



# AGENDA

## **Teviot Valley Community Board Meeting Thursday, 5 May 2022**

**Date: Thursday, 5 May 2022**

**Time: 2.00 pm**

**Location: Roxburgh Service Centre, 120 Scotland  
Street, Roxburgh**

(Due to COVID-19 restrictions and limitations of the physical space, public access will be available through a live stream of the meeting.)

The link to the live stream will be available on the Central Otago District Council's website.)

**Sanchia Jacobs  
Chief Executive Officer**



Notice is hereby given that a meeting of the Teviot Valley Community Board will be held in Roxburgh Service Centre, 120 Scotland Street, Roxburgh and live streamed via Microsoft Teams on Thursday, 5 May 2022 at 2.00 pm. The link to the live stream will be available on the Central Otago District Council's website.

## Order Of Business

<b>1</b>	<b>Apologies .....</b>	<b>5</b>
<b>2</b>	<b>Public Forum.....</b>	<b>5</b>
<b>3</b>	<b>Confirmation of Minutes .....</b>	<b>5</b>
	Teviot Valley Community Board meeting Meeting - 24 March 2022.....	7
<b>4</b>	<b>Declaration of Interest.....</b>	<b>13</b>
	22.3.1 Declarations of Interest Register .....	13
<b>5</b>	<b>Reports .....</b>	<b>16</b>
	22.3.2 2022-23 Annual Plan Budget and Fees and Charges Schedule.....	16
<b>6</b>	<b>Mayor's Report.....</b>	<b>40</b>
	22.3.3 Mayor's Report.....	40
<b>7</b>	<b>Chair's Report .....</b>	<b>41</b>
	22.3.4 Chair's Report .....	41
<b>8</b>	<b>Members' Reports .....</b>	<b>42</b>
	22.3.5 Members' Reports.....	42
<b>9</b>	<b>Status Reports .....</b>	<b>43</b>
	22.3.6 April 2022 Governance Report.....	43
<b>10</b>	<b>Date of the Next Meeting.....</b>	<b>51</b>



**Members** Mr R Gunn (Chair), Ms S Feinerman (Deputy Chair), Ms C Aitchison, Mr N Dalley, Cr S Jeffery

**In Attendance** T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), J Muir (Executive Manager - Infrastructure Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), W McEnteer (Governance Manager), J Harris (Governance Support Officer)

**1 APOLOGIES**

**2 PUBLIC FORUM**

**3 CONFIRMATION OF MINUTES**

Teviot Valley Community Board meeting - 24 March 2022



**MINUTES OF A MEETING OF THE  
TEVIOT VALLEY COMMUNITY BOARD  
HELD IN THE MICROSOFT TEAMS AND LIVE STREAMED  
ON THURSDAY, 24 MARCH 2022 COMMENCING AT 2.03 PM**

**PRESENT:** Mr R Gunn (Chair), Ms S Feinerman (Deputy Chair), Ms C Aitchison, Mr N Dalley, Cr S Jeffery

**IN ATTENDANCE:** T Cadogan (Mayor), S Jacobs (Chief Executive Officer), L Macdonald (Executive Manager - Corporate Services), L van der Voort (Executive Manager - Planning and Environment), S Righarts (Chief Advisor), G Bailey (Parks and Recreation Manager), Kim McCulloch (Corporate Accountant), L Stronach (Team Leader – Statutory Property), M Tohill (Communications Support), R Williams (Community Development Officer), W McEnteer (Governance Manager)

## **1 APOLOGIES**

There were no apologies.

## **2 PUBLIC FORUM**

Anne Todd – Banners in Scotland Street, Roxburgh

Ms Todd spoke to replacing the banners in Scotland Street, Roxburgh and replacing them with more colourful options, which could showcase different produce from the Teviot Valley. She then responded to questions.

## **3 CONFIRMATION OF MINUTES**

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### **COMMITTEE RESOLUTION**

**Moved:** Feinerman  
**Seconded:** Dalley

That the public minutes of the Teviot Valley Community Board Meeting held on 3 February 2022 be confirmed as a true and correct record.

**CARRIED**

## **4 DECLARATION OF INTEREST**

Members were reminded of their obligations in respect of declaring any interests. There were no further declarations of interest.

## **5 REPORTS**

### **22.2.2 APPLICATION TO LEASE LOCAL PURPOSE RESERVE LAND (PRO: 65-7027-00)**

To consider an application to lease part of Part Section 142 Block I Teviot Survey District being the Roxburgh Local Purpose (Public Utility) Reserve.

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After discussion it was agreed that the frequency of rent reviews should be added to the terms and conditions of the lease.

