td> </tr> <tr> <td>Term:</td> <td>Fifteen years</td> </tr> <tr> <td>Rights of Renewal:</td> <td>One of fifteen years</td> </tr> <tr> <td>Final Expiry Date:</td> <td>30 June 2051</td> </tr> <tr> <td>Annual Rent:</td> <td>\$285 per annum</td> </tr> <tr> <td>Rent Review:</td> <td>5 yearly. The rent review current Council's Leasing a</td> </tr> <tr> <td>Permitted Use:</td> <td>The demised land shall be</td> </tr> <tr> <td>Special Conditions:</td> <td>The landlord reserves the months' notice if it requires actives.</td> </tr> <tr> <td></td> <td>The tenant reserves the ri months' notice if they do n for the purposes of air cade</td> </tr> </table> | Commencement Date:            | 1 July 2021  | Term: | Fifteen years | Rights of Renewal: | One of fifteen years | Final Expiry Date: | 30 June 2051 | Annual Rent: | \$285 per annum | Rent Review: | 5 yearly. The rent review current Council's Leasing a | Permitted Use: | The demised land shall be | Special Conditions: | The landlord reserves the months' notice if it requires actives. |  | The tenant reserves the ri months' notice if they do n for the purposes of air cade | Property and Facilities Officer (Vincent and Teviot Valley) | <p><b>08 Feb 2022</b><br/>Action memo sent to the Property Officer (Vincent and Teviot Valley) and to Finance.</p> <p><b>04 Mar 2022</b><br/>Awaiting ATC to return signed lease.</p> <p><b>31 Mar 2022</b><br/>Chasing ATC to return signed lease.</p> <p><b>07 Apr 2022</b><br/>The agreement is now fully executed.<br/>MATTER CLOSED.</p> |
| Commencement Date:  | 1 July 2021   |        |  |                               |  |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |
| Term:               | Fifteen years   |        |  |                               |  |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |
| Rights of Renewal:  | One of fifteen years  |        |  |                               |  |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |
| Final Expiry Date:  | 30 June 2051  |        |  |                               |  |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |
| Annual Rent:        | \$285 per annum   |        |  |                               |  |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |
| Rent Review:        | 5 yearly. The rent review current Council's Leasing a                               |        |  |                               |  |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |
| Permitted Use:      | The demised land shall be   |        |  |                               |  |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |
| Special Conditions: | The landlord reserves the months' notice if it requires actives.                    |        |  |                               |  |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |
|                     | The tenant reserves the ri months' notice if they do n for the purposes of air cade |        |  |                               |  |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |
| 1/02/2022           | Appointments to External Bodies   | 22.1.6 | <p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees that all appointments to external organisations are liaison roles.</p> <p>C. Agrees that the Vallance Cottage Working Group be added to the list of external appointments.</p>   | Community Development Advisor | <p><b>08 Feb 2022</b><br/>Action memo sent to the Governance Manager.</p> <p><b>07 Mar 2022</b><br/>Currently working with the various organisations to make the necessary changes.</p> <p><b>19 Apr 2022</b><br/>Still working with the various organisations</p> |       |               |                    |                      |                    |              |              |                 |              |   |                |                           |                     |  |  |   |   |   |

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|            |  |        | <p>D. Agrees that the relationship with the Ophir Welfare Association Committee and the St Bathans Area Community Association be on an as required basis.</p> <p>E. Works with the Alexandra Blossom Festival Committee to remove the requirement of the Chair of the Community Board needing to be the Chair of the Blossom Festival.</p>   |                              | to make the necessary changes  |
| 22/03/2022 | Half Mile Recreation Reserve And Wilding Conifer Removal | 22.2.2 | <p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Agrees that no felling of any trees occur in the Half Mile Reserve until a full, comprehensive Alexandra Recreation Reserve Plan, with associated budgeting, is developed and consulted upon by the community.</p> <p>C. Agrees that a comprehensive plan, together with a budget, be prepared for plantings within the existing flora at the Half Mile Reserve, these plantings to eventually replace the existing pines.</p> <p>D. Agrees that any tree removal does not detrimentally affect the amenity value of the Reserve for the local community.</p> <p>E. Agrees that the programme for the removal of wilding conifers at Boot Hill, Lower Manorburn Dam Reserve and Alexandra Airport does not proceed until the Alexandra Recreation Reserve Plan is completed.</p> <p><b>WITHDRAWN</b> (with the agreement of the mover and seconder)</p> <p>That the item be left to lie on the table until a development plan for the area had been consulted on and brought back to the Board for its consideration.</p> | Parks and Recreation Manager | <p><b>30 Mar 2022</b><br/>Action memo sent to the report writer.</p> <p><b>20 Apr 2022</b><br/>Consulting with the community on a development plan for the area.</p> |