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### COMMITTEE RESOLUTION

**Moved:** Jeffery  
**Seconded:** Gunn

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Approves the granting of a lease over approximately 2 hectares of Part Section 142 Block I Teviot Survey District (as shown in figure 1), being Local Purpose (Public Utility) Reserve, to Roxburgh Excavation, on the following terms and conditions:
- Term: Five (5) Years
  - Rights of Renewal: Two (2) of Five (5) Years
  - Commencement Date: 01 April 2022
  - Rental: \$2,000 per annum plus GST plus outgoings
  - Rent Review Methodology: Market Rental
  - Rent Review Frequency: On Renewal
  - Final Expiry: 31 March 2037
  - Permitted Use: Industrial/Agricultural Storage Yard

Subject to:

- The Applicant deer fencing the perimeter of the demised area.
  - Ownership of the fencing (and any gates) transferring to Council on cancellation, expiry, or determination.
  - The provisions of the Reserves Act 1977.
- C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

**CARRIED**

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### 22.2.3 APPLICATION FOR EASEMENT OVER LOCAL PURPOSE (PUBLIC UTILITY) RESERVE

To consider granting an easement in gross over Part Section 142 Block I Teviot Survey District being Local Purpose (Public Utility) Reserve.

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### COMMITTEE RESOLUTION

**Moved:** Feinerman  
**Seconded:** Aitchison

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to grant an easement (in gross) to Aurora Energy Limited containing the right to convey electricity over Part Section 142 Block I Teviot Survey District for \$1, subject to:
- Aurora Energy Limited (or their agents) obtaining all consents, permits, and other rights associated with installing the cable between the existing transformer and the new Point of Supply.
  - The final easement plan being approved by the Chief Executive Officer.
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- The Minister of Conservation's consent.

C. Authorises the Chief Executive to do all that is necessary to give effect to the resolution.

**CARRIED**

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#### **22.2.4 TEVIOT VALLEY FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2021**

To consider the financial performance overview as at 31 December 2021.

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#### **COMMITTEE RESOLUTION**

**Moved: Jeffery**  
**Seconded: Aitchison**

That the report be received.

**CARRIED**

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### **6 MAYOR'S REPORT**

#### **22.2.5 MAYOR'S REPORT**

His Worship the Mayor updated members on items of interest in the Teviot Valley and gave an update on current issues in the Three Waters space. He then responded to questions from members.

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#### **COMMITTEE RESOLUTION**

**Moved: Gunn**  
**Seconded: Feinerman**

That the Teviot Valley Community Board receives the report.

**CARRIED**

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### **7 CHAIR'S REPORT**

#### **22.2.6 CHAIR'S REPORT**

The Chair gave an update on activities and issues since the last meeting:

- Attended a meeting of the Ida McDonald Trust
  - Attended the farewell for Dr Leon Dittrich.
  - Attended a meeting with Nick Taylor from Nick Taylor and Associates regarding the proposed Lake Onslow project.
  - Attended a NZ Battery Project Technical Reference Group meeting.
  - Attended two Roxburgh Medical Services Trust meetings.
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- Attended a meeting of the Roxburgh Pool Committee.
  - Attended a meeting of the Teviot Valley Watercare group.
  - Noted the picnic table on Cheviot Street, Roxburgh that had been removed, but never put back. Staff would investigate.
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### COMMITTEE RESOLUTION

**Moved:** Dalley  
**Seconded:** Aitchison

That the report be received.

**CARRIED**

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## 8 MEMBERS' REPORTS

### 22.2.7 MEMBERS' REPORTS

Members gave an update on activities and issues since the last meeting:

Ms Feinerman reported on the following:

- Attended a Welcoming Communities meeting.
- Attended two fruit growers meetings with the Ministry of Primary Industries.
- Attended a not for profit governance workshop in Cromwell.
- Attended a meeting of the Tuapeka Bursury committee. Noted the quality of the applications from the Teviot Valley.
- Attended a meeting of the Walkways Committee. Noted the upgrades planned for the river track.
- Attended a meeting of the Roxburgh Swimming Pool Meeting. Noted that the committee is close to signing a contract for construction.

Ms Aitchison reported on the following:

- Gave an update on the Roxburgh Entertainment Committee.
  - Attended two sessions of the Dinner Club.
  - Attended a Lions meeting.
  - Attended a meeting of the Roxburgh Museum. Noted a survey the museum is currently holding regarding whether there was interest in a yearly subscription for the museum.
  - Noted a letter from Cliff Parker regarding the loss of a doctor at the medical centre. It was noted that the Medical Services Trust was working through those issues.
  - Noted a Roxburgh Museum meeting following this meeting.
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Councillor Jeffery reported on the following:

- Noted communication with Cliff Parker regarding doctors at the medical centre.
- Attended a meeting of the Hearings Panel.
- Attended the business breakfast meeting in Roxburgh. Reported that numbers were down on previous meetings.
- Attended a debrief with Horticulture and Viticulture Central Otago Labour Survey funders.
- Spoke at a plaque opening for an Eion Edgar memorial.
- Attended a fruit growers meeting with the Ministry of Primary Industries.
- Attended the farewell for Dr Leon Dittrich.
- Attended an Audit and risk meeting.
- Attended an update on Three Waters.
- Attended a meeting of the Executive Committee.
- Attended a meeting of the Hearings Panel.
- Attended the March Council meeting.
- Attended a Regional Labour Market meeting.
- Attended a meeting of the Roxburgh Medical Services Trust.
- Mentioned the Contact Energy toilet in lake Roxburgh village and noted that this issue with the closed toilets had been going on for two years.

Mr Dalley had nothing to report.

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#### **COMMITTEE RESOLUTION**

**Moved:** Aitchison  
**Seconded:** Gunn

That the report be received.

**CARRIED**

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## **9 STATUS REPORTS**

### **22.2.8 MARCH 2022 GOVERNANCE REPORT**

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

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#### **COMMITTEE RESOLUTION**

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**Moved:**           **Feinerman**

**Seconded:**       **Jeffery**

That the report be received.

**CARRIED**

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**10           DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 5 May 2022.

The meeting closed at 3.26 pm.

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**CHAIR    /    /**

5 May 2022

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## **4 DECLARATION OF INTEREST**

### **22.3.1 DECLARATIONS OF INTEREST REGISTER**

**Doc ID: 579080**

#### **1. Purpose**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

#### **2. Attachments**

**Appendix 1 - TVCB Declarations of Interest** [↓](#)

Name	Member's Declared Interests	Spouse/Partner's Declared Interests	Council Appointments
Cushla Aitchison	Roxburgh and District Lions Club (member)	Roxburgh and District Lions Club (member)	I and H McPhail Charitable Trust Roxburgh Entertainment Centre Improvement and Promotions Inc. Teviot District Museum Committee
Norman Dalley	Martel International Limited (Sole Director/Shareholder) Gilmour Development Limited (Sole Director/Shareholder) North Hill Limited (Sole Director/Shareholder) Teviot Valley Rest Home Incorporated (Chair) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (Treasurer/Committee member) Dalley Family Trust (trustee) Teviot Prospects (member) Teviot Valley Rest Home Ltd (Director)	217 Scotland Street, Roxburgh (Property Owner) Gilchrist Town Orchard Limited (Shareholder/Director) Roxburgh and Districts Medical Services Trust (trustee) Roxburgh Entertainment Centre Improvement and Promotions Incorporated (committee member)	I and H McPhail Charitable Trust Roxburgh Cemetery Trustee Committee
Sally Feinerman	Feinerman's Ltd, 109 Scotland Street (Owner / Director) New Zealand Motor Caravan Association (NZMCA) Member Roxburgh Pool Committee (Chair)	Breen Construction (employee / builder) NZMCA (member)	Teviot Valley Walkways Committee Ida MacDonald Charitable Trust Tuapeka County Bursary Fund Committee Teviot Prospects

Raymond Gunn	Stonehaven Limited (Director) Stonehaven Trust (Trustee) Roxburgh Gun Club (Secretary) Central Otago Wilding Conifer Control Group (member) Roxburgh Trotting Club (member) Roxburgh A&P Society (member) Coal Creek Cycleway Trust (Trustee) Teviot Valley Resthome Inc (Medical Services Trust delegate) Teviot Valley Water Care Group (Committee Member) NZ Battery Project Technical Reference Group (TRG) (member)	Stonehaven Trust (Trustee)	Ida MacDonald Charitable Trust Roxburgh and District Medical Services Trust Roxburgh Swimming Pool Redevelopment Committee
Stephen Jeffery	G & S Smith family Trust (Trustee) K & EM Bennett's family Trust (Trustee) Roxburgh Gorge Trail Charitable Trust (Chair) Roxburgh and District Medical Services Trust (Trustee) Central Otago Clutha Trails Ltd (Director) Teviot Prospects (Trustee) Teviot Valley Community Development Scheme Governance Group Central Otago Queenstown Network Trust		

## 5 REPORTS

### 22.3.2 2022-23 ANNUAL PLAN BUDGET AND FEES AND CHARGES SCHEDULE

Doc ID: 577258

#### 1. Purpose of Report

To approve the final budgets for the Teviot Valley ward for inclusion in Council's Annual Plan 2022-23 process and the 2022-23 fees and charges schedule.

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#### Recommendations

That the Teviot Valley Community Board

- A. Receives the report and accepts the level of significance.
- B. Agrees to accept the Teviot Valley ward final 2022-23 Annual Plan budgets and recommend to Council for inclusion in the 2022-23 Annual Plan.
- C. Agrees to accept the Teviot Valley ward 2022-23 Fees and Charges schedule and recommend to Council for inclusion in the 2022-23 Annual Plan.

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#### 2. Background

The 2022-23 final budgets for the Teviot Valley ward have been prepared on Council's request to keep the 2021-22 Long-term Plan (year two) budgets relatively unchanged. The draft budget was presented to the Community Board in February 2022.