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| 22/03/2022 | Alexandra Rugby Football Club Power Account           | 22.2.3 | That the Vincent Community Board<br>A. Receives the report and accepts the level of significance.<br>B. Recommends to Council that they approve \$10,000.00 from the General Development Alexandra reserves account to action payment for historical electricity invoices to the Alexandra Rugby Football Club as a final settlement.   | Parks and Recreation Manager          | <b>30 Mar 2022</b><br>Action memo sent to the report writer and to finance.<br><b>20 Apr 2022</b><br>A further report and recommendation will be considered by Council at its April meeting.<br><b>20 Apr 2022</b><br>The recommendation has been forwarded to Council for consideration at their April meeting. |
| 22/03/2022 | Clyde Holiday Park                                    | 22.2.4 | That the Vincent Community Board<br>A. Receives the report and accepts the level of significance.<br>B. Approves the Clyde Holiday Park rules, complaints procedure and fees for 2022, with the addition of a clause "A copy of any complaint regarding the manager must be forwarded to the Council upon receipt of the complaint".<br>C. Receives the annual guest nights data provided in the report.  | Parks and Recreation Manager          | <b>30 Mar 2022</b><br>Action memo sent to the report writer.<br><b>20 Apr 2022</b><br>The camp rules, complaints procedure and fees and charges approved have been agreed to by the camp lessee.   |
| 22/03/2022 | Vallance Cottage Reserve Biodiversity Border Planting | 22.2.5 | That the Vincent Community Board<br>A. Receives the report and accepts the level of significance.<br>B. Approves a proposal from the Alexandra Garden Club to plant a Biodiversity Border along the Tarbert Street side of Vallance Cottage Reserve, with final design and location to be agreed upon with council staff.<br>C. Agrees to enter a Memorandum of Understanding between Council and the Alexandra Garden Club for the establishment of a biodiversity border at the Vallance Cottage Reserve. | Parks Officer - Planning and Strategy | <b>30 Mar 2022</b><br>Action memo sent to the report writer.<br><b>20 Apr 2022</b><br>Staff are working with the Garden Club on their plans for this project.  |
| 22/03/2022 | Proposed Road Stopping - Unformed                     | 22.2.6 | That the Vincent Community Board<br>A. Receives the report and accepts the level of   | Team Leader - Statutory               | <b>30 Mar 2022</b><br>Action memo sent to the report writer.<br><b>30 Mar 2022</b>   |

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|  | <p>Unnamed Road off Poole Road (previously known as part of Boundary Road)</p> |  | <p>significance.</p> <p>B. Recommends to Council to approve the proposal to stop the unnamed unformed road off the northern end of Poole Road, subject to:</p> <ul style="list-style-type: none"> <li>- The provisions of the Local Government Act 1974.</li> <li>- The public notification process outlined in the same Act.</li> <li>- No objections being received within the public notification period.</li> <li>- The Road being surveyed into three parcels as shown in figure 11 (overview of proposed stopping).</li> <li>- The area marked "A" in figure 11, being stopped, classified as recreation reserve, then amalgamated with Lot 24 DP 3194 in accordance with the provisions of the Reserves Act 1977.</li> <li>- The areas marked "B" and "C" in figure 11, being stopped, classified as recreation reserve, then vested in the Central Otago District Council in accordance with the provisions of the Reserves Act 1977.</li> <li>- An easement (in gross) in favour of (and as approved by) Aurora Energy Limited being registered over the areas marked "A", "B", and "C", as shown in figure 11 to protect the infrastructure identified in figure 13.</li> <li>- The costs outlined in table 1 being paid from the Dunstan Park Development account.</li> </ul> <p>C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.</p> | <p>Property</p> | <p>Applicant advised of outcome (report to CNL for for final approval approved and ready to present to their meeting of 27 April 2022)<br/> <b>19 Apr 2022</b><br/>                 No further update - awaiting report to Council on 27 April 2022.</p> |
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| 22/03/2022 | Road Name Approval Report - Brassknocker Road Development | 22.2.7 | <p>That the Vincent Community Board</p> <p>A. Receives the report and accepts the level of significance.</p> <p>B. Subject to the approval of the developers agrees in principle to approve two road names. Right of way one to be named Kahu Lane and right of way two to be named Ridgeway Lane.</p> | <p>Roading Administration Assistant</p> | <p><b>30 Mar 2022</b><br/>Action memo sent to the report writer.</p> <p><b>11 Apr 2022</b><br/>Road naming information has been sent to LINZ. CLOSED.</p> |
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**10            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 13 June 2022.

## 11 RESOLUTION TO EXCLUDE THE PUBLIC

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### Recommendations

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered         | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48 for the passing of this resolution  |
|---|--|--|
| <b>Confidential Minutes of Ordinary Board meeting</b>   | s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| <b>22.3.8 - May 2022 Confidential Governance Report</b> | s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

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