At the time of presenting the budgets, the overall Council average annual rates increase was projected to be 7.7%, down from 7.8% as adopted for year two of the 2021-31 Long-term Plan. The Teviot Valley ward's average rates increase, excluding district-wide rates and metered water, was projected to be around 6.9% (\$34k).

When presenting the budget in February, a few errors were identified, these have since been corrected and has resulted in the average rates increase for the Teviot Valley ward decreasing to an average rate increase of 5.2% (\$26k). This excludes district-wide rates and metered water. The overall Council rates, while still being finalised with Council is also projected to be less than the initially reported 7.7%.

In addition to adopting the annual plan and setting the rates for the new financial year, Council adopts the annual fees and charges. A complete copy of the Fees and Charges 2022-23 Schedule is attached for information. There were minimal changes across the full suites of fees and charges from year one of the Long-term Plan to the proposed 2022-23 Annual Plan



### 3. Discussion

Council staff presented draft budgets to each community board for consideration at their February meetings. Staff identified a couple of changes that were required.

This final version of the Teviot Valley ward's annual budget now needs to be incorporated into the all-of-Council annual budget as part of the 2022-23 Annual Plan, scheduled to be adopted 01 June 2022.

Appendix 1 shows the cost centres that are funded by Teviot Valley Community ward rates and outlines the changes made between the current year and 2022-23. The ward rate is specific to rateable units in the ward and is not the district wide rate, or metered water.

### 4. Financial Considerations

If adopted by Council, there will be an overall rating increase of \$26k (5.2%).

The main variances are:

- Cost of the Roxburgh Pool being principal plus interest on the loan, and reduced reserve balances from the use of reserves.
- Changes in the asset database (Teviot Valley walkway and Roxburgh Entertainment Centre) which impacts on the cost of reserves and depreciation.

### 5. Options

#### Option 1 - (recommended)

To accept the final Teviot Valley ward 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan.

Advantages:

- Meets statutory requirements
- Provides transparent expenditure management
- The Teviot Valley Ward's budget will feed into Council's Annual Plan budget for 2022-23
- Meets the ratepayers' expectations
- Allows changes to reflect Council and Community Board decisions post setting of the 2021-31 Long-term Plan
- Allows for Fees and Charges to be updated to reflect the most accurate charges.

Disadvantages:

- Some members of the community may feel disadvantaged paying increased rates.

#### Option 2

Decline the final Teviot Valley ward 2022-23 budget and 2022-23 Fees and Charges Schedule for recommendation to Council for inclusion in the 2022-23 Annual Plan and do not recommend it to Council for inclusion in the 2022-23 Annual Plan process.

Advantages:

- Status quo remains and rate payers do not incur increased rates.

Disadvantages:

- Delay in the annual plan process or the 2022-23 Annual Plan may not accurately reflect the Community Board's prior decisions.
- Run the risk of delaying the annual plan process and therefore potentially missing the legislative deadlines
- May not reflect a fair distribution of costs to the rate payer
- Does not reflect the intention of the 2021-31 Long-term Plan (year two)
- Reliance on financial reserves through not reflecting the true cost of activities, and therefore not rating accurately.

## 6. Compliance

<b>Local Government Act 2002 Purpose Provisions</b>	This decision enables democratic local decision making and action by, and on behalf of the community by involving community board members in robust and transparent financial decision making.
<b>Decision consistent with other Council plans and policies? Such as the District Plan, Economic Development Strategy etc.</b>	Yes, consistent with all council plans and policies, and the 2022-23 Annual Plan is closely aligned to year two of the 2021-31 Long-term Plan.
<b>Considerations as to sustainability, the environment and climate change impacts</b>	No implications, as this has been factored in the 2021-31 Long-term Plan and there have been no changes to these considerations and assumptions used to prepare the 2021-31 Long-term Plan.
<b>Risks Analysis</b>	The risk of not accepting this report is that Council will lose the ability to adopt the 2022-23 Annual Plan and set and collect, the required rates to fund the activities Council is required to carry out. Council will not meet legislative requirements and may be exposed to legal challenges.
<b>Significance, Consultation and Engagement (internal and external)</b>	This is a significant step in the annual plan process, as it ensures the Community Board is across its ward-specific budget, and feedback to Council's overall 2022-23 Annual Plan.

## 7. Next Steps

Once this report is accepted and changes made where necessary, it will be submitted to Council for recommendation to be included in the final 2022-23 Annual Plan scheduled to be adopted 1 June 2022.

A complete schedule of the fees and charges has been submitted to each of the relevant community boards for approval. Once approved, the total suite of fees and charges will also

be presented to Council with the recommendation that Council adopt the proposed fees and charges as part of the adoption process when adopting the 2022-23 Annual Plan.

**8. Attachments**

**Appendix 1 - Teviot Valley Rates Summary** [↓](#)

**Appendix 2 - Fees and Charges 2022-23** [↓](#)

Report author:

Reviewed and authorised by:



Kim McCulloch  
Management Accountant  
11/04/2022

Leanne Macdonald  
Executive Manager - Corporate Services  
12/04/2022

Sundry		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
7033	Roxburgh Promotions	2,000	2,000	0	0.0%	2,000	0
7111	General Revenues & Development Roxburgh	(5,000)	(5,000)	(0)	0.0%	(5,000)	0
7211	Elected Members Teviot Valley	95,010	91,138	(3,872)	(4.1%)	93,133	(1,877)
7431	Roxburgh grants	5,200	5,200	0	0.0%	5,200	0
		<b>97,210</b>	<b>93,338</b>	<b>(3,872)</b>	<b>(4.0%)</b>	<b>95,333</b>	<b>(1,877)</b>

Property and Facilities		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
7351	Endowment land Roxburgh	(12,443)	(12,498)	(55)	0.4%	(12,443)	0
7353	Other property Roxburgh	15,965	17,622	1,657	10.4%	15,792	(173)
7411	Community Halls Teviot	75	3,414	3,338	4,431.8%	152	77
7413	Roxburgh Memorial Hall	330	730	400	121.2%	330	0
7414	Roxburgh Town Hall	47,529	106,814	59,285	124.7%	45,610	(1,919)
		<b>51,457</b>	<b>116,081</b>	<b>64,625</b>	<b>125.6%</b>	<b>49,441</b>	<b>(2,016)</b>

Parks and Reserves		AP 2022/23	LTP Year 1 2021/22	LTP Year 1 vs AP22/23 \$ Change	LTP Year 1 vs AP 22/23 % Change	LTP Year 2 2022/23	LTP Year 2 vs AP 2022/23 \$ Change
7451	Millers Flat Recreation Reserve Committee	39,432	39,438	6	0.0%	39,364	(68)
7461	Reserves Roxburgh (all)	213,438	203,739	(9,699)	(4.5%)	212,557	(881)
7463	Teviot Valley Walkway Committee	18,009	3,309	(14,700)	(81.6%)	3,453	(14,556)
7491	Roxburgh Pool	89,589	28,180	(61,409)	(68.5%)	65,964	(23,625)
7492	Millers Flat Pool	20,007	18,893	(1,114)	(5.6%)	20,022	14
		<b>380,476</b>	<b>293,561</b>	<b>(86,915)</b>	<b>(22.8%)</b>	<b>341,359</b>	<b>(39,117)</b>

	AP 2022/23	LTP Year 1 2021/22	AP 22/23 vs LTP 21/22 \$ Change	AP 22/23 vs LTP 21/22 % Change
<b>Total Rates</b>	<b>529,142</b>	<b>502,980</b>	<b>(26,163)</b>	<b>(5.2%)</b>

NB: This excludes district wide rates and water meter rates collected within the District ward and excludes growth in ratepayer base.

## FEES AND CHARGES 2022-23

THREE WATERS		2022/23	2021/22
		Includes GST	Includes GST
<b>DESIGNATED WASTEWATER TREATMENT PLANT</b>			
Disposal of septage tank load less than 3,000 litres		130	130
Every additional 1,000 litres discharges (or part thereof)		40	40
Designated Septage station disposal cost/litre		0.04	0.04
<b>TRADE WASTE</b>			
Application fee deposit (invoiced at actual cost)		240	240
Application to transfer trade waste discharge consent		80	80
Annual fee		160	160
<b>THREE WATERS - PER APPLICATION</b>			
Approved contractors (per application)		80	80
Non-approved contractors (per application)		160	160
Non-approved contractors (per application)		At cost	At cost
<b>BULK TANKER WATER FROM FIRE HYDRANTS</b>			
Bulk water application fee		No charge	No charge
Tanker / Standpipe Inspection (at least annual)		100	100
Hydrant Standpipe Hire / month (excluding water usage)		30	30
Water Usage Per m <sup>3</sup>		1.80	1.80
<b>BULK WATER SUPPLY</b>			
Network connected bulk water rate (per m <sup>3</sup> )		0.86	0.86
<b>REMOVAL OF WATER RESTRICTOR</b>			
Temporary restrictor removal fee		At cost	At cost
<b>WATER METER ACCURACY TESTS</b>			
House visit and assessment		55	55
Meter removal and calibration		525	525
Meter validated as accurate		80	80
Meter validated as inaccurate		No charge	No charge
Final meter read		40	40
<b>OTHER</b>			
Unauthorised and other activities		At cost	At cost
<b>CAPITAL CONTRIBUTIONS – NEW CONNECTIONS (SEE DISTRICT PLAN ALSO)</b>			
<b>Financial Contributions - Reserves</b>			
Urban		2380	2380
Rural		1190	1190
<b>Note:</b> Financial Contributions are inflated annually based on Statistics NZ Construction Index. They are indexed from the December 2019 quarter in the table above.			
<b>DEVELOPMENT CONTRIBUTIONS - NEW CONNECTIONS</b>			
<b>Water Supply</b>			
Lake Dunstan Water Supply (Alexandra / Clyde)		7131	7131
Cromwell		3877	3877
Naseby		4044	4044
Omakau / Ophir		10917	10917
Patearoa		3267	3267
Ranfurlly		2492	2492
Roxburgh		3321	3321
<b>Wastewater</b>			
Alexandra / Clyde		7536	7536
Cromwell		3139	3139
Naseby		3399	3399
Omakau / Ophir		4992	4992
Ranfurlly		796	796
Roxburgh		4670	4670
<b>THREE WATERS AND WASTE MANAGEMENT PART CHARGES IN LIEU OF RATES</b>			
The Local Government (Rating) Act 2002 requires that properties be rated based on their status as at 1 <sup>st</sup> July each year. Certain rates are based on level of service provided. These are Water Supply rates, Wastewater rates and Waste Management rates. To enable these services to be provided part way through the rating year Council will invoice the rate payer upon provision of the laterals for Water Supply and Wastewater and upon commencement of service in the case of Waste Management collections. The following charges will be invoiced for each complete month of the rating year remaining.			
<b>Water Supply – per month</b>			
If already rated as serviceable		23.12	23.12
If not rated as serviceable before		37.91	37.91
<b>Wastewater – per month</b>			
If already rated as serviceable		27.20	27.20
If not rated as serviceable before		54.40	54.40
<b>Waste Management – per month</b>			
Additional household rubbish bin		23.57	22.24
Additional mixed recycling bin		4.95	4.67
Additional glass recycling bin		4.95	4.67

Where a service connection for water and/or wastewater, or a wheelie bin is provided to a rating unit in the course of a rating year, the rating unit will be charged a proportion of the full year cost the service as scheduled in the rating section of the 10 year Plan, based on the number of complete months remaining in the financial year.

## FEES AND CHARGES 2022-23

ENVIRONMENTAL SERVICES		2022/23	2021/22
		Includes GST	Includes GST
<b>TRANSFER STATION CHARGES</b>			
Standard size refuse bag (60 litres)		8	8
Prepaid Council approved 60 litre refuse bag (for Tarras and Patearoa use only)		8	8
Child car seat recycling (Alexandra and Cromwell only)		10	10
Car body (all tanks pierced and drained)		20	20
Whiteware and separated metal (excl fridges)		No charge	No charge
Fridges (degassing charge)		16.5	-
Gas bottle disposal (any size)		11	-
<b>Transfer Station with Weigh Facility</b>			
General waste charge by weight per tonne		345	334.61
Tyres by weight by tonne		455	444.72
<b>Transfer Station without Weigh Facility</b>			
General waste charge by volume per cubic metre (assessed by operator)		70	67
Car tyres		5	5
Truck tyres		22	21
Tractor / Loader tyres		89	86
<b>GREENWASTE DEPOSITED IN GREENWASTE AREA</b>			
Car load		No charge	No charge
Trailer or ute load		5	5
Trailer-load charge by volume per cubic metre		5	5
<b>CLEANFILL DEPOSITED IN CLEANFILL AREA</b>			
Charge by volume per cubic metre		15	15
<b>HAZARDOUS WASTE</b>			
Up to 20kg or 20 litres		10	10
Greater than 20kg or 20 litres (charge per kg over 20kg or 20 litres up to a maximum of 100kg or 100 litre).		10	10
<b>WHEELIE BIN CHARGES</b>			
Replacement of bin due to damage (not wear and tear)		50	50
Initial change of bin size		No charge	No charge
All subsequent changes to bin size		N/A	N/A
Additional mixed recycling bin (per annum)		59.41	56.06
Additional glass recycling bin (per annum)		59.41	56.06
Additional rubbish (red) bin (per annum)		282.80	266.85
Administration fee		50	50

Where weighing facilities are available Council reserves the right to charge by weight, where no weighing facilities are available Council reserves the right to charge by volume as assessed by the operator. All fees are user pays (ie waste producer pays) and include a waste minimisation charge to help fund recycling and other waste reduction initiatives. Fees also include charges associated with the Emissions Trading Scheme.

## FEES AND CHARGES 2022-23

<b>ROADING</b>	<b>2022/23</b>	<b>2021/22</b>
	<b>Includes GST</b>	<b>Includes GST</b>
<b>LICENCE TO OCCUPY</b>		
Single owner	180	180
Multiple owner	At cost	At cost
<b>TRAFFIC MANAGEMENT PLAN APPROVAL</b>		
Commercial organisations and events	90	90
Non-profit community events	No charge	No charge
<b>TEMPORARY ROAD CLOSURE</b>		
Commercial organisations and events	280	280
Non-profit community events	No charge	No charge
<b>CORRIDOR ACCESS REQUEST</b>		
<i>(as defined in the National Code of Practice for Utility Operators' Access to Transport corridors)</i>		
Minor Works	No charge	No charge
Major Works (trenches exceeding 20m in length)	80	80
Project Works	At cost	At cost
<b>ROAD STOPPING</b>		
Time and disbursements plus legal and survey costs	At cost	At cost
Miscellaneous fees (other consents, certificates, authorities, services or inspections not specifically provided for to be charged at the cost of time and disbursement)	At cost	At cost
<b>RAPID NUMBER</b>		
New	70	70
Replacement	50	50
<b>DUST SUPPRESSION</b>		
Residential house with 100m of road to Council programmed timetable	No charge	No charge
Residential house with 100m of road outside programme works	At cost	At cost
Commercial and other applications to Council programmed timetable	At cost	At cost
<b>OTHER</b>		
Commercial fingerboard signs	At cost	At cost
<b>DEVELOPMENT CONTRIBUTIONS</b>		
<b>Roading</b>		
Residential	1719	1719
Business	NIL*	NIL*
* Fixed business contributions are non-longer applicable. All contributions are calculated on the basis of a household unit equivalent (HUE).		

**FEES AND CHARGES 2022-23**

	<b>PLANNING AND REGULATORY</b>	
	<b>2022/23</b>	<b>2021/22</b>
	<b>Includes GST</b>	<b>Includes GST</b>
	<b>BUILDING CONTROL CHARGES</b>	
	<b>Residential alterations and new</b>	
	Up to and including \$5,000	316
	Over \$5,000 and not exceeding \$10,000	691
	Over \$10,000 and not exceeding \$20,000	1141
	Over \$20,000 and not exceeding \$40,000	1671
	Over \$40,000 and not exceeding \$80,000	1971
	Over \$80,000 and not exceeding \$200,000	2651
	Over \$200,000 and not exceeding \$350,000	3556
	Over \$350,000 and not exceeding \$500,000	3712
	Over \$500,000 and not exceeding \$750,000	4017
	Over \$750,000 and not exceeding \$1,000,000	4467
	Exceeding \$1 million (minimum deposit plus additional time if necessary)	4852
	Rural farm shed with engineers PS1, conservatories, new swimming pools, other consents with <3 inspections (no amenities)	953
	<b>Commercial alterations and new</b>	
	Up to \$10,000	841
	\$10,000 - \$20,000	1441
	\$20,000 - \$40,000	1971
	\$40,000 - \$80,000	2121
	\$80,000 - \$200,000	3251
	\$200,000 - \$350,000	3406
	\$350,000 - \$500,000	3636
	\$500,000 - \$750,000	4167
	Exceeding \$750,000 (minimum deposit plus additional time if necessary)	4242
	BRANZ Levy - (exempt from GST) (projects under \$20,000 are exempt)	\$1 for every \$1000.00 or part thereof
	MBIE Levy - (projects under \$20,444 are exempt)	\$1.75 for every \$1000.00
	<b>OTHER BUILDING CONSENT CHARGES</b>	
	Multi-proof building consents actual cost of work to be recovered (value of work less processing apportionment)	As required
	Amendments to Building Consents actual cost of work to be recovered at time and disbursements	\$150.00 deposit + \$150.00 / hour
	Erection of marquee	316
	Heating / fire appliances - free standing	241
	Heating / fire appliances - inbuilt and second-hand	391
	Wetback fire / diesel boilers	391
	Wind machines (horticultural)	N/A
	Inspection cancellation (same day) no fee if cancelled the previous day	150
	<b>Other building charges</b>	
	<b>Certificate of Acceptance</b>	
	Minor work up to \$5,000	1103
	Residential \$5,000 to \$20,000	1478
	Residential \$20,000+	2453
	Commercial – \$615 deposit plus hourly rate	\$675.00 + hourly rate
	Change of Use (initial fee)	252
	Relocation report within the district	\$150 (report) plus \$150 per hour of inspection
	New compliance schedule	\$150.00 / hour
	Amended compliance schedule	110
	WOF monitoring features and renewal	\$150.00 / hour
	Certificate for Public Use	504
	Notice to Fix	225
	Fire Service assessment of building consents (plus costs)	150
	Demolition	300
	Inspection of unsatisfactory work (per visit or inspections not already provided for)	150
	Swimming pool exemption (referred to Council)	N/A
	Swimming pool inspection barriers and compliance (each inspection)	\$150.00 / hour
	Swimming pool registration	55
	Water test fee (fee plus actual test cost)	120
	Assessment of building consent exemption application (deposit) + \$150.00 / hour processing or inspection	\$150.00 / hour
	Title search	27
	Minor variations (to building consents)	\$150.00 / hour
	Building Consent Report (annual fee)	69

*Estimated value of work, includes Project Check Fee. The cost of any peer review of professional documents is at the applicant's cost. All Building Control Fees are based on the average time taken to complete administration, processing and inspections based on the value of the building consent or other building work. Work in excess of this time may be charged for at time and disbursements. Any other charge for information, certification or inspection, or recording of safe and sanitary certificates not specifically provided for to be charged at time and disbursements (\$140 minimum).*



## FEES AND CHARGES 2022-23

	2022/23 Includes GST	2021/22 Includes GST
<b>PLANNING AND REGULATORY</b>		
<b>Project Information Memorandum – Residential</b>	412	412
<b>Project information memorandum – Commercial</b>	525	525
<b>Time and disbursements</b>		
Hourly rates for processing all applications	150	150
Mileage (dollar(s) per km)	1	1
Hourly rates for processing all applications	105	105
<b>ENVIRONMENTAL HEALTH</b>		
<b>Annual inspection</b>		
Camping grounds	336	336
Hairdresser shops	225	168
Offensive trades	225	168
Funeral directors	225	168
Follow up inspection fee (hourly rate)	150	168
Change of ownership	150	168
<b>ANNUAL REGISTRATION</b>		
Camping grounds	168	168
Hairdresser shops	168	168
Offensive trades	168	168
Funeral directors	168	168
Miscellaneous Bylaw and general licence fees	N/A	N/A
Late payment fee	N/A	N/A
<b>FOOD CONTROL PLANS / NATIONAL PROGRAMMES</b>		
Initial registration	403	403
Annual registration	201	201
<b>Audit fee</b>		
Food control plan (single-site)	504	504
Food control plan (multi-site)	804	804
National Programme 1	336	336
National Programme 2	420	420
National Programme 3	504	504
Subsequent verifications and enforcement (hourly rate)	168	168
Site rental fee	N/A	N/A
<b>BYLAW AND POLICY</b>		
<b>Trading in Public Place General Bylaw</b>		
<b>Application fee</b>		
Fee per annum	420	420
Class 4 Gambling and Board Venue application fee (deposit)	336	336
Hourly rates for processing all applications	168	168
Additional sandwich board	N/A	N/A
<b>ALCOHOL LICENSING</b>		
<b>Local Authority Compliance Certificate</b>		
Building	150	150
Planning	150	150
Public notification fee	125	125
<b>ANIMAL CONTROL</b>		
<b>Dog Registration Fees</b>		
Non-working dogs	55	55
Working dogs	12	12
Late penalty fee (percentage of base fee)	150% of annual registration fee	150% of annual registration fee
<b>Dog Impounding Charges</b>		
First impounding (for each 12 months)	100	100
Second impounding (for each 12 months)	150	150
Third and subsequent impounding (for each 12 months)	200	200
Sustenance	22	22
Destruction of dog	At cost	At cost
Notification	N/A	N/A
Microchipping	32	32
<b>Licence to keep more than 3 dogs</b>		
Application	75	75
Inspection fee	\$150.00 / hour	\$150.00 / hour
Annual permit fee	150	150

Any dog classified as dangerous under the Dog Control Act shall pay 150% of the registration fee prescribed in this.































5 May 2022

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**6 MAYOR'S REPORT**

**22.3.3 MAYOR'S REPORT**

**Doc ID: 579078**

**1. Purpose**

To consider an update from His Worship the Mayor.

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**Recommendations**

That the Teviot Valley Community Board receives the report.

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His Worship the Mayor will give a verbal update on activities and issues of interest since the last meeting.

**2. Attachments**

**Nil**



5 May 2022

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**7 CHAIR'S REPORT**

**22.3.4 CHAIR'S REPORT**

**Doc ID: 579076**

**1. Purpose**

The Chair will give an update on activities and issues since the last meeting.

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**Recommendations**

That the report be received.

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**2. Attachments**

**Nil**

5 May 2022

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**8 MEMBERS' REPORTS**

**22.3.5 MEMBERS' REPORTS**

**Doc ID: 579077**

**1. Purpose**

Members will give an update on activities and issues since the last meeting.

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**Recommendations**

That the report be received.

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**2. Attachments**

**Nil**

5 May 2022

## 9 STATUS REPORTS

### 22.3.6 APRIL 2022 GOVERNANCE REPORT

Doc ID: 578558

#### 1. Purpose

To report on items of general interest, receive minutes and updates from key organisations and consider the legacy and current status report updates.

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#### Recommendations

That the report be received.

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#### 2. Discussion

##### Status Report

The status reports have been updated with any actions since the previous meeting (see appendix 1).

##### Teviot Valley Community Board Forward Work Programme

The TVCB Forward Work Programme has been updated (see appendix 2).

#### 3. Attachments

**Appendix 1 - TVCB Status Reports** [↓](#)

**Appendix 2 - TVCB Forward Work Programme** [↓](#)

Report author:

Reviewed and authorised by:



Julie Harris  
Governance Support Officer  
21/04/2022

Sanchia Jacobs  
Chief Executive Officer  
26/04/2022

















**10            DATE OF THE NEXT MEETING**

The date of the next scheduled meeting is 16 June 2022